

# **Regular City Council Meeting**

## **May 14, 2018**

### **Agenda**

**7:30 p.m.**      **Call to Order**  
**Pledge of Allegiance**  
**Roll Call**  
**Approval of Minutes: April 23, 2018**  
**Approval of Bills:**  
**Approval of Agenda**

#### **Public Comment**

**Presentation- Warren Creamer, R.W. Baird & Company-** South Lyon Water and Sewer Revenue Test; Recommendation for rate management and structure

**Closed Session-** pursuant to Section 8(h) of the Open Meetings Act, MCL 15.268(h), to discuss written attorney-client privilege communication on legal issues relating to the liquor license ordinance and request for Council approval for the sole remaining Class C on-premises liquor license, which is exempt from disclosure under MCL 15.243(1)(g).

#### **Discussion- Downtown**

#### **I. Old Business –**

1. Consider renewal of motion to approve the second reading of the 1/22/18 version of the proposed liquor license ordinance
2. Consider leaf disposal
3. Consider creation of Cemetery Commission

#### **II. New Business-**

1. Consider approval of downtown road closures for Pumpkinfest
2. Consider approval of road closures for Pumpkinfest Parade
3. Consider approval of road closures for Memorial Day Parade
4. Acceptance of resignations from Housing Commission
5. Consider appointment to Board of Ethics- Suzanne Muscat
6. Consider appointment to Board of Ethics- Don Beagle
7. Consider purchase of property at 501 McMunn
8. Consider recognition of Baseball Boosters as a non-profit organization for charitable gaming license
9. Consider Youth Assistance Agreement
10. Consider approval of Hagadorn Street Sewer Cleaning and Televising
11. Consider approval of Pilot Local Road Improvement Program Agreement
12. Consider first reading of Liquor License Ordinance
13. Consider Fund Balance Policy
14. Consider retainer agreement for Attorney services

#### **III. Budget**

#### **IV. Manager's Report**

#### **V. Council Comments-**

#### **VI. Adjournment**

REGULAR CITY COUNCIL MEETING  
APRIL 23, 2018

Mayor Pelchat called the meeting to order at 7:30 p.m.  
Mayor Pelchat led those present in the Pledge of Allegiance

Councilmember Richards entered the chambers after the Pledge of Allegiance  
Present: Mayor Pelchat, Councilmembers: Kivell, Kennedy, Kurtzweil, Parisien, Richards and Walton  
Also present: Chief Collins, Attorney Wilhelm, Department Head Boven, Fire Chief Vogel, and Clerk Deaton

MINUTES

March 28, 2018

CM 4-1-18 MOTION TO APPROVE MINUTES

Motion to approve by Kivell, supported by Walton

Motion to approve the minutes of March 28, 2018 as presented

VOTE:

MOTION CARRIED UNANIMOUSLY

April 9, 2018

Councilmember Kennedy stated on page 8 Warren Creamers name is misspelled numerous times. He also stated further down the word revelent should be relevant. He stated on page 10 under his council comments the word she should be changed to he.

Councilmember Richards stated on page 3 Essention should be spelled with an a, not an e. Councilmember Kivell stated it should also be spelled with a c. Councilmember Richards further stated on page 8, no one heard what he said at the very end, he stated he moved to withdraw his motion.

Councilmember Kurtzweil stated on page 9, it should state she will be doing some additional research. She further stated the words "she also stated she will be discussing that issue with some other individuals." She further stated the correct spelling is Beckway Doors.

Councilmember Kivell stated on page 4, the word as needs to be added as to where they will get the money to run the business. He further stated the word too should be changed to the word to. He further stated Councilmember Parisien asked a question that was left hanging, which was if a business owner just paid the fee to the State of Michigan, but, then they pay the fees to the City and the City says no, can the State allow it anyway. Attorney Wilhelm answered if you don't approve it, the State will not approve a new on premises license. Councilmember Kivell stated on page 5, the word on should be changed to an in the sentence there should be a timeline for when the applicant can expect an approval or a rejection. He then stated the following sentences should be added, he can't imagine the changes the Witch's Hat mentioned would have been met with any resistance. They all seemed perfectly logical and he doesn't understand why there would have been any issues with Council approving their changes. Councilmember Kivell stated on page 9, the word discouraged should be changed to distorted. He further stated there are some words that need to be added to the sentence that begins with "he stated when Bob Martin decided to start taking our leaves from the City to the park, rather than dump them at Stone Depot, that was to save money." He further stated the correct spelling is Spurt Industries, not spirt.

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CM 4-2-18 MOTION TO APPROVE MINUTES AS AMENDED

Motion to approve by Kivell, supported by Parisien

Motion to approve the minutes of April 9, 2018 as amended

VOTE: MOTION CARRIED UNANIMOUSLY

April 11, 2018

Councilmember Kennedy stated on page 1, last paragraph the word formerly, should be changed to formally. He then stated on page 2 the 3<sup>rd</sup> line down the word matter should be changed to manner, and the word ascertain should be discern.

CM 4-3-18 MOTION TO APPROVE THE MINUTES AS AMENDED

Motion by Kivell, supported by Kennedy

Motion to approve the minutes of April 11, 2018 as amended

VOTE: MOTION CARRIED UNANIMOUSLY

April 16, 2018

Councilmember Kennedy asked to make sure Warren Creamers name is spelled correctly on page 3. He further stated on page 4, it should state the high-end user of the water and sewer will pay less than the low-end user.

CM 4-4-18 MOTION TO APPROVE MINUTES AS AMENDED

Motion by Kivell, supported by Walton

Motion to approve the minutes of April 16, 2018 as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

Attorney Wilhelm asked Council to consider adding a new business item #9 approval of a separation agreement with Lynne Ladner. Councilmember Kurtzweil asked if we are deleting the closed session. She further stated if you refer to the date of the communication to be discussed in the closed session it would provide more clarity, she assumes it is regarding the communication dated 4/22/18. Chief Collins stated he would also like to a new business item #10 to consider 3 companies for the new City Manager search. Councilmember Kivell stated we should have the closed session, but if #9 is the approval, it seems moot. Attorney Wilhelm stated the closed session is regarding the 4/22/18 communication. He further stated he is adding new business after the closed session.

CM 4-5-18 MOTION TO APPROVE AGENDA AS AMENDED

Motion by Kennedy, Parisien

Motion to approve the agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Linda Ross 373 Harvard and president of the Historical Society. She thanked everyone for coming out to the program on "Do you remember Hudson's". They had a full house and everyone enjoyed the pictures and memorabilia that Michael Hauser from the Michigan Opera Theatre brought with him. It was a very

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enjoyable evening. She then asked everyone how many people do not know about the Historical Society or the Historical Village. She then asked why they aren't notified of any events that occur in the historical village to avoid conflicts. She stated we have a wedding coordinator and if a wedding is scheduled, it cannot be cancelled.

Pat Allen of 11672 Crooked Lane stated he has property at 501 McMunn that is adjacent to the bike path and the sled hill. He then stated this would be a great asset to the City. He further stated he has information for the Council to look at. He stated he is willing to go on land contract if the City is interested.

Ken Hamblin stated he thought Volunteer Park was going to be on the agenda. Chief Collins stated that will be discussed during item #7.

David Rudd, the president of the homeowner's association of Maple Creek. He stated there are about 38 homes in the subdivision and divided by a wetland area that runs from Volunteer Park and crosses 9 Mile. He further stated 2 years ago the City identified walking areas that needed repairs for the Safe Routes to School program. He stated one of the areas they found is the bridge that runs across the wetlands area. He stated it needed repair then, and it hasn't gotten better. It is very unsafe due to the dips and rises, and once you lose footing it is an easy slip into the water. It is very unsafe to walk on. He further stated they are aware the cost is expensive. They were able to get one bid which was \$20,000. Mr. Rudd stated they have to replace the pilings because they weren't originally driven into the ground deep enough. He further stated they will replace 7 different pilings with steel pilings which will include some of the boards that are heaved up. He further stated it is a nice area and people like to walk that area. He further stated he has some pictures and information for Council to consider. Mr. Rudd stated he is asking to form a partnership with the City to pay to fix this bridge. He then stated they are willing to collect up to \$10,000 from the homeowners in the subdivision and they are asking the City to cover the rest. Anything the City can do is helpful. Mayor Pelchat stated he hopes we can get this on a future agenda to discuss this further and he thanked him for coming.

#### DISCUSSION- Downtown

Bob Donohue the Director of the DDA and Economic Director stated there has been a lot happening with the building rehabs and the bulk of the work should be done in June. He stated the Promotions and Marketing Committee will be meeting on the 26<sup>th</sup>. They will establish a calendar to coordinate all events including the Historic Depot. He further stated they will be discussing marketing and advertising opportunities to fill the voids between events. He further stated they are hoping to have an A,B,C plan which will break down the events into 4 groups. Mr. Donohue stated a group of businesses will be hosting a Ladies Night Out on May 11<sup>th</sup>, but the DDA will still have their event in November.

#### OLD BUSINESS

1. Consider second reading of rezoning of 500 Stryker

Attorney Wilhelm stated there have been no changes from the first reading. This will amend the zoning map for 500 Stryker. He further stated Mr. Avantini of CIB Planning was here previously with other information and as far as he knows, there is no further information.

#### CM 4-6-18 MOTION TO APPROVE SECOND READING OF REZONING OF 500 STRYKER

Motion by Richards, supported by Kennedy

Motion to approve the second reading of the ordinance to amend the official zoning map of the City of South Lyon rezoning Parcel 21-29-176-012, 500 Stryker Street, from R-3 to RM-2

## ROLL CALL VOTE:

Walton- No  
 Kivell- Yes  
 Richards- Yes  
 Parisien- Yes  
 Kennedy- Yes  
 Kurtzweil- No  
 Pelchat- Yes  
MOTION PASSED

## 2. Consider first reading of revised liquor license ordinance

Mayor Pelchat read the recommendation of the motion as follows: Deny first reading of 4/19/18 version and approve second reading of 1/22/18 version of liquor license ordinance. Staff and Attorney have concerns that the 4/19/18 version removes too many regulatory provisions which the City may need to protect its interests and the interests of its residents with respect to valuable liquor licenses and the effects of licensed premises. Also, there are concerns that this ordinance relies too heavily on the MLCC process and the MLCC acting in the best interests of the City. Attorney Wilhelm stated he took the chart from MLCC and narrowed the ordinance to only apply to the licenses that require local approval. He further stated by Statute the City has to approve or disapprove the license application. He stated he removed the transfer and the business plan concept. It does maintain the application, review criteria and the ability to reject renewals. Councilmember Kivell stated it is strikingly weird to him that we would be making a recommendation of an approval that they can go to the State without asking them for a business plan. Those questions are necessary for us to do our due diligence.

Councilmember Richards stated he is in favor of making the process easier for someone to get a liquor license. He then stated no one other than Ryan Cottingin has shown any interest in this ordinance, he hasn't heard from anyone in the City that holds a liquor license in this town. When he spoke last time, there were 11 licenses currently and 1 available. He further stated he thinks there should be an intermediate board. He further stated it is too wide open for outside influence for the Council to make the decision. Attorney Wilhelm stated in late November of 2017 there was an ad hoc committee with 4 business owners and staff members to discuss this. He stated 3 of the 4 business owners opposed the ordinance.

Councilmember Kivell stated someone had provided to Council an email that Jeff Robinson from Third Monk Brewery had no concerns about this, so we have heard from the business owners. Councilmember Parisien stated she was on that sub committee and there were at least 5 business owners there and they all opposed it. The only person that expressed approval of this is Jeff from Third Monk. She further stated she received a letter from Ryan Cottingin stating he is opposed to this ordinance but he can't keep coming to Council meetings taking up his time, this isn't business friendly and it is time consuming. She stated she didn't know this was going to be on the agenda tonight, as well as some other people. She further stated she isn't in favor of this, and it is restrictive and she doesn't think we need this.

Councilmember Kurtzweil stated she also received the email and there was some additional language and she is requesting a copy of the email be included with the minutes. She stated there is some additional comments he made such as "one of the core principles of the Witch's Hat Brewing Company is supporting and being involved as much as possible in our community. In his opinion this ordinance is the opposite of that mission. Adding unnecessary regulation, hurdles and requirements on businesses will never promote growth in our town, it will only harm it. He believes what the City is seeking is anti-business and anti-growth." She stated she agrees with him, she is not in favor of a lot of regulations for businesses and she has made her opinion known at previous meetings. She further stated no one on Council is qualified to do an in-depth analysis of any business plan. Councilmember Kurtzweil stated she thinks the City should keep their hands off of businesses and let them do what they do best. She further stated she is not in favor of this and will not vote to approve it.

Mr. Donohue asked if we are approached by 2 applicants and if we think one would be better than the other, who makes that decision. Councilmember Kurtzweil stated she doesn't think we should be making that decision. Mr. Donohue stated most communities allow the economic developer and attorney to have an opinion on who gets the license. Attorney Wilhelm stated he takes issue with the idea this ordinance isn't business friendly. He further stated this is a statutory process the City is required to be involved in. He then stated if you have two applications at the same time, what basis will you evaluate to decide who to approve. He further stated this ordinance provides an application process, and criteria that Council can consider to make that decision. He then stated the City's role is to identify the applicants that are best for the City. Attorney Wilhelm stated this is a fair ordinance and if there are concerns about the criteria, he wants to know what revisions Council would like. Councilmember Parisien stated it should be first come, first serve basis. The States process is very restrictive and she thinks the State will make the best decision. She further stated she doesn't want to appear non-business friendly.

Councilmember Kurtzweil stated she didn't have a clue why this was coming back to Council. No one asked for their input. She didn't have the time to evaluate it and to weed out the additional provisions she feel is anti-business. Attorney Wilhelm stated there is some urgency to have this ordinance in place because Director Donohue has said there are businesses interested in coming to the City. He further stated this ordinance is important, it formalizes the procedure and it needs to be in place. Councilmember Parisien stated she doesn't agree with how this is written, she doesn't think sub sections 5, 6 7, or 8 are necessary. She further stated she has mentioned this at previous meetings. They are restrictive. She is not a business owner but she wouldn't want to jump through these hoops on top of the hoops the State requires. She further stated if someone is willing to open a business in the City, she doesn't need to see their references, they are the ones taking the risk. Further discussion was held regarding the Ordinance. Councilmember Walton asked if this ordinance is only for business owners with liquor licenses, it appears we have different rules for different companies. Attorney Wilhelm stated the City isn't involved in the process for other businesses, only when a liquor license is involved. There is a substantial value in the liquor licenses, which is why the State requires them to get local approval first.

Councilmember Kivell stated unfortunately by not being willing to expose what they would bring to the City and for us to not be able to determine if it meets the threshold that we think is likely to be successful, we are exposing the community to the higher potential of a failing enterprise. We are in the loop whether we want to be or not. He further stated there was a pizza place that went into town, and we had chronic complaints from the neighbors that were adjacent to the property. He further stated they closed and if they had a liquor license, they would have taken it with them and we wouldn't have one available for a new business. He further stated he doesn't think it is bad for us to ask for 3 references. Councilmember Kivell stated he doesn't think we are being unfriendly to business. He further stated Mr. Donohue has seen many businesses come and go, and to think we can't get an assessment from him to see if he thinks they will make it with all of his experience, you can find a handful of people that had the odds set against them, but none the less, the lion share of the successful businesses are the ones that are well organized. We are only asking for the same information they have to supply to the State. Councilmember Parisien stated she doesn't mean any offense to Bob Donohue, but there are a few things she wants removed from the Ordinance. She isn't opposed to all of it but asking about their experience and history is too much. Mayor Pelchat stated Bob Donohue and Attorney Wilhelm are on the same page on protecting a City asset, but Councilmember Parisien and Kurtzweil also have good points. He then asked Council to make a list of anything that needs to be removed from the ordinance. He thanked Attorney Wilhelm for all his work on this.

#### CM 4-7-18 MOTION TO POSTPONE SECOND READING OF LIQUOR LICENSE ORDINANCE

Motion by Kurtzweil, supported by Walton

Motion to postpone the second reading of the liquor license ordinance to the second meeting in May

VOTE:

MOTION CARRIED UNANIMOUSLY

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### 3. Discussion- Planning Commission

Councilmember Richards stated one of his goals to bring action to the topic of how the Planning Commission runs. He stated when he spoke during the comments, he never criticized anything. He stated his opinion is the Planning Commission has cost the City hundreds of thousands of dollars in the past decade. He further stated Mr. Donohue told him the way our Planning Commission functions is the way they function in most communities, but he spoke with Salem and Northville and they don't function the same way. Councilmember Richards stated sometimes applicants wait over a year to find out where they stand with their proposal. He then stated over the last 6-7 years he has told the Planning Commission the truth because he doesn't think they were getting the truth from the developers and our consulting engineers. He stated 5 out of the 6 years he worked to get the historical truth to the properties in question. He then stated he phased out in 2017 of his activities with the Planning Commission. He then stated when he looks back over the years, he was trying to keep things from becoming a disaster. He further stated he submitted things to the Planning Commission, but he never got them back. Councilmember Richards stated he doesn't think the previous City Managers put enough effort on a place called The Knolls. He thought we should have tried to get a research facility at that property. Mayor Pelchat stated he is not comfortable giving constructive feedback without any Planning Commissioners in the meeting.

#### NEW BUSINESS

##### 1. Budget amendments

#### CM 4-8-18 MOTION TO APPROVE BUDGET AMENDMENTS

Motion by Kurtzweil, supported by Kivell

Motion to approve the proposed amendments for the 2017-2018 budget regarding funds 641 Equipment Replacement, fund 401 Capital Improvement, Fund 203 Local Streets, and Fund 592 as further detailed in the agenda note

VOTE:

MOTION CARRIED UNANIMOUSLY

##### 2. Consider approval of LUNgevity Run

David Elkins 975 Hidden Creek Drive stated 7 years ago he was diagnosed with Stage 1 lung cancer, but after chemo and an extensive stay in the hospital, he made it through. He further stated he and his wife wanted to get involved and they found LUNgevity. He stated the mission is to promote early detection. He further stated they were able to bring this event to South Lyon. He further stated this is the 3<sup>rd</sup> year and they have raised \$60,000. He then stated they are requesting a Police Officer to ensure the runners/walkers get across the road safely, which they will pay for. He explained the event runs from 9:00 to Noon and they will begin at McHattie Park and follow the Rail Trail to Volunteer Park and back to McHattie Park. Councilmember Kurtzweil stated that David and his wife are a phenomenal couple and the commitment they are making to help people with early diagnosis is amazing. South Lyon is so lucky to have the two of them.

#### CM 4-9-18 MOTION TO APPROVE LUNGEVITY FOUNDATION 5K WALK/RUN

Motion by Walton, supported by Kivell

Motion to approve the use of the Rail Trail for the LUNgevity Foundation 5K Walk/Run from 9:00 a.m. to 1:00 p.m. on Saturday June 2, 2018 and to approve the use of McHattie Park and the pavilion at 7:30 a.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

3. Consider approval of Lake Street Cruise-In

Debbie Cook of 25701 McCrory stated she is here along with 2 other committee members were present and gave an overview of the Lake Street Cruise-In. One of the committee members stated the event is the same as in the past. The street closures are the same. He stated they had 270 cars last year. He then stated it has been very successful. He further stated everyone seems to love the event. Chief Collins stated the Police Department supports the application. The Lake Street Cruise-In has gotten more efficient and better each year and they have been very cooperative with any safety concerns. Councilmember Parisien thanked them for all they are doing, this is a destination event. Councilmember Kivell thanked them as well, this is a huge draw for people and the dedication people put into their cars is over the top.

CM 4-10-18 MOTION TO APPROVE THE LAKE STREET CRUISE IN

Motion by Kurtzweil, supported by Walton

Motion to approve the Lake Street Cruise-in application and Resolve that Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Lake Street Cruise-in on May 23, June 27, July 25, August 22, and September 26, 2018 and the related road closures: Lake Street between Lafayette Street and Reese Street; N. Wells Street immediately south of the north entrance to the Wells Street Parking Lot to the alley that extends from S. Wells Street to Lafayette Street from 6:30 p.m. to 9:30 p.m., (except Sept. 26 – closure at 6 p.m.), and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE:

MOTION CARRIED UNANIMOUSLY

4. Consider approval of Motorfest 2018

Debbie Cook of 25701 McCrory stated this is a full day car show which will be in the same footprint of Pumpkinfest on Saturday July 28<sup>th</sup>. We will have an area for kids, live music, and food trucks. Chief Collins stated the Police Department supports this event. The footprint is slightly larger than Pumpkinfest because Lake Street will be closed all the way down to Reese Street.

CM 4-11-18 MOTION TO APPROVE MOTORFEST 2018

Motion by Kurtzweil, supported by Kivell

Motion to approve the Motorfest application and Resolve that Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct Motorfest on July 28, 2018 and the related road closures: Lafayette Street between Whipple St. and Liberty St., Lake Street between Washington Street and Reese Street; N. Wells Street immediately south of the north entrance to the Wells Street Parking Lot to the alley that extends from S. Wells Street to Lafayette Street from 6:00 a.m. to 7:00 p.m., and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily



injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

VOTE: MOTION CARRIED UNANIMOUSLY

5. Consider approval of purchase of raw sewage pump

Department Head Boven stated we thought we could do repairs on this, but the parts cost more than the pump itself.

#### CM 4-12-18 MOTION TO APPROVE PURCHASE OF A NEW RAW SEWAGE PUMP

Motion by Kennedy, supported by Parisien

Motion to approve the purchase of a new raw sewage pump #3 from Kerr Pump at a cost of \$19,800.00

VOTE: MOTION CARRIED UNANIMOUSLY

6. Consider ASTI approval

Attorney Wilhelm stated this is the first step in which will likely be a much longer process. He stated in order to evaluate this issue, the City needs assistance from an environmental consultant. He further stated the City is currently working with ASTI and he asked them for a proposal to evaluate the problem. Attorney Wilhelm stated he met with Chief Collins and Michigan Seamless Tube, and MST has agreed to make the City whole on this cost, but he will have to get that in writing. He further stated step 2 will be for MST and their representatives come to Council and present to Council what the problem is, how it arose, the solution and lay out their request. He thinks it is a good idea to have an environmental consultant review prior to the presentation so they can have some input to help guide the process. Councilmember Kivell stated it makes perfect sense to have our company in place before they officially qualified the fact they will cover the cost. This also gives us a chance to validate the story MST will provide to us. He then asked if this is what they have been working on for decades. Attorney Wilhelm stated he isn't comfortable discussing this from their perspective. He would rather them come in and explain it. Councilmember Kivell stated we own a lot of the property this is affecting. He stated everything has a value and we have a need for an area for the DPW, so maybe this area isn't as concerning as if it were in other areas of the City's property that may have had some commercial value and perhaps we would have looked at swapping property for some other property. Councilmember Kivell asked if this takes away our availability to work in our own best interests, do we have any bargaining room. He further stated to try to discern what our potential loss might be we may need to deal with a commercial real estate agent. Councilmember Parisien asked how soon the representatives will come speak to us. Attorney Wilhelm stated we need an environmental consultant, there is a lot of background material. Councilmember Parisien stated she would like the information sooner than later. Attorney Wilhelm stated if Council approves the agreement with ASTI he wants to give them some time to go through everything. Councilmember Richards stated the actual containment isn't mentioned in the proposal. He further stated it is 40-50 feet underground. He further stated he is in favor of proceeding and he is happy MST will be paying for this. He is willing to go along with what Michigan Seamless Tube wants as long as they go along with what he will be proposing to Council in the future.

