

Regular City Council Meeting

August 9, 2021

Agenda

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Approval of Minutes: July 26, 2021
Approval of Bills
Approval of Agenda
Consent Agenda

Public Comment

Discussion- Downtown

Fire Chief Report
Police Chief Report

I. Unfinished Business

II. New Business

- 1. Purchase cleaning and camera services for Well #2 at water treatment plant**
- 2. Purchase of DPW flex mower**
- 3. Contract renewal- Biotech**
- 4. Parks and Recreation Plan**
- 5. First Reading of Mural Ordinance**
- 6. Purchase of Police in-house surveillance cameras**

III. Budget

IV. Public Comment

V. Manager's Report

VI. Council Comments

VII. Adjournment

Please see reverse side for rules of conduct for public comment at City Council meetings

City of South Lyon
Regular City Council Meeting
July 26, 2021

Mayor Pelchat called the meeting to order at 7:30 p.m.

Mayor Pelchat led those present in the Pledge of Allegiance

Roll Call: Councilmembers: Dilg joined the meeting from South Lyon MI, Kurtzweil joined the meeting from South Lyon MI, and Kennedy joined the meeting from South Lyon MI, Richards joined the meeting from South Lyon MI, Walton joined the meeting from South Lyon MI, and Kivell joined the meeting from South Lyon MI

Also present: City Manager Zelenak, Attorney Hamameh, Chief Sovik, Chief Vogel, Finance and Benefit Administrator Tiernan, DDA Director Mack, Superintendent Varney and Clerk/Treasurer Deaton

MINUTES

Councilmember Kivell stated on page 6, the word us should be changed to use.

CM 7-1-21 MOTION TO APPROVE MINUTES

Motion by Kennedy, supported by Kivell

Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

CM 7-2-21 MOTION TO APPROVE BILLS

Motion by Kennedy, supported by Walton

Motion to approve the attorney bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

AGENDA

CM 7-3-21 MOTION TO APPROVE AGENDA

Motion by Dilg, supported by Walton

Motion to approve agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

1. Authorization for Mayor to sign CLEMIS agreement

CM 7-4-21 MOTION TO APPROVE CONSENT AGENDA

Motion by Kurtzweil, supported by Dilg

Motion to approve the consent agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT- None

DISCUSSION- Downtown

Mr. Mack the Downtown Director stated on July 17th the MDARG, Michigan Department of Agricultural and Rural Development made a stop at the Farmers Market for an evaluation, and there were no major corrective actions that were needed, but there were some minor corrections that the vendors needed to make such as labeling their food properly. They provided them with the standards they need to meet and they may be back next week. Mr. Mack stated he installed 20 succulents in the pocket park in the pallet

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by the 12 Kitchen Elves and they are a nice fit. He then stated Curvins Creamery opened on Saturday and it was a successful opening. There was a lot of attention from Facebook. He then stated at the last DDA board meeting, one of the members made him aware of a parking spot that was in need of repair by the bicycle shop and the DPW made the repair and he thanked them for their efforts. Mr. Mack said the building at 121 E Lake Street installed 3 new windows in the second story and they will not be putting the awning up at this time. He then stated the building at 131 E Lake passed their mechanical inspection and the fire suppression, and the plumbing and electrical will be upcoming. Mr. Mack stated he met with the owner of Grande Trunk and they discussed the mural and the guidelines the DDA has established and they're going to move ahead with the artist she has been speaking with for the last 2 years.

Councilmember Dilg asked if the 131 E Lake building is still on track to open in October. Mr. Mack stated they are still in the construction phase, but he is still hoping for the October opening date.

Councilmember Kurtzweil asked if he goes to visit and thank our business owners in town for all their efforts, such as Lucas Coney Island. They are making a lot of improvements to his building and the façade. Very well-established owner and business. It is a nice upgrade and she thinks the city should go and thank them. Councilmember Kivell asked if he had any contact with the owners of the theatre. Mr. Mack stated he has not, but he will continue to try to reach them. Councilmember Kurtzweil stated she thinks the Neals, the owners of the theatre are looking at their options, but at this time they aren't comfortable speaking about it publicly.

FIRE CHIEF REPORT

Chief Vogel stated the sirens in town went off around 8:00 p.m. on Saturday, the tornado was not close, but they set them off in all of Oakland County. He stated at the last Council meeting a question was asked about the first responder bell. He stated before COVID they were working very hard on this project, and he was working with Dayna Johnston. He further stated he and Chief Sovik have been asked to be a part of the memorial volunteer committee that are working on this. He stated they will be meeting the first week of August. He is hoping to raise some funds, then look at some plans and then there is always discussion about the bell. There is a question about fixing the bell or not. He said he thinks it should remain cracked because it is a part of history when City Hall collapsed. He hopes to have a report soon.

Councilmember Kurtzweil stated there is some confusion on what it means when the sirens go off.

Councilmember Vogel stated if the National Weather Service thinks it looks like a tornado could occur, they order the sirens to go off. He said he suggests to everyone, that if the siren goes off, you should get a radio and go to a safe place. Councilmember Kurtzweil asked who decides when they go off. Chief Weir stated if there is a severe thunderstorm warning with over 70 MPH winds or if a tornado has touched down the county will make the call for them to go off.

POLICE CHIEF REPORT

Chief Sovik stated they are very happy with their Comcast phones and internet that have been installed. He stated the Motorfest is this weekend and Pontiac Trail and 10 Mile will be closed Saturday morning at 6:00 a.m. There will be a lot of activities happening in town. He further stated they sent a letter to the homeowners in the area about closing the streets, where they can park and what to do in case of an emergency. He stated there will be reserved parking for residents that live along 10 Mile and Reese. He further stated it will be on their social media page as well. He then stated they are always working on public relations, and Officer Barbour reported at 10:00 p.m. he noticed a vehicle he recognized that belonged to a person that does after hour deliveries near Sunrise Dental and he stopped to check on him. He said he was ok and thanked him for checking him. He further stated the great thing is we get to know our area and we watch for suspicious vehicles, and we begin to recognize cars that are normally in the

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area. Chief Sovik thanked the DPW for all their hard work they do throughout the city. He then gave a shout out to Chief Vogel and the Fire Department; they have a great working relationship and it has never been better. He then reminded everyone of the concert in the park and the movie in the park this weekend. It will be a busy weekend and our officers will be there as well. He then stated he received the traffic study regarding W Lake Street from the TIA and they will be putting together a report and what he suggests should be done with the speed limit on that portion of the street.

UNFINISHED BUSINESS

1. Purchase of 2021 Spartan/Smeal 100" MM Platform aerial truck

Chief Vogel stated this is part 2 of the meeting we held a few months ago. He stated if approved tonight, we will sign the contract this week, then we would have a prebuild meeting in August. He further stated we should have delivery of the truck 12-14 months after the prebuild is completed. He then stated COVID has hurt many vendors, and it is hard to get parts, material and labor, but he is confident we are looking at 12-14 months. We are continuing to work on the current ladder truck, but the ladder will only be used in an emergency situation. We are debating on what we will spend to keep it working. He stated he is grateful for everyone that was involved with this. Discussion was held regarding the chip shortage in the auto industry. Chief Vogel doesn't see that as an issue. Councilmember Kennedy stated that Chief Vogel and Chief Weir have done a great job with this package. Councilmember Kurtzweil stated she would like information on the financial aspect. Finance and Benefit Administrator Tieman stated this is the same lease agreement that was discussed during the budget workshop in March. She stated the company has been able to keep the same interest rate. There is a separate resolution for the financing which is separate from the truck purchase. We will be putting down \$250,000 directly to the truck manufacture CSI Emergency Apparatus which will be paid at the time the contract is signed. The remaining portion will be financed for one million, two hundred and fifty thousand dollars through a 5-year lease purchase agreement. First payment on the schedule will be July 2022, then each July after until paid off. Everything discussed earlier is still in this agreement, and we are able to pay off early if necessary. Mr. McGow from Miller Canfield stated the master equipment lease purchase agreement is the lease agreement for the purchase of the fire truck which the city will be leasing over 5 years. He stated it is not like a car lease where after a few years, it goes back to the finance company. This is more like a purchase; there is language that states the party in the agreement is the lender which is the financing arm of the manufacturer. He further stated this is a loan between them and the city, if there is an issue with the truck or anything like that, it is an issue between the city and the vendor, but the city will still be making the payments. Councilmember Kivell stated this is a lease to buy document which we have done in the past. Chief Vogel thanked the City Manager, Patricia, Chief Weir, his team and all Councilmembers.

CM 7-5-21 MOTION TO APPROVE PURCHASE

Motion by Kennedy, supported by Dilg

Motion to approve purchase of 2021 Spartan/Smeal 100' platform aerial truck for \$1,500,000 (including down payment of \$250,000) from CSI Emergency Apparatus, LLC from account 101-335-978

ROLL CALL VOTE:

Kurtzweil- Yes
Dilg- Yes
Walton- Yes
Kennedy- Yes
Kivell- Yes
Richards- Yes
Pelchat- Yes

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MOTION CARRIED UNANIMOUSLY

CM 7-6-21 MOTION TO ADOPT RESOLUTION FOR PURCHASE AGREEMENT

Motion by Kennedy, supported by Kivell

Motion to approve the resolution authorizing master equipment lease purchase agreement for aerial ladder truck in the form presented on file with the packet

ROLL CALL VOTE:

Dilg- Yes

Richards- Yes

Kivell- Yes

Kennedy- Yes

Walton- Yes

Kurtzweil- Yes

Pelchat- Yes

2. Road improvement plan discussion- bonding

City Manager Zelenak stated we are having our 7th discussion regarding the long-term repair of our roads including bonding information and language for the August 2022 primary ballot. Warren Creamer discussed the city's desire to finance the road repairs in the amount of 17 million dollars in 2 series. The first series would not exceed the mill impact of 2 mills. Then after the sewer debt is paid, you could increase that to 5 mills. He stated in 2024, 2025 and 2026 the debt mill would be \$833,000 and the 2 mills with the city's current taxable value would be \$834,000.00, then with the retirement of the sewer debt, the impact would go up to 5 mills which totals \$2,81,000.00 which is just under the 3-mill cap assuming no growth cap. City Attorney Zelenak stated Council has discussed adding the mills in the future after the sewer debt is paid-off and to be conservative, we didn't add any growth to the taxable value. Councilmember Kurtzweil stated she has heard from people that they are not fond of the Headlee override. She stated the email we received today reflects the options of the bonds and the Headlee override of up to 5 mills. City Manager Zelenak stated Council discussed up to 5 mills. Mr. Creamer explained to move forward with a bond issue, you have to have reasonable expectation that you will spend the bond proceeds within a 3-year period of time. During those 3 years, the engineers have identified approximately 7.5 million dollars in road improvements. We've sized the bond issue based on the constraints that we discussed earlier and just so happens, your net bond proceeds are approximately 7.5 million dollars. He further stated the city has a strong credit AA rating and it would be nice if we could lock in the rates now, because we can all agree they will rise, but we can't. He stated we are looking at a true interest rate of 1.61% and we've been conservative with that. Further discussion was held regarding having 2 single bonds. Mr. McGow stated there is another reason you have to do them separately. The idea is that the taxpayers are paying mills on the wastewater sewer plant, and after that is paid off, you issue new bonds. Further discussion was held regarding limiting the impact on the taxpayers over the next few years. Councilmember Kurtzweil asked what an unlimited tax bond means. Mr. McGow stated when the voters approve a bond issue it is basically authorizing the city to issue bonds in the amount listed on the ballot and that will give the city a legal ability to levy a debt millage each year in the amount necessary to pay the debt service, and that doesn't count against the city's charter millage levy. Mr. McGow stated bonds are a contract with bond holders, and we can have bonds that can be paid off early if it is in the terms. This would be addressed at the time the bonds are issued. Further discussion was held regarding bonds and paying them off early. City Manager Zelenak explained the difference between the Headlee and the bonds. The language on the ballot will state what the mill will be and that it will be for road improvements as opposed to the Headlee override which would be the city asking for additional mills but without stating what it would be used for.

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NEW BUSINESS

1. Purchase of 3 sets of firefighting turnout gear

Chief Vogel stated this is an annual request, we skipped last year due to budget reasons, but we have 3 sets that are over the 10-year mark. We have a good vendor and they have been working with us on price.

CM 7-7-21 MOTION TO APPROVE PURCHASE

Motion by Kennedy, supported by Walton

Motion to award the purchase of three sets of firefighting turnout gear to Phoenix Safety

Outfitters for \$8,533.32 from account 101-335-721

ROLL CALL VOTE:

Kennedy- Yes

Walton- Yes

Kurtzweil- Yes

Dilg- Yes

Kivell- Yes

Richards- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

2. Bond counsel agreement

City Manager Zelenak stated based upon the city's need for review of the agreement for the lease purchase agreement for the fire equipment we are engaging the assistance of Miller Canfield, Inc. We will also be using their services for the road improvement program.

CM 7-8-21 MOTION TO APPROVE HIRING OF MILLER CANFIELD PADDOCK

Motion by Kurtzweil, supported by Kennedy

Motion to approve hiring of Miller Canfield Paddock and Stone PLC to assist the city in the equipment lease purchase agreement for fire equipment and road improvement program

ROLL CALL VOTE:

Richards- Yes

Kivell- Yes

Kennedy- Yes

Dilg- Yes

Walton- Yes

Kurtzweil- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

BUDGET

Councilmember Kurtzweil stated we approved a different formula for water bills, and she asked if consumption was up or down this year, and are the water revenues are moving up and down. Finance and Benefit Administrator Tiernan stated the water and wastewater flow report that we will receive for the annual audit will give us that answer and she just received it today. She further stated we mailed water bills for March, April and May and they are due July 30th. We will have a better idea after we can look at all the water flow reports and we can compare the water billing in July to where we were last year. She further stated the October billing will reflect June, July and August. Councilmember Kurtzweil asked how we make up for the deficit. Finance and Benefit Administrator Tiernan stated we always skew down a little to ensure we don't overestimate where we will be due to the pandemic or the rainfall. She hopes we will even out, but may be a little behind the first 2 quarters. Councilmember Kennedy stated we raised the ready to serve charge, so that will help the fixed costs for the water and sewer department, and

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the variable cost depending on usage, could save costs in the chemicals and such. Finance and Benefit Administrator Tiernan stated we no longer have the ready to serve charge, we have the meter scale based on the meter size in the home or business. Councilmember Kivell stated over time things will equal out and it will serve us well with the rate increases.

PUBLIC COMMENT

Ryan Lare of 716 Grand Court said he wanted to update the residents that he was driving home from Plymouth when the severe weather hit, they were out walking the dog and watching trains, and they heard the tornado sirens so they headed back to South Lyon. He then said on the way they encountered torrential downpours and rain and they made it home safe and they monitored the weather from channel 7. He then thanked the forecaster at channel 7 for continuing to broadcast. That's important for people all over Oakland and Wayne County. He then gave a video message to the residents that they were safe. He then said he went out the next morning and didn't see much damage, just a few trees down, and he posted that on the weather, police and fire page. He said we were fortunate, he knew Chief Vogel was on the situation quickly, and he then thanked City Council and the first responders and we are lucky to live in the city. His heart goes out to Armada and the other communities impacted by the storms and global warming is happening and he wishes we would stop kicking the can down the road.

MANAGER'S REPORT

City Manager Zelenak stated at a future meeting we will be bringing the purchase of the broadcasting equipment for the council chambers. Also, the Parks and Recreation Master Plan will be on an upcoming agenda. We are scheduled to return to in person meetings on September 13th. Our city staff is monitoring the ever-changing information on COVID 19 and he will continue to update everyone on the county, state and federal guidelines. We have put out a bid for the cemetery and volunteer park grading and he will advise council on the outcome. City Manager Zelenak reminded everyone of the concert in the park and the movie in park this week. He then stated he provided Council with information on the redesign of the website and he will be moving forward with that. It is currently not a functioning website, but Council can look at it to get an idea of what it will look like. He then stated the public hearing for the Mural Ordinance will be happening this Thursday at the Planning Commission. He then stated we will also continue discussions on the road improvement plan.

Councilmember Walton asked when the handicap swing will be installed. City Manager Zelenak stated that is scheduled to be delivered the first week of August. Councilmember Dilg asked about the crosswalk in front of the hotel. City Manager Zelenak stated he will speak with Doug Varney and Chief Sovik about what type of equipment we will be adding. Councilmember Kurtzweil asked about the planning commission meeting and the discussion about the mural ordinance. She stated it is her understanding council shouldn't attend those meetings. Attorney Hamameh stated it is incorporated in the rules and procedures for Council that Councilmembers shouldn't attend those meetings. There is a lot of case law about this and we strongly encourage you not to attend. She further stated if you attend a zoom meeting without your name showing, and if you don't participate, that would be less of a concern. Discussion was held regarding watching the meetings afterwards, although the Council Meetings are the only meetings that are recorded. Councilmember Kurtzweil asked if there are plans to apply for grants to develop McHattie Park. City Manager Zelenak stated we are always looking at grants for items that are addressed in our current year budgets. It is a constant on going thing that we look at. He further stated the Parks and Recreation look for grants as well. Councilmember Kurtzweil then asked why other communities are able to develop their parks while the city is not developing Volunteer Park and McHattie Park. City Manager Zelenak stated he can't answer as to what has happened over the last 10-20 years, but McHattie Park is continually being developed. It would be great if we could spend a lot of money on the

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parks, but the majority of the grants are 50+ match grants. City Manager Zelenak further explained what the city and parks and recreation are doing to develop the parks. Councilmember Kivell stated it is his understanding ZBA and Planning are not recorded so we don't have the benefit of watching the meetings after the fact. He further stated he is surprised they aren't recorded and posted as other communities do. That may be something we need to look at. He then stated one of the problems we are having that Milford and Novi doesn't have is they have ITC to cover an enormous amount of the costs at their parks, same as La Fontaine, we need to search for a benefactor that wants to help with our parks.

COUNCIL COMMENTS

Councilmember Kennedy reminded everyone of all the events planned for this coming weekend. First will be the Concerts at the Historical Village on Friday from 7pm until 8:30pm. This week's artist will be Fast Eddie's Band performing 50s, classic rock and blues. Then from 7pm until 9pm in McHattie Park there will be a bounce house and some games to entertain the kids before showing the Movie in the Park when it gets dark. The featured movie will be "Groods, a New Age." The Kiwanis of South Lyon will have hot dogs and popcorn available for purchase for both events. He then stated on Saturday we have the Farmer's Market from 9am until 2pm with the Kona Ice and Motor City Pasty food trucks. Then the all-day Motorfest from 11am until 5pm with the awards being presented from 4pm until 5pm. It will feature lots of classic cars and the band Magic Bus will perform 2 sets, the first will be from 12 Noon until 1:30pm and the second will be from 2:30pm until 4pm. He further stated there will be all kinds of great food with Mancini's Pizza setting up a stand by Providence, the Corner Social, the South Lyon Hotel and the Lake Street Tavern will all be featuring great food and the Geno's Dogs food truck will be stationed by the First Presbyterian Church. He further stated there will something for everyone.

Councilmember Richards stated the museum had 25 visitors on the 18th, but only 4 on the 25th and that was due to the heat. The Historical meeting on the 11th was very well attended in the freight house. He then said that Depot Day is moving along well. He then said he met with Doug Varney about the delays that have gone on for the last 6 weeks at the new water tank, but the work is expected to start up again this week. He stated the clean up near the tube mill has started but will be a long-term affair. He then said there appears to be several homes that were occupied in the last year but are now vacant and there is no for sale sign, and he wants to know why they moved, it is disturbing. He then wished the best for the Motor fest this weekend. He then congratulated everyone running for office this November and he wishes them well.

Councilmember Dilg stated she is looking forward to the concert in the park and movie night, but is disappointed she will be missing Motorfest, but she hopes everyone enjoys it. She then welcomed Curvins Creamery on their opening and they had a ton of business over the weekend. She then wished luck to everyone running for Council and she hopes everyone keeps it positive.

Councilmember Walton stated she was excited to see the creamery open. She then reminded everyone of the movie in the park this weekend, the Groods New Age, it is a good movie and lots of laughs. She said everyone will enjoy that. She also reminded everyone of Motorfest on Saturday and Magic Bus will be playing and you can't go wrong with them, they have a lot of followers.

Councilmember Kivell also reminded everyone of the concert in the park as well as the movie in the park this weekend. He also reminded everyone about Motorfest. It will be nice we have events in our community to visit town and your neighbors. He then stated he went to the creamery and they were very busy and the kids making the ice cream all had a smiles on their faces and kept chugging away. He stated

they had a good crowd each time he went by. He further stated the planning commission meeting is for the mural language and essentially the idea of a council person watching that being conducted seems as benign of an activity as possible. You have the public weighing in on the language and it seems ridiculous that us watching would have some kind of influence. He then stated he is geeked about the Olympics and tomorrow he is hoping Katie Ledecky had 3 races today, the 200, 400 and 1500 and she smoked all of them and she will be back for the finals tomorrow morning. They are all making the best of it.

Councilmember Kurtzweil welcomed all the new employees that are joining our city, specifically the new employees at Buschs grocery store and Lucas Coney Island. She then thanked all the new employees working at Curvins Creamery for stepping in and joining the work place. We are a great city and we support you. She then welcomed back the best maître D ever, if you have ever been in a restaurant where Charles Duty is the maître D, you are in for a treat. She then welcomed him back as one of the best. Councilmember Kurtzweil thanked DPW for all their assistance on their work at Paul Baker Park. She then reminded everyone to join Motorfest and listen to some music and see your neighbors and restaurant owners.

Mayor Pelchat stated he is looking forward to seeing everyone at our events this weekend and he thanked the American Legion for the great golf outing he attended. it was an awesome event.

ADJOURNMENT

CM 7-9-21 MOTION TO ADJOURN

Motion by Kurtzweil

Motion to adjourn meeting at 9:15 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully Submitted,

Dan Pelchat, Mayor

Lisa Deaton, Clerk/Treasurer

7/26/2021

08/03/2021 12:59 PM

User: PATRICIA

DB: South Lyon

REVENUE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 07/31/2021

FINANCIAL REPORT FOR JULY 2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% B U
Fund 101 - GENERAL FUND						
Revenues						
Dept 000.000						
101-000.000-402.000	REAL PROPERTY TAX	5,198,610.00	0.00	0.00	5,198,610.00	0.0
101-000.000-423.000	SOUTH LYON WOODS TAX	1,100.00	552.00	552.00	548.00	50.0
101-000.000-444.000	PAYMENT IN LIEU OF TAXES	0.00	0.00	0.00	0.00	0.0
101-000.000-446.000	PENALTIES AND INTEREST	12,000.00	0.00	0.00	12,000.00	0.0
101-000.000-451.000	BUILDING PERMITS	270,000.00	42,479.50	42,479.50	227,520.50	15.0
101-000.000-452.000	HEATING & PLUMB. REFG. PERMI	30,000.00	3,172.00	3,172.00	26,828.00	10.0
101-000.000-453.000	ELECTRICAL PERMITS	35,000.00	3,169.00	3,169.00	31,831.00	9.0
101-000.000-454.000	LICENSES & BUSINESS MISC.	2,000.00	265.00	265.00	1,735.00	13.0
101-000.000-458.000	OTHER FEDERAL GRANTS	250,000.00	0.00	0.00	250,000.00	0.0
101-000.000-570.000	STATE SHARED REV.	1,063,276.00	0.00	0.00	1,063,276.00	0.0
101-000.000-570.100	STATE REVS	100,000.00	0.00	0.00	100,000.00	0.0
101-000.000-600.000	BOARD OF APPEALS	1,350.00	0.00	0.00	1,350.00	0.0
101-000.000-600.100	REZONING FEES	0.00	0.00	0.00	0.00	0.0
101-000.000-630.000	ADMIN FEE PROPERTY TAX	101,500.00	0.00	0.00	101,500.00	0.0
101-000.000-634.000	GRAVE OPENINGS & FOUNDATIONS	40,000.00	2,620.00	2,620.00	37,380.00	6.5
101-000.000-635.000	W & S ADMIN. CHARGES	0.00	0.00	0.00	0.00	0.0
101-000.000-642.000	POLICE	55,000.00	1,061.17	1,061.17	53,938.83	1.9
101-000.000-661.000	PARKING VIOLATION	150.00	0.00	0.00	150.00	0.0
101-000.000-662.000	LOCAL COURT FINES	15,000.00	0.00	0.00	15,000.00	0.0
101-000.000-663.000	REFUND- (FOR COST OF ARREST)	0.00	0.00	0.00	0.00	0.0
101-000.000-664.000	INTEREST	15,500.00	3.93	3.93	15,496.07	0.0
101-000.000-664.200	PARK AND REC. INTEREST	0.00	0.00	0.00	0.00	0.0
101-000.000-664.700	INTEREST-MOBILE TOWER	0.00	0.00	0.00	0.00	0.0
101-000.000-665.000	INTEREST-TRANS.CEMETERY INTRE	0.00	0.00	0.00	0.00	0.0
101-000.000-665.200	INTEREST-TRANSFER FROM C&S	0.00	0.00	0.00	0.00	0.0
101-000.000-666.000	INTEREST-EQUALIZ. & CONTINGENC	100.00	2.11	2.11	97.89	2.1
101-000.000-668.000	RENTS & ROYALTIES	0.00	0.00	0.00	0.00	0.0
101-000.000-668.200	RENTS AND ROYALTIES-CABLE	125,000.00	0.00	0.00	125,000.00	0.0
101-000.000-668.300	LEASE--ANTENNA	38,000.00	0.00	0.00	38,000.00	0.0
101-000.000-668.400	RENTAL PROPERTIES	0.00	0.00	0.00	0.00	0.0
101-000.000-669.209	CONTRIBUTION-PERPETUAL CARE	49,500.00	0.00	0.00	49,500.00	0.0
101-000.000-673.000	SALES OF FIXED ASSETS	10,000.00	0.00	0.00	10,000.00	0.0
101-000.000-675.200	CONTRIBUTIONS-WINTER EVENTS	4,000.00	0.00	0.00	4,000.00	0.0
101-000.000-675.600	CULTURAL ARTS REVENUES	300.00	0.00	0.00	300.00	0.0
101-000.000-675.800	VETERANS MEMORIAL PROJECT	7,500.00	0.00	0.00	7,500.00	0.0
101-000.000-676.005	CONTRIBUTION TO PARKS & REC	0.00	0.00	0.00	0.00	0.0
101-000.000-680.000	REIMBURSEMENT FROM HVA	0.00	0.00	0.00	0.00	0.0
101-000.000-692.000	GRANT MONEY	0.00	0.00	0.00	0.00	0.0
101-000.000-692.200	OAKLAND TOGETHER CVT COVID FUNDING	0.00	0.00	0.00	0.00	0.0
101-000.000-694.300	PYMT. OF SIDEWALKS BY RESIDEN	6,250.00	0.00	0.00	6,250.00	0.0
101-000.000-694.400	CONTRIB. FOR PARK BENCHES	0.00	0.00	0.00	0.00	0.0

REVENUE REPORT FOR CITY OF SOUTH LYON
PERIOD ENDING 07/31/2021

FINANCIAL REPORT FOR JULY 2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% B/ UN
Fund 101 - GENERAL FUND						
Revenues						
101-000.000-698.000	MISCELLANEOUS	75,000.00	1,971.13	1,971.13	73,028.87	2.6
101-000.000-698.100	FIRE MISC.	4,500.00	(1,515.10)	(1,515.10)	6,015.10	(33.6
101-000.000-698.200	PRIOR YEARS TAXES	5,800.00	0.00	0.00	5,800.00	0.0
101-000.000-698.210	WEDDING PROCEEDS	1,950.00	0.00	0.00	1,950.00	0.0
101-000.000-698.220	MMRMA DIVIDENDS	60,000.00	0.00	0.00	60,000.00	0.0
101-000.000-698.230	SMART CREDITS	5,000.00	(11,134.00)	(11,134.00)	16,134.00	(222.6
101-000.000-698.300	PROCEEDS FROM DEBT	0.00	0.00	0.00	0.00	0.0
101-000.000-698.600	GRANT MONIES--FIRE DEPT.	5,000.00	0.00	0.00	5,000.00	0.0
101-000.000-698.800	GRANT MONIES-POLICE DEPT.	5,000.00	0.00	0.00	5,000.00	0.0
101-000.000-698.900	GRANT MONIES-CULTURAL ARTS	0.00	0.00	0.00	0.00	0.0
101-000.000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.0
101-000.000-699.209	TRANSFER IN FROM CEMETERY FUN	0.00	0.00	0.00	0.00	0.0
Total Dept 000.000		7,593,386.00	42,646.74	42,646.74	7,550,739.26	0.5
TOTAL REVENUES						
		7,593,386.00	42,646.74	42,646.74	7,550,739.26	0.5
Fund 101 - GENERAL FUND:						
TOTAL REVENUES						
		7,593,386.00	42,646.74	42,646.74	7,550,739.26	0.5

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 07/31/2021

FINANCIAL REPORT FOR JULY 2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021		ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE		% BI UC
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 101 - GENERAL FUND								
000.000		0.00		0.00	0.00		0.00	0.0
200.000	- ADMINISTRATION	1,535,992.00		113,876.22	113,876.22	1,422,115.78		7.4
276.000	- CEMETERY	144,910.00		10,136.60	10,136.60	134,773.40		7.0
295.000	- SENIOR TRANSPORTATION	87,076.00		0.00	0.00	87,076.00		0.0
300.000	- POLICE	2,884,688.00		231,806.16	231,806.16	2,652,881.84		8.0
335.000	- FIRE	1,008,331.00		307,719.14	307,719.14	700,611.86		30.5
346.000	- AMBULANCE	5,680.00		0.00	0.00	5,680.00		0.0
440.000	- DEPT. OF PUBLIC WORKS	1,025,197.00		51,863.50	51,863.50	973,333.50		5.0
690.000	- PARKS AND RECREATION	320,493.00		12,762.37	12,762.37	307,730.63		3.9
732.000	- HISTORICAL DEPOT	34,125.00		162.46	162.46	33,962.54		0.4
800.000	- CABLE COMMISSION	13,925.00		0.00	0.00	13,925.00		0.0
802.000	- CULTURAL ARTS	2,975.00		0.00	0.00	2,975.00		0.0
820.000	- VETERANS MEMORIAL PROJECT	9,000.00		0.00	0.00	9,000.00		0.0
TOTAL EXPENDITURES			7,072,392.00	728,326.45	728,326.45	6,344,065.55		10.3
Fund 101 - GENERAL FUND:								
TOTAL EXPENDITURES			7,072,392.00	728,326.45	728,326.45	6,344,065.55		10.3

