

**Regular City Council Meeting
March 14, 2011
Agenda**

7:30 p.m. **Call to Order**
 Pledge of Allegiance
 Roll Call
 Minutes – February 28, 2011
 Monthly Bills
 Approval of Agenda
 Public Comment

I. Old Business

None

II. New Business

1. Dispatch/lock-up Service Agreement
2. Sponsors for movies in the park
3. Policy for the dedication of private utilities
4. Salt Requisition for 2011-2012 Season

III. Manager's Report

IV. Council Comments

V. Adjournment

**CITY OF SOUTH LYON
REGULAR CITY COUNCIL MEETING
FEBRUARY 28, 2011**

Mayor Wallace called the meeting to order at 7:30 p.m.

Mayor Wallace led those present in the Pledge of Allegiance to the Flag

PRESENT: Council Members: Kivell, Kopkowski, Kramer, Morelli Selden and Wedell
City Manager Murphy
City Attorney Lee
City Clerk/Treasurer Zemke
Department Heads: Collins, Kennedy, Martin and Renwick

APPROVAL OF AGENDA:

CM 2-1-11 APPROVAL OF AGENDA

Motion by Wedell, supported by Kivell

To approve the agenda as presented

VOTE:

MOTION CARRIED UNANIMOUSLY

APPROVAL OF MINUTES:

Councilman Kivell stated that Councilman Selden voted against excusing the absence of Councilman Morelli.

Attorney Lee stated that on page 6 during the discussion of the medical marijuana, his concern was with a 5-room 24-hour per day operation.

City Manager stated that it should be noted that Chief Kennedy was also present.

Councilman Wedell stated that in reading the minutes relating to a new well, he kept looking for a vote. Although there was not one, perhaps it should be noted that no vote was taken, that it was an informational item only.

Councilman Kivell stated that during the discussion regarding the well, he had asked that Mr. Martin take a look at sleeving the existing adjacent well.

CM 2-2-11 – APPROVAL OF MINUTES- FEBRUARY 14, 2011

Motion by Kivell, supported by Selden

To approve the minutes of the February 14, 2011 Regular Council meeting as amended

VOTE:

MOTION CARRIED UNANIMOUSLY

APPROVAL OF MONTHLY BILLS: None

PUBLIC COMMENT: None

OLD BUSINESS: None

NEW BUSINESS:

1. Proposed Contract with HAVEN

Chief Collins stated that HAVEN is one of the agencies that they refer people to depending on their need. Mayor Wallace asked if there has ever been a need for us to transport someone to their facility. Chief Collins stated that he cannot recall any time that we had to transport anyone.

Attorney Lee stated that the contract calls for a unit of measurement of their services. Clerk/Treasurer Zemke stated that she does have a record, not specifically names but general location in the City of those individuals who have used their services. We have been asked to keep that information confidential due to the nature of their services. Attorney Lee stated that he feels that Council should see that information before approving the agreement and contribution. Councilman Kivell stated that in years past we have relied on the City Manager and City Clerk to review that information. Discussion was held on the sensitivity of these services. It was stated that 42 individuals benefited from HAVEN last year.

Discussion was held on the HAVEN Program and their services including shelter for domestic violence victims including sexual assault and child abuse, counseling, etc.

CM 2-3-11 – APPROVAL OF AGREEMENT – HAVEN

Motion by Kopkowski, supported by Morelli

To approve the contract between the City of South Lyon and HAVEN, Inc. for fiscal year 2011-2012 with a contribution of \$2,500

Councilman Kivell stated that this has been a successful program for the past 13 years and is something that we need to make available to people who need the help.

Councilman Wedell stated that he has heard presentations on this throughout the years and they have forensic nurses who are on duty to examine victims. Their work is accepted by the Court and the conviction rates by the prosecutors who base their cases on this information are near 100%. They do outstanding work. If you do the math it is approximately \$60 per person served, which is money well spent.

VOTE:

MOTION CARRIED UNANIMOUSLY

2. Budget Amendment

City Manager Murphy stated that we have to amend the administration budget in the amount of \$16,200. This is the cost for the repair of Mr. Bodnar's building. We have sent him a bill, but we do not expect to receive payment. Therefore, those costs will be placed on the next tax roll, which will be next fiscal year.

Councilman Wedell asked if that will be shown as a revenue for the next year to balance the expenditure. City Manager Murphy stated that it should be, but he will double check that with Plante Moran. Councilman Wedell stated that given that we have a two-year budget, we could probably add that revenue into the second year.

CM 2-4-11 – APPROVAL OF BUDGET AMENDMENT

Motion by Kivell, supported by Wedell

To approve the budget amendment as follows:

Fund/Dept.	Account Number	Adopted	Amended	Line Item
Expenses				
Administration	101-200.000-802.100	\$84,000	\$100,200	Contractual Service

VOTE:

MOTION CARRIED UNANIMOUSLY

3. Quotes for Well #6

Superintendent Martin stated that we have indicated that we were going to be totally transparent as we work through this from beginning to end. It has been 60 days since the day the well went down. We have addressed it, looked at it and determined that the existing well is not repairable. We met with the DEQ who indicated that as long as we maintain ownership of the well to meet the firm capacity, we can proceed with drilling a new well. At the last meeting we indicated that we would come back with at least three quotes. We have gone line item by line item of each quote, and they are almost identical as far as the location, size and depth of the well as well as abandonment of the old well. The low bid is from Raymer. The problem is that they cannot begin drilling until mid-June, which would put us at peak usage in the City. Peerless Midwest, whose quote is \$4,500 than Raymer, has indicated that if they get the quote they can start by March 7th. It could be on line before June 15th. We talked with the Mill today, and we talked with Milford who did almost the identical thing. His recommendation is that although Peerless is not the low quote, it is much more doable. The quote is still less than we originally anticipated.

Councilman Kramer stated that on the Peerless quote, they are going to do an overhaul of the existing motor and asked if he is satisfied with that as opposed to a new unit. Superintendent Martin stated that he is satisfied with the overhaul, but they did give us an option of \$1,500 for a new unit if we were not satisfied. He has had a lot of motors re-built and they have guaranteed us 100%. All three companies have indicated a 10 year warranty on any of their work.

Councilman Kramer asked the distinction between the 75 and 100 hp motor. Superintendent Martin stated that there is not a big difference. The pump will yield between 1,000-1,200 gallons per minute, which is what all of our wells yield. Right now the Mill is using between 3-400,000 gallons per day. Councilman Kramer asked if there would be any additional work. Superintendent Martin stated that this would not include a structure over the well. Also, this would not include any of the work done prior to this quote including when Peerless came in the first week in January to try and dig out and re-line the existing well as well as video taping of it. However, if Raymer or Northern came in, they would have had to do the same thing. They had the luxury of coming in and viewing the video to see what was already there. He stated that bill will be \$10-12,000.