#### CM 4-13-18 MOTION TO APPROVE ASTI ENVIRONMENTAL PROPOSAL

Motion by Kivell, supported by Kennedy

Motion to approve the ASTI Environmental Proposal to provide environmental consulting services to evaluate a proposed groundwater use restriction ordinance for an estimated fee of \$7,200 and authorize the Interim City Manager to sign the proposal subject to Interim City Manager approval of revisions to the attachment A terms and conditions

VOTE: MOTION CARRIED UNANIMOUSLY

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## 7. Discussion of Leaf pick up and disposal

Councilmember Kennedy stated since the last time this was discussed, Department Head Boven did some additional investigation and is getting more information. Department Head Boven stated one of the main issues we may run into is when compost is created and it rains, it can create leaching. He further stated you have to get permits for that, and it could get costly. He stated he looked at a cost from GFL and their rough estimate was \$45,000 to pick up through the end of November, if it goes through December, extra costs. Councilmember Kurtzweil stated she spoke with Sandra Tuthill from Tuthill Farms and they do business with Green Oak, Brighton, Village of Milford and they are \$10.00 a cubic yard. Department Head Boven stated they gave him a cost of \$8.00 per cubic yard. He further stated the City of Brighton dumps their leaves on their property, but then immediately has Corrigan haul it for them. Councilmember Richards stated at a price of \$45,000 we should try to make a deal with someone else. He stated we have 11 acres on Eleven Mile, we have 32 acres on Dixboro called West End Industrial and nothing is going on there. They are privately owned, but they would be good places to dump them. Councilmember Kurtzweil stated once you start dumping compostable material, you have to manage it and get the DEQ involved. She further stated for the City to get involved with composting will require significant permits. She then stated she asked for the deed for Volunteer Park. Clerk Deaton stated she will get the deeds for Councilmember Kurtzweil. Department Head Boven stated GFL stated they provide hauling for us. Mayor Pelchat stated this is important to a lot of people in town, and there is misinformation getting out there. He stated we need more information on this issue. Councilmember Kivell stated if we entertain the idea of this being farmed again, he thinks people should submit a proposal, then Council decide what is in the City's best interest. He further stated this was free land for him to farm. We are just giving away the property to be harvested, if it was going to a charity, but this is a private enterprise. Mr. Hamblin stated this was not free, he used his money to clean up the property. He used the property for 5 years, and last year he donated a full semi load to food gatherers in Ann Arbor. He does that every year. He further stated he is keeping the property clean by farming it. He further stated he had a bid to clean up a section for \$50,000. Mr. Hamblin stated there were some issues with too much being cleaned up, so he quit. He further stated time is of the essence, he is ready to start planting on Monday. Councilmember Kivell stated he prefers people to submit proposals in the future. Councilmember Parisien asked if Parks and Recreation Commission are interested in allowing the farming to continue. Someone from Parks and Recreation that was in the audience stated they are ok with it. Councilmember Parisien stated she is in favor of renewing the contract. Councilmember Kurtzweil stated she thinks we should continue to allow him to use the park. She stated there haven't been any issues. She further stated he wasn't notified the contract was terminated. Councilmember Kurtzweil stated she has no problem allowing him to farm this year, but we need to work on this for next year. Councilmember Kivell stated he will vote against this.

### CM 4-14-18 MOTION TO ALLOW KEN HAMBLING TO FARM VOLUNTEER PARK SUMMER AND FALL OF 2018

Motion by Kurtzweil, supported by Parisien

Motion to allow Farmer Kenny to farm the land he has used in the past with respect to Volunteer Park and he is permitted to do the activities he has done in the past in the same footprint as he used in the past and we will move forward giving him permission for the summer of 2018 and the fall, with the understanding he will donate some food to charity

VOTE:

MOTION CARRIED- 1 OPPOSED

Further discussion was held regarding where to drop leaves in the City. Councilmember Kennedy stated he would like the City to continue providing leaf pick up for the residents. He further stated we need to find a way to save some money, whether we drop leaves on our property and have GFL haul it, we need more information. Councilmember Kivell asked if Department Head Boven how much truck traffic will occur for hauling the leaves away. Department Head Boven stated he will find that out.

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CM 4-15-18 MOTION TO POSTPONE THE DISCUSSION OF LEAF PICK UP AND DISPOSAL UNTIL SECOND MEETING IN MAY

Motion by Walton, supported by Kurtzweil

Motion to postpone the discussion of the leaf collection to the 2<sup>nd</sup> meeting in May

VOTE: MOTION CARRIED UNANIMOUSLY

8. Consider Farmers Market expansion

Mayor Pelchat reminded everyone to treat each other with respect. Mr. Donohue stated he is recommending approval for the expansion of the Farmers Market area with minimal improvements. He stated the new Market Manager is expanding the Market and we are going into this season with more vendors than last year. He further stated by keeping the trailer on site and moving the porta-john will cut down manpower needed by the DPW. Councilmember Parisien stated her concern is there isn't much room in that area. That is our public parking area, and parking is scarce in town. Ideally, she would like the Farmers Market moved to the High School or middle school. That would give them more room. She stated the Farmers Market has been very weak for the last few years. She further stated she would like to see it moved to an area with more space to make it more of an event. She then asked how will the expansion affect the surrounding businesses. Mr. Donohue stated the DDA discussed this, and they think attracting more vendors is good for their businesses. He further stated it will affect Norms, but it is city owned property. Norm Fultz stated he just found out this was happening. He stated his synopsis is he supports the Farmers Market and his business has supported the City for almost 40 years. He further stated this doesn't help the Farmers Market or the surrounding businesses. Mr. Fultz stated it is not a big usage property, and it is a small area. He has used it for many years without any issues. He further stated in his opinion if we install a shed in that area, he doesn't understand the additional vendor space. Mr. Fultz asked if anyone has complained that the Market doesn't have enough space. He further stated there will be little access for anything large to try to get through there. He further stated this will prevent usage of this property for 338 days a year, only to be used for 28 days a year. Parking for local businesses is tight and this will make it worse. He further stated adding a fence where it is proposed will not allow a fire truck or garbage truck to get through that area, as well as the city plow trucks. Mr. Fultz stated he thinks it would be great to help the businesses stay in business. He further stated if someone wants to look at buying that restaurant, knowing they can't use that parking lot every Saturday during the summer, he thinks they will lose a lot of business. Further discussion was held regarding the Farmers Market expansion. Department Head Boven stated he is thinking we can put the snow in that area in the winter time to free up parking spaces for residents. Councilmember Kennedy stated he appreciates Mr. Fultz's comments about looking at making things more aesthetically pleasing. He further stated maybe the City would be interested in a land swap. The City could use the strip along 10 Mile Road, and he could have the alley area. He further stated this is a City asset that all residents of the City pay for, yet it only benefits one person. Mr. Fultz stated that is not apples to apples. Mr. Donohue stated it would be an improvement to the area, and useful for other events. He further stated the cars that are parked there now, sometimes hang out into the alley, so this will be an improvement for truck access. Mayor Pelchat asked if the Farmers Market plans on staying at the current location. Mr. Donohue stated the master plan reflects the farmers market to be moved to McHattie Park. He further stated the DDA has asked local landscape architect to look at other options. Councilmember Kivell stated what he is presenting seems viable. Mr. Donohue stated we want to keep a permanent shed on site to save on manpower by the DPW and add 4 additional 10x10 booths. He further stated we could move the dumpster back there as well, which will open more space. Councilmember Kivell stated he loves Norms and his business, but this is a City asset that he has been able to use for his own general use. He further stated it has always been the weirdest picture of all the no parking signs there, and all the cars parked right beneath the signs. Mr. Fultz stated it has been allowed to happen for 30 years, and he doesn't believe this is to benefit the Farmers Market. Councilmember Walton asked what year we are in for the move to McHattie Park. Mr.

Donohue stated the DDA is trying to be pro active because they would like the lot sold to a developer. Mr. Donohue stated we are currently in the 3<sup>rd</sup> year. Councilmember Parisien stated if we have 4 new vendors, it seems like you would already have the space. From her past experience, the Market wasn't very busy. Mr. Donohue stated we have more vendors this year than in the past, and he was told by a couple of vendors that didn't like a vendor being the market manager in the past. He stated this will be the Market Managers second year. Councilmember Parisien stated she understands it takes a while to get things built up, but she walks through downtown Northville and they have all kinds of vendors and food trucks and she is jealous. This event could be so much more. Mr. Donohue stated the goal is to improve it. He then stated the minor use of a parking lot from 7:00 a.m. to 2:00 p.m. on a Saturdays has very minimal impact to the businesses. Councilmember Parisien stated why would we spend funds to change the land, then move it. Mr. Donohue stated the market opens in 2 weeks, and we cannot move it now. Councilmember Parisien stated if you wanted to expand it with 15 more vendors, there isn't room in that parking lot. It would behoove us to move it to the schools or Melhattie. Mr. Donohue stated we lose space for the porta-john, and the trash receptacle. He further stated this is the only way we can expand this year. He stated the City Master Plan shows a building from Lake Street to Liberty Street, and we are aggressively pushing the master plan. He further stated this has worked but it is temporary. Councilmember Parisien stated it doesn't make sense to spend money if your going to move it anyway. He stated most Farmers Markets are held in the downtown and located in City parking lots. Further discussion was held regarding the expansion. Councilmember Kurtzweil stated she attends many farmers markets and she is a firm believer that old formulas in the City hasn't worked and if there is a new formula she is all for it. She then stated we should re-evaluate this in August. If the large space isn't being used, then maybe we can reconsider next year. Mayor Pelchat stated he doesn't want to be here 6 months from now and Bob telling him the market was going to be full and that I handcuffed him. It is City property and the DDA is saying they need it for the Market so he will have to support it. Councilmember Parisien stated she doesn't think adding 2 stalls will make a big difference, just move it. Mayor Pelchat stated this is in the best interest of the City and he will support this.

#### CM 4-16-18 MOTION TO APPROVE FARMERS MARKET EXPANSION

Motion by Kivell, supported by Kennedy

Motion to approve the expansion of the Farmers Market area into the adjacent to the west boundary of the existing Farmers Market parking lot, on City owned property, and associated minimal improvements by the DPW, other than a shed which will be purchased as a DDA expense, to accommodate the 2018 Market season beginning May 5 and future Farmers Market seasons. And, to further accommodate Pumpkinfest activities.

VOTE: MOTION CARRIED- 1 OPPOSED

#### CM 4-17-18 MOTION TO RECESS FOR 5 MINUTES

Motion by Kurtzweil, supported by Kivell

Motion to recess meeting for 5 minutes

VOTE: MOTION CARRIED UNANIMOUSLY

Mayor Pelchat called the meeting to order at 10:15 p.m.

#### CM 4-18-18 MOTION TO READJOURN MEETING

Motion by Kivell, supported by Parisien

VOTE: MOTION CARRIED UNANIMOUSLY

## BUDGET

Councilmember Kurtzweil stated she has provided a draft for a general fund policy and she is hoping Council has some interest in pursuing that and we can start working on it. It is fairly simple. She agrees with Brian Camiller that it is important to have a fund balance policy.

Councilmember Kurtzweil stated her second issue is this budget season has gone really well because we have had a person that is very familiar with budgets and working on it full time, and Lori Mosier teaming up with Brian Camiller has done a great job. She stated many cities have a financial director and that person is responsible for gathering the financial data for the budget. She would like Council to consider hiring a financial director, maybe not now, but maybe around October. She suggests we take the next step and move the City forward. She has spoken with other councilmembers from other cities and the city manager isn't always very familiar with budgets. She stated it provides stability if the City Manager is out of the office. She stated you have better control of the budget if someone is working on it full time through the year. She further stated she wanted to thank Brian Camiller and Lori Mosier for the great job with the budget and for answering all of her questions along the way.

## MANAGER'S REPORT

Chief Collins stated April 20<sup>th</sup> was a planned day for multiple school walk outs and anti-violence rallies. He stated nothing happened at the high school. He further stated he spoke with a student from South Lyon East, and she organized an anti-violence rally at the First Methodist Church and she was expecting 200 students from both school and it was from 3:00 – 5:00 p.m. He stated he and 3 other police officers were there to keep the peace. There was far less attendance than what was anticipated but there were no issues. Chief Collins stated the Pint-Sized Marathon was on Saturday with no problems. There were some concerns about conflicts with the cleaning of the Yerkes Drain and the Historical Village, but those conflicts never materialized. Department Head Boven stated Friday is Arbor Day, and the tree will be planted at the Catholic Church and the blessing will be done at 9:45 a.m. and a celebration in the afternoon. He then thanked the Michigan Seamless Tube for their help with the creek clean-up. Councilmember Kivell asked if we are still a Tree City. Department Head Boven stated we are, he had to have the notice published in the paper and spend \$21,500 a year on tree trimming.

## COUNCIL COMMENTS

Councilmember Richards stated this is water purity week. There is a display in City Hall. He stated it is headed up by Sue Martin, who is a member of the Well Head Protection Committee, along with Larry Ledbetter, Bob Martin and Doug Moore. They all work very hard. Councilmember Richards stated he was involved with the creek clean-up. He supplied equipment and gear, and he met the top guy in the tube mills union. He rode with Sue Martin and the first spot was Lyon Drain #2 as it went under the bike path through Clarks Crossing, it has never been touched. He further stated the turnover from the Oakland County Drain Commission to the Road Commission by Dixboro, and that was the best clean-up job he has seen. He further stated he provides gloves for ladies so they can work if they want to, and she did a great job and was fantastic and he believes she is a mother.

Councilmember Kennedy stated he wants to highlight the cooperation and support that is taking place with our downtown businesses. Coral Sash had a few fashion shows and other businesses have participated, such as Divine Yoga, Greener Pastures Market, The Lemon Tree, Co Reutter Salon, The Bakery, South Lyon Flowers and Gifts, ABC Yoga, Bronze Goddess, and Amy Moore Photography. He further stated a few weeks ago, Venue had a fashion show at the Hotel. Co Reutter had stylists there as well. Additionally, Co Reutter Salon serves as a location for local artists to display their creations. He then stated this is just a few examples of our local businesses helping each other succeed in building a

stronger business community in South Lyon. He then asked everyone to shop local and support out local businesses. Councilmember Kennedy stated South Lyon East High School drama department is presented Mary Poppins this week from Thursday to Saturday at 7:00 p.m. with a matinee at 2:00 p.m. Tickets can be purchased at the Java Hut, South Lyon Center for Active Adults, or online at southlyoneastdrama.com

Councilmember Walton thanked the DPW for putting up the parking lot sign near the new parking lot on Dorothy Street. She then thanked them for opening the bathrooms in McHattie Park. She thanked the Fire Department for sending a truck during the pint-sized marathon. She then thanked the Police Department for their assistance at the pint-sized marathon and for being there for the planned anti-violence rally. Councilmember Walton thanked the Historical Society and the MST for the clean-ups, it all looks great. She then thanked everyone that came to the Pint-sized marathon.

Councilmember Parisien reminded everyone of the Ladies Night Out on May 11<sup>th</sup>, please support local businesses. She then stated the pint-sized marathon was a success and it gets better each year.

Councilmember Kurtzweil stated she got some phone calls from some employees about the Ethics Ordinance being mailed out. She stated it is good to be fair to our employees, and the ethics code is on the list to be discussed during the seminar we will be having. She stated the employees should have time to read the ordinance and ask questions before we ask them to sign something. She stated we need to put the employees first. She stated the Ordinance had a requested disclosure of financial information. She received a call from a commission member and she wouldn't suggest anyone signing this because she doesn't believe it is mandatory, she doesn't have a problem answering the questions, but she does have a problem with government asking the questions. She then thanked the members of the Four Seasons Garden Club. She stated she is a member of the Four Seasons Garden Club and they do a great job at beautifying places of the elderly and municipality. Councilmember Kurtzweil stated she hopes everyone will support the LUNgevity Run, it is for a very good cause and early detection is very important. Councilmember Kurtzweil stated there is a new super hero movie that the South Lyon Theatre will be showing and she hopes everyone supports the theatre, it is a fabulous jewel in the City.

Councilmember Kivell stated he at one time Mike Kennedy wanted to do a test burn on the small house in McHattie Park, but there was some concerned about the shingles and asbestos. He then stated he hopes we can find out and possibly do the test burn so we can get the house off the tax rolls. Councilmember Kivell congratulated Mike Kennedy on him becoming the Fire Chief of Ann Arbor, he is very happy for him. Councilmember Kivell stated there was some controversial decision making on if the Mayor had to weigh in on a vote, and our Charter stated he does need to vote.

Mayor Pelchat stated he wanted to remind everyone we need more people on Boards and Commissions. He stated he stopped in at KV Sports in their new location and it is a great setup. Mayor Pelchat stated he received a book of stories and drawings from the second graders at Salem, he really enjoyed it. He then stated he had lunch at the Center for Active Adults and he thanked them for attending.

#### CLOSED SESSION-

Closed session pursuant to Section 8(h) of the Open Meetings Act, MCL 15.268(h) to consider and discuss written attorney-client privilege communication dated 4/22/18 on legal issues relating to a personnel matter, which is exempt from disclosure under MCL 15.243(1)(g)

CM 4-19-18 MOTION TO ENTER CLOSED SESSION

Motion by Kivell, supported by Parisien

Motion to enter into closed session pursuant to Section 8(h) of the Open Meetings Act, MCL 15.268(h) to consider and discuss written attorney-client privilege communication dated 4/22/18 on legal issues relating to a personnel matter, which is exempt from disclosure under MCL 15.243(1)(g)

ROLL CALL VOTE:

Kivell-Yes  
Parisien-Yes  
Kennedy-Yes  
Walton-Yes  
Richards-Yes  
Kurtzweil-Yes  
Pelchat-Yes

MOTION CARRIED UNANIMOUSLY

The regular Council meeting re-convened at 10:55 p.m.

NEW BUSINESS – Continued

9. Consider approval of separation agreement between the City of South Lyon and Lynne Ladner

CM 4-20-18 MOTION TO APPROVE SEPARATION AGREEMENT BETWEEN THE CITY OF SOUTH LYON AND LYNNE LADNER

Motion by Kurtzweil, supported by Kennedy

Motion to accept terms and conditions contained in separation agreement and release of all claims between Lynne Ladner and the City of South Lyon

VOTE:

MOTION CARRIED UNANIMOUSLY

10. Consider approval of executive search company to conduct search for City Manager and direct Interim City Manager to contact

Chief Collins stated Mr. Vetraino who a former City Manager for Rochester would be performing the search. The three companies were all within the same cost range. He recommends GovHR USA. Councilmember Parisien stated she trusts Chief's judgement. Councilmember Richards asked if he anticipates getting job seekers independently. Chief Collins stated he the company will handle the search.

CM 4-21-18 MOTION TO ACCEPT TERMS AND CONDITIONS BY GOVHR USA FOR RECRUITMENT OF NEW CITY MANAGER

Motion by Kurtzweil, supported by Parisien

Motion to accept terms and conditions by GovHR USA for recruitment of the new City Manager for the City of South Lyon and for the fee not to exceed \$19,000

VOTE:

MOTION CARRIED UNANIMOUSLY

ADJOURNMENTCM 4-22-18 MOTION TO ADJOURN

Motion by Kivell, supported by Parisien

Motion to adjourn meeting at 11:15 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

4/23/18

Respectfully submitted,

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Mayor Dan Pelchat

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Clerk/Treasurer Lisa Deaton

DRAFT

4/23/18



REVENUE REPORT FOR CITY OF SOUTH LYON  
PERIOD ENDING 04/30/2018

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FINANCIAL REPORT FOR APRIL 2018

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/18 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDGT USED
Fund 101 - GENERAL FUND							
Revenues							
Dept 000.000							
101-000.000-402.000	REAL PROPERTY TAX	3,782,216.00	3,782,216.00	3,742,133.74	11,085.95	40,082.26	98.94
101-000.000-423.000	SOUTH LYON WOODS TAX	920.00	920.00	1,834.00	537.00	(914.00)	199.35
101-000.000-446.000	PENALTIES AND INTEREST	9,500.00	9,500.00	16,420.02	2,489.32	(6,920.02)	172.84
101-000.000-451.000	BUILDING PERMITS	150,000.00	150,000.00	204,036.00	18,165.00	(54,036.00)	136.02
101-000.000-452.000	HEATING & PLUMB. REFG. PERMI	35,000.00	35,000.00	20,190.00	3,491.00	14,810.00	57.69
101-000.000-453.000	ELECTRICAL PERMITS	14,500.00	14,500.00	29,160.00	4,887.00	(14,660.00)	201.10
101-000.000-454.000	LICENSES & BUSINESS MISC.	4,000.00	4,000.00	2,224.00	310.00	1,776.00	55.60
101-000.000-570.000	STATE SHARED REV.	954,016.00	954,016.00	842,192.01	0.00	111,823.99	88.28
101-000.000-600.000	BOARD OF APPEALS	0.00	0.00	1,350.00	0.00	(1,350.00)	100.00
101-000.000-600.100	REZONING FEES	0.00	0.00	840.00	75.00	(840.00)	100.00
101-000.000-630.000	ADMIN FEE PROPERTY TAX	93,000.00	93,000.00	92,010.99	6,786.50	989.01	98.94
101-000.000-634.000	GRAVE OPENINGS & FOUNDATIONS	35,000.00	35,000.00	36,355.00	2,760.00	(1,355.00)	103.87
101-000.000-642.000	POLICE	45,000.00	45,000.00	45,160.27	7,146.78	(160.27)	100.36
101-000.000-661.000	PARKING VIOLATION	750.00	750.00	1,480.00	250.00	(730.00)	197.33
101-000.000-662.000	LOCAL COURT FINES	30,000.00	30,000.00	24,604.77	0.00	5,395.23	82.02
101-000.000-664.000	INTEREST	4,000.00	4,000.00	4,682.92	303.45	(682.92)	117.07
101-000.000-664.200	PARK AND REC. INTEREST	0.00	0.00	944.31	113.57	(944.31)	100.00
101-000.000-666.000	INTEREST-EQUALIZ.& CONTINGENC	0.00	0.00	393.32	40.59	(393.32)	100.00
101-000.000-668.200	RENTS AND ROYALTIES-CABLE	150,000.00	150,000.00	120,384.35	15,625.77	29,615.65	80.26
101-000.000-668.300	LEASE--ANTENNA	45,000.00	45,000.00	29,819.50	3,365.73	15,180.50	66.27
101-000.000-668.400	RENTAL PROPERTIES	8,800.00	8,800.00	8,520.30	762.03	279.70	96.82
101-000.000-675.200	CONTRIBUTIONS-WINTER EVENTS	0.00	0.00	600.00	0.00	(600.00)	100.00
101-000.000-675.600	CULTURAL ARTS REVENUES	1,000.00	1,000.00	207.00	0.00	793.00	20.70
101-000.000-698.000	MISCELLANEOUS	130,000.00	130,000.00	132,376.82	6,185.54	(2,376.82)	101.83
101-000.000-698.900	GRANT MONIES-CULTURAL ARTS	1,400.00	1,400.00	0.00	0.00	1,400.00	0.00
Total Dept 000.000		5,494,102.00	5,494,102.00	5,357,919.32	84,380.23	136,182.68	97.52
TOTAL REVENUES							
		5,494,102.00	5,494,102.00	5,357,919.32	84,380.23	136,182.68	97.52
Fund 101 - GENERAL FUND:							
TOTAL REVENUES							
		5,494,102.00	5,494,102.00	5,357,919.32	84,380.23	136,182.68	97.52

