

Regular City Council Meeting

September 11, 2023

Agenda

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Approval of Minutes: August 28, 2023
Approval of Bills
Approval of Agenda
Consent Agenda

Public Comment

Discussion - Downtown

Fire Chief Report
Police Chief Report

I. Unfinished Business

- 1. Discussion Regarding Compensation for the City Manager for the Upcoming Year**

II. New Business

- 1. Requesting Council Approval and Acceptance of FEMA Fire Prevention & Safety (FP&S) Grant Funds and Approval of General Funds for the Local Match**
- 2. Oakland County Assessing Contract**
- 3. Hagadorn Paving Project**

III. Budget

IV. Public Comment

V. Manager's Report

VI. Council Comments

VII. Adjournment

Please see reverse side for rules of conduct for public comment at City Council meetings

Rules of Conduct for Public Comment at Council Meetings*

Members of the public may speak at a Council meeting upon recognition by the Mayor. Public comment may only occur during periods designated on the agenda for public comment or a public hearing. A person may speak for up to two (2) minutes during each of the two public comment periods on agenda items or non-agenda items. Waivers of the time requirement may only be granted in the discretion of the Mayor, and waivers to speak at a time other than a designated comment period may only be granted by the Council. Any person wishing to make a presentation longer than two minutes or requiring audio-visual equipment is asked to contact the City Clerk requesting to appear on a future agenda.

A person may only address Council from the podium. Only one person may occupy the podium at a time. All remarks are to be directed to the Mayor and Council. Speakers are not to engage in direct dialog with other meeting attendees.

Any person who violates the Rules of Conduct, disturbs the peace at the meeting, and/or interferes with the meeting may be warned, ordered to be seated, removed, and/or ticketed.

*This summarizes Council Resolution 04-18. Complete Rules, including guidelines for considering waivers, are available in the Council Chambers and from the City Clerk.

City of South Lyon
Regular City Council Meeting
August 28, 2023

Mayor Pelchat called the meeting to order at 7:30 p.m.

Mayor Pelchat led those present in the Pledge of Allegiance

Roll Call: Mayor Pelchat, Councilmembers: Dilg, Kivell, Kurtzweil, Hansen, and Kennedy

Also present: City Manager Zelenak, Fire Chief Thorington, Police Chief Baaki, Finance and Benefit Administrator Tiernan, DDA Director Mack, and Clerk/Treasurer Deaton

MINUTES

CM 8-1-23 MOTION TO APPROVE MINUTES- August 14, 2023

Motion by Kennedy, supported by Kivell

Motion to approve minutes as presented

VOTE:

MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

Councilmember Kennedy stated he would like to add item 3 to new business for discussion on the storm.

CM 8-2-23 MOTION TO APPROVE AGENDA

Motion by Kennedy, supported by Mosier

Motion to approve the agenda as amended

VOTE:

MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA- None

PROCLAMATION: Bob's Barber Shop

Mayor Pelchat read the proclamation for Bob's Barber Shop *see full proclamation attached*

PUBLIC COMMENT

Bob thanked the town for accepting him in 1984 when he first opened the shop. At the beginning he thought we would go back to Lansing, but the town sucked him in, and he has loved serving people and the thing that bums him out is he just retired and he sees people telling him he changed their lives, and he feels they did the same for him. He stated it is sad to say goodbye, but it is time to retire.

Jennifer Dunnigan 216 E Lake Street stated she wants to express her disapproval on the June 12th meeting when Pumpkinfest was extended on E Lake Street passed Wells Street, which is right in front of her second lot. She further stated no one approached her to get her approval. She stated she spoke with Kathy Swan and she asked why she wasn't asked to give her input, which would have been negative, and she said she called a phone number that is no longer in existence, but no one contacted her or her husband. There are many ways she could have been contacted because they are affected by this extension. She stated her husband is outside working on the lot every day working to keep it looking nice for the city. Basically, this creates Pumpkinfest coming in front of her whole house and beside the house. She stated she is very concerned with traffic going across that lot. She said that is a liability and if anyone trips and gets hurt, that would be on her. She then asked if there is a way the city's insurance could extend to that lot, or if it can be moved back to Wells Street. The only reason it got extended is because there is a tiny clause and maybe council missed it when they were going through the consent agenda. She 8/28/23

further stated to make things more difficult, Kathy said this extension has been in the works for several months and for several months no one contacted her. She stated they are easy to get a hold of, it could have been a letter or someone could have knocked on her door. She further stated hopefully there is a way to get insurance, and she wants to make sure everyone is aware they are not in favor of that being in front of their house. She stated they are not against Pumpkinfest and they don't want to be the fun police, but again, there will be a lot of traffic and they would have liked to have been asked before the decision was made.

Larry Ledbetter 11343 Lotus Point, and he reminded everyone of Depot Day which is September 9th. He stated part of the excitement is there was no depot 50 years ago it was a cornfield and they dug a hole and buried a time capsule. He stated Carl Richards pestered him to find it, and he kept after him and finally he was able to get a state rep to come out and used a ground penetrating radar to find it. They did find it, and he and Phil Weipert started digging and it is a huge concrete box. He stated with the help from Jay Powell, they dug it up. It will be opened up at 2:30pm and we will display the contents at the Depot or the library. He then stated 50 years from now, it will be the city's 200-year anniversary and we are asking people to come up with things to put in the capsule. We want the community to be excited about it and they will be digging it up in 50 years. We don't know what South Lyon will look like, but it will be amazing.

Thad Bogart of 1033 Paddock Drive stated as everyone knows, our wonderful city has lost power one or more times in the past week. Power outages are not just an inconvenience, it can disrupt business, spoil food, cause flooding and sanitation issues. He stated most importantly it can affect people that use medical equipment. Last weeks power outages are not an isolated incident. There have been multiple in the past year. He stated because of this, he is asking the city, surrounding counties and DTE to see what can be done besides tree trimming that can create resiliency in our electrical system, for example identifying common points of failure, creating redundant feeder lines, and or burying lines that serve more than 100 customers.

DISCUSSION- Downtown

DDA Director Mack stated the signs for the Social District should be ready to be picked up Wednesday. He will be working with DPW to get them put up. He then stated the 2nd Social Media training will be held this Wednesday for questions and feedback to the trainer. He then stated he was out speaking with businesses that lost power and some are still closed due to no internet so they can't use their POS systems and they have had considerable losses being closed for 4 days. He stated he's putting a list together of their losses to see if there is any way we can help them to recoup the losses. It is going to take a while for the residents and the businesses to recover, luckily the businesses didn't have much physical damage. He then stated city staff met with a company in regards to a branding refresh to spruce up the signage around town and to create cohesive branding for events and the Farmers Market so when people see an advertisement, they will know who is putting on the event. That will create cohesion for DDA and City events and he will be seeking input from Council, DDA Board and the community. He then congratulated Bob on his retirement. Councilmember Dilg stated you can tell the difference on some of the business's websites since the first social media training and they said their social engagement is much higher. The trainer must have done a really good job. She then stated she appreciates the brand cohesion; it will help people understand the difference between a city event versus a non-city event. Councilmember Kennedy asked if he visited businesses outside of the downtown as well. Mr. Mack stated he will later this week.

FIRE CHIEF REPORT

Chief Thorington stated we've had 897 instances, and the flooding on the 23rd and the storm on the 24th have definitely increased the calls, and at one point we basically had everyone out on the street. He then stated the DPW were amazing with their response after the storm, the way they immobilized was impressive. He further stated the Police and Fire did a great job as well. He then stated we've had 4 promotions since the last meeting. Zoey Noechel went from cadet to firefighter EMT, Michael Myer went from engineer aerial operator to aero pump operator and Charlie Stanley from cadet to firefighter. He then stated they had a spray park on the 16th and a good turnout. He then stated there was a touching moment when a father of one of the kids at the spray park came up to them and told them that his son has significant difficulties in interacting with other children, and at the spray park is the first time his son let him put him down and he ran around with the kids and played in the water. His Father was visibly moved by the interaction. He then stated we were awarded a \$19,000 grant for smoke detectors, fire detectors, C.O detectors with a 5% match.

POLICE CHIEF REPORT

Chief Baaki stated we have another interview for a police officer coming up. He stated we have received most of the equipment for our sidearms, but we are waiting for the sights. We're hoping to have training begin next month. He then commented on the hit and run that happened in the downtown area. He stated they have a good idea of who the driver was, and he spoke with the victim. He stated she is out of the hospital and doing well. He then spoke about the storm. He said early Friday morning he saw a lot of devastation, but he also saw a lot of people out moving things out of the way, checking on their neighbors and he was able to speak with a lot of people and once we knew everyone was ok, DPW and Fire did a great job temporarily closing off the area and quick response. Everyone did a great job. Councilmember Dilg stated she didn't get any Nixle alerts. Chief Baaki stated they did send out a message. Councilmember Kivell stated it seems Livingston County is much more active with the sirens, is there a way for us to coordinate more with them. Chief Baaki stated we have someone here tonight from Oakland County Emergency Management and he could probably answer that question.

UNFINISHED BUSINESS- None

NEW BUSINESS

1. Designation of Street Administrator

City Manager Zelenak stated in 2018 City Council approved a resolution naming the City Manager as the Street Administrator for the city. After consideration of the responsibilities and duties of the DPW Superintendent, it is important that we designate the DPW Superintendent as the new Street Administrator.

CM 8-3-23 MOTION TO APPROVE RESOLUTION

Motion by Kennedy, supported by Hansen

Motion to approve the resolution designating Jeff Archey, DPW Superintendent as the new Street Administrator

ROLL CALL VOTE:

Kivell- Yes

Dilg- Yes

Mosier- Yes

Kurtzweil- Yes

Kennedy- Yes

Hansen- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

2. Use of City Seal Policy

City Manager Zelenak stated the City of South Lyon has been using its official South Lyon Seal since at least as early as March 26, 1981. The seal is used to identify governmental services and programs provided sponsored or endorsed by the city. Over the past couple of years, we have identified individuals using our seal on their website, Facebook page, and other uses without permission. In order to regulate/restrict unauthorized uses, and to limit the opportunity for individuals or organizations to profit or benefit from the use of our seal, we have developed this policy. The use of the city seal policy is intended to safeguard the city seal to ensure it is used properly and to provide notice to third-parties that they must request permission from the city before they use the seal. The city would like to prevent confusion to the public from individuals using the seal for services and programs unrelated to the city. The policy is designed to help employees, elected officials and citizens understand the importance and proper use of the city seal. Councilmember Dilg asked if there is any weight, we can put behind this. Attorney Hamameh stated this is a city policy and if anyone uses the seal without permission, they would be in violation of the city policy. Councilmember Kurtzweil stated you could order a cease and desist order and could sue for damages/fraud if they are benefiting from using the city's seal. She further stated she recalls years ago a larger city, someone started using their seal and made flyers attempting to benefit from it, saying it was a city endorsed event. It's important to protect the consumers. Councilmember Kivell stated if someone wants to use the city seal for a city event, who would someone go to. City Manager Zelenak stated they would need to bring it to him, and he would review it with the city attorney and if necessary, he would bring it before Council. Councilmember Kivell stated he and other Council members were using the seal during the time we were putting information out about getting the road bond. He stated he hasn't seen any outside activities other than the Farmers Market and the road millage. Attorney Hamameh stated it is mainly a city policy for employees and elected officials, but you can still take those actions if someone is using it without permission.

CM 8-4-23 MOTION TO APPROVE CITY SEAL POLICY

Motion by Kennedy, supported by Mosier

Motion to approve the City Seal Policy

ROLL CALL VOTE:

Hansen- Yes

Kennedy- Yes

Kurtzweil- Yes

Kivell- Yes

Dilg- Yes

Mosier- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

3. Storm Damage Update

City Manager Zelenak updated everyone on what's been happening since the storm last week. He thanked the DPW, Fire, Police, Office, residents, business owners, everyone that came together specifically Oakland County Emergency Management personnel, the county executive's office, the township and the governor's office, state representatives, American Red Cross contacted us to see what our needs are after we declared a state of emergency last week. The public came together and helped with debris clean up, and we spent a lot of time talking with individuals. Staff will be out again tomorrow

8/28/23

gathering information, for the damage assessment and what occurred to see what kind of assistance we may be able to get. The governor expanded the state of emergency to include the City of South Lyon. He then stated it will take some time to get back to normal so there could be some things that may not be done right away, but they will get done. We have some employees that are working 12 hours a day and long weekends, and nighttime and they are still removing debris and materials while still maintaining safe city operations. DTE reported there 35 poles that were down or snapped within the city which is excessive. Most people were without power for a few days, and we still have sporadic outages. The majority has been restored as of today. 10 Mile is still closed due to a DTE pole and an AT&T pole that is down. The DPW building had severe damaged, the roof blew off and there were several cars southeast of there that were damaged from falling trees. There are houses and building that were knocked down, including an industrial building that totally collapsed. He stated individuals are able to self-report on Oakland County's Emergency Management website. He further stated we had staff in the field gathering additional data. Emergency Management took drone video of the area. It was amazing to see everyone working together removing debris. People were trying to clean up the right-of-ways so we would have access to fire hydrants, and public utilities. He then stated Tom Hardesty from Oakland County Emergency Management is here tonight to discuss the storm damage. Tom Hardesty, the Director for Oakland County Emergency Management stated one of their responsibilities are to assist communities with response and recovery from disasters. He then said it is very clear that the city manager and his public safety team not only responded well, but was very well prepared. He would like to say every time there is a disaster Police, Fire and DPW all work well together, but that isn't always the case. The other thing they are responsible for are the outdoor warning sirens. He then stated the sirens didn't go off because the storm didn't meet the criteria. He then stated they operate the sirens county wide, and they do that for a tornado warning issued by the National Weather Service. If a tornado warning is issued, they immediately activate the sirens, and we have someone that is on call 24 hours a day monitoring the weather. He then stated they have a backup system with building safety monitoring the weather. Another reason the sirens will go off if there are sustained winds in excess of 70 mph or if a tornado touches down within 10 miles of the border. He further stated the Livingston County sirens did go off due to a tornado that was spotted earlier. He then stated their staff were on the phone with the National Weather Service, and they were seeing it in Livingston County. He then said they were anticipating that they would run the sirens, but none of the conditions were met for Oakland County. He further stated we have a county wide alert system that will alert for storm warnings. He then stated it is an opt in system, He then emphasized the sirens are outdoor warning signs. The purpose is the let everyone know there could be dangerous weather for the people that are outdoors. It indicates for people to seek shelter, and seek more information. He then explained the emergency declaration. Mr. Hardesty explained that the city declared a state of emergency, which he then gave to the County executive, and they recommended that it goes to the State next. Once that happens, the Governor declare and agree, which she did. After that, once all the information is collected for the area, it goes to the White House for a federal Presidential declaration. He then stated there will be a little pause for funding because only one of the two can happen. If a federal approval, state money can't be used, if there isn't a federal approval, then the city can be eligible for state funding up to \$250,000 for public assistance, such as police, fire, DPW overtime, and damage. Councilmember Dilg thanked him for returning her call over the weekend. She further stated the frustration is because sometimes it does seem like the city is hanging out there all by itself. She understands the sirens are to warn people outside, but people are making life and death decisions based on if they are alerted and she lost electricity quickly and no WIFI, and she couldn't get a signal on her cell. She stated she opened the windows to listen for an alarm. She then thanked him for coming, but said she feels like something was missed because clearly, we had significant damage. She then asked if while we are having these discussions, we can throw out some ideas like maybe having a western Oakland County

8/28/23

siren so we won't feel like we are being left out. Mr. Hardesty stated because the data we had didn't reach the siren activation level, it doesn't mean it wasn't a serious incident, clearly it was and there is significant damage and he doesn't want to minimize that which is why the county reached out to South Lyon along with every other city in the County because it is their role to help all communities, large and small. Every year they discuss and reevaluate to see if changes need to be made. He said they can set the sirens off at different areas, but they have always warned everyone. He stated he gets a lot of calls from people asking why the sirens went off, when it is sunny at their house, but it could be storming elsewhere. Councilmember Kurtzweil stated she agrees with Councilmember Dilg and she thanks him for coming out. She then asked if they have the ability to only turn the sirens on in different parts of the county. Mr. Hardesty stated they made a policy decision years ago, to warn everyone. He isn't confident enough to only warn one area of the county. If the threshold is met for a tornado warning, and sustained winds somewhere in Oakland County they will activate to tell everyone to seek shelter and more information. He further stated they didn't activate the sirens because the storm was on the west side of Oakland County, it didn't meet the threshold. Councilmember Kurtzweil stated maybe the threshold is too high because clearly when you go through town, there is extensive damage and no one knew how serious it was because the sirens didn't go off and people are trying to make a decision to either go in the basement, or hide, or finish dinner. She stated the importance of the siren is demonstrated by the damage done in our community and if you look around the city, it shows the threshold is too high. She further stated when a roof is blown off a building, and you can't access major roads when lines are down, and there is no electricity for people to go outside to see how bad it is, that is dangerous situations. If she heard the sirens, she wouldn't have gone outside to look around, she would have stayed inside if the sirens went off because she would have understood the severity of the situation. She further stated she was looking at data, and Channel 4 said tornado warning, and she didn't hear any sirens. Mr. Hardesty stated the tornado warning wasn't for Oakland County, and they were on the phone with the National Weather Service, and he went back to them after the storm, and showed them aerial photos of the damage, and we asked them to reexamine their data, to make sure there wasn't a tornado here, and they still said there was not a tornado but likely straight-line winds. Councilmember Kurtzweil stated the sirens shouldn't just be for tornado, but for threatening weather as well. The threshold should be lowered and that would have helped people. Councilmember Hansen thanked him for being here. He stated we did a pretty good job with our first responders, but this summer has felt like we will be faced with this kind of weather going forward. He stated last week we had one back-to-back. He then asked if there are any recommendations so that we are better prepared in the future. Mr. Hardesty stated each event is a learning and we always learn from them. The city's Police Chief is your designated emergency management liaison. He then stated it is always good to see where we can improve. Councilmember Kennedy asked him to go over the process again for the state of emergency. Mr. Hardesty stated if it is only a state of Michigan state of emergency, there is a possibility of funding and it's for governments, it isn't for local residents. Based on the size of South Lyon, the highest amount for reimbursement would be \$250,000. He stated there is certain criteria that has to be met, and he thinks the city will meet the criteria. It would be for overtime reimbursement of Fire, Police and DPW, it won't pay for a generator that the city already owns, but if it was damaged while you were using it during the storm, you may get reimbursed for it. Mr. Hardesty again stated there are a lot of guidelines that have to be met. He further stated the State set a call for tomorrow, and he will be on that call for all the communities in the state. He stated it is unlikely that there will be federal emergency order. He further stated any funds will be after insurance. Councilmember Kivell asked if they would consider lowering the threshold and have a campaign to teach everyone what the sirens actually mean. Mr. Hardesty stated trying to find a threshold that people will listen. There is always room for improvement. Mayor Pelchat asked if they look at the threshold every

year. Mr. Hardesty stated we don't like to change them very often. Mayor Pelchat stated he doesn't think everyone understands the sirens. He then stated it is a miracle there were no deaths or injuries.

