

# **Regular City Council Meeting**

**March 9, 2020**

## **Agenda**

**7:30 p.m.**      **Call to Order**  
**Pledge of Allegiance**  
**Roll Call**  
**Approval of Minutes: February 24, 2020**  
**Approval of Bills**  
**Approval of Agenda**

**Public Comment**

**Discussion- Downtown**

**Public Hearing – Commercial Rehabilitation District**

**Fire Chief Report**  
**Police Chief Report**

### **I. New Business**

1. Purchase of a new Raw Sewage Pump as quoted by Kerr Pump and Supply.
2. First Reading of Ordinance to amend the South Lyon Code of Ordinances to update the charges of Malicious Destruction of Property and Retail Fraud to make them consistent with state law.
3. Award of Bid to remove asbestos in the abandoned building located in McHattie Park at 461 S. Washington, and the old SLARA Building located at 318 W. Lake Street.
4. Award of Bid to demolish the abandoned building located in McHattie Park at 461 S. Washington and the old SLARA Building located at 318 W. Lake Street.
5. Establish the Commercial Rehabilitation District.

### **II. Budget**

### **III. Manager's Report**

### **IV. Public Comment**

### **V. Council Comments**

### **VI. Adjournment**

\*Please see reverse side for rules of conduct for public comment at City Council meetings\*

City of South Lyon  
Regular City Council Meeting  
February 24, 2020

Mayor Pelchat called the meeting to order at 7:30 p.m.  
Mayor Pelchat led those present in the Pledge of Allegiance.

Present: Mayor Pelchat, Councilmembers Dilg, Kennedy, Kivell, Kurtzweil, Richards and Walton  
Also, present: City Manager Zelenak, Chief Sovik, Superintendent Varney, Fire Chief Vogel, Attorney Zalewski and Clerk/Treasurer Deaton

MINUTES- February 10, 2020

Councilmember Kivell stated on page 1, the word we should be he. He further stated on page 1, Kennedy made the motion to approve the bills, and it was seconded by Walton. He then stated on page 3, the language when he was discussing the abatement should be changed to "if it is a million-dollar improvement, the tax loss to the city during the course of the abatement would be \$17,000 per year. The chart recommended a project valued between \$500,000 - \$2.5 million should be allowed the tax abatement for 1-2 years or \$34,000 in tax revenue, but if you end up with a jewel that wouldn't have been brought about without the abatement, that changes the complexion of things." He then stated on page 5, it should be noted that he said you shouldn't be excused just because you tell someone you won't be there.

CM 2-1-20 MOTION TO APPROVE MINUTES

Motion by Kennedy, supported by Walton  
Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

CM 2-2-20 MOTION TO APPROVE AGENDA

Motion by Kivell, supported by Kennedy  
Motion to approve agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT- None

DISCUSSION- Downtown

Bob Donohue, the Downtown Economic Director stated the business directory will be distributed this week. He stated Dan Schwegler has asked to establish the commercial rehabilitation district which is on the agenda this evening. Mr. Donohue stated the first project lined up for this year is the owner of the State Farm building is going to redo the façade and it will be similar to the building next door. Mr. Donohue stated we have been working on the redevelopment liquor license and looking at all the requirements of the applicant. This will be the first in the City. He stated the license stays with the City. There are two requirements, one is an investment of \$75,000 and the next is they have to prove there has

been at least \$200,00 in the downtown and we have exceeded that. Mr. Donohue stated there are two others that have shown interest. He stated he worked with the Cultural Arts Commission for the Mural Ordinance and they looked at different locations. Mr. Donohue stated the annual report is ready, and there have been many team accomplishments. He stated we have gone past the entry level of downtown maintenance. Mr. Donohue stated we went through the catalyst phase and now we are in the growth phase. He further stated the DDA had their goals and objectives meeting for the budget and their projects and priorities are in the budget with a line item. He further stated their budget increased approximately 5% because they paid off the bond. Mr. Donohue stated the Farmers Market had a really good year. He stated the previous year we had a lot of rainouts, and we were short sponsors. This year we sold out the sponsor board and we had great weather. He stated this has also been a great year because two of the most difficult buildings known as the Bonner buildings have been purchased and the one is beautiful and the plans for the RCA building looks great. He stated we are on our way to have another great year. Mr. Donohue thanked everyone for their kind thoughts and words. Councilmember Kivell asked if the work the Lyon Theatre has already done count toward the \$75,000 investment. Mr. Donohue stated there is a window and they have met that requirement. Councilmember Kennedy asked when the 2020 event list will be published. Mr. Donohue stated it is a joint project with the DDA and the City and it should be ready in March. Councilmember Kennedy asked about the large concrete block that appears to be used as an anchor for the banner. Mr. Donohue stated the bases need to be cemented in and it is relatively inexpensive. Councilmember Kurtzweil stated she had an opportunity to speak with a lot of people in the City and they didn't all know their name, but they knew his work. The residents in this town have noticed the change in the last 4-5 years. On their behalf and hers, she thanked him for his service to the City and there has not been any other person that has been successful in changing the downtown. She stated she was highly critical of the lack of investment in the downtown by the City and there was some lack of leadership by City Council. We are now one of the few Councils that will work really hard to make the City better. She further stated he did the right thing; he came in and helped move the City forward. She then stated there are a few businesses that are resisting, but she hopes they become part of the solution. She then thanked Bob for his commitment, his leadership and his friendship. She then quoted a famous football coach "after all the cheers have died down and the stadium is empty and the headlines have been written and you are in your room and the championship ring is on the dresser, the thing that is left is the dedication to do the very best we can to make the world a better place in which to live" by Vince Lombardi. She then thanked Bob again. Councilmember Dilg asked about the Draft Street building. Mr. Donohue stated he thinks it will be closing in the next 10-15 days. Councilmember Dilg stated she didn't have a lot of time working with him, but she appreciates everything he has done.

#### FIRE CHIEF REPORT

Chief Vogel stated they wrapped up the federal grants, they applied for one from Oakland County and one from Washtenaw County. He stated they hired a new cadet from the high school. He stated the program for getting into the schools has worked. He further stated they are reaching out to the students and the counselors. He then stated it has been nice at the Fire Station with all the new members and he thanked the crews for all their work. It has been so busy and he wanted to recognize all their hard work, he is very proud of them.

#### POLICE CHIEF REPORT

Chief Sovik stated they are involved with a program called Hope not Handcuffs. He stated people willingly come to the station and we help get them connected with an angel that helps place them into a

rehab center, and we had someone come in last week and we were able to do that. Chief Sovik stated he and Lt. Baaki attended a youth vaping meeting at the 52<sup>nd</sup> 1<sup>st</sup> district court to discuss the many components of the process, as far as education, setting goals, and they discussed having an Officer on the vaping coalition and that will be Sgt. Faught. He further stated Officers Jacob and Raap raised \$592.00 for Special Olympics by taking the arctic plunge and jumping into Walled Lake. Chief Sovik the previous week they responded to a hurt dog, and it ended up being an arctic fox. The fox was taken to the Howell Nature Center and the owner went and retrieved him. Chief Sovik stated they have the new in car cameras up and running. He stated he applied for two grants today and he will keep Council advised.

## NEW BUSINESS

### 1. Attorney waiver of conflict

City Manager Zelenak stated our City planner recently contacted us with questions relating to a special land use permit (SLUP) ISSUED TO Najor Companies for the Salvation Army. Our Attorney Lisa Hamameh represented Najor Companies before the SLUP was approved. Since Rosati and Schultz represents the City and Najor Companies, there exists a conflict of interest under the Rules of Professional Conduct. In light of these rules, for Rosati and Schultz to continue its representation of the City in the SLUP matter described, both by the City and Mr. Najor must waive the conflict. If the Council consents of the waiver Ms. Hamameh will not be the attorney representing the City in this matter. He then stated he is asking Council to approve or not approve that we consent to Rosati Schultz's representation of the City in connection with the Special Land Use Permit issued to Najor Companies for the Salvation Army at South Lyon Square, and that the City waive any conflict that may exist with regard to Rosati Schultz's representation of Najor Companies. Attorney Zalewski stated to clarify, Ms. Hamameh no longer represents them on this issue, but there is potential for a conflict and we are asking Council to waive the conflict of the firm so he can step in her place in this specific issue. Councilmember Kurtzweil stated she worked at large firms in Detroit in the past and they would set up a firewall, so that tells her that there will be a firewall and Lisa wouldn't be able to look at the file or notes if there were any issues with Najor. Attorney Zalewski stated that is correct, there would not be any sharing of information. Councilmember Kurtzweil stated it is important for Council to understand, they cannot communicate with Lisa regarding this issue, it must go through Attorney Zalewski.

### CM 2-3-20 MOTION TO WAIVE CONFLICT OF INTEREST

Motion by Kennedy, supported by Walton

Motion that we consent to Rosati Schultz's representation of the City in connection with the Special Land Use permit issued to Najor Companies for the Salvation Army at South Lyon Square, and that the city waive any conflict that may exist with regard to Rosati Schultz's representation of Najor Companies

VOTE:

MOTION CARRIED UNANIMOUSLY

### 2. Dispatch/Lock-up service agreement

Chief Sovik stated the current agreement with the City of Novi will expire on June 30, 2020. He stated the present rate is \$134,604. Novi officials have offered to renew the agreement for three years with annual increase of 4%. The agreement includes dispatch services for both the Police and Fire Departments as well as short term prisoner lock-up.

CM 2-4-20 MOTION TO APPROVE AGREEMENT

Motion by Kurtzweil, supported by Walton

Motion to approve the three-year agreement as presented with the City of Novi to provide dispatch and lock-up services for the South Lyon Police and Fire Departments

VOTE: MOTION CARRIED UNANIMOUSLY

3. Set public hearing to establish the commercial rehabilitation district

City Manager Zelenak stated the City recently adopted a tax abatement policy for our community. This policy outlined the requirements for establishing District and approving a property for tax abatement. We have received a request from the owners of Parcel 80-21-20-360-023 (RCA building) to establish a commercial rehabilitation district. In order to establish a district, we must set a public hearing and follow our requirements within the law.

CM 2-5-20 MOTION TO APPROVE PUBLIC HEARING

Motion by Kennedy, supported by Kivell

Motion to set the date of public hearing for Monday, March 9, 2020 at 7:30 p.m. for the establishment of the commercial rehabilitation district for parcel 80-21-20-360-023

VOTE: MOTION CARRIED UNANIMOUSLY

BUDGET- No conversation was held

MANAGER'S REPORT

City Manager Zelenak stated we are in the process of reviewing the resumes for the DDA position and we are hoping to set up interviews in the next few weeks. City Manager Zelenak stated we have received bids for the removal of asbestos and the demolishing of the abandoned building at the end of Washington Street and 318 W Lake and they are being reviewed by our engineers.

Councilmember Kivell stated he has a comment regarding the discussion Council had during the last meeting on the Council Rules and Procedures. He doesn't think anyone should be excused for an absence just because they let someone know beforehand. He stated there should be a mechanism to deal with someone that may have an abusive pattern of absences. We should be able to request why they aren't meeting their obligation of being on Council.

PUBLIC COMMENT- None

COUNCIL COMMENTS

Councilmember Kivell stated he attended the Mardi Gras Jazz with Tbone Paxton and it was a lot of fun. Councilmember Kivell stated the Cool Yule wrap up meeting is Wednesday at City Hall.

Councilmember Dilg stated she appreciated being interviewed by our Cable Commission. They are very professional and they do a great job.

Councilmember Kennedy stated he wants to remind everyone that in the next few weeks each household will receive their questionnaire for the 2020 census. It is essential that all residents respond to the

questionnaire and are counted. The census determines how much money we receive in federal and state funding, as well as other things, and if you are not counted that money is lost for the next 10 years. Our Snowbirds who spend 3-4 months in Florida should complete it identifying South Lyon as their residence. He then stated again, every resident needs to be counted. He then stated a reminder notice will also be included on the upcoming water bill. Councilmember Kennedy stated the Road Commission for Oakland County announced that the closure of 8 Mile Rd. between Chubb Rd. and Napier Rd. will continue until mid-March. It was originally scheduled to be completed by today but is taking longer than expected. He further stated some good news, is he heard that the investigation into the fire at the Lyon Cantina has been completed and the debris will start to be removed in the next two weeks depending upon the weather.

Councilmember Richards stated he attended the Historical Society had a program last week and it was wonderful and well attended. He stated people came from all over to watch it. He stated they also added to the meetings with questions. He further stated the person that put the program together is from Howell. He then stated the programs the Historical Society puts on are schedule 6 months to a year in advance. There is a lot of work going on behind the scenes. Councilmember Richards stated this is Black History Month as we all know. He stated when he was a college student, it was in its infancy. It wasn't as big a deal as it is now. He further stated it is much bigger deal than it ever was. Councilmember Richards stated this is time of the year when we look at what we did in the previous two years and we need to set goals. He stated one of his projects is historical research. He stated there is more coming up this year and he can handle. He further stated if anyone is interested in doing some research, contact him or City Hall. He is talking about the 20% of unknown history of South Lyon.

Councilmember Walton stated at the last meeting she spoke of a mental health first aid class she was taking and after she took the class, she attended a mental health town hall meeting held by Haley Stevens and it was a phenomenal event. She stated mental health is not being taken seriously and she encourages everyone to learn more about it and support the people that need it.

Councilmember Kurtzweil stated she wants to remind everyone tomorrow is paczki day and she always buys hers at the South Lyon Bakery. She asked everyone to spend their money here in South Lyon. She then stated she had dinner at the South Lyon Hotel and she met the chef Amy. She stated the carrot cake was absolutely fabulous. She then stated next Friday begins the fish fry season. She asked everyone to stay in town and spend their fish fry money in town. She further stated St Josephs Church will serve about 400-500 people. She then reminded everyone again to spend their money in South Lyon.

Mayor Pelchat congratulated our friends at Cub Scout Pack 38. He stated on Sunday they had their Arrow of Delight and Crossover ceremony for several of their scouts. He then congratulated Alexander Jarrett, Bradley Fischer, Jacob Grave, Joseph Sonneberger, Summer Hampton, Gabrielle Jose, William Kuehne, Kurvin Lecrone, Collin Diffin and Ethan Felty.

Mayor Pelchat stated 40 years ago today, the United States Hockey team knocked out the Finland team and two days after knocking off the Soviet hockey team. He stated he would have loved to see that game.

