

City of South Lyon
Regular City Council Meeting
February 8 2021

Mayor Pro Tem Kivell called the meeting to order at 7:30 p.m.
Mayor Pro Tem Kivell led those present in the Pledge of Allegiance

Roll Call: Mayor Pro Tem Kivell joined the meeting from South Lyon MI, Councilmembers: Dilg joined the meeting from South Lyon MI, Kennedy joined the meeting from South Lyon MI, Kurtzweil joined the meeting from South Lyon MI, Richards joined the meeting from South Lyon MI and Walton joined the meeting from South Lyon MI

Also, present: City Manager Zelenak, Attorney Hamameh, Chief Sovik, Chief Vogel, Finance and Benefit Administrator Tiernan, DDA Director Nate Mack, Superintendent Varney and Clerk/Treasurer Deaton

Absent: Mayor Pelchat

MINUTES

CM 2-1-21 MOTION TO APPROVE MINUTES

Motion by Kennedy, supported by Dilg
Motion to approve the minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

CM 2-2-21 MOTION TO APPROVE THE BILLS

Motion by Kennedy, supported by Walton
Motion to approve the bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

AGENDA

CM 2-3-21 MOTION TO APPROVE AGENDA

Motion by Kurtzweil, supported by Dilg
Motion to approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

1. Resignation by Ryan Lare from the Cultural Arts Commission

CM 2-4-21 MOTION TO APPROVE CONSENT AGENDA

Motion by Dilg, supported by Kennedy
Motion to approve the consent agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Ryan Lare stated last night at 10:00 he had the privilege of watching SLPD and SLFD and HVA respond to a rollover crash at Eleven Mile near Colonial Acres. He stated the response time by all departments were absolutely amazing. He stated there was a fire and if there were injuries, he hopes they get well soon. Again, he stated the response time was amazing and their dedication to get there at that time of night was absolutely impressive. He then congratulated Chris Sovik and his department and thanked Chief Vogel and his department and the towing service and the HVA for their incredible work and due diligence at 10:30 at night.

2/8/2021

DISCUSSION- Downtown

DDA Director Nate Mack stated he submitted the application for phase 2 of the restaurant relief program through Oakland County on February 4th. He further stated he requested an additional 30% above our original allocation, the County stated they didn't expect everyone to participate so they encouraged the participating communities to request more funding. He then stated he requested 3 hand sanitization stations that would be in one location, we discussed having one on the trails, and maybe one more downtown. He then stated he requested to reimburse the costs they have incurred for improving their sanitation, or anything to accommodate out-door dining, they can submit receipts to us and then we will evaluate the applications and get them reimbursed based on the amount we receive. He stated we haven't been told how much funding we will be allocated. Mr. Mack reminded everyone that indoor dining resumed on February 1st at 25% capacity and a 10:00 p.m. curfew. He stated the DDA Board of Directors is meeting this Thursday via zoom and it will be like an annual board retreat to discuss the upcoming goals for 2021. He then stated on January 29th the Lyon Area Task Force received an award for the best marketing project in a community over 10,000 from the Michigan Downtown Association. He then stated he is still working with the applicant for the liquor license at 135 E Lake to ensure they have all the information necessary before it comes to Council for review. Mr. Mack stated we have all the greenhouses out except for one as part of the phase one of the restaurant relief program. He stated Java House has decided not to use one, so he is reaching out to a few other businesses to see if they would like to use it, if not Lake Street Tavern said they would use another one. He stated he will be attending the March 26th training program that he is involved with. He then mentioned the vendor may not be able to fill the order for the black garbage can lids for the downtown. He is trying to find another way to match them.

FIRE CHIEF REPORT

Chief Vogel stated it has been very busy since it has been cold, there was a second alarm house fire in Northfield Township, another one in Green Oak Township, then we had to deal with the car crash that caught fire. He stated it is very typical when it gets this cold out. He then thanked Nate in the DDA. He stated outdoor dining has been a disaster and he appreciates -Nate for working with our new Inspector and trying to get through these green house issues. He appreciates them working together for trying to figure out what is safe for our citizens and to get our businesses back open. He then stated we had part two of the promotional system today and we had 2 tests for Lieutenant and 1 for Sergeant and he thanked Councilmember Kennedy for assisting with that and he hopes to announce some promotions soon. Councilmember Kennedy stated there are some fine candidates in the Fire Department and it will be a tough decision.