EXPENDITURE REPORT FOR CITY OF SOUTH LYON  
 PERIOD ENDING 04/30/2018

FINANCIAL REPORT FOR APRIL 2018

GL NUMBER	DESCRIPTION	2017-18 ORIGINAL BUDGET	2017-18 AMENDED BUDGET	YTD BALANCE 04/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/18 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)	% BDT USED
Fund 101 - GENERAL FUND							
200.000 - ADMINISTRATION		1,250,429.00	1,250,429.00	1,153,887.83	199,489.44	96,541.17	92.28
276.000 - CEMETERY		100,964.00	100,964.00	79,937.84	7,967.07	21,026.16	79.17
295.000 - SENIOR TRANSPORTATION		76,359.00	76,359.00	63,445.00	6,365.00	12,914.00	83.09
300.000 - POLICE		2,585,880.00	2,585,880.00	1,994,602.86	190,064.01	591,277.14	77.13
335.000 - FIRE		468,130.00	468,130.00	401,951.68	28,095.58	66,178.32	85.86
346.000 - AMBULANCE		2,075.00	2,075.00	1,346.40	208.61	728.60	64.89
440.000 - DEPT. OF PUBLIC WORKS		807,000.00	807,000.00	595,605.01	73,870.38	211,394.99	73.80
690.000 - PARKS AND RECREATION		162,260.00	162,260.00	115,646.32	19,840.26	46,613.68	71.27
732.000 - HISTORICAL DEPOT		31,375.00	31,375.00	19,750.03	766.87	11,624.97	62.95
800.000 - CABLE COMMISSION		4,275.00	4,275.00	688.55	420.71	3,586.45	16.11
802.000 - CULTURAL ARTS		4,720.00	4,720.00	677.38	0.00	4,042.62	14.35
TOTAL EXPENDITURES		5,493,467.00	5,493,467.00	4,427,538.90	527,087.93	1,065,928.10	80.60
Fund 101 - GENERAL FUND:							
TOTAL EXPENDITURES		5,493,467.00	5,493,467.00	4,427,538.90	527,087.93	1,065,928.10	80.60

TOTAL EXPENDITURES

EXPENDITURE REPORT FOR CITY OF SOUTH LYON  
 PERIOD ENDING 04/30/2018

FINANCIAL REPORT FOR APRIL 2018

GL NUMBER	DESCRIPTION	2017-18		YTD BALANCE 04/30/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 04/30/18 INCR (DECR)	AVAILABLE BALANCE		% BDC USED
		ORIGINAL BUDGET	AMENDED BUDGET			NORM	(ABNORM)	
Fund 592 - WATER & SEWER								
452.000								
540.000	- WATER / REPAIR	0.00	0.00	2,451.22	0.00	(2,451.22)		100.00
550.000	- SEWER / REPAIR	145,500.00	145,500.00	95,923.94	43,921.90	49,576.06		65.93
555.000	- REFUSE COLLECTION	258,300.00	291,300.00	125,464.48	69,763.03	165,835.52		43.07
556.000	- WATER	534,240.00	534,240.00	419,270.74	41,561.94	114,969.26		78.48
557.000	- WASTEWATER	1,142,554.00	1,142,554.00	693,557.64	41,222.56	448,996.36		60.70
		1,649,650.00	1,649,650.00	842,390.95	83,591.82	807,259.05		51.06
TOTAL EXPENDITURES		3,730,244.00	3,763,244.00	2,179,058.97	280,061.25	1,584,185.03		57.90
Fund 592 - WATER & SEWER:								
TOTAL EXPENDITURES		3,730,244.00	3,763,244.00	2,179,058.97	280,061.25	1,584,185.03		57.90

05/10/2018 10:20 AM  
 User: PATRICIA  
 DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON  
 CHECK DATE FROM 04/12/2018 - 05/10/2018

Check Date	Check	Vendor Name	Description	Amount	Status
Bank 01 GEN FUND CHECKING					
04/12/2018	73851	RON MORELLI	UB refund for account: EACD-000165-0000	9.90	Open
04/12/2018	73852	ROBERT STEWART	TAX OVERPAYMENT REFUND C28J1	186.86	Open
04/12/2018	73853	JEFF THIBODEAU	TAX REFUND FOR OVERPAYMENT OF SUMMER 20	6.45	Open
04/12/2018	73854	RONALD S. MISARAS	TAX REFUND FOR WINTER TAX OVERPAYMENT	17.42	Open
04/12/2018	73855	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTION - APRIL 2018	650.40	Open
04/12/2018	73856	ARBOR SPRINGS WATER CO., INC.	WATER	6.50	Open
04/12/2018	73857	AT&T	SERVICE PERIOD FROM 04/01/2018 TO 04/30	113.08	Open
04/12/2018	73858	BADGER METER INC.	BEACON TRANSPONDER MAINT. FEE	205.00	Open
04/12/2018	73859	BUSCH'S	SUPPLIES	56.21	Open
04/12/2018	73860	KRISPEN S. CARROLL	PAYROLL DEDUCTION - APRIL 12, 2018	57.88	Open
04/12/2018	73861	CITY OF SOUTH LYON	WATER BILL FOR WITCH'S HAT DEPOT 300 DO	54.53	Open
04/12/2018	73862	CONSUMERS ENERGY	SERVICE PERIOD FROM 02/21/2018 TO 03/21	15.12	Open
04/12/2018	73863	DTE ENERGY	STREETLIGHTS SERVICE PERIOD 03/01/2018	9,094.33	Open
04/12/2018	73864	DTE ENERGY	SERVICE PERIOD FROM 01/20/2018 TO 03/28	39.59	Open
04/12/2018	73865	MATTHEW EMERY	SERVICE PERIOD FROM 03/02/2018 TO 04/02	1,347.18	Open
04/12/2018	73866	GFL ENVIRONMENTAL	COUNCIL RECORDINGS APRIL 9, 2018 & APRIL	150.00	Open
04/12/2018	73867	MARTIN'S DO IT BEST	SERVICE FROM 04/01/2018 TO 04/30/2018	41,561.94	Open
04/12/2018	73868	MICHIGAN STATE FIREMEN'S ASSOC	HISTORICAL SUPPLIES	56.50	Open
04/12/2018	73869	MLSDU	MARCH 2018 STATEMENT	28.23	Open
04/12/2018	73870	MUNETRIX LLC	MARCH 2018 STATEMENT	120.78	Open
04/12/2018	73871	OAKLAND COUNTY CLERKS ASSOC.	SAFETY BOOTS	136.50	Open
04/12/2018	73872	OAKLAND COUNTY TREASURERS	BOOK - TOOMAN	342.01	Open
04/12/2018	73873	PETER'S TRUE VALUE HARDWARE	PAYROLL DEDUCTION - APRIL 12, 2018	59.00	Open
04/12/2018	73874	POLICE OFFICERS ASSOCIATION OF	CVTRS/CIP WEB SOFTWARE	322.07	Open
04/12/2018	73875	POLICE OFFICERS LABOR COUNCIL	2018 MEMBERSHIP	2,985.65	Open
04/12/2018	73876	PROVIDENCE OCCUPATIONAL	RADIO REPAIR PARTS	25.00	Open
04/12/2018	73877	QUICKSILVER MARKETING SOLUTION	CLEMIS MEMBERSHIP FEES	319.50	Open
04/12/2018	73878	QUICKSILVER MARKETING SOLUTION	MARCH 2018 STATEMENT	4,041.25	Open
04/12/2018	73879	QUICKSILVER MARKETING SOLUTION	PLUG - FUEL	4,360.75	Open
04/12/2018	73880	QUICKSILVER MARKETING SOLUTION	CADDY	885.58	Open
04/12/2018	73881	QUICKSILVER MARKETING SOLUTION	GLUE	33.97	Open
04/12/2018	73882	QUICKSILVER MARKETING SOLUTION	PAYROLL DEDUCTION - APRIL 2018	7.99	Open
04/12/2018	73883	QUICKSILVER MARKETING SOLUTION	PAYROLL DEDUCTION - APRIL 2018	10.58	Open
04/12/2018	73884	QUICKSILVER MARKETING SOLUTION	PHYSICALS - VOGEL, MADSEN, TRUDELL	938.12	Open
04/12/2018	73885	QUICKSILVER MARKETING SOLUTION	BUSINESS CARDS - DAVIDS & BRZOWSKI	632.40	Open
04/12/2018	73886	QUICKSILVER MARKETING SOLUTION	RECEIPT BOOKS FOR FARMERS MARKET	251.25	Open
04/12/2018	73887	QUICKSILVER MARKETING SOLUTION		1,244.00	Open
04/12/2018	73888	QUICKSILVER MARKETING SOLUTION		98.00	Open
04/12/2018	73889	QUICKSILVER MARKETING SOLUTION		207.00	Open
04/12/2018	73890	QUICKSILVER MARKETING SOLUTION		305.00	Open

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04/12/2018	73878	SOUTH LYON COMMUNITY SCHOOLS	JANUARY AND APRIL 2018 PAYMENTS	22,127.50	Open
04/12/2018	73879	US BANK	05 BLDG. AUTHORITY-WELL ST. LOT, 99 BLD	131,387.50	Open
04/12/2018	73880	VANTAGEPOINT TRANSFERS	ICMA 457 PAYROLL DEDUCTION PLAN #301149	3,191.86	Open
04/12/2018	73881	VISICOM SERVICES, INC.	JANUARY & MARCH IT SERVICES	4,098.50	Open
04/12/2018	73882	WOW BUSINESS	PARK SECURITY	62.00	Open
04/19/2018	73883	THE LEMON TREE	SIGN FOR FARMER'S MARKET	53.00	Open
04/19/2018	73884	JEFFREY ABRAMOWICZ	EMPLOYEE REIMBURSEMENT FOR CDL LICENSE	80.00	Open
04/19/2018	73885	ADVANCE AUTO PARTS	LAB SUPPLIES	39.00	Open
04/19/2018	73886	ARBOR SPRINGS WATER CO., INC.	(4) 5 GAL. PURIFIED WATER	26.00	Open
04/19/2018	73887	CORY ARMSTRONG	REIMBURSEMENT FOR FDIC INTERNATIONAL EN	75.00	Open
04/19/2018	73888	CAROL BRANDON	EMPLOYEE MILEAGE REIMBURSEMENT	16.57	Open
04/19/2018	73889	CITY OF FARMINGTON*	USE OF FIRING RANGE ON MARCH 09, 2018	125.00	Open
04/19/2018	73890	CORRIGAN OIL CO.	GAS & DIESEL 03/08/2018 TO 04/02/2018	6,823.58	Open
04/19/2018	73891	ELECTRICAL CODE SERVICES LLC	MARCH 2018 ELECTRICAL INSPECTION PERMIT	698.75	Open
04/19/2018	73892	MICHAEL OLANDO	REIMBURSEMENT FOR FDIC INTERNATIONAL 20	75.00	Open
04/19/2018	73893	MICHIGAN.COM	RECORDS CLERK JOB POSTING	1,163.74	Open
04/19/2018	73894	PURCHASE POWER	METER REFILL	445.00	Open
04/19/2018	73895	R.R.R.A.S.O.C.	HAZARDOUS WASTE SATURDAY, APRIL 7TH	1,240.25	Open
04/19/2018	73896	ROAD COMMISSION FOR OAKLAND	TRAFFIC SIGNAL MAINTENANCE - MARCH 2018	148.04	Open
			COLD PATCH	464.40	Open
				612.44	
04/19/2018	73897	SAFEBUILT MICHIGAN, INC.	MARCH PERMIT FEES	33,750.75	Open
04/19/2018	73898	SOUTH LYON COLLISION	2013 FORD POLICE INTERCEPTOR SUBR ALIGN	89.00	Open
04/19/2018	73899	STATE OF MICHIGAN**	LIVE SCAN 03/29/2018	42.00	Open
04/19/2018	73900	WOW BUSINESS	DEDICATED INTERNET ACCESS ACCOUNT	1,420.00	Open
			CABLE SERVICE CITY HALL	46.97	Open
			CABLE SERVICE DPW	138.28	Open
				1,605.25	
04/19/2018	73901	LARRY ZIRKLE	ELECTRICAL REPAIRS AT RENTAL HOUSE	1,725.00	Open
04/19/2018	73902	ARBOR SPRINGS WATER CO., INC.	LAB SUPPLIES	39.00	Open
04/26/2018	73903	ARBOR SPRINGS WATER CO., INC.	5 GAL. ARTESIAN WATER	26.00	Open
			WATER	6.50	Open
				32.50	
04/26/2018	73904	DOUGLAS BAAKI	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73905	AUDRA BAKER	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73906	JARED BAKER	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73907	RONALD BARBOUR	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73908	BLUE CROSS BLUE SHIELD OF MICH	HEALTH INSURANCE	718.99	Open
			HEALTH INSURANCE	38,113.73	Open
				38,832.72	
04/26/2018	73909	BRIGHTON AREA FIRE DEPT.	PUMP CLASS - MCGAHAN & VLIET	470.00	Open
04/26/2018	73910	TRACY BROOKS	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73911	BUSCH'S	SUPPLIES	84.91	Open
04/26/2018	73912	CARL RICHARDS	MONTHLY COUNCIL PAY - APRIL 2018	180.00	Open
04/26/2018	73913	KRISTEN S. CARROLL	PAYROLL DEDUCTION CASE NO. 17-57623-PJS	57.88	Open

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04/26/2018	73914	CIB PLANNING	PLANNING CONSULTANT FEES	5,447.00	Open
04/26/2018	73915	CITY OF SOUTH LYON	WATER BILL FOR 335 S. WARREN AND 461 WA	231.55	Open
04/26/2018	73916	LLOYD COLLINS	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73917	DANIEL FELCHAT	MONTHLY COUNCIL PAY - APRIL 2018	220.00	Open
04/26/2018	73918	MATTHEW EMERY	COUNCIL RECORDING - APRIL 23, 2018	75.00	Open
04/26/2018	73919	EMPLOYEE HEALTH INSURANCE MGMT	CLAIMS FUNDING	12,526.51	Open
			ADIM & AGENT FEES	758.50	Open
				13,285.01	
04/26/2018	73920	CHRISTOPHER FAUGHT	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73921	SEAN S. HOYDIE	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73922	HR MGMT GROUP INC	NEW HIRE BACKGROUND INVESTIGATION	508.00	Open
04/26/2018	73923	HURON VALLEY AMBULANCE. INC	MARCH 30, 2018 CALL NUMBER 18056044	65.00	Open
04/26/2018	73924	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTION - APRIL 2018	218.36	Open
04/26/2018	73925	JOHNSON, ROSATI, SCHULTZ &	GENERAL LABOR MATTERS - SERVICES RENDER	1,293.10	Open
			CITY ATTORNEY RETAINER WORK - SERVICES	13,541.60	Open
				14,834.70	
04/26/2018	73926	GLENN KIVELL	MONTHLY COUNCIL PAY - APRIL 2018	180.00	Open
04/26/2018	73927	MARGARET KURTZWELL	MONTHLY COUNCIL PAY - APRIL 2018	180.00	Open
04/26/2018	73928	LYNNE LADNER	SEPARATION AGREEMENT PAYOUTS - HEALTH I	10,144.01	Open
04/26/2018	73929	MTSDU	PAYROLL DEDUCTION REMITTANCE ID: 91296	322.07	Open
04/26/2018	73930	OAKLAND COUNTY TREASURERS	FRMS DEPARTMENT FEE	1,072.31	Open
04/26/2018	73931	MARY PARISIEN	MONTHLY COUNCIL PAY - APRIL 2018	180.00	Open
04/26/2018	73932	PEOPLE'S EXPRESS	MARCH 2018 TRANSPORTATION	6,365.00	Open
04/26/2018	73933	RICHARD PERRY	REIMBURSEMENT FOR VIDEO EQUIPMENT	420.71	Open
04/26/2018	73934	JUDY PIEPER	REIMBURSEMENT FOR MILEAGE TO COSTCO	9.92	Open
04/26/2018	73935	PRINCIPAL FINANCIAL GROUP	DENTAL & VISION INSURANCE	328.00	Open
04/26/2018	73936	PROVIDENCE OCCUPATIONAL	NEW HIRE PHYSICALS	70.00	Open
04/26/2018	73937	PROVIDENCE PARK HOSPITAL	NARCAN KITS	100.00	Open
04/26/2018	73938	TIMOTHY RAAP	OFFICER'S CLEANING ALLOWANCE	180.00	Open
04/26/2018	73939	ROSE WALTON	MONTHLY COUNCIL PAY - APRIL 2018	180.00	Open
04/26/2018	73940	CHRISTOPHER SEDERLUND	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73941	CHRISTOPHER SOVIK	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73942	TONY SROUFE	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73943	STANDARD INSURANCE COMPANY	DISABILITY & LIFE INSURANCE	2,661.91	Open
04/26/2018	73944	STATE OF MICHIGAN**	SOR SEARCH ENDING DATE 03/31/2018	60.00	Open
04/26/2018	73945	STEPHEN KENNEDY	MONTHLY COUNCIL PAY - APRIL 2018	180.00	Open
04/26/2018	73946	TRAVIS STEVENS	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73947	SUZAN MARTIN	REIMBURSEMENT FOR PIZZA & POP FOR CREEK	74.16	Open
04/26/2018	73948	TIMOTHY DAVIDS	MARCH 2018 FARMERS MARKET MANAGER HOUR	483.68	Open
04/26/2018	73949	JOHN TOMANEK	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73950	VANTAGEPOINT TRANSFERS	ICMA 457 PAYROLL DEDUCTION PLAN #301149	3,163.15	Open
04/26/2018	73951	TIMOTHY WALTON	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73952	MICHAEL WITTROCK	OFFICER'S CLEANING ALLOWANCE - APRIL 20	100.00	Open
04/26/2018	73953	WOW BUSINESS	CABLE SERVICE	10.00	Open
04/26/2018	73954	ARBOR SPRINGS WATER CO., INC.	5 GAL. PURIFIED WATER	19.50	Open
05/03/2018	73955	AT&T	SERVICE PERIOD APRIL 22, 2018 TO MAY 21	146.09	Open
05/03/2018	73956	AVAYA INC.*	DW PHONE SYSTEM	12.58	Open
05/03/2018	73957	LLOYD COLLINS	REIMBURSE FOR PETTY CASH	65.02	Open

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05/03/2018	73958	CONSUMERS ENERGY	219 WHIPPLE ST. - SERVICE DATE MARCH 22 214 W. LAKE ST. - SERVICE DATE 03/22/20 215 WHIPPLE ST. - SERVICE PERIOD MARCH SERVICE PERIOD FROM MARCH 21, 2018 - AP SERVICE FROM MARCH 22, 2018 - APRIL 20,	187.27 294.59 321.15 642.39 6,138.85 7,584.25	Open Open Open Open Open
05/03/2018	73959	DTE ENERGY	SERVICE PERIOD FROM MARCH 26, 2018 TO A	21,507.61	Open
05/03/2018	73960	DTE ENERGY	SERVICE PERIOD MARCH 24, 2018 - APRIL 2 SERVICE PERIOD MARCH 24, 2018 - APRIL 2 SERVICE PERIOD MARCH 24, 2018 - AP SERVICE PERIOD FROM MARCH 24, 2018 - AP UTILITIES - SERVICE PERIOD MARCH 24, 20 SERVICE PERIOD FROM MARCH 23, 2018 TO A	138.20 449.58 785.43 233.47 409.38 38.67 2,054.73	Open Open Open Open Open Open
05/03/2018	73961	DTE ENERGY	CITY HALL SERVICED PERIOD MARCH 24, 201	1,416.75	Open
05/03/2018	73962	DANIEL GEHRINGER	EMPLOYEE MILEAGE REIMBURSEMENT - TO/FRO	74.12	Open
05/03/2018	73963	DONALD GOTHAM	EMPLOYEE MILEAGE REIMBURSEMENT FOR APRI	62.67	Open
05/03/2018	73964	HARTLAND DEERFIELD CAPITAL RESERVE	FIRE OFFICER CLASSES - TOOMAN	215.00	Open
05/03/2018	73965	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS TAX - MARCH 2018	447.50	Open
05/03/2018	73966	PNC BANK	SOFTWARE, WEB DOMAIN RENEWAL, FLOWERS	1,177.67	Open
05/03/2018	73967	POSTMASTER	APRIL 2018 SHUT OFF'S & REMINDERS	154.00	Open
05/03/2018	73968	PROVIDENCE PARK HOSPITAL	EPI-PEN & NARCAN KITS	356.20	Open
05/03/2018	73969	SAM'S CLUB DIRECT	OFFICE SUPPLIES	433.82	Open
05/03/2018	73970	SOUTH LYON COMMUNITY SCHOOLS	CONTRIBUTION TO CENTER FOR ACTIVE ADULT	1,748.00	Open
05/03/2018	73971	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT - MAY 2018	84.00	Open
05/03/2018	73972	WOW BUSINESS	CABLE SERVICE	35.97	Open
05/03/2018	73973	AT&T MOBILITY	SERVICE PERIOD MARCH 20, 2018 TO APRIL	364.34	Open
05/03/2018	73974	CONSUMERS ENERGY	SERVICE PERIOD MARCH 22, 2018 - APRIL 1	276.37	Open
05/03/2018	73975	ELECTRICAL CODE SERVICES LLC	APRIL 2018 ELECTRICAL INSPECTIONS	1,548.25	Open
05/03/2018	73976	TIMOTHY WILSON	EDIC INTERNATIONAL 2018 REGISTRATION &	127.30	Open
05/03/2018	73977	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT - SERVICE PERIOD APRIL	1,551.16	Open
05/10/2018	73978	JEFFREY SENECHAL	UB refund for account: REES-000516-0000	12.27	Open
05/10/2018	73979	BUTCH RUNYON	FARMER'S MARKET ENTERTAINMENT - MAY 5,	150.00	Open
05/10/2018	73980	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTION - MAY 2018 DUES	650.40	Open
05/10/2018	73981	ALICE TRAINING INSTITUTE LLC	ALICE INSTRUCTOR CERTIFICATION TRAINING	595.00	Open
05/10/2018	73982	ARBOR SPRINGS WATER CO., INC.	WATER 5 GAL. ARTESIAN WATER	13.00 32.50 45.50	Open Open
05/10/2018	73983	CORY ARMSTRONG	MILEAGE REIMBURSEMENT	36.52	Open
05/10/2018	73984	DEANNA BLANKSTROM	MILEAGE REIMBURSEMENT	36.52	Open
05/10/2018	73985	CAROL BRANDON	EMPLOYEE MILEAGE REIMBURSEMENT - PICKUP	16.57	Open
05/10/2018	73986	KRISPEN S. CARROLL	PAYROLL DEDUCTION CASE NO. 17-57623-POS	57.88	Open
05/10/2018	73987	CIB PLANNING	PLANNING CONSULTANT FEES	4,054.00	Open
05/10/2018	73988	CONSUMERS ENERGY	SERVICE FROM 03/21/2018 TO 04/19/2018 300 DOROTHY ST. #B, SERVICE PERIOD 03/2 300 DOROTHY ST. - MARCH 21, 2018 TO APR 250 DOROTHY ST. - SERVICE PERIOD MARCH	400.45 199.40 76.37 91.68	Open Open Open Open