Councilman Kivell asked the need to be 25 feet away from the existing well. He discussed running the plumbing underground and the possibility of building on to the existing well house. Superintendent Martin stated that his goal is to get it as close as possible so that the run of pipe is as short as possible. Discussion was held on the need to get the equipment in. Superintendent Martin stated that Milford did not even house theirs, they simply put up fencing.

Council Member Kopkowski asked where the funds are coming from. Superintendent Martin stated that we have restricted water funds, which is now \$780,000 approximately. He further discussed the funding.

Councilman Morelli stated that he went through the minutes of when he was not in attendance and there had been some discussion about the existing adjacent well. Superintendent Martin stated that what we would like to do when this well is done is go and look at well #4, which was drilled within 6 months of well #3. We would run a video and take a look at what we have. It may be fine, but we will not know until we take a closer look. If we can address that well sooner than later, we are ahead of the game. He is not comfortable just adding that to the job. These two wells run water to the Mill 24 hours a day, 7 days per week, one at a time. We have three wells that feed the City distribution system. Those wells, even though they pump much more water, only run 6-7 hours per day due to the fact that we have holding tanks and the water tower. The Mill is

set up where we have to constantly push water over to them. He has talked to them about installing some kind of holding tank in the future.

Councilman Kivell stated that if they are going to have equipment on site, there is some economy of scale to look at well #4. Superintendent Martin agreed.

Attorney Lee stated that if Council is going to accept anything other than the low bid, they need to waive the low bid for a specific reason.

CM 2-5-11 – WAIVER OF LOW BID

Motion by Kivell, supported by Kopkowski

To waive the low bid due to scheduling concerns

VOTE:

MOTION CARRIED UNANIMOUSLY

CM 2-6-11 – APPROVAL OF QUOTE – WELL DRILLING

Motion by Kivell, supported by Selden

To approve drilling of Well#6 by Peerless Midwest in the amount of \$87,832

The question was asked if there is a contingency included. Superintendent Martin stated that there is not.

VOTE:

MOTION CARRIED UNANIMOUSLY

Superintendent Martin stated that City Manager Murphy has been extremely helpful and thanked Council for their support.

MANAGER'S REPORT: None

COUNCIL COMMENTS:

Councilman Kivell stated that he would like to have an agenda item added to a future agenda to discuss the possibility of sponsorship for the movies in the park to off-set some of the costs. This could be an opportunity for local businesses as well. We need to make sure that we take advantage of the financial commitment that we have made.

Council Member Kopkowski asked when the new equalization report would be available. Councilman Wedell stated that he will find out.

Council Member Kopkowski stated that right now everyone is thinking about budgets and asked if we are going to have a workshop to talk about possible cuts. City Manager Murphy stated that he is not sure we are going to need to make any cuts yet. Council Member Kopkowski asked if we have a hiring freeze. City Manager Murphy stated that we do not. Council Member Kopkowski asked why we do not. City Manager Murphy stated that we have very little turn over. We do have a DPW Foreman who will be retiring and he does want to replace that person, which will cost much less due to the longevity of the current employee. He further stated that if you look at the City of South Lyon and compare it to other communities of similar size and population or even less, you would find that we have at least 15 employees less than those other communities. The previous City Manager kept things very lean which is good, but makes it more difficult for he and this Council. If you want to provide the level of service that we do, we cannot keep cutting employees. Council Member Kopkowski stated that if the money is not there then it is simply not there. City Manager Murphy stated that he believes that the money is there. Council Member Kopkowski stated that she was suggesting a "brainstorming" meeting, but she will have to see when the budget is presented.

Councilman Wedell stated that unless we have some numbers and basis to start with, any brainstorming would just be that. Lets get some basic figures and go from there. Further he stated that we need to know what are revenues are going to be and discussed the cuts in revenue sharing and decrease in taxable values.

Discussion was held on scheduling a budget workshop once the budget has been presented.

Councilman Selden stated that like everyone he is tired of winter.

Mayor Wallace stated that he would like to commend the community for their efforts in taking care of the snow and meeting the needs of the community as far as keeping our sidewalks clear. The City has been going downtown and clearing it out, which looks great. He knows that some ordinance violations did go out, but we do need to follow through with our ordinance.

Councilman Wedell stated that the DPW has done a great job clearing the streets.

ADJOURNMENT:

CM 2-7-11 ADJOURNMENT

Motion by Selden, supported by Morelli

To adjourn meeting at 8:06 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Tedd M. Wallace
Mayor

Julie C. Zemke
City Clerk/Treasurer

AGENDA NOTE

New Business: Item # 1

MEETING DATE: March 14, 2011

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: Dispatch/Lock-up Service Agreement

EXPLANATION OF TOPIC: The current agreement with the City of Novi will expire on June 30, 2011. The present rate is \$103,250. Novi officials have offered to renew the agreement for three years with annual increases of 2%. The agreement includes dispatch services for both the Police and Fire Departments, as well as short term prisoner lock-up. The proposed rates are: 2011-12, \$105,315; 2012-13, \$107,421; 2013-14, 109,570.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Letter from Novi Police Chief David Molloy; Proposed three-year agreement

POSSIBLE COURSES OF ACTION: Approve/do not approve the proposed agreement.

RECOMMENDATION: Approve the agreement.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the three-year agreement with the City of Novi to provide dispatch and lock-up services for the South Lyon Police and Fire Departments.



February 4, 2011

CITY COUNCIL

Mayor
David B. Landry

Mayor Pro Tem
Bob Gatt

Terry K. Margolis

Andrew Mutch

Kathy Crawford

Dave Staudt

Justin Fischer

City Manager
Clay J. Pearson

**Director of Public Safety
Chief of Police**
David E. Molloy

Director of EMS/Fire Operations
Jeffery R. Johnson

Deputy Chief of Police
Thomas C. Lindberg

Assistant Chief of Police
Victor C.M. Lauria

Chief Lloyd Collins
South Lyon Police Department
219 Whipple
South Lyon, MI 48178

Dear Chief Collins,

The current contract for the City of Novi to provide dispatch services to the City of South Lyon will expire on June 30, 2011. During the fiscal year 2010-2011, the City of South Lyon Police and Fire Departments contracted with the City of Novi to provide dispatching services for a fee of \$103,250.

We would like to enter into a new three year agreement, for the period July 1, 2011 through June 30, 2014 for the City of Novi to provide dispatch services to the City of South Lyon at the following rates which reflect a 2% increase per year:

	<u>Annual</u>	<u>Quarterly</u>
July 1, 2011 – June 30, 2012	\$105,315	\$26,329
July 1, 2012 – June 30, 2013	\$107,421	\$26,855
July 1, 2013 – June 30, 2014	\$109,570	\$27,393

Please contact me should you have any questions.

