

Regular City Council Meeting

July 13, 2020

Agenda

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Approval of Minutes: June 22, 2020
Approval of Bills
Approval of Agenda
Consent Agenda

Public Comment

Discussion- Downtown

Fire Chief Report
Police Chief Report

- I. Old Business**
 - 1. Change Order for DPW Complex Improvements**

- II. New Business**
 - 1. Charter Amendments**
 - 2. Final FYE 6/30/2020 Budget Amendments**

- III. Budget**
- IV. Manager's Report**
- V. Public Comment**
- VI. Council Comments**

"Closed session pursuant to Section 8(c) of the Open Meetings Act, MCL 15.268(c), to discuss strategy and negotiations for a collective bargaining agreement between the City of South Lyon and AFSCME Council Local 2720, POLC, and POAM."

- VII. Adjournment**

Please see reverse side for rules of conduct for public comment at City Council meetings

City of South Lyon
Regular Council Meeting
June 22, 2020

Mayor Pelchat called the meeting to order at 7:30 p.m.
Mayor Pelchat led those present in the Pledge of Allegiance

Present: Mayor Pelchat, Councilmembers Dilg, Kennedy, Kivell, Kurtzweil, Richards and Walton

Also present: City Manager Zelenak, Chief Sovik, Chief Vogel, Superintendent Varney, Attorney Hamameh and Clerk/Treasurer Deaton

MINUTES

Councilmember Kennedy stated on page 3, there are 3 instances where the spelling needs to be changed to Gantt. He then stated on page 7, the word no needs to be changed to not.

CM 6-01-20 MOTION TO APPROVE MINUTES

Motion by Walton, supported by Kennedy

Motion to approve minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

AGENDA

CM 6-2-20 MOTION TO APPROVE AGENDA

Motion by Kennedy, supported by Walton

Motion to approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

1. Appointment of dangerous building hearing officer- appointment of Jason Payne
2. Easement for DPW storm sewer project- approval of dedication for the DPW easement

CM 6-3-20 MOTION TO APPROVE THE CONSENT AGENDA

Motion by Kurtzweil, supported by Walton

Motion to approve the consent agenda

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT- None

DISCUSSION-Downtown

City Manager Zelenak stated the Farmers Market has been going very well and we have had a lot of good reviews and people are happy with the vendors and people are practicing social distancing and the vendors have been pleased with the amount of people attending. He then stated the Patronicity campaign has been successful and we have raised the \$4,000 we needed for the County to match it. He stated we raised almost \$5,000. He then stated the DDA Board and the new DDA Economic Director and Carol Brandon have been working on requesting funds associated with reimbursement due to the Covid virus. He then introduced the new Economic DDA Director Nate Mack. He started today at City Hall and he comes with good experience working as the director for the Jackson DDA and a graduate assistant at Central Michigan fire up chips. DDA Economic Director Mack stated he is excited and honored to join the team in South 6-22-20

Lyon and is looking forward to moving the community forward. Councilmember Dilg stated she is concerned with the matching fund and she is concerned that it will be distributed to the downtown businesses and they are the ones determining who gets what and she doesn't want people thinking there is something going on there and she wants us to be very transparent about who is getting the money and how the decision is being made. Councilmember Walton then asked how are the funds being requested. City Manager Zelenak stated the businesses have to apply for the funds by filling out the application. They have to apply and state their needs based on the items on the application.

FIRE CHIEF REPORT

Chief Vogel stated Chief Weir was injured while fighting a fire in Northfield Township. He stated he is home resting and we are evaluating his injuries. The City has been really good to work with to try to get the workman's compensation and was in the St Joe system the night of the accident and now he is in the Ascension system. He is happy with our insurance and Patricia has been great. He then stated we had a large fire on the same day on a duplex on Brookfield and 6 people lost their home that day. He stated in speaking with the Sheriff Investigators they have been unable to determine the cause. He stated we are waiting for the third-party investigator to give his opinion. He stated the homeowner will probably tear down the building and sell the property. He then stated there was a fire on West Hills. It was a small fire and they were able to contain that quickly. Chief Vogel stated there was a gas leak at the DPW complex today which was quickly handled. He then stated we have a new hire, and her name is Brooke and she is a cadet. He then stated the Fire Academy in Howell is still planning on having school for the high schoolers. He then stated since the City is now open again, they are a little overwhelmed with the construction in the City and the demands on Safebuilt and the Fire Department are a lot. He then stated the number of requests for inspections are a lot but we are working through it. He then stated we got a grant for \$5,000 from the State of Michigan to buy two shipping containers. We will be building our own burn building and he hopes to have an agenda item for the next council meeting.

Mayor Pelchat stated we missed asking for a motion to add an agenda item regarding the agreement with the County.

CM 6-3-20 MOTION TO AMEND THE AGENDA

Motion by Kivell, supported by Walton

Motion to amend the agenda adding the agreement with Oakland County for assistance with Elections.

VOTE:

MOTION CARRIED UNANIMOUSLY

POLICE CHIEF REPORT

Chief Sovik stated N Wells will be closed for a short time tomorrow to bring in heavy machinery to remove the roof of the RCA building. He stated the bike path repairs will begin on Wednesday morning and continue the next day. He then stated it is south of 11 Mile. He then stated he has submitted documentation for the two grants that they will receive regarding the data storage and the in-car cameras from MMRMA. Chief Sovik stated he will be meeting with Deb Cook regarding the Motorfest possibilities. He then stated Officer Jacobs was given the certificate of merit today for his outstanding work on catching the larceny from auto suspects which included a foot chase and attaining confessions. He then stated they will be including a type of language for the duty to intervene, basically if an Officer sees someone using excessive force, they are expected to step in. He will be working with our City Attorney regarding that language. Councilmember Dilg stated she appreciates Chief Sovik taking the initiative to update the language for the duty to intervene. That is an important thing to do to show we are taking the initiative to do so.

PRESENTATION- Oakland County Treasurer, Andy Meisner Local Government Investment Pool

Andy Meisner, Oakland County Treasurer stated he wishes everyone in South Lyon well. We have all been through a significant crisis and the community has shown great resilience in coming together. He then stated he realizes the crisis has created a situation for a lot of people. He then stated there is a resource through the County Treasurer's office for anyone that has been put in a tough spot because of the Covid situation and they have something called the empowerment financial center and he has a phone number for their lead counselor Reda, and the phone number is 248-807-5287. He then stated the second thing they can do is help with small businesses. South Lyon has some fantastic small businesses and they want to ensure they make it through this crisis. He then stated their services help small businesses apply for grant and loan programs that are available. He stated their office has enjoyed a great partnership with the City over the years and one of the elements are that they partner with the collection of taxes and if people fall behind and have trouble paying their taxes, they are turned over to the County. He then stated when the Covid crisis hit, he suspended tax foreclosure for the entire year. Mr. Meisner stated if anyone has to miss a payment on their payment plan, they will have flexibility. He then stated before he became Treasurer the County started a local government investment pool governed by PA 20. He stated it says safety first and it is about principle preservation. He stated there are 47 communities that participate. He stated they place funds in the local government investment pool and the County manages that pool with the most conservative investment principles that are embodied in the Oakland county investment policy as well as the state law that governs our public investment of those funds. He stated the idea is if you have resources you don't need immediately, within 30-60 days or further out, this is an option that's available. He stated the interest rate is going down, therefore so is the rate of return. Mr. Meisner stated the effective rate of return is 1.4%. He stated in the current fiscal year it is 1.9%. He stated they are able to negotiate for better rates due to the amount of the investment which then is shared with the 47 communities that are participating. He then stated Natalie Neff is the investment person and she is available any time for questions. He then gave his cell phone number 248-421-2639 if anyone has any questions or concerns. Councilmember Richards asked if his predecessor was Mr. Doheny. He stated people called him uncle Hugh. Mr. Meisner stated he was not, his immediate predecessor was his son, Pat Doheny. He stated he is aware of the senior's contribution to the County. Councilmember Richards then asked if the structure of the Treasurers office is much larger than when the senior Doheny was in office. Mr. Meisner stated it is much smaller, he came into office during the housing crisis and that was a time of budget cuts. They were forced to cut their staff and they have been able to maintain that staff. Councilmember Kurtzweil thanked him for his time here tonight. She then stated she wants to make sure this particular investment term. This isn't to be used as a money market. This is a long-term investment for more than 30 days. What is the average time communities invest in the pool? Mr. Meisner stated it is relatively short term, the average is probably around a few months. He stated their fund is something where you can park the money and earn a bit more return than if it was held locally. He stated we have communities that have left money in the pool for many years, and they just draw on it as needed. Councilmember Kurtzweil stated the 1.4% and the 1.9% that you mentioned, what is a return when there is inflation. We are now at a non-inflationary time, but she assumes that rate would increase as the rate of inflation, or the investments in extremely conservative securities. Mr. Meisner stated their investments are very safe. He stated one of the investments is a certificate of deposit. Our current portfolio is 47% certificate of deposits. He then stated they do have some negotiable CD's and the third type of investment is commercial paper. It is corporate issue debt but its 270 days in duration or less. The other area they have gotten good return is there are federal agencies such as Fannie Mae and Freddie Mac that issue three year bonds. He stated they are backed by the federal government. He stated we are at 47% CD, 9% negotiable CD and only 2% commercial paper and 20% of the federal agency bonds. He stated they are straight forward investments. Mr. Meisner stated in contrast, there is their pension system.

He stated the law that governs pensions allows for a greater variety in what you can invest in. That system will have more options such as stocks and bonds, it allows to be riskier. Councilmember Kurtzweil asked about their procedures to protect from fraud with withdrawals. Mr. Meisner stated their banking services include a number of fraud prevention mechanisms. He stated they also have some redundancies built into their procedures, there is two separate levels of verification if someone requests funds. They won't just send money based on an email. He then stated they will only wire any money when they have absolute confidence that it is a legitimate request. He then stated they have been fortunate that they have not had this happen, but you always have to be vigilant about it and constantly monitor for new technology to assist with fraud. Councilmember Kurtzweil asked since the County will not be foreclosing on property, will the City still be reimbursed for the delinquent taxes. Mr. Meisner stated the City will still be reimbursed. He stated we have a delinquent tax revolving fund and when the delinquent properties are turned over to the County, they use the delinquent revolving tax fund to buy the collectibles so they front the money to the communities. That is not affected in anyway. Councilmember Kivell asked what is the percentage of CVT's in Oakland County are participants in the program. Mr. Meisner stated it is about 75%. He then stated it is optional and it is a strictly a question of if it works with your cash flow. He stated the County is blessed because they have full time staff and their only job is investments and to track interest rates and examining different banks. He then stated the interest rates are low but this is about principal preservation. He then stated he will be happy to come back with Natalie Neff who is the investment person at a later time if Council is interested. Councilmember Kivell stated everyone is looking for ways to stretch our dollars as far as we can if this may help with that. City Manager Zelenak thanked Mr. Meisner for coming and bringing this information to us. He then stated for the City to participate in this program, we will need to make changes to our investment policy to include this. He then stated we will move forward with working on a new investment policy to include this along with the OPEB trust.

OLD BUSINESS

1. Tax abatement agreement

City Manager Zelenak stated Council recently adopted a tax abatement policy for the community and in March Council established a commercial rehabilitation district for Parcel 21-20-360-0023 formerly known as the RCA building. The property owner filed an application with the Clerk for commercial rehabilitation exemption certificate and Council voted to approve the resolution for the commercial rehabilitation exemption certificate for 1855 Holdings, LLC at 135 E Lake Street. As part of this process the City prepared a tax abatement agreement which outlines certain terms and conditions for the certificate.

CM 6-4-20 MOTION TO APPROVE THE TAX ABATEMENT AGREEMENT

Motion by Kennedy, supported by Kivell

Motion to approve the tax abatement agreement for commercial rehabilitation exemption certificate for 1855 Holdings, LLC at 135 E Lake Street

ROLL CALL VOTE:

Dilg- Yes

Kennedy- Yes

Kivell- Yes

Kurtzweil- Yes

Richards- Yes

Walton- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

2. Fieldstone Development

City Manager Zelenak stated the application for the rezoning and preliminary PD site approval for Fieldstone was discussed at the last Council meeting. Council asked for additional information such as information on lot coverage, and the sites geological soil survey. That information was given to Council along with a spreadsheet containing detailed information for each of the proposed 50 lots. Kelly McIntyre of CIB Planning stated she added additional information to the agenda note regarding planned developments and their intent. She stated she included a table showing the requirements for the R3 district and then what the applicant is proposing and the waivers they are asking for. Mr. Noles stated he is representing Pulte Homes. He then shared a short power point presentation. He explained Pulte Homes is proposing housing opportunities for empty nesters and first-time buyers. He stated the Fieldstone Planned Development is a unique opportunity to develop a tough site in a beneficial way. It is a small triangular site abuts a railroad track and most of the road frontage is unpaved. He then stated the zoning is RM1 which permits 154 units to be built. Fieldstone proposed 50 single family homes meeting the qualifying conditions for the planned development. The reduction by 104 units has a beneficial affect on the surrounding properties. Fewer public services are needed and less traffic and congestion. This development will serve as a nice transition between the high density use south and to the east of the property. He then stated the benefits this offers would not be achieved under the existing zoning. The plan was approved by the Planning Commission after scrutiny and revisions incorporating the planning commissions suggestions. The plan was also endorsed by the neighbors around the site. He then stated the positive aspects that make this plan work is the pedestrian nature trail, the park benches, the buffering and the upsized landscaping and a significant reduction in density. He stated the PD waivers they are asking for is to allow options and a variety in the architecture. The maximum impervious lot coverage remains at 35% maximum. He then stated the total lot area for all buildings is still 30%. Mr. Noles stated there are 17,000 possible buyer combinations for the site and that matrix was given to Council. He thanked Council for their support and consideration. Councilmember Kennedy thanked Mr. Noles for providing the spreadsheets that were requested at the last meeting. He then thanked Ms. McIntyre for providing the information that was contained in the spreadsheets for the deck size in order to verify the calculations. He stated he went through all the spreadsheets for all 50 lots and they were color coded to show what would be permissible and which would not to fill up to 33% lot coverage. He then verified the impervious lot coverage was at 35% or less. He further stated the spreadsheets match all the requirements. He then stated he wants to ensure the HOA will retain the streets in this development and they will not be dedicated to the City. Councilmember Kurtzweil stated the revised letter dated June 17th states that Police and Fire Departments have requested an emergency access to Eleven Mile and this has been provided details for construction maintenance will have to be provided at the time of the final PD plan. She thought the Planning Commission did not ask for that to be included. Ms. McIntyre stated the emergency access drive to Eleven Mile is not connecting to Colonial Acres. There will be a regular entrance as well as an emergency access that will be gated. That does not refer to Colonial Acres at all. Councilmember Kurtzweil stated the access is further down Eleven Mile and she wants to make sure it doesn't connect to Colonial Acres. Ms. McIntyre stated it will not connect to Colonial Acres. Councilmember Kivell stated he has looked at Fieldstone from myriad of views to determine his position. He stated he understands the project wasn't a good candidate for our three development but he finds the proposed project, they have taken the PD flexibility to an extreme that exceeds his comfort. He then stated he applauds the planning commission and the developers for finding a way to provide sidewalks throughout the development where no one would have to walk into the street to make the full circuit through their neighborhood. He stated he also gave consideration to the fact these ultra-dense and close style lot layouts is much more pervasive with new developments to minimize costs associated with expensive infrastructure and it can be found among all of our neighboring communities. He stated he doesn't like it, but he recognizes the homes will be sold and lived in so the market clearly supports this. He stated he knows Pulte's reputation and their extensive organization and funding resources

and he is confident if this is approved, this project will support a lot of good neighbors for our community. Councilmember Kurtzweil asked if there are ranches available in this development and what is the price the three hundred thousands to the upper three hundred thousands. Councilmember Kurtzweil thanked them for bringing a very nice product to the City of South Lyon. Attorney Hamameh stated the information in the packet isn't the correct one. There are changes that needs to be made. Ms. McIntyre stated the changes are in exhibit A, which is the accompanying resolution where it says whereas the approximately 11.65, and it is a three-page document in the first paragraph Thomasville should be changed to Fieldstone. Under part I.A. and Part I.B. we added the terms "compliance with" before each paragraph. She then stated on page 2, under A it should say compliance with sections 102-381 and the same for B, it should say compliance with the preliminary stage. She then stated that Thomasville will also need to be changed under part I.C and I.D. and I.E. to Fieldstone. Attorney Hamameh stated there were a couple of non-substantive changes as well in the same part 1, the paragraph that states the "subject to the following condition" we added "to all of the following conditions." to be clear that they have to meet all of the conditions. She also removed the section above E, because it was duplicative of section E. She stated there were a couple other grammatical changes as well and all the changes will be made before the second reading and before its published. Joe Skore of Pulte Homes stated he wants to make sure everyone is aware the price range will be somewhere between the \$300,000 to the \$350,000 range. Councilmember Richards asked if they ever walked the property. Mr. Noles stated he has. Councilmember Richards stated he has read through the McDowell & Associates material and he has been in touch with them years before. He then stated he agrees with their assessments of the property and their recommendations and their cautions. He further stated 50 years ago, that property was vacant and the access point is exactly where it is today. He then stated if this project happens, and will there be a problem with vibration from the railroad tracks, and will the City be held harmless. Attorney Hamameh stated the City will not be held responsible.

CM 6-5-20 MOTION TO APPROVE THE FIRST READING OF ORDINANCE TO AMEND ZONING MAP

Motion by Kennedy, supported by Walton

Motion to approve the first reading of ordinance to amend the official zoning map of the City of South Lyon incorporated into the South Lyon zoning ordinance by section 102-182 by rezoning the property 21-19-126-002 more fully described in the attached as exhibit A, the property from RM1 district to a planned development

ROLL CALL VOTE:

Walton- Yes

Richards- No

Kurtzweil- Yes

Kivell- Yes

Kennedy- Yes

Dilg- Yes

Pelchat- Yes

MOTION CARRIED

CM 6-6-20 MOTION TO APPROVE PLANNED DEVELOPMENT SITE PLAN FOR FIELDSTONE

Motion by Kennedy, supported by Walton

Motion to approve the preliminary planned development site plan for Fieldstone site condominiums parcel number 21-19-126-002 subject to items 1-13 in the CIB Planning letter

ROLL CALL VOTE:

Dilg- Yes

Kennedy- Yes

Kivell- Yes

Kurtzweil- Yes
Walton- yes
Pelchat- Yes

NEW BUSINESS

1. Oakland County CARES act resolution

City Manager Zelenak stated in order for the City to receive CARES Act funds through the federal government and Oakland County, the City needs to adopt the resolution to approve the agreement for CARES Act distribution between Oakland County and the City of South Lyon. The funds are directly related to activities and expenses pertaining to Covid-19

CM 6-7-20 MOTION TO APPROVE CARES ACT RESOLUTION

Motion by Kurtzweil, supported by Dilg

Motion to adopt the resolution to approve the agreement for CARES Act distribution between Oakland County and the City of South Lyon

ROLL CALL VOTE:

Kivell- Yes
Dilg- Yes
Kurtzweil- Yes
Richards- Yes
Walton- Yes
Kennedy- Yes
Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

2. Budget amendments

City Manager Zelenak stated we have budget amendments totaling \$47,370 for the general fund, \$5,665 for the DDA, and \$167,582 for the vehicle/equipment replacement fund. Councilmember Kivell asked why the CIB Planning bill seems to have doubled what it was projected to be. City Manager Zelenak stated at the end of the 2018/2019 budget we eliminated the planner position at City Hall and the majority of the duties were taken over by CIB. Also, this includes the funds deposited within the escrow so when the City gets reimbursed the funds pay for our planner as well as our engineers. Councilmember Kennedy asked if we have purchased lids for the trash cans downtown. City Manager Zelenak stated we have purchased some and he will look into why they aren't out there.