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Fund 101 GENERAL FUND					
Dept 000.000					
101-000.000-035.000	ENGINEERING FEES	HUBBELL, ROTH, & CLARK,	SITE PLAN FEES - APRIL 19, 2018 STATE	755.71	
		Total For Dept 000.000		755.71	
Dept 200.000 ADMINISTRATION					
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	604.96	
101-200.000-740.000	OPERATING EXPENSE	QUICKSILVER MARKETING SO	BUSINESS CARDS - KENNEDY	62.00	
101-200.000-801.000	PROFESSIONAL SERVICE	GOVHR USA	CITY MANAGER SEARCH - FIRST PAYMENT O	4,667.00	
101-200.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING MAY 1, 2018 - MA	63.13	
101-200.000-802.000	CONTRACTUAL SVCS	PLANTE & MORAN, PLLC	BUDGET SERVICES	5,025.00	
101-200.000-880.000	COMMUNITY PROMOTIONS	GFL ENVIRONMENTAL USA	18 GALLON RECYCLE BINS	1,000.00	
		Total For Dept 200.000 ADMINISTRATION		11,422.09	
Dept 276.000 CEMETERY					
101-276.000-740.000	OPERATING EXPENSE	ADVANCE AUTO PARTS	MECHANICS TOOLS	3.92	
101-276.000-740.000	OPERATING EXPENSE	O'REILLY AUTO PARTS	BRAKE & TAIL LIGHTS - MECHANIC'S TRUC	5.00	
101-276.000-740.000	OPERATING EXPENSE	SHARE CORPORATION	MECHANIC'S SUPPLIES	17.13	
101-276.000-740.000	OPERATING EXPENSE	STONE DEPOT LANDSCAPE SU	TOP SOIL	16.20	
101-276.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING MAY 1, 2018 - MA	76.27	
101-276.000-977.000	EQUIPMENT	BLUETARP FINANCIAL, INC.	25 GAL. GAS TANK & SOCKET SET	309.99	
		Total For Dept 276.000 CEMETERY		428.51	
Dept 300.000 POLICE					
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	ORGANIZER, COPYCARD, 8.5X11	136.97	
101-300.000-740.000	OPERATING EXPENSE	BROWNELLS, INC.	REMINGTON 870 FOREND LIGHT, 12GA. SUR	498.52	
101-300.000-740.000	OPERATING EXPENSE	BUSINESS COMMUNICATION S	450 MEG WI MAX P.D.-F.D.-ADMIN	2,310.00	
101-300.000-740.000	OPERATING EXPENSE	L3 MOBILE-VISION INC	FB3AZA CAMERA ASSEMBLY & SHIPPING	770.00	
101-300.000-740.000	OPERATING EXPENSE	OFFICE EXPRESS	LOGITECH KEYBOARD	109.66	
101-300.000-740.000	OPERATING EXPENSE	POSITIVE PROMOTIONS, INC	OPEN HOUSE KIT HANDOUTS	274.25	
101-300.000-745.000	AMMUNITION	KIESLER'S POLICE SUPPLY	VARIOUS AMMUNITION	1,491.43	
101-300.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPSTER & RECYCLING MAY 1, 2018 - MA	38.13	
101-300.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	MECHANICS TOOLS	445.64	
101-300.000-863.000	VEHICLE MAINTENANCE	HINES PARK FORD, INC.	REPLACE SERPENTINE BELT	1,109.78	
101-300.000-863.000	VEHICLE MAINTENANCE	LAWSAN PRODUCTS, INC.	HYD. FITTINGS, WHEEL WEIGHTS, CABLE T	20.56	
101-300.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	BRAKE & TAIL LIGHTS - MECHANIC'S TRUC	21.49	
101-300.000-863.000	VEHICLE MAINTENANCE	SHARE CORPORATION	MECHANIC'S SUPPLIES	30.85	
101-300.000-863.000	VEHICLE MAINTENANCE	TIRE WHOLESALERS COMPANY	TIRES (6)	843.84	
101-300.000-863.000	VEHICLE MAINTENANCE	VICTORY LANE	FLEET OIL CHANGE SERVICE	138.94	
101-300.000-931.000	BUILDING MAINTENANCE	ADVANCED SAFE & LOCK	REPLACE HINGE & DOOR CLOSER	1,138.50	
101-300.000-958.100	WITNESS FEES	INEZ MITCHELL	WITNESS FEES - CASE NO. 18SL00038	33.90	
		Total For Dept 300.000 POLICE		9,412.46	
Dept 335.000 FIRE					
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	KENSINGTON VALLEY VARSIT	UNIFORMS	133.00	
101-335.000-721.000	UNIFORMS & CLEANING ALLOWANCE	PARKSIDE CLEANERS	UNIFORM CLEANING	16.80	
101-335.000-727.000	OFFICE SUPPLIES	GRAINGER	MISC. OFFICER SUPPLIES	319.41	
101-335.000-727.000	OFFICE SUPPLIES	QUILL CORPORATION	2018 QUILL YEARLY BLUE WALL CALENDAR	83.94	
101-335.000-802.000	CONTRACTUAL SVCS	CYNERGY PRODUCTS	QUARTERLY BILLING RADIO SERVICE	345.00	

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Fund 101 GENERAL FUND					
Dept 335.000 FIRE					
101-335.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPFSTER & RECYCLING MAY 1, 2018 - MA	38.14	
101-335.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	MECHANICS TOOLS	4.71	
101-335.000-863.000	VEHICLE MAINTENANCE	FLEETPRIDE	VALVE KITS - LADDER 1	150.94	
101-335.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	HYD. FITTINGS, WHEEL WEIGHTS, CABLE T	13.71	
101-335.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	BRAKE & TAIL LIGHTS - MECHANIC'S TRUC	6.00	
101-335.000-863.000	VEHICLE MAINTENANCE	SHARE CORPORATION	MECHANIC'S SUPPLIES	20.56	
101-335.000-977.000	EQUIPMENT	APOLLO FIRE EQUIPMENT CO	FIRE GLOVES - TOOMAN/MCGAHAN	256.35	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	N95 MASKS	239.01	
		Total For Dept 335.000 FIRE		1,627.57	
Dept 440.000 DEPT. OF PUBLIC WORKS					
101-440.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	95.79	
101-440.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	FLASHLIGHT	284.94	
101-440.000-740.000	OPERATING EXPENSE	BIG PDQ	EMPLOYEE ID BADGE	7.56	
101-440.000-740.000	OPERATING EXPENSE	BLUETARP FINANCIAL, INC.	25 GAL. GAS TANK & SOCKET SET	19.99	
101-440.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	SAFETY & PAPER SUPPLIES & GLOVES	200.35	
101-440.000-740.000	OPERATING EXPENSE	STONE DEPOT LANDSCAPE SU	CRUSHED CONCRETE	62.10	
101-440.000-740.000	OPERATING EXPENSE	WEINGARTZ	EXMARK MOWER BLADES & TIRES	468.59	
101-440.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPFSTER & RECYCLING MAY 1, 2018 - MA	119.86	
101-440.000-820.000	COMPUTER	VISICOM SERVICES, INC.	COMPUTER SOFTWARE UPGRADE	79.09	
101-440.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	MECHANICS TOOLS	267.76	
101-440.000-863.000	VEHICLE MAINTENANCE	CORRIGAN TOWING	T-7 TOWED	350.00	
101-440.000-863.000	VEHICLE MAINTENANCE	DIUBLE EQUIPMENT INC.	TOOLCAT REPAIR - PARTS & LABOR	678.57	
101-440.000-863.000	VEHICLE MAINTENANCE	FLEETPRIDE	LED LIGHT WIRING	15.96	
101-440.000-863.000	VEHICLE MAINTENANCE	HINES PARK FORD, INC.	TRANSMISSION DIPSTICK T-6	34.44	
101-440.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	HYD. FITTINGS, WHEEL WEIGHTS, CABLE T	128.32	
101-440.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	BRAKE ROTORS & PADS T-1 & MECHANIC'S	584.11	
101-440.000-863.000	VEHICLE MAINTENANCE	SHARE CORPORATION	MECHANIC'S SUPPLIES	75.40	
101-440.000-930.000	REPAIR MAINTENANCE	BROWNIE'S SIGNS LLC.	DDA CLOCK REPAIR	130.00	
101-440.000-931.000	BUILDING MAINTENANCE	LAKESIDE SERVICE COMPANY	BRINE GARAGE GAS LINE & HEATER REPLAC	5,561.27	
101-440.000-931.000	BUILDING MAINTENANCE	LARRY ZIRKLE	REWIRE EXIT LIGHTS TO CODE & UPGRADE	1,500.00	
101-440.000-931.000	BUILDING MAINTENANCE	QUALITY FIRE SERVICES	EXIT/EMERGENCY FIXTURES INSTALLED	634.80	
101-440.000-935.000	NPDES PHASE 2 STORMWATER	HUBBELL, ROTH, & CLARK,	STORM WATER PERMIT ASST. 2017-2018 -	292.53	
101-440.000-974.000	LAND IMPROVEMENTS	INTERSTATE BILLING SERVI	STUMP GRINDER TEETH	412.50	
101-440.000-974.000	LAND IMPROVEMENTS	LAWSON PRODUCTS, INC.	PARTS FOR STUMP GRINDER	76.14	
101-440.000-974.000	LAND IMPROVEMENTS	MILARCH NURSERY, INC.	ARBOR DAY TREE	275.00	
101-440.000-974.000	LAND IMPROVEMENTS	NORWAR LANDSCAPERS, INC.	LIMB REMOVED & TREE REMOVED	1,865.00	
		Total For Dept 440.000 DEPT. OF PUBLIC WORKS		14,220.07	
Dept 690.000 PARKS AND RECREATION					
101-690.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	HAND SOAP	35.49	
101-690.000-740.000	OPERATING EXPENSE	STONE DEPOT LANDSCAPE SU	TOP SOIL	48.60	
101-690.000-801.000	PROFESSIONAL SERVICE	JOHN'S SANITATION	PORTA JOHNS @ PARKS	290.00	
101-690.000-930.000	REPAIR MAINTENANCE	ETNA SUPPLY	COMFORT STATION TOILET REPAIR PART	230.60	
101-690.000-930.000	REPAIR MAINTENANCE	SITEONE LANDSCAPE SUPPLY	MOLE BAIT & SPRINKLER REPAIR PARTS	52.55	
101-690.000-962.000	MISCELLANEOUS EXPENSE	ETNA SUPPLY	COMFORT STATION BACK FLOW PREVENTER R	750.00	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 690.000 PARKS AND RECREATION					
Dept 732.000 HISTORICAL DEPOT					
101-732.000-802.000 CONTRACTUAL SVCS		MARK G. POPRAVSKY	SPRINKLER START-UP FOR DEPOT	1,407.24	
101-732.000-974.000 LAND IMPROVEMENTS		SITONE LANDSCAPE SUPPLY	MOLE BAIT & SPRINKLER REPAIR PARTS	200.00	
101-732.000-974.000 LAND IMPROVEMENTS		STONE DEPOT LANDSCAPE SU	MULCH	116.67	
				75.00	
		Total For Dept 732.000 HISTORICAL DEPOT		391.67	
Fund 202 MAJOR STREETS					
Dept 474.000 TRAFFIC SERVICES				39,665.32	
202-474.000-740.000 OPERATING EXPENSE		CONTRACTORS CONNECTION	15-TEMPORARY STOP SIGNS, POSTS & BASE	4,092.00	
202-474.000-740.000 OPERATING EXPENSE		HUNT SIGN CO., LTD	STREET & PARKING LOT SIGNS & POSTS	522.00	
		Total For Dept 474.000 TRAFFIC SERVICES		4,614.00	
Dept 478.000 SNOW PLOWING					
202-478.000-740.000 OPERATING EXPENSE		WINTER EQUIPMENT CO. INC	SNOW PLOW CUTTING EDGE	1,726.54	
		Total For Dept 478.000 SNOW PLOWING		1,726.54	
Dept 491.000 STORM SEWER					
202-491.000-740.000 OPERATING EXPENSE		HORNET CONCRETE CO. INC.	CONCRETE FOR CATCH BASIN REPAIR	337.50	
202-491.000-740.000 OPERATING EXPENSE		STONE DEPOT LANDSCAPE SU	GRAVEL FOR CATCH BASIN REPAIR	68.40	
		Total For Dept 491.000 STORM SEWER		405.90	
Fund 203 LOCAL STREETS					
Dept 451.000				6,746.44	
203-451.000-801.000 PROFESSIONAL SERVICE		HUBBELL, ROTH, & CLARK,	N. HAGADORN PAVING IMPROVEMENTS - APR	3,194.84	
		Total For Dept 451.000		3,194.84	
Dept 474.000 TRAFFIC SERVICES					
203-474.000-740.000 OPERATING EXPENSE		HUNT SIGN CO., LTD	STREET & PARKING LOT SIGNS & POSTS	276.00	
		Total For Dept 474.000 TRAFFIC SERVICES		276.00	
Dept 478.000 SNOW PLOWING					
203-478.000-740.000 OPERATING EXPENSE		WINTER EQUIPMENT CO. INC	SNOW PLOW CUTTING EDGE	929.68	
		Total For Dept 478.000 SNOW PLOWING		929.68	
Dept 491.000 STORM SEWER					
203-491.000-740.000 OPERATING EXPENSE		EJ USA, INC.	CATCH BASIN FRAME & GRATE	434.75	
		Total For Dept 491.000 STORM SEWER		434.75	
		Total For Fund 203 LOCAL STREETS		4,835.27	
Fund 509 LAND ACQUISITION					
Dept 000.000					
509-000.000-931.000 BUILDING MAINTENANCE		A-SELECT PLUMBING INC	SHOWER & KITCHEN FAUCET REPLACED - RE	625.00	

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Fund 509 LAND ACQUISITION					
Dept 000.000					
Total For Dept 000.000				625.00	
Total For Fund 509 LAND ACQUISITION				625.00	
Fund 592 WATER & SEWER					
Dept 550.000 SEWER / REPAIR					
592-550.000-930.000	REPAIR MAINTENANCE	CI CONTRACTING, INC	REPLACE PONTIAC TR., SEWER LINE, LABO	118,480.03	
592-550.000-930.000	REPAIR MAINTENANCE	MERSINO/GLOBAL PUMP	PONTIAC TR. SEWER MAIN BY PASS 3/8/20	15,199.37	
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SANITARY LINE - 225 E. LIBERTY	490.50	
592-550.000-930.000	REPAIR MAINTENANCE	ROSE EXCAVATING, INC.	TOP SOILFOR PONTIAC TR. SEWER MAIN RE	2,100.00	
592-550.000-956.000	MISCELLANEOUS EXPENSE	ADVANCE AUTO PARTS	LED WORK LIGHTS - VACTOR	137.97	
592-550.000-956.000	MISCELLANEOUS EXPENSE	KNAPHEIDE TRUCK EQUIPMEN	WIRING HARNESS - VACTOR	213.27	
592-550.000-956.000	MISCELLANEOUS EXPENSE	O'REILLY AUTO PARTS	LED WORKLIGHT - VACTOR	27.99	
Total For Dept 550.000 SEWER / REPAIR				136,649.13	
Dept 556.000 WATER					
592-556.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	66.05	
592-556.000-740.000	OPERATING EXPENSE	BIG PDQ	EMPLOYEE ID BADGE	7.56	
592-556.000-740.000	OPERATING EXPENSE	ELHORN ENGINEERING COMPA	PHOSPHATE	4,436.00	
592-556.000-740.000	OPERATING EXPENSE	JCI JONES CHEMICALS INC.	CHLORINE	1,027.00	
592-556.000-740.000	OPERATING EXPENSE	LOU'S GLOVES	GLOVES	37.33	
592-556.000-740.000	OPERATING EXPENSE	NCL OF WISCONSIN, INC.	LAB SUPPLIES	62.70	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WATER ANALYSIS (2 LEAD & COPPER)	350.00	
592-556.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, SAFETY & CLEANING SUPPLIES	118.70	
592-556.000-740.000	OPERATING EXPENSE	THIELSCH ENGINEERING INC	FLOW CHARTS	113.69	
592-556.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH, & CLARK,	WTP HS PUMPS VFD'S - APRIL 19, 2018 S	2,312.80	
592-556.000-801.000	PROFESSIONAL SERVICE	UTILITIES INSTRUMENTATIO	POWER MONITORING STUDY FOR VFD	1,597.00	
592-556.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPFSTER & RECYCLING MAY 1, 2018 - MA	49.05	
592-556.000-802.000	CONTRACTUAL SVCS	METTLER-TOLEDO, INC.	ANNUAL LAB SCALES CALIBRATED & PM	187.02	
592-556.000-820.000	COMPUTER	VISICOM SERVICES, INC.	COMPUTER SOFTWARE UPGRADE	79.08	
592-556.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	MECHANICS TOOLS	7.06	
592-556.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	HYD. FITTINGS, WHEEL WEIGHTS, CABLE T	20.56	
592-556.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	BRAKE & TAIL LIGHTS - MECHANIC'S TRUC	47.99	
592-556.000-863.000	VEHICLE MAINTENANCE	SHARE CORPORATION	MECHANIC'S SUPPLIES	30.85	
592-556.000-931.000	BUILDING MAINTENANCE	PEERLESS MIDWEST, INC.	ANNUAL WELL & PUMP TESTING & SERVICE	3,375.00	
592-556.000-970.000	CAPITOL IMPROVEMENTS+	BADGER METER INC.	20-3/4" METER BODIES, 100-3/4" METER H	10,917.00	
Total For Dept 556.000 WATER				24,842.44	
Dept 557.000 WASTEWATER					
592-557.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	66.05	
592-557.000-740.000	OPERATING EXPENSE	ADVANCE AUTO PARTS	LIFT STATION GENERATOR BATTERY	85.75	
592-557.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	31.93	
592-557.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	BRAKE CALIPER & PADS - GATOR	531.67	
592-557.000-740.000	OPERATING EXPENSE	BIG PDQ	EMPLOYEE ID BADGE	7.56	
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL, L.L	WW ANALYSIS	82.50	
592-557.000-740.000	OPERATING EXPENSE	CUMMINS BRIDGEWAY, LLC	REPLACED HIDDEN CRK. LIFT STATION GEN	322.87	
592-557.000-740.000	OPERATING EXPENSE	GRAINGER	BULBS & FUSES	150.81	

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Fund 592 WATER & SEWER					
Dept 557.000 WASTEWATER					
592-557.000-740.000	OPERATING EXPENSE	HAVILAND PRODUCTS COMPAN	ALUMINUM SULFATE	4,620.70	
592-557.000-740.000	OPERATING EXPENSE	J&T ELECTRICAL SUPPLY	BLOWER MOTOR LOGIC SQ. OVERLOAD RELAY	863.56	
592-557.000-740.000	OPERATING EXPENSE	LOU'S GLOVES	GLOVES	74.67	
592-557.000-740.000	OPERATING EXPENSE	NCL OF WISCONSIN, INC.	LAB SUPPLIES	62.69	
592-557.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WW ANALYSIS	330.00	
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, SAFETY & CLEANING SUPPLIES	163.51	
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	1,258.45	
592-557.000-740.000	OPERATING EXPENSE	UTILITIES INSTRUMENTATIO	TROUBLESHOOT E. BLOWER POWER ISSUE	310.00	
592-557.000-740.000	OPERATING EXPENSE	WATSON - MARLOW INC.	PERISTALTIC PUMP ELEMENT	357.41	
592-557.000-802.000	CONTRACTUAL SVCS	GFL ENVIRONMENTAL	DUMPESTER & RECYCLING MAY 1, 2018 - MA	49.04	
592-557.000-802.000	CONTRACTUAL SVCS	KROPP MECHANICAL SERVICE	SPRING HVAC MAINT. INSPECTION	1,125.00	
592-557.000-802.000	CONTRACTUAL SVCS	METTLER-TOLEDO, INC.	ANNUAL LAB SCALES CALIBRATED & PM	187.01	
592-557.000-820.000	COMPUTER	VISICOM SERVICES, INC.	COMPUTER SOFTWARE UPGRADE	79.08	
592-557.000-970.000	CAPITOL IMPROVEMENTS+	BADGER METER INC.	20-3/4" METER BODIES, 100-3/4" METER H	10,917.00	
		Total For Dept 557.000 WASTEWATER		21,677.26	
		Total For Fund 592 WATER & SEWER		183,168.83	

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CHECKS TO BE APPROVED 05/14/2018

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund Totals:					
			Fund 101 GENERAL FUND	39,665.32	
			Fund 202 MAJOR STREETS	6,746.44	
			Fund 203 LOCAL STREETS	4,835.27	
			Fund 509 LAND ACQUISIT	625.00	
			Fund 592 WATER & SEWER	183,168.83	
Total For All Funds:				235,040.86	

The above checks have been approved for payment.