POLICE CHIEF REPORT- Police Department Annual Report

Chief Sovik stated if he had to describe the year 2020, it would be COVID. He then stated what we are all living through could not have been predicted. The virus forced the Police Department to make changes to protect the employees and those we come in contact with from the potentially dangerous and deadly disease. He stated we chose to partner with the CDC and relied heavily on the information passed onto us from the Oakland County Health Department. He stated they immediately enacted safety protocols and procedures and were ready to change procedures based on new information. He further stated closing the station was never an option. Our community knows we will respond no matter the circumstances. We did change how we responded. We temporarily shut down some of the services in an attempt to limit contact with those who may be infected. Our response time did not suffer and we appeared in person to most of the calls we would before the pandemic hit us and we took more reports over the phone and when we did respond in person, we took every precaution in order to prevent further

spread of the virus. We made less traffic stops and less community contacts than in years past. He stated he proud of the changes they made in order to safely continue to partner with our community. Chief Sovik stated we hired our newest officer Joseph Czapski and he continues to perform as expected. He begins his 2-week shadow period on Wednesday. He will be critically evaluated during that time to prove he is capable to respond to calls on his own. He came from the Burton Police Department with 6 years of experience and the City looks forward to a long-term relationship with Joe. Chief Sovik stated succession planning is important to the future growth and leadership of the Police Department. It is a goal of his to leave this Police Department in better shape than when he took over 2 years ago. He further stated he can confidently say if he left tomorrow the goal would have been accomplished. He stated Lieutenant Baaki attended the Michigan Association Chief of Police executive school this past November. Developing leaders at every level, whether it's first-line supervisors or new patrol officers learning their craft is our focus. Officer Jacobs was nominated by his peers as Officer of the year. This is only the second year our department has recognized an officer for his or her accomplishments, and we will continue for many years to come. The committee unanimously agreed that Jake was deserving of this recognition and in addition to receiving the departments certificate of merit earlier in the year. He was a two-time recipient of officer of the year while part of the Walled Lake Police Department. He also officiated a wedding for his friend during the pandemic, the ultimate citizen assist. He stated Officers Stevens and Schneemann received the lifesaver award for their actions in October. They responded to a smoke investigation in Colonial Acres. While assisting the Fire Department with occupant evacuations, they located an unconscious elderly male lying face down on the floor. After removing him from the condo, they re-entered the residence and located an elderly female in a hospital bed unable to move. They safely removed her from the situation as well. Both Officers received awards from Michigan State Representative Kathy Crawford for their selfless actions. Chief Sovik stated they made some improvements to their buildings, most of the original fencing was replaced in addition to some kitchen updates. He further stated he planned on having an open house at the Police Station before COVID hit and he hopes to plan that in the future after the numbers are lower. He stated several officers chose to go with the outer load bearing vests instead of the undershirt soft body armor. The outer vest can be easily removed and put back on as needed. According to our research the vest is supposed to help with back and hip pain associated with the current duty belts. All the officers currently using these are happy with their decision. Chief Sovik stated the vests were no extra cost to the City, as they were paid for by the individuals. He then stated everyone has noticed the portable speed radar signs throughout the City during the nicer months of the year. He stated we received a lot of positive feedback, and we will be using them again this year. Chief Sovik stated even though there were many birthday parties cancelled this year, the Police and Fire Department performed about 50 drive-bys. He stated the parents of the birthday boy or girl requested that Police and Fire drive by their location with lights and sirens on to celebrate their special day. He stated recipients ranged from a 2-year-old boy, 21-year-old twins, and a 43-year-old. He stated they were thankful to bring a little happiness to them. He then thanked Council for their unwavering support for the last year, it means a lot to the Officers. Councilmember Dilg stated it is a great report and all the things the Police Department has had to change over the past year and it is very impressive and she thanked him for all he does for the community. Councilmember Kurtzweil stated the drive by's really meant a lot to people and it made a huge difference in peoples lives. It has been very difficult for people. It meant a lot to people and they are still talking about it, and how great it is to live in a small town with a great Police Department. Councilmember Kennedy stated the annual report was great and is very thorough and detailed.

OLD BUSINESS- None

NEW BUSINESS

1. CDBG Set public hearing February 22, 2021 7:30 p.m.

City Manager Zelenak stated each year the US Department of Housing and Urban Development (HUD) provides funds to jurisdictions throughout the country for projects that meet their national objectives. The City of South Lyon will receive funds from HUD via Oakland County. This coming year our tentative allocation will be \$29,552. Last year the City designated the funds to be used for the Senior Center and Haven. The 2021 CDBG application deadline for receiving CDBG funds for the upcoming year is Friday March 5th. Tonight, we are requesting to schedule our CDBG Public Hearing for Monday February 22, 2021 at 7:30 p.m. This will be published in a local newspaper which gives the opportunity for hearing public comments relating to allocating those funds in South Lyon.

