

Regular City Council Meeting

Agenda

May 24, 2021

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Approval of City Council Minutes: May 10, 2021
Approval of Bills: None
Approval of Agenda

Proclamation – National Gun Violence Awareness Day

Public Comment

Discussion - Downtown

Fire Chief Report
Police Chief Report

Public Hearing: Millage Rates

I. Unfinished Business

- 1. 2021-2022 Budget Approval**
- 2. Adoption of Ordinance to Amend the City of South Lyon Zoning Ordinance and Official Zoning Map of the City of South Lyon, in their entirety**
- 3. City Road Improvement Plan Discussion**

II. New Business

- 1. Resolution Authorizing the Request for Reimbursement from Oakland County West Nile Virus Fund**
- 2. Purchase and Installation of 2 New 550-gallon Double Wall Tanks (diesel and unleaded) for Fueling Vehicles and Equipment at the DPW Facility**

III. Budget

IV. Public Comment

V. Manager's Report

VI. Council Comments

VII. Adjournment

*Please see reverse side for rules of conduct for public comment at City Council mee

City of South Lyon
Regular City Council Meeting
May 10, 2021

Mayor Pelchat called the meeting to order at 7:30 p.m.
Mayor Pelchat led those present in the Pledge of Allegiance

Roll Call: Mayor Pro Tem Kivell joined the meeting from South Lyon MI, Councilmembers: Dilg joined the meeting from South Lyon MI, Kennedy joined the meeting from South Lyon MI, Kurtzweil joined the meeting from South Lyon MI, and Walton joined the meeting from South Lyon MI, Councilmember Richards joined the meeting from South Lyon, MI.

Also, present: City Manager Zelenak, Attorney Hamameh, Chief Sovik, Chief Vogel, Finance and Benefit Administrator Tiernan, Superintendent Varney and Clerk/Treasurer Deaton

MINUTES

Councilmember Kivell stated on page 3, \$6,200 should be 62.99%

CM 5-1-21 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Dilg

Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

Councilmember Kivell stated his wife works at Caterpillar and there is a bill on the list and he won't vote on the bills if anyone has an issue. No one had an issue with allowing him to vote.

CM 5-2-21 MOTION TO APPROVE THE BILLS

Motion by Kennedy, supported by Walton

Motion to approve the bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

AGENDA

CM 5-3-21 MOTION TO APPROVE THE AGENDA

Motion by Dilg, supported by Walton

Motion to approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

1. Appointment of Tori Ranusch- Parks and Recreation Commission

CM 5-4-21 MOTION TO APPROVE CONSENT AGENDA

Motion by Kennedy, supported by Walton

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Ryan Lare stated Ladies Night was a huge success. He said there was a line all the way down the street and to get in and people were coming out with 3 or 4 bags of stuff. He then said Lemon Tree was packed as well and the Corner Social. He then stated he was glad because this is something the City needed and the residents as well. He then stated Bonnie from Grand Trunke asked for his help to bring to Council the use of tents in the parking spaces next to Grand Trunke due to social distancing and rain and wind, she

wanted to put music out there for the ladies and the crowd liked the idea. He will send the City Manager an email so he can coordinate with him and Bonnie to see if there is anyway, he can help to get this done next year. He knows Chief Sovik and Chief Vogel will have to sign off on it.

*There was someone else that was trying to connect, but was unable to.

DISCUSSION- Downtown

Councilmember Dilg stated she is very interested in doing something to support Ladies Night and there were several places she couldn't get into due to social distancing guidelines. She stated we can make this a bigger event and there is an appetite for that and if we shut down the road and allowed tents, and we need to give these businesses our support. Councilmember Kurtzweil stated Ladies Night was tremendous and the business owners she chatted with expressed an interest in doing what is needed to provide every opportunity for success and that came across loud and clear. They did well and she will work with them next time on swag bags. She is glad people are moving outside of their comfort level and the City loosened the reigns a little bit and allowed the event to happen. Councilmember Walton stated she stated when we were growing up, we had sidewalk sales, and maybe that is what we need to allow them to do. Use the sidewalks and putting up tents in the parking spots and shutting down the roads.

FIRE CHIEF REPORT

Chief Vogel explained any business wanting to put up a tent can go to southlyonfire.com and under the fire prevention tab, there is a tent application; if that is turned in, he and Chief Sovik will review it. He stated it was a busy weekend, including the ladder truck being used twice. Once to get a 14-year-old out of a tree that climbed 40 feet high in a tree and couldn't get down and once to assist a large fire at a carpet flooring business. We will be invoicing the business. He then stated mulch caught fire Friday evening at the Fieldstone Development, and on Saturday we had a grass fire behind Busch's. It was a 3-hour event.

POLICE CHIEF REPORT

Chief Sovik he wished everyone on Council and those listening a happy belated Mother's Day. He stated Hometown Life interviewed Officer Baker along with the little girl that wants to be a Police Officer. They did the interview at the station on Saturday morning. Chief Sovik stated we are continuing to go through the accreditation process and we are going through 60 years of reports. Chief Sovik stated we have simulation training scheduled this week, which consists of real-life scenarios, shoot or don't shoot, duty to intervene, and decision making. He further stated anyone can shoot a gun at a target, but the thing is to know when to shoot or not to shoot. He will be playing the bad guy, and they will be using paint pellets. He then stated we are hoping to have our phones activated on Thursday this week. Chief Sovik also stated the Ladies Night Event was a success. Councilmember Richards said the Historical Society is concerned about the vandalism that happened at the historic village and asked if they found out who did it yet? Chief Sovik stated they are going to continue to look into it.

Representative Breen Presentation

Representative Breen stated she missed Ladies Night, but is looking forward to other events in South Lyon. She then gave a brief presentation regarding our first responders and the incident on March 24th. She stated she wanted to talk about South Lyon's first responders and how they deserve the accolades. *She then read the attached notice from the South Lyon Fire Department. * She then stated the South Lyon first responders are incredible and amazing and she is so proud to represent the first responders and citizens. She then stated she would normally be doing this in person, but she recognized Sergeant Baker, Officer Tomanek, and Officer Walton, along with South Lyon Firefighters Deputy Chief Weir, Lieutenant

Conrad, Firefighter Hopkins, and Firefighter Shipley for their quick response and heroic actions. She then stated she will be delivering some tributes signed by herself, Senator Runstead, and Governor Whitmer. She then stated she is very proud of the work they do and if she can every be of any assistance, whether it be for a wish list that she may be able to help with.

UNFINISHED BUSINESS

1. Zoning Ordinance Adoption

City Manager Zelenak stated we have a letter from CIB Planning for the adoption and the outline of the process and a Resolution to adopt and amend the South Lyon Zoning Ordinance and Map, as well as the minutes from the April 22, 2021 Planning Commission Public Hearing.

A. Public Hearing

Mayor Pelchat opened the public hearing at 7:57 p.m.

Leslie Zawada stated she is the President of Civil Engineering Solutions in Milford, and she recently assisted Mr. Heinanen and Gene Carroll at a ZBA meeting. She stated they did a significant amount of research on the current Zoning Ordinance and a review of the Land Division Act and neighboring Ordinances related to parcel size and access. She further stated the existing and amended Ordinance calls for access to a public road, and requires a width to depth ratio, and doesn't allow easements to lots. The Land Division Act allows municipalities to exceed the width to depth ratio. She further stated she has provided a few examples in South Lyon which are flag lots. She also included examples of other nearby townships ordinances. She then stated the no front or side loading is difficult to achieve in the downtown. She further stated they are requesting Council to allow front loading in downtown districts. There are many that are less than 100 ft wide and they don't comply with the ordinance. She stated they are asking to make those changes. Gene Carroll stated he owns the property at 222-228 S Lafayette and he is looking forward to the amendment to increase the CBD. He then stated it will help to promote our downtown. He further stated his concern for the rear loading requirement, there are many lots right now where it isn't feasible and as far as development, as an architect to insist on rear loading only, it will really diminish the value or the opportunity to develop a downtown property. He further stated there are a number of properties that only have front yard loading area. A number of our neighboring communities allow access to a property through an easement and he is here to speak for our community and he hopes our community won't get passed by or overlooked for opportunities because we aren't flexible to allow for something like something like this that could benefit our community. There are opportunities for the Planning and Zoning Board to respond to respond to uses. There is other compliance that need to go into this and to simply say a property is unbuildable or not a possible development is restrictive to our development to our downtown. Jeff Heinanen of 350 S Lafayette stated he is asking Council to consider the changes they are requesting to the Zoning update; he is a business owner and a DDA volunteer and he wants to do a lot more here.

Mayor Pelchat closed the public hearing at 8:04 p.m.

B. First Reading Zoning Ordinance

Ms. McIntyre of CIB Planning stated the Planning Commission have been working on this for a number of years. The existing Ordinances were updated in 1995. She further stated we reorganized the document to be a more logical and user-friendly format. She stated the process to write or revise or update a zoning ordinance is defined in the Michigan Zoning Enabling Act P.A. 110 of 2006. She stated the process is the Planning Commission drafts the document, then holds a public hearing, then makes a recommendation to City Council which includes the comments of the public hearing. Afterwards, the Council will review and adopt. After the second reading, it will be published, then 7 days after, it will be in effect. Ms. McIntyre stated there were small changes after the Planning and Council combined meeting, edits and

clarification of language. The City Attorney has reviewed everything as well. Councilmember Dilg asked what would be the time difference if we passed this document, then we asked the Planning Commission to look at the areas of concern. Ms. McIntyre stated it could be several months, they would have to do research to get it before the Planning Commission and have them review it, then it would have to go before Council again. Councilmember Dilg stated she has spent a lot of time on this and she doesn't ever want to deny a business owner without giving it a lot of thought. She stated the public hearing is for people to bring things up to be considered and she doesn't understand what are the concerns on flag lots. Ms. McIntyre stated the Zoning Ordinance is to protect the health, safety and welfare of the public. Flag lots can cause problems due to using easements as opposed to frontage. They are not always built to public standards; we don't know if a fire truck can get back there. She further stated the State allows for flag lots with exceptions. It isn't a good use of land to stack buildings behind each other. The Planning Commission has worked on this for 6 years. This has been precipitated due to one request. She further stated we can look at that if you wish. We have worked on this as one package. Mr. Avantini of CIB Planning stated we apply these standards to every property in the community and if we start changing standards for one particular property don't know the repercussions. Councilmember Kivell stated if this is adopted, Mr. Heinanen has the ability to take his project before the Planning Commission and his view is we are trying to create an environment where the CBD can fulfill some of our needs. The idea of having one small lot in that area, which should be redeveloped, he would hate to lose some grand development that fills our master plan because we want to entertain the idea of the one little nugget of property becoming something that may not make the grander scheme viable. He then stated he doesn't begrudge them from taking their shot, but in the long run, he doesn't see a substantial advancement in the downtown, he thinks it would be a better use to be used along with the other property Mr. Carroll owns from Liberty St to that lot. He then stated some of the titles are very different than the original Ordinance. There are other things that need to be addressed. Councilmember Kurtzweil stated she has several issues she would like discussed. She asked what would be wrong with adding in the Ordinance that the easement itself had to fit the requirements of being wide enough for a fire truck and an ambulance. Ms. McIntyre stated we can look at that. On commercial roads the minimum width is 35 feet back to curb to curb. Once you look at that and take into account the sidewalk, the lot size significantly increases. Right now, it is 60 foot minimum. Councilmember Kurtzweil asked about the land act that was passed, and what is the difference between a township and a city other than the name, land is land, and if townships are allowing this position, why wouldn't cities. Mr. Avantini stated townships have more land to work with along with bigger parcels, and they have a little more flexibility when you look at existing flag lots. He further stated you don't see very many of these cases in city's and what you try to do is consolidate it with other parcels and redevelop them jointly. Especially in downtown settings. Further discussion was held regarding flag lots. Councilmember Kurtzweil asked what the problems would be for other business owners if the request is granted. Mr. Avantini stated if you don't put lot depth to width restrictions and you allow flag lots to be created, people could split lots that might be functioning fine in order to create lots that are located behind existing building and other uses. It could create other problems, especially if the buildings back up to a residential area. Councilmember Kurtzweil asked about the problem with loading. Mr. Avantini stated it is an aesthetics issue primarily, imagine our downtown with loading docks facing the main road. He further stated you would have trucks backing in blocking and slowing down traffic on a main road. Councilmember Kurtzweil stated we have a small downtown so we need to give every business an opportunity to succeed. We have a business owner that is wanting to run a business and explaining to Council why this needs to be included in an Ordinance and she doesn't think he would be doing this without a necessity to do it. He may have other options, but those aren't a guarantee, he is looking for a guarantee. This is a very successful business owner and Ann Arbor does things like this. Planning Commission is appointed, we are the elected officials and she would like to