\_\_\_\_\_  
Lisa Deaton, City Clerk/Treasurer

\_\_\_\_\_  
Daniel L. Pelchat, Mayor

April 2018 Payroll Report								
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Administration</b>								
				\$ -	\$ -		\$ -	
Brandon, C.	15.3700	92.00		\$ 1,414.04			\$ 1,414.04	
Brzozowski, P.	20.0000	75.50		\$ 1,510.00			\$ 1,510.00	
Deaton, L.				\$ 5,009.38		\$ 52.30	\$ 5,061.68	COLA
Donohue, R.				\$ 5,351.08		\$ 52.30	\$ 5,403.38	COLA
Gotham, D.	17.2500	71.50		\$ 1,233.38	\$ -		\$ 1,233.38	
Ladner, L.				\$ 3,565.39		\$ 47,600.76	\$ 51,166.15	Contract Payout
Lanning, W.	11.0500	31.00		\$ 342.55			\$ 342.55	
Mosier, L.				\$ 4,800.92		\$ 52.30	\$ 4,853.22	COLA
Pieper, Judy	18.1400	160.00	7.50	\$ 2,902.40	\$ 204.08	\$ 53.78	\$ 3,160.26	COLA
Tiernan, P.	18.4500	88.75		\$ 1,637.44			\$ 1,637.44	
<b>TOTAL: Administration</b>		<b>518.75</b>	<b>7.50</b>	<b>\$ 27,766.57</b>	<b>\$ 204.08</b>	<b>\$ 47,811.44</b>	<b>\$ 75,782.09</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Cemetery</b>								
Bjerke, Michael	12.0700			\$ -			\$ -	
Brannun, L.	12.8300	24.00		\$ 307.92			\$ 307.92	
Lemke, John N.	12.0700	16.00		\$ 193.12			\$ 193.12	
Nicholls, William	12.0700	20.00		\$ 241.40			\$ 241.40	
Wauford, S.	12.0700	20.00		\$ 241.40			\$ 241.40	
Wedesky, J. W.	12.0700	24.00		\$ 289.68			\$ 289.68	
Williamson, N.	12.0700	20.00		\$ 241.40			\$ 241.40	
<b>TOTAL: Cemetery</b>		<b>124.00</b>	<b>0.00</b>	<b>1514.92</b>	<b>0.00</b>	<b>0.00</b>	<b>1514.92</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Police</b>								
Baaki, D.	36.2879	160.00	18.00	\$ 5,806.06	\$ 1,000.54	\$ 62.50	\$ 6,869.11	COLA
Baker, A.	33.5999	168.00	15.00	\$ 5,644.78	\$ 773.31	\$ 59.25	\$ 6,477.34	COLA
Baker, J.	36.2879	172.00	3.00	\$ 6,241.52	\$ 166.11	\$ 61.15	\$ 6,468.78	COLA
Barbour, R.	33.5999	164.00	19.00	\$ 5,510.38	\$ 975.41	\$ 60.35	\$ 6,546.14	COLA
Brooks, T.	33.5999	160.00		\$ 5,375.98	\$ -	\$ 56.10	\$ 5,432.08	COLA
Collins, L.				\$ 9,268.08		\$ 534.79	\$ 9,802.87	COLA & Insurance Stipend
Faught, C.	36.2879	160.00		\$ 5,806.06	\$ -	\$ 53.10	\$ 5,859.16	COLA
Hoydic, S.	33.5999	160.00		\$ 5,375.98	\$ -	\$ 54.40	\$ 5,430.38	COLA
Krettlin, F.	17.5400	14.00		\$ 245.56			\$ 245.56	
LaChance, J.	11.3000	78.00		\$ 881.40			\$ 881.40	
Laraway, P.	17.5400	14.00		\$ 245.56			\$ 245.56	
Ley, K.	17.5400	14.00		\$ 245.56			\$ 245.56	
Morris, Carlisle	10.0000	92.00		\$ 920.00			\$ 920.00	
Raap, T.	33.5999	172.00	4.00	\$ 5,779.18	\$ 205.35	\$ 56.70	\$ 6,041.23	COLA
Regentlik, C.	19.1500			\$ -			\$ -	
Salysers, B.	17.5100	160.00		\$ 2,801.60		\$ 8.00	\$ 2,809.60	COLA
Sederlund, C.	36.2879	164.00	21.00	\$ 5,951.22	\$ 1,167.30	\$ 541.29	\$ 7,659.81	COLA & Insurance Stipend
Sovik, C.	38.8281	176.00	8.00	\$ 6,833.75	\$ 475.17	\$ 61.90	\$ 7,370.81	COLA
Sroufe, T.	33.5999	172.00		\$ 5,779.18	\$ -	\$ 2,143.64	\$ 7,922.82	Longevity check, COLA, Ins.
Stevens, T.	33.5999	160.00		\$ 5,375.98	\$ -	\$ 55.30	\$ 5,431.28	COLA
Tomanek, J.	33.5999	160.00	6.00	\$ 5,375.98	\$ 309.32	\$ 55.85	\$ 5,741.16	COLA
Walton, T.	33.5999	164.00	24.00	\$ 5,510.38	\$ 1,232.10	\$ 57.85	\$ 6,800.33	COLA
Wilcox, W.	12.5000	19.00		\$ 237.50	\$ -		\$ 237.50	
Wilcox, W.	17.5400	11.00		\$ 192.94	\$ -		\$ 192.94	
Wittrock, M.	33.5999	172.00	13.50	\$ 5,779.18	\$ 693.05	\$ 60.45	\$ 6,532.69	COLA
<b>Total: Police</b>		<b>2886.00</b>	<b>131.50</b>	<b>\$ 101,183.84</b>	<b>\$ 6,997.66</b>	<b>\$ 3,982.62</b>	<b>\$ 112,164.12</b>	



Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Fire</b>								
Achatz, R.	15.3300	7.50		\$ 114.98			\$ 114.98	
Armstrong, C.	22.3900	46.25		\$ 1,035.54			\$ 1,035.54	
Boisvert, R.	21.2200			\$ -			\$ -	
Conrad, C.	18.7400	77.50		\$ 1,452.35			\$ 1,452.35	
Dobrick, Zach	9.9800	25.75		\$ 256.99			\$ 256.99	
Dziurgot, A.	9.9800	9.75		\$ 97.31			\$ 97.31	
Good, Alexander	15.3300	66.75		\$ 1,023.28			\$ 1,023.28	
Laitinen, Daniel	15.3300	21.25		\$ 325.76			\$ 325.76	
Madsen, W.	9.2500	48.00		\$ 444.00			\$ 444.00	
McGahan, K.	15.3300	97.00		\$ 1,487.01			\$ 1,487.01	
McGowan, Cain	9.9800	100.50		\$ 1,002.99			\$ 1,002.99	
Moreno, Zachary T.	9.2500	45.75		\$ 423.19			\$ 423.19	
Moynihan, B.	21.2200	57.25		\$ 1,214.85			\$ 1,214.85	
Noechel, J.	17.6900	49.00		\$ 866.81			\$ 866.81	
Olando, Michael	18.7400	31.50		\$ 590.31			\$ 590.31	
Tooman, Brittany	16.5000	118.00		\$ 1,947.00			\$ 1,947.00	
Vliet, A.	15.3300	76.50		\$ 1,172.75			\$ 1,172.75	
Vogel, R.				\$ 2,692.30			\$ 2,692.30	
Weir, M.	23.5800	77.50		\$ 1,827.45			\$ 1,827.45	
Wilson, T.	21.2200	56.00		\$ 1,188.32			\$ 1,188.32	
				\$ -			\$ -	
<b>Total: Fire</b>		<b>1011.75</b>		<b>\$ 19,163.16</b>		<b>\$ -</b>	<b>\$ 19,163.16</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>D.P.W.</b>								
Abramowicz, J.	21.4900	160.00	6.50	\$ 3,438.40	\$ 209.53	\$ 62.05	\$ 3,709.98	COLA
Archev, Je.	24.3500	160.00	6.50	\$ 3,896.00	\$ 242.13	\$ 377.00	\$ 4,515.13	COLA, On-call
Brock, R.	25.8900	160.00	8.50	\$ 4,142.40	\$ 338.05	\$ 469.45	\$ 4,949.90	COLA, On-call
Buers, D.	24.1300	160.00	3.00	\$ 3,860.80	\$ 112.05	\$ 55.15	\$ 4,028.00	COLA
Dentai, F.	22.6900	160.00	6.50	\$ 3,630.40	\$ 221.23	\$ 64.45	\$ 3,916.08	COLA
Jamison, M.	19.1500	160.00		\$ 3,064.00	\$ -	\$ 52.30	\$ 3,116.30	COLA
Moritz, M.	22.7500	160.00		\$ 3,640.00	\$ -	\$ 368.45	\$ 4,008.45	COLA, On-call
Paver, V.	22.3500	160.00	16.00	\$ 3,576.00	\$ 548.00	\$ 280.40	\$ 4,404.40	COLA, On-call
Plasecki, T.	22.3500	160.00	3.50	\$ 3,576.00	\$ 119.11	\$ 62.00	\$ 3,757.11	COLA
Race, J.	20.6300	160.00		\$ 3,300.80	\$ -	\$ 52.30	\$ 3,353.10	COLA
Valencia, A.	20.2300	160.00	10.50	\$ 3,236.80	\$ 318.62	\$ 52.30	\$ 3,607.72	COLA
<b>Total: D.P.W.</b>		<b>1,760.00</b>	<b>61.00</b>	<b>\$ 39,361.60</b>	<b>\$ 2,108.70</b>	<b>\$ 1,894.85</b>	<b>\$ 43,365.15</b>	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>W.&amp; W.W.</b>								
Archev, Ju.	19.1500	160		\$ 3,064.00	\$ -	\$ 62.30	\$ 3,116.30	COLA
Armstrong, C.	21.5000	160	4.00	\$ 3,440.00	\$ 129.00	\$ 369.25	\$ 3,938.25	COLA, On-call
Beason, R.	27.8700	160	3.00	\$ 4,459.20	\$ 128.88	\$ 370.95	\$ 4,959.03	COLA, On-call
Blankstrom, D.	19.8700	160		\$ 3,179.20	\$ -	\$ 55.60	\$ 3,234.80	COLA
Boven, Michael				\$ 6,215.38		\$ 29.60	\$ 6,244.98	COLA
Claramitaro, J.	26.2200	152	16.00	\$ 3,985.44	\$ 644.32	\$ 153.70	\$ 4,783.46	COLA, On-call
Erdmann, Kevin	22.2000	160	0.50	\$ 3,552.00	\$ 16.65	\$ 370.55	\$ 3,939.20	COLA, On-call
Gehring, D.	26.0200	160	6.00	\$ 4,163.20	\$ 237.18	\$ 670.25	\$ 5,070.63	COLA, On-call
Poprasky, P.	21.2400	160		\$ 3,398.40	\$ -	\$ 52.30	\$ 3,450.70	COLA
<b>Total: W.&amp; W.W.</b>		<b>1272.00</b>	<b>29.50</b>	<b>\$ 35,456.82</b>	<b>\$ 1,156.03</b>	<b>\$ 2,124.50</b>	<b>\$ 38,737.35</b>	
<b>Grand Total</b>		<b>7,572.50</b>	<b>229.50</b>	<b>\$ 224,446.92</b>	<b>\$ 10,466.46</b>	<b>\$ 55,813.41</b>	<b>\$ 290,726.79</b>	
<i>*Please note 2 pay periods in the month of April 2018</i>								

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

April 11, 2018

City of South Lyon  
Attn: Lisa Deaton, Clerk/Treasurer  
335 S. Warren Street  
South Lyon, MI 48178

Invoice # 1070377

In Reference To: General Labor Matters

Professional Services Rendered Through March 31, 2018

	<u>Hrs/Rate</u>	<u>Amount</u>
3/1/2018 PAA Attend negotiations with POAM	3.60 160.00/hr	576.00
3/2/2018 PAA Telephone conference with Interim City Manager regarding AFSCME complaint	0.10 160.00/hr	16.00
3/5/2018 PAA Review of comps for negotiations with POAM	1.30 160.00/hr	208.00
3/7/2018 PAA Continued review of comps for negotiations with POAM	0.60 160.00/hr	96.00
3/12/2018 PAA Correspondence to parties regarding negotiations	0.20 160.00/hr	32.00
3/13/2018 PAA Research comps for negotiations with POAM	0.70 160.00/hr	112.00
3/15/2018 PAA Attend negotiations with POAM Union	2.70 160.00/hr	432.00
3/23/2018 PAA Preparation of summary regarding Letter of Understanding with POAM	0.30 160.00/hr	48.00

Johnson, Rosati, Schultz & Joppich, P.C.

		<u>Amount</u>
For professional services rendered	9.50	\$1,520.00
Additional Charges :		
	<u>Qty/Price</u>	
3/9/2018 City of Saline - Freedom of Information Act fee for copying Collective Bargaining Agreement	1 3.10	3.10
Total additional charges		<u>\$3.10</u>
Total amount of this bill		\$1,523.10
Previous balance		\$422.00
3/8/2018 Payment - thank you. Check No. 73623		(\$230.00)
3/22/2018 Payment - thank you [overpayment on account]. Check No. 73736		(\$422.00)
Balance due		<u><u>\$1,293.10</u></u>

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Please include your Invoice Number on your payment. Thank you.

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

April 11, 2018

City of South Lyon  
Attn: Lisa Deaton, Clerk/Treasurer  
335 S. Warren Street  
South Lyon, MI 48178

Invoice # 1070378

In Reference To: Michigan Tax Tribunal Matters

Professional Services Rendered Through March 31, 2018

	<u>Amount</u>
Previous balance	\$351.00
3/8/2018 Payment - thank you. Check No. 73623	(\$247.00)
3/22/2018 Payment - thank you [overpayment on account]. Check No. 73736	(\$351.00)
4/11/2018 Refund overpayment on account	\$247.00
Balance due	<u><u>\$0.00</u></u>

Johnson, Rosati, Schultz & Joppich, P.C.

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

April 11, 2018

City of South Lyon  
Attn: Lisa Deaton, Clerk/Treasurer  
335 S. Warren Street  
South Lyon, MI 48178

Invoice # 107037  
9

In Reference To: City Attorney Retainer Work

Professional Services Rendered Through March 31, 2018

		<u>Hours</u>
	<u>500 Stryker</u>	
3/7/2018	TSW Preparation of Agenda Note for 500 Stryker rezoning and correspondence to planning consultant regarding same; preparation of zoning ordinance amendment	1.00
3/8/2018	TSW Continued preparation and assembling of Agenda Note and packet information for 500 Stryker rezoning; Multiple correspondence to and from Planning Consultant regarding Agenda Note	0.90
3/9/2018	TSW Correspondence to Interim City Manager regarding 500 Stryker rezoning and correspondence to and from Planning Consultant	0.10
3/15/2018	TSW Telephone conference with Planning Consultant regarding 500 Stryker rezoning and Council discussion	0.50
3/16/2018	TSW Review of 500 Stryker rezoning and comments from Council meeting	0.60
3/17/2018	TSW Review of materials for 500 Stryker rezoning and attention to related issues	0.40

Johnson, Rosati, Schultz & Joppich, P.C.

	<u>Hours</u>	
3/19/2018 TSW Attention to issues relating to 500 Stryker rezoning	0.40	
3/21/2018 TSW Attention to rezoning request for 500 Stryker Street	0.90	
SUBTOTAL:	[ 4.80 ]	
<u>Alexander Center</u>		
3/12/2018 TSW Correspondence to opposing counsel Khan regarding status of appeal	0.10	
3/13/2018 TSW Telephone conference with Attorney for Alexander Center regarding status	0.10	
SUBTOTAL:	[ 0.20 ]	
<u>City Council</u>		
3/12/2018 TSW Preparation for Council meeting	0.80	
TSW Attend Council meeting	4.20	
3/26/2018 TSW Preparation for Council meeting	1.00	
TSW Attend Council meeting	2.80	
SUBTOTAL:	[ 8.80 ]	
<u>District Court Prosecutions</u>		
3/5/2018 CDS Telephone conference with client, [REDACTED] ([REDACTED])	0.20	

			<u>Hours</u>
3/5/2018	CDS	Review of file for Witness List ([REDACTED])	0.20
	MDH	Review of files in preparation for 3/6/18 prosecutions	0.80
3/6/2018	CDS	Receipt/review of 3/13/18 Dockets for Judge Bondy, Law, and Reeds	0.20
	CDS	Receipt/review correspondence from [REDACTED] ([REDACTED])	0.20
	CDS	Correspondence to Court, [REDACTED] ([REDACTED])	0.20
	CDS	Preparation of Plea Form / Fax ([REDACTED])	0.20
	MDH	Prosecute morning docket	4.00
3/9/2018	CDS	Correspondence to South Lyon Police Department and Defense Counsel regarding Discovery ([REDACTED])	0.10
3/12/2018	CDS	Review of files for 3/13/18 docket	0.30
3/13/2018	CDS	Receipt/review of Judge Bondy's and Judge Reeds' Dockets for 3/20/18	0.20
	CDS	Telephone conference with client, [REDACTED] ([REDACTED])	0.10
	CDS	Prosecute morning docket	3.50
3/14/2018	CDS	Telephone conference with [REDACTED] ([REDACTED])	0.10
3/15/2018	CDS	Telephone conference with client, [REDACTED] ([REDACTED])	0.10

	<u>Hours</u>
3/15/2018 CDS Review of Denial ([REDACTED])	0.30
3/19/2018 CDS Review of Appearance / Correspondence ([REDACTED])	0.20
CDS Telephone conference with Court, [REDACTED] ([REDACTED])	0.20
CDS Review of files for 3/20/18 docket	0.30
3/20/2018 CDS Prosecute morning docket	3.30
3/21/2018 CDS Receipt/review of 3/27/18 Docket for Judges Bondy, Law, and Reeds	0.20
CDS Telephone conference with client, [REDACTED] ([REDACTED])	0.20
3/23/2018 CDS Preparation of Bench Trial Subpoenas ([REDACTED])	0.30
CDS Telephone conference with [REDACTED] ([REDACTED])	0.20
CDS Review of file for Witness List / Subpoenas ([REDACTED])	0.20
CDS Receipt/review of Request for Discovery ([REDACTED])	0.20
CDS Receipt/review of file for Witness List / Subpoenas ([REDACTED])	0.20
3/26/2018 CDS Correspondence to South Lyon Police Department and Defense Counsel regarding Discovery ([REDACTED])	0.20
CDS Review of files for 3/27/18 docket	0.20



			<u>Hours</u>
3/27/2018	CDS	Preparation of Subpoena to Victim for Final Pretrial ( )	0.20
	CDS	Prosecute morning docket	3.50
	CDS	Telephone conference with Court ( )	0.10
	CDS	Telephone conference with client ( )	0.20
3/28/2018	CDS	Receipt/review of 4/3/18 Dockets for Judge Bondy and Law	0.20
	CDS	Telephone conference with client ( )	0.20
SUBTOTAL:			<hr/> [ 21.00 ]
<u>General City Attorney Work</u>			
3/1/2018	TSW	Telephone conference with Mayor regarding issues for upcoming Council agenda	0.40
			No Charge
	TSW	Telephone conference with DPW Director regarding Act 222 sewer backup issues and review of Act and City procedures	0.60
	TSW	Telephone conference with MMRMA regarding Act 222 issues	0.30
	TSW	Continued attention to Budget Consultant Agreement issues and correspondence to Budget Consultant regarding comments on agreement	0.70
3/2/2018	TSW	Continued preparation of tax abatement policy	2.60

		<u>Hours</u>
3/2/2018	TSW Review of Act 222	0.30
	TSW Attention to SLARA lease question	0.20
3/4/2018	TSW Correspondence to and from Interim City Manager regarding open meeting question	0.10
3/5/2018	TSW Attention to MERS DC Plus for new hires in other employee groups	0.10
	TSW Continued preparation of tax abatement policy	1.70
3/6/2018	TSW Research regarding issues from Council meeting regarding public expenditures	0.50
	TSW Continued preparation of tax abatement policy and correspondence to City regarding tax abatement process and preparation draft response to property owner and attention to related matters	3.50
3/7/2018	TSW Telephone conference with Attorney for owners of 110 Detroit regarding status	0.20
	TSW Attention to issues relating to charge of discrimination against City	1.00
	TSW Telephone conference with Interim City Manager regarding Council agenda	0.30
	TSW Correspondence to and from Clerk regarding Planning Commission minutes for rezoning request	0.10
	TSW Correspondence to and from GFL regarding status of cart information for council meeting	0.10
	TSW Correspondence to Interim City Manager regarding public expenditures	0.20
		No Charge

			<u>Hours</u>
3/8/2018	TSW	Review and research regarding budget consultant addendum provisions	1.00
	TSW	Multiple correspondence to and from City regarding recycle carts provision in GFL Amendment and Extension Agreement	0.30
	TSW	Telephone conference and correspondence to and from S. Caramagno regarding GFL amendment and extension and recycle cars and preparation of Agenda Note and materials	0.80
	TSW	Preparation of Agenda Note for tax abatement matters	1.00
	TSW	Telephone conference with City Assessor regarding tax abatement request	0.40
	TSW	Edit/revise tax abatement policy and correspondence to Assessor regarding same	0.80
	TSW	Preparation of Revised Agenda Note on Council procedures - public comment and correspondence to City	0.20
	TSW	Attention to gas utility franchise question	0.30
	TSW	Correspondence to City regarding status of 110 Detroit enforcement	0.10
3/9/2018	TSW	Receipt/review of Council agenda and packet	0.60
	TSW	Correspondence to Council regarding proposed GFL amendment and extension and attention to related issues	1.00
	TSW	Correspondence to City Assessor regarding revised tax abatement policy and correspondence to and from City regarding tax abatements	0.30
	TSW	Telephone conference with Interim City Manager regarding Council Agenda	0.20

			<u>Hours</u>	
3/9/2018	TSW	Telephone conference with Interim City Manager regarding Comcast equipment for governmental access channel	0.10	
	TSW	Attention to Budget Consultant Agreement	0.20	
3/11/2018	TSW	Review of minutes of 2/26/18 Council meeting and Council Agenda and packet	0.50	
3/12/2018	TSW	Correspondence to and from and telephone conference with S. Carmagno at GFL regarding recycling carts and investigation regarding recycling carts in the City and attention to matters for proposed GFL contract amendment and extension	0.60	
	TSW	Review of bio-sludge agreement and correspondence to and from and telephone conference with Water & Wastewater Superintendent regarding agreement	0.50	
	TSW	Review of lease for 318 Lake Street and correspondence to Interim City Manager regarding hold-over on month-to-month basis	0.40	
	TSW	Continued preparation of correspondence to Council regarding City Manager Family Medical Leave Act leave update	0.70	
	TSW	Attention to tax abatement issues for agenda items	0.30	
	TSW	Receipt/review of correspondence regarding status of union negotiations on MERS retirement plan changes for new hires	0.10	No Charge
	TSW	Receipt/review of correspondence from City regarding 110 Detroit request for utility shut-off	0.10	No Charge
3/14/2018	TSW	Attention to follow up issues from Council meeting	0.60	

			<u>Hours</u>
3/14/2018	TSW	Telephone conference with outside counsel regarding discrimination complaint	0.30
	TSW	Correspondence to and from Attorney for property owner regarding code enforcement status	0.20
	TSW	Edit/revise draft GFL Amendment and Extension Agreement and correspondence to GFL regarding revised draft	1.00
3/15/2018	GLD	Review of State Substitute Senate Bill 637 regarding small cell facilities in ROW	0.30
	TSW	Attention to issues relating to revised GFL Amendment and Extension Agreement	0.50
	TSW	Telephone conference with Interim City Manager regarding miscellaneous issues	0.40
	TSW	Correspondence to Council regarding discrimination complaint	0.30
	TSW	Attention to issues relating to special joint meeting of Council and Parks and Recreation Commission	0.20
3/16/2018	TSW	Attention to issues from 3/12/18 Council meeting	0.30
	TSW	Receipt/review of revised Biotech contract	0.10
	TSW	Research and correspondence to Clerk regarding publication of adopted ordinances	0.40
3/17/2018	TSW	Correspondence to Clerk regarding posting of Joint Special Council Meeting	0.10
	TSW	Attention to issues for draft GFL Amendment and Extension	0.30

			<u>Hours</u>
3/19/2018	GLD	Continue analysis of Substitute Senate Bill 637	0.30
	TSW	Correspondence to and from Interim City Manager and Mayor regarding special joint meeting and Open Meeting Requirements	0.10
	TSW	Multiple telephone conferences with S. Caramagno at GFL regarding Amendment and Extension Agreement for GFL Solid Waste Contract	0.20
	TSW	Correspondence to and from Water and Wastewater Superintendent regarding biosludge disposal agreement	0.10
	TSW	Receipt/review correspondence from budget consultant regarding agreement	0.10
	TSW	Attention to issues relating to charge of discrimination	0.20
	TSW	Attention to issues from 3/12/18 Council meeting	0.20
	TSW	Correspondence to and from Attorney for owner of 110 Detroit regarding status	0.10
	TSW	Revising Amendment and Extension Agreement for GFL solid waste contract and correspondence to GFL	0.50
3/20/2018	TSW	Telephone conference with Mayor regarding joint meeting and miscellaneous issues for Council agenda	0.30
	TSW	Telephone conference with S. Caramagno of GFL regarding recycle carts in Amendment and Extension Agreement	0.20
	TSW	Correspondence to outside counsel regarding charge of discrimination	0.20
	TSW	Correspondence to and from Water and Wastewater Superintendent regarding biosludge removal agreement	0.10

			<u>Hours</u>
3/20/2018	TSW	Correspondence to and from Economic Development Director regarding tax abatement application fees	0.10
			No Charge
	TSW	Correspondence to and from Interim City Manager regarding budget consultant agreement status	0.10
	TSW	Receipt/review correspondence from City Assessor regarding tax abatement request	0.60
3/21/2018	TSW	Attention to POAM approval of MERS DC Plus plan	0.10
	TSW	Revising Amendment and Extension Agreement of GFL solid waste contract and correspondence to S. Caramagno regarding same	0.50
	TSW	Attention to 110 Detroit matter	0.10
3/22/2018	TSW	Telephone conference with and multiple correspondence to and from Clerk regarding Council agenda items	0.40
	TSW	Preparation of Agenda Note for GFL Amendment and Extension and correspondence to Clerk regarding same; Correspondence to S. Caramagno regarding recycle carts issues	0.50
	TSW	Telephone conference and multiple correspondence to and from planning consultant regarding rezoning request and status	0.40
	TSW	Receipt/review correspondence from owner regarding request to accept dedication of fire hydrants	0.30
	TSW	Attention to Comcast inquiry regarding fiber optic installation	0.20
	TSW	Receipt/review correspondence from City regarding tax abatement application fees	0.10