BUDGET- No discussion was held

PUBLIC COMMENT- No discussion was held

MANAGER'S REPORT

City Manager Zelenak stated he will be having discussions based upon the comments made regarding Pumpkinfest and see what we can do to assist based on the comments tonight. City Manager Zelenak stated Peoples Express is getting ready to initiate their new program with Oakland County transportation services. We are working with other jurisdictions and where the update will occur on the increased riders, cost, and locations. We will have something out by the end of the week. We've had discussions with the communities that are involved, and we'll be getting that information out through senior centers and social media to let people know about the increased services based on the millage that was approved in Oakland County. City Manager Zelenak stated the Hagadorn Sanitary Sewer and road project continues, and we are looking at additional road work in that area. He has met with the engineers to discuss additional improvements on Orchard Ridge. They are also discussing the scope of the project south of 10 Mile where a water main break damaged the road a few years ago. He then stated the trail project is complete except for some punch list items. He then stated they had the preconstruction meeting for the sanitary sewer line that runs under the railroad tracks. That is scheduled to begin early October, but could be sooner based on another job the contractor is working on. City Manager Zelenak then stated they are going out to bid for the crack sealing throughout the city and they won't be shutting down streets. He stated we worked with Milford and Lyon Township on a grant through SEMCOG and our portion of the grant is \$2,722.50 and is more of a safety grant. They will look at a crosswalk at 11 Mile. He then stated the ZBA will meet on September 6th for the cell tower the school is asking to put on their property. He then stated he's had discussions with 6 landscape companies for the work in our community, park and entrance signs, and one company will not respond, but 2 companies are interested in looking what they can be doing for the city. He then stated he is very proud of staff and everyone continues to work well together. Councilmember Dilg stated she wants to compliment the city manager and everyone else, the way you were able to help the residents remain calm and confident through this emergency. She further stated there wasn't a lot of talk on social media, but people weren't panicking, they weren't bad mouthing the city, it was more people thanking each other, and it was important that people saw the city come out right away, she thinks that kept people calmer. She then stated in the future, we should have discussions regarding a warming/charging location, so that people have a place to go. City Manager Zelenak stated we do have a plan in our emergency plan, we met Friday morning to discuss that, looking at potential information they may need. Councilmember Dilg thanked him for keeping Council in the loop over the weekend. She further stated the trail work was done really well and everyone should go take a walk there. Councilmember Kennedy asked when the start date for a target date for the new Peoples Express contract. City Manager Zelenak stated it is set for September 1st for the expansion and there will be flyers to let people know about the changes in service. Councilmember Kennedy asked when the Sanitary Sewer under the railroad track will be done. City Manager Zelenak stated the end of the year. Councilmember Kivell the intersection and the drive way going into McHattie Park needs to be fixed as well. He then stated when you look at Warren, there are other areas that need to be fixed that are in worse shape. City Manager Zelenak stated the intersection will need to be reconstructed. Councilmember Dilg stated she would love to speak about Pumpkinfest and the car shows because people throw garbage on their lawns during some of those events, and she is wondering if we could keep the events to the

8/28/23

downtown. City Manager Zelenak stated we met with Pumpkinfest Committee several times, but Council can ask them about making the footprint smaller, so that people don't feel like they don't have control over their property. Councilmember Kurtzweil stated it is important to address residents' concerns, and she wouldn't want people walking around on her property either. She further stated maybe we could put up barriers for this year.

COUNCIL COMMENTS

Councilmember Mosier thanked City Manager Zelenak for keeping Council aware of everything going on after the storm, and, administration, Fire, Police, DPW, Water and Sewer, the whole staff was the epitome of every employers dream. Police and Fire were out immediately, and DPW. She then thanked everyone for doing a great job. She then stated there is a good thing that came out of this and that is the comradery, between neighbors, and everyone was helping everyone out. She stated she knows it is bad, but it could have been worse, and thankfully we didn't lose anyone.

Councilmember Kivell stated with all the mayhem that took place, it was good to see everyone out helping each other.

Councilmember Kennedy thanked each of the City's departments, and their employees, for their herculean efforts over the past several days. Starting with the City's Administration, the City's DPW Department, the South Lyon Fire & Police Departments and the City's Water & Wastewater Departments. Each departments employees went above and beyond to help restore normalcy to our city. We're not totally there yet, but we will be, because of these individuals. So, thank you on my behalf, and on behalf of the residents of our city.

Councilmember Kurtzweil then thanked everyone including all the workers that came from out of State to work. She then reminded everyone of Depot Day, then after 5:00, you can walk across the parking lot at St Joseph's Church for their Polish Heritage Festival and it is new and improved. The beer tent is longer, there was a change in the menu and we have plenty of volunteers. She stated this is a community event and everyone is invited.

Councilmember Hansen thanked the City Manager for his communication with Council and staff. He stated the level of calmness was great and thanked all the city staff. He then thanked Jason Morgan who reached out to Council. He then stated we had the Fury for the Feast, and they raised \$23,990 for Blessings in a Backpack and for Active Faith. He then congratulated Erin and Ryan and the Witch's Hat staff.

Councilmember Dilg stated it was nice the city didn't cancel the Farmers Market, it seemed kind of cathartic with everyone talking and drinking coffee. She then reminded everyone to support our local businesses.

Mayor Pelchat stated you always hope your staff will work well together, kudos to city staff, police, fire and DPW. He stated our staff was ready to handle it. He then gave kudos to all staff and reminded everyone that school will be back in session

CLOSED SESSION: "Closed session pursuant to Section 8(a) of the Open Meetings Act MCL 15.268 at the request of the City Manager to conduct performance evaluation."

CM 8-5-23 MOTION TO ENTER INTO CLOSED SESSION

8/28/23

Motion by Kurtzweil, supported by Dilg
Motion to enter into closed session at 8:58 p.m.

Council reconvened the open session at 10:08pm

ADJOURNMENT

Motion to adjourn at 10:08 p.m.

Respectfully submitted,

Mayor Dan Pelchat

City Clerk/Treasurer Lisa Deaton

DRAFT

REVENUE REPORT FOR CITY OF SOUTH LYON
PERIOD ENDING 08/31/2023

FINANCIAL STATEMENT FOR AUGUST 2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL	08/31/2023	08/31/2023	INCREASE (DECREASE)	NORMAL	(ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND										
Revenues										
Dept 000.000										
101-000.000-402.000	REAL PROPERTY TAX	5,732,735.00	504,467.28	504,467.28			5,228,267.72		8.80	
101-000.000-432.000	PAYMENT IN LIEU OF TAXES	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-434.000	SOUTH LYON WOODS TAX	1,100.00	570.50	570.50		81.50	529.50		51.86	
101-000.000-445.000	PENALTIES & INTEREST	10,000.00	0.00	0.00		0.00	10,000.00		0.00	
101-000.000-447.000	ADMIN FEE PROPERTY TAX	105,000.00	10,952.77	10,952.77		10,952.77	94,047.23		10.43	
101-000.000-476.000	LICENSES & BUSINESS MISC.	3,000.00	685.00	685.00		220.00	2,315.00		22.83	
101-000.000-490.000	BUILDING PERMITS	425,000.00	90,746.15	90,746.15		54,546.00	334,253.85		21.35	
101-000.000-490.100	HEATING & PLUMB. REFG. PERMI	40,000.00	6,056.00	6,056.00		3,616.00	33,944.00		15.14	
101-000.000-490.200	ELECTRICAL PERMITS	40,000.00	5,796.00	5,796.00		3,074.00	34,204.00		14.49	
101-000.000-491.000	BOARD OF APPEALS	1,300.00	450.00	450.00		450.00	850.00		34.62	
101-000.000-491.100	REZONING FEES	0.00	1,276.48	1,276.48		342.50	(1,276.48)		100.00	
101-000.000-498.000	FINAL INSPECTIONS	0.00	1,650.00	1,650.00		715.00	(1,650.00)		100.00	
101-000.000-528.000	OTHER FEDERAL GRANTS	765,800.00	0.00	0.00		0.00	765,800.00		0.00	
101-000.000-573.000	STATE REVS	100,000.00	0.00	0.00		0.00	100,000.00		0.00	
101-000.000-574.000	STATE SHARED REV.	1,361,606.00	0.00	0.00		0.00	1,361,606.00		0.00	
101-000.000-590.100	OAKLAND COUNTY TRANSIT REVENUE	92,000.00	0.00	0.00		0.00	92,000.00		0.00	
101-000.000-592.200	OAKLAND TOGETHER CVT COVID FUNDING	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-634.000	GRAVE OPENINGS & FOUNDATIONS	35,000.00	3,105.00	3,105.00		1,070.00	31,895.00		8.87	
101-000.000-635.000	W & S ADMIN. CHARGES	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-655.301	PARKING VIOLATION	100.00	100.00	100.00		0.00	0.00		100.00	
101-000.000-659.000	LOCAL COURT FINES	16,000.00	2,531.20	2,531.20		2,531.20	13,468.80		15.82	
101-000.000-659.100	REFUND-(FOR COST OF ARREST)	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-665.000	INTEREST	50,000.00	91,834.45	91,834.45		42,675.66	(41,834.45)		183.67	
101-000.000-665.001	INTEREST-TRANS.CEMETERY INTRE	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-665.007	INTEREST-TRANSFER FROM C&S	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-665.200	INTEREST-EQUALIZ.& CONTINGENC	300.00	0.00	0.00		0.00	300.00		0.00	
101-000.000-665.300	LGIP INTEREST	0.00	537.57	537.57		0.00	(537.57)		100.00	
101-000.000-665.700	INTEREST-MOBILE TOWER	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-665.751	PARK AND REC. INTEREST	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-666.220	MMRMA DIVIDENDS	30,000.00	0.00	0.00		0.00	30,000.00		0.00	
101-000.000-668.000	RENTS & ROYALTIES	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-668.200	RENTS AND ROYALTIES-CABLE	125,000.00	29,837.95	29,837.95		22,845.09	95,162.05		23.87	
101-000.000-671.300	LEASE--ANTENNA	40,000.00	4,676.49	4,676.49		4,676.49	35,323.51		11.69	
101-000.000-671.500	RENTAL PROPERTIES	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-673.000	SALES OF FIXED ASSETS	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-674.209	CONTRIBUTION-PERPETUAL CARE	50,626.00	0.00	0.00		0.00	50,626.00		0.00	
101-000.000-674.400	FIRST RESPONDERS MONUMENT	38,000.00	49.00	49.00		0.00	37,951.00		0.13	
101-000.000-674.751	CONTRIB. FOR PARK BENCHES	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-675.200	CONTRIBUTIONS-WINTER EVENTS	0.00	0.00	0.00		0.00	0.00		0.00	
101-000.000-675.751	CONTRIBUTION TO PARKS & REC	50,000.00	0.00	0.00		0.00	50,000.00		0.00	
101-000.000-675.802	CULTURAL ARTS REVENUES	300.00	0.00	0.00		0.00	300.00		0.00	

PERIOD ENDING 08/31/2023

FINANCIAL STATEMENT FOR AUGUST 2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE		ACTIVITY FOR MONTH 08/31/2023	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		BALANCE		
Fund 101 - GENERAL FUND								
Revenues								
101-000.000-675.820	VETERANS MEMORIAL PROJECT	1,000.00	0.00	0.00	0.00	1,000.00	0.00	
101-000.000-676.346	REIMBURSEMENT FROM HVA	0.00	0.00	0.00	0.00	0.00	0.00	
101-000.000-680.000	MISCELLANEOUS	45,000.00	30,381.34	29,658.07	29,658.07	14,618.66	67.51	
101-000.000-680.210	WEDDING PROCEEDS	0.00	0.00	0.00	0.00	0.00	0.00	
101-000.000-680.301	POLICE	60,000.00	7,083.10	4,408.30	4,408.30	52,916.90	11.81	
101-000.000-680.336	FIRE MISC.	4,500.00	100.00	100.00	100.00	4,400.00	2.22	
101-000.000-680.703	PRIOR YEARS TAXES	2,500.00	47.57	0.00	0.00	2,452.43	1.90	
101-000.000-682.000	GRANT MONEY	0.00	0.00	0.00	0.00	0.00	0.00	
101-000.000-682.301	GRANT MONIES-POLICE DEPT.	20,000.00	0.00	0.00	0.00	20,000.00	0.00	
101-000.000-682.336	GRANT MONIES--FIRE DEPT.	20,000.00	0.00	0.00	0.00	20,000.00	0.00	
101-000.000-682.802	GRANT MONIES-CULTURAL ARTS	0.00	0.00	0.00	0.00	0.00	0.00	
101-000.000-683.300	PYMT. OF SIDEWALKS BY RESIDEN	25,000.00	685.00	210.00	210.00	24,315.00	2.74	
101-000.000-685.000	OPIOID SETTLEMENT REVENUE	0.00	1,175.53	1,175.53	1,175.53	(1,175.53)	100.00	
101-000.000-687.230	SMART CREDITS	0.00	40,185.80	0.00	0.00	(40,185.80)	100.00	
101-000.000-691.000	OTHER FINANCING SOURCES	0.00	0.00	0.00	0.00	0.00	0.00	
101-000.000-692.300	PROCEEDS FROM DEBT	0.00	0.00	0.00	0.00	0.00	0.00	
101-000.000-696.000	PROCEEDS FROM SALES OF BONDS/NOTES	0.00	0.00	0.00	0.00	0.00	0.00	
101-000.000-699.000	TRANSFERS IN	0.00	0.00	0.00	0.00	0.00	0.00	
101-000.000-699.209	TRANSFER IN FROM CEMETERY FUN	0.00	0.00	0.00	0.00	0.00	0.00	

Total Dept 000.000

9,290,867.00

687,815.39

8,455,886.82

8.99

TOTAL REVENUES

9,290,867.00

687,815.39

8,455,886.82

8.99

Fund 101 - GENERAL FUND:

TOTAL REVENUES

9,290,867.00

834,980.18

687,815.39

8,455,886.82

8.99

PERIOD ENDING 08/31/2023

FINANCIAL STATEMENT FOR AUGUST 2023

GL NUMBER	DESCRIPTION	2023-24	YTD BALANCE		ACTIVITY FOR MONTH 08/31/2023	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	08/31/2023		INCREASE (DECREASE)	NORMAL (ABNORMAL)	
Fund 101 - GENERAL FUND								
000.000		0.00		0.00	0.00		0.00	0.00
222.000	- ADMINISTRATION	2,025,452.00		276,199.08	157,388.45	1,749,252.92		13.64
301.000	- POLICE	3,386,998.00		474,937.53	216,994.87	2,912,060.47		14.02
336.000	- FIRE	1,258,010.00		137,917.53	56,363.17	1,120,092.47		10.96
346.000	- AMBULANCE	5,680.00		0.00	0.00	5,680.00		0.00
441.000	- DEPT. OF PUBLIC WORKS	1,284,131.00		147,930.76	81,449.62	1,136,200.24		11.52
567.000	- CEMETERY	189,454.00		24,873.60	12,233.87	164,580.40		13.13
596.000	- SENIOR TRANSPORTATION	92,000.00		7,481.00	7,481.00	84,519.00		8.13
751.000	- PARKS AND RECREATION	822,986.00		34,494.95	15,950.94	788,491.05		4.19
800.000	- CABLE COMMISSION	8,925.00		406.25	406.25	8,518.75		4.55
802.000	- CULTURAL ARTS	5,375.00		340.00	0.00	5,035.00		6.33
803.000	- HISTORICAL DEPOT	51,500.00		1,879.64	1,015.92	49,620.36		3.65
820.000	- VETERANS MEMORIAL PROJECT	48,000.00		0.00	0.00	48,000.00		0.00
TOTAL EXPENDITURES		9,178,511.00		1,106,460.34	549,284.09	8,072,050.66		12.05

Fund 101 - GENERAL FUND:
TOTAL EXPENDITURES

9,178,511.00	1,106,460.34	549,284.09	8,072,050.66	12.05
--------------	--------------	------------	--------------	-------

FINANCIAL STATEMENT FOR AUGUST 2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET		08/31/2023 NORMAL (ABNORMAL)		MONTH 08/31/2023 INCREASE (DECREASE)		NORMAL (ABNORMAL)	BALANCE	
Fund 202 - MAJOR STREETS										
000.000		0.00		0.00		0.00		0.00		0.00
223.000	- ACCOUNTANT	6,200.00		3,194.50		3,177.20		3,005.50		51.52
451.000	- STREET CONSTRUCTION	20,000.00		0.00		0.00		20,000.00		0.00
463.000	- STREET-ROUTINE MAINT.	208,507.00		32,617.10		15,455.15		175,889.90		15.64
474.000	- TRAFFIC SERVICES	50,479.00		579.79		104.87		49,899.21		1.15
478.000	- SNOW PLOWING	90,022.00		1,433.00		0.00		88,589.00		1.59
479.000	- SNOW REMOVAL	4,604.00		359.00		0.00		4,245.00		7.80
485.000	- TRANSFER BETWEEN FUNDS	100,000.00		0.00		0.00		100,000.00		0.00
491.000	- STORM SEWER	11,710.00		369.75		0.00		11,340.25		3.16
TOTAL EXPENDITURES		491,522.00		38,553.14		18,737.22		452,968.86		7.84
Fund 202 - MAJOR STREETS:										
TOTAL EXPENDITURES		491,522.00		38,553.14		18,737.22		452,968.86		7.84
Fund 203 - LOCAL STREETS										
000.000		0.00		0.00		0.00		0.00		0.00
223.000	- ACCOUNTANT	5,600.00		3,160.00		3,160.00		2,440.00		56.43
451.000	- STREET CONSTRUCTION	120,000.00		179,189.75		179,189.75		(59,189.75)		149.32
463.000	- STREET-ROUTINE MAINT.	190,767.00		34,689.86		19,707.92		156,077.14		18.18
474.000	- TRAFFIC SERVICES	13,078.00		461.57		105.09		12,616.43		3.53
478.000	- SNOW PLOWING	82,648.00		864.00		0.00		81,784.00		1.05
485.000	- TRANSFER BETWEEN FUNDS	0.00		0.00		0.00		0.00		0.00
491.000	- STORM SEWER	20,909.00		278.59		0.00		20,630.41		1.33
TOTAL EXPENDITURES		433,002.00		218,643.77		202,162.76		214,358.23		50.49
Fund 203 - LOCAL STREETS:										
TOTAL EXPENDITURES		433,002.00		218,643.77		202,162.76		214,358.23		50.49
TOTAL EXPENDITURES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		924,524.00		257,196.91		220,899.98		667,327.09		27.82

PERIOD ENDING 08/31/2023

FINANCIAL STATEMENT FOR AUGUST 2023

GL NUMBER	DESCRIPTION	2023-24		YTD BALANCE		ACTIVITY FOR MONTH 08/31/2023 INCREASE (DECREASE)	AVAILABLE		% BDT USED
		AMENDED BUDGET	NORMAL	08/31/2023	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 592 - WATER & SEWER									
452.000 - WATER & SEWER CONSTRUCTION		500,000.00		446,669.00		446,669.00	53,331.00		89.33
528.000 - REFUSE COLLECTION		621,204.00		101,239.95		50,626.46	519,964.05		16.30
540.000 - WATER / REPAIR		247,780.00		8,682.03		3,511.77	239,097.97		3.50
550.000 - SEWER / REPAIR		232,797.00		7,706.25		3,363.51	225,090.75		3.31
556.000 - WATER		1,297,750.00		147,651.85		96,235.72	1,150,098.15		11.38
557.000 - WASTEWATER		3,341,749.00		186,950.61		109,575.81	3,154,798.39		5.59
TOTAL EXPENDITURES		6,241,280.00		898,899.69		709,982.27	5,342,380.31		14.40
Fund 592 - WATER & SEWER:									
TOTAL EXPENDITURES		6,241,280.00		898,899.69		709,982.27	5,342,380.31		14.40