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 07/31/2021

FINANCIAL REPORT FOR JULY 2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% B U
Fund 202 - MAJOR STREETS						
000.000		0.00	0.00	0.00	0.00	0.
212.000	- ACCOUNTANT	5,600.00	0.00	0.00	5,600.00	0.
451.000	- STREET CONSTRUCTION	90,000.00	0.00	0.00	90,000.00	0.
463.000	- STREET-ROUTINE MAINT.	161,402.00	13,530.51	13,530.51	147,871.49	8.
474.000	- TRAFFIC SERVICES	39,098.00	594.72	594.72	38,503.28	1.
478.000	- SNOW PLOWING	94,554.00	1,112.00	1,112.00	93,442.00	1.
479.000	- SNOW REMOVAL	7,593.00	278.00	278.00	7,315.00	3.
485.000	- TRANSFER BETWEEN FUNDS	100,000.00	0.00	0.00	100,000.00	0.
491.000	- STORM SEWER	7,942.00	602.52	602.52	7,339.48	7.
TOTAL EXPENDITURES		506,189.00	16,117.75	16,117.75	490,071.25	3.1
Fund 202 - MAJOR STREETS:						
TOTAL EXPENDITURES		506,189.00	16,117.75	16,117.75	490,071.25	3.1
Fund 203 - LOCAL STREETS						
000.000		0.00	0.00	0.00	0.00	0.0
212.000	- ACCOUNTANT	5,600.00	0.00	0.00	5,600.00	0.0
451.000	- STREET CONSTRUCTION	15,000.00	0.00	0.00	15,000.00	0.0
463.000	- STREET-ROUTINE MAINT.	143,202.00	13,522.42	13,522.42	129,679.58	9.4
474.000	- TRAFFIC SERVICES	6,602.00	621.51	621.51	5,980.49	9.4
478.000	- SNOW PLOWING	75,382.00	670.00	670.00	74,712.00	0.8
485.000	- TRANSFER BETWEEN FUNDS	0.00	0.00	0.00	0.00	0.0
491.000	- STORM SEWER	14,675.00	535.37	535.37	14,139.63	3.6
TOTAL EXPENDITURES		260,461.00	15,349.30	15,349.30	245,111.70	5.8
Fund 203 - LOCAL STREETS:						
TOTAL EXPENDITURES		260,461.00	15,349.30	15,349.30	245,111.70	5.8
TOTAL EXPENDITURES - ALL FUNDS		766,650.00	31,467.05	31,467.05	735,182.95	4.1

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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 07/31/2021

FINANCIAL REPORT FOR JULY 2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021		ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE		% BI US
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)		
Fund 592 - WATER & SEWER								
452.000		1,540,000.00		0.00	0.00	1,540,000.00		0.0
540.000	- WATER / REPAIR	150,470.00		5,858.39	5,858.39	144,611.61		3.8
550.000	- SEWER / REPAIR	179,824.00		5,441.90	5,441.90	174,382.10		3.0
555.000	- REFUSE COLLECTION	573,400.00		47,425.46	47,425.46	525,974.54		8.2
556.000	- WATER	1,830,477.00		51,828.77	51,828.77	1,778,648.23		2.8
557.000	- WASTEWATER	3,133,497.00		58,954.11	58,954.11	3,074,542.89		1.8
TOTAL EXPENDITURES		7,407,668.00		169,508.63	169,508.63	7,238,159.37		2.2
Fund 592 - WATER & SEWER:								
TOTAL EXPENDITURES		7,407,668.00		169,508.63	169,508.63	7,238,159.37		2.2

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CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 07/15/2021 - 08/05/2021

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Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
Bank 01 GEN FUND CHECKING						
07/15/2021	82424	4376	RED WING BUSINESS ADVANTAGE ACCOUNT SAFETY BOOTS - CORY A.		267.99	Cleared
07/15/2021	82425	4295	AMAZON CAPITAL SERVICES	TZ TAPE AWNING CLEANER KEURIG COFFEE MAKER, CREAMER, DESK CA	10.99 16.93 187.20	Cleared Cleared Cleared
07/15/2021	82426	5310	ARBOR SPRINGS WATER CO., INC.	WATER	215.12	Cleared
07/15/2021	82427	0364	BAAKI DOUGLAS	OFFICER'S CLEANING ALLOWANCE	51.50	Cleared
07/15/2021	82428	0708	AUDRA BAKER	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82429	1110	JARED BAKER	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82430	3219	RONALD BARBOUR	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82431	3618	BIDNET	5% SERVICE FEES FOR AUCTIONS COMPLETE	5.35	Cleared
07/15/2021	82432	1061	BRIGHTON CLEANING SUPPLIES & SVCS.	C-FOLD TOWELS AND GLASS CLEANER	122.37	Cleared
07/15/2021	82433	3749	KRISTEN S. CARROLL	PAYROLL DEDUCTION CASE # 17-57623-PJS	88.80	Cleared
07/15/2021	82434	3935	CIB PLANNING	PLANNING CONSULTANT & ENGINEERING FEE	6,117.00	Cleared
07/15/2021	82435	4151	CITY OF FARMINGTON HILLS	5TH ANNUAL NORTH AMERICAN ASSAILANT C	175.00	Open
07/15/2021	82436	4642	COMCAST	SERVICE PERIOD 7/1/21 - 7/31/21	2,233.84	Cleared
07/15/2021	82437	3165	CONSUMERS ENERGY	GAS SERVICE 300 DOROTHY	14.93	Cleared
07/15/2021	82438	3165	CONSUMERS ENERGY	GAS SERVICE 1098 SHETLAND, 845 CHAILLE	89.12	Cleared
07/15/2021	82439	3165	CONSUMERS ENERGY	GAS SERVICE	18.68	Cleared
07/15/2021	82440	3165	CONSUMERS ENERGY	GAS SERVICE 250 DOROTHY ST	17.76	Cleared
07/15/2021	82441	3165	CONSUMERS ENERGY	GAS SERVICE 300 DOROTHY	14.93	Cleared
07/15/2021	82442	3165	CONSUMERS ENERGY	GAS SERVICE 214 W LAKE AND 219 WHIPPL	49.57	Cleared
07/15/2021	82443	3165	CONSUMERS ENERGY	GAS SERVICE 215 WHIPPLE	110.71	Cleared
07/15/2021	82444	3165	CONSUMERS ENERGY	GAS SERVICE 215 WHIPPLE	17.75	Cleared
07/15/2021	82445	0584	DTE ENERGY	ELECTRIC SERVICE 61577 11 MILE RD AND	182.76	Cleared
07/15/2021	82446	0584	DTE ENERGY	STREETLIGHTS	7,974.59	Cleared
07/15/2021	82447	0584	DTE ENERGY	ELECTRIC SERVICE, VARIOUS LOCATIONS	2,116.01	Cleared
07/15/2021	82448	0584	DTE ENERGY	ELECTRIC SERVICE 376 DOROTHY AND 2350	26,968.04	Cleared
07/15/2021	82449	1633	CHRISTOPHER FAUGHT	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82450	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING CLERK OFFICE WEEK	960.00	Cleared
07/15/2021	82451	2545	SEAN S. HOYDIE	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82452	4366	I.T. RIGHT	5519 ADVANCED RM SERVER FOR CITY HALL LABOR AND INSTALLATION SERVICES	7,458.75 2,400.00	Cleared Cleared
07/15/2021	82453	4714	IAPC LOCKBOX #791544	VOGEL DUES 10/1/2021 - 9/30/2022	9,858.75	Cleared
07/15/2021	82454	0557	INTL UNION OF OPERATING ENG	MONTHLY DUES	215.00	Cleared
07/15/2021	82455	4319	JAKE JACOBS	OFFICER'S CLEANING ALLOWANCE	223.84	Cleared
07/15/2021	82456	4291	JONATHAN SCHNEWMANN	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82457	4602	JOSEPH CZAPSKI	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82458	4713	LANDSCAPE STRUCTURES, INC.	WE-GO-SWING	30,995.54	Cleared
07/15/2021	82459	1509	MARTIN'S DO IT BEST	JUNE 2021 STATEMENT BOLTS & SCREWS, LINE MARKER COVER, PA BATTERIES	490.02 49.40 25.98	Cleared Cleared Cleared
					565.40	

CHECK REGISTER FOR CITY OF SOUTH LYON
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Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
07/15/2021	82460	0470	MISDU	PAYROLL DEDUCTION ID # 912962522	291.26	Cleared
07/15/2021	82461	4317	NEC FINANCIAL SERVICES, LLC	AUGUST BILLING MW & DPW PHONE SYSTEM	177.81	Cleared
07/15/2021	82462	0462	PETER'S TRUE VALUE HARDWARE	LIGHT BULBS	68.83	Cleared
07/15/2021	82463	1555	PURCHASE POWER	METER REFILLS	893.90	Cleared
07/15/2021	82464	9065	ASCENSION MICHIGAN AT WORK	FREEMAN PHYSICAL	452.00	Cleared
07/15/2021	82465	2419	QUICK SILVER MARKETING SOLUTIONS	NEW HIRING POSTCARDS	144.25	Cleared
07/15/2021	82466	2507	R.R.A.S.O.C.	2021-2022 MEMBER CONTRIBUTION	14,725.10	Cleared
07/15/2021	82467	1634	TIMOTHY RAAP	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82468	3955	ROSATI, SCHULTZ, JOPPICH	PROSECUTIONS, PROFESSIONAL SERVICES R	1,781.00	Cleared
				CITY ATTORNEY GENERAL WORK, PROFESSIO	4,147.00	Cleared
				GENERAL LABOR MATTERS, PROFESSIONAL S	264.00	Cleared
				DDA, PROFESSIONAL SERVICES RENDERED T	45.00	Cleared
					6,237.00	
07/15/2021	82469	0236	CHRISTOPHER SEDERLUND	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82470	2405	CHRISTOPHER SOVIK	OFFICER'S CLEANING ALLOWANCE	100.00	Open
07/15/2021	82471	0831	TONY SROUFE	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82472	9800	TRAVIS STEVENS	OFFICER'S CLEANING ALLOWANCE	100.00	Open
07/15/2021	82473	0768	JOHN TOMANEK	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82474	0062	VANTAGEPOINT TRANSFERS	ICMA 457 PLAN # 301149 PAYROLL DED. 7	3,494.51	Cleared
07/15/2021	82475	1211	TIMOTHY WALTON	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82476	3984	WOW! BUSINESS	PARK SECURITY	66.00	Cleared
07/15/2021	82477	3984	WOW! BUSINESS	INTERNET SERVICE AND TECH VISIT	103.15	Cleared
07/15/2021	82478	3984	WOW! BUSINESS	CABLE SERVICE	54.97	Cleared
07/16/2021	82479	2440	RONALD BEASON	PAYROLL CORRECTION FOR PPE 7/13/2021	372.72	Cleared
07/16/2021	82480	4051	DEANNA BLANKSTROM	PAYROLL CORRECTION PPE 7/13/2021	45.67	Cleared
07/22/2021	82481	4197	BASIC	JULY 2021 SECTION 125 FSA PLAN ADMIN	72.00	Cleared
07/22/2021	82482	3602	BLUE CROSS BLUE SHIELD OF MICH	AUGUST 2021 INSURANCE PREMIUM	40,515.35	Cleared
07/22/2021	82483	3602	BLUE CROSS BLUE SHIELD OF MICH	AUGUST 2021 PREMIUM RETIREE HEALTH IN	1,038.76	Cleared
07/22/2021	82484	5264	BUSCH'S	WATER SUPPLIES	11.98	Open
					15.00	Open
					26.98	
07/22/2021	82485	0058	CITY OF SOUTH LYON	WATER BILLS: 335 S WARREN, 461 WASHI	333.98	Cleared
07/22/2021	82486	4315	COMMUNICATIONS TECHNOLOGIES, INC.	MONTHLY PHONE MAINT. 7/20/21 - 8/19/2	85.00	Cleared
07/22/2021	82487	3165	CONSUMERS ENERGY	GAS SERVICE, VARIOUS LOCATIONS	330.50	Cleared
07/22/2021	82488	0584	DTE ENERGY	ELECTRIC SERVICE 1098 SHETLAND	309.93	Cleared
07/22/2021	82489	3455	EMPLOYEE HEALTH INSURANCE MGMT	JUNE 2021 CLAIMS FUNDING	10,223.19	Cleared
				JUNE 2021 MEDICAL WRAP PROCESSING & A	814.00	Cleared
					11,037.19	
07/22/2021	82490	4045	FRANK FOGARTY	BOARD OF REVIEW PAY	50.00	Cleared
07/22/2021	82491	4128	GARY BEASLEY	BOARD OF REVIEW PAY	50.00	Open
07/22/2021	82492	4410	GUARDIAN	AUGUST 2021 PREMIUMS	9,512.43	Cleared
07/22/2021	82493	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	110.75	Cleared
				OFFICE SUPPLIES	13.98	Cleared
					124.73	

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CHECK REGISTER FOR CITY OF SOUTH LYON
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Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
07/22/2021	82494	3375	LOWE'S	WASHER	716.30	Cleared
07/22/2021	82495	1509	MARTIN'S DO IT BEST	PAINTERS TAPE	12.58	Cleared
07/22/2021	82496	4718	MICHIGAN DEPARTMENT OF HHS	EMS LICENSE RENEWAL - CONRAD	175.00	Cleared
07/22/2021	82497	4226	BRUCE NUSSBAUM	BOARD OF REVIEW PAY	50.00	Cleared
07/22/2021	82498	1034	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS JUNE 2021 TRAILER PA	460.00	Cleared
07/22/2021	82499	0462	PETER'S TRUE VALUE HARDWARE	JUNE 2021 STATEMENT	2,015.54	Cleared
07/22/2021	82500	0213	ROAD COMMISSION FOR OAKLAND COUNTY	TRAFFIC SIGNAL MAINT. JUNE 2021	829.25	Cleared
07/22/2021	82501	5893	SAFEBUILD, LLC LOCKBOX # 88135	JUNE PERMIT & TECH FEES	25,217.10	Cleared
07/22/2021	82502	5554	SALEM-SOUTH LYON DISTRICT	TAX DISBURSEMENT/TAXES DUE	37,310.43	Cleared
07/22/2021	82503	0461	SOUTH LYON COMMUNITY SCHOOLS	TAX DISBURSEMENT/TAXES DUE	235,291.98	Cleared
07/22/2021	82504	3100	STATE OF MICHIGAN**	SEX OFFENDER REGISTRATIONS	60.00	Cleared
07/22/2021	82505	4085	UNITED STATES TREASURY	2021 PCORI FEES EIN 38-6004651 FORM 7	300.58	Cleared
07/22/2021	82506	3984	WOW! BUSINESS	CABLE SERVICE	193.15	Cleared
07/23/2021	82507	3697	WILLIAM L. BYNUM	CONCERTS IN THE PARK 7/23/21 - BILL B	700.00	Cleared
07/23/2021	82508	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING SERVICES FOR CLERK	1,200.00	Open
07/27/2021	82509	4508	CSI EMERGENCY APPARATUS, LLC	DOWN PAYMENT ON PURCHASE OF 2021 SPAR	250,000.00	Open
07/29/2021	82510	4295	AMAZON CAPITAL SERVICES	CASH RECEIPT BOOKS (2)	11.94	Open
				DESK CALENDAR AND STICKY NOTES	49.50	Open
				WEB CAMERA	39.88	Open
				EXTERNAL HARD DRIVE	177.81	Open
				PURELL DISPENSER & STARTER KIT & REPT	125.98	Open
					405.11	
07/29/2021	82511	4191	CARL RICHARDS	MONTHLY COUNCIL PAY	180.00	Cleared
07/29/2021	82512	3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION CASE # 17-57623-PJS	88.80	Open
07/29/2021	82513	4189	DANIEL PELCHAT	MONTHLY COUNCIL PAY	220.00	Cleared
07/29/2021	82514	4346	EDWARD SWAMBA	CONCERTS IN THE PARK JULY 30, 2021 FA	700.00	Open
07/29/2021	82515	2586	GLENN KIVELL	MONTHLY COUNCIL PAY	180.00	Open
07/29/2021	82516	6114	MARGARET KURTZWELL	MONTHLY COUNCIL PAY	180.00	Open
07/29/2021	82517	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	112.06	Open
07/29/2021	82518	4395	LISA DILG	MONTHLY COUNCIL PAY	180.00	Open
07/29/2021	82519	1509	MARTIN'S DO IT BEST	LIGHTBULBS	29.68	Open
07/29/2021	82520	0470	MISDU	PAYROLL DEDUCTION ID 912962522	291.26	Open
07/29/2021	82521	0462	PETER'S TRUE VALUE HARDWARE	3 NOZZLES	35.97	Open
				WOOD TRAINING PROP	93.96	Open
					129.93	
07/29/2021	82522	4719	PNC BANK	JUNE 2021 CHARGES	666.61	Open
				JULY 2021 CHARGES	1,480.38	Open
					2,146.99	
07/29/2021	82523	9065	ASCENSION MICHIGAN AT WORK	PHYSICAL - ANDERSON	428.00	Open
07/29/2021	82524	2419	QUICK SILVER MARKETING SOLUTIONS	FARMERS MARKET SPONSOR SIGNS	94.40	Open
07/29/2021	82525	4190	ROSE WALTON	MONTHLY COUNCIL PAY	180.00	Open
07/29/2021	82526	4207	STEPHEN KENNEDY	MONTHLY COUNCIL PAY	180.00	Open
07/29/2021	82527	3675	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT SERVICE PERIOD 7/15/	112.20	Open
07/29/2021	82528	0062	VANTAGEPOINT TRANSFERS	ICMA 457 PLAN # 301149 PAYROLL DED. 7	3,466.81	Open
07/29/2021	82529	3984	WOW! BUSINESS	CABLE SERVICE	12.12	Open
07/29/2021	82530	3984	WOW! BUSINESS	INTERNET - DIA ACCOUNT	710.00	Open

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CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 07/15/2021 - 08/05/2021

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Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
07/29/2021	82531	3984	WOW! BUSINESS	FINAL PAYMENT	84.80	Open
08/03/2021	82532	2562	POSTMASTER	POSTAGE FOR JULY WATER BILL PAST DUE	177.12	Open
08/05/2021	82533	MISC	RICHARD POLLOCK	UB refund for account: CARR-001027-00	91.05	Open
08/05/2021	82534	MISC	DEBORAH GARDNER	UB refund for account: ELAK-000705-00	84.17	Open
08/05/2021	82535	4295	AMAZON CAPITAL SERVICES	SMEAD FILE POCKET, DESK ORGANIZER, TA	66.81	Open
08/05/2021	82536	5310	ARBOR SPRINGS WATER CO., INC.	WATER	25.50	Open
08/05/2021	82537	5310	ARBOR SPRINGS WATER CO., INC.	WATER	45.00	Open
08/05/2021	82538	5374	AT&T MOBILITY	CELL SERVICE JUN 20 - JUL 19	474.01	Open
08/05/2021	82539	4069	JUDITH BANKER	CONCERTS IN THE PARK 8/6/2021	700.00	Open
08/05/2021	82540	3727	CSC	SECURITY SYSTEM REPAIRS & NEW SMOKE D	525.00	Open
08/05/2021	82541	4642	COMCAST	PHONE SERVICE AUGUST 2021	1,500.00	Open
08/05/2021	82542	3165	CONSUMERS ENERGY	GAS SERVICE 23500 N DIXBORO	325.04	Open
08/05/2021	82543	0364	DTE ENERGY	ELECTRIC SERVICE 215 WHIPPLE	492.59	Open
08/05/2021	82544	0584	DTE ENERGY	ELECTRIC SERVICE 335 S WARREN	3,887.42	Open
08/05/2021	82545	0584	DTE ENERGY	ELECTRIC SERVICE 111 ELM PL, 206 S LA	129.55	Open
08/05/2021	82546	0584	DTE ENERGY	ELECTRIC SERVICE 300 DOROTHY ST	198.45	Open
08/05/2021	82547	0584	DTE ENERGY	ELECTRIC SERVICE 250 DOROTHY ST	104.58	Open
08/05/2021	82548	0584	DTE ENERGY	ELECTRIC SERVICE 214 W LAKE AND 219 W	789.14	Open
08/05/2021	82549	4274	FIRE STATION CHECKLIST	MONTHLY APP SUBSCRIPTION	100.00	Open
08/05/2021	82550	4469	GFL ENVIRONMENTAL USA	DUMPSTER & RECYCLING AUGUST 2021	47,425.46	Open
08/05/2021	82551	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING CLERKS DEPT CITY H	1,200.00	Open
08/05/2021	82552	4366	I.T. RIGHT	MICROSOFT 365 APPS QUARTERLY CONTRACT	36.00	Open
08/05/2021	82553	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	183.32	Open
				OFFICE SUPPLIES	640.08	Open
					823.40	
08/05/2021	82554	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	694.79	Open
08/05/2021	82555	1509	MARTIN'S DO IT BEST	HEX SECURITY BIT	4.02	Open
08/05/2021	82556	4246	MCW PARTNERS, LLC	WATER COOLER RENTAL	120.00	Open
08/05/2021	82557	5183	OAKLAND COUNTY TREASURERS	CLEMIS MEMBERSHIP USAGE FEES AND MAIN	3,492.25	Open
08/05/2021	82558	5183	OAKLAND COUNTY TREASURERS	FRMS DEPARTMENT FEE APR-JUN 2021	1,104.50	Open
08/05/2021	82559	0462	PETER'S TRUE VALUE HARDWARE	PRIMER	24.95	Open
08/05/2021	82560	4090	SANDOR SLOMOVITIS	CONCERTS IN THE PARK 8/7/2021 MAKE-UP	700.00	Open
08/05/2021	82561	3675	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT 7/16/2021 - 8/16/202	96.97	Open
08/05/2021	82562	3675	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT 7/15/2021 - 8/15/202	1,428.42	Open
08/05/2021	82563	4247	VERIZON WIRELESS	CELL SERVICE	11.20	Open
08/05/2021	82564	5731	WINDSTREAM	SERVICE PERIOD 6/29/21 - 7/26/21	1,783.42	Open

01 TOTALS:

Total of 141 Checks:

Less 0 Void Checks:

Total of 141 Disbursements:

815,189.25

0.00

815,189.25

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
Fund 101 GENERAL FUND					
Dept 276.000 CEMETERY					
101-276.000-740.000	OPERATING EXPENSE	HUNT SIGN COMPANY	SIGNS FOR THE CEMETERY	262.50	
101-276.000-740.000	OPERATING EXPENSE	HUTSON, INC.	MOWER BLADE	162.69	
101-276.000-740.000	OPERATING EXPENSE	HUTSON, INC.	V-BELT FOR MOWER	79.39	
101-276.000-740.000	OPERATING EXPENSE	MILAN BURIAL VAULT, INC.	25 MARKER BASES	2,393.00	
Total For Dept 276.000 CEMETERY				2,897.58	
Dept 300.000 POLICE					
101-300.000-740.000	OPERATING EXPENSE	AMAZON CAPITAL SERVICES	KITCHEN ISLAND CART	335.58	
101-300.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	PRIME GUARD	6.42	
101-300.000-863.000	VEHICLE MAINTENANCE	COOK AUTOMOTIVE	VEHICLE 252 REPAIRS	1,172.32	
101-300.000-863.000	VEHICLE MAINTENANCE	NORM'S TOTAL AUTOMOTIVE	REPAIR BOTH LEFT TIRES	55.00	
101-300.000-863.000	VEHICLE MAINTENANCE	VICTORY LANE	VEHICEL 261 FLEET OIL CHANGE OR MAINT	37.48	
Total For Dept 300.000 POLICE				1,606.80	
Dept 335.000 FIRE					
101-335.000-740.000	OPERATING EXPENSE	PREMIER SAFETY	GAS, DETECTOR, XCELL SENSORS	1,018.18	
101-335.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	HEADLIGHT & RTV ULT BLK HI TEMP	31.60	
101-335.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	WASHER FLUID	10.10	
101-335.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	RESCUE 1 TIRE STEMS	181.00	
101-335.000-863.000	VEHICLE MAINTENANCE	HALT FIRE INC.	LADDER TRUCK ACTUATOR ELECTRIC	2,316.76	
101-335.000-863.000	VEHICLE MAINTENANCE	UL LLC	LADDER AND PUMP TESTING	2,089.50	
101-335.000-931.000	BUILDING MAINTENANCE	GALLAGHER FIRE EQUIPT.CO	20 LB. EXTINGUISHER	50.00	
101-335.000-957.000	EDUCATION & TRAINING	VINCE'S PORTABLE WELDING	WINDOW & DOOR INSTALL ON BURN BUILDIN	2,000.00	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	BABY MANIKIN	378.99	
Total For Dept 335.000 FIRE				8,076.13	
Dept 440.000 DEPT. OF PUBLIC WORKS					
101-440.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	112.95	
101-440.000-740.000	OPERATING EXPENSE	O'REILLY AUTO PARTS	PARTS FOR CHIPPER	31.61	
101-440.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, SAFETY PRODUCTS, PAPER PRODUC	260.57	
101-440.000-740.000	OPERATING EXPENSE	WEINGARTZ	LAWN MOWER	890.89	
101-440.000-860.000	GAS & OIL	CORRIGAN OIL CO.	GAS & DIESEL 6/7/21 - 7/7/21	925.84	
101-440.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	TIRE & TIRE DISPOSAL	127.50	
101-440.000-931.000	BUILDING MAINTENANCE	LARRY ZIRKLE	ELECTRIC WORK FOR DPW GAS TANKS	4,550.00	
101-440.000-974.000	LAND IMPROVEMENTS	ALL AMERICAN TREE SERVIC	TREE TRIMMING & REMOVAL	450.00	
101-440.000-974.000	LAND IMPROVEMENTS	ALL AMERICAN TREE SERVIC	TREE TRIMMING & REMOVAL	575.00	
101-440.000-974.000	LAND IMPROVEMENTS	HORNET CONCRETE CO. INC.	HIDDEN CREEK SIDEWALK REPAIRS	700.00	
101-440.000-974.000	LAND IMPROVEMENTS	HORNET CONCRETE CO. INC.	SIDEWALK REPAIR	450.00	
101-440.000-974.000	LAND IMPROVEMENTS	MOLL'S ASPHALT & SEALCOA	SEALCOATING & RESTRIPIING FARMER'S MAR	3,505.00	
Total For Dept 440.000 DEPT. OF PUBLIC WORKS				12,579.36	

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Fund 101 GENERAL FUND					
Dept 690.000 PARKS AND RECREATION					
101-690.000-801.000	PROFESSIONAL SERVICE	JOHN'S SANITATION	PORTA JOHNS & HAND SANITIZER STATION	435.00	
101-690.000-930.000	REPAIR MAINTENANCE	STONE DEPOT LANDSCAPE SU	FLOAT STONE FOR BIKE PATH	101.25	
		Total For Dept 690.000 PARKS AND RECREATION		536.25	
Dept 732.000 HISTORICAL DEPOT					
101-732.000-931.000	BUILDING MAINTENANCE	SMARTSIGN	NO CLIMBING SIGN FOR CABOOSE	163.28	
		Total For Dept 732.000 HISTORICAL DEPOT		163.28	
		Total For Fund 101 GENERAL FUND		25,859.40	
Fund 202 MAJOR STREETS					
Dept 463.000 STREET-ROUTINE MAINT.					
202-463.000-930.000	REPAIR MAINTENANCE	ROAD COMMISSION FOR OAKL	COLD PATCH FOR ROAD REPAIR	368.73	
		Total For Dept 463.000 STREET-ROUTINE MAINT.		368.73	
		Total For Fund 202 MAJOR STREETS		368.73	
Fund 203 LOCAL STREETS					
Dept 463.000 STREET-ROUTINE MAINT.					
203-463.000-740.000	OPERATING EXPENSE	SHERWIN-WILLIAMS	PAINT	50.61	
203-463.000-740.000	OPERATING EXPENSE	SHERWIN-WILLIAMS	ROAD PAINT	1,672.80	
203-463.000-930.000	REPAIR MAINTENANCE	ROAD COMMISSION FOR OAKL	COLD PATCH FOR ROAD REPAIR	368.73	
		Total For Dept 463.000 STREET-ROUTINE MAINT.		2,092.14	
Dept 474.000 TRAFFIC SERVICES					
203-474.000-740.000	OPERATING EXPENSE	CARRIER & GABLE, INC.	TRAFFIC CONES & BARRICADE	1,049.00	
203-474.000-740.000	OPERATING EXPENSE	HUNT SIGN COMPANY	NO PARKING SIGNS	119.00	
		Total For Dept 474.000 TRAFFIC SERVICES		1,168.00	
		Total For Fund 203 LOCAL STREETS		3,260.14	
Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
280-000.000-740.200	SEASONAL IMPROVEMENTS	JOHN'S SANITATION	PORTA JOHNS & HAND SANITIZER STATION	98.00	
		Total For Dept 000.000		98.00	
		Total For Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY		98.00	
Fund 592 WATER & SEWER					
Dept 540.000 WATER / REPAIR					
592-540.000-930.000	REPAIR MAINTENANCE	CORE & MAIN LP	WATER MAIN REPAIR	668.32	

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CHECKS TO BE APPROVED 8/9/2021					
OPEN					
Fund 592 WATER & SEWER					
Dept 540.000 WATER / REPAIR					
Dept 550.000 SEWER / REPAIR				668.32	
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SEWER LINE 655 MAYFAIR	193.50	
Dept 556.000 WATER				193.50	
592-556.000-727.000	OFFICE SUPPLIES	ULINE	CHAIRS	434.66	
592-556.000-740.000	OPERATING EXPENSE	ELHORN ENGINEERING COMPA	PHOSPHATE	5,645.00	
592-556.000-740.000	OPERATING EXPENSE	IDEXX LABORATORIES*	LAB SUPPLIES	185.40	
592-556.000-740.000	OPERATING EXPENSE	JCI JONES CHEMICALS INC.	CHLORINE & CONTAINER RETURN	710.60	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	LEAD & COPPER (5)	140.00	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WATER ANALYSIS (PLANT TAP & 6 LEAD &	249.00	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	LEAD & COPPER (1 RESAMPLE)	84.00	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	LEAD & COPPER (4)	112.00	
592-556.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, SAFETY PRODUCTS, PAPER PRODUC	309.90	
592-556.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	115.65	
592-556.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	655.75	
592-556.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	1,357.24	
592-556.000-802.000	CONTRACTUAL SVCS	HACH COMPANY	LAB EQUIPMENT SERVICE AGREEMENT 7/15/	2,500.00	
592-556.000-860.000	GAS & OIL	PURE WATER PARTNERS	WATER COOLER RENTAL	60.00	
592-556.000-863.000	VEHICLE MAINTENANCE	CORRIGAN OIL CO.	GAS & DIESEL 6/7/21 - 7/7/21	6,644.43	
592-556.000-931.000	BUILDING MAINTENANCE	COOK AUTOMOTIVE	REPAIR ON W3	652.21	
592-556.000-931.000	BUILDING MAINTENANCE	ANALYTICAL TECHNOLOGY, I	C12 SENSOR/C12 GAS GENERATOR	467.26	
592-556.000-957.000	EDUCATION & TRAINING	UTS SCADA, INC.	SERVICE RENDERED & W.T.P. REPAIRS TO	9,752.00	
592-556.000-970.000	CAPITAL IMPROVEMENTS	CGS, INC.	OVERHEAD CRANE TRAINING	412.50	
592-556.000-977.000	EQUIPMENT	BADGER METER INC.	SERVICES FOR JULY 2021 LTE	505.23	
		DEERE & COMPANY	LAWN MOWER FOR W/WW DEPT.	5,282.73	
Dept 557.000 WASTEWATER				36,275.56	
592-557.000-727.000	OFFICE SUPPLIES	ULINE	CHAIRS	434.65	
592-557.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	37.65	
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL, L.L	WW ANALYSIS	82.50	
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON CLEANING SUPPLI	FOLDED PAPER TOWELS	107.42	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	54.66	
592-557.000-740.000	OPERATING EXPENSE	HUTSON, INC.	SUPPLIES FOR WWTP GROUNDS	59.67	
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, SAFETY PRODUCTS, PAPER PRODUC	309.90	
592-557.000-740.000	OPERATING EXPENSE	REAGENTS HOLDINGS	LAB SUPPLIES	98.04	
592-557.000-740.000	OPERATING EXPENSE	REPUBLIC SERVICES #241	PLANT SCREEN REMOVAL	1,655.50	
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	470.58	
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	577.01	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
Fund 592 WATER & SEWER					
Dept 557.000 WASTEWATER					
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	3,387.54	
592-557.000-802.000	CONTRACTUAL SVCS	HACH COMPANY	LAB EQUIPMENT SERVICE AGREEMENT 7/15/	1,850.00	
592-557.000-802.000	CONTRACTUAL SVCS	PURE WATER PARTNERS	WATER COOLER RENTAL	60.00	
592-557.000-931.000	BUILDING MAINTENANCE	BRIGHTON CLEANING SUPPLI	FLOOR MACHINE AND PADS	948.26	
592-557.000-931.000	BUILDING MAINTENANCE	CUMMINS SALES & SERVICE	COLONIAL ACRES LIFT STATION MAINTENAN	338.62	
592-557.000-931.000	BUILDING MAINTENANCE	GRAINGER	SMART UPS, BULBS & CASTERS	664.27	
592-557.000-931.000	BUILDING MAINTENANCE	METTLER-TOLEDO, LLC	PRECISION BALANCE FOR LAB	3,261.00	
592-557.000-931.000	BUILDING MAINTENANCE	STODDARD SILENCERS, INC.	FILTERS	1,035.38	
592-557.000-957.000	EDUCATION & TRAINING	CGS, INC.	OVERHEAD CRANE TRAINING	412.50	
592-557.000-970.000	CAPITAL IMPROVEMENTS	BADGER METER INC.	SERVICES FOR JULY 2021 LTE	505.22	
592-557.000-970.000	CAPITAL IMPROVEMENTS	HECO, INC.	VFD INSTALLATION	2,700.00	
592-557.000-970.000	CAPITAL IMPROVEMENTS	HECO, INC.	VFD MOTOR CONTROL - WWTP CENTRAL EFFL	5,284.00	
592-557.000-977.000	EQUIPMENT	DEERE & COMPANY	LAWN MOWER FOR W/WW DEPT.	5,282.73	
		Total For Dept 557.000 WASTEWATER		29,617.10	
		Total For Fund 592 WATER & SEWER		66,754.48	
Fund 641 EQUIPMENT REPLACEMENT					
Dept 000.000					
641-000.000-959.400	STREET SWEEPER	THE HUNTINGTON NATIONAL	ELGIN PELICAN STREET SWEEPER	43,042.00	
		Total For Dept 000.000		43,042.00	
		Total For Fund 641 EQUIPMENT REPLACEMENT		43,042.00	

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CHECKS TO BE APPROVED 8/9/2021

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
Fund Totals:					
			Fund 101 GENERAL FUND	25,859.40	
			Fund 202 MAJOR STREETS	368.73	
			Fund 203 LOCAL STREETS	3,260.14	
			Fund 280 DOWNTOWN DEVE	98.00	
			Fund 592 WATER & SEWER	66,754.48	
			Fund 641 EQUIPMENT REP	43,042.00	
			Total For All Funds:	139,382.75	

The above checks have been approved for payment.