## ADJOURNMENT

### CM 2-6-20 MOTION TO ADJOURN

Motion by Kurtzweil, supported by Walton

Motion to adjourn meeting at 8:20 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

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Mayor Dan Pelchat

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Clerk/Treasurer Lisa Deaton

DRAFT

REVENUE REPORT FOR CITY OF SOUTH LYON  
PERIOD ENDING 02/29/2020  
FINANCIAL REPORT TO DATE FEBRUARY 2020

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/29/2020	NORMAL (ABNORMAL)	MONTH 02/29/2020	INCREASE (DECREASE)	BALANCE	% BGT USED
Fund 101 - GENERAL FUND									
Revenues									
Dept 000.000									
101-000.000-402.000	REAL PROPERTY TAX	4,335,653.00		4,246,085.65		0.00		89,567.35	97.93
101-000.000-423.000	SOUTH LYON WOODS TAX	1,100.00		1,208.50		92.50		(108.50)	109.86
101-000.000-444.000	PAYMENT IN LIEU OF TAXES	500.00		0.00		0.00		500.00	0.00
101-000.000-446.000	PENALTIES AND INTEREST	10,500.00		6,560.53		0.00		3,939.47	62.48
101-000.000-451.000	BUILDING PERMITS	240,000.00		157,408.00		2,380.00		82,592.00	65.59
101-000.000-452.000	HEATING & PLUMB. REFG. PERMI	25,000.00		22,814.75		1,646.00		2,185.25	91.26
101-000.000-453.000	ELECTRICAL PERMITS	30,000.00		27,449.00		2,768.00		2,551.00	91.50
101-000.000-454.000	LICENSES & BUSINESS MISC.	3,500.00		2,681.00		230.00		819.00	76.60
101-000.000-570.000	STATE SHARED REV.	1,070,622.00		559,412.00		0.00		511,210.00	52.25
101-000.000-570.100	STATE REVS	98,000.00		113,238.61		0.00		(15,238.61)	115.55
101-000.000-600.000	BOARD OF APPEALS	0.00		1,800.00		450.00		(1,800.00)	100.00
101-000.000-600.100	REZONING FEES	0.00		25.00		0.00		(25.00)	100.00
101-000.000-630.000	ADMIN FEE PROPERTY TAX	93,000.00		98,323.96		0.00		(5,323.96)	105.72
101-000.000-634.000	GRAVE OPENINGS & FOUNDATIONS	40,000.00		33,505.00		600.00		6,495.00	83.76
101-000.000-635.000	W & S ADMIN. CHARGES	0.00		0.00		0.00		0.00	0.00
101-000.000-642.000	POLICE	35,000.00		53,868.86		2,798.00		(18,868.86)	153.91
101-000.000-661.000	PARKING VIOLATION	800.00		110.00		0.00		690.00	13.75
101-000.000-662.000	LOCAL COURT FINES	30,000.00		15,824.15		1,922.37		14,175.85	52.75
101-000.000-663.000	REFUND-(FOR COST OF ARREST)	0.00		0.00		0.00		0.00	0.00
101-000.000-664.000	INTEREST	15,000.00		17,209.28		0.00		(2,209.28)	114.73
101-000.000-664.200	PARK AND REC. INTEREST	0.00		257.06		0.00		(257.06)	100.00
101-000.000-664.700	INTEREST-MOBILE TOWER	0.00		0.00		0.00		0.00	0.00
101-000.000-665.000	INTEREST-TRANS.CEMETERY INTRE	0.00		0.00		0.00		0.00	0.00
101-000.000-665.200	INTEREST-TRANSFER FROM C&S	0.00		0.00		0.00		0.00	0.00
101-000.000-666.000	INTEREST-EQUALIZ.& CONTINGENC	0.00		0.00		0.00		0.00	0.00
101-000.000-668.000	RENTS & ROYALTIES	0.00		291.70		0.00		(291.70)	100.00
101-000.000-668.200	RENTS AND ROYALTIES-CABLE	155,000.00		0.00		0.00		0.00	0.00
101-000.000-668.300	LEASE--ANTENNA	42,000.00		96,165.55		19,813.60		58,834.45	62.04
101-000.000-668.400	RENTAL PROPERTIES	0.00		28,865.81		3,670.06		13,134.19	68.73
101-000.000-669.209	CONTRIBUTION-PERPETUAL CARE	50,000.00		0.00		0.00		50,000.00	0.00
101-000.000-673.000	SALES OF FIXED ASSETS	10,000.00		0.00		0.00		10,000.00	0.00
101-000.000-675.200	CONTRIBUTIONS-WINTER EVENTS	0.00		600.00		0.00		(600.00)	100.00
101-000.000-675.600	CULTURAL ARTS REVENUES	300.00		0.00		0.00		300.00	0.00
101-000.000-675.800	VETERANS MEMORIAL PROJECT	0.00		1,019.30		0.00		(1,019.30)	100.00
101-000.000-676.005	CONTRIBUTION TO PARKS & REC	0.00		0.00		0.00		0.00	0.00
101-000.000-680.000	REIMBURSEMENT FROM HVA	0.00		0.00		0.00		0.00	0.00
101-000.000-692.000	GRANT MONEY	0.00		0.00		0.00		0.00	0.00
101-000.000-694.300	PYMT. OF SIDEWALKS BY RESIDEN	5,000.00		0.00		0.00		5,000.00	0.00
101-000.000-694.400	CONTRIB. FOR PARK BENCHES	0.00		0.00		0.00		0.00	0.00
101-000.000-698.000	MISCELLANEOUS	65,000.00		86,854.87		4,423.80		(21,854.87)	133.62
101-000.000-698.100	FIRE MISC.	0.00		3,726.08		0.00		(3,726.08)	100.00
101-000.000-698.200	PRIOR YEARS TAXES	5,800.00		9,041.94		7,336.72		(3,241.94)	155.90
101-000.000-698.210	WEDDING PROCEEDS	4,000.00		1,400.00		0.00		2,600.00	35.00
101-000.000-698.220	MMRMA DIVIDENDS	50,000.00		69,197.00		0.00		(19,197.00)	138.39
101-000.000-698.230	SMART CREDITS	13,000.00		(6,577.00)		0.00		19,577.00	(50.59)



REVENUE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 02/29/2020

FINANCIAL REPORT TO DATE FEBRUARY 2020

GL NUMBER	DESCRIPTION	2019-20	YTD BALANCE		ACTIVITY FOR MONTH 02/29/2020 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	NORMAL (ABNORMAL)		NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND								
Revenues								
101-000.000-698.300	PROCEEDS FROM DEBT	0.00	0.00		0.00	0.00	0.00	
101-000.000-698.600	GRANT MONIES--FIRE DEPT.	8,799.00	3,799.00		0.00	5,000.00	43.18	
101-000.000-698.800	GRANT MONIES-POLICE DEPT.	5,000.00	0.00		0.00	5,000.00	0.00	
101-000.000-698.900	GRANT MONIES-CULTURAL ARTS	4,000.00	193.00		0.00	3,807.00	4.83	
101-000.000-699.000	TRANSFERS IN	0.00	0.00		0.00	0.00	0.00	
101-000.000-699.209	TRANSFER IN FROM CEMETERY FUN	0.00	0.00		0.00	0.00	0.00	
Total Dept 000.000		6,446,574.00	5,652,358.60		48,131.05	794,215.40	87.68	
TOTAL REVENUES		6,446,574.00	5,652,358.60		48,131.05	794,215.40	87.68	
Fund 101 - GENERAL FUND:								
TOTAL REVENUES		6,446,574.00	5,652,358.60		48,131.05	794,215.40	87.68	

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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 02/29/2020

FINANCIAL REPORT TO DATE FEBRUARY 2020

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE		ACTIVITY FOR		AVAILABLE BALANCE	% BDT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	02/29/2020	NORMAL (ABNORMAL)	MONTH 02/29/2020 INCREASE (DECREASE)	NORMAL (ABNORMAL)		
Fund 101 - GENERAL FUND									
000.000		0.00		2,786.50		0.00	(2,786.50)	100.00	
200.000	- ADMINISTRATION	1,436,497.00		932,416.42		118,761.60	504,080.58	64.91	
276.000	- CEMETERY	119,791.00		66,392.25		3,749.65	53,398.75	55.42	
295.000	- SENIOR TRANSPORTATION	81,554.00		40,776.00		6,796.00	40,778.00	50.00	
300.000	- POLICE	2,771,002.00		1,733,425.57		201,338.35	1,037,576.43	62.56	
335.000	- FIRE	575,431.00		402,508.63		43,421.58	172,922.37	69.95	
346.000	- AMBULANCE	1,580.00		72.66		0.00	1,507.34	4.60	
440.000	- DEPT. OF PUBLIC WORKS	916,292.00		610,220.78		71,294.97	306,071.22	66.60	
690.000	- PARKS AND RECREATION	303,626.00		101,050.45		5,372.62	202,575.55	33.28	
732.000	- HISTORICAL DEPOT	27,795.00		12,045.18		735.84	15,749.82	43.34	
800.000	- CABLE COMMISSION	6,325.00		3,709.38		1,752.95	2,615.62	58.65	
802.000	- CULTURAL ARTS	7,050.00		2,305.94		57.02	4,744.06	32.71	
TOTAL EXPENDITURES		6,246,943.00		3,907,709.76		453,280.58	2,339,233.24	62.55	

Fund 101 - GENERAL FUND:  
TOTAL EXPENDITURES

6,246,943.00

3,907,709.76

453,280.58

2,339,233.24

62.55

FINANCIAL REPORT TO DATE FEBRUARY 2020

GL NUMBER	DESCRIPTION	2019-20		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDDT USED
		AMENDED BUDGET		02/29/2020 NORMAL (ABNORMAL)		MONTH 02/29/2020 INCREASE (DECREASE)	NORMAL	BALANCE (ABNORMAL)		
Fund 202 - MAJOR STREETS										
000.000		0.00		0.00		0.00		0.00		0.00
212.000	- ACCOUNTANT	5,600.00		3,041.50		0.00		2,558.50		54.31
451.000	- STREET CONSTRUCTION	12,150.00		3,368.27		0.00		8,781.73		27.72
463.000	- STREET-ROUTINE MAINT.	168,076.00		89,866.68		2,090.59		78,209.32		53.47
474.000	- TRAFFIC SERVICES	25,279.00		5,663.31		375.91		19,615.69		22.40
478.000	- SNOW PLOWING	118,747.00		58,452.24		29,804.23		60,294.76		49.22
479.000	- SNOW REMOVAL	5,890.00		4,912.44		285.95		977.56		83.40
485.000	- TRANSFER BETWEEN FUNDS	100,000.00		0.00		0.00		100,000.00		0.00
491.000	- STORM SEWER	14,799.00		3,612.08		243.06		11,186.92		24.41
TOTAL EXPENDITURES		450,541.00		168,916.52		32,799.74		281,624.48		37.49
Fund 202 - MAJOR STREETS:										
TOTAL EXPENDITURES		450,541.00		168,916.52		32,799.74		281,624.48		37.49
Fund 203 - LOCAL STREETS										
000.000		0.00		0.00		0.00		0.00		0.00
212.000	- ACCOUNTANT	5,600.00		3,041.50		0.00		2,558.50		54.31
451.000	- STREET CONSTRUCTION	12,150.00		1,813.72		0.00		10,336.28		14.93
463.000	- STREET-ROUTINE MAINT.	172,545.00		108,021.70		3,807.72		64,523.30		62.60
474.000	- TRAFFIC SERVICES	8,072.00		2,981.20		281.54		5,090.80		36.93
478.000	- SNOW PLOWING	101,506.00		41,248.18		18,288.59		60,257.82		40.64
485.000	- TRANSFER BETWEEN FUNDS	0.00		0.00		0.00		0.00		0.00
491.000	- STORM SEWER	22,868.00		4,052.41		243.19		18,815.59		17.72
TOTAL EXPENDITURES		322,741.00		161,158.71		22,621.04		161,582.29		49.93
Fund 203 - LOCAL STREETS:										
TOTAL EXPENDITURES		322,741.00		161,158.71		22,621.04		161,582.29		49.93
TOTAL EXPENDITURES - ALL FUNDS										
TOTAL EXPENDITURES - ALL FUNDS		773,282.00		330,075.23		55,420.78		443,206.77		42.68

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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 02/29/2020

FINANCIAL REPORT TO DATE FEBRUARY 2020

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	YTD BALANCE 02/29/2020		ACTIVITY FOR MONTH 02/29/2020 INCREASE (DECREASE)	AVAILABLE BALANCE		% BDGT USED
			NORMAL	(ABNORMAL)		NORMAL	(ABNORMAL)	
Fund 592 - WATER & SEWER								
452.000		1,000,000.00		50.00	50.00	999,950.00		0.01
540.000	- WATER / REPAIR	103,719.00		54,811.16	5,004.51	48,907.84		52.85
550.000	- SEWER / REPAIR	206,375.00		47,766.48	3,643.00	158,608.52		23.15
555.000	- REFUSE COLLECTION	534,240.00		350,337.18	43,917.60	183,902.82		65.58
556.000	- WATER	1,566,652.00		697,693.37	190,929.36	868,958.63		44.53
557.000	- WASTEWATER	2,072,716.00		910,427.16	86,371.66	1,162,288.84		43.92
TOTAL EXPENDITURES		5,483,702.00		2,061,085.35	329,916.13	3,422,616.65		37.59
Fund 592 - WATER & SEWER:								
TOTAL EXPENDITURES		5,483,702.00		2,061,085.35	329,916.13	3,422,616.65		37.59

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Check Date	Check	Vendor Name	Description	Amount	Status
Bank 01 GEN FUND CHECKING					
02/20/2020	78562	AMAZON CAPITAL SERVICES	LOGITECH MK270 WIRELESS KEYBOARD MOUSE 2020 BUCKS WALL CALENDAR, 16 MONTH 12"X	21.24 38.74 59.98	Open Open Open
02/20/2020	78563	ARBOR SPRINGS WATER CO., INC.	3 /5 GAL ARTESIAN WATER	76.50	Open
02/20/2020	78564	ASCENSION PROVIDENCE HOSPITAL	TATRO PHYSICAL	428.00	Open
02/20/2020	78565	BAVARIAN INN LODGE	LISA DILG RESERVATION 02/28/2020 - 02/2	123.17	Open
02/20/2020	78566	BAVARIAN INN LODGE	ROSE WALTON RESERVATION FEBRUARY 28, 20	123.17	Open
02/20/2020	78567	BAVARIAN INN LODGE	MARGARET KURTZWEIL RESERVATION FEBRUARY	123.17	Open
02/20/2020	78568	BLUE CROSS BLUE SHIELD OF MICH	RETIRE HEALTH INSURANCE PREMIUMS FOR MA HEALTH INSURANCE PREMIUM FOR MARCH 2020	4,224.46 44,878.55 49,103.01	Open Open Open
02/20/2020	78569	CONSUMERS ENERGY	ACCOUNT# 1000-2853-4244 12/28/2019-01/28/2020 ACCOUNT # 1000 28 12/28/19-01/28/2020	235.94 130.33 102.47 468.74	Open Open Open Open
02/20/2020	78570	DTE ENERGY	01/10/2019 - 01/06/2020 POLICE CAR WAS 318 LAKE STREET 9200-066-1501-6 01/23/	1,688.00 V 30.50	Open Open
02/20/2020	78571	DTE ENERGY	ADMIN FEE - MEDICAL WRAP/ AGENT FEE/ AD JANUARY 2020 CLAIMS FUNDING	832.50 6,163.72 6,996.22	Open Open Open
02/20/2020	78572	EMPLOYEE HEALTH INSURANCE MGMT			
02/20/2020	78573	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING SERVICES WEEKING END TEMPORARY STAFFING FOR WEEK ENDING 02/1	802.13 1,243.88 2,046.01	Open Open Open
02/20/2020	78574	HR MANAGEMENT GROUP, INC.	BACKGROUND INVESTIGATION SERVICES	263.00	Open
02/20/2020	78575	HURON VALLEY GUNS	UNIFORM EMBROIDERY - WEIR	15.00	Open
02/20/2020	78576	LB OFFICE PRODUCTS	OFFICE SUPPLIES	119.33	Open
02/20/2020	78577	LOCKBOX IPT BY BIDNET	SERVICE FEES FOR AUCTIONED ITEMS	296.92	Open
02/20/2020	78578	MICHIGAN ASSOC OF MUNICIPAL CLERKS	2020 MEMBERSHIP DUES FOR J. PIEPER	75.00	Open
02/20/2020	78579	MICHIGAN MUNICIPAL LEAGUE*	2020 MML CENSIS WORKSHOP KIVALL, GLENN 2020 MML WORKSHOP UNDERSTADING MI LIQUO	250.00 250.00 500.00	Open Open Open
02/20/2020	78580	OBSERVER & ECCENTRIC	PUBLICATIONS, NOTICE OF ELECTION/REGIST ACCOUNTING/UTILITY 12/22/2019 -1/2/2	177.00 976.32 1,153.32	Open Open Open