Sincerely,

David E. Molloy
Director of Public Safety
Chief of Police

C: Chief Mike Kennedy, Fire Department

Novi Police Department
45125 W. Ten Mile Road
Novi, Michigan 48375
248.348.7100
248.347.0590 fax

Novi Fire Department
42975 Grand River Avenue
Novi, Michigan 48375
248.349.2162
248.349.1724 fax
cityofnovi.org

Agreement for Dispatch Services

Between the

City of Novi

And the

City of South Lyon

This Agreement is made and effective as of the date of the last signature and is between the **City of South Lyon** ("South Lyon"), whose address is 335 South Warren, South Lyon, Michigan 48178, Oakland County, Michigan and the **City of Novi** ("Novi") whose address is 45175 West Ten Mile Road, Novi, Michigan 48375, Oakland County, Michigan.

WHEREAS: It is the intention of South Lyon to secure and Novi to furnish Dispatch Services, and

WHEREAS: It is the intention of South Lyon and Novi to enter into an Agreement for the provision of said Dispatch Services through June 30, 2014, and to have the compensation for said services set forth in this Agreement.

NOW THEREFORE, in consideration of the mutual promises, covenants and conditions contained herein, the parties agree as follows:

1. This Agreement is for a term ending June 30, 2014. The obligation to provide services under this Agreement may be terminated by either party upon ninety (90) days prior written notice to the other party, delivered via First Class Certified United States Mail with Return Receipt requested. Unless prior to the ending date of this Agreement, a written extension is negotiated and executed, the provisions of this Agreement may be extended on a month-to-month basis by agreement of the parties.
2. Novi agrees to furnish Fire Department Dispatch Services on a 24 hours a day, 7 days a week basis to South Lyon.
3. Novi agrees to serve as the Primary Safety Answering Point for South Lyon as part of the Oakland County E-911 Emergency Communications System. Dispatch Services to be provided by Novi shall include all emergency communication for South Lyon in accordance with the City of Novi – Telecommunications Proposal attached hereto as Exhibit A and incorporated herein by reference. Any requests from the South Lyon that increase the scope of dispatch services from what is currently required shall not be binding on the City unless approved in writing by the City Police Chief.
4. Novi agrees to furnish Dispatch Services as outlined in this Agreement, specifically Paragraphs 2 and 3, and to provide training necessary for all dispatchers to comply with and obtain any certifications required by applicable law. Novi further agrees to provide emergency telecommunicator and fire dispatcher training for its dispatchers to obtain certifications in those fields at locations and times determined by the City Police Chief

through outside accredited or recognized courses or programs that are established by South Lyon Police and Fire Chiefs and the Novi Police Chief.

5. In consideration for furnishing of said dispatch services as outlined in this Agreement, South Lyon agrees to pay Novi the following amounts for the periods indicated, with quarterly payments made on or before the first day of each quarter:

Time Period	Quarterly Amount	Annual Amount
July 1, 2011 through June 30, 2012	\$26,329	\$105,315
July 1, 2012 through June 30, 2013	\$26,855	\$107,421
July 1, 2013 through June 30, 2014	\$27,393	\$109,570

6. South Lyon and Novi agree that any change in the Emergency Service Area or any change in the scope of dispatch services to be provided, is subject to re-negotiation and mutual written Agreement of the parties. In any event, South Lyon agrees that any expansion of the South Lyon Emergency Service Area will be preceded by ninety (90) days written notice to Novi to provide time for discussion and negotiation of satisfactory terms and to provide sufficient time to make equipment and record keeping modifications.
7. To the extent allowed by law, throughout the effective period of this Agreement and during any extension hereof pursuant to any written extension agreement or on a month-to-month basis, Novi agrees to save harmless, indemnify, represent and defend South Lyon, its officers, officials, and employees from any and all claims, causes of action, liabilities, judgments, costs, damages and/or expenses for bodily injury Novi's delivery of dispatch services as specifically identified in the provisions of this Agreement, most specifically Paragraphs 2 and 3.

To the extent allowed by law, throughout the effective period of this Agreement and during any extension hereof pursuant to any written extension agreement or on a month-to-month basis, the City of South Lyon agrees to save harmless, indemnify, represent and defend Novi, its officers, officials, and employees from any and all claims, causes of action, liabilities, judgments, costs, damages and/or expenses for bodily injury and/or property damage and/or any other claim relating to or solely arising out of South Lyon's delivery of services, by the City of South Lyon or its Police or Fire Departments, specifically identified in the provisions of this Agreement, most specifically Paragraphs 2 and 3.

The obligation of the parties pursuant to this indemnification paragraph shall continue following termination of this Agreement and for all times during which lawful claims may be made in relation to any acts arising out of this Agreement. Under the provisions of this Paragraph, the indemnitor, whether Novi or South Lyon, shall provide reasonable and adequate legal representation on behalf of the indemnitee, and shall pay all claims, judgments and/or liabilities which become due.

8. This Agreement and its incorporated Exhibit A constitute the entire Agreement for Dispatch Services between South Lyon and Novi.

Witness and Date

CITY OF SOUTH LYON

Tedd Wallace, Mayor

Julie Zemke, Clerk

Witness and Date

CITY OF NOVI

David B. Landry, Mayor

Maryanne Cornelius, Clerk

1078818_1

CITY OF NOVI
TELECOMMUNICATIONS PROPOSAL

It is the mission of the Novi Regional 911 Center to provide a fast and effective communications link between the citizens requesting public safety services and the public safety agencies charged with providing emergency and non-emergency services to those citizens.

The "City of Novi Telecommunications Proposal" provides dispatching services 365 days a year on a 24/7 basis. It includes the following services and ensures Tele-Communicators will:

- Successfully undergo a recognized extensive communications Training Program.
- Have a thorough understanding of all radio console functions and public safety communications system used by the Novi Regional 911 Center.
- Answer 911 and non-emergency phone calls from the public and dispatch appropriate law enforcement, fire and/or EMS units as needed.
- Maintain contact with the caller throughout an emergency and update responding personnel of a changing situation.
- Activate weather sirens for inclement weather as needed.
- Have a thorough understanding of geography and addressing in all regional service areas.
- Be knowledgeable of mutual aid agreements between regional agencies.
- Assign complaint numbers for Calls for Service utilizing a computer aided dispatch system tracking complainant and officer response time information.
- Respond to requests from authorized public safety personnel i.e. LEIN, CLEMIS, NCIC checks, make follow-up phone calls, dispatch wreckers, etc.
- Maintain audio recordings of all radio traffic and telephone calls.
- Attend basic and advanced training as directed to stay up to date with dispatching methods and procedures.
- Maintain and make available Dialogic Reverse 911 Notification System.
- Provide short-term custody of arrested subjects, absent any major medical concerns and based on decision of Shift Commander.