Lisa Deaton, City Clerk/Treasurer

Daniel L. Pelchat, Mayor

July 2021 Payroll Reports

Department		Total Pay
Administration	\$	56,269.92
Cemetery	\$	6,770.94
Police	\$	174,569.46
Fire	\$	48,016.62
D.P.W.	\$	69,181.68
Water & Wastewater	\$	66,682.45
Total Wages	\$	421,491.07

**Please note 3 pay periods in the month of July 2021*

REVENUE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 07/31/2021

FINANCIAL REPORT FOR JULY 2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021		ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE		% B1 U
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
Revenues								
Dept 000.000								
101-000.000-402.000	REAL PROPERTY TAX	5,198,610.00	0.00	0.00	0.00	5,198,610.00	0.00	0.00
101-000.000-423.000	SOUTH LYON WOODS TAX	1,100.00	552.00	552.00	552.00	548.00	50.1	50.1
101-000.000-444.000	PAYMENT IN LIEU OF TAXES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-446.000	PENALTIES AND INTEREST	12,000.00	0.00	0.00	0.00	12,000.00	0.00	0.00
101-000.000-451.000	BUILDING PERMITS	270,000.00	42,479.50	42,479.50	42,479.50	227,520.50	15.7	15.7
101-000.000-452.000	HEATING & PLUMB. REFG. PERMIT	30,000.00	3,172.00	3,172.00	3,172.00	26,828.00	10.5	10.5
101-000.000-453.000	ELECTRICAL PERMITS	35,000.00	3,169.00	3,169.00	3,169.00	31,831.00	9.0	9.0
101-000.000-454.000	LICENSES & BUSINESS MISC.	2,000.00	265.00	265.00	265.00	1,735.00	13.2	13.2
101-000.000-528.000	OTHER FEDERAL GRANTS	250,000.00	0.00	0.00	0.00	250,000.00	0.00	0.00
101-000.000-570.000	STATE SHARED REV.	1,063,276.00	0.00	0.00	0.00	1,063,276.00	0.00	0.00
101-000.000-570.100	STATE REVS	100,000.00	0.00	0.00	0.00	100,000.00	0.00	0.00
101-000.000-600.000	BOARD OF APPEALS	1,350.00	0.00	0.00	0.00	1,350.00	0.00	0.00
101-000.000-600.100	REZONING FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-630.000	ADMIN FEE PROPERTY TAX	101,500.00	0.00	0.00	0.00	101,500.00	0.00	0.00
101-000.000-634.000	GRAVE OPENINGS & FOUNDATIONS	40,000.00	2,620.00	2,620.00	2,620.00	37,380.00	6.5	6.5
101-000.000-635.000	W & S ADMIN. CHARGES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-642.000	POLICE	55,000.00	1,061.17	1,061.17	1,061.17	53,938.83	1.9	1.9
101-000.000-661.000	PARKING VIOLATION	150.00	0.00	0.00	0.00	150.00	0.00	0.00
101-000.000-662.000	LOCAL COURT FINES	15,000.00	0.00	0.00	0.00	15,000.00	0.00	0.00
101-000.000-663.000	REFUND-(FOR COST OF ARREST)	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-664.000	INTEREST	15,500.00	3.93	3.93	3.93	15,496.07	0.00	0.00
101-000.000-664.200	PARK AND REC. INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-664.700	INTEREST-MOBILE TOWER	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-665.000	INTEREST-TRANS.CEMETERY INTRE	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-665.200	INTEREST-TRANSFER FROM C&S	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-666.000	INTEREST-EQUALIZ. & CONTINGENC	100.00	2.11	2.11	2.11	97.89	2.1	2.1
101-000.000-668.000	RENTS & ROYALTIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-668.200	RENTS AND ROYALTIES-CABLE	125,000.00	0.00	0.00	0.00	125,000.00	0.00	0.00
101-000.000-668.300	LEASE--ANTENNA	38,000.00	0.00	0.00	0.00	38,000.00	0.00	0.00
101-000.000-668.400	RENTAL PROPERTIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-669.209	CONTRIBUTION-PERPETUAL CARE	49,500.00	0.00	0.00	0.00	49,500.00	0.00	0.00
101-000.000-673.000	SALES OF FIXED ASSETS	10,000.00	0.00	0.00	0.00	10,000.00	0.00	0.00
101-000.000-675.200	CONTRIBUTIONS-WINTER EVENTS	4,000.00	0.00	0.00	0.00	4,000.00	0.00	0.00
101-000.000-675.600	CULTURAL ARTS REVENUES	300.00	0.00	0.00	0.00	300.00	0.00	0.00
101-000.000-675.800	VETERANS MEMORIAL PROJECT	7,500.00	0.00	0.00	0.00	7,500.00	0.00	0.00
101-000.000-676.005	CONTRIBUTION TO PARKS & REC	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-680.000	REIMBURSEMENT FROM HVA	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-692.000	GRANT MONEY	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-692.200	OAKLAND TOGETHER CVT COVID FUNDING	0.00	0.00	0.00	0.00	0.00	0.00	0.00
101-000.000-694.300	PYMT. OF SIDEWALKS BY RESIDEN	6,250.00	0.00	0.00	0.00	6,250.00	0.00	0.00
101-000.000-694.400	CONTRIB. FOR PARK BENCHES	0.00	0.00	0.00	0.00	0.00	0.00	0.00

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REVENUE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 07/31/2021

FINANCIAL REPORT FOR JULY 2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% B U
Fund 101 - GENERAL FUND						
Revenues						
101-000.000-698.000	MISCELLANEOUS	75,000.00	1,971.13	1,971.13	73,028.87	2.1
101-000.000-698.100	FIRE MISC.	4,500.00	(1,515.10)	(1,515.10)	6,015.10	(33.1)
101-000.000-698.200	PRIOR YEARS TAXES	5,800.00	0.00	0.00	5,800.00	0.0
101-000.000-698.210	WEDDING PROCEEDS	1,950.00	0.00	0.00	1,950.00	0.0
101-000.000-698.220	MMRVA DIVIDENDS	60,000.00	0.00	0.00	60,000.00	0.0
101-000.000-698.230	SMART CREDITS	5,000.00	(11,134.00)	(11,134.00)	16,134.00	(222.4)
101-000.000-698.300	PROCEEDS FROM DEPT	0.00	0.00	0.00	0.00	0.0
101-000.000-698.600	GRANT MONIES--FIRE DEPT.	5,000.00	0.00	0.00	5,000.00	0.0
101-000.000-698.800	GRANT MONIES-POLICE DEPT.	5,000.00	0.00	0.00	5,000.00	0.0
101-000.000-698.900	GRANT MONIES-CULTURAL ARTS	0.00	0.00	0.00	0.00	0.0
101-000.000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.0
101-000.000-699.209	TRANSFER IN FROM CEMETERY FUN	0.00	0.00	0.00	0.00	0.0
Total Dept 000.000		7,593,386.00	42,646.74	42,646.74	7,550,739.26	0.5
TOTAL REVENUES						
		7,593,386.00	42,646.74	42,646.74	7,550,739.26	0.5

Fund 101 - GENERAL FUND:

TOTAL REVENUES

7,593,386.00 42,646.74 42,646.74 7,550,739.26 0.5

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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 07/31/2021

FINANCIAL REPORT FOR JULY 2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021		ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE		% B. U.
			NORMAL (ABNORMAL)			NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
000.000		0.00		0.00				0.0
200.000	- ADMINISTRATION	1,535,992.00	113,876.22		0.00		0.00	0.0
276.000	- CEMETERY	144,910.00	10,136.60		113,876.22	1,422,115.78		7.4
295.000	- SENIOR TRANSPORTATION	87,076.00		0.00	10,136.60	134,773.40		7.0
300.000	- POLICE	2,884,688.00	231,806.16		0.00	87,076.00		0.0
335.000	- FIRE	1,008,331.00	307,719.14		231,806.16	2,652,881.84		8.0
346.000	- AMBULANCE	5,680.00		0.00	307,719.14	700,611.86		30.0
440.000	- DEPT. OF PUBLIC WORKS	1,025,197.00	51,863.50		0.00	5,680.00		0.0
690.000	- PARKS AND RECREATION	320,493.00	12,762.37		51,863.50	973,333.50		5.0
732.000	- HISTORICAL DEPOT	34,125.00	162.46		12,762.37	307,730.63		3.0
800.000	- CABLE COMMISSION	13,925.00		0.00	162.46	33,962.54		0.4
802.000	- CULTURAL ARTS	2,975.00		0.00	0.00	13,925.00		0.0
820.000	- VETERANS MEMORIAL PROJECT	9,000.00		0.00	0.00	2,975.00		0.0
					0.00	9,000.00		0.0
TOTAL EXPENDITURES			7,072,392.00	728,326.45	728,326.45	6,344,065.55		10.3
Fund 101 - GENERAL FUND:								
TOTAL EXPENDITURES			7,072,392.00	728,326.45	728,326.45	6,344,065.55		10.3

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 07/31/2021

FINANCIAL REPORT FOR JULY 2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% B U
Fund 202 - MAJOR STREETS						
000.000		0.00	0.00	0.00	0.00	0.
212.000	- ACCOUNTANT	5,600.00	0.00	0.00	5,600.00	0.
451.000	- STREET CONSTRUCTION	90,000.00	0.00	0.00	90,000.00	0.
463.000	- STREET-ROUTINE MAINT.	161,402.00	13,530.51	13,530.51	147,871.49	8.
474.000	- TRAFFIC SERVICES	39,098.00	594.72	594.72	38,503.28	1.
478.000	- SNOW PLOWING	94,554.00	1,112.00	1,112.00	93,442.00	1.
479.000	- SNOW REMOVAL	7,593.00	278.00	278.00	7,315.00	3.
485.000	- TRANSFER BETWEEN FUNDS	100,000.00	0.00	0.00	100,000.00	0.
491.000	- STORM SEWER	7,942.00	602.52	602.52	7,339.48	7.
TOTAL EXPENDITURES		506,189.00	16,117.75	16,117.75	490,071.25	3.1
Fund 202 - MAJOR STREETS:						
TOTAL EXPENDITURES		506,189.00	16,117.75	16,117.75	490,071.25	3.1
Fund 203 - LOCAL STREETS						
000.000		0.00	0.00	0.00	0.00	0.0
212.000	- ACCOUNTANT	5,600.00	0.00	0.00	5,600.00	0.0
451.000	- STREET CONSTRUCTION	15,000.00	0.00	0.00	15,000.00	0.0
463.000	- STREET-ROUTINE MAINT.	143,202.00	13,522.42	13,522.42	129,679.58	9.4
474.000	- TRAFFIC SERVICES	6,602.00	621.51	621.51	5,980.49	9.4
478.000	- SNOW PLOWING	75,382.00	670.00	670.00	74,712.00	0.8
485.000	- TRANSFER BETWEEN FUNDS	0.00	0.00	0.00	0.00	0.0
491.000	- STORM SEWER	14,675.00	535.37	535.37	14,139.63	3.6
TOTAL EXPENDITURES		260,461.00	15,349.30	15,349.30	245,111.70	5.8
Fund 203 - LOCAL STREETS:						
TOTAL EXPENDITURES		260,461.00	15,349.30	15,349.30	245,111.70	5.8
TOTAL EXPENDITURES - ALL FUNDS						
TOTAL EXPENDITURES - ALL FUNDS		766,650.00	31,467.05	31,467.05	735,182.95	4.10

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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

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FINANCIAL REPORT FOR JULY 2021

GL NUMBER	DESCRIPTION	2021-22 AMENDED BUDGET	YTD BALANCE 07/31/2021 NORMAL (ABNORMAL)	ACTIVITY FOR MONTH 07/31/2021 INCREASE (DECREASE)	AVAILABLE BALANCE NORMAL (ABNORMAL)	% B/ U
Fund 592 - WATER & SEWER						
452.000		1,540,000.00	0.00	0.00	1,540,000.00	0.0
540.000 - WATER / REPAIR		150,470.00	5,858.39	5,858.39	144,611.61	3.8
550.000 - SEWER / REPAIR		179,824.00	5,441.90	5,441.90	174,382.10	3.0
555.000 - REFUSE COLLECTION		573,400.00	47,425.46	47,425.46	525,974.54	8.2
556.000 - WATER		1,830,477.00	51,828.77	51,828.77	1,778,648.23	2.8
557.000 - WASTEWATER		3,133,497.00	58,954.11	58,954.11	3,074,542.89	1.8
TOTAL EXPENDITURES		7,407,668.00	169,508.63	169,508.63	7,238,159.37	2.2
Fund 592 - WATER & SEWER:						
TOTAL EXPENDITURES		7,407,668.00	169,508.63	169,508.63	7,238,159.37	2.2

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CHECK REGISTER FOR CITY OF SOUTH LYON
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Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
Bank 01 GEN FUND CHECKING						
07/15/2021	82424	4376	RED WING BUSINESS ADVANTAGE ACCOUNT SAFETY BOOTS - CORY A.		267.99	Cleared
07/15/2021	82425	4295	AMAZON CAPITAL SERVICES	TZ TAPE AWNING CLEANER KEURIG COFFEE MAKER, CREAMER, DESK CA	10.99 16.93 187.20	Cleared Cleared Cleared
07/15/2021	82426	5310	ARBOR SPRINGS WATER CO., INC.	WATER	215.12	
07/15/2021	82427	0364	BAAKI DOUGLAS	OFFICER'S CLEANING ALLOWANCE	51.50	Cleared
07/15/2021	82428	0708	AUDRA BAKER	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82429	1110	JARED BAKER	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82430	3219	RONALD BARBOUR	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82431	3618	BIDNET	5% SERVICE FEES FOR AUCTIONS COMPLETE	5.35	Cleared
07/15/2021	82432	1061	BRIGHTON CLEANING SUPPLIES & SVCS.	C-FOLD TOWELS AND GLASS CLEANER	122.37	Cleared
07/15/2021	82433	3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION CASE # 17-57623-PJS	88.80	Cleared
07/15/2021	82434	3935	CIB PLANNING	PLANNING CONSULTANT & ENGINEERING FEE	6,117.00	Cleared
07/15/2021	82435	4151	CITY OF FARMINGTON HILLS	5TH ANNUAL NORTH AMERICAN ASSAILANT C	175.00	Open
07/15/2021	82436	4642	COMCAST	SERVICE PERIOD 7/1/21 - 7/31/21	2,233.84	Cleared
07/15/2021	82437	3165	CONSUMERS ENERGY	GAS SERVICE 300 DOROTHY	14.93	Cleared
07/15/2021	82438	3165	CONSUMERS ENERGY	GAS SERVICE 1098 SHETLAND, 845 CHALLE	89.12	Cleared
07/15/2021	82439	3165	CONSUMERS ENERGY	GAS SERVICE	18.68	Cleared
07/15/2021	82440	3165	CONSUMERS ENERGY	GAS SERVICE 250 DOROTHY ST	17.76	Cleared
07/15/2021	82441	3165	CONSUMERS ENERGY	GAS SERVICE 300 DOROTHY	14.93	Cleared
07/15/2021	82442	3165	CONSUMERS ENERGY	GAS SERVICE 214 W LAKE AND 219 WHIPPL	49.57	Cleared
07/15/2021	82443	3165	CONSUMERS ENERGY	GAS SERVICE 215 WHIPPLE	110.71	Cleared
07/15/2021	82444	3165	CONSUMERS ENERGY	GAS SERVICE 215 WHIPPLE	17.75	Cleared
07/15/2021	82445	0584	DTE ENERGY	ELECTRIC SERVICE 61577 11 MILE RD AND	182.76	Cleared
07/15/2021	82446	0584	DTE ENERGY	STREETLIGHTS	7,974.59	Cleared
07/15/2021	82447	0584	DTE ENERGY	ELECTRIC SERVICE, VARIOUS LOCATIONS	2,116.01	Cleared
07/15/2021	82448	0584	DTE ENERGY	ELECTRIC SERVICE 376 DOROTHY AND 2350	26,968.04	Cleared
07/15/2021	82449	1633	CHRISTOPHER FAUGHT	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82450	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING CLERK OFFICE WEEK	960.00	Cleared
07/15/2021	82451	2545	SEAN S. HOYDIE	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82452	4366	I.T. RIGHT	5519 ADVANCED RM SERVER FOR CITY HALL LABOR AND INSTALLATION SERVICES	7,458.75 2,400.00	Cleared Cleared
07/15/2021	82453	4714	TAFC LOCKBOX #791544	VOGEL DUES 10/1/2021 - 9/30/2022	9,858.75	
07/15/2021	82454	0557	INTL UNION OF OPERATING ENG	MONTHLY DUES	215.00	Cleared
07/15/2021	82455	4319	JAKE JACOBS	OFFICER'S CLEANING ALLOWANCE	223.84	Cleared
07/15/2021	82456	4291	JONATHAN SCHNEEMANN	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82457	4602	JOSEPH CZAPSKI	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82458	4713	LANDSCAPE STRUCTURES, INC.	WE-GO-SWING	30,995.54	Cleared
07/15/2021	82459	1509	MARTIN'S DO IT BEST	JUNE 2021 STATEMENT	490.02	Cleared
				BOLTS & SCREWS, LINE MARKER COVER, PA	49.40	Cleared
				BATTERIES	25.98	Cleared
					565.40	

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07/15/2021	82460	0470	MISDU	PAYROLL DEDUCTION ID # 912962522	291.26	Cleared
07/15/2021	82461	4317	NEC FINANCIAL SERVICES, LLC	AUGUST BILLING WW & DPW PHONE SYSTEM	177.81	Cleared
07/15/2021	82462	0462	PETER'S TRUE VALUE HARDWARE	LIGHT BULBS	68.83	Cleared
07/15/2021	82463	1555	PURCHASE POWER	METER REFILLS	893.90	Cleared
07/15/2021	82464	9065	ASCENSION MICHIGAN AT WORK	FREEMAN PHYSICAL	452.00	Cleared
07/15/2021	82465	2419	QUICK SILVER MARKETING SOLUTIONS	NOW HIRING POSTCARDS	144.25	Cleared
07/15/2021	82466	2507	R.R.R.A.S.O.C.	2021-2022 MEMBER CONTRIBUTION	14,725.10	Cleared
07/15/2021	82467	1634	TIMOTHY RAAP	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82468	3955	ROSATI, SCHULTZ, JOPPICH	PROSECUTIONS, PROFESSIONAL SERVICES R CITY ATTORNEY GENERAL WORK, PROFESSIO GENERAL LABOR MATTERS, PROFESSIONAL S DDA, PROFESSIONAL SERVICES RENDERED T	1,781.00 4,147.00 264.00 45.00 6,237.00	Cleared Cleared Cleared Cleared Cleared
07/15/2021	82469	0236	CHRISTOPHER SEDERLUND	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82470	2405	CHRISTOPHER SOVIK	OFFICER'S CLEANING ALLOWANCE	100.00	Open
07/15/2021	82471	0831	TONY SROUFE	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82472	9800	TRAVIS STEVENS	OFFICER'S CLEANING ALLOWANCE	100.00	Open
07/15/2021	82473	0768	JOHN TOMANEK	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82474	0062	VANTAGEPOINT TRANSFERS	ICMA 457 PLAN # 301149 PAYROLL DED. 7	3,494.51	Cleared
07/15/2021	82475	1211	TIMOTHY WALTON	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
07/15/2021	82476	3984	WOW! BUSINESS	PARK SECURITY	66.00	Cleared
07/15/2021	82477	3984	WOW! BUSINESS	INTERNET SERVICE AND TECH VISIT	103.15	Cleared
07/15/2021	82478	3984	WOW! BUSINESS	CABLE SERVICE	54.97	Cleared
07/16/2021	82479	2440	RONALD BEASON	PAYROLL CORRECTION FOR PPE 7/13/2021	372.72	Cleared
07/16/2021	82480	4051	DEANNA BLANKSTROM	PAYROLL CORRECTION PPE 7/13/2021	45.67	Cleared
07/22/2021	82481	4197	BASIC	JULY 2021 SECTION 125 FSA PLAN ADMIN	72.00	Cleared
07/22/2021	82482	3602	BLUE CROSS BLUE SHIELD OF MICH	AUGUST 2021 INSURANCE PREMIUM	40,515.35	Cleared
07/22/2021	82483	3602	BLUE CROSS BLUE SHIELD OF MICH	AUGUST 2021 PREMIUM RETIREE HEALTH IN	1,038.76	Cleared
07/22/2021	82484	5264	BUSCH'S	WATER SUPPLIES	11.98 15.00 26.98	Open Open Cleared
07/22/2021	82485	0058	CITY OF SOUTH LYON	WATER BILLS: 335 S WARREN, 461 WASHI	333.98	Cleared
07/22/2021	82486	4315	COMMUNICATIONS TECHNOLOGIES, INC.	MONTHLY PHONE MAINT. 7/20/21 - 8/19/2	85.00	Cleared
07/22/2021	82487	3165	CONSUMERS ENERGY	GAS SERVICE, VARIOUS LOCATIONS	330.50	Cleared
07/22/2021	82488	0584	DTE ENERGY	ELECTRIC SERVICE 1098 SHETLAND	309.93	Cleared
07/22/2021	82489	3455	EMPLOYEE HEALTH INSURANCE MGMT	JUNE 2021 CLAIMS FUNDING	10,223.19	Cleared
07/22/2021	82490	4045	FRANK FOGARTY	JUNE 2021 MEDICAL WRAP PROCESSING & A	814.00	Cleared
07/22/2021	82491	4128	GARY BRASLEY	BOARD OF REVIEW PAY	50.00	Cleared
07/22/2021	82492	4410	GUARDIAN	BOARD OF REVIEW PAY	50.00	Open
07/22/2021	82493	4026	LB OFFICE PRODUCTS	AUGUST 2021 PREMIUMS	9,512.43	Cleared
07/22/2021	82493	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	110.75	Cleared
07/22/2021	82493	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	13.98	Cleared
07/22/2021	82493	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	124.73	Cleared

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07/22/2021	82494	3375	LOWE'S	WASHER	716.30	Cleared
07/22/2021	82495	1509	MARTIN'S DO IT BEST	PAINTERS TAPE	12.58	Cleared
07/22/2021	82496	4718	MICHIGAN DEPARTMENT OF HHS	EMS LICENSE RENEWAL - CONRAD	175.00	Cleared
07/22/2021	82497	4226	BRUCE NUSSBAUM	BOARD OF REVIEW PAY	50.00	Cleared
07/22/2021	82498	1034	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS JUNE 2021 TRAILER PA	460.00	Cleared
07/22/2021	82499	0462	PETER'S TRUE VALUE HARDWARE	JUNE 2021 STATEMENT	2,015.54	Cleared
07/22/2021	82500	0213	ROAD COMMISSION FOR OAKLAND COUNTY	TRAFFIC SIGNAL MAINT. JUNE 2021	829.25	Cleared
07/22/2021	82501	5893	SAFEBUILD, LLC LOCKBOX # 88135	JUNE PERMIT & TECH FEES	25,217.10	Cleared
07/22/2021	82502	5554	SALEM-SOUTH LYON DISTRICT	TAX DISBURSEMENT/TAXES DUE	37,310.43	Cleared
07/22/2021	82503	0461	SOUTH LYON COMMUNITY SCHOOLS	TAX DISBURSEMENT/TAXES DUE	235,291.98	Cleared
07/22/2021	82504	3100	STATE OF MICHIGAN**	SEX OFFENDER REGISTRATIONS	60.00	Cleared
07/22/2021	82505	4085	UNITED STATES TREASURY	2021 PCORI FEES EIN 38-6004651 FORM 7	300.58	Cleared
07/22/2021	82506	3984	WOW! BUSINESS	CABLE SERVICE	193.15	Cleared
07/23/2021	82507	3697	WILLIAM L. BYNUM	CONCERTS IN THE PARK 7/23/21 - BILL B	700.00	Cleared
07/23/2021	82508	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING SERVICES FOR CLERK	1,200.00	Open
07/27/2021	82509	4508	CSI EMERGENCY APPARATUS, LLC	DOWN PAYMENT ON PURCHASE OF 2021 SPAR	250,000.00	Open
07/29/2021	82510	4295	AMAZON CAPITAL SERVICES	CASH RECEIPT BOOKS (2)	11.94	Open
				DESK CALENDAR AND STICKY NOTES	49.50	Open
				WEB CAMERA	39.88	Open
				EXTERNAL HARD DRIVE	177.81	Open
				PURELL DISPENSER & STARTER KIT & REPT	125.98	Open
					405.11	
07/29/2021	82511	4191	CARL RICHARDS	MONTHLY COUNCIL PAY	180.00	Cleared
07/29/2021	82512	3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION CASE # 17-57623-PJS	88.80	Open
07/29/2021	82513	4189	DANIEL PELCHAT	MONTHLY COUNCIL PAY	220.00	Cleared
07/29/2021	82514	4346	EDWARD SWAMBA	CONCERTS IN THE PARK JULY 30, 2021 FA	700.00	Open
07/29/2021	82515	2586	GLENN KIVELL	MONTHLY COUNCIL PAY	180.00	Open
07/29/2021	82516	6114	MARGARET KURTZWELL	MONTHLY COUNCIL PAY	180.00	Open
07/29/2021	82517	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	112.06	Open
07/29/2021	82518	4395	LISA DILG	MONTHLY COUNCIL PAY	180.00	Open
07/29/2021	82519	1509	MARTIN'S DO IT BEST	LIGHTBULBS	29.68	Open
07/29/2021	82520	0470	MISDU	PAYROLL DEDUCTION ID 912962522	291.26	Open
07/29/2021	82521	0462	PETER'S TRUE VALUE HARDWARE	3 NOZZLES	35.97	Open
				WOOD TRAINING PROP	93.96	Open
					129.93	
07/29/2021	82522	4719	PNC BANK	JUNE 2021 CHARGES	666.61	Open
				JULY 2021 CHARGES	1,480.38	Open
					2,146.99	
07/29/2021	82523	9065	ASCENSION MICHIGAN AT WORK	PHYSICAL - ANDERSON	428.00	Open
07/29/2021	82524	2419	QUICK SILVER MARKETING SOLUTIONS	FARMERS MARKET SPONSOR SIGNS	94.40	Open
07/29/2021	82525	4190	ROSE WATON	MONTHLY COUNCIL PAY	180.00	Open
07/29/2021	82526	4207	STEPHEN KENNEDY	MONTHLY COUNCIL PAY	180.00	Open
07/29/2021	82527	3675	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT SERVICE PERIOD 7/15/	112.20	Open
07/29/2021	82528	0062	VANTAGEPOINT TRANSFERS	ICMA 457 PLAN # 301149 PAYROLL DED. 7	3,466.81	Open
07/29/2021	82529	3984	WOW! BUSINESS	CABLE SERVICE	12.12	Open
07/29/2021	82530	3984	WOW! BUSINESS	INTERNET - DIA ACCOUNT	710.00	Open