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Check Date	Check	Vendor Name	Description	Amount	Status
02/20/2020	78581	PARKSIDE CLEANERS	4X10 RUG, 3X10 RUG	43.00	Open
02/20/2020	78582	PETER'S TRUE VALUE HARDWARE	2 CANS PAINT FOR BLDG UPGRADE	107.98	Open
02/20/2020	78583	PURCHASE POWER	POSTAGE 8000-9000-1139-6847 2/20/2020	1,343.35	Open
02/20/2020	78584	QUICK SILVER MARKETING SOLUTIONS	REQUISITION FORMS TIME OFF REQUEST FORMS BUSINESS CARDS, DIG & PIEPER EMS FORMS 2 PART NCR-OCMCA FORM	173.84 109.68 122.98 138.00	Open Open Open Open
				544.50	
02/20/2020	78585	R.R.R.A.S.O.C.	HOUSEHOLD HAZARDOUS WASTE JANUARY 2020	27.50	Open
02/20/2020	78586	ROSATI, SCHULTZ, JOPPICH	MICHIGAN TAX TRIBUNAL MATTERS PROFESSIO GENERAL LABOR MATTERS PROFESSIONAL SERV PROSECUTIONS PROFESSIONAL SERVICES REND CITY ATTORNEY GENERAL WORK PROFESSIONAL ALEXANDERS RESTAURANT VS. CITY CLAIM NO	405.00 33.00 2,691.00 8,655.00 882.89	Open Open Open Open Open
				12,666.89	
02/20/2020	78587	SAFEBUILD, LLC	SEPTEMBER 2020 PERMIT FEES AND PERMIT T	26,761.25	Open
02/20/2020	78588	START RESCUE LLC	2/19/2020 "FIRE GROUND E MERGENCIES: CO	750.00	Open
02/20/2020	78589	WOW! BUSINESS	CITY HALL SERVICE PERIOD 02/06/2020 - 0	46.97	Open
02/20/2020	78590	X-TREME STEAM	DAILEY CLEANING/REMOVE STICKERS AND ADH	75.00	Open
02/27/2020	78591	STATE OF MICHIGAN	MIDAL-267 2020 MEMBERSHIP JANUARY 1, 2	180.00	Open
02/27/2020	78592	STATE OF MICHIGAN	DISTRIBUTION SYSTEM DRINKING WATER EXAM	70.00	Open
02/27/2020	78593	STATE OF MICHIGAN	LIMITED TREATMENT DRINKING WATER EXAM D	70.00	Open
02/27/2020	78594	DEVIN MAYER	EMT LICENSE AND TESTING	120.00	Open
02/27/2020	78595	A1 ENGRAVING & SIGNS, INC.	ENGRAVING MINITORS	20.00	Open
02/27/2020	78596	AMAZON CAPITAL SERVICES	QUICK TAPE CAMERA SUPPLIES	27.00 1,752.95 159.57	Open Open Open
				1,939.52	
02/27/2020	78597	ARBOR SPRINGS WATER CO., INC.	3/5GAL. PUR H2O P/U CLEAN COOLER A	25.50	Open
02/27/2020	78598	BASIC	FEBRUARY 2020 SECTION 125 FSA PLAN ADMI	57.60	Open
02/27/2020	78599	CARL RICHARDS	MONTHLY COUNCIL PAY - FEBRUARY 2020	180.00	Open
02/27/2020	78600	KRISTEN S. CARROLL	PAYROLL DEDUCTION CASE NO: 17-57623-PJ	57.88	Open
02/27/2020	78601	CHRISTOPHER EHRESMAN	COUNCIL RECORDING	75.00	Open
02/27/2020	78602	JAMES CIARAMITARO	MIIEAGE REIMBURSEMENT FOR WWTP CLASSES	160.02	Open
02/27/2020	78603	COMMUNICATIONS TECHNOLOGIES, INC.	MONTHLY PHONE MAINT. 2/20/20 - 0319202	85.00	Open
02/27/2020	78604	CONSUMERS ENERGY	23500 N. DIXBORO ROAD SERVICE PERIOD 01	5,776.91	Open
02/27/2020	78605	CORRIGAN OIL CO.	GAS & DIESEL 1/7/2020 TO 2/6/2020	6,528.02	Open
02/27/2020	78606	DANIEL PELCHAT	MONTHLY COUNCIL PAY - FEBRUARY 2020	220.00	Open
02/27/2020	78607	LISA DEATON	REIMBURSEMENT FOR CERTIFIED MAIL FOR TA	27.80	Open
02/27/2020	78608	DTE ENERGY	DTE ENERGY ACT# 9100-4053-0008 01/0	9,379.76	Open
02/27/2020	78609	DTE ENERGY	ARBOR SPRINGS WATER CO. 1 SRVCE CHARGE ACT. # 9100 157 7557 0 01/01/2020-02/1	51.50 V 43.05 V	Open Open
				94.55	

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02/27/2020	78610	FIRST DUE FIRE SUPPLY	14" PULL ON FIREFIGHTING BOOT - MCGAHAN	455.00	Open
02/27/2020	78611	GFL ENVIRONMENTAL USA	DUMPSTER & RECYCLING SERVICES 03/01/2020	1,106.36	Open
02/27/2020	78612	GREAT LAKES ACE HARDWARE	SAW AND BLADES	134.17	Open
			SHOP SUPPLIES	49.99	Open
				184.16	
02/27/2020	78613	GREATSTAFF SOLUTIONS, LLC	TEMPORARY DPW CLERK AND ACCOUNTING CLER	878.25	Open
02/27/2020	78614	GUARDIAN	INSURANCE PREMIUMS FOR MARCH 2020	9,902.37	Open
02/27/2020	78615	INTL UNION OF OPERATING ENG	MONTHLY DUES FEBRUARY 2020	169.17	Open
02/27/2020	78616	GLENN KIVELL	MONTHLY COUNCIL PAY - FEBRUARY 2020	180.00	Open
02/27/2020	78617	KROFF MECHANICAL SERVICE CO.	HVAC	2,482.50	Open
02/27/2020	78618	MARGARET KURTZWELL	MONTHLY COUNCIL PAY - FEBRUARY 2020	180.00	Open
02/27/2020	78619	LB OFFICE PRODUCTS	COFFEE (MISC)	13.84	Open
			COFFEE, CLEANER, SOAP	101.26	Open
			OFFICE SUPPLIES	245.09	Open
				360.19	
02/27/2020	78620	LISA DILG	MONTHLY COUNCIL PAY - FEBRUARY 2020	180.00	Open
02/27/2020	78621	LYON AUTO WASH	ANNUAL PAYMENT FOR CAR WASHES 1/10/2019	1,688.00	Open
02/27/2020	78622	MARTIN'S DO IT BEST	SUPPLIES	76.45	Open
02/27/2020	78623	MAXI - BRIGHTON	PARTS FOR T3	145.67	Open
			SHOP PARTS ACT. # 54901735	67.52	Open
			BATTERY AND PARTS FOR PD 261 & DETECTIV	273.42	Open
			PARTS FOR T8	39.45	Open
			PARTS FOR W2 & W6	299.04	Open
			AIR FILTER FOR PD-DETECTIVE	17.86	Open
				842.96	
02/27/2020	78624	MICHIGAN MUNICIPAL LEAGUE*	WEBSITE CLASSIFIED AD ECONOMIC DEVELOPM	37.00	Open
02/27/2020	78625	MICHIGAN STATE POLICE*	BASIC INVESTIGATOR SCHOOL - WALTON	300.00	Open
02/27/2020	78626	MISDU	PAYROLL DEDUCTION REMITTANCE ID# 912962	322.07	Open
02/27/2020	78627	NEC FINANCIAL SERVICES, LLC	NEC FINANCIAL SERVICES	177.81	Open
02/27/2020	78628	OAKLAND COUNTY TREASURERS	BOARD OF CANVASSERS AND ELECTION CODING	322.24	Open
02/27/2020	78629	PEOPLE'S EXPRESS	JANUARY 2020 TRANSPORTATION	6,796.00	Open
02/27/2020	78630	PNC BANK	SUPPLIES, CULTURAL ARTS POSTERS, WEB ME	2,398.04	Open
02/27/2020	78631	QUALITY FIRST AID & SAFETY	FIRST AID, PAPER, SAFETY SUPPLIES & GLO	359.51	Open
02/27/2020	78632	ROSE WALTON	MONTHLY COUNCIL PAY - FEBRUARY 2020	180.00	Open
02/27/2020	78633	SHARE CORPORATION	SHOP SUPPLIES	399.49	Open
02/27/2020	78634	STEPHEN KENNEDY	MONTHLY COUNCIL PAY - FEBRUARY 2020	180.00	Open
02/27/2020	78635	TOSHIBA FINANCIAL SERVICES	COPPER CONTRACT PAYMENT 12/15/2020 - 03	106.57	Open
02/27/2020	78636	TOSHIBA FINANCIAL SERVICES	COPPER CONTRACT 02/16/2020 - 03/16/2020	96.97	Open
02/27/2020	78637	TOSHIBA FINANCIAL SERVICES	CONTRACT PAYMENT 02/15/2020 - 03/15/202	2,066.92	Open
02/27/2020	78638	VANTAGEPOINT TRANSFERS	ICMA 457 PLAN #301149 PAYROLL DEDUCTION	3,512.50	Open
02/27/2020	78639	VERIZON WIRELESS	TRAIL - MONTHLY USE OF FIELD FORCE PROG	111.15	Open
02/27/2020	78640	WOW! BUSINESS	WOW! BUSSINESS ACT# 013625176	161.69	Open
			DIA SERVICE PERIOD 02/12/2020 - 03/11/2	698.42	Open

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02/27/2020	78641	STATE OF MICHIGAN	S4 LICENSE DISTRIBUTION SYSTEM DRINKING WATER	860.11	Open
02/27/2020	78642	ARBOR SPRINGS WATER CO., INC.	200 DOROTHY ST. SERVICE PERIOD 12/19/20	70.00	V
02/27/2020	78643	DTE ENERGY	ACCOUNT # 0100074580 WITCH'S HAT DEPOT M	51.50	Open
02/27/2020	78644	WOW! BUSINESS	NEW OFFSET WELL #4	43.05	Open
02/27/2020	78645	PEERLESS MIDWEST, INC.	S4 LICENSE DISTRIBUTION SYSTEM DRINKING REIMBURSEMENT FOR SANITARY LINE CLEAN O	149.24	Open
02/28/2020	78646	STATE OF MICHIGAN		132,720.00	Open
03/05/2020	78647	ANTHONY LUTTMAN		70.00	Open
03/05/2020	78648	AMAZON CAPITAL SERVICES	DESK CALENDAR	381.70	Open
			TENO PLASTIC ENVELOPES WITH FOLDERS	8.98	Open
				17.87	Open
				26.85	
03/05/2020	78649	ARBOR SPRINGS WATER CO., INC.	5 GAL. ARTESIAN WATER	25.50	Open
03/05/2020	78650	AT&T	SERVICE PERIOD JANUARY 23, 2020 TO FEBR	333.03	Open
03/05/2020	78651	AT&T MOBILITY	CLEANING SUPPLIES	488.64	Open
03/05/2020	78652	BRIGHTON CLEANING SUPPLIES	INSTALL DATA ACCESS POINTS FOR WATCHGUA	121.79	Open
03/05/2020	78653	CHALLENGER TECHNOLOGIES, LLC	POLICE & FIRE DISPATCH SERVICE CONTRACT	1,100.70	Open
03/05/2020	78654	CITY OF NOVI TREASURER		33,651.00	Open
03/05/2020	78655	CONSUMERS ENERGY	215 WHIPPLE ST. SERVICE PERIOD 01/29/20	490.99	Open
			215 WHIPPLE ST. GENERATOR SERVICE PERIO	33.05	Open
			214 W. LAKE ST. SERVICE PERIOD 01/29/20	357.76	Open
			219 WHIPPLE ST. SERVICE PERIOD 01/29/20	293.73	Open
				1,175.53	
03/05/2020	78656	DTE ENERGY	UTILITY BILLING SERVICE PERIOD 01/27/20	20,984.92	Open
03/05/2020	78657	DTE ENERGY	250 DOROTHY ST. SERVICE PERIOD JANUARY	51.98	Open
			300 DOROTHY ST. SERVICE PERIOD JANUARY	107.50	Open
			SERVICE PERIOD JANUARY 23, 2020 TO FEBR	996.81	Open
			215 WHIPPLE ST. SERVICE PERIOD JANUARY	421.62	Open
			214 W. LAKE ST. SERVICE PERIOD 01/23/20	153.86	Open
			219 WHIPPLE ST. SERVICE PERIOD 01/23/20	392.49	Open
			UTILITY BILLING SERVICE PERIOD JANUARY	980.13	Open
				3,104.39	
03/05/2020	78658	DTE ENERGY	SERVICE PERIOD 01/23/2020 TO 02/21/2020	1,514.03	Open
03/05/2020	78659	ELECTRICAL CODE SERVICES LLC	FEBRUARY 2020 ELECTRICAL INSPECTIONS	1,246.50	Open
03/05/2020	78660	FARMINGTON HILLS FIRE DEPT	FF I & II COURSES & TEXT BOOKS - MAYER	628.50	Open
03/05/2020	78661	FIRE STATION CHECKLIST	APPLICATION	100.00	Open
03/05/2020	78662	GFL ENVIRONMENTAL USA	DUMPSTER & RECYCLING SERVICES 03/01/202	43,952.61	Open
03/05/2020	78663	GREATSTAFF SOLUTIONS, LLC	TEMPORARY DFW CLERK SERVICES 20 HOURS A	510.00	Open
03/05/2020	78664	HUBBELL, ROTH, & CLARK, INC.	PROFESSIONAL SERVICES FOR PERIOD ENDING	28,460.87	Open
03/05/2020	78665	HURON VALLEY GUNS	SOFT BODY ARMOUR - MOSTEK	899.00	Open
			SHIRT - KACZOR	56.99	Open
				955.99	
03/05/2020	78666	I.T. RIGHT	SERVICE PERIOD 04/01/2019 TO 01/21/2020	1,059.00	Open