CM 6-8-20 MOTION TO APPROVE BUDGET AMENDMENTS

Motion by Kivell, supported by Kennedy

Motion to approve the proposed budget amendments for FY ending June 30, 2020

ROLL CALL VOTE:

Kurtzweil- Yes
Walton- Yes
Kivell- Yes
Kennedy- Yes
Richards- Yes
Dilg- Yes
Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

3. Establishment of OPEB trust

City Manager Zelenak stated in compliance with the State of Michigan Corrective Action Plan approved by Council on October 2019, the City will establish a trust to prefund obligations for postemployment benefits other than pensions (OPEB) in an IRC Section 115 Trust. Municipal Employees Retirement System of Michigan (MERS) offers a cost-effective compliance, investment oversight and administration. The City will accept fiduciary responsibility for establishing an Investment Policy, asset allocation, contributions remittance and documenting expenditures for reimbursements in compliance with Michigan Public Employee Retirement Investment Act (PERSIA) There will be a future corresponding adjustment to the City of South Lyon Investment Policy to reflect this additional investment. Councilmember Richards asked where does this money come from to fund this. City Manager Zelenak stated it comes from our general fund, and we haven't funded this in the past, we have only just paid the obligations as they have come up. This was discussed during the budget meetings about funding this plan. Finance and Benefit Administrator Tiernan stated the RHFV is for the retiree health fund vehicle and the City will need to make an initial investment allocation when the resolution is signed. She stated she had some discussions with MERS, and a discussion with Councilmember Kurtzweil and it seems to be in the city's best interest that we utilize the option where we can put the majority of our initial investment into a short-term income investment, which is very conservative. She then stated the investment summary shows through the first quarter of the MERS RHFV plan shows a rate of return at 2.19%. She then stated that also keeps the opportunity to remove funds as needed for reimbursement to make our pension premiums. She stated we are currently paying about \$54,000 for our current group of retirees. She then stated we can also take the additional funds and put into the MERS total market portfolio which is more of an aggressive fund, but still conservative. She then stated if we choose to work with the total market portfolio and the short term investment fund, we are giving MERS the power of being the fiduciary and the administrator of the trust, so that takes away the need for the City to possibly hire an investment attorney and set up an investment committee. Ms. Tiernan stated we will keep up on the reports that come each month and quarterly we would make the contributions we are responsible for coming before Council if we need to take out the reimbursements and also if we decided we wanted to make additional contributions. Councilmember Kurtzweil stated this has been a big issue. The monies will be going into a trust and there are fiduciary responsibilities that have legal consequences if you don't act appropriately. She then stated the MERS total market portfolio pushes that legal responsibility off the City. She stated if you look at the other portfolios, the closest one the City could participate in is the MERS established market portfolio where it is 60% equity and 40% bonds. She stated the reason the fiduciary is important is because municipalities cannot invest more than 70% in equities. She stated the portfolios will get returns and dividends and it is possible the dividends could push you over the 70% limit. The fiduciaries responsibility is to pull that back to the 70% investment so you don't go over the limit and that is a huge responsibility. She then stated by using the MERS portfolio they take on that responsibility. Councilmember Kurtzweil stated the employer will have to designate the person able to make any changes necessary. She then asked who is qualified to make those changes. She is comfortable with the form and supported certified minutes identifying the governing body approval. She would also like a second tier analyzing the change of the investment option that the City is using. Councilmember Kivell asked if in the event MERS is handling this, what will be the watchdog agency to report back to us.

Finance and Benefit Administrator Tiernan stated MERS is audited by Plante Moran so their divisions and their trusts they have are audited for the government accounting standards board. She further stated they are also audited by the Michigan Persia which has to do with the investment securities act. She then stated the City could always pull out of the investment by a resolution and look at another trust option. Councilmember Kennedy asked if there are fees involved for MERS? Finance and Benefit Administrator

Tiernan stated there is not a fee to setup the trust, if we make a withdrawal there is a 2% fee, if we leave the funds in for a longer term the fee structure for an annual expense is about 1.8%. Councilmember Kurtzweil asked if there is support to change item E on the form and move it away that the employer designate and check the first box where the changes can be made by providing the form and certified minutes showing Council approves of the change. Councilmember Kivell asked if she would be ok with Council being given notice instead of it having to be in the minutes. Councilmember Kurtzweil stated she wants to be able to see the change and why it is being made and assess whether it is appropriate or not. Councilmember Kivell stated because of the way it is structured with the employer being the designator to make the changes and if they were able to get a reflection of Councils positions are, and that weighed into how they are going to act we would still be in the loop. Councilmember Kurtzweil stated we can leave the form as it is, and just state that any changes need to be brought to Council. Further discussion was held regarding the OPEB trust. Councilmember Kennedy stated the year to date return on the bond policy is probably the most conservative investment at 1.7% He stated at that rate the only people making money is the fiduciary. He then stated we could put the money in a CD at a bank and whatever we made we would be ahead. City Manager Zelenak stated you can't put the funds in a bank, it must be in a trust which is why we are using MERS. Finance & Benefit Administrator Tiernan stated the recommendation is for \$60,000 as the initial investment and 10% in the MERS portfolio and 90% into a short-term income. That is in the proposed resolution. She stated by putting the majority of the funds in a short-term income would be the funds we use towards the premium. She further stated that would keep us from losing money when we take money out to pay the premiums. We will also utilize total market portfolio which has the potential of having a higher rate of return, although it doesn't right now because of the market, but as it turns, we will hopefully have a higher rate of return.

CM 6-9-20 MOTION TO APPROVE TO ESTABLISH A CITY POSTEMPLOYMENT BENEFIT TRUST

Motion by Kurtzweil, supported by Kivell

Motion to establish a City postemployment benefits other than pensions (OPEB) trust by adopting and approving the Municipal Employees' Retirement System of Michigan (MERS) retiree health funding vehicle uniform resolution

ROLL CALL VOTE:

Richards- Yes
Walton- Yes
Kurtzweil Yes
Kennedy- Yes
Kivell- Yes
Dilg- Yes
Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

CM 6-10-20 MOTION TO APPROVE RESOLUTION

Motion by Kurtzweil, supported by Walton

Motion to adopt and approve the resolution establishing authorized signatories for municipal Employees' Retirement System of Michigan (MERS) contracts and service credit purchase approvals

ROLL CALL VOTE:

Dilg- Yes
Kivell- Yes
Kennedy- Yes
Kurtzweil- Yes
Walton- Yes

Richards- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

4. Agreement for Election services with Oakland County

City Clerk Deaton stated approximately a month ago, Joe Rozell from Oakland County reached out to local Clerks asking if the HB 5141 passed, if there was interest in participating in an agreement in which the Oakland County Clerks Office would process our absentee ballots for us as of 4:00 the day before the Election. Any ballots received after that will be processed at the polling locations as we do now. She then stated the bill has passed and awaiting the Governors signature. It will be a great help to the City and our Election Inspectors. The agreement does not have an expiration date and can be cancelled by either party with 84 days' notice. She then stated the deadline for the agreement is July 13 which is why it was added to the agenda today because this is the last time we are meeting before that date. She further stated there is no fees involved. Clerk Deaton stated based upon the numbers we are getting for the August Election; our absentee voter count is going to be very large. As an example, the November 2016 Presential Election, we had 1533 absentee voters, as of now, we already have 1646 received applications for the August and November Elections. She then stated until we are able to have an absentee counting board where we can buy the high-speed tabulators and run the ballots ourselves, if we don't participate with the County, she can see our Election Inspectors tabulating the absentee ballots until very early in the morning. She then stated she attended a zoom meeting with local Clerks and Joe Rozell from the county and there was a lot of interest in this agreement. They are going to try to accommodate as many communities as they can. The July 13th deadline is so they can assess how many communities want to participate and how many ballots they may be tabulating. She then stated we will have one or two of our own Election Inspectors on Election Day overseeing the tabulating of the ballots. Clerk Deaton stated we have a QVF system that keeps track of every ballot issued and every ballot that is returned. Councilmember Dilg stated we budgeted for 2 tabulators and asked if we will still need them. Clerk Deaton stated she does plan on purchasing the tabulators because we don't know how long this agreement will last. We have money in the budget to purchase them for the November Election and she just found out the State is offering a grant for some cash back and she has already applied for the grant.

CM 6-11-20 MOTION TO APPROVE AGREEMENT WITH OAKLAND COUNTY

Motion by Kivell, supported by Kennedy

Motion to approve the agreement for Election Services between Oakland County and the City of South Lyon

ROLL CALL VOTE:

Walton- Yes

Richards-Yes

Kurtzweil-Yes

Kivell-Yes

Kennedy-Yes

Dilg-Yes

Pelchat-Yes

MOTION CARRIED UNANIMOUSLY

BUDGET- No comments were made

MANAGER'S REPORT

6-22-20

City Manager Zelenak stated we had a gas line break at the DPW yard while they were working on the construction project for the storm sewer. Consumers Energy came very quickly and the Fire Department responded as well and it was repaired. He spoke with our engineers to ensure this does not happen again. City Manager Zelenak stated city hall opened to the public last week and we have had people coming in and 95% of the people are wearing masks and we are all still practicing social distancing and it is working out very well. He then stated he will be bringing the water and sewer rate analysis back to City Council shortly and Plante Moran will attend as well. He further stated if Council chooses to make a change in the rates, it will have to be done by September in order for it to take place on the October billing. City Manager Zelenak stated we are working with Oakland County with the re-opening tool kits for businesses in the City and we originally had 100 and we currently have 40 left. He further stated more businesses are opening and they are appreciative of the investment that Oakland County has made. He then thanked Phil Wiepert and the other Oakland County Commissioners for the CARES Act funding that was approved tonight. He further stated that will assist us in getting refunded for the purchases we have made due to Covid-19. He then stated we didn't have a city-wide yard sale this year, and people have been calling and asking about garage sale permits. We want them to come in and get a permit because we want to make sure based on the spirit of the ordinance that people aren't having garage sales multiple times a year. We are not requiring the fee. He then stated the State of Michigan adopted another executive order which allows us to continue the electronic meetings until the end of July. Councilmember Walton stated in the past when we had the city-wide yard sales, we partnered with GFL for a large pickup day the following week and she asked if we are offering that. Clerk Deaton stated the residents are allowed to put out large items at any time. It was changed in the last contract. Councilmember Kurtzweil asked the City Manager if he has spoken with Peoples Express and what they are doing to protect our residents. City Manager Zelenak stated he has not but he knows they suspended some operations for a while and he isn't sure about their sanitizing and social distancing. Councilmember Kurtzweil stated she has had some questions from seniors and apparently people are receiving multiple absentee voter applications and they are confused because if they didn't request one, they don't know why they are receiving them. She then stated the instructions on the back of the absentee ballot application she received from the schools says you can mail the application, deliver it to the Clerk's office or email it to the Clerks office. Clerk Deaton stated what is happening is we have a permanent list of absentee voters that we automatically send out the application for every Election. The State decided because of the virus, they sent absentee ballot applications to all registered voters not on the permanent list throughout Michigan. She then stated the schools are also sending out applications because they have a bond issue on the August ballot. They may have gotten the list of registered voters from the state or they may have their own database of all households in the South Lyon School district. She stated it can be confusing and we take calls about this issue daily. She stated people need to know they can send in one application and if they receive any others, they can throw them away. She then stated as we get closer to the November Election, the political parties will also be mailing absentee ballot applications. She then stated apparently the QVF isn't always up to date. She had someone call her because they received applications for someone that lived in that address a few years ago. She then asked them for the name and she went into the qualified voter file and cancelled their registration and added comments on how the information was received. She then stated she wants everyone to understand if you send in more than one application, you will still only get one ballot. People worry that someone else is going to grab the extra application and vote for them. She further stated the QVF will only allow one ballot to be issued to one person. She then stated the only way someone will get more than one ballot is if they spoiled theirs and they give that to me, I can spoil that one and process a new one. There are many checks and balances in our office and many through the state. Clerk Deaton stated even if someone turns in an application, it doesn't mean they automatically get a ballot issued. When we receive an application, we compare the signature in the QVF with the signature on the application. The signature in the QVF is the signature on

their driver's license. She then stated if the signature doesn't match, we do not issue a ballot. Councilmember Kurtzweil stated they are now allowed to email the application so it is a digital signature. Clerk Deaton stated if they send it as an attachment and the signature is very clear. Councilmember Kivell stated it is troubling to him the postage cost that is being squandered by these duplications. At least the emailed applications are inexpensive except for you time having to go through each one and print them. Councilmember Richards stated it is his understanding at 825 W Lake Street, the contractor has gone under the road and connected to the sanitary sewer but has not paid the permit for that. He further stated he doesn't recall seeing anything from HRC about how this has been accomplished and he hopes we can see the documents and when they pay the fee. Councilmember Richards stated the property at 318 W Lake street had a basement and it was filled with different dirt. He further stated if a new house is built on that lot after it is sold, it will have to conform to the other houses in the vicinity, all which have a front porch and a garage in the back. He then asked if there is enough room for a house to be built on that property to conform with the zoning. City Manager Zelenak stated we are working on a development agreement with our City Attorney. The plan with Council was to get an RFP for a company to develop that property and to build a house that is conducive with the neighborhood. He then stated he will check to see if the fee has been paid for the 825 W Lake tie in, and where they will be tying in with the sewer system is on the plans as well as the water system.

PUBLIC COMMENT-

Amber King thanked everyone for voting to approve the agreement with Oakland County and South Lyon for Election services. She stated she has worked as an Election Inspector in the past and plans to this fall as well. She further stated it is a long day, even without the absentee ballots.

COUNCIL COMMENTS

Councilmember Richards stated he wanted to give accolades to the Witches Hat Brewing company for the terrific job they did on the paving of their parking lot and the added extras to the exterior of the building. It is very impressive and an asset to the property and the City. Councilmember Richards stated the creek clean up over the weekend was a great success and we had a lot of workers from the tube mill. He stated the gazebo deck at the historic village is coming along very nicely and it is being done with wolmanized wood and they are going to do the side ramp as well. He stated the historic commission has agreed to hire a professional service to take care of the problem in the belfry at the Chapel due to the birds nesting there.

Councilmember Kennedy stated he wants to thank everyone who contributed to the Patronicity campaign for the city's DDA. As was mentioned, almost \$9,000 was raised to help businesses in the DDA district. Again, thank you so much for your generosity. He then encouraged everyone to continue to Shop Local and to Dine Local. Be sure to help our businesses get back on their feet as they begin re-opening after being closed for the past few months. Let's help them succeed.

Councilmember Kurtzweil stated it looks like we will be living with Covid-19 for a while and everyone needs to be careful and cautious. She stated she purchased a UV sanitizer and she plans on using this as she travels this summer and she can pass it along any surface, any room, packages she receives at her home. You can't use it on your body, but you can on many other things. There are many uses for this. She then stated she purchases something called a key smart and it is made out of copper. She further stated it can be used at an ATM, a cashier and it has a hook on it to open doors and it is made of copper because it is an antimicrobial material so if there is a virus on the surface, the copper will act as a disinfectant.

Councilmember Kivell stated the Farmers Market is up and running and there is a lot of activity and people are using good judgment and staying socially distant and there are a lot of masks being worn and sold as well. He then stated the new paint job on Draft Street is a nicer back drop to the Farmers Market. He then thanked Bill Erwin for the replacement flags that he put downtown, it is beautiful and it is a very nice gesture. He then stated the hanging baskets downtown look terrific.

Mayor Pelchat welcomed Nate Mack to the team and he is looking forward to working with him and getting to know him. He then stated he hopes everyone had a great Father's Day. Mayor Pelchat then thanked Councilmember Kurtzweil for all her work she has done at Paul Bakers Park, it looks fantastic. He then thanked all the City staff.

ADJOURNMENT

CM 6-12-20 MOTION TO ADJOURN

Motion by Kurtzweil, supported by Walton

Motion to adjourn the meeting at 10:16 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Mayor Dan Pelchat

City Clerk/Treasurer Lisa Deaton

07/09/2020 11:31 AM

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REVENUE REPORT FOR CITY OF SOUTH LYON

Page: 1/2

PERIOD ENDING 06/30/2020

FINANCIAL REPORT FOR JUNE 2020

| GL NUMBER | DESCRIPTION | 2019-20 | | YTD BALANCE | | ACTIVITY FOR | | AVAILABLE | | % BDGT USED |
|-------------------------|--------------------------------|----------------|-------------------|-------------|-------------------|------------------|---------------------|--------------|------------|-------------|
| | | AMENDED BUDGET | NORMAL (ABNORMAL) | 06/30/2020 | NORMAL (ABNORMAL) | MONTH 06/30/2020 | INCREASE (DECREASE) | BALANCE | (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | | | | | |
| Revenues | | | | | | | | | | |
| Dept 000.000 | | | | | | | | | | |
| 101-000.000-402.000 | REAL PROPERTY TAX | 4,335,653.00 | 4,273,636.83 | | | 27,551.18 | | 62,016.17 | | 98.57 |
| 101-000.000-423.000 | SOUTH LYON WOODS TAX | 1,100.00 | 1,580.50 | | | 93.00 | | (480.50) | | 143.68 |
| 101-000.000-444.000 | PAYMENT IN LIEU OF TAXES | 500.00 | 0.00 | | | 0.00 | | 500.00 | | 0.00 |
| 101-000.000-446.000 | PENALTIES AND INTEREST | 10,500.00 | 6,560.53 | | | 0.00 | | 3,939.47 | | 62.48 |
| 101-000.000-451.000 | BUILDING PERMITS | 240,000.00 | 239,375.00 | | | 27,913.00 | | 625.00 | | 99.74 |
| 101-000.000-452.000 | HEATING & PLUMB. REFG. PERMI | 25,000.00 | 30,166.75 | | | 2,913.00 | | (5,166.75) | | 120.67 |
| 101-000.000-453.000 | ELECTRICAL PERMITS | 30,000.00 | 33,939.00 | | | 2,511.00 | | (3,939.00) | | 113.13 |
| 101-000.000-454.000 | LICENSES & BUSINESS MISC. | 3,500.00 | 3,587.00 | | | 451.00 | | (87.00) | | 102.49 |
| 101-000.000-570.000 | STATE SHARED REV. | 1,070,622.00 | 758,787.00 | | | (151,946.00) | | 311,835.00 | | 70.87 |
| 101-000.000-570.100 | STATE REVS | 98,000.00 | 215,106.89 | | | 101,868.28 | | (117,106.89) | | 219.50 |
| 101-000.000-600.000 | BOARD OF APPEALS | 0.00 | 2,700.00 | | | 900.00 | | (2,700.00) | | 100.00 |
| 101-000.000-600.100 | REZONING FEES | 0.00 | 25.00 | | | 0.00 | | (25.00) | | 100.00 |
| 101-000.000-630.000 | ADMIN FEE PROPERTY TAX | 93,000.00 | 99,678.30 | | | 1,354.34 | | (6,678.30) | | 107.18 |
| 101-000.000-634.000 | GRAVE OPENINGS & FOUNDATIONS | 40,000.00 | 47,710.00 | | | 7,345.00 | | (7,710.00) | | 119.28 |
| 101-000.000-635.000 | W & S ADMIN. CHARGES | 0.00 | 0.00 | | | 0.00 | | 0.00 | | 0.00 |
| 101-000.000-642.000 | POLICE | 35,000.00 | 77,447.69 | | | 5,439.50 | | (42,447.69) | | 221.28 |
| 101-000.000-661.000 | PARKING VIOLATION | 800.00 | 130.00 | | | 0.00 | | 670.00 | | 16.25 |
| 101-000.000-662.000 | LOCAL COURT FINES | 30,000.00 | 21,199.36 | | | 982.24 | | 8,800.64 | | 70.66 |
| 101-000.000-663.000 | REFUND-(FOR COST OF ARREST) | 0.00 | 0.00 | | | 0.00 | | 0.00 | | 0.00 |
| 101-000.000-664.000 | INTEREST | 15,000.00 | 21,450.88 | | | 167.61 | | (6,450.88) | | 143.01 |
| 101-000.000-664.200 | PARK AND REC. INTEREST | 0.00 | 257.06 | | | 0.00 | | (257.06) | | 100.00 |
| 101-000.000-664.700 | INTEREST-MOBILE TOWER | 0.00 | 0.00 | | | 0.00 | | 0.00 | | 0.00 |
| 101-000.000-665.000 | INTEREST-TRANS.CEMETERY INTRE | 0.00 | 0.00 | | | 0.00 | | 0.00 | | 0.00 |
| 101-000.000-665.200 | INTEREST-TRANSFER FROM C&S | 0.00 | 0.00 | | | 0.00 | | 0.00 | | 0.00 |
| 101-000.000-666.000 | INTEREST-EQUALIZ. & CONTINGENC | 0.00 | 424.47 | | | 20.33 | | (424.47) | | 100.00 |
| 101-000.000-668.000 | RENTS & ROYALTIES | 0.00 | 0.00 | | | 0.00 | | 0.00 | | 0.00 |
| 101-000.000-668.200 | RENTS AND ROYALTIES-CABLE | 155,000.00 | 135,306.45 | | | 0.00 | | 19,693.55 | | 87.29 |
| 101-000.000-668.300 | LEASE--ANTENNA | 42,000.00 | 36,205.93 | | | 7,340.12 | | 5,794.07 | | 86.20 |
| 101-000.000-668.400 | RENTAL PROPERTIES | 0.00 | 0.00 | | | 0.00 | | 0.00 | | 0.00 |
| 101-000.000-669.209 | CONTRIBUTION-PERPETUAL CARE | 50,000.00 | 50,000.00 | | | 50,000.00 | | 0.00 | | 100.00 |
| 101-000.000-673.000 | SALES OF FIXED ASSETS | 10,000.00 | 0.00 | | | 0.00 | | 10,000.00 | | 0.00 |
| 101-000.000-675.200 | CONTRIBUTIONS-WINTER EVENTS | 0.00 | 600.00 | | | 0.00 | | (600.00) | | 100.00 |
| 101-000.000-675.600 | CULTURAL ARTS REVENUES | 300.00 | 0.00 | | | 0.00 | | 300.00 | | 0.00 |
| 101-000.000-675.800 | VETERANS MEMORIAL PROJECT | 0.00 | 7,670.00 | | | 0.00 | | (7,670.00) | | 100.00 |
| 101-000.000-676.005 | CONTRIBUTION TO PARKS & REC | 0.00 | 0.00 | | | 0.00 | | 0.00 | | 0.00 |
| 101-000.000-680.000 | REIMBURSEMENT FROM HVA | 0.00 | 0.00 | | | 0.00 | | 0.00 | | 0.00 |
| 101-000.000-692.000 | GRANT MONEY | 5,000.00 | 0.00 | | | 0.00 | | 5,000.00 | | 0.00 |
| 101-000.000-694.300 | PYMT. OF SIDEWALKS BY RESIDEN | 0.00 | 0.00 | | | 0.00 | | 0.00 | | 0.00 |
| 101-000.000-694.400 | CONTRIB. FOR PARK BENCHES | 65,000.00 | 187,110.15 | | | (16,016.87) | | (122,110.15) | | 287.86 |
| 101-000.000-698.000 | MISCELLANEOUS | 0.00 | 8,137.29 | | | 341.21 | | (8,137.29) | | 100.00 |
| 101-000.000-698.100 | FIRE MISC. | 0.00 | 10,111.38 | | | 86.50 | | (4,311.38) | | 174.33 |
| 101-000.000-698.200 | PRIOR YEARS TAXES | 5,800.00 | 1,950.00 | | | 550.00 | | 2,050.00 | | 48.75 |
| 101-000.000-698.210 | WEDDING PROCEEDS | 4,000.00 | 69,197.00 | | | 0.00 | | (19,197.00) | | 138.39 |
| 101-000.000-698.220 | MMRMA DIVIDENDS | 50,000.00 | (6,577.00) | | | 0.00 | | 19,577.00 | | (50.59) |
| 101-000.000-698.230 | SMART CREDITS | 13,000.00 | | | | | | | | |