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CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 07/15/2021 - 08/05/2021

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Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
07/29/2021	82531	3984	WOW! BUSINESS	FINAL PAYMENT	84.80	Open
08/03/2021	82532	2562	POSTMASTER	POSTAGE FOR JULY WATER BILL PAST DUE	177.12	Open
08/05/2021	82533	MISC	RICHARD POLLOCK	UB refund for account: CARR-001027-00	91.05	Open
08/05/2021	82534	MISC	DEBORAH GARDNER	UB refund for account: ELAK-000705-00	84.17	Open
08/05/2021	82535	4295	AMAZON CAPITAL SERVICES	SMEAD FILE POCKET, DESK ORGANIZER, TA	66.81	Open
08/05/2021	82536	5310	ARBOR SPRINGS WATER CO., INC.	WATER	25.50	Open
08/05/2021	82537	5310	ARBOR SPRINGS WATER CO., INC.	WATER	45.00	Open
08/05/2021	82538	5374	AT&T MOBILITY	CELL SERVICE JUN 20 - JUL 19	474.01	Open
08/05/2021	82539	4069	JUDITH BANKER	CONCERTS IN THE PARK 8/6/2021	700.00	Open
08/05/2021	82540	3727	CSC	SECURITY SYSTEM REPAIRS & NEW SMOKE D	525.00	Open
08/05/2021	82541	4642	COMCAST	PHONE SERVICE AUGUST 2021	1,500.00	Open
08/05/2021	82542	3165	CONSUMERS ENERGY	GAS SERVICE 23500 N DIXBORO	325.04	Open
08/05/2021	82543	0584	DTE ENERGY	ELECTRIC SERVICE 215 WHIPPLE	492.59	Open
08/05/2021	82544	0584	DTE ENERGY	ELECTRIC SERVICE 335 S WARREN	3,887.42	Open
08/05/2021	82545	0584	DTE ENERGY	ELECTRIC SERVICE 111 ELM PL, 206 S LA	129.55	Open
08/05/2021	82546	0584	DTE ENERGY	ELECTRIC SERVICE 300 DOROTHY ST	198.45	Open
08/05/2021	82547	0584	DTE ENERGY	ELECTRIC SERVICE 250 DOROTHY ST	104.58	Open
08/05/2021	82548	0584	DTE ENERGY	ELECTRIC SERVICE 214 W LAKE AND 219 W	789.14	Open
08/05/2021	82549	4274	FIRE STATION CHECKLIST	MONTHLY APP SUBSCRIPTION	100.00	Open
08/05/2021	82550	4469	GFL ENVIRONMENTAL USA	DUMPSTER & RECYCLING AUGUST 2021	47,425.46	Open
08/05/2021	82551	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING CLERKS DEPT CITY H	1,200.00	Open
08/05/2021	82552	4366	I.T. RIGHT	MICROSOFT 365 APPS QUARTERLY CONTRACT	36.00	Open
08/05/2021	82553	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	183.32	Open
				OFFICE SUPPLIES	640.08	Open
					823.40	
08/05/2021	82554	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	694.79	Open
08/05/2021	82555	1509	MARTIN'S DO IT BEST	HEX SECURITY BIT	4.02	Open
08/05/2021	82556	4246	MCW PARTNERS, LLC	WATER COOLER RENTAL	120.00	Open
08/05/2021	82557	5183	OAKLAND COUNTY TREASURERS	CLEMIS MEMBERSHIP USAGE FEES AND MAIN	3,492.25	Open
08/05/2021	82558	5183	OAKLAND COUNTY TREASURERS	FRMS DEPARTMENT FEE APR-JUN 2021	1,104.50	Open
08/05/2021	82559	0462	PETER'S TRUE VALUE HARDWARE	PRIMER	24.95	Open
08/05/2021	82560	4090	SANDOR SLOMOVITIS	CONCERTS IN THE PARK 8/7/2021 MAKE-UP	700.00	Open
08/05/2021	82561	3675	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT 7/16/2021 - 8/16/202	96.97	Open
08/05/2021	82562	3675	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT 7/15/2021 - 8/15/202	1,428.42	Open
08/05/2021	82563	4247	VERIZON WIRELESS	CELL SERVICE	11.20	Open
08/05/2021	82564	5731	WINDSTREAM	SERVICE PERIOD 6/29/21 - 7/26/21	1,783.42	Open

01 TOTALS:

Total of 141 Checks:

Less 0 Void Checks:

Total of 141 Disbursements:

815,189.25

0.00

815,189.25

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
EXP CHECK RUN DATES 08/09/2021 - 08/09/2021
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
CHECKS TO BE APPROVED 8/9/2021 OPEN					
Fund 101 GENERAL FUND					
Dept 276.000 CEMETERY					
101-276.000-740.000	OPERATING EXPENSE	HUNT SIGN COMPANY	SIGNS FOR THE CEMETERY	262.50	
101-276.000-740.000	OPERATING EXPENSE	HUTSON, INC.	MOWER BLADE	162.69	
101-276.000-740.000	OPERATING EXPENSE	HUTSON, INC.	V-BELT FOR MOWER	79.39	
101-276.000-740.000	OPERATING EXPENSE	MILAN BURIAL VAULT, INC.	25 MARKER BASES	2,393.00	
		Total For Dept 276.000 CEMETERY		2,897.58	
Dept 300.000 POLICE					
101-300.000-740.000	OPERATING EXPENSE	AMAZON CAPITAL SERVICES	KITCHEN ISLAND CART	335.58	
101-300.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	PRIME GUARD	6.42	
101-300.000-863.000	VEHICLE MAINTENANCE	COOK AUTOMOTIVE	VEHICLE 252 REPAIRS	1,172.32	
101-300.000-863.000	VEHICLE MAINTENANCE	NORM'S TOTAL AUTOMOTIVE	REPAIR BOTH LEFT TIRES	55.00	
101-300.000-863.000	VEHICLE MAINTENANCE	VICTORY LANE	VEHICEL 261 FLEET OIL CHANGE OR MAINT	37.48	
		Total For Dept 300.000 POLICE		1,606.80	
Dept 335.000 FIRE					
101-335.000-740.000	OPERATING EXPENSE	PREMIER SAFETY	GAS, DETECTOR, XCELL SENSORS	1,018.18	
101-335.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	HEADLIGHT & RTV ULT BLK HI TEMP	31.60	
101-335.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	WASHER FLUID	10.10	
101-335.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	RESCUE 1 TIRE STEMS	181.00	
101-335.000-863.000	VEHICLE MAINTENANCE	HALT FIRE INC.	LADDER TRUCK ACTUATOR ELECTRIC	2,316.76	
101-335.000-863.000	VEHICLE MAINTENANCE	UL LLC	LADDER AND PUMP TESTING	2,089.50	
101-335.000-931.000	BUILDING MAINTENANCE	GALLAGHER FIRE EQUIPT.CO	20 LB. EXTINGUISHER	50.00	
101-335.000-957.000	EDUCATION & TRAINING	VINCE'S PORTABLE WELDING	WINDOW & DOOR INSTALL ON BURN BUILDIN	2,000.00	
101-335.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, LLC	BABY MANIKIN	378.99	
		Total For Dept 335.000 FIRE		8,076.13	
Dept 440.000 DEPT. OF PUBLIC WORKS					
101-440.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	112.95	
101-440.000-740.000	OPERATING EXPENSE	O'REILLY AUTO PARTS	PARTS FOR CHIPPER	31.61	
101-440.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, SAFETY PRODUCTS, PAPER PRODUC	260.57	
101-440.000-740.000	OPERATING EXPENSE	WEINGARTZ	LAWN MOWER	890.89	
101-440.000-860.000	GAS & OIL	CORRIGAN OIL CO.	GAS & DIESEL 6/7/21 - 7/7/21	925.84	
101-440.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	TIRE & TIRE DISPOSAL	127.50	
101-440.000-931.000	BUILDING MAINTENANCE	LARRY ZIRKLE	ELECTRIC WORK FOR DPW GAS TANKS	4,550.00	
101-440.000-974.000	LAND IMPROVEMENTS	ALL AMERICAN TREE SERVIC	TREE TRIMMING & REMOVAL	450.00	
101-440.000-974.000	LAND IMPROVEMENTS	ALL AMERICAN TREE SERVIC	TREE TRIMMING & REMOVAL	575.00	
101-440.000-974.000	LAND IMPROVEMENTS	HORNET CONCRETE CO. INC.	HIDDEN CREEK SIDEWALK REPAIRS	700.00	
101-440.000-974.000	LAND IMPROVEMENTS	HORNET CONCRETE CO. INC.	SIDEWALK REPAIR	450.00	
101-440.000-974.000	LAND IMPROVEMENTS	MOLL'S ASPHALT & SEALCOA	SEALCOATING & RESTRIPIING FARMER'S MAR	3,505.00	
		Total For Dept 440.000 DEPT. OF PUBLIC WORKS		12,579.36	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
Fund 101 GENERAL FUND					
Dept 690.000 PARKS AND RECREATION					
101-690.000-801.000	PROFESSIONAL SERVICE	JOHN'S SANITATION	PORTA JOHNS & HAND SANITIZER STATION	435.00	
101-690.000-930.000	REPAIR MAINTENANCE	STONE DEPOT LANDSCAPE SU	FLOAT STONE FOR BIKE PATH	101.25	
		Total For Dept 690.000 PARKS AND RECREATION		536.25	
Dept 732.000 HISTORICAL DEPOT					
101-732.000-931.000	BUILDING MAINTENANCE	SMARTSIGN	NO CLIMBING SIGN FOR CABOOSE	163.28	
		Total For Dept 732.000 HISTORICAL DEPOT		163.28	
		Total For Fund 101 GENERAL FUND		25,859.40	
Fund 202 MAJOR STREETS					
Dept 463.000 STREET-ROUTINE MAINT.					
202-463.000-930.000	REPAIR MAINTENANCE	ROAD COMMISSION FOR OAKL	COLD PATCH FOR ROAD REPAIR	368.73	
		Total For Dept 463.000 STREET-ROUTINE MAINT.		368.73	
		Total For Fund 202 MAJOR STREETS		368.73	
Fund 203 LOCAL STREETS					
Dept 463.000 STREET-ROUTINE MAINT.					
203-463.000-740.000	OPERATING EXPENSE	SHERWIN-WILLIAMS	PAINT	50.61	
203-463.000-740.000	OPERATING EXPENSE	SHERWIN-WILLIAMS	ROAD PAINT	1,672.80	
203-463.000-930.000	REPAIR MAINTENANCE	ROAD COMMISSION FOR OAKL	COLD PATCH FOR ROAD REPAIR	368.73	
		Total For Dept 463.000 STREET-ROUTINE MAINT.		2,092.14	
Dept 474.000 TRAFFIC SERVICES					
203-474.000-740.000	OPERATING EXPENSE	CARRIER & GABLE, INC.	TRAFFIC CONES & BARRICADE	1,049.00	
203-474.000-740.000	OPERATING EXPENSE	HUNT SIGN COMPANY	NO PARKING SIGNS	119.00	
		Total For Dept 474.000 TRAFFIC SERVICES		1,168.00	
		Total For Fund 203 LOCAL STREETS		3,260.14	
Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
280-000.000-740.200	SEASONAL IMPROVEMENTS	JOHN'S SANITATION	PORTA JOHNS & HAND SANITIZER STATION	98.00	
		Total For Dept 000.000		98.00	
		Total For Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY		98.00	
Fund 592 WATER & SEWER					
Dept 540.000 WATER / REPAIR					
592-540.000-930.000	REPAIR MAINTENANCE	CORE & MAIN LP	WATER MAIN REPAIR	668.32	

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount
Fund 592 WATER & SEWER				
Dept 540.000 WATER / REPAIR		Total For Dept 540.000 WATER / REPAIR		668.32
Dept 550.000 SEWER / REPAIR				
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SEWER LINE 655 MAYFAIR	193.50
		Total For Dept 550.000 SEWER / REPAIR		193.50
Dept 556.000 WATER				
592-556.000-727.000	OFFICE SUPPLIES	ULINE	CHAIRS	434.66
592-556.000-740.000	OPERATING EXPENSE	ELHORN ENGINEERING COMPA	PHOSPHATE	5,645.00
592-556.000-740.000	OPERATING EXPENSE	IDEXX LABORATORIES*	LAB SUPPLIES	185.40
592-556.000-740.000	OPERATING EXPENSE	JCI JONES CHEMICALS INC.	CHLORINE & CONTAINER RETURN	710.60
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	IN LEAD & COPPER (5)	140.00
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WATER ANALYSIS (PLANT TAP & 6 LEAD &	249.00
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	LEAD & COPPER (1 RESAMPLE)	84.00
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	LEAD & COPPER (4)	112.00
592-556.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, SAFETY PRODUCTS, PAPER PRODUC	309.90
592-556.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	115.65
592-556.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	655.75
592-556.000-740.000	OPERATING EXPENSE	HACH COMPANY	LAB SUPPLIES	1,357.24
592-556.000-802.000	CONTRACTUAL SVCS	PURE WATER PARTNERS	LAB EQUIPMENT SERVICE AGREEMENT 7/15/	2,500.00
592-556.000-802.000	CONTRACTUAL SVCS	CORRIGAN OIL CO.	WATER COOLER RENTAL	60.00
592-556.000-860.000	GAS & OIL	COOK AUTOMOTIVE	GAS & DIESEL 6/7/21 - 7/7/21	6,644.43
592-556.000-863.000	VEHICLE MAINTENANCE	ANALYTICAL TECHNOLOGY, I	REPAIR ON W3	652.21
592-556.000-931.000	BUILDING MAINTENANCE	UIS SCADA, INC.	C12 SENSOR/C12 GAS GENERATOR	467.26
592-556.000-931.000	BUILDING MAINTENANCE	CGS, INC.	SERVICE RENDERED @ W.T.P. REPAIRS TO	9,752.00
592-556.000-957.000	EDUCATION & TRAINING	BADGER METER INC.	OVERHEAD CRANE TRAINING	412.50
592-556.000-970.000	CAPITAL IMPROVEMENTS	DEERE & COMPANY	SERVICES FOR JULY 2021 LTE	505.23
592-556.000-977.000	EQUIPMENT		LAWN MOWER FOR W/WW DEPT.	5,282.73
		Total For Dept 556.000 WATER		36,275.56
Dept 557.000 WASTEWATER				
592-557.000-727.000	OFFICE SUPPLIES	ULINE	CHAIRS	434.65
592-557.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	37.65
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL, L.L	WN ANALYSIS	82.50
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON CLEANING SUPPLI	FOLDED PAPER TOWELS	107.42
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	54.66
592-557.000-740.000	OPERATING EXPENSE	HUTSON, INC.	SUPPLIES FOR WWTP GROUNDS	59.67
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, SAFETY PRODUCTS, PAPER PRODUC	309.90
592-557.000-740.000	OPERATING EXPENSE	REAGENTS HOLDINGS	LAB SUPPLIES	98.04
592-557.000-740.000	OPERATING EXPENSE	REPUBLIC SERVICES #241	PLANT SCREEN REMOVAL	1,655.50
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	470.58
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	577.01

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CHECKS TO BE APPROVED 8/9/2021

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
Fund 592 WATER & SEWER					
Dept 557.000 WASTEWATER					
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	3,387.54	
592-557.000-802.000	CONTRACTUAL SVCS	HACH COMPANY	LAB EQUIPMENT SERVICE AGREEMENT 7/15/	1,850.00	
592-557.000-802.000	CONTRACTUAL SVCS	PURE WATER PARTNERS	WATER COOLER RENTAL	60.00	
592-557.000-931.000	BUILDING MAINTENANCE	BRIGHTON CLEANING SUPPLI	FLOOR MACHINE AND PADS	948.26	
592-557.000-931.000	BUILDING MAINTENANCE	CUMMINS SALES & SERVICE	COLONIAL ACRES LIFT STATION MAINTENAN	338.62	
592-557.000-931.000	BUILDING MAINTENANCE	GRAINGER	SMART UPS, BULBS & CASTERS	664.27	
592-557.000-931.000	BUILDING MAINTENANCE	METTLER-TOLEDO, LLC	PRECISION BALANCE FOR LAB	3,261.00	
592-557.000-957.000	BUILDING MAINTENANCE	STODDARD SILENCERS, INC.	FILTERS	1,035.38	
592-557.000-970.000	EDUCATION & TRAINING	CGS, INC.	OVERHEAD CRANE TRAINING	412.50	
592-557.000-970.000	CAPITAL IMPROVEMENTS	BADGER METER INC.	SERVICES FOR JULY 2021 LTE	505.22	
592-557.000-970.000	CAPITAL IMPROVEMENTS	HECO, INC.	VFD INSTALLATION	2,700.00	
592-557.000-970.000	CAPITAL IMPROVEMENTS	HECO, INC.	VFD MOTOR CONTROL - WWTP CENTRAL EFFL	5,284.00	
592-557.000-977.000	EQUIPMENT	DEERE & COMPANY	LAWN MOWER FOR W/WW DEPT.	5,282.73	
		Total For Dept 557.000 WASTEWATER		29,617.10	
		Total For Fund 592 WATER & SEWER		66,754.48	
Fund 641 EQUIPMENT REPLACEMENT					
Dept 000.000					
641-000.000-959.400	STREET SWEEPER	THE HUNTINGTON NATIONAL	ELGIN PELICAN STREET SWEEPER	43,042.00	
		Total For Dept 000.000		43,042.00	
		Total For Fund 641 EQUIPMENT REPLACEMENT		43,042.00	

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CHECKS TO BE APPROVED 8/9/2021

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check
Fund Totals:					
			Fund 101 GENERAL FUND	25,859.40	
			Fund 202 MAJOR STREETS	369.73	
			Fund 203 LOCAL STREETS	3,260.14	
			Fund 280 DOWNTOWN DEVE	98.00	
			Fund 592 WATER & SEWER	66,754.48	
			Fund 641 EQUIPMENT REP	43,042.00	
Total For All Funds:				139,382.75	

The above checks have been approved for payment.

Lisa Deaton, City Clerk/Treasurer

Daniel L. Pelchat, Mayor

July 2021 Payroll Reports

Department		Total Pay
Administration	\$	56,269.92
Cemetery	\$	6,770.94
Police	\$	174,569.46
Fire	\$	48,016.62
D.P.W.	\$	69,181.68
Water & Wastewater	\$	66,682.45
 Total Wages	 \$	 421,491.07

**Please note 3 pay periods in the month of July 2021*

AGENDA NOTE

New Business: Item # 1

MEETING DATE: August 9, 2021

PERSON PLACING ITEM ON AGENDA: Douglas Varney, Director, Utilities and DPW

AGENDA TOPIC: Complete refurbishment of 40 HP well motor to increase production from well #2 at the Water Treatment Plant as part of Well and Pump Maintenance as outlined in the current budget.

EXPLANATION OF TOPIC: The #2 Well screen has been restored and the pump motor is the second phase of the refurbishment to increase productivity of the well. We have budgeted for the maintenance of all the wells and this is phase two to the process of completing refurbishment to this well. The contractor is replacing the top and bottom bearings and all wearable components to attempt to get the best possible production from the well.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- 1.1 Quote from Northern Pump & Well to refurbish the motor for Well #2
- 1.2 Photos of well pump that is assigned to be refurbished

POSSIBLE COURSES OF ACTION: Approve/deny the purchase to refurbish the 40HP motor for well #2 at the Water Treatment Plant as per the proposal provided by Northern Pump & Supply for the amount of \$17,125.00 using account **592-556-931**.

SUGGESTED MOTION:

Motion by _____, supported by _____ to approve the purchase of cleaning and camera services for well #2 at the Water Treatment Plant for the amount of \$17,125.00 under line item **592-556-931**.

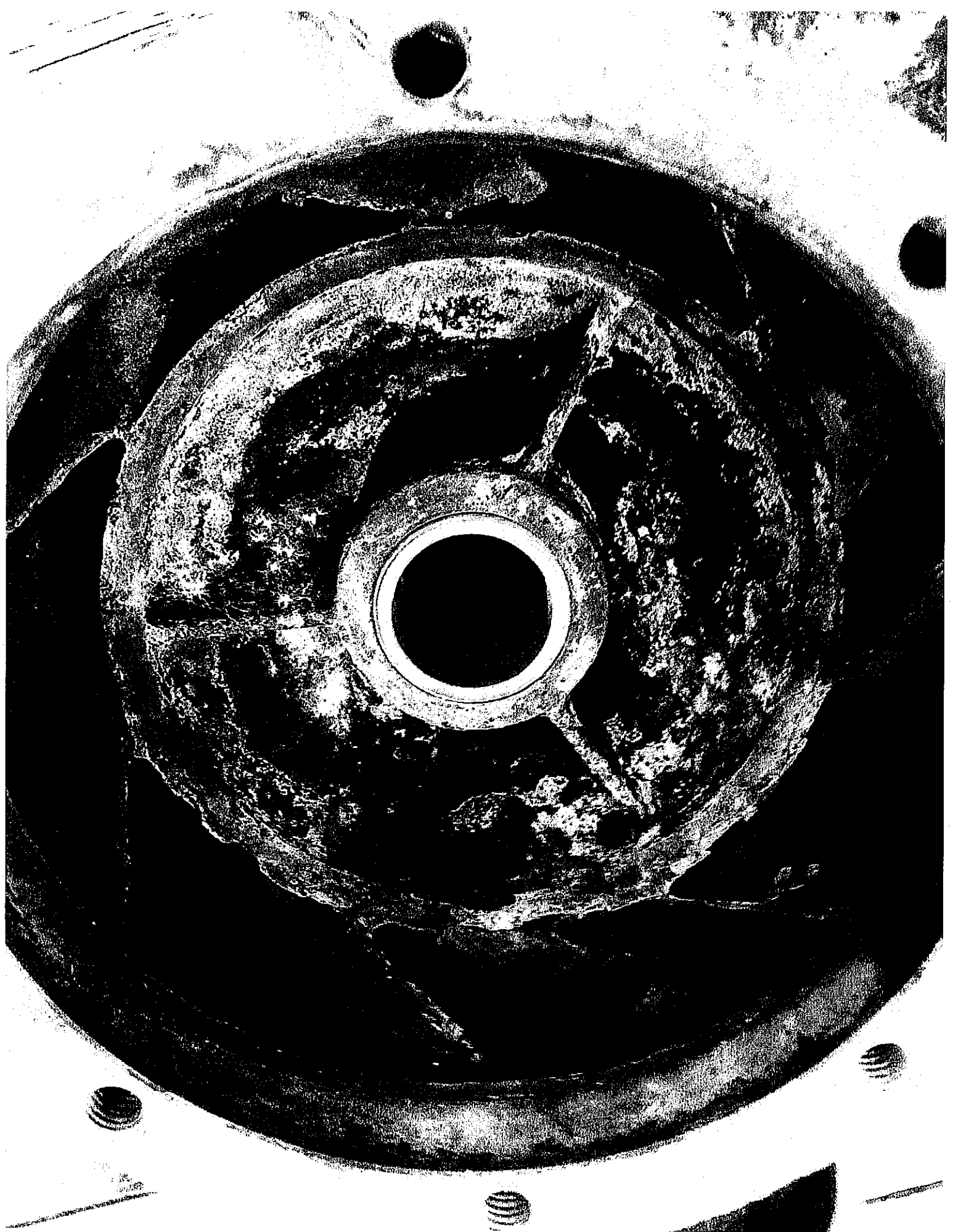


City of South Lyon
Attn: Doug Varney
23500 Dixboro Rd
South Lyon, MI 48178

Proposal

Date	Proposal #
6/8/2021	21-Q2308C

Description	Qty	Rate	Total
Thank you for the opportunity to present you with this proposal for the repair of your number 2 pump.			
40 HP Motor Repair, Clean and Change top and bottom Bearings	1	1,460.00	1,460.00
Sandblast, Clean and Paint Head	1	279.00	279.00
Stuffing Box Repair: New Bronze Bushing and Graphite Packing	1	225.00	225.00
6" x 4'11-1/4" Top Column (LM x J)	1	292.50	292.50
6" x 9'11-1/4" Intermediate Column w/coupling	5	342.00	1,710.00
6" x 4'11-1/4" Bottom Column (J)	1	164.50	164.50
6" Suction Pipe p/ft	10	34.20	342.00
1-1/2" SST Head Shaft w/coupling	1	270.00	270.00
1" x 10' SST Shaft w/sleeve & coupling	5	199.50	997.50
1" x 5' SST Shaft w/sleeve & coupling	1	145.50	145.50
6" x 2" DropIn BRZ Spiders	6	114.00	684.00
Pump New FVT-9FLC, 4 stage, 500gpm @ 140'TDH	1	5,235.00	5,235.00
Labor, Mobilization, Demobilization, Set Pump, Chlorinate well, Run a post efficiency well and pump test and all shop time preparing pump for resetting. Pull one bacti sample. * Estimated hours, actual hours charged. *	28	190.00	5,320.00
Signature: _____ Date: _____ Purchase Order No. (if required): _____ * If this proposal meets your approval, please sign / date and return to fax number...1-517-322-0135			
NOTE: Should conditions change and/or any additional work be required, beyond the original scope of this project, our standard hourly rates will apply. Northern Pump & Well will consult with you prior to the additional work being performed.			
If you have any question please feel free to call 877-477-1757 or 517-322-0135		Total	\$17,125.00





AGENDA NOTE

New Business: Item # **Z**

MEETING DATE: August 9, 2021

PERSON PLACING ITEM ON AGENDA: Douglas Varney, Director, Utilities and DPW

AGENDA TOPIC: Purchase of a Landpride AFM4216 Flex Mower for the Department of Public Works.

EXPLANATION OF TOPIC: The Flex Mower for the grounds keeping at the Department of Public Works has reached the end of its useful life. The current equipment has already had multiple repairs and been welded many times. It did not make it through this mowing season. This budgeted item can be purchased with the Equipment Replacement account as presented in this year's budget.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- 1.1 Quotes for Landpride Flex Mower
- 1.2 Photo of Mower

POSSIBLE COURSES OF ACTION: Approve/deny the purchase of the Landpride All-Flex Mower for the Department of Public Works for a total cost of \$18,608.96 from Bullion Sales.

SUGGESTED MOTION:

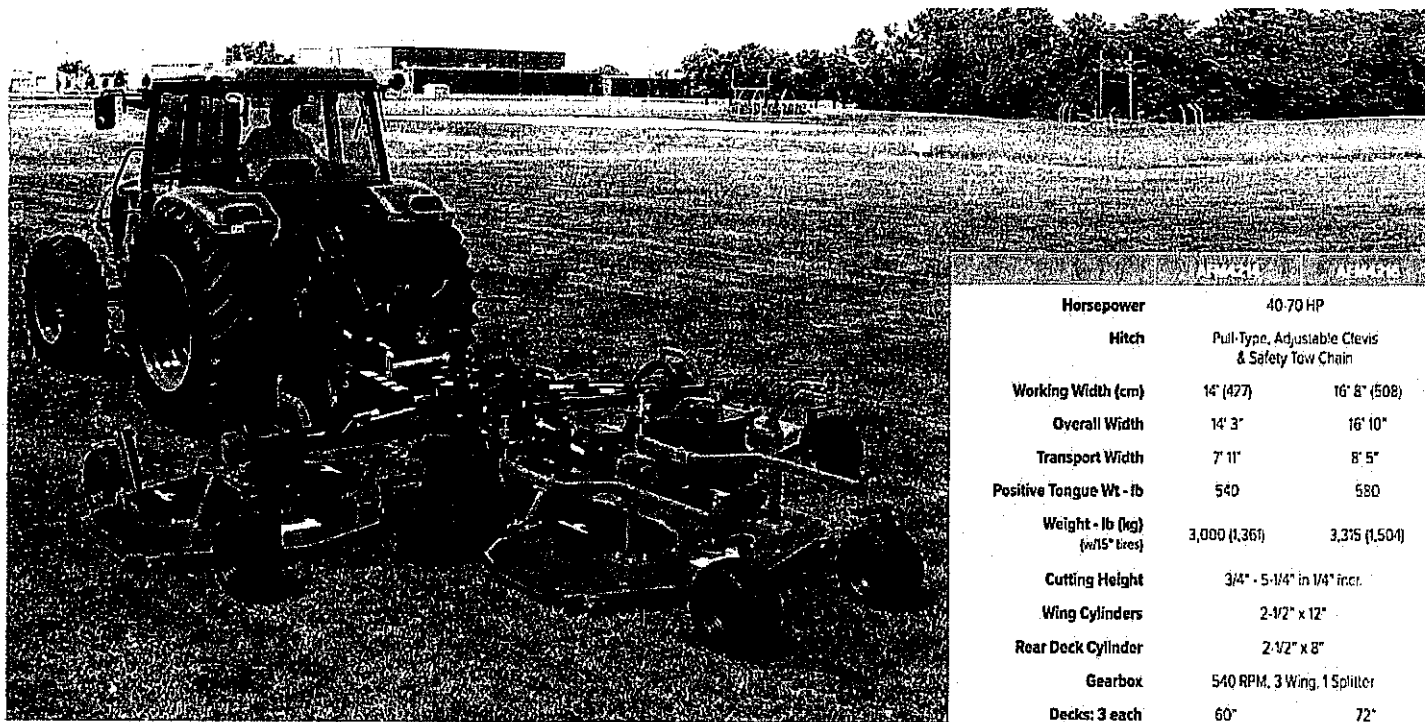
Motion by _____, supported by _____ to approve the purchase and of a new Landpride Flex Mower for the Department of Public Works for the amount of \$18,608.96 under line item **641-959.800**.

AFM42 SERIES ALL-FLEX MOWER

mike@billion sales . com

HP REQUIRED
40-70 HP


HITCH
Pull-Type



MOWERS

Get the results you deserve!

The AFM42 Series is perfect for golf course maintenance, large estates, city recreation areas and sports fields. Sleek enough to get under trees and agile enough to turn on a dime, the AFM42 Series is just right for all around turf maintenance. And the quality of cut is the best feature of all.