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Check Date	Check	Vendor Name	Description	Amount	Status
03/05/2020	78667	JOHN'S SANITATION	PORTABLE TOILETS FOR SOUTH LYON EVE EVE	600.00	Open
03/05/2020	78668	MAXI - BRIGHTON	BATTERY FOR W2	136.99	Open
03/05/2020	78669	MRWA	WATER REVIEW S3 S4 CLASS - VARNEY, GEHR	620.00	Open
03/05/2020	78670	PARAGON LABORATORIES, INC.	WASTE WATER ANALYSIS	204.00	Open
03/05/2020	78671	ASCENSION MICHIGAN AT WORK	CHAIN OF CUSTODY - RACE	22.00	Open
03/05/2020	78672	QUICK SILVER MARKETING SOLUTIONS	DOWNTOWN BUSINESS DIRECTORY FOR 2020	1,149.50	Open
03/05/2020	78673	ROBERT VOGEL	REIMBURSEMENT FOR ATTEND CONFERENCE REG	20.00	Open
03/05/2020	78674	RUSSELL DESIGN, INC.	PARK PHASING PLAN - MCHATTIE PARK 50% O	1,200.00	Open
03/05/2020	78675	SCHINDLER ELEVATOR CORP.	QUARTERLY BILLING PERIOD 03/01/2020 - 0	465.29	Open
03/05/2020	78676	SOUTH LYON COMMUNITY SCHOOLS	CENTER FOR ACTIVE ADULTS CONTRIBUTION A	44,249.00	Open
03/05/2020	78677	SOUTH LYON HIGH SCHOOL	MARCHING BAND PERFORMANCE DOWNTOWN PRES	500.00	Open
03/05/2020	78678	THE BANK OF NEW YORK MELLON, NA	REFERENCE #2218 PROJECT # 5206-01, 7314	217,217.24	Open
03/05/2020	78679	THE UPS STORE	RETURN LAB SUPPLIES SHIPPING	16.86	Open
03/05/2020	78680	TIMOTHY DAVIDS	FEBRUARY 2020 MARKET MANAGER WAGES, GOO	478.00	Open
03/05/2020	78681	VERIZON WIRELESS	SERVICE PERIOD JANUARY 22, 2020 TO FEBR	97.85	Open
03/05/2020	78682	W4 SIGNS	NAME PLATES	54.00	Open
03/05/2020	78683	WOW! BUSINESS	SERVICE PERIOD 02/21/2020 - 03/20/2020	35.97	Open

01 TOTALS:

Total of 122 Checks:  
Less 3 Void Checks:

Total of 119 Disbursements:

708,026.87  
1,852.55  
706,174.32

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
EXP CHECK RUN DATES 03/09/2020 - 03/09/2020  
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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
CHECKS TO BE APPROVED 03/09/2020					
OPEN					
Fund 101 GENERAL FUND					
Dept 276.000 CEMETERY	OPERATING EXPENSE	ADVANCE AUTO PARTS	SHOP TOOL	1.35	
101-276.000-740.000	OPERATING EXPENSE	MAXI - BRIGHTON	FORD INTERCPTR V-6 BATTERY.	2.85	
101-276.000-740.000		Total For Dept 276.000 CEMETERY		4.20	
Dept 300.000 POLICE					
101-300.000-721.000	UNIFORMS & CLEANING ALLOWANCE	ALLIE BROTHERS UNIFORMS	UNIFORM PATROL BADGES - MOSTEK	158.81	
101-300.000-745.000	AMMUNITION	KIESLER'S POLICE SUPPLY	AMMUNITION VARIOUS ROUNDS	3,436.29	
101-300.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	MIRROR GLUE FOR PD	7.67	
101-300.000-863.000	VEHICLE MAINTENANCE	COOK AUTOMOTIVE	ADDITIONAL REPAIRS PATROL VEHICLE 251	3,254.52	
101-300.000-863.000	VEHICLE MAINTENANCE	MAXI - BRIGHTON	FORD INTERCPTR V-6 BATTERY.	139.25	
101-300.000-931.000	BUILDING MAINTENANCE	CAM PAINTING AND SERVICE	CLEAN PREP PAINT MEN'S ROOM LOCKERS	400.00	
101-300.000-931.000	BUILDING MAINTENANCE	W4 SIGNS	BADGE - FULLCOLOR DISPLAY IN LOBBY	265.00	
101-300.000-958.100	WITNESS FEES	DEVIN MAYER	WITNESS FEES	6.00	
101-300.000-978.000	CAPITAL EQUIPMENT	CYNERGY PRODUCTS	REMOVE L-3 IN CAR, INSTALL WATCHGUARD	608.34	
101-300.000-978.000		Total For Dept 300.000 POLICE		8,275.88	
Dept 335.000 FIRE					
101-335.000-740.000	OPERATING EXPENSE	BOUND TREE MEDICAL, LLC	GLOVES	47.96	
101-335.000-802.000	CONTRACTUAL SVCS	PREMIER SAFETY	TESTING GAS	277.82	
101-335.000-851.000	RADIO MAINTENANCE	LEAVITT COMMUNICATIONS	RED MINITOR VI VHF	712.00	
101-335.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	.HEAD LIGHT	137.65	
101-335.000-863.000		Total For Dept 335.000 FIRE		1,175.43	
Dept 440.000 DEPT. OF PUBLIC WORKS					
101-440.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	116.71	
101-440.000-740.000	OPERATING EXPENSE	HRDIRECT	LABOR LAW POSTER RENEWAL	78.99	
101-440.000-740.000	OPERATING EXPENSE	HUNT SIGN CO., LTD	DPW YARD SIGN	184.90	
101-440.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, FIRST AID, PAPER & SAFETY SUP	401.74	
101-440.000-740.000	OPERATING EXPENSE	SHARE CORPORATION	WORK LIGHT	153.78	
101-440.000-740.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	SHOP TOOL	6.01	
101-440.000-863.000	VEHICLE MAINTENANCE	BADER & SONS CO.	SCRAPER BLADE	131.67	
101-440.000-863.000	VEHICLE MAINTENANCE	CORRIGAN TOWING	TOWING DPW SWEEPER	345.00	
101-440.000-863.000	VEHICLE MAINTENANCE	FLEETPRIDE	QTY 4 6"x16" WEST COAST MIRROR	55.96	
101-440.000-863.000	VEHICLE MAINTENANCE	HINES PARK FORD, INC.	GRILLE FOR T2	357.31	
101-440.000-863.000	VEHICLE MAINTENANCE	INTERSTATE BILLING SERVI	FFENDER FOR THE LOADER	1,138.34	
101-440.000-863.000	VEHICLE MAINTENANCE	JACK DOHENY COMPANIES, I	PARTS FOR VACTORS	171.62	
101-440.000-863.000	VEHICLE MAINTENANCE	MAXI - BRIGHTON	FORD INTERCPTR V-6 BATTERY.	64.87	
101-440.000-863.000	VEHICLE MAINTENANCE	STONE DEPOT LANDSCAPE SU	STANDARD CHUTE SPINNER GEAR MOTER	302.29	
101-440.000-931.000	BUILDING MAINTENANCE	BECKWAY DOOR	GARAGE DOOR REPAIR	445.00	
101-440.000-957.000	EDUCATION & TRAINING	BLUE WATER MANAGEMENT SO	DISINFECTIONS BASICS COURSE - R. BROO	165.00	

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Fund 101 GENERAL FUND			CHECKS TO BE APPROVED 03/09/2020		
Dept 440.000 DEPT. OF PUBLIC WORKS			OPEN		
Dept 690.000 PARKS AND RECREATION					
101-690.000-801.000	PROFESSIONAL SERVICE	JOHN'S SANITATION	PORTA JOHNS @ PARKS 01/8/2020 - 02/04	4,119.19	
			Total For Dept 690.000 PARKS AND RECREATION	230.00	
			Total For Fund 101 GENERAL FUND	230.00	
Fund 202 MAJOR STREETS				13,804.70	
Dept 478.000 SNOW PLOWING					
202-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT	13,927.69	
			Total For Dept 478.000 SNOW PLOWING	13,927.69	
			Total For Fund 202 MAJOR STREETS	13,927.69	
Fund 203 LOCAL STREETS					
Dept 478.000 SNOW PLOWING					
203-478.000-740.000	OPERATING EXPENSE	DETROIT SALT COMPANY LLC	ROAD SALT	7,499.55	
			Total For Dept 478.000 SNOW PLOWING	7,499.55	
			Total For Fund 203 LOCAL STREETS	7,499.55	
Fund 592 WATER & SEWER					
Dept 540.000 WATER / REPAIR					
592-540.000-930.000	REPAIR MAINTENANCE	EJ USA, INC.	REPAIR H2O (PUMP, NOZZLE, PUMPER.	268.80	
			Total For Dept 540.000 WATER / REPAIR	268.80	
Dept 550.000 SEWER / REPAIR					
592-550.000-930.000	REPAIR MAINTENANCE	PLUMBERS SERVICE	CABLED SANITARY LINE 455 CAMBRIDGE AV	387.00	
			Total For Dept 550.000 SEWER / REPAIR	387.00	
Dept 556.000 WATER					
592-556.000-740.000	OPERATING EXPENSE	IDEXX LABORATORIES*	LAB SUPPLIES	257.96	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WATER ANALYSIS	100.00	
592-556.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, FIRST AID, PAPER & SAFETY SUP	82.98	
592-556.000-740.000	OPERATING EXPENSE	VWR INTERNATIONAL LLC	LAB SUPPLIES	30.63	
592-556.000-801.211	WELLHEAD PROTECTION	QUALITY LOGO PRODUCTS	WELLHEAD PROTECTION WATER DROPLET	249.07	
592-556.000-802.000	CONTRACTUAL SVCS	BADGER METER INC.	CELLULAR SERVICES & TRANSPONDER FEE -	287.62	
592-556.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	SHOP TOOL	2.43	
592-556.000-863.000	Q	MAXI - BRIGHTON	FORD INTERCPT V-6 BATTERY.	5.13	
592-556.000-931.000	BUILDING MAINTENANCE	PEERLESS-MIDWEST, INC.	ANNUAL WELL & PUMP PERFORMANCE TESTIN	3,515.00	
592-556.000-970.000	CAPITOL IMPROVEMENTS	UIS SCADA, INC.	PROGRAM VFD & PROVE WELL CONTROLS	2,504.00	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 592 WATER & SEWER					
Dept 556.000 WATER					
Dept 557.000 WASTEWATER				7,034.84	
592-557.000-702.000	WAGES SALARY	PARAGON LABORATORIES, IN	D20 QUALITY PARAMETERS	100.00	
592-557.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	38.91	
592-557.000-740.000	OPERATING EXPENSE	CORE & MAIN LP	WATER MAIN CLAMP	161.60	
592-557.000-740.000	OPERATING EXPENSE	DUBOIS CHEMICALS INC	POLYMER	6,315.09	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	275.39	
592-557.000-740.000	OPERATING EXPENSE	HACH COMPANY	LAB SUPPLIES	145.77	
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	GLOVES, FIRST AID, PAPER & SAFETY SUP	82.98	
592-557.000-740.000	OPERATING EXPENSE	REAGENTS HOLDINGS	LAB SUPPLIES	84.00	
592-557.000-740.000	OPERATING EXPENSE	UIS SCADA, INC.	TROUBLESHOOT HIDDEN CREEK LIFT STATIO	572.00	
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	1,095.13	
592-557.000-740.000	OPERATING EXPENSE	VWR INTERNATIONAL LLC	LAB SUPPLIES	30.64	
592-557.000-802.000	CONTRACTUAL SVCS	BADGER METER INC.	CELLULAR SERVICES & TRANSPONDER FEE -	287.62	
592-557.000-802.000	CONTRACTUAL SVCS	CSX TRANSPORTATION, INC.	ANNUAL SEWER PIPELINE CROSSING FEE 04	569.86	
592-557.000-931.000	BUILDING MAINTENANCE	BECKWAY DOOR	GARAGE DOOR REPAIR	399.96	
592-557.000-931.000	BUILDING MAINTENANCE	COVENANT ENVIRONMENTAL,	HVAC REPAIR IN BLOWER BUILDING	1,020.36	
592-557.000-931.000	BUILDING MAINTENANCE	CUMMINS SALES & SERVICE	WASTE WATER/SERVICE CALL FOUND GAS RE	688.01	
592-557.000-931.000	BUILDING MAINTENANCE	UIS SCADA, INC.	TROUBLESHOOT VT SCADA CONFLICT ISSUE	1,870.00	
592-557.000-970.000	CAPITOL IMPROVEMENTS	COVENANT ENVIRONMENTAL,	AIR MAKEUP - UP REPLACEMENT	33,426.50	
592-557.000-970.000	CAPITOL IMPROVEMENTS	UIS SCADA, INC.	UPDATES AND SERVICES RENEWERED AT WWT	1,190.00	
592-557.000-977.000	EQUIPMENT	PROFESSIONAL PUMP INC	SUMP PUMP (RAW SEWAGE PUMP) PUMP TUBE	1,729.41	
		Total For Dept 557.000 WASTEWATER		50,083.23	
		Total For Fund 592 WATER & SEWER		57,773.87	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
CHECKS TO BE APPROVED 03/09/2020					
Fund Totals:					
			Fund 101 GENERAL FUND	13,804.70	
			Fund 202 MAJOR STREETS	13,927.69	
			Fund 203 LOCAL STREETS	7,499.55	
			Fund 592 WATER & SEWER	57,773.87	
Total For All Funds:				93,005.81	

THE ABOVE CHECKS HAVE BEEN APPROVED FOR PAYMENT.

