

Regular City Council Meeting

Agenda

June 28, 2021

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Approval of City Council Minutes: June 14, 2021
Approval of Bills: None
Approval of Agenda
Consent Agenda
1. South Lyon Volleyball Boosters
2. Resignation of Alex Hansen from Zoning Board of Appeals

Public Comment

Discussion - Downtown

Fire Chief Report
Police Chief Report

- I. Unfinished Business**
 - 1. Charter Amendments**
 - 2. Road Improvement Plan Discussion – Bond Counsel**
 - 3. Budget Amendment – FY2021-2022 – And Millage Resolution**

- II. New Business**
 - 1. 2020-2021 Budget Amendments**

- III. Budget**
- IV. Public Comment**
- V. Manager's Report**
- VI. Council Comments**
- VII. Adjournment**

***Please see reverse side for rules of conduct for public comment at City Council meetings**

Rules of Conduct for Public Comment at Council Meetings*

Members of the public may speak at a Council meeting upon recognition by the Mayor. Public comment may only occur during periods designated on the agenda for public comment or a public hearing. A person may speak for up to two (2) minutes during each of the two public comment periods on agenda items or non-agenda items. Waivers of the time requirement may only be granted in the discretion of the Mayor, and waivers to speak at a time other than a designated comment period may only be granted by the Council. Any person wishing to make a presentation longer than two minutes or requiring audio-visual equipment is asked to contact the City Clerk requesting to appear on a future agenda.

A person may only address Council from the podium. Only one person may occupy the podium at a time. All remarks are to be directed to the Mayor and Council. Speakers are not to engage in direct dialog with other meeting attendees.

Any person who violates the Rules of Conduct, disturbs the peace at the meeting, and/or interferes with the meeting may be warned, ordered to be seated, removed, and/or ticketed.

*This summarizes Council Resolution 04-18. Complete Rules, including guidelines for considering waivers, are available in the Council Chambers and from the City Clerk.

City of South Lyon
Regular City Council Meeting
June 14, 2021

Mayor Pelchat called the meeting to order at 7:30 p.m.
Mayor Pelchat led those present in the Pledge of Allegiance

Roll Call: Mayor Pro Tem Kivell joined the meeting from South Lyon MI, Councilmembers: Dilg joined the meeting from South Lyon MI, Kennedy joined the meeting from South Lyon MI, Kurtzweil joined the meeting from South Lyon MI, and Walton joined the meeting from South Lyon MI, Councilmember Richards joined the meeting from South Lyon, MI.

Also, present: City Manager Zelenak, Attorney Hamameh, Chief Sovik, Chief Vogel, Finance and Benefit Administrator Tiernan, Superintendent Varney and Clerk/Treasurer Deaton

MINUTES

Councilmember Kivell stated on page 4, there should be a forward slash between 21222, 2021-2022.

CM 6-1-21 MOTION TO APPROVE MINUTES AS AMENDED

Motion by Kennedy, supported by Dilg

Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

CM 6-2-21 MOTION TO APPROVE BILLS

Motion by Walton, supported by Kennedy

Motion to approve the bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

AGENDA

CM 6-3-21 MOTION TO APPROVE THE AGENDA

Motion by Dilg, supported by Kennedy

Motion to approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA- N/A

PUBLIC COMMENT

Joe Freeman of 313 W Lake Street explained that he has discussed the issue of the speed limit on W Lake Street and the cross walks. He stated he mentioned his desire to have the traffic study reassessed on 10 Mile as well as reviewing all crosswalks. He then explained that in his line of work, when an issue is brought to his attention, the first thing is action, then the action plan is determined and if nothing is done then we have a problem. He then stated he has brought this up twice and if it is not addressed and then it is time for him to take it to a social media campaign and will elevate past that to get the resolve. He further stated he has taken pictures of cross walks that aren't centered and not properly positioned.

David Barton of Meadow Circle East of South Lyon stated he thanked Nate for a helping him with the Twisted Cork to this point.

DISCUSSION- DOWNTOWN

Nate Mack, the Downtown Director stated the hanging baskets were put up the first Friday in June. He then stated the vendor provided the city with a fertilizing schedule. On June 10th the DDA Board discussed developing guidelines for murals so that we will be ready when we evaluate potential murals. He then stated he attended the Cultural Arts meeting along with the mural artist and the owner of Grand Trunke. He said there was some discussion regarding what the artists idea is. He then stated he met with a vendor for the electronic car charging station and he will meet with others as well. Mr. Mack stated he has passed out the event flyers in and outside of downtown. He then stated the Farmers Market has been very successful so far this year.

Councilmember Dilg asked if we have ever had surveys with the vendors to talk about how things went and if anything needs to be different. Mr. Mack stated he has not but that is a good idea. Councilmember Kurtzweil asked if there is any hope of the SL Theatre re-opening. Mr. Mack stated he doesn't want to say there is no hope but he hasn't had contact with the owners since the announcement. Councilmember Kurtzweil stated things have changed since the announcement was made. She then explained she has received many calls about the downtown clock not having the correct time on it.

Councilmember Dilg asked if there is an update on the ice cream shop. Mr. Mack stated they have permits to work on the inside of the building, they got behind because of COVID.

Councilmember Kivell stated he went downtown to the thru park by the barber shop and took some pictures with the lights on at night, it was very cute and lights up well in the evening. It was a nice upgrade.

FIRE CHIEF REPORT

Chief Vogel stated we were able to get the rescue truck from Grayling and it looks amazing and the amount of room they gained is wonderful. He said it is a wonderful project, he encourages everyone to stop by and see it, but it will be at the Lake Street Cruise In as well. He stated Oakland County has shut down the EOC regarding COVID so he is removing the numbers from his weekly report. He then said the Fire Department participated with the South Lyon High School graduation on Saturday and we sprayed as they left the parking lot onto Pontiac Trail. He then said they are starting the CPR classes and if anyone is interested, they should reach out to them.

POLICE CHIEF REPORT

Lieutenant Baaki stated they are continuing with their accreditation process and they are currently revamping policies and cleaning the station up. It is a long process which could take up to a year and a half. He then stated we are working on our succession plan. We have our Sgt. List and working on our Lt. list so we can get people where they need to be. We are hoping to start the written portion next week. Councilmember Kennedy asked about the speed monitoring equipment that is on Lake Street. Lieutenant Baaki stated a few weeks ago we had it out coming East on 10 Mile, but we were able to get the number of vehicles coming through as well as the average speed and the 85th percentile. He stated the 85th percentile of speed coming into town was 38 mph and the average was 35mph. We now have it on the west side of Pontiac Trail and we will keep it out for 2 weeks then compile the data. Councilmember Kurtzweil stated the residents' point is that the speed limit of 35 mph is too fast for the downtown area. She stated she understands because her subdivision is marked 25 mph and even that seems too fast. When there are so many kids and people outside, it seems too fast. Councilmember Dilg stated she agrees

that the concern is that the 35 mph is too fast. She then asked if a traffic study will be done. City Manager Zelenak stated this is part of that. We are also reviewing accidents and other things. He then stated we are looking at different cross walks, the number of busses, the number of houses. There is more to it than just gathering the average speed and number of cars. He further stated he met with the Police Chief to discuss both issues, and we will continue to compile this information. Councilmember Kivell stated the resident lives a few doors down from him and another of his concerns is that we need to have more of an expanded cross walk there. He said the notion that just two white lines on the road is insufficient to give people notice that there is a cross walk there. He then stated they are looking for more of a glaring crosswalk to get peoples attention. He further stated he was not happy when the county forced the 35-mph speed limit on us. He then said people are much more willing to pause and allow people to walk across the street, but to rely on that as a given is a real ask. City Manager Zelenak stated we are looking at everything and will be making recommendations.

UNFINISHED BUSINESS

1. Charter Amendments

City Manager Zelenak explained that we have discussed a number of Charter Amendments that may need to be done due to some conflict with State Law as well as filling a vacancy on Council and conflicts of interest. Attorney Hamameh then explained each topic and the current language, versus the proposed language. *Full language can be viewed in the council packet on the City's website*

Attorney Hamameh reminded everyone of the process for charter amendments. She stated Council must approve the language of the proposed amendment, it is then sent to the Attorney Generals Office for informal review, they may or may not make changes, then after Council approves the language, it is sent back to the Attorney Generals Office for final review, then approved by the Governor's Office and then up to the vote of the city electors. Discussion was held regarding the State controlling the formula for the number of voters in a precinct and its boundaries. Attorney Hamameh and Councilmember Kurtzweil then explained the meaning of an Election District, which means we are not divided into boroughs or district. We don't elect Councilmembers by the district they live in because the city is one election district.

Charter Amendment #1

Attorney Hamameh stated the first proposal is to clean up the Charter language to match State Law. The language currently is unclear. The proposed language clarifies that the City is one district, and that the Election Commission is authorized to split and establish precincts and the Council will approve of a location for Elections.

Charter Amendment #2

City Manager Zelenak stated the purpose of this amendment is to clarify the process for filling a vacancy in any elective office in the event of a tie vote of the remaining members of the Council, and to provide that any vacancies which occur 120 days or less before the next regular City Election will not be filled. He stated there a couple of options. One is to include language that if there is a tie vote, the position would be filled by lot. The other option would be to hold a Special Election. Attorney Hamameh stated Council has discussed the different options to fill a vacancy in the past. She then stated she took the language from the Election Law. She then stated she used other communities' language for the special election. Discussion was held regarding the language being confusing and Attorney Hamameh stated she would change it before sending it to the Attorney Generals office. Councilmember Kivell stated he doesn't think there is a need for a second meeting for the drawing of lots considering the candidates will already be there. Councilmember Walton asked about the verbiage stating that any vacancy within 120 days of a City Election will remain vacant until Election. Attorney Hamameh stated that is what she is

proposing, but its Council's decision. Councilmember Kurtzweil stated she is pleased not withstanding the foregoing language because that only puts you about 4 months before an Election. She further stated to pick someone that is running for Council could give them an advantage over another candidate. Councilmember Kivell stated we have had circumstances where we were opposed on conducting business and if that were to be recreated, that would be a long 120 days without getting anything done. He likes the idea of the electorate making the decision on who is making the decisions on their behalf, if you can't come to a decision on Council with someone that is good across the board, it is better to have the draw to have a chance to have a majority so business can be conducted. Councilmember Kurtzweil stated that is the democratic process, there is always some level of tension when you are discussing issues, but that is what democracy is about. Councilmember Kennedy stated he prefers option 1 which is the drawing of the lots of the candidates that tied. He agrees with the 120 days process which replicates what the school board have just done when someone resigned. Councilmember Dilg agrees with option 1 and the 120 days' time frame because she feels it would give someone an advantage at the Election. Councilmember Walton stated she feels the same. Councilmember Kurtzweil stated she agrees with the lots and no special election.

Charter Amendment #3

City Manager Zelenak explained the purpose of this is to amend the Charter to state City Council Members shall vote on all matters except when there is a financial interest involved, on any question concerning their own official conduct, or on any question concerning a conflict of interest defined by City Ordinances or state law. Councilmember Kurtzweil asked about the language regarding the conflict of interest defined by City Ordinances or state law, what do you do about governing codes of conduct for Councilmembers that hold licenses. She further stated she holds 2 licenses, and each one has a code of ethics. One of the codes of ethics may bar her from voting on an issue, such as when it involves a client. She may have a conflict that may not be financial. Attorney Hamameh stated that is why the language is in there, if someone has a legal conflict of interest it will fall under state law. She then pointed out the proposal takes out the consent of a unanimous vote to allow someone not to vote.

Charter Amendment #4

City Manager Zelenak stated the purpose of this amendment is to add a paragraph to state that in the event of a conflict between state law and the charter, state law controls. Attorney Hamameh stated we need to decide what amendments we would like to be on the ballot first. Councilmember Kivell asked if Council is ok with having the lot drawing at the same meeting regarding the drawing of lots at the first meeting and not holding a second meeting. Councilmember Kivell stated we would only be doing the lot drawing on the 2 candidates that Council tied on. Councilmember Dilg stated their speeches would be done at the beginning of the meeting, then if there was a tie, you wouldn't need them to do their speeches again because we would just draw the lot. Attorney Hamameh clarified Council is discussing having the drawing of lots at the same meeting if there were a tie vote between 2 or 3 people. She stated you have to vote on each individual person, and what if you lose on a 3 to 3 tie. Councilmember Kivell stated you wouldn't vote unless there was a nomination made for a candidate. Councilmember Kennedy stated the issue is the Charter says it must be filled within 30 days. He explained the process when Council last had a vacancy. They had 4 applicants which all attended the meeting and gave presentations, then Council had discussion and questions to the candidates, then a nomination was made and there was a second along with a roll call vote. If it had resulted in a 4 to 3 vote, that would be a tie and that person would be set aside, if there was a 2 to 4 vote, that person would be out. If there were 2 or 3 people that had a tie, a drawing by lot would be done and it could be done at the same meeting. Attorney Hamameh stated this conversation is about the worst-case scenario, if Council couldn't agree on someone, you could always ask for more applicants and look at other people. Councilmember Kennedy stated it seems Council on 1,

3, and 4 so Attorney Hamameh could move those through the preliminary phase, then Council can decide when they will go on the ballot and at which Election.

2. Road improvement plan discussion- Next steps *see attached information and Q&A information* City Manager Zelenak stated the City of South Lyon received a conditions assessment (PASER Rating). He stated this is the 4th discussion since receiving the Paser rating and we will be discussing the next steps addressing the long-term repair of our roads, including discussing revenues, expenditures, funding alternatives and other information. If we want to place a proposal on the November ballot, it will have to be decided by the second July meeting. City Manager Zelenak stated we have reviewed minutes, historical information, budget approvals and millage reduction fractions and state forms for prior years and previous years. We discovered at one time; the City separated the Capital Improvement fund from the General Fund Operating Funds. He further stated based upon that, when we approved our millage rates the calculations show our maximum mills, we can use for city operating is 15.5995 which includes General Fund, Capital Improvement and the Wastewater bond. He further stated the one mil that was approved for roads that was discussed will not be added without voter approval. At the next meeting we will either need a motion to rescind, or a budget amendment to correct that. In prior administrations they separated the mills and based upon a conversation with our Bond Counsel, it should be all together. Mayor Pelchat thanked him for clarifying that. City Manager Zelenak stated we are providing more detailed financial information to help everyone make an informed decision. He then explained the city has \$41 million dollars of road improvements. The beginning fund balance in the road funds are \$600,000 for local streets and \$2,700 for Major Streets. Act 51 funds can be transferred from Major Street to local streets, but not vice-versa. These funds will allow the City to start a road improvement program and work on the design and planning of projects prior to receiving the first year's road millage revenue. The money is not enough to rely on for complete road improvement program. The only way we can have this plan is to have numerous sources of revenue. The money from the local and major street funds could be used to supplement the money from the road improvement plan. If 1 mill is passed, it would generate \$415,000, if 2 mills were passed, it would generate \$830,000; while 3 mills would generate \$1,245,000 and 4 mills would generate \$1,660,000. On a home valued at \$250,000, 1 mill would add \$125.00 in additional taxes to a tax bill. The waste water millage that has been levied will be paid off in the 2025-2026 fiscal year which is 3 mills, that means there would only be 4 years where both the waste water bond and the road millage would be levied. City Manager Zelenak then read through the questions and answers. *Please see information attached* Councilmember Kivell stated since Headlee is preventing us from moving forward, can you explain how we may implement the Headlee override. City Manager Zelenak stated the city can put something on the ballot for a Headlee override which would be asking voters to approve up to a specific millage rate. We are allowed to levy up to 20 mills. Any additional millage that is garnished by the Headlee override would be used for the road improvement program. City Manager Zelenak stated each year the City Clerk based on information received from the County. If we levied a milage, each year it drops, it is based upon property taxes levied, property values which are limited based upon the millage you are levying. Councilmember Kivell stated it is also based on the growth of the city. Councilmember Dilg asked if we could look at asking for a certain number of mills each year through the end of the waste water bond. City Manager Zelenak stated we are looking at levying a certain number of mills, then raise it or vote on it again. Councilmember Dilg stated if the road millage doesn't get approved, is there a chance to use a special assessment district. City Manager Zelenak explained the city can do a special assessment district initiated by Council or residents. It requires approval of 51% of the residents within that district. He stated that is more palatable if it is spread community wide, versus a particular subdivision. He then stated one subdivision alone needs 3 million dollars in improvements. Councilmember Kennedy asked what will be the approach for fixing the

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concrete roads. Mike Darga from HRC stated they will have to look at each one individually. We would look at overlays depending on the thickness. Councilmember Kennedy stated you have to get 51% of the residents in that subdivision, is it the homeowners. City Manager Zelenak stated it is 51% of the property owners within so many feet of the road. Councilmember Kurtzweil stated it is mixed on the Headlee overrides votes that she looked into; it doesn't appear the voters care for lifting that cap. She further stated it seems the more you ask for, they vote no, but if its reasonable there is more of a chance to pass it. Councilmember Kivell asked why the voted bond wouldn't put us over the Headlee limit. Attorney Hamameh stated there are certain exceptions to Headlee and one is bonding issues. She stated you would not have to do a Headlee override if the city sells bonds if approved by voters. Further discussion was held regarding bond costs.

NEW BUSINESS

1. Small winemaker license application- 105 N Lafayette St (Twisted Cork Winery)
Mr. Mack stated we have received information and a request from Twisted Cork Winery the lessee of 105 N. Lafayette to obtain a local approval for their request for an on-premise tasting room permit. They are currently making improvements to the building. He stated the permit allows a small wine maker to produce 50,000 gallons of wine a year. He stated it doesn't count toward the quota license, it is a special license the state passed to allow small wine makers to get up and running. They have gone through the liquor license application process. He recommends the approval. This license will not be able to be taken to another community as the quota license can. Councilmember Kennedy asked why they are making improvements to the building because the application states they need owner approval and there is not a letter of approval from the building owner included in the packet. Mr. Mack stated they have had discussions and he believes they have permission. Councilmember Kennedy stated he is wondering why it wasn't included in the packet.

CM 6-4-21 MOTION TO APPROVE PERMIT

Motion by Kennedy, supported by Walton

Motion to approve the resolution for an on-premises tasting room permit authorized by MCL 436-1536 for Twisted Cork Winery located at 105 N Lafayette St

ROLL CALL VOTE:

Kurtzweil- Yes

Walton- Yes

Kennedy- Yes

Kivell- Yes

Richards- Yes

Dilg- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

2. Purchase of a John Deere Z960M Z-Trak lawn mower for the Water and Sewer Dept.
Superintendent Varney stated the zero-turn mower for the grounds keeping at the water tower, lift stations has reached out useful life. It has had an oil lead and we tried to repair it. It will not make it through this season. He further stated we will be splitting the cost 50/50 with the Equipment accounts within the water and sewer departments. Councilmember Dilg stated this is a non-urgent purchase, and non-budgeted, do we have our equipment in an asset management plan so there is a plan. Superintendent Varney stated we do and it was in next years budget, but he would like to purchase it now because we are just dumping more and more oil in it. Councilmember Richards asked if the dealership is offering a

warranty on service and parts. Superintendent stated he can take it to any John Deere dealership and he will have their warranty.