Check Date	Check	Vendor Name	Description	Amount	Status
Bank 01 GEN FUND CHECKING					
08/17/2023	88180	AMAZON CAPITAL SERVICES	CLAMPS FOR WEED SPRAYER TARPS NEEDED FOR LADDER 1 ISO INSPECTIO TEXT BOOK FOR LT PROMOTIONAL PROCESS	17.15 304.75 60.75 <u>382.65</u>	Cleared Cleared Cleared
08/17/2023	88181	BLUE CROSS BLUE SHIELD OF MICH	SEPTEMBER 2023 RETIREE HEALTH INSURANCE	5,565.16	Cleared
08/17/2023	88182	BLUE CROSS BLUE SHIELD OF MICH	SEPTEMBER 2023 INSURANCE PREMIUMS	42,150.00	Cleared
08/17/2023	88183	COMCAST	ETHERNET DEDICATED INTERNET LINE 8/15/2	1,500.00	Cleared
08/17/2023	88184	CONSUMERS ENERGY	300 DOROTHY ST # B SERVICE PERIOD 7/4/2	14.48	Cleared
08/17/2023	88185	CONSUMERS ENERGY	SERVICE PERIOD 7/4/2023 - 8/2/2023, VAR	143.63	Cleared
08/17/2023	88186	CONSUMERS ENERGY	300 DOROTHY ST SERVICE PERIOD 7/4/2023	14.48	Cleared
08/17/2023	88187	CONSUMERS ENERGY	250 DOROTHY ST SERVICE PERIOD 7/4/2023	24.39	Cleared
08/17/2023	88188	CONSUMERS ENERGY	SERVICE PERIOD 7/4/2023 - 8/2/2023, VAR	334.61	Cleared
08/17/2023	88189	CONSUMERS ENERGY	214 W LAKE ST SERVICE PERIOD 7/4/2023 -	14.48	Cleared
08/17/2023	88190	CONSUMERS ENERGY	219 WHITPLE ST SERVICE PERIOD 7/4/2023	26.98	Cleared
08/17/2023	88191	CONSUMERS ENERGY	335 S WARREN SERVICE PERIOD 7/4/2023 -	50.06	Cleared
08/17/2023	88192	DTE ENERGY	21620 DIXBORO SERVICE PERIOD 6/29/2023	15.99	Cleared
08/17/2023	88193	DTE ENERGY	SERVICE PERIOD 7/1/2023 - 8/1/2023, VAR	629.90	Cleared
08/17/2023	88194	MICHAEL EHRESMAN	COUNCIL RECORDING 8/14/2023	75.00	Cleared
08/17/2023	88195	EMPLOYEE HEALTH INSURANCE MGMT	JULY 2023 ADMINISTRATIVE MEDICAL WRAP F JULY 2023 CLAIMS FUNDING	851.00 5,322.99 <u>6,173.99</u>	Cleared Cleared
08/17/2023	88196	HURON VALLEY GUNS	UNIFORMS (LEATHER BELT AND CARGO PANT) UNIFORMS FOR CADET	139.98 211.97 <u>351.95</u>	Cleared Cleared
08/17/2023	88197	VERN MOEN	FARMERS MARKET MUSIC JULY 22 & 29, AUG	300.00	Cleared
08/17/2023	88198	PETER'S TRUE VALUE HARDWARE	JULY 2023 STATEMENT WEED KILLER	1,706.24 28.99 <u>1,735.23</u>	Open Open
08/17/2023	88199	PURCHASE POWER	POSTAGE METER REFILLS 7/6/23 - 8/4/23	1,005.00	Cleared
08/17/2023	88200	SADIE (SARAH) QUAGLIOTTO	TWO-PART SOCIAL MEDIA TRAINING AUGUST 9	2,500.00	Cleared
08/17/2023	88201	DIANA REGAN	JULY 2023 FARMERS MARKET MANAGER WAGES	2,325.00	Cleared
08/17/2023	88202	ROSATI, SCHULTZ, JOPPICH	PROFESSIONAL SERVICES RENDERED THROUGH PROFESSIONAL SERVICES RENDERED THROUGH PROFESSIONAL SERVICES RENDERED THROUGH PROFESSIONAL SERVICES RENDERED THROUGH	6,645.00 75.00 3,514.50 5,889.00 <u>16,123.50</u>	Cleared Cleared Cleared Cleared

Check Date	Check	Vendor Name	Description	Amount	Status
08/17/2023	88203	STAPLES	SUMMARY INVOICE DATED 7/31/23	256.37	Cleared
08/17/2023	88204	VC3, INC.	CABLE ADAPTER INSTALLATION FOR CITY MAN	21.19	Cleared
08/17/2023	88205	WEINGARTZ	BOLTS (6)	65.94	Cleared
08/17/2023	88206	DAVID WILLIAMSON	REIMBURSEMENT FOR SEWER REPAIRS	429.00	Cleared
08/17/2023	88207	WOW! BUSINESS	PARK SECURITY SERVICE PERIOD 8/1/2023 -	66.00	Cleared
08/17/2023	88208	WOW! BUSINESS	CABLE TV SERVICE PERIOD 8/6/23 - 9/5/23	64.97	Cleared
08/18/2023	88209	CONSUMERS ENERGY	215 WHIPPLE ST GENERATOR SERVICE PERIOD	14.48	Cleared
08/18/2023	88210	CONSUMERS ENERGY	SAFETY SHOES (RYAN ROSE)	116.04	Cleared
08/24/2023	88211	RED WING BUSINESS ADVANTAGE ACCOUNT	OBJECT REMOVED FROM JAMMED LOCK	247.99	Cleared
08/24/2023	88212	ADVANCED SAFE & LOCK	TABLE FOR OFFICE (ELECTION)	156.00	Cleared
08/24/2023	88213	AMAZON CAPITAL SERVICES	CHAIN OF CUSTODY DOT SCREENINGS (VALENC	107.48	Cleared
08/24/2023	88214	ASCENSION MICHIGAN EMPLOYER SOL.	NALOXONE KIT, EPI PEN ADULT, EPI PEN PE	101.00	Open
08/24/2023	88215	ASCENSION PROVIDENCE HOSPITAL-NOVI	MONTHLY PHONE MAINT. 8/20/23 - 9/19/23	312.50	Open
08/24/2023	88216	COMMUNICATIONS TECHNOLOGIES, INC.	VIDEO RECORDINGS FOR CABLE COMMISSION	85.00	Cleared
08/24/2023	88217	MICHAEL EHRESMAN	JULY 2023 BOARD OF REVIEW	406.25	Open
08/24/2023	88218	FRANK FOGARTY	SEPTMBER 2023 INSURANCE PREMIUMS	50.00	Cleared
08/24/2023	88219	GUARDIAN	FINAL PAY ESTIMATE RELEASE OF PHASE 1 &	10,088.82	Open
08/24/2023	88220	HARTWELL CEMENT COMPANY	REIMBURSEMENT FOR FUEL FOR UTILITY 7	4,000.00	Cleared
08/24/2023	88221	BRIAN HAYES	STATEMENT 8/13/23	39.09	Cleared
08/24/2023	88222	HOME DEPOT CREDIT SERVICES	PAYROLL DEDUCTION UNION DUES AUGUST 202	184.21	Cleared
08/24/2023	88223	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTION ID 913616706	222.50	Cleared
08/24/2023	88224	MISDU	PAYROLL DEDUCTION ID 913297993	150.00	Cleared
			PAYROLL DEDUCTION ID 913659641	61.84	Cleared
				123.91	Cleared
				335.75	
08/24/2023	88225	MISSIONSQUARE - 301149	MISSIONSQUARE 457 PLAN # 301149 PPE 8/2	2,912.20	Cleared
08/24/2023	88226	MMTA	2023 TREASURER TOOLKIT COMBO (3 SESSION	199.00	Cleared
08/24/2023	88227	NEC FINANCIAL SERVICES, LLC	SEPT BILLING WW & DPW PHONE SYSTEM	177.81	Cleared
08/24/2023	88228	NELSON SCHILK	REIMBURSEMENT FOR BATH HINGES/HANDLES F	22.79	Cleared
08/24/2023	88229	BRUCE NUSSBAUM	JULY 2023 BOARD OF REVIEW	50.00	Cleared
08/24/2023	88230	PEOPLES EXPRESS	JULY 2023 FARES	7,481.00	Cleared
08/24/2023	88231	PETER'S TRUE VALUE HARDWARE	WEED KILLER	109.98	Open
			WEED KILLER	54.99	Open
				164.97	
08/24/2023	88232	QUICK SILVER MARKETING SOLUTIONS	CITY LOGO SHIRTS FOR CITY HALL EMPLOYEE	367.51	Cleared
08/24/2023	88233	SALEM-SOUTH LYON DISTRICT	TAX DISBURSEMENT/TAXES DUE TO LIBRARY	29,235.98	Open
08/24/2023	88234	JUDITH SEYBERT	JULY 2023 BOARD OF REVIEW	50.00	Cleared
08/24/2023	88235	SANDOR SLOMOVITIS	CONCERTS IN THE PARK 8/18/2023 "GEMINI"	800.00	Cleared
08/24/2023	88236	SOUTH LYON COMMUNITY SCHOOLS	TAX DISBURSEMENT/TAXES DUE TO SCHOOLS	300,293.21	Cleared
08/24/2023	88237	WMI	JOB BOARD ADVERTISING FOR DPW LABORER	600.00	Cleared
08/28/2023	88238	STATE OF MICHIGAN	D-5 CERTIFICATION EXAMINATION FOR JOHN	45.00	Open
08/31/2023	88239	RED WING BUSINESS ADVANTAGE ACCOUNT	SAFETY BOOTS (CORY A.)	291.99	Open
			SAFETY BOOTS (HUMBERTO & JOHN R.)	489.98	Open

Check Date	Check	Vendor Name	Description	Amount	Status
08/31/2023	88240	AMAZON CAPITAL SERVICES	RECEIPT PAPER AND PRINTING CALCULATOR A COFFEE	781.97	Open
08/31/2023	88241	AMERICAN WATER WORKS ASSOC*	MEMBERSHIP DUES 11/1/2023 - 10/31/2024	255.00	Open
08/31/2023	88242	ASCENSION MICHIGAN EMPLOYER SOL.	POST OFFER - PRE HIRE SCREENING FOR CAD	118.00	Open
08/31/2023	88243	AT&T MOBILITY	PHONE SERVICE 7/7/23 - 8/6/23	167.10	Open
08/31/2023	88244	AT&T MOBILITY	SERVICE PERIOD JUL 20 - AUG 19	344.58	Open
08/31/2023	88245	BUSCH'S	CUTLERY, PLATES, COFFEE, MR CLEAN, WARE	61.88	Open
08/31/2023	88246	CHRISTOPHER EHRESMAN	VIDEO RECORDING COUNCIL MEETING 8/28/20	75.00	Open
08/31/2023	88247	DANIEL PELCHAT	MONTHLY COUNCIL PAY AUGUST 2023	220.00	Open
08/31/2023	88248	DTE ENERGY	200 DOROTHY ST SERVICE PERIOD 7/21/2023	20.80	Open
08/31/2023	88249	DTE ENERGY	300 DOROTHY ST SERVICE PERIOD 7/26/2023	154.54	Open
08/31/2023	88250	DTE ENERGY	250 DOROTHY ST SERVICE PERIOD 7/26/2023	65.36	Open
08/31/2023	88251	DTE ENERGY	CITY HALL/SCHOOL ADMIN SERVICE PERIOD 7	2,267.13	Open
08/31/2023	88252	GFL ENVIRONMENTAL USA	STATEMENT 8-14-23	1,498.85	Open
08/31/2023	88253	ALEX HANSEN	MONTHLY COUNCIL PAY AUGUST 2023	180.00	Open
08/31/2023	88254	HURON VALLEY GUNS	UNIFORMS	74.99	Open
			UNIFORMS	64.99	Open
			UNIFORMS	74.99	Open
				214.97	
08/31/2023	88255	GLENN KIVELL	MONTHLY COUNCIL PAY AUGUST 2023	180.00	Open
08/31/2023	88256	MARGARET KURTZWEIL	MONTHLY COUNCIL PAY AUGUST 2023	180.00	Open
08/31/2023	88257	LISA DILG	MONTHLY COUNCIL PAY AUGUST 2023	180.00	Open
08/31/2023	88258	LORI MOSIER	MONTHLY COUNCIL PAY AUGUST 2023	180.00	Open
08/31/2023	88259	OAKLAND COUNTY TACTICAL TRAINING	OAKLAND COUNTY TACTICAL ANNUAL MEMBERSH	500.00	Open
08/31/2023	88260	PLANTE & MORAN, PLLC	PROGRESS BILL FOR AUDIT SERVICES OF THE	45,000.00	Open
08/31/2023	88261	PRINTING SYSTEMS, INC.	AV ENVELOPES (OUTER AND RETURN)	897.15	Open
08/31/2023	88262	QUICK SILVER MARKETING SOLUTIONS	ENVELOPES	413.00	Open
08/31/2023	88263	SCHINDLER ELEVATOR CORP.	QUARTERLY BILLING 9/1/2023 - 11/30/2023	1,313.18	Open
08/31/2023	88264	STEPHEN KENNEDY	MONTHLY COUNCIL PAY AUGUST 2023	180.00	Open
08/31/2023	88265	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT SERVICE PERIOD 8/16/20	96.97	Open
08/31/2023	88266	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT SERVICE PERIOD 8/15/20	156.47	Open
08/31/2023	88267	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT SERVICE PERIOD 8/15/20	1,464.57	Open
09/07/2023	88268	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTION UNION DUES SEPTEMBER	552.50	Open
09/07/2023	88269	ALLIE BROTHERS	UNIFORM RIBBONS FOR OFFICERS	27.00	Open
09/07/2023	88270	AMAZON CAPITAL SERVICES	SUGAR, PAPER CUPS, COFFEE, COFFEE FILTE FIRST AID KITS (3) FOR PATROL CARS PLASTIC CUTLERY AND TOILET PAPER	173.99 29.94 99.91	Open
				303.84	
09/07/2023	88271	AMERICAN AWARDS AND ENGRAVING	PLAQUE	29.00	Open

Check Date	Check	Vendor Name	Description	Amount	Status
09/07/2023	88272	ASCENSUS	ACTUARIAL VALUATION 6/30/2023 INTERIM V	3,450.00	Open
09/07/2023	88273	CIB PLANNING	PLANNING ADMINISTRATION & SITE PLAN FEE	9,185.00	Open
09/07/2023	88274	CITY OF NOVI TREASURER	DISPATCH SERVICES 7/1/23 - 9/30/23 (85%	33,461.42	Open
09/07/2023	88275	COMCAST	SERVICE PERIOD 8/27/2023 - 9/26/2023	96.76	Open
09/07/2023	88276	COMCAST	SEPTEMBER 2023 PHONE CHARGES	930.39	Open
09/07/2023	88277	COMCAST	CITY HALL FAX LINE SERVICE PERIOD 9/2/2	61.02	Open
09/07/2023	88278	CULLIGAN OF ANN ARBOR/DETROIT	ICE/WATER MACHINE RENTAL WITH SERVICE C	110.00	Open
09/07/2023	88279	D & G NATURES WAY LAWN CARE	MID-SUMMER FERTILIZER	123.27	Open
09/07/2023	88280	DTE ENERGY	214 W LAKE ST SERVICE PERIOD 7/26/2023	150.94	Open
09/07/2023	88281	DTE ENERGY	219 WHIPPLE ST SERVICE PERIOD 7/26/2023	648.08	Open
09/07/2023	88282	DTE ENERGY	SERVICE PERIOD 7/26/2023 - 8/23/2023, V	1,476.55	Open
09/07/2023	88283	FIRE STATION CHECKLIST	MONTHLY SUBSCRIPTION	125.00	Open
09/07/2023	88284	HR MANAGEMENT GROUP, INC.	BACKGROUND SCREENING FOR DPW LABORER PO	137.50	Open
09/07/2023	88285	MARTIN'S DO IT BEST	STATEMENT 8/31/2023	253.91	Open
			STATEMENT 8/31/2023	40.96	Open
				294.87	
09/07/2023	88286	WOODROW MATNEY	CUSTODIAN SERVICES @ DEPOT 7/12/2023 -	684.00	Open
09/07/2023	88287	MICHIGAN CLEAR WATER	WATER COOLER QUARTERLY RENTAL	135.00	Open
09/07/2023	88288	MICHIGAN DOWNTOWN ASSOCIATION	MEMBERSHIP RENEWAL & ANNUAL CONFERENCE	500.00	Open
09/07/2023	88289	MISDU	PAYROLL DEDUCTION ID 913659641	123.91	Open
			PAYROLL DEDUCTION ID 913616706	150.00	Open
			PAYROLL DEDUCTION ID 913297993	61.84	Open
				335.75	
09/07/2023	88290	MISSIONSQUARE - 301149	MISSIONSQUARE 457 PLAN # 301149 FOR PPE	2,973.95	Open
09/07/2023	88291	VERN MOEN	FARMERS MARKET MUSIC 8/26/23 & 9/2/23	200.00	Open
09/07/2023	88292	PARKSIDE CLEANERS	FLOOR MATS 8/1/2023 - 8/31/2023	120.00	Open
09/07/2023	88293	PETER'S TRUE VALUE HARDWARE	BOLTS	2.81	Open
09/07/2023	88294	PITNEY BOWES GLOBAL FIN'L SVCS. LLC	MAIL MACHINE 6/30/2023 - 9/29/2023	610.41	Open
09/07/2023	88295	PNC BANK	STATEMENT 8/18/23	7,730.49	Open
09/07/2023	88296	POLICE OFFICERS ASSOC. OF MICHIGAN	PAYROLL DEDUCTION UNION DUES SEPTEMBER	665.86	Open
09/07/2023	88297	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION UNION DUES SEPTEMBER	301.50	Open
09/07/2023	88298	JOHN RACE	REIMBURSEMENT FOR CROSS CONNECTION CLAS	25.00	Open
09/07/2023	88299	ROAD COMMISSION FOR OAKLAND COUNTY	TRAFFIC SIGNAL MAINTENANCE JULY 2023	115.94	Open
09/07/2023	88300	SALEM-SOUTH LYON DISTRICT	TAX DISBURSEMENT/TAXES DUE TO LIBRARY	39,476.21	Open
09/07/2023	88301	SOUTH LYON COMMUNITY SCHOOLS	TAX DISBURSEMENT/TAXES DUE TO SCHOOLS	321,579.08	Open
09/07/2023	88302	STAPLES	STATEMENT 8/14/23 OFFICE & BLDG SUPPLIE	292.34	Open
			STATEMENT 8/21/23	79.17	Open
				371.51	
09/07/2023	88303	VERIZON WIRELESS	CELL SERVICE PERIOD JUL 22 - AUG 21	70.12	Open
09/07/2023	88304	WOW! BUSINESS	SERVICE PERIOD 8/16/2023 - 9/15/2023	12.12	Open
09/07/2023	88305	WOW! BUSINESS	CABLE TV, INTERNET AND PHONE SERVICE PE	339.12	Open
09/07/2023	88306	WOW! BUSINESS	SERVICE PERIOD 8/27/23 - 9/26/23	171.58	Open

09/07/2023 12:59 PM
User: PATRICIA
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 08/17/2023 - 09/07/2023

Page: 5/5

Check Date	Check	Vendor Name	Description	Amount	Status
09/07/2023	88307	AT&T	INTERNET SERVICE PERIOD AUG 24 - SEP 23	77.07	Open
09/07/2023	88308	AT&T	SERVICE PERIOD AUG 22 - SEP 21	352.35	Open
09/07/2023	88309	RED WING BUSINESS ADVANTAGE ACCOUNT	SAFETY BOOTS (JOE B.)	291.99	Open
09/07/2023	88310	BADGER METER INC.	LTE & MBL SERVICE AUGUST 2023	1,759.36	Open
09/07/2023	88311	CONSUMERS ENERGY	SERVICE PERIOD 7/29/2023 - 8/28/2023	102.99	Open
09/07/2023	88312	DTE ENERGY	SERVICE PERIOD 8/2/2023 - 8/30/2023, VA	554.94	Open
09/07/2023	88313	DTE ENERGY	SERVICE PERIOD 7/29/2023 - 8/28/2023, V	863.87	Open
09/07/2023	88314	DTE ENERGY	SERVICE PERIOD 7/26/2023 - 8/27/2023, 2	30,095.72	Open
09/07/2023	88315	DTE ENERGY	STREETLIGHTS AUGUST 2023	9,777.10	Open
09/07/2023	88316	GFL ENVIRONMENTAL USA	RESIDENTIAL GARBAGE & RECYCLING SEPT 20	50,821.01	Open
09/07/2023	88317	WOW! BUSINESS	SERVICE PERIOD 8/27/2023 - 9/26/2023	202.33	Open
09/07/2023	88318	WOW! BUSINESS	SERVICE PERIOD 8/24/23 - 9/23/23	140.56	Open
01 TOTALS:					