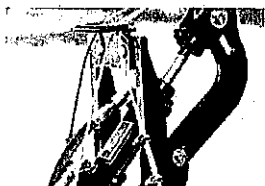
Horsepower	40-70 HP	
Hitch	Pull-Type, Adjustable Clevis & Safety Tow Chain	
Working Width (cm)	14' (427)	16' 8" (508)
Overall Width	14' 3"	16' 10"
Transport Width	7' 11"	8' 5"
Positive Tongue Wt - lb	540	580
Weight - lb (kg) (w/15" tires)	3,000 (1,361)	3,315 (1,504)
Cutting Height	3/4" - 5-1/4" in 1/4" incr.	
Wing Cylinders	2-1/2" x 12"	
Rear Deck Cylinder	2-1/2" x 8"	
Gearbox	540 RPM, 3 Wing, 1 Splitter	
Decks: 3 each	60"	72"
Deck Thickness	3/16"	
Deck Overlap	6"	8"
Deck Spindle Housing	Cast Iron Greaseable Hubs	
Blade Size	5/16" x 2-1/2" x 20-29/32"	5/16" x 2-1/2" x 25"
Blade Overlap	1-1/4"	
Blade Tip Speed	18,396 fpm	18,340 fpm
Blade Bearings	Greaseable Ball Bearings	
Blade Spindles	1-3/8" Stressproof Shaft	
Blade Spindle RPM	3,362 RPM	2,802 RPM
Drive Train	540 RPM B section V Belt	
Discharge	Rear	
Deck Tires - 10 total	15 x 6.5 Air Tire, Sealant or 18 x 9.5 A/T Tire, Sealant	
Deck Wheel Spindles	1-1/4" w/Nylon Bushings	
Transport Tires and Bearing	23 x 10.5, Sealant Tapered Bearings	
Anti-Scalp Roller	Front Center and Outside Deck Corners	
Input Driveline	Cat. 4 CV w/Slip Clutch	
Deck Driveline	Cat. 3	
Mowing capacity @2mph	3.39 Acres/hr	4.0 Acres/hr
@4mph	6.78 Acres/hr	8.1 Acres/hr
@6mph	10.17 Acres/hr	12.1 Acres/hr
Flex - Wings	23" L-R, 22" F-B	
Flex - Center	10" L-R, 22" F-B	
Transport Lights	Standard	
Colors		



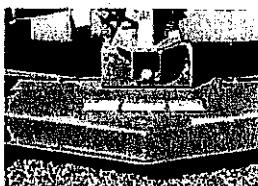
Over center release easily takes tension off the drive belts during extended off time, or for belt replacement.



Anti-scalp rollers on nose and trailing edges of decks protect the deck as well as the turf.



Optional Hydraulic Wing Unlock allows user to unlock the wings from the tractor seat.



Low deck pivot allows for greater side to side flotation on the wing decks.

Dealer
(734) 426-8527

*See dealer for complete warranty information.

35-80 HP

17A

www.landpride.com 9

Boullion Sales

OUTDOOR POWER EQUIPMENT



ame: City of South Lyon, Mr. Doug Varney

hone: 248-472-7204

mail: dvarney@southlyonmi.org

Model	Description	Price	Sourcewell Discount	Sub total
FM4216-1531	All Flex Mower 16'8" 15" Wheels	\$ 24,000.00	\$ (6,000.00)	\$ 18,000.00
option -55 included	Hydraulic Wing Unlock	\$ 511.94	\$ (127.99)	\$ 383.96
option -82	Orange in Color			\$ -
Delivery estimated week of July 7 th .				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
				\$ -
	Totals	\$ 24,511.94	\$ (6,127.99)	\$ 18,383.96



Simplicity



tax	Tax exempt
Total	\$ 18,383.96
Labor	\$ 125.00
Cash	
Discount	
shipping	\$ 100.00
Rebate/dis	
Grand Total	\$ 18,608.96

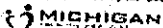
Finance Term-(not avail with all products)	Estimated Payment	Down Payment
% Financing 12 months	\$ 1,542.83	
% Financing 42 months	\$ 446.17	
% Financing 48 months	\$ 390.39	
% Financing 60 months	\$ 312.32	
19% Financing 72 months	\$ 260.44	
.99% Financing 84 months	\$ 223.39	

 MICHIGAN
FROM THE HEART



Nike Riley

and Family Insurance by the Boullion Family





JOHN DEERE

ALL PURCHASE ORDERS MUST BE MADE OUT TO (VENDOR):

Deere & Company
2000 John Deere Run
Cary, NC 27513
FED ID: 36-2382580; DUNS#: 60-7690989

ALL PURCHASE ORDERS MUST BE SENT TO DELIVERING DEALER:

Hutson, Inc.
20801 Pontiac Trail
South Lyon, MI 48178
248-437-2091
southlyon@hutsoninc.com

Quote Summary

Prepared For:
City Of South Lyon
MI

Delivering Dealer:
Hutson, Inc.
Jerry Muck
20801 Pontiac Trail
South Lyon, MI 48178
Phone: 248-437-2091
jmuck@hutsoninc.com

Quote ID: 24888046
Created On: 19 July 2021
Last Modified On: 19 July 2021
Expiration Date: 17 August 2021

Equipment Summary	Suggested List	Selling Price	Qty	Extended
Frontier FM1017R Rear Discharge Flex-Wing Grooming Mower with Light Bar	\$ 24,833.00	\$ 20,859.72 X	1 =	\$ 20,859.72
Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG 3W CG 22)				
Price Effective Date: November 2, 2020				
Equipment Total				\$ 20,859.72

* Includes Fees and Non-contract items

Quote Summary

Equipment Total	\$ 20,859.72
Trade In	
SubTotal	\$ 20,859.72
Est. Service Agreement Tax	\$ 0.00
Total	\$ 20,859.72
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 20,859.72

Salesperson : X _____

Accepted By : X _____

Confidential



JOHN DEERE

Selling Equipment

Quote Id: 24888046

Customer Name:

**ALL PURCHASE ORDERS MUST BE MADE OUT
TO (VENDOR):**

Deere & Company
2000 John Deere Run
Cary, NC 27513

FED ID: 36-2382580; DUNS#: 60-7690989

**ALL PURCHASE ORDERS MUST BE SENT
TO DELIVERING DEALER:**

Hutson, Inc.
20801 Pontiac Trail
South Lyon, MI 48178
248-437-2091
southlyon@hutsoninc.com

Frontier FM1017R Rear Discharge Flex-Wing Grooming Mower with Light

Hours:

Suggested List *

Stock Number:

\$ 24,833.00

Contract: MI Ag, Grounds, and Roadside 071B7700085 (PG
3W CG 22)

Selling Price *

\$ 20,859.72

Price Effective Date: November 2, 2020

* Price per item - includes Fees and Non-contract items

Code	Description	Qty	List Price	Discount%	Discount Amount	Contract Price	Extended Contract Price
0423XF	FM1017R Rear Discharge Flex-Wing Grooming Mower with Light Bar	1	\$ 24,833.00	16.00	\$ 3,973.28	\$ 20,859.72	\$ 20,859.72
Total Selling Price			\$ 24,833.00		\$ 3,973.28	\$ 20,859.72	\$ 20,859.72

Confidential

AGENDA NOTE

New Business: Item # 3

MEETING DATE: August 9, 2021

PERSON PLACING ITEM ON AGENDA: Douglas Varney, Director, Utilities and DPW

AGENDA TOPIC: Contract renewal with Biotech Agronomics, Inc. Our current land application contractors have provided the city with a new contract. They have not had any increases in more than three years. The proposed three year contract will increase from \$0.0465/gallon to \$0.0577/gallon at the expiration of the contract on June 30, 2024.

EXPLANATION OF TOPIC: We have continued to build a great relationship with our sludge hauling contractor. They have been able to hold a competitive price for more than three years. This increase is not going to exceed the budgeted line item based on the volume we will have to land apply. There are very few competitors and I have acquired an alternate quote that will be within .a fraction of a cent with the current fuel surcharges. I have discussed this with the Chief Operator and we agree it is best to continue with our current contractor as they have developed great relations with the local farmers and have been trusted and reliable partners with the city.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- 1.1 Contract for renewal as provided by Biotech Agronomics
- 1.2 Alternate contract from competitor for land application

POSSIBLE COURSES OF ACTION: Approve/deny the renewal of our contract with Biotech Agronomics, Inc. for testing, removal and land application utilizing account **592.557.931**.

SUGGESTED MOTION:

Motion by _____, supported by _____ to approve the contract extension for three years with Biotech Agronomics, Inc utilizing account **592.557.931**.



AGREEMENT FOR TESTING, REMOVAL AND LAND APPLICATION OF BIOSOLIDS FROM THE SOUTH LYON WASTEWATER TREATMENT PLANT

Mr. Douglas Varney
City of South Lyon
23500 N. Dixboro
South Lyon, Michigan 48178

This Agreement for Testing, Removal and Land Application of Biosolids for the South Lyon Wastewater Treatment Plant ("Agreement") is between BIOTECH AGRONOMICS, INC., a Michigan corporation located at 1651 Beulah Highway, Michigan 49617 and **City of South Lyon ("South Lyon")**, a Michigan municipal corporation located at 23500 N. Dixboro, South Lyon, Michigan. BIOTECH AGRONOMICS, INC. and South Lyon may be referred to collectively as ("the Parties") or individually as a ("Party")

Biosolids Loading and Transport

BIOTECH AGRONOMICS, INC. will furnish the necessary labor and equipment to efficiently and safely provide Biosolids Management services for the South Lyon Wastewater Treatment Plant ("WWTP"). BIOTECH AGRONOMICS, INC. shall pump and load Biosolids into transport vehicles, transport the Biosolids to Michigan Department of Environment, Great Lakes & Energy ("EGLE") and federally approved application sites, and finally to land apply the Biosolids to suitable local farmland sites. All work performed will be under Michigan Part 24, Federal 503 and local regulations.

Land Application of Biosolids

BIOTECH AGRONOMICS, INC. shall provide the labor and equipment to properly apply the Biosolids to suitable local application sites at agronomic rates in accordance with Michigan State University recommendations and applicable federal, state and local regulations. The Biosolids will be subsurface injected, or surface applied according to a EGLE approved Residuals Management Plan using sewage sludge applicators equipped with a pressure/vacuum application system.

Determination of Quantity Removed

BIOTECH AGRONOMICS, INC. shall provide the South Lyon WWTP Superintendent a duplicate copy of load sheets, which detail the following items:

- Date of removal
- Time the applicator loaded in the field
- Applicator identification number
- Operator name
- Gallons of Biosolids on the applicator
- Farmer name and **approved field identification number and the number of acres acceptable for use in the field**
- **Number of acres accepting Biosolids**

One copy of the load sheet(s) will stay with the WWTP superintendent and the other will remain with BIOTECH AGRONOMICS, INC. The quantity of Biosolids loaded on and transported by the vehicle will be recorded as the certified capacity of the vehicle. All billed quantities will be invoiced by the gallon capacity of each vehicle transporting the material.

Agronomic Services

BIOTECH AGRONOMICS, INC. shall provide South Lyon with agronomic management services that include the location of suitable local farmland application sites. Application sites will meet the requirements for land application in accordance with applicable federal, state and local regulations for the use and disposal of Biosolids. Proposed farmland application sites shall be properly documented in accordance with Michigan Part 24 requirements. Records at a minimum shall include the following:

- Landowner agreement and permission form
- Soil analyses
- EGLE site I.D. information
- Plat maps indicating location and ownership of property
- SCS or equivalent soil survey map indicating soil types, slope and drainage class
- Relative sludge analyses, soil analyses or cropping information
- Proof of notification to local governing bodies as per EGLE requirements

Regulatory Reports

BIOTECH AGRONOMICS, INC. shall complete all required federal or state reports applicable to the Biosolids land application program including yearend requirements. These records shall be maintained by BIOTECH AGRONOMICS, INC. as required by federal, state and local regulations and shall be provided to the Owner.

Laboratory Analyses and Permits

BIOTECH AGRONOMICS, INC. will be provided a EGLE approved Residuals Management Plan (RMP) by the facility. BIOTECH AGRONOMICS, INC. will provide laboratory analyses for total metals and nutrients and fecal coliform testing as needed on the Biosolids prior to removal from the facility. BIOTECH AGRONOMICS, INC. will be responsible for all routine soil fertility analyses associated with land application of the Owner's Biosolids during the term of this Agreement. BIOTECH AGRONOMICS, INC. shall not be responsible for any additional analytical testing that federal, state or local regulatory agencies may require.

Health and Safety

BIOTECH AGRONOMICS, INC. shall comply with the federal, state and local laws and regulations and take any needed actions to protect the life and health of employees on the job and the safety of the public and to protect property during the performance of the Agreement

Insurance

BIOTECH AGRONOMICS, INC. shall provide and maintain at all times during the term of this Agreement the following minimum insurance coverage:

- a) Workers Compensation Insurance in compliance with the statutes of the State of Michigan which has jurisdiction of BIOTECH AGRONOMICS, INC. employees engaged in the performance of services hereunder with a limit of FIVE HUNDRED THOUSAND DOLLARS (\$500,000)

- b) General Liability Insurance with a minimum combined single limit of THREE MILLION DOLLARS (\$3,000,000), including the broad form property damage endorsement
- c) Automobile Liability Insurance (owned, non-owned or hired units) with a minimum combined single coverage limit of ONE MILLION DOLLARS (\$1,000,000)
- d) Pollution Liability Insurance with a minimum combined single limit of FIVE MILLION DOLLARS (\$5,000,000), including the broad form property endorsement

A certificate of insurance will be presented if requested, upon award of contract

Digester or Tank Cleaning

If requested, BIOTECH AGRONOMICS, INC. will provide confined space Digester or Tank cleaning services to remove accumulated Biosolids and or related mater for subsequent land application. Under these conditions, the WWTP shall provide for all required cleaning water at no cost to BIOTECH AGRONOMICS, INC. Any material removed under this confined space option shall be billed at the appropriate hourly rate plus the unit rate per gallon for land application of the Biosolids.

Biosolids Tender

South Lyon shall tender all biosolids generated to BIOTECH AGRONOMICS, INC. that are suitable for land application on agricultural land as specified in the scope of this Agreement

Notification

BIOTECH AGRONOMICS, INC. will be provided with adequate advance notice of when South Lyon desires for BIOTECH AGRONOMICS, INC. to remove biosolids from the WWTP. Depending on weather, seasonal weight restrictions, and farmland cropping cycles, additional notification may be required.

Cost of Services – BIOTECH AGRONOMICS, INC. shall charge South Lyon the following rates:

July 1, 2021 - June 30, 2022 - \$0.0550 per gallon for Biosolids hauling and land application.
Standard metals & nutrients testing - Included in the per gallon rate.
Fecal coliform testing - Included in the per gallon rate.

July 1, 2022 - June 30, 2023 - \$0.0563 per gallon for Biosolids hauling and land application.
Standard metals & nutrients testing - Included in the per gallon rate.
Fecal coliform testing - Included in the per gallon rate.

July 1, 2023 - June 30, 2024 - \$0.0577 per gallon for Biosolids hauling and land application.
Standard metals & nutrients testing - Included in the per gallon rate.
Fecal coliform testing - Included in the per gallon rate.

Good Faith

In the event BIOTECH AGRONOMICS, INC. is unable to remove and land apply the biosolids because (i) changes in the biosolids make it unfit for utilization on agricultural land as defined or interpreted by federal, state or local regulatory agencies, or (ii) changes in law prohibit providing the services or increase the cost of providing the services, or (iii) if unfavorable climatic or agronomic conditions have impeded efforts by BIOTECH AGRONOMICS, INC. to faithfully dispose of the biosolids as contemplated by this proposal, or (iv) as the result of flood, fire, strikes, acts of God, act of war or terrorism, civil disturbance, force majeure, or other occurrences not reasonable within the province and control of BIOTECH AGRONOMICS, INC. performance is hindered or halted, BIOTECH AGRONOMICS, INC. shall not be liable for any additional costs incurred by South Lyon, and BIOTECH AGRONOMICS, INC. will not be deemed in default under this proposal unless thirty (30) days after the impediment has been resolved or eliminated BIOTECH AGRONOMICS, INC. fails or refuses to remove biosolids tendered to it.

BIOTECH AGRONOMICS INC work schedule is highly controlled by weather, soil conditions, permits and the availability of suitable farmland due to cropping cycles. As such BIOTECH AGRONOMICS, INC will not be liable for any losses either directly or indirectly associated with any weather-related delays. BIOTECH AGRONOMICS, INC will not accept responsibility for any assessment of liquidated damages.

Indemnification and Hold Harmless

BIOTECH AGRONOMICS, INC. shall indemnify, defend and hold harmless the City of South Lyon, its elected and appointed officials, employees, representatives, and agents, from and against all claims, actions, damages, losses, liabilities, judgements, settlements and expenses, including attorney's fees, arising out of or resulting from the actions or omissions of BIOTECH AGRONOMICS, INC., and/or its employees, or agents in connection with the performance of this Agreement This indemnification and hold harmless provision shall survive the expiration or termination of this Agreement

Spill Plan and Protocol

BIOTECH AGRONOMICS, INC. has a strict protocol to be followed in the untimely event of a spill. If such an event occurs the person in charge of the load, the operator of the application equipment, load stand operator or truck driver, must contact their immediate supervisor after making a visual assessment of the action and if possible, taking action to contain or correct the problem. The supervisor is to contact the BIOTECH AGRONOMICS, INC. Operations Manager and the chain of contacts begins. The plant personnel will be informed by BIOTECH AGRONOMICS, INC. and an assessment will be done by personnel from both Parties. At this time the decisions will be made to contact local authorities, EGLE representative, additional emergency services and so on depending upon severity. All the above continues while the containment efforts are addressed. All assets and efforts of BIOTECH AGRONOMICS, INC. will be focused on cleanup and rectifying the problem to protect the health and safety of the public.

Fuel Cost and Adjustment

BIOTECH AGRONOMICS, INC. shall adjust the cost of services for each hauling event should fuel costs exceed \$3.50 per gallon. The fuel adjustment schedule will be the fixed document used for such purpose throughout the duration of this contract

The unit price for biosolids management beneficial use services for any given removal operation will be subject to the adjustment below depending on the weekly fuel price (based on the week biosolids removal commences) determined by the United States Department of Energy's Energy Information Administration publication of Retail Prices for the Midwest United States in the On-Highway Diesel Fuel Price Table.

Diesel Price \$/Gallon	% Increase to Contract Price
Below \$3.50	None
\$3.50 - \$3.599	1.0%
\$3.60 - \$3.699	2.0%
\$3.70 and above = 1% increase per each \$0.10 increase in price/gallon.	

(This information is available at the website <http://www.eia.doe.gov>).

(On-Highway Diesel Prices Table - Midwest Column)

Terms

Payment terms shall be net 30 days from the date of invoice. Overdue payments will be assessed a finance charge of 1.5% per month on the unpaid balance.

Contract Duration and Termination

This Agreement shall remain in full force and effect through June 30, 2024 unless terminated by either Party after providing 180 days advanced written notice of the termination. In the event of termination, neither Party will be obligated for the payment of a termination penalty or other cost. South Lyon shall be required to pay for all services provided by BIOTECH AGRONOMICS. INC, up to the date of termination.

Extensions

The term of this Agreement may be extended at any time upon written signed agreement of both Parties.

Choice of Law, Jurisdiction and Venue

This Agreement shall be interpreted and enforced under Michigan Law. Jurisdiction and venue shall be in the proper state or federal court in the State of Michigan as required by court rules.

This Agreement constitutes the entire Agreement between the Parties concerning the subject matter. The Parties signing this agreement are authorized to legally bind their respective Parties.

BIOTECH AGRONOMICS, INC.

Signed by: _____

Printed Name: Don Popma

Its: General Manager

Date: _____

CITY OF SOUTH LYON, MICHIGAN

Signed By: _____

Printed Name: _____

Its: _____

Date: _____



Michigan AgriBusiness Solutions, LLC

"The trusted partner in biosolids management"

July 13, 2021

Mr. Doug Varney
South Lyon Clean Water Plant
23500 Dixboro Road
South Lyon, MI 48178

RE: Proposal for Liquid Land Application

Please do not hesitate to contact me at ken@michagbusiness.net or 989-439-6685 should you have any questions or concerns.

Regards,

Ken Wegener
General Manager
Michigan AgriBusiness Solutions, LLC.

Bid Proposal

Scope Description

Pumping, Hauling and Land Application of biosolid residuals to preapproved agricultural land. All agronomy work and permitting included in the price per gallon. Also included in the pricing is two (2) metal and nutrients along with two (2) fecal coliform prior to each haul of each year.

Price Per Gallon

2021	\$0.0475
2022	\$0.0495
2023	\$0.0510

3050 Freeway Lane
Saginaw, Michigan 48601



Michigan AgriBusiness Solutions, LLC

"The trusted partner in biosolids management"

Fuel Surcharge Adjustment:

All Agreement Prices shall be adjusted monthly for a fuel surcharge ("Fuel Surcharge Adjustment") to reflect any increased change in diesel fuel prices, in accordance with the table below, if the cost of retail on-highway diesel fuel (Department of Energy, Energy Information Administration Midwest is at, or exceeds, \$3.00 per gallon (Base Price).

The Fuel Surcharge Adjustment will be based on the following chart and the Retail On-Highway Diesel Price - Midwest as published by the U.S. Department of Energy's Energy Information Administration for Midwest and will be applied to the then current fixed or unit fee, as applicable. The Fuel Surcharge Adjustment will be no more than once a calendar month beginning with the second calendar month following the Commencement of Services and shall be adjusted as of the first day of each month. Fuel Surcharge Adjustment will then be applied as follows:

Base Price = \$3.01 / Gallon

For each \$0.05/gallon increase thereafter add 0.5%

Diesel Price \$/Gallon – Note	Fuel Surcharge Adjustment %
\$3.00 (Base Price)	None
\$3.01 - \$3.049	0.5%
\$3.05 - \$3.099	1.0%
\$3.10 - \$3.140	1.5%

Note 1 – Fuel Rate based on DOE EIA monthly retail on-highway diesel prices Midwest

AGENDA NOTE

New Business # 4

MEETING DATE: August 9, 2021

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Parks and Recreation Master Plan

EXPLANATION OF TOPIC: The City of South Lyon must update the Parks and Recreation Master Plan every five years. The State has added numerous requirements to this round of updates to meet eligibility for grant funding (please see attached) We have worked with our Planners and CIB and Marc Russel in the past for the development of the plan. The last plan was also created by CIB.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Memo from our CIB Planning outlining their role, services to be provided, including the number of hours needed to complete the plan, and project fees.

POSSIBLE COURSES OF ACTION: Approve or not approve the hiring of CIB Planning and Russel Architects for the creation of the 2021 Parks and Recreation Master Plan for an amount not to exceed \$19,881.

SUGGESTED MOTION: Motion by _____ Seconded by _____ to approve the hiring of CIB Planning and Russel Architects for the creation of the 2021 Parks and Recreation Master Plan for an amount not to exceed \$19,881.

June 24, 2021

Mr. Paul Zelenak, City Manager
City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

Subject: Parks & Recreation Master Plan Update Proposal

Dear Mr. Zelenak:

CIB Planning and Russell Design are pleased to provide this proposal for preparation of an update to the City of South Lyon Parks and Recreation Master Plan. As the ongoing consultants for the City, we are quite familiar with South Lyon and the desire for quality park and recreation facilities. CIB and Russell Design have also worked jointly with CIB on the City's overall Master Plan, which included conceptual re-design for McHattie Park. Our knowledge and experience make us well-suited to prepare the Parks and Recreation Master Plan. We have also streamlined the planning process to provide our usual high-quality results at a reasonable fee. The proposed process is as follows:

Task 1: Project Kick-off. The Project will begin with a kick-off meeting (Meeting #1) with the staff to discuss project organization, project schedule and scope, public involvement, and generating preliminary ideas. CIB / Russell Designs will also assist the staff with transferring the Parks & Recreation Commission generated survey to the online Survey Monkey program.

Task 2: Data Collection and Analysis. CIB / Russell Designs will inventory and analyze existing recreation facilities and programs in terms of current trends, population needs, facilities, and services with an emphasis on context of the parks, the condition of facilities, maintenance capabilities, ADA compliance, safety of design, compliance with DNR standards, and potential development/redevelopment opportunities. Our inventory will also address private, school, regional and county recreation facilities that serve South Lyon as is currently described in the existing plan. We will also work with staff and the Parks & Recreation Commission to develop a survey for the City's web site using Survey Monkey.

CIB / Russell Designs will utilize the Michigan Department of Natural Resources "Guidelines for the Development of Community Parks and Recreation Plans," assuring that the plan meets the State's requirements to be eligible to apply for Land and Water Conservation Fund, Michigan Natural Resources Trust Fund, and Waterways grants.

Task 3: Public Involvement. In accordance with DNR guidelines, we will solicit early public input from your community before preparing your draft plan. Methods such as surveys, questionnaires, workshops, stakeholder meetings, focus groups, or visioning sessions will be used, depending on the ability to meet in person due to the global pandemic.

Task 4: Preparation of Draft Plan. Based upon information gathered during the above steps, a draft Parks and Recreation Plan will be prepared and then given to city staff for review and comment. CIB / Russell Designs will revise Draft 1 based on feedback from the staff and Parks and Recreation Commission to ensure recommendations are desirable and feasible.

Task 5: Preparation of Final Draft. After deliberation and coordination with staff and comments received from the Parks and Recreation Commission on Draft 1, a second draft will be prepared for submission to the Parks and Recreation Commission for endorsement and City Council for the public hearing and adoption. It is recommended that a representative of the Parks and Recreation Commission also attend this meeting. In accordance with DNR Recreation Plan Guidelines, the public hearing draft must be available for public review 30 days prior to final adoption.

Task 6: Adoption. CIB / Russell Designs will attend the City Council meeting and make a brief presentation on the plan update. It is anticipated that and final comments will be incorporated into a motion for adoption of the document.

Task 7: DNR Submission & Plan Finalization. CIB / Russell Designs will finalize the adopted plan and prepare it for submission to the DNR, including insertion of necessary adoption documentation. At the same time, the team will prepare final copies for SEMCOG and Oakland County and provide a digital copy of the Plan to the City.

Project Fee: Completion of the above described tasks will be a lump sum fee of \$19,881. See attached spreadsheet. Reimbursable expenses, such as travel and supplies, are included as part of the professional services fee. To keep project costs down it is anticipated that all copies of drafts and the final plan will be made by the city.

Please let me know if need any additional information. We look forward to the opportunity to work with the City of South Lyon on this update.

Sincerely,

CIB PLANNING



Kelly McIntyre
Principal, Director of Planning

RUSSELL DESIGN, INC.



Marc R. Russell, ASLA
Principal

S. Lyon Recreation Plan

	Planner	KA		HS		MR	
		130/HR		73/HR		166/HR	
	Rate	Proposed	Actual	Proposed	Actual	Proposed	Actual
Task 1: Project Kick-off							
Meeting Attendance (Meeting 1)		3.00		3.00		3.00	
Preparation; agenda, scope, etc.		4.00		4.00			
Task 2: Data Collection & Analysis							
Updated demographics		6.00		6.00			
Inventory & documentation		10.00		30.00			
Task 3: Public Involvement							
Survey preparation and data collection		1.00		8.00		3.00	
Survey response presentation to Commission (Meeting 2)		4.00		4.00		4.00	
Task 4: Prepare Draft							
Draft 1 preparation & delivery		5.00		30.00		12.00	
Draft 2 preparation & delivery		5.00		15.00		4.00	
Final Plan delivery (Meeting #3)		5.00		5.00		5.00	
Task 5: Final Plan Distribution		0.00				2.00	
Misc Admin/QC		5.00				3.00	
Total Hours		48.00	0.00	105.00		36.00	0.00
Total Cost		\$ 6,240	\$ -	\$ 7,665		\$ 5,976	\$ -

Approved Budget

Proposed Budget \$19,881.00

Actual Budget To Date

Remaining Tasks

Actual & Remaining Tasks Budget

Above/Below Budget

Preparing the Plan and Plan Content

The plan ideally forms the road map for the decisions made in the next five years regarding the provision of park and recreation lands and other open space for the community. As with all planning efforts, planners must try to determine not only current, but also future community needs. As discussed above, the coordination of recreation planning with broader community and regional planning allows organizations to better understand how the five-year recreation plan relates to other planning decisions. Coordination will improve an organization's ability to factor population growth, population demographics, planned transportation systems and land uses, among other variables, into their five-year recreation plans.

This section describes the information needed to prepare a five-year recreation plan and what the plan must contain to be approved by the DNR and to establish eligibility for applying for recreation grants during the five-year period of the recreation plan. These requirements establish minimum standards but are not intended to limit what the plan can contain. Unless noted otherwise, the following sections of the plan, outlined below, are **required**.

Community Description

Describe the jurisdiction of the five-year recreation plan. Was the plan prepared for a single township or village or does it encompass a larger region? Describe the physical and demographic characteristics of the community. This information need not be extensive, but it will provide a basic understanding of your community.

Also describe the extent of the plan's focus. For example, five-year recreation plans developed by trailway commissions would address the acquisition and development of the trail only, while plans developed by municipalities probably would include all aspects of recreation. Plans developed by a school district must describe the recreation opportunities it provides in relation to those provided by the parks and recreation department or other entity serving the same area.

Any characteristics that influence planning may be discussed later in the plan, as they relate to the goals and objectives the organization develops.

Administrative Structure

Planning for and providing park and recreation services and open space for a community require staff (or volunteers) and funds to purchase recreation land and open spaces and to develop, operate and maintain them. In this section, describe how the park and recreation functions are carried out in your community, and include descriptions of the following as they apply to the organization:

Roles of Commission(s) or Advisory Board(s)

- Describe the roles of the park and recreation commission, committee, board of directors or advisory board, if one exists.
- Include the enabling act under which it was established.
- For multijurisdictional plans, explain the working relationship among participating communities and school districts.

Department, Authority and/or Staff Description and Organizational Chart

- Describe the parks and recreation department, staff or authority, including an organizational chart.
- Define who has authority to commit funds for parks and recreation, accept grants and purchase land on behalf of the community.

Annual and Projected Budgets for Operations, Maintenance, Capital Improvements and Recreation Programming

- Provide the current-year and projected annual budgets for parks operation and maintenance, recreation programming and capital improvements.

Current Funding Sources

- Explain which funding sources are used for the park operation, maintenance, recreation programming and capital improvements.

Role of Volunteers and Organizations

- List the volunteer groups or programs involved in parks and recreation, what activities they do and the frequency of their activities.
- Describe any partnerships with private organizations to maintain or operate any parks or recreation programs.

Relationships with School Districts and Other Public Agencies Involved in Recreation

- Describe the relationship between the community and local school districts or other public agencies.
- Recreation authorities or trailway commissions also should include:
 - Description of the relationship between the authority or commission and the recreation departments of participating communities.
 - Articles of incorporation.