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REVENUE REPORT FOR CITY OF SOUTH LYON

Page: 2/2

PERIOD ENDING 06/30/2020

FINANCIAL REPORT FOR JUNE 2020

| GL NUMBER | DESCRIPTION | 2019-20 AMENDED BUDGET | YTD BALANCE 06/30/2020 | | ACTIVITY FOR MONTH 06/30/2020 INCREASE (DECREASE) | AVAILABLE BALANCE | | % BDGT USED |
|--------------------------|-------------------------------|---------------------------|---------------------------|------------|---|----------------------|------------|----------------|
| | | | NORMAL | (ABNORMAL) | | NORMAL | (ABNORMAL) | |
| Fund 101 - GENERAL FUND | | | | | | | | |
| Revenues | | | | | | | | |
| 101-000.000-698.300 | PROCEEDS FROM DEBT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 101-000.000-698.600 | GRANT MONIES--FIRE DEPT. | 8,799.00 | 3,799.00 | 0.00 | 0.00 | 5,000.00 | 43.18 | |
| 101-000.000-698.800 | GRANT MONIES-POLICE DEPT. | 5,000.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | 0.00 | |
| 101-000.000-698.900 | GRANT MONIES-CULTURAL ARTS | 4,000.00 | 193.00 | 0.00 | 0.00 | 3,807.00 | 4.83 | |
| 101-000.000-699.000 | TRANSFERS IN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| 101-000.000-699.209 | TRANSFER IN FROM CEMETERY FUN | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | |
| Total Dept 000.000 | | 6,446,574.00 | 6,337,465.46 | 69,864.44 | 109,108.54 | 98.31 | | |
| TOTAL REVENUES | | | | | | | | |
| | | 6,446,574.00 | 6,337,465.46 | 69,864.44 | 109,108.54 | 98.31 | | |
| Fund 101 - GENERAL FUND: | | | | | | | | |
| TOTAL REVENUES | | 6,446,574.00 | 6,337,465.46 | 69,864.44 | 109,108.54 | 98.31 | | |

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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

Page: 1/1

PERIOD ENDING 06/30/2020

FINANCIAL REPORT FOR JUNE 2020

| GL NUMBER | DESCRIPTION | 2019-20 | | YTD BALANCE | | ACTIVITY FOR | | % BDET USED |
|--------------------------|-----------------------------|----------------|-------------------|-------------|------------|------------------|---------------------|----------------|
| | | AMENDED BUDGET | NORMAL (ABNORMAL) | 06/30/2020 | 06/30/2020 | MONTH 06/30/2020 | INCREASE (DECREASE) | |
| Fund 101 - GENERAL FUND | | | | | | | | |
| 000.000 | | 0.00 | | 0.00 | | 0.00 | | 0.00 |
| 200.000 | - ADMINISTRATION | 1,469,497.00 | 1,393,942.86 | | | 184,064.00 | | 94.86 |
| 276.000 | - CEMETERY | 119,791.00 | 103,343.81 | | | 14,787.84 | | 86.27 |
| 295.000 | - SENIOR TRANSPORTATION | 81,554.00 | 61,164.00 | | | 6,796.00 | | 75.00 |
| 300.000 | - POLICE | 2,704,002.00 | 2,581,705.80 | | | 202,494.18 | | 95.48 |
| 335.000 | - FIRE | 575,431.00 | 572,749.60 | | | 48,631.07 | | 99.53 |
| 346.000 | - AMBULANCE | 1,580.00 | 72.66 | | | 0.00 | | 4.60 |
| 440.000 | - DEPT. OF PUBLIC WORKS | 983,292.00 | 974,547.79 | | | 70,884.50 | | 99.11 |
| 690.000 | - PARKS AND RECREATION | 303,626.00 | 151,215.10 | | | 17,849.37 | | 49.80 |
| 732.000 | - HISTORICAL DEPOT | 27,795.00 | 23,719.20 | | | 7,670.81 | | 85.34 |
| 800.000 | - CABLE COMMISSION | 6,325.00 | 4,299.38 | | | 590.00 | | 67.97 |
| 802.000 | - CULTURAL ARTS | 7,050.00 | 2,305.94 | | | 0.00 | | 32.71 |
| 820.000 | - VETERANS MEMORIAL PROJECT | 10,370.00 | 10,367.20 | | | 0.00 | | 99.97 |
| TOTAL EXPENDITURES | | 6,290,313.00 | 5,879,433.34 | | | 553,767.77 | 410,879.66 | 93.47 |
| Fund 101 - GENERAL FUND: | | | | | | | | |
| TOTAL EXPENDITURES | | 6,290,313.00 | 5,879,433.34 | | | 553,767.77 | 410,879.66 | 93.47 |

EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 06/30/2020

FINANCIAL REPORT FOR JUNE 2020

| GL NUMBER | DESCRIPTION | 2019-20 | | YTD BALANCE | | ACTIVITY FOR | | AVAILABLE BALANCE NORMAL (ABNORMAL) | \$ BDGT USED |
|--------------------------------|--------------------------|----------------|-------------------|-------------|------------|--------------|---------------------|---|-----------------|
| | | AMENDED BUDGET | NORMAL (ABNORMAL) | 06/30/2020 | 06/30/2020 | MONTH | INCREASE (DECREASE) | | |
| Fund 202 - MAJOR STREETS | | | | | | | | | |
| 000.000 | - ACCOUNTANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 212.000 | - STREET CONSTRUCTION | 5,600.00 | 3,561.50 | 3,561.50 | 520.00 | 2,038.50 | 2,038.50 | 63.60 | 31.10 |
| 451.000 | - STREET-ROUTINE MAINT. | 12,150.00 | 3,778.76 | 121,480.52 | 6,190.81 | 46,595.48 | 46,595.48 | 72.28 | 23.39 |
| 463.000 | - TRAFFIC SERVICES | 168,076.00 | 5,911.67 | 82,787.26 | 285.90 | 35,959.74 | 35,959.74 | 69.72 | 83.40 |
| 474.000 | - SNOW PLOWING | 25,279.00 | 4,912.44 | 100,000.00 | 100,000.00 | 0.00 | 0.00 | 100.00 | 25.55 |
| 478.000 | - SNOW REMOVAL | 118,747.00 | 3,781.50 | 3,781.50 | 154.44 | 11,017.50 | 11,017.50 | 83.40 | 100.00 |
| 479.000 | - TRANSFER BETWEEN FUNDS | 5,890.00 | | | | | | | |
| 485.000 | - STORM SEWER | 100,000.00 | | | | | | | |
| 491.000 | - STORM SEWER | 14,799.00 | | | | | | | |
| TOTAL EXPENDITURES | | 450,541.00 | 326,213.65 | 326,213.65 | 107,399.51 | 124,327.35 | 124,327.35 | 72.40 | |
| Fund 202 - MAJOR STREETS: | | | | | | | | | |
| TOTAL EXPENDITURES | | 450,541.00 | 326,213.65 | 326,213.65 | 107,399.51 | 124,327.35 | 124,327.35 | 72.40 | |
| Fund 203 - LOCAL STREETS | | | | | | | | | |
| 000.000 | - ACCOUNTANT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
| 212.000 | - STREET CONSTRUCTION | 5,600.00 | 3,561.50 | 2,034.76 | 520.00 | 2,038.50 | 2,038.50 | 63.60 | 16.75 |
| 451.000 | - STREET-ROUTINE MAINT. | 12,150.00 | 145,798.03 | 3,183.47 | 6,563.11 | 26,746.97 | 26,746.97 | 84.50 | 39.44 |
| 463.000 | - TRAFFIC SERVICES | 172,545.00 | 62,578.98 | 0.00 | 0.00 | 38,927.02 | 38,927.02 | 61.65 | 18.46 |
| 474.000 | - SNOW PLOWING | 8,072.00 | 4,221.94 | 221,378.68 | 7,394.29 | 101,362.32 | 101,362.32 | 68.59 | |
| 478.000 | - SNOW REMOVAL | 101,506.00 | | | | | | | |
| 485.000 | - TRANSFER BETWEEN FUNDS | 0.00 | | | | | | | |
| 491.000 | - STORM SEWER | 22,868.00 | | | | | | | |
| TOTAL EXPENDITURES | | 322,741.00 | 221,378.68 | 221,378.68 | 7,394.29 | 101,362.32 | 101,362.32 | 68.59 | |
| Fund 203 - LOCAL STREETS: | | | | | | | | | |
| TOTAL EXPENDITURES | | 322,741.00 | 221,378.68 | 221,378.68 | 7,394.29 | 101,362.32 | 101,362.32 | 68.59 | |
| TOTAL EXPENDITURES - ALL FUNDS | | | | | | | | | |
| TOTAL EXPENDITURES - ALL FUNDS | | 773,282.00 | 547,592.33 | 547,592.33 | 114,793.80 | 225,689.67 | 225,689.67 | 70.81 | |

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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

Page: 1/1

PERIOD ENDING 06/30/2020

FINANCIAL REPORT FOR JUNE 2020

| GL NUMBER | DESCRIPTION | 2019-20 | | YTD BALANCE | | ACTIVITY FOR MONTH 06/30/2020 INCREASE (DECREASE) | AVAILABLE | | % BDGT USED |
|---------------------------|---------------------|----------------|--|-------------------|--|---|-------------------|---------|----------------|
| | | AMENDED BUDGET | | NORMAL (ABNORMAL) | | | NORMAL (ABNORMAL) | BALANCE | |
| Fund 592 - WATER & SEWER | | | | | | | | | |
| 452.000 | | 1,000,000.00 | | 50.00 | | 0.00 | 999,950.00 | | 0.01 |
| 540.000 | - WATER / REPAIR | 134,151.83 | | 131,990.11 | | 8,508.30 | 2,161.72 | | 98.39 |
| 550.000 | - SEWER / REPAIR | 175,942.17 | | 109,346.74 | | 9,943.79 | 66,595.43 | | 62.15 |
| 555.000 | - REFUSE COLLECTION | 534,240.00 | | 526,240.98 | | 43,999.29 | 7,999.02 | | 98.50 |
| 556.000 | - WATER | 1,566,652.00 | | 1,155,355.99 | | 71,150.59 | 411,296.01 | | 73.75 |
| 557.000 | - WASTEWATER | 2,072,716.00 | | 1,394,358.50 | | 138,668.85 | 678,357.50 | | 67.27 |
| TOTAL EXPENDITURES | | 5,483,702.00 | | 3,317,342.32 | | 272,270.82 | 2,166,359.68 | | 60.49 |
| Fund 592 - WATER & SEWER: | | | | | | | | | |
| TOTAL EXPENDITURES | | 5,483,702.00 | | 3,317,342.32 | | 272,270.82 | 2,166,359.68 | | 60.49 |

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CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 06/11/2020 - 07/09/2020

Page: 1/6

| Check Date | Check | Vendor | Vendor Name | Invoice Number | Amount | Status |
|---------------------------|-------|--------|--------------------------------|----------------------------------|--------------------------------|--------------------|
| Bank 01 GEN FUND CHECKING | | | | | | |
| 06/11/2020 | 79323 | MISC | VKK, INC. | 06/11/2020 | 81.94 | Cleared |
| 06/11/2020 | 79324 | 4295 | AMAZON CAPITAL SERVICES | 1RRC-FT7R-1CVW 1XH1-H7Y7-99P6 | 419.47 27.97 447.44 | Cleared Cleared |
| 06/11/2020 | 79325 | 5310 | ARBOR SPRINGS WATER CO., INC. | 1792821 | 51.50 | Cleared |
| 06/11/2020 | 79326 | 0280 | BADER & SONS CO. | 922605 | 3.49 | Cleared |
| 06/11/2020 | 79327 | 3165 | CONSUMERS ENERGY | 201095384493 | 116.77 | Cleared |
| 06/11/2020 | 79328 | 3165 | CONSUMERS ENERGY | 201451259670 | 17.26 | Cleared |
| 06/11/2020 | 79329 | 3165 | CONSUMERS ENERGY | 201095384494 | 66.91 | Cleared |
| 06/11/2020 | 79330 | 3165 | CONSUMERS ENERGY | 201718236407 | 27.44 | Cleared |
| 06/11/2020 | 79331 | 3165 | CONSUMERS ENERGY | 201718236406 | 29.27 | Cleared |
| 06/11/2020 | 79332 | 3165 | CONSUMERS ENERGY | 201718236409 | 51.22 | Cleared |
| 06/11/2020 | 79333 | 3165 | CONSUMERS ENERGY | 205277887472 | 115.88 | Cleared |
| 06/11/2020 | 79334 | 4194 | CONSUMERS ENERGY | 206701512882 | 98.24 | Cleared |
| 06/11/2020 | 79335 | 0584 | DTE ENERGY | 5/14/2020 | 2,270.64 | Cleared |
| 06/11/2020 | 79336 | 0317 | DTE ENERGY | 200442092834 | 23,990.95 | Cleared |
| 06/11/2020 | 79337 | 0584 | DTE ENERGY | 5/14/2020 | 1,031.42 | Cleared |
| 06/11/2020 | 79338 | 3455 | EMPLOYEE HEALTH INSURANCE MGMT | ADM00024554 FND00022675 | 832.50 2,390.19 3,222.69 | Cleared Cleared |
| 06/11/2020 | 79339 | 4122 | GFL ENVIRONMENTAL USA | 0044467788 | 1,106.36 | Cleared |
| 06/11/2020 | 79340 | 2598 | GRAINGER | 9551611594 | 161.42 | Cleared |
| 06/11/2020 | 79341 | 4394 | GREAT LAKES ACE HARDWARE | 1955/380 | 105.01 | Cleared |
| 06/11/2020 | 79342 | 4431 | GREATSTAFF SOLUTIONS, LLC | 15555 | 510.00 | Cleared |
| 06/11/2020 | 79343 | 4368 | IMAGE 360 | I-31848 | 25.00 | Cleared |
| 06/11/2020 | 79344 | 0966 | KROFF MECHANICAL SERVICE CO. | 127319 | 514.00 | Cleared |
| 06/11/2020 | 79345 | 4026 | LB OFFICE PRODUCTS | 725533-0 | 191.56 | Cleared |
| 06/11/2020 | 79346 | 1509 | MARTIN'S DO IT BEST | B829601 B831443 | 43.44 260.36 303.80 | Cleared Cleared |
| 06/11/2020 | 79347 | 4427 | MAXI - BRIGHTON | 549-191030 549-192025 | 15.06 42.66 57.72 | Cleared Cleared |
| 06/11/2020 | 79348 | 3417 | MGFOA | 6/08/2020 | 25.00 | Cleared |
| 06/11/2020 | 79349 | 5767 | MUNICODE | 00343874 | 350.00 | Cleared |
| 06/11/2020 | 79350 | 4317 | NEC FINANCIAL SERVICES, LLC | 0002314677 | 177.81 | Cleared |
| 06/11/2020 | 79351 | 5183 | OAKLAND COUNTY TREASURERS | EQL0000605 | 61,728.82 | Cleared |
| 06/11/2020 | 79352 | 0462 | PETER'S TRUE VALUE HARDWARE | 33422 33451 | 13.58 8.49 | Cleared Cleared |

07/09/2020 11:24 AM
User: PATRICIA
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 06/11/2020 - 07/09/2020