accommodate this, maybe a special land use. Councilmember Kurtzweil stated she spoke with Kelly regarding Section 102-10 regarding adult and child care facilities and allowing the facilities in R1 and RA and R2 and R3. There are special land uses when there are 12 or fewer adults, but why don't we require a special land use for 6 or fewer. There is a state statute that may change and Kelly is going to put in a foot note stating that if it changes, it will change in our Ordinance as well. Allowing these activities in residential areas. Attorney Hamameh stated the differences between 6 and less residents versus 12 or less is State Law, there is no option for the local government, it must be allowed in a residential area. Further discussion was held regarding the Zoning Enabling Act. She further stated if it changes, you will have to amend the Ordinance. Councilmember Kurtzweil asked why churches can't operate in an industrial district. She stated many begin in industrial areas. She further stated it would also be less wear and tear on the roads. Attorney Hamameh stated you can't separate churches, they are under the umbrella of places of assembly, such as movie theatres. There is no legal reason they couldn't it is a planning issue. Ms. McIntyre stated there wasn't discussion regarding that, she thinks it may have something to do with the fact we have limited industrial and the tax base. It is a choice of the community. Councilmember Kurtzweil stated the tax base doesn't change, it is taxed as a commercial industrial facility, why does it change. City Manager Zelenak stated if the Church buys the property and uses the property and they pass the four-part test, they would be exempt from paying taxes. Councilmember Kurtzweil stated in section 102-36 regarding a personal ice rink. She stated if you have a personal ice rink, will that affect the impervious test. Ms. McIntyre stated that wasn't addressed because of the temporary nature, she doesn't think that would be included. Councilmember Kurtzweil stated when she was at the city-wide garage sale, everyone wanting her to see their garden and the issue that came up is that we have homeowners that want to create an outdoor living area, such as decks with a kitchen, a fire pit, fire place and other things because people are spending more time outside. She asked how will the 10% impervious affect these types of things. Ms. McIntyre stated the impervious surface coverage was looked at extensively. She stated that the impervious coverage is pretty large, but it is the decision of the City to change that. Councilmember Kurtzweil stated this isn't going to change anytime soon and families are finding ways to get on with life by expanding their home. Mr. Avantini stated no one likes to be told what to do with their property, until someone next door does something they don't like, then they come and ask why the City isn't dealing with that. If there are unusual circumstances, we have the planning commission and the zoning board of appeals. He further stated once we start working with the Ordinance, we will most likely have amendments to it. Councilmember Kennedy stated Carmine's point about this being an ever-changing document and it can be modified as deemed necessary. He then stated when people provide justification and are selective about the information they provide and leave out certain details that what other municipalities do and it's not apples to apples comparison. He stated he finds it irritating when you point out flag lots in the City that were created 80-100 years ago, and just because a mistake was made then, doesn't mean we need to replicate it. He stated the whole purpose for the Zoning Ordinance is that it is designed for the future, not repeating the mistakes of the past and you listen to the City Engineer and the State Law. He further stated they have been working on this for a long time and departments in the City that have been waiting for this and to think we would hold up this process for one individual who has self-imposed hardships is unconscionable. What Mr. Heinanen wants to do; he could do by buying the entire lot. When you try to shoe horn it in and you need 5 variances, it seems there is something not right. He further stated this is an important document and the Planning Commission and CIB put a lot of time into this, and everyone has had time to look at it, it is time to move forward. Councilmember Richards stated there are still a lot of vacancies, but it is better overall, we need to enact something and the overall impact of this Ordinance which is better than we have had. He then asked what the impact will be on the vacant buildings. He then stated will this ever give us a chance to have a motel or motor lodge in this town. He then stated there is no guarantee that any of them will be preserved for historical development.

Mr. Avantini stated that is a multifaceted question and in regard to business and development, putting the Zoning Ordinance in place will definitely help. It takes a long-term perspective to encourage development. Councilmember Dilg asked what is the process if this doesn't get adopted. Councilmember Kurtzweil stated you come to the table and compromise on the items that had concerns. She stated it can be done in a couple of months, they aren't major issues. Councilmember Walton stated she has a hard time that we are moving forward with something where titles are missing along with other things that need to be addressed. Attorney Hamameh stated you can always send it back to Planning Commission and ask them to review, and in the end, Council can make any changes they want to make. Ms. McIntyre stated she shouldn't have included the table of contents. This document has to be codified, it has to go to Municode and they will put it in format with the correct titles and they make sure everything is correct. We are approving the draft, then we will send it to Municode and they will put it online and send us hard copies. Mr. Avantini stated we respect everyone's opinion but he doesn't think we should change this Ordinance; it is well written and it is sorely needed over the current Ordinance and it can be changed in the future and it shouldn't be changed to one applicant. Councilmember Kivell stated he applauds Mr. Heinanen for attempting to bring something new to the City, unfortunately he doesn't think the value of that particular proposal warrants us shutting out what our rules are and to compromise the fulfilling the master plan with his property between Liberty and the back of the Shell station. Councilmember Kennedy stated there are 7 people on Council and they need to look out for the City as a whole, not one person. He then stated that person went before the Planning Commission and the Zoning Board of Appeals and was turned down. Councilmember Kurtzweil stated governing is about tolerance and about excepting people with different strategies. Councilmember Richards stated there has been a lot of work on this and there will always be flaws in anything and he knows not everyone likes it. We can come back and improve it and change it in the future. It is better than what we had in the past and there are weak spots, but we need to move forward.

CM 5-5-21 MOTION TO APPROVE FIRST READING OF ZONING ORDINANCE AND MAP

Motion by Kennedy, supported by Kivell

Motion to approve the first reading of the proposed Zoning Ordinance and Map for the City of South Lyon

ROLL CALL VOTE:

Walton- No
Dilg- Yes
Kurtzweil- No
Richards- Yes
Kennedy- Yes
Kivell- Yes
Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

1. McHattie Park handicap accessible equipment

City Manager Zelenak stated we received a request from the Parks and Recreation to purchase the handicap accessible equipment for McHattie Park. He stated there are funds in the budget for this as well as public and private donations. Erica Wilson of the Parks and Recreation Commission gave a brief presentation. She stated passion has led us to do what we are doing today. She stated the original wheel chair swing they looked at was a platform swing for one person in a wheelchair. She stated it isn't inclusive. She further stated the new swing we want to purchase is for multiple people and is much more inclusive. Councilmember Kivell stated he applauds everything that has been done, but he is concerned about cost. This particular apparatus has raised the cost by 40%. He stated our role on Council is to

mediate what we spend money on and justifying it all. He then asked for the breakdown of how much is coming from the General Fund and how much from donations. City Manager Zelenak stated we have received \$3,597.00 in private and public donations. Councilmember Kivell then asked about Go Fund Me opportunities. Ms. Wilson stated we have some money coming from a Go Fund Me Account, but she doesn't have the amount. Councilmember Kivell then asked if the Commission ever considered going that route. He then stated the kids will be delighted to have this and it will be an asset in the park and he likes to know they will be getting the same level of activity that the other kids have. He then asked about liability concerns versus the last design. There are no barriers blocking people from getting hit by it. City Manager Zelenak stated that was discussed, and our insurance company does not require fencing as it isn't around regular swing sets. He stated part of making this inclusive is not fencing it in but letting them be a part of the rest of the playground and not separated from everyone and everything else. He then stated the commission felt this is the right piece of equipment and the right time and for the individuals we need to include. He further stated other people can get on and partake in it too, it isn't just for one conclusive use. Further discussion was held regarding the safety of the swing itself and people around it. Councilmember Dilg pointed out that we have replaced the equipment in McHattie Park and we didn't do any fundraising for that, so we shouldn't have to fundraise for this. That seems unfair. Councilmember Walton stated one of her family members were part of the request for the wheel chair swing and she is happy to see this and not only are you including the person in the wheelchair, but you are also including family members and friends that can be involved. That makes them feel more included. Councilmember Kurtzweil stated you can't put a price on the heart of a mother that has a disabled child that goes to McHattie Park and watches other kids play on the swings, but not her own. They have been asking for this swing for a very long time and she likes that other members of the family are able to be with the children on the swing. She then commended the Parks and Recreation Commission for following through with this. She then stated she assumes there is a catch that will keep it from moving too high. Councilmember Kennedy asked about the warranty. Mr. Shipman stated there is a warranty statement, portions are warranted for up to 100 years, and there are other portions that are in the movement that need to be maintained and that has been designed in with oil impregnated bushings that can be replaced as opposed to having to replace full mechanisms or full pieces. He further stated it is the largest warranty in the industry. Councilmember Kennedy asked about the warranty for the installation. Mr. Shipman stated there is a typical one-year installation warranty to ensure it is installed correctly. He stated he is local and the installers are based in Howell, we are all local so if anything happens, we have people here to fix it. Councilmember Kennedy asked what keeps the 3rd wheelchair from sliding off. Mr. Shipman stated the 3rd wheelchair is perpendicular to the other two and with the way it swings, it won't fall out and most wheel chairs also have rear wheel locks. Further discussion was held regarding the safety of the swing. Councilmember Richards stated it looks wonderful and teenagers will be climbing on this, can our DPW keep up on the repairs. Mr. Shipman stated he presumes they can do that; it is designed for use in a public park and this is much more controlled. We will also be providing a maintenance book showing what needs to be addressed every year.

CM 5-6-21 MOTION TO APPROVE THE PURCHASE OF WE GO SWING

Motion by Walton, supported by Dilg

Motion to approve the purchase of the We Go Swing for McHattie Park from Penchura in the amount of \$51,252 from Account 101-690-978

ROLL CALL VOTE:

Dilg- Yes

Kennedy- Yes

Kivell- Yes

Richards- Yes

Kurtzweil- Yes

Walton- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

2. McHattie Park master plan update

City Manager Zelenak stated in 2019 City Council approved the update of the Master Plan for McHattie Park. The commission updated the plan to include proposed long-term improvements to the park, as well as the area adjacent to water plant, the Historical Village and the Veterans Memorial. Marc Russell of Russell Designs gave a presentation on the master plan for McHattie Park and surrounding areas. He pointed out some highlights such as modifying the entrance to the park and we aligned that with Reynold Sweet at the red light. We haven't spoken with the County yet, but this plan is a working document. Things can always change. At that entrance, there is a small parking lot. There is a space for a future space pad along with a pavilion. He stated it is adjacent to the bathrooms. He further explained there is an area where a vending machine for snacks could be installed. Mr. Russell stated we also have an area marked off for the expansion of the playground and an accessible path surrounding each of the play zones. He then pointed out the location for the wheel chair swing in the playground area. He further stated at one time, the City purchased the property with a garage on it that backs up to the playground and apparently it will be tore down at some point, but they hope to keep the garage in that location to store maintenance equipment. Mr. Russell pointed out they plan on having a smaller gravel parking lot near the bike trail. To accommodate the bike trail, we incorporated a bike repair station and a picnic table. He then stated near the water tower, we previously thought about a parking lot at that location, but now we have incorporated the water tower and seems inaccessible. He stated there is a possibility to add additional park usage or more parking near Dorothy Street. He then stated we really didn't change anything from the original master plan near the historical depot, but the key things they have done is to add parking near the Veterans Memorial. He stated the biggest change in that area is getting rid of a small road and having an area for an Amphitheatre for concerts with an evergreen back drop. Councilmember Kivell asked about the new bridge and stated that is exciting. What kind of construction would that be? Mr. Russell stated you could use timber with large fan beams, or steel with a wood composite deck. Councilmember Dilg stated this seems like a vision more than a plan, is there a timeline for this. Mr. Russell stated what you normally do is look at what one thing or two things a year the City wants to do and how much money they want to spend money. He then stated you can attempt to get grants. There is a lot of things in the plan that are there to compliment something that is already there. There is not a deadline, their action plan touches all the parks, not just one. Councilmember Dilg stated there are residents concerned with how the new water tower looks and asked if we are doing anything to build the shrubbery up to give them a better view. Mr. Russell stated they are planning on 8-10 feet tall evergreens planted. Councilmember Walton stated it looks like there is only one restroom in the park, she would like more than one and have one opened year-round. Mr. Russell stated you could improve the one that is there to be used year-round. He stated you have the ability to use the pavilion area for part of a picnic area and restrooms. Although he said it is pretty close to the restrooms that are currently there. Councilmember Walton stated she received an email from a resident that wanted to be clear that part of their property goes across the creek. Mr. Russell stated they always have a survey done before they begin any work to ensure they don't cross someone else's property. Councilmember Kurtzweil thanked Mr. Russell for the brilliant lay out. She stated this is a phonemanel plan. She stated she is happy to see the location for the barn and she wished the City had a large sponsor to donate money for the City. She asked what they think the cost would be on this. Mr. Russell stated he thinks it would be under 10 million. City Manager Zelenak stated as we update this, we look at the cost and the time frame. It is a conceptual plan

and it is step one and the master plan is step 2. Mr. Russell stated we closed the pedestrian traffic off Washington Street. Councilmember Kennedy stated there is potential for parking on the south side of Dorothy Street so has there been any discussion for putting in a gazebo. Mr. Russell stated they talked about it a little bit, but they haven't made that decision yet. Councilmember Kennedy stated it appears the plan was developed without the input of the Historical Commission. He asked why they weren't involved with the discussions. Their main concern is the size of the parking lot in the depot area near the Veterans memorial. They want to be involved in the discussion. City Manager Zelenak stated he spoke with a couple of the members himself and they will be involved. Councilmember Richards stated he appreciates Mr. Russell's work but he is ambivalent about this, he went over it and he disagrees and agrees with other things. A few important things are the parking lot by the 501 property to be gravel, part of that is on the Dayna Johnston property. He said he is in favor of the new bridge and at one time they discussed a bridge that you could drive over. He said they haven't decided about the barn or if they want it, they are still negotiating. He then stated if we lose the driveway, what about the tree with our sign in the middle, why waste a tree like that. Councilmember Walton is happy we are getting a parking lot closer to the Veterans Memorial.