AGENDA NOTE

New Business: Item #2

MEETING DATE: March 14, 2011

PERSON PLACING ITEM ON AGENDA: City Council Member Kivell

AGENDA TOPIC: Sponsors for movies in the park

EXPLANATION OF TOPIC: At the last Council Meeting, Council Member Kivell requested a discussion of getting sponsors for the movies in the park to off-set the City's costs be placed on the agenda.

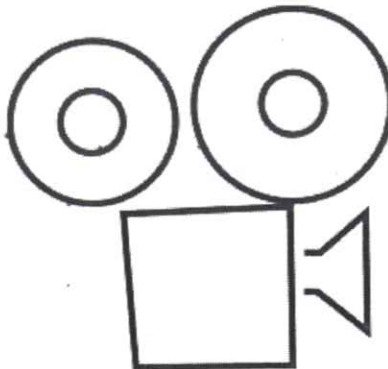
MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Sponsor Form.

POSSIBLE COURSES OF ACTION: Approve/do not approve staff soliciting sponsors for movies in the park

RECOMMENDATION: Approve staff soliciting sponsors for movies in the park

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the staff soliciting sponsors for movies in the park

City of South Lyon
Movies in the Park
2011 Sponsorship Application



Presenting Sponsor - \$125 level

- Your company name **projected on the movie screen** at all three movies!
- Your company name on a banner at the movies.
- Your company name and logo on all promotional materials.
- Your company name and logo on our webpage.

The Movies in the Park for 2011

June, 10 th :	Furry Vengeance
July 23 rd :	Yogi Bear
August 6 th :	A Bug's Life

For more information, please contact Kristen Delaney at (248) 437-1735.

Contact Name: _____ Telephone#: _____

Business Name: _____

Sponsorship Level: _____

Please make checks payable to:

City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

Donations made to the City of South Lyon for a public purpose such as this are tax deductible. All proceeds go to support this event.

AGENDA NOTE

New Business: Item #3

MEETING DATE: March 14, 2011

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Policy to have private utilities dedicated to the City

EXPLANATION OF TOPIC: This is a policy for private developments to dedicate the water mains, sewer mains fire hydrants and valves to the city.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Proposed policy and checklist.

POSSIBLE COURSES OF ACTION: Approve/do not approve proposed policy for taking in the private utilities

RECOMMENDATION: Approve proposed policy as presented

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the private utility policy as presented.

Policy for Dedication of Utilities from Private Developments

The City will consider individual requests from private developments for dedication of main line utilities. Acceptance will be at the sole discretion of the City. Storm water retention/detention/management facilities are specifically excluded from utility dedication.

Documentation shall be submitted with each individual request as described in the City's *"Check List for Dedication of Utilities to the City of South Lyon"*.

The definition "main line" means that part of the water distribution or sewer collection system located within an easement designed to supply more than one utility service lead or unit connection. This includes hydrants, hydrant valves, main line valves and manholes located within a dedicated easement.

The utility service lead means that part of the utility system connecting the main line with the premises served.

The City shall maintain only the main line, hydrants, hydrant valves, main line valves and manholes.. The owner of the premises shall maintain said utility service lead from the main line to the building or private property.

The City shall consider the acceptance based upon the main line configuration compliance with the City's Standard Engineering Specifications.

The individual private development shall be responsible for demonstrating adequate valve, hydrant, and manhole operation and repair or replace any inoperable components to the satisfaction of the City prior to any consideration for acceptance.

Restoration of any repair to the main line or noted appurtenances shall be the responsibility of the private development including but not limited to street, sidewalk and landscaping elements.

City acceptance shall be subject to the submission of electronic as-built information as required by the City's Standard Engineering Specifications.

The City shall have the right to refuse acceptance of individual requests from private developments for dedication of main line utilities, if in the opinion of the City, the existing configuration is in conflict with permanent structures or other appurtenances.

In the event that main line utility or noted appurtenances upgrades are determined be necessary by the City as a condition of acceptance, then the City will accept requests for consideration of a Special Assessment District (SAD), at the expense of the private development in order to implement improvements acceptable to the City and considered in the sole opinion of the City to be necessary for provision of reliable service and future maintenance operations.

Draft Revision Date: March 4, 2011

CHECK LIST FOR DEDICATION OF UTILITIES TO THE CITY OF SOUTH LYON

1. A drawing by a Registered Surveyor with a legal description in recordable form of the main line utilities , including hydrants, hydrant valves, mainline valves and manholes and general right of access to this equipment.
2. An easement, in recordable form, from the property owner (i.e. the registered owner of the property) granting the City the right to enter the property to maintain, repair or replace the utilities with the attached survey.
3. A bill of sale, granting the City ownership of the utilities for the nominal \$1 consideration.
4. Documentation setting forth the authority of those executing the documents.
Documentation would consist of resolutions of the corporation or Condo association asserting that the proper approval of the owners was acquired in accordance with the bylaws of the organization. (i.e. if the bylaws require a 2/3rds majority or other steps to transfer property rights the resolution needs to reflect the proper adherence to those requirements) We would also need verification that persons signing the documents were properly elected officials of the organization. If ownership of the development is still in the name of the developer, then these documents would include a certified copy of the Master Deed detailing the Developers authority to dedicate, or written consent of the modification from all site owners.

David Murphy

From: joseywales1957@aol.com
Sent: Thursday, January 27, 2011 1:31 PM
To: David Murphy

hi David just wanted to drop you a quick email to let you know I had a fire inspection on 1/20/11 Jeff and Erin the inspectors came in did their inspection, after they were done we sat down and went over their concerns, they were very polite and if I had a customer they said to take care of my customers first and they could wait. nobody likes an inspection but they were great to work with and gave me plenty of time to make corrections, just wanted to let you know what a great job they did

Kevin Bradford

Tenpenny Furniture

South Lyon Historical Commission Meeting
Thursday, February 3, 2011
Minutes

Members Present: Jack Renwick, Larry Ledbetter, Beth Pfiles, Phil Weipert

Members Absent: Roger Heiple, Norm Somers, Bob Tremitiere

Others Present: Historical Society President Linda Ross

New Commission member Beth Pfiles was introduced and welcomed.