Recreation Inventory

A recreation inventory describes all parks, natural areas, other public spaces and recreation facilities within or near the organization's planning area – used by the residents of the planning area – with an emphasis on land and facilities the organization owns or operates.

For those lands and facilities that are owned privately, owned by a nonprofit organization or owned by another governmental unit, provide only the name, location and general information on the types of recreation and/or natural resource conservation provided. Businesses that provide recreation facilities to draw customers for their primary service, such as play areas in fast food restaurants, do not need to be included unless they are a major provider of recreation in the area.

Description of Methods Used to Conduct the Inventory

Describe the methods used to conduct the recreation inventory, including staff or consultants involved in creating or updating the inventory from previous years.

Inventory of all Community-Owned Parks and Recreation Facilities

The inventory, which can be as detailed as you would like, must at minimum contain information for the organization's parks and recreation facility system, including:

- Park name.
- Size in acres or length of linear parks.
- A description of the general purpose or use of each park.
- The park's primary service area (also consider a "walkability" map with a quarter-mile walking radius around each park).
- The type and number of recreation and support facilities, including size, quality, and age or condition of each facility.

Location Maps

Include one or more maps that show the location of all recreation and natural resource conservation areas the organization owns or operates, as well as facilities owned by others that are available to the community. Green infrastructure, trail plans or other relevant land-use plans that affect the community or region also may be included in the inventory. A site development plan can be submitted for each of the parks for which a plan has been developed, but is not required.

Accessibility Assessment

Include an accessibility assessment at each park and recreational facility site the organization owns or operates. If the organization has completed an American's with Disabilities Act transition plan, include a summary of the plan and relevant sections to meet the accessibility evaluation requirement. The New England ADA Center has developed checklists at ADAChecklist.org, which may be helpful in completing an assessment but are not required. At a minimum, the evaluation should:

- Describe references used and who conducted the evaluation.

- Compare each facility to the 2010 ADA Standards for Accessible Design and, at a minimum, give a ranking from 1-5. Although it is not required for Title II and III communities, the Guidelines for Outdoor Developed Areas may also be a helpful reference.

DNR Accessibility Grading System for Parks and Recreation Facilities	
Accessibility Grade	Definition
1	None of the facilities meet accessibility guidelines
2	Some facilities meet accessibility guidelines
3	Most facilities meet accessibility guidelines
4	The entire park meets accessibility guidelines
5	The entire park was developed using the principles of universal design

- Describe how the organization intends to address ADA compliance. A brief description is acceptable and may be covered in the goals and action plan.

Status Report for all Grant-Assisted Parks and Recreation Facilities

Briefly describe the status of grant-assisted sites and facilities. The community grant history can be accessed in MiGrants. Include whether the site is still open to the public, if the grant-funded facilities are still present and if any conversions of use exist at the site.

Most DNR recreation grant programs encumber the project boundary for recreation use in perpetuity, or for 20 to 40 years for Recreation Passport grants. Parks that are sold or where the use is transferred from recreation to another use are considered a conversion. If a conversion is identified, contact DNR Grants Management for instructions on conversion mitigation requirements. Address how the community will mitigate conversions in the action plan. The conversion also should be noted in the post-completion self-certification report, which is described in the supporting documentation section of this booklet.

Inventory of Existing Harbor/Marina Facilities (if Applicable)

This section is required only for communities with harbors and marinas and is required to be eligible for Michigan DNR Waterways Grants.

Recreational harbors are designed to be used by boaters for protection, overnight stays or day-use visits. These facilities may be included in the recreation inventory and location map or you may create a separate inventory and map of these facilities.

The harbor inventory can be as detailed as is useful to you, but must contain the following information at minimum.

Name and location of facility: Include the location information of your facility, how the facility fits in relation to your community, the body of water it accesses, nearby amenities, etc.

Size of facility: Include numbers of seasonal and transient slips for harbor facilities, discuss whether the facility meets the demands of boaters, whether the facility is too large or too small, and if boaters are turned away or if there are waiting lists.

ADA accessibility: Explain whether the facility meets current ADA guidelines. Please include details on all aspects that meet and do not meet ADA requirements.

Site development plan: If you have current development plans, please explain or include.

Marketing, events and partnerships: Explain any ways you currently market your facility and any future marketing plans. Include any event currently hosted at this facility or future event plans. Please describe any current partnerships or if you have any future partnering plans.

Dredging Information: In this section, detail any current dredging needs, a typical dredge cycle, approximate volume of dredged materials and dredged materials disposal location.

Maintenance and replacement: This section should include the three categories:

- Annual maintenance schedule. Please provide some detail on your typical annual maintenance and repairs, including projected costs.
- Minor or small-scale infrastructure replacement schedule. This would be for minor infrastructure and replacement of smaller items. Please include a projected year and a projected cost.
- Large-scale maintenance and replacement schedules. This section would include larger maintenance and replacement schedules for things like buildings, docks, water systems and more. Include a projected year and projected cost.

See an example in figure 4.

Figure 4: Maintenance and Replacement

Example: Annual Maintenance Schedule

Repairs and maintenance \$35,000

Buildings
Startup costs
Painting
Irrigation maintenance
Sewer maintenance
Minor electrical repairs
Sidewalks
Vehicles and equipment
Winterization
Lumber

Annual Supplies

tools \$15,000.00
hardware
office supplies
cleaning and paper products

Annual services

trash service \$60,000.00
utilities
weed control

Example: Minor and small-scale infrastructure replacement schedule

Equipment replacement

	year	projected cost
New push mower	2018	\$250.00
New dock carts	2020	\$1,000.00

Minor infrastructure repairs

	year	projected cost
Bathroom fixtures	2018	\$ 1,000.00
Lighting upgrades in parking lot	2019	\$ 2,500.00
Shower door replacement	2020	\$ 6,000.00
Parking lot restriping	2021	\$ 5,000.00

Example: Large-scale maintenance and replacement schedules

Project

	Year	estimated cost
Re roof harbor master building	2018	\$ 50,000.00
Replace water lines on docks	2020	\$100,000.00
Re deck T dock	2021	\$ 60,000.00
Maintenance Dredge	2024	\$ 50,000.00

Natural Resource Inventory (Optional)

Resource inventories provide a method to identify open-space land that may be desirable for future protection and/or public access through acquisition or other means due to the natural features present, as well as an accounting of land that is already protected. It is important to develop a resource inventory, because it will assist in identifying the most desirable lands for acquisition in terms

of their ecological significance, location, proximity to other natural areas and other factors. Typically, a resource inventory would be conducted by creating a map of each type of resource or feature considered important for conservation purposes, such as wetlands, soils, surface water and forests, as well as maps of political boundaries, roads and parcel maps. These individual maps (or data layers) are usually incorporated into a geographic information system. They then can be combined with each other to determine the relative conservation value of different lands and the relationship of these lands to each other.

When conducting a resource inventory, map natural features such as wetlands, flood plains, groundwater recharge areas, woodlands, farmlands, wildlife habitat, rare species and scenic viewsheds. Land already protected, such as public parks and recreation areas, state or national forests, designated natural rivers and designated natural areas, also should be incorporated into the inventory.

Description of the Planning Process

In this section, planning methods are discussed. These methods are intended to assist with the assessment of the organization's park, recreation and open-space needs. Organizations are encouraged to choose planning methods that work best for their community.

Planning Methods

Comparison to park metrics: Comparison of existing recreation opportunities to park metrics can be used to determine deficiencies in the recreation system; however, it is important to apply knowledge of the community when determining its recreation needs. Relevant information may include age and income distribution, neighborhood structure and recreation interests of the community, and recreation opportunities in nearby communities. The National Recreation and Park Association park metrics can be viewed here: <https://www.nrpa.org/publications-research/ParkMetrics/>.

System planning: This planning method will use the organization's metrics, priorities, needs, level of service and community-wide issues to guide cyclical planning efforts. As planning efforts are implemented, the system can be re-evaluated to measure success and guide future planning goals. More information on parks and recreation system planning can be found here: <https://www.nrpa.org/parks-recreation-magazine/2020/november/a-new-approach-to-parks-and-recreation-system-planning/>.

Equity-based planning: This planning method focuses on community engagement, equity and inclusion. Planning for equity will ensure all people have access to programs, facilities and public spaces in the community. Benefits of equity-based planning may include improving community health, economic impact, access and resiliency. More information on equity-based planning can be accessed here: <https://www.nrpa.org/publications-research/best-practice-resources/creating-equity-based-system-master-plans/>.

Additional planning methods and resources not listed in this booklet are available for organizations to use. Contact the DNR Grants Management Section to add a resource to this list.

Description of the Public Input Process

In this section, describe the methods used to incorporate public input into the recreation planning process. Residents' opinion on recreation and open-space priorities is a key consideration in plan development.

Early Public Input

As you develop your plan, you must solicit early public input from your community before preparing your draft plan. The means of soliciting that input should take place within a year of plan adoption by the governing body.

It is important to involve the public *early* in the process before the draft plan is written. It is highly recommended that additional effort be put forth to solicit comments from residents living near future projects and from others who may be negatively affected by the projects. Special efforts may be required to involve segments of the population whose concerns are often overlooked. If your community has substantial minority, low-income, disabled or elderly populations, identify and address their needs and concerns.

Early public input increases ownership of the plan by community members, promotes democracy and equality with equal

opportunity to share in decisions, empowers residents to be more active and to participate more fully, enhances creativity, increases stability and commitment to management, and encourages support for local grassroots initiatives.

During early public input, a typical public meeting format is discouraged. Methods such as surveys, questionnaires, workshops, stakeholder meetings, focus groups, or visioning sessions are encouraged because they facilitate more public participation from all segments of the population. Describe the early public input method(s) you used. Explain whether the responses received represented the whole community, groups that do not typically attend public meetings, the potential users for special-use areas (for example, skate parks) and those who may be greatly affected by the recreation and open-space opportunities considered. This is an ideal time to include input from other recreation providers, private and public partners and regional organizations.

30-Day Public Review Period

Once the draft plan has been completed, residents must be provided with a well-publicized opportunity of adequate length, at least 30 days, to review and comment on the plan before it is officially adopted. Select convenient locations for reviewing the draft plan, such as your public library, town hall and municipal website. Document and describe the methods you used to notify people of the opportunity to review and comment on the draft plan before it was officially adopted. The notification can be accomplished by a variety of means, including methods typically used to make announcements by the governing body, such as a published notice or posting at the government office or on the municipal website, etc. The announcement must include the date of posting and must be certified by the publisher. Physical postings must be date-certified by the clerk. The notice should provide instructions to the public on how to submit comments to the plan via email or other methods. In addition, provide a summary of any comments received and how they were used to modify the plan.

Public Hearing and Resolution of Adoption

The final means of soliciting public input is an advertised public hearing, held after the 30-day public review period. The public must be given the opportunity to provide comments prior to passing a resolution to adopt the plan, according to the Open Meetings Act, PA 267 of 1976. This public hearing can be held as part of a regularly scheduled meeting, such as a planning or parks and recreation commission or a meeting of the governing body, or it can be held as a special single-topic public hearing. The public hearing must occur prior to passing a resolution for adoption by the highest governing body. If both the public hearing and resolution for adoption occur at one meeting of the highest governing body, they must be conducted as separate agenda items and the public hearing must be held prior to the resolution for adoption. Plans will not be accepted if the public hearing occurs after the plan has been adopted by the local governing body or bodies.

Advance notice for the public hearing is required in the manner typically used by the community for public hearings, such as published notice, certified posting at government offices, posting on the municipal website, etc. The announcement must include information on the time, date and location of the public hearing. The public hearing notice must be available for viewing to residents in all local units of government included in the plan. Proof of the notice location and posting date must be provided, such as an affidavit from the publisher, or full copies of the published page with the notice, including masthead. Physical postings must be date-certified by the clerk and include photo documentation. Notices for the public hearing should be publicized in the same manner as the community notices other public hearings, as for the planning commission. Care should be taken to provide a nonelectronic method, as not everyone has access to the internet. Notice for the 30-day review period and the public hearing can be combined if the title of the notice includes both items.

The final resolution to adopt the plan must come from the highest governing body. The adoption of the plan must be in the form of a resolution of adoption. The template for the resolution for adopting the recreation plan can be found in Appendix A.

Public hearing minutes must reflect that a call for comment was made to the public and whether there was public comment or not. When submitting the plan to the DNR, include a copy of the published notices for the 30-day review period and the public hearing and the approved, certified minutes of the meetings at which the public hearing was conducted and the plan was adopted by the governing body. If the plan was adopted at a separate meeting from the public hearing, provide the minutes of both meetings.

For joint recreation plans, the public hearings can be condensed to cover multiple communities at one meeting if the meetings are located so that all residents can easily attend. Otherwise, each community should host its own public hearing. Any proposed

consolidation of public hearings for joint recreation plans should be approved by the DNR prior to scheduling them. The public hearing must be advertised for all the communities contained within the plan in a method that can be viewed by members of all those communities. The plan must be adopted by resolution at a public meeting of each of the individual local governing bodies covered in the plan.

Goals and Objectives

In this section, describe the goals and objectives you developed during the preparation of your plan. Also describe the information you used to formulate the goals and objectives, including the role public input played in their formulation.

Goals should be based on the demographic characteristics of the population served and the physical and environmental characteristics of the area, such as the size of the population, age, gender and the distribution of low-income, disabled, elderly and minority residents. Recreation opportunities provided should be determined based on a consideration of the demographic subgroups that make up the population of the community, which recreation opportunities each of these subgroups wants, where the subgroups live, how they will get to the parks or other locations that provide recreation opportunities, how much they can afford to pay and many other factors.

Protection of open space will be dependent on the physical characteristics of the area. Physical characteristics include topography, water resources, soils, vegetation, fish and wildlife resources, presence and location of rare species, as well as human-created characteristics such as land-use patterns, transportation systems and zoning.

Goals should be broad enough and have one or more objectives associated with them. Objectives will be more specific actions to help accomplish the goal.

For example:

Goal: To provide recreation facilities to meet the needs of the community.

Objective: Construct additional soccer fields at Memorial Park.

There currently are 50 school-age kids participating in soccer, and the existing fields are scheduled to capacity. In the next five years, 100 children in the community will be of school age. During the community visioning session and recreation survey, the community expressed interest in programming for adult soccer leagues.

Action Program

The action program is the section of the plan where you identify how you intend to meet or work toward meeting your goals and objectives over the next five years. Describe specific projects identified during the planning process and how they will meet goals and objectives. You also may include organizational, staffing, programming, public information, operation and maintenance actions, as well as land acquisition and facility development, if applicable. A capital improvement schedule for park development projects is not required, but may be useful for planning purposes and may include the type of improvement, the estimated cost, funding sources and a schedule of construction.

Supporting Documentation

A number of supporting documents will be required to be submitted in MiGrants separate from the 5-year Recreation Plan and are described below.

Post-Completion Self-Certification Reports

Every five years, updated post-completion self-certification reports – including photographs of the park entrance sign and program acknowledgement plaque – are required for all previous grants, regardless of the year of funding, for the following grant programs:

- Land and Water Conservation Fund

- Michigan Natural Resources Trust Fund
- Recreation Passport Grant Program
- Clean Michigan Initiative Fund
- Recreation Bond Fund

Read the instructions on the post-completion self-certification report form within MiGrants to fill out the report for each past grant listed on the page. **Submitted recreation plans will not be approved by the DNR until these forms are completed and returned, including photos of required program recognition plaques.**

Maintenance and other issues identified during the inventory, including those at grant-assisted sites, should be addressed within the community plan if they cannot readily be corrected.

Early Input Before the Draft Plan is Written

Provide results of community surveys or questionnaires and/or notes from informal workshops, focus groups, stakeholder meetings or other informal public input opportunities. Read through the early input section of this booklet for more information. Provide a copy of the survey, meeting agenda, etc., and a summary of the amount of response and the information and opinions received.

Notice of the Draft Plan for 30 Days of Public Comment

The notice for the 30-day review period should include the date of posting and instructions on how the public can view the draft plan and submit comments and should be certified by the publisher. If the notice is published in a newspaper, a full-page print of the posting or an affidavit of publication may be submitted. If the notice is published online or on a social media site, a screen print or screenshot – which includes the post dates – can be submitted, or the person who posted the notice can submit a signed statement with the date of posting. If a printed copy of the notice is posted at a physical location, such as a township hall or library, submit clerk certification with the location and dates of posting and a photo of the posted notice.

Notice of the Public Hearing

The notice for the public hearing should include the date of posting and the date and location of the public hearing, should be certified by the publisher and should state that the recreation plan will be discussed at the meeting. Provide a copy of the notice for all public hearings, if more than one took place. If the notice is published in a newspaper, a full-page print of the posting or an affidavit of publication may be submitted. If the notice is published online or on a social media site, a screen print or screenshot that includes the post dates can be submitted, or the IT director can certify posting dates. If a printed copy of the notice is posted at a physical location, such as a township hall or library, the person who posted the notice should submit a clerk-certified copy of the notice with the location and dates of posting and a photo of the posted notice.

Minutes from the Public Hearing

Approved, clerk-certified meeting minutes should be submitted. Unapproved meeting minutes can be submitted to meet the submission deadline, but the approved, signed copy is required prior to DNR approval of the recreation plan. Include minutes from all public hearings, if more than one took place. Public comments should be recorded on the minutes.

Minutes from the Meeting to Pass a Resolution of Adoption

Approved, clerk-certified meeting minutes should be submitted. Unapproved meeting minutes can be submitted to meet the submission deadline, but the approved, signed copy is required prior to DNR approval of the recreation plan. If the public hearing took place at the same meeting at which a resolution was passed, the public hearing portion of the meeting must have occurred prior to the resolution to adopt the plan and minutes must be provided for both the public hearing and the meeting where the resolution was passed.

Transmittal Letters to the County and Regional Planning Agencies

A copy of the completed plan should be sent to the regional planning agency identified on the table below. A copy also should be sent to the county planning commission. If there is no county planning commission, forward to the parks department of the county commission. Submit a copy of the letter or email transmitting the plan to both agencies.

Local Adoption and DNR Approval of Five Year Recreation Plans

To be eligible for DNR recreation grant consideration, an organization's five-year recreation plan must be adopted by a resolution of the governing body that has the final authority on recreation expenditures, such as a city council, recreation authority's board of directors or township board. (See Appendix A for a resolution template with required language.) If the planning process included the adoption of the plan by a planning commission or parks and recreation commission, that is additional and optional, as those boards must seek approval for expenditures by a higher governing body. These resolutions may be included in the supporting documentation.

AGENDA NOTE

New Business # 5

MEETING DATE: August 9, 2021

PERSON PLACING ITEM ON AGENDA: Recommendation from Planning Commission to approve mural language as an amendment to the Sign Ordinance.

AGENDA TOPIC: First reading to amend the Sign Ordinance to add language and requirements to permit for murals in the City.

EXPLANATION OF TOPIC:

With the desire to bring murals to the City, the Planning Commission drafted this proposed mural ordinance language and presented the proposed amendments at the July 29, 2021, public hearing. Following discussion, the Commission unanimously moved to recommend adoption by the City Council.

Written within the City's sign ordinance, the proposed ordinance language differentiates art murals from commercial signage. The proposed language includes:

1. A revised definition of "mural" and adds definitions for commercial signage, commercial message, graffiti, obscene, and non-commercial message;
2. Classification of a sign vs. a mural (either an art mural or a limited reference art mural;
3. Standards for reviewing and approving murals;
4. Mural application requirements;
5. Construction and maintenance requirements for a mural;
6. Language to address ownership and lifespan of the mural; and
7. Removal of the Mural, if needed.

Section 70-4, Exemptions to Permitting, permits murals or painted wall signs on the exterior surfaces of a building or structure that are no larger than 12 square feet in area. This provision (Sec. 70-4) is deleted from the ordinance and Section 70- 17, Murals, is added.

Within the ordinance text, reference is made to Best Practice Guidelines. By adopting these practices, the City is able to update the Best Practices standards so that the most current techniques, media, and installations of murals are used.

BACKGROUND INFORMATION:

The Planning Commission began discussing the regulation of murals in the City in February 2019. Murals are currently regulated in the Chapter 70, Signs, in the City's Code Ordinance, and permit a mural not exceed 12 square feet. To permit murals in the City, to encourage artistic expression; o a sense of pride; to enhance the City's sense of place in the region; and to enhance the appearance and livability of public spaces, the Planning Commission drafted new language for murals.

The Commission reviewed two (2) options to permit and regulate murals. A mural program, created outside of the Sign or Zoning Ordinance was explored, however, the Commission ultimately kept murals in the Sign Ordinance. By keeping murals within the Sign Ordinance, the subject or art itself is not regulated.

Since the U.S. Supreme Court's decision in the case of *Reed v. Town of Gilbert* in 2015, it is imperative that all **sign regulations** be **content neutral**. The Supreme Court found that the Town of Gilbert's sign code violated the guarantee of freedom of speech within the First Amendment, thereby making it unconstitutional. Gilbert's sign code regulated signage based on content, and differentiated between signs requiring permits and signs that were exempt from permits such as political signs, ideological signs, and temporary directional signs. The ruling clarified that *sign codes must be content neutral*.

To remain content neutral, this proposed mural language regulates murals by the number per property, size/dimensions, placement, illumination, and maintenance standards of a mural. The subject, design, theme, or artwork of the mural is not regulated by the City's Ordinance.

Should a mural contain "limited reference art," as defined in the ordinance, the text or images are signage and included in the permitted number and size of signs.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

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POSSIBLE COURSES OF ACTION: Approve/Deny/Table/Postpone

SUGGESTED MOTION: Motion by _____, supported by _____ to Approve the First Reading of an ordinance to amend the Chapter 70, Signs, to include a new section on Murals.

STATE OF MICHIGAN
COUNTY OF OAKLAND
CITY OF SOUTH LYON
ORDINANCE NO.

AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON CODE OF ORDINANCES, CHAPTER 70 – SIGNS, BY AMENDING SECTION 70-2 - SIGN DEFINITIONS AND SECTION 70-4 - EXEMPTIONS TO PERMITTING, AND BY ADDING A NEW SECTION 70-17 - MURALS.

THE CITY OF SOUTH LYON ORDAINS:

PART I. Amendment to Section 70-2 – Definitions. Chapter 70, Signs, Section 70-2, Sign Definitions, is hereby amended to revise the definition for Mural and add definitions for Commercial Signage, Commercial Message, Graffiti, Obscene, and Noncommercial Message, as follows:

~~Mural or painted wall sign. A design or representation which is painted or drawn on the exterior surface of a structure and which does not advertise a business, product, service, or activity.~~ An artistic image, design, or representation which is painted or drawn on the exterior surface of a structure that can be viewed from public places, alleys, and rights of way. The City of South Lyon Sign Ordinance classifies mural into two (2) categories: an art mural and a limited reference mural.

Commercial Signage: any sign advertising a business conducted within the building or structure, or upon the real property, on which the sign is erected or displayed.

Commercial Message: a sign, wording, logo, or other representation that, directly or indirectly advertises or calls attention to a business, product, or service that relates primarily to economic interests (i.e. the exchange of goods and services).

Graffiti: Etching, painting, covering, drawing, inscriptions, figures or marks of paint, ink, chalk, dye or other similar substances on public or private buildings, sidewalks, streets, structures, or places which are not authorized or permitted by the property owner or possessor.

Obscene: The word "obscene," where it appears in this article, shall mean that which, considered as a whole, has as its dominant theme or purpose an appeal to the prurient interest in sex, that is, a shameful or morbid interest in nudity, sexual conduct, sexual excitement, excretory functions or products thereof or sadomasochistic abuse, and which goes substantially beyond customary limits of

candor in description or representation of such matters and which, taken as a whole, does not have serious literary, artistic, political or scientific value.

Noncommercial message: any message or image that does not include any branded, registered, or trademarked words, icons, or logos and is not used to advertise a business, a service or a product offered for sale, or to create a revenue stream as a result of its visible placement to the public.

PART II. Amendment to Section 70-4 – Exemptions to Permitting. Chapter 70, Signs, is hereby amended to delete paragraph (o), as follows:

~~(o)~~

~~Murals or painted wall signs painted on the exterior surfaces of a building or structure shall be less than 12 square feet in area. Such signs shall not have raised borders, raised letters, raised characters, decorations, or lighting appliances. Mural or painted wall signs greater than 12 square feet shall be only as approved by the planning commission if such sign enhances the architecture of the building.~~

PART III. Amendment to Add a New Section 70-17 – Murals. Chapter 70, Signs, is hereby amended to include a new Section 70-17, Murals, to read as follows:

Section 70-17. -Murals

a. Purpose:

1. The purpose of this ordinance is to provide for opportunities to create or preserve original artwork murals throughout the City and to officially recognize such murals. Murals foster artistic expression, increase community cultural assets, and enhance community character. This ordinance differentiates murals from commercial signage and graffiti, and ensures compatibility with surrounding buildings and uses.
2. Murals will complement the visual experience of those who live, work, or visit the City of South Lyon.
3. Murals in the City of South Lyon further the following:
 - a) encouraging artistic expression;
 - b) fostering a sense of pride;
 - c) enhancing the City's sense of place in the region by providing unique artwork throughout the community;
 - d) enhancing the appearance and livability of public spaces;

- e) strengthening community identity, spirit and collective cultural experience in the City;
 - f) stimulating the economic success of businesses; and
 - g) attracting visitors and leave them with a positive impression and a desire to return to the City.
 - b. Definitions: Art murals shall be permitted subject to the restrictions set forth in this subsection. Two (2) types of art murals are defined as:
 - 1. Mural (Art): An original, one-of-a-kind image, design or representation that does not contain a promotional or commercial advertising message, that is painted or applied to the exterior wall of a building or structure, and that does not contain changeable or moveable elements or changeable illumination, including flashing or sequential lighting, or any other elements.
 - a) An (art) mural may contain a non-commercial message: As used on a mural, a message or image that does not include any branded, registered, or trademarked words, icons, or logos and is not used to advertise a business, a service or a product offered for sale, or to create a revenue stream as a result of its visible placement to the public.
 - 2. Mural (Limited Reference Art Mural) is an original design or representation which contains limited references to the establishment, product, or service provided on the site which is painted, drawn or applied to the exterior of a building, on that site. Provisions regulating Limited Reference Art Mural are found in Section f below.
- c. Standards: Both types of murals (art and limited reference art) are subject to the following:
 - 1. Determination by City: Prior to installation of a mural, the property owner, tenant, or artist shall apply for a determination of whether the proposed design or representations is a sign, an art mural, or a limited reference art mural by submitting an application to the City.
 - 2. Content: Murals:
 - a) Shall not be obscene;
 - b) Shall not have content that draws the attention of drivers away from the road or use of the words "Stop", "Look", or "Danger", or any other words, phrases, symbols, or characters, in such a manner as to interfere with, mislead, or confuse traffic.;
 - c) Shall be appropriate for all audiences; and

d) Shall enhance the building's architecture and design, including color, and scale.

d. Application: The applicant must submit a Mural Application to the City. This application requires the following information: applicant name and contact information, property owner name and contact information, artist name and contact information, location and size of limited commercial mural; colored rendering of mural artwork; proposed materials; and estimated date of completion.

1. Review of Application: Upon receipt of a complete application, the City will determine if the proposal is a sign, an art mural, or limited reference art mural.

2. If the proposed design or representation is determined to be a sign, the applicant shall comply with all further review and requirements the City of South Lyon Sign Ordinance, Chapter 70, by submitting a Sign Permit Application.

3. After the review of the proposed design or representations is determined to be an art mural, no further review or action is necessary before creating or installing the art mural. The applicant's mural shall not deviate from the art mural submitted with the application to the City. Any proposed changes to the art mural must be submitted to the City for record keeping.

4. If the proposed design or representations is determined to be a limited reference art mural, the applicant shall obtain a determination of whether the limited reference art mural complies with all requirements under Subsection f. before creating or installing the mural.

a) Limited Reference Art Mural Requirements: A limited reference art mural is permitted if:

1) The graphics, words, and/or symbols referencing the establishment, product, or service are limited in scope and dominance, and not readily construed as commercial advertising. References must be subtle and integrated into the overall mural. Graphics, words, and/or symbols must reference the establishment within the structure upon the mural erected.

2) The graphics, word, and/or symbols referencing the establishment, product, or service shall not exceed 20 percent of the mural area on which it is located; is integrated throughout the mural; and is not to be placed in a concentrated area or manner where it becomes, in essence, a prominent advertisement.

3) The identified 20 percent area of graphics, word and/or symbols referencing the establishment, product, or service shall be included in the calculation of

maximum number of signs and sign square footage allowed for the establishment by this article.

- 4) The references to an establishment, product, or service shall not be in the form of traditional building signage/commercial signage. Traditional signs on the same wall will be reviewed separately under applicable sign requirements.
- 5) Where numbers of signs or maximum square footages apply to a location, as regulated by Chapter 70, Signs, the graphics, words, and/or symbols on the mural shall count as one (1) sign and figure into the total allowable number of signs and total allowable sign area. In no instance may the graphics, words, and/or symbols exceed 20% of the mural area; however, the maximum allowed sign square footage for the establishment may be less than 20% of the mural. In this circumstance the lesser amount of allowed square footage shall prevail.

e. Placement

1. Murals are permitted in non-residential districts.
2. Mural art shall be publicly accessible 24 hours per day or during the normal hours of operation if in a park.
3. A mural shall not obscure windows or entrances, nor disrupt normal pedestrian circulation unless that is the purpose of the artwork.
4. A Mural shall not be placed in a given site if it disrupts the site's landscaping and maintenance requirements.
5. A Mural shall not be so large as to overwhelm adjacent architecture or become a visual distraction.
6. A Mural shall not detract from its surroundings nor create "blind" spots where illegal activity can take place.
7. A Mural shall be located in a site where it will enhance and activate the pedestrian and the streetscape experience

f. Construction and Maintenance

1. Murals shall be well designed and incorporate high-quality materials that enhance the overall appearance of the site and not adversely affect safe and efficient movement of vehicles and pedestrians. Materials may include paint or other media appropriate for exterior use. Materials shall be long- lasting and graffiti-resistant to the greatest extent possible.
 2. The application of the mural shall follow the City's Adopted Mural Best Practice Standards.
 3. Colors, though vibrant, shall be complimentary and harmonious with the exterior colors of the building structure, as well as consistent with the chosen theme. Neon, fluorescent, or reflective-type colors or materials are discouraged.
 4. The mural shall be designed and painted by a qualified artist/muralist, one with sufficient knowledge and experience with the application of mural materials.
 5. One mural shall be permitted per structure/building/business.
- g. Ownership of Mural. Upon a change of ownership of the property to which a mural is affixed, the mural becomes the property and responsibility of the new property owner.
- h. Mural Lifespan. The Maintenance and Repair shall be provided for the life of the mural. The mural may remain as long as it is in good condition.
- i. Appeal: An aggrieved applicant may file an appeal to the Zoning Board of Appeals for review of a decision relating to a mural. The Zoning Board of Appeals shall review the decision based on the criteria in this subsection b.
- j. Responsibilities for Maintenance, Repair and Removal
1. Maintenance: It shall be the responsibility of the property owner or the owner's designee to ensure that the mural is:
 - a) maintained in good condition
 - b) free from graffiti, and
 - c) free from chipped, peeled, torn or faded paint or materials.
 2. Failure to Comply: Failure to properly maintain the mural according to the terms of the agreement, including removal of graffiti, will subject the mural to abatement or removal by the City at the property owner's expense.
 3. Damage and Restoration: In the event that a mural is damaged, vandalized, removed, altered, or destroyed, including graffiti abatement, the property owner or the owner's designee, in consultation with the mural artist, shall be:

a) responsible for restoring the mural to the original condition, at the property owner's expense, within 60 days from the date a notice is sent to the property owner or the owner's designee by the City regarding damage to the mural.

b) In the event the mural is not timely restored, the City may, with notice sent to the property owner or the owner's designee, remove the mural in its entirety, at the property owner's expense.

k. Removal of Mural: In the event that a mural requires excessive or unreasonable maintenance, the City may at its discretion, with notice sent to the property owner or the owner's designee, remove the mural in its entirety, at the property owner's sole cost and expense.