CM 6-5-21 MOTION TO APPROVE PURCHASE

Motion by Kurtzweil, supported by Kennedy

Motion to approve the purchase of a new John Deere Z960M Z-Trak for the clean water plant for the amount of \$10,565.46 under line items 592-556-977 and 592-557-977

ROLL CALL VOTE:

Dilg- Yes

Richards- Yes

Kurtzweil- Yes

Walton- Yes

Kivell- Yes

Kennedy- Yes

Pelchat- Yes

MOTION PASSED UNANIMOUSLY

3. Purchase of cleaning and camera services (air lift and sonar jetting) to increase production from well #2 at the water treatment plant as part of well and pump maintenance as outlined in the current budget

Superintendent Varney stated the #2 well pump has been pulled for investigatory purposes and video camera inspected to determine the best course of action to rehab the well. He stated our contractor for maintenance has determined the best course of action is to produce up to 500 gallons per minute from well #2. The aggressive treatment process is being done to clean the screen that allows water to pass to the pump. The screen is salvageable and will need sonar jetting and chemical to increase production of the rebuilt pump. We have budgeted for the maintenance of all the wells and this is phase one to the process of completing proper refurbishment as well. Councilmember Richards asked about the well drilling company and they inject the chemicals into the wells, then inject it to clean it, will the particle be removed from the well or go to the bottom. Superintendent Varney stated they will be sucked out.

CM 6-6-21 MOTION TO APPROVE PURCHASE

Motion by Walton, supported by Kennedy

Motion to approve the purchase of cleaning and camera services for well #2 at the water treatment plant for the amount of \$15,320.00 under line item 592-556-931

ROLL CALL VOTE:

Kennedy- Yes

Kivell- Yes

Walton- Yes

Kurtzweil- Yes

Richards- Yes

Dilg- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

BUDGET

City Manager Zelenak stated at the next meeting will be budget amendments.

PUBLIC COMMENT

Ryan Lare stated he was sorry to hear about Clerk Deaton's family member passing away. He then thanked Dayna Johnston and the Police and Fire Department for their excellent job with the Memorial Day Parade. He then thanked Maggie Kurtzweil for her excellent work she has done in keeping up Paul
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Baker Park, the flowers look beautiful and the fountain at night with the hanging baskets looks amazing. He then stated he had the pleasure of helping her clean, but she did 99% of the work. He then said the South Lyon news and weather page for the ambassador has taken off and he now has 150 members and he thanked everyone for joining.

MANAGER'S REPORT

City Manager Zelenak stated he has met with the South Lyon schools regarding the timeline for expenditures needed for repairing our joint administrative building. The expenditures will be in the 2022-2023 and 2023-2024 budget years. City Manager Zelenak stated the Simple Recycling service has resumed and the scheduling module is active. They did find some glitches that didn't appear during their testing. City Manager Zelenak stated the Senior Center is slowly opening back up to the public. They already have some activities scheduled such as book club, wood carvers, breakfast club among others. City Manager Zelenak stated he updated Council on the pending grants and grants we have already received. He then mentioned that every time we lose power the clock downtown has to be reset and that will be done shortly. Councilmember Dilg stated the city sign still said City Hall was closed. Clerk Deaton stated she changed the sign last week so it has been updated. Councilmember Dilg then asked about updating the crosswalks. City Manager Zelenak stated it will be after July 1 and we are looking at different types of crosswalks. Councilmember Dilg asked about timeline for improvements on the trail. City Manager Zelenak stated he met with the engineers about a section along 9 Mile that is in extremely bad condition around the pond and retention areas and they sent out additional individuals to take a look to get a better estimate. We allocated \$75,000 in the upcoming budget. He further stated we are looking at long term repair programs because we need to identify any problem areas in our city and we will be looking at grant funds as well. Councilmember Dilg stated she sent the email from the resident that spoke today so he can reach out to him. Councilmember Walton asked when will we consider the paving of the rail trail in other sections. City Manager Zelenak stated he has identified sections of the trail based upon conditions and they will be repaired with the capital improvement plan for which sections would be done first. Councilmember Walton asked about the handicap swing for McHattie Park. The order was placed so we are waiting on delivery and we will be excavating on that area. Councilmember Kivell stated he is surprised that he has selected which areas of the bike path will be repaired. He is concerned about the stretch next to MST, that is the oldest section. There are a lot of laterals in that area. He stated there are a lot of areas where someone could get hurt, before spending all the money in one area. He further stated he hopes we can do parts of a bunch of places this year so we can make sure no one gets hurt. Councilmember Kurtzweil stated there was an incident where someone fell last year and it is the bridge area near MST, once it gets damp, you get moss on the wood and it gets slippery. She then asked if there is any way we can put some kind of sandpaper strips so it doesn't get too slippery.

COUNCIL COMMENTS

Councilmember Richards stated the Historical Society meets tomorrow night at the Depot. He hopes Nate the DDA Director can make it to a meeting in the future. He then stated the garden at the Depot looks beautiful. He further stated he hopes someone will let him know when the new fire truck will be here because he would like to take a ride in it. He then said he would like to see a progress report from Stante Corporation who is working at Fieldstone, he would like to see the evaluation of the ground soil. He looked in one of the deep holes and they are into sand and gravel at 5 feet down. He then said he had Ron Brock come to his house and he demonstrated how he made a repair to a bird bath that is made out of cast aluminum and it had a large hole, working with cast aluminum is hard to deal with. He showed him his method of making the repair. The implementation of this could save the city hundreds of dollars. He

then thanked our founding fathers for creating Flag Day during the onset of the revolutionary war in 1777, the continental congress created this beautiful flag that we celebrate today.

Councilmember Kennedy thanked Dayna Johnston, the volunteers and the participants in this year's Memorial Day parade. It was a great event for remembering and honoring our military personnel who died in the performance of their duties. He then reminded everyone that the Lake Street Cruise-In will be back next Wednesday, June 23rd starting at 6:30pm. So, come downtown, check out the great cars and get some wonderful food from our restaurants. It's going to be another great summer event.

Councilmember Walton stated on Saturday June 12th the South Lyon High School Varsity girls' softball team won its first ever MHSAA regional championship to move on to the final 8 of the Michigan High School State playoffs. She stated in game one of the regionals the unranked team beat the ranked Hartland 9 - 3 before moving on to defeat Ypsilanti Lincoln 12 - 1 in the regional championship game. South Lyon is now 27 - 6 - 2 on the season in which they won the conference regular season title for the 3rd consecutive year and beat rival and ranked number 6 South Lyon East to win their second district title in 3 seasons. The energy and emotion this team plays with is infectious, they play for each other and their city and they represent our South Lyon community with class and integrity and they show their efforts on every play. The Lions will take on Dewitt High School at 4pm in the quarterfinals on June 15th at Novi high school. They are asking everyone to show up and drown out Novi in a sea of blue and gold. She wished them all the best of luck. Mayor Pelchat stated some of the girls that graduated on Saturday went right from the game to the graduation, and what a great memory for them.

Councilmember Dilg said Go Lions, she was happy about that as well, she loves those girls and she has been watching them for years, they are amazing. She then thanked everyone for their efforts for getting everything up and running again in South Lyon, it has been a great couple of weeks seeing everyone downtown at the Memorial Day Parade, the Lake Street Cruise in and the Farmers Market. It's been really wonderful and she wants to give a shout out to Dayna as well. She then agrees with Ryan, the park looks very pretty and thanked Maggie for her efforts.

Councilmember Kurtzweil reminded everyone of the Lake Street Cruise in on June 23rd, she hopes everyone can attend. She stated she wants to recognize some of the sponsors such as Performance Creative Resources, Advanced Capital Management and Wixom Towing. She then asked everyone to thank them for spending their money here in South Lyon, many of the businesses do not have businesses here in town. She thanked Ryan Lare in his continued efforts to keep the city clean and thanked him for helping pick up the garbage. He is doing his part in the community. She then stated last year she was approached by a lady that was walking through and she thanked her for the work she has done. She went to the park a lot last year; she was a surviving member of breast cancer and going to the park was very peaceful for her. She asked her in the fall if she could present Paul Baker Park as a tribute to all the cancer survivors so she met with Duke and they picked out flowers that are in the color of pink which represents breast cancer. She then thanked Duke for his help. The color combinations that are in the park represents all the individuals that are survivors of Cancer. We can all do our part.

Mayor Pelchat thanked Councilmember Walton for bringing up the softball girls, and just an awesome thing. He then stated he had two teachers that had a big impact on his life that retired this week. Claudia Ayles was his 5th grade teacher and had an incredible impact. He then congratulated her. He further stated Mark Thomas is a long-time teacher at South Lyon High School and coached at South Lyon, and he thanked both of them for their contribution for many years. Mayor Pelchat stated it is time this

community takes a moment to recognize Dayna Johnston for her commitment to the city. She has been volunteering in the community since he was a kid. She was an EMT volunteer at Panther football. He then stated the city will be honoring Dayna and her family with a key to the city as soon as we begin to meet in person again. He looks forward to it and she has been running the Memorial Day Parade for 40+ years and countless other meaningful things.

CLOSED SESSION- Closed session to consider the purchase or lease of real property pursuant to Section 8(d) of the Open Meetings Act, MCL 15.268(d)

CM 6-7-21 MOTION TO ENTER INTO CLOSED SESSION

Motion by Kurtzweil, supported by Walton

Motion to enter into closed session consider the purchase or lease of real property pursuant to Section 8(d) of the Open Meetings Act, MCL 15.268(d) at 10:00 p.m.

ROLL CALL VOTE:

Richards- Yes

Dilg- Yes

Kurtzweil- Yes

Walton- Yes

Kivell- Yes

Kennedy- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

Council reconvened the regular meeting at 10:18 p.m.

ADJOURNMENT

CM 6-8-21 MOTION TO ADJOURN

Motion by Kurtzweil, supported by Walton

Motion to adjourn meeting at 10:18 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Dan Pelchat, Mayor

Lisa Deaton, City Clerk

AGENDA NOTE

Consent Agenda #1

MEETING DATE: June 28, 2021

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: South Lyon Volleyball Boosters

EXPLANATION OF TOPIC: South Lyon Volleyball Boosters is a non-profit group. They are attempting to get a charitable gaming license from the State of Michigan for an event they will be holding. They are asking for the attached resolution to be passed by the local government stating they are a recognized non-profit organization in the community.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: I.R.S exemption letter and By-Laws of the South Lyon Volleyball Boosters.

POSSIBLE COURSES OF ACTION: Approve/not approve the request from the South Lyon Volleyball Boosters of South Lyon Michigan, county of Oakland, to be recognized as a non-profit organization operating in the community for the purpose of obtaining charitable gaming licenses.

SUGGESTED MOTION: Motion by _____, supported by _____
Motion to approve the request from the South Lyon Volleyball Boosters of South Lyon Michigan, county of Oakland, to be recognized as a non-profit organization operating in the community for the purpose of obtaining charitable gaming licenses.



Charitable Gaming Division
101 E. Hillsdale Box 30023
Lansing, Michigan 48909
(517) 335-5780
www.michigan.gov/lottery

For Internal Use Only

QUALIFICATION INFORMATION

Complete this form and submit with the required qualification documents listed on the attached Qualification Requirements sheet. A Bingo, Raffle, or Charity Game Ticket license application and fee may also be submitted with this information. See box #5 below for mailing instructions.

1. ORGANIZATION INFORMATION

| | | | |
|--|--------------------|--------------------------|--|
| Organization Name <i>South Lyon Volleyball Boosters</i> | | | |
| Organization Physical Street Address [REDACTED] | | | |
| City <i>South Lyon</i> | State <i>MI</i> | Zip Code <i>48178</i> | County <i>Oakland</i> |
| Organization Mailing Address [REDACTED] | | | <input checked="" type="checkbox"/> Same as Physical Address |
| City <i>South Lyon</i> | State <i>MI</i> | Zip Code <i>48178</i> | County <i>Oakland</i> |
| Organization Telephone Number [REDACTED] | | | |

2. ORGANIZATION PURPOSE

Briefly describe the purpose of your organization.

Training for youth volleyball for South Lyon High School

3. LICENSE APPLICATION

Enclosed is a completed application and fee for a ☐ Bingo ☒ Raffle ☐ Charity Game Ticket license.
Make checks payable to STATE OF MICHIGAN.

4. AUTHORIZED CONTACT PERSON

| | | | | | |
|--|--------------------------|------------------------|--|---|------------------------|
| First Name <i>Rich Robinson</i> | | Last Name | | Position/Role with Organization <i>CEO / President</i> | |
| Mailing Address [REDACTED] | | | | City <i>South Lyon</i> | |
| State <i>MI</i> | Zip Code <i>48178</i> | Telephone Number (Day) | | Telephone Number (Evening) [REDACTED] | |
| By signing below, I hereby certify that the representations, information, and data presented are true, accurate, and complete to the best of my knowledge. I understand that failure to answer truthfully, completely, and accurately could preclude the organization from receiving an approval to obtain a gaming license. | | | | | |
| Authorized Contact Person Signature <i>[Signature]</i> | | | | | Date <i>6/11/21</i> |
| Print Authorized Contact Name and Title <i>Rich Robinson, CEO / President</i> | | | | | |

5. MAILING INSTRUCTIONS

Mail this completed Qualification Information form, the required qualification documentation listed on the Qualification Requirements sheet, and the completed license application and fee (if also applying for a gaming license) to Charitable Gaming Division, PO Box 30023, Lansing, MI 48909. If submitting by overnight carrier (FedEx, UPS, etc.), send to Charitable Gaming Division, 101 East Hillsdale, Lansing, MI 48933.





Charitable Gaming Division
P.O. Box 30023, Lansing, MI 48909
OVERSIGHT DIVISION
101 E. Michigan, Lansing MI 48933
(517) 335-5780
www.michigan.gov/lot

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES

(Required by MCL 432.103(K)(ii))

At a _____ meeting of the _____
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by _____ on _____
DATE

At _____ a.m./p.m. the following resolution was offered:

Moved by _____ and supported by _____

that the request from _____ of _____
NAME OF ORGANIZATION CITY

county of _____, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for _____
APPROVAL/DISAPPROVAL

APPROVAL

Yeas: _____

Nays: _____

Absent: _____

DISAPPROVAL

Yeas: _____

Nays: _____

Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and

adopted by the _____ at a _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL

meeting held on _____
DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application
BSL-CG-1153(R6/09)

NON-PROFIT BYLAWS OF S LYON VOLLEYBALL BOOSTERS

PREAMBLE

The following Bylaws shall be subject to, and governed by, the Non-Profit Corporation Act of Michigan and the Articles of Incorporation of S Lyon Volleyball Boosters. In the event of a direct conflict between the herein contained provisions of these Bylaws and the mandatory provisions of the Non-Profit Corporation Act of Michigan, said Non-Profit Corporation Act shall be the prevailing controlling law. In the event of a direct conflict between the provisions of these Bylaws and the Articles of Incorporation of Corporation/Organization, it shall then be these Bylaws which shall be controlling.

ARTICLE 1 – NAME

The legal name of the Non-Profit Corporation/Organization shall be known as S Lyon Volleyball Boosters, and shall herein be referred to as the "Corporation/Organization."

ARTICLE 2 – PURPOSE

The general purposes for which this Corporation/Organization has been established are as follows:

The purpose for which the Non-Profit Corporation is formed is set forth in the attached Articles of Incorporation of Exhibit "A."

The Corporation/Organization is established within the meaning of IRS Publication 557 Section 501 (c)(3) Organization of the Internal Revenue Code of 1986, as amended (the "Code") or the corresponding section of any future federal tax code and shall be operated exclusively for funding for youth volleyball for south lyon high school for food, spirit wear, and equipment for the players..

In addition, this Corporation/Organization has been formed for the purpose of performing all things incidental to, or appropriate in, the foregoing specific and primary purposes. However, the Corporation/Organization shall not, except to an insubstantial degree, engage in any activity or the exercise of any powers which are not in furtherance of its primary non-profit purposes.

The Corporation/Organization shall hold and may exercise all such powers as may be conferred upon any nonprofit organization by the laws of the State of Michigan and as may be necessary or expedient for the administration of the affairs and attainment of the purposes of the Corporation/Organization. At no time and in no event shall the Corporation/Organization participate in any activities which have not been permitted to be carried out by a Corporation/Organization exempt under Section 501(c) of the Internal Revenue Code of 1986 (the "Code").

ARTICLE 3 – OFFICES

shall be approved by a majority of those Board members at a Board meeting at which a quorum is present.

Term of Board

All appointments to the Board shall be for a term of 1 year(s). No person shall serve more than 4 consecutive terms unless a majority of the Board, during the course of a Board meeting at which a quorum is present, votes to appoint a Board member to 1 additional year(s). No person shall serve more than 4 consecutive years. After serving the maximum total number of consecutive years on the Board, a member may be eligible for reconsideration as a Board member after n/a years have passed since the conclusion of such Board member's service.

Vacancies

A vacancy on the Board of Directors may exist at the occurrence of the following conditions:

- a) The death, resignation, or removal of any director;
- b) The declaration by resolution of the Board of a vacancy in the office of a director who has been declared of unsound mind by a final order of court, convicted of a felony, found by final order or judgment of any court to have breached a duty pursuant to the Corporation Code and/or Act of the law dealing with the standards of conduct for a director, or has missed n/a consecutive meetings of the Board of Directors, or a total of n/a meetings of the Board during any one calendar year;
- c) An increase in the authorized number of directors; or
- d) The failure of the directors, at any annual or other meeting of directors at which director(s) are to be elected, to elect the full authorized number of directors.

The Board of Directors, by way of affirmative vote of a majority of the directors then currently in office, may remove any director without cause at any regular or special meeting, provided that the director to be removed has been notified in writing in the manner set forth in Article 5 – Meetings that such action would be considered at the meeting.

Except as provided in this paragraph, any director may resign effective upon giving written notice to the chair of the Board, the president of Corporation/Organization, the secretary of Corporation/Organization, or the Board of Directors, unless the notice specifies a later time for the effectiveness of the resignation. If the resignation is effective at a future time, a successor may be designated to take office when the resignation becomes effective. Unless the Attorney General of Michigan is first notified, no director may resign when the Corporation/Organization would then be left without a duly elected director in charge of its affairs.

Any vacancy on the Board may be filled by vote of a simple majority of the directors then in office, whether or not the number of directors then in office is less than a quorum, or by vote of a sole remaining director. No reduction of the authorized number of directors shall have the effect of removing any director before that director's term of office expires.

A Board member elected to fill a vacancy shall be elected for the unexpired term of his or her predecessor in office.

Each Board member shall have the right to resign at any time upon written notice thereof to the Chair of the Board, Secretary of the Board, or the Executive Director. Unless otherwise specified in the notice, the resignation shall take effect upon receipt thereof, and the acceptance of such resignation shall take effect upon receipt thereof, and the acceptance of such resignation shall not be necessary to make it effective.

A Board member may be removed, with or without cause, at any duly constituted meeting of the Board, by the affirmative vote of a simple majority of then-serving Board members.

The Board's regular meetings may be held at such time and place as shall be determined by the Board. The Chair of the Board or any 1 regular Board members may call a special meeting of the Board with 1 days' written notice provided to each member of the Board. The notice shall be served upon each Board member via hand delivery, regular mail, email, or fax. The person(s) authorized to call such special meetings of the Board may also establish the place the meeting is to be conducted, so long as it is a reasonable place to hold any special meeting of the Board.

The Secretary shall be responsible for the recording of all minutes of each and every meeting of the Board in which business shall be transacted in such order as the Board may determine from time to time. However, in the event that the Secretary is unavailable, the Chair of the Board shall appoint an individual to act as Secretary at the meeting. The Secretary, or the individual appointed to act as Secretary, shall prepare the minutes of the meetings, which shall be delivered to the Corporation/Organization to be placed in the minute books. A copy of the minutes shall be delivered to each Board member via either regular mail, hand delivered, emailed, or faxed within n/a business days after the close of each Board meeting.