Minutes from the previous (December) meeting were approved (Phil moved, Beth seconded)

The agenda for this meeting was approved (Phil moved, Beth seconded)

Memorial for Gail: Jack suggested a sundial with a plaque honoring Gail. Locations were discussed and the triangular area in the north sidewalk was suggested. While that idea was well received, the Commission decided to table the discussion until next month and ask for other ideas to be presented (Phil moved, Beth seconded, passed)

Gardener: The Commission does not plan to renew the contract with our previous gardener, due to the cost (\$25/ hour). All previous contracts with Karen have been paid. Questions asked were how this function will be handled in the future. Can we get volunteers? We have heard that the Garden Club and a group from Colonial Acres have expressed interest. It was agreed to not go for bids right now, but to pursue the volunteer route and see if this can be made to work.

Larry volunteered to lead a Spring clean up, using Scouts. Beth volunteered to get the Girl Scouts involved too. The tentative time is March 14 at 6 PM. Larry will check with Steve Renwick to see if mulch is available. Larry moved and Phil seconded to proceed with the cleanup. Passed

Witch's Hat Wainscote: The wainscote and some of the eaves boards on the Hat need to be replaced. No decision was made on this item, but discussion centered on getting pricing (Fingerle is one source) and whether we would need to have it professionally done or could it be done by volunteers?

Freight House Bathroom Revisions: We have obtained an estimate of \$9775 for the bathroom revisions from Erin Kopkowski. We need at least 2 more bids. McCotter and Seghi were mentioned as possible bidders. Larry will ask Steve Renwick about a bid package that can be sent out.

Building and Grounds Malfunction Notification: The Commission discussed how to best notify the Commission and Society in the case of a building malfunction. Larry suggested that we should develop a contingency plan similar to what the tube mill has that would address who to contact depending on what kind of a problem it is (eg: Police for vandalism). All agreed that the president of the Society (currently Linda Ross), a member of the Commission and the DPW (Steve Renwick) should be notified whenever anyone discovers a malfunction. In answer to a question posed by Linda, we do have a maintenance contract with Fallert to inspect and service the heating/ cooling equipment in the spring and fall. It was suggested that we should maintain a service file on the equipment.

Other Business: Aaron Jacobs (248-701-7906) contacted Jack, and proposed to sell a safe that he has obtained that used to be in a business in South Lyon called The Trading Post. The safe contains unknown items and he does not have the combination. He is asking \$600-\$900 for it. No action was taken on this item.

With business concluded, Phil motioned and Larry seconded that the meeting be adjourned. Passed.

Minutes recorded by Larry Ledbetter

Transcribed by Bob Tremitiere

Respectfully submitted by Jack Renwick, Acting Chairperson

AGENDA NOTE

New Business: Item #4

MEETING DATE: March 14, 2011

PERSON PLACING ITEM ON AGENDA: DPW

AGENDA TOPIC: Salt Requisition for 2011-2012 Season

EXPLANATION OF TOPIC: A choice must be made between purchasing from the State or from the Consortium. Both need to know the week of March 14, 2011. Our cost through the consortium this season is \$42.98 and the cost from state this year is \$53.94.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: State of Michigan Requisition, Contract proposal from the consortium.

POSSIBLE COURSES OF ACTION: Approve purchase/do not approve purchase.

RECOMMENDATION: Approve purchase of salt through the consortium.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase of salt through the Farmington Hills Consortium for the 2011-2012 Winter Season.



A Memorandum from
The
City of South Lyon
Department of Public Works
Steven S. Renwick, Superintendent

Date: March 10, 2011
To: David Murphy, City Manager
Subject: Road Salt Requisition for 2011/2012

The State of Michigan is requesting orders for salt to be placed by March 15, 2011.

The Consortium is just beginning to talk to Detroit Salt in negotiating their prices for next season. Our cost is currently \$42.98

The current state price is \$53.94

I would recommend that we stay with the consortium.

cc:

Mailing: 335 S. Warren St., South Lyon, MI 48178

Phone: (248) 437-6914

Office: 520 Ada St., South Lyon MI 48178

Fax: (248) 587-0080

E-Mail: sldpw@southlyonmi.org

Web Site: www.southlyonmi.org



STATE OF MICHIGAN

RICK SNYDER
GOVERNOR

DEPARTMENT OF TECHNOLOGY, MANAGEMENT & BUDGET
LANSING

JOHN NIXON
DIRECTOR

TO: ATTN: STEVE RENWICK
SOUTH LYON, CITY OF
335 S WARREN
DPW DEPARTMENT
SOUTH LYON, MI 48178

FROM: Genevieve Hayes/Mary Hanses
MiDEAL

DATE: February, 2011

SUBJECT: ROAD SALT REQUISITION FORM 2011/2012

Enclosed you will find your 2011/2012 Road Salt Requisition Form. If you are interested in ordering road salt for next winter, please complete the form and return it to the address listed on the requisition form by March 15, 2011. If you have any questions, feel free to call Mary Hanses at 517-335-4364. If you are not the person who would order road salt for your entity, please pass this IMPORTANT requisition on to the proper person.

We would like to thank all of the MiDEAL members for their support of the MiDEAL program. We also want to let you know that we are committed to delivering the best deal for road salt in the State.

Enclosure



Michigan Delivering Extended Agreements Locally

**State of Michigan Road Salt Requisition
2011/2012 Winter Season**

TO: MiDEAL Members

DATE: February, 2011

FROM: Genevieve Hayes and Mary Hanses
Purchasing Operations / MiDEAL

DMB Purchasing Operations is compiling usage figures to include with the 2011/2012 road salt solicitation. If you intend to buy road salt for ice control through MiDEAL, please complete the information on both sides of this form.

Completion and submission of this form is a **COMMITMENT** on the part of the MiDEAL member to participate in the State of Michigan Road Salt Solicitation for the 2011/2012 winter season.

Early Delivery

Total "Early Delivery" requirements _____ tons
This quantity must be expressed in 50-ton increments. You must have storage capacity for the total quantity indicated.

Seasonal Backup

Total Seasonal Backup – Greater than 50 tons _____ tons
This quantity must be expressed in 50-ton increments.

AND/OR

Total Seasonal Backup – Less than 50 tons _____ tons
*This should **only** be requested if the quantity is **less than** 50 tons. Due to delivery costs of ordering in less than a truck load, the prices in this category may be higher than those quoted in the same county that are the greater than 50 ton.*

Total 2011/2012 Requirements _____ tons
*The sum of Early Delivery **PLUS** all Seasonal Backup*

Please list each delivery location below, along with the tonnage required for each location:

STREET ADDRESS, CITY & COUNTY OF DELIVERY LOCATION	EARLY DELIVERY TONNAGE	SEASONAL BACKUP > 50 Tons TONNAGE 50-ton increments	SEASONAL BACKUP < 50 Tons" TONNAGE

CONVEYER REQUIREMENTS: The State of Michigan will not be accepting conveyor requirements for the 2010/2011 road salt season.

