

# Regular City Council Meeting

November 13 2017

## Agenda

**7:30 p.m.**

## Call to Order

## Pledge of Allegiance

## Roll Call

**Approval of Minutes: October 23, 2017**

### Approval of Bills:

### Certification of Election

### Swearing in of Elected Officials:

**Mayor**

**2- year term**

**Glenn Kivell      4- year term**

**Carl Richards 4- year term**

**Rose Walton** 4- year term

## Approval of Agenda

## Public Comment

**i. Old Business –**

1. Discussion – Downtown
2. Consider resolution to amend 2016-2017 Fee Schedule

## II. New Business-

1. Appointment- Mayor Pro-Tem
2. Consider approval by Kiwanis Club for use of Historic Village/Depot Grounds for annual Christmas tree sale event
3. Consider approval of permit for Cool Yule and associated road closures
4. Review CAP letter.
5. Discussion – condition, current needs and future plans for rental houses located on east McHattie Park property

### III. Budget

#### IV. Manager's Report

## V. Council Comments-

## VI. Adjournment

CITY OF SOUTH LYON  
REGULAR COUNCIL MEETING  
OCTOBER 23, 2017

Mayor Galeas called the meeting to order at 7:30 p.m.  
Mayor Galeas led those present in the Pledge of Allegiance

PRESENT: Mayor Galeas, Councilmembers: Kivell, Kramer, Kurtzweil, Parisien, Ryzyi and Wedell  
ALSO PRESENT: City Manager Ladner, Chief Collins, Chief Kennedy, Attorney Wilhelm and Clerk Deaton

MINUTES- 10-5-17 and 10-9-17

Councilmember Kurtzweil stated on page 2 the sentence "she stated the multiplier was raised to 2.5 in 2008" should be added 7 sentences down.

CM 10-1-17 MOTION TO APPROVE MINUTES AS AMENDED

Motion by Ryzyi supported by Kivell

Motion to approve the minutes of 10-5-17 as amended

VOTE: MOTION CARRIED UNANIMOUSLY

CM 10-2-17 MOTION TO APPROVE MINUTES AS PRESENTED

Motion by Kivell, supported by Parisien

Motion to approve the minutes of 10-9-17 as presented

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

CM 10-3-17 MOTION TO APPROVE THE AGENDA

Motion by Ryzyi, supported by Parisien

Motion to approve the agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Ryan Cottongim read the following email that he had sent to Mayor and Council earlier in the day.

My name is Ryan Cottongim and I am the owner of The Witch's Hat Brewing Company. I have a few concerns with the new proposed Liquor License Ordinance.

My first concern is about the lack of communication to existing businesses that this will directly affect. If the City plans on placing further restrictions and governing regulations on existing businesses that rely on their establishments for their livelihood, the City should contact them to inform them about the proposed change. My business is how I feed my family, along with the 23 other people that work for Witch's Hat. Our industry is already one of the most regulated industries in America. We are governed by the Michigan Liquor Control Commission, the Federal Alcohol and Tobacco Tax and Trade Bureau and either the Department Of Agriculture or local County Health Departments. Why do you as a City Council

want to impose more regulations above and beyond what currently exist? One example of this is the ordinance states if I want to apply for a building improvement or modification I will need City Council approval, why do we need this added Governmental regulation? This will only hinder growth of existing businesses.

The ordinance states that people obtaining a license "shall not" have any prior arrests. The existing governing agencies already regulate this, and are not as strict as your ordinance will be. As it is proposed, you would not have a Witch's Hat Brewing Company in your city. I can understand mirroring what MLCC requires and maybe not allowing someone convicted of Felonies, but as it states now it is unjust and unfair and could prohibit growth of businesses in our town.

I am also concerned about the language and who the ordinance will even apply to. My business holds a wholesale Manufacturer License with the MLCC, not an On-Premises or Class C License. I think this needs to be clear when trying to apply new rules and regulations to existing and new businesses if you plan on doing so. If the primary purpose of this ordinance is centered around and built to clarify and protect Class C quota on Premises licenses, why would you include the language as it states in 8-35? Is my business included? I see supporting documents referring to licensing requirements for Class C licenses but nothing addressing a Wholesale Manufacturer Of Alcohol.