\_\_\_\_\_  
LISA DEATON, CITY CLERK/TREASURER

\_\_\_\_\_  
DANIEL L. PELCHAT, MAYOR

February 2020 Payroll Report								
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Administration</b>								
Brandon, C.	18.4800	123.50	2.50	\$ -	\$ -		\$ -	
Carlson, Michael R.	17.8100	46.25		\$ 2,282.28	\$ 69.30		\$ 2,351.58	
Deaton, L.				\$ 823.71			\$ 823.71	
Donohue, R.				\$ 5,327.34			\$ 5,327.34	
				\$ 5,690.74			\$ 5,690.74	
Lanning, W.	12.3600	25.00		\$ -			\$ -	
				\$ 309.00			\$ 309.00	
Pieper, Judy	20.9200	160.00	2.50	\$ 3,347.20	\$ 78.45		\$ 3,425.65	
Tierman, P.				\$ 4,538.46			\$ 4,538.46	
Zelenak, Paul				\$ 7,923.08		\$ 482.49	\$ 5,020.95	Insurance Stipend
<b>TOTAL: Administration</b>		<b>354.75</b>	<b>5.00</b>	<b>\$ 30,241.81</b>	<b>\$ 147.75</b>	<b>\$ 482.49</b>	<b>\$ 30,872.05</b>	
<b>Cemetery</b>								
Bjerke, Michael	12.8300			\$ -			\$ -	
Brannun, L.	13.6500			\$ -			\$ -	
Lemke, John N.	12.8300			\$ -			\$ -	
Merritt, J.	12.8300			\$ -			\$ -	
Wauford, S.	12.8300			\$ -			\$ -	
Wedesky, J. W.	12.8300			\$ -			\$ -	
Williamson, N.	12.8300			\$ -			\$ -	
<b>TOTAL: Cemetery</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Police</b>								
Baaki, D.	42.7397	200.00	11.00	\$ 8,547.94	\$ 717.90		\$ 9,265.84	
Baker, A.	35.6461	168.00	12.00	\$ 5,988.54	\$ 655.48		\$ 6,644.02	
Baker, J.	39.2107	200.00	17.50	\$ 7,842.14	\$ 1,049.47		\$ 8,891.61	
Barbour, R.	35.6461	168.00	9.50	\$ 5,988.54	\$ 516.86		\$ 6,505.41	
Baron, K.	10.3000	57.00		\$ 587.10			\$ 587.10	
Ciochon, A.	10.3000	65.50		\$ 674.65			\$ 674.65	
Faught, C.	39.2107	168.00	8.50	\$ 6,587.40	\$ 509.74		\$ 7,097.14	
Hoydic, S.	39.2107	168.00	19.00	\$ 6,587.40	\$ 1,139.43		\$ 7,726.83	
Jacobs, J.	23.4399	168.00	5.00	\$ 3,937.90	\$ 175.80		\$ 4,113.70	
Krettlin, F.	12.3600	27.00		\$ 333.72			\$ 333.72	
Krettlin, F.	18.6500	16.00		\$ 298.40			\$ 298.40	
Laraway, P.	18.6500	16.00		\$ 298.40			\$ 298.40	
Ley, K.	18.6500	16.00		\$ 298.40			\$ 298.40	
Mostek, M.	23.4399	168.00	7.50	\$ 3,937.90	\$ 263.70		\$ 4,201.60	
Raap, T.	35.6461	160.00	12.00	\$ 5,703.38	\$ 652.88		\$ 6,356.26	
Salyers, B.	19.6300	160.00	14.50	\$ 3,140.80	\$ 426.95	\$ 704.85	\$ 4,272.60	Payroll Correction
Schneemann, J.	24.8433	160.00	13.50	\$ 3,974.93	\$ 503.08		\$ 4,478.00	
Sederlund, C.	39.2107	160.00	12.00	\$ 6,273.71	\$ 719.64		\$ 6,993.35	
Sovik, C.				\$ 7,645.76			\$ 7,645.76	
Sroufe, T.	35.6461	168.00	6.50	\$ 5,988.54	\$ 355.05	\$ 482.49	\$ 6,826.08	Insurance Stipend
Stevens, T.	35.6461	160.00	14.00	\$ 5,703.38	\$ 761.69	\$ 1,300.00	\$ 7,765.07	Longevity
Tomanek, J.	35.6461	160.00	13.50	\$ 5,703.38	\$ 737.41		\$ 6,440.79	
Walton, T.	35.6461	160.00	26.00	\$ 5,703.38	\$ 1,414.57		\$ 7,117.95	
Wilcox, W.	18.6500	15.00		\$ 279.75			\$ 279.75	
<b>Total: Police</b>		<b>2908.50</b>	<b>202.00</b>	<b>\$ 102,025.44</b>	<b>\$ 10,599.66</b>	<b>\$ 2,487.34</b>	<b>\$ 115,112.44</b>	
<b>*Please note 2 pay periods in the month of February 2020</b>								

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
<b>Fire</b>								
Armstrong, C.	23.5300	38.75		\$ 911.79			\$ 911.79	
Buchanan, T.	16.1100	8.50		\$ 136.94			\$ 136.94	
Buers, D.	24.7700	8.50		\$ 210.55			\$ 210.55	
Conrad, C.	19.6800	136.25		\$ 2,681.40			\$ 2,681.40	
Corcoran, K.	9.7300	33.75		\$ 328.39			\$ 328.39	
D'Ambrosio, A.	10.4900	57.25		\$ 600.55			\$ 600.55	
Good, A.	16.1100	80.25		\$ 1,292.83			\$ 1,292.83	
Hopkins, N.	10.4900	48.75		\$ 511.39			\$ 511.39	
Kaczor, N.	16.1100	9.00		\$ 144.99			\$ 144.99	
Kernohan, Dexter	10.4900	30.00		\$ 314.70			\$ 314.70	
Laitinen, D.	16.1100	72.00		\$ 1,159.92			\$ 1,159.92	
Lanning, B.	9.7300	21.00		\$ 204.33			\$ 204.33	
Madsen, W.	16.1100	25.25		\$ 406.78			\$ 406.78	
Matthews, A.	22.2900	60.00		\$ 1,337.40			\$ 1,337.40	
Mayer, D.	9.7300	63.75		\$ 620.29			\$ 620.29	
McGahan, K.	18.5800	164.50		\$ 3,056.41			\$ 3,056.41	
McGillen, T.	18.5800	17.00		\$ 315.86			\$ 315.86	
McGowan, C.	16.1100	13.25		\$ 213.46			\$ 213.46	
Moreno, Z.	9.7300	64.75		\$ 630.02			\$ 630.02	
Moynihan, B.	22.2900	67.25		\$ 1,499.00			\$ 1,499.00	
Noechel, J.	18.5800	64.75		\$ 1,203.06			\$ 1,203.06	
Shiple, E.	9.7300	20.75		\$ 201.90			\$ 201.90	
Tatro, A.	16.1100	6.75		\$ 108.74			\$ 108.74	
Tooman, B.	18.5800	59.75		\$ 1,110.16			\$ 1,110.16	
Vogel, R.				\$ 3,307.70			\$ 3,307.70	
Weir, M.				\$ 2,153.84			\$ 2,153.84	
Wilson, T.	22.2900	32.25		\$ 718.85			\$ 718.85	
<b>Total: Fire</b>		<b>1204.00</b>		<b>\$ 25,381.22</b>		<b>\$ -</b>	<b>\$ 25,381.22</b>	
<b>Department</b>	<b>Pay Rate</b>	<b>Reg Hours</b>	<b>O.T. Hours</b>	<b>Reg Pay</b>	<b>O.T. Pay</b>	<b>Misc.</b>	<b>Total Pay</b>	<b>Notes</b>
<b>D.P.W.</b>								
Abramowicz, J.	24.6700	160.00	30.50	\$ 3,947.20	\$ 1,150.77	\$ 315.00	\$ 5,412.97	On Call Pay
Archey, Je.	25.8700	160.00	31.00	\$ 4,139.20	\$ 1,225.43		\$ 5,364.63	
Brock, R.	27.4500	160.00	18.00	\$ 4,392.00	\$ 761.94	\$ 225.00	\$ 5,378.94	On Call Pay
Dental, F.	25.8700	160.00	37.00	\$ 4,139.20	\$ 1,454.47	\$ 90.00	\$ 5,683.67	On Call Pay
Douglas, J.	23.9900	156.00	3.00	\$ 3,742.44	\$ 107.96	\$ 90.88	\$ 3,941.28	Certification Increase
Jamison, M.	20.8100	160.00		\$ 3,329.60			\$ 3,329.60	
Moritz, M.	24.2700	160.00	3.50	\$ 3,883.20	\$ 129.96		\$ 4,013.16	
Paver, V.	23.8700	160.00	12.00	\$ 3,819.20	\$ 438.36		\$ 4,257.56	
Plasecki, T.	23.8700	160.00	33.00	\$ 3,819.20	\$ 1,198.23	\$ 135.00	\$ 5,152.43	On Call Pay
Race, J.	25.0700	160.00	32.50	\$ 4,011.20	\$ 1,238.58	\$ 315.00	\$ 5,564.78	On Call Pay
Valencia, A.	24.2700	160.00	10.50	\$ 3,883.20	\$ 387.56	\$ 180.00	\$ 4,450.76	On Call Pay
<b>Total: D.P.W.</b>		<b>1,756.00</b>	<b>211.00</b>	<b>\$ 43,105.64</b>	<b>\$ 8,093.24</b>	<b>\$ 1,350.88</b>	<b>\$ 52,549.76</b>	
<b>Department</b>	<b>Pay Rate</b>	<b>Reg Hours</b>	<b>O.T. Hours</b>	<b>Reg Pay</b>	<b>O.T. Pay</b>	<b>Misc.</b>	<b>Total Pay</b>	<b>Notes</b>
<b>W. &amp; W.W.</b>								
Armstrong, C.	26.0800	160	6.00	\$ 4,172.80	\$ 237.72		\$ 4,410.52	
Beason, R.	31.5800	160	3.50	\$ 5,052.80	\$ 169.82	\$ 315.00	\$ 5,537.62	On Call Pay
Blankstrom, D.	24.4000	160	15.50	\$ 3,904.00	\$ 567.30	\$ 585.00	\$ 5,056.30	On Call Pay
Ciaramitaro, J.	27.7800	160	2.00	\$ 4,444.80	\$ 85.22	\$ 315.00	\$ 4,845.02	On Call Pay
DeHoff, T.	15.0000	116		\$ 1,740.00			\$ 1,740.00	
Erdmann, Kevin	27.1800	160	3.00	\$ 4,348.80	\$ 123.81	\$ 180.00	\$ 4,652.61	On Call Pay
Gehring, D.	28.2800	160	6.00	\$ 4,524.80	\$ 258.84	\$ 315.00	\$ 5,098.64	On Call Pay
Lawrence, E.	18.4800	160		\$ 2,956.80	\$ -	\$ 22.34	\$ 2,979.14	Payroll Correction
Varney, Douglas				\$ 7,307.70	\$ -		\$ 7,307.70	
<b>Total: W. &amp; W.W.</b>		<b>1236.00</b>	<b>36.00</b>	<b>\$ 38,452.50</b>	<b>\$ 1,442.71</b>	<b>\$ 1,732.34</b>	<b>\$ 41,627.55</b>	
<b>Grand Total</b>		<b>7,459.25</b>	<b>454.00</b>	<b>\$ 239,206.61</b>	<b>\$ 20,283.35</b>	<b>\$ 6,053.05</b>	<b>\$ 265,543.01</b>	
<i>*Please note 2 pay periods in the month of February 2020</i>								

# AGENDA NOTE

New Business: Item # /

**MEETING DATE:** March 9, 2020

**PERSON PLACING ITEM ON AGENDA:** Douglas Varney, Director, Utilities & DPW

**AGENDA TOPIC:** Purchase of a new Raw Sewage pump as quoted by Kerr Pump and Supply.

**EXPLANATION OF TOPIC:** The wastewater treatment plant needs to replace a raw sewage pump. This is a scheduled purchase for this year's budget and is part of preventative maintenance to update all the pumps over the next few years. This expenditure can be purchased out of the Capital Improvements account **592.557-970** and the most recent quote is attached for review.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:**

**1.1** Quote for direct replacement of Aurora Vertical One stage Centrifugal Pump to match the 25HP Motor in the drywell at the wastewater treatment plant.

**POSSIBLE COURSES OF ACTION:** Approve/deny the purchase of new Aurora Centrifugal Raw Sewage Pump for the wastewater treatment plant for \$24,308.00.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the purchase of a new Raw Sewage Pump for the wastewater treatment plant for \$24,308.00 under line item **592.557-970**.





Quote Date  
1/17/2020

PO Number  
RON BEASON

Quoted By  
Paul Flammersfeld

Quote Number  
QTE191808

Bill To:

SOUTH LYON, CITY OF  
335 SOUTH WARREN  
SOUTH LYON, MI 48178

Ship To:

CITY OF SOUTH LYON  
WATER & SEWER DEPT 23500 N DIXBORO ROAD  
SOUTH LYON, MI 48178

PO Number	Ship Method	Salesperson	Exp Ship	Pay Terms	Customer No.	
RON BEASON	TRUCK-PPD/ALLD	ORSINI	05/29/2020	N30	SOUTH005	
Item	Description	Quantity	B/O	U of M	Unit Price	Extended Price
CONFIGURE AURORA	AURORA VERTICAL ONE STAGE NON-CLOG CENTRIFUGAL PUMP ONLY (NO MOTOR) MODEL 613A 6x6x12 STANDARD FITTED CONSTRUCTION WITH BRONZE IMPELLER RINGS, CASING RINGS, BRONZE SLEEVES, DURAMETALLIC DOUBLE MECHANICAL SEAL, READY TO ACCEPT A 25 HP 1150 RPM,324HP FRAME MOTOR ABOVE PUMP UNIT SHALL BE ASSEMBLED WITH PUMP CASING  PUMP RATED AT 1600GPM @ 35' DISCHAGE POSITION 6	1	0	EA	\$24,308.00	\$24,308.00
CONFIGURE AURORA	AURORA VERTICAL ONE STAGE NON-CLOG CENTRIFUGAL PUMP MODEL 613A 6x6x12 STANDARD FITTED CONSTRUCTION WITH BRONZE IMPELLER RINGS, CASING RINGS, BRONZE SLEEVES, DURAMETALLIC DOUBLE MECHANICAL SEAL, WITH A 25 HP 1150 RPM,324HP FRAME MOTOR ABOVE PUMP UNIT SHALL BE ASSEMBLED WITH PUMP CASING  PUMP RATED AT 1600GPM @ 35' DISCHARGE POSITION 6	1	0	EA	\$29,375.00	\$29,375.00