Total of 139 Disbursements:

1,021,131.44

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 000.000							
101-000.000-035.000	ENGINEERING FEES	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES RENDERED THR	0209436	09/11/23	5,755.50	
Total For Dept 000.000						5,755.50	
Dept 222.000 ADMINISTRATION							
101-222.000-820.000	COMPUTER	VC3, INC.	PAUL'S LAPTOP	123004	09/11/23	2,798.00	
Total For Dept 222.000 ADMINISTRATION						2,798.00	
Dept 301.000 POLICE							
101-301.000-740.000	OPERATING EXPENSE	AMAZON CAPITAL SERVIC	COLLAPSIBLE TRAFFIC CONES FOR PATR	1HWJ-M67F-D9DY	09/11/23	342.93	
101-301.000-740.000	OPERATING EXPENSE	AMAZON CAPITAL SERVIC	LENS WIPES, SCREWDRIVER SET, OPTIC	1XTQ-CDHD-CGY1	09/11/23	134.21	
101-301.000-740.000	OPERATING EXPENSE	AMAZON CAPITAL SERVIC	LOCTITE 242 THREADLOCKER FOR DUTY	1L7T-CN6C-J7MH	09/11/23	16.00	
101-301.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	SOLENOID, SHOP SUPPLIES, STRETCH B	8195322344526	09/11/23	26.49	
101-301.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	BATTERIES, CORE, FILTERS, AND LED	8195323438974	09/11/23	169.39	
101-301.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	RADIATOR FLUID FOR 261	8195324539129	09/11/23	13.29	
101-301.000-863.000	VEHICLE MAINTENANCE	CYNERGY PRODUCTS	REPLACE SIREN SPEAKER ON LT/ADMIN	37209	09/11/23	440.48	
101-301.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	AIR CHUCK	1-137713	09/11/23	11.67	
101-301.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS	CRIMP TOOL, 16-14 UI HEAT SEALBUTT	9310839239	09/11/23	38.15	
101-301.000-863.000	VEHICLE MAINTENANCE	ROYAL TRUCK & UTILITY	FILTER, SOCKET SET (2), PLIERS, BL	30018384	09/11/23	121.94	
101-301.000-931.000	BUILDING MAINTENANCE	PAULS PLUMBING SERVIC	REPLACE FAILED HOT WATER TANK	2799	09/11/23	1,000.62	
101-301.000-978.000	CAPITAL EQUIPMENT	CMP DISTRIBUTORS, INC	GLOCK 45 (19), GLOCK 43X MOS (4),	77529	09/11/23	9,736.30	
101-301.000-978.000	CAPITAL EQUIPMENT	CMP DISTRIBUTORS, INC	19 SIGHTS FOR DUTY WEAPONS	77641	09/11/23	5,319.05	
Total For Dept 301.000 POLICE						17,370.52	
Dept 336.000 FIRE							
101-336.000-740.000	OPERATING EXPENSE	AMAZON CAPITAL SERVIC	RECHARGEABLE FLASHLIGHT, RECHARGEA	1R7F-6UJH-9K4K	09/11/23	321.96	
101-336.000-740.000	OPERATING EXPENSE	BOUND TREE MEDICAL, L	CO2 DETECTOR	85057725	09/11/23	35.52	
101-336.000-740.000	OPERATING EXPENSE	BOUND TREE MEDICAL, L	EXTRICATION COLLAR (2)	85073759	09/11/23	15.94	
101-336.000-740.000	OPERATING EXPENSE	BOUND TREE MEDICAL, L	NASOPHARYNGEAL AIRWAY	85073760	09/11/23	20.10	
101-336.000-740.000	OPERATING EXPENSE	BOUND TREE MEDICAL, L	CONTROL SOLUTION, FACE MASK (4), E	85073758	09/11/23	91.62	
101-336.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	SOLENOID, SHOP SUPPLIES, STRETCH B	8195322344526	09/11/23	17.70	
101-336.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	DIESEL EXHAUST FLUID (3)	8195323539053	09/11/23	68.40	
101-336.000-863.000	VEHICLE MAINTENANCE	CSI EMERGENCY APPARAT	ENGINE 2 REPAIRS	67793	09/11/23	2,799.22	
101-336.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	AIR CHUCK	1-137713	09/11/23	8.75	
101-336.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS	CRIMP TOOL, 16-14 UI HEAT SEALBUTT	9310839239	09/11/23	28.61	
101-336.000-863.000	VEHICLE MAINTENANCE	ROYAL TRUCK & UTILITY	FILTER, SOCKET SET (2), PLIERS, BL	30018384	09/11/23	91.45	
101-336.000-930.000	REPAIR MAINTENANCE	WEST SHORE FIRE, INC.	SCBA - AIR MACHINE MAINTENANCE	30803	09/11/23	683.24	
Total For Dept 336.000 FIRE						4,182.51	
Dept 441.000 DEPT. OF PUBLIC WORKS							
101-441.000-740.000	OPERATING EXPENSE	CONTRACTORS CONNECTIO	BLUE (36) AND PINK (12) MARKING PA	7177637	09/11/23	71.40	
101-441.000-740.000	OPERATING EXPENSE	LINDE GAS & EQUIPMENT	CYLINDER RENTAL 7/20/2023 TO 8/20/	37759190	09/11/23	167.10	

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 101 GENERAL FUND							
Dept 441.000 DEPT. OF	PUBLIC WORKS						
101-441.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & S	HAND SOAP, GLOVES NITRILE (6)	74807	09/11/23	116.44	
101-441.000-740.000	OPERATING EXPENSE	SHERWIN-WILLIAMS	PUMP ARMOR	0754-3	09/11/23	14.99	
101-441.000-740.000	OPERATING EXPENSE	SHERWIN-WILLIAMS	HOSE AND KIT FOR PAINT SPRAYER	6304-0	09/11/23	245.00	
101-441.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES RENDERED THR	0209436	09/11/23	419.30	
101-441.000-860.000	GAS & OIL	CORRIGAN OIL II, INC.	GAS (93.90) & DIESEL (73.30)	7874371-IN	09/11/23	550.68	
101-441.000-860.000	GAS & OIL	CORRIGAN OIL II, INC.	GAS (161.90) & DIESEL (140.50)	7882564-IN	09/11/23	1,019.32	
101-441.000-860.000	GAS & OIL	CORRIGAN OIL II, INC.	GAS & DIESEL	7881389-IN	09/11/23	613.04	
101-441.000-860.000	GAS & OIL	CORRIGAN OIL II, INC.	GAS (139.50) & DIESEL (50.40) 8/16	7871242-IN	09/11/23	636.82	
101-441.000-860.000	GAS & OIL	CORRIGAN OIL II, INC.	GAS (178.50) & DIESEL (34.50)	7865579-IN	09/11/23	692.35	
101-441.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	SOLENOID, SHOP SUPPLIES, STRETCH B	8195322344526	09/11/23	132.22	
101-441.000-863.000	VEHICLE MAINTENANCE	CUMMINS SALES AND SER	BATTERIES, CORE, FILTERS, AND LED	8195323438974	09/11/23	72.01	
101-441.000-863.000	VEHICLE MAINTENANCE	EXOTIC AUTOMATION AND	HOSE ASSEMBLY	S6-12042	09/11/23	256.38	
101-441.000-863.000	VEHICLE MAINTENANCE	EXOTIC AUTOMATION AND	HOSE ASSEMBLIES (4)	I1502917	09/11/23	69.68	
101-441.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	AIR CHUCK	I1507029	09/11/23	353.52	
101-441.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS	CRIMP TOOL, 16-14 UI HEAT SEALBUTT	1-137713	09/11/23	32.10	
101-441.000-863.000	VEHICLE MAINTENANCE	ROYAL TRUCK & UTILITY	FILTER, SOCKET SET (2), PLIERS, BL	9310839239	09/11/23	104.90	
101-441.000-863.000	VEHICLE MAINTENANCE	SAFELITE FULFILLMENT,	WINDSHIELD REPAIR	30018384	09/11/23	376.11	
101-441.000-863.000	VEHICLE MAINTENANCE	STONE DEPOT LANDSCAPE	TOP SOIL (3)	03793-006080	09/11/23	291.77	
101-441.000-974.000	LAND IMPROVEMENTS	CARLETON EQUIPMENT	BOBCAT GRAPPLE BUCKET	077464	09/11/23	67.50	
101-441.000-977.000	EQUIPMENT			08-616270	09/11/23	5,185.00	
Total For Dept 441.000 DEPT. OF PUBLIC WORKS						11,487.63	
Dept 567.000 CEMETERY							
101-567.000-740.000	OPERATING EXPENSE	ADVANCE AUTO PARTS	SOLENOID, SHOP SUPPLIES, STRETCH B	8195322344526	09/11/23	14.75	
101-567.000-740.000	OPERATING EXPENSE	GREEN OAK TIRE, INC.	AIR CHUCK	1-137713	09/11/23	7.29	
101-567.000-740.000	OPERATING EXPENSE	LAWSON PRODUCTS	CRIMP TOOL, 16-14 UI HEAT SEALBUTT	9310839239	09/11/23	23.84	
101-567.000-740.000	OPERATING EXPENSE	ROYAL TRUCK & UTILITY	FILTER, SOCKET SET (2), PLIERS, BL	30018384	09/11/23	76.21	
Total For Dept 567.000 CEMETERY						122.09	
Dept 751.000 PARKS AND RECREATION							
101-751.000-740.000	OPERATING EXPENSE	GRAINGER	TRASH BAGS 60 GAL PK150 (3)	9789404168	09/11/23	80.76	
101-751.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & S	HAND SOAP, GLOVES NITRILE (6)	74807	09/11/23	42.48	
101-751.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES RENDERED THR	0209436	09/11/23	4,459.99	
101-751.000-801.000	PROFESSIONAL SERVICE	JOHN'S SANITATION	PORTA JOHN RENTAL JUL 20, 2023 - A	I12884	09/11/23	230.00	
101-751.000-930.000	REPAIR MAINTENANCE	STONE DEPOT LANDSCAPE	PLAYGROUND MULCH (50)	078106	09/11/23	1,330.00	
101-751.000-930.000	REPAIR MAINTENANCE	ZERO WASTE USA, INC.	BAGS FOR DOG WASTE STATIONS (CASE	564622	09/11/23	104.94	
Total For Dept 751.000 PARKS AND RECREATION						6,248.17	
Total For Fund 101 GENERAL FUND						47,964.42	

CHECKS TO BE APPROVED ON 9/11/2023

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 401 CAPITAL IMPROVEMENTS							
Dept 451.000 STREET CONSTRUCTION							
401-451.000-802.600	CONTR. SERV. PATHWAYS	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES RENDERED THR	0209436	09/11/23	9,487.87	
			Total For Dept 451.000 STREET CONSTRUCTION			9,487.87	
			Total For Fund 401 CAPITAL IMPROVEMENTS			9,487.87	
Fund 592 WATER & SEWER							
Dept 452.000 WATER & SEWER CONSTRUCTION							
592-452.000-802.000	CONTRACTUAL SVCS	L. D'AGOSTINI & SONS,	FINAL RETAINAGE	20180233	09/11/23	25,000.00	
592-452.000-802.100	CONTRACTUAL SERVICES	DIPONIO CONTRACTING,	HAGADORN ROAD & SEWER IMPROVEMENT	20220855	09/11/23	464,811.30	
			Total For Dept 452.000 WATER & SEWER CONSTRUCTION			489,811.30	
Dept 540.000 WATER / REPAIR							
592-540.000-740.000	OPERATING EXPENSE	CONTRACTORS CONNECTIO	BLUE (36) AND PINK (12) MARKING PA	7177637	09/11/23	207.00	
592-540.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES RENDERED THR	0209436	09/11/23	16,213.85	
			Total For Dept 540.000 WATER / REPAIR			16,420.85	
Dept 550.000 SEWER / REPAIR							
592-550.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES RENDERED THR	0209436	09/11/23	161.70	
			Total For Dept 550.000 SEWER / REPAIR			161.70	
Dept 556.000 WATER							
592-556.000-740.000	OPERATING EXPENSE	ELHORN ENGINEERING CO	PHOSPHATE 30 GAL. (10)	298691	09/11/23	4,525.00	
592-556.000-740.000	OPERATING EXPENSE	HAVILAND PRODUCTS COM	CHLORINE GAS CYLINDER (6)	480150	09/11/23	2,295.00	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES,	WATER ANALYSIS	43488-238900	09/11/23	75.00	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES,	WATER ANALYSIS	43488-238766	09/11/23	791.00	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES,	WATER ANALYSIS (2 LEAD & COPPERS)	43488-238613	09/11/23	75.00	
592-556.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES RENDERED THR	0209436	09/11/23	1,910.16	
592-556.000-801.211	WELLHEAD PROTECTION	QUALITY LOGO PRODUCTS	WELLHEAD PROTECTION MATERIALS (STR	QSI-1057115	09/11/23	1,225.83	
592-556.000-801.211	WELLHEAD PROTECTION	QUALITY LOGO PRODUCTS	WELLHEAD PROTECTION MATERIALS (200	QSI-1058125	09/11/23	232.38	
592-556.000-860.000	GAS & OIL	CORRIGAN OIL II, INC.	GAS & DIESEL	7881389-IN	09/11/23	4,289.73	
592-556.000-860.000	GAS & OIL	CORRIGAN OIL II, INC.	DIESEL (255.90) & GAS (167.80)	7881390-IN	09/11/23	1,468.35	
592-556.000-860.000	GAS & OIL	CORRIGAN OIL II, INC.	GAS (195.30)	7870166-IN	09/11/23	652.83	
592-556.000-860.000	GAS & OIL	CORRIGAN OIL II, INC.	GAS (85.20) 8/17/23	7873382-IN	09/11/23	281.79	
592-556.000-860.000	GAS & OIL	CORRIGAN OIL II, INC.	GAS (166.90)	7875599-IN	09/11/23	531.44	
592-556.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	SOLENOID, SHOP SUPPLIES, STRETCH B	819532234526	09/11/23	57.74	
592-556.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	BATTERIES, CORE, FILTERS, AND LED	8195323438974	09/11/23	147.39	
592-556.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	AIR CHUCK	1-137713	09/11/23	13.13	
592-556.000-863.000	VEHICLE MAINTENANCE	HUTSON, INC.	THROTTLE CABLE	10102432	09/11/23	36.99	
592-556.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS	CRIMP TOOL, 16-14 UI HEAT SEALBUTT	9310839239	09/11/23	42.92	
592-556.000-863.000	VEHICLE MAINTENANCE	ROYAL TRUCK & UTILITY	FILTER, SOCKET SET (2), PLIERS, BL	30018384	09/11/23	137.18	
592-556.000-931.000	BUILDING MAINTENANCE	OVERHEAD DOOR CO OF W	GARAGE DOOR REPAIR WTP	114666	09/11/23	4,029.00	
592-556.000-931.000	BUILDING MAINTENANCE	SHORELINE POWER SERVI	WATER TOWER LIGHT FIX	20600	09/11/23	2,195.00	

CHECKS TO BE APPROVED ON 9/11/2023

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 592 WATER & SEWER						
Dept 556.000 WATER						
592-556.000-931.000	BUILDING MAINTENANCE	UIS SCADA, INC.	INSTALLED NEW SECURITY KEYPAD	5303711794	09/11/23	749.72
592-556.000-931.000	BUILDING MAINTENANCE	XYLEM WATER SOLUTIONS	UV LAMPS (4), QUARTZ SLEEVES (2),	3556C86686	09/11/23	1,398.84
			Total For Dept 556.000 WATER			27,161.42
Dept 557.000 WASTEWATER						
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL, WW ANALYSIS		0823-131765	09/11/23	80.00
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL, WW ANALYSIS		0823-131393	09/11/23	88.00
592-557.000-740.000	OPERATING EXPENSE	CHEMTRADE CHEMICALS U ALUM SULFATE LIQ (11.674)		93584767	09/11/23	5,169.82
592-557.000-740.000	OPERATING EXPENSE	GRAINGER	HOOR METER (2)	9798691367	09/11/23	49.66
592-557.000-740.000	OPERATING EXPENSE	LINDE GAS & EQUIPMENT	CYLINDER RENTAL 7/20/2023 TO 8/20/	37759190	09/11/23	55.70
592-557.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, GRIT TESTING		43488-238877	09/11/23	750.00
592-557.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES RENDERED THR	0209436	09/11/23	8,858.47
592-557.000-802.000	CONTRACTUAL SVCS	KROFF MECHANICAL SERV	HVAC QUARTERLY INSPECTION	132782	09/11/23	1,225.00
592-557.000-931.000	BUILDING MAINTENANCE	BEARING SERVICE, INC.	COUPLING FOR RDT	1537210-00	09/11/23	38.16
592-557.000-931.000	BUILDING MAINTENANCE	GRAINGER	PIPE FLANGE	9821412112	09/11/23	59.18
592-557.000-931.000	BUILDING MAINTENANCE	KERR PUMP AND SUPPLY,	INSTALL NEW LIFTING CHAIN ON PUMPS	INV222842	09/11/23	4,793.00
592-557.000-931.000	BUILDING MAINTENANCE	STODDARD SILENCERS, I	BLOWER BUILDING FILTERS (4)	120603	09/11/23	1,033.20
592-557.000-931.000	BUILDING MAINTENANCE	UIS SCADA, INC.	RESTORE DE-WATER BUILDING'S PANELV	530371631	09/11/23	950.00
592-557.000-972.000	CAPITAL IMPROVEMENTS	MCNAUGHTON-MCKAY	ROCKWELL PANEL VIEW FOR BLOWER BLD	23681430-00	09/11/23	6,811.00
			Total For Dept 557.000 WASTEWATER			29,961.19
			Total For Fund 592 WATER & SEWER			563,516.46

CHECKS TO BE APPROVED ON 9/11/2023					
GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date
Amount Check					
Fund Totals:					
			Fund 101 GENERAL FUND	47,964.42	
			Fund 202 MAJOR STREETS	1,791.32	
			Fund 203 LOCAL STREETS	210,537.05	
			Fund 204 MUNICIPAL STREET FUND	226,495.80	
			Fund 248 DOWNTOWN DEVELOPMENT AUTHOR	3,095.38	
			Fund 401 CAPITAL IMPROVEMENTS	9,487.87	
			Fund 592 WATER & SEWER	563,516.46	
Total For All Funds:				1,062,888.30	

The above checks have been approved for payment.

_____ Lisa Deaton, City Clerk/Treasurer

_____ Daniel L. Pelchat, Mayor

August 2023 Payroll Report

Department		Total Pay
Administration	\$	43,411.98
Cemetery	\$	6,680.00
Police	\$	122,867.95
Fire	\$	44,549.58
D.P.W.	\$	55,784.36
Water & Wastewater	\$	41,029.62
Total Wages	\$	314,323.49

**Please note 2 pay periods in the month of August 2023*

AGENDA NOTE

Unfinished Business: Item # 1

MEETING DATE: September 11, 2023

PERSON PLACING ITEM ON AGENDA: Mayor Pelchat

AGENDA TOPIC: Discussion regarding compensation for the City Manager for the upcoming year.

EXPLANATION OF TOPIC: During the closed session during a Council Meeting on August 28, 2023, the City Manager evaluation took place. Now all there is to do is discuss compensation for the City Manager for the upcoming year. Mayor Pelchat requested this item to be discussed at the next Council Meeting.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: N/A

POSSIBLE COURSES OF ACTION: Approve/do not approve increase in compensation for the City Manager.

SUGGESTED MOTION:

Motion by _____, supported by _____
To approve compensation for City Manager Zelenak

AGENDA NOTE

New Business #1

MEETING DATE: September 11, 2023

PERSON PLACING ITEM ON AGENDA: Joey Thorington, Fire Chief

AGENDA TOPIC: Requesting Council Approval and acceptance of FEMA Fire Prevention & Safety (FP&S) Grant funds and approval of general funds for the local match.