			<u>Hours</u>
3/22/2018	TSW	Correspondence to and from outside counsel regarding status of charge of discrimination	0.20
	TSW	Preparation of Revised Agenda Note regarding tax abatement application fee and correspondence to Clerk regarding same	0.20
3/23/2018	TSW	Correspondence to and from S. Caramagno at GFL regarding revisions to Amendment and Extension Agreement	0.20
	TSW	Receipt/review correspondence from B. Camiller regarding revisions to Engagement Letter and Addendum; Telephone conference with City regarding same; Telephone conference with B. Camiller regarding revisions and status	0.50
	TSW	Receipt/review correspondence from labor attorney regarding status of MOU and POAM regarding MERS retirement plan changes for new hires	0.30
	TSW	Multiple telephone conferences with DPW Director and review of ordinances regarding tree preservation	1.00
	TSW	Correspondence to and from Fire Chief regarding personnel question	0.10
3/24/2018	TSW	Correspondence to Council regarding budget consultant Engagement Letter and Addendum	0.60
	TSW	Review of GFL Amendment and Extension	0.40
	TSW	Review of 3/12/18 minutes and agenda and packet	1.00
3/25/2018	GLD	Continue analysis and work on summary of Senate Bill 637 on small wireless facilities	0.40
3/26/2018	GLD	Continue work on summary of Senate Bill 637	0.40



		<u>Hours</u>
3/26/2018	TSW Correspondence to and from Clerk regarding electron precinct	0.10
	TSW Preparation of Agenda Note for budget consultant Engagement Letter and Addendum and correspondence to City regarding same	0.40
	TSW Preparation of Agenda Note for MOU with POAM and correspondence to City regarding same	0.40
	TSW Correspondence to Council regarding tax abatement information	0.50
	TSW Correspondence to Council regarding Michigan Seamless tub request for adoption of groundwater ordinance	0.60
	TSW Attention to follow up on question from Council meeting	0.10
	TSW Receipt/review of correspondence from Attorney for owner of 110 Detroit	0.20
	TSW Correspondence to and from Building Official regarding 110 Detroit	0.20
3/27/2018	GLD Finish analysis and summary of Senate Bill 637 and memo regarding same	0.30
	TSW Multiple correspondence to and from B. Camiller and Clerk regarding Engagement Letter and Addendum	0.30
	TSW Edit/revise correspondence to Council regarding Michigan Seamless Tube request to adopt ordinance regarding groundwater	0.20
	TSW Multiple correspondence to and from S. Caramagno of GFL and M. Csapo of RRRASOC regarding Amendment and Extension Agreement	0.30
	TSW Correspondence regarding approval of MOU with POAM	0.10

		<u>Hours</u>	
3/28/2018	TSW Telephone conference with owner requesting acceptance of dedication of private utilities	0.10	No Charge
	TSW Attention to 110 Detroit enforcement matter	0.20	
	TSW Attention to tree ordinance inquiry	0.30	
3/29/2018	GLD Review of Senate Bill 637 with municipal team; Ordinance analysis of immediately needed zoning amendment	0.30	
	TSW Correspondence to and from Economic Development Director regarding 110 Detroit	0.10	
	TSW Review of ethics ordinance and correspondence to Interim City Manager regarding adoption of ethics ordinance amendment and disclosure statement requirement	0.70	
	SUBTOTAL:	<u>45.10</u>	
	<u>Liquor License Ordinance</u>		
3/16/2018	TSW Review of draft liquor license ordinance	0.30	
3/18/2018	TSW Continued review of liquor license ordinance	0.80	
3/21/2018	TSW Revising Liquor License Ordinance and preparation Agenda Note	2.10	
3/23/2018	TSW Review of liquor license ordinance drafts	0.90	
3/24/2018	TSW Correspondence to Council regarding liquor license ordinance	1.00	

			<u>Hours</u>		
SUBTOTAL:				[	]
			5.10		
<u>Ordinance Amendment</u>					
3/4/2018	TSW	Research regarding financial disclosure requirements and revise ethics ordinance	0.70		
3/5/2018	TSW	Continued revision of ethics ordinance	1.20		
3/8/2018	TSW	Preparation of revised Agenda Note and assemble agenda packet for ethics ordinance amendment	0.30		
	TSW	Preparation of revised Agenda Note and assemble agenda packet for zoning ordinance amendment reducing Zoning Board of Appeals membership	0.30		
SUBTOTAL:				[	]
			2.50		
<u>Personnel</u>					
3/2/2018	TSW	Receipt/review of correspondence from Interim City Manager regarding personnel issue	0.50		
3/5/2018	TSW	Telephone conference with City regarding and attention to personnel matter	1.00		
3/6/2018	LSA	Telephone conference with L. Mosier	0.20		
	LSA	Review of personnel related documents regarding City Manager	0.50		
3/7/2018	LSA	Review of documents regarding City Manager leave of absense	0.70		
	LSA	Preparation of correspondence to be sent to City Manager	0.20		

		<u>Hours</u>
3/7/2018	LSA Legal research regarding Family Medical Leave Act key employee	0.50
	LSA Legal research regarding ADA accommodation and Family Medical Leave Act	0.80
	LSA Begin preparation of correspondence to City Council and Interim City Manager	0.40
	LBB Preparation of City Manager Designation Notice and Notice of Eligibility	0.80
	LBB Preparation of correspondence to City Manager regarding Family Medical Leave Act leave request	0.70
	LBB Preparation of correspondence to City Council regarding Family Medical Leave Act issues	0.80
3/8/2018	LBB Continued preparation of City Manager Designation Notice and Notice of Eligibility	0.70
	LBB Preparation of correspondence to Bookkeeper regarding Family Medical Leave Act leave issues	0.20
	LBB Receipt/review correspondence from Bookkeeper regarding Family Medical Leave Act leave issues	0.20
	TSW Attention to issues relating to City Manager leave of absence	0.80
3/9/2018	TSW Attention to personnel matter regarding leave of absence	1.30
	TSW Preparation of correspondence to Council regarding personnel matter	0.20
	LBB Continued preparation of Notice of Designation of Family Medical Leave Act Leave for City Manager	0.20
	LBB Continued preparation of correspondence to City Manager regarding Family Medical Leave Act leave	0.30

			<u>Hours</u>
3/9/2018	LBB	Preparation of correspondence to City Council regarding City Manager's Family Medical Leave Act leave request	0.40
3/13/2018	TSW	Correspondence to Council regarding update on City Manager leave of absence	0.30
	DAK	Research/Investigation regarding State of Michigan credentials required to perform duties of Fire Marshal	1.10
	DAK	Multiple telephone conferences with 3 Oakland County Fire Chiefs regarding potential incompatibilities between employment as Fire Chief and Fire Marshal	2.10
3/14/2018	DAK	Multiple telephone conferences with local Fire Marshal regarding potential incompatibilities between employment as Fire Chief and Fire Marshal	0.70
3/16/2018	TSW	Attention to personnel issue	0.20
3/20/2018	TSW	Attention to issues relating to personnel leave of absence	0.20
3/21/2018	TSW	Attention to City Manager leave of absence issues	0.30
3/22/2018	LBB	Preparation for and telephone conference with Attorney Nacht regarding City Manager issues	0.40
	DAK	Receipt/review correspondence from City of South Lyon Fire Chief	0.10
	DAK	Multiple telephone conference with City of South Lyon Fire Chief regarding performing duties of Fire Inspector	0.90
	TSW	Attention to issues relating to City Manager leave of absence	1.70
	TSW	Attention to issues relating to fire inspector position	0.10

		<u>Hours</u>
3/23/2018	TSW Begin preparation of correspondence to Council regarding status of City Manager leave of absence; Research regarding question regarding City Manager leave of absence	1.60
3/24/2018	LBB Preparation of correspondence to City Council regarding Family Medical Leave Act issues	0.30
3/25/2018	TSW Continued preparation of correspondence to Council regarding City Manager leave of absence and attention to related issues	1.20
3/26/2018	TSW Attention to personnel matter and City Manager leave of absence	1.40
3/27/2018	LBB Begin preparation of City Manager Separation Agreement	0.40
	TSW Correspondence to Council confirming direction regarding City Manager leave of absence	0.30
	TSW Attention to issues relating to City Manager leave of absence	0.50
3/28/2018	TSW Correspondence to City Manager attorney regarding status	0.20
	TSW Attention to personnel matter relating to City Manager absence	0.70
3/29/2018	TSW Attention to issues relating to City Manager leave of absence	0.50
3/30/2018	TSW Attention to issues relating to City Manager leave of absence	0.30
SUBTOTAL:		[ 26.90 ]
For professional services rendered		<u>Amount</u> 114.40 \$13,495.50

Additional charges:

	<u>Qty/Price</u>	<u>Amount</u>
<u>City Council</u>		
3/26/2018 Photocopies - Superb Fabricating's Tax Abatement Application	210 \$0.20	\$42.00
SUBTOTAL:		<u>          </u> [ \$42.00]
<u>Ordinance Amendment</u>		
3/28/2018 Postage - Mailing of Ethics Ordinance	1 \$1.42	\$1.42
SUBTOTAL:		<u>          </u> [ \$1.42]
Total costs		<u>          </u> \$43.42
Previous balance		\$25,900.18
3/8/2018 Payment - thank you. Check No. 73623		(\$12,577.50)
3/22/2018 Payment - thank you. Check No. 73736		(\$13,320.00)
Balance due		<u>          </u> <u>\$13,541.60</u>

Please include your Invoice Number on your payment. Thank you.

Monthly flat fee of \$9,000.00 for first 80 hours of work. Anything over 80 hours to be billed at the hourly rate of \$135.00

**To:** Lloyd Collins

**Cc:** ppopravsky@southlyonmi.org; brian.camiller@plantemoran.com; jvandecreek@hrc-engr.com

**Subject:** South Lyon

Chief,

As you know I was contacted by Lynne Ladner to review the City's water and sewer rates as to adequacy and make recommendations as to rate management and structure. Thanks to information provided by Phyllis Popravsky and Hubbell, Roth & Clark, we have laid the foundation for a meaningful discussion. However, we need direction from Council on several issues before we can complete our review. To that end, I would suggest discussing our efforts to date with Council at a future work session.

When we are asked to review water and sewer rates we first look at the historical operations of the system(s) and then review the reasonableness of the various components that provide the basis for revenues going forward. Revenues of the City's water and sewer systems consist primarily of quarterly billing charges and commodity charges based on usage and minimum billing requirements. The attached Excel file includes a review of the revenue components and the rate impact of certain operating and capital expense assumptions.

The first tab in the attached Excel file is titled "Revenue Test - Quarterly Charge." The City has approximately 3,622 water and sewer customers. The quarterly billing charge is \$6.00 per customer. We calculate annual revenues of \$86,928, which is consistent with audited and currently budgeted numbers.

Michigan Seamless Tube ("MST") is a major industrial customer that purchases untreated water from the City for cooling purposes. The second tab in the attached Excel file is titled "Revenue Test - MST." Based on actual usage and rates currently in effect, revenues for the fiscal year ended June 30, 2017, match audited numbers. We understand MST is billed monthly for its untreated water consumption. For the four fiscal years ended June 30, 2017, MST usage has averaged 164.131 million gallons with a standard of 15.015 million gallons (9.15%).

The third tab of the attached Excel file is titled "Revenue Test - Treated." It is a calculation of commodity charges for treated water and wastewater based on usage and rates then in effect. Historical usage is somewhat limited due to a change in billing software effective with the October 1, 2015, billing. Certain assumptions were made and noted in order to provide three years of test data.

Our calculation of treated water charges for the fiscal year ended June 30, 2016, was greater than the audited amount. We understand this anomaly was due to initial problems with the new billing software that was implemented with the October 1, 2015, billing. However, the balance of our commodity charge calculations show less revenue than what was audited or budgeted. We understand this is because the City's minimum usage requirements for some customers exceed actual usage. For the three fiscal years ending June 30, 2018, we estimate that the minimum usage requirement will have increased treated water and wastewater revenue between 3.71% and 11.89% over what would have been billed based on actual usage. Please note, the impact of the City's minimum usage requirements on revenue changes significantly from year to year based on actual usage as compared to the minimum billing requirements as well as the timing and implementation of rate increases.

The City's sewer charges are based on billable water flow. Billable water flow tends to vary widely from year to year due primarily to summer usage. In effort to address seasonal water usage that does not enter the sewer system the City bases its summer sewer billing on the average water usage for the previous three quarters. As a result, total billable flow for wastewater appears to be far more consistent than total billable flow for water.

The fourth tab in the attached Excel file is titled "Key Operating Data." It is our look at the reasonableness of the billable flow numbers used in our calculation of commodity charges for treated water and wastewater. If you exclude MST and the summer water billing, treated water and wastewater usage is very consistent. For the three fiscal years ending June 30, 2018, we estimate treated water usage, excluding the summer billing, will average 219.821 million gallons with a standard deviation of 2.821 million gallons (1.28%). Including the adjusted summer sewer billing, we estimate that treated wastewater usage will average 280.928 million gallons with a standard deviation of 9.668 million gallons (3.44%).

The small deviations from the mean suggest the usage numbers referenced above are a reasonable starting point for determining rates in the future. However, untreated water consumption by MST and treated water usage in the summer is far more variable. For the four fiscal years ending June 30, 2017, untreated water usage by MST averaged 164.131 million gallons with a standard of 15.015 million gallons (9.15%). For the three fiscal years ending June 30, 2018, summer usage has averaged 179.420 million gallons with a standard deviation of 31.135 million gallons (17.35%).



For the fiscal year ending June 30, 2018, the City budgeted revenues of \$170,000 for untreated water consumption by MST. At \$1.23 per thousand gallons, revenue from MST as budgeted suggests usage of 138.211 million gallons. This appears to be very conservative as the implied usage is 1.72 standard deviations below the four year average of 164.131 million gallons.

The City budgeted water treatment revenues of \$1,115,263 for the fiscal year ending June 30, 2018. At the current rate of \$2.46 per thousand gallons, this revenue as budgeted suggests consumption of 453.359 million gallons. We have estimated treated water consumption at 437.154 million gallons for the fiscal year ending June 30, 2018, a difference of 16.21 million gallons (3.71%). This appears to be reasonable for three reasons. One, the City's minimum billing requirement will narrow the gap. Two, the first three quarters are based on actual consumption, which includes the summer billing. And three, the fourth quarter that will be billed on April 1, 2018, is an estimate based on an average of the April 1, 2016, and April 1, 2017, billings, which differed by only \$635.80.

For the fiscal year ending June 30, 2018, the City budgeted wastewater treatment revenues of \$1,320,350. Our calculation was \$1,220,350, a difference of \$99,631.31 (8.16%). With three of the four quarterly billings having been made along with the seemingly reliable estimate of the fourth quarter consumption, we believe the variance is likely due to the City's minimum billing requirements. Notwithstanding our assumptions as to the timing of certain rate increases as well as the assumptions made to provide three years of test data, we believe the budgeted amount is reasonable especially since the minimum usage factor for sewer is higher than water.

While the budgeted numbers for the fiscal year ending June 30, 2018, appear reasonable, the variability of MST and summer water usage inject uncertainty going forward. This is mitigated somewhat by minimum consumption requirements, but variability remains. The absence of historical data calls for conservative assumptions. We have more data for MST than summer water usage. Nevertheless, I would still be inclined to budget conservatively, as the City did for the current fiscal year.

The fifth and sixth tabs in the attached Excel file are operating cash flows for the water and sewer systems. Operating results for fiscal years ended June 30, 2015, 2016 and 2017 are based on audited results. Projected results incorporate the rate impact of certain capital improvement needs that have been identified and preliminarily scheduled over the next five years by the City's consulting engineer, Hubbell, Roth & Clark. We have assumed the proposed improvements will be funded out of rates and charges because the amount of the improvements does not justify the fixed issuance expenses of a bond issue.

With the exception of MST and the sale of treated water and wastewater, revenue and expenses for both systems were based on the City's preliminary budget for the fiscal year ending June 30, 2019. Going forward, revenues were held constant while expenses were assumed to grow 3% annually. Depreciation was excluded as it is a non-cash item. While certain capital items have been incorporated in the cash flows, additional provisions for repair and replacement will need to be added once the City and Hubbell, Roth & Clark have fully assessed such needs. The addition of these provisions will increase revenue requirements of both systems.

For the fiscal year ending June 30, 2019, the City budgeted the same amount of revenue from MST as they did for 2018. As previously indicated, revenues from MST as budgeted suggests usage of 138.211 million gallons at current rates. Again, this appears to be very conservative as the implied usage is 1.72 standard deviations below the four year average of 164.131 million gallons.

The City budgeted \$1,476,297 for treated water sales for the fiscal year ending June 30, 2019. We have changed this amount in an effort to conservatively address the consumption variable as well as the aggregate revenue requirements of the water system. Excluding the summer billing, treated water sales for the three fiscal years ending June 30, 2018, are estimated to average 219.821 million gallons with a standard deviation of 2.821 million gallons (1.28%). With such a low standard deviation we used that amount and increased it by 4% in recognition of the minimum billing requirement. This got us to 228.614 million gallons of billable flow excluding the summer billing, which is where the challenge lies.

Unfortunately, we only have three years of summer billings. For the three fiscal years ending June 30, 2018, summer usage has averaged 179.420 million gallons with a standard deviation of 31.135 million gallons (17.35%). Looking at just these three billings, the average appears to be skewed by the summer billing for the fiscal year ending June 30, 2018. The summer billing for that period totaled 214.310 million gallons. This amount is 32% higher than the average of the prior two summer billings. In an effort to make sure the City does not find itself short of cash, I used the average for the prior two summer billings, which equaled 161.975 million gallons. Together with the 219.821 million gallon average for the last three years of non-summer billings, we are assuming billable water flow as treated of 381.796 million gallons. At

the current rate of \$2.46 per thousand gallons, revenue for treated water would be \$939,218 absent any adjustment for minimum billing. Using a factor of 1.04 for minimum billing, our revenue estimate for treated water sales is \$976,787.

As indicated above, billable sewer flow is far less variable. For the purposes of establishing base revenue beginning with the fiscal year ending June 30, 2019, we have used the average estimated sewer flow for the three fiscal years ending June 30, 2018 of 280,928 million gallons. At the current rate of \$4.28 per thousand gallons revenue for treated wastewater would be \$1,202,371, absent any adjustment for minimum billing. Using a factor of 1.04 for minimum billing, our revenue estimate for treated wastewater sales is \$1,250,467.

The attached cash flows incorporate our base revenue estimated for the fiscal year ending June 30, 2019. Again, revenue thereafter is held constant so the revenue impact of growing expenses and pay as you go capital can be measured annually. The hypothetical rate increases at the bottom reflect the imbedded assumptions and assume changes in only commodity charges for untreated water and treated water and wastewater. Fixed quarterly charges, however, could be included with these charges to mitigate estimated rate increases and stabilize revenue, a credit positive. Use of funds on hand for pay as you go capital improvements will accomplish the same. For discussion purposes, we have included two additional cash flows assuming pay as you go capital improvements are paid with funds on hand.

Please call after you have had a chance to review the attached.

Thanks,

Warren

Warren Creamer  
Managing Director - Public Finance  
Robert W. Baird & Co.  
1001 Bay Street  
Traverse City, Michigan 49684  
Office: (231) 933-8850  
Fax: (231) 933-8448  
Mobile: (231) 357-8793  
Direct: (231) 941-4103  
[wcreamers@rwbaire.com](mailto:wcreamers@rwbaire.com)

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# City of South Lyon

## Projected Sewer System Operating Cash Flow and Debt Service Coverage

Fiscal Years Ended or Ending June 30, 2015 Through 2026

	2015	(1)	2016	(1)	2017	(1)	Budgeted	2018	(2)	2019	(3)	2020	(3)	2021	(3)	2022	(3)	2023	(3)
<b>Operating Revenues</b>																			
Sewage Disposal Charges	\$ 1,147,882		\$ 1,156,653		\$ 1,176,374		\$ 1,320,350			\$ 1,250,467		\$ 1,250,467		\$ 1,250,467		\$ 1,250,467		\$ 1,250,467	
Billing and Collection Charges	43,467		43,326		43,045		43,500			43,500		43,500		43,500		43,500		43,500	
Fines and Forfeitures			16,981		17,453		20,000			20,000		20,000		20,000		20,000		20,000	
Installation Fees	17,450		13,750		19,198		13,750			13,750		13,750		13,750		13,750		13,750	
Other	13,298		16,589		13,187		10,175			10,175		10,175		10,175		10,175		10,175	
<b>Total Operating Revenues</b>	<b>\$ 1,221,797</b>		<b>\$ 1,247,299</b>		<b>\$ 1,269,257</b>		<b>\$ 1,407,775</b>			<b>\$ 1,337,892</b>		<b>\$ 1,337,892</b>		<b>\$ 1,337,892</b>		<b>\$ 1,337,892</b>		<b>\$ 1,337,892</b>	
<b>Operating Expenses (4)</b>																			
Wastewater System	\$ 1,044,704		\$ 1,031,881		\$ 1,003,350		\$ 1,300,650			\$ 1,209,250		\$ -		\$ -		\$ -		\$ -	
Sanitary Sewer Repair	92,027		124,444		141,881		258,300			150,300		-		-		-		-	
Depreciation	699,778		702,407		720,703		-			-		-		-		-		-	
<b>Total Operating Expenses</b>	<b>\$ 1,836,509</b>		<b>\$ 1,858,732</b>		<b>\$ 1,865,934</b>		<b>\$ 1,558,950</b>			<b>\$ 1,359,550</b>		<b>\$ 1,400,337</b>		<b>\$ 1,442,347</b>		<b>\$ 1,485,617</b>		<b>\$ 1,530,186</b>	
<b>Operating Income (Loss)</b>	<b>\$ (614,712)</b>		<b>\$ (611,433)</b>		<b>\$ (596,677)</b>		<b>\$ (151,175)</b>			<b>\$ (21,658)</b>		<b>\$ (62,445)</b>		<b>\$ (104,455)</b>		<b>\$ (147,725)</b>		<b>\$ (192,294)</b>	
<b>Non-Operating Revenues (Expenses) (5)</b>																			
Interest Income	\$ 7,174		\$ 6,153		\$ 7,774		\$ 6,600			\$ 6,600		\$ 6,600		\$ 6,600		\$ 6,600		\$ 6,600	
Depreciation	699,778		702,407		720,703		-			-		-		-		-		-	
<b>Total Non-Operating Revenues (Expenses)</b>	<b>\$ 706,952</b>		<b>\$ 708,560</b>		<b>\$ 728,477</b>		<b>\$ 6,600</b>			<b>\$ 6,600</b>		<b>\$ 6,600</b>		<b>\$ 6,600</b>		<b>\$ 6,600</b>		<b>\$ 6,600</b>	
<b>Other Financing Sources</b>																			
Operating Transfer In	\$ 0		\$ 0		\$ 0		\$ 0			\$ 0		\$ 0		\$ 0		\$ 0		\$ 0	
Operating Transfer Out	\$ 0		\$ 0		\$ 0		\$ 0			\$ 0		\$ 0		\$ 0		\$ 0		\$ 0	
<b>NET INCOME AVAILABLE FOR DEBT SERVICE</b>	<b>\$ 92,240</b>		<b>\$ 97,127</b>		<b>\$ 131,800</b>		<b>\$ (144,575)</b>			<b>\$ (15,058)</b>		<b>\$ (55,845)</b>		<b>\$ (97,855)</b>		<b>\$ (141,125)</b>		<b>\$ (185,694)</b>	
<b>Debt Service Requirements</b>																			
Total	\$ -		\$ -		\$ -		\$ -			\$ -		\$ -		\$ -		\$ -		\$ -	
Pay Go Capital	\$ -		\$ -		\$ -		\$ -			\$ -		\$ -		\$ -		\$ -		\$ -	
Annual Excess with 1.1x Coverage.										\$0		\$0		\$0		\$0		\$0	
Cumulative Excess with 1.1x Coverage.										\$0		\$0		\$0		\$0		\$0	
Annual Increase in Revenue Necessary for 1.1x Coverage.										\$15,058		\$40,787		\$42,010		\$43,270		\$44,569	
Annual Increase Necessary to Produce 1.1x Coverage.										1.20%		3.22%		3.22%		3.21%		3.20%	

(1) Actual.