Any action required by law to be taken at a meeting of the Board, or any action that may be taken at a meeting of the Board, may be taken without a meeting if consent in writing setting forth the action so taken shall be signed by all Board members. The number of directors in office must constitute a quorum for an action taken by unanimous written consent. Such consent shall be placed in the minute book of the Corporation/Organization and shall have the same force and effect as a unanimous vote of the Board taken at an actual meeting. The Board members' written consent may be executed in multiple counterparts or copies, each of which shall be deemed an original for all purposes. In addition, facsimile signatures and electronic signatures or other electronic "consent click" acknowledgments shall be effective as original signatures.

At each meeting of the Board of Directors or Board Committees, the presence of N/a persons shall constitute a quorum for the transaction of business. If at any time the Board consists of an even number of members and a vote results in a tie, then the vote of the Chair of the Board shall be the deciding vote. The act of the majority of the Board members serving on the Board or Board Committees and present at a meeting in which there is a quorum shall be the act of the Board or Board Committees, unless otherwise provided by the Articles of Incorporation, these Bylaws, or a law specifically requiring otherwise. If a quorum is not present at a meeting, the Board members present may adjourn the meeting from time to time without further notice until a quorum shall be present.

However, a Board member shall be considered present at any meeting of the Board or Board Committees if during the meeting he or she is present via telephone or web conferencing with the other Board members participating in the meeting.

Voting

Each Board member shall only have one vote.

Proxy

Board members shall not be allowed to vote by written proxy

Board Member Attendance

An elected Board Member who is absent from n/a consecutive regular meetings of the Board during a fiscal year shall be encouraged to reevaluate with the Chair of the Board his/her commitment to the Corporation/Organization. The Board may deem a Board member who has missed n/a consecutive meetings without such a reevaluation with the Chair to have resigned from the Board.

ARTICLE 6 – OFFICERS

Officers and Duties

The Board shall elect officers of the Corporation/Organization which shall include a Chair of the Board (Chief Executive Officer), President (Executive Director), a Secretary, a Treasurer (Chief Financial Officer), and such other officers as the Board may designate by resolution. The same person may hold any number of offices, except that neither the Secretary nor the Treasurer may serve concurrently as the Chair of the Board or the President. In addition to the duties in accordance with this Article, officers shall conduct all other duties typically pertaining to their offices and other such duties which may be required by law, Articles of Incorporation, or by these bylaws, subject to control of the Board of Directors, and they shall perform any other such additional duties which the Board of Directors may assign to them at their discretion.

The officers will be selected by the Board at its annual meeting, and shall serve the needs of the Board, subject to all the rights, if any, of any officer who may be under a contract of employment. Therefore, without any bias or predisposition to the rights of any officer that may be under any contract of employment, any officer may be removed with or without cause by the Board. All officers have the right to resign at any time by providing notice in writing to the Chair of the Board, President, and/or Secretary of the Corporation/Organization, without bias or predisposition to all rights, if any, of the Corporation/Organization under any contract to which said officer is a part thereof. All resignations shall become effective upon the date on which the written notice of resignation is received or at any time later as may be specified within the resignation; and unless otherwise indicated within the written notice, a stated acceptance of the resignation shall not be required to make the resignation effective.

Any and all vacancies in any office because of death, resignation, disqualification, removal, or for any other cause, shall be filled in accordance to the herein prescribed bylaws for regular appointments to such office. The compensation, if any, of the officers shall be fixed or determined by resolution of the Board of Directors.

Chair of the Board (Chief Executive Officer)

It shall be the responsibility of the Chair of the Board, when present, to preside over all meetings of the Board of Directors and Executive Committee. The Chair of the Board is authorized to execute, in

the name of the Corporation/Organization, any and all contracts or other documents which may be authorized, either generally or specifically, by the Board to be executed by the Corporation/Organization, except when required by law that the President's signature must be provided.

President (Executive Director)

It shall be the responsibility of the President, in general, to supervise and conduct all activities and operations of the Corporation/Organization, subject to the control, advice and consent of the Board of Directors. The President shall keep the Board of Directors completely informed, shall freely consult with them in relation to all activities of the Corporation/Organization, and shall see that all orders and/or resolutions of the Board are carried out to the effect intended. The Board of Directors may place the President under a contract of employment where appropriate. The President shall be empowered to act, speak for, or otherwise represent the Corporation/Organization between meetings of the Board. The President shall be responsible for the hiring and firing of all personnel, and shall be responsible for keeping the Board informed at all times of staff performance and for implementing any personnel policies which may be adopted and implemented by the Board. The President, at all times, is authorized to contract, receive, deposit, disburse and account for all funds of the Corporation/Organization, to execute in the name of the Corporation/Organization all contracts and other documents authorized either generally or specifically by the Board to be executed by the Corporation/Organization, and to negotiate any and all material business transactions of the Corporation/Organization.

Secretary

The Secretary, or his/her designee, shall be the custodian of all records and documents of the Corporation/Organization, which are required to be kept at the principal office of the Corporation/Organization, and shall act as secretary at all meetings of the Board of Directors, and shall keep the minutes of all such meetings on file in hard copy or electronic format. S/he shall attend to the giving and serving of all notices of the Corporation/Organization and shall see that the seal of the Corporation/Organization, if any, is affixed to all documents, the execution of which on behalf of the Corporation/Organization under its seal is duly authorized in accordance with the provisions of these bylaws.

Treasurer (Chief Financial Officer)

It shall be the responsibility of the Treasurer to keep and maintain, or cause to be kept and maintained, adequate and accurate accounts of all the properties and business transactions of the Corporation/Organization, including accounts of its assets, liabilities, receipts, disbursements, gains, losses, capital, retained earnings, and other matters customarily included in financial statements.

The Treasurer shall be responsible for ensuring the deposit of, or cause to be deposited, all money and other valuables as may be designated by the Board of Directors. Furthermore, the Treasurer shall disburse, or cause to be disbursed, the funds of the Corporation/Organization, as may be ordered by the Board of Directors, and shall render to the Chair of the Board, President, and directors, whenever they request it, an account of all the Treasurer's transactions as treasurer and of the financial condition of the Corporation/Organization.

The Treasurer shall give the Corporation/Organization a bond, if so requested and required by the Board of Directors, in the amount and with the surety or sureties specified by the Board for faithful performance of the duties of the Treasurer's office and for restoration to the Corporation/Organization of all its books, papers, vouchers, money and other property of every kind in the Treasurer's

possession or under the Treasurer's control upon the Treasurer's death, resignation, retirement, or removal from office. The Corporation/Organization shall pay the cost of such a bond.

ARTICLE 7 – COMMITTEES

Committees of Directors

The Board of Directors may, by resolution adopted by a majority of the directors then in office, provided that a quorum is present, designate one or more committees to exercise all or a portion of the authority of the Board, to the extent of the powers specifically delegated in the resolution of the Board or in these bylaws. Each such committee shall consist of two (2) or more directors, and may also include persons who are not on the Board but whom the directors believe to be reliable and competent to serve at the specific committee. However, committees exercising any authority of the Board of Directors may not have any non-director members. The Board may designate one or more alternative members of any committee who may replace any absent member at any meeting of the committee. The appointment of members or alternate members of a committee requires the vote of a majority of the directors then in office, provided that a quorum is present. The Board of Directors may also designate one or more advisory committees that do not have the authority of the Board. However, no committee, regardless of Board resolution, may:

- a) Approve of any action that, pursuant to applicable Law, would also require the affirmative vote of the members of the Board if this were a membership vote.
- b) Fill vacancies on, or remove the members of, the Board of Directors or any committee that has the authority of the Board.
- c) Fix compensation of the directors serving on the Board or on any committee.
- d) Amend or repeal the Articles of Incorporation or bylaws or adopt new bylaws.
- e) Amend or repeal any resolution of the Board of Directors that by its express terms is not so amendable or repealable.
- f) Appoint any other committees of the Board of Directors or their members.
- g) Approve a plan of merger, consolidation, voluntary dissolution, bankruptcy, or reorganization; or a plan for the sale, lease, or exchange of all or considerably all of the property and assets of the Corporation/Organization otherwise than in the usual and regular course of its business; or revoke any such plan.
- h) Approve any self-dealing transaction, except as provided pursuant to law.

Unless otherwise authorized by the Board of Directors, no committee shall compel the Corporation/Organization in a contract or agreement or expend Corporation/Organization funds.

Meetings and Actions of Committees

Meetings and actions of all committees shall be governed by, and held and taken in accordance with, the provisions of Article 5 - Board of Directors of these bylaws concerning meetings and actions of the directors, with such changes in the context of those bylaws as are necessary to substitute the committee and its members for the Board of Directors and its members, except that the time for

regular meetings of committees may be determined either by resolution of the Board of Directors or by resolution of the committee. Special meetings of committees may also be called by resolution of the Board of Directors. Notice of special meetings of committees shall also be given to any and all alternate members, who shall have the right to attend all meetings of the committee. Minutes shall be kept of each meeting of any committee and shall be filed with the Corporation/Organization records. The Board of Directors may adopt rules not consistent with the provisions of these bylaws for the governance of any committee.

If a director relies on information prepared by a committee of the Board on which the director does not serve, the committee must be composed exclusively of any or any combination of (a) directors, (b) directors or employees of the Corporation/Organization whom the director believes to be reliable and competent in the matters presented, or (c) counsel, independent accountants, or other persons as to matters which the director believes to be within that person's professional or expert competence.

Executive Committee

Pursuant to Article 7 - Committee of Directors, the Board may appoint an Executive Committee composed of a minimum of 1 directors, one of whom shall be the Chair of the Board of the Board and another shall be either the Secretary, or the Treasurer, to serve on the Executive Committee of the Board. The Executive Committee, unless limited in a resolution of the Board, shall have and may exercise all the authority of the Board in the management of the business and affairs of the Corporation/Organization between meetings of the Board, provided, however, that the Executive Committee shall not have the authority of the Board in reference to those matters enumerated in Article 7 - Committee of Directors. The Secretary of the Corporation/Organization shall send to each director a summary report of the business conducted in any meeting of the Executive Committee.

ARTICLE 8 - STANDARD OF CARE

General

A director shall perform all the duties of a director, including, but not limited to, duties as a member of any committee of the Board on which the director may serve, in such a manner as the director deems to be in the best interest of the Corporation/Organization and with such care, including reasonable inquiry, as an ordinary, prudent, and reasonable person in a similar situation may exercise under similar circumstances.

In the performance of the duties of a director, a director shall be entitled to rely on information, opinions, reports, or statements, including financial statements and other financial data, in each case prepared or presented by:

- a) One or more officers or employees of the Corporation/Organization whom the director deems to be reliable and competent in the matters presented;
- b) Counsel, independent accountants, or other persons, as to the matters which the director deems to be within such person's professional or expert competence; or
- c) A committee of the Board upon which the director does not serve, as to matters within its designated authority, which committee the director deems to merit confidence,

so long as in any such case the director acts in good faith, after reasonable inquiry when the need may be indicated by the circumstances, and without knowledge that would cause such reliance to be unwarranted.

Except as herein provided in Article 8 - Standard of Care, any person who performs the duties of a director in accordance with the above shall have no liability based upon any failure or alleged failure to discharge that person's obligations as a director, including, without limitation of the following, any actions or omissions which exceed or defeat a public or charitable purpose to which the Corporation/Organization, or assets held by it, are dedicated.

Loans

The Corporation/Organization shall not make any loan of money or property to, or guarantee the obligation of, any director or officer, unless approved by the Michigan Attorney General; provided, however, that the Corporation/Organization may advance money to a director or officer of the Corporation/Organization or any subsidiary for expenses reasonably anticipated to be incurred in the performance of the duties of such officer or director so long as such individual would be entitled to be reimbursed for such expenses absent that advance.

Conflict of Interest

The purpose of the Conflict of Interest policy is to protect the Corporation/Organization's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of one of its officers or directors, or that might otherwise result in a possible excess benefit transaction. This policy is intended to supplement but not replace any applicable state and federal laws governing conflict of interest applicable to nonprofit and charitable corporations/organizations and is not intended as an exclusive statement of responsibilities.

Restriction on Interested Directors

Not more than N/a% (percent) of the persons serving on the Board of Directors at any time may be interested persons. An interested person is (1) any person currently being compensated by the Corporation/Organization for services rendered to it within the previous twelve (12) months, whether as a full-time or part-time employee, independent contractor, or otherwise, excluding any reasonable compensation paid to a director; and (2) any brother, sister, parent, ancestor, descendent, spouse, brother-in-law, sister-in-law, son-in-law, mother-in-law, or father-in-law of any such person. However, any violation of the provisions of this section shall not affect the validity or enforceability of any transaction entered into by the interested person.

Duty to Disclose

In connection with any actual or possible conflict of interest, an interested person must disclose the existence of the financial interest and be given the opportunity to disclose all material facts to the directors who are considering the proposed transaction or arrangement.

Establishing a Conflict of Interest

After the disclosure of the financial interest and all material facts, and after any discussion with the interested person, the interested person shall leave the Board meeting while the potential conflict of interest is discussed and voted upon. The remaining Board members shall decide if a conflict of interest exists.

Addressing a Conflict of Interest

In the event that the Board should establish that a proposed transaction or arrangement establishes a conflict of interest, the Board shall then proceed with the following actions:

- a) Any interested person may render a request or report at the Board meeting, but upon completion of said request or report the individual shall be excused while the Board discusses the information and/or material presented and then votes on the transaction or arrangement proposed involving the possible conflict of interest.
- b) The Chair of the Board of the Board shall, if deemed necessary and appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- c) After exercising due diligence, the Board shall determine whether the Corporation/Organization can obtain with reasonable efforts a more advantageous transaction or arrangement from a person or entity that would not give rise to a conflict of interest.
- d) If a more advantageous transaction or arrangement is not reasonably possible under circumstances not producing a conflict of interest, the Board shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the best interest of the Corporation/Organization, for its own benefit, and whether it is fair and reasonable. It shall make its decision as to whether to enter into the transaction arrangement in conformity with this determination.

Violations of Conflict of Interest Policy

Should the Board have reasonable cause to believe an interested person has failed to disclose actual or possible conflicts of interest, the Board shall then inform the interested person of the basis for such belief and afford the interested person an opportunity to explain the alleged failure to disclose.

If, after hearing the interested person's explanation, and after making further investigation as may be warranted in consideration of the circumstances, the Board determines the interested person intentionally failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Procedures and Records

All minutes of the Board Meetings, when applicable, shall contain the following information:

- a) The names of all the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the Board's decision as to whether a conflict of interest in fact existed.
- b) The names of the persons who were present for discussions and any votes relating to the transaction or arrangement, the content of the discussions, including any alternatives to the proposed transaction or arrangement, and a record of any vote taken in connection with the proceedings.

Acknowledgement of Conflict of Interest Policy

Each director, principal officer, and member of a committee with Board delegated powers shall be required to sign a statement which affirms that such person:

- a) Has received a copy of the conflict of interest policy;
- b) Has read and understands the policy;
- c) Has agreed to comply with the policy; and
- d) Understands that the Corporation/Organization is charitable, and in order to maintain its federal tax exemption, it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

Violation of Loyalty - Self-Dealing Contracts

A self-dealing contract is any contract or transaction (i) between this Corporation/Organization and one or more of its Directors, or between this Corporation/Organization and any corporation, firm, or association in which one or more of the Directors has a material financial interest ("Interested Director"), or (ii) between this Corporation/Organization and a corporation, firm, or association of which one or more of its directors are Directors of this Corporation/Organization. Said self-dealing shall not be void or voidable because such Director(s) of corporation, firm, or association are parties or because said Director(s) are present at the meeting of the Board of Directors or committee which authorizes, approves or ratifies the self-dealing contract, if:

- a) All material facts are fully disclosed to or otherwise known by the members of the Board and the self-dealing contract is approved by the Interested Director in good faith (without including the vote of any membership owned by said interested Director(s));
- b) All material facts are fully disclosed to or otherwise known by the Board of Directors or committee, and the Board of Directors or committee authorizes, approves, or ratifies the self-dealing contract in good faith—without counting the vote of the interest Director(s)—and the contract is just and reasonable as to the Corporation/Organization at the time it is authorized, approved, or ratified; or
- c) As to contracts not approved as provided in above sections (a) and/or (b), the person asserting the validity of the self-dealing contract sustains the burden of proving that the contract was just and reasonable as to the Corporation/Organization at the time it was authorized, approved, or ratified.

Interested Director(s) may be counted in determining the presence of a quorum at a meeting of the Board of Directors or a committee thereof, which authorizes, approves, or ratifies a contract or transaction as provided for and contained in this section.

Indemnification

To the fullest extent permitted by law, the Corporation/Organization shall indemnify its "agents," as described by law, including its directors, officers, employees and volunteers, and including persons formerly occupying any such position, and their heirs, executors and administrators, against all expenses, judgments, fines, settlements, and other amounts actually and reasonably incurred by them in connection with any "proceeding," and including any action by or in the right of the Corporation/Organization, by reason of the fact that the person is or was a person as described in the Non-Profit Corporation Act. Such right of indemnification shall not be deemed exclusive of any other right to which such persons may be entitled apart from this Article.

The Corporation/Organization shall have the power to purchase and maintain insurance on behalf of any agent of the Corporation/Organization, to the fullest extent permitted by law, against any liability asserted against or incurred by the agent in such capacity or arising out of the agent's status as such, or to give other indemnification to the extent permitted by law.

ARTICLE 9 – EXECUTION OF CORPORATE INSTRUMENTS

Execution of Corporate Instruments

The Board of Directors may, at its discretion, determine the method and designate the signatory officer or officers, or other person or persons, to execute any corporate instrument or document, or to sign the corporate name without limitation, except when otherwise provided by law, and such execution or signature shall be binding upon the Corporation/Organization.

Unless otherwise specifically determined by the Board of Directors or otherwise required by law, formal contracts of the Corporation/Organization, promissory notes, deeds of trust, mortgages, other evidences of indebtedness of the Corporation/Organization, other corporate/organization instruments or documents, memberships in other corporations/organizations, and certificates of shares of stock owned by the Corporation/Organization shall be executed, signed, and/or endorsed by the Any and all Officers.

All checks and drafts drawn on banks or other depositories on funds to the credit of the Corporation/Organization, or in special accounts of the Corporation/Organization, shall be signed by such person or persons as the Board of Directors shall authorize to do so.

Loans and Contracts

No loans or advances shall be contracted on behalf of the Corporation/Organization and no note or other evidence of indebtedness shall be issued in its name unless and except as the specific transaction is authorized by the Board of Directors. Without the express and specific authorization of the Board, no officer or other agent of the Corporation/Organization may enter into any contract or execute and deliver any instrument in the name of and on behalf of the Corporation/Organization.

ARTICLE 10 – RECORDS AND REPORTS

Maintenance and Inspection of Articles and Bylaws

The Corporation/Organization shall keep at its principal office the original or a copy of its Articles of Incorporation and bylaws as amended to date, which shall be open to inspection by the directors at all reasonable times during office hours.

Maintenance and Inspection of Federal Tax Exemption Application and Annual Information Returns

The Corporation/Organization shall keep at its principal office a copy of its federal tax exemption application and its annual information returns for three years from their date of filing, which shall be open to public inspection and copying to the extent required by law.

Maintenance and Inspection of Other Corporate Records

The Corporation/Organization shall keep adequate and correct books and records of accounts and written minutes of the proceedings of the Board and committees of the Board. All such records shall be kept at a place or places as designated by the Board and committees of the Board, or in the absence

of such designation, at the principal office of the Corporation/Organization. The minutes shall be kept in written or typed form, and other books and records shall be kept either in written or typed form or in any form capable of being converted into written, typed, or printed form. Upon leaving office, each officer, employee, or agent of the Corporation/Organization shall turn over to his or her successor or the Chair of the Board or President, in good order, such corporate/organization monies, books, records, minutes, lists, documents, contracts or other property of the Corporation/Organization as have been in the custody of such officer, employee, or agent during his or her term of office.