EXPLANATION OF TOPIC:

SLFD was awarded a Federal FEMA Fire Prevention & Safety grant, EMW-2022-FP-00770 in the amount of \$19,800. SLFD has until September 26, 2023, to formally accept the grant.

The grant has a 95% federal and 5% local match.

Federal Total: \$18,857.14

Local Match Total: \$942.86

It is a two-year award:

Year 1: \$12,571.43 Federal & \$628.57 Local match

- Quantity 200: 10-year battery, sealed, tamper resistant, combined Smoke alarm/Carbon Monoxide Detectors.
- Quantity 200: 10-year battery, sealed, tamper resistant smoke alarms.

Year 2: \$6,285.71 Federal & \$314.29 local match

- Quantity 100: 10-year battery, sealed, tamper resistant, combined Smoke alarm/Carbon Monoxide Detectors.
- Quantity 100: 10-year battery, sealed, tamper resistant smoke alarms.

Being this is a two-year award, we plan to spend all the monies prior to next fiscal year; however, should the alarms go slower than anticipated, we have the option to run the program into fiscal year 2024-25.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: FEMA Award Letter

POSSIBLE COURSES OF ACTION: Approve/deny the acceptance of the Federal FS&P grant for the purchase of smoke alarms and combined smoke/carbon monoxide detectors over two years.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve and accept the Fire Safety and Prevention grant for Federal funding in the amount of \$18,857.14 to be received and deposited in to account 101-682.336 in addition to the local match funding for expenditures of \$942.86 from the general fund into 101-336.000-972.000.

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 08/17/2023



FEMA

Joey Thorington
SOUTH LYON FIRE DEPARTMENT
217 WHIPPLE STREET
SOUTH LYON, MI 48178

EMW-2022-FP-00770

Dear Joey Thorington,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2022 Fire Prevention & Safety (FPS) Grant funding opportunity has been approved in the amount of \$18,857.14 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 5.00% of the Federal funds awarded, or \$942.86 for a total approved budget of \$19,800.00. Please see the FY 2022 FP&S Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligor Document - included in this document
- FY 2022 FP&S Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2022 Fire Prevention & Safety

Recipient: SOUTH LYON FIRE DEPARTMENT

UEI-EFT: WWDEJ5Q27F38

DUNS number: 620964838

Award number: EMW-2022-FP-00770

Summary description of award

The purpose of the Fire Prevention and Safety Grant Program is to enhance the safety of the public and firefighters with respect to fire and fire-related hazards by assisting fire prevention programs and supporting firefighter health and safety research and development. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application — including budget information — was consistent with the Fire Prevention and Safety Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2022 Fire Prevention and Safety (FP&S) funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Object Class	First Year	Second Year	Total
Personnel	\$0.00	\$0.00	\$0.00
Fringe benefits	\$0.00	\$0.00	\$0.00
Travel	\$0.00	\$0.00	\$0.00
Equipment	\$0.00	\$0.00	\$0.00
Supplies	\$13,200.00	\$6,600.00	\$19,800.00
Contractual	\$0.00	\$0.00	\$0.00
Construction	\$0.00	\$0.00	\$0.00
Other	\$0.00	\$0.00	\$0.00
Indirect charges	\$0.00	\$0.00	\$0.00
Federal	\$12,571.43	\$6,285.71	\$18,857.14
Non-federal	\$628.57	\$314.29	\$942.86
Total	\$13,200.00	\$6,600.00	\$19,800.00
Program Income			\$0.00

Approved scope of work

Approved request details:

Community Risk Reduction

Project: Public Education

Other (Explain)

Smoke alarm/Carbon Monoxide Detectors (combined)

DESCRIPTION

10-year battery, sealed, tamper resistant, UL approved Smoke alarm/Carbon Monoxide Detectors (combined).

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	200	\$41.00	\$8,200.00
2	100	\$41.00	\$4,100.00

BUDGET CLASS

Supplies

Other (Explain)

Smoke alarms

DESCRIPTION

10-year battery, sealed, tamper resistant, UL approved smoke alarms

YEAR	QUANTITY	UNIT PRICE	TOTAL
1	200	\$25.00	\$5,000.00
2	100	\$25.00	\$2,500.00

BUDGET CLASS

Supplies

Agreement Articles

Program: Fiscal Year 2022 Fire Prevention & Safety

Recipient: SOUTH LYON FIRE DEPARTMENT

UEI-EFT: WWDEJ5Q27F38

DUNS number: 620964838

Award number: EMW-2022-FP-00770

Table of contents

Obligating document

1. Agreement No. EMW-2022-FP-00770	2. Amendment No. N/A	3. Recipient No. 386004651	4. Type of Action AWARD	5. Control No. WX01190N2023T		
6. Recipient Name and Address SOUTH LYON FIRE DEPARTMENT 217 WHIPPLE ST SOUTH LYON, MI 48178		7. Issuing FEMA Office and Address Grant Programs Directorate 500 C Street, S.W. Washington DC, 20528-7000 1-866-927-5646		8. Payment Office and Address FEMA, Financial Services Branch 500 C Street, S.W., Room 723 Washington DC, 20742		
9. Name of Recipient Project Officer Joey Thorington		9a. Phone No. 7346499098	10. Name of FEMA Project Coordinator Fire Prevention and Safety Grant Program		10a. Phone No. 1-866-274-0960	
11. Effective Date of This Action 08/17/2023	12. Method of Payment OTHER - FEMA GO	13. Assistance Arrangement COST SHARING		14. Performance Period 08/24/2023 to 08/23/2025 Budget Period 08/24/2023 to 08/23/2025		
15. Description of Action a. (Indicate funding data for awards or financial changes)						
Program Name Abbreviation	Assistance Listings No.	Accounting Data(ACCS Code)	Prior Total Award	Amount Awarded This Action + or (-)	Current Total Award	Cumulative Non-Federal Commitment
FPS	97.044	2023-F2-GB01 - P410-xxxx-4101-D	\$0.00	\$18,857.14	\$18,857.14	\$942.86
Totals			\$0.00	\$18,857.14	\$18,857.14	\$942.86
b. To describe changes other than funding data or financial changes, attach schedule and check here: N/A						
16. FOR NON-DISASTER PROGRAMS: RECIPIENT IS REQUIRED TO SIGN AND RETURN THREE (3) COPIES OF THIS DOCUMENT TO FEMA (See Block 7 for address) This field is not applicable for digitally signed grant agreements						

17. RECIPIENT SIGNATORY OFFICIAL (Name and Title)	DATE
18. FEMA SIGNATORY OFFICIAL (Name and Title)	DATE
PAMELA WILLIAMS, Assistant Administrator, Grant Programs	08/17/2023

AGENDA NOTE

New Business #2

MEETING DATE: September 11, 2023

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Oakland County Assessing Contract

EXPLANATION OF TOPIC: All jurisdictions within Oakland County who use Oakland County as their assessor have a Contract for Assessing Services. Our contract covers the Real and Personal Property Assessment Administration Services, outlines the duties and costs associated with those services.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Contract from Oakland County for Assessing Services from June 2023 to June 2025.

POSSIBLE COURSES OF ACTION: To approve or not approve Contract for Oakland County Equalization Division Assistance for Real and Personal Property Assessment Administrative Services for the City of South Lyon from June 2023 to June 2025.

SUGGESTED MOTION(s): Motion by _____, supported by _____ to approve the Contract for Oakland County Equalization Division Assistance for Real and Personal Property Assessment Administrative Services for the City of South Lyon from June 2023 to June 2025

**Equalization Division
Leadership Team**

Micheal R Lohmeier, MMAO, PPE
Equalization Officer
248.858.0760
lohmeierm@oakgov.com

Terry Schultz, MMAO, PPE
Chief
248.858.1699
schultzt@oakgov.com

Tracy Jones, MMAO, PPE
Chief
248.975.9586
jonestr@oakgov.com

Amanda Marshall, MMAO, PPE
Chief
248.858.8767
marshalla@oakgov.com

Bryan Paris, MMAO, PPE
Field Supervisor
248.858.8766
parisb@oakgov.com

Joycelyn Isenberg, MMAO, PPE
Field Supervisor
248.975.9502
isenbergj@oakgov.com

Tiffany Jacob, MMAO, PPE
Field Supervisor
248.858.0749
jacobt@oakgov.com

Elizabeth Beauchamp, MMAO, PPE
Field Supervisor
248.858.7351
beauchampe@oakgov.com

Mike Glynn, MCAO, PPE
Supervisor – Land Description &
Mapping
248.975.4451
glynnm@oakgov.com

Leigh Ann Bouchey, MMAO, PPE
Clerical
248.858.5585
boucheyl@oakgov.com

August 11, 2023

Mr. Paul Zelenak, City manager
City of South Lyon
335 South Warren
South Lyon, MI 48178

RE: Assessment Contract 2023-2025

Dear Paul Zelenak:

I hope this letter finds you well. As you are aware, our existing Contract between the Oakland County Equalization Division and your community expired on June 30, 2023. As previously communicated, this delay was the result of a comprehensive review to ensure that our Contract is as transparent as possible regarding our respective responsibilities. Enclosed with this letter you will find the updated Assessing Services Contract, which outlines the terms and conditions of our partnership.

The Contract's main components remain unchanged in substance. The costs per parcel have been adjusted by a 4% increase per Real Property Parcel and Personal Property Parcel, for the Contract Year beginning July 1, 2023 to June 30, 2024; and another 4% increase per Real Property Parcel and Personal Property Parcel, for the Contract Year beginning July 1, 2024 to June 30, 2025. See Contract attached, Sections 10.2 and 10.3. These adjustments reflect inflationary increases in the County's cost of providing services.

We have taken utmost care to ensure that all aspects of our engagement are thoroughly covered within the contract. It is designed to provide clarity on the objectives, responsibilities, timelines, and other relevant details that will guide our work together.

To proceed with the contract, we kindly request that you review the document at your earliest convenience. If you find the terms acceptable, we ask that you present it to your duly elected officials for approval and then sign the signature page enclosed with the contract and have it witnessed.

We require four (4) copies returned, including ORIGINAL signed Signature pages, to our office with the voted RESOLUTIONS from your local meeting approving the Contract. This will facilitate the necessary processing and documentation on our end to County Board of Commissioner Chair David T. Woodward for his signature and ensuring a seamless implementation of the contract.

Should you have any questions, or if you would like to discuss any specific points within the Contract, please do not hesitate to reach out to me. I am also available to arrange a video meeting to discuss the Contract and address any concerns, or if you prefer, we can meet face-to-face.

Please feel free to contact me at 248.858.0760 or by email at lohmeierm@oakgov.com to coordinate any further steps or to schedule a meeting.

Thank you for your attention to this matter. We value the opportunity to work alongside your community and are eager to move forward with continuing our partnership.

Sincerely,



Micheal R. Lohmeier, MMAO, PPE, MAI, SRA, FASA, RES

Equalization Officer

Oakland County Equalization Division

250 Elizabeth Lake Road, Suite 1000W

Pontiac, MI 48341-0431

Phone: 248.858.0760

Email: lohmeierm@oakgov.com

**CONTRACT FOR OAKLAND COUNTY
EQUALIZATION DIVISION ASSISTANCE
FOR
REAL AND PERSONAL PROPERTY ASSESSMENT
ADMINISTRATION SERVICES
WITH THE CITY OF SOUTH LYON**

This CONTRACT FOR OAKLAND COUNTY EQUALIZATION DIVISION ASSISTANCE FOR REAL AND PERSONAL PROPERTY ASSESSMENT ADMINISTRATION SERVICES (hereafter, this "Contract") is made and entered into between the COUNTY OF OAKLAND, a Michigan Constitutional and Municipal Corporation, whose address is 1200 North Telegraph Road, Pontiac, Michigan 48341 (hereafter, the "County"), and WITH the City of South Lyon, a Michigan Constitutional and Municipal Corporation whose address is 335 South Warren Street, South Lyon, Michigan 48178 (hereafter, the "Municipality"). In this Contract, either the County and/or the Municipality may also be referred to individually as a "Party" or jointly as "Parties."

INTRODUCTORY STATEMENTS

1. The Municipality, pursuant to the laws of the State of Michigan (hereafter, the "State"), including, but not limited to, the Michigan General Property Tax Act ("GPTA") (MCL 211.1, et seq.) is required to perform real and personal property tax appraisals and assessments for all nonexempt real and personal property located within the geographic boundaries of the Municipality for the purpose of levying State and local property taxes.
2. The Parties acknowledge that absent an agreement such as this, and in accordance with MCL 211.10(f)(1), if the Municipality does not have an assessment roll that has been certified by a qualified certified assessing officer, or if a certified assessor is not in substantial compliance with the provisions this of Act, the State Tax Commission (Commission) shall assume jurisdiction over the assessment roll and provide for the preparation of a certified roll. The Commission may order the County to prepare the roll; may provide for the use of state employees to prepare the roll; or may order the Municipality to contract with a commercial appraisal firm to conduct an appraisal of the property in the Municipality under the supervision of the County and Commission.
3. The Michigan General Property Tax Act (MCL 211.34(3)) provides that the County Board of Commissioners, through the Equalization Division, may furnish assistance to local assessing officers in the performance of certain responsibilities, including the discovery, listing, and valuation of properties for tax purposes, as well as the development and use of uniform valuation standards and techniques for the assessment of property.
4. The Municipality has requested the County's Equalization Division's Assistance in performing the "Real and Personal Property Assessment Administration Services" (as described and defined in this Contract) and has agreed in return to reimburse the County as provided for in this Contract.

5. The County has determined that it has sufficient "Assessment Division Personnel", possessing the requisite knowledge and expertise and is agreeable to assisting the Municipality by providing the requested "Real and Personal Property Assessment Administration Services" under the terms and conditions of this Contract.

NOW, THEREFORE, in consideration of these premises and the mutual promises, representations, and agreements set forth in this Contract, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the County and the Municipality mutually agree as follows:

- §1. **DEFINED TERMS.** In addition to the above defined terms (i.e., "Contract", "County", "Municipality", "Party" and "Parties", and "State"), the Parties agree that the following words and expressions when printed with the first letter capitalized as shown herein, whether used in the singular or plural, possessive or non-possessive, and/or either within or without quotation marks, shall, be defined and interpreted as follows:
- 1.1 "County Agent" or "County Agents" shall be defined as any and all Oakland County elected officials, appointed officials, directors, board members, council members, commissioners, authorities, other boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors (whether such persons act or acted in their personal representative or official capacities), and/or any persons acting by, through, under, or in concert with any of them, excluding the Municipality and/or any Municipality Agents, as defined herein. "County Agent" and/or "County Agents" shall also include any person who was a County Agent anytime during the term of this Contract but, for any reason, is no longer employed, appointed, or elected and serving as a County Agent.
 - 1.2 "Equalization Division Personnel" as used in this Contract shall be defined as a subset of, and included as part of the larger group of, County Agents as defined above, and shall be further defined as any and all County Agents specifically employed and assigned by the County to work in the Equalization Division of the County's Department of Management and Budget as shown in the current County budget and/or personnel records of the County, for the express purposes of provided equalization services, and its related activities, in adherence with MCL 211.34.
 - 1.2.1 Any reference in this Contract to Equalization Division Personnel shall not include any County Agent employed by the County in any other function, capacity or organizational unit of the County other than the Equalization Division of the Department of Management and Budget.
 - 1.3 "Assessment Division Personnel" as used in this Contract shall be defined as a subset of, and are included as part of the larger group of County Agents as defined above. They are defined as County Agents specifically employed and assigned by the County Equalization Division, for the express purposes of providing Assessment Services, in adherence with MCL 211.10d. These activities include preparing the Municipalities annual assessment roll.

- 1.3.1 Any reference in this Contract to Assessment Division Personnel shall not include any County Agent employed by the County in any other function, capacity, or organizational unit of the County other than the Equalization Division of the Department of Management and Budget.
- 1.4 "Real and Personal Property Assessment Administration Services" identified in this Contract as "Assessment Services," and by MCL 211.10d, are defined as those services provided by the County's Assessment Division Personnel. These services do not pertain to those provided by Equalization Division Personnel, or activities as provided by, or related as, County Equalization Services, MCL 211.34.
- 1.5 "Municipality Agent" or "Municipality Agents" shall be defined to include, but not limited to, any and all Municipality officers, elected officials, appointed officials, directors, board members, council members, authorities, boards, committees, commissions, employees, managers, departments, divisions, volunteers, agents, representatives, and/or any such persons' successors or predecessors, agents, employees, attorneys, or auditors, whether such persons act or acted in their personal, representative, or official capacities, and/or any and all persons acting by, through, under, or in concert with any of them. No County Agent shall be deemed a Municipality Agent, and conversely, no Municipality Agent shall be deemed a County Agent. "Municipality Agent" shall also include any person who was a Municipality Agent at any time during this Contract but for any reason is no longer employed, appointed, or elected in that capacity.
- 1.6 "Claim(s)" shall be defined to include any and all alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation costs and expenses, including, but not limited to, any reimbursement for reasonable attorney fees, witness fees, court costs, investigation and/or litigation expenses, any amounts paid in settlement, and/or any other amounts, liabilities or Claim(s) of any kind whatsoever which are imposed on, incurred by, or asserted against either the County and/or any County Agent, as defined herein, or any Claim(s) for which the County and/or any County Agent may become legally and/or contractually obligated to pay or defend against, or any other liabilities of any kind whatsoever, whether direct, indirect or consequential, whether based upon any alleged violation of the constitution (Federal or State), any statute, rule, regulation or the common law, whether in law or equity, tort, contract, or otherwise, and/or whether commenced or threatened and arising out of any alleged breach of any duty by the County and/or any County Agent to any third-person, the Municipality, including any Municipality Agent or any Municipality Taxpayer under or in connection with this Contract or are based on or result in any way from the County's and/or any County Agent's participation in this Contract.
- 1.7 "Municipality Taxpayer" shall be defined as any and all residents, property owners, persons, or entities within the Municipality, or their representatives or agents, who may be liable or responsible for any property taxes assessed by the Municipality pursuant to any applicable State Property Tax Laws.
- 1.8 "State" shall be defined as the "State of Michigan," a sovereign governmental

entity of the United States, and shall also include within its definition any, and all, departments or agencies of State government including specifically, but not limited to, the State Tax Commission, the State Tax Tribunal, and/or the State Department of Treasury, unless used in this Contract to provide specific context otherwise, and will do so as:

- 1.8.1 "Treasury" shall be defined as the "Department of Treasury," of the State of Michigan.
- 1.8.2 "Commission" shall be defined as the "State Tax Commission," of the Department of Treasury, of the State of Michigan.
- 1.8.3 "Tribunal" shall be defined as the "Michigan Tax Tribunal," of the Department of Licensing and Labor Affairs, of the State of Michigan.

§2. **PURPOSE OF COUNTY ASSESSMENT SERVICES.** The Parties agree that the purpose of any and all "Equalization Division Assistance Services" is to provide Assessment Services to be performed under this Contract and shall be to assist (e.g., to help, aid, lend support, and/or participate in as an auxiliary, to contribute effort toward completion of a goal, etc.) the Municipality in the performance of that Municipality's official functions, obligations, and Municipality's legal responsibilities for property tax appraisal and assessment pursuant to the applicable State Property Tax Laws.

§3. **ASSESSMENT SERVICES.** The Parties agree the full and complete scope of any, and all, Assessment Services shall be as described and limited in the following subsections.

- 3.1 Assessment Division Personnel will inspect, measure, list, and evaluate depreciation of real property as necessary; including new construction, newly modified existing real property improvements, demolition permits, reported fire damaged properties, and will adhere to State requirements. Assessment Division Personnel will conduct personal property canvass, process personal property statements, conduct audits; using appropriate assessment methods, personal property multipliers, and adhering to state requirements. Assessment Division Personnel will examine errors, omissions, or other applicable sources.
- 3.2 Municipality agrees to provide the County with all fire reports and building permits relating to construction activity, and any site plans, architectural plans, blueprints, as requested and needed for new construction, additions, demolitions, and other activities related to assessment administration practices.
- 3.3 Assessment Division Personnel will enter data into acceptable Computer Assisted Mass Appraisal (CAMA) software program, tested for data and quality integrity incorporating the State Tax Commission *Assessors Manual*. (i.e., BS&A software). Assessment Division Personnel will assess taxable property, including new construction, ensuring taxable value uncapping of any property following transfer of ownership. All updating of transfers of ownership will be made into an industry accepted CAMA software program.