Page: 2/6

| Check Date | Check | Vendor | Vendor Name | Invoice Number | Amount | Status |
|------------|-------|--------|-----------------------------------|----------------|-----------|---------|
| | | | | MAY 2020 | 985.29 | Cleared |
| 06/11/2020 | 79353 | 3946 | PITNEY BOWES* | 3311313231 | 1,007.36 | Cleared |
| 06/11/2020 | 79354 | 0216 | PLANTE & MORAN, PLLC | 1859485 | 682.62 | Cleared |
| 06/11/2020 | 79355 | 2419 | QUICK SILVER MARKETING SOLUTIONS | 17314 | 1,210.00 | Cleared |
| | | | | 17087 | 323.25 | Cleared |
| | | | | | 646.08 | Cleared |
| | | | | | 969.33 | |
| 06/11/2020 | 79356 | 5893 | SAFEBUILT, LLC | 0068391-IN | 22,699.25 | Cleared |
| 06/11/2020 | 79357 | 5554 | SALEM-SOUTH LYON DISTRICT | 2019 | 7,760.90 | Cleared |
| 06/11/2020 | 79358 | 4156 | TIMOTHY DAVIDS | 3742622670 | 686.00 | Cleared |
| 06/11/2020 | 79359 | 4149 | TURNOUT RENTAL | 22032 | 300.00 | Cleared |
| 06/11/2020 | 79360 | 4484 | VILLAGE GLASS COMPANY, INC. | 20478 | 145.00 | Cleared |
| 06/11/2020 | 79361 | 5731 | WINDSTREAM | 72651632 | 2,223.68 | Cleared |
| 06/11/2020 | 79362 | 3984 | WOW! BUSINESS | 6/26/2020 | 32.97 | Cleared |
| 06/11/2020 | 79363 | 3654 | ZERO WASTE USA, INC. | 327412 | 215.07 | Cleared |
| 06/11/2020 | 79364 | 6081 | LARRY ZIRKLE | MAY 2020 | 350.00 | Cleared |
| 06/18/2020 | 79365 | 4472 | ADVANCE AUTO PARTS | 8195016541610 | 70.32 | Cleared |
| | | | | 8195016753207 | 135.95 | Cleared |
| | | | | | 206.27 | |
| 06/18/2020 | 79366 | 5399 | ADVANCE AUTO PARTS | 8195016335098 | 51.44 | Cleared |
| 06/18/2020 | 79367 | 0375 | ALLIE BROTHERS UNIFORMS | 79829 | 60.74 | Open |
| 06/18/2020 | 79368 | 4295 | AMAZON CAPITAL SERVICES | 1H66-ALVD-LD6V | 171.88 | Cleared |
| 06/18/2020 | 79369 | 5310 | ARBOR SPRINGS WATER CO., INC. | 1792818 | 19.00 | Open |
| 06/18/2020 | 79370 | 4068 | AT&T | 248573786806 | 169.05 | Cleared |
| 06/18/2020 | 79371 | 4197 | BASIC | 10-549259 | 57.60 | Cleared |
| 06/18/2020 | 79372 | 3602 | BLUE CROSS BLUE SHIELD OF MICH | 7/31/2020 | 2,957.12 | Cleared |
| | | | | 7/31/2020 | 28,649.27 | Cleared |
| | | | | | 31,606.39 | |
| 06/18/2020 | 79373 | 2378 | BOUND TREE MEDICAL, LLC | 83661455 | 62.39 | Cleared |
| 06/18/2020 | 79374 | 3749 | KRISPEN S. CARROLL | 6/16/2020 | 57.88 | Cleared |
| 06/18/2020 | 79375 | 3935 | CIB PLANNING | 02-2020A05 | 9,119.00 | Cleared |
| 06/18/2020 | 79376 | 3727 | COACTIVE SYSTEMS COMPANY | 2659 | 235.00 | Open |
| 06/18/2020 | 79377 | 4315 | COMMUNICATIONS TECHNOLOGIES, INC. | 60485 | 85.00 | Cleared |
| 06/18/2020 | 79378 | 3165 | CONSUMERS ENERGY | 204299012567 | 8,745.33 | Cleared |
| 06/18/2020 | 79379 | 0317 | DTE ENERGY | 5/31/2020 | 8,321.61 | Cleared |
| 06/18/2020 | 79380 | 0584 | DTE ENERGY | 6/01/2020 | 1,452.63 | Cleared |
| 06/18/2020 | 79381 | 0109 | GALLAGHER FIRE EQUIPT.CO. | MB44650 | 107.00 | Cleared |
| 06/18/2020 | 79382 | 4431 | GREATSTAFF SOLUTIONS, LLC | 15563 | 510.00 | Cleared |
| 06/18/2020 | 79383 | 5951 | HARTIAND ELECTRIC, LLC | 20332 | 200.00 | Cleared |
| 06/18/2020 | 79384 | 4240 | HURON VALLEY GUNS | 119800 | 74.99 | Open |
| 06/18/2020 | 79385 | 0557 | INTL UNION OF OPERATING ENG | 6/16/2020 | 169.17 | Cleared |
| 06/18/2020 | 79386 | 0966 | KROFF MECHANICAL SERVICE CO. | 127320 | 350.00 | Open |
| 06/18/2020 | 79387 | 4026 | LB OFFICE PRODUCTS | 726097-0 | 125.72 | Cleared |
| 06/18/2020 | 79388 | 4427 | MAXI - BRIGHTON | 549-192430 | 113.64 | Open |

07/09/2020 11:24 AM
User: PATRICIA
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 06/11/2020 - 07/09/2020

Page: 3/6

| Check Date | Check | Vendor | Vendor Name | Invoice Number | Amount | Status |
|------------|-------|--------|------------------------------|----------------|----------|---------|
| 06/18/2020 | 79389 | 0470 | MISDU | 6/16/2020 | 322.07 | Cleared |
| 06/18/2020 | 79390 | 1034 | OAKLAND COUNTY TREASURER | MAY 2020 | 465.00 | Cleared |
| 06/18/2020 | 79391 | 5845 | OBSERVER & ECCENTRIC | 0003376166 | 377.60 | Cleared |
| 06/18/2020 | 79392 | 5364 | PEOPLE'S EXPRESS | 6511 | 6,796.00 | Cleared |
| 06/18/2020 | 79393 | 0462 | PETER'S TRUE VALUE HARDWARE | 33482 | 4.29 | Open |
| 06/18/2020 | 79394 | 1555 | PURCHASE POWER | 6/05/2020 | 445.00 | Cleared |
| 06/18/2020 | 79395 | 0213 | ROAD COMMISSION FOR OAKLAND | 30 | 65.80 | Cleared |
| 06/18/2020 | 79396 | 3955 | ROSATI, SCHULTZ, JOPEICH | 1073921 | 60.00 | Cleared |
| | | | | 1073919 | 1,347.40 | Cleared |
| | | | | | 1,407.40 | |
| 06/18/2020 | 79397 | 1465 | TERMINIX PROCESSING CENTER | 397367200 | 250.00 | Cleared |
| 06/18/2020 | 79398 | 4243 | THE DOORS INC. | 10208 | 115.00 | Cleared |
| 06/18/2020 | 79399 | 0062 | VANTAGEPOINT TRANSFERS | 6/16/2020 | 3,638.52 | Cleared |
| 06/18/2020 | 79400 | 3854 | SUSAN L. WINTERS | 6/16/2020 | 261.82 | Cleared |
| 06/18/2020 | 79401 | 3984 | WOW! BUSINESS | 7/05/2020 | 46.97 | Cleared |
| 06/18/2020 | 79402 | 3984 | WOW! BUSINESS | 6/30/2020 | 62.00 | Cleared |
| 06/25/2020 | 79403 | 4486 | ACCESS RECREATION GROUP, LLC | 6/10/2020 | 300.00 | Open |
| 06/25/2020 | 79404 | 5297 | ADVANCED MARKETING PARTNERS, | 227669 | 422.00 | Open |
| 06/25/2020 | 79405 | 4235 | AMAZON CAPITAL SERVICES | 1GTH-DH4F-X1VK | 80.98 | Open |
| | | | | 1KTH-QYQH-LXTU | 16.70 | Open |
| | | | | | 97.68 | |
| 06/25/2020 | 79406 | 1703 | AMERICAN WATER WORKS ASSOC* | 7001797967 | 224.00 | Open |
| 06/25/2020 | 79407 | 11083 | RONALD BROCK | 6/17/2020 | 72.44 | Open |
| 06/25/2020 | 79408 | 4191 | CARL RICHARDS | JUNE 2020 | 180.00 | Cleared |
| 06/25/2020 | 79409 | 3165 | CONSUMERS ENERGY | 202341208050 | 8,027.23 | Open |
| 06/25/2020 | 79410 | 4189 | DANIEL PELCHAT | JUNE 2020 | 220.00 | Cleared |
| 06/25/2020 | 79411 | 0109 | GALLAGHER FIRE EQUIPT.CO. | MB44748 | 141.50 | Open |
| 06/25/2020 | 79412 | 4122 | GFL ENVIRONMENTAL USA | 0044953835 | 1,106.36 | Open |
| 06/25/2020 | 79413 | 4431 | GREATSTAFF SOLUTIONS, LLC | 15571 | 510.00 | Open |
| 06/25/2020 | 79414 | 4240 | HURON VALLEY GUNS | 121076 | 74.99 | Open |
| 06/25/2020 | 79415 | 2586 | GLENN KIVELL | JUNE 2020 | 180.00 | Open |
| 06/25/2020 | 79416 | 6114 | MARGARET KURTZWELL | JUNE 2020 | 180.00 | Open |
| 06/25/2020 | 79417 | 4026 | LB OFFICE PRODUCTS | 726230-0 | 172.63 | Open |
| | | | | 726228-1 | 203.48 | Open |
| | | | | | 376.11 | |
| 06/25/2020 | 79418 | 4395 | LISA DILG | JUNE 2020 | 180.00 | Open |
| 06/25/2020 | 79419 | 4427 | MAXI - BRIGHTON | 549-193526 | 27.39 | Open |
| | | | | 549-193645 | 91.39 | Open |
| | | | | 549-194422 | 22.99 | Open |
| | | | | | 141.77 | |
| 06/25/2020 | 79420 | 1165 | MICHIGAN RURAL WATER ASSOC. | JULY 2020 | 835.00 | Open |
| 06/25/2020 | 79421 | 0462 | PETER'S TRUE VALUE HARDWARE | 33540 | 3.49 | Open |
| 06/25/2020 | 79422 | 0216 | PLANTE & MORAN, PLLC | 1864247 | 7,450.00 | Open |

07/09/2020 11:24 AM
User: PATRICIA
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 06/11/2020 - 07/09/2020

Page: 4/6

| Check Date | Check | Vendor | Vendor Name | Invoice Number | Amount | Status |
|------------|-------|--------|------------------------------------|--------------------|-----------|--------|
| 06/25/2020 | 79423 | 2562 | POSTMASTER | JULY 2020 | 1,191.40 | Open |
| 06/25/2020 | 79424 | 2018 | QUALITY FIRST AID & SAFETY | RW-003567 | 261.84 | Open |
| 06/25/2020 | 79425 | 4190 | ROSE WALTON | JUNE 2020 | 180.00 | Open |
| 06/25/2020 | 79426 | 1007 | SOUTH LYON AREA YOUTH | 3/12/2020 | 13,000.00 | Open |
| 06/25/2020 | 79427 | 4207 | STEPHEN KENNEDY | JUNE 2020 | 180.00 | Open |
| 06/25/2020 | 79428 | 4156 | TIMOTHY DAVIDS | 6/06/2020 | 208.52 | Open |
| 06/25/2020 | 79429 | 3652 | WASHENAW AREA MUTUAL AID ASSOC. | EMT 2020-8 | 500.00 | Open |
| 06/25/2020 | 79430 | 4160 | WEST SHORE FIRE | 22101 | 49.74 | Open |
| 06/25/2020 | 79431 | 3984 | WOW! BUSINESS | 6/26/2020 | 149.14 | Open |
| | | | | 7/15/2020 | 11.58 | Open |
| | | | | 7/11/2020 | 710.00 | Open |
| | | | | | 870.72 | |
| 06/25/2020 | 79432 | 3984 | WOW! BUSINESS | 7/05/2020 | 161.69 | Open |
| 06/29/2020 | 79433 | 4337 | STEVE BAGGETT | MARCH 2019 | 5,500.00 | Open |
| 07/02/2020 | 79434 | MISC | TODD BROWN | 07/01/2020 | 40.25 | Open |
| 07/02/2020 | 79435 | MISC | JOSEPH ABRAHAM | 06/29/2020 | 243.62 | Open |
| 07/02/2020 | 79436 | 0561 | A.F.S.C.M.E. COUNCIL 25 | 07/02/2020 | 679.50 | Open |
| 07/02/2020 | 79437 | 3740 | CORY ARMSTRONG | 6/18/2020 | 74.63 | Open |
| 07/02/2020 | 79438 | 4068 | AT&T | 248347640606 | 333.55 | Open |
| 07/02/2020 | 79439 | 5374 | AT&T MOBILITY | 837807860X06272020 | 506.54 | Open |
| 07/02/2020 | 79440 | 4488 | BEN LUTHER | 74236 | 195.00 | Open |
| 07/02/2020 | 79441 | 3749 | KRISPEN S. CARROLL | 6/30/2020 | 88.80 | Open |
| 07/02/2020 | 79442 | 0058 | CITY OF SOUTH LYON | 5/27/2020 | 307.53 | Open |
| | | | | 5/27/2020 | 307.53 | Open |
| | | | | 6/09/2020 | 119.07 | Open |
| | | | | | 734.13 | |
| 07/02/2020 | 79443 | 6103 | MARY CONNELL | 6/30/2020 | 156.00 | Open |
| 07/02/2020 | 79444 | 0584 | DTE ENERGY | 6/23/2020 | 1,736.78 | Open |
| 07/02/2020 | 79445 | 4490 | DTE ENERGY | 5/27/2020 | 15,379.00 | Open |
| 07/02/2020 | 79446 | 0317 | DTE ENERGY | 6/23/2020 | 174.38 | Open |
| 07/02/2020 | 79447 | 0584 | DTE ENERGY | 6/23/2020 | 423.53 | Open |
| 07/02/2020 | 79448 | 0584 | DTE ENERGY | 6/23/2020 | 609.91 | Open |
| 07/02/2020 | 79449 | 0584 | DTE ENERGY | 5/22/2020 | 58.26 | Open |
| 07/02/2020 | 79450 | 5652 | EMERGENCY SERVICES MARKETING CORP. | 9/03/2020 | 810.00 | Open |
| 07/02/2020 | 79451 | 6020 | KEVIN ERDMANN | 6/17/2020 | 63.71 | Open |
| 07/02/2020 | 79452 | 4122 | GFL ENVIRONMENTAL USA | 44954180 | 44,984.49 | Open |
| 07/02/2020 | 79453 | 4394 | GREAT LAKES ACE HARDWARE | 1976/380 | 18.98 | Open |
| 07/02/2020 | 79454 | 4410 | GUARDIAN | 7/31/2020 | 9,383.78 | Open |
| 07/02/2020 | 79455 | 4475 | LOWE'S HOME CENTERS, LLC | 01288 | 427.20 | Open |
| 07/02/2020 | 79456 | 1509 | MARTIN'S DO IT BEST | B837060 | 9.99 | Open |
| 07/02/2020 | 79457 | 4427 | MAXI - BRIGHTON | 549-194665 | 190.18 | Open |
| | | | | 549-195095 | 186.39 | Open |
| | | | | | 376.57 | |
| 07/02/2020 | 79458 | 4487 | MICHIGAN FIRE INSPECTORS SOCIETY | 6/29/2020 | 350.00 | Open |
| 07/02/2020 | 79459 | 0470 | MISDU | 6/30/2020 | 291.26 | Open |

07/09/2020 11:24 AM
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DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 06/11/2020 - 07/09/2020

Page: 5/6

| Check Date | Check | Vendor | Vendor Name | Invoice Number | Amount | Status |
|------------|-------|--------|------------------------------------|----------------|-----------|--------|
| 07/02/2020 | 79460 | 0218 | PARKSIDE CLEANERS | ADC1F6 | 3.50 | Open |
| 07/02/2020 | 79461 | 0462 | PETER'S TRUE VALUE HARDWARE | 33603 | 60.00 | Open |
| 07/02/2020 | 79462 | 1199 | PNC BANK | 6/18/2020 | 1,262.13 | Open |
| 07/02/2020 | 79463 | 5141 | POLICE OFFICERS ASSOC. OF MICHIGAN | 6/30/2020 | 662.80 | Open |
| 07/02/2020 | 79464 | 0559 | POLICE OFFICERS LABOR COUNCIL | 6/30/2020 | 251.25 | Open |
| 07/02/2020 | 79465 | 8896 | MARK G. POPRAVSKY | 6/09/2020 | 383.00 | Open |
| 07/02/2020 | 79466 | 9065 | ASCENSION MICHIGAN AT WORK | 392903 | 96.00 | Open |
| 07/02/2020 | 79467 | 2018 | QUALITY FIRST AID & SAFETY | RW-003591 | 399.80 | Open |
| 07/02/2020 | 79468 | 9958 | SOUTH LYON AREA RECREATION | 20201 | 23,048.42 | Open |
| 07/02/2020 | 79469 | 4232 | SUZAN MARTIN | 6/20/2020 | 80.61 | Open |
| 07/02/2020 | 79470 | 3596 | THE UPS STORE | 8378 | 49.77 | Open |
| 07/02/2020 | 79471 | 3675 | TOSHIBA FINANCIAL SERVICES | 417326584 | 96.97 | Open |
| 07/02/2020 | 79472 | 3675 | TOSHIBA FINANCIAL SERVICES | 417325776 | 104.43 | Open |
| 07/02/2020 | 79473 | 3675 | TOSHIBA FINANCIAL SERVICES | 417326139 | 1,404.55 | Open |
| 07/02/2020 | 79474 | 0062 | VANTAGEPOINT TRANSFERS | 7/02/2020 | 3,512.50 | Open |
| 07/02/2020 | 79475 | 4247 | VERIZON WIRELESS | 9857111866 | 97.85 | Open |
| 07/02/2020 | 79476 | 3854 | SUSAN L. WINTERS | 6/30/2020 | 224.38 | Open |
| 07/02/2020 | 79477 | 3984 | WOW! BUSINESS | 7/20/2020 | 46.55 | Open |
| 07/02/2020 | 79478 | MISC | TODD BROWN | 07/01/2020 | 40.25 | Open |
| 07/06/2020 | 79479 | 4235 | TIMOTHY WILSON | 6/30/2020 | 280.08 | Open |
| 07/09/2020 | 79480 | 5887 | AMERICAN VIDEO TRANSFER INC. | 53681 | 135.00 | Open |
| 07/09/2020 | 79481 | 5310 | ARBOR SPRINGS WATER CO., INC. | 1795894 | 19.00 | Open |
| | | | | 1794219 | 19.00 | Open |
| | | | | 1795897 | 45.00 | Open |
| | | | | | 83.00 | |
| 07/09/2020 | 79482 | 3935 | CIB PLANNING | 02-2020A06 | 9,258.50 | Open |
| 07/09/2020 | 79483 | 3165 | CONSUMERS ENERGY | 206879469507 | 17.24 | Open |
| 07/09/2020 | 79484 | 3165 | CONSUMERS ENERGY | 205544911765 | 98.64 | Open |
| 07/09/2020 | 79485 | 3165 | CONSUMERS ENERGY | 203320140390 | 20.47 | Open |
| 07/09/2020 | 79486 | 3165 | CONSUMERS ENERGY | 205544911766 | 28.91 | Open |
| 07/09/2020 | 79487 | 3165 | CONSUMERS ENERGY | 202341225549 | 14.00 | Open |
| 07/09/2020 | 79488 | 1334 | LISA DEATON | 7/06/2020 | 80.25 | Open |
| 07/09/2020 | 79489 | 0584 | DTE ENERGY | 6/26/2020 | 1,451.26 | Open |
| 07/09/2020 | 79490 | 4091 | ELECTRICAL CODE SERVICES LLC | INV0189 | 2,443.00 | Open |
| 07/09/2020 | 79491 | 4274 | FIRE STATION CHECKLIST | 2020-FSC-0214 | 100.00 | Open |
| 07/09/2020 | 79492 | 4394 | GREAT LAKES ACE HARDWARE | 1982/380 | 39.89 | Open |
| 07/09/2020 | 79493 | 4366 | I.T. RIGHT | 20164854 | 15.70 | Open |
| 07/09/2020 | 79494 | 4026 | LB OFFICE PRODUCTS | 727021-0 | 135.03 | Open |
| | | | | 726517-0 | 149.22 | Open |
| | | | | | 284.25 | |
| 07/09/2020 | 79495 | 1509 | MARTIN'S DO IT BEST | B838033 | 32.38 | Open |
| | | | | B836840 | 1.49 | Open |
| | | | | | 33.87 | |
| 07/09/2020 | 79496 | 9834 | WOODROW MATNEY | 7/4/2020 | 684.00 | Open |

07/09/2020 11:24 AM
User: PATRICIA
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CHECK REGISTER FOR CITY OF SOUTH LYON
CHECK DATE FROM 06/11/2020 - 07/09/2020

