

Special City Council Meeting
Monday June 29, 2020 5:00 p.m. via Zoom

5:00 p.m. Call to order
Pledge of Allegiance
Roll call

Approval of agenda

Public comment

1. New Business

1. Resolution authorizing the request for reimbursement for West Niles Virus project

Adjournment

AGENDA NOTE

New Business: Item #

MEETING DATE: June 29, 2020

PERSON PLACING ITEM ON AGENDA: Douglas Varney, Utility and DPW Superintendent

AGENDA TOPIC: Resolution authorizing the request for reimbursement from Oakland County West Nile Virus Fund.

EXPLANATION OF TOPIC: Oakland County received our West Niles Virus Project for the year on May 28, 2020. We provide insect repellent for residents and apply mosquito larvicide to City catch basins.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Plan to Oakland County regarding the City's program, the letter for reimbursement, quotes for insect repellent, briquettes, and the Resolution.

POSSIBLE COURSES OF ACTION: Approve Resolution/do not approve Resolution.

RECOMMENDATION: Approve Resolution.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the Resolution for reimbursement from the Oakland County West Niles Fund in the amount of **\$1,546.18**.

CITY OF SOUTH LYON



Mayor

Daniel L. Pelchat

Council Members

Glenn Kivell

Lisa Dilg

Stephen Kennedy

Margaret J. Kurtzweil

Carl W. Richards

Rose Walton

City Manager

Paul Zefenak

Clerk/Treasurer

Lisa Deaton

885 S Warren

South Lyon, MI 48178

Phone: 248-437-1735

Fax: 248-486-0049

www.southlyonmi.org

OAKLAND COUNTY WEST NILE VIRUS FUND PROGRAM REQUEST FOR REIMBURSEMENT

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focused adult mosquito insecticide spraying in designated community green areas: and

WHEREAS, the City of South Lyon, Oakland County, Michigan supports and authorizes the 2020 expenditure and application submittal for reimbursement of expenses in connection with mosquito control activities eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE BE IT RESOLVED, that this City Council authorizes and directs its City Manager, as agent for the City of South Lyon, in the manner and to the extent provided under Oakland County Board of Commissioners, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

VOTE:

MOTION CARRIED UNANIMOUSLY

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a special scheduled meeting of June 29, 2020, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer



City of South Lyon

Department of Public Works

DOUGLAS VARNEY, DIRECTOR, UTILITIES & DPW

May 28, 2020

Genessa Doolittle, MPH
Oakland County Health Division
1200 N. Telegraph Rd. 34E
Pontiac, MI 48341-0432

RE: West Nile Fund Reimbursement Request 2020

Dear Ms. Doolittle:

Pursuant to the Oakland County Board of Commissioners, the City of South Lyon hereby request reimbursement under Oakland County's West Nile Virus Fund Program for expenses incurred in connection with an eligible mosquito control activity by our City. The reimbursement amount for South Lyon is \$2,026.20.

In support of this reimbursement request are the invoices/cancelled checks for the tablets and insect repellent towelette packages purchased for the 2020 Mosquito Smarts Program.

The City of South Lyon understands that the review and processing of this reimbursement request will be governed by the Health Division and certifies that all expenses submitted for reimbursement has been incurred in connection with the e-mailed West Niles Virus Project Plan to the Oakland County Health Division for our 2020 Mosquito Smarts Program.

Project Expenses – The City incurred costs of \$1,776.20 for 2 cases of Natular XRT Tablets and \$250.00 for 1,000 packages of the Natrapel 8 hour Insect Repellent Wipes for a total of \$2,026.20.

We currently have no extra inventory of the Natular XRT tablets in stock but we do have approximately 200 Natrapel 20% Picardin wipes leftover from last years inventory.

Sincerely,

Douglas M. Varney
Utilities & DPW Director

Mailing: 335 S. Warren St., South Lyon, MI. 48178

Phone: (248) 437-6914

Office: 520 Ada St., South Lyon, MI 48178

Fax (248) 587- 0080

E-Mail: dvarney@southlyonmi.org

Web Site: www.southlyonmi.org

2020 West Nile Virus Prevention Reimbursement Program Project Plan

Municipality: City Of South Lyon

Contact Name: Douglas Varney

Contact Phone: 248-437-4006

Contact Email: dvarney@southlyonmi.org

Previous Year Product Inventory:

(Include product name, quantity, and expiration date)

No previous product are left in our inventory

Previous Year Product Inventory Distribution Plan, if applicable:

N/A

2020 Project Plan: **Must attach product quotes**

(Include product name and type)

Products: Natular XRT Tablets to kill the mosquitos and bulk Natrapel
8 hour wipe packets to protect the public against mosquitos.

2020 Project Distribution Plan:

The tablets are dispersed in catch basins throughout the City in order to eliminate mosquitos in the storm water
system. The repellent wipes will be available to residents for individual use, upon request. Also, to distribute
to residents at our City events (movie nights in the park, Depot Day event and Brews, Blues and Brats event).



QUOTATION

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City of South Lyon (005548)
Marianne Jamison
335 S. Warren Street
Public Works Dept.
South Lyon, MI 48178-1317
248-437-6914

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P
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O
City of South Lyon
520 Ada Street
South Lyon, MI 48178
248-437-4006

Address ID: 000001

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002023896	04/15/20	Chris Novak	Patricia Johnston	12/31/20

Delivery Method	Terms
United Parcel Post	Net 30 Days

Item #	Item Description	Qty Ordered	Unit Price	Extended Price
11850	NATULAR XRT TABLET US EPA Current Label	2 cs	888.1000/cs	1,776.20

Order total	1,776.20
Total	1,776.20

* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-872-7439

* A 15% restocking fee plus freight costs may be assessed to any returned items.
Items must be returned within 120 days of shipment and in an acceptable condition.

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