- 3.4 Assessment Division Personnel will annually determine assessed, capped, and taxable value for each property.
- 3.5 Assessment Division Personnel will process and review all new exemption applications to determine compliance with statutory requirements, prior to approving, and/or making recommendations to local authority.
 - 3.5.1 Assessment Division Personnel will annually audit and determine existing exemptions to determine continuing eligibility.
 - 3.5.2 The Municipality agrees to cooperate with County and provide any and all applications, affidavits, and other documents which are provide to Municipality in a timely and organized manner in order for County to process.
- 3.6 Assessment Division Personnel will analyze sales data to uniformly and equitably generate accurate assessments and create land and ECF studies.
- 3.7 Assessment Division Personnel will evaluate mass appraisal acceptable statistical measurements for annual assessment-to-sale ratio studies.
- 3.8 Assessment Division Personnel will prepare and maintain ad valorem assessment roll, including property classifications, property descriptions, any special act-related roll(s) (e.g., IFT, CRA), and Municipality agrees to cooperate with Assessment Division Personnel in providing assistance when and where needed.
- 3.9 Assessment Division Personnel will sign all necessary pre-Board of Review assessment roll certifications, and attend Board of Review meetings, as required by state requirements and charter of Municipality. Assessment Division Personnel will present the certified assessment roll before the Board of Review, and mail Notice of Assessments, as required per state requirements. Municipality agrees to have its Board of Review membership filled and provide necessary support for all Board of Review functions in compliance with State requirements.
- 3.10 Upon request, Assessment Division Personnel agree to attend meetings with Municipality officials and meetings with the public, when reasonable notice of the meeting is given in advance to County.
- 3.11 Assessment Division Personnel will have the required certifications for Municipality and will maintain certifications, and all support staff will be trained to adequately assist Municipality leadership, staff, community residents and property owners.
- 3.12 Parties agree that during the process of developing assessments, it is in each Party's legitimate interest to promote full cooperation with each other, and for Assessment Division Personnel to provide the best possible Public Relations efforts with residents and business owners.
- 3.13 Assessment Division Personnel agree to respond to the general public's inquiries regarding its assessment records, and the inquiries for assessment and tax records under the Freedom of Information Act. Assessment records identified in MCL

211.10a will be made accessible and available for inspection and copying by the public regardless of its location. Access to and inspection of public records is available on the County's website, and in-person as indicated on signage located at the reception area of Equalization's main office, as required by MCL 211.10a.

- 3.14 Assessment Division Personnel will assist the Municipality in its own internal practices with providing calculations of estimations of cost only for commercial and/or industrial real property for special act project cost benefit analysis; provided that the necessary construction cost detail, and any other application related information, is made available. Assessment Division Personnel will not prepare estimates for speculative commercial and/or industrial developments that are requested by private individuals, developers, other private parties, or for individual residential properties.
- 3.15 Assessment Division Personnel shall make the assessments within the Municipality pursuant to MCL 211.10d and MCL 211.10e, and as of December 31, the State's statutory "Tax Day", unless court or statute requires otherwise (e.g., exemptions, bankruptcy orders, etc.). The Parties agree and based on the Contract Term as set forth in Section 10 of this Contract, the Assessment Division Personnel will develop each assessment roll as of December 31, 2023, for the 2024 tax year, and December 31, 2024, for the 2025 tax year.
- 3.16 Assessment Division Personnel will not provide any services which would preclude them from maintaining their duties in accordance with MCL 211.10d and MCL 211.10e, which includes serving in any capacity within the Municipality which could be considered a conflict of interest.
- 3.17 The County agrees to review Municipality approved splits and combinations prior to providing it with parcel identification numbers (PIN) and will update tax descriptions as they change over time to ensure accuracy of available parcel information.

§4. MICHIGAN TAX TRIBUNAL. Assessment Division Personnel agree to assist the Municipality in its defense relating to its appealed assessments involving the "Michigan Tax Tribunal" and "Tribunal".

- 4.1 Michigan Tax Tribunal, "Entire Tribunal Division" and "Entire Tribunal". Both Parties agree Entire Tribunal cases require due diligence to reach a result that enables Assessment Division Personnel to continue to develop fair, objective, impartial, uniform, and credible assessments of properties for assessment purposes. The Parties agree to work together throughout the appeal process for a fair resolution, however, Assessment Division Personnel shall be the final decision-maker of all Entire Tribunal appeals.
 - 4.1.1 Municipality agrees its attorney will file its answer to each petition filed within the Entire Tribunal. Assessment Division Personnel agree to assist Municipality's attorney with any and all assessment records for its timely filing. The Parties agree Municipality attorney is responsible for all legal filings, including discovery, with the Tribunal.

- 4.1.2 The Parties agree Assessment Division Personnel and Municipality attorney will work together throughout appeal duration, with Assessment Division Personnel sharing assessment and market related information.
- 4.1.3 Municipality agrees, if an outside appraisal report is required for use as evidence within the Entire Tribunal, the Municipality attorney will hire the private independent fee appraiser(s), who will be properly licensed or certified through the State of Michigan, for any real property-related property appeals, or otherwise qualified appraiser, for any non-real property appeal. Municipality further agrees the Selection of the appraiser will be made by Assessment Division Personnel, with participation and input from the Municipality attorney.
- 4.1.4 Municipality agrees it will be financially responsible for all costs incurred for any Tribunal appeals (e.g., appraisals, inspections, surveys, legal costs, etc.).
- 4.2 Michigan Tax Tribunal "Residential and Small Claims Division" and "Small Claims". Parties agree Small Claims cases require due diligence to reach a result that enables Assessment Division Personnel to continue to develop fair, objective, impartial, uniform, and credible assessments of properties for assessment purposes. The Parties agree to ensure public trust, Assessment Division Personnel shall be the final decision-maker of all Small Claims appeals.
 - 4.2.1 Small Claims cases Involving Assessment Division Personnel. The Parties agree many Small Claim cases are non-complex residential properties, other non-complex non-residential properties, and those involving Assessment Division Personnel filing Answers to Petitions, with remainder of communications directly with Petitioners (i.e., owners). These cases will be handled with Assessment Division Personnel preparing petition answers, valuation disclosures as evidence for the Tribunal, testimony provided by Assessment Division Personnel, and decisions provided by the Tribunal. In these cases, Municipality agrees its attorney would be involved, as necessary, and in instances when motion practice is required for inspection of the property, or if the case were appealed to the Court of Appeals.
 - 4.2.2 Small Claims cases involving Municipality attorney and/or appraisers. The Parties agree on complex residential properties, complex non-residential properties, cases involving special assessments, and other cases where the issue is of a legal nature, there is often a need for the Municipality attorney to file its answer from the start of the appeal, or for the Municipality to hire an independent fee appraiser. Municipality agrees to the selection of the appraiser by the Assessment Division Personnel, with participation and input from the Municipality attorney. Assessment Division Personnel will assist the Municipality attorney and will provide final resolution for any potential settlement solution, with input from the Municipality attorney. The Parties agree Assessment Division Personnel will determine complexity of the case and/or of the property on a case-by-case basis.
 - 4.2.3 Municipality agrees it will be financially responsible for all costs incurred for

any Tribunal appeals (including but not limited to, appraisals, inspections, surveys, legal costs, photocopies etc.).

- 4.3 The Parties agree that they will cooperate and assist in appeals to the Court of Appeals and State Supreme Court, and in cases filed in the Oakland County Circuit Court, in the same manner as set forth above. Municipality agrees that it is responsible for legal representation in all courts and for all costs incurred for any tax related appeals to Michigan courts (including but not limited to appraisals, inspections, surveys, legal fees and costs, etc.).

§5. STATE TAX COMMISSION. Assessment Division Personnel agree to assist the Municipality involving any related activities, including petitioning and defense activities, relating to issues of classifications and incorrectly reported and omitted property ("MCL 211.154") involving the "State Tax Commission" and "Commission". Assessment Division Personnel will also provide those services necessary to initiate within, or to respond to inquiries from, the Commission including, but not limited to, assessment, incorrectly reported and/or omitted property, tax exemption, and/or classification matters pertaining to property located within the Municipality, and will prepare and file documents required with the Commission, and will appear before the Commission, when necessary.

§6. MANNER IN WHICH COUNTY WILL PROVIDE ASSESSMENT SERVICES. The Parties agree that any and all Assessment Services to be provided by the County for the Municipality under this Contract shall be performed solely and exclusively as defined herein.

- 6.1 Assessment Division Personnel shall be employed and assigned by the County based on such appropriate qualifications and other factors as decided solely by the County.
- 6.2 The Parties agree that the County shall be solely and exclusively responsible for furnishing all Assessment Division Personnel with all job instructions, job descriptions and job specifications and shall in all circumstances control, supervise, train and direct them under this Contract.
- 6.3 The Parties agree the Assessment Division Personnel and Oakland County Equalization Division main office is located at 250 Elizabeth Lake Road, Suite #1000 W, Pontiac, Michigan, 48341.
- 6.3.1 The Parties agree that County Agents will not maintain any specific, regular, or otherwise routine office hours located within the Municipality's offices.
- 6.4 Municipality agrees to maintain its own staff who will support Assessment Division Personnel in delivery of any records, permits, fire reports, millage rates, or documents, as may be required.
- 6.5 The Parties agree Municipality is not acting in a certified or uncertified support staff capacity. This does not prevent the Municipality from providing its own public services in other professional capacities (e.g., Treasurer, Clerk, Building

Department, etc.).

- 6.6 The Parties agree MCL 211.10d and MCL 211.10e will be adhered to when preparing the Municipality's assessment roll.
- 6.7 Except as otherwise expressly provided for herein, the Parties agree and warrant that, at all times and for all purposes relevant to this Contract, the County shall remain the sole and exclusive employer of all County Agents and that the County shall remain solely and completely liable for any and all County Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any County Agent's employment status.
- 6.8 This Contract is neither intended, nor shall it be interpreted, to create, change, grant, modify, supplement, supersede, alter, or otherwise affect or control, in any manner, form, or at any time, any right, privilege, benefit, or any other term or condition of employment, of any kind or nature whatsoever, in, upon, or for any County Agents with the County, any applicable County employment and/or union contract, and/or any County rule(s), regulation(s), hours of work, shift assignment, order(s), policy(ies), procedure(s), directive(s), ethical guideline(s), etc., which shall, solely and exclusively, govern and control the employment relationship between the County and any County Agent and/or the conduct and actions of any County Agent. To illustrate, but not otherwise limit, this Contract does not and shall not be interpreted to limit, modify, control, or otherwise affect, in any manner:
- 6.8.1 The County's sole and exclusive right, obligation, responsibility, and discretion to employ, compensate, assign, reassign, transfer, promote, reclassify, discipline, demote, layoff, furlough, discharge any County Agents and/or pay any and all County Agent's wages, salaries, allowances, reimbursements, compensation, fringe benefits, or otherwise decide any and all such terms and conditions of employment and make any and all employment decisions that affect, in any way, the employment of any County Agents with the County, subject only to its applicable collective bargaining Contracts.
- 6.8.2 The County's sole and exclusive right, obligation, and responsibility to determine, establish, modify, or implement any and all operational policies, procedures, orders, rules, regulations, ethical guidelines, and/or any other judgment, policy or directive which, in any way, governs or controls any activity of any County Agent, any necessary County Agent's training standards or proficiency(ies), any level or amount of required supervision, any and all standards of performance, any sequence or manner of performance, and any level(s) of experience, training, or education required for any County Agents performing any County duty or

obligation under the terms of this Contract.

- 6.9 Municipality agrees that except as expressly provided for under the terms of this Contract and/or laws of this State, no Assessment Division or Equalization Division Personnel, while such person is currently and/or actively employed or otherwise remains on the payroll of the County as a County Agent shall be employed, utilized, or perform any other services, of any kind, directly or indirectly, in any manner or capacity, or otherwise be available to perform any other work or assignments by or for the Municipality during the term of this Contract. This section shall not prohibit the Municipality from employing any person who was a former County Agent but is no longer employed in that capacity by the County.
- 6.10 Except as otherwise expressly provided by the Contract and/or applicable State law, the Parties agree and warrant that neither the County, nor any County Agent, by virtue of this Contract or otherwise, shall be deemed, considered, or claimed to be an employee of the Municipality and/or a Municipality Agent.
- 6.11 The Municipality shall not otherwise provide, furnish, or assign any County Agents with any job instructions, job descriptions, job specifications, or job duties, or in any manner attempt to control, supervise, train, or direct any Personnel in the performance of any Assessment Service responsibilities under the terms of this Contract.

§7. LIMITS AND EXCLUSIONS ON COUNTY SERVICE. Except as otherwise expressly provided for within this Contract, neither the County nor any County Agents shall be responsible for assisting or providing any other "Services" or assistance to the Municipality or assume any additional responsibility for assisting the Municipality in any other way or manner with any Municipality obligations under any and all State Property Tax Laws, including, but not limited to, providing any attorney or legal representation to the Municipality or any Municipality Agent at any proceeding before the Michigan Tax Tribunal or any other adjudicative body or court, except as expressly provided for in this Contract.

- 7.1 Municipality agrees it shall, always and under all circumstances, remain solely liable for any and all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation under any applicable State Property Tax Laws. The Municipality shall employ and retain its own Municipality legal representation, as necessary, to defend any such claim or challenge before the State Tax Tribunal or any other court or review body. The Municipality is financially responsible for all valuation costs associated with any related Appraisals resulting from the assessment roll(s) pertaining to this Contract. All communications pertaining to appeals, and potential appeals, involving the State Tax Commission and Michigan Tax Tribunal shall be directly made to the Equalization Officer and its Chiefs of the Equalization Division by the Municipality legal counsel to ensure timeliness in its notifications.

- 7.2 Except for those express statutory and any regulatory obligations incumbent

upon the Assessment Division Personnel to defend assessments they performed before the Michigan Tax Tribunal, State Tax Commission and courts, the Parties agree that no other County Agents, including any County attorneys shall be authorized, required and/or otherwise obligated under this Contract or pursuant to any other agreement between the Parties to provide any legal representation to or for the Municipality and/or otherwise defend, challenge, contest, appeal, or argue on behalf of the Municipality before the Michigan Tax Tribunal, State Tax Commission or any other review body or court.

§8. MUNICIPALITY AGENTS AND THE COUNTY. The Municipality agrees that it shall be solely and exclusively responsible, during the term of this Contract, for guaranteeing that all Municipality Agents fully cooperate with all County Agents in the performance of all County Services under this Contract. Likewise, the County agrees that it shall be solely and exclusively responsible, during the term of this Contract, for guaranteeing that all Assessment Division Personnel fully cooperate with Municipality Agents in the performance of all County Services under this Contract.

- 8.1 Municipality Agents shall be employed and assigned based on appropriate qualifications and other factors as decided by the Municipality. The Municipality agrees that it shall be solely responsible for furnishing all Municipality Agents with all job instructions, job descriptions and job specifications and shall solely control, direct, and supervise all Municipality Agents and shall be solely responsible for the means and manner in which Municipality's duties or obligations under any applicable State Property Tax Laws are satisfied.
- 8.2 The Municipality agrees that it shall be solely and completely liable for any and all Municipality Agents' past, present, or future wages, compensation, overtime wages, expenses, fringe benefits, pension or retirement benefits, travel expenses, mileage allowances, training expenses, transportation costs, and/or other allowances or reimbursements of any kind, including, but not limited to, workers' disability compensation benefits, unemployment compensation, Social Security Act protection(s) and benefits, any employment taxes, and/or any other statutory or contractual right or benefit based on or in any way related to any Municipality Agent's employment status or any alleged violation of any Municipality Agent's statutory, contractual (e.g., union, employment, or labor contract), constitutional, common law employment right, and/or civil rights by the Municipality. The Municipality agrees to indemnify and hold harmless the County from and against any and all Claim(s) which are imposed upon, incurred by, or asserted against the County or any County Agent by any Municipality Agent and/or which are based upon, result from, or arise from, or are in any way related to any Municipality Agent's wages, compensation, benefits, or other employment-related or based rights, including, but not limited to, those described in this section.
- 8.3 The Municipality agrees that no Municipality Agent shall, by virtue of this Contract or otherwise, be considered or claimed to be an employee of the County and/or a County Agent. This Contract does not grant or confer, and shall not be interpreted to grant or confer, upon any Municipality Agents or any other individual any status, privilege, right, or benefit of County employment or that of a

County Agent. Furthermore, the County or any County Agent will not be liable for any dissemination of assessment related information by the Municipality or any Municipality Agent.

§9. MUNICIPALITY RESPONSIBILITIES WITH THE COUNTY AND ITS AGENTS. The Municipality agrees it shall provide, in a manner agreed upon with the County, and preserving all necessary confidentiality requirements, information pertaining to its activities affecting the tax status of any parcel including but not limited to the following:

- 9.1 The establishment of Tax Increment Finance (TIF) Authorities (i.e., Brownfield Authority, Corridor Improvement Authority, Downtown Development Authority, etc.); the approval or amendment of related development/TIF plans.
- 9.2 The establishment of Economic Development/Redevelopment Districts (i.e., Planned Unit Development, Neighborhood Enterprise Zones, Renaissance Zones, etc.); the approval or amendment of related applications/plans.
- 9.3 The establishment of an abatement type district (i.e., Commercial Redevelopment, Commercial Rehabilitation, Industrial Development, Plant Rehabilitation, Obsolete Property Rehabilitation etc.); or amendment of related Property Tax Exemption Applications.
- 9.4 The approval of an ordinance or agreement for a Payment In Lieu of Taxes (P.I.L.O.T.) housing project.
- 9.5 The Municipality agrees to inform the County Agents regarding any increase in taxation which is governed by the Truth in Taxation Act. Further, the Municipality agrees to inform the County Agents regarding any millage increase (new) or renewal.
- 9.6 The Municipality will be responsible for maintaining a paper trail of any Special Assessment District (SAD) and Special Assessment Roll (SAR) development, any changes thereto, and their related billings, maintaining the rolls in balance, any required reports such as delinquency reports, and providing the County with the information necessary to prepare warrants.
- 9.7 The Municipality will forward all exemption applications, property transfer affidavits, personal property statements, and any and all other property assessment and property tax related documents affecting the status or value of property located within the Municipality to the County in a timely manner.
- 9.8 The Municipality shall provide a copy of all building permits with parcel identification numbers to the County Agents on a Monthly Basis.
- 9.9 The Municipality agrees to keep the County current with, and be responsible for, the following functions.
 - 9.9.1 Maintain adherence to its policies, any and all of its related ordinances, and all local and state laws and regulations.

- 9.9.2 Maintain current address and name changes, including any and all parcel owner and occupant names.
- 9.10 The Municipality agrees to provide County Agents, and any related Boards of Review, committee, and related work groups, with adequate space for the County while they are present. The Municipality shall provide reasonable accommodation such access to printers, copiers, etc. as to not impede their work. Accommodation will also be made for the public who come for assessing related inquiries, particularly during times when Boards of Review are in-session.

§10. TERM AND PAYMENT SCHEDULE OF CONTRACT. The County will perform the Assessment Services for the Municipality for the term and payment of fees as provided for in the following subsections.