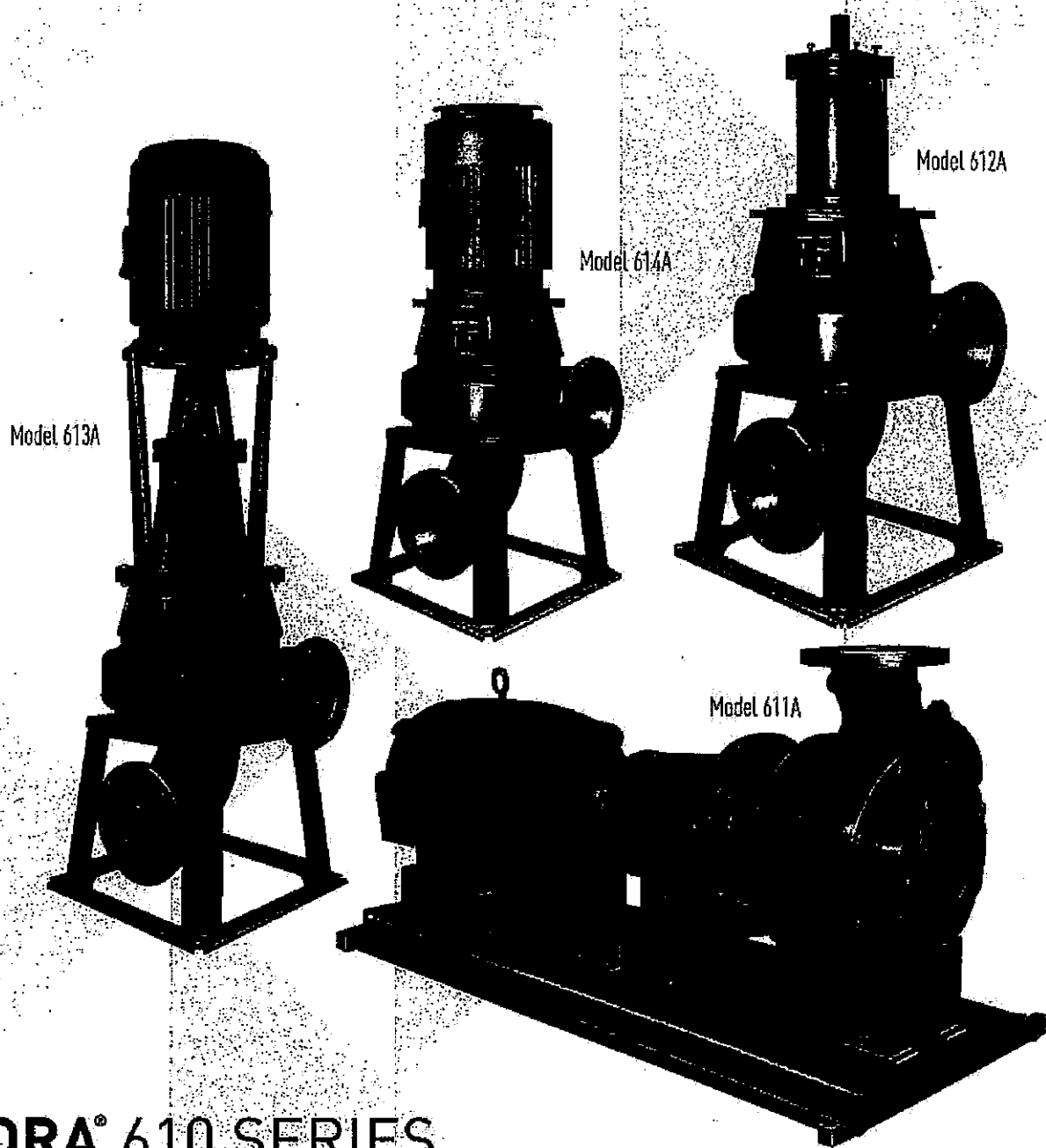
Shipment for this equipment is estimated at 14-16 weeks after receipt of purchase order.

We appreciate the opportunity to quote on the supply of this equipment. Thank you for choosing Kerr Pump & Supply Inc., and please do not hesitate to call us if you have any questions or need any additional information.  
All prices quoted herein are firm for 30 days and do not include any taxes which may apply at the time of shipment. All prices are quoted NET, EXW, SHIPPING POINT VIA TRUCK PPD & ALLD

Subtotal	\$53,683.00
Trade Disc	\$0.00
Freight	\$0.00
Misc	\$0.00
Tax	\$0.00
Total	\$53,683.00

KERR PUMP AND SUPPLY 12880 Cloverdale Oak Park, MI 48237

TEL: 248-543-3880 FAX: 248-543-3236



# **AURORA® 610 SERIES** SINGLE STAGE SOLIDS HANDLING PUMPS "SPHER-FLO"

[WWW.AURORAPUMP.COM](http://WWW.AURORAPUMP.COM)

# AGENDA NOTE

New Business Item # 2

**MEETING DATE:** March 4, 2020

**PERSON PLACING ITEM ON AGENDA:** City Attorney, at the request of Chief Sovik

**AGENDA TOPIC:** First reading of Ordinance to amend the South Lyon Code of Ordinances to update the charges of Malicious Destruction of Property and Retail Fraud to make them consistent with state law.

**EXPLANATION OF TOPIC:**

This ordinance will amend section 58-117 of Chapter 58, "Malicious Destruction of Property," of the City's Code of Ordinances to make it consistent with state law. Specifically, the amount of damage is changed from \$100 to \$200, and the penalty for a violation is added.

This ordinance will amend section 58-118 of Chapter 58, "Malicious Destruction of a Building," of the City's Code of Ordinances to make it consistent with state law. Specifically, the amount of damage is changed from \$100 to \$200, and the penalty for a violation is added.

This ordinance will amend section 58-123 of Chapter 58, "Retail Fraud," of the City's Code of Ordinances to make it consistent with state law. Specifically, the amount of damage is changed from \$100 to \$200.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Proposed Ordinance Amendment showing changes in redline.

**POSSIBLE COURSES OF ACTION:** approve/deny/postpone/table first reading of proposed ordinance amendment.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to approve the first reading of the ordinance amending Section 58-221 to make it consistent with state law.

ORDINANCE NO. \_\_-20

CITY OF SOUTH LYON  
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON CODE OF ORDINANCES, CHAPTER 58, "OFFENSES AND MISCELLANEOUS PROVISIONS," ARTICLE III, "OFFENSES AGAINST PROPERTY," DIVISION 1, "GENERALLY," SECTION 58-117, "MALICIOUS DESTRUCTION OF PROPERTY," SECTION 58-118, "MALICIOUS DESTRUCTION OF A BUILDING," AND SECTION 58-123, "RETAIL FRAUD," TO BRING THESE SECTIONS INTO COMPLIANCE WITH STATE LAW.

THE CITY OF SOUTH LYON ORDAINS:

**PART I. Amendment of Section 58-117, "Malicious Destruction of Property," Section 58-118, "Malicious Destruction of a Building," and Section 58-123, "Retail Fraud."** Section 58-117, Section 58-118 and Section 58-123, of Article III, in Chapter 58 of the City of South Lyon Code of Ordinances are hereby amended to read as follows, with the other sections of Article III remaining unchanged:

**Sec. 58-117. - Malicious destruction of property.**

It shall be unlawful for any person to willfully and maliciously destroy or injure the personal property of another by any means not particularly mentioned or described in the preceding section if the damage resulting therefrom shall be ~~\$100~~200.00 or less. A person who violates this section is guilty of a misdemeanor punishable by imprisonment for not more than 90 days or a fine of not more than \$500.00, or both imprisonment and a fine.

**Sec. 58-118. - Malicious destruction of a building.**

It shall be unlawful for any person to willfully and maliciously destroy or injure any house, barn, or other building of another, or the appurtenances thereof if the damages resulting therefrom shall be ~~\$100~~200.00 or less. A person who violates this section is guilty of a misdemeanor punishable by imprisonment for not more than 90 days or a fine of not more than \$500.00, or both imprisonment and a fine.

**Sec. 58-123. - Retail fraud.**

- (a) This section shall be known as the "retail fraud" section and it shall be deemed sufficient, and any actions for the enforcement of the provisions hereof, to define the same by such short title, and by reference to the number hereof.
- (b) Any person who shall commit the crime of retail fraud within the terms of this section, shall be punished as hereinafter provided.

- (c) Prohibited acts. It shall be unlawful for any person within the City of South Lyon to do any of the following in a store or in its immediate vicinity:
- (1) While a store is open to the public, alter, transfer, remove and replace, conceal or otherwise misrepresent the price at which property is offered for sale, of any property having a value of less than \$100.00, with the intent not to pay for the property or to pay less than the price at which the property is offered for sale.
  - (2) While a store is open to the public, steal from the store property that is offered for sale, which has a value of less than ~~\$100~~200.00.
  - (3) With intent to defraud, obtain or attempt to obtain, money or property having a value of less than ~~\$100~~200.00, from the store as a refund or exchange for property, having a value of less than ~~\$100~~200.00, that was not paid for and belongs to the store.
- (d) Any person committing any of the acts of larceny described within this section shall be deemed guilty of a misdemeanor, and upon conviction thereon, before a court of competent jurisdiction, shall be punished by a fine not to exceed \$500.00 and costs of the prosecution, or by imprisonment in the Oakland County Jail, not to exceed 90 days, or by both such fine and imprisonment in the discretion of the court.
- (e) In the event any section, sentence, word, phrase or part of this section shall be held invalid, such holdings shall not affect the balance of the provisions hereof.

**PART II. Severability.** Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**PART III. Savings Clause.** The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance.

**PART IV. Repealer.** All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**PART V. Effective Date; Publication.** This Ordinance shall take effect upon the later of ten (10) days after adoption or upon publication thereof as provided by the Charter of the City of South Lyon.

Made, Passed and Adopted by the South Lyon City Council this \_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Daniel L. Pelchat, Mayor

\_\_\_\_\_  
Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the \_\_\_\_\_ day of \_\_\_\_\_, 2020.

\_\_\_\_\_  
Lisa Deaton, City Clerk

Adopted:  
Published:  
Effective:

# **AGENDA NOTE**

**New Business #3**

**MEETING DATE:** March 9, 2020

**PERSON PLACING ITEM ON AGENDA:** City Manager

**AGENDA TOPIC:** Award of bid to remove asbestos in the abandoned building located in McHattie Park at 461 S. Washington, and the old SLARA Building located at 318 West Lake Street.

**EXPLANATION OF TOPIC:** As part of our efforts to make further improvements to McHattie Park, we have solicited bids to remove asbestos and demolish the abandoned house in the park. Additionally as part of our efforts to redevelop the property at formally occupied by SLARA, we have solicited bids to remove the asbestos and demolish this building as well.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Letters from our engineers at HRC outlining the recommendations for award of bids for removal of asbestos at both locations.

**POSSIBLE COURSES OF ACTION:** Approve or not approve the award of bid to remove the asbestos at 461 Washington, and 318 West Lake Street to BDS Environmental of Warren at an amount not to exceed \$16,901 from budget Acct. No. 101-690-801.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the award of the bid to remove asbestos at 461 Washington, and 318 West Lake Street to BDS Environmental of Warren at an amount not to exceed \$16,901. Acct. No.101-690-801.



**HUBBELL, ROTH & CLARK, INC**  
CONSULTING ENGINEERS SINCE 1915

**STREET:** 105 W. Grand River  
Howell, MI 48843

**PHONE:** 517-552-9199

**WEBSITE:** hrcengr.com

February 27, 2020

City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

Attn: Paul Zelenak – City Manager

Re: Recommendation for Award and Bid Tabulation  
Asbestos Removal Project

HRC Job No. 20190971

Mr. Zelenak

We have reviewed the bid received by the City on Tuesday, February 04, 2020 for the Asbestos Removal Project and have found it to be in order. There was one (1) bid received, and the low/only bidder was **BDS Environmental** of Warren, Michigan with a total bid of **\$16,901.00**. Please refer to the attached Bid Tabulation for an itemized bid breakdown of the bid.

The scope of work includes removal of hazardous materials at the McHattie Park House (461 Washington Street), and the Former Parks & Recreation Building (318 West Lake Street).

The low bidder, BDS Environmental, submitted information including a Performance Record, Licensures, Asset Equipment List, and a list of recent projects of a similar nature. This information was found to be applicable and relevant to the proposed work. For reference, similar projects were located in South Lake Schools, Warren Woods, Utica Community Schools, among others.

Based on the above, this office recommends award of the Contract to **BDS Environmental** of Warren, Michigan, with a total bid of **\$16,901.00**, subject to the submission of the necessary bonds and insurance, which comply with the contract specifications.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Paul Koppana, P.E.

Attachment: Bid Tabulation

pc: HRC; R. Alix, M. Darga, A. Melchior, File

**Bloomfield Hills**  
555 Hulet Drive  
Bloomfield Hills, MI 48302  
248-454-6300

**Delhi Township**  
2101 Aurelius Rd.  
Suite 2A  
Holt, MI 48842  
517-694-7760

**Detroit**  
535 Griswold St.  
Buhl Building, Ste 1650  
Detroit, MI 48226  
313-965-3330

**Grand Rapids**  
192S Breton Road SE  
Suite 100  
Grand Rapids, MI 49506  
616-454-4286

**Jackson**  
401 S. Mechanic St.  
Suite B  
Jackson, MI 49201  
517-292-1295

**Kalamazoo**  
834 King Highway  
Suite 107  
Kalamazoo, MI 49001  
269-665-2005

**Lansing**  
215 S. Washington SQ  
Suite D  
Lansing, MI 48933  
517-292-1488



Asbestos Removal Project  
HRC Job Number: 20190971  
Prepared: February 27, 2020

BDS Environmental  
13845 E. Nine Mile Road  
Warren, MI 48085  
586-755-9068

Item	Description	Qty.	Unit Price	Amount
1	Hazardous Material Removal - McHattie Park House	1 L Sum	\$ 6,700.00	\$ 6,700.00
2	Hazardous Material Removal - Parks & Rec Bldg.	1 L Sum	\$ 4,451.00	\$ 4,451.00
3	Removal of Floor Slab at Parks & Rec Bldg.	1 L Sum	\$ 5,000.00	\$ 5,000.00
4	Covering of Wall Openings at Parks & Rec Bldg.	1 L Sum	\$ 750.00	\$ 750.00
Subtotal Items 1-4				\$ 16,901.00

# **AGENDA NOTE**

**New Business # 4**

**MEETING DATE:** March 9, 2020

**PERSON PLACING ITEM ON AGENDA:** City Manager

**AGENDA TOPIC:** Award of bid to demolish the abandoned building located in McHattie Park at 461 S. Washington, and the old SLARA Building located at 318 West Lake Street.

**EXPLANATION OF TOPIC:** As part of our efforts to make further improvements to McHattie Park, we have solicited bids to remove asbestos and demolish the abandoned house in the park. Additionally, as part of our efforts to redevelop the property at formally occupied by SLARA, we have solicited bids to remove the asbestos and demolish this building as well.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Letters from our engineers at HRC outlining the recommendations for award of bids to demolish the buildings at both locations.