Every director shall have the absolute right at any reasonable time to inspect all books, records, and documents of every kind and the physical properties of the Corporation/Organization and each of its subsidiary corporations/organizations. The inspection may be made in person or by an agent or attorney, and shall include the right to copy and make extracts of documents.

Preparation of Annual Financial Statements

The Corporation/Organization shall prepare annual financial statements using generally accepted accounting principles. Such statements shall be audited by an independent certified public accountant, in conformity with generally accepted accounting standards. The Corporation/Organization shall make these financial statements available to the Michigan Attorney General and members of the public for inspection no later than n/a days after the close of the fiscal year to which the statements relate.

Reports

The Board shall ensure an annual report is sent to all directors within n/a days after the end of the fiscal year of the Corporation/Organization, which shall contain the following information:

- a) The assets and liabilities, including trust funds, of this corporation at the end of the fiscal year.
- b) The principal changes in assets and liabilities, including trust funds, during the fiscal year.
- c) The expenses or disbursements of the Corporation/Organization for both general and restricted purposes during the fiscal year.
- d) The information required by Non-Profit Corporation Act concerning certain self-dealing transactions involving more than \$50,000 or indemnifications involving more than \$10,000 which took place during the fiscal year.

The report shall be accompanied by any pertinent report from an independent accountant or, if there is no such report, the certificate of an authorized officer of the Corporation/Organization that such statements were prepared without audit from the books and records of the Corporation/Organization.

ARTICLE 11 – FISCAL YEAR

The fiscal year for this Corporation/Organization shall end on June 30.

ARTICLE 12 – AMENDMENTS AND REVISIONS

These bylaws may be adopted, amended, or repealed by the vote of a simple majority of the directors then in office. Such action is authorized only at a duly called and held meeting of the Board of Directors for which written notice of such meeting, setting forth the proposed bylaw revisions with

explanations therefore, is given in accordance with these bylaws. If any provision of these bylaws requires the vote of a larger portion of the Board than is otherwise required by law, that provision may not be altered, amended or repealed by that greater vote.

ARTICLE 13 – CORPORATE/ORGANIZATION SEAL

The Board of Directors may adopt, use, and alter a corporate/organization seal. The seal shall be kept at the principal office of the Corporation/Organization. Failure to affix the seal to any corporate/organization instrument, however, shall not affect the validity of that instrument.

ARTICLE 14 – CONSTRUCTION AND DEFINITIONS

Unless the context otherwise requires, the general provisions, rules of construction, and definitions contained in the Non-Profit Corporation Act as amended from time to time shall govern the construction of these bylaws. Without limiting the generality of the foregoing, the masculine gender includes the feminine and neuter, the singular number includes the plural and the plural number includes the singular, and the term "person" includes a Corporation/Organization as well as a natural person. If any competent court of law shall deem any portion of these bylaws invalid or inoperative, then so far as is reasonable and possible (i) the remainder of these bylaws shall be considered valid and operative, and (ii) effect shall be given to the intent manifested by the portion deemed invalid or inoperative.

CERTIFICATE OF SECRETARY

I, Allison McKenna, certify that I am the current elected and acting Secretary of the benefit Corporation/Organization, and the above bylaws are the bylaws of this Corporation/Organization as adopted by the Board of Directors on November 24, 2017, and that they have not been amended or modified since the above.

EXECUTED on this day of _____, in the County of Oakland in the State of Michigan.

(Duly Elected Secretary)

EXHIBIT "A"

ARTICLES OF INCORPORATION

non- profit for youth volleyball in South Lyon, MI Tax ID 82-3497697

AGENDA NOTE

Consent Agenda: Item # 2

MEETING DATE: June 28, 2021

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Resignation of Alex Hansen from the Zoning Board of Appeals

EXPLANATION OF TOPIC: We have received a letter from Alex Hansen resigning his position from the Zoning Board of Appeals.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Email, received June 21, 2021 from Alex Hansen resigning from the Zoning Board of Appeals.

POSSIBLE COURSES OF ACTION: Accept the resignation of Alex Hansen from the Zoning Board of Appeals.

SUGGESTED MOTION: Motion by _____ supported by _____ to accept the resignation of Alex Hansen from the Zoning Board of Appeals.

Alex Hansen, MBA
~~XXXXXXXXXX~~
South Lyon, MI 48178

June 9th, 2021

RECEIVED

JUN 21 2021

CITY OF SOUTH LYON
OFFICE OF TREASURER

To My Neighbors and Fellow Board Members of the South Lyon ZBA,

It is with a heavy heart that I must step down from the Zoning Board of Appeals, effective immediately. Due to submitting candidacy paperwork and entering the 2021 election race for city council, it is my duty to inform the city of my resignation as well as my fellow ZBA board members.

I am very happy with what the ZBA has accomplished while I was a part of the board, and with the continued focus on bettering this community. That has been my hope along with a continued increase in the connection amongst our community members and increased value of homes for all residents.

Serving on the board has been difficult as well as rewarding. It has taught me patience and instilled a deep compassion in my core. I have always tried to be fair and balanced in the decisions I have made on the board.

Thank you all so much. It has been a pleasure helping out this community.

Sincerely,

A handwritten signature in black ink, appearing to read 'Alex Hansen', with a long horizontal line extending to the right.

Alex Hansen
ZBA, Alternate Member

AGENDA NOTE

Unfinished Business # 1

MEETING DATE: June 28, 2021

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Charter Amendments

EXPLANATION OF TOPIC: The City of South Lyon has previously discussed the potential to make charter amendments to address issues pertaining to quorum requirement, notices of special meetings, nominations and potential conflicts of interest between state law and charter. Additionally, filling a vacancy on Council. At our last meeting we discussed four (4) proposals. We identified the three (3) that we should send to the State for approval of language. The ballot proposals were revised after review by the Assistant Attorney General. Some further discussion should be had about Proposal No. 2 and the requirement to abstain from voting if deemed a conflict of interest under local ordinance.

We will still need to determine if we want any or all of these to go before the voters in November.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: The Resolution Approving Proposed Charter Amendment Ballot Proposition for the three (3) Charter amendments that could possibly be placed on the ballot this coming November.

POSSIBLE COURSES OF ACTION: Approve / not approve the language of the Charter Amendments #

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the Resolution Approving Proposed Charter Amendment Ballot Propositions.

RESOLUTION __-__
CITY OF SOUTH LYON
OAKLAND COUNTY, MI

RESOLUTION APPROVING PROPOSED CHARTER AMENDMENT BALLOT PROPOSITIONS

At a regular City Council Meeting of the City of South Lyon held via Zoom, in accordance with the Open Meetings Act, Public Act 267 of 1976, as amended, on the ____ day of _____, 2021 at 7:30 p.m.

PRESENT:

ABSENT:

The following preamble and resolution were offered by _____, and supported by _____.

WHEREAS, pursuant to Public Act No. 279, of the Public Acts of Michigan, of 1909, as amended, The Home Rule Cities Act, an amendment to the City Charter may be proposed by the legislative body of the City on three fifths (3/5) vote of the seated members; and

WHEREAS, the City Council of the City of South Lyon determines that it would be in the best interest of the City and would promote good and efficient government to amend a number of sections in the City Charter; and

NOW THEREFORE, IT IS HEREBY RESOLVED, by the City of South Lyon City Council that the following amendment to the City Charter be placed on the ballot for the regular City election to be held on Tuesday, November 2, 2021:

CHARTER AMENDMENT PROPOSAL NO. 1

- A. **Purpose of the Amendment.** The purpose of this amendment is to amend Chapter 3, Section 3.3 of the South Lyon City Charter to clarify that the Election Commission is authorized to split and establish precincts, and the City Council is authorized to fix the location of the polling places. The current language is unclear.
- B. **Wording of Proposed Amendment.** Section 3.3 of the City Charter to be amended to read as follows: The election precincts of the City shall remain as they existed on the effective date of the Charter unless altered by the Election Commission according to Statute. The Council shall establish convenient locations of the polling places in accordance with this Charter and Statutes.
- C. **Statement of Current Wording of Section to be Amended.** Existing Section 3.3 of the City Charter currently reads as follows: The election precincts of the City shall remain as they existed on the effective date of this Charter unless altered by the Election Commission according to Statute. The Council shall establish convenient election precincts in accordance with this Charter and Statutes.
- D. **Redline of Current Wording.** Existing Section 3.3 of the City Charter showing the proposed amendment in redline, as follows: The election precincts of the City shall remain as they existed on the effective date of this Charter unless altered by the Election Commission according to Statute. The Council shall establish convenient locations of the polling places ~~election precincts~~ in accordance with this Charter and Statutes.
- E. **Form in Which the Amendment Shall Appear on the Ballot.** The proposed amendment shall be submitted to the electors in the following form:

CHARTER AMENDMENT PROPOSAL NO. 1

Shall the second sentence of Section 3.3 (Precincts) of the South Lyon City Charter be amended to provide for the establishment of polling places within the precincts established by the Election Commission pursuant to the first sentence of this Section?

Yes [] No []

CHARTER AMENDMENT PROPOSAL NO. 2

- A. **Purpose of the Amendment.** This purpose of this amendment is to amend Chapter 4, Section 4.6(c) of the South Lyon City Charter to provide that City Council members shall vote on all matters, except: (1) on any question in which he or she is financially interested; or (2) on any question concerning his or her own official conduct; or (3) on any other question that presents a conflict of interest under state or local law or ordinance or where voting would otherwise violate the Federal or State Constitution or state or local laws.
- B. **Wording of Proposed Amendment.** Section 4.6(c) of the City Charter to be amended to read as follows: Subject to MCL 15.328, no councilperson shall vote on any question in which he is financially interested, or on any question concerning his own official conduct, or on any other question that presents a conflict of interest under state or local law or ordinance or where voting would otherwise violate the Federal or State Constitution or state or local laws; but on all other questions every Councilperson present shall vote unless excused by unanimous consent of the remaining members present.
- C. **Statement of Current Wording of Section to be Amended.** Existing Section 4.6(c) of the City Charter currently reads as follows: No councilman shall vote on any question in which he is financially interested or on any question concerning his own official conduct; but on all other questions every Councilman present shall vote unless excused by unanimous consent of the remaining members present.
- D. **Redline of Current Wording.** Existing Section 4.6(c) of the City Charter showing the proposed amendment in redline, as follows: Subject to MCL 15.328, nNo councilmanperson shall vote on any question in which he is financially interested, or on any question concerning his own official conduct, or on any other question that presents a conflict of interest under state or local law or ordinance or where voting would otherwise violate the Federal or State Constitution or state or local laws; but on all other questions every Councilpersonman present shall vote unless excused by unanimous consent of the remaining members present.
- E. **Form in Which the Amendment Shall Appear on the Ballot.** The proposed amendment shall be submitted to the electors in the following form:

CHARTER AMENDMENT PROPOSAL NO. 2

Shall Section 4.6(c) of the South Lyon City Charter be amended to add that Councilpersons shall abstain from voting on questions which presents a conflict of interest under state or local law or ordinance or where voting would otherwise violate the Federal or State Constitution or state or local laws?

Yes [] No []

CHARTER AMENDMENT PROPOSAL NO. 3

- A. **Purpose of the Amendment.** This purpose of this amendment is to amend Chapter 13 – Definitions and General Provisions, Section 13.1 to add a new paragraph (m) to state that in the event of a conflict between state law and the Charter, state law controls.
- B. **Wording of Proposed Amendment.** Section 13.1 of the City Charter to be amended to add paragraph (m) to read as follows: In the event of a conflict between state law and the Charter, state law controls.
- C. **Form in Which the Amendment Shall Appear on the Ballot.** The proposed amendment shall be submitted to the electors in the following form:

CHARTER AMENDMENT PROPOSAL NO. 3

Shall Section 13.1 of the South Lyon City Charter be amended to add paragraph (m) to state in the event of a conflict between state law and the Charter, state law controls?

Yes [] No []

BE IT FURTHER RESOLVED that the proposed City Charter amendments shall be submitted to the qualified electors of this City at the regular City election to be held in the City of South Lyon on Tuesday, November 2, 2021, and the City Clerk is hereby directed to give notice of the election and notice of registration therefore in the manner prescribed by law and to do all things and to provide all supplies necessary to submit such Charter amendment to the vote of the electors as required by law.

BE IT FURTHER RESOLVED that the proposed amendments shall be published in full together with the existing Sections of the City Charter altered or abrogated thereby as required by law.

AYES:

NAYS:

RESOLUTION DECLARED ADOPTED.

I hereby certify that the foregoing constitutes a true and complete copy of a resolution adopted by the South Lyon City Council, of the City of South Lyon, County of Oakland, Michigan at a regular meeting held on the ____ day of _____, 2021.

Clerk

AGENDA NOTE

Unfinished Business # **2**

MEETING DATE: June 28, 2021

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Road Improvement Plan Discussion – Bond Counsel

EXPLANATION OF TOPIC: Based upon the City of South Lyon receiving a road conditions assessment performed (PASER Rating). I have included additional information pertaining to Road Funding options.

Tonight we will have our fifth discussion regarding the long term repair of our roads, including discussing with our bond counsel the alternatives for ballot language. Which includes the Headlee override, and the potential to bond for the improvements.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Memo on the road funding option and the operating millage from our Bond Counsel pertaining to the alternatives for a road improvement program.

POSSIBLE COURSES OF ACTION: Discussion on the funding options pertaining to a City Road Improvement Plan.

SUGGESTED MOTION: None

Founded in 1852
by Sidney Davy Miller



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June 18, 2021

Paul Zelenak
City Manager
City of South Lyon
333 S. Warren Street
South Lyon, MI 48178

RE: Road Funding Options

Dear Paul:

This letter is intended to confirm our discussion regarding the options available to the City of City of South Lyon (the "City") to generate additional funds for road improvement purposes.

Based on the discussion below, we are of the opinion that the City is not authorized to ask its voters to approve a specific millage dedicated for road improvements because the City Charter currently provides for a tax levy at the statutory maximum of 20 mills. A Headlee override request could be approved by the voters to override of the Headlee rollback of the City's operating millage, which would increase the rolled back operating millage up to the 20 mill maximum. The City also has the ability to request the voters to approve a bond proposal for road projects, which would allow the City to issue bonds and levy a debt millage in an amount necessary to pay back the debt service on the bonds.

Background and Discussion

The City is a home rule city governed by the Home Rule Cities Act, Act 279, Public Acts of Michigan, 1909, as amended ("Act 279"). The City's power to tax is authorized by Act 279 and the City Charter. Section 7.2 of the City Charter states "*Exclusive of any levies authorized by statute to be made beyond charter tax rate limitations, the annual ad valorem tax levy shall not exceed two percent of the assessed value of real and personal property subject to taxation in the City.*" Two percent (i.e. 20 mills), is the maximum authorized charter millage rate for a city under Section 3(g) of Act 279. MCL 117.3(g). The City's operating millage is rolled back each year by legislation enacted pursuant to the Headlee Amendment which requires a local unit of government to reduce its millage rate when the annual growth in value of existing property is greater than the rate of inflation. MCL 211.34d. The City's 20 mill operating levy has been rolled back to 12.5995 mills in 2021.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mr. Paul Zelenak

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June 18, 2021

Dedicated Road Millage.

You have asked whether the voters could approve a millage proposal for a dedicated road millage of 3 mills.

Section 3 of the Home Rule Cities Act prohibits the City from levying a tax in excess of the 2% (20 mill) charter limit, even if approved by the voters, except as provided by law.

A city does not have power to do any of the following:

(a) To increase the rate of taxation now fixed by law, unless the authority to do so is given by a majority of the electors of the city voting at the election at which the proposition is submitted, but the increase in any case shall not be in an amount as to cause the rate to exceed 2%, except as provided by law, of the assessed value of the real and personal property in the city.

MCL 117.5(1). This means that there must be a statutory or constitutional provision to allow the City to explicitly exceed the 20 mill charter limit, even if approved by the voters.

We are not aware of an express statutory provision to allow a city to vote a millage increase for road purposes that does not count towards the City's 20 mill limit. We would note that counties and townships are not subject to that same limitation, and there are also many cities with charter limits less than 20 mills that can have voter approval of specified road millages as a charter amendment, so long as the total amount authorized under their charter does not exceed 20 mills.

Since the City's operating tax levy is already at the 20 mill limit (although reduced by Headlee to 12.5995), it cannot ask the voters to approve an increase for roads or other purposes.

Headlee Override Millage Proposal

The City could ask the voters to approve a Headlee override question in the amount of 3 mills or a greater amount to get back up to the original 20 mill authorization. Although the legislative authorization for a Headlee Override is murky, it is our view that a Headlee override question may ask the voters to approve an amount up to the original authorized amount. The additional millage may be authorized in perpetuity or for a period of years. However, our view is that the Headlee override question cannot change the original purpose of the millage, so it cannot be specifically designated for a specific purpose. Since the City Charter authorization in Section 7.2 is a general authorization for the levy of taxes, a Headlee override question to reauthorize the maximum amount should also be a general authorization.

The Michigan Legislature enacted changes to the property tax laws in 1999 that regulate what language is required to be in millage and bond proposals. Ballot language must describe the millage as "new additional millage" or a "renewal" and the legislation requires that millage

questions asking for an amount in excess of a Headlee rollback are to be considered new additional millage. MCL 211.24f.

A Headlee override ballot proposal could look as follows:

Shall the limitation on the amount of taxes which may be imposed on taxable property in the City of South Lyon, County of Oakland, Michigan, be increased by 3 mills (\$3.00 per \$1,000 of taxable value) for a period of ten (10) years, 2022 to 2031 inclusive, as new additional millage in excess of the limitation imposed by Michigan Compiled Laws section 211.34d, to partially restore a portion of the City Charter millage authorization previously approved by the electors as reduced by operation of the Headlee amendment, to provide funds for municipal purposes? If approved and levied in its entirety, this additional millage would raise approximately \$_____ in 2022.

Voted Bond Proposal

The City also has the ability to ask the voters to approve a bond proposal for a specific amount of bonds to be issued for a project, such as road improvements. A bond proposal authorizes the issuance of bonds for a project and the ability of the City to levy a debt millage each year in an amount necessary to pay the next year's debt service. The debt millage does not count against the City's charter limits. This is the process the City used when the voters approved a bond issue in November 2002 for the General Obligation Unlimited Tax Bonds for the City's Wastewater Treatment Plant.

Pursuant to Article IX, Section 6 of the Michigan Constitution of 1963, that debt millage is not subject to existing tax rate limitations and can be levied each year at whatever rate is necessary to pay the bonds:

The foregoing limitations shall not apply to taxes imposed for the payment of principal and interest on bonds approved by the electors or other evidences of indebtedness approved by the electors or for the payment of assessments or contract obligations in anticipation of which bonds are issued approved by the electors, which taxes may be imposed without limitation as to rate or amount. . .

Article IX, Section 6 of Michigan Constitution of 1963.

The millage generated from the debt millage must be used to pay debt service on the Bonds – it cannot be used annually on a pay-as-you-go basis for road improvements. Cities that vote road bond proposals do so to generate funds up front to do a larger road project rather than funding a 10 year program for some road improvements each year.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mr. Paul Zelenak

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June 18, 2021

A Road Bond proposal could look as follows:

Street Improvements Bond Proposal

Shall the City of South Lyon, County of Oakland, Michigan, borrow the principal sum of not to exceed _____ Dollars (\$ _____), and issue its unlimited tax general obligation bonds, payable in not to exceed [ten (10) years] from the date of issue, [in one or more series,] to pay the cost of constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing and improving streets? If approved, the estimated millage to be levied in 2022 is ____ mills (\$____ per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is _____ mills (\$____ per \$1,000 of taxable value).