- 10.1 The Contract term shall be from July 1, 2023, through June 30, 2025.
- 10.2 For the period from July 1, 2023 through June 30, 2024 ("Contract Year 23-24"), the Municipality shall pay to the County the sum of **\$15.93** for each parcel of Real Property description and **\$13.04** for each Personal Property parcel description. Payment for Contract Year 23-24 is due and payable on or before **July 1, 2024**. If, or when, during the term of this Contract, there are additional Assessment Services requested by Municipality of the County, the Parties shall negotiate additional fees to be paid by the Municipality.
- 10.3 For the period from July 1, 2024, through June 30, 2025 ("Contract Year 24-25"), the Municipality shall pay to the County the sum of **\$16.56** for each parcel of Real Property description and **\$13.56** for each Personal Property parcel description. Payment for Contract Year 24-25 is due and payable on or before **July 1, 2025**. If, or when, during the term of this Contract, there are additional Assessment Services requested by Municipality of the County, the Parties shall negotiate additional fees to be paid by the Municipality.
- 10.4 The Municipality shall be responsibility for postage for any and all real and personal property statements and any and all real and personal property notices mailed for all work performed under this Contact.
- 10.5 In the event that Municipality Agents, for whatever reasons, fail or neglect to undertake the tasks in any of the sections of this Contract, and the County Agents have to take on additional work tasks, then the County shall be paid on a time and material basis. Such rates shall be based upon the wages plus benefits of the County Agents performing said tasks.
- 10.6 The Parties agree this Contract is effective as of the initial date as prescribed above when the Contract term begins, or in the event the Contract is signed after this date, then it is effective as of the execution by both Parties to this Contract and shall end on the provided Contract's conclusion date as provided herein, without any further act or notice from either Party being required.

- 10.7 No less than 30 days prior to the Contract's ending date, both Parties may mutually agree to extend this contract for a period of no more than 180 days from the original Contract's ending date. Any, and all, County Services otherwise provided to the Municipality prior to the effective date of this Contract, shall be subject to the terms and conditions provided for herein.
- 10.8 If the Municipality fails, for any reason, to pay the County any monies when and as due under this Contract, the Municipality agrees that unless expressly prohibited by law, the County or the County Treasurer, at their sole option, shall be entitled to a setoff from any other Municipality funds that are in the County's possession for any reason. Funds include but are not limited to the Delinquent Tax Revolving Fund ("DTRF"). Any setoff or retention of funds by the County shall be deemed a voluntary assignment of the amount by the Municipality to the County. The Municipality waives any claims against the County or its Officials for any acts related specifically to the County's offsetting or retaining such amounts. This paragraph shall not limit the Municipality's legal right to dispute whether the underlying amount retained by the County was actually due and owing under this Contract.
- 10.9 If the County chooses not to exercise its right to setoff or if any setoff is insufficient to fully pay the County any amounts due and owing the County under this Contract, the County shall have the right to charge up to the then-maximum legal interest on any unpaid amount. Interest charges shall be in addition to any other amounts due to the County under this Contract. Interest charges shall be calculated using the daily unpaid balance method and accumulate until all outstanding amounts and accumulated interest are fully paid. The interest to be charged shall not exceed the annual maximum rate set forth in MCL 438.41.
- 10.10 Nothing in this Section shall operate to limit the County's right to pursue or exercise any other legal rights or remedies under this Contract against the Municipality to secure reimbursement of amounts due the County under this Contract. The remedies in this Section shall be available to the County on an ongoing and successive basis if Municipality at any time becomes delinquent in its payment. Notwithstanding any other term and condition in this Contract, if the County pursues any legal action in any court to secure its payment under this Contract, the Municipality agrees to pay all costs and expenses, including attorney's fees and court costs, incurred by the County in the collection of any amount owed by the Municipality.
- 10.11 Notwithstanding any other term or condition in this Contract, should the Municipality fail for any reason to timely pay the County the amounts required under this Contract, the Municipality agrees that the County may discontinue, upon thirty (30) days written notice to the Municipality, without any penalty or liability whatsoever, any County services or performance obligations under this Contract.
- 10.12 The Parties agree that this and/or any subsequent amendments thereto, shall not become effective prior to the approval by concurrent resolutions of both the Oakland County Board of Commissioners and the Governing Body of the

Municipality The approval and terms of this Contract, and/or any possible subsequent amendments thereto, shall be entered in the official minutes and proceedings of both the Oakland County Board of Commissioners and the Governing Body of the Municipality and shall also be filed with the office of the Clerk of the County and the Clerk for the Municipality.

10.13 The Parties agree that this Contract, and/or any possible subsequent amendments, shall be filed with the Michigan Secretary of State and this Contract, and/or any possible subsequent amendments, shall not become effective prior to this required filing with the Secretary of State.

10.14 The Parties agree that except as expressly provided herein, this Contract shall not be changed, supplemented, or amended, in any manner, except as provided for herein, and no other act, verbal representation, document, usage or custom shall be deemed to amend or modify this Contract in any manner.

§11. CANCELLATION OR TERMINATION OF THIS CONTRACT. Except as follows, and notwithstanding any other term or provision in any other section of this Contract, either Party, upon a minimum of ninety (90) calendar days written notice to the other Party, may cancel and/or completely terminate this Contract for any reason, including convenience, without incurring any penalty, expense, or liability to the other Party. The effective date for any such termination is to be clearly stated in the notice.

11.1 At 5:00 p.m. on the effective date of the cancellation of this Contract all Municipality and/or County obligations under this Contract, except those rights and obligations expressly surviving cancellation as provided for in this Contract, shall end.

11.2 The Parties agrees that any and all obligations, including, but not limited to, any and all indemnification and hold harmless promises, waivers of liability, record-keeping requirements, any Municipality payment obligations to the County, and/or any other related obligations provided for in this Contract with regard to any acts, occurrences, events, transactions, or Claim(s) either occurring or having their basis in any events or transactions that occurred before the cancellation or completion of this Contract, shall survive the cancellation or completion of this Contract.

§12. NO TRANSFER OF MUNICIPALITY LEGAL OBLIGATIONS TO THE COUNTY. Except as

expressly provided for in this Contract, the Municipality agrees that this Contract does not, and is not intended to, transfer, delegate, or assign to the County, and/or any County Agent or the Equalization Division any civil or legal responsibility, duty, obligation, duty of care, cost, legal obligation, or liability associated with any governmental function delegated and/or entrusted to the Municipality under any applicable State Property Tax Laws.

12.1 The Municipality shall, always and under all circumstances, remain solely liable for all costs, legal obligations, and/or civil liabilities associated with or in any way related to any Municipality tax appraisal or assessment functions or any other Municipality legal obligation. The Municipality agrees that under no circumstances

shall the County be responsible for any costs, obligations, and/or civil liabilities associated with its Municipality function or any responsibility under any State Property Tax Law.

- 12.2 The Municipality shall not incur or create any debts, liens, liabilities or obligations for the County and shall take all necessary steps to ensure that any debts, liens, liabilities or obligations that the Municipality may incur shall not become a debt, liability, obligation or Claim(s) against the County.
- 12.3 The Parties agree that the Municipality shall always remain responsible for the ultimate completion of all Municipality duties or obligations under any and all applicable State Property Tax Laws. Nothing in this Contract shall relieve the Municipality of any Municipality duty or obligation under any applicable State Property Tax Law.
- 12.4 The Municipality and Municipality Agents shall be and remain responsible for compliance with all Federal, State, and local laws, ordinances, regulations, and agency requirements in any manner affecting any work or performance of this Contract or with any Municipality duty or obligation under any applicable State Property Tax Law.

§13. NO DELEGATION OR DIMINUTION OF ANY GOVERNMENTAL AUTHORITY. The Parties reserve to themselves any rights and obligations related to the provision of all of each Party's respective governmental services, authority, responsibilities, and obligations. Except as expressly provided otherwise herein, this Contract does not, and is not intended to, create, diminish, delegate, transfer, assign, divest, impair, or contravene any constitutional, statutory, and/or other legal right, privilege, power, civil or legal responsibility, obligation, duty of care, liability, capacity, immunity, authority or character of office of either Party to any other person or Party.

- 13.1 The Parties further agree, notwithstanding any other term or condition in this Contract, that no provision in this Contract is intended, nor shall it be construed, as a waiver of any governmental immunity, as provided by statute or applicable court decisions, by either Party, either for that Party and/or any of that Party's County or Municipal Agents.
- 13.2 Notwithstanding any other provision in this Contract, nothing in this Contract shall be deemed to, in any way, limit or prohibit the Oakland County Board of Commissioners statutory rights and obligations to review and/or further equalize Municipality property values or tax assessments and/or further act upon any Municipality assessment(s) of property taxes under any applicable State Property Tax Laws, including, but not limited to challenging any Municipality assessment before the Michigan Tax Tribunal.

§14. INDEMNIFICATION, LIABILITY AND INSURANCE. The Municipality further agrees that the County shall not be liable to the Municipality for any, and all, Claim(s), except as otherwise expressly provided for in this Contract.

- 14.1 The Parties agree that this Contract does not and is not intended to create or include any County warranty, promise, covenant or guaranty, either express or implied, of any kind or nature whatsoever in favor of the other Municipality, and/or any Municipality Agents, or any Municipality Taxpayer or any other person or entity, or that the County's efforts in the performance of any obligation under this Contract will result in any specific monetary benefit or efficiency, or increase in any tax revenue for the Municipality, or will result in any specific reduction or increase in any property assessment, or guarantee that any County services provided under this Contract will withstand any challenge before the State Tax Tribunal or any court or review body, or any other such performance-based outcome.
- 14.2 In the event of any alleged breach, wrongful termination, and/or any default of any term or condition of this Contract by either the County or any County Agent, the County and/or any County Agent shall not be liable to the Municipality for any indirect, incidental, special or consequential damages, including, but not limited to any replacement costs for County Services, any loss of income or revenue, and/or any failure by the Municipality to meet any Municipality obligation under any applicable State Property Tax Laws, or any other economic benefit or harm that the Municipality may have realized, but for any alleged breach, wrongful termination, default and/or cancellation of this Contract, or damages beyond or in excess of the amount(s) of any amount paid to, received or retained by the County at the time of the alleged breach or default in connection with or under the terms of this Contract, whether such alleged breach or default is alleged in an action in contract or tort and/or whether or not the Municipality has been advised of the possibility of such damages. This provision and this Contract are intended by the Parties to allocate the risks between the Parties, and the Parties agree that the allocation of each Party's efforts, costs, and obligations under this Contract reflect this allocation of each Party's risk and the limitations of liability as specified herein.
- 14.3 Notwithstanding any other provision in this Contract, with regard to any and all alleged losses, claims, complaints, demands for relief or damages, suits, causes of action, proceedings, judgments, deficiencies, liability, penalties, litigation costs and expenses, including, but not limited to, any reimbursement for reasonable attorney fees, witness fees, court costs, investigation and/or litigation expenses, any amounts paid in settlement, and/or any other amounts, liabilities of any kind whatsoever which are imposed on, incurred by, or asserted against the Municipality or any Municipality Agent by any third person, including but not limited to any Municipality Agent or Municipality Taxpayer, arising out of any activities or Services to be carried out by any County Agent in the performance of this Contract, the Municipality hereby agrees that it shall have no rights pursuant to or under this Contract against the County and/or any County Agents to or for any indemnification (i.e., contractually, legally, equitably, or by implication) contribution, subrogation, or other right to be reimbursed by the County and/or any of County Agents based upon any and all legal theories or alleged rights of any kind, whether known or unknown, for any and all alleged losses, claims, complaints, demands for relief or damages, judgments, deficiencies, liability, penalties, litigation costs and expenses of any kind whatsoever which are imposed on, incurred by, or asserted against the Municipality and which are alleged to have arisen under or are in any way based or predicated upon this Contract.

14.4 Each Party shall be responsible for any Claims made against that Party and for the acts of its Employees or Agents. In any Claims that may arise from the performance of this Contract, each Party shall seek its own legal representation and bear the costs associated with such representation including any attorney fees. Except as otherwise provided in this Contract, neither Party shall have any right under any legal principle to be indemnified by the other Party or any of its Employees or Agents in connection with any Claim. This Contract does not, and is not intended to, impair, divest, delegate, or contravene any constitutional, statutory, and/or other legal right, privilege, power, obligation, duty, or immunity of the Parties. Nothing in this Contract shall be construed as a waiver of governmental immunity for either Party.

14.5 The Parties agree the County shall not be in breach of this Contract or responsible for any consequential or compensatory damages arising from any late performance or non-performance of this Contract agreement caused by circumstances which are beyond the County's control (e.g., extreme illnesses, natural disasters, or other "acts of God").

§15. INDEPENDENT CONTRACTOR. The Parties agree that at all times and for all purposes under the terms of this Contract, the County's and/or any and all County Agents' legal status and relationship to the Municipality shall be that of an Independent Contractor. Except as expressly provided herein, each Party will be solely responsible for the acts of its own employees, Agents, and servants during the term of this Contract. No liability, right or benefits arising out of an employer/employee relationship, either express or implied, shall arise or accrue to either Party as a result of this Contract.

§16. COUNTY PRIORITIZATION OF COUNTY RESOURCES. The Municipality acknowledges and agrees that this Contract does not, and is not intended to, create either any absolute right in favor of the Municipality, or any correspondent absolute duty or obligation upon the County, to guarantee that any specific number(s) or classification of County Agents will be present on any given day to provide County services to the Municipality.

§17. NO THIRD-PARTY BENEFICIARIES. Except as expressly provided herein for the benefit of the Parties (i.e., County or Municipality), this Contract does not, and is not intended to, create, by implication or otherwise, any direct or indirect obligation, duty, promise, benefit, right to be indemnified (i.e., contractually, legally, equitably, or by implication) and/or any right to be subrogated to any Party's rights in this Contract, and/or any other right of any kind, in favor of any person, including, but not limited to, any County Agent or Municipality Agent or any Municipality Taxpayer, any Taxpayer's legal representative, any organization, any alleged unnamed beneficiary or assignee, and/or any other person.

§18. CONFIDENTIALITY. The Parties agree, not to disclose any information which has been determined confidential by the Commission, and at least annually will review such requirements for confidential information handling with staff that will have contact with such record information.

- §19. **CONSTRUED AS A WHOLE.** The language of all parts of this Contract is intended to and, in all cases, shall be construed as a whole according to its fair meaning, and not construed strictly for or against any Party. As used in this Contract, the singular or plural number, possessive or non-possessive shall be deemed to include the other whenever the context so suggests or requires.
- §20. **CAPTIONS.** The section headings or titles and/or all section numbers contained in this Contract are intended for the convenience of the reader and not intended to have any substantive meaning and are not to be interpreted as part of this Contract.
- §21. **NOTICES.** Except as otherwise expressly provided for herein, any and all correspondence, invoices, and/or any other written notices required, permitted or provided for under this Contract to be delivered to either Party shall be sent to that Party by first class mail. All such written notices, including any notice canceling or terminating this Contract as provided for herein, shall be sent to the other Party's signatory to this Contract, or that signatory's successor in office, at the addresses shown in this Contract. All correspondence or written notices shall be considered delivered to a Party as of the date that such notice is deposited with sufficient postage with the U.S. Postal Service.
- §22. **WAIVER OF BREACH.** The waiver of a breach of any provision of this Contract shall not operate or be construed as a waiver of any subsequent breach. Each and every right, remedy and power granted to either Party or allowed it by law shall be cumulative and not exclusive of any other.
- §23. **ENTIRE CONTRACT.** This Contract sets forth the entire agreement between the County and the Municipality and fully supersedes any and all prior agreements or understandings between them in any way related to the subject matter hereof. It is further understood and agreed that the terms and conditions herein are contractual and are not a mere recital and that there are no other agreements, understandings, contracts, or representations between the County and the Municipality in any way related to the subject matter hereof, except as expressly stated herein. This Contract shall not be changed or supplemented orally and may be amended only as otherwise provided herein.

For and in consideration of the mutual assurances, promises, acknowledgments, warrants, representations, and agreements set forth in this Contract, and for other good and valuable consideration, the receipt and adequacy of which is hereby acknowledged, the undersigned hereby execute this Contract on behalf of the Parties, and by doing so legally obligate and bind the Parties to the terms and conditions of this Contract.

{SIGNATURES CONTAINED ON FOLLOWING PAGES}

IN WITNESS WHEREOF, Daniel L. Pelchat, Mayor of the City of South Lyon, hereby acknowledges that he has been authorized by a resolution of the Governing Body of the City of South Lyon, a certified copy of which is attached, to execute this Contract on behalf of the Municipality and hereby accepts and binds the City of South Lyon to the terms and conditions of this Contract.

EXECUTED: _____
Daniel L. Pelchat, Mayor
City of South Lyon

DATE: _____



WITNESSED: _____
Lisa Deaton, Clerk
City of South Lyon

DATE: _____



IN WITNESS WHEREOF, David T. Woodward, Chairperson, Oakland County Board of Commissioners, hereby acknowledges that he has been authorized by a resolution of the Oakland County Board of Commissioners, a certified copy of which is attached, to execute this Contract on behalf of the Oakland County, and hereby accepts and binds Oakland County to the terms and conditions of this Contract.

EXECUTED: _____ DATE: _____
David T. Woodward, Chairperson Oakland County Board
of Commissioners

WITNESSED: _____ DATE: _____

(Print Name) _____
County of Oakland

AGENDA NOTE

New Business # 3

MEETING DATE: September 11, 2023

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Increase project cost of Hagadorn Paving & Sewer Contract

EXPLANATION OF TOPIC: As part of our efforts to make further improvements to roads within the City of South Lyon and as the first project associated with our Road Bond project, we have solicited bids and awarded the Hagadorn Paving and Sewer Project to DiPonio Contracting. The original bid was \$3,874,858.79. We are changing the reconstruction method for East, West and North Crest Lanes and Orchard Ridge from half-width mill and overlay to full depth reconstruction. Based upon this change in estimated quantities, it will increase the cost of the project approximately \$175,000.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Letter from our engineers at HRC outlining the recommended changes and estimated costs for the increase in materials and scope of work.

POSSIBLE COURSES OF ACTION: Approve or not approve the change in the method of reconstruction for East, West and North Crest Lanes and Orchard Ridge at an increase of \$175,000 to the original contract for DiPonio Contracting from Acct # 204-451-802 and 592-452-802-100

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the change in the method of reconstruction for East, West and North Crest Lanes and Orchard Ridge at an increase of \$175,000 to the original contract for DiPonio Contracting from Acct # 204-451-802 and 592-452-802-100



September 6, 2023

City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

Attn: Mr. Paul Zelenak, City Manager

Re: Scope Change Request
2023 Road Improvement Program – N Hagadorn Subdivision
E., W., & N. Crest Lanes and Orchard Ridge

HRC Job No. 20220855

Dear Mr. Zelenak:

During our August 24th, 2023 progress meeting the Project Team discussed changing the reconstruction method of East, West, & North Crest Lanes and Orchard Ridge Road from a half-width Mill and Overlay to a Full Depth reconstruction of the roadway (3.5 inches of Asphalt on 7 inches of Aggregate Base), matching the typical section of the other proposed subdivision roads.

During the original design scoping HRC and City Staff, in an attempt to reduce the overall cost of the project, decided to bid the reconstruction of these roadways as half-width full reconstruction (for the side of the roadway under which the sanitary sewer was replaced) and half-width mill and overlay. The idea, at that time, was that the half of the roadways without sanitary sewer under it would hold up to construction activities and could simply be overlayed saving the cost of a full depth replacement. For a number of reasons (listed below), that half of the roadway did not hold up as planned and we suggest that the reconstruction method now be changed to a full depth reconstruction which would result in additional costs to the project.

The main factors attributing to this proposed scope change are as follows:

- Sanitary leads have been open cut through the half of the roadway planned for milling including some unexpected repairs. The installation of these leads resulted in more full depth pavement removal than expected. After the installation of these sanitary leads only about 35% of the pavement is still in place and these areas will require full depth reconstruction now.
- Construction and homeowner traffic has caused additional damage to the edges of the remaining pavement which no longer has the structural integrity to be a good candidate for milling and overlay activities.

If approved, this scope change work will be paid for based on existing items/unit prices set in the contractors' bid documents and would include items of work such as additional pavement removal, grading, aggregate and asphalt materials. It is estimated that this scope change will increase the contract value by approximately \$175,000. Exact costs will be determined by field measured quantities. The contractor does not expect this change in scope to substantially change the project completion date.