CM 5-7-21 MOTION TO APPROVE MASTER PLAN FOR MCHATTIE PARK

Motion by Walton, supported by Kurtzweil

Motion to approve the Master Plan for McHattie Park and adjoining areas

ROLL CALL VOTE:

Kurtzweil- Yes

Richards- No

Kennedy- Yes

Dilg- Yes

Walton- Yes

Kivell- Yes

Pelchat- Yes

MOTION CARRIED- 1 OPPOSED

3. MERS Retiree health funding vehicle (RHFV) investment update

Patricia Tiernan, Finance and Benefit Administrator explained that MERS is the fiduciary for the City's OPEB trust that we established last year. She stated MERS is updating their program and in order to remain compliant with the PERSIA act which stands for Public Employee Retirement System Investment Act, as well as state and federal accounting best practices. MERS will now be offering two options for all participating municipalities, one is to continue to retain MERS as our sole fiduciary of our assets, or for the City to take over the responsibilities which means we would have total control over the day-to-day investments. If we decide to continue, we will need to move our funds to the Total Market Fund. She further stated when we first established the OPEB, Council decided we would put 10% into investments into Total Market and 90% into Short Term Income. She stated these changes are eliminating the short income fund and for everything be turned over to the Total Market Fund and they will continue to maintain that. We don't have to take any action with MERS, we need Council to make a motion to approve having MERS maintaining our funds.

CM 5-8-21 MOTION TO APPROVE MAINTAINING MERS

Motion by Kivell, supported by Kennedy

Motion to approve maintaining MERS as the sole fiduciary responsible for investment of the City's Retiree Health Funding Vehicle assets and reallocation of 100% of the City's current investment assets into the MERS Retiree Health Funding Vehicle Total Market Fund

ROLL CALL VOTE:

Walton- Yes

Kurtzweil- Yes

Richards- Yes

Kivell- Yes

Kennedy- Yes

Dilg- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

BUDGET

City Manager Zelenak stated the budget is coming up at the next meeting. At a past meeting, someone brought up that we can add an additional mill and we included that with the last packet.

PUBLIC COMMENT

Ryan Lare stated that due to the rain, residents have asked him if we could have another free city-wide weekend sale. He stated he stopped at Glenn's during his sale, and his wife mentioned he would like to have one in September. Other people mentioned mid-august. He stated he thinks it is a benefit to the City and the residents and he is asking Council to discuss that. He then thanked Maggie, Rose and Lisa Dilg for help with the parking at Ladies Night and he will be in contact with Bonnie tomorrow and help her with the forms from the Fire Department. He then stated he doesn't appreciate how he treated the City Manager tonight and it is important for you to apologize because he did say he spoke with some members; he didn't say all. There was a discussion and Councilmember Richards was there too. We need to respect our City Manager and when he says he has spoken with someone, we need to give him the benefit of the doubt and remember he is your boss because he voted you into office.

MANAGER'S REPORT

City Manager Zelenak reminded everyone that we will be adopting the budget at the next meeting in May and to contact him if anyone has any questions. He then stated we are currently getting bids for grading at Volunteer park, as well as the Section 11 at the Cemetery. He stated The Road Improvement Plan will be brought to Council at the 2nd meeting of the month along with another discussion on funding and how we go about maintaining our roads in the future, and our architects HRC will be attending as well. He then stated he will be discussing the master plan with Historical Society as well as the Veterans Group. He further stated we wanted to make sure we included the historical area to conceptually show what we're looking at going forward. Councilmember Dilg stated there is a racial and vulgar language on the wall that seems to be falling down and she is hoping someone can get that cleaned off. Councilmember Kurtzweil asked if someone could clean out the garbage near Reynold Sweet Parkway on the city side of the fence, the garbage has been there for a while. Councilmember Walton asked if the DPW could trim the tree blocking the sign near Calkins Street that is blocking the sign.

COUNCIL COMMENTS

Councilmember Richards stated he is in favor of having another weekend of yard sales. He then stated he hasn't been able to make it to a lot of meetings due to health issues and he is sorry about that but he just got his second vaccination for the virus. He thanked Ryan Lare for helping him setting up the vaccination and the transportation and thanked him for helping him get his drivers license which he hasn't had for a long time. He said he is glad we had a good turnout for the Ladies Night. He thinks we are moving forward and we've got a positive attitude in all our community. He said he does other things behind the scenes and he hopes to continue on with his work.

Councilmember Walton stated she wanted to highlight the First United Methodist Church is running a program with hands on community service work. They did work for Active Faith and they did some work for the Historical Society and she thanked them for getting out and helping out. We appreciate everyone that works in our City.

Councilmember Dilg stated she wanted to mention the Presbyterian Church is having a blood drive tomorrow and she knows they are in great need of blood. She then stated she is very happy the Mayor is happy to run for Mayor again.

Councilmember Kurtzweil thanked our Cultural Arts Commissioner Patty Dombecki, she has a gallery show at the Wooden Spoon in Brighton and she is very talented and we are lucky to have her on our Cultural Arts Commission and her artwork was very well received. She then stated she wanted to pay tribute to our Law Enforcement Officers who have made the ultimate sacrifice to our country and to those that currently serve on the front lines of the battle against crime. The congress by joint resolution approved October 1st 1962 authorized the President to designate May 15th of each year as Peace Officers Memorial Day and the week in which it falls as National Police Week. And the President at that time was John F Kennedy. He was a good President and it came into law so on May 15th of this week, lets remember our Police Officers and do something nice for them, make a nice comment, and tell them you appreciate what they are doing. If she hears someone making bad comments about a Police Officer, she fights back and she stands up. She then stated she hopes Chief Sovik and all of our Police Officers have a good week and enjoy the 15th, it is in your honor. She then congratulated Chief Craig in the City of Detroit on his retirement. She stated she sent him a retirement card on Friday and we are all losing a committed individual and talk about a Police Officer that is not only a role model for all Police, but he is also a role model for all elected officials. She then wished him luck on his endeavors. She thinks if he ran for public office, he would probably win.

Councilmember Kennedy stated he wants to recognize and congratulate Carrie Cavanaugh, the Interim Director for the South Lyon Center for Active Adults, for her efforts at organizing and conducting a Covid vaccination event at the Center on May 3rd. The effort all began when Carrie contacted Ready Nursing Solutions to provide the vaccinations using the Moderna vaccine. She then worked with the South Lyon Community School Administration to obtain the required approvals from SLCS Superintendent, Steve Archibald, Facilities & Grounds Manager, Chris Bollinger and South Lyon High School Principal, Jim Brennan. Next Carrie obtained the required approvals from the Center's Municipality Board, including Green Oak Township Supervisor, Mark St. Charles, Lyon Township Supervisor, John Dolan and South Lyon City Manager, Paul Zelenak. He then stated the vaccination event at Colonial Acres, this event required a number of volunteers to make it a reality. He then stated he'd like to recognize those volunteers that worked the call center and contacted 545 individuals from our community in an effort to register them. This group included Sharon Loftus, Sally Kinney, Randy Hardy, Ellen FitzPatrick, Wynn Hausrath, Nancy Wipp, Joan Shifferd, Sue Tolonen and Rita Allen. He then recognized a group of volunteers who reached out to members of their neighborhoods and places of employment in an effort to sign up additional individuals. This group included Council Member Glenn Kivell, Council Member Lisa Dilg, and Mayor Dan Pelchat along with himself. He then recognized the volunteers who worked the event. This group included Denise Semion, Kari Massey, Jackie Betke, Mike Flores, Katy FitzPatrick, Joan Shifferd, Sue Tolonen and Rita Allen. He then recognized and thanked Sue Brock for her efforts and expertise in working with Carrie to help organize and plan the event. He then recognized and thank Corry Bala and the South Lyon Hotel for generously donating lunch to the nurses and volunteers on the day of the event.

In the end, over 575 individuals from our community were contacted; 55% responded that they were already vaccinated; and another 50 individuals were signed up and received their vaccinations during this event. He then thanked everyone involved for their time, effort and involvement in making this community event a success.

Councilmember Kivell stated he and his wife visited the Ladies Night and it looked as if everyone was having a nice time, they were lined up at the stores and there were such lines they had to stand on the sidewalk waiting. He then stated the Farmers Market was delightful and there were plenty of people, everyone had a very upbeat feeling and it was a lot of fun. He then thanked Lisa Dilg for pointing out the fact that we didn't ask for donations when putting the playground equipment in the park and that is a perfectly appropriate metric to use in assessing the swing.

Mayor Pelchat stated he is looking forward to meeting some of our student's tomorrow morning at 7:15 to do mock interviews for the reading and writing for the college bound.

ADJOURNMENT

CM 5-9-21 MOTION TO ADJOURN

Motion by Kurtzweil, supported by Walton

Motion to adjourn meeting at 10:47 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Dan Pelchat, Mayor

Lisa Deaton, City Clerk

CITY OF SOUTH LYON



PROCLAMATION

National Gun Violence Awareness Day

Mayor

Daniel L. Pelchat

Council Members

Glenn Kivell

Lisa Dilg

Stephen Kennedy

Margaret J. Kurtzweil

Carl W. Richards

Rose Walton

City Manager

Paul Zelenak

Clerk/Treasurer

Lisa Deaton

335 S Warren

South Lyon, MI 48178

Phone: 248-437-1735

Fax: 248-486-0049

www.southlyonmi.org

This proclamation declares the first Friday in June to be National Gun Violence Awareness Day in South Lyon, Michigan to honor and remember all victims and survivors of gun violence and to declare that we, as a country, must do more to reduce gun violence.

WHEREAS, every day, 100+ Americans are killed by gun violence and on average, there are nearly 13,000-gun homicides every year; and

WHEREAS, Americans are 25 times more likely to be killed with guns than people in other high-income countries; and

WHEREAS, protecting safety in the communities they serve is mayors' highest responsibility; and

WHEREAS, support for the Second Amendment rights of law-abiding citizens goes hand-in-hand with keeping guns away from people with dangerous histories; and

WHEREAS, mayors and law enforcement officers know their communities best, are the most familiar with local criminal activity and how to address it, and are best positioned to understand how to keep their citizens safe; and

WHEREAS, by wearing orange on June 4, 2021, Americans will raise awareness about gun violence and honor the lives of gun violence victims and survivors; and

NOW, THEREFORE, BE IT RESOLVED, that I, Daniel L. Pelchat, Mayor of South Lyon, County of Oakland, State of Michigan, do hereby proclaim Friday, June 4, 2021 to be National Gun Violence Awareness Day in the City of South Lyon. I encourage all citizens to support their local communities' efforts to prevent the tragic effects of gun violence and to honor and value human lives.

Daniel L. Pelchat, Mayor

Date

AGENDA NOTE

Unfinished Business #1

MEETING DATE: May 24, 2021

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: 2021-2022 Budget Approval

EXPLANATION OF TOPIC: All of you have received the proposed 2021-2022 Budget document. At tonight's meeting we will hold the Public Hearing for the budget. After the Public Hearing, you will consider the approval of the Millage Rate Resolution. And also consider the approval of the 2021-2022 Budget Resolution. Please note that the additional 1 Mill of levy discussed at prior budget and council meetings is being placed in general fund. The additional revenue would be transferred to Local / Major Streets via a fund transfer each year.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Millage Rate Resolution, and Annual Budget Resolution. Budget sheets that reflect additional revenue with the additional 1 Mill.

POSSIBLE COURSES OF ACTION: To hold the Public Hearing on the 2021-2022 Budget. Then (under two separate motions) approve / not approve the Millage Rate Resolution, and the Budget Resolution.

SUGGESTED MOTION(s): Motion by _____, supported by _____ to approve the Millage Rate Resolution.
Motion by _____, supported by _____ to approve the Annual Budget Resolution.



Mayor

Daniel L. Pelchat

Council Members

Lisa Dilg

Stephen Kennedy

Glenn Kivell

Margaret J. Kurtzweil

Carl W. Richards

Rose Walton

City Manager

Paul C. Zelenak

Clerk/Treasurer

Lisa Deaton

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CITY OF SOUTH LYON

The following resolution was offered by _____, and supported by _____

RESOLVED, that the City Clerk certify to the City Assessor for spreading on the Assessment Roll of the City of South Lyon for the year 2021-2022, the following amounts, based on taxable value \$417,143,730.

1. At the rate of 12.4938 mills per \$1,000 of valuation for General Fund Operation
2. At the rate of 3.0000 mills per \$1,000 of valuation for Wastewater General Obligation Bonds for wastewater treatment (2002)
3. At the rate of 1.000 mills per \$1,000 of valuation for Capital Improvement Fund

RESOLVED FURTHER, that due to the May 2, 1984 election whereby the Library became a free standing and District Library for all purposes including the levy of 1.4369 and the overall levy for the City will be 16.9307 mills, of which 16.4938 mills will be used for City operation and debt.

RESOLVED FURTHER, that after spreading on the Assessment Roll, the amounts as required to be raised by the general ad valorem tax, the Assessor certify and deliver the same to the City Treasurer, and the City Clerk be authorized to attach her warrant thereto, directing and requiring the City Treasurer to collect the same as provided by the City Charter.