PART IV. Severability.

Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART V. Savings Clause.

The amendment of the South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the South Lyon Code of Ordinances set forth in this Ordinance.

PART VI. Repealer.

All other Ordinance or parts of Ordinance in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

PART VII. Effective Date; Publication.

The provisions of this Ordinance shall be published within fifteen (15) days of its adoption by publication of a brief notice in a newspaper circulated in the City of South Lyon stating the date of enactment and effective date, a brief statement as to its regulatory effect and that a complete copy of the Ordinance is available for public purchase, use and inspection at the office of the City Clerk during the hours of 8:30 A.M. to 5:00 P.M., Local Time. The provisions of this Ordinance shall become effective fifteen (15) days after its publication.

Made, Passed and Adopted by the South Lyon City Council this ____ day of _____, 2021.

Daniel L. Pelchat, Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the _____ day of _____, 2021.

Lisa Deaton, City Clerk

Adopted:

Published:

Effective:

Mural Best Practices -Draft

Adapted from the American Institute for Conservation's "Rescue Public Murals" program

Since 2006, "Rescue Public Murals" (RPM) initiative has confronted the risks that community murals face by being located in outdoor, public spaces. Murals have been, and are an increasingly, popular public art form that adds vibrancy and vitality to the built landscape. Many communities in the United States, large and small, have mural programs or are actively commissioning murals. Unfortunately, almost every community is also aware of the negative image that a faded, flaking, or vandalized mural creates or the misfortune of an artist's work that has been unjustly removed or destroyed. While working to ensure the protection and preservation of existing murals, RPM recognizes that many common issues that murals face could have been mitigated with careful planning and preparation. Best practices for Wall Selection, Wall Surface Preparation, Painting and Coating are as set forth:

Wall Selection

Often the decision to paint a mural comes from a desire to fill a specific blank wall with art. For example, murals are painted on the side of a building to brighten a park or school yard, on a local business so that it is seen along a busy thoroughfare, or in a location that is relevant to the person or historical event it commemorates. While these are all valid reasons for selecting the location for a mural, the wall may not have the physical qualities necessary to allow it to accept and hold paint for an extended period. This section discusses steps that both commissioning organizations, agencies, or artists should take before a mural project proceeds.

Wall Surface Preparation

1. Thoroughly clean the wall to remove surface dirt or salts, debris, and pollution residue and allow the wall to dry thoroughly. (Note any loose mortar, stucco, plaster, and repair as necessary. Some of these repairs may require drying or curing time. If there was previously paint or other materials on the wall, additional efforts may be necessary to remove it such as power washing, sanding, or wire brushing.)
2. Make sure that you select the gentlest method first and only increase the vigor of the cleaning if tests of the technique in a small area of the wall indicate that it is non-damaging.
3. Photograph the clean wall, especially areas of repair.
4. Select a primer that is compatible with the paints, coatings, or (in the case of a mural painted on fabric) adhesives that will be used for the mural. If a paint system has not yet been selected for the mural, it is advised that this be done before preparing the wall. Muralists have reported that murals painted with the same type of products and from the same manufacturer for the primer, pigment, and coating layers have been less prone to flaking, bubbling, and fading. Before selecting a primer, it may be advisable to contact the manufacturer for specific advice in using the product for an outdoor mural.
5. Carefully read manufactures' directions and ensure that the primer is applied in the manner and under the conditions it recommends.
6. Primer and paint should only be applied in temperatures warmer than 50°F (ideally between 65- 85°F) and only in dry weather and to a wall that is thoroughly dry.

7. Apply primer to the wall using a brush rather than spray equipment to ensure the primer penetrates the top surface of the wall and any cracks and crevices. Make sure the coat is even.
8. If panels are going to be used for the mural, they may require preparation and a primer layer depending on their material (e.g., wood, metal, plastic, fiberglass).
9. Depending on the material, it may be necessary to prime all sides and edges to protect it from outdoor conditions. If the mural is to be painted on a masonry or concrete wall, the primer should not be a vapor barrier. It will be necessary for moisture to escape through the surface of the mural or it will cause paint loss. Photograph the primed wall and document the product(s) used and method and conditions of application. If using a fabric substrate, it will need to be prepared with a primer layer(s).

Painting

1. Consider using the same manufacturer and type of paint for the primer, paint, and coating layer of the mural to avoid adverse reactions and to protect the color layer as much as possible. Many manufacturers provide information about their products online, but it may be advisable to contact the manufacturer for specific advice in using the product for an outdoor mural. Ask if they have tested their products outdoors and get their recommendation on what products to use. Check with the manufacturer even if you have used a product before—their formulations may have changed. Because the long-term appearance of a mural depends on careful paint selection, be wary when using leftover paint from a previous project, especially if it means that a mural will be painted with products from different manufacturers. Again, the intended use and lifespan of the mural will dictate how cautious you need to be.
2. Carefully read manufacturers' literature on paint and various pigments and note any information they provide on the color fastness of the colors.
3. Colors that conform to "ASTM I" are ideal, but "ASTM II" are also acceptable.
4. If using acrylic dispersion paints, the statement "conforms to D5098" is an indication of colorfastness.
5. Some research has indicated that colors mixed with titanium oxide (white) have a greater tendency to fade unless the coating on the mural is well maintained. Likewise, cadmium reds and yellows and ultramarine blue have tended to fade outdoors.
6. Avoid using fluorescent paints or those marked ASTM III.
7. Because some pigments may have a higher failure rate outdoors than others, use caution when mixing paint.
8. When possible, note the mix or save a small sample of it.
9. It is increasingly popular to paint murals on a thin, nonwoven fabric, similar to parachute cloth (brand names include Pelon and PolyTab). It allows muralists to paint in their studio without weather restrictions and install the mural when it is complete, saving on lengthy scaffold or lift equipment rentals. However, proper technique must be used in preparing the cloth and in selecting paint to use (typically acrylic).
 - a. When installing the fabric on the wall, it should be done with slight overlaps, or lifts, so that water cannot seep behind the panels.
 - b. While there are murals painted in this manner that are now more than 20 years old, there have not been formal studies on the long-term durability of the fabric.

- c. Paint on days where the temperature is warmer than 50°F (ideally 60-85°F). If it is necessary to paint on a cooler day, make sure the temperature is at least 45°F and paint in the middle of a sunny day so the wall has a chance to warm up.
- d. Painting on a cold or frozen wall will prevent the paint from properly adhering and may trap moisture underneath the paint layer, which will cause a greater likelihood of flaking, degradation, and fading in some pigments.
- e. For the same reason, do not paint on a day when it is raining or the wall is damp.
- f. Work from the top to the bottom of the mural so that paint does not drip onto finished areas of the mural.
- g. Document all paint selections and gather and save the printed literature on the paint products selected. This documentation may be needed if the mural needs to be retouched or repainted. Consider noting the Colour Index term as well as the manufacturers' name for the color of paint.

Coating

1. Coatings are most often used to aid in graffiti removal, although some topcoats also provide protection from ultraviolet fading and may provide protection to the paint layer from deterioration.
2. Some muralists have experienced issues with clear coatings—they can become cloudy, yellow, or chip and flake.
3. The function of the coating should be taken into consideration when selecting the material to be used, as this may differ depending on the primary purpose of the coating.
4. More than one coating may be applied, and compatibility of the different coatings and the paint should also be considered. Research on this topic is ongoing but the following recommendations may be of assistance.
5. Coatings are most effective and much less prone to failure if they are made by the same manufacturer and are in the same product line as the paint used for the mural. Discuss your need for a coating when you select the mural paint. Ask how long the mural coating should last in an outdoor environment. If a coating fails and has to be removed, consider the costs of doing so and what solvents may need to be used.
6. Confirm whether these solvents may be used given local ordinances restricting products that have Volatile Organic Compounds (VOCs).
7. There may be instances where a deteriorating coating cannot be removed without damage to the underlying paint.
8. When selecting a coating, especially an anti-graffiti coating, the coating should be removable if necessary without damaging the underlying paint layer, using solvents or other methods of removal. If the mural is at a high risk for graffiti, test a small area of the mural with a coating and then do test graffiti on the area to see how easy it is to remove and what solvents are necessary. If possible, conduct these tests over a series of weeks to see how difficult it is to remove graffiti that is not removed immediately.
9. Consider surface finish when selecting a coating. Some coatings are available in glossy or matte. Glossy may reflect too much light, matte may attract dirt.
10. If a wax-based anti-graffiti coating is used, it should be noted that this type of coating typically needs to be re-applied every three-five years, may attract dirt, and are difficult to remove from textured surfaces.

11. Leave a small portion of the mural uncoated in a location where it is easily observed. Mark and photograph this area. This uncovered area will make it easier to observe whether the coating is clouding, yellowing, or failing in the future.
12. Document the coating selection and gather and save the print literature on the products selected. This documentation may be needed if the mural needs to be recoated in the future.

DRAFT

**City of South Lyon
Planning Commission
Regular Meeting Minutes
January 28, 2021**

Approved: _____



The meeting was called to order by Chairman, Scott Lanam at 7:00 p.m.

Roll Call: Commissioner Steve Mosier, Present, South Lyon, Michigan
Commissioner Tyler Finnegan, Present, South Lyon, Michigan
Commissioner Michael Joseph, Present, Novi, Michigan
Chair Scott Lanam, Present, South Lyon, Michigan

Absent: Commissioner Jason Rose

Also in attendance: Kelly McIntyre – CIB Planning
Lisa Hamameh – City Attorney
Judy Pieper – Deputy Clerk

**Motion to excuse Commissioner Rose, Kopkowski and Chubb
Motion by Mosier, Second by Joseph**

Voice Vote: Ayes: Unanimous
Nayes: None

Motion Approved

Motion to approve Agenda
Motion by Mosier, Second by Joseph

Voice Vote: Ayes: Unanimous
Nayes: None

Motion Approved

Public Comments (Non-Agenda Items): None

New Business: None

Old Business:

1. Mural Ordinance Discussion

McIntyre states that the City supports art in the community. Murals being one of the most popular ways to add interest and culture into a community. She goes on to say that she was asked to help draft the Mural Ordinance. This ordinance is primarily to control the commercial messages that could be included in murals. She states that we differentiate between Artistic Murals and a Limited Reference Art Mural, which is a mural that has some sort of signage.

McIntyre states that when the signs are reviewed, we are not permitted to look at the contents, we are only allowed to see if it meets the size requirements, the placement and the material. She adds to keep the review consistent, we are including the Mural Ordinance portion in the Sign Ordinance, which will give us the ability to control the message.

McIntyre states that in December, we went over the draft of the ordinance that she has prepared. At that time, the Planning Commission had a few questions, so she has attempted to clarify them and add some information.

McIntyre states that she did add additional language about the purpose of a Mural and she would like to emphasize that the City supports Murals and sees them as a welcoming addition to the community.

McIntyre states that there was a question on how to control the size of the commercial message on a Mural. We have stated that it may not exceed more than 20% of the Mural. It also has to meet the other standards.

Commissioner Joseph confirms with McIntyre that if they have a sign on their building already, the mural cannot include advertisement for their business.

McIntyre states that most buildings that are going to have a mural are going to be on a corner, which will give them two fronts. With that said, they are allowed to have two signs. They could have one sign on the front, and they could have limited amount on the mural message. But again, the total of those two signs together may not exceed the maximum.

McIntyre states that right now we do not have standards, but when the City adopts this we will have standards for Art Murals and for signage and this will help us to have some control.

McIntyre goes on to state that there was a question on where we want to permit Murals. She states that she does not want to exclude anyone from this option. It's okay to set boundaries but we don't want to exclude anyone from the opportunity.

Chair Lanam confirms with McIntyre that we are restricting this to a side or rear wall.

McIntyre questions the Commissioners what they are comfortable with, are they comfortable with just saying commercial or would you rather do a particular district.

Commissioner Mosier states that the business would have to have enough space to do it.

McIntyre states that she did add language stating that we do not want to obstruct windows or entrance ways. We do not want to disrupt the architectural flow of the building or become a visual distraction to an adjacent or neighboring building.

Chair Lanam questions #3 under Placement – Disrupting Pedestrian Circulation?

McIntyre states that last time they had talked about different materials that are used. Can there be a mural that is not painted on, can it be an application. The point was not to have something sticking out so as to not disrupt a pedestrian walking by.

McIntyre goes on to discuss the maintenance and the best practices that the City could adopt. It would not be within the ordinance, but the ordinance would refer to it. This would allow changes and updates without having to amend the ordinance. She states that this goes on to talk about how to choose a wall, how to prepare the surface, what kind of paint to use, etc.

McIntyre goes on to discuss the question regarding ownership of the mural. She states that the mural goes with the building, so the new owner would assume responsibility for the mural. McIntyre adds that when you buy a building you are responsible for the façade and for maintaining the building.

Commissioner Joseph asks the other members if they had looked at the coatings. Chair Lanam states that it's not really specific.

McIntyre addresses the question regarding mural life span. She adds that she did not put a life span limit on it. She states that as long as it is maintained and repaired and in good condition. Free from graffiti, may not be chipped, peeled or faded. Faded paint can be a little subjective as some of the most iconic murals on buildings are faded.

Chair Lanam states perhaps we can add faded beyond the original sample that was provided. Also, you may want to add chalked.

McIntyre asks if there are any other comments or concerns. The next step is for the attorney to look at this one more time and then it will come back to the Planning Commission for a Public Hearing and then on to City Council.

Chair Lanam goes on to ask if anyone has anything to add.

Commissioner Mosier states that he likes the changes that were made and likes the best practices that are included.

Commissioner Finnegan states that he agree and the overall changes are good.

Commissioner Joseph states that he also agrees.

Chair Lanam states that all his questions were covered. He questions what transpired with the one that is already at the Corner Social. McIntyre states that they have been asked to pull a permit, but does not know the status on that.

Commissioner Finnegan questions what the issue is with the Corner Social.

McIntyre goes on to explain that a permit was not pulled for a sign that was painted on their wall. This needs to be looked at so that we can evaluate and apply the sign ordinance standards to that.

Consultant Report –

McIntyre advises the Commissioners that the Holly Hills conditional rezoning will go before City Council the 2nd meeting of February.

Staff Report – None

January 21, 2021

City of South Lyon
Planning Commission
335 S. Warren Street
South Lyon, Michigan 48178

Attention: Scott Lanam, Planning Commission Chair

Subject: Murals

Dear Mr. Lanam,

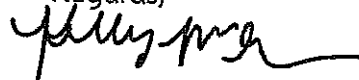
To continue the Commission's discussion of Murals, I am providing a revised draft ordinance and Mural Best Practices document for your review and further comment.

During the December 2020 discussion of murals, several questions and concerns were voiced. I have addressed the following (and highlighted in yellow in the draft):

1. How to determine size of "commercial message" on a mural;
2. Length of time a mural can stay on the building;
3. Proposed boundaries/district for murals;
4. Requirement that murals not cover windows;
5. What happens if there is a change of building ownership;
6. Are mediums (other than paint) permitted?
7. Inclusion of Best Practices.

Please review the attached draft in preparation for Thursday's meeting and let me know if you have any concerns or questions before the meeting.

Regards,



Kelly McIntyre
Director of Planning

Section 70-17 Murals is contained in City of South Lyon Ordinance 70, Signs.

1. Revise definition of mural.

An artistic image, design, or representation which is painted or drawn on the exterior surface of a structure that can be viewed from public places, alleys, and rights of way. The City of South Lyon Sign Ordinance classifies mural into two (2) categories: an art mural and a limited reference mural. (See section 70-x Murals)

2. Add to sign definitions.

Commercial Signage: any sign advertising a business conducted within the building or structure, or upon the real property, on which the sign is erected or displayed.

Commercial Message: a sign, wording, logo, or other representation that, directly or indirectly advertises or calls attention to a business, product, or service that relates primarily to economic interests (i.e. the exchange of goods and services).

Graffiti: Etching, painting, covering, drawing, inscriptions, figures or marks of paint, ink, chalk, dye or other similar substances on public or private buildings, sidewalks, streets, structures, or places which are not authorized or permitted by the property owner or possessor.

Obscene: The word "obscene," where it appears in this article, shall mean that which, considered as a whole, has as its dominant theme or purpose an appeal to the prurient interest in sex, that is, a shameful or morbid interest in nudity, sexual conduct, sexual excitement, excretory functions or products thereof or sadomasochistic abuse, and which goes substantially beyond customary limits of candor in description or representation of such matters and which, taken as a whole, does not have serious literary, artistic, political or scientific value.

Noncommercial message: any message or image that does not include any branded, registered, or trademarked words, icons, or logos and is not used to advertise a business, a service or a product offered for sale, or to create a revenue stream as a result of its visible placement to the public.

3. Remove Section 70-4 Exemptions to permitting (o) murals.

4. Add this new text : Section 70-17. -Murals

a. Purpose:

1. The purpose of this ordinance is to provide for opportunities to create or preserve original artwork murals throughout the City and to officially recognize such murals. Murals foster artistic expression, increase community cultural assets, and enhance community character. This ordinance differentiates murals from commercial signage and graffiti, and ensures compatibility with surrounding buildings and uses.

2. Murals will complement the visual experience of those who live, work or visit the City of South

Lyon.

3. Murals in the City of South Lyon further the following:

a) encouraging artistic expression;

b) fostering a sense of pride;

c) enhance the City's sense of place in the region by providing unique artwork throughout the community;

d) enhance the appearance and livability of public spaces;

e) strengthen community identity, spirit and collective cultural experience in the City;

f) stimulate the economic success of businesses; and

g) attract visitors and leave them with a positive impression and a desire to return to the City.

b. **Definitions:** Art murals shall be permitted subject to the restrictions set forth in this subsection. Two (2) types of art murals are defined as:

1. **Mural (Art):** An original, one-of-a-kind image, design or representation that does not contain a promotional or commercial advertising message, that is painted or applied to the exterior wall of a building or structure, and that does not contain changeable or moveable elements or changeable illumination, including flashing or sequential lighting, or any other elements.

a) An (art) mural may contain a non-commercial message. As used on a mural, a message or image that does not include any branded, registered, or trademarked words, icons, or logos and is not used to advertise a business, a service or a product offered for sale, or to create a revenue stream as a result of its visible placement to the public.

2. **Mural (Limited Reference Art Mural)** is an original design or representation which contains limited references to the establishment, product, or service provided on the site which is painted, drawn or applied to the exterior of a building, on that site. Provisions regulating Limited Reference Art Mural are found in *Section f below*.

c. **Standards:** Both types of murals (art and limited reference art) are subject to the following:

1. **Determination by City:** Prior to installation of a mural, the property owner, tenant, or artist shall apply for a determination of whether the proposed design or representations is a sign, an art mural, or a limited reference art mural by submitting an application to the City.

2. **Content: Murals:**

a) Shall not be obscene;

b) Shall not have content that draws the attention of drivers away from the road or use of the words "Stop", "Look", or "Danger", or any other words, phrases, symbols, or characters, in such a manner as to interfere with, mislead, or confuse traffic.;

c) Shall be appropriate for all audiences; and

d) Shall enhance the building's architecture and design, including color and scale.

d. **Application:** The applicant must submit a Mural Application to the City. This application requires the following information: applicant name and contact information, property owner name and contact information, artist name and contact information, location and size of limited commercial mural; colored rendering of mural artwork; proposed materials; and estimated date of completion.

1. Review of Application: Upon receipt of a complete application, the City will determine if the proposal is a sign, an art mural, or limited reference art mural.
2. If the proposed design or representation is determined to be a sign, the applicant shall comply with all further review and requirements the City of South Lyon Sign Ordinance, Section, by submitting a Sign Permit Application.
3. After the review of the proposed design or representations is determined to be an art mural, no further review or action is necessary before creating or installing the art mural. The applicant's mural shall not deviate from the art mural submitted with the application to the City. Any proposed changes to the art mural must be submitted to the City for record keeping.
4. If the proposed design or representations is determined to be a limited reference art mural, the applicant shall obtain a determination of whether the limited reference art mural complies with all requirements under *Subsection f.* before creating or installing the mural.
 - a) Limited Reference Art Mural Requirements: A limited reference art mural is permitted if:
 - 1) The graphics, words, and/or symbols referencing the establishment, product, or service are limited in scope and dominance, and not readily construed as commercial advertising. References must be subtle and integrated into the overall mural. Graphics, words, and/or symbols must reference the establishment within the structure upon the mural erected.
 - 2) The graphics, word, and/or symbols referencing the establishment, product, or service shall not exceed 20 percent of the mural area on which it is located; is integrated throughout the mural; and is not to be placed in a concentrated area or manner where it becomes, in essence, a prominent advertisement.
 - 3) The identified 20 percent area of graphics, word and/or symbols referencing the establishment, product, or service shall be included in the calculation of maximum number of signs and sign square footage allowed for the establishment by this article.
 - 4) The references to an establishment, product, or service shall not be in the form of traditional building signage/commercial signage. Traditional signs on the same wall will be reviewed separately under applicable sign requirements.

Where numbers of signs or maximum square footages apply to a location, as regulated by *Chapter 70, Signs*, the graphics, words, and/or symbols on the mural shall count as one (1) sign and figure into the total allowable number of signs and total allowable sign area. In no instance may the graphics, words, and/or symbols exceed 20% of the mural area; however, the maximum allowed sign square footage for the establishment may be less than 20% of the mural. In this circumstance the lesser amount of allowed square footage shall prevail.

a. Placement

- 1. Murals are permitted within the designated area.**



- 2. Mural art should be publicly accessible 24 hours per day or during the normal hours of operation if in a park.**
- 3. It should not obscure windows or entranceways, nor disrupt normal pedestrian circulation unless that is the purpose of the artwork.**
- 4. It should not be placed in a given site if it disrupts the site's landscaping and maintenance requirements.**

5. It should not be so large as to overwhelm adjacent architecture or become a visual distraction.
6. It should not detract from its surroundings nor create "blind" spots where illegal activity can take place.
7. It should be located in a site where it will enhance and activate the pedestrian and the streetscape experience.

f. Construction and Maintenance

1. Murals shall be well designed and incorporate high-quality materials that enhance the overall appearance of the site and not adversely affect safe and efficient movement of vehicles and pedestrians. Materials may include paint or other media appropriate for exterior use. Materials shall be long-lasting and graffiti-resistant to the greatest extent possible.
2. The application of the mural shall follow the City's Adopted Mural Best Practice Standards.
3. Colors, though vibrant, should be complimentary and harmonious with the exterior colors of the building structure, as well as consistent with the chosen theme. Neon, fluorescent, or reflective-type colors or materials are discouraged.
4. The mural shall be designed and painted by a qualified artist/muralist, one with sufficient knowledge and experience with the application of mural materials.
5. One mural will be permitted per structure.

g. Ownership of Mural. Upon a change of ownership of the property to which a mural is affixed, the mural becomes the property and responsibility of the new property owner.

h. Mural Lifespan. The Maintenance and Repair shall be provided for the life of the mural. The mural may remain as long as it is in good condition.

i. Appeal: An aggrieved applicant may file an appeal to the Zoning Board of Appeals for review of a decision relating to a mural. The Zoning Board of Appeals shall review the decision based on the criteria in this subsection b.

j. Responsibilities for Maintenance, Repair and Removal

1. **Maintenance:** It shall be the responsibility of the property owner or the owner's designee to ensure:
 - a) that the mural is maintained in good condition
 - b) free from graffiti, and
 - c) free from chipped, peeled, torn or faded paint or materials.
2. **Failure to Comply:** Failure to properly maintain the mural according to the terms of the agreement, including removal of graffiti, will subject the mural to abatement or removal by the City at the property owner's expense.
3. **Damage and Restoration:** In the event that a mural is damaged, vandalized, removed, altered, or destroyed, including graffiti abatement, the property owner or the owner's designee, in consultation with the mural artist, shall be:
 - a) responsible for restoring the mural to the original condition, at the property owner's expense, within 60 days from the date a notice is sent to the property owner or the owner's designee by the City regarding damage to the mural.

- b) In the event the mural is not timely restored, the City may, with notice sent to the property owner or the owner's designee, remove the mural in its entirety.
4. **Removal of Mural:** In the event that a mural requires excessive or unreasonable maintenance, the City may at its discretion, with notice sent to the property owner or the owner's designee, remove the mural in its entirety, at the property owner's sole cost and expense.



Mural Best Practices -Draft

Adapted from the American Institute for Conservation's "Rescue Public Murals" program

Since 2006, "Rescue Public Murals" (RPM) initiative has confronted the risks that community murals face by being located in outdoor, public spaces. Murals have been, and are an increasingly, popular public art form that adds vibrancy and vitality to the built landscape. Many communities in the United States, large and small, have mural programs or are actively commissioning murals. Unfortunately, almost every community is also aware of the negative image that a faded, flaking, or vandalized mural creates or the misfortune of an artist's work that has been unjustly removed or destroyed. While working to ensure the protection and preservation of existing murals, RPM recognizes that many common issues that murals face could have been mitigated with careful planning and preparation. Best practices for Wall Selection, Wall Surface Preparation, Painting and Coating are as set forth:

Wall Selection

Often the decision to paint a mural comes from a desire to fill a specific blank wall with art. For example, murals are painted on the side of a building to brighten a park or school yard, on a local business so that it is seen along a busy thoroughfare, or in a location that is relevant to the person or historical event it commemorates. While these are all valid reasons for selecting the location for a mural, the wall may not have the physical qualities necessary to allow it to accept and hold paint for an extended period. This section discusses steps that both commissioning organizations, agencies, or artists should take before a mural project proceeds.

Wall Surface Preparation

1. Thoroughly clean the wall to remove surface dirt or salts, debris, and pollution residue and allow the wall to dry thoroughly. (Note any loose mortar, stucco, plaster, and repair as necessary. Some of these repairs may require drying or curing time. If there was previously paint or other materials on the wall, additional efforts may be necessary to remove it such as power washing, sanding, or wire brushing.)
2. Make sure that you select the gentlest method first and only increase the vigor of the cleaning if tests of the technique in a small area of the wall indicate that it is non-damaging.
3. Photograph the clean wall, especially areas of repair.
4. Select a primer that is compatible with the paints, coatings, or (in the case of a mural painted on fabric) adhesives that will be used for the mural. If a paint system has not yet been selected for the mural, it is advised that this be done before preparing the wall. Muralists have reported that murals painted with the same type of products and from the same manufacturer for the primer, pigment, and coating layers have been less prone to flaking, bubbling, and fading. Before selecting a primer, it may be advisable to contact the manufacturer for specific advice in using the product for an outdoor mural.
5. Carefully read manufactures' directions and ensure that the primer is applied in the manner and under the conditions it recommends.
6. Primer and paint should only be applied in temperatures warmer than 50°F (ideally between 65- 85°F) and only in dry weather and to a wall that is thoroughly dry.

7. Apply primer to the wall using a brush rather than spray equipment to ensure the primer penetrates the top surface of the wall and any cracks and crevices. Make sure the coat is even.
8. If panels are going to be used for the mural, they may require preparation and a primer layer depending on their material (e.g., wood, metal, plastic, fiberglass).
9. Depending on the material, it may be necessary to prime all sides and edges to protect it from outdoor conditions. If the mural is to be painted on a masonry or concrete wall, the primer should not be a vapor barrier. It will be necessary for moisture to escape through the surface of the mural or it will cause paint loss. Photograph the primed wall and document the product(s) used and method and conditions of application. If using a fabric substrate, it will need to be prepared with a primer layer(s).

Painting

1. Consider using the same manufacturer and type of paint for the primer, paint, and coating layer of the mural to avoid adverse reactions and to protect the color layer as much as possible. Many manufacturers provide information about their products online, but it may be advisable to contact the manufacturer for specific advice in using the product for an outdoor mural. Ask if they have tested their products outdoors and get their recommendation on what products to use. Check with the manufacturer even if you have used a product before—their formulations may have changed. Because the long-term appearance of a mural depends on careful paint selection, be wary when using leftover paint from a previous project, especially if it means that a mural will be painted with products from different manufacturers. Again, the intended use and lifespan of the mural will dictate how cautious you need to be.
2. Carefully read manufacturers' literature on paint and various pigments and note any information they provide on the color fastness of the colors.
3. Colors that conform to "ASTM I" are ideal, but "ASTM II" are also acceptable.
4. If using acrylic dispersion paints, the statement "conforms to D5098" is an indication of colorfastness.
5. Some research has indicated that colors mixed with titanium oxide (white) have a greater tendency to fade unless the coating on the mural is well maintained. Likewise, cadmium reds and yellows and ultramarine blue have tended to fade outdoors.
6. Avoid using fluorescent paints or those marked ASTM III.
7. Because some pigments may have a higher failure rate outdoors than others, use caution when mixing paint.
8. When possible, note the mix or save a small sample of it.
9. It is increasingly popular to paint murals on a thin, nonwoven fabric, similar to parachute cloth (brand names include Pelon and PolyTab). It allows muralists to paint in their studio without weather restrictions and install the mural when it is complete, saving on lengthy scaffold or lift equipment rentals. However, proper technique must be used in preparing the cloth and in selecting paint to use (typically acrylic).
 - a. When installing the fabric on the wall, it should be done with slight overlaps, or lifts, so that water cannot seep behind the panels.
 - b. While there are murals painted in this manner that are now more than 20 years old, there have not been formal studies on the long-term durability of the fabric.