**POSSIBLE COURSES OF ACTION:** Approve or not approve the award of bid to demolish the buildings at 461 Washington, and 318 West Lake Street to Inner City Contracting of Detroit, Mi at an amount not to exceed \$26,120 from budget Acct. No. 101-690-801. And to approve a budget amendment to Acct No 101-690-801 to cover the complete cost of demolition of both buildings. An increase \$18,201 to \$43,201.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the award of the bid to demolish the buildings at 461 Washington, and 318 West Lake Street to Inner City Contracting of Detroit, Mi at an amount not to exceed \$26,120 from budget Acct. No. 101-690-801. And to approve a budget amendment to Acct No 101-690-801 to cover the complete cost of demolition of both buildings. An increase \$18,201 to \$43,201.



**HUBBELL, ROTH & CLARK, INC**  
CONSULTING ENGINEERS SINCE 1915

**STREET:** 105 W. Grand River  
Howell, MI 48843

**PHONE:** 517-552-9199

**WEBSITE:** hrcengr.com

February 27, 2020

City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

Attn: Paul Zelenak – City Manager

Re: Recommendation for Award and Bid Tabulation  
McHattie Park House and Parks & Rec Building Demo

HRC Job No. 20190971

Mr. Zelenak

We have reviewed the bids received by the City on Tuesday, February 18, 2020 for the McHattie Park House and Parks & Rec Building Demo Project and have found them to be in order with the exception of the bid from Global Green Service Group. Global Green Service Group was not in attendance at the mandatory walk through meeting. As such, they did not receive a copy of Addendum #1 issued on February 07, 2020 and therefore they are not considered "responsive". There were three (3) bids received, and the low (responsive) bidder was **Inner City Contracting** of Detroit, Michigan with a total bid of **\$26,120.00**. Please refer to the attached Bid Tabulation for an itemized bid breakdown of the bids.

The scope of work includes demolition of the buildings and attached paving/equipment at the McHattie Park House (461 Washington Street), and the Former Parks & Recreation Building (318 West Lake Street).

The low bidder, Inner City Contracting, submitted information including a Performance Record, Licensures, References, and a list of recent projects of a similar nature. This information was found to be applicable and relevant to the proposed work. For reference, similar projects were located in Detroit and Cleveland.

Based on the above, this office recommends award of the Contract to **Inner City Contracting** of Detroit, Michigan, with a total bid of **\$26,120.00**, subject to the submission of the necessary bonds and insurance, which comply with the contract specifications.

If you have any questions or require any additional information, please contact the undersigned.

Very truly yours,

HUBBELL, ROTH & CLARK, INC.

Paul Koppana, P.E.

Attachment: Bid Tabulation

pc: HRC; R. Alix, M. Darga, A. Melchior, File

**Bloomfield Hills**  
555 Hulet Drive  
Bloomfield Hills, MI 48302  
248-454-6300

**Delhi Township**  
2101 Aurelius Rd.  
Suite 2A  
Holt, MI 48842  
517-694-7760

**Detroit**  
535 Griswold St.  
Buhl Building, Ste 1650  
Detroit, MI 48226  
313-965-3330

**Grand Rapids**  
1925 Breton Road SE  
Suite 100  
Grand Rapids, MI 49506  
616-454-4286

**Jackson**  
401 S. Mechanic St.  
Suite B  
Jackson, MI 49201  
517-292-1295

**Kalamazoo**  
834 King Highway  
Suite 107  
Kalamazoo, MI 49001  
269-665-2005

**Lansing**  
215 S. Washington SQ  
Suite D  
Lansing, MI 48933  
517-292-1488

**Demolition Project**

**HRC Job Number: 20190971**

Prepared: February 27, 2020

Global Green Service Group 27113 Powers Avenue Dearborn Heights, MI 48125 313-291-2528	Inner City Contracting LLC. 18701 Grand River Avenue Detroit, MI 48223 313-402-9178	The Adams Group, Inc. 1700 E. Auburn Rd. Rochester Hills, MI 48307 248-990-5207
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Item	Description	Qty.	Unit Price	Amount	Unit Price	Amount	Unit Price	Amount
1	McHattie Park House Demolition	1 L Sum	\$ 6,215.00	\$ 6,215.00	\$ 7,995.00	\$ 7,995.00	\$ 12,625.00	\$ 12,625.00
2	McHattie park House Site Grading & Restoration	1 L Sum	\$ 7,518.00	\$ 7,518.00	\$ 2,500.00	\$ 2,500.00	\$ 6,375.00	\$ 6,375.00
3	Parks & Rec Bldg Demolition	1 L Sum	\$ 6,850.00	\$ 6,850.00	\$ 10,250.00	\$ 10,250.00	\$ 15,125.00	\$ 15,125.00
4	Parks & Rec Bldg Grading & Restoration	1 L Sum	\$ 1,200.00	\$ 1,200.00	\$ 2,625.00	\$ 2,625.00	\$ 8,360.00	\$ 8,360.00
5	Separate sawcutting and removal of floor slab to accommodate Abatement Contractor work	1 L Sum		\$ -	\$ 2,750.00	\$ 2,750.00	\$ 3,000.00	\$ 3,000.00
Subtotal Items 1-5				\$ 21,783.00		\$ 26,120.00		\$ 45,485.00

# AGENDA NOTE

New Business # 5

**MEETING DATE:** March 9, 2020

**PERSON PLACING ITEM ON AGENDA:** City Manager

**AGENDA TOPIC:** Establish the Commercial Rehabilitation District

**EXPLANATION OF TOPIC:** City Council recently adopted a Tax Abatement Policy for the community. This policy outlines the requirements for establishing a Commercial Rehabilitation District, and for approving a proposed property tax abatement as outlined in Public Act 210 of 2005. At our City Council Meeting on February 24<sup>th</sup> we set a date and time for a Public Hearing per the request by the owner of the property - Parcel No.80-21-20-360-023.(RCA Building) to establish a Commercial Rehabilitation District. Tonight we held the Public Hearing at the beginning of the meeting in order for all residents and taxpayers to be afforded an opportunity to be heard on the subject. In order to establish a district, City Council must determine whether they feel the district meets the requirements of the act. A copy of a sample resolution is attached which covers the establishment of the Rehabilitation District for the parcel in question. If City Council votes in favor of establishing the district, the county may still accept or reject the establishment of the district. Once the district is established, the property owner may file an application with the clerk for a Commercial Rehabilitation Exemption Certificate. The Clerk shall provide written notification to all taxing jurisdictions that levy ad valorem property taxes of an additional application public hearing. The City will have 60 days after receipt of the application to either approve or disapprove the application. This will then be sent to the State Tax Commission which will either certify or deny the application within 60 days.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Written Request to establish a district. Map identifying the boundaries of the district. Resolution establishing the Commercial Rehabilitation District (Parcel No. 80-21-20-360-023)

**POSSIBLE COURSES OF ACTION:** To establish or not establish the Commercial Rehabilitation District for parcel 80-21-20-360-023.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to establishment of the Commercial Rehabilitation District for parcel 80-21-20-360-023.

## Paul Zelenak

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**From:** Daniel Schwegler <schweps11@gmail.com>  
**Sent:** Thursday, February 20, 2020 4:15 PM  
**To:** Robert Donohue  
**Cc:** Paul Zelenak; Lisa Deaton; Carol Brandon; Lisa J. Hamameh  
**Subject:** Re: FW: Creation of Tax Abatement District

Thank you for the clarification, Bob.

Given that the city council has formally adopted a tax abatement policy under the Commercial Rehabilitation Act, I would like to request that the building and land on parcel 80-21-20-360-023 at the address Lot 25, Assessor's Plat No 5, Liber 58, page 30, Oakland County, more commonly known as 135 E Lake St, South Lyon, MI be established as a district for the purposes of tax abatement consideration.

Please let me know if you have any questions or if you need any additional information. I look forward to hearing from you.

Best regards,

Daniel Schwegler

1. Address - 135 E Lake St, South Lyon, MI
2. Parcel ID: 80-21-20-360-023
3. Location: In DDA - Yes, In Core Downtown Area - Yes.
4. Name of real property owners: 1855 Holdings, LLC - members include; Daniel Schwegler, Raymond Vansteenkiste, David Mihalek
5. Address and contact information of real property owners:  
Daniel Schwegler, 23755 Prescott Ln E, South Lyon, MI 48178  
Raymond Vansteenkiste, 15430 28 Mile Rd, Ray Twp, MI 48096  
David Mihalek, 1626 Graefield Rd, Birmingham, MI 48009
6. Legal Name of the Business: 1855 Holdings, LLC
7. Federal tax ID number: 83-4482361
8. Main contact of the Business/property Daniel Schwegler 23755 Prescott Ln E, South Lyon, MI 48178 586-610-6604 [schweps11@gmail.com](mailto:schweps11@gmail.com)
9. Project Description: Complete renovation of the building, including but not limited to preservation of current exterior, addition of third story, all new mechanical, electrical, and plumbing, space built for my office and the addition of a new restaurant downtown, addition of an elevator.
10. Please state why this project will benefit the city: Our project to improve the RCA building will create space for a new restaurant in the downtown district while also eliminating arguably the building with the most blight and negative impact of the downtown area. This project will be fully ADA compliant, including the addition of an elevator, so that all within our town can fully enjoy the new space.
11. List the size of the existing structure in square feet and the dimensions of the building and property: The current building is 3,690 sq. ft. on the first and second floors. The basement is currently 1845 sq. ft. with a 6'4" ceiling. The renovation will include 1,211 sq. ft. in the basement with an 8'2" ceiling (634 sq. ft. at 6'4" ceiling for storage with new drain tile and floor surface), 3,646 sq. ft. on the first two floors, and 1,711 sq. ft. on the new third floor for a total of 6,568 sq. ft. of usable space out of 7,180 total sq. ft. The dimension of the property are approximately 21' x 90' or around 1,890 sq. ft.

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## COMMERCIAL REHABILITATION ACT

Public Act 210 of 2005 encourages the rehabilitation of commercial property by abating the property taxes generated from new investment for a period up to 10 years. As defined, commercial property is a qualified facility that includes a building or group of contiguous buildings of commercial property that is 15 years or older, of which the primary purpose is the operation of a commercial business enterprise or multifamily residential use. A qualified facility may also include vacant property or other commercial property which, within the immediately preceding 15 years, was commercial property. Types of commercial business enterprises include office, engineering, research and development, warehousing, parts distribution, retail sales, and other commercial activities. Multifamily residential is housing that consists of five or more units. Commercial properties allocated new market tax credits are also considered a qualified facility.

Qualified retail food establishments are considered a qualified facility for purposes of granting the tax abatement. These establishments include a retail supermarket, grocery store, produce market, or delicatessen that offer unprocessed USDA-inspected meat and poultry products or meat products that carry the USDA organic seal, fresh fruits and vegetables, and dairy products for sale to the public. The qualified retail food establishment must be located in a "core community" as defined in the Obsolete Property Rehabilitation Act (PA 146 of 2000) or in an area designated as rural as defined by the United States Census Bureau and is located in an underserved area.

Commercial property does not include property that is to be used as a professional sports stadium or a casino. Land and personal property are not eligible for abatement under this act.

### WHO IS ELIGIBLE?

"Qualified local government units" mean any city, village or township.

### WHAT IS REHABILITATION?

Rehabilitation is defined as changes to qualified facilities that are required to restore or modify the property, together with all appurtenances, to an economically efficient condition. The new investment in the rehabbed property must result in improvements aggregating to more than 10 percent of the true cash value of the property at commencement of the rehabilitation of the qualified facility. Rehabilitation includes

the following: improvement of floor loads, correction of deficient or excessive height, new or improved fixed building equipment including heating, ventilation, and lighting, reducing multistory facilities to one or two stories, improved structural support including foundations, improved roof structure and cover, floor replacement, improved wall placement, improved exterior and interior appearance of buildings, and other physical changes required to restore or change the property to an economically efficient condition.

Rehabilitation also includes new construction on vacant property from which a previous structure has been demolished and if the new construction is an economic benefit to the local community as determined by the qualified local governmental unit.

Rehabilitation for a qualified retail food establishment also includes new construction.

### WHAT IS THE PROCESS?

Before the Commercial Rehabilitation Exemption Certificate (i.e., property tax abatement) can be granted to the commercial property owner, the city, village or township by resolution of its legislative body, must establish a Commercial Rehabilitation District. The establishment of the district may be initiated by the local government unit or by owners of property comprising 50 percent of all taxable value of the property in the proposed district. The district must be at least three acres in size unless it is located in a downtown or business area or contains a qualified retail food establishment.

The city, village or township must hold a hearing to establish a Commercial Rehabilitation District. Notification of the hearing must be given to the county board of commissioners and all real property owners in the proposed district.

After the hearing is held and the local unit of government determines the district meets the requirements of the act, a copy of the resolution adopting the district shall be provided to the county where the district is established. Within 28 days, the county may accept or reject the establishment of the district. In a county with a county executive, the executive can write a letter rejecting the establishment of the district. In all other counties, the county board of commissioners can pass a resolution rejecting the establishment of the district.



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# MICHIGAN ECONOMIC DEVELOPMENT CORPORATION

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Once the district is established, the property owners may file an application with the local clerk for a Commercial Rehabilitation Exemption Certificate. Applications are available from the Michigan Department of Treasury. The local clerk shall provide written notification to the assessor of the local unit of government and each taxing jurisdiction that levies ad valorem property taxes of the application hearing. The city, village or township has 60 days after receipt of the application to either approve or disapprove the application. If denied, a reason must be given in the resolution. The assessor and applicant shall be sent a copy of the unapproved resolution by certified mail. If approved, the application and resolution must be sent to the State Tax Commission, which will certify or deny the application within 60 days. A resolution is not effective unless approved by the State Tax Commission.

## COMMERCIAL REHABILITATION EXEMPTION CERTIFICATE

Upon approval by the State Tax Commission, a Commercial Rehabilitation Certificate is issued. The property owner must pay a Commercial Rehabilitation Tax rather than the normal property tax. The certificate must be issued for a period of at least one year, but cannot exceed 10 years. Certificates initially issued for less than 10 years may be extended, but shall not exceed 10 years. The criteria for extensions must be included in the resolution approving the abatement.

The Commercial Rehabilitation Tax freezes the taxable value of the building and exempts the new investment from local taxes. The school operating tax and the State Education Tax (SET) are still levied on the new investment. Land and personal property cannot be abated under this act.

## DISCUSSION

In addition to the Commercial Rehabilitation Act (PA 210 of 2005), several other property tax abatements are available for the rehabilitation of commercial property in Michigan, including the *Commercial Redevelopment Act (PA 255 of 1978)* and the *Obsolete Property Rehabilitation Act (PA 146 of 2000)*. Each act has unique eligibility requirements, processes, and lengths and terms of the abatement. Please refer to the Michigan Economic Development Corporation (MEDC) fact sheet for more information on each program and consult the authorizing statute to determine the best fit for your project needs.

## CONTACT INFORMATION

For more information on the Commercial Rehabilitation Act, please contact the *CATeam specialist* assigned to your territory. For more general information, contact the MEDC customer contact center at 517.373.9808.