RESOLVED FURTHER, that all installments reported to the City Treasurer as delinquent on Special Assessments and other charges, together with interest due thereon, as provided in Section 7.17 of the City Charter; unpaid charges for water consumption and water tap installation, as provided in Chapter 24 of the South Lyon City Code be assessed against the properties benefited and included in the 2021 Tax Roll.

RESOLVED FURTHER, that the millage for the entire fiscal year 2021-2022 budget not to exceed 16.4938 mills.

MOTION To approve the 2021-2022 proposed budget

VOTE: Roll Call: Ayes –
Nays –

Daniel L. Pelchat, Jr., Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the resolution adopted at the regular meeting of the South Lyon City Council held on the 24th day of May, 2021.

Lisa Deaton, City Clerk



Mayor

Daniel L. Pelchat

Council Members

Lisa Dilg

Stephen Kennedy

Glenn Kivell

Margaret J. Kurtzweil

Carl W. Richards

Rose Walton

City Manager

Paul C. Zelenak

Clerk/Treasurer

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CITY OF SOUTH LYON

The following resolution was offered by _____, and supported by _____

WHEREAS, on May 24, 2021 the City Manager submitted to City Council a proposed budget for the fiscal year July 1, 2021 through June 30, 2022, and

WHEREAS, the City Council has received the proposed budget contained herein and has discussed and reviewed same.

NOW, THEREFORE, BE IT RESOLVED, the City Council hereby adopts the 2021-2022 fiscal budget as shown in the budget document on the Summary page, and detailed on the following pages, with expenditures in the total amount of \$7,072,393.

BE IT FURTHER RESOLVED, that the City Council hereby adopts the following proposed budget or estimates for the following operations as set forth below.

Fund No.

Major Street Operation	202
Local Street Operation	203
Community Development Block Grant	274
Combined Water/Sewer Operation	592
Equipment Replacement Fund	641
Capital Improvement Fund	401
Land Acquisition	509
Downtown Development Authority	280
General Debt Service	
2003 G.W. WW Treatment/Bond G.O.	307

BE IT FURTHER RESOLVED that the City Manager is authorized to advertise for bids, or authorize at the appropriate time for contractual services, commodity purchases and/or capital expenditures throughout the fiscal year in accordance with the enclosed budget document and all applicable City ordinance policies or procedures in effect.

BE IT FURTHER RESOLVED, that pursuant to the Uniform Budgeting and Account Act, Section 19 (2), the City Manager may make transfers within a fund and activity if the amount to be transferred does not exceed 10% or \$25,000, whichever is greater, of the appropriation item for which the transfer is to be made, with prior notification to the City Council.

VOTE: Roll Call: Ayes –

Nays –

Daniel L. Pelchat, Mayor

Lisa Deaton, City Clerk

101 GENERAL FUND REVENUES							
Revenue	Description	Audited 2019-2020	Adopted 2020-2021	Amended 2020-2021	Draft 2021-2022	Proposed 2022-2023	Proposed 2023-2024
	TAXES						
402.000	Current Property Tax	4,343,993	4,574,926	4,574,926	5,198,610	5,302,545	5,408,617
423.000	Mobile Home Park	1,113	1,100	1,100	1,100	1,100	1,100
444.000	Service fee in lieu of taxes	-	500	500	-	-	-
446.000	Penalties and Interest	7,657	11,000	11,000	12,000	12,300	12,546
	Total	4,352,762	4,587,526	4,587,526	5,211,710	5,315,945	5,422,263
	LICENSES & PERMITS						
451.000	Building Permits	239,375	240,000	240,000	270,000	276,750	283,669
452.000	Plumbing and Mechanical Permits	30,167	25,000	25,000	30,000	30,750	31,519
453.000	Electrical Permits	33,939	30,000	30,000	35,000	35,875	36,772
454.000	Licenses & Business Permits	3,950	3,500	3,500	2,000	2,000	2,000
	Total	307,430	298,500	298,500	337,000	345,375	353,959
	INTERGOVERNMENTAL REVENUES						
528.000	Other Federal Grants				250,000	-	-
570.000	State Shared Revenues	1,062,679	971,411	971,411	1,063,276	1,000,000	1,000,000
570.100	State Shared Rev-Comm. Stabilization	215,107	100,593	100,593	100,000	100,000	100,000
571.000	Federal Grant						
	Total	1,277,786	1,072,004	1,072,004	1,413,276	1,100,000	1,100,000
	CHARGES FOR SERVICES						
600.000	Board of Appeals	2,700			1,350	1,350	1,350
600.100	Rezoning Fees	25			-	-	-
630.000	Property Tax Admin Fees	101,272	98,000	98,000	101,500	104,038	106,638
634.000	Grave Openings & Foundations	47,710	40,000	40,000	40,000	41,000	42,025
635.000	W & S Administration	-			-	-	-
668.200	Property Rental-Cable	146,932	155,000	155,000	125,000	125,000	125,000
668.300	Lease-Antenna	39,876	42,000	42,000	38,000	38,000	38,000
668.400	Property Rentals	-					
	Total	338,515	335,000	335,000	305,850	309,388	313,013
	FINES & FORFEITURES						
661.000	Parking Violations	130	800	800	150	154	158
662.000	Local Court Fines	22,523	30,000	30,000	15,000	15,000	15,000
	Total	22,653	30,800	30,800	15,150	15,154	15,158
	MISCELLANEOUS REVENUES						
642.000	Police Miscellaneous	77,448	40,000	40,000	55,000	56,375	57,503
664.000	Interest Income	21,610	20,500	20,500	15,500	15,888	16,205
664.200	Park and Rec Interest	257					
666.000	Equalization & Contingency Interest	424			100	103	105
669.209	Contribution-Perpetual Care	50,000	50,000	50,000	49,500	47,800	45,000
675.200	Contribution - Winter Events	600	4,000	4,000	4,000	4,000	4,000
675.600	Donations to Cultural Arts Comm.	-	300	300	300	300	300
675.800	Contribution - Veterans Memorial Project	7,670	11,000	11,000	7,500	-	-
676.005	Contribution - Parks & Rec	-	-	-	-	-	-
692.000	Grant Money - Other	-	10,000	10,000	-	-	-
694.300	Payment of Sidewalk by Residential	-	5,000	5,000	6,250	6,250	6,250
698.000	Miscellaneous	85,941	70,000	70,000	75,000	76,875	78,413
698.100	Fire Miscellaneous	8,137	4,700	4,700	4,500	4,500	4,500
698.200	Prior Year's Property Tax	10,111	5,800	5,800	5,800	5,800	5,900
698.210	Wedding Proceeds	1,950	3,000	3,000	1,950	2,600	2,600
698.220	MMRMA Dividends	69,197	60,000	60,000	60,000	60,000	60,000
698.230	SMART Credits	3,971	20,000	20,000	5,000	5,000	5,000
698.600	Grant Monies - Fire Dept.	3,799	203,000	203,000	5,000	400,000	-
698.800	Grant Monies - Police Dept.	-	5,000	5,000	5,000	-	-
698.900	Grant Monies - Cultural Arts	193	4,000	4,000	-	-	-
673.000	Sale of Fixed Assets		50,000	50,000	10,000	100,000	10,000
	Total	341,309	566,300	566,300	310,400	785,388	295,670

	TOTAL FISCAL YEAR REVENUES	6,640,456	6,890,130	6,890,130	7,593,386	7,871,249	7,500,064
	BEGINNING FUND BALANCE	3,947,635	4,563,988	4,563,988	4,577,066	5,098,059	5,724,563
	COMBINED REVENUES & FUND BALANCE	10,588,091	11,454,118	11,454,118	12,170,452	12,969,308	13,224,626
	TOTAL EXPENDITURES	6,024,102	6,681,599	6,877,052	7,072,393	7,244,745	7,401,764
	ENDING FUND BALANCE	4,563,988	4,772,520	4,577,066	5,098,059	5,724,563	5,822,863
Printed:	5/19/2021						

MILLAGE & ASSESSED						
VALUATION COMPARISON						
	Audited	Adopted	Amended	Draft	Proposed	Proposed
	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
General Fund Operation	11.4938	11.4938	11.4938	12.4938	12.4938	12.4938
Debt Service - Sewer G.O.	3.0000	3.0000	3.0000	3.0000	3.0000	3.0000
Capital Improvement	1.0000	1.0000	1.0000	1.0000	1.0000	1.0000
TOTAL	15.4938	15.4938	15.4938	16.4938	16.4938	16.4938
General Fund Operation	4,360,700	4,587,526	4,587,526	5,211,710	5,315,945	5,422,263
Debt Service - Sewer G.O.	1,138,188	1,197,391	1,197,391	1,251,431	1,276,460	1,301,989
Capital Improvement	379,396	399,130	399,130	417,144	425,487	433,996
TOTAL	5,878,284	6,184,048	6,184,048	6,880,285	7,017,891	7,158,249
STATE EQUALIZED VALUES/TAXABLE VALUES*						
	Audited	Adopted	Amended	Proposed	Proposed	Proposed
	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
Residential	329,442,610	348,844,580	348,844,580	365,328,540	372,635,111	380,087,813
Commercial	37,373,990	35,149,000	35,149,000	36,145,260	36,868,165	37,605,529
Industrial	7,251,490	9,274,930	9,274,930	4,442,880	4,531,738	4,622,372
Personal	5,327,790	5,861,970	5,861,970	11,227,050	11,451,591	11,680,623
Development						
IFT						
CFT						
TOTAL	379,395,880	399,130,480	399,130,480	417,143,730	425,486,605	433,996,337
Printed: 5/19/2021						

GENERAL FUND OPERATION							
SUMMARY OF EXPENDITURES							
Expenditure	Description	Audited 2019-2020	Adopted 2020-2021	Amended 2020-2021	Draft 2021-2022	Proposed 2022-2023	Proposed 2023-2024
200	Administration	1,511,034	1,396,852	1,438,547	1,535,992	1,553,269	1,591,579
276	Cemetery	103,931	115,124	115,124	144,910	148,533	152,247
295	Public Transportation	61,164	84,270	84,270	87,076	89,253	91,484
300	Police	2,586,136	2,850,948	2,893,983	2,884,688	3,005,805	3,079,725
335	Fire	580,091	915,169	922,134	1,008,331	1,033,540	1,059,378
346	Ambulance	73	4,580	4,580	5,680	5,680	5,680
440	Public Works	987,058	955,195	1,018,972	1,025,198	1,050,827	1,077,098
690	Parks & Recreation	153,693	297,267	335,288	320,492	304,387	310,122
732	Historical	23,950	36,420	36,420	34,125	35,550	24,550
800	Cable	4,299	8,975	8,975	13,925	3,925	3,925
802	Cultural Arts	2,306	5,800	5,800	2,975	2,975	2,975
820	Veterans Memorial Project	10,367	11,000	12,959	9,000	11,000	3,000
	Totals	6,024,102	6,681,599	6,877,052	7,072,393	7,244,745	7,401,764
Printed: 5/19/2021							

280 DOWNTOWN DEVELOPMENT AUTHORITY							
OPERATING FUND							
		Audited	Adopted	Amended	Draft	Proposed	Proposed
Revenue	Description	2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
402.000	Current Property Taxes (Captured)	45,705	48,229	48,229	55,042	56,143	57,266
664.000	Interest Income	100	350	350	100	100	100
674.300	Contribution - Gift Certificate				500		
675.100	Contribution - FM Sponsorship Fees	3,830	12,500	12,500	7,350	7,534	7,553
675.200	Contribution - Winter Events		4,000	4,000	2,000	2,050	2,055
675.300	Ladies Night Out Sponsorship Fees	300	3,000	3,000	2,000	2,050	2,055
675.410	Contribution - FM Vendor Fees	4,896	8,000	8,000	6,000	6,150	6,165
675.700	Contribution - Street Banner	900			-	-	-
675.900	Contribution - Murals				5,000	-	-
676.101	Transfer In - General Fund		4,000	4,000	4,000	4,000	4,000
688.000	Patronicity Funds Economic Directory	4,917			-	-	-
692.000	Grant Money				5,500		
698.110	Contrib. Business Directory		500	500	500	500	500
	Total Revenues	60,648	80,579	80,579	87,992	78,527	79,694
Expenditure	Description	Audited	Adopted	Amended	Draft	Proposed	Proposed
		2019-2020	2020-2021	2020-2021	2021-2022	2022-2023	2023-2024
702.200	Wages/Salaries	13,338	12,500	12,500	12,500	12,500	12,500
715.000	Fringe Benefits						
740.000	Operating Expense	607	1,000	2,000	1,000	1,025	1,051
740.200	Seasonal Improvements	5,512	7,500	7,500	7,700	7,893	8,090
801.000	Professional Services	-	3,000	3,000	5,500	5,638	5,778
880.000	Community Promotion	664	2,500	2,500	2,500	2,563	2,627
880.100	Community Prom. CBD Winter	-	2,000	2,000	2,000	2,050	2,101
880.200	Community Promo. Design	300	2,500	2,500	7,500	7,688	7,880
880.400	Community Events	8,858	12,500	12,500	8,850	9,071	9,298
880.500	Community Promo. Gift Certificate				500	513	525
888.000	Grant Expenditures	-	-	11,500	5,500	5,638	5,778
900.000	Printing/Publishing	1,978	5,500	5,500	5,600	5,740	5,884
957.000	Education & Training	1,643	4,500	4,500	4,000	4,100	4,203
962.000	Miscellaneous Expense	280	1,000	1,000	1,000	1,025	1,051
969.101	Transfer to General Fund	-					
970.000	Capital Expenditure	6,665	5,000	5,000	15,000	8,000	8,000
	Total Expenditures	39,844	59,500	72,000	79,150	73,441	74,765
	BEGINNING FUND BALANCE	8,595	29,399	29,399	37,978	46,820	51,906
	TOTAL FISCAL YEAR REVENUES	60,648	80,579	80,579	87,992	78,527	79,694
	TOTAL EXPENDITURES	39,844	59,500	72,000	79,150	73,441	74,765
	ENDING FUND BALANCE	29,399	50,478	37,978	46,820	51,906	56,835
Printed: 5/19/2021							

DOWNTOWN DEVELOPMENT AUTHORITY (DDA)

The DDA is under the day-to-day direction of the Executive Director, currently an employee of the City of South Lyon, with the title "DDA & Economic Development Director." The DDA operates according to PA 57 of 2018 (formerly Public Act 197 of 1975) as the management organization of the historic core downtown and the South Lyon DDA District. The purpose of the DDA is to manage the downtown and DDA district by utilizing a comprehensive, community involved, transparent program known as "Main Street." The Main Street Program is a trademarked program of the National Trust for Historic Preservation. The DDA shall make recommendations to the City on all issues/projects in the DDA District. The DDA Board of Directors is appointed by the Mayor and approved by the City Council. The DDA budget is prepared by the DDA Executive Director and the DDA Board of Directors.