8-41 Annual License Review is also very concerning. We already undergo an Annual License renewal of our MLCC license, and as the proposed ordinance is written, the city now can recommend to MLCC that any license not be approved?!? And the City can do so if it feels that the business in question may be affecting the surrounding neighborhood or investment in real property. This does not sit right with me as a business owner at all.

In conclusion, I as a tax paying business owner in South Lyon do not understand why our city is spending money on legal fees to increase regulation on an already over regulated industry. What you are proposing could only hurt growing business in our town. And I know first hand, unlike in the explanation letter, that they have not made it "easy" on applicants.

I understand the need to clarify the process and protect Class C quota licenses in the city. That is what is listed as the primary purpose of the ordinance. What I don't understand, is all the extra restrictions and limitations added into the language. I am not a lawyer by any means, but to me, it seems that the City has not done it's due diligence in drafting this ordinance and it should not be approved.

City Manager Ladner suggested to Council that the subcommittee meet with local business owners and bring suggestions back to City Council at a future meeting. Councilmember Kurtzweil stated as a point of order, this issue should be dealt with during old business #2.

Carl Richards of 390 Lenox stated Active Faith just celebrated their 30 year anniversary and they had a party over the weekend. He further stated Active Faith was started by 3 local churches in 1987. He stated one of the original founders made an appearance at the party over the weekend.

Mr. Richards stated there was a new electrical outlet installed at the gazebo in the historical depot. He stated they also had some repairs done with the lighting at the gazebo. Mr. Richards further stated Linda Ross of the Historical Society decorated the village with corn stalks that were delivered to her by the DPW. He stated they will also be blowing out and shutting down the sprinklers and that must be done every year. Mr. Richards stated his neighbors came to him and asked if his basement was flooding, and they went down and looked and it was, as was theirs. He stated they contacted the Police Department because it was a Sunday, and we had both the Water and DPW departments working together and they got the blockage taken care of. He stated that shows great cooperation between the two departments even though we don't have a superintendent right now. Mr. Richards further stated he received a letter from the water department and he will be having a new water meter installed in his home. He further stated the DPW has begun leaf pickup and it will be done by quadrants.

## OLD BUSINESS

1. Consider second reading of Ordinance to amend Chapter 58 Article V Division 2 Sections 58-239, 240, 242, 243 to conform with State Law changes relating to minors that purchase, possess or consume alcohol

Attorney Wilhelm stated there have been no changes since the first reading and it will go into effect January 1, 2018.

Councilmember Kurtzweil stated she liked the bill analysis that Attorney Wilhelm included and thanked him for providing it. She further stated it has a lot of very useful information and if he can include that in the future she would appreciate it, it helps her see both sides of the argument.

CM 10-4-17 MOTION TO APPROVE SECOND READING OF ORDINANCE AMENDMENT  
CHAPTER 58 ARTICLE V DIVISION 2, SECTIONS 58-239, 240, 242 AND 243

Motion by Kivell, supported by Kramer

Motion to approve the second reading of ordinance to amend City of South Lyon Code of Ordinances, Chapter 58- offenses and miscellaneous provisions, article V- offenses involving minors, division 2-alcoholic beverages to conform to changes in State Law

VOTE: MOTION CARRIED UNANIMOUSLY

2. Consider second reading of Liquor License Ordinance- Update and request postponement to 1<sup>st</sup> meeting in November

City Manager Ladner stated the first reading was on September 25<sup>th</sup> and since then a subcommittee has met, but she now believes concerning the comments that were spoken earlier, we should have the sub-committee meet with some of the local business owners for more information and table this until the second meeting in November.

Councilmember Ryzyi stated he thinks it is very wise to consider feedback from local businesses. He further stated we shouldn't hinder current business owners or any potential business owners in any way.

Councilmember Kurtzweil asked if the City didn't learn anything about the food-truck issue. She further stated Mr. Cottangin's concerns are probably shared by other business owners as well. She then asked if Bob Donohue was involved in the sub-committee. Mr. Donohue stated he was not part of the meeting, but he will review the ordinance.

