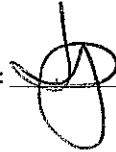


**City of South Lyon
Planning Commission
Regular Meeting Minutes
May 11, 2023**

Approved: 

The meeting was called to order by Chairman, Scott Lanam at 7:00 p.m.

Roll Call: Commissioner Steve Mosier
 Commissioner Tyler Finnegan
 Commissioner Erin Kopkowski
 Commissioner Kory Frost
 Commissioner Leah Dailey
 Chair Scott Lanam

Also in attendance: Kelly McIntyre – Planner, CIB Planning
 Judy Pieper – Deputy Clerk

Absent: Commissioner Joseph

**Motion to excuse Commissioner Joseph for his absence
Motion by Mosier, Second by Kopkowski**

**Motion to approve Agenda
Motion by Mosier, Second by Kopkowski**
Voice Vote: Ayes: Unanimous
 Nays: None

Motion Approved

**Motion to approve Minutes from the 2/23/23 meeting as amended
Motion by Mosier, Second by Kopkowski**
Voice Vote: Ayes: Unanimous
 Nays: None

Motion Approved

Public Comment – None

New Business –

- a. **Site Plan Review: 702 E. Lake (parcel #21-29-127-005). The applicant is seeking approval of a grading plan for the fill and grade of the property at 702 E. Lake, per Section 102-21 of the Zoning Ordinance.**

City Planner, Kelly McIntyre, states that the property owner has previously submitted for permits to re-do the driveway; however, in February 2023, the property owner brought in a substantial amount of fill and appeared to start grading the property. The amount of fill and work being done extended beyond the proposed driveway application that had been previously submitted and reviewed.

McIntyre references the letter in the Commissions packet from Mike Darga, HRC Consulting Engineers. The letter states that they have reviewed the grading plan for this project and the proposed grading for the proposed driveway matches the existing drainage patterns of the site. The letter goes on to state that they do not have any objections to the proposed grading plan as presented. He does state, however, that a significant amount of material has been brought to the site and suggests that the project be confirmed with the applicant or reviewed during construction that the final grades match the proposed grades, and the surrounding drainage pattern is not changed.

Commissioner Kopkowski questions who will be confirming/reviewing the project. McIntyre states that this would be done by one of our building officials.

Commissioner Frost also verifies with McIntyre that it would be up to city officials to report any changes that do not appear to be approved by both the Commission and the City during the construction process.

Motion to approve the Site Plan for the grading plan located at 702 E. Lake Street, parcel #21-29-127-005, per Section 102-21 of the Zoning Ordinance.

Motion by Mosier, Second by Kopkowski

Voice Vote: Ayes: Unanimous

Nays: None

Motion Approved

Consultant Report –

McIntyre advises the Commission that the applicant for the BP Station in town will be going before ZBA for a variance request.

Commissioner Mosier questions if there is anything new going on with the Draft Street property. McIntyre states that there is nothing that she is aware of.

The Commission goes on to ask questions regarding the Housing Committee and the Washington Manor property. Commissioner Kopkowski asks if there would be a Housing Committee meeting soon. McIntyre states that she is unaware of any meeting dates at this time.

Commissioner Mosier asks about the progress of Suzie's. McIntyre states that there is still a stop work order posted on her patio.

Commissioner Finnegan asks McIntyre about the property known as West End Industrial. McIntyre states that there was a preliminary meeting with the owners, but no plans have been submitted.

Staff Report – None

ADJOURNMENT

Motion by Mosier, supported by Kopkowski

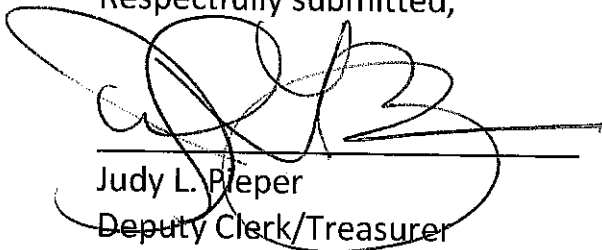
Motion to adjourn 7:30 p.m.

VOTE:

MOTION CARRIED

Meeting Adjourned

Respectfully submitted,



Judy L. Pieper
Deputy Clerk/Treasurer