## SUPPORTING STATUTES

*PA 210 of 2005: Commercial Rehabilitation Act*

**CITY OF SOUTH LYON  
COMMERCIAL REHABILITATION ACT, PA 210 OF 2005  
TAX ABATEMENT POLICY & GUIDELINES**

**INTRODUCTION**

The Commercial Rehabilitation Act, Public Act 210 of 2005, as amended, offers certain qualified properties a real property tax abatement for a period of 1 to 10 years, as determined by the City. The City of South Lyon has decided it is in the best interest of the City to consider property tax abatements for large, high quality investors with considerable long range and ancillary benefit. The City's primary purpose in considering tax abatements is to facilitate, encourage and incentivize improvements to existing commercial buildings, from façade improvements to reconstruction or repurposing in accordance with existing City land use plans and standards.

The intent of this document is to outline the City of South Lyon policy and guidelines for consideration of requests for commercial rehabilitation development district tax abatements for qualified properties. In order to continue the high quality that is expected by City residents and business community, tax abatements that do not meet the criteria set forth in this document cannot be recommended unless there are unique or strategic additional reasons.

**OBJECTIVES & GOALS**

Generally, the City's objectives and goals with respect to eligible Public Act 210 commercial rehabilitation tax abatements is to:

- Encourage and promote a significant redevelopment of, or improvement to, existing commercial buildings in the City, such that the capital investment will serve as a catalyst for other substantial investments within the community.
- Create or retain a significant number of employment opportunities that offer competitive wages within the industry.
- Judiciously and prudently use all tools available to improve the quality of life in the City, in a manner that assures that the long-term benefits of such action outweigh the short-term costs and foregone revenue.

In accordance with Public Act 210 of 2005, the City Council will decide whether or not to approve an abatement request, and if approved, it will determine the period, in years, of the abatement. The City Council will make its decision after considering requirements of the Act, the application and other supporting materials submitted by the applicant, and the guidelines and criteria included in this policy. The City Council retains discretionary power for final determination and is not limited to using only these guidelines when acting on a specific abatement request and reserves the right to consider exceptions to the guidelines based on the merits and circumstances of each application.

Thus, while the abatement applications are filed with the City and reviewed and decided on by the City Council, including duration, applications approved by the City are also subject to review and final approval by the State Tax Commission.

## **MINIMUM REQUIREMENTS FOR ELIGIBILITY UNDER PUBLIC ACT 210 OF 2005**

1. The application relates to a qualified facility within the meaning of Public Act 210 of 2005, as amended, and that shall be situated within a commercial rehabilitation district duly established by the City.
2. The application proposes a project rehabilitation as defined by Public Act 210 of 2005
3. The project satisfies the investment requirement outlined in Public Act 210 of 2005
4. The property included in the commercial rehabilitation district must be greater than 3 acres in size. However, if the district is located in a downtown or business area or contains qualified retail food establishment as defined by Public Act 210 of 2005, then the City may waive the size requirement.
5. The commencement of the project occurred not earlier than 6 months before the filing of the application for the commercial rehabilitation exemption certificate
6. The term of the abatement cannot exceed 10 years
7. There is no outstanding taxes, fines, or liens owed by the applicant or entity with regard to the project

## **TAX ABATEMENT CRITERIA CONSIDERED BY THE CITY**

The City Council will weigh the following criteria in evaluating specific requests for a tax abatement in terms of the net benefit to the City and its residents and business community, and to determine the number of years of the abatement:

- The abatement is required for the project to occur and be successful.
- The value of investment (greater investment value may be a consideration for a longer abatement). The City will consider a tiered system for abatement, which document is attached hereto as Exhibit A. In no event, will the City consider an abatement which does not meet the MINIMUM project value or investment of \$ \_\_\_\_\_
- Completion of the project is calculated to, and will at the time of issuance of the certificate have the reasonable likelihood to create employment, retain employment, prevent a loss of employment, or produce energy in the community in which the project is situated (creation of more jobs may be a consideration for a longer abatement)
- The degree of challenges that accompany the project
- The aesthetic value of the project (i.e. façade, materials, workmanship, etc.)
- Whether the project is located in the Downtown Development Authority district or the historic core downtown
- The age of the building(s) and whether it is listed, or eligible for listing, as a Historic Building at the local, state or national level

- Whether the project will comply with the US Secretary to the Interior's Standards for Rehabilitation and Historic Preservation and the National Main Street Center's Building File Design Guidelines
- The contributions the applicant has made to the City, including the applicants track record and capability of successfully completing the project
- The extent to which the applicant commits to the use of local vendors, suppliers and contractors
- Evidence of the applicant's ongoing financial viability and profitability. Applicants are to provide a fiscal impact analysis demonstrating the positive impact to the community and that the benefits of approving the abatement outweigh the amount of taxes which would be abated for the duration of the abatement if approved
- The utilization of other local, county, state, federal or private incentives or programs for the project
- Will the project attract businesses that diversify the city's commercial base and contribute to the economic and social well-being of the community
- Will the project promote growth and expansion of existing businesses and the growth and development of local entrepreneurs
- Whether the project will encourage the adaptive reuse of underutilized or obsolete building(s), including properties that are currently tax exempt
- Will the project support and attract businesses that further develop the local workforce by increasing the personal income of residents, diversifying the job base, and creating new jobs
- The applicant is currently in its financial obligations to the City, is in compliance with all applicable state and city codes and ordinances, and has no pending or current litigation against the City (including appeals to the Michigan Tax Tribunal)
- The project will utilize City utilities but not over burden them and is generally compatible with the City's present and future requirements for services such as roads, utilities, and other public services
- The project will be environmentally sound, complement the City's Master Plan and be consistent with the City's future land use plan and environmental objectives. Noise, odor, clear air, solid and hazardous waste, traffic congestion, storm water management, and other environmental concerns will be evaluated
- The project will not over burden the City's road system or negatively impact the public safety.

- The granting of the tax abatement, considered together with the aggregate amount of tax abatements previously granted and currently in force, shall not have the effect of substantially impeding the operation of the local governmental unit or impairing the financial soundness of a taxing unit that levies an ad valorem property tax in the City.

The above criteria are not intended to be all inclusive. Any portion of this policy or the procedures outlined may be waived by the City Council if it is in the best interest of the City and in accordance with State law. The City Council reserves the right to consider, in its discretion, such additional criteria as it deems necessary to meet the City's general objectives and which are consistent with the general health, safety, welfare, and financial condition of the City and the interests of the City.

## **APPLICATION AND REVIEW PROCEDURES**

1. Apply for Creation and Establishment of the District. Before a project starts, a commercial rehabilitation district encompassing the property must first be created and established by the City. If a district does not already exist, a written request to establish a district, containing the legal description of the property, must be submitted to the City Clerk. A request may be submitted by the owner(s) of 50% of all taxable value of the property within in the proposed district, or on the City's initiative.

The City Council shall hold a public hearing on the request to establish a commercial rehabilitation district. Not less than 10 days or more than 30 days before the date of the hearing, the City will provide written notice by certified mail to Oakland County and the owners of all real property within the proposed commercial rehabilitation district. At the hearing, those owners and other residents or taxpayers of the local governmental unit shall have a right to appear and be heard. The City Council will open the public hearing, and after closing the public hearing, it will approve or deny the request.

The City's resolution establishing the commercial rehabilitation district shall set forth a finding and determination that the district meets the requirements of MCL 207.843(1), and shall provide a copy of the resolution by certified mail to Oakland County. Within 28 days after receiving a copy of the resolution establishing a commercial rehabilitation district, the County may reject the establishment of the district.

2. Apply for the Tax Abatement. If the City Council approves the request and establishes the district, an applicant may then apply for the abatement on property taxes. The applicant must submit the applicable City and State application forms, supporting materials explaining the project in accordance with MCL 207.844(1), a statement regarding how the project meets the requirements under Public Act 210 of 2005 and the City's tax abatement policy and guidelines, legal description of the property, proof of ownership and other required forms and documents to the City Clerk. An application will not be accepted until all required forms and information have been submitted. Incomplete applications will not be accepted.

The City Clerk's acceptance of a completed application does not imply the application will be approved by the City Council which is the approving body and its decision is further subject to approval by the Michigan State Tax Commission as prescribed by law.

3. Administrative Review. City staff, including the Assessor, will process and review the application for compliance with Public Act 210 of 2005, as amended, and the City's tax abatement criteria and research the viability of the abatement and its impact on the City. Staff reviews and recommendations will be provided to the City Council.

4. Notice and Public Hearing. Upon receipt of a fully completed application, the City Clerk shall notify in writing by certified mail the City Assessor, and the legislative body of each taxing unit that levies ad valorem property taxes in the City. Before acting on the application, the City Council shall afford the applicant, the assessor, and a representative of the affected taxing units an opportunity to be heard. After notice is provided as required, the City Council will hold a public hearing before decision on the application. At the public hearing the applicant may present a summary of the application and supporting materials and answer questions from the Board.

5. Council Decision. Following the public hearing and not more than 60 days after the Clerk's receipt of the completed application, the City Council shall by resolution either approve or disapprove the application. Should the City Council determine that the application meets the criteria, it decides the length of the project's abatement (up to 10 years). Upon the close of the public hearing the City Council will take action regarding the application, and if approved, a determination of the number of years included in the certificate and other permitted conditions.

6. Report to State Tax Commission. If approved, the Clerk shall forward the application and resolution to the State Tax Commission. If disapproved, the reasons shall be set forth in the resolution, which shall be sent to the applicant, along with the application, by certified mail. The applicant may appeal the disapproval to the State Tax Commission within 10 days after the date of disapproval.

7. State Tax Commission; Issuance of Certificate. Not more than 60 days after receipt of a copy of the application and resolution adopted by the City, the State Tax Commission shall approve or disapprove the resolution. Following approval, the State Tax Commission shall issue to the applicant a commercial rehabilitation exemption certificate.

## **REPORTING REQUIREMENTS**

If an application is approved and the State Tax Commission issues commercial rehabilitation exemption certificate, the certificate holder must report annually to City, no later than October 1 of each year, on the status of the project, including the actual cost of the project and improvements, the current value of the property for which the exemption pertains, the value on which the commercial rehabilitation tax is based, the number of jobs created, construction progress, and impact to City utilities, etc. The City shall report the status to State Tax Commission, no later than October 15 of each year.

## AGREEMENT

If an application for a tax abatement is approved, a written agreement must be entered into between the applicant or entity to whom the certificate of exemption is to be issued and the City. The Agreement shall contain, at a minimum, the following:

- The term of the abatement
- Any conditions required by the City Council in connection with the grant of the abatement, as to which the City reserves all rights to determine in the interest of the City
- The reporting requirements described above
- The events of default that will automatically terminate the agreement, including, but not limited to:
  1. Closure, abandonment or sale of building.
  2. Change in use.
  3. Failure to utilize City vendors, suppliers or contractors.
  4. Failure to complete construction in a timely manner.
  5. Failure to meet reporting requirements.
  6. Delinquency with regard to property taxes and/or to timely and properly follow legal procedures for contest.
  7. Failure to comply with City Codes or Ordinances.
  8. Transfer or assignment without prior approval of City.
- Any restitution provisions determined by the City to be necessary or appropriate for a specific project, under which the City will be reimbursed the amount of the abatement in the event of certain defined defaults.

A violation of the written Agreement, terms and conditions on an approved tax abatement, may result in the exemption certificate being revoked.

**RESOLUTION NO. \_\_\_\_-2016**

**CITY OF SOUTH LYON  
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION                      ESTABLISHING                      COMMERCIAL  
REHABILITATION                      DISTRICT                      FOR  
\_\_\_\_\_ [APPLICANT]**

WHEREAS, pursuant to PA 210 of 2005, the City of South Lyon has the authority to establish "Commercial Rehabilitation Districts" within the City of South Lyon at the request of a commercial business enterprise; and

WHEREAS, \_\_\_\_\_ (applicant) has filed a written request with the clerk of the City of South Lyon requesting the establishment of the Commercial Rehabilitation District for an area in the vicinity of \_\_\_\_\_ (commercial enterprise address) located in the City of South Lyon hereinafter described; and

WHEREAS, the City Council of the City of South Lyon determined that the district meets the requirements set forth in sections 2(b) and 3 of PA 210 of 2005; and

WHEREAS, written notice has been given by certified mail to the county and all owners of real property located within the proposed district as required by section 3(3) of PA 210 of 2005; and

WHEREAS, on \_\_\_\_\_ (date) a public hearing was held and all residents and taxpayers of the City of South Lyon were afforded an opportunity to be heard thereon; and

WHEREAS, the City of South Lyon deems it to be in the public interest of the City of South Lyon to establish the Commercial Rehabilitation District as proposed;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of South Lyon that the following described parcel(s) of land situated in the City of South Lyon, Oakland County, and State of Michigan, to wit:

\_\_\_\_\_ (Legal Description of District)

be and here is established as a Commercial Rehabilitation District pursuant to the provisions of PA 210 of 2005 to be known as \_\_\_\_\_ (name of district) Commercial Rehabilitation District No. \_\_\_\_\_.

At a regular meeting of the City of South Lyon City Council, a motion was made by Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, to adopt the above resolution.

Ayes:  
Nays:  
Absent:



RESOLUTION DECLARED [ADOPTED/FAILED] on this \_\_\_\_ day of \_\_\_\_\_, 2016.

CERTIFICATION

I certify that this resolution was duly adopted by the City Council of the City of South Lyon  
on \_\_\_\_\_, \_\_\_\_\_, 2016.

Lisa Deaton  
City Clerk  
South Lyon

**South Lyon Community Schools**  
**Bonding Proposal**

Shall South Lyon Community Schools, Oakland, Washtenaw and Livingston Counties, Michigan, borrow the sum of not to exceed Ninety Seven Million One Hundred Eighty Five Thousand Dollars (\$97,185,000) and issue its general obligation unlimited tax bonds therefor, in one or more series, for the purpose of:

- erecting, furnishing and equipping additions to school buildings;
- remodeling, furnishing and refurbishing, equipping and re-equipping school facilities; remodeling for energy efficiency, including lighting, roofing and HVAC upgrades;
- acquiring, installing, equipping and re-equipping school buildings for instructional technology, including classroom technology and student devices;
- purchasing school buses; and
- acquiring, preparing, developing, or improving sites and facilities, including athletic fields, structures, playgrounds and parking lots?

The following is for informational purposes only:

The estimated millage that will be levied for the proposed bonds in 2020, under current law, is .95 mills (\$.95 on each \$1,000 of taxable valuation) for a -0- mills net increase over the prior year's levy. The maximum number of years the bonds of any series may be outstanding, exclusive of any refunding, is twenty (20) years. The estimated simple average annual millage anticipated to be required to retire this bond debt is 1.74 mills (\$1.74 on each \$1,000 of taxable valuation).

(Pursuant to State law, expenditure of bond proceeds must be audited and the proceeds cannot be used for repair or maintenance costs, teacher, administrator or employee salaries, or other operating expenses.)