Page: 6/6

| Check Date | Check | Vendor | Vendor Name | Invoice Number | Amount | Status |
|-----------------------------|-------|--------|----------------------------------|--|---|------------------------------|
| 07/09/2020 | 79497 | 4427 | MAXI - BRIGHTON | 549-195284 549-195671 549-195886 549-196247 | 24.20 18.39 27.39 8.62 <u>78.60</u> | Open Open Open Open |
| 07/09/2020 | 79498 | 4246 | MCW PARTNERS, LLC | 43570 | 135.00 | Open |
| 07/09/2020 | 79499 | 0156 | MMW WORKERS' COMP FUND | 10587205 | 54,641.00 | Open |
| 07/09/2020 | 79500 | 0837 | MWEA | 17673 | 77.00 | Open |
| 07/09/2020 | 79501 | 4317 | NEC FINANCIAL SERVICES, LLC | 0002322752 | 177.81 | Open |
| 07/09/2020 | 79502 | 1465 | TERMINIX PROCESSING CENTER | 398084476 | 87.00 | Open |
| 07/09/2020 | 79503 | 4239 | THE HOWARD E NYHART COMPANY INC. | 0160763 | 1,625.00 | Open |
| 07/09/2020 | 79504 | 4156 | TIMOTHY DAVIDS | 6/30/2020 | 1,891.00 | Open |
| 07/09/2020 | 79505 | 6033 | VISICOM SERVICES, INC. | 32687 | 777.00 | Open |
| 07/09/2020 | 79506 | 5731 | WINDSTREAM | 72756047 | 2,230.44 | Open |
| 01 TOTALS: | | | | | | |
| Total of 184 Checks: | | | | | 441,079.95 | |
| Less 1 Void Checks: | | | | | 40.25 | |
| Total of 183 Disbursements: | | | | | <u>441,039.70</u> | |

07/09/2020 11:26 AM
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DB: South Lyon

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
EXP CHECK RUN DATES 07/13/2020 - 07/13/2020
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Page: 1/4

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|---|-----------------------|--|---------------------------------------|-----------|---------|
| Fund 101 GENERAL FUND | | | | | |
| Dept 200.000 ADMINISTRATION | | | | | |
| 101-200.000-971.100 | LAND/ BEAUTIFICATION | DONAHEE ENTERPRISES, INC | FLOWERS FOR DOWNTOWN | 4,113.00 | |
| | | Total For Dept 200.000 ADMINISTRATION | | 4,113.00 | |
| Dept 276.000 CEMETERY | | | | | |
| 101-276.000-740.000 | OPERATING EXPENSE | BADER & SONS CO. | PULLY AND PIVOT PIN | 132.59 | |
| 101-276.000-740.000 | OPERATING EXPENSE | STONE DEPOT LANDSCAPE SU | TOP SOIL | 198.00 | |
| | | Total For Dept 276.000 CEMETERY | | 330.59 | |
| Dept 335.000 FIRE | | | | | |
| 101-335.000-977.000 | EQUIPMENT | AMAZON CAPITAL SERVICES | HOSE TESTER | 3,849.11 | |
| | | Total For Dept 335.000 FIRE | | 3,849.11 | |
| Dept 440.000 DEPT. OF PUBLIC WORKS | | | | | |
| 101-440.000-740.000 | OPERATING EXPENSE | ANN ARBOR WELDING SUPPLY | CYLINDER RENTAL | 116.71 | |
| 101-440.000-740.000 | OPERATING EXPENSE | WEINGARTZ | SHEAVE AND BELT FOR MOWER | 85.98 | |
| 101-440.000-860.000 | GAS & OIL | CORRIGAN OIL CO. | GAS & DIESEL | 376.05 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | ADVANCE AUTO PARTS | SELF ETCH PRIMER FOR T8 | 7.35 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | BADER & SONS CO. | PULLY AND PIVOT PIN | 55.59 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | BANDIT INDUSTRIES, INC. | PARTS FOR DPW CHIPPER | 288.86 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | FLEETPRIDE | WHEEL END KIT FOR T8 | 393.17 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | GREEN OAK TIRE, INC. | TIRES FOR T9 | 1,080.00 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | HAROLD'S FRAME SHOP INC. | REPAIR FOR T8 | 1,739.15 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | JACK DOHENY COMPANIES, I | NOZZEL CATCH BASIN | 195.00 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | MICHIGAN CAT | REPAIR DPW BACKHOE | 780.22 | |
| 101-440.000-863.000 | VEHICLE MAINTENANCE | WEINGARTZ | OPERATOR CONROL DISCHARGE | 351.00 | |
| 101-440.000-974.000 | LAND IMPROVEMENTS | HORNET CONCRETE CO. INC. | SIDEWALK REPAIR | 280.00 | |
| | | Total For Dept 440.000 DEPT. OF PUBLIC WORKS | | 5,749.08 | |
| Dept 690.000 PARKS AND RECREATION | | | | | |
| 101-690.000-801.000 | PROFESSIONAL SERVICE | JOHN'S SANITATION | PORTA JOHNS AT PARKS & FARMER'S MARKE | 460.00 | |
| 101-690.000-801.000 | PROFESSIONAL SERVICE | TRUGREEN | FERTILIZER, BROADLEAF WEED CONTROL FO | 1,020.01 | |
| 101-690.000-930.000 | REPAIR MAINTENANCE | STONE DEPOT LANDSCAPE SU | TOP SOIL, PLAYGROUND MULCH, CEDAR MUL | 67.50 | |
| | | Total For Dept 690.000 PARKS AND RECREATION | | 1,547.51 | |
| | | Total For Fund 101 GENERAL FUND | | 15,589.29 | |
| Fund 202 MAJOR STREETS | | | | | |
| Dept 474.000 TRAFFIC SERVICES | | | | | |
| 202-474.000-924.000 | TRAFFIC LIGHTS | ROAD COMMISSION FOR OAKL | TRAFFIC SIGNAL MAINTENANCE FEB 2020 | 26.04 | |
| | | Total For Dept 474.000 TRAFFIC SERVICES | | 26.04 | |
| | | Total For Fund 202 MAJOR STREETS | | 26.04 | |
| Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY | | | | | |
| Dept 000.000 | | | | | |
| 280-000.000-740.200 | SEASONAL IMPROVEMENTS | JOHN'S SANITATION | PORTA JOHNS AT PARKS & FARMER'S MARKE | 267.00 | |

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
EXP CHECK RUN DATES 07/13/2020 - 07/13/2020
JOURNALIZED
OPEN

Page: 2/4

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|---|-----------------------|---|---------------------------------------|-----------|---------|
| Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY | | | | | |
| Dept 000.000 | | | | | |
| 280-000.000-740.200 | SEASONAL IMPROVEMENTS | STONE DEPOT LANDSCAPE SU | TOP SOIL, PLAYGROUND MULCH, CEDAR MUL | 148.75 | |
| | | Total For Dept 000.000 | | 415.75 | |
| | | Total For Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY | | 415.75 | |
| Fund 401 CAPITAL IMPROVEMENTS | | | | | |
| Dept 451.000 STREET CONSTRUCTION | | | | | |
| 401-451.000-802.000 | CONTRACTUAL SVCS | D & H ASPHALT COMPANY | BIKE PATH PAVING | 35,889.00 | |
| | | Total For Dept 451.000 STREET CONSTRUCTION | | 35,889.00 | |
| | | Total For Fund 401 CAPITAL IMPROVEMENTS | | 35,889.00 | |
| Fund 592 WATER & SEWER | | | | | |
| Dept 540.000 WATER / REPAIR | | | | | |
| 592-540.000-740.000 | OPERATING EXPENSE | CORE & MAIN LP | PARTS FOR WATER REPAIR | 753.50 | |
| 592-540.000-930.000 | REPAIR MAINTENANCE | EJ USA, INC. | PARTS FOR WATER REPAIR | 43.20 | |
| 592-540.000-930.000 | REPAIR MAINTENANCE | STONE DEPOT LANDSCAPE SU | TOP SOIL FOR LAWN REPAIR | 118.80 | |
| | | Total For Dept 540.000 WATER / REPAIR | | 915.50 | |
| Dept 550.000 SEWER / REPAIR | | | | | |
| 592-550.000-740.000 | OPERATING EXPENSE | ETNA SUPPLY | PIPE FITTINGS AND COUPLINGS | 983.85 | |
| 592-550.000-740.000 | OPERATING EXPENSE | STONE DEPOT LANDSCAPE SU | TOP SOIL, PLAYGROUND MULCH, CEDAR MUL | 118.80 | |
| 592-550.000-930.000 | REPAIR MAINTENANCE | ROTO-ROOTER | SEWER LINE CABLED 645 MCUNN ST | 99.00 | |
| | | Total For Dept 550.000 SEWER / REPAIR | | 1,201.65 | |
| Dept 556.000 WATER | | | | | |
| 592-556.000-740.000 | OPERATING EXPENSE | ELHORN ENGINEERING COMPA | PHOSPHATE | 3,770.00 | |
| 592-556.000-740.000 | OPERATING EXPENSE | FISHER SCIENTIFIC | LAB SUPPLIES - INV. 9168167 | 62.48 | |
| 592-556.000-740.000 | OPERATING EXPENSE | HACH COMPANY | LAB SUPPLIES | 236.05 | |
| 592-556.000-740.000 | OPERATING EXPENSE | JCI JONES CHEMICALS INC. | CHLORINE | 1,014.40 | |
| 592-556.000-740.000 | OPERATING EXPENSE | PARAGON LABORATORIES, IN | WATER ANALYSIS | 2,160.00 | |
| 592-556.000-740.000 | OPERATING EXPENSE | USA BLUE BOOK | LAB SUPPLIES | 95.31 | |
| 592-556.000-740.000 | OPERATING EXPENSE | VWR INTERNATIONAL LLC | LAB SUPPLIES | 32.10 | |
| 592-556.000-802.000 | CONTRACTUAL SVCS | BADGER METER INC. | TRANSPONDER FEE AND CELLULAR SERVICE | 311.65 | |
| 592-556.000-802.000 | CONTRACTUAL SVCS | CUMMINS SALES & SERVICE | GENERATOR SERVICE AGREEMENT, HEATER B | 1,071.12 | |
| 592-556.000-860.000 | GAS & OIL | CORRIGAN OIL CO. | GAS & DIESEL | 1,772.39 | |
| | | Total For Dept 556.000 WATER | | 10,525.50 | |
| Dept 557.000 WASTEWATER | | | | | |
| 592-557.000-740.000 | OPERATING EXPENSE | ANN ARBOR WELDING SUPPLY | CYLINDER RENTAL | 38.91 | |
| 592-557.000-740.000 | OPERATING EXPENSE | BADER & SONS CO. | PARTS FOR WW MOWER | 14.34 | |
| 592-557.000-740.000 | OPERATING EXPENSE | BRIGHTON ANALYTICAL, L.I | WW ANALYSIS | 82.50 | |
| 592-557.000-740.000 | OPERATING EXPENSE | FISHER SCIENTIFIC | LAB SUPPLIES - INV. 9168167 | 62.49 | |
| 592-557.000-740.000 | OPERATING EXPENSE | HACH COMPANY | LAB SUPPLIES | 217.56 | |
| 592-557.000-740.000 | OPERATING EXPENSE | HAVILAND PRODUCTS COMPAN | ALUMINUM SULFATE | 4,863.55 | |

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
EXP CHECK RUN DATES 07/13/2020 - 07/13/2020
JOURNALIZED

Page: 3/4

| CHECKS TO BE APPROVED 07/13/2020 | | | OPEN | |
|-----------------------------------|-----------------------|--------------------------|---------------------------------------|-----------|
| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount |
| Fund 592 WATER & SEWER | | | | |
| Dept 557.000 WASTEWATER | | | | |
| 592-557.000-740.000 | OPERATING EXPENSE | MANLEY BROS. OF INDIANA, | ACTI-FLOW SAND | 659.26 |
| 592-557.000-740.000 | OPERATING EXPENSE | NCL OF WISCONSIN, INC. | LAB SUPPLIES | 178.61 |
| 592-557.000-740.000 | OPERATING EXPENSE | PARAGON LABORATORIES, IN | WATER ANALYSIS | 100.00 |
| 592-557.000-740.000 | OPERATING EXPENSE | USA BLUE BOOK | LAB SUPPLIES | 47.51 |
| 592-557.000-740.000 | OPERATING EXPENSE | VWR INTERNATIONAL LLC | LAB SUPPLIES | 32.09 |
| 592-557.000-802.000 | CONTRACTUAL SVCS | BADGER METER INC. | TRANSPONDER FEE AND CELLULAR SERVICE | 311.65 |
| 592-557.000-802.000 | CONTRACTUAL SVCS | CUMMINS SALES & SERVICE | GENERATOR SERVICE AGREEMENT, HEATER B | 1,340.56 |
| 592-557.000-802.000 | CONTRACTUAL SVCS | KROFF MECHANICAL SERVICE | HVAC QUARTERLY MAINTENANCE INSPECTION | 1,225.00 |
| 592-557.000-931.000 | BUILDING MAINTENANCE | BIOTECH AGRONOMICS INC | SLUDGE HAULING | 32,410.50 |
| 592-557.000-931.000 | BUILDING MAINTENANCE | FERGUSON ENTERPRISES | PART FOR ACTIFLOW RECIRCULATION PUMP | 20.21 |
| 592-557.000-931.000 | BUILDING MAINTENANCE | KENNEDY INDUSTRIES INC. | KNOLLS FLYGT PUMP RENTAL | 370.00 |
| 592-557.000-931.000 | BUILDING MAINTENANCE | PARKSON CORPORATION | PARTS FOR SOUTH RDT DEWATERING | 319.97 |
| 592-557.000-931.000 | BUILDING MAINTENANCE | USA BLUE BOOK | DIVERSIFIED PHASE MONITOR | 225.79 |
| 592-557.000-962.000 | MISCELLANEOUS EXPENSE | CUMMINS SALES & SERVICE | GENERATOR SERVICE AGREEMENT, HEATER B | 496.50 |
| 592-557.000-962.000 | MISCELLANEOUS EXPENSE | KENNEDY INDUSTRIES INC. | KNOLLS LIFT STATION FLYGT PUMP REPAIR | 3,450.00 |
| Total For Dept 557.000 WASTEWATER | | | | 46,467.00 |
| Total For Fund 592 WATER & SEWER | | | | 59,109.65 |

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
EXP CHECK RUN DATES 07/13/2020 - 07/13/2020
JOURNALIZED
OPEN

Page: 4/4

CHECKS TO BE APPROVED 07/13/2020

| GL Number | Invoice Line Desc | Vendor | Invoice Description | Amount | Check # |
|----------------------|-------------------|--------|------------------------|------------|---------|
| Fund Totals: | | | | | |
| | | | Fund 101 GENERAL FUND | 15,589.29 | |
| | | | Fund 202 MAJOR STREETS | 26.04 | |
| | | | Fund 280 DOWNTOWN DEVE | 415.75 | |
| | | | Fund 401 CAPITAL IMPRO | 35,889.00 | |
| | | | Fund 592 WATER & SEWER | 59,109.65 | |
| Total For All Funds: | | | | 111,029.73 | |

The above checks have been approved for payment.

Lisa Deaton, City Clerk/Treasurer

Daniel L. Pelchat, Mayor

June 2020 Payroll Report

| Department | | Total Pay |
|--------------------|----|------------|
| Administration | \$ | 29,565.56 |
| Cemetery | \$ | 2,168.85 |
| Police | \$ | 106,321.30 |
| Fire | \$ | 23,484.95 |
| D.P.W. | \$ | 50,114.30 |
| Water & Wastewater | \$ | 42,422.18 |
| Total Wages | \$ | 254,077.14 |

**Please note 2 pay periods in the month of June 2020*

AGENDA NOTE

Old Business: Item # 7

MEETING DATE: July 13, 2020

PERSON PLACING ITEM ON AGENDA: Douglas Varney, Utility and DPW Superintendent

AGENDA TOPIC: Change order for DPW Complex Improvements by Stante Excavating.

EXPLANATION OF TOPIC: Stante Excavating was awarded the contract for the improvements being made at DPW Complex. It has been decided to complete the site work over two budget years. Stante has started work on this project and some changes had to be made that were unforeseen due to Oakland County drain commission permit not being issued prior to the bid being advertised. This change order also addresses additional planned budgeted improvements for the DPW site. The following is a breakdown of the requested change order in the amount of \$80,393.00.

1. **\$8,027.90** - Revised floor drain connection to the sanitary sewer. This change was required due to the existing conditions and elevations of the unknown floor drain.
2. **\$17,197.60** - Detention Pond/Forebay revised grading. This change was needed as part of the WRC's drain connection permit. Our original permit submittal included a 2 foot deep sump in the detention pond to accumulate sediment but in their second review they told us that a sediment forebay was required. The permit review was slowed down due to the WRC office being closed for the last few months, so their comments were not issued in a timely matter. Usually this item would have been addressed prior to bidding or in an addendum but we were unable to coordinate prior to the accepting bids.
3. **\$32,837.50** - Concrete Pads. This Item was added to align with future plans for the DPW storage.
4. **\$12,250** - Concrete Collars (6). This work is needed to protect the catch basins since the concrete paving division was to be included in a separate contract award.
5. **\$10,080** - Existing Berm removal. This work as added per our discussions at the preconstruction meeting to clean up the site. This work was unable to be completed by the DPW staff before construction began on site.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- 1.1 DPW Site improvements from HRC (Change Order No.1)
- 1.2 Map Detailing area of improvements (Matched to above corresponding numbers)
- 1.3 DPW Complex Improvements - Award Recommendation Map Detailing area of improvements (Matched to above corresponding numbers)
- 1.4 Future plans for additional requested concrete

POSSIBLE COURSES OF ACTION: Approve/deny the change order for the site improvements to Detention Basin and Storm Sewer Improvements for the DPW complex at 520 Ada for the amount not to exceed \$80,393.00 from the Capital Improvement Fund, Acct No. 101-451-802-500. This change order will increase the new total for Phase 1 of the project to \$257,378.10.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the change order request for the Detention Basin and Storm Sewer Improvements project at the DPW Complex in the amount of \$80,393.00 from the Capital Improvement Fund, Acct No. 101-451-802-500.

**DPW PAVING IMPROVEMENTS
CITY OF SOUTH LYON
CHANGE ORDER NO. 1**

Date: 7-Jul-20
HRC Job No. 20190043

ENGINEER:
Hubbell, Roth & Clark, Inc.
105 W. Grand River Ave
Howell, Michigan 48843

OWNER:
City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

CONTRACTOR:
Stante Excavating
46912 Liberty Drive
Wixom, MI 48393

The Contractor is directed to make the following changes in the Contract Documents.