- c. Paint on days where the temperature is warmer than 50°F (ideally 60-85°F). If it is necessary to paint on a cooler day, make sure the temperature is at least 45°F and paint in the middle of a sunny day so the wall has a chance to warm up.
- d. Painting on a cold or frozen wall will prevent the paint from properly adhering and may trap moisture underneath the paint layer, which will cause a greater likelihood of flaking, degradation, and fading in some pigments.
- e. For the same reason, do not paint on a day when it is raining or the wall is damp.
- f. Work from the top to the bottom of the mural so that paint does not drip onto finished areas of the mural.
- g. Document all paint selections and gather and save the printed literature on the paint products selected. This documentation may be needed if the mural needs to be retouched or repainted. Consider noting the Colour Index term as well as the manufacturers' name for the color of paint.

Coating

1. Coatings are most often used to aid in graffiti removal, although some topcoats also provide protection from ultraviolet fading and may provide protection to the paint layer from deterioration.
2. Some muralists have experienced issues with clear coatings—they can become cloudy, yellow, or chip and flake.
3. The function of the coating should be taken into consideration when selecting the material to be used, as this may differ depending on the primary purpose of the coating.
4. More than one coating may be applied, and compatibility of the different coatings and the paint should also be considered. Research on this topic is ongoing but the following recommendations may be of assistance.
5. Coatings are most effective and much less prone to failure if they are made by the same manufacturer and are in the same product line as the paint used for the mural. Discuss your need for a coating when you select the mural paint. Ask how long the mural coating should last in an outdoor environment. If a coating fails and has to be removed, consider the costs of doing so and what solvents may need to be used.
6. Confirm whether these solvents may be used given local ordinances restricting products that have Volatile Organic Compounds (VOCs).
7. There may be instances where a deteriorating coating cannot be removed without damage to the underlying paint.
8. When selecting a coating, especially an anti-graffiti coating, the coating should be removable if necessary without damaging the underlying paint layer, using solvents or other methods of removal. If the mural is at a high risk for graffiti, test a small area of the mural with a coating and then do test graffiti on the area to see how easy it is to remove and what solvents are necessary. If possible, conduct these tests over a series of weeks to see how difficult it is to remove graffiti that is not removed immediately.
9. Consider surface finish when selecting a coating. Some coatings are available in glossy or matte. Glossy may reflect too much light, matte may attract dirt.
10. If a wax-based anti-graffiti coating is used, it should be noted that this type of coating typically needs to be re-applied every three-five years, may attract dirt, and are difficult to remove from textured surfaces.

11. Leave a small portion of the mural uncoated in a location where it is easily observed. Mark and photograph this area. This uncovered area will make it easier to observe whether the coating is clouding, yellowing, or failing in the future.
12. Document the coating selection and gather and save the print literature on the products selected. This documentation may be needed if the mural needs to be recoated in the future.



December 3, 2020

City of South Lyon
Planning Commission
335 S. Warren Street
South Lyon, Michigan 48178

Attention: Scott Lanam, Planning Commission Chair

Subject: Murals

Dear Mr. Lanam,

In February 2019, the Planning Commission discussed the regulation of murals in the City. Currently murals are regulated through our Sign Ordinance but may not exceed 12 square feet. There is an interest from the South Lyon community to incorporate murals into the downtown area and as it stands, the ordinance's allowance of 12 square feet is not reasonable.

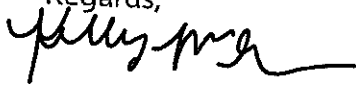
During our discussion it was determined that the Planning Commission supports inclusion of murals in the City. Two options were reviewed: inclusion of new language in the sign ordinance or removing murals from the City ordinance and develop a City "mural program." The Commission favored the creation of a mural program.

After commencing work on the development of a program it became clear that administering the program would require the creation of a new commission or body in addition to establishing criteria for review.

City staff would like to keep mural regulations in the Sign Ordinance and ask that the Commission look at the ordinance language again. Please review the attached draft in preparation for Thursday's meeting.

Please let me know if you have any concerns or questions before the meeting. I look

Regards,

A handwritten signature in black ink, appearing to read 'Kelly McIntyre', with a long horizontal flourish extending to the right.

Kelly McIntyre
Director of Planning

**City of South Lyon
Planning Commission
Regular Meeting Minutes
December 10, 2020**

Approved: _____

The meeting was called to order by Chairman, Scott Lanam at 7:00 p.m.

Roll Call: Scott Lanam, Chair
Steve Mosier, Commissioner
Erin Kopkowski, Commissioner
Tyler Finnegan, Commissioner
Wayne Chubb, Commissioner

Absent: Jason Rose, Commissioner
Michael Joseph, Commissioner

Also in attendance: Kelly McIntyre – CIB Planning
Lisa Hamemeh – City Attorney
Judy Pieper – Deputy Clerk

**Motion to excuse Commissioner Rose and Commissioner Joseph
Motion by Mosier, Second by Chubb**

Voice Vote: Ayes: Unanimous
Nays: None

Motion Approved

Motion to approve Agenda

Motion by Mosier, Second by Kopkowski

Voice Vote: Ayes: Unanimous

Nayes: None

Motion Approved

Commissioner Joseph joins the meeting at 7:13 p.m.

Motion to approve Minutes as amended – 11/12/2020

Motion by Mosier, Second by Joseph

Voice Vote: Ayes: Unanimous

Nayes: None

Motion Approved

Public Comments (Non-Agenda Items):

New Business:

Old Business

- a. **REZ#20-01: TABLED: Vacant Property, Parcel #21-30-126-003. The applicant is proposing to conditionally rezone a 34.32-acre parcel on the east side of Dixboro Road, south of Ten Mile, from I-1, Light Industrial, to R-3, Single Family Residential and develop the property using the Open Space Preservation Option.**

TABLE extended to January 14th, 2021

Motion to table REZ#2001 to January 14, 2021
Motion by Mosier, Second by Kopkowski

Voice Vote: Ayes: Unanimous
Nayes: None

Motion Approved

b. Mural Ordinance

Director of Planning, Kelly McIntyre, states that the Mural Ordinance has been brought back to the Commission to have a discussion and when we are ready to go forward with it, we will have to do a Public Hearing. She states that currently, murals are regulated through our Sign Ordinance and they may not exceed 12 square feet. There is an interest from the South Lyon community to incorporate murals into the downtown area and as it stands, the ordinance's allowance of 12 square feet is not reasonable.

McIntyre states that last Fall, the City Manager directed her to draft ordinance language, which she did, and she presented to the Planning Commission last November. At that time, the Commission decided that they wanted to discuss this further, at another meeting. In February of 2020, the Planning Commission wanted to take Murals out of the ordinance and have them reviewed submitted through a program.

McIntyre states that while working with the City Attorney, it became clear that they would need to create a new commission or body and they would have to come up with the criteria to review. She states that there was a very large concern regarding the subjectivity of Murals being reviewed by a committee or a board, as opposed to them being in the ordinance and there being very specific criteria to be met.

McIntyre states that they also are required to be content neutral, what one person feels is an attractive mural may not be what another finds attractive.

She states that they would like to have this to continue to be in the Sign Ordinance and the discussion this evening will be about the language.

The intent would be that the ordinance serves as a framework for the requirements and regulations. So that it is clear to members of the community and they can stay in compliance.

The ordinance will help differentiate the standards between murals and signs.

McIntyre states that what they propose is that if an applicant is interested in adding a mural to the side of their building, they would first make application to the City. The City Admin Zoning Administrator, or the Building Official or whoever the City Manager would designate to review this would make a determination to whether the mural is a mural or whether it is a sign, or whether it is a mural with a limited reference. McIntyre states that there are 2 types of murals.

The Art Mural, which is a one of a kind image, design, or representation that does not contain a promotional or commercial advertising message, that is painted or applied to the exterior surface of a structure and this does not contain changeable or movable elements or changeable illumination, including flashing or sequential lighting, or any other elements. An Art Mural does not contain a commercial message.

A Limited Reference Art Mural is a design or representation which contains limited references to a product, whether it be a brand or image.

McIntyre explains that the application would come to the city and a determination of whether it is an Art Mural, a Limited Reference Art Mural or a Sign would be made. If it is a sign, it will go through a typical sign process through the Building Department and Planning.

Commissioner Finnegan references signs that he has seen in different cities that look like giant post cards with the name of the city or town on them and questions McIntyre to what category does this fall under.

McIntyre states that she would consider that to be a Limited Reference Art because it does reference the city, but the verbiage can only be 20% of the Mural.

McIntyre states that they also have provided an appeal process. In the event a Zoning Administrator Building Official deemed the Mural to be a sign or Limited Art Reference and the applicant does not agree, then the individual can go to the Zoning Board of Appeals as they would typically with any other sign.

McIntyre states that they have also included a section on the responsibilities of maintenance, repair and removal of the Mural. McIntyre again states that this needs to stay in the Sign Ordinance, if we have this in a program, it becomes too subjective and this opens the City up to a lot of legal issues.

Commissioner Mosier questions the size and how it is determined. He also questions if there will be a timeline on how long the Mural can stay up.

McIntyre states that there is no timeline, but if it begins to look shabby it will need to be restored or removed. She adds that they do have criteria on how it should be maintained.

Chair Lanam questions the 20% and if it is 20% of the Wall or 20% of the Mural. McIntyre states that this will definitely need to be clarified.

Chair Lanam goes on to discuss the difference between Art and how it can be interpreted differently.

Lanam adds that we need to add additional information on cost of removal, who is responsible and how we recover that from the owner – via liens, etc.

Commissioner Joseph adds, if a company goes out of business, how do we pay for that.

Joseph states that he does like the idea, but he does have some questions. He goes on to confirm with McIntyre that these would be limited to certain locations. McIntyre states that they are currently allowing them in all districts except residential. She goes on to say that the Commission can go on to set the limits and be very specific to where they would limit these Murals to.

Joseph goes on to say that there are only a few locations in the Downtown that really would be able to add a Mural. What would keep a company from saying that they would like the outside front of their building done in all artwork. McIntyre states that again the Commission can set the limits.

The discussion of extending the Central Business District in the new Zoning Ordinance is discussed and again, McIntyre states that the Commission can set up street boundaries as to where Murals are permitted.

Commissioner Joseph asks if any other towns have Mural Ordinances. McIntyre states that this is definitely the topic of discussion and other communities are struggling on how to write up an ordinance. Commissioner Joseph questions McIntyre about the ordinance and what it says. McIntyre states that the way she understands it is that if it is not explicitly stated, it is not permitted.

The discussion continues regarding not covering windows, respecting the architecture of the building and whether or not the Mural needs to be bordered.

Commissioner Kopkowski states that she is in favor of Murals, but she feels that there can be a lot of trouble with this. She states that a lot of the wording is and vague it leaves a lot to be challenged. Kopkowski questions if political stuff can be put up and McIntyre states that it can, and this would fall under freedom of speech.

Kopkowski questions who would be reviewing the applications.

McIntyre states that it would be herself or the Building Official.

Kopkowski questions if perhaps they can do some type of permit to help keep up with maintenance or keeping up with change of ownership. This would help keep on top of it.

McIntyre states that the City Attorneys have reviewed this and are comfortable with the language.

Commissioner Chubb questions why only paint, why no other medium? He also states that he is struggling with possibly having worn pieces around town years from now.

Chair Lanam references the Artcraft Building and how hard it was to remove the paint from the bricks and how it made the bricks brittle. Removal is definitely not easy.

Lanam adds that this would be opening the door to Political and Personal statements.

Commissioner Finnegan questions what the goal is of the city and having Murals. Do we want them, do we want to discourage them? We need the language to guide them down the path of what the City wants them to be or if you are not able to do that, then there needs to be guidelines down or best practices. (How to prepare the building, what type of paint to use, etc.)

McIntyre states that the city does want Murals and she does like the idea of writing down best practices.

Commissioner Kopkowski questions the sign at the Corner Social. McIntyre states that the sign did not have the City's permission. Chair Lanam states that we are doing this because of one request, but they have to be careful as this will open the door to everybody. Commissioner Tyler questions freedom of speech and if there is a way to legally make suggestions to avoid this. McIntyre states that this would then be getting into evaluating the contents or message. We would need to talk to the attorney's about this. Commissioner Kopkowski states that maybe this is just not right for us. Commissioner Joseph states that he knows the owner that wants to do this and he knows that she would do a beautiful job, but once we open this up, it's like Pandora's Box. If it is done right and we can control it, it would be a wonderful thing for the downtown. McIntyre states that the property owner has to give permission and allow this to be on their building. Lanam confirms with McIntyre if they can pick the buildings that can be done. McIntyre states that they could and added that they would need to talk with the Attorney's. McIntyre advises the Commission that they would have to have a public hearing before they can make a recommendation to Council. Commissioner Kopkowski states that the City of Ann Arbor has a Public Art Ordinance. She states that it says that funding for public art may come from private donations of cash or collateral and crowd funding for specific objects. She goes on to say that this may be something to look at and adds that it says that this is something the State of Michigan has recognized, and it references the importance of promoting art in government places and facilities. Kopkowski also references Kerrytown in Ann Arbor and art pieces she has seen there. McIntyre states that she will have to look at this more closely. Chair Lanam references some of the ally's in downtown Detroit and how there is Art and graffiti and how he is not sure how they stay in control of that. Commissioner Finnegan goes on to say that if we look at this from a bookend perspective, we discussed a graffiti example from Detroit to Bloomfield Hills, where anything stuck in a yard or painted anywhere has to be black and gold. He states that we really need to think about what we want, so that we can write the rules accordingly and lead by

example. We considered some valid concerns, but we should think about what we really want it to be.

Consultant Report –

McIntyre advise the Commission that Holly Hills will be on the next Agenda for the 1/14/2021 Planning Commission Meeting. She references the email that she sent to the Commission regarding the Market Study and how they can get a jump start on reviewing this prior to the next meeting. She states that the applicant did make a few changes to the Site Plan, adding in some paths and removing a lot or two. This was given to us on the Tuesday before the packet went out (packet goes out on Thursday) and she needs to look at it a little more closely. She adds that engineering also needed to be able to look at it. Also, they have added elevations that can be reviewed.

McIntyre states that she has not heard back from Mr. Schwegler regarding the windows on the RCA building. She adds that she spoke with the Building Department and they do not know why the work on BP has stopped. Commissioner Mosier asks if McIntyre has any information on the sale of Draft Street and she said she cannot confirm anything on this at this time.

Staff Report –

Chair Lanam questions McIntyre about up and coming training/seminar opportunities for the Commission and what is available for them. She states that there is some individual training that can be done, not sure how any of this has been effected by Covid. Lanam states that when he first started with the Planning Commission, it was encouraged to sign up for trainings. He has been requesting information (even prior to Covid) and has not heard anything.

McIntyre states that she will discuss this with the City Manager and see what they are budgeted for what is available to the Commission.

February 6, 2020

City of South Lyon
Planning Commission
335 S. Warren Street
South Lyon, Michigan 48178

Attention: Scott Lanam, Planning Commission Chair

Subject: Murals

Dear Mr. Lanam,

At the November 21, 2019 Planning Commission meeting, proposed Mural Ordinance language was presented to the Commission for review and discussion. The discussion was varied and indicated to me that a closer look at a Mural Ordinance is needed.

During my research I observed that many communities are struggling with this issue currently as (communities) see that "creative placemaking (murals and public art) animates public and private spaces, rejuvenates structures and streetscapes, improves local business viability and public safety, and brings diverse people together to celebrate, inspire, and be inspired." (Ann Markusen, National Endowment for the Arts)

To permit murals by regulation in our City ordinances, many issues are presented, namely how to "define" a mural without being unconstitutional. Any ordinance regulation we write must be broad, *content neutral*, and not refer to "commercial speech," or "noncommercial speech." This is an extremely challenging task and must pass several "scrutiny" tests to determine if constitutional.

Currently murals are regulated through our Sign Ordinance but may not exceed 12 square feet. To keep mural regulations in the Sign Ordinance, I considered classifying murals as a "wall sign." Wall signs could be broken into 2 sub-categories; 1: a 3-dimensional, prefabricated sign that is affixed to a building with hardware, or 2: a painted wall sign (mural). A painted wall sign would be required to meet all other requirements with regards to number of signs, size, and location. But beyond that, we can't regulate the content.

Alternatively, murals may be included as part the Zoning Ordinance, as a stand-alone Ordinance in the City Code, or through a mural "program."

I have compiled sample ordinances, programs, and guidelines to prompt a discussion at the February 13, 2020 Planning Commission Meeting. It is my hope that we can collectively decide how to best regulate murals and then I can work with the City Attorney to draft the language for your review.

Mural discussion prompts (not exhaustive):

- Where to regulate murals: Sign Ordinance, Zoning Ordinance, City Code, or Mural Program?
- Where do we want to see murals? Central Business District? Commercial District, or DDA boundaries?
- Do we regulate size? Can we regulate text? (Maximum of 10% of mural)?
- Specific locations: Do we predetermine walls that are appropriate for murals? Must it be a blank firewall? Do we restrict specific walls (i.e. not permitted on primary building-face)
- Who reviews the mural? City? DDA? Arts and Cultural Commission? Established subcommittee?
- What criteria do we use to decide if mural is acceptable? Do we have standards and guidelines? (i.e. Mural may not compete or overwhelm existing architectural features? Do we require integration with the building's context?)

Please let me know if you have any concerns or questions before the meeting. I look forward to a fruitful discussion.

Regards,

Kelly McIntyre
Director of Planning

AGENDA NOTE

New Business: Item # 6

MEETING DATE: August 12, 2021

PERSON PLACING ITEM ON AGENDA: Police Chief

AGENDA TOPIC: In-House Surveillance Cameras / Interview Room Camera Replacement

EXPLANATION OF TOPIC: The Police Department is requesting approval to replace the existing in-house and interview cameras which are outdated and of warranty. Please see the memo from Chief Sovik for additional information.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Memo from Chief Sovik, vendor spreadsheet, Quotes from American Video Transfer, Allstar Alarm LLC & ADT

POSSIBLE COURSES OF ACTION: Approve/Do Not Approve replacement of the in-house and interview room cameras from Line Item **265-000.000-964-000** (Drug Forfeiture) in the amount of \$13,975.00

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase of the in-house and interview room camera system, as specified in the quotes from American Video Transfer Inc., for a cost of \$13,975.00 from line item **265-000.000-964-000** (Drug Forfeiture).

08/12/21

SOUTH LYON POLICE DEPARTMENT

Christopher J Sovik
Chief of Police



Memorandum

To: Honorable Mayor Pelchat and City Council Members

From: Christopher J. Sovik

Subject: In-House and Interview Camera System Replacement

Date: August 12, 2021

The Police Department is looking to replace the outdated analog in-house and interview room camera systems. The current system was installed by American Video Transfer Inc. approximately 15 years old. It has been reliable over the years, but we are looking to replace the outdated analog system with a high-resolution digital package for the main police building surveillance and interview room.

Reproducing copies of events on the current system takes much longer due to the its age and type of technology. It also requires longer reboot and troubleshooting times. Replacing and upgrading software is a short-term solution due to its non-compatibility with older hardware.

The current system is “out of warranty”, and no extended warranty is available for purchase. In the event of a hardware failure, our department would be NOT be able to record mandated interviews and surveillance inside and outside of the station until that hardware is replaced.

I have included three quotes from three vendors. Although varying in price, I recommend American Video Transfer Inc. as the vendor to replace the outdated system. American Video does not require a monthly service plan as does Allstar Alarm and ADT. We anticipate the package we want to upgrade to will last as long or longer than the current system. With the monthly service plans Allstar Alarm and ADT are offering, it will end up costing more in the long run. There are limited warranties for the American Video Transfer Inc. package which are included in the camera replacement packet. With American Video Transfer Inc., they provide two secure CJIS compliant servers for their

two separate systems (interview room & surveillance package). Allstar Alarm and ADT are cloud based while American Video Transfer Inc. remains in-house and installed on our secure networks. This department has worked with owner Matt Eckman for years and his customer service is second to none. We have had very few problems with the current system over the years, but when we did experience an issue, his company was out the same day or the next day at the latest. He has even done "repairs" at no cost because we have been customers of his for the past 15 years. Some of our police administrators have seen a demo of the new hardware and software. Besides there being a clear upgrade in picture and video quality, the ease of copying incidents, or interviews is going to save a significant amount of time. Also, we are able to incorporate the MP4 video files used by American Video Transfer Inc (MP4) into the Watchguard (IN-car camera system) redactive software program that we purchased with the in-car camera purchase years ago.

During our most recent budget workshop, Council approved the use of DEA Asset Forfeiture funds to purchase this much needed system.

July 7, 2021

South Lyon Police Department
Lieutenant Douglas Baaki
219 Whipple Street
South Lyon, MI 48178



Dear Lieutenant Baaki,

Based on our conversation and recent site evaluation, below please find the proposal for the CCTV system. The work would include the following:

CCTV System

- One (1) Hikvision, 16 channel, 18 tera-byte, NVR
- Seven (7) Hikvision, 4 megapixel mini dome cameras with built in microphones for interior coverage.
- One (1) Hikvision, 8 megapixel bullet camera for the exterior drop off exchange area coverage.
- One (1) Hikvision, 8 megapixel bullet camera for exterior parking coverage.
- One (1) Hikvision, 8 megapixel bullet camera for garage coverage.
- Connect to Internet for remote viewing via PC, Mac, Android and iPhone (an open port is required and coordination with owners IT professional may be necessary).
- Programing, setup and initial training.
- Wiring and mounting hardware.

Total Installed Price: \$7,698.00

Extended Service Agreement monthly fee: \$56.00

CCTV System Installation Notes

1. An always-on Internet connection must be provided for over-network and/or remote viewing and connection to customer network will be necessary. Assistance with selection of open port on customer network switch as well as IP address set-up with your network administrator will be required.
2. Internet service and router equipment is the responsibility of the customer and is not included in the Installed Prices listed.
3. 50% deposit is due upon proposal acceptance; the remaining 50% is due upon installation completion.

Thank you for the opportunity to provide the above proposal for the CCTV system. Please call me with any questions or to let me know how to proceed.

Sincerely,
Kevin Popp.
Allstar Alarm Company.
248-943-9715
kevinpopp@allstaralarmllc.com.

Authorization to Proceed:

Sign and Date

QUOTATION



**American Video
Transfer Inc**

~ Estb. 1988 ~

American Video Transfer Inc.
9931 E Grand River
Brighton, MI 48116
Matt Eckman 810-227-5001

Client: South Lyon PD
Date: 07/06/2021
Number: 1145
Expires: 10/06/2021
Terms: Net 30 Day

Complete Surveillance System - 10 Cameras

Description	QTY	MFG.	Model	Product Warranty	Price
4MP Varifocal IP high resolution cameras with IR. Covering Lobby, Front Public Exchange, Hallway, Sally Port, Cell A&B, Booking A&B, Rear Lot (Retain front entrance cam)	9	Sunnel / W-Box	2.8mm Fixed	3-year	Incl.
Windows 10 Pro Recording Server rack mount with 16B ram, 1TB SSD m.2 PCIe, i5,-10th generation Intel chip	1	AVT	AVTi5-10-32	2-year	Incl.
All cameras back boxes, brackets and hardware	1	Market	Market	3-year	Incl.
Milestone Software License (including one extra for the front entrance cam)	10	Milestone	Xprotect Express+	1-Year	Incl.
10TB Storage Drive surveillance grade	1	Market	Market	1-year	Incl.
24 port PoE switch	1	Market	Market Brand	1-year	Incl.
Wiring / Misc. Supply / Lift	1			1-year	Incl.
Installation / Training	1				Incl.
Support - Total System onsite	1			1-year	Incl.

System Price

\$ 8,075.00

QUOTATION



**American Video
Transfer Inc**

~ Estb. 1988 ~

American Video Transfer Inc.
9931 E Grand River
Brighton, MI 48116

Matt Eckman 810-227-5001

Client: South Lyon PD
Date: 07/06/2021
Number: 1143
Expires: 10/06/2021
Terms: Net 30 Day

Complete Custom Interview Recording Room System

Description	QTY	MFG.	Model	Product Warranty	Price
Complete Custom Interview Recording Room System / Windows 10 Pro with 16B ram, 1TB SSD m.2 PCIe, i5,-9th generation Intel chip Server 6TB Storage	1	AVT	AVTi5-10-32	2-year	Incl.
Covert high resolution thermostate IP camera	1	Axis / AVT		2-year	Incl.
Covert high resolution PIR IP camera	1	Axis / AVT		2-year	Incl.
Covert Microphone	1	Louroe		2-year	Incl.
KIT - Start/Stop switch, LED lighting indicators to note when recording is taking place	1	AVT		2-year	Incl.
Milestone Software License	2	Milestone	Xprotect Express+		Incl.
Wiring / Misc. Supply /	1				Incl.
Installation / Training	1				Incl.
Support - Total System onsite	1	AVT	Onsite support	2-year	Incl.

System Price

\$ 5,900.00

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ADT Commercial
Proposal



Proposal prepared for:

CITY OF SOUTH LYON POLICE

Presented by:

Eric Cheyne

| 1/28/2021

Sales Agreement ID: 891057993

Equipment and Investment Statement for: Video Surveillance

Site Information: CITY OF SOUTH LYON POLICE, 219 Whipple St, SOUTH LYON, MI 48178

Scope of Work:

Video Surveillance:

To furnish and install (1) HD camera using the existing Coax cable.

Install (1) new IP covert camera in meeting room

Install (1) 24 Channel Hybrid Recorder

Network the recorder so the system can be reviewed remotely.

This proposal comes with an extended service plan, repair or replace equipment at no costs.

Recurring Services:

Description	Amount
Monitoring	\$149.00
Service Plan	\$50.00
Sub Total Monthly Charge:	\$199.00

Summary of Charges for: Video Surveillance	
Installation Price	\$2,900.00
Total Installation Price*	\$2,900.00
Total Monthly Recurring Services Charges*	\$199.00
*Plus applicable tax	

Investment Summary (Leased)

Total Leased Proposal Option

Installation Price	\$2,900.00
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Total Installation Price*	\$2,900.00
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Total Monthly Recurring Services Charges*	\$199.00
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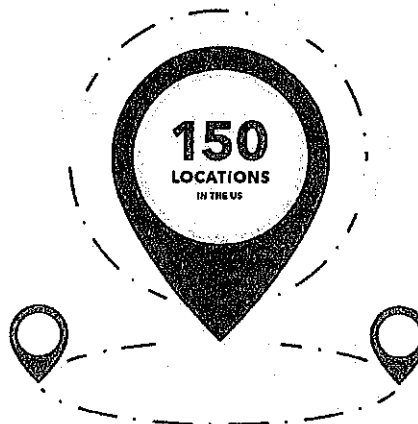
*Plus applicable tax

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What helps make us an industry leader is plain and simple—we strive to deliver an outstanding customer experience at all points of interaction.

Coverage across the US

We have a national footprint with 150 locations, 4,500+ employees, 300,000+ customer locations, and 4 monitoring and operations centers.



Product and service offerings



Access Control



Alarm Monitoring



Analytics & Reporting



ATM & ITM



eSuiteSM Account Management



Fire Alarm Systems



Health & Nurse Call



Hosted & Managed Services



Integrated Solutions



Intrusion Alarm Systems



Network Deployment & Management



Risk Management Consulting Services



Security-Only Networks



Sprinkler Systems *(in select markets)*



Structured Cabling



System Customization, Installation & Support



Video Solutions

Integrated system design and implementation offerings

- Managed broadband and MPLS
- Design-build engineering
- Wireless network security
- Tier 2 and Tier 3 support 24/7
- Network security
- Program and project management
- Data storage systems
- Security consulting and design assistance
- Cloud backup and disaster recovery
- Security network design assistance, implementation and management
- Structured cabling

Thursday, January 28, 2021

CITY OF SOUTH LYON POLICE

219 Whipple St
SOUTH LYON, MI 48178

Thank you for allowing us the opportunity to provide you with a proposal for your security system. I am pleased to propose a cost effective solution for your organization that will allow you to help mitigate your risks and reduce losses.

At ADT Commercial, we pride ourselves in providing our commercial customers with attentive service, proven security solutions, and the highest level of professional installation and monitoring.

I look forward to discussing this proposal with you. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Eric Cheyne
/ EricCheyne@adt.com

Equipment and Investment Statement for: Video Surveillance

Site Information: CITY OF SOUTH LYON POLICE, 219 Whipple St, SOUTH LYON, MI 48178

Scope of Work:

Video Surveillance:

To furnish and install (8) HD cameras using the existing Coax cable.

Install (1) new IP covert camera in meeting room and (1) outdoor IP camera to view the "safe area" in the parking lot.

Install (1) 24 Channel Hybrid Recorder

Network the recorder so the system can be reviewed remotely.

This proposal comes with an extended service plan, repair or replace equipment at no costs.

Equipment List:

Quantity	Description
9	HD-TVI 3.6mm fixed Lens Discreet Color In-Wall Camera (Power Supply not included)
1	Intensifier IP Ceiling Mount Camera, 3.6mm lens
1	4MP Dome H.265 IP Camera,with Advanced AI, IR,WDR Wide Dynamic 3.3-12mm motorized , Incl Junc Box,
1	24 Channel Hybrid Digital Video Recorder - 16 Channel TVI Hybrid & 8 Channel IP-Poe Switch not incl
1	5 Port Gigabit Network Switch 4 ports PoE 1 port Uplink
1	12/24Vdc 4Amp Pwr Srce Lrg Cab
100	Cat5e Plenum

Recurring Services:

Description	Amount
Service Plan	\$50.00
Sub Total Monthly Charge:	\$50.00

Summary of Charges for: Video Surveillance	
Installation Price	\$8,500.00
Total Installation Price*	\$8,500.00
Total Monthly Recurring Services Charges*	\$50.00
*Plus applicable tax	

Investment Summary (Non-Leased)

Total Non-Leased Proposal Option

Installation Price	\$8,500.00
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Total Installation Price*	\$8,500.00
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Total Monthly Recurring Services Charges*	\$50.00
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*Plus applicable tax

PD In-House Camera Project

<u>Installer</u>	<u>Product</u>	<u>Pricing</u>
Allstar Alarm LLC	10 high resolution cameras with hardware and software. Includes wiring, cloud based storage, remote viewing capabilities, installation and training.	\$7,698 + \$56/month for an extended service agreement.
American Video Transfer Inc.	Nine - High resolution cameras with hardware and software. Includes wiring, 10TB memory storage, remote viewing, installation and training. Two - High resolution cameras for the interview room. Includes 6TB memory storage, wiring, installation and training. **All Cameras come with a 3yr warranty**	\$8075 - Nine Cameras + \$5900 - Interview Room **No monthly fee**
ADT	10 high definition cameras with hardware and software. Includes cloud storage, installation and training. Will utilize existing wiring.	\$8500 - Nine Cameras + \$2900 - Interview Room + \$50/month for service plan