CM 10-5-17 MOTION TO POSTPONE THE SECOND READING UNTIL SECOND MEETING IN NOVEMBER

Motion by Wedell, supported by Kramer

Motion to postpone the second reading of Liquor License Ordinance until the second meeting in November

VOTE: MOTION CARRIED UNANIMOUSLY

NEW BUSINESS

1. 2016-2017 Audit Presentation- Plante Moran

Doug Bohrer of Plante Moran thanked the City Manager, the City Clerk, the Bookkeeper and Chief Collins and Chief Kennedy for their assistance with the audit. Mr. Bohrer stated they stay in contact throughout the year to stay up to date with anything that is coming down the road. He further stated the results of the audit is the City has an unmodified opinion report which means we found the statements are 10-23-17

materially correct which is the highest form of assurance you can receive from a 3<sup>rd</sup> party firm which is also what the City has received in the past. Mr. Bohrer stated the City invests a little over a million dollars in its capital assets and infrastructure which is similar to what the City has done in the past few years. He further stated that the City is reinvesting in its infrastructure which requires maintenance. He further stated the City also continues to pay down its debt and that is consistent as well.

Spencer Tawas of Plante Moran presented a power-point presentation which showed a comparison from years past. Mr. Tawas stated the general fund revenue increased by 6% which is mostly due to additional building permits as well as the personal property reimbursement from the State which was \$140,000. He then explained our biggest revenue is from taxes, but that has stayed relatively the same. Mr. Tawas stated the other major revenue is State Revenue Sharing and the City received \$950,000 in state shared revenue which is almost the same as in 2001. He further explained if it would have stayed consistent instead of decreasing, the City would have received an additional 3 million in the last 16 years. He stated the expenditures decreased by about 2% mostly because last year there were a lot of capital expenditures and there wasn't as much this year. He then stated the fund balance has been decreasing over the past few years and expenditures are over revenue by \$170,000. He further stated the City needs to keep that in mind when working on the budget.

Mr. Tawas stated the City is close to having the revenue exceed the expenditures for the water and sewer fund. He explained the City needs to make sure you keep the rates high enough to cover any expenditures needed currently or in the future. He stated this year the City raised the sewer rates and the debt millage which helps keep that inline. He stated we need to keep an eye on water and sewer rates to ensure the City has the money for any expenditures that may come up.

Mr. Tawas stated one of the big things that happened with accounting standards now require the net pension liability is now on the books which is why the unrestricted funds went down and some communities went into the negative. Mr. Tawas stated next year the total liability will have to be added to the books which will be about a million dollars that will be eaten up for the unrestricted fund. He stated this includes retiree health care. Councilmember Kivell stated he wished that would have happened all along because it would have helped keep track of things. He then asked if there is any information for the uncapping of the taxes. City Manager Ladner stated that is not currently tracked, but we can work on that. Councilmember Rzyzi stated we spent \$170,000 from the general fund. Mr. Tawas stated that is correct. City Manager Ladner stated that is still less than what was budgeted for. Councilmember Rzyzi stated we raised the mill rate, but we still used funds from the general fund. City Manager Ladner stated that is a different year. Councilmember Kramer asked for some clarification on the chart reflecting the different numbers for 2013 and 2014. Mr. Tawas stated the original graphs didn't reflect the property tax revenue. Mr. Bohrer stated this graph shows the cash flow of the revenues and expenditures. He stated the rates are funding the operating side of the water and sewer fund, and the debt service is covering the debt, but the debt service was not funding all of the debt, so part of that was paid for through the rates. Councilmember Rzyzi asked how long that had been happening. Mr. Bohrer stated at least 4 years. Mr. Tawas then reviewed the end of the audit letter. He stated the results are broken up into 3 sections. One is procedures, second is auditing standards, and the last is suggestions. He stated we found one finding relating to wire transfer controls. He stated there are 2 administration logins and they recommend to work with the bank to ensure no one person can issue and approve a wire transfer. He further stated we looked at the wire transfers and there were no concerns with them, they are mainly done with the County for tax disbursements.