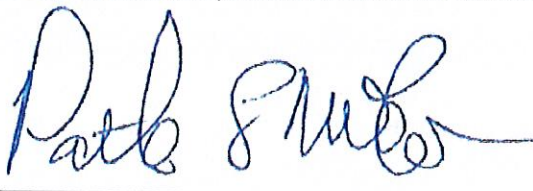
Conclusion

As discussed above, we are of the opinion that the City is not authorized to ask its voters to approve a specific millage dedicated for road improvements because the City Charter currently provides for a tax levy at the statutory maximum of 20 mills and there is no authority for the City to vote a separate millage authorization for roads. A Headlee override request could be approved by the voters to override of the Headlee rollback of the City's operating millage, which would increase the rolled back operating millage by whatever the voters approve, up to the 20 mill maximum. The City also has the ability to request the voters to approve a bond proposal for road projects, which would allow the City to issue bonds and levy a debt millage in an amount necessary to pay back the debt service on the bonds.

Hopefully this addresses the questions that you have asked us regarding this issue. If you have any additional questions, please contact me.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: 

Patrick F. McGow

cc: Lisa Deaton
Lisa Hamameh, Esq.

Founded in 1852
by Sidney Davy Miller



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June 18, 2021

Paul Zelenak
City Manager
City of South Lyon
333 S. Warren Street
South Lyon, MI 48178

RE: Calculation of Maximum Permitted City Millage Levy

Dear Paul:

This letter is intended to confirm our discussion regarding the operating levy millage rate of the City of South Lyon (the "City"). You have asked us to follow up regarding the calculation of the maximum amount of the City's annual tax levy.

Based on the discussion below, we are of the opinion that the City cannot levy more than 12.5995 mills for its Operating Millage and Capital Improvements millage combined. The City can levy an additional amount for the GO Bond Debt in an amount necessary to pay the debt service on the General Obligation Unlimited Tax Bonds for the Wastewater Treatment Plant, and that amount does not count against the 12.5995 mills.

Background and Discussion

The City is a home rule city governed by the Home Rule Cities Act, Act 279, Public Acts of Michigan, 1909, as amended ("Act 279"). The City's power to tax is authorized by Act 279 and the City Charter. Section 7.2 of the City Charter states "*Exclusive of any levies authorized by statute to be made beyond charter tax rate limitations, the annual ad valorem tax levy shall not exceed two percent of the assessed value of real and personal property subject to taxation in the City.*" Two percent (i.e. 20 mills), is the maximum authorized charter millage rate for a city under Section 3(g) of Act 279. MCL 117.3(g).

The Headlee Amendment to the Michigan Constitution was approved in 1978 and was intended to reduce the amount of taxation by local governments by "rolling back" the authorized millage rates. The legislation enacted pursuant to the Headlee Amendment requires a local unit of government to reduce its millage rate when the annual growth in value of existing property is greater than the rate of inflation. MCL 211.34d. Since the passage of the Headlee Amendment,

local units of government are required to annually calculate a millage reduction fraction to apply against the authorized statutory or charter millage rate to determine the maximum allowable millage.

Each year the City is required to prepare and file a standard Michigan Department of Treasury form with the County to show the calculations of the City's maximum tax rate for each authorized millage, and the application of the current year Headlee millage reduction fraction. For many years now, the City's Form L-4029 showed three different millages that the City levied: Operating Millage, GO Bond and Capital Improvement.

The Operating Millage is the City's 20 mill operating millage authorized by Section 7.2 of the City Charter. It was rolled back to 12.8357 in 2020 by operation of the Headlee amendment and based on the Treasurer's calculation of the 2021 current year Headlee Millage Reduction Fraction, is now rolled back to a Maximum Allowable Millage Levy of 12.5995 in 2021.

The GO Bond Debt is a millage approved by the voters in November 2002 for the General Obligation Unlimited Tax Bonds, Series 2003 for the City's Wastewater Treatment Plant. Pursuant to Article IX, Section 6 of the Michigan Constitution of 1963, that millage is not subject to existing tax rate limitations and can be levied each year at whatever rate is necessary to pay the bonds:

The foregoing limitations shall not apply to taxes imposed for the payment of principal and interest on bonds approved by the electors or other evidences of indebtedness approved by the electors or for the payment of assessments or contract obligations in anticipation of which bonds are issued approved by the electors, which taxes may be imposed without limitation as to rate or amount. . .

Article IX, Section 6 of Michigan Constitution of 1963. That millage can be levied by the City each year in an amount necessary to pay the next year's debt service, up until 2025 which is the final year remaining on the bonds.

The Capital Improvement millage is not specifically authorized by charter or other constitutional or statutory provision. There is no separate authorization in the law for the levy of a capital improvements millage. Because the City Charter already authorizes the City's operating millage at the statutory maximum rate of 20 mills, the City is not permitted to levy a capital improvements millage in excess of the maximum permitted operating millage rate. The levy of a Capital Improvements millage must be included in City's overall 20 mill charter millage, which has now been reduced by the Headlee Amendment to 12.5995 in 2021.

The Capital Improvement millage appears to have been administratively categorized separately from the City's general operating millage as a budget and planning tool for many years. I reviewed the City's historical documents regarding its annual tax levies in the years prior to the issuance of the General Obligation Unlimited Tax Bonds, Series 2003 and from 1996-2000 the City split its Operating Millage into four categories for budget and planning purposes: General,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mr. Paul Zelenak

-3-

June 18, 2021

Capital Improvements, Building Authority and Land Purchases. But the four of them combined made up the City's operating levy and the City was not permitted to exceed the 20 mills as rolled back each year.

Conclusion

Based on our review of the charter and the City's calculations of the Headlee Millage Reduction Fraction, we are of the opinion that the City cannot levy more than 12.5995 mills for its Operating Millage and Capital Improvements millage combined. The City can levy an additional amount for the GO Bond Debt in an amount necessary to pay the debt service on the General Obligation Unlimited Tax Bonds for the Wastewater Treatment Plant, and that amount does not count against the 12.5995 mills.

Hopefully this addresses the questions that you have asked us regarding this issue. If you have any additional questions, please contact me.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.



By:

Patrick F. McGow

cc: Lisa Deaton
Lisa Hamameh, Esq.

AGENDA NOTE

Unfinished Business ~~#~~3

MEETING DATE: June 28, 2021

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: 2021-2022 Budget Amendments

EXPLANATION OF TOPIC: All of you have received the proposed 2021-2022 Budget documents. At tonight's meeting you will consider the approval of the Millage Rate Resolution and also the approval of the 2021-2022 Budget Amendment Resolution.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Millage Rate Resolution and Annual Budget Resolution.

POSSIBLE COURSES OF ACTION: Under two separate motions, approve / not approve the Millage Rate Resolution and the Budget Amendment Resolution.

SUGGESTED MOTION(s): Motion by _____, supported by _____ to approve the Millage Rate Resolution.
Motion by _____, supported by _____ to approve the Budget Amendment Resolution.

CITY OF SOUTH LYON



Mayor

Daniel L. Pelchat

Council Members

Lisa Dilg

Stephen Kennedy

Glenn Kivell

Margaret J. Kurtzweil

Carl W. Richards

Rose Walton

City Manager

Paul C. Zelenak

Clerk/Treasurer

Lisa Deaton

335 S Warren

South Lyon, MI 48178

Phone: 248-437-1735

Fax: 248-486-0049

www.southlyonmi.org

The following resolution was offered by _____, and supported by _____

RESOLVED, that the City Clerk certify to the City Assessor for spreading on the Assessment Roll of the City of South Lyon for the year 2021-2022, the following amounts, based on taxable value \$417,143,730.

1. At the rate of 12.4938 mills per \$1,000 of valuation for General Fund Operation
2. At the rate of 3.0000 mills per \$1,000 of valuation for Wastewater General Obligation Bonds for wastewater treatment (2002)

RESOLVED FURTHER, that due to the May 2, 1984 election whereby the Library became a free standing and District Library for all purposes including the levy of 1.4369 and the overall levy for the City will be 16.9307 mills, of which 15.4938 mills will be used for City operation and debt.

RESOLVED FURTHER, that after spreading on the Assessment Roll, the amounts as required to be raised by the general ad valorem tax, the Assessor certify and deliver the same to the City Treasurer, and the City Clerk be authorized to attach her warrant thereto, directing and requiring the City Treasurer to collect the same as provided by the City Charter.

RESOLVED FURTHER, that all installments reported to the City Treasurer as delinquent on Special Assessments and other charges, together with interest due thereon, as provided in Section 7.17 of the City Charter; unpaid charges for water consumption and water tap installation, as provided in Chapter 24 of the South Lyon City Code be assessed against the properties benefited and included in the 2021 Tax Roll.

RESOLVED FURTHER, that the millage for the entire fiscal year 2021-2022 budget not to exceed 15.4938 mills.

MOTION To approve the 2021-2022 proposed budget

VOTE: Roll Call: Ayes –
Nays –

Daniel L. Pelchat, Jr., Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the resolution adopted at the regular meeting of the South Lyon City Council held on the 28th day of June 2021.

Lisa Deaton, City Clerk

Adopted:
Published:

| | | | | | | |
|--|-------------|-------------|-------------|--------------------|-------------|-------------|
| MILLAGE & ASSESSED | | | | | | |
| VALUATION COMPARISON | | | | | | |
| | Audited | Adopted | Amended | Draft | Proposed | Proposed |
| | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| General Fund Operation | 12.4938 | 12.4938 | 12.4938 | 12.4938 | 12.4938 | 12.4938 |
| Debt Service - Sewer G.O. | 3.0000 | 3.0000 | 3.0000 | 3.0000 | 3.0000 | 3.0000 |
| | | | | | | |
| TOTAL | 15.4938 | 15.4938 | 15.4938 | 15.4938 | 15.4938 | 15.4938 |
| | | | | | | |
| General Fund Operation | 4,740,096 | 4,986,656 | 4,986,656 | 5,211,710 | 5,315,945 | 5,422,263 |
| Debt Service - Sewer G.O. | 1,138,188 | 1,197,391 | 1,197,391 | 1,251,431 | 1,276,460 | 1,301,989 |
| | | | | | | |
| TOTAL | 5,878,284 | 6,184,048 | 6,184,048 | 6,463,142 | 6,592,404 | 6,724,252 |
| | | | | | | |
| STATE EQUALIZED VALUES/TAXABLE VALUES* | | | | | | |
| | Audited | Adopted | Amended | Proposed | Proposed | Proposed |
| | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| | | | | | | |
| Residential | 329,442,610 | 348,844,580 | 348,844,580 | 365,328,540 | 372,635,111 | 380,087,813 |
| Commercial | 37,373,990 | 35,149,000 | 35,149,000 | 36,145,260 | 36,868,165 | 37,605,529 |
| Industrial | 7,251,490 | 9,274,930 | 9,274,930 | 4,442,880 | 4,531,738 | 4,622,372 |
| Personal | 5,327,790 | 5,861,970 | 5,861,970 | 11,227,050 | 11,451,591 | 11,680,623 |
| Development | | | | | | |
| IFT | | | | | | |
| CFT | | | | | | |
| | | | | | | |
| TOTAL | 379,395,880 | 399,130,480 | 399,130,480 | 417,143,730 | 425,486,605 | 433,996,337 |
| | | | | | | |
| 1 Mill of General Fund Operation Assigned to Capital Improvement | | | | | | |
| | | | | | | |
| Printed: 6/14/2021 | | | | | | |

CITY OF SOUTH LYON



Mayor

Daniel L. Pelchat

Council Members

Lisa Dilg

Stephen Kennedy

Glenn Kivell

Margaret J. Kurtzweil

Carl W. Richards

Rose Walton

City Manager

Paul C. Zelenak

Clerk/Treasurer

Lisa Deaton

335 S Warren

South Lyon, MI 48178

Phone: 248-437-1735

Fax: 248-486-0049

www.southlyonmi.org

The following resolution was offered by _____, and supported by _____

WHEREAS, on June 28, 2021 the City Manager submitted to City Council a proposed budget for the fiscal year July 1, 2021 through June 30, 2022, and

WHEREAS, the City Council has received the proposed budget contained herein and has discussed and reviewed same.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby adopts the 2021-2022 fiscal budget as shown in the budget document on the Summary page, and detailed on the following pages, with expenditures in the total amount of \$7,072,393.

BE IT FURTHER RESOLVED, that the City Council hereby adopts the following proposed budget or estimates for the following operations as set forth below.

Fund No.

| | |
|-----------------------------------|-----|
| Major Street Operation | 202 |
| Local Street Operation | 203 |
| Community Development Block Grant | 274 |
| Combined Water/Sewer Operation | 592 |
| Equipment Replacement Fund | 641 |
| Capital Improvement Fund | 401 |
| Land Acquisition | 509 |
| Downtown Development Authority | 280 |

General Debt Service

| | |
|----------------------------------|-----|
| 2003 G.W. WW Treatment/Bond G.O. | 307 |
|----------------------------------|-----|

BE IT FURTHER RESOLVED that the City Manager is authorized to advertise for bids, or authorize at the appropriate time for contractual services, commodity purchases and/or capital expenditures throughout the fiscal year in accordance with the enclosed budget document and all applicable City ordinance policies or procedures in effect.

BE IT FURTHER RESOLVED, that pursuant to the Uniform Budgeting and Account Act, Section 19 (2), the City Manager may make transfers within a fund and activity if the amount to be transferred does not exceed 10% or \$25,000, whichever is greater, of the appropriation item for which the transfer is to be made, with prior notification to the City Council.

VOTE: Roll Call: Ayes –
Nays –

Daniel L. Pelchat, Mayor

Lisa Deaton, City Clerk

| 101 GENERAL FUND REVENUES | | | | | | | |
|---------------------------|--|-----------|-----------|-----------|-----------|-----------|-----------|
| | | | | | | | |
| | | Audited | Adopted | Amended | Draft | Proposed | Proposed |
| Revenue | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| | TAXES | | | | | | |
| 402.000 | Current Property Tax | 4,343,993 | 4,574,926 | 4,574,926 | 5,198,610 | 5,302,545 | 5,408,617 |
| 423.000 | Mobile Home Park | 1,113 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 |
| 444.000 | Service fee in lieu of taxes | - | 500 | 500 | - | - | - |
| 446.000 | Penalties and Interest | 7,657 | 11,000 | 11,000 | 12,000 | 12,300 | 12,546 |
| | Total | 4,352,762 | 4,587,526 | 4,587,526 | 5,211,710 | 5,315,945 | 5,422,263 |
| | | | | | | | |
| | LICENSES & PERMITS | | | | | | |
| 451.000 | Building Permits | 239,375 | 240,000 | 240,000 | 270,000 | 276,750 | 283,669 |
| 452.000 | Plumbing and Mechanical Permits | 30,167 | 25,000 | 25,000 | 30,000 | 30,750 | 31,519 |
| 453.000 | Electrical Permits | 33,939 | 30,000 | 30,000 | 35,000 | 35,875 | 36,772 |
| 454.000 | Licenses & Business Permits | 3,950 | 3,500 | 3,500 | 2,000 | 2,000 | 2,000 |
| | Total | 307,430 | 298,500 | 298,500 | 337,000 | 345,375 | 353,959 |
| | | | | | | | |
| | INTERGOVERNMENTAL REVENUES | | | | | | |
| 528.000 | Other Federal Grants | | | | 250,000 | - | - |
| 570.000 | State Shared Revenues | 1,062,679 | 971,411 | 971,411 | 1,063,276 | 1,000,000 | 1,000,000 |
| 570.100 | State Shared Rev-Comm. Stabilization | 215,107 | 100,593 | 100,593 | 100,000 | 100,000 | 100,000 |
| 571.000 | Federal Grant | | | | | | |
| | Total | 1,277,786 | 1,072,004 | 1,072,004 | 1,413,276 | 1,100,000 | 1,100,000 |
| | | | | | | | |
| | CHARGES FOR SERVICES | | | | | | |
| 600.000 | Board of Appeals | 2,700 | | | 1,350 | 1,350 | 1,350 |
| 600.100 | Rezoning Fees | 25 | | | - | - | - |
| 630.000 | Property Tax Admin Fees | 101,272 | 98,000 | 98,000 | 101,500 | 104,038 | 106,638 |
| 634.000 | Grave Openings & Foundations | 47,710 | 40,000 | 40,000 | 40,000 | 41,000 | 42,025 |
| 635.000 | W & S Administration | - | | | - | - | - |
| 668.200 | Property Rental-Cable | 146,932 | 155,000 | 155,000 | 125,000 | 125,000 | 125,000 |
| 668.300 | Lease-Antenna | 39,876 | 42,000 | 42,000 | 38,000 | 38,000 | 38,000 |
| 668.400 | Property Rentals | - | | | | | |
| | Total | 338,515 | 335,000 | 335,000 | 305,850 | 309,388 | 313,013 |
| | | | | | | | |
| | FINES & FORFEITURES | | | | | | |
| 661.000 | Parking Violations | 130 | 800 | 800 | 150 | 154 | 158 |
| 662.000 | Local Court Fines | 22,523 | 30,000 | 30,000 | 15,000 | 15,000 | 15,000 |
| | Total | 22,653 | 30,800 | 30,800 | 15,150 | 15,154 | 15,158 |
| | | | | | | | |
| | MISCELLANEOUS REVENUES | | | | | | |
| 642.000 | Police Miscellaneous | 77,448 | 40,000 | 40,000 | 55,000 | 56,375 | 57,503 |
| 664.000 | Interest Income | 21,610 | 20,500 | 20,500 | 15,500 | 15,888 | 16,205 |
| 664.200 | Park and Rec Interest | 257 | | | | | |
| 666.000 | Equalization & Contingency Interest | 424 | | | 100 | 103 | 105 |
| 669.209 | Contribution-Perpetual Care | 50,000 | 50,000 | 50,000 | 49,500 | 47,800 | 45,000 |
| 675.200 | Contribution - Winter Events | 600 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 675.600 | Donations to Cultural Arts Comm. | - | 300 | 300 | 300 | 300 | 300 |
| 675.800 | Contribution - Veterans Memorial Project | 7,670 | 11,000 | 11,000 | 7,500 | - | - |
| 676.005 | Contribution - Parks & Rec | - | - | - | - | - | - |
| 692.000 | Grant Money - Other | - | 10,000 | 10,000 | - | - | - |
| 694.300 | Payment of Sidewalk by Residential | - | 5,000 | 5,000 | 6,250 | 6,250 | 6,250 |
| 698.000 | Miscellaneous | 85,941 | 70,000 | 70,000 | 75,000 | 76,875 | 78,413 |
| 698.100 | Fire Miscellaneous | 8,137 | 4,700 | 4,700 | 4,500 | 4,500 | 4,500 |
| 698.200 | Prior Year's Property Tax | 10,111 | 5,800 | 5,800 | 5,800 | 5,800 | 5,900 |
| 698.210 | Wedding Proceeds | 1,950 | 3,000 | 3,000 | 1,950 | 2,600 | 2,600 |
| 698.220 | MMRMA Dividends | 69,197 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| 698.230 | SMART Credits | 3,971 | 20,000 | 20,000 | 5,000 | 5,000 | 5,000 |
| 698.600 | Grant Monies - Fire Dept. | 3,799 | 203,000 | 203,000 | 5,000 | 400,000 | - |
| 698.800 | Grant Monies - Police Dept. | - | 5,000 | 5,000 | 5,000 | - | - |
| 698.900 | Grant Monies - Cultural Arts | 193 | 4,000 | 4,000 | - | - | - |
| 673.000 | Sale of Fixed Assets | | 50,000 | 50,000 | 10,000 | 100,000 | 10,000 |
| | Total | 341,309 | 566,300 | 566,300 | 310,400 | 785,388 | 295,670 |