It is HRC's recommendation that the City of South Lyon proceeds with this scope change for East, West, & North Crest Lanes and Orchard Ridge Road.

If you have any questions or require any additional information, please contact the undersigned at 248-416-4907.

Very truly yours,

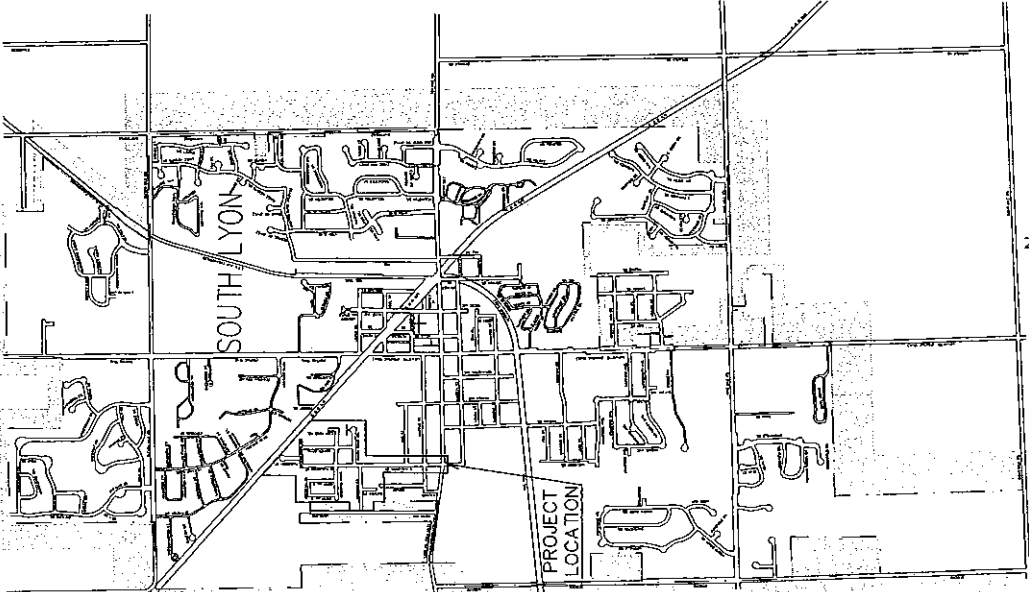
HUBBELL, ROTH & CLARK, INC.

Lukas Gallup

Lukas Gallup

LG/lg

pc: City of South Lyon; J. Archey, DPW
HRC; R. Alix, M. Darga, file



LOCATION MAP
NO. 2024

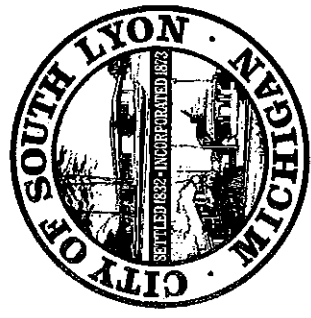


Michael P. Dargatzis
REGISTERED PROFESSIONAL ENGINEER
MICHIGAN REGISTRATION NO. 3113

HUBBELL, ROTH & CLARK, INC.
JOB NO. 20220855
PREPARED UNDER THE SUPERVISION OF:
MICHAEL P. DARGATZIS, P.E.
REGISTERED PROFESSIONAL ENGINEER
MICHIGAN REGISTRATION NO. 3113

2023 ROAD IMPROVEMENT PROGRAM

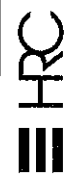
N. HAGADORN ST, N./S./E. RIDGE RD, ORCHARD RIDGE, CENTER RIDGE,
CHESTER ST, N./W./E. CREST LN, HAGADORN CT, S. RIDGE CT, CHESTER CT



CITY OF SOUTH LYON, MICHIGAN PUBLIC UTILITIES DEPARTMENT

ISSUED FOR CONSTRUCTION
MAY 5, 2023

PREPARED BY:



HUBBELL, ROTH & CLARK, INC.
CONSULTING ENGINEERS SINCE 1915
105 GRAND RIVER AVE
HOWELL, MI 48843
P.O. BOX 824
48303 - 0824

PHONE: (517) 552-9199
WEB SITE: [http:// www.hrc-engr.com](http://www.hrc-engr.com)



JOB NO. 20220855

SOUTH LYON CITY COUNCIL

DANIEL PELCHAT - MAYOR
STEPHEN KENNEDY
LORI MOSIER
ALEX HANSEN
LISA DILG
GLENN KIVELL
MARGARET KURTZWEIL

CITY ADMINISTRATION

PAUL ZELENIAK - CITY MANAGER
DOUG VARNEY - DIRECTOR OF PUBLIC WORKS

STANDARD PLANS		
CONSTRUCTION OF THE FOLLOWING ITEMS, WHERE CALLED FOR ON THE PLANS, WILL BE CONSIDERED AS PART OF THE STANDARD PLANS UNLESS OTHERWISE SPECIFIED BY THE PLANS. THE PLANS WILL BE CONSIDERED AS PART OF THE STANDARD PLANS UNLESS OTHERWISE SPECIFIED BY THE PLANS.		
REQUIRED ON THIS PROJECT	ITEMS OF WORK	STANDARD PLAN NUMBERS
X	DRAINAGE STRUCTURES	R-1-G
X	COVER B	R-7-F
X	COVER C	R-8-D
X	COVER D	R-12-E
X	COVER K	R-15-G
X	CURB RAMP AND DETECTABLE WARNING DETAILS	R-28-A
X	UNWEIGHED OPENINGS & APPROACHES AND CONCRETE SUBGRADES	R-29-I
X	CONCRETE CURB AND CONCRETE CURB & GUTTER	R-30-G
X	TYPICAL JOINT LAYOUT FOR CONCRETE PAVEMENT	R-42-F
X	LOCATION OF TRANSDUCERS JOINTS IN PLAIN CONCRETE PAVEMENT	R-43-I
X	UTILITY TRENCHES	R-43-I
X	SOIL EROSION & SEDIMENTATION CONTROL MEASURES	R-43-I
X	SEE MOST SPECIAL DETAIL	R-49-E

TRAFFIC AND SAFETY STANDARD PLANS		
CONSTRUCTION OF THE FOLLOWING ITEMS, WHERE CALLED FOR ON THE PLANS, WILL BE CONSIDERED AS PART OF THE STANDARD PLANS UNLESS OTHERWISE SPECIFIED BY THE PLANS. THE PLANS WILL BE CONSIDERED AS PART OF THE STANDARD PLANS UNLESS OTHERWISE SPECIFIED BY THE PLANS.		
REQUIRED ON THIS PROJECT	ITEMS OF WORK	STANDARD PLAN NUMBERS
X	GROUND DRIVEN SIGN SUPPORTS FOR TEMP. SIGNS	R2D-100-A
X	TEMPORARY TRAFFIC CONTROL DEVICES	R2D-125-E
X	SEE MOST SPECIAL DETAIL	R2D-125-E

LIST OF DRAWINGS

SHEET NO.	SHEET TITLE
1	COVER/TITLE SHEET
2	PROJECT NOTES
3	PROJECT LEGEND
4	SHEET LOCATION MAP
5-7	MAINTENANCE OF TRAFFIC
8-10	TYPICAL SECTIONS
11-12	PROJECT DETAILS
13-21	ALIGNMENT PLAN
22-28	SOIL EROSION & SEDIMENTATION CONTROL PLAN
29-79	REMOVAL, CONSTRUCTION, AND PROFILE PLANS
80-81	STORM SEWER LATERALS
82-88	DETAIL GRADES
89-90	PERMANENT SIGNING AND STRIPING



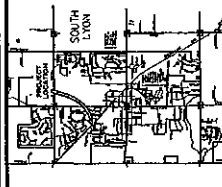
HUBBELL, ROTH & CLARK, INC.
CONSULTING ENGINEERS SINCE 1915

365 HUIST DRIVE
WILLOWDALE, ILL., 60095

P.O. BOX 124
41728 • 507A

PHOTO: (708) 554-4199
FAX: (708) 554-4112
FAX: (708) 554-4116

WEB SITE: www.hrceng.com

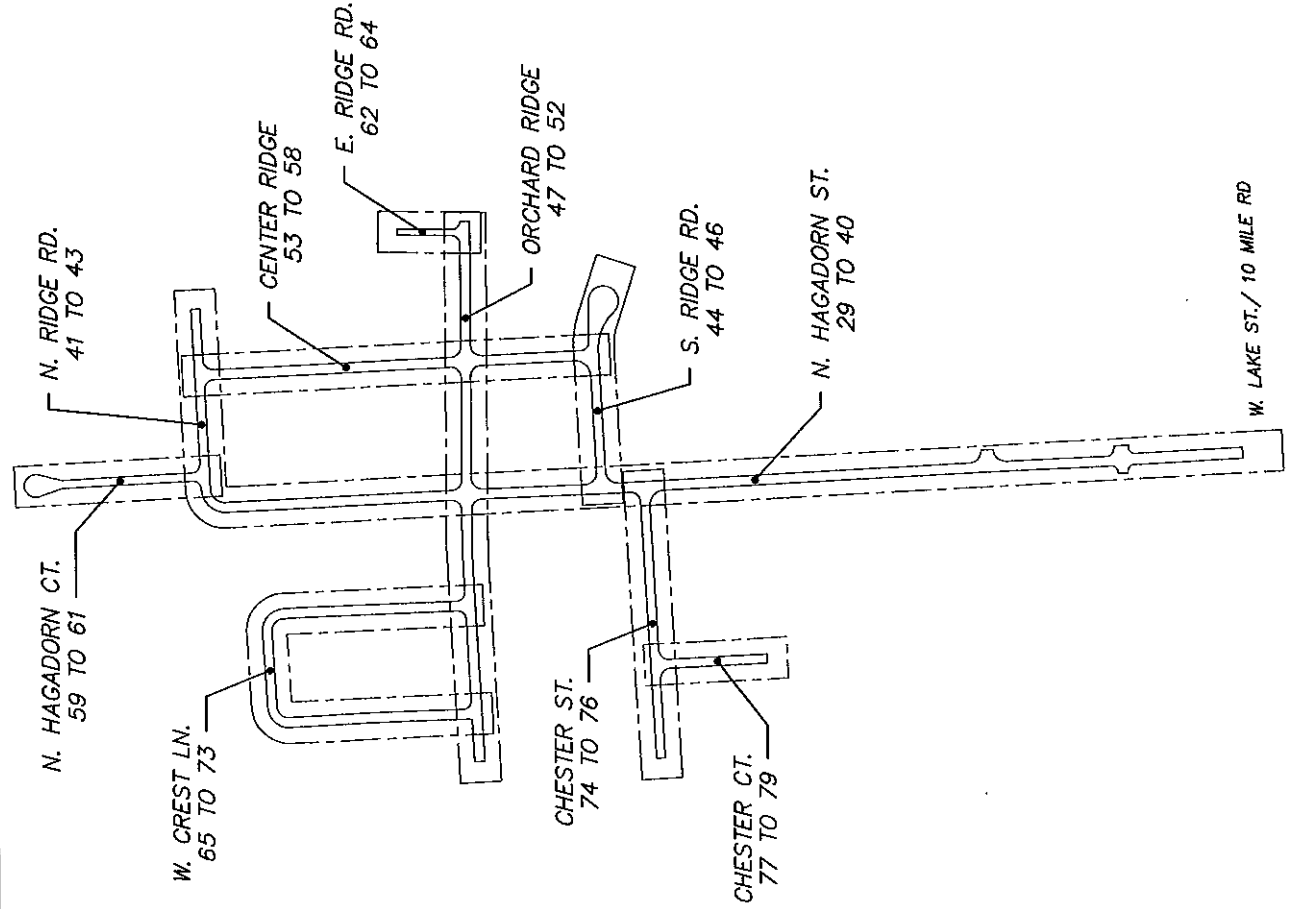
[illegible]

**2023 ROAD
IMPROVEMENT PROGRAM**

STREET INDEX

HRC JOB NO. 20220855	SCALE NOT TO SCALE
DATE May 2023	SHEET NO. 4 of 90

INCHES: PLOT SIZE: AREA: TOTAL (0.00) @ (12.00 @ 36.00 INCHES)





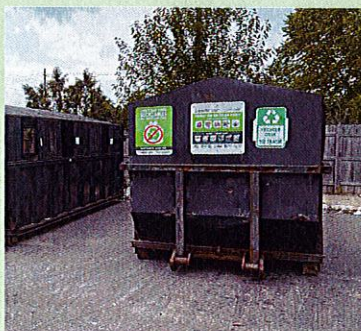
Recycling Authority September 2023

20000 West Eight Mile Road | Southfield
248-208-2270 | www.rrrasoc.org



Recycling Tips for Multifamily Residences

If you live in an apartment complex, condominium, duplex, or other multifamily living residence within a RRRASOC member community, there are a number of services available to help you properly manage your recyclables and other hard to recycle items. These services include free recycling drop-off sites, Household Hazardous Waste (HHW) Collection Events, battery recycling locations, and much more. RRRASOC works to provide all of our member communities with outlets to dispose responsibly and live sustainably!



Recycling Drop-Off Sites

RRRASOC provides 2 drop-off sites for standard recyclable items like cardboard, paper, milk and juice cartons, paper cups, plastic bottles and jugs, metal cans, and glass bottles and jars. The drop-off sites are free and open to the public during daylight hours, 7 days a week - including holidays. For more information regarding the Novi and Southfield drop-off sites, click [here](#).

HHW Collection Events

If you've been receiving our monthly e-newsletters for a while, you probably already know how much we love to encourage RRRASOC residents to attend an HHW Collection Event! Not only are they free, but they're an excellent way to responsibly dispose of your household cleaners, paints, herbicides, insecticides, and solvents. These are harmful to the environment if thrown into a regular landfill, or worse - dumped down a drain or poured on the ground.



HHW Collection Events offered in RRRASOC communities also accept e-waste, batteries, medications, fluorescent bulbs, and more. For a full list of what is accepted, click [here](#).

[View the HHW Collection Event Schedule here!](#)



Simple Recycling

Let your clothes be loved again! **Simple Recycling** is also available at most HHW Collection Events, where residents can recycle unwanted clothing, shoes, accessories and other household items such as kitchenware, tools, toys, and books. Simple Recycling partners with local charities to make sure your gently used items stay within your community to be reused.

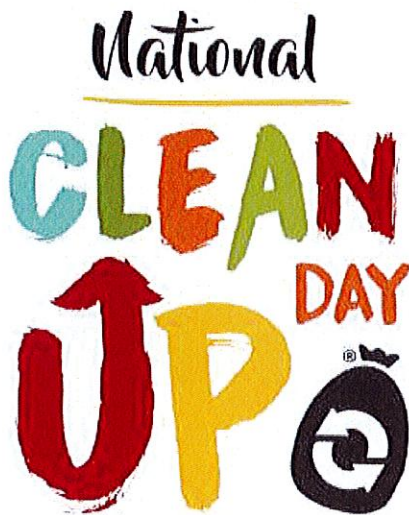
Paper Shredding

Paper shredding is also available on-site at HHW Collection Events. Loose paper documents are fed to an industrial-sized shredder to ensure your personal documents remain confidential. Paper shredding is also available year-round at the same location as the Southfield recycling drop-off site. Visit our **Paper Shredding page** to learn more!



These multifamily resources are available all in one place on the RRRASOC website. **Check them out here!**

National Cleanup Day



Saturday, September 16

Every year, approximately 8 million tons of plastic finds its way into our oceans. This day marks the world's largest one-day civic action, with millions of volunteers standing up against global pollution and cleaning up waste in their local communities! This year's theme is **"Good, Clean, Fun"** which means creating your own or joining someone else's cleanup efforts doesn't have to be a chore.

Whether you want to organize your own cleanup on this day or join one nearby, you can find all the information you need at **NationalCleanupDay.org**. Help implement lasting changes to end the global waste issue once and for all!

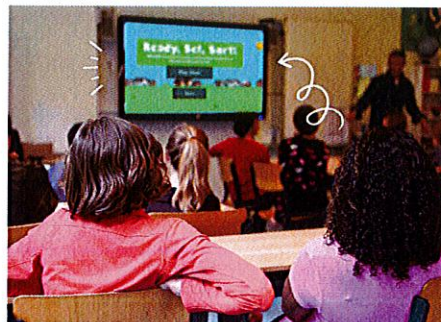
Try the Waste Sorting Game in the Classroom

Are you looking to integrate some local resources and interactive tools into your class curriculum? Look no further than the Waste Sorting Game found at **RRRASOC.org**! On our homepage, you'll find this *free* game as part of the Recycling Directory, where it promotes active learning and good recycling habits to kids (and those who are

kids at heart) of all ages.

Not a teacher? No worries! The Waste Sorting Game is also an excellent extension of at-home learning and supplemental activities. By sorting the items into the correct categories, users are able to create their own park and even print out a certificate of completion.

See if the Waste Sorting Game is the right fit for your students by trying it out [here!](#)



2023 HHW Collection Event Dates

During the following HHW Collection Events, all residents of RRRASOC member communities are welcome to bring household hazardous waste for an opportunity to safely discard their hazardous items and e-waste. *Simple Recycling* and paper shredding services will also be available.

October 7, 2023

Novi Dept. of Public Works
26300 Lee BeGole Dr., Novi
9:00am - 2:00pm

October 28, 2023 ☐

RRRASOC MRF - Truck Entrance
20875 Mapleridge Ave., Southfield
9:00am - 2:00pm

***The T-shirt icon indicates an HHW Collection Event during which clothing, shoes, accessories, and small household items will be accepted by *Simple Recycling*.**

For more information about HHW events and how to prepare your items, please visit our [HHW page](#).

HHW Drop-Off at ERG Environmental Services

If you have HHW that you'd like to properly dispose of between collection events, you're in luck! Drop off your HHW without a fee at ERG Environmental Services during the following hours:

Monday - Friday:

9:00 AM - 4:00 PM

HHW pickup from your home is also available for a fee of \$135 per stop plus \$0.75 per pound of material collected. This fee is paid directly by the resident to ERG Environmental Services.

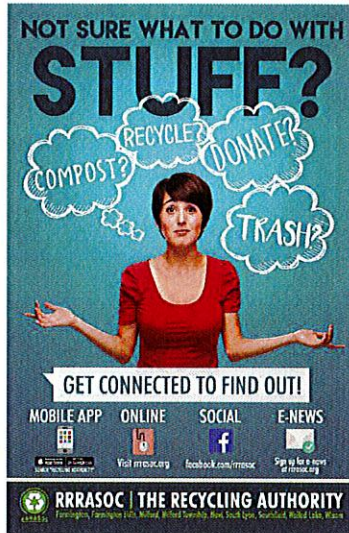
To confirm drop-off times and/or to schedule a pickup, please contact:

ERG Environmental Services
13040 Merriman Road, Livonia
(734) 437-9650



For more info, visit the [ERG HHW Drop-Off page](#) or our [HHW page](#).

RRRASOC Recycling Directory



Not sure what to do with stuff?

Visit rrrasoc.org and use the Recycling Directory search bar to type in keywords and get recycling, composting, reuse or disposal instructions.

The searchable, intuitive format of the Recycling Directory provides RRRASOC specific information.

Also Available:

Mobile App

- From your App Store or Google Play, search for "Recycling Authority"

Want more tips, tricks, and updates about recycling? We have a Facebook page where we can reach each other to make recycling easier. You can also reach us via RRRASOC.org and email at education@rrrasoc.org!



RRRASOC - Recycling Authority | 248-208-2270 | rrrasoc.org

RRRASOC - Recycling Authority | 20000 West Eight Mile Rd, Southfield, MI 48075

[Unsubscribe mcsapo@rrrasoc.org](mailto:mcsapo@rrrasoc.org)

[Update Profile](#) | [Constant Contact Data Notice](#)

Sent by mcsapo@rrrasoc.org powered by



Try email marketing for free today!