Mr. Tawas stated there was one non-compliant issue was found. There is an asset management reporting deficiency for the Act 51 money. Councilmember Rzyzi asked what was the deficiency. Mr. Tawas stated there was a report not filled out and submitted to the State. City Manager Ladner stated the State has been making some changes and she thought they wanted the pacer study which is what she submitted,

but what they also wanted the 2-year study of what projects the City will do. Councilmember Kivell stated the filing was months late. Councilmember Kurtzweil asked how someone was confused. Does the State not say what they require? She further stated she doesn't recall being told the State rejected our filing. City Manager Ladner stated she didn't either until sometime later. Councilmember Kurtzweil stated the letter says the State withheld monies until the City fulfilled the requirement and how much money was withheld. Mr. Tawas stated it was about \$750,000 over the course of the year.

Mr. Tawas stated the letter goes on to talk about the new accounting standard which is the GASB 77. Mr. Tawas stated that means we have to report any abatements that were given and the City currently has two. Mr. Tawas stated there are sensitive estimates that they used to come up with some of the amounts reported such as the unbilled water and sewer and the MERS actuary. He stated they look at the reasonableness of the actuaries. Councilmember Kivell asked if they are reaffirming the numbers from MERS. Mr. Tawas stated they look at their 7.75% return and does their portfolio have the support for that. He further stated they look at the national trend and perspective. We are seeing a downward trend. He stated they are using the 2014 mortality table. Councilmember Ryzyi asked if they can give him something reflecting the unfunded pension liability. Mr. Tawas stated it is currently 5.1 million. Councilmember Ryzyi stated it went from 2 million in 2001 to 5.1 million in 2016. Councilmember Ryzyi asked if this money is going to keep going up. Mr. Tawas stated not as significantly and as long as they make their ARC payment it shouldn't go up that drastically.

Mr. Bohrer stated some of the other recommendations are the City has some performance deposits and we need to find out if they need to be returned and if so who they need to be returned to.

Mr. Bohrer stated restricted assets are within the water and sewer fund. That is money that the City has set aside for tap in fees. He stated years ago a resolution was approved and the current structure is a little different than the resolution. He further stated he recommends the City look at how much of the tap in fees does the City need to keep in the restricted funds. Councilmember Kivell stated he believes it was 60% and 40%. Mr. Bohrer stated the current practice is a little different than that. He believes at some point the City Manager tweaked that a bit. He further stated the water and sewer rates should be adopted by Council. They are currently set through 2018. City Manager Ladner stated the sewer rate was adopted in 2017 by the fee schedule. Mr. Bohrer stated the biggest challenge in the City is the water and sewer area. He stated you can continue to cover the operations via the rates, but you also need to forecast a need to replace things and plan for that.

Mr. Bohrer stated there are some investment potential such as the Comerica J Fund, Oakland County Pooling Fund or the Michigan Class has a group of investments that communities get involved with and they are probably a point better than the banks offer. Mr. Bohrer stated the password protections could be strengthened and they should be changed more often. Mr. Bohrer stated the cash drawer needs to be counted every day regardless of the amount of money taken in. He stated there needs to be 2 people involved with that. Mr. Bohrer stated the City will need to get a formal actuarial for the OPEB liability next year. Councilmember Wedell asked who mandates the need for that. Mr. Bohrer stated the accounting standards and it is unfunded. Mr. Bohrer stated there are some old outstanding checks that need to be looked at and why they weren't cashed and they may need to be voided at some point.

Mr. Bohrer stated we need to look at how we are charging for equipment. The City can charge some of the equipment use from the Act 51 money. City Manager Ladner stated our mechanic will send a front-end loader owned by the water department and he was estimating the use including the travel time, instead of just the usage. She further stated the State gives us a table with the amounts we can charge for different equipment by the hour. Councilmember Ryzyi asked who signs off on that. City Manager Ladner stated no one did, but she will be working with Doug Buers on this in the future. Councilmember Kurtzweil stated someone gave someone \$30,000. Where did that number come from? City Manager Ladner stated that comes from our mechanic. Councilmember Kurtzweil stated she is having a hard time

understanding how the confusion happened if the State gives us the requirements and the amount we can charge per equipment by the hour. She further stated no one thought to check to make sure the process was being done correctly. City Manager Ladner stated the State has never asked for so much detail. Councilmember Kivell stated you can't charge idle time either. Councilmember Kurtzweil asked when the City Manager learned the policy was being done in error. City Manager Ladner stated about a month ago. She stated we are now putting forms and processes in place to ensure this problem doesn't happen in the future. Councilmember Ryzyi asked when the State notified us we were not in compliance. Councilmember Kurtzweil asked why Council wasn't told about this. City Manager Ladner stated she was trying to correct the process herself.