(2) Based on estimated billable flow at current rates. See the "Revenue Test" tab herein.

(3) Equals average billable flow of 280,928 thousand gallons at the current rate of \$4.28 per thousand gallons. Operating revenues are assumed not to change for the fiscal years ending June 30, 2020 and thereafter.

(4) Operating expenditures, excluding depreciation, are assumed to increase 3% for the fiscal year ending June 30, 2019 and thereafter.

Source: City of South Lyon

City of South Lyon  
 Projected Water System Operating Cash Flow and Debt Service Coverage  
 Fiscal Years Ended or Ending June 30, 2015 Through 2023

	2015	(1)	2016	(1)	2017	(1)	Budgeted 2018	(2)	Projected 2019	(3)	Projected 2020	(3)	Projected 2021	(3)	Projected 2022	(3)	Projected 2023	(3)
<b>Operating Revenues</b>																		
Sale of Water	\$ 930,567		\$ 829,275		\$ 1,024,577		\$ 1,115,263		\$ 976,787		\$ 976,787		\$ 976,787		\$ 976,787		\$ 976,787	
Billing and Collection Charges	43,467		43,326		43,044		43,500		43,500		43,500		43,500		43,500		43,500	
Fines and Forfeitures	-		16,980		17,452		20,000		20,000		20,000		20,000		20,000		20,000	
Installation Fees	14,031		11,250		15,708		11,250		11,250		11,250		11,250		11,250		11,250	
Michigan Seamless Tube	-		167,125		223,582		170,000		170,000		170,000		170,000		170,000		170,000	
Hydrant Rental	2,500		2,500		2,500		2,500		2,500		2,500		2,500		2,500		2,500	
Other	10,880		13,572		10,790		8,325		8,325		8,325		8,325		8,325		8,325	
<b>Total Operating Revenues</b>	<b>\$ 1,001,445</b>		<b>\$ 1,084,028</b>		<b>\$ 1,337,653</b>		<b>\$ 1,370,838</b>		<b>\$ 1,232,362</b>		<b>\$ 1,232,362</b>		<b>\$ 1,232,362</b>		<b>\$ 1,232,362</b>		<b>\$ 1,232,362</b>	
<b>Operating Expenses (4)</b>																		
Water Distribution System	\$ 569,371		\$ 570,374		\$ 615,057		\$ 758,554		\$ 776,606		\$ -		\$ -		\$ -		\$ -	
Water Repair	83,105		122,115		103,370		145,500		145,500		-		-		-		-	
Depreciation	699,778		702,407		720,704		-		-		-		-		-		-	
<b>Total Operating Expenses</b>	<b>\$ 1,352,254</b>		<b>\$ 1,394,896</b>		<b>\$ 1,439,131</b>		<b>\$ 904,054</b>		<b>\$ 931,176</b>		<b>\$ 959,111</b>		<b>\$ 987,884</b>		<b>\$ 1,017,521</b>		<b>\$ 1,048,046</b>	
<b>Operating Income (Loss)</b>	<b>\$ (350,809)</b>		<b>\$ (310,868)</b>		<b>\$ (101,478)</b>		<b>\$ 466,784</b>		<b>\$ 301,186</b>		<b>\$ 273,251</b>		<b>\$ 244,478</b>		<b>\$ 214,841</b>		<b>\$ 184,316</b>	
<b>Non-Operating Revenues (Expenses) (5)</b>																		
Interest Income	\$ 5,870		\$ 5,034		\$ 6,361		\$ 5,400		\$ 5,400		\$ 5,400		\$ 5,400		\$ 5,400		\$ 5,400	
Depreciation	699,778		702,407		720,704		-		-		-		-		-		-	
<b>Total Non-Operating Revenues (Expenses)</b>	<b>\$ 705,648</b>		<b>\$ 707,441</b>		<b>\$ 727,065</b>		<b>\$ 5,400</b>		<b>\$ 5,400</b>		<b>\$ 5,400</b>		<b>\$ 5,400</b>		<b>\$ 5,400</b>		<b>\$ 5,400</b>	
<b>Other Financing Sources</b>																		
Operating Transfer In	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
Operating Transfer Out	\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
<b>NET INCOME AVAILABLE FOR DEBT SERVICE</b>	<b>\$ 354,839</b>		<b>\$ 396,573</b>		<b>\$ 625,587</b>		<b>\$ 472,184</b>		<b>\$ 306,586</b>		<b>\$ 278,651</b>		<b>\$ 249,878</b>		<b>\$ 220,241</b>		<b>\$ 189,716</b>	
<b>Debt Service Requirements</b>																		
2000 Water System Bonds (UTGO)	\$ 134,948		\$ 133,380		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -		\$ -	
2012 Water System Bonds (Junior Lien)	161,584		164,236		166,612		163,862		166,112		163,237		165,362		167,362		164,237	
<b>Total</b>	<b>\$ 296,532</b>		<b>\$ 297,616</b>		<b>\$ 166,612</b>		<b>\$ 163,862</b>		<b>\$ 166,112</b>		<b>\$ 163,237</b>		<b>\$ 165,362</b>		<b>\$ 167,362</b>		<b>\$ 164,237</b>	
<b>Coverage Ratio</b>	<b>1.20x</b>		<b>1.33x</b>		<b>3.75x</b>		<b>2.88x</b>		<b>1.85x</b>		<b>1.71x</b>		<b>1.51x</b>		<b>1.32x</b>		<b>1.16x</b>	
<b>Pay Go Capital</b>																		
<b>Annual Excess with 1.1x Coverage.</b>							<b>\$308,322</b>		<b>\$140,475</b>		<b>\$115,414</b>		<b>\$84,516</b>		<b>\$52,880</b>		<b>\$25,479</b>	
<b>Cumulative Excess with 1.1x Coverage.</b>							<b>\$308,322</b>		<b>\$448,797</b>		<b>\$564,212</b>		<b>\$648,728</b>		<b>\$701,607</b>		<b>\$727,086</b>	
<b>Annual Increase in Revenue Necessary for 1.1x Coverage.</b>									<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>		<b>\$0</b>	
<b>Annual Increase Necessary to Produce 1.1x Coverage.</b>									<b>0.00%</b>		<b>0.00%</b>		<b>0.00%</b>		<b>0.00%</b>		<b>0.00%</b>	

(1) Audited.  
 (2) Budgeted.  
 (3) Operating revenues for the fiscal years ending June 30, 2019 and thereafter are assumed not to change.  
 (4) Operating expenditures, excluding depreciation, are assumed to increase 3% for the fiscal year ending June 30, 2019 and thereafter. Excludes capital outlay.  
 Source: City of South Lyon

# AGENDA NOTE

OLD BUSINESS #1

**MEETING DATE:** May 14, 2018

## **PERSON PLACING ITEM ON AGENDA:**

**AGENDA TOPIC:** Renewal of Motion to Approve Second Reading of 1/22/18 version of proposed Liquor Licensing Ordinance

**EXPLANATION OF TOPIC:** At its 3/26/18 meeting Council was presented with two versions (a 3/21/18 version and a 1/22/18 version previously presented) of a proposed liquor license ordinance for first reading. Consistent with the recommendation, Council approved the first reading of the 1/22/18 version of the liquor license ordinance.

At the next meeting, on 4/9/18, a motion to approve the second reading of the 1/22/18 version failed, and based on comments during that meeting, a revised liquor license ordinance, version 4/19/18, was presented for first reading on 4/23/18. The recommendation was to deny the 4/19/18 version and approve the second reading of the 1/22/18 version. After discussion and additional suggested revisions, the matter was postponed to the May 29, 2018 Regular Council meeting.

Under Roberts Rules of Order, a previously defeated motion may be renewed at a subsequent meeting. (RRO, 11<sup>th</sup> Ed., Chap X, §38, pp 336-341).

Since approving the first reading of the 1/22/18 version, Council has been presented and considered several different revisions of a proposed liquor license ordinance such that Council's consideration of different versions, would present circumstances where a renewed motion to approve the second reading of the 1/22/18 version of the liquor license ordinance has become a substantially different question than when it was previously considered.

The 1/22/18 version contains the plan of operation requirement (Sec 8-35, 8-36(b)(6), 8-37(b)), the requirement that substantial changes to a plan of operation within 3 years of license issuance be reviewed and approved by Council (Sec 8-37), and Council review and approval of all license transfer activity, including location into, out of, and within the City and among owners (Sec 8-38). Note, none of the current on-premises license holders would be subject to the substantial change or transfer provisions because they have all held their licenses for more than 3 years.

## **MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:**

- 1/22/18 version

**POSSIBLE COURSES OF ACTION:** Approve/deny/postpone/table/no action

**RECOMMENDATION:** Approve second reading of 1/22/18 version of the liquor license ordinance.

**SUGGESTED MOTION:** Motion to approve the second reading of an ordinance to add Chapter 8 – Alcoholic Liquor, Sections 8-1 through 8-69, VERSION DATE 1/22/18 to the City of South Lyon Code of Ordinances to provide policies, procedures and regulations for liquor licenses and the operation of licensed premises.

ORDINANCE NO. \_\_-18

CITY OF SOUTH LYON  
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO ADD CHAPTER 8 – ALCOHOLIC LIQUOR – TO THE CITY OF SOUTH LYON CODE OF ORDINANCES TO PROVIDE POLICIES AND REGULATIONS FOR THE APPLICATION, REVIEW, ISSUANCE, TRANSFER, RENEWAL, REVOCATION AND ENFORCEMENT OF LIQUOR LICENSES AND FOR THE OPERATION OF LICENSED PREMISES.

THE CITY OF SOUTH LYON ORDAINS:

**PART I. Addition of Chapter 8.** Chapter 8 – Alcoholic Liquor – is hereby added to the City of South Lyon Code of Ordinances, to read in its entirety as follows:

**CHAPTER 8 – ALCOHOLIC LIQUOR**

**ARTICLE I – GENERAL**

Secs. 8-1 – 8-30. - Reserved.

**ARTICLE II – LICENSING**

Sec. 8-31. - Short title.

This ordinance shall be known and may be cited as the City of South Lyon "Liquor License Ordinance."

Sec. 8-32. - Statement of purpose.

The purpose of this article is to establish the city's policies and procedures for regulating liquor licenses including application and review procedures for the issuance of new on-premises licenses, transfers of on-premises licenses into and within the city and among owners and/or applicants, and for the renewal and revocation of liquor licenses. The process is intended to ensure that the individuals and entities seeking licenses or who propose to operate licensed on-premises liquor establishments within the city meet certain minimum requirements as to background, experience, financial resources, business operations and management and that the proposed establishment meets the needs of the community. It requires the city council to review application information in light of certain criteria to identify the kinds of applicants and establishments that best qualify for a license and best meet the needs of the City and its residents. It reserves to the city any and all discretion afforded to it under applicable laws relating to the issuance of on-premises licenses.



Sec. 8-33. – Definitions.

The following definitions shall apply to this chapter:

(a) *Act* means the Michigan Liquor Control Code of 1998, Public Act 58 of 1998, MCL 436.1101 et seq., as amended.

(b) *Alcoholic liquor* means any spirituous, vinous, malt, or fermented liquor, powder, liquids, and compounds, whether or not medicated, proprietary, patented, and by whatever name called, containing 1/2 of 1% or more of alcohol by volume that are fit for use for food purposes or beverage purposes as defined and classified by the Michigan Liquor Control Commission.

(c) *Applicant* means and includes all persons and entities proposed to be owners of the license and/or of the licensed premises, all key personnel involved in the management and operation of the licensed business, and all persons and entities proposed to be involved in the finance of the license and/or licensed premises. Applicant includes all owners, shareholders, officers, partners, members, and managers of an entity applying for a license.

(d) *Brewpub* means a license issued in conjunction with a class C, tavern, class A hotel, or class B hotel license that authorizes the person licensed with the class C, tavern, class A hotel, or class B hotel to manufacture and brew not more than 18,000 barrels of beer per calendar year in Michigan and sell at those licensed premises the beer produced for consumption on or off the licensed brewery premises in the manner provided for in sections 405 and 407 of the Michigan Liquor Control Code of 1998. A brewpub is considered a hybrid on- and off-premises liquor license.

(e) *Class C license* means a place licensed to sell at retail beer, wine, mixed spirit drink, and spirits for consumption on the premises.

(f) *Club license* means a liquor license issued to a club as defined by section 107 of the Michigan Liquor Control Code of 1998, Public Act 58 of 1998 (MCL 436.1107).

(g) *Establishment* means a business or premises whose primary function is the serving of alcoholic beverages for consumption on-premises.

(h) *Hotel license* means a liquor license issued to a hotel as defined in section 107 of the Michigan Liquor Control Code of 1998, Public Act 58 of 1998 (MCL 436.1107).

(i) *License* means a contract between the commission and the licensee granting authority to that licensee to manufacture and sell, or sell, or warehouse alcoholic liquor in the manner provided by the Act.

(j) *Licensee* means an individual or entity holding a license issued under this chapter or by the Michigan Liquor Control Commission.

(k) *Michigan Liquor Control Commission* and *MLCC* mean the liquor control commission provided for and created in Section 209 of the Michigan Liquor Control Code of 1998, Public Act 58 of 1998 (MCL 436.1209).

(l) *Micro brewer* means a brewer that produces in total less than 60,000 barrels of beer per year and that may sell the beer produced to consumers at the licensed brewery premises for consumption on or off the licensed brewery premises and to retailers as provided in MCL 436.1203. In determining the 60,000-barrel threshold, all brands and labels of a brewer, whether brewed in this state or outside this state, shall be combined and all facilities for the production of beer that are owned or controlled by the same person shall be treated as a single facility.

(m) *Minor* means an individual less than 21 years of age.

(n) *Off-premises license* means a liquor license to sell alcoholic liquor at retail for consumption off the licensed premises, including SDD, SDM, and other licenses designated as such in the Act.

(o) *On-premises license* shall mean a liquor license to sell alcoholic liquor at retail for consumption on the licensed premises, including Class C, tavern, resort, club, hotel, brewpub and micro brewer licenses.

(p) *Person* means an individual, firm, partnership, limited partnership, association, limited liability company, or corporation.

(q) *Resort license* means a liquor license issued by the Michigan Liquor Control Commission in a resort area, without regard to other liquor Control Commission quota requirements, in accordance with the Michigan Liquor Control Code of 1998, Public Act 58 of 1998.

(r) *Sale* includes the exchange, barter, traffic, furnishing, or giving away of alcoholic liquor.

(s) *Special license* means a contract between the commission and the special licensee granting authority to that licensee to sell beer, wine, mixed spirit drink, or spirits. The license shall be granted only to such persons and such organization and for such period of time as the commission shall determine so long as the person or organization is able to demonstrate an existence separate from an affiliated umbrella organization. If such an existence is demonstrated, the commission shall not deny a special license solely by the applicant's affiliation with an organization that is also eligible for a special license.

(t) *Special permit* includes, but is not limited to, outdoor service permits, one-day licenses, after hours permits, temporary dance, entertainment, or add bar permits, specific purpose permits, and special licenses, as those terms are defined and utilized in the Michigan Liquor Control Code of 1998, Public Act 58 of 1998.

(u) *Specially designated distributor (SDD)* means a person engaged in an established business licensed by the commission to distribute spirits and mixed spirit drink in the original package for the commission for consumption off the premises.

(v) *Specially designated merchant (SDM)* means a person to whom the commission grants a license to sell beer or wine, or both, at retail for consumption off the licensed premises.

(w) *Tavern* means any place licensed to sell retail beer and wine for consumption on the premises only.

Sec. 8-34. – License required.

No person shall engage in the business of selling alcoholic liquor for consumption on premises in the City of South Lyon, transfer such a license into the city, transfer ownership or location of such a license within of the city, without first obtaining an approval for same by the city council as provided for in this chapter and also obtaining a license or approval therefor as required by the Act and MLCC.

Sec. 8-35. – Plan of operation required.

(a) *Plan of operation.* All on premises licensees shall operate in accordance with a plan of operation approved by the city council.

(b) *Contents of plan.* A plan of operation shall contain an operational statement outlining the proposed manner in which the establishment will be continuously operated consistent with the requirements of this chapter and the city code of ordinances including, but not limited to, the opening date, the business concept, the anticipated food-to-alcohol ratio, a schedule of the days and hours of operation, method of alcohol management, crowd control/security, use of building facilities, parking facilities and arrangements, plan for interior use and layout, exterior design, layout of any auxiliary facilities on the site, dance/entertainment permits needed or requested, estimated cost of building and site improvements, and any other pertinent information as requested by the city.

(c) *Use of liquor license.* It is the intent of the city that approved licenses shall be put into use immediately following approval. Non-use, inactivity, escrowing, or warehousing of licenses is prohibited in the plan of operation.

(d) *Compliance.* Licensees shall comply with all applicable state and city regulations, this chapter, and a plan of operation as approved by city council.

Sec. 8-36. – Application and review procedures.

(a) *Application.* In addition to such application(s) as may be required by the Act and the Michigan Liquor Control Commission for licensing by the State of Michigan, each applicant for a new on-premises license, transfer of an on-premises license into the city, or relocation or transfer of an existing on-premises license within the city or among owners and applicants, shall submit to the city clerk's office a fully completed "City of South Lyon Liquor License Application" on a form furnished by the clerk's office signed by the applicant or a duly authorized agent, along with the required fee(s) and all additional documents and materials referred to in the application form or otherwise required under this article.

(b) *Required information.* The applicant shall include, with the application, at least the following:

- (1) Name and address of the applicant. If the applicant is a partnership, the name and address of each partner shall be provided, and a copy of any

partnership agreement attached. If the applicant is a privately-held corporation, the names and addresses of all corporate officers, members of the board of directors, and stockholders shall be provided, and a copy of the articles of incorporation attached. If the applicant is a publicly-held corporation, the names and addresses of all corporate officers, members of the board of directors, and stockholders who own ten percent (10%) or more of the corporate stock shall be provided. If the applicant is a limited liability company, the names and addresses of all members, managers and assignees of membership interests shall be provided, and a copy of the articles of organization attached.

- (2) The type of license and/or related permit(s) requested.
- (3) The address, legal description, and zoning district of the property where the licensed establishment is to be located.
- (4) The name and address of the record fee owner of the premises, and, if the applicant is not the owner, proof of its interest in or right to occupy the premises.
- (5) Building and site plans showing the site and existing structures for the proposed establishment demonstrating compliance with zoning requirements, adequate off-street parking, lighting, refuse disposal facilities, and where appropriate, adequate plans for sound barriers and noise control. If the establishment is to be located in a proposed building for which site plan approval has not yet been obtained, or in an existing building that is to be remodeled, a conceptual plan showing the relationship of the building to the surrounding properties and uses, and proposed building elevations.
- (6) A plan of operation as referenced in section 8-35.
- (7) A written statement as to the applicant's character, experience, and financial ability to meet the obligations and business undertakings for which the license is to be issued, including the length of time the applicant has been in business of that character; or in the case of a partnership or other business entity, the date when it was created, established or organized.
- (8) Three (3) written references as to the applicant's character, experience, and financial ability to meet the obligations and business undertakings for which the license is desired.
- (9) A written statement identifying the source of all funds which will be relied upon for the establishment and operation of the proposed establishment sought to be licensed including the name and address of the financial institution where such funds are deposited.

- (10) A statement whether the applicant has operated or made application for a similar or another license on any premises other than described in this application, and the status or disposition of such license or application.
- (11) Whether a manager or person other than the applicant will manage the operations of the proposed establishment, and if so, the identity(ies) of such managers or persons.
- (12) A criminal background report of the applicant's criminal history through the Internet Criminal History Access Tool (ICHAT). The applicant is responsible for all charges incurred in requesting and receiving the ICHAT report and the report must be dated within thirty (30) days of the date of the application.
- (13) A statement that the applicant is not disqualified to receive a license for any reason under this chapter or state law.
- (14) An accurate record and history of any liquor license or Liquor Control Act violations by the applicant, and any entity the applicant has worked for or had a substantial interest in, or by a parent or subsidiary entity of the applicant for the immediate preceding five (5) years.
- (15) A written statement explaining in detail how the application and applicant meet the review criteria listed in subsection (f).
- (16) Any other information pertinent to the applicant, premises, and operation of the proposed establishment as may be required by this chapter, including information regarding each of the criteria listed in subsection (f).

(c) *Investigation.* Following receipt of a complete application, fees and other information as may be requested by the city, the city manager will refer the application to the police department, fire department, planning department, building department, economic development department, public works department, and such other departments as deemed appropriate, which departments shall cause a thorough review and investigation of the applicant(s) and premises to be completed, including, but not limited to, an investigation regarding the background of the applicant(s) and owners, a complete history of past business and experience and liquor law violations, the proposed premises, code compliance, payment of taxes and utility charges, availability of utilities. The findings and results of the investigations, including where applicable, recommendations, shall be provided to the city manager, who shall then report same to the city council. In making its reviews and investigations, the city, and its departments, may request other pertinent information from the applicant.

(d) *Placement upon city council agenda.* Upon receipt by the city manager of the findings, results, and recommendations of the department investigations, the city manager shall place the application on a city council agenda for consideration. Due notice will be provided to the applicant, and the applicant will be required to appear before the city council and make an oral and/or written presentation and address any questions concerning the application.

(e) *City council action required.* All applications are subject to action by the city council. The city council may approve with or without conditions, postpone consideration for a reasonable period, or deny the license. If the license is either approved or denied, the city council shall cause its decision to be transmitted to the Michigan Liquor Control Commission and promptly give notice of the decision to the applicant, in writing. Unless otherwise indicated by the city council, all approvals are conditioned upon the applicant obtaining any required building permits and any other necessary permits, licenses, or approvals from the city, including special land use approval, or approvals from other regulatory agencies within sixty (60) days or such other time period specified by the city council from the date of such conditional approval. The construction of new buildings and alterations of existing buildings shall commence within six (6) months after the date of the conditional approval, with a completion date of no more than one (1) year after the issuance of the relevant building permit. Extensions of time for completion of construction or alteration or to meet conditions may be granted by the city council for good cause as determined in its sole discretion. Failure to comply with such conditions shall render the license, and any approval, subject to revocation.

(f) *Review criteria.* In making its determination pursuant to section 8-36(e), the city council may consider and/or weigh, in its discretion, the following factors:

- (1) Surrounding land uses and proximity to residences, schools, and churches, and any potential adverse effect on the surrounding area and land uses, including vehicular and pedestrian traffic and movement, parking, noise and input from residents and businesses.
- (2) The investigations, findings and recommendations of the city departments regarding the applicant, application, and proposed premises and establishment.
- (3) The applicant's history and experience, if any, in conducting a business holding a liquor license, including history of MLCC violations and other business and operations and management experience.
- (4) The applicant's financial status and its ability to build and/or operate the proposed establishment.
- (5) Past criminal convictions of the applicant for felonies and crimes involving moral turpitude, violence, or alcoholic liquors, including, but not limited to: gambling, prostitution, weapons, tax evasion, fraudulent activity, controlled substances, crimes or violations of such a nature that it may impair the ability of the applicant to operate a licensed establishment in a safe and competent manner.
- (6) Non-payment or late payment of taxes and utility bills.
- (7) The availability of utilities to serve the proposed establishment.
- (8) Compliance with applicable building, plumbing, electrical and fire prevention codes, zoning ordinance, or other applicable ordinances, laws, codes, and regulations.