| | | | | | | | |
|----------|---|------------|------------|------------|-------------------|------------|------------|
| | | | | | | | |
| | | | | | | | |
| | TOTAL FISCAL YEAR REVENUES | 6,640,456 | 6,890,130 | 6,890,130 | 7,593,386 | 7,871,249 | 7,500,064 |
| | BEGINNING FUND BALANCE | 3,947,635 | 4,563,988 | 4,563,988 | 4,577,066 | 5,098,059 | 5,724,563 |
| | COMBINED REVENUES & FUND BALANCE | 10,588,091 | 11,454,118 | 11,454,118 | 12,170,452 | 12,969,308 | 13,224,626 |
| | TOTAL EXPENDITURES | 6,024,102 | 6,681,599 | 6,877,052 | 7,072,393 | 7,244,745 | 7,401,764 |
| | ENDING FUND BALANCE | 4,563,988 | 4,772,520 | 4,577,066 | 5,098,059 | 5,724,563 | 5,822,863 |
| | | | | | | | |
| Printed: | 6/14/2021 | | | | | | |

| | | | | | | | |
|---|--------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 280 DOWNTOWN DEVELOPMENT AUTHORITY | | | | | | | |
| OPERATING FUND | | | | | | | |
| | | | | | | | |
| | | Audited | Adopted | Amended | Draft | Proposed | Proposed |
| Revenue | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 402.000 | Current Property Taxes (Captured) | 45,705 | 48,229 | 48,229 | 51,705 | 52,739 | 53,794 |
| 664.000 | Interest Income | 100 | 350 | 350 | 100 | 100 | 100 |
| 674.300 | Contribution - Gift Certificate | | | | 500 | | |
| 675.100 | Contribution - FM Sponsorship Fees | 3,830 | 12,500 | 12,500 | 7,350 | 7,534 | 7,553 |
| 675.200 | Contribution - Winter Events | | 4,000 | 4,000 | 2,000 | 2,050 | 2,055 |
| 675.300 | Ladies Night Out Sponsorship Fees | 300 | 3,000 | 3,000 | 2,000 | 2,050 | 2,055 |
| 675.410 | Contribution - FM Vendor Fees | 4,896 | 8,000 | 8,000 | 6,000 | 6,150 | 6,165 |
| 675.700 | Contribution - Street Banner | 900 | | | - | - | - |
| 675.900 | Contribution - Murals | | | | 5,000 | - | - |
| 676.101 | Transfer In - General Fund | | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 688.000 | Patronicity Funds Economic Directory | 4,917 | | | - | - | - |
| 692.000 | Grant Money | | | | 5,500 | | |
| 698.110 | Contrib. Business Directory | | 500 | 500 | 500 | 500 | 500 |
| | | | | | | | |
| | | | | | | | |
| | Total Revenues | 60,648 | 80,579 | 80,579 | 84,655 | 75,123 | 76,222 |
| | | | | | | | |
| | | Audited | Adopted | Amended | Draft | Proposed | Proposed |
| Expenditure | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 702.200 | Wages/Salaries | 13,338 | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 |
| 715.000 | Fringe Benefits | | | | | | |
| 740.000 | Operating Expense | 607 | 1,000 | 2,000 | 1,000 | 1,025 | 1,051 |
| 740.200 | Seasonal Improvements | 5,512 | 7,500 | 7,500 | 7,700 | 7,893 | 8,090 |
| 801.000 | Professional Services | - | 3,000 | 3,000 | 5,500 | 5,638 | 5,778 |
| 880.000 | Community Promotion | 664 | 2,500 | 2,500 | 2,500 | 2,563 | 2,627 |
| 880.100 | Community Prom. CBD Winter | - | 2,000 | 2,000 | 2,000 | 2,050 | 2,101 |
| 880.200 | Community Promo. Design | 300 | 2,500 | 2,500 | 7,500 | 7,688 | 7,880 |
| 880.400 | Community Events | 8,858 | 12,500 | 12,500 | 8,850 | 9,071 | 9,298 |
| 880.500 | Community Promo. Gift Certificate | | | | 500 | 513 | 525 |
| 888.000 | Grant Expenditures | - | - | 11,500 | 5,500 | 5,638 | 5,778 |
| 900.000 | Printing/Publishing | 1,978 | 5,500 | 5,500 | 5,600 | 5,740 | 5,884 |
| 957.000 | Education & Training | 1,643 | 4,500 | 4,500 | 4,000 | 4,100 | 4,203 |
| 962.000 | Miscellaneous Expense | 280 | 1,000 | 1,000 | 1,000 | 1,025 | 1,051 |
| 969.101 | Transfer to General Fund | - | | | | | |
| 970.000 | Capital Expenditure | 6,665 | 5,000 | 5,000 | 15,000 | 8,000 | 8,000 |
| | | | | | | | |
| | | | | | | | |
| | Total Expenditures | 39,844 | 59,500 | 72,000 | 79,150 | 73,441 | 74,765 |
| | | | | | | | |
| | BEGINNING FUND BALANCE | 8,595 | 29,399 | 29,399 | 37,978 | 43,483 | 45,165 |
| | TOTAL FISCAL YEAR REVENUES | 60,648 | 80,579 | 80,579 | 84,655 | 75,123 | 76,222 |
| | TOTAL EXPENDITURES | 39,844 | 59,500 | 72,000 | 79,150 | 73,441 | 74,765 |
| | ENDING FUND BALANCE | 29,399 | 50,478 | 37,978 | 43,483 | 45,165 | 46,622 |
| | | | | | | | |
| Printed: | 6/14/2021 | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

DDA REVENUE

402 – Current Property Taxes (Captured) **\$51,705**

Tax increment financing (TIF) revenue is generated by the increase in value of the district (from the base year 2000) from all tax jurisdictions and all properties within the boundary of the DDA district. Oakland County Equalization will have a final estimate for TIF increase and total TIF revenue for 2021/2022 at the end of March after all Board of Review activity.

570 – State Shared Revenues **None**

664 - Interest Income **\$100**

The final amount of estimated interest on TIF tax capture to be determined after receipt of final information from Oakland County Equalization.

674.300 – Contribution – Gift Certificates **\$500**

Revenue generated by individuals purchasing downtown gift certificates. This revenue will be used to reimburse businesses for gift certificates that are redeemed in their store.

675 – Contribution – Private Sources **None**

675.100 – Contribution – FM Sponsorship Fees **\$7,350**

Revenue from Farmers Market sponsorship fees. Sponsorship planning is currently in progress by the Farmers Market Manager and the DDA Executive Director for the 2021 market season (May – October 2021). An amount of \$350 will be sought to host music at the farmers market on a once per month basis.

675.200 – Contribution – Winter Events **\$2,000**

Revenues expected from local business sponsors for overhead lighting across E. Lake St. (Lafayette to Wells Street) and Cool Yule Activities.

675.300 – Contribution – Ladies Night Out Sponsorship Fees **\$2,000**

Revenues from Ladies Night Out sponsorship fees for May and November.

675.410 – Contribution – FM Vendor Fees **\$6,000**

Revenue from vendor fees at the Farmers Market. Projected revenues for 2021-2022.

675.900 – Contribution – Murals **\$5,000**

Private donations will be sought for the installation of murals in the downtown.

676.101 – Transfer In – General Fund

\$4,000

\$4,000 donation from the General Fund toward the Cool Yule winter event.

692 – Grant Funds

\$5,500

Revenue expected to be received for grant funding, which includes \$500 from Oakland County for a placemaking grant approved in 2020 and funds from DTE for the *Charging Forward* program.

698.110 – Contribution – Business Directory

\$500

Revenues expected from at least two different local business sponsors for the annually updated brochure.

AGENDA NOTE # 1

MEETING DATE: June 28, 2021

PERSON PLACING ITEM ON AGENDA: Patricia Tiernan, Finance and Benefit Administrator

AGENDA TOPIC: Fiscal Year 2020-2021 Budget Amendments

,

EXPLANATION OF TOPIC: Fiscal Year 2020-2021 revenue budget amendments totaling \$540,756 for General Fund, \$29,300 for Cemetery Perpetual Care Fund, \$68,472 for Drug Forfeiture Fund, (\$11,873) for Downtown Development Authority Fund, (\$7,830) for 2003 Sanitary Sewer GO Bonds Fund, (\$1,454) for Capital Improvement Fund and \$54,600 for Equipment Replacement Fund.

Fiscal Year 2020-2021 expenditure budget amendments totaling \$278,598 for General Fund, \$9,859 for Drug Forfeiture Fund and \$59,332 for Water & Sewer Fund.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Budget Amendment Explanation for General Fund, Cemetery Perpetual Care Fund, Drug Forfeiture Fund, Downtown Development Authority Fund, 2003 Sanitary Sewer GO Bonds Fund, Capital Improvements Fund, Water & Sewer Fund and Equipment Replacement Fund. Amended Department Budget Spreadsheets.

POSSIBLE COURSES OF ACTION: Approve/Reject the proposed budget amendments.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the proposed Fiscal Year 2020-2021 budget amendments.

Budget Amendment Explanation

FYE June 30, 2021

General Fund – Revenue

Proposed increase of \$255,000 to Building Permits account line item (101-000.000-451.000) from \$240,000 to **\$495,000**. This account was conservatively budgeted for FY2020-2021 due to concerns of the COVID-19 Pandemic temporary shutdown of building trades and delay in work.

Construction/building permit activity and inspections were strong throughout the Fiscal Year.

Proposed increase of \$70,388 to Other Federal Grants account line item (101-000.000-528.000) from \$0 to **\$70,388**. This amount represents monies received from the Federal CARES Act including Corona Virus Relief Local Government Grant, Public Safety Public Health Payroll Reimbursement and First Responder Hazard Pay Reimbursement.

Proposed increase of \$215,368 to Oakland Together CVT COVID Funding account line item (101-000.000-692.200) from \$0 to **\$215,368**. This amount represents monies received from Oakland County through the Oakland Together CVT COVID Grant Reimbursement program and Oakland Together Restaurant Relief Program.

Total General Fund Revenue increase \$540,756 to \$7,430,886.

General Fund – Expenditures

Administrative:

Proposed increase of \$255,000 to Professional Services account line item (101-200.000-801.000) from \$279,650 to **\$534,650**. This increase is attributed to higher than anticipated billing from SAFEBuilt corresponding to the large increase in revenue from Building Permits & Inspections.

Proposed increase of \$1,697 to Capital Improvements account line item (101-200.000-970.000) from \$0 to **\$1,697**. Increase due to installation of CAT6 cable lines at City Hall; previously approved Agenda Note at 12/14/2020 Council Meeting.

Proposed increase of \$19,284 to Grant Expenditures account line item (101-200.000-888.000) from \$0 to **\$19,284**. Line item added for expenditures related to Oakland County Oakland Together Restaurant Relief Grant program. Corresponding revenue \$19,284 posted in account (101-000.000-692.200).

Total Department increase in expenditures: \$275,981.

,

Cemetery:

Proposed increase of \$2,617 to Professional Service account line item (101-276.000-801.000) from \$300 to **\$2,917**. This increase is due to HRC billing for Cemetery Section Addition and Cemetery Location Map.

Total Department increase in expenditures: \$2,617.

Total appropriation for General Fund expenditures will increase \$278,598 to \$7,155,650.

Cemetery Perpetual Care Fund – Revenue

Proposed increase of \$29,300 to Sales of Lots (Graves) account line item (209-000.000-646.000) from \$37,000 to **\$66,300**. Historically high number of lot sales this Fiscal Year.

Total Cemetery Perpetual Care Fund Revenue increase \$29,300 to \$68,000.

Drug Forfeiture Fund – Revenue

Proposed increase of \$68,555 to Drug Monies Collected account line item (265-000.000-964.000) from \$0 to **\$68,555** for DEA Drug Forfeiture Funds received in September 2020.

Proposed decrease of \$83 to Drug Forfeiture Interest account line item (265-000.000-664.100) from \$100 to **\$17**. Decrease due to decline of money market interest rates and increase in monthly banking fees.

Total Drug Forfeiture Fund Revenue increase \$68,472 to \$68,572.

Drug Forfeiture Fund – Expenditures

Proposed increase of \$9,859 to Capital Expenditure account line item (265-000.000-964.000) from \$4,200 to **\$14,059**. Increase due to replacement of Mug Shot hardware & software and Automated Fingerprint Identification System (AFIS) hardware and software required by CLEMIS. Items previously approved by Agenda Note at 2/8/2021 Council Meeting.

Total appropriation for Drug Forfeiture Fund expenditures will increase \$9,859 to \$14,059.

Downtown Development Authority Fund – Revenues

Proposed decrease of \$329 to Interest account line item (280-000.000-664.000) from \$350 to **\$21**. Decrease due to decline of money market interest rates and increase in monthly banking fees.

Proposed decrease of \$6,227 to Farmers Market Sponsorship Fees account line item (280-000.000-675.100) from \$12,500 to **\$6,273**. Decrease due to lower than budgeted secured sponsorships for the 2021 season Farmers Market.

Proposed decrease of \$4,000 to Contributions – Winter Events account line item (280-000.000-675.200) from \$4,000 to **\$0**. This line item was dependent upon the City hosting the 2020 Cool Yule Event. Due to COVID-19 Pandemic restrictions, the event was cancelled.

Proposed decrease of \$3,000 to Contributions – Ladies Night Out account line item (280-000.000-675.300) from \$3,000 to **\$0**. This line item was dependent upon the City hosting and seeking donations towards a Fall 2020 Ladies Night Out. Due to COVID-19 Pandemic restrictions, the event was cancelled.

Proposed decrease of \$1,000 to Farmers Market Vendor Fees account line item (280-000.000-675.410) from \$8,000 to **\$7,000**. Decrease due to lower than budgeted vendor participation at the 2020 Farmers Market in early Fiscal Year 2020-2021.

Proposed decrease of \$4,000 to Transfer In – General Fund account line item (280-000.000-676.101) from \$4,000 to \$0. This line item was dependent upon the City hosting the 2020 Cool Yule Event. Due to COVID-19 Pandemic restrictions, the event was cancelled.

Proposed decrease of \$500 to Contribution Business Directory account line item (280-000.000-698.110) from \$500 to \$0. Due to COVID-19 Pandemic, this project was delayed to Fiscal Year 2021-2022.

Proposed increase of \$7,183 to Patronicity Funds Economic Development account line item (280-000.000-688.000) from \$0 to \$7,183. This account was created to collect revenue from Oakland County Patronicity grant program for COVID-19 small business relief. Corresponding expenditures are posted to expense account (280-000.000-888.000).

Total Downtown Development Authority Revenue decrease \$11,873 to \$68,706.

2003 Sanitary Sewer GO Bonds – Revenue

Proposed decrease of \$7,830 from Interest account line item (307-000.000-664.000) from \$8,000 to \$170. Decrease due to decline of money market interest rates and increase in monthly banking fees.

Total 2003 Sanitary Sewer GO Bonds Revenue decrease \$7,830 to \$1,197,561.

Capital Improvement – Revenue

Proposed decrease of \$1,454 from Interest account line item (401-000.000-664.000) from \$2,700 to \$1,246. Decrease due to decline of money market interest rates and increase in monthly banking fees.

Total Capital Improvement Revenue decrease \$1,454 to \$400,376.

Water & Sewer Fund – Expenditures

Refuse Collection:

Proposed increase of \$59,332 from Refuse Collection Contractual Services account line item (592-555.000-818.100) from \$540,402 to \$599,734. This line item was unbudgeted for the increase in number of units serviced during the Fiscal Year.

Total Department increase in expenditures: \$59,322.

Total appropriation for Water & Sewer Fund expenditures will increase \$59,322 to \$6,482,584.

Equipment Replacement – Revenue

Proposed increase of \$4,600 to Rental Fees – Cemetery account line item (641-000.000-676.276) from \$0 to \$4,600. This line item was omitted from the FY2020-2021 budget although rental fees were charged back.

Proposed increase of \$50,000 to Rental Fees – Contribution Water & Sewer account line item (641-000.000-676.592) from \$0 to \$50,000. This line item was omitted from the FY2020-2021 budget although rental fees were charged back.