Councilmember Kurtzweil stated her understanding is the restricted assets are at 4.2 million and how we got to that point is because we are relying on a resolution directing how the funds are to be allocated. Mr. Bohrer stated that is correct. Councilmember Kurtzweil then asked for a copy of the resolution.

Councilmember Kurtzweil stated her point is that the resolution directs the allocation of tap in fees and it is the restricted assets that is designated for infrastructure improvements. If they go down, how will this be funded. She further stated tap in fees are in decline and the City has to find another way to fund this. Mr. Bohrer stated you can fund this with rates or from bonding. If you bond for it, you have to raise the rates to pay for that. He further stated there are options. Councilmember Kurtzweil stated if Council reallocated 60% goes into restricted assets, where does the 40% go. Mr. Bohrer stated it would be funded through rates. Councilmember Kurtzweil stated we might want to change the ratio and compensate by raising the water rates. Mr. Bohrer stated it is a good idea to get everything down on paper and do some forecasting.

Mr. Bohrer stated the last part in the letter is franchise fees are going down and some communities have asked the cable companies to see their books to ensure the community is getting their fair share.

Councilmember Kramer asked who you would have do the audit for the cable company. Councilmember Ryzyi stated he doesn't think they will be very open to this. Councilmember Kivell stated we wouldn't want to pay for an audit unless we thought we weren't getting what the City is owed. City Manager Ladner asked if it would be wise to do that now that we are signing another franchise agreement. Mr. Bohrer stated you can use that as an excuse to do so.

Councilmember Kurtzweil stated the actual financial report on page 3 speaks about expenditures being over revenue in the General Fund. She then asked if that would send notification to the State of Michigan again. Mr. Bohrer stated the City sends that information. This year we have a positive fund balance, but we did use \$170,000 from fund balance. Councilmember Kurtzweil asked if we received a letter from the State again. City Manager Ladner stated we did and she is drafting a letter with a corrective action plan and it will be submitted to Council on November 9<sup>th</sup>. She stated we weren't in excess of revenues, but we did spend some fund balance. Councilmember Kurtzweil stated the issue isn't deficit spending. The issue is we cannot get our expenditures under control. The letters from the State of Michigan has to stop coming to the City. She further stated we made a cut of a half a million dollars, and we still had to dip into general fund by \$170,000. This is a problem. Mr. Bohrer stated the final amended budget is on page 36 and it shows the original was \$405,000 over revenue, the amended was budget was \$455,000 and you ended up with \$170,000. Councilmember Ryzyi stated we were on the same track and had to raise taxes. Councilmember Kurtzweil asked their opinion on the net position related to the governmental activities note stating that it decreased by \$953,000. Mr. Bohrer stated the liabilities going on the books includes depreciation. He further stated if you look at this from a cash standpoint the City is still ok.

Councilmember Kurtzweil stated it is important to understand that on page 5 the governmental activities reflect the total expenses that were spent, you can see the expenses for 2016 was about 7.5 million and in 2017 it was 7.6 million. She stated that is an increase and the notation states the City's governmental expenses stayed relatively consistent. Increasing approximately by \$57,000. She further stated when you