CHANGE ORDER ITEM 1: Revised Floor Drain Connection

A floor drain from the Middle Garage was found to be connected to the County Drain. Due to the close proximity of the sanitary manhole and depth of the existing floor drain from the Lower Garage, the existing sanitary manhole needed to be removed, a new oil/water separator installed and a new 8 inch pipe was needed to connect to the sanitary sewer. A summary of the items for this work is as follows:

| PROPOSAL ITEM NO. | ITEM OF WORK | UNIT | CURRENT CONTRACT QTY | INC(DEC) QTY | NEW CONTRACT QTY | UNIT PRICE | AMOUNT INCREASE | AMOUNT DECREASE |
|----------------------|---------------------------------------|------|-------------------------|-----------------|---------------------|---------------|--------------------|--------------------|
| 1. | Existing Storm Sewer, Rem | Ft | 0.00 | 151.00 | 151.00 | \$9.10 | \$1,374.10 | \$0.00 |
| 2. | Existing Sanitary Manhole, Rem | Ea | 0.00 | 1.00 | 1.00 | \$497.00 | \$497.00 | \$0.00 |
| 3. | Sanitary Lead, PVC, 8 inch | Ft | 0.00 | 66.00 | 66.00 | \$89.70 | \$5,920.20 | \$0.00 |
| 4. | Sanitary Manhole Tap, 8 inch | Ea | 0.00 | 2.00 | 2.00 | \$447.00 | \$894.00 | \$0.00 |
| 5. | Sanitary Manhole, 4 foot dia | Ea | 0.00 | 1.00 | 1.00 | \$3,897.00 | \$3,897.00 | \$0.00 |
| 6. | Sanitary Manhole, Oil/Water Separator | Ea | 0.00 | 1.00 | 1.00 | \$4,122.00 | \$4,122.00 | \$0.00 |
| 7. | Storm Sewer, RCP, 12 inch dia | Ft | 0.00 | (45.00) | (45.00) | \$38.20 | \$0.00 | (\$1,719.00) |
| 8. | Sanitary Lead, PVC, 4 inch | Ft | 0.00 | (55.00) | (55.00) | \$61.00 | \$0.00 | (\$3,355.00) |
| 9. | Sanitary Lead, PVC, 6 inch | Ft | 0.00 | (57.00) | (57.00) | \$63.20 | \$0.00 | (\$3,602.40) |
| Subtotal | | | | | | | \$16,704.30 | (\$8,676.40) |
| Change to Contract | | | | | | | \$8,027.90 | |

**DPW PAVING IMPROVEMENTS
CITY OF SOUTH LYON
CHANGE ORDER NO. 1**

Date: 7-Jul-20
HRC Job No. 20190043

ENGINEER:
Hubbell, Roth & Clark, Inc.
105 W. Grand River Ave
Howell, Michigan 48843

OWNER:
City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

CONTRACTOR:
Stante Excavating
46912 Liberty Drive
Wixom, MI 48393

CHANGE ORDER ITEM 2: Detention Pond/Forebay Modifications

This change was needed as required for the WRC's drain connection permit and would have been included in the original bid but the WRC office was closed during the bidding period and their comments were not issued in a timely manor. Additions to the plans included revised grading for a sediment forebay with overflow structure and outlet filter. A summary of the items for this work is as follows:

| PROPOSAL ITEM NO. | ITEM OF WORK | UNIT | CURRENT CONTRACT QTY | INC(DEC) QTY | NEW CONTRACT QTY | UNIT PRICE | AMOUNT INCREASE | AMOUNT DECREASE |
|----------------------|--------------------------------------|------|-------------------------|-----------------|---------------------|---------------|--------------------|--------------------|
| 1. | Overflow Structure, 4 foot dia | Ea | 0.00 | 1.00 | 1.00 | \$3,083.00 | \$3,083.00 | \$0.00 |
| 2. | Outlet Control Structure, SO2 Filter | Ea | 0.00 | 1.00 | 1.00 | \$5,087.00 | \$5,087.00 | \$0.00 |
| 3. | Riprap, Plain | Syd | 0.00 | 25.00 | 25.00 | \$150.00 | \$3,750.00 | \$0.00 |
| 4. | Forebay Grading | LS | 0.00 | 1.00 | 1.00 | \$7,500.00 | \$7,500.00 | \$0.00 |
| 5. | Riprap, Heavy | Syd | 0.00 | (12.00) | (12.00) | \$185.20 | \$0.00 | (\$2,222.40) |
| | Subtotal | | | | | | \$19,420.00 | (\$2,222.40) |
| | Change to Contract | | | | | | \$17,197.60 | |

CHANGE ORDER ITEM 3: Concrete Collars

The original bid for the project included concrete paving of the parking lot. The project was awarded for only the detention pond and storm sewer work. The existing gravel parking lot will remain and concrete collars will be installed around the catch basins to protect them. A summary of the items for this work is as follows:

| PROPOSAL ITEM NO. | ITEM OF WORK | UNIT | CURRENT CONTRACT QTY | INC(DEC) QTY | NEW CONTRACT QTY | UNIT PRICE | AMOUNT INCREASE | AMOUNT DECREASE |
|----------------------|--------------------|------|-------------------------|-----------------|---------------------|---------------|--------------------|--------------------|
| 1. | Concrete Collars | Ea | 0.00 | 6.00 | 6.00 | \$1,375.00 | \$8,250.00 | \$0.00 |
| 2. | Aggregate Base | Syd | 0.00 | 250.00 | 250.00 | \$16.00 | \$4,000.00 | \$0.00 |
| | Subtotal | | | | | | \$12,250.00 | \$0.00 |
| | Change to Contract | | | | | | \$12,250.00 | |

**DPW PAVING IMPROVEMENTS
CITY OF SOUTH LYON
CHANGE ORDER NO. 1**

Date: 7-Jul-20
HRC Job No. 20190043

ENGINEER:
Hubbell, Roth & Clark, Inc.
105 W. Grand River Ave
Howell, Michigan 48843

OWNER:
City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

CONTRACTOR:
Stante Excavating
46912 Liberty Drive
Wixom, MI 48393

CHANGE ORDER ITEM 4: Concrete Paving

As part of improvements to the DPW yard, concrete paving will occur within and adjacent to the old drying beds for dry storage of materials and equipment. A summary of the items for this work is as follows:

| PROPOSAL ITEM NO. | ITEM OF WORK | UNIT | CURRENT CONTRACT QTY | INC(DEC) QTY | NEW CONTRACT QTY | UNIT PRICE | AMOUNT INCREASE | AMOUNT DECREASE |
|----------------------|---------------------------------|------|-------------------------|-----------------|---------------------|---------------|--------------------|--------------------|
| 1. | Concrete Pavt, Nonreinf, 8 inch | Syd | 0.00 | 370.00 | 370.00 | \$72.75 | \$26,917.50 | \$0.00 |
| 2. | Aggregate Base, 8 inch | Syd | 0.00 | 370.00 | 370.00 | \$16.00 | \$5,920.00 | \$0.00 |
| | Subtotal | | | | | | \$32,837.50 | \$0.00 |
| | Change to Contract | | | | | | \$32,837.50 | |

CHANGE ORDER ITEM 5: Debris Removal

As part of improvements to the DPW yard, the existing spoils pile (berm) adjacent to the new detention pond will be removed off site. A summary of the items for this work is as follows:

| PROPOSAL ITEM NO. | ITEM OF WORK | UNIT | CURRENT CONTRACT QTY | INC(DEC) QTY | NEW CONTRACT QTY | UNIT PRICE | AMOUNT INCREASE | AMOUNT DECREASE |
|----------------------|---|------|-------------------------|-----------------|---------------------|---------------|--------------------|--------------------|
| 1. | Debris to Landfill, trucking & disposal | Ton | 0.00 | 288.00 | 288.00 | \$35.00 | \$10,080.00 | \$0.00 |
| | Subtotal | | | | | | \$10,080.00 | \$0.00 |
| | Change to Contract | | | | | | \$10,080.00 | |

SUMMARY

| No. | Description | Amount |
|--|--------------------------------------|--------------------|
| 1. | Revised Floor Drain Connection | \$8,027.90 |
| 2. | Detention Pond/Forebay Modifications | \$17,197.60 |
| 3. | Concrete Collars | \$12,250.00 |
| 4. | Concrete Paving | \$32,837.50 |
| 5. | Debris Removal | \$10,080.00 |
| TOTAL NET CHANGE for CHANGE ORDER NO. 2 | | \$80,393.00 |

**DPW PAVING IMPROVEMENTS
CITY OF SOUTH LYON
CHANGE ORDER NO. 1**

Date: 7-Jul-20
HRC Job No. 20190043

ENGINEER:
Hubbell, Roth & Clark, Inc.
105 W. Grand River Ave
Howell, Michigan 48843

OWNER:
City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

CONTRACTOR:
Stante Excavating
46912 Liberty Drive
Wixom, MI 48393

| | | |
|---|--------------|--------------|
| Original Contract Price (as-bid) | | \$176,985.10 |
| Total of previous Change Orders to date | | \$0.00 |
| Current Contract Price adjusted by the previous Change Orders | | \$176,985.10 |
| The Contract Price due to this Change Order will be | INCREASED BY | \$80,393.00 |
| The revised Contract Price including this Change Order | | \$257,378.10 |

Current Contract Substantial Completion Date: August 30, 2020

Current Contract Final Completion Date: September 1, 2020

Change in Substantial Completion Date: None

Change in Final Completion Date: None

Recommended By:

Michael P. Darga

Michael P. Darga
Hubbell, Roth & Clark, Inc. ("Engineer")

Date: 7/7/2020

Accepted By:

Antonello Stante, President
Stante Excavating Company ("Contractor")

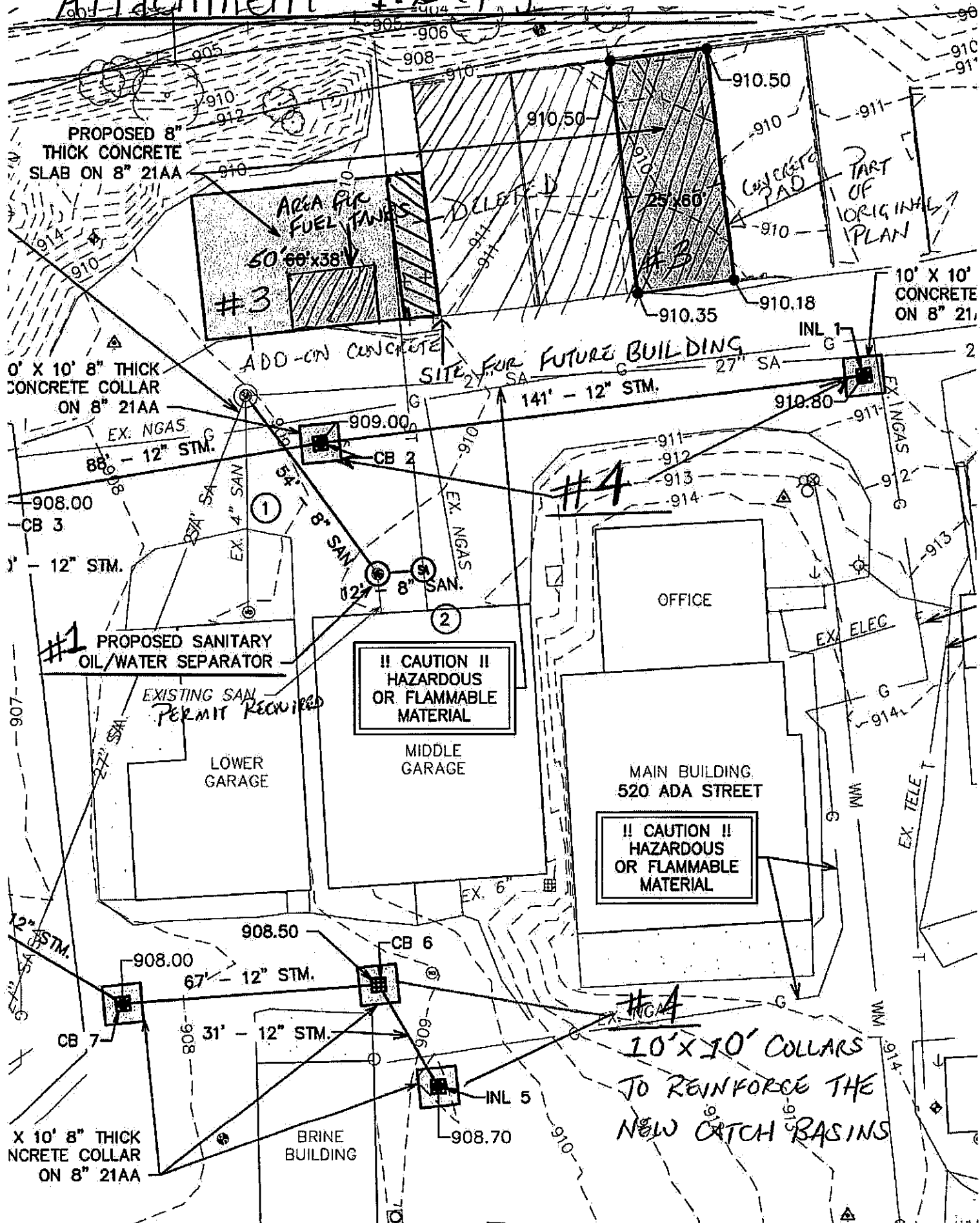
Date: _____

Authorized By:

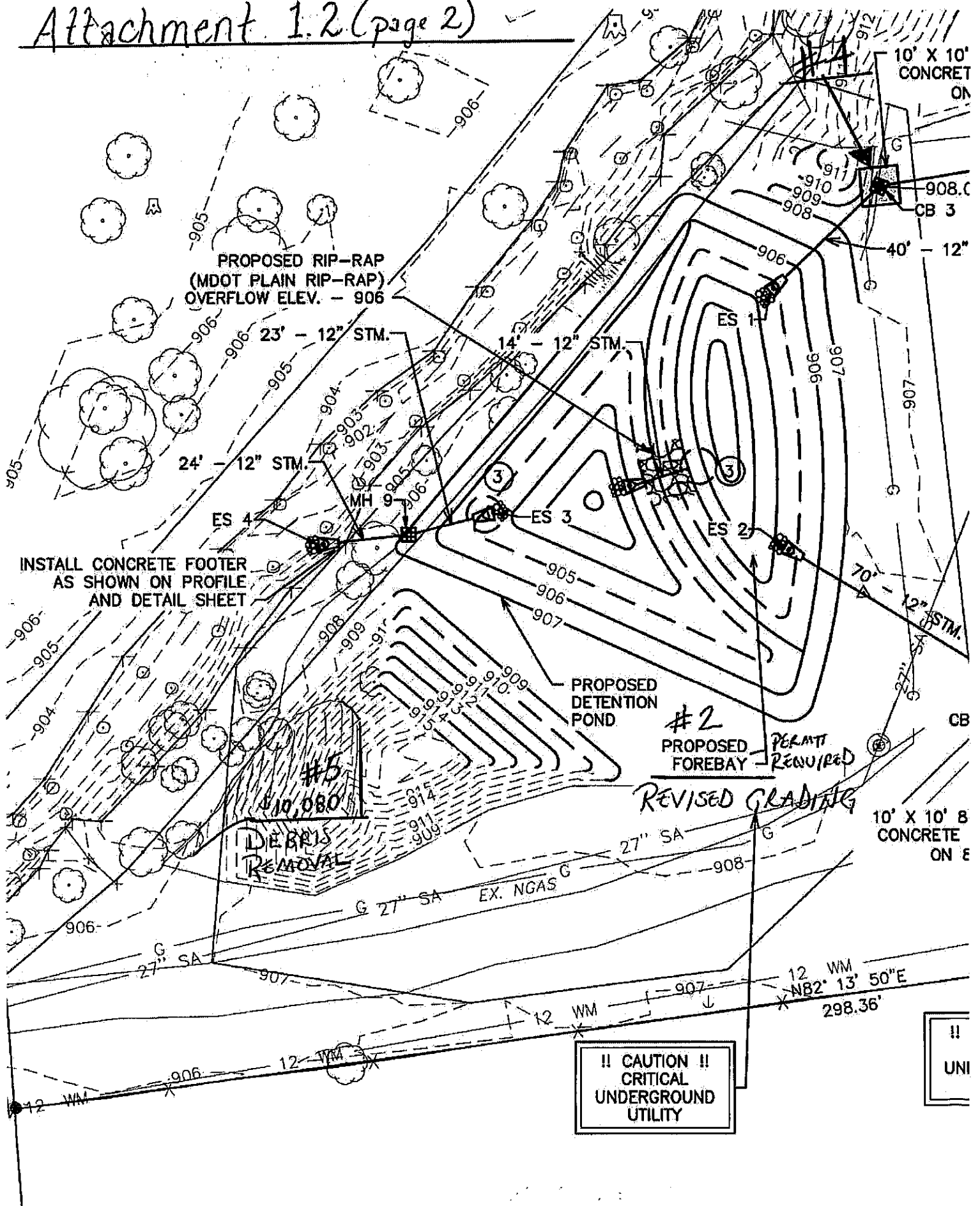
Douglas Varney, Director of Public Works
City of South Lyon ("Owner")

Date: _____

Attachment 1.2 (Page 1)



Attachment 1.2 (page 2)





HUBBELL, ROTH & CLARK, INC
CONSULTING ENGINEERS SINCE 1915

STREET: 105 W. Grand River
Howell, MI 48843

PHONE: 517-552-9199

WEBSITE: hrcengr.com

April 15, 2020

City of South Lyon
335 South Warren Street
South Lyon, MI 48178

Attn: Mr. Paul Zelenak, City Manager

Re: Bid Results
DPW Complex Improvements

HRC Job No. 20180738

Dear Mr. Zelenak:

On April 2, 2020, the City received bids for the improvements to the DPW Complex. A total of five (5) contractors submitted bids which ranged from a low of \$406,189 to a high of \$576,600. The low bid was submitted by Stante Excavating Company, Inc. of Wixom, Michigan. Attached is one (1) copy of the bid tab for your records.

The project is split up into two (2) Divisions: Division 1 – Detention Basin & Storm Sewer Improvements and Division 2 – Concrete Paving. Since this project will occur between two (2) fiscal years (FY) it is the intent to award the project in FY2019/2020 for the Division 1 work and then execute a change order to include the Division 2 work once the budget for FY2020/2021 was adopted. The City could also award the entire project at once with the proper budget amendments.

Stante Excavating Company has worked on similar projects in the past and have successfully completed their projects in accordance with the contract documents. Therefore, based on this information we would recommend that the City award the contract for the DPW Complex Improvements project to Stante Excavating Company, Inc. in the amount of \$176,985.10 for the Division 1 work and approve a change order for the Division 2 work of \$229,204.50 to be added to the contract in FY2020/2021 or award a total contract amount of \$406,189.60 if funding is available.

If you have any questions or require any additional information, please contact the undersigned at 517-292-1485.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Michael P. Darga, P.E.