The Main Street approach is a four-point management strategy including:

- **Organization** – Having an organization (the DDA) whose sole focus is ongoing management of the Downtown/DDA District while also building the capacity staff and board with the resources to further the mission of the DDA.
- **Design** – Adhering to a set of design principles and guidelines which protect and preserve the unique sense of place which defines downtown South Lyon through ongoing respect for its historic architecture. Conformance with the City's overall Community Master Plan, Zoning Ordinance, *National Main Street Design Guidelines*, and the *U.S. Secretary of the Interior's Standards for Historic Preservation Projects with Guidelines for Applying Standards*. Respect for the existing historic buildings is a key element of maintaining the City's unique sense of place which is now recognized as a major component of economic development in communities across America.
- **Promotion** – Providing a wide range of promotional and marketing activities which include, but are not limited to, special events and business promotions (old and new), including use of social media, websites, printed materials (print media, brochures, posters, billboards, magazine advertising, and editorials), broadcast media, networking, organizational partnerships, volunteer outreach, etc.
- **Economic Vitality** – Defines and understands the following items which include, but are not limited to: demographics of the City and surrounding communities; detailed market data of the City's market area that is regularly updated, which supports different specific types of businesses for retention, expansion, and recruitment; collecting and publishing annual benchmarking statistics to measure success which include: buildings sold, sale price, buildings rehabilitated, cost of rehabilitation, square footage of buildings rehabilitated, costs of associated rehabilitation, new and expanded construction, data on all existing buildings including square footage, age of the building, types of use, zoning and master plan designation, jobs retained, jobs created, and other indicators of private and public investment in the DDA District. Also, a knowledge of economic development programs and incentives available for developers of new buildings and for rehabilitation of existing buildings at the local, county, state, national, and private levels.

Thus, the DDA budget includes items which relate to all four of the comprehensive management components noted above.

DDA REVENUE

402 – Current Property Taxes (Captured) **\$55,042**

Tax increment financing (TIF) revenue is generated by the increase in value of the district (from the base year 2000) from all tax jurisdictions and all properties within the boundary of the DDA district. Oakland County Equalization will have a final estimate for TIF increase and total TIF revenue for 2021/2022 at the end of March after all Board of Review activity.

570 – State Shared Revenues **None**

664 - Interest Income **\$100**

The final amount of estimated interest on TIF tax capture to be determined after receipt of final information from Oakland County Equalization.

674.300 – Contribution – Gift Certificates **\$500**

Revenue generated by individuals purchasing downtown gift certificates. This revenue will be used to reimburse businesses for gift certificates that are redeemed in their store.

675 – Contribution – Private Sources **None**

675.100 – Contribution – FM Sponsorship Fees **\$7,350**

Revenue from Farmers Market sponsorship fees. Sponsorship planning is currently in progress by the Farmers Market Manager and the DDA Executive Director for the 2021 market season (May – October 2021). An amount of \$350 will be sought to host music at the farmers market on a once per month basis.

675.200 – Contribution – Winter Events **\$2,000**

Revenues expected from local business sponsors for overhead lighting across E. Lake St. (Lafayette to Wells Street) and Cool Yule Activities.

675.300 – Contribution – Ladies Night Out Sponsorship Fees **\$2,000**

Revenues from Ladies Night Out sponsorship fees for May and November.

675.410 – Contribution – FM Vendor Fees **\$6,000**

Revenue from vendor fees at the Farmers Market. Projected revenues for 2021-2022.

675.900 – Contribution – Murals **\$5,000**

Private donations will be sought for the installation of murals in the downtown.

676.101 – Transfer In – General Fund

\$4,000

\$4,000 donation from the General Fund toward the Cool Yule winter event.

692 – Grant Funds

\$5,500

Revenue expected to be received for grant funding, which includes \$500 from Oakland County for a placemaking grant approved in 2020 and funds from DTE for the *Charging Forward* program.

698.110 – Contribution – Business Directory

\$500

Revenues expected from at least two different local business sponsors for the annually updated brochure.

DDA Expenditures

702.200 – Wages/Salaries **\$12,500**

Farmers market Manager hourly wages are based upon the high quality, professional and creative work ethic of the current Market Manager.

740 – Operating Expenses **\$1,000**

Purchase of supplies and materials for events and projects.

740.200 – Seasonal Improvements **\$7,700**

Holiday Greens, lighting, cornstalks, and pumpkins:

- Flowers purchased for light poles and sidewalk planters: \$ 4,250
- Corn stalks and pumpkins: \$ 750
- DDA winter garland for placement on all DDA light poles: \$ 2,700
\$ 7,700

801 – Professional Services Contractual **\$5,500**

Consultants for the DDA for promotions and marketing, design (window display and store interior merchandising, etc.), business improvement, business recruitment, and to assist with the development of 390 S. Lafayette St.

880 – Community Promotion **\$2,500**

Miscellaneous promotional expenses for DDA projects and programs, other than major events, including ribbon cuttings, etc. Funds for training provided through Main Street Oakland County or other downtown related educational opportunities.

880.100 – Community Promotion CBD Winter **\$2,000**

New lighting in trees within the DDA streetscape along Lake and Lafayette Streets, in addition to lighting on the pedestrian light poles.

880.200 – Community Promotion Design **\$7,500**

- Professional graphic design of promotional materials: \$ 1,000
- Sign Grants (50% of total sign cost up to a maximum of \$500 each): \$ 1,500
- Downtown Murals (2 at estimated cost of \$2,500 per mural): \$ 5,000
\$ 7,500

880.400 – Community Events**\$8,850**

Ladies Night Out in May and November, Kids Trick or Treat, Cool Yule, South Lyon Eve:

- Ladies Night Out – May: \$ 1,000
 - Ladies Night Out – November: \$ 1,000
 - Kids Trick or Treat – October: \$ 500
 - Cool Yule/South Lyon Eve: \$ 6,000
 - Farmers Market Monthly Music: \$ 350
- \$ 8,850

880.500 – Community Promotion – Gift Certificates**\$500**

Reimbursement to downtown businesses for gift certificates.

888-Grant Expenditures**\$5,500**

Funds to be spent from grants. \$5,000 from DTE Charging Forward Rebate. \$500 from Flagstar/MSOC Placemaking Grant.

900 – Printing/Publishing**\$5,600**

Advertising/promotion for major DDA projects and events including the Downtown Business Directory annual update, Holiday Gift Guide, Events Guide, over-the-road banner pole hardware, and other related items:

- Downtown business directory, annual update: \$1,200
 - Holiday Gift Guide, Lyon Today, and overrun: \$3,300
 - Events guide: \$ 500
 - Downtown gift certificate printing: \$ 100
 - Over-the-road banner hardware*: \$ 500
- \$5,600

*Hardware utilized to improve the installation of banners.

957 – Education and Training**\$4,000**

Continuing education for the DDA/Economic Development Director, Farmers Market Manager and DDA board members including workshops, conferences and professional organizations such as: the Michigan Downtown Association, Michigan's Farmers Market Association and Main Street America.

962 – Miscellaneous Expense**\$1,000**

Items such as parking shuttle for events, supplies for events, etc.

970 – Capital Expenditures**\$15,000**

Holiday lighting for streetscape trees and over E. Lake St., and new holiday lighting on trees in downtown:

- Lights over E. Lake St. and cable (Lafayette to Wells Street): \$ 3,000
 - Fall and holiday lights for trees: \$ 2,000
 - Electrical Power Enhancements for the Wells St. Parking Lot: \$10,000
- \$15,000**

AGENDA NOTE

Unfinished Business # 2

MEETING DATE: May 24, 2021

PERSON PLACING ITEM ON AGENDA: Recommendation from Planning Commission on April 22, 2021.

AGENDA TOPIC: Adoption of an ordinance to amend the City of South Lyon Zoning Ordinance and Official Zoning Map of the City of South Lyon, in their entirety.

EXPLANATION OF TOPIC: Over the last six (6) years, CIB Planning has worked closely with the Planning Commission and the City Attorney to update, revise, and reformat the City's Zoning Ordinance and Official Zoning Map. The Commission took an in-depth look at the existing Ordinance and created new tables, graphics, and application process charts to make the new Ordinance easy to navigate and use. On April 22, 2021, the Planning Commission made a positive recommendation to City Council to adopt the updated Zoning Ordinance and Official Zoning Map.

The Michigan Zoning Enabling Act (PA 110 of 2006) gives Council the authority to adopt the Zoning Ordinance and Zoning Map. Two (2) readings of the proposed ordinance are required for adoption. Council approved the first reading of the Ordinance on May 10, 2021. Council must now consider the second reading to approve the Ordinance and Map update and revision.

Phases 1 through 7 of the Ordinance update and revision are complete. The City is now at Stage 8 of the process.

Phase	Task	Date of Completion
Phase 1	Review existing ordinance	2016
Phase 2	Draft new Ordinance	2016-2017
Phase 3	Present draft for Planning Commission; make revisions; review by City Attorney	2017-2021
Phase 4	Summary presentation at a joint meeting of the City Council and Planning Commission	March 1, 2021
Phase 5	Draft zoning map revisions/changes	March 29, 2021
Phase 6	Present final draft to Planning Commission at a public hearing; recommendation to Council	April 22, 2021

Phase 7	Public hearing and first reading of the Ordinance to adopt the updated Zoning Ordinance and Zoning Map.	May 10, 2021
Phase 8	<i>Second reading of Ordinance to amend the Zoning Ordinance and Zoning Map</i>	<i>May 24, 2021</i>
Phase 9	<i>Publish adoption notice in newspaper</i>	<i>June 7, 2021 tentative</i>
Completion	<i>2021 Zoning Ordinance is in effect</i>	<i>June 14, 2021 tentative</i>

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Ordinance No. __ : an ordinance to amend the City of South Lyon Zoning Ordinance and Official Zoning Map of the City of South Lyon,
- Zoning Ordinance (provided in May 10, 2021 packet) (This is a draft copy that will be formatted and codified by MuniCode.)
- Official Zoning Map (provided in May 10, 2021 packet)

POSSIBLE COURSES OF ACTION: Approve/Deny/Table/Postpone

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the Second Reading of Ordinance No. __ to amend the City of South Lyon Zoning Ordinance and Official Zoning Map of the City of South Lyon, Chapter 102 of the South Lyon City Code, in their entirety.