CM 2-5-21 MOTION TO SCHEDULE 2021 CDBG PUBLIC HEARING

Motion by Kennedy, supported by Dilg

Motion to schedule the 2021 CDBG public hearing for 7:30 PM on Monday February 22, 2021

ROLL CALL VOTE:

Walton- Yes

Dilg- Yes

Kurtzweil- Yes

Kennedy- Yes

Richards- Yes

Kivell- Yes

MOTION CALLED UNANIMOUSLY

2. Purchase of automated fingerprint identification system (AFIS)

Chief Sovik stated in August of 2020 last year, CLEMIS informed us that we're going to be needing new automated fingerprint identification system (AFIS). He stated it is part of the booking process and for building criminal histories. He stated they gave us enough time to update our system. He further stated we have been having some issues with our current system with having to recalibrate fingerprints from time to time. He further stated this was not a budgeted item because we weren't informed beforehand. In September after being notified of this, we received a substantial cash seizure forfeit from when we had a guy working with the DEA taskforce. He stated he would like to use those funds to pay for this system. It costs \$8,232.00 In addition, there is 139 police agencies that use the CLEMIS system and when they go out to find the vendors, they get the cheapest price possible because of the bulk they buy at. To go out on our own to try to find other bids, it wouldn't help the City. He stated he is asking to waive the bidding process and to allow them to purchase the AFIS.

CM 2-6-21 MOTION TO WAIVE THE BID PROCESS AND PURCHASE AFIS

Motion by Walton, supported by Kennedy

Motion to waive the bidding process and to purchase the AFIS system from line item 265-000-000-964-000 in the amount of \$8,232.00

ROLL CALL VOTE:

Walton- Yes

Richards- Yes

Kennedy- Yes

Kurtzweil- Yes

Dilg- Yes

Kivell- Yes

MOTION CARRIED UNANIMOUSLY

BUDGET- No discussion was held

PUBLIC COMMENT- None

MANAGER'S REPORT

City Manager Zelenak stated the department heads have been working on their preliminary budgets and we will be scheduling our budget meetings very soon. They will be sometime in early March. He stated the CDBG application will be ready at the next meeting and we will have the public hearing. He stated he has spoken with some Councilmembers regarding the joint City Council and Planning Commission Meeting. We would like to have it either Thursday the 25th of February or Monday March 1st. He stated the Capital Conference is March 16th and 17th if anyone would like to attend, please let us know. He further stated for upcoming Council Meetings we will have our investment policy which is included in the packet for review. He stated we will have a representative that assisted us with the preparation of that document at the meeting as well. City Manager stated at the next meeting we will have the conditional rezoning meeting of Holly Hills. At a future meeting we will be bringing the mural ordinance before City Council.

COUNCIL COMMENTS

Councilmember Dilg welcomed back the restaurants and it is good to see people out there eating and seeing some life back in our restaurants.

Councilmember Kennedy reminded everyone that this is the final week for the Shop Local Bingo game created by the Covid-19 Lyon Task Force. So, get out in the community to shop, dine and get carryout and complete your bingo card. The deadline is February 15th.

Councilmember Kurtzweil reminded everyone to buy their Girl Scout Cookies, we have to support them and don't forget to stop by the Village Bakery to buy your paczkis next week. She then thanked everyone for supporting the restaurants downtown and try to visit our restaurants downtown during the next few weeks.

Councilmember Richards stated the map of the City that was part of the CDBG application is excellent and he is a student of looking at maps and he hopes we can make a larger copy and make them available to the public. There are always questions about the City boundaries. He then stated he visited the hill in McHattie Park because he wanted to see how many people were using the hill for sledding. He further stated there were at least 20 people there having a good time. The straw bales that were used for bumpers were really getting used. He stated he hopes the skating rink can get flooded again so people can use it. He thinks it would get a lot of use.

Councilmember Walton thanked Patty Carcone from Lyon Township for helping her with a Lyon Township resident that reached out to her. She then thanked the DPW for keeping the streets cleared from the snow. They have done a great job and she hopes everyone stays warm in the cold weather.

Mayor Pro Tem Kivell stated he hopes everyone will dine local, we have a lot of people that have stepped up and made some great investments in our community and they still need our help. Everyone needs to help and get out and dine at our local restaurants. They can use our business to keep their businesses running. He further stated he hopes the greenhouses continue to accommodate people that want a safe environment. He stated watching the kids on the sledding hill reminds him of being a little boy in Hines Park where he would spend hours. He then stated the hill is product of some of the soils and things that

were taken out when we did Reynold Sweet Parkway was augment to that so it was a little higher and steeper and he is grateful we capitalized on the mistake made at Reynold Sweet Parkway.

ADJOURNMENT

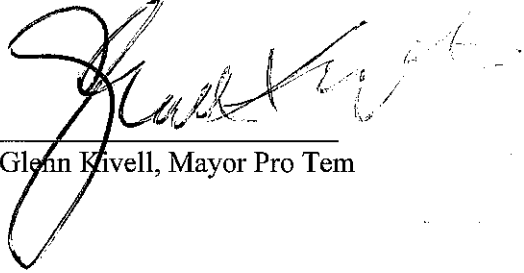
CM 2-7-21 MOTION TO ADJOURN

Motion by Kurtzweil, supported by Kennedy

Motion to adjourn the meeting at 8:08 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted,



Glenn Kivell, Mayor Pro Tem



Lisa Deaton, City Clerk