MPD

Attachment

pc: City of South Lyon; D. Varney
HRC; R. Alix, P. Koppana, file

Bloomfield Hills
555 Hulet Drive
Bloomfield Hills, MI 48302
248-454-6300

Delhi Township
2101 Aurelius Rd.
Suite 2A
Holt, MI 48842
517-694-7760

Detroit
535 Griswold St.
Buhl Building, Ste 1650
Detroit, MI 48226
313-965-3330

Grand Rapids
1925 Breton Road SE
Suite 100
Grand Rapids, MI 49506
616-454-4286

Jackson
401 S. Mechanic St.
Suite B
Jackson, MI 49201
517-292-1295

Kalamazoo
834 King Highway
Suite 107
Kalamazoo, MI 49001
269-665-2005

Lansing
215 S. Washington SQ
Suite D
Lansing, MI 48933
517-292-1488

| BID TABULATION | | | | | | | | |
|--|-------|------|---------------------|---------------------|------------------|---------------------|----------------------|---------------------|
| DPW COMPLEX IMPROVEMENTS | | | | | | | | |
| CITY OF SOUTH LYON | | | | | | | | |
| OAKLAND COUNTY, MICHIGAN | | | | | | | | |
| Bids Due: Thursday, April 2, 2020 | | | | | | | | |
| HRC Job # 20190043 | | | | | | | | |
| | | | Stante Excavating | | TLS Construction | | Merlo Construction | |
| | | | 46912 Liberty Drive | | 2000 N Burkhart | | 4964 Technical Drive | |
| | | | Wixom, MI 48393 | | Howell, MI 48855 | | Milford, MI 48381 | |
| | | | 248-624-0030 | | 517-798-7845 | | 248-640-2147 | |
| Item | Qty | Unit | Unit Price | Total Cost | Unit Price | Total Cost | Unit Price | Total Cost |
| Division 1 - Storm Sewer, Detention and Grading | | | | | | | | |
| 1 Mobilization, Max 10% | 1 | Lsum | \$16,000.00 | \$16,000.00 | \$25,000.00 | \$25,000.00 | \$9,000.00 | \$9,000.00 |
| 2 Tree Removal & Site Grubbing | 1 | Lsum | \$8,000.00 | \$8,000.00 | \$26,000.00 | \$26,000.00 | \$14,000.00 | \$14,000.00 |
| 3 Exploratory Investigation, Vertical | 5 | Ft | \$104.10 | \$520.50 | \$70.00 | \$350.00 | \$1.00 | \$5.00 |
| 4 Site Preparation and Grading, Special | 1 | Lsum | \$70,000.00 | \$70,000.00 | \$32,000.00 | \$32,000.00 | \$90,000.00 | \$90,000.00 |
| 5 Erosion Control, Inlet Protection, Fabric Drop | 7 | Ea | \$200.00 | \$1,400.00 | \$145.00 | \$1,015.00 | \$150.00 | \$1,050.00 |
| 6 Erosion Control, Silt Fence | 400 | Ft | \$2.00 | \$800.00 | \$1.70 | \$680.00 | \$2.50 | \$1,000.00 |
| 7 Riprap, Heavy | 12 | Syd | \$185.20 | \$2,222.40 | \$97.00 | \$1,164.00 | \$75.00 | \$900.00 |
| 8 Maintenance Gravel | 100 | Ton | \$35.00 | \$3,500.00 | \$32.00 | \$3,200.00 | \$20.00 | \$2,000.00 |
| 9 Drainage Structure, 4 ft dia | 4 | Ea | \$1,842.00 | \$7,368.00 | \$2,300.00 | \$9,200.00 | \$4,000.00 | \$16,000.00 |
| 10 Drainage Structure, 2 ft dia | 2 | Ea | \$1,815.00 | \$3,630.00 | \$1,750.00 | \$3,500.00 | \$3,200.00 | \$6,400.00 |
| 11 Storm Sewer, RCP, 12 inch dia | 529 | Ft | \$38.20 | \$20,207.80 | \$52.00 | \$27,508.00 | \$100.00 | \$52,900.00 |
| 12 End Section, RCP, 12 inch dia | 4 | Ea | \$1,507.00 | \$6,028.00 | \$800.00 | \$3,200.00 | \$360.00 | \$1,440.00 |
| 13 Dr Structure, Adjust, Special | 1 | Ea | \$1,001.00 | \$1,001.00 | \$580.00 | \$580.00 | \$500.00 | \$500.00 |
| 14 Water Structure, Adjust, Special | 2 | Ea | \$1,001.00 | \$2,002.00 | \$1,100.00 | \$2,200.00 | \$500.00 | \$1,000.00 |
| 15 Sanitary Structure, Adjust, Special | 3 | Ea | \$1,396.00 | \$4,188.00 | \$1,100.00 | \$3,300.00 | \$900.00 | \$2,700.00 |
| 16 Sanitary Lead, PVC, 4 inch | 55 | Ft | \$61.00 | \$3,355.00 | \$41.50 | \$2,282.50 | \$70.00 | \$3,850.00 |
| 17 Sanitary Lead, PVC, 6 inch | 57 | Ft | \$63.20 | \$3,602.40 | \$41.50 | \$2,365.50 | \$80.00 | \$4,560.00 |
| 18 Barricade, Type III, High Intensity Lighted, Furn | 4 | Ea | \$800.00 | \$3,200.00 | \$400.00 | \$1,600.00 | \$85.00 | \$340.00 |
| 19 Barricade, Type III, High Intensity Lighted, Oper | 4 | Ea | \$800.00 | \$3,200.00 | \$7.00 | \$28.00 | \$10.00 | \$40.00 |
| 20 Turf Estab, THM, Reg Mulch, Perform, Special | 439 | Syd | \$7.00 | \$3,073.00 | \$4.50 | \$1,975.50 | \$15.00 | \$6,585.00 |
| 21 Mulch Blanket | 1,000 | Syd | \$3.00 | \$3,000.00 | \$1.30 | \$1,300.00 | \$2.00 | \$2,000.00 |
| 22 Audio Video Route Survey, Special | 1 | Lsum | \$2,700.00 | \$2,700.00 | \$3,600.00 | \$3,600.00 | \$1,700.00 | \$1,700.00 |
| 23 Reimbursed Permit | 2,900 | Dlr | \$1.00 | \$2,900.00 | \$1.00 | \$2,900.00 | \$1.00 | \$2,900.00 |
| 24 Outlet Control Structure, SO2 Filter | 1 | Ea | \$5,087.00 | \$5,087.00 | \$6,000.00 | \$6,000.00 | \$3,000.00 | \$3,000.00 |
| TOTAL AMOUNT - DIVISION 1 | | | | \$176,985.10 | * | \$160,948.50 | * | \$223,870.00 |

BID TABULATION
DPW COMPLEX IMPROVEMENTS
CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN

Bids Due: Thursday, April 2, 2020
HRC Job # 20190043

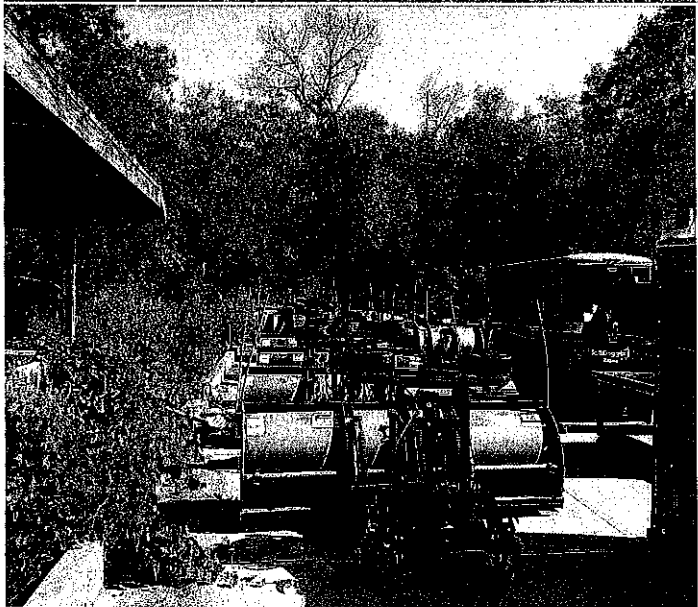
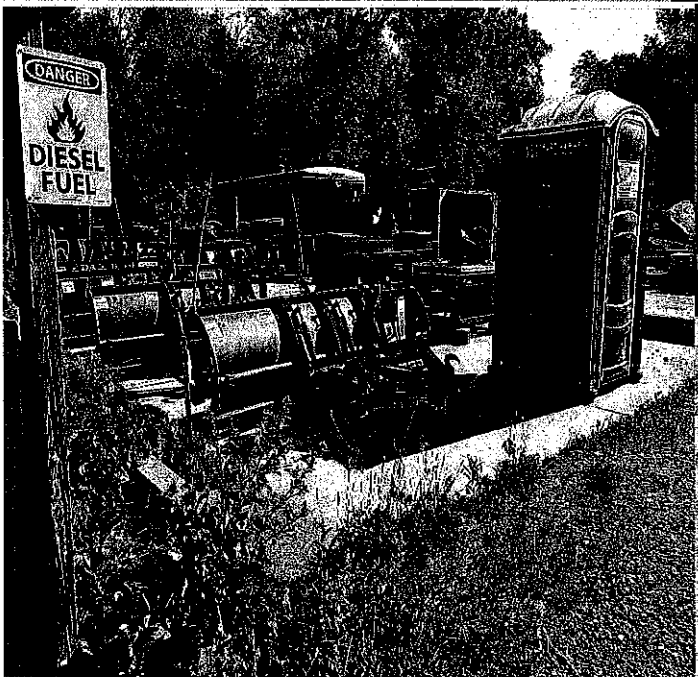
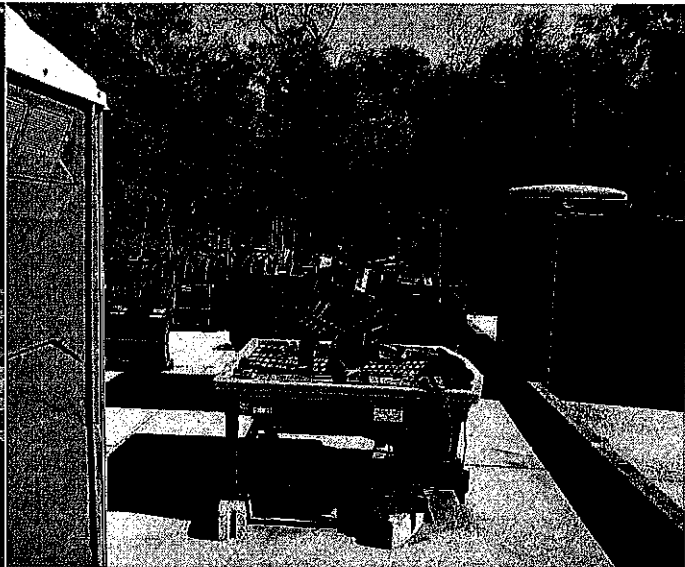
| | | | Stante Excavating 46912 Liberty Drive Wixom, MI 48393 248-624-0030 | | TLS Construction 2000 N Burkhart Howell, MI 48855 517-798-7845 | | Merlo Construction 4964 Technical Drive Milford, MI 48381 248-640-2147 | |
|---|-------|------|--|---------------------|--|---------------------|--|---------------------|
| Item | Qty | Unit | Unit Price | Total Cost | Unit Price | Total Cost | Unit Price | Total Cost |
| Division 2 - Entrance Pavement | | | | | | | | |
| 1 Pavt, Rem | 170 | Syd | \$10.00 | \$1,700.00 | \$6.00 | \$1,020.00 | \$20.00 | \$3,400.00 |
| 2 HMA Surface, Rem | 178 | Syd | \$10.00 | \$1,780.00 | \$5.00 | \$890.00 | \$22.00 | \$3,916.00 |
| 3 Subgrade Undercutting, 1x3 Special | 250 | Cyd | \$80.00 | \$20,000.00 | \$58.00 | \$14,500.00 | \$35.00 | \$8,750.00 |
| 4 Aggregate Base, 8 inch Special | 2,605 | Syd | \$16.00 | \$41,680.00 | \$12.50 | \$32,562.50 | \$20.00 | \$52,100.00 |
| 5 Geogrid, Special | 200 | Syd | \$6.00 | \$1,200.00 | \$11.50 | \$2,300.00 | \$4.00 | \$800.00 |
| 6 Maintenance Gravel | 100 | Ton | \$35.00 | \$3,500.00 | \$32.00 | \$3,200.00 | \$18.00 | \$1,800.00 |
| 7 Sanitary Structure, Adjust, Special | 1 | Ea | \$1,604.00 | \$1,604.00 | \$1,100.00 | \$1,100.00 | \$1,000.00 | \$1,000.00 |
| 8 Conc Pavt, Nonreinf, 8 inch | 2,605 | Syd | \$55.50 | \$144,577.50 | \$76.00 | \$197,980.00 | \$48.00 | \$125,040.00 |
| 9 Lane Tie, Epoxy, Anchored | 50 | Ea | \$10.00 | \$500.00 | \$13.50 | \$675.00 | \$13.00 | \$650.00 |
| 10 Curb and Gutter, Conc, Det F2 | 169 | Ft | \$27.00 | \$4,563.00 | \$34.00 | \$5,746.00 | \$26.00 | \$4,394.00 |
| 11 Barricade, Type III, High Intensity, Lighted, Furn | 4 | Ea | \$400.00 | \$1,600.00 | \$350.00 | \$1,400.00 | \$1.00 | \$4.00 |
| 12 Barricade, Type III, High Intensity, Lighted, Oper | 4 | Ea | \$400.00 | \$1,600.00 | \$7.00 | \$28.00 | \$1.00 | \$4.00 |
| 13 Turf Estab, THM, Reg Mulch, Perform, Special | 700 | Syd | \$7.00 | \$4,900.00 | \$4.50 | \$3,150.00 | \$15.00 | \$10,500.00 |
| TOTAL AMOUNT - DIVISION 2 | | | | \$229,204.50 | | \$264,551.50 | | \$212,358.00 |
| TOTAL AMOUNT OF BID - DIV 1 + DIV 2 | | | | \$406,189.60 | | \$425,500.00 | | \$436,228.00 |

Additional Bidders:

Great Lakes Contracting \$471,770
Lasalle Group \$576,600

* corrected by engineer

ENGINEER: Paul Koppana
Hubbell, Roth & Clark, Inc.
105 W Grand River Ave
Howell, MI 48843



ATTACHMENT 1.4 – AGENDA NOTE DATED JULY 13, 2020

PROPOSED CONCRETE SURFACE @ 520 ADA- (50' x 28') @ SITE OF FUTURE FUELING TANKS

The area with cross hatches on attachment 1.2 are for the sites of the cold weather storage facility we are planning on purchasing with this year's budget as well as the site for the fuel storage tanks.

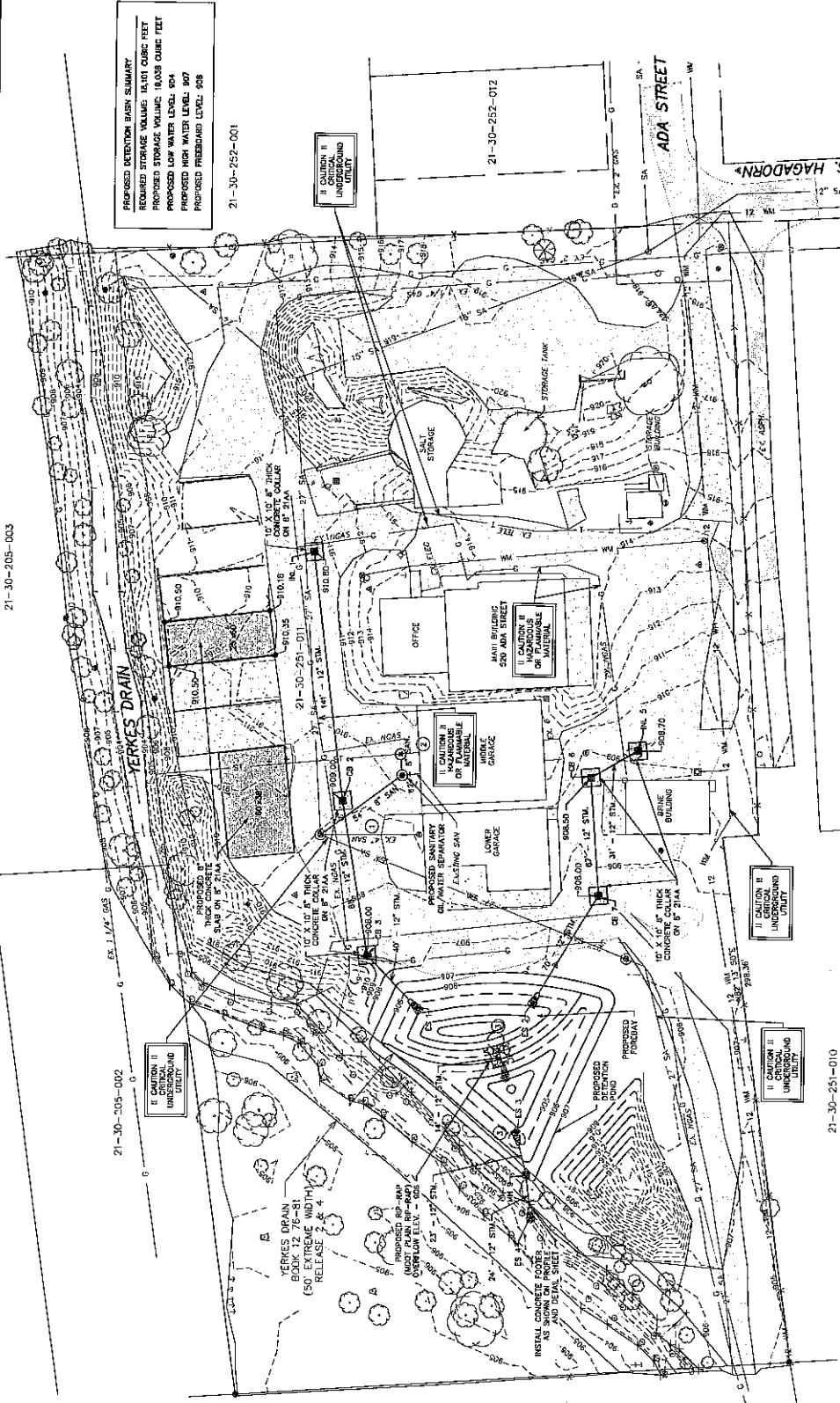
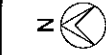
PRIMARY REASONING FOR ADDITIONAL CONCRETE: This area will need to be utilized for the fuel tanks we plan on having installed with this year's budget. The site will also be needed for equipment storage as listed below.

Currently we store items on concrete we have poured over the past several years. This storage is for some items that could be stored outside. The outside storage on a concrete surface is ideal for items like snow plows. These are very heavy and will sink into the ground in the spring and summer. Then when they are needed for snow removal, they can be damaged while being chiseled out of the frozen ground. They can sink up to several inches when not in use during the warm season.

The construction material and hydrants are in a similar category. We can move a pallet much easier that is on concrete if needed on a particular job site than we can one that is sunk in dirt from months of rain and warm weather. The hydrant and structures will hold up longer to the elements as well if they can be stored on a concrete surface.

We are requesting the building to largely contain the large vehicles and equipment that can be housed in a cold storage facility. The proposed building will force us to have to store most of the items in the enclosed photos in other locations. The two chippers and the enclosed trailer will most likely end up being stored in the bays of the building after it is completed.

21-30-205-003



PROPOSED DETENTION BASIN SUMMARY
REQUIRED STORAGE VOLUME: 1,000,000 GALLONS
PROPOSED STORAGE VOLUME: 8,000,000 GALLONS
PROPOSED LOW WATER LEVEL: 804
PROPOSED HIGH WATER LEVEL: 807
PROPOSED FREEDRAIN LEVEL: 808

21-30-252-001

- NOTES:
- EXISTING SANITARY SEWER LEADS TO BE REMOVED AND REPLACED FROM THE BUILDING CONNECTION TO THE EXISTING SANITARY SEWER MANHOLE. COST OF REMOVAL AND REPLACEMENT SHALL BE INCLUDED IN THE BIDDING PRICE. THE NEW SEWER SHALL BE 12" DIA. AND SHALL BE 10' DEEP. THE NEW SEWER SHALL BE 10' DEEP. THE NEW SEWER SHALL BE 10' DEEP.
 - PROPOSED DETENTION BASIN SHALL BE 10' DEEP. THE NEW SEWER SHALL BE 10' DEEP. THE NEW SEWER SHALL BE 10' DEEP.
 - OUTLET CONTROL STRUCTURE, SIZE FILTER TO INCLUDE FURNISHING, INSTALLING, AND MAINTAINING THE STRUCTURE DURING CONSTRUCTION PER WFO SHALL BE INCLUDED IN THE BIDDING PRICE.
 - THE CITY OF SOUTH LYON, MO WILL BE RESPONSIBLE FOR MAINTAINING THE STORM DRAINAGE AND STORM WATER TREATMENT FACILITIES.

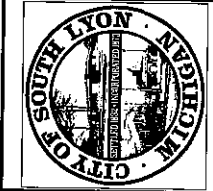


THREE FULL WORKING DAYS BEFORE YOU DO, CALL THE MISS DIG SYSTEM AT 800-425-7777 OR 811.

PAYMENT LEGEND

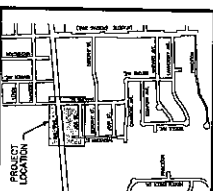
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| PROPOSED CONCRETE - PHASE 1 |
| PROPOSED CURB AND GUTTER |
| EXISTING CONCRETE |
| EXISTING GRAVEL |
| EXISTING PAV. |

| Item Description | Quantity | Unit |
|---|----------|------|
| Storm Sewer, 12" dia | 12 | Syd |
| Storm Sewer, 12" dia | 2 | Ln |
| Storm Sewer, 12" dia | 500 | Ln |
| Dr Structure, Admitt. Special | 4 | Ln |
| Water Structure, Admitt. Special | 1 | Ln |
| Sanitary Structure, Admitt. Special | 2 | Ln |
| Sanitary Lead, 4" PVC | 35 | Fl |
| Sanitary Lead, 6" PVC | 65 | Fl |
| Turf Establishment, 1000 Sq. Yd. Regular Mulch, Performance Special | 229 | Syd |
| Gravel, 1/2" - 3/4" (1000 Sq. Yd.) | 1000 | Syd |
| Gravel, 1/2" - 3/4" (1000 Sq. Yd.) | 1 | Ln |



HRC
HUBBELL, ROTH & CLARK, INC.
CONSULTING ENGINEERS SINCE 1915
HUBBELL, MO
PHONE: (816) 844-4444
FAX: (816) 844-4444
WWW: http://www.hrc-inc.com

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| 5100 | CONCRETE |
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CITY OF SOUTH LYON
DPW COMPLEX
IMPROVEMENTS

| |
|------------------------------------|
| SITE UTILITIES AND GRADING PLAN |
| SCALE: 1" = 30' |
| DATE: 2020 |
| SHEET: 5 |

AGENDA NOTE

New Business # /

MEETING DATE: July 13, 2020

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Charter Amendments

EXPLANATION OF TOPIC: The City of South Lyon has discussed the potential to make charter amendments to address issues pertaining to quorum requirement, notices of special meetings, nominations and potential conflicts of interest between state law and charter. Additionally, filling a vacancy on Council.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Correspondence from our City attorney outlining the potential charter amendments, and the process for doing so. Including drafting language for potential ballot language.

POSSIBLE COURSES OF ACTION: Set direction as to what you would like to address in any ballot question and/or address the process for moving forward.