ORDINANCE NO. ____

**CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON ZONING ORDINANCE AND
OFFICIAL ZONING MAP OF THE CITY OF SOUTH LYON, IN THEIR ENTIRETY.**

THE CITY OF SOUTH LYON ORDAINS:

PART I. Amendment of the Zoning Ordinance and Official Zoning Map. The Official City of South Lyon Zoning Ordinance of the City of South Lyon, incorporated into the South Lyon City Code by Chapter 102, and the Official City of South Lyon Zoning Map, incorporated into the Zoning Ordinance by Section 102-61, are hereby amended, in Exhibit A, and contains the following articles:

ARTICLE 1: TITLE, PURPOSE, AND AUTHORITY

ARTICLE 2: GENERAL PROVISIONS

ARTICLE 3: ZONING DISTRICTS IN GENERAL

ARTICLE 4: ONE-FAMILY RESIDENTIAL DISTRICTS: R-1A ONE-FAMILY
RESIDENTIAL THROUGH R-3 ONE-FAMILY RESIDENTIAL

ARTICLE 5: MULTIPLE-FAMILY RESIDENTIAL DISTRICTS: RT TWO FAMILY
RESIDENTIAL;

RM-1 MULTIPLE FAMILY RESIDENTIAL THROUGH RM-3 MULTIPLE
FAMILY RESIDENTIAL

ARTICLE 6: MANUFACTURED HOUSING DISTRICT (MH)

ARTICLE 7: OFFICE DISTRICT (O)

ARTICLE 8: BUSINESS DISTRICTS

ARTICLE 9: RESERVED

ARTICLE 10: INDUSTRIAL DISTRICTS (I-1 AND I-2)

ARTICLE 11: SITE DEVELOPMENT STANDARDS FOR SPECIFIC USES

ARTICLE 12: PLANNED UNIT DEVELOPMENT OVERLAY (PUD)

ARTICLE 13: SPECIAL LAND USE -

ARTICLE 14 : RESERVED

ARTICLE 15: SITE PLAN REVIEW

ARTICLE 16: REZONING, ZONING ORDINANCE, AND MASTER PLAN
AMENDMENT REVIEW

ARTICLE 17: NONCONFORMING USES, STRUCTURES, AND LOTS

ARTICLE 18: CONDOMINIUM DEVELOPMENT STANDARDS

ARTICLE 19: OFF-STREET PARKING AND LOADING STANDARDS

ARTICLE 20: ACCESS MANAGEMENT AND DRIVEWAY STANDARDS

ARTICLE 21: LANDSCAPE STANDARDS AND TREE REPLACEMENT

ARTICLE 22: LIGHTING STANDARDS

ARTICLE 23: ADMINISTRATION AND ENFORCEMENT

ARTICLE 24: ZONING BOARD OF APPEALS

ARTICLE 25: DEFINITIONS

PART II. Validity and Severability. If any court of competent jurisdiction shall declare any part of this Ordinance to be invalid, such ruling shall not affect any other provisions of this Ordinance not specifically included in such ruling. Further if any court of competent jurisdiction shall declare invalid the application of any provision of this Ordinance to a particular parcel, lot, use, building, or structure, such ruling shall not affect the application of such provision to any other parcel, lot, use, building, or structure not specifically included in such ruling.

PART III. Repeal of Prior Ordinance. The zoning ordinance previously adopted by the City of South Lyon prior to the adoption of the ordinance from which this Article is derived and all amendments thereto are hereby repealed. The repeal of such Ordinances shall not have the effect of releasing or relinquishing any penalty, forfeiture, or liability incurred under such Ordinance, or any part thereof, and such Ordinance shall be treated as still remaining in force for the purpose of instituting or sustaining any proper action for the enforcement of such penalty, forfeiture, or liability.

PART IV. Publication. The City Clerk shall publish this Ordinance in the manner required by law and shall publish at the same time, a notice of the adoption of this Ordinance and stating that a copy of the Ordinance is available to the public at the office of the City Clerk for inspection.

PART V. Recodification: That the Ordinance is hereby amended to recodify the numbering of articles and sections to conform to a standard or model codification scheme established by the Ordinance where articles are numbered and sections are numbered sequentially with the first two digits being the City Code chapter number and the next two digits being the sequential section number.

PART VI. Effective Date. This Ordinance shall become effective on the date provided by applicable law following publication.

Motion made, passed, and adopted by the South Lyon City Council this ____ day of _____, 2021.

Daniel L. Pelchat, Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the ____ day of _____, 2018.

Lisa Deaton, City Clerk

Adopted:
Published:
Effective:

EXHIBIT A
CITY OF SOUTH LYON ORDINANCE

EXHIBIT B
CITY OF SOUTH LYON OFFICIAL ZONING MAP

AGENDA NOTE

Unfinished Business # **3**

MEETING DATE: May 24, 2021

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Road Improvement Plan Discussion – Project Planning

EXPLANATION OF TOPIC: Based upon the City of South Lyon receiving a road conditions assessment performed (PASER Rating). I have prepared additional information pertaining to Road Funding options.

Tonight we will have our third discussion on addressing the long term repair of our roads, including discussing revenues, expenditures, funding alternatives, and how to project plan to move forward with determining a long-term solution to repair our roads.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Memo on the Road Improvement Plan – Project Planning, City road map, updated road repair costs, updated graph on yearly road investment, colored maps depicting potential projects with costs,

POSSIBLE COURSES OF ACTION: Discussion the funding options pertaining to a City Road Improvement Plan.

SUGGESTED MOTION: None

**City of
South Lyon
Road
Improvement
Plan Presentation

Project/Planning**

We have had two previous City Council Meetings where we discussed our City Roads. One meeting we looked at the condition of our city roads. Including the PASER rating which identified potential costs to improve our road system. Which additionally identified that 90% of our roads were in poor condition. At another meeting we reviewed different funding methods that could be used to make repairs to our roads. At this meeting we will discuss some scenarios to fund those improvements, and the potential costs for a long-term Road Improvement Plan. We will look at a couple different subdivisions and what the cost would be to repair / reconstruct those roads segments.

The City currently receives approximately \$1 million dollars per year in road funding from the state through Act 51 funds. The revenue is received from the state (state gas tax) and distributed to municipalities (Local Streets and Major Streets) and based upon population and road miles under our jurisdiction.

Act 51 funds are used to pay for wages and benefits associated with costs of routine maintenance, patching, sweeping, snow plowing, salt application, storm sewer repairs, traffic services, signals, equipment etc. The current funding we receive through ACT 51 distribution, is inadequate to fully fund any type of road improvement program.

One scenario that could fund a Road Improvement Program is a voted millage increase dedicated specifically to roads. This raises the most amount of money, therefore has the greatest impact on repairing the most roads. Each 1 Mill increase will increase revenue by approximately \$415,000.

The program could also use some City road and general fund revenue, and couple it with the millage increase to improve the roads by paving whole subdivisions one at a time. Every few years the generated revenue could be used in several different areas on multiple segments of road, to have a much greater impact on making repairs on City roads. A funding method (3 mill voted increase, plus Act 51 and general fund revenue) would generate approximately \$2 million per year.

We have attached a couple sections / subdivisions of the City that identifies how the road funding program could work in those areas. We first identify the cost for repaving / reconstruction in a particular subdivision. If there are sanitary sewer or watermain repairs that are needed in the area of road work, those items are bid within the project, and are paid for by the water and sewer funds. But still bid out together to get economies of scale and done prior to putting down pavement.

This type of large-scale project only occurs if we get the additional funds with a voted millage increase, which would pay for the Road Improvement project in that subdivision. Part of this buy-in will be a full marketing plan with public meetings where the public can see what the cost is to repair roads. When and what areas the roads will be improved with the dollars raised.

A 10-year voted millage increase will not fund all the necessary road improvements that are needed within the City. However, we will touch as many roads as possible to make a greatest impact with the dollars raised. And it is major step forward in maintaining and improving our infrastructure.

If a new millage would be placed on the ballot, the ballot language would designate that the dollars raised would only be for costs associated with the road improvements. If the millage is placed on a ballot, and passed in the November election, the dollars would not be collected until the following summer tax bill. However, the City could partially fund design and other work through the use of general fund / Act 51 money in advance, to ensure that the project could be completed the following summer after the passage of the millage, and before all tax dollars are collected. The average homeowner would pay approximately \$125 per year additional on their taxes to fund the program per 1 mill increase.

Funds raised through a millage increase will be deposited in an interest bearing capital road improvement fund, until projects are designed, bid and constructed. If a total years revenue is unutilized, the remainder will be kept in the fund and applied to the next project. Funds can only be used as described in the ballot proposal and cannot be used for city operating expenses.

Project priority will be based on Paser Rating, road surface conditions, age and additional information on our 23.5 miles of local streets, and 4.5 miles of major streets. Underground utilities will be assessed prior to bidding out projects.

The implementation of the Road Improvement Program will be the result of an ongoing process of road improvement priorities, developing the scope of work (which could include road, storm sewer, watermain, sanitary sewer work) , designing, soliciting and awarding bids. Each year the City will review and revise priorities whenever necessary.

We have attached information on the estimated costs (in 2020 dollars) for the various methods of improving the road conditions. Everything from routine crack filling, to structural overlay, to total reconstruction.

Another alternative for funding roads would be through a Special Assessment District. The establishment of an SAD would entail getting 51% of the property frontage in an area to approve the improvement. The process entails:

Application for SAD

- Feasibility Study

- Formal petitions taken out by residents

Circulate Petitions

- Petition review - #, verify names, addresses

- Verify estimates

Resolution #1 – Acknowledge receipt of Petitions, Prepare plans and estimate

Resolution #2 – Setting Date of Public Hearing

Public Hearing on Necessity

- Notices sent out

- Hold Public hearing

- Direct to prepare final plans and engineers estimates

Resolution # 3 – Approve Boundaries, Estimates, Sent out for Bids

- Bids received

Resolution #4 – Set Public Hearing on Costs

- Roll Finished

- Notice sent out

- Hold Public hearing

- Board Confirms Roll

Resolution #5 – Adopts Final Roll / Number or Installments / interest rate

Award Bid

Notice of Assessment

Construction

If no additional millage is passed, the establishment of the SAD would be needed for every single road grouping that would be done. (i.e. individual streets or subdivisions) As you can see this is a long tedious process which could be potentially halted at numerous stages throughout the process.

The SAD is usually resident initiated, and would use a combination of existing road funds, and public SAD funds to pay for the project. Most likely a 75% / 25% split. The residents would pay for road improvements in one lump sum or over a 10-year plan. The total costs for the improvement on a particular street would be approximately \$10,000 - \$15,000 for mill and overlay and between \$20,000 - \$25,000 for reconstruction per household. Total cost with a SAD 75/25 Split = \$1,500,000 / \$500,000 on a \$2,000,000 project

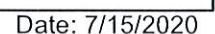
If the city decides to take out a bond to fund any road improvement program (whether its through the SAD process or millage increase) There would be additional costs for bonding and interest costs. Which would add approximately 15% in additional costs to the project.

Since there are no federal or state programs to fund local subdivision road improvements, these are the two alternatives that we must look at if we want to create a road improvement program.

Sample Ballot Language

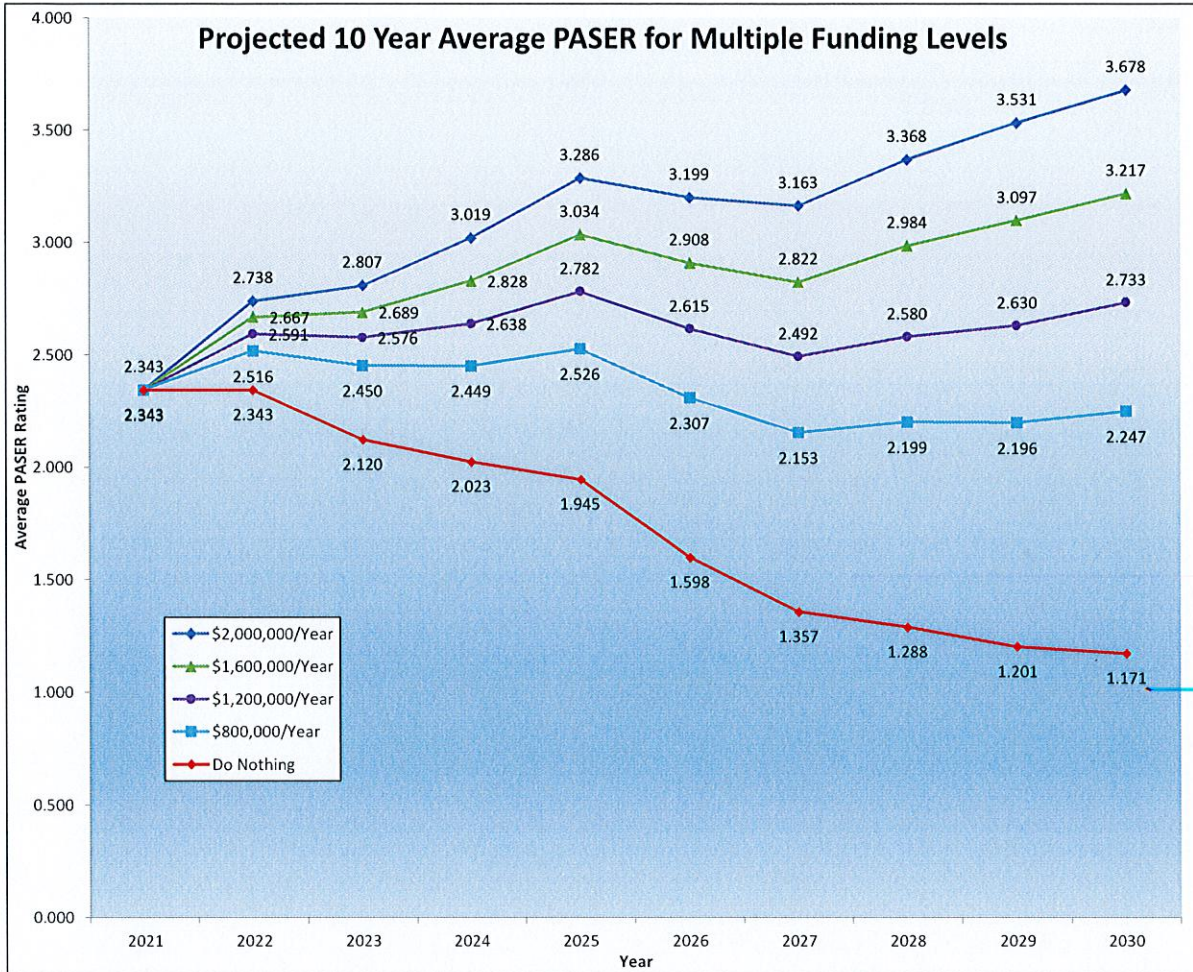
Shall the City of South Lyon, be authorized to levy a new additional millage on taxable property within the City, not to exceed the annual rate of X mills (\$ X per \$1,000.00 of taxable value) for a period of 10 years (from 2022 through 2032 inclusive) for the purpose of funding the improvements, repairs and maintenance of public roads, infrastructure in the City? Improvements include but are not limited to rehabilitation and repaving of public roads. If this new millage is approved and levied in July 2022, the estimated amount of revenue that would be collected in the first year would be approximately \$ X .