STATE AGENCIES: All State Agencies participating in the road salt program must complete a Purchase Request Form (PRF) and submit it along with this document.

THIS IS AN ORDER. All quantities indicated on side one of this requisition represent a **commitment** to participate in the State of Michigan Road Salt Solicitation, with the following stipulations: The Early Delivery quantity indicated is the exact quantity (100%) that will be delivered to the location specified. On both Seasonal Backup programs, MiDEAL members must agree to purchase a minimum of 70% of the Seasonal Backup quantity indicated, and the contractor will agree to furnish up to a maximum of 30% more than the Seasonal Backup quantity indicated.

By participating in this bid, you agree not to take independent bids on this commodity for the requirements indicated on side one. You also agree not to resell the salt to non-members, including private companies.

All Early Delivery shipments will be arranged by DMB Purchasing Operations. Early delivery occurs during the months of August, September and October.

DMB Purchasing Operations will provide each participating MiDEAL member with the name of the contractor from which their Seasonal Backup salt will be ordered. Orders for Seasonal Backup salt will not be arranged by DMB Purchasing Operations. MiDEAL members contact the contractor directly.

Your agency will receive a copy of all contract information upon completion.

Please complete, sign, and return this requisition by **March 15, 2011** to:

Department of Management and Budget
Purchasing Operations / MiDEAL
Attn: Mary Hanses
2nd Floor, Mason Building
P.O. Box 30026
Lansing, Michigan 48909

OR you may fax a signed copy to: (517) 335-0046 ATTN: MARY HANSES

REQUISITIONS MUST BE RETURNED TO THE ABOVE ADDRESS NO LATER THAN MARCH 15, 2011 IN ORDER TO BE INCLUDED IN THE STATE OF MICHIGAN ROAD SALT SOLICITATION.

If you have any questions, please call Mary at (517) 335-4364.

MEMBER ORGANIZATION NAME		AUTHORIZED AGENT NAME (Print or Type)
ADDRESS		AUTHORIZED AGENT SIGNATURE
CITY / STATE / COUNTY / ZIP CODE		AUTHORIZED AGENT TITLE
AREA CODE ()	TELEPHONE NUMBER	DATE

INVITATION TO BID

BID No.: ITB-FH-10-11-1623

ITEM: ROCK SALT FOR ICE CONTROL

DEADLINE: Tuesday, April 19, 2011, 2:30 P.M., LOCAL TIME

1. SUBMISSION AND RECEIPT OF BIDS

Bids to receive consideration shall be received prior to the specified time of opening as designated on the bid form. **NO LATE BIDS WILL BE ACCEPTED.** The Board of Road Commissioners for the County of Oakland reserves the right to postpone the bid opening for its own convenience. Bidders shall use the bid documents furnished as none other may be accepted. Bids are considered received when date stamped and in the possession of the Clerk's office. Bids shall be sealed when submitted. Separate bids shall be submitted on each bid number and bids shall be typewritten or written in ink and legibly prepared. Bids having any erasures or corrections thereon may be rejected unless explained or initialed by the bidder. **If you are submitting a "No bid", do not follow the above directions but send a letter to the Purchasing Division indicating your desire to be kept on the bid list.** Bids shall be mailed or delivered to the Road Commission for Oakland County, Attn: Clerk's Office, 31001 Lahser Road, Beverly Hills, MI. 48025. Include one (1) original and one (1) copy of your bid in the sealed envelope.

2. RESPONSIVE BIDS

All pages and the information requested herein shall be furnished completely in compliance with instructions. The manner and format of submission is essential to permit prompt evaluation of all bids on a fair and uniform basis. Unless otherwise specified, the Board of Road Commissioners for the County of Oakland reserves the right to accept any item in the bids. Bidders may submit bids on any item or group of items, provided however, that the unit prices are shown as required. Accordingly, the Board of Road Commissioners for the County of Oakland reserves the right to declare as non-responsive, and reject any incomplete bid if material information requested is not furnished, or where indirect or incomplete answers or information is provided.

3. INTERPRETATION OF BID AND/OR CONTRACT DOCUMENTS

Any interpretation to a bidder regarding the Bid and/or Contract Documents or any part thereof, is valid only if given by the Road Commission for Oakland County's Purchasing Division staff. Any information given by departmental contacts is unofficial. Interpretations may or may not be given orally (may be written) dependent upon the nature of the inquiry. Interpretations that could affect other bidders will be in writing and issued by the Purchasing Division. All inquiries shall be made within reasonable time prior to the stated deadline in order that a written response in the form of an addendum, if required, can be processed before bids are opened. Inquires received that are not made in a timely fashion may or may not be considered.

4. OFFICIAL DOCUMENTS

The Board of Road Commissioners for the County of Oakland shall accept NO CHANGES to the bid document made by the Vendor unless those changes are set out in the "Exceptions" provision of the Authorized Version of the bid document. It is Vendor's responsibility to acquire knowledge of any change, modifications or additions to the Authorized Version of the bid document. Any Vendor who submits a bid and later claims it had no knowledge of any change, modifications or additions made by the Road Commission for Oakland County to the Authorized Version of the bid document, shall be bound by the bid, including any changes, modifications or additions to the Authorized Version. If a bid is awarded to a Vendor who claims that it had no knowledge of changes, modifications or additions made by the Road Commission for Oakland County to the Authorized Version of the bid, and that Vendor fails to

accept the bid award, the Board of Road Commissioners for the County of Oakland may pursue costs and expenses to re-bid the item from that Vendor. The Authorized Version of the bid document shall be that bid document appearing on the MITN with amendments and updates.

The Road Commission for Oakland County officially distributes bid documents from the Purchasing Division, or its web site www.rcocweb.org or through the Michigan Intergovernmental Trade Network (MITN). **Copies of bid documents obtained from any other source are not considered official copies.** Only those vendors who obtain bid documents from the Purchasing Division, its web site, or the MITN systems are guaranteed access to receive addendum information, if such information is issued. If you obtained this document from a source other than the sources indicated, it is recommended that you register on the MITN site, www.govbids.com, and obtain an official copy.

5. CHANGES AND ADDENDA TO BID DOCUMENTS

Each change or addendum issued in relation to this bid will be on file in the Purchasing Division. In addition, to the extent possible, copies will be mailed to each person registered as having received a set of bid documents. It shall be the bidder's responsibility to make inquiry as to the changes or addenda issued. All such changes or addenda shall become part of the contract and all bidders shall be bound by such changes or addenda.