SUGGESTED MOTION: Motion by _____, supported by _____ to direct the City Attorney to draft ballot language to address Charter Amendments.

LISA J. HAMAMEH
lhamameh@rsjalaw.com

27555 Executive Drive, Suite 250
Farmington Hills, Michigan 48331
P 248.489.4100 | F 248.489.1726
rsjalaw.com



ROSATI | SCHULTZ
JOPPICH | AMTSBUECHLER

July 8, 2020

Paul Zelenak, City Manager
City of South Lyon
335 S. Warren St
South Lyon, MI 48178

RE: Charter Amendment

Dear Mr. Zelenak:

While we have been discussing the need to amend the City Charter for several months, we have yet to reach a decision regarding the process and timeframe for doing so. Please consider adding this discussion item on the next City Council Agenda for consideration by Council. For ease of reference, below is a summary of the correspondence and discussions we have had regarding this matter.

Since there are only a few areas of clarification needed, and none constitute a change to the form of City Government, a charter amendment is all that will be required. Typically, the process for an amendment by City Council proceeds as follows:

- The charter is reviewed, and specific language is drafted.
- A ballot question(s) is created for each discrete or separate amendment to the charter. The ballot question(s) cannot exceed 100 words, and it must be fairly and neutrally stated, without argument for or against.
- There is no legal or formal limit on the number of ballot questions that can be submitted at any one election—but usually the length of the ballot itself limits the number to no more than 5 or 6 questions (and usually less than that).
- The ballot question(s) is informally submitted to the attorney general's office. The assistant AG in charge of this function reviews the ballot question(s) to make sure that it is fair and neutral. Additionally, the assistant AG can often point out matters that he or she believes to be inappropriate changes or can make suggestions as to language that might not legally be required but would be helpful or appropriate.
- Once the ballot question(s) has been crafted and informally vetted, it goes to City Council for approval.

- If approved by City Council, the ballot question(s) is formally submitted to the governor's office for review. By this time, it should be "cleared" for the governor's approval *pro forma*, by virtue of having the attorney general's office involved in the initial review of the question(s).
- The governor approves the ballot question(s) for submission to the voters. The governor does not typically weigh in on the wisdom of the amendment, just the appropriateness for submission.
- The City Clerk works with the County Clerk to have the ballot question placed on the appropriate election ballot.

We also discussed the suggested amendments to be made, which include:

- Clarification regarding the quorum requirement.
- Updates regarding notice of special meeting.
- Updates regarding nominations in Chapter 3 – Elections.
- A statement that the City shall constitute one election district.
- A statement that acknowledges that in the event of a conflict between state law and the Charter, state law controls.

In light of recent comments made by Council members, changes regarding conflict of interest and filling a vacancy may also be desired.

If City Council is interested in pursuing these charter amendments in November, then time is of the essence because the City Clerk must submit ballot question(s) to Oakland County no later than August 11, 2020.

We look forward to discussions with City Council regarding the next steps. Please let me know if you have any questions or would like to discuss this matter further.

Very truly yours,

ROSATI SCHULTZ JOPPICH
& AMTSBUECHLER PC

A handwritten signature in black ink, appearing to read "Lisa J. Hamameh". The signature is fluid and cursive, with the first name "Lisa" and last name "Hamameh" clearly distinguishable.

Lisa J. Hamameh

AGENDA NOTE # 2

MEETING DATE: July 13, 2020

PERSON PLACING ITEM ON AGENDA: Patricia Tiernan, Finance and Benefit Administrator

AGENDA TOPIC: Final FYE 6/30/2020 Budget Amendments

EXPLANATION OF TOPIC: FYE June 30, 2020 final budget amendments totaling \$67,000 for General Fund and \$30,432.83 for Water & Sewer Fund. Please note there are no changes to Fund Balances; only movement between departments. The movement of finances is necessary to balance the department budgets for year end. In the interest of transparency, a motion to approve the interdepartmental movement of resources is requested; but not required by GASB.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Budget Amendment Explanation for General Fund and Water & Sewer Fund. Amended Department Budget Spreadsheets.

POSSIBLE COURSES OF ACTION: Approve/Reject the proposed budget amendments.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the proposed final budget amendments for FYE June 30, 2020.

General Fund

Police – Amended Department Budget to remove \$67,000 from Wages Salary Line Item (101-300-702) to reflect closer to actual amount. Moved the \$67,000 to DPW Wages Salary Line Item (101-440-702) to cover budget shortfall. Total appropriation for Police decreases to \$2,704,002.

DPW – Amended Department Budget to increase Wages Salary Line Item (101-440-702) by \$67,000, moved from Police Department Budget mentioned above, to cover additional unbudgeted salary expenditures. Total appropriation for DPW increases to \$983,292.

Total appropriation for General Fund remains unchanged.

Water & Sewer Fund

Water Repair – Amended Department Budget to add a total of \$27,851.90 to Wages Salary Line Item (592-540-702) to reflect actual expense. Moved \$15,000 from Sewer Repair Wages Salary Line Item (592-550-702) and \$12,851.90 from Sewer Repair Fringe Benefits Line Item (592-550-715) to cover increase. Amended to add \$2,580.93 to Repair Maintenance Line Item (592-540-930) to reflect actual costs. Moved \$2,580.93 from Sewer Repair – Repair Maintenance Line Item (592-550-930) to cover the increase. Total appropriation for Water Repair increases to \$134,151.83.

Sewer Repair – Amended Department Budget to move \$15,000 from Wages Salary Line Item (592-550-702) and \$12,851.90 from Fringe Benefit Line Item (592-550-715) to reflect closer to actual expenses and eliminate deficit in Water Repair Budget mentioned above. Reduced Repair Maintenance Line Item (592-550-930) by \$2,580.93 and moved funds to Water Repair Line Item (592-540-930) as described in paragraph above. Total appropriations for Sewer Repair decreased to \$175,942.17.

Total appropriation for Water & Sewer Fund remains unchanged.

| | | | | | | | |
|---------------------------------------|--------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 101-440 GENERAL FUND OPERATION | | | | | | | |
| DEPARTMENT OF PUBLIC WORKS | | | | | | | |
| | | Audited | Proposed | Amended | Proposed | Proposed | Proposed |
| Expenditure | Description | 2018-2019 | 2019-2020 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
| 702 | Wages/Salaries | 174,362 | 268,521 | 335,521 | 242,196 | 248,251 | 254,457 |
| 715-720 | Fringe Benefits | 152,695 | 177,317 | 177,317 | 160,869 | 164,890 | 169,013 |
| 721 | Uniforms & Cleaning Allowance | 5,413 | 7,650 | 7,650 | 7,700 | 7,893 | 8,090 |
| 725 | OPEB Retiree Health Care Trust | | | | 23,833 | 23,333 | 23,333 |
| 727 | Office Supplies | 485 | 1,224 | 1,224 | 1,300 | 1,333 | 1,366 |
| 740 | Operating Expense | 17,781 | 19,380 | 19,380 | 19,500 | 19,988 | 20,487 |
| 801 | Professional Services | | 5,000 | 5,000 | 9,500 | 9,738 | 9,981 |
| 802 | Contractual Services | 15,138 | 15,600 | 15,600 | 19,150 | 19,629 | 20,119 |
| 820 | Computer | 2,342 | 2,500 | 2,500 | 3,507 | 3,595 | 3,685 |
| 830 | Memberships & Dues | 667 | 700 | 700 | 740 | 759 | 777 |
| 853 | Telephone | 5,835 | 5,000 | 5,000 | 5,000 | 5,125 | 5,253 |
| 860 | Gas & Oil | 22,786 | 24,000 | 24,000 | 25,000 | 25,625 | 26,266 |
| 861 | Transportation & Mileage | 69 | 400 | 400 | 400 | 410 | 420 |
| 863 | Vehicle Maintenance | 119,466 | 125,000 | 125,000 | 130,000 | 133,250 | 136,581 |
| 910 | Insurance & Bonds | 14,922 | 15,000 | 15,000 | 15,000 | 15,375 | 15,759 |
| 920 | Utilities | 17,249 | 17,000 | 17,000 | 17,500 | 17,938 | 18,386 |
| 923 | Street Light Expenditures | 100,457 | 115,000 | 115,000 | 115,000 | 117,875 | 120,822 |
| 930 | Repairs & Maintenance | 35 | 6,000 | 6,000 | 5,000 | 5,125 | 5,253 |
| 931 | Building Maintenance | 12,236 | 11,000 | 11,000 | 65,000 | 66,625 | 68,291 |
| 935 | NPDES Phase II Stormwater | 16,027 | 41,300 | 41,300 | 38,500 | 39,463 | 40,449 |
| 940 | Equipment Charges | 13,800 | 10,000 | 10,000 | 10,000 | 10,250 | 10,506 |
| 957 | Education/Training | 2,417 | 4,000 | 4,000 | 4,000 | 4,100 | 4,203 |
| 974 | Land Improvements | 21,239 | 35,000 | 35,000 | 30,000 | 30,750 | 31,519 |
| 977 | Equipment Purchases | 464 | 9,700 | 9,700 | 6,500 | 6,663 | 6,829 |
| 978 | Capital Equipment | | | | | | |
| | TOTAL | 715,885 | 916,292 | 983,292 | 955,195 | 977,979 | 1,001,845 |
| Printed: 7/7/2020 | | | | | | | |

| 592 WATER AND SEWER OPERATIONS | | | | | | | |
|---------------------------------------|---|------------------------------|-------------------------------|------------------------------|-------------------------------|-------------------------------|-------------------------------|
| EXPENDITURES | | | | | | | |
| Expenditure | Description | Audited 2018-2019 | Proposed 2019-2020 | Amended 2019-2020 | Proposed 2020-2021 | Proposed 2021-2022 | Proposed 2022-2023 |
| 452 | Water/Sewer Construction | | | | | | |
| 801 | Professional Service | - | | | | | |
| 801-1 | Professional Service | | | | | | |
| 802 | Contractual Service-Water Storage Tank | | 1,000,000 | 1,000,000 | 2,000,000 | - | - |
| | | | | | | | |
| | | | | | | | |
| | SUBTOTAL | - | 1,000,000 | 1,000,000 | 2,000,000 | - | - |
| 556 | Water Distribution System | | | | | | |
| 702 | Wages/Salaries | 201,740 | 182,042 | 182,042 | 257,961 | 264,411 | 271,021 |
| 715-720 | Fringe Benefits | 92,470 | 109,565 | 109,565 | 147,607 | 151,297 | 155,080 |
| 721 | Uniforms | 2,610 | 3,200 | 3,200 | 3,300 | 3,383 | 3,467 |
| 725 | OPEB Retiree Health Care Trust | | | | 6,227 | 5,867 | 5,867 |
| 727 | Office Supplies | 861 | 1,400 | 1,400 | 1,500 | 1,538 | 1,576 |
| 740 | Operating Expense | 72,729 | 60,500 | 60,500 | 61,000 | 62,525 | 64,088 |
| 801 | Professional Service | (5,407) | 20,000 | 20,000 | 20,000 | 20,500 | 21,013 |
| 801-111 | Vulnerability Assessment | | 2,000 | 2,000 | 2,000 | 2,050 | 2,101 |
| 801-211 | Wellhead Protection | 180 | 7,500 | 7,500 | 7,500 | 7,688 | 7,880 |
| 802 | Contractual Services | 16,293 | 48,500 | 48,500 | 49,150 | 50,379 | 51,638 |
| 807 | Auditor | 9,894 | 10,000 | 10,000 | 10,000 | 10,250 | 10,506 |
| 820 | Computer | 195 | 3,000 | 3,000 | 1,200 | 1,230 | 1,261 |
| 830 | Memberships & Dues | 823 | 850 | 850 | 850 | 871 | 893 |
| 853 | Telephone | 1,859 | 2,800 | 2,800 | 2,800 | 2,870 | 2,942 |
| 860 | Gas & Oil | 2,647 | 8,200 | 8,200 | 8,200 | 8,405 | 8,615 |
| 861 | Transportation/Mileage | 54 | 500 | 500 | 500 | 513 | 525 |
| 863 | Vehicle Maintenance | 15,592 | 16,500 | 16,500 | 17,000 | 17,425 | 17,861 |
| 900 | Printing | 655 | 1,000 | 1,000 | 500 | 513 | 525 |
| 910 | Insurance & Bonds | 14,838 | 15,000 | 15,000 | 15,000 | 15,375 | 15,759 |
| 920 | Utilities | 74,873 | 100,000 | 100,000 | 100,000 | 102,500 | 105,063 |
| 931 | Building Maintenance | 11,546 | 86,000 | 218,720 | 85,000 | 87,125 | 89,303 |
| 957 | Education & Training | 1,960 | 3,500 | 3,500 | 3,500 | 3,588 | 3,677 |
| 962 | Miscellaneous Expense | | 5,500 | 5,500 | 7,500 | 7,688 | 7,880 |
| 968 | Depreciation Expense | 741,658 | | | | | |
| 969-306 | Transfer to Debt Fund | | | | | | |
| 970 | Capital Improvements | (8,682) | 492,000 | 492,000 | 676,600 | 500,000 | 500,000 |
| 977 | Equipment Miscellaneous | 412 | 86,000 | 86,000 | 15,000 | 15,375 | 15,759 |
| 990-1 | Debt-Principal | | 115,000 | 115,000 | 120,000 | 125,000 | 125,000 |
| 995-1 | Debt-Interest | 51,806 | 52,625 | 52,625 | 49,750 | 46,750 | 43,625 |
| 999-0 | Paying Agent Fees | | 750 | 750 | 750 | 750 | 750 |
| | | | | | | | |
| | SUBTOTAL | 1,301,605 | 1,433,932 | 1,566,652 | 1,670,396 | 1,515,862 | 1,533,675 |
| | | | | | | | |
| 540 | Water Repair | | | | | | |
| 702 | Wages/Salaries | 53,981 | 16,695 | 44,547 | 61,994 | 63,544 | 65,132 |
| 715-720 | Fringe Benefits | (1,952) | 11,024 | 11,024 | 41,177 | 42,206 | 43,261 |
| 740 | Operating Expense | 2,471 | 5,100 | 5,100 | 5,500 | 5,638 | 5,778 |
| 801 | Professional Service | - | 1,300 | 1,300 | 1,500 | 1,538 | 1,576 |
| 802 | Contractual Services | 458 | 500 | 500 | 500 | 513 | 525 |
| 861 | Transportation/Mileage | - | 100 | 100 | 100 | 103 | 105 |
| 930 | Repairs & Maintenance | 14,043 | 25,000 | 27,581 | 40,000 | 41,000 | 42,025 |
| 940 | Equipment Charges | 39,000 | 39,000 | 39,000 | 25,000 | 25,625 | 26,266 |
| 956 | Miscellaneous Expense | - | 5,000 | 5,000 | 5,500 | 5,638 | 5,778 |
| 957 | Education & Training | - | | | | | |
| | SUBTOTAL | 108,001 | 103,719 | 134,152 | 181,271 | 185,803 | 190,448 |

| 592 WATER AND SEWER OPERATIONS | | | | | | | |
|--------------------------------|--------------------------------|-------------|-----------|-----------|-----------|-----------|-----------|
| EXPENDITURES | | | | | | | |
| | | Audited | Proposed | Amended | Proposed | Proposed | Proposed |
| Expenditure | Description | 2018-2019 | 2019-2020 | 2019-2020 | 2020-2021 | 2021-2022 | 2022-2023 |
| 592 WATER AND SEWER OPERATIONS | | | | | | | |
| EXPENDITURES | | | | | | | |
| | | | | | | | |
| | 557 Wastewater System | | | | | | |
| 702 | Wages/Salaries | 334,944 | 273,063 | 273,063 | 394,351 | 404,209 | 414,315 |
| 715-720 | Fringe Benefits | 132,504 | 164,348 | 164,348 | 217,136 | 222,565 | 228,129 |
| 721 | Uniforms | 812 | 3,200 | 3,200 | 3,500 | 3,588 | 3,677 |
| 725 | OPEB Retiree Health Care Trust | | | | 9,340 | 8,800 | 8,800 |
| 727 | Office Supplies | 861 | 1,200 | 1,200 | 1,500 | 1,538 | 1,576 |
| 740 | Operating Expense | 105,557 | 127,000 | 127,000 | 125,000 | 128,125 | 131,328 |
| 801 | Professional Service | 3,525 | 70,045 | 70,045 | 70,045 | 71,796 | 73,591 |
| 802 | Contractual Services | 37,444 | 89,360 | 89,360 | 45,000 | 46,125 | 47,278 |
| 807 | Auditor | 6,596 | 10,000 | 10,000 | 10,000 | 10,250 | 10,506 |
| 820 | Computer | 648 | 2,700 | 2,700 | 4,507 | 4,620 | 4,735 |
| 830 | Memberships & Dues | 299 | 500 | 500 | 500 | 513 | 525 |
| 853 | Telephone | 3,296 | 4,000 | 4,000 | 4,000 | 4,100 | 4,203 |
| 860 | Gas & Oil | 4,416 | 6,100 | 6,100 | 5,500 | 5,638 | 5,778 |
| 861 | Transportation & Mileage | 172 | 500 | 500 | 500 | 513 | 525 |
| 863 | Vehicle Maintenance | | | | | | |
| 900 | Printing | 591 | 700 | 700 | 500 | 513 | 525 |
| 910 | Insurance & Bonds | 14,361 | 15,000 | 15,000 | 15,000 | 15,375 | 15,759 |
| 920 | Utilities | 257,245 | 210,000 | 210,000 | 215,000 | 220,375 | 225,884 |
| 931 | Building Maintenance | 94,240 | 122,000 | 122,000 | 127,000 | 130,175 | 133,429 |
| 957 | Education & Training | 1,189 | 4,000 | 4,000 | 4,000 | 4,100 | 4,203 |
| 962 | Miscellaneous Expense | 2,086 | 7,000 | 7,000 | 7,000 | 7,175 | 7,354 |
| 963 | Bad Debt Expense | | | | | | |
| 968 | Depreciation Expense | 741,658 | | | | | |
| 969 | Transfer to Debt Fund | (1,085,591) | | | | | |
| 970 | Capital Improvements | 7,928 | 922,000 | 922,000 | 295,000 | 500,000 | 400,000 |
| 977 | Equipment Miscellaneous | 3,939 | 40,000 | 40,000 | 47,000 | 48,175 | 49,379 |
| 988 | Pre-Paid Financial Cost | | | | | | |
| 995.1 | Debt - Interest | 180,591 | | | | | |
| 998 | Replacement Wastewater | | | | | | |
| | SUBTOTAL | 849,310 | 2,072,716 | 2,072,716 | 1,601,379 | 1,838,265 | 1,771,502 |
| | 550 Sanitary Sewer Repair | | | | | | |
| 702 | Wages/Salaries | 53,487 | 60,454 | 45,454 | 61,426 | 62,962 | 64,536 |
| 715-720 | Fringe Benefits | (2,518) | 39,921 | 27,069 | 40,800 | 41,820 | 42,865 |
| 740 | Operating Expense | 4,576 | 9,500 | 9,500 | 9,750 | 9,994 | 10,244 |
| 801 | Professional Services | 616 | 2,500 | 2,500 | 2,500 | 2,563 | 2,627 |
| 802 | Contractual Services | 458 | 500 | 500 | 500 | 513 | 525 |
| 930 | Repairs & Maintenance | 10,039 | 55,000 | 52,419 | 55,000 | 56,375 | 57,784 |
| 940 | Equipment Charges | 32,000 | 32,000 | 32,000 | 25,000 | 25,625 | 26,266 |
| 956 | Miscellaneous | 115 | 6,500 | 6,500 | 6,500 | 6,663 | 6,829 |
| | SUBTOTAL | 98,774 | 206,375 | 175,942 | 201,476 | 206,513 | 211,676 |
| | 555 Solid Waste Collection | | | | | | |
| 818.1 | Refuse Collection | 512,715 | 534,240 | 534,240 | 540,402 | 548,508 | 556,736 |
| | SUBTOTAL | 512,715 | 534,240 | 534,240 | 540,402 | 548,508 | 556,736 |
| | TOTAL | 2,870,405 | 5,350,982 | 5,483,702 | 6,194,924 | 4,294,951 | 4,264,036 |
| | | | | | | | |
| Printed: | 7/7/2020 | | | | | | |