Any ballot language would need to go through approvals through City, County and State within the allotted timeframe per election cycle.



City of South Lyon

Average PASER Rating by Funding Amount
2021 - 2030



University/Harvard Area

Street Name	From (Road)	To (Road)	Material	Length	Rating	Repair Costs	Street Cost
Harvard Ave	Pontiac Trail	Oxford Ave	Asphalt	0.167	6	\$31,062.00	\$31,062.00
University Ave	Pontiac Trail	Oxford Ave	Asphalt	0.131	3	\$185,640.00	\$223,660.00
	Oxford Ave	Dead End	Asphalt	0.028	7	\$560.00	
Oxford Ave	University Ave	Harvard Ave	Asphalt	0.059	4	\$60,770.00	\$67,468.00
	Harvard Ave	Concrete joint	Asphalt	0.033	6	\$6,138.00	
Harvard Ave	Oxford Ave	Concrete joint	Asphalt	0.02	5	\$15,400.00	\$15,400.00
Vassar Ave	Stanford Ave	Harvard Ave	Asphalt	0.059	3	\$84,960.00	\$164,160.00
	Harvard Ave	University Ave	Asphalt	0.055	3	\$79,200.00	
University Ave	Oxford Ave	Concrete joint	Asphalt	0.023	4	\$23,690.00	\$62,190.00
	Vassar Ave	Concrete joint	Asphalt	0.05	5	\$38,500.00	
Ada St	S Hagadorn St	McMunn St	Asphalt	0.125	3	\$180,000.00	\$180,000.00
S Hagadorn St	Dorothy St	Ada St	Asphalt	0.062	3	\$89,280.00	\$115,180.00
	Jean Rd	Concrete joint	Asphalt	0.014	2	\$25,900.00	
McMunn St	Concrete joint	Jean Rd	Asphalt	0.016	3	\$23,040.00	\$112,320.00
	Jean Rd	Hampton Ct	Asphalt	0.048	3	\$69,120.00	
Jean Rd	Hampton Ct	Dorothy St	Asphalt	0.086	1	\$213,280.00	\$213,280.00
	McMunn St	Dead End	Asphalt	0.006	5	\$4,620.00	
Stanford Ave	Concrete joint	Vassar Ave	Concrete	0.03	3	\$43,200.00	\$260,940.00
	Vassar Ave	Dead End	Concrete	0.148	3	\$213,120.00	
Harvard Ave	Concrete joint	Concrete joint	Concrete	0.155	3	\$223,200.00	\$223,200.00
	Vassar Ave	Stanford Ave	Concrete	0.049	2	\$90,650.00	\$90,650.00
Oxford Ave	Cambridge Ave	Stanford Ave	Concrete	0.057	4	\$58,710.00	\$94,710.00
	Stanford Ave	Concrete joint	Concrete	0.025	3	\$36,000.00	
University Ave	Concrete joint	Concrete joint	Concrete	0.1	3	\$144,000.00	\$144,000.00
S Hagadorn St	Cambridge Ave	Concrete joint	Concrete	0.03	4	\$30,900.00	\$30,900.00
McMunn St	Cambridge Ave	Concrete joint	Concrete	0.035	3	\$50,400.00	\$50,400.00
	Dead End	S Hagadorn St	Concrete	0.017	2	\$31,450.00	
Cambridge Ave	S Hagadorn St	McMunn St	Concrete	0.131	2	\$242,350.00	\$386,120.00
	McMunn St	Oxford Ave	Concrete	0.078	3	\$112,320.00	
Asphalt:							\$1,184,720.00
Concrete:							\$1,280,920.00
Total Cost:							\$2,465,640.00



PASER Rating	Treatment	Est. Cost/Lane/mi
10	N/A	\$0.00
9	N/A	\$0.00
8	N/A	\$0.00
7	Routine crack filling	\$10,000.00
6	Sealcoat	\$93,000.00
5	Non-structural 1.5" overlay	\$385,000.00
4	Structural 2" overlay	\$515,000.00
3	Structural 4" overlay	\$720,000.00
2	Reconstruction w/ base repairs	\$925,000.00
1	Total Reconstruction	\$1,240,000.00

Hagadorn Area

Street Name	From (Road)	To (Road)	Length	Rating	Repair Costs	Phase Cost
N Hagadorn St	10 Mile Rd	Whipple St	0.061	2	\$112,850.00	\$1,011,950.00
	Whipple St	2nd St	0.064	2	\$118,400.00	
	2nd St	Chester St	0.158	2	\$292,300.00	
	Chester St	S Ridge	0.019	2	\$35,150.00	
	S Ridge	Orchard Ridge Rd	0.064	2	\$118,400.00	
S Ridge St	Orchard Ridge Rd	N Ridge St	0.119	2	\$220,150.00	\$1,011,950.00
	N Hagadorn St	Center Ridge	0.062	2	\$114,700.00	
N Ridge St	N Hagadorn St	Hagadorn Ct	0.012	1	\$29,760.00	\$895,300.00
	Hagadorn Ct	Center Ridge	0.046	1	\$114,080.00	
	Center Ridge	Dead End	0.028	1	\$69,440.00	
Orchard Ridge Rd	N Hagadorn St	Center Ridge	0.063	2	\$116,550.00	\$895,300.00
	Center Ridge	E Ridge St	0.059	2	\$109,150.00	
Center Ridge	S Ridge St	Orchard Ridge Rd	0.059	1	\$146,320.00	\$151,700.00
	Orchard Ridge Rd	N Ridge St	0.125	1	\$310,000.00	
Hagadorn Ct	N Ridge St	Dead End	0.082	2	\$151,700.00	\$151,700.00
E Ridge St	Orchard Ridge	Dead End	0.033	2	\$61,050.00	\$61,050.00
Crest Ln	Orchard Ridge Rd	N Crest Ln	0.093	3	\$133,920.00	\$902,030.00
	W Crest Ln	E Crest Ln	0.045	3	\$64,800.00	
	N Crest Ln	Orchard Ridge Rd	0.094	3	\$135,360.00	
Chester St	Woodland Dr	Chester Ct	0.076	2	\$140,600.00	\$902,030.00
	Chester Ct	N Hagadorn St	0.081	2	\$149,850.00	
Chester Ct	Chester St	Dead End	0.051	2	\$94,350.00	\$902,030.00
	W Crest Ln	E Crest Ln	0.049	2	\$90,650.00	
Orchard Ridge Rd	E Crest Ln	N Hagadorn St	0.05	2	\$92,500.00	\$902,030.00
Segment 1:						\$1,011,950.00
Segment 2:						\$1,108,050.00
Segment 3:						\$902,030.00
Total Cost:						\$3,022,030.00

PASER Rating	Treatment	Est. Cost/Lane/mi
10	N/A	\$0.00
9	N/A	\$0.00
8	N/A	\$0.00
7	Routine crack filling	\$10,000.00
6	Sealcoat	\$93,000.00
5	Non-structural 1.5" overlay	\$385,000.00
4	Structural 2" overlay	\$515,000.00
3	Structural 4" overlay	\$720,000.00
2	Reconstruction w/ base repairs	\$925,000.00
1	Total Reconstruction	\$1,240,000.00



AGENDA NOTE

New Business: Item # 1

MEETING DATE: May 24, 2021

PERSON PLACING ITEM ON AGENDA: Douglas Varney, Utility and DPW Superintendent

AGENDA TOPIC: Resolution authorizing the request for reimbursement from Oakland County West Nile Virus Fund

EXPLANATION OF TOPIC: Oakland County received and approved our West Nile Virus Project Plan for the year on April 28, 2021. We provide insect repellent for residents and apply mosquito larvicide to City catch basins.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Plan to Oakland County regarding the City's program, the letter for reimbursement, quote for briquettes, and the Resolution.

POSSIBLE COURSES OF ACTION: Approve Resolution/do not approve Resolution.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the Resolution for reimbursement from the Oakland County West Nile Virus Fund in the amount of **\$1,546.18**.

2021 West Nile Virus Prevention Reimbursement Program Project Plan

Entered
01/24/19
D.C.

Municipality: City of South Lyon

Contact Name: Douglas Varney

Contact Phone: 248-437-4006

Contact Email: dvarney@southlyonmi.org

Previous Year Product Inventory:

(Include product name, quantity, and expiration date)

We have approximately 500 8 hour Individual Natrapel Wipes left in our inventory
to use in 2021 (due to Covid we were not able to distribute as many of them
as usual at our public events).No expiration date listed.

Previous Year Product Inventory Distribution Plan, if applicable:

We will continue to hand out wipe packets at our events scheduled
for this summer to use up our current inventory.

2021 Project Plan: *****Must attach product quotes*****

(Include product name and type)

Products: Natular XRT Tablets to kill the mosquitos throughout
the City.

2021 Project Distribution Plan:

The tablets are dispersed in our catch basins throughout the City in order
to eliminate mosquitos in the storm water system. The repellent
wipes will be available to residents for individual use, upon request.
Also, to distribute at our City events (movie nights, etc...).

MISSDIG

From: Doolittle, Genessa <doolittleg@oakgov.com>
Sent: Wednesday, April 28, 2021 1:25 PM
To: Marianne Jamison
Cc: Douglas Varney
Subject: RE: West Niles Virus Project Plan 2021

Good afternoon Marianne,

I have received the Project Plan and product quote for the City of South Lyon. Everything is approved.

Your next deadline is June 18th for your Resolution. Please let me know if you have any questions.

Take care,
Genessa



Genessa Doolittle, MPH
Public Health Educator

1200 N Telegraph • 34E • Pontiac, MI 48341-0432
P: 248.858.2061 • F: 248.858.5639



I am currently working remotely. The best way to reach me is via email or by calling my work cell: 248.496.4590.

From: Marianne Jamison <MJamison@southlyonmi.org>
Sent: Wednesday, April 28, 2021 9:07 AM
To: Doolittle, Genessa <doolittleg@oakgov.com>
Cc: Douglas Varney <DVarney@southlyonmi.org>
Subject: West Niles Virus Project Plan 2021

Good Morning Genessa:

Please find attached the City of South Lyon's Project Plan for our West Niles Virus Prevention for 2021. Also attached is the quote for 2 cases of Natular XRT Tablets. I will look for your approval of the project plan submitted for the City. If there are any additional questions or information needed, please reach out to me. Thank you and have a great day!!

Marianne Jamison
CITY OF SOUTH LYON
Dept. of Public Works
248.437.6914



City of South Lyon

Department of Public Works

Douglas Varney – Utilities Director

August 3, 2021

Genessa Doolittle, MPH
Oakland County Health Division
1200 N. Telegraph Rd. 34E
Pontiac, MI 48341-0432

RE: West Nile Virus Fund Reimbursement Request 2021

Dear Ms. Doolittle:

Pursuant to the Oakland County Board of Commissioners, the City of South Lyon hereby requests reimbursement under Oakland County's West Nile Virus Fund Program for expenses incurred in connection with an eligible mosquito control activity by our City. The reimbursement amount for South Lyon is \$1,546.18.

In support of this reimbursement request are the invoice/proof of payment for the Natrapel tablets purchased for the 2021 Mosquito Smarts Program.

The City of South Lyon understands that the review and processing of this reimbursement request will be governed by the Health Division and certifies that all expenses submitted for reimbursement has been incurred in connection with the e-mailed West Niles Virus Project Plan approved by the Oakland County Health Division for our 2021 Mosquito Smarts Program on April 28, 2021.

Project Expenses – The City incurred costs of \$1,664.63 for 2 cases of the Natular XRT Tablets for a total of **\$1,664.63**.

We currently have approximately 500 eight hour individual Natrapel wipes leftover from last year's inventory.

Sincerely,

Douglas Varney
Utilities Director

Mailing: 335 S. Warren St., South Lyon, MI. 48178

Phone: (248) 437-6914

Office: 520 Ada St., South Lyon, MI 48178

Fax (248) 587- 0080

Web Site: www.southlyonmi.org



QUOTATION

B
I
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City of South Lyon (005548)
Marianne Jamison
335 S. Warren Street
Public Works Dept.
South Lyon, MI 48178-1317
248-437-6914

S
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City of South Lyon
Mike Boven
520 Ada Street
South Lyon, MI 48178
248-437-4006

Address ID: 000001

Quotation #	Quote Date	Salesperson	Written by	Valid to
0002025843	03/26/21	Chris Novak	Meghan LaCroix	04/02/21
Delivery Method		Terms		
United Parcel Post		Net 30 Days		
Item #	Item Description	Qty Ordered	Unit Price	Extended Price
11850	NATULAR XRT TABLET	2 cs	899.8000/ cs	1,664.63

** Extended Price reflects a discount of: 134.97

US EPA Current Label

Please Note: This quote reflects the Clarke Early Bird
Order Promotion. Prices are valid if order is placed
between 01/01/2021 and the last order date of 04/02/2021.