- (9) The nature and extent of preservation or restoration of existing or historic buildings.
- (10) The number, proximity and capacity of similar licensed establishments in the city and surrounding area
- (11) The amount to be invested in the proposed premises/establishment and the effect on the economic development of the city or the surrounding area.
- (12) Whether the proposed establishment is part of a multi-use project with substantial new retail, office or residential components; the size of the proposed establishment relative to the overall project or development.
- (13) Whether the applicant has demonstrated a public need or convenience for the issuance of the liquor license for the business establishment at the location proposed.
- (14) The plan of operation including the type or character of proposed establishment and services, menu and entertainment to be offered, the overall theme, atmosphere, or ambience of the proposed business, the proposed hours and days of operation, the proposed ratio of sales of food to alcohol, the size and percent of floor area devoted to kitchen, dining, dance floor, bar, outdoor service areas.
- (15) The impact of the establishment on city policing and code enforcement activities, and the possibility of consequent costs to the city.
- (16) The overall benefits and/or detriments of the proposed establishment to the city.
- (17) Any other factors that may affect the health, safety and/or welfare of the general public.

(g) *Restrictions on licenses.* No license shall be issued to the following unless such applicable restriction is waived by city council:

- (1) Any person whose liquor license has been revoked or not renewed for cause under this article, or a comparable local ordinance or state law, whether in Michigan or otherwise.
- (2) Any person who, at the time of application or renewal of any license issued hereunder, would not be eligible for such license upon a first application.
- (3) Any applicant, including any owner, shareholder, officer, partner, member, manager, or assignee thereof, owing a ten percent (10%) interest or more would not be eligible to receive a license hereunder or the Act for any reason.

- (4) Any person who does not own the premises for which a license is sought or does not have a lease or other right to possess or occupy the premises for the full period for which the license is issued.
- (5) Any law enforcement official or any member of the council, or to any such official having interest in any way, either directly or indirectly, in manufacture, sale or distribution of alcoholic liquor.
- (6) Any applicant who omits or falsifies any information required by this article.
- (7) Any premises where there exists a violation of the applicable building, electrical, mechanical, plumbing or fire codes, applicable zoning regulations, applicable public health regulations or any other applicable city ordinance without approved arrangements for correction or achieving compliance.
- (8) Any premises that does not, or will not reasonably soon after commencement of operations, have adequate off-street parking, lighting, refuse disposal facilities, noise or nuisance control, or such new construction or remodeling as proposed would not be completed.

(h) *Changes in plans, drawings, etc.* After receipt of a conditional approval by the city council, no site plan, floor plan, building elevation, seating arrangement, kitchen layout, or other pertinent facts, drawings, or documents submitted to the city may be changed without the applicant first receiving approval from the city planning, engineering, and building departments and city council.

(i) *Recommendation for approval of liquor license.* Upon completion of the building and/or improvements and satisfaction of all other conditions and in accordance with the prior conditional approval of the city council and resolution, if applicable, the city council shall then recommend, above all others, the applicant for approval of the liquor license to the Liquor Control Commission of the State of Michigan.

(j) *Reservation of authority.* No applicant for a liquor license has a right to the issuance of such license, and the city council reserves the right to exercise reasonable discretion to determine who, if anyone, shall be entitled to the issuance of such licenses.

#### Sec. 8-37. – Substantial changes in licensed operations.

(a) Substantial changes in the licensee's operations or plan of operation within three (3) years of the license being issued must be approved by the city council. Substantial changes shall include, but are not limited to: changes in space, percentage of food or other sales not related to liquor, changes in hours of operations, capacity, or parking of twenty-five percent (25%) or more. Changes in the theme, style or character of an establishment, alone, shall not constitute a substantial change. No fee shall be charged for this process. The licensee is responsible for compliance with this section within fourteen (14) days of the change of information or circumstances.



(b) Variance from or failure to comply with an approved plan of operation or obtain approval of a substantial change in operations of a licensed establishment is a violation of this article and may result in the city objecting to the renewal or recommending revocation of the license, or other action.

Sec. 8-38. – Transfers of existing on-premises licenses.

(a) The city council has determined that profiteering by on-premises liquor licensees is contrary to the best interests of the city. Accordingly, to prevent profiteering, to the full extent authorized by law, the city council shall not approve the transfer of an on-premises liquor license issued as a new license under this chapter within three (3) years of the date of the original issuance of the license except that the city council may, but is not required to, waive this restriction in the following circumstances:

- (1) If the licensee is a natural person, he or she dies or becomes incapacitated.
- (2) If the licensee is a business entity (e.g., limited liability company, corporation, partnership), the majority interest holder or owner dies or becomes incapacitate, or the business entity dissolves for reasons other than to transfer the license.
- (3) The licensee and the proposed transferee establish that the transfer shall not result in profiteering.
- (4) The application of this section will subject the licensee to financial hardship due to no fault of its own, such as a change in the business climate, illness or death, labor or supply problems, and/or other factors outside the licensee's control.

(b) The transfer of any existing on-premises liquor license into, within, out of the city or to a different owner(s) shall require approval of the city council. An applicant for approval of a license transfer and the use and occupancy of such a license shall:

- (1) Submit an application with all of the information required under Section 8-36(b) above for a new on-premises liquor license, including a plan of operation.
- (2) Pay the applicable fees.
- (3) Furnish any necessary authorization allowing the city access to any and all files which may be in the Michigan Liquor Control Commission's possession regarding the transferee as a present licensee, or as a previous licensee, or in which transferee has or has had a partial interest in.

(c) In reviewing an application for license transfer, the city council may consider the criteria listed in Section 8-36(f).

(d) Requests for approvals of transfers of licenses shall be approved or denied in the sole discretion of the city council.

(e) Transfers that involve the following circumstances may be placed on a city council agenda for consideration, without payment of a fee and without the necessity of furnishing the information required for new licenses:

- (1) The exchange of the assets of a licensed sole proprietorship, licensed general partnership, or licensed limited partnership for all outstanding shares of stock in a corporation in which the sole proprietor, all members of the general partnership, or all members of the limited partnership are the only stockholders of that corporation.
- (2) The removal of a member of a firm, a stockholder, a member of a general partnership or limited partnership, or association of licensees from a license.
- (3) The occurrence of any of the following events: i) a corporate stock split, ii) issuing previously unissued stock shares to an existing shareholder, iii) redemption of stock shares by a licensed corporation; and iv) a public offering of stock.

(f) Existing permits ancillary to liquor licenses are transferred with the liquor license unless cancelled in writing. Transferees must present plans regarding the operation they intend to conduct using a permit.

Sec. 8-39. – Objections to renewal and requests for revocation.

(a) *Generally.* The city council may, at any time, review a license and object to a renewal or request the revocation of a liquor license with the MLCC.

(b) *Procedure.* Before filing an objection to the renewal or requesting revocation of a license with the MLCC, the city shall serve the licensee a notice of hearing, by first class mail, mailed not less than ten (10) days prior to the hearing, which shall contain the following information:

- (1) Reason(s) for the hearing and proposed action.
- (2) Date, time and place of the hearing.
- (3) A statement that the licensee may present evidence and testimony, and may confront witnesses and may be represented by a licensed attorney.

(c) *Hearing and final decision.* The hearing may be conducted by city council as a whole, or by a hearing officer appointed by the city council for such purposes. If a hearing officer is appointed, it shall be the officer's duty to conduct the hearing and hear and take evidence and testimony. After the hearing, the hearing officer shall make a recommendation to the city council for its ultimate final review and decision. The city council shall submit to the licensee and the MLCC, a written statement of its ultimate findings and determination.

(d) *Criteria for non-renewal or revocation.* The city council may recommend non-renewal or request revocation of a license upon a determination by it that, based upon a preponderance of the evidence presented at a hearing, any of the following exists:

- (1) A violation of any section of this chapter, the Act, or the rules and regulations of the MLCC, including sales of alcoholic liquor to minors.
- (2) A violation of any applicable building, electrical, mechanical, plumbing or fire code; applicable zoning regulations; applicable public health regulations; applicable rules and regulations of the county health department; or any other applicable city code provision.
- (3) Maintenance of a nuisance on the premises.
- (4) A license being or remaining unused or inactive for one (1) year after being issued without further approval from the city council.
- (5) A license being placed in and remaining in escrow for five (5) years or more.
- (6) A material change in those conditions, statements or representations contained in the written application by the licensee, including a plan of operation, upon which the city council based its recommendation for approval, when, in the judgment of the city council, that change is found to be contrary to the best interest of the city and/or its residents.
- (7) A licensee has been convicted of a violation of any federal or state law concerning the manufacture, possession or sale of alcoholic liquor or a controlled substance.
- (8) The premises does not or will not reasonably soon, have adequate off-street parking, lighting, refuse disposal facilities, screening, noise or nuisance control where a nuisance does or will exist.
- (9) Non-payment of taxes relating to the premises related to the license.
- (10) Other factors negatively impacting the general health, safety and welfare of the community and the public.

#### Sec. 8-40. – Fees.

Each applicant for a new on-premises license or license transfer shall pay a nonrefundable application investigation fee in an amount set by city council resolution. Such fee will be in addition to any fee(s) required by the MLCC.

#### Sec 8-41. – Nudity.

No person, while appearing in a state of public nudity as defined in Section 5h of Act 279 of 1909, being MCL 117.5h, shall frequent, loiter, work for or perform in any establishment licensed or

subject to licensing by the state liquor control commission. No proprietor or operator of any such establishment shall allow the presence in such establishment of any person who violates the provisions of this section.

Sec. 8-42 through 8-69. Reserved.

**PART II. Severability.** Should any division, section, subsection, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**PART III. Savings Clause.** The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance.

**PART IV. Repealer.** All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**PART V. Effective Date; Publication.** This ordinance shall take effect upon the later of ten (10) days after adoption or upon publication thereof as provided by the Charter of the City of South Lyon.

Made, passed and adopted by the South Lyon City Council this \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Daniel L. Pelchat, Mayor

\_\_\_\_\_  
Lisa Deaton, City Clerk

**Certificate of Adoption**

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the \_\_\_\_ day of \_\_\_\_\_, 2018.

\_\_\_\_\_  
Lisa Deaton, City Clerk

Adopted:  
Published:  
Effective:

# AGENDA NOTE

~~New Business:~~ Item # 2

200

**MEETING DATE:** May 14, 2018

**PERSON PLACING ITEM ON AGENDA:** Interim City Manager

**AGENDA TOPIC:** Leaf Disposal

**EXPLANATION OF TOPIC:** City Council previously discussed alternatives for fall leaf collection/disposal. Utilities and DPW Superintendent Boven researched the matter and is seeking direction from Council. He prepared a memorandum outlining the options and is prepared to discuss them.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Memorandum from Utilities and DPW Superintendent Boven; Copy of GFL contract

**POSSIBLE COURSES OF ACTION:** Contract with GFL to extend yard waste pick-up through December; Direct DPW to continue current curbside leaf pick-up program.

**RECOMMENDATION:** Direct DPW to continue current curbside leaf pick-up program.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to direct the Department of Public Works to continue the current curbside leaf pick-up program.

05/14/18



# City of South Lyon

## Department of Public Works

Michael Boven - Superintendent

May 7, 2018

Re: Leaves Pickup

### OPTION 1

GFL Cost to extend leaves pickup through December is as followed:

- \$28.44 per single family unit for December
  - Price as per the Attachment C of existing GFL contract
- There are 2729 GFL single family customers
- This would require residents to bag all of their leaves for pickup. They would also have to purchase all the bags required. Approximately \$2 per 5 bags
- Therefore, \$28.44 multiplied by 2729 equals \$77,612.76

Added cost to have GFL pickup leaves - **\$77,612.76**

- ❖ GFL may contest this and seek additional money during calendar year, \$45,000 was mentioned as an approximate increase
- ❖ We could set deadline of November 30 every year to avoid the additional cost of \$77,612.76. This is exactly how Ann Arbor transitioned out of its DPW leaves pickup program. This would result in a \$45,000 increase potential, which is much cheaper than our current program.

### OPTION 2

DPW continuing to provide leaves pickup service.

- The current yearly cost for DPW to perform this work averages approximately \$70,000
- Additional dumping cost starting in 2018, approximately \$3,500
- The current yearly capital and maintenance costs are \$3,665.00.
  - Average over the life cycle of equipment
- The total cost for current operations is an average of **\$77,165.00.**

**Mailing:** 335 S. Warren St., South Lyon, MI. 48178

**Phone:** (248) 437-6914

**Office:** 520 Ada St., South Lyon, MI 48178

**Fax** (248) 587- 0080

**E-Mail:** [mboven@southlyonmi.org](mailto:mboven@southlyonmi.org)

**Web Site:** [www.southlyonmi.org](http://www.southlyonmi.org)

Amendment and Extension  
of the  
City of South Lyon  
Solid Waste, Yard Waste, Recycling Collection and Disposal Agreement

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This Amendment and Extension is made and entered into by and between the City of South Lyon (the "City"), 335 S. Warren Street, South Lyon, MI 48178, and GFL Environmental USA Inc. ("GFL"), 6200 Elmridge, Sterling Heights, MI 48313.

WHEREAS, on February 29, 2008, the City of South Lyon ("City") and Duncan Disposal Systems, Inc. ("Duncan") entered into a Solid Waste, Yard Waste, Recycling Collection and Disposal Agreement (the "Agreement") with a five-year term beginning on July 1, 2008 and expiring June 30, 2013, which was extended on March 12, 2013, by mutual agreement for an additional five-year term beginning July 1, 2013 and expiring on June 30, 2018; and

WHEREAS, Rizzo Environmental Services, Inc. (RES) acquired the operating assets of Duncan in July 2016; and

WHEREAS, on August 8, 2016, after having been advised of RES's acquisition of Duncan's operating assets and related transactions involving RES and GFL Environmental USA Inc., the City approved a Consent and Waiver of Assignment of the Agreement from Duncan to RES; and

WHEREAS, GFL Environmental USA Inc. closed a stock purchase of RES on September 30, 2016; and

WHEREAS, the City was apprised of the stock purchase by GFL Environmental USA Inc. on November 28, 2016; and

WHEREAS, in a letter dated September 26, 2017, GFL Environmental USA Inc. proposed an extension of and amendments to the Agreement, and it provided a subsequent letter dated January 4, 2018 outlining its proposed amendments and extension; and

WHEREAS, the City reviewed GFL's proposed extension and amendments and on January 8, 2018, authorized the City administration to pursue a four-year extension and amendments of the Agreement consistent with the terms outlined in GFL's proposal and discussed during the January 8, 2018 City Council meeting and subject to City Council review and approval;

WHEREAS, the parties desire to extend the term of the Agreement, acknowledge that GFL is the Contractor under the Agreement, and amend the provisions for future extensions, annual price adjustments, and recycling collection and carts;

NOW, THEREFORE, the City and GFL agree as follows:

1. The introductory first paragraph identifying the parties to the Agreement is amended to read as follows:

THIS AGREEMENT, is made and entered into this 3/28, 2018, by and between the City of South Lyon, 335 S. Warren, South Lyon, MI 48178, hereinafter called "THE CITY", and GFL Environmental USA Inc., with offices located at 6200 Elmridge, Sterling Heights, MI 48313, (hereinafter called "Contractor").

2. Sections 3.A – C of the Agreement are amended to read as follows:

- A. **Four (4) Year Term:** The term of the Agreement, as amended and extended, shall be for four (4) years, with one (1) four-year extension option. The term of the Agreement, as amended and extended, shall begin July 1, 2018 and expire June 30, 2022.
- B. **Contractor's Extension Options:** The Contractor may request one (1) four-year extension of the Agreement if written notice of such requests are received by THE CITY by six (6) months prior to current expiration date. Granting requests for contract extensions shall be at the sole discretion of THE CITY and shall not be contestable or appealed. If THE CITY agrees to accept the Contractor's request for an extension, such extension shall be approved at least three (3) months prior to the current expiration date.
- C. **THE CITY Retains Right to Extend and Postpone Agreement Termination Date:** THE CITY may renew the Agreement for one (1) four-year term (extension) under the conditions set forth in the contract. THE CITY shall give the Contractor written notice of its intention to extend the contract period at least three (3) months prior to the expiration of the Contract.

3. Section 5.K of the Agreement is amended to read as follows:

**Contact Persons for Legal Notices:** The Contractor identifies Michael Fleming, of GFL Environmental USA Inc., with offices located at 6200 Elmridge, Sterling Heights, MI 48313, who shall be designated to receive all notices and communications on behalf of the contracting parties with regard to the Agreement. Written notice required to be provided to THE CITY pursuant to this Agreement shall be provided the City of South Lyon, c/o City Manager, 335 S. Warren, South Lyon, MI 48178.

4. Attachment A (General Provisions), Section 1.1 of the Agreement is amended to read as follows:

**1.1 Term**

The term of the Contract, as amended and extended, is for four (4) years commencing on July 1, 2018, and ending June 30, 2022. THE CITY may renew the Contract for one (1) four-year term (extension) under the conditions set forth in the Contract. THE CITY shall give the Contractor written notice of its intention to extend the contract period at least three (3) months prior to the expiration of the Contract.



5. Attachment A (General Provisions), Section 1.9 of the Agreement is amended to read as follows:

**1.9 Contract Price Adjustments**

The contract price schedule shall be reviewed and revised in June of each contract year and extension period, if any, in accordance with the most recent full calendar year annual percentage change in the reference annual Consumer Price Index escalator, and the contract price shall be established for the next contract year beginning on July 1, following the June evaluation, except, however, that the price adjustment shall not exceed two (2) percent or be less than zero (0) percent. No other changes in contract prices are permitted, except as authorized by this agreement.

The reference Consumer Price Index shall be the Consumer Price Index - All Urban Consumers for the Detroit-Ann Arbor-Flint area (all items), base period: 1982-84=100, as published by the Bureau of Labor Statistics, U.S. Department of Labor.

In the event the U.S. Department of Labor, Bureau of Labor Statistics ceases to publish the CPI, another equally authoritative measure of change in the purchasing power of the U. S. dollar as may be then available shall be substituted.

6. Attachment B (Contractor's Service Specifications), Section 2.1.8 of the Agreement is amended to read as follows:

**2.1.8 RECYCLING COLLECTION**

As part of the solid waste unit price and not as a separate pay item, included as part of weekly regular curbside pick-ups, the Contractor shall separately pick up on the same day as the regularly scheduled refuse collection required by this Contract, recyclable materials set-out as per the specifications identified by the City in Attachment D and as indicated in the MRF Services Agreement between RRRASOC and the City. Recyclable materials shall be collected and delivered by Contractor to the RRRASOC Materials Recovery Facility at 20000 W. Eight Mile Road, Southfield, MI 48075 in accordance the MRF Services Agreement.

The Contractor will service homes with recycling carts or bins as part of the regular collection route without additional cost to the City or resident except as provided for herein. Recyclable materials shall be placed in 18-gallon recycling bin or the 64-gallon recycling cart as set forth below. Residents will have the option of continuing to use existing 64-gallon recycling carts or requesting a 64-gallon recycling cart directly from the Contractor, who will provide a telephone number and website page for such requests, or continuing to use the 18-gallon recycling bins.

The Contractor will provide up to 2,000 households with recycling carts, delivered to requesting residents on a first come first served basis, and at no cost to the City or residents. Once the Contractor has provided 2,000 recycle carts, the Contractor may charge requesting residents for a cart or use of a cart. Residents who currently lease or rent a recycle cart directly with the Contractor may request a replacement cart under this provision which shall count toward the 2,000 carts, but if the Contractor has already provided 2,000 carts, the resident may be charged for the cart. The City shall not bear any costs relating to recycle carts. The Contractor will track and report to the City and RRRASOC at least quarterly and annually prior to June 1<sup>st</sup>, the number of residents including addresses that have received a recycle cart from Contractor pursuant to this provision or through other arrangements between the Contractor and residents (e.g. cart lease or rent arrangement).

If the Agreement is extended or renewed as provided for in Section 1.1, the number of additional recycling carts to be provided by Contractor and made available to residents during the applicable term and the cost thereof shall be subject to negotiations and agreement of the parties which agreement must be in writing and signed by parties' authorized representatives to be valid.

The Contractor will be responsible for replacing any bins or carts damaged by the Contractor within twenty-four (24) hours at no cost to the City.

7. Attachment C.2 (Contractor's Compensation) of the Agreement will be amended to read as follows:

2. **Contractor's Base Price Rate Schedule for collection, transportation, and disposal (solid waste unit price as of July 1, 2018):**

(a) Residential Units (\$/year – total including refuse, yard waste and recycling):

Single-Family Units: \$142.32

Multi-Family / Discount Eligible Units: \$124.92

8. All of the terms, conditions, and provisions of the Agreement, including Attachments, not modified by or in conflict with this Amendment and Extension shall remain in full force and effect.
9. This Amendment and Extension constitutes the entire agreement and understanding between the parties with respect to the subject matter hereof and supersedes any prior understandings, agreements, or representations by or among the parties, written or oral, to the extent they relate, in anyway, to the subject matter hereof.
10. This Amendment and Extension is governed by and will be construed in accordance with the laws of the State of Michigan.

Acknowledged and agreed:

GFL Environmental USA Inc.

By: Michael Fleming

Name: Michael Fleming

Title: Executive Vice President

Date: 5/3/18

City of South Lyon

By: Daniel L. Pelchat  
Daniel L. Pelchat, Mayor

Date: 3/28/2018

By: Lisa Deaton  
Lisa Deaton, Clerk

Date: 3/28/18

# AGENDA NOTE

Old Business: Item # 3

**MEETING DATE:** May 14, 2018

**PERSON PLACING ITEM ON AGENDA:** Councilmember Richards

**AGENDA TOPIC:** Creation of a Cemetery Commission

**EXPLANATION OF TOPIC:** This item was postponed to the first meeting in May from February 26, 2018 Council Meeting. Create a 10-12-member board for the first year, then downsize to 6 members after 1 year to cover all aspects of our cemetery situation; not to include charges or fees set by administration

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** see attached

**POSSIBLE COURSES OF ACTION:** approve/deny

**RECOMMENDATION:**

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by  
\_\_\_\_\_ to

## Materials to support concept:

1. I will help put the board together and then phase out of the operation within the first year.
2. Group will be overwhelmed for the first formative year - return reports to Council will not be expected.
3. Elect Chairman, Vice Chairman, Secretary and Treasure (for future accounting)
4. Members at large to be assigned group areas or select by their own choosing - the areas for review.
5. Create this new and hopefully perfect opportunity for various members of the community to have something new to participate in. Utilize many untapped resources in the retired community.
6. Persons outside of City limits are welcome to join in - especially descendants of legacy families from town history.

## Items for attention:

1. Various lot sizes over the years in the different grids as added out the years.
2. Prospects for an electronic historical sign somewhere on the premises
3. Comprised list and location of abandoned grave plots - (estimated at 450.)
4. Locate the eastern property line and mark same for creative improvements.
5. Identify rare trees and vegetation growth in both wood lots
6. Locate the vandalized grave stones that have been dragged into the woods by recreation vehicles, - over the years
7. Identify the numbers of broken grave stones in the old part of the cemetery - and estimate the cost of repair of same
8. Locate the unmarked graves in the original portion of cemetery before the village bought the first section of land from the Township.

9. Make official note of the original owner of  
the land - (Lockwood or Sayel)

On and On - more