

**City of South Lyon**  
**Downtown Development Authority Board Meeting**  
**January 10, 2019, Thursday, 8:00 a.m. at South Lyon City Hall, 335 S. Warren St.**  
**REVISED AGENDA**

- I. **Call to Order**
- II. **Approval of the Agenda**
- III. **Roll Call**
- IV. **Approval of the December 13, DDA Board Meetings Minutes**
- V. **Citizen Comments**
- VI. **New Business:**
  - A. FY 18/19 DDA Budget Amendments (Will allow assigning a portion of Existing Fund Balance to Seasonal & Immediate Projects/Items)
    - 1. Approval of DDA Director attendance at the National Main Street National Downtowns Conference as in past 2 years
    - 2. Purchase of Trash Cans (Replace existing) and Flower Pot Holders from Superb Fabricating (2 quotes received: Superb Fabricating & G.M. Refractories Inc.)
    - 3. Consultant Services/Design
  - B. Discussion of First Draft DDA Budget for FY19/20 (More details at Bd Retreat on 2/7)
  - C. Post Notices for DDA Bd Meeting & Board Retreat Scheduled for Thursday, February 7, 2019, 6-10 p.m.
  - D. Orientation Information for New and All DDA Board Members
  - E. DDA - Economic Development Activity Update:
    - 1. Enforcement of Maintenance Ordinance: Update
    - 2. Buildings for Sale/Lease, Business Recruitment & Business Activity Update
    - 3. Questions RE: Economic Development & DDA Annual Report for FY2017/2018
- VII. **Old Business:**
  - A. Downtown Business Directory: Distribution Continues
  - B. Relocation of the Veterans Monument, Next Steps & Timetable
  - C. 2 DDA Board Vacancies:
    - 1. Norm Fultz was recommended by the DDA Board on 12/13/18 and will be on 1/14/19 Council Agenda for approval.
    - 2. One Vacancy still open/No applications received
- VIII. **Board Member Comments**
- IX. **Adjournment**

Next Board Meeting (Combined with the Annual Board Retreat) is Thursday, February 7, 2019, 6 – 10 p.m.. Location TBD

*The DDA Board meets regularly on the 2nd Thursday of the month at 8:00 a.m. at South Lyon City Hall, 335 S. Warren. All Board Meetings shall end no later than 10:00 a.m.*

**Board Members**

Gene Carroll, Chair	<a href="mailto:gcarroll@neumannsmith.com">gcarroll@neumannsmith.com</a>	(248) 352-8310
Dereck Mashburn, Vice Chair	<a href="mailto:dereck.mashburn@gmail.com">dereck.mashburn@gmail.com</a>	(586) 713-2389
Jennifer Dunigan, Treasurer	<a href="mailto:TheChristmashouse1@gmail.com">TheChristmashouse1@gmail.com</a>	(248) 921-4140
Mark Childs	<a href="mailto:mark@southlyoncycle.com">mark@southlyoncycle.com</a>	(248) 437-0500
Anne Buchtrup	<a href="mailto:thelemontreesouthlyon@gmail.com">thelemontreesouthlyon@gmail.com</a>	(989) 400-9748
Jeff Heinanen	<a href="mailto:jheinanen@warmnup.com">jheinanen@warmnup.com</a>	(313) 218-4027
Paul Zelenak, City Manager	<a href="mailto:pzelenak@southlyonmi.org">pzelenak@southlyonmi.org</a>	(248) 437-1735

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**DDA /Economic Development Director**

Robert Donohue	<a href="mailto:Robert@southlyonmi.org">Robert@southlyonmi.org</a>	(248) 437-1735
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