Order total	1,664.63
Total	1,664.63

* For your convenience we also accept Visa and MasterCard

Clarke will charge applicable sales taxes unless a valid exemption certificate is Emailed to: accountsreceivable@clarke.com or faxed to: 630-672-7439

* A 15% restocking fee plus freight costs may be assessed to any returned items.
Items must be returned within 120 days of shipment and in an acceptable condition.

Helping make communities around the world more livable, safe and comfortable.

CITY OF SOUTH LYON



Mayor

Daniel L. Pelchat

Council Members

Glenn Kivell

Lisa Dilg

Stephen Kennedy

Margaret J. Kurtzweil

Carl W. Richards

Rose Walton

City Manager

Paul Zelenak

Clerk/Treasurer

Lisa Deaton

335 S Warren

South Lyon, MI 48178

Phone: 248-437-1735

Fax: 248-436-0049

www.southlyonmi.org

OAKLAND COUNTY WEST NILE VIRUS FUND PROGRAM REQUEST FOR REIMBURSEMENT

WHEREAS, upon the recommendation of the Oakland County Executive, the Oakland County Board of Commissioners has established a West Nile Virus Fund Program to assist Oakland County cities, villages and townships in addressing mosquito control activities; and

WHEREAS, Oakland County's West Nile Virus Fund Program authorizes Oakland County cities, villages and townships to apply for reimbursement of eligible expenses incurred in connection with personal mosquito protection measures/activity, mosquito habitat eradication, mosquito larviciding or focused adult mosquito insecticide spraying in designated community green areas: and

WHEREAS, the City of South Lyon, Oakland County, Michigan supports and authorizes the 2021 expenditure and application submittal for reimbursement of expenses in connection with mosquito control activities eligible for reimbursement under Oakland County's West Nile Virus Fund Program.

NOW, THEREFORE BE IT RESOLVED, that this City Council authorizes and directs its City Manager, as agent for the City of South Lyon, in the manner and to the extent provided under Oakland County Board of Commissioners, to request reimbursement of eligible mosquito control activity under Oakland County's West Nile Virus Fund Program.

VOTE:

MOTION CARRIED UNANIMOUSLY

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regular scheduled meeting of May 24, 2021, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer

AGENDA NOTE

New Business: Item # 2

MEETING DATE: May 24, 2021

PERSON PLACING ITEM ON AGENDA: Douglas Varney, Director, Utilities & DPW

AGENDA TOPIC: Purchase and installation of 2 new 550 gallon double wall tanks (diesel and unleaded) for fueling vehicles and equipment at the DPW facility.

EXPLANATION OF TOPIC: The diesel storage tank at the DPW is past its useful life and is scheduled for replacement. The current location is non-compliant with future potential building locations and we are therefore replacing the tank. Attached are three quotes and although Corrigan is not the lowest, they provide the service for the switching of tanks. This planned expenditure can be purchased out of the building and equipment maintenance account under line item **101.440-931** and all quotes are attached for review.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

1.1 Quotes for 2 fuel tanks

1.2 Photos of current tank and new location

POSSIBLE COURSES OF ACTION: Approve/deny the purchase and installation of new double wall diesel and unleaded tanks for the DPW facility for \$7,682.40 plus fuel transferring fees by Corrigan Oil Company. The lowest bid (STAFCO) includes site delivery only (by others) with no means to place tank or transfer fuel.

SUGGESTED MOTION: Motion by _____, supported by _____ to approve the purchase of 2 double wall fuel tanks for the DPW facility for \$7,682.40 plus fees to transfer the diesel and charge to the corresponding line item **101.440-931**.

SUBJ: ATTACHMENT 1.2 - BID SHEET FOR COUNCIL REVIEW

ITEM BEING PLACED ON AGENDA: FUEL TANKS: DPW FACILITY

COMPANY : STAFCO/ PO BOX 210, COLUMBIA CITY, IN 43725

BID CONTACT : RYAN BOWSER / (800)852-8102

BID AMMOUNT: \$6,854.34

DETAILS : DELIVERY ONLY – 2 NEW FUEL TANKS

COMPANY : CORRIGAN OIL /715 N. SECOND ST. BRIGHTON MI 48116

BID CONTACT : DARIUS PIERZINSKI / (810)625-8062

BID AMMOUNT: \$7,682.40

DETAILS : 2 NEW TANKS – SET BY CORRIGAN / FUEL TRANSFER OF DIESEL

COMPANY : ENVIROSAFE / 1789 EC 48, BUSHNELL, FL 33513

BID CONTACT : TYLER SHAFER / (800)555-4754

BID AMMOUNT: \$33,223.93

DETAILS : DELIVERY ONLY – 2 NEW FUEL TANKS

Curent location of tank. Removal and demo. Right next to area for potential cold weather storage site.



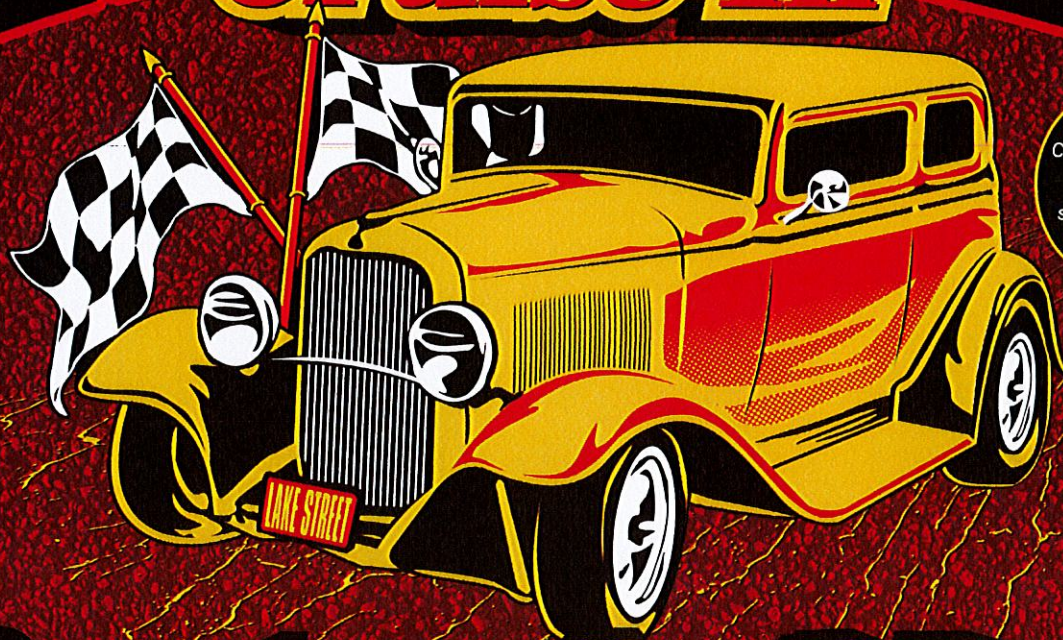
New location for two tanks.



4TH WEDNESDAY OF THE MONTH • MAY THROUGH SEPTEMBER

LAKE STREET

Cruise-In



Masks and Social Distancing Required. If you have COVID symptoms or living with or exposed to someone with Covid symptoms, please do not attend show.

Downtown South Lyon

2021 SCHEDULE *All cruisers welcome!*

MAY 26

Starts at 6:30pm

Spark Plugs
Road Knights

JUN 23

Starts at 6:30pm

Cowtown Cruisers
FA Rows
Motor City POC

ALL DAY CAR SHOW
Motorfest

JULY 31

11 AM • 5 PM • RAIN OR SHINE

AUG 25

Starts at 6:30pm

Metro Triumph Riders
Klassic Haulers

SEPT 22

Starts at 6pm

Dark Side Gang
Brohams Car Club

SOUNDS BY

Cruz'n DJ Paul Peters



AWARDS

Each Night for

• Best In Show • Best Engine • Best Paint

For more information see [f /LAKE Street Cruise-In](https://www.facebook.com/LAKEStreetCruise-In)

lakestreetcruisein.com

Sponsored by

Sellers Buick-GMC • South Lyon Collision • Lyon Homescape • Quick Silver Marketing Solutions • R Creations • Performance Creative Resources
Advance Capital Management • Philip J Weipert Attorney/County Commissioner • Wixom Towing • Gayle and Lisa @ Real Estate One • Stone Depot
Gibson Tool & Broach • Vanguard Motor Sales • East Lake Dental • Lake Street Tavern • J-S Woods • Automotive Supply Co.Nita • Alexa Studio
Chicks Eye View Photography • Fortune Tool and Machine • Shadow Rods • The Corner Social • Lyon Shine & Detail • Bullet Distributors

ALL DAY CAR SHOW

LAKE STREET

Cruise-In



Motorfest

Downtown South Lyon

SATURDAY JULY 31, 2021

Featuring **VINTAGE MOTORS USA AND HURON VALLEY RODDERS**

SOUNDS

- Magic Bus
- Cruz'n DJ Paul Peters



AWARDS

- Awards of Excellence
- Best of Show Award

lakestreetcruisein.com

SPONSORED BY:

The Corner Social • Shadow Rods • Quicksilver Marketing Solutions • Vanguard Motor Sales • South Lyon Cycle
Gibson Tool & Broach • Automotive Supply Co. • Lyon Homescape • J-S Woods • Fortune Tool & Machine
Wixom Towing • Sellers Buick-GMC • South Lyon Collision • Lake Street Tavern • R Creations • The Coral Sash
East Lake Dental • Gayle and Lisa @ Real Estate One • Bells Landscape Services • Chick's Eye View Photography

3rd Annual South Lyon Lake Street Cruise-In Motorfest

Streets close at: 6:00am
Registration and Parking: 7:00am to 10:30am
Awards: 4pm at Magic Bus band shell
Streets open at: 6:00pm

Location: Downtown South Lyon, MI
Date: Saturday, July 31, 2021
Vehicle Staging: First Presbyterian Church parking lot

Pre-Registration and fee of \$15.00 must be received by July 5, 2021

Pre-registered entry receives a dash plaque and t-shirt.

Vehicles interested in parking together **must** arrive together.

Registration fee after deadline is \$20.00 and on day of show (t-shirt not included)

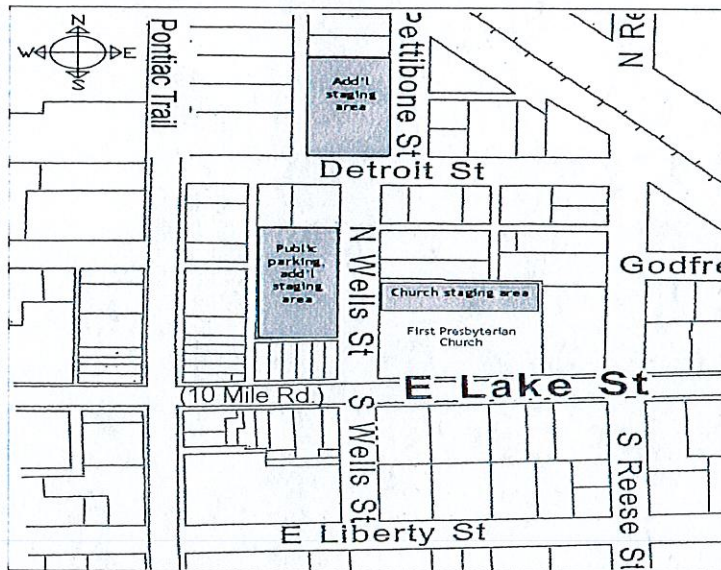
Make Checks payable to Lake Street Cruise-In and mail with registration form below to:

Lake Street Cruise-In
25701 McCrory Lane
South Lyon, MI 48178

For general questions, call Louis Carnevale at
734-223-0398 or email dkcook51@yahoo.com
(All calls or emails will be returned within 48 hours)

All vehicles (pre-registered or not) must move through the
check in/registration area on N Wells Street and Lake Street

**NO early parking on Pontiac Trail, East Lake Street, and
Wells Street.**



3rd Annual South Lyon Lake Street Cruise-In Motorfest Pre-Registration Form

Pre-registration deadline is July 5, 2021 to receive t-shirt.

Owner's Name: _____

Address: _____

City, State & Zip: _____

Phone Number (_____) _____ Email: _____

Year: _____ Make of Vehicle: _____

Model & Bodystyle: _____ Engine: _____

In consideration of acceptance of the right to participate, entrants, participants and spectators by execution of this form, release and discharge: LAKE STREET CRUISE-IN, INC. and their officers, directors, employees, agents, representatives and anyone else connected with the "LAKE STREET CRUISE-IN MOTORFEST," of and from any and all known or unknown damages, inquiries, losses, judgments, and/or claims from any cause whatsoever that may be suffered by any entrant to his person or property. Further, each entrant agrees to indemnify all the foregoing entities, firms, persons, and bodies of and from any and all liability occasioned or resulting from the conduct of entrants or any participant assisting or cooperating with entrant and under the direction or control of entrant.

While attendance for the entire show is encouraged, any early departure would require an escort to the closest entry/exit location.

Masks and social distancing required. If you have COVID symptoms, living with or have been exposed to someone with COVID symptoms, please do not attend this show.

Signature (required): _____ Date: _____

Pre-registered T-shirt size (circle one)

S M L XL XXL XXXL

Visit the LAKE STREET CRUISE-IN FaceBook page or lakestreetcruisein.com for more information and updates.

Rev 3/24/21