look inside the numbers the Police Department increased by \$200,000. She stated the only reason it isn't reflected as such is because there was a drop in cultural recreation and a small drop in general government. What she is talking about is a huge jump in one department. Mr. Bohrer stated part of that is related to OPEB where the health stipend is \$500.00 up to age 65 but it is \$700.00 for the Police Department. Councilmember Rzyzi asked how many officers we have because that is a big increase. Mr. Bohrer stated it is the number of employees multiplied. Mr. Tawas stated the Fire truck that was purchased is included as well because it is depreciated. Councilmember Kivell stated not all notices from the State are equal. He stated Council decided to purchase the Fire truck with cash instead of paying the interest, that was deliberate, not mismanagement of funds. Mr. Bohrer stated they look at total expenditures based on public safety and most communities spend 48% to 60% and the City falls within that range as well. Councilmember Kurtzweil asked them to comment on the depreciation under operating expenses under the water and sewer fund is at 1.4 million and the capital assets show roughly 7 million. Mr. Bohrer stated that is things that were predominantly purchased in past years. Councilmember Kurtzweil asked if there is a point where you look at these numbers and see that the depreciation is too high, so therefore one can draw the conclusion the City isn't investing enough in infrastructure. Mr. Bohrer stated that is a difficult question to answer. He further stated the depreciation side is the estimate of capital assets bought depreciated over their estimated useful lives. He stated the capital side is looking at scheduled improvements the City will need to make and having a rainy-day fund in case there are any surprises.

Councilmember Kurtzweil asked about the excess of expenditures over appropriations and we had a general budget and an actual. She stated she doesn't recall a budget amendment for Parks and Recreation of \$8,000. City Manager Ladner stated it wouldn't have been for \$8,000 exactly it would have been smaller requests for approval for things such as playground equipment and the ice rink that was put in. Councilmember Kurtzweil asked if Plante Moran look to ensure there were actual amendments made for any changes. Mr. Bohrer stated they look at the budget and the latest version, but they don't look at each individual amendment. Councilmember Kurtzweil asked if they could walk her through the note that states interfund receivables, payables and transfers. Mr. Tawas stated over the course of a year if you have water and sewer reimburse general fund or vice versa, this graph reflects that. We verify that information. Councilmember Kurtzweil asked how you know that general fund was owed \$1,000 by water and sewer. Mr. Tawas stated we verify the receivables and liabilities. Councilmember Kurtzweil asked what is the evidence of money loaned to another fund. Mr. Tawas stated he would have to look into that.

## 2. Appointment: Heather Marie Montilla to Cultural Arts Commission

Ms. Montilla stated she has spent more than 15 years working with arts and cultural organizations mostly on the east coast. She stated she and her family moved here a year ago. She further stated she has been looking for a way to bring art to her community. She further stated she thinks she will bring a lot to the commission and the community. She further stated she has a master's in public administration and worked at a library that was a historic cultural center which presented art and culture and they had over 700 events a year. Before that she was the head of the arts organization committee in New York. She stated she has always done community building to get people excited in art. Councilmember Rzyzi welcomed her and what stood out was she is from Lyon Township and it is refreshing to have township residents feel connected to our community. Councilmember Kurtzweil stated you have received your masters from Columbia University in New York, and your BA from Duke University, we are very lucky to have you. She then asked Ms. Montilla what would she do if she was given a blank check to bring art to the City. Ms. Montilla stated she would like to bring people together and she would start with kids



because kids need to be exposed to culture and arts. She further stated we need to think what we could do with the schools to expose people with something they wouldn't expect. Councilmember Kurtzweil stated the Cultural Arts Commission is a fabulous commission and it works extremely well and their shows are doing great. She then stated this is a great appointment. Councilmember Kivell stated he is delighted with her active participation in presenting art to the community and he asked how effective she thinks she can be with fundraising. Ms. Montilla stated she always works hard and she loves art and is always looking for grants. Councilmember Kivell stated the current commission is doing great.

#### 10-6-17 MOTION TO APPROVE APPOINTMENT TO THE CULTURAL ARTS COMMISSION

Motion by Ryzyi, supported by Kurtzweil

Motion to approve appointment of Heather-Marie Montilla to the Cultural Arts Commission

VOTE: MOTION CARRIED UNANIMOUSLY

3. Discussion on next steps regarding requested restricted covenant for 128 S Lafayette

City Manager Ladner stated this has been discussed in the past. There were underground storage tanks leaking. The owners are asking for a restrictive covenant. Attorney Wilhelm stated briefly he has supplied Council the background information from Arcadis. He stated he wants to know if Council would like a presentation on this. There are a few moving parts and he doesn't want to pursue this if Council isn't interested. Councilmember Kramer asked