Total Equipment Replacement Revenue increase \$54,600 to \$121,625.00

| 101 GENERAL FUND REVENUES | | | | | | | |
|---------------------------|--|-----------|-----------|-----------|-----------|-----------|-----------|
| | | | | | | | |
| | | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| Revenue | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| | TAXES | | | | | | |
| 402.000 | Current Property Tax | 4,343,993 | 4,574,926 | 4,574,926 | 5,198,610 | 5,302,545 | 5,408,617 |
| 423.000 | Mobile Home Park | 1,113 | 1,100 | 1,100 | 1,100 | 1,100 | 1,100 |
| 444.000 | Service fee in lieu of taxes | - | 500 | 500 | - | - | - |
| 446.000 | Penalties and Interest | 7,657 | 11,000 | 11,000 | 12,000 | 12,300 | 12,546 |
| | Total | 4,352,762 | 4,587,526 | 4,587,526 | 5,211,710 | 5,315,945 | 5,422,263 |
| | LICENSES & PERMITS | | | | | | |
| 451.000 | Building Permits | 239,375 | 240,000 | 495,000 | 270,000 | 276,750 | 283,669 |
| 452.000 | Plumbing and Mechanical Permits | 30,167 | 25,000 | 25,000 | 30,000 | 30,750 | 31,519 |
| 453.000 | Electrical Permits | 33,939 | 30,000 | 30,000 | 35,000 | 35,875 | 36,772 |
| 454.000 | Licenses & Business Permits | 3,950 | 3,500 | 3,500 | 2,000 | 2,000 | 2,000 |
| | Total | 307,430 | 298,500 | 553,500 | 337,000 | 345,375 | 353,959 |
| | INTERGOVERNMENTAL REVENUES | | | | | | |
| 528.000 | Other Federal Grants | | - | 70,388 | 250,000 | - | - |
| 570.000 | State Shared Revenues | 1,062,679 | 971,411 | 971,411 | 1,063,276 | 1,000,000 | 1,000,000 |
| 570.100 | State Shared Rev-Comm. Stabilization | 215,107 | 100,593 | 100,593 | 100,000 | 100,000 | 100,000 |
| 571.000 | Federal Grant | | | | | | |
| | Total | 1,277,786 | 1,072,004 | 1,142,392 | 1,413,276 | 1,100,000 | 1,100,000 |
| | CHARGES FOR SERVICES | | | | | | |
| 600.000 | Board of Appeals | 2,700 | - | - | 1,350 | 1,350 | 1,350 |
| 600.100 | Rezoning Fees | 25 | - | - | - | - | - |
| 630.000 | Property Tax Admin Fees | 101,272 | 98,000 | 98,000 | 101,500 | 104,038 | 106,638 |
| 634.000 | Grave Openings & Foundations | 47,710 | 40,000 | 40,000 | 40,000 | 41,000 | 42,025 |
| 635.000 | W & S Administration | - | | | - | - | - |
| 668.200 | Property Rental-Cable | 146,932 | 155,000 | 155,000 | 125,000 | 125,000 | 125,000 |
| 668.300 | Lease-Antenna | 39,876 | 42,000 | 42,000 | 38,000 | 38,000 | 38,000 |
| 668.400 | Property Rentals | - | | | | | |
| | Total | 338,515 | 335,000 | 335,000 | 305,850 | 309,388 | 313,013 |
| | FINES & FORFEITURES | | | | | | |
| 661.000 | Parking Violations | 130 | 800 | 800 | 150 | 154 | 158 |
| 662.000 | Local Court Fines | 22,523 | 30,000 | 30,000 | 15,000 | 15,000 | 15,000 |
| | Total | 22,653 | 30,800 | 30,800 | 15,150 | 15,154 | 15,158 |
| | MISCELLANEOUS REVENUES | | | | | | |
| 642.000 | Police Miscellaneous | 77,448 | 40,000 | 40,000 | 55,000 | 56,375 | 57,503 |
| 664.000 | Interest Income | 21,610 | 20,500 | 20,500 | 15,500 | 15,888 | 16,205 |
| 664.200 | Park and Rec Interest | 257 | | | | | |
| 666.000 | Equalization & Contingency Interest | 424 | | | 100 | 103 | 105 |
| 669.209 | Contribution-Perpetual Care | 50,000 | 50,000 | 50,000 | 49,500 | 47,800 | 45,000 |
| 675.200 | Contribution - Winter Events | 600 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 675.600 | Donations to Cultural Arts Comm. | - | 300 | 300 | 300 | 300 | 300 |
| 675.800 | Contribution - Veterans Memorial Project | 7,670 | 11,000 | 11,000 | 7,500 | - | - |
| 676.005 | Contribution - Parks & Rec | - | - | - | - | - | - |
| 692.000 | Grant Money - Other | - | 10,000 | 10,000 | - | - | - |
| 692.200 | Oakland Together CVT COVID Funding | | | 215,368 | | | |
| 694.300 | Payment of Sidewalk by Residential | - | 5,000 | 5,000 | 6,250 | 6,250 | 6,250 |
| 698.000 | Miscellaneous | 85,941 | 70,000 | 70,000 | 75,000 | 76,875 | 78,413 |
| 698.100 | Fire Miscellaneous | 8,137 | 4,700 | 4,700 | 4,500 | 4,500 | 4,500 |
| 698.200 | Prior Year's Property Tax | 10,111 | 5,800 | 5,800 | 5,800 | 5,800 | 5,900 |
| 698.210 | Wedding Proceeds | 1,950 | 3,000 | 3,000 | 1,950 | 2,600 | 2,600 |
| 698.220 | MMRMA Dividends | 69,197 | 60,000 | 60,000 | 60,000 | 60,000 | 60,000 |
| 698.230 | SMART Credits | 3,971 | 20,000 | 20,000 | 5,000 | 5,000 | 5,000 |
| 698.600 | Grant Monies - Fire Dept. | 3,799 | 203,000 | 203,000 | 5,000 | 400,000 | - |
| 698.800 | Grant Monies - Police Dept. | - | 5,000 | 5,000 | 5,000 | - | - |
| 698.900 | Grant Monies - Cultural Arts | 193 | 4,000 | 4,000 | - | - | - |
| 673.000 | Sale of Fixed Assets | | 50,000 | 50,000 | 10,000 | 100,000 | 10,000 |

| | | | | | | | |
|----------|---|------------|------------|-------------------|-------------------|------------|------------|
| | Total | 341,309 | 566,300 | 781,668 | 310,400 | 785,388 | 295,670 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | TOTAL FISCAL YEAR REVENUES | 6,640,456 | 6,890,130 | 7,430,886 | 7,593,386 | 7,871,249 | 7,500,064 |
| | BEGINNING FUND BALANCE | 3,947,635 | 4,563,988 | 4,563,988 | 4,839,224 | 5,360,217 | 5,986,721 |
| | COMBINED REVENUES & FUND BALANCE | 10,588,091 | 11,454,118 | 11,994,874 | 12,432,610 | 13,231,466 | 13,486,784 |
| | TOTAL EXPENDITURES | 6,024,102 | 6,681,599 | 7,155,650 | 7,072,393 | 7,244,745 | 7,401,764 |
| | ENDING FUND BALANCE | 4,563,988 | 4,772,520 | 4,839,224 | 5,360,217 | 5,986,721 | 6,085,021 |
| | | | | | | | |
| Printed: | 6/21/2021 | | | | | | |

| 101-200 GENERAL FUND OPERATION | | | | | | | |
|--------------------------------|---------------------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| ADMINISTRATION | | | | | | | |
| | | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| Expenditure | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 702.000 | Wages/Salaries | 345,191 | 353,677 | 353,677 | 385,129 | 394,757 | 404,626 |
| 715-720 | Fringe Benefits | 155,013 | 162,620 | 162,620 | 164,889 | 169,011 | 173,236 |
| 725.000 | OPEB Retiree Health Care Trust | | 12,600 | 30,795 | 17,880 | 17,880 | 17,880 |
| 727.000 | Office Supplies | 5,260 | 5,000 | 5,000 | 5,600 | 5,740 | 5,884 |
| 740.000 | Operating Expense | 41,002 | 27,000 | 27,000 | 44,900 | 46,023 | 47,173 |
| 740.100 | Cash Drawer +/- | -21 | | | | | |
| 801.000 | Professional Services | 282,838 | 279,650 | 534,650 | 316,590 | 324,505 | 332,617 |
| 802.000 | Contractual Services | 123,948 | 108,125 | 108,125 | 105,539 | 108,177 | 110,882 |
| 807.000 | Auditor | 48,848 | 35,000 | 35,000 | 40,000 | 41,000 | 42,025 |
| 817.000 | Planning Consultant | 65,690 | 40,000 | 40,000 | 40,000 | 41,000 | 42,025 |
| 818.000 | Elections | 16,479 | 28,000 | 40,000 | 17,000 | 17,425 | 17,861 |
| 820.000 | Computers | 14,067 | 21,000 | 21,000 | 21,000 | 21,525 | 22,063 |
| 826.000 | Legal Fees | 75,716 | 70,000 | 70,000 | 70,000 | 71,750 | 73,544 |
| 830.000 | Memberships & Dues | 8,981 | 12,780 | 12,780 | 13,380 | 13,715 | 14,057 |
| 853.000 | Telephone | 12,834 | 8,000 | 8,000 | 12,835 | 13,156 | 13,485 |
| 861.000 | Transportation & Mileage | 1,410 | 6,000 | 6,000 | 5,600 | 5,740 | 5,884 |
| 863.000 | Vehicle Maintenance | 0 | | | | | |
| 880.000 | Community Promotions | 71,529 | 94,000 | 94,000 | 94,500 | 96,863 | 99,284 |
| 888.000 | Grant Expenditures | | - | 19,284 | - | - | - |
| 900.000 | Printing | 6,440 | 7,500 | 7,500 | 7,000 | 7,175 | 7,354 |
| 900.100 | Publishing | 3,935 | 10,000 | 10,000 | 6,000 | 6,150 | 6,304 |
| 910.000 | Insurance & Bonds | 50,424 | 55,000 | 55,000 | 57,000 | 58,425 | 59,886 |
| 920.000 | Utilities | 26,616 | 25,000 | 25,000 | 26,650 | 27,316 | 27,999 |
| 931.000 | Building Maintenance | 3,641 | 2,900 | 2,900 | 3,000 | 3,000 | 3,000 |
| 957.000 | Education/Training | 2,852 | 7,000 | 7,000 | 7,000 | 7,175 | 7,354 |
| 962.000 | Miscellaneous Expense | 125,184 | 1,000 | 1,000 | 1,000 | 1,025 | 1,051 |
| 969.200 | Contribution-Solid Waste | 16,279 | 18,500 | 30,000 | 43,000 | 44,075 | 45,177 |
| 969.000 | Contribution-Comm. Schools--SRO | 0 | | | | | |
| 969.280 | Transfer Out to D.D.A. | | | | 4,000 | | |
| 969.300 | Contribution-Comm Schools--A/V Equip. | 0 | 0 | 0 | 20,000 | 4,000 | 4,100 |
| 970.000 | Capital Improvements | | 0 | 1,697 | - | | |
| 971.100 | Beautification | 6,334 | 6,000 | 6,000 | 6,000 | 6,150 | 6,304 |
| 974.100 | Rental Properties | 172 | 0 | 0 | - | - | - |
| 977.000 | Equipment Miscellaneous | 372 | 500 | 500 | 500 | 513 | 525 |
| | TOTAL | 1,511,034 | 1,396,852 | 1,714,528 | 1,535,992 | 1,553,269 | 1,591,579 |
| | | | | | | | |
| Printed: | 6/21/2021 | | | | | | |

| | | | | | | | |
|---------------------------------------|-----------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 101-276 GENERAL FUND OPERATION | | | | | | | |
| CEMETERY | | | | | | | |
| | | | | | | | |
| | | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| Expenditure | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 702.000 | Wages/Salaries | 63,941 | 74,049 | 74,049 | 75,825 | 77,721 | 79,664 |
| 715-720 | Fringe Benefits | 14,218 | 14,550 | 14,550 | 43,810 | 44,905 | 46,028 |
| 740.000 | Operating Expense | 7,943 | 10,200 | 10,200 | 8,950 | 9,174 | 9,403 |
| 801.000 | Professional Services | 4,805 | 300 | 2,917 | 300 | 308 | 315 |
| 802.000 | Contractual Services | 1,429 | 1,500 | 1,500 | 1,500 | 1,538 | 1,576 |
| 853.000 | Telephone | 1,498 | 1,200 | 1,200 | 1,200 | 1,230 | 1,261 |
| 860.000 | Gas & Oil | 767 | 1,600 | 1,600 | 1,600 | 1,640 | 1,681 |
| 910.000 | Insurance & Bonds | 602 | 725 | 725 | 725 | 743 | 762 |
| 920.000 | Utilities | 288 | 400 | 400 | 400 | 410 | 420 |
| 930.000 | Repairs & Maintenance | 1,750 | 2,000 | 2,000 | 2,000 | 2,050 | 2,101 |
| 940.000 | Equipment Charges | 4,600 | 4,600 | 4,600 | 4,600 | 4,715 | 4,833 |
| 970.000 | Capital Outlay | | | | | - | - |
| 974.000 | Land Improvements | - | 3,000 | 3,000 | 3,000 | 3,075 | 3,152 |
| 977.000 | Equipment Purchases | 2,089 | 1,000 | 1,000 | 1,000 | 1,025 | 1,051 |
| | TOTAL | 103,931 | 115,124 | 117,741 | 144,910 | 148,533 | 152,247 |
| Printed: 6/21/2021 | | | | | | | |

| GENERAL FUND OPERATION | | | | | | | |
|-------------------------|---------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| SUMMARY OF EXPENDITURES | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| Expenditure | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| | | | | | | | |
| 200 | Administration | 1,511,034 | 1,396,852 | 1,714,528 | 1,535,992 | 1,553,269 | 1,591,579 |
| 276 | Cemetery | 103,931 | 115,124 | 117,741 | 144,910 | 148,533 | 152,247 |
| 295 | Public Transportation | 61,164 | 84,270 | 84,270 | 87,076 | 89,253 | 91,484 |
| 300 | Police | 2,586,136 | 2,850,948 | 2,893,983 | 2,884,688 | 3,005,805 | 3,079,725 |
| 335 | Fire | 580,091 | 915,169 | 922,134 | 1,008,331 | 1,033,540 | 1,059,378 |
| 346 | Ambulance | 73 | 4,580 | 4,580 | 5,680 | 5,680 | 5,680 |
| 440 | Public Works | 987,058 | 955,195 | 1,018,972 | 1,025,198 | 1,050,827 | 1,077,098 |
| 690 | Parks & Recreation | 153,693 | 297,267 | 335,288 | 320,492 | 304,387 | 310,122 |
| 732 | Historical | 23,950 | 36,420 | 36,420 | 34,125 | 35,550 | 24,550 |
| 800 | Cable | 4,299 | 8,975 | 8,975 | 13,925 | 3,925 | 3,925 |
| 802 | Cultural Arts | 2,306 | 5,800 | 5,800 | 2,975 | 2,975 | 2,975 |
| 820 | Veterans Memorial Project | 10,367 | 11,000 | 12,959 | 9,000 | 11,000 | 3,000 |
| | | | | | | | |
| | | | | | | | |
| | Totals | 6,024,102 | 6,681,599 | 7,155,650 | 7,072,393 | 7,244,745 | 7,401,764 |
| | | | | | | | |
| Printed: | 6/21/2021 | | | | | | |

| 209 CEMETERY PERPETUAL CARE | | | | | | | |
|-----------------------------|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| | | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| Revenue | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 402.000 | Current Property Tax | | | | | | |
| 446.000 | Penalties & Interest | | | | | | |
| 646.000 | Sale of Lots | 30,900 | 37,000 | 66,300 | 37,000 | 37,000 | 37,000 |
| 664.000 | Interest Income | 2,713 | 1,700 | 1,700 | 1,700 | 1,700 | 1,700 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | TOTAL REVENUES | 33,613 | 38,700 | 68,000 | 38,700 | 38,700 | 38,700 |
| | | | | | | | |
| Expenditure | Description | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| | | 2018-2019 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 969.101 | Transfer to General Fund | 50,000 | 50,000 | 50,000 | 49,500 | 49,459 | 47,340 |
| | | | | | | | |
| 970.000 | Capital Improvements | 6,625 | 75,000 | 75,000 | 25,000 | 17,500 | 17,500 |
| | | | | | | | |
| | | | | | | | |
| | TOTAL EXPENDITURES | 56,625 | 125,000 | 125,000 | 74,500 | 66,959 | 64,840 |
| | | | | | | | |
| | BEGINNING FUND BALANCE | 775,268 | 752,256 | 752,256 | 695,256 | 659,456 | 631,197 |
| | TOTAL FISCAL YEAR REVENUES | 33,613 | 38,700 | 68,000 | 38,700 | 38,700 | 38,700 |
| | TOTAL EXPENDITURES | 56,625 | 125,000 | 125,000 | 74,500 | 66,959 | 64,840 |
| | ENDING FUND BALANCE | 752,256 | 665,956 | 695,256 | 659,456 | 631,197 | 605,057 |
| | | | | | | | |
| Printed: | 6/21/2021 | | | | | | |

| 265 DRUG FORFEITURE | | | | | | | |
|---------------------|----------------------------|-----------|-----------|-----------|-----------|-----------|-----------|
| | | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| Revenue | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 447.000 | Drug Forfeiture Funds | | | 68,555 | | | |
| 447.100 | DEA Foreiture Funds | | | | | | |
| 664.100 | Interest Income | 137 | 100 | 17 | 50 | 50 | 50 |
| 698.000 | Miscellaneous Income | | | | | | |
| | | | | | | | |
| | TOTAL REVENUES | 137 | 100 | 68,572 | 50 | 50 | 50 |
| | | | | | | | |
| Expenditure | Description | Audited | Adopted | Amended | Adopted | | Proposed |
| | | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | | 2022-2023 |
| 702.000 | Wages/Salaries | | | | | | |
| 715-20 | Fringe Benefits | | | | | | |
| 740.000 | Operating Expense | | | | | | |
| 964.000 | Capital Expenditures | 114 | 4,200 | 14,059 | 34,000 | - | - |
| 960.000 | Miscellaneous Expenditures | | | | | | |
| | | | | | | | |
| | TOTAL EXPENDITURES | 114 | 4,200 | 14,059 | 34,000 | | - |
| | | | | | | | |
| | BEGINNING FUND BALANCE | 27,353 | 27,376 | 27,376 | 81,889 | 47,939 | 47,989 |
| | TOTAL FISCAL YEAR REVENUES | 137 | 100 | 68,572 | 50 | 50 | 50 |
| | TOTAL EXPENDITURES | 114 | 4,200 | 14,059 | 34,000 | | - |
| | ENDING FUND BALANCE | 27,376 | 23,276 | 81,889 | 47,939 | 47,989 | 48,039 |
| | | | | | | | |
| Printed: | 6/21/2021 | | | | | | |

| 280 DOWNTOWN DEVELOPMENT AUTHORITY | | | | | | | |
|---|--|------------------|------------------|------------------|------------------|------------------|------------------|
| OPERATING FUND | | | | | | | |
| | | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| Revenue | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 402.000 | Current Property Taxes (Captured) | 45,705 | 48,229 | 48,229 | 51,705 | 52,739 | 53,794 |
| 664.000 | Interest Income | 100 | 350 | 21 | 100 | 100 | 100 |
| 674.300 | Contribution - Gift Certificate | | | | 500 | | |
| 675.100 | Contribution - FM Sponsorship Fees | 3,830 | 12,500 | 6,273 | 7,350 | 7,534 | 7,553 |
| 675.200 | Contribution - Winter Events | | 4,000 | - | 2,000 | 2,050 | 2,055 |
| 675.300 | Ladies Night Out Sponsorship Fees | 300 | 3,000 | - | 2,000 | 2,050 | 2,055 |
| 675.410 | Contribution - FM Vendor Fees | 4,896 | 8,000 | 7,000 | 6,000 | 6,150 | 6,165 |
| 675.700 | Contribution - Street Banner | 900 | | - | - | - | - |
| 675.900 | Contribution - Murals | | | | 5,000 | - | - |
| 676.101 | Transfer In - General Fund | | 4,000 | - | 4,000 | 4,000 | 4,000 |
| 688.000 | Patronicity Funds Economic Development | 4,917 | | 7,183 | - | - | - |
| 692.000 | Grant Money | | | | 5,500 | | |
| 698.110 | Contrib. Business Directory | | 500 | - | 500 | 500 | 500 |
| | | | | | | | |
| | | | | | | | |
| | Total Revenues | 60,648 | 80,579 | 68,706 | 84,655 | 75,123 | 76,222 |
| | | | | | | | |
| Expenditure | Description | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| | | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 702.200 | Wages/Salaries | 13,338 | 12,500 | 12,500 | 12,500 | 12,500 | 12,500 |
| 715.000 | Fringe Benefits | | | | | | |
| 740.000 | Operating Expense | 607 | 1,000 | 2,000 | 1,000 | 1,025 | 1,051 |
| 740.200 | Seasonal Improvements | 5,512 | 7,500 | 7,500 | 7,700 | 7,893 | 8,090 |
| 801.000 | Professional Services | - | 3,000 | 3,000 | 5,500 | 5,638 | 5,778 |
| 880.000 | Community Promotion | 664 | 2,500 | 2,500 | 2,500 | 2,563 | 2,627 |
| 880.100 | Community Prom. CBD Winter | - | 2,000 | 2,000 | 2,000 | 2,050 | 2,101 |
| 880.200 | Community Promo. Design | 300 | 2,500 | 2,500 | 7,500 | 7,688 | 7,880 |
| 880.400 | Community Events | 8,858 | 12,500 | 12,500 | 8,850 | 9,071 | 9,298 |
| 880.500 | Community Promo. Gift Certificate | | | | 500 | 513 | 525 |
| 888.000 | Grant Expenditures | - | - | 11,500 | 5,500 | 5,638 | 5,778 |
| 900.000 | Printing/Publishing | 1,978 | 5,500 | 5,500 | 5,600 | 5,740 | 5,884 |
| 957.000 | Education & Training | 1,643 | 4,500 | 4,500 | 4,000 | 4,100 | 4,203 |
| 962.000 | Miscellaneous Expense | 280 | 1,000 | 1,000 | 1,000 | 1,025 | 1,051 |
| 969.101 | Transfer to General Fund | - | | | | | |
| 970.000 | Capital Expenditure | 6,665 | 5,000 | 5,000 | 15,000 | 8,000 | 8,000 |
| | | | | | | | |
| | | | | | | | |
| | Total Expenditures | 39,844 | 59,500 | 72,000 | 79,150 | 73,441 | 74,765 |
| | | | | | | | |
| | BEGINNING FUND BALANCE | 8,595 | 29,399 | 29,399 | 26,105 | 31,610 | 33,292 |
| | TOTAL FISCAL YEAR REVENUES | 60,648 | 80,579 | 68,706 | 84,655 | 75,123 | 76,222 |
| | TOTAL EXPENDITURES | 39,844 | 59,500 | 72,000 | 79,150 | 73,441 | 74,765 |
| | ENDING FUND BALANCE | 29,399 | 50,478 | 26,105 | 31,610 | 33,292 | 34,749 |
| | | | | | | | |
| Printed: | 6/21/2021 | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |

| 307 - 2003 WASTEWATER TREATMENT PLANT BONDS | | | | | | | |
|--|--|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-------------------------------|
| | State Revolving Fund | | | | | | |
| | | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| Revenue | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 402.000 | Current Property Tax | 1,134,392 | 1,197,391 | 1,197,391 | 1,251,431 | 1,276,460 | 1,301,989 |
| 574.600 | State Shared Revenues | | | | | | |
| 664.000 | Interest Income | 4,937 | 8,000 | 170 | 1,000 | 1,000 | 1,000 |
| 676.592 | Contribution-Comb. Water & Sewer Fund | 5,782 | | | | | |
| 676.401 | Contribution Cap. Equip. | | | | | | |
| 373.369 | Contribution Bldg Auth | | | | | | |
| | Transfer in from WW System | | | | | | |
| | TOTAL REVENUES | 1,145,111 | 1,205,391 | 1,197,561 | 1,252,431 | 1,277,460 | 1,302,989 |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| Expenditure | Description | Audited 2019-2020 | Adopted 2020-2021 | Amended 2020-2021 | Adopted 2021-2022 | Proposed 2022-2023 | Proposed 2023-2024 |
| 990.100 | Debt-Principal | 925,000 | 950,000 | 950,000 | 975,000 | 1,000,000 | 1,025,000 |
| 995.100 | Debt-Interest | 163,372 | 139,934 | 139,934 | 115,872 | 91,184 | 65,872 |
| 999.000 | Paying Agent Fees | - | 750 | 750 | 750 | 750 | 750 |
| | | | | | | | |
| | TOTAL EXPENDITURES | 1,088,372 | 1,090,684 | 1,090,684 | 1,091,622 | 1,091,934 | 1,091,622 |
| | | | | | | | |
| | BEGINNING FUND BALANCE | 676,926 | 733,666 | 733,665 | 840,542 | 1,001,351 | 1,186,877 |
| | TOTAL FISCAL YEAR REVENUES | 1,145,111 | 1,205,391 | 1,197,561 | 1,252,431 | 1,277,460 | 1,302,989 |
| | TOTAL EXPENDITURES | 1,088,372 | 1,090,684 | 1,090,684 | 1,091,622 | 1,091,934 | 1,091,622 |
| | ENDING FUND BALANCE | 733,666 | 848,372 | 840,542 | 1,001,351 | 1,186,877 | 1,398,244 |
| Printed: | 6/21/2021 | | | | | | |
| | | | | | | | |
| | Bond Paid Off FY 25-26 | | | | | | |
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|-------------------------------------|---|------------------|------------------|------------------|------------------|------------------|------------------|
| 401 CAPITAL IMPROVEMENT FUND | | | | | | | |
| REVENUES | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| Revenue | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 402.000 | Current Property Tax Assigned from General Fund Operation | 375,862 | 399,130 | 399,130 | 417,414 | | |
| 446.000 | Penalties & Interest | | | | | | |
| 664.000 | Interest Income | 7,707 | 2,700 | 1,246 | 1,500 | | |
| | Transfer In | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | TOTAL REVENUES | 383,569 | 401,830 | 400,376 | 418,914 | - | - |
| | BEGINNING FUND BALANCE | 1,782,504 | 1,908,280 | 1,937,110 | 1,937,108 | 1,991,022 | 1,991,022 |
| | TOTAL REVENUES | 383,569 | 401,830 | 400,376 | 418,914 | - | - |
| | TOTAL EXPENDITURES | 257,794 | 373,000 | 400,378 | 365,000 | - | - |
| | ENDING FUND BALANCE | 1,908,280 | 1,937,110 | 1,937,108 | 1,991,022 | 1,991,022 | 1,991,022 |
| | | | | | | | |
| | | | | | | | |
| EXPENDITURES | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | Audited | Proposed | Amended | Adopted | Proposed | Proposed |
| Expenditure | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 451 | | | | | | | |
| 801.000 | Prof. Svcs.-Audit | 1,642 | | | | | |
| 801.001 | Prof. Svcs - Whipple St. Lot | 260 | | | | | |
| 801.250 | Prof. Svcs - Dixboro Road Project | 218,541 | | | | | |
| 802.000 | Contractual Svcs. | 37,350 | | | | | |
| 802.190 | Cont. Svcs.-Safe Routes to School | | 93,000 | 93,000 | 35,000 | | |
| 802.500 | Prof. Svcs.-DPW - Yard Paving | | 230,000 | 257,378 | 250,000 | | |
| 802.600 | Cont. Svcs. - Pathways | | | | 80,000 | | |
| 802.700 | Cont. Svcs - Police Dept. Roof | - | | | | | |
| 969.509 | Contribution Transfer to Land Acq. | - | 50,000 | 50,000 | | | |
| 971.000 | Land | | | | | | |
| | TOTAL EXPENDITURES | 257,794 | 373,000 | 400,378 | 365,000 | - | - |
| | | | | | | | |
| Printed: | 6/21/2021 | | | | | | |
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|---------------------------------------|---|------------------------------|------------------------------|------------------------------|------------------------------|-------------------------------|-------------------------------|
| 592 WATER AND SEWER OPERATIONS | | | | | | | |
| EXPENDITURES | | | | | | | |
| Expenditure | Description | Audited 2019-2020 | Adopted 2020-2021 | Amended 2020-2021 | Adopted 2021-2022 | Proposed 2022-2023 | Proposed 2023-2024 |
| 452 | Water/Sewer Construction | | | | | | |
| 801.000 | Professional Service | (15,249) | | | 40,000 | | |
| 801.100 | Professional Service | | | | | | |
| 802.000 | Contractual Service-Water Storage Tank | | 2,000,000 | 2,000,000 | 1,500,000 | - | - |
| | | | | | | | |
| | SUBTOTAL | (15,249) | 2,000,000 | 2,000,000 | 1,540,000 | - | - |
| 556 | Water Distribution System | | | | | | |
| 702.000 | Wages/Salaries | 252,329 | 257,961 | 257,961 | 268,421 | 275,131 | 282,010 |
| 715-720 | Fringe Benefits | 112,623 | 147,607 | 147,607 | 147,861 | 151,557 | 155,346 |
| 721.000 | Uniforms | 3,056 | 3,300 | 3,300 | 3,300 | 3,300 | 3,300 |
| 725.000 | OPEB Retiree Health Care Trust | | 6,227 | 15,311 | 6,288 | 6,445 | 6,606 |
| 727.000 | Office Supplies | 946 | 1,500 | 1,500 | 1,500 | 1,538 | 1,576 |
| 740.000 | Operating Expense | 73,190 | 61,000 | 61,000 | 61,000 | 62,220 | 63,776 |
| 801.000 | Professional Service | 146,753 | 20,000 | 225,620 | 150,000 | 153,750 | 157,594 |
| 801.111 | Vulnerability Assessment | | 2,000 | 2,000 | 12,500 | 12,813 | 13,133 |
| 801.211 | Wellhead Protection | 1,205 | 7,500 | 7,500 | 7,500 | 7,500 | 7,500 |
| 802.000 | Contractual Services | 25,894 | 49,150 | 49,150 | 49,557 | 50,796 | 52,066 |
| 807.000 | Auditor | 6,811 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 820.000 | Computer | 483 | 1,200 | 1,200 | 1,200 | 1,230 | 1,261 |
| 830.000 | Memberships & Dues | 424 | 850 | 850 | 850 | 871 | 893 |
| 853.000 | Telephone | 2,465 | 2,800 | 2,800 | 2,800 | 2,870 | 2,942 |
| 860.000 | Gas & Oil | 11,029 | 8,200 | 8,200 | 8,200 | 8,405 | 8,615 |
| 861.000 | Transportation/Mileage | 443 | 500 | 500 | 500 | 513 | 525 |
| 863.000 | Vehicle Maintenance | 9,988 | 17,000 | 17,000 | 17,000 | 17,425 | 17,861 |
| 900.000 | Printing | 633 | 500 | 500 | 500 | 513 | 513 |
| 910.000 | Insurance & Bonds | 13,507 | 15,000 | 15,000 | 15,000 | 15,375 | 15,759 |
| 920.000 | Utilities | 104,386 | 100,000 | 100,000 | 100,000 | 102,500 | 105,063 |
| 931.000 | Building Maintenance | 14,730 | 85,000 | 85,000 | 94,000 | 96,350 | 98,759 |
| 957.000 | Education & Training | 3,094 | 3,500 | 3,500 | 3,500 | 3,588 | 3,677 |
| 962.000 | Miscellaneous Expense | 1,123 | 7,500 | 7,500 | 7,500 | 7,688 | 7,880 |
| 968.000 | Depreciation Expense | 749,621 | | | | | |
| 970.000 | Capital Improvements | 3,673 | 676,600 | 676,600 | 674,000 | 265,000 | 90,000 |
| 977.000 | Equipment Miscellaneous | 825 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 990.100 | Debt-Principal | | 120,000 | 120,000 | 125,000 | 125,000 | 130,000 |
| 995.100 | Debt-Interest | 52,625 | 49,750 | 49,750 | 46,750 | 43,625 | 40,500 |
| 999.000 | Paying Agent Fees | | 750 | 750 | 750 | 750 | 750 |
| | | | | | | | |
| | SUBTOTAL | 1,591,857 | 1,670,396 | 1,885,099 | 1,830,477 | 1,441,751 | 1,292,903 |
| 540 | Water Repair | | | | | | |
| 702.000 | Wages/Salaries | 44,547 | 61,994 | 61,994 | 55,860 | 57,256 | 58,688 |
| 715-720 | Fringe Benefits | 14,573 | 41,177 | 41,177 | 30,250 | 31,006 | 31,781 |
| 740.000 | Operating Expense | 1,162 | 5,500 | 5,500 | 5,610 | 5,750 | 5,894 |
| 801.000 | Professional Service | - | 1,500 | 1,500 | 1,530 | 1,568 | 1,607 |
| 802.000 | Contractual Services | 646 | 500 | 500 | 510 | 523 | 536 |
| 861.000 | Transportation/Mileage | - | 100 | 100 | 100 | 103 | 105 |
| 930.000 | Repairs & Maintenance | 6,856 | 40,000 | 40,000 | 25,500 | 26,138 | 26,791 |
| 940.000 | Equipment Charges | 39,000 | 25,000 | 25,000 | 25,500 | 26,138 | 26,791 |
| 956.000 | Miscellaneous Expense | 1,343 | 5,500 | 5,500 | 5,610 | 5,750 | 5,894 |
| 957.000 | Education & Training | - | | | | | |
| | SUBTOTAL | 108,127 | 181,271 | 181,271 | 150,470 | 154,232 | 158,087 |
| 592 WATER AND SEWER OPERATIONS | | | | | | | |
| EXPENDITURES | | | | | | | |
| | | | | | | | |

| 592 WATER AND SEWER OPERATIONS | | | | | | | |
|--------------------------------|--------------------------------|-------------|-----------|-----------|-----------|-----------|-----------|
| EXPENDITURES | | | | | | | |
| | | Audited | Adopted | Amended | Adopted | Proposed | Proposed |
| Expenditure | Description | 2019-2020 | 2020-2021 | 2020-2021 | 2021-2022 | 2022-2023 | 2023-2024 |
| 557 | Wastewater System | | | | | | |
| 702.000 | Wages/Salaries | 353,292 | 394,351 | 394,351 | 413,350 | 423,684 | 434,276 |
| 715-720 | Fringe Benefits | 184,174 | 217,136 | 217,136 | 220,955 | 226,479 | 232,141 |
| 721.000 | Uniforms | 1,397 | 3,500 | 3,500 | 3,800 | 3,895 | 3,992 |
| 725.000 | OPEB Retiree Health Care Trust | | 9,340 | 22,965 | 9,432 | 9,668 | |
| 727.000 | Office Supplies | 946 | 1,500 | 1,500 | 1,500 | 1,538 | 1,576 |
| 740.000 | Operating Expense | 120,894 | 125,000 | 125,000 | 125,000 | 128,125 | 131,328 |
| 801.000 | Professional Service | 96,506 | 70,045 | 70,045 | 125,000 | 128,125 | 131,328 |
| 802.000 | Contractual Services | 39,839 | 45,000 | 45,000 | 47,000 | 48,175 | 49,379 |
| 807.000 | Auditor | 6,916 | 10,000 | 10,000 | 10,200 | 10,455 | 10,716 |
| 820.000 | Computer | 1,201 | 4,507 | 4,507 | 2,550 | 2,614 | 2,679 |
| 830.000 | Memberships & Dues | 270 | 500 | 500 | 510 | 523 | 536 |
| 853.000 | Telephone | 4,055 | 4,000 | 4,000 | 4,080 | 4,182 | 4,287 |
| 860.000 | Gas & Oil | 3,302 | 5,500 | 5,500 | 6,500 | 6,663 | 6,829 |
| 861.000 | Transportation & Mileage | 449 | 500 | 500 | 510 | 523 | 536 |
| 863.000 | Vehicle Maintenance | - | | | | | |
| 900.000 | Printing | 413 | 500 | 500 | 510 | 523 | 536 |
| 910.000 | Insurance & Bonds | 13,075 | 15,000 | 15,000 | 15,300 | 15,683 | 16,075 |
| 920.000 | Utilities | 243,150 | 215,000 | 215,000 | 219,300 | 224,783 | 230,402 |
| 931.000 | Building Maintenance | 111,400 | 127,000 | 127,000 | 262,000 | 268,550 | 275,264 |
| 957.000 | Education & Training | 1,519 | 4,000 | 4,000 | 4,000 | 4,100 | 4,203 |
| 962.000 | Miscellaneous Expense | 4,614 | 7,000 | 7,000 | 7,000 | 7,175 | 7,354 |
| 963.000 | Bad Debt Expense | | | | | | |
| 968.000 | Depreciation Expense | 749,620 | | | | | |
| 969.000 | Transfer to Debt Fund | (1,082,590) | | | | | |
| 970.000 | Capital Improvements | 7,455 | 295,000 | 295,000 | 1,565,000 | 744,000 | 949,000 |
| 977.000 | Equipment Miscellaneous | 9,964 | 47,000 | 47,000 | 90,000 | | - |
| 988.000 | Pre-Paid Financial Cost | | | | | | |
| 995.100 | Debt - Interest | 157,590 | | | | | |
| 998.000 | Replacement Wastewater | | | | | | |
| | SUBTOTAL | 1,029,451 | 1,601,379 | 1,615,004 | 3,133,498 | 2,259,460 | 2,492,437 |
| 550 | Sanitary Sewer Repair | | | | | | |
| 702.000 | Wages/Salaries | 43,773 | 61,426 | 61,426 | 55,063 | 56,440 | 57,851 |
| 715-720 | Fringe Benefits | 17,521 | 40,800 | 40,800 | 29,771 | 30,516 | 31,278 |
| 740.000 | Operating Expense | 3,489 | 9,750 | 9,750 | 13,950 | 14,299 | 14,656 |
| 801.000 | Professional Services | - | 2,500 | 2,500 | 2,500 | 2,563 | 2,627 |
| 802.000 | Contractual Services | 5,817 | 500 | 500 | 510 | 523 | 536 |
| 930.000 | Repairs & Maintenance | 7,964 | 55,000 | 55,000 | 45,900 | 47,048 | 48,224 |
| 940.000 | Equipment Charges | 32,000 | 25,000 | 25,000 | 25,500 | 26,138 | 26,791 |
| 956.000 | Miscellaneous | - | 6,500 | 6,500 | 6,630 | 6,796 | 6,966 |
| | SUBTOTAL | 110,563 | 201,476 | 201,476 | 179,824 | 184,320 | 188,928 |
| 555 | Solid Waste Collection | | | | | | |
| 818.100 | Refuse Collection | 526,241 | 540,402 | 599,734 | 573,400 | 584,868 | 596,565 |
| | SUBTOTAL | 526,241 | 540,402 | 599,734 | 573,400 | 584,868 | 596,565 |
| | TOTAL | 3,350,990 | 6,194,924 | 6,482,584 | 7,407,668 | 4,624,631 | 4,728,920 |
| Printed: | 6/21/2021 | | | | | | |
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[illegible]

Concerts at McHattie Park *Fridays 7-8:30 pm*

GEMINI JULY 16

BILL BYNUM & CO. JULY 23

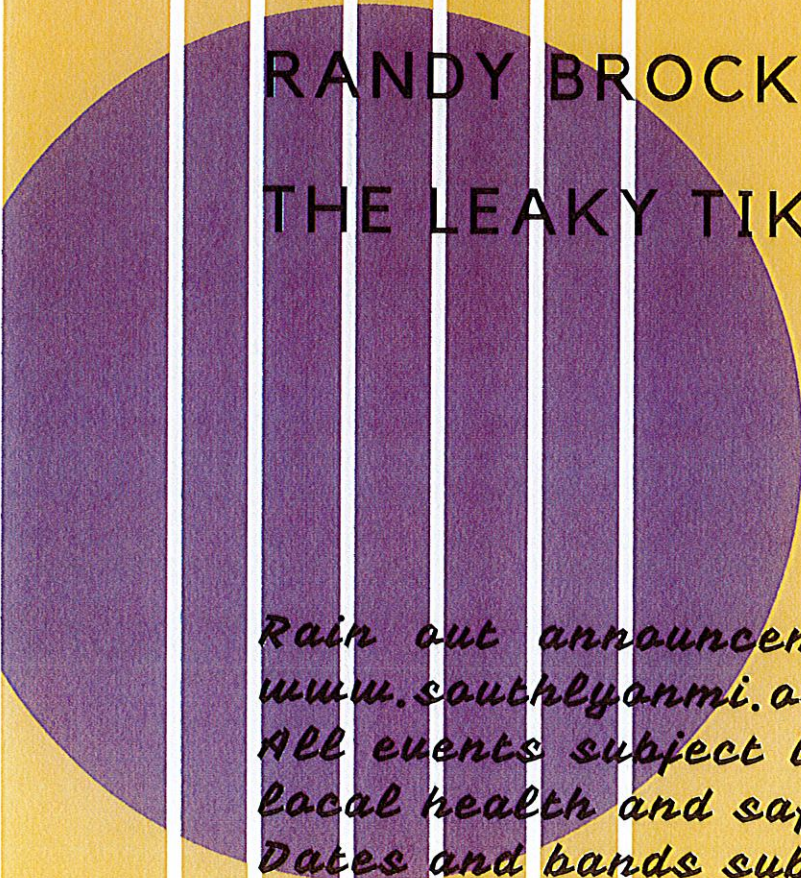
FAST EDDIE'S BAND JULY 30

JUDY BANKER BAND AUG 6

ANNIE & ROD CAPPS AUG 13

RANDY BROCK GROUP AUG 20

THE LEAKY TIKI'S AUG 27



*Rain out announcement will be posted on
www.southlyonmi.org and the city sign.
All events subject to State of Michigan and
local health and safety guidelines.
Dates and bands subject to change.*