6. SPECIFICATIONS

Unless otherwise stated by bidder, the bids will be considered as being in strict accordance with the Road Commission for Oakland County's applicable standard specifications, and any special specifications outlined in the bid document. Reference to a particular trade name, manufacturer's catalogue, or model number are made for descriptive purposes to guide the bidder in interpreting the requirements of the Board of Road Commissioners for the County of Oakland, and should not be construed as excluding bids on other types or materials, equipment and supplies unless otherwise stated. However, the bidder, if awarded the contract, will be required to furnish the particular item referred to in the specifications or description unless departure or substitution is clearly noted and described in the bid. The Board of Road Commissioners for the County of Oakland reserves the right to determine if equipment/product or service being bid is equal to the specified equipment/product or service requested.

7. ALTERNATE BIDS

Bidders are cautioned that any alternate bid, unless requested by Purchasing, or any changes, insertions, or omissions to the terms and conditions, specifications, or any other requirements or this bid, may be considered non-responsive, and at the opinion of the Board of Road Commissioners for the County of Oakland, may result in rejection of the bid.

8. PRICING

Prices shall be stated in units of quantity specified in the Bid Document. In case of a discrepancy in computing the amount of the bid, the unit price bid will govern.

9. QUANTITIES

All quantities stated, unless indicated otherwise are estimates and the Road Commission for Oakland County reserves the right to increase or decrease the quantity at the unit price bid as best fits its needs.

10. DELIVERY

Bids shall include all charges for delivery, packing, crating, etc., unless otherwise stated in the bid document. All deliveries will be FOB: Delivered. General delivery hours are 7:30 a.m. to 2:30 p.m. Monday-Friday (or as defined by each entity).

11. TAXES, TERMS AND CONDITIONS

The Road Commission for Oakland County is eligible for government pricing and is exempt from Federal Excise and State Sales Tax. Payment terms are Net 30 days upon receipt and acceptance. Cooperative members will provide their tax exempt status if required by the awarded vendor.

12. TERM

The term of the order will be one year with firm-fixed pricing and two additional one-year options based on the annual estimated quantities. The option years may be firm-fixed or firm-fixed with an escalation/de-escalation index. Adjustments will be allowed in accordance with the Consumer Price Index for all Urban Consumers- Detroit.

13. AWARD

The bid will be awarded to that responsible, responsive bidder whose bid, conforming to this solicitation, will be most advantageous to the Road Commission for Oakland County, price and other factors considered. The Road Commission for Oakland County reserves the right to accept or reject any or all bids, in part or whole and to waive informalities and minor irregularities in bids received. Unless otherwise specified in the bid document the Road Commission for Oakland County reserves the right to accept any item in the bid on an individual basis. Bidders may submit bids on any item or groups of items provided unit prices are clearly shown and a notation is made on the bid document clearly indicating Bidder's intent.

14. WITHDRAWAL OF BIDS

Bids may be withdrawn in person by a bidder, or authorized representative, provided their identity is made known and a receipt is signed for the bid, but only if the withdrawal is made prior to the stated bid deadline. No bid may be withdrawn for at least 90 days after bid opening except the successful company whose prices shall remain firm for the entire contract period. In case of error by the bidder in making up a bid, the Purchasing Division staff may, by discretion, reject such a bid upon presentation of a letter by the Bidder which sets forth the error, the cause thereof, and sufficient evidence to substantiate the claim.

15. DEFAULT CONDITIONS

In case of default by the contractor, the Road Commission for Oakland County may procure the articles or services from other sources and hold the bidder responsible for any excess cost occasioned thereby. In case of error by the bidder relating to a Contract, the Purchasing Division may, by discretion, upon presentation of a written explanation by the bidder substantiating the error, reject the Contract and award to the next qualified bidder, such error may subject to default conditions.

16. INFRINGEMENTS AND INDEMNIFICATIONS

The bidder, if awarded a contract, agrees to protect, defend, and save the Road Commission for Oakland County and the cooperative members listed herein, its officials, employees, departments and agents harmless against; any demand for payment for the use of any patented material, process, or device that may enter into the manufacture, construction, or from a part of the work covered by either order or contract; and from suits or a charge of every nature and description brought against if for, or on account of, any injuries or damages received or sustained by the parties by or from any of the facts of the contractor, the contractor's employees, or agents; from all liability claims, demands, judgements and expenses to persons or property occasioned, wholly, or in part, by the acts or omissions of the bidder, contractor, agents or employee.

17. INSURANCE (REQUIRED FOR WORK ON OR WITHIN ROAD COMMISSION FOR OAKLAND COUNTY PROPERTY/FACILITIES)

The awarded bidder furnishing labor in/on Road Commission public premises agrees to hold the Road Commission for Oakland County and cooperative members harmless from liability loss and will maintain minimum coverage outline below. An Acord form outlining coverage will be returned with the bid documents.

- | | | |
|-------|--|----------------|
| 17.1. | General Liability | \$1,000,000.00 |
| 17.2. | Automobile Liability - Any Auto | \$1,000,000.00 |
| 17.3. | Excess Liability | \$1,000,000.00 |
| 17.4. | Workers' Compensation and Employers Liability per State statute. | |

Additionally, the Road Commission for Oakland County and cooperative members will be named as additionally insured. Thirty days written notice of cancellation/reduction material change will be provided. All documents will be forwarded to the Road Commission for Oakland County, Purchasing Division, 31001 Lahser Road, Beverly Hills, MI. 48025.

18. DESCRIPTION

The Road Commission for Oakland County, on behalf of the entities listed herein, requests your bid for sodium chloride to be used for ice and snow removal and control. The sodium chloride shall be either mined rock salt or evaporated salt and shall conform to the requirements specified herein. The evaporated salt shall be compressed and crushed to produce the particle sizes as specified herein under "Gradation". Each entity reserves the right to award the bid and will issue individual purchase orders. Additionally, each entity reserves the right to award 75% of their estimated usage to the low bidder and 25% to the second low bidder to insure uninterrupted delivery during peak periods.

19. CHEMICAL COMPOSITION-SODIUM CHLORIDE TYPE A CRUSHED ROCK SALT

The sodium chloride shall conform to ASTM designation for Sodium Chloride Type 1, Grade 1, #D632 except that a tolerance in gradation will not be allowed and the following requirements as to chemical composition:

Sodium Chloride (NaCl), minimum, percent 95.0 purity before treatment

GRADATION:

Sieve Size	Percent passing(by weight)
.5 inch(12.5 mm)	100
3.8 inch (9.5 mm)	95 - 100
No. 4 – (4.75 mm)	20 - 90
No. 8 – (2.36 mm)	10 - 60
No. 30 – (0.60 mm)	0 - 15

20. MOISTURE CONTENT

The moisture content of the sodium chloride at the point of delivery shall not exceed 1.5 percent, by weight. A weight adjustment will be made for moisture content in excess of 1.5%.

21. GENERAL REQUIREMENTS

A. Packing and marking, inspection, rejection and methods of sampling and testing shall conform to the respective requirements as specified under the Specifications for Sodium Chloride, ASTM Designation, #D632 chloride will be sampled at the producer's plant.

B. Salt shall be treated with yellow Prussiate of Soda to prevent caking.

- C. Upon placing an order for sodium chloride, delivery will be received within forty-eight hours. Deliveries will be made between 8:00 a.m. and 3:00 p.m. local time, Monday through Friday.
- D. A material safety data sheet will be provided before a delivery is made.
- E. Salt that is delivered that fails to meet these specifications will be rejected replaced or credited. Debris such as gravel, dirt and trash intermixed in the delivery will be rejected.
- F. ~~Some agencies will split the award between the low qualified bidder (80%) and second lower qualified bidder (20%).~~
- G. Each agency will guarantee to order a minimum of seventy (70) percent of their awarded total from the lowest qualified and approved bidder for year one of the contract term. Any salt (of the guaranteed 70%) maybe be carried over and applied to the second year's estimated usage. Each entity will then be allowed to adjust their second year estimated quantity prior to the beginning of the season.
- H. Each entity will be allowed to order up to 130% of their estimated usage each year.
- I. Each agency will provide a purchase order or award notice to the selected vendor. Some agencies may provide intent to award prior to the start of their budget year.

22. PRICING

Item - Location	Price per ton – delivered on/after 10/1/2009	Early fill Price per ton delivered before 10/1/2009	Estimated quantity	Total
Rock Salt – Oakland County Agencies	\$	\$	157,299	\$
Rock Salt – Macomb County Agencies	\$	\$	66,600	\$
Rock Salt – Wayne County Agencies	\$	\$	22,400	\$

Prices will be firm for the term August 1, 2009 through June 30, 2010.

Origin of mined product and storage location in MI _____

Contract Renewal option: Yes _____ No _____

Is option year price firm fixed Yes _____ No _____

Option pricing is subject to a (metro Detroit) Consumer Price Index Yes _____ No _____

Provide the escalation/de-escalation CPI reference: _____

Upon mutual consent is this offer extendable to other governmental agencies?

Yes _____ No _____

Delivery agent (name, address, contact person, phone) _____

23. COOPERATIVE PARTICIPANTS

The following cities reserve the right to utilize another supplier should the awarded vendors be unable to fulfill the salt supply.

Agency	Delivery Address	City/State	Estimated quantity (tons)
Oakland County Agencies			
Auburn Hills, City of	1500 Brown Road	Auburn Hills, MI	5,000
Berkley, City of	3238 Bacon	Berkley, MI	1,800
Clawson, City of	635 W. Elmwood	Clawson, MI	1,600
Farmington Hills, City of	27245 Halsted	Farmington Hills, MI 48336	7,500
Lathrup Village, City of	19101 Twelve Mile	Lathrup Village, MI	400
Huron-Clinton Metroparks at;			
Kensington Metropark	2240 W. Buno Rd.	Milford, MI	500
Stony Creek Metropark	4250 26 Mile	Shelby Twp, MI	250
Hudson Mills Metropark	8801 N. Territorial Rd.	Dexter, MI	150
Indian Springs Metropark	5199 Indian Trail	White Lake, MI	50
Huron Meadows Metropark	8765 Hammel Rd	Brighton, MI	50
Metro Beach Metropark	31300 Metro Parkway	Harrison Twp, MI	100
Orchard Lake, City of	3955 Orchard Lake Rd.	Orchard Lake, MI	500
Pontiac, City of	DPW, 55 Wessen	Pontiac, MI	7,500
Rochester Hills, City of	511 E. Auburn Rd	Rochester Hills, MI	5,500
Royal Oak, City of	1600 N. Campbell	Royal Oak, MI	7,000
Southfield DPW, City of	25501 Clara Lane	Southfield, MI	12,000
Southfield Parks, City of	26000 Evergreen Road	Southfield, MI	400
Southfield Public Schools	24661 Lahser	Southfield, MI	800
South Lyon, City of	520 Ada	South Lyon, MI 48178	900
Walled Lake, City of	1499 E. West Maple	Walled Lake, MI	1,200
Road Commission for Oakland County at;			
District 1	4353 Duck Lake Road	Milford, MI 48381	21,350
District 2	10275 Dixie Hwy	Davisburg, MI 488350	17,675
District 3	1100 S. Lapeer Road	Lake Orion, MI. 48350	19,833
District 4	2420 Pontiac Lake Road	Waterford, MI 48328	19,250
District 4S	27900 Franklin Road	Southfield, MI 48034	15,458
District 4T	1930 Stephenson Hwy	Troy, MI 48083	11,433
Oakland County Total			157,299
Macomb County Agencies			
Road Commission for Macomb County at;			
Service Center 1	12990 31 Mile Road	Washington, MI 48094	7,000
Service Center 2	58270 Williams Street	New Haven, MI 48048	8,000
Service Center 3	34592 Nova Street	Clinton, MI 48035	18,000
Service Center 4	51235 Napi Drive	Shelby, MI 48315	8,000
Service Center 5	27483 Mound Road	Warren, MI 48092	7,000
Eastpointe, City of	17800 Ten Mile	Eastpointe, MI	1,600
Roseville, City of	29411 Calahan	Roseville, MI 48066	4,500

St. Clair Shores, City of	19700 Pleasant	St. Clair Shores	3,500
Warren, City of	12801 Stephens	Warren, MI	9,000
Macomb County Total			66,600
Wayne County Agencies			
Grosse Pointe Woods, City of	1200 Parkway Drive	Grosse Pointe Woods, MI 48236	2,000
Livonia, City of	12973 Farmington	Livonia, MI	5,500
Riverview, City of	18550 Krause	Riverview, MI	1,400
Romulus, City of	12600 Wayne Road	Romulus, MI	6,000
Westland, City of	37137 Marquette	Westland, MI	7,500
Wayne County Total			22,400

24. EXCEPTIONS

Note any exceptions to the specifications herein _____

25. SUBMITTALS

Submit one (1) original and two (2) copies of your completed bid document.

26. AUTHORIZATION/ACCEPTANCE OF SPECIFICATIONS - must be signed by authorized company official.

Signed _____ Company _____

Title _____ Address _____

Printed _____ City/State/Zip _____

Date _____ Phone Number _____

Contact Person _____ Fax _____

E-mail address _____ Website _____

Order placement contact _____ Phone _____

Specific questions can be answered by contacting Sharon Pickett, Director of Central Operations, Road Commission for Oakland County at 248-858-4798 or spickett@rcoc.org

General questions about the cooperative can be answered by calling Michael Lasley, Director of Central Services for Farmington Hills, MI @ 248-871-2425 or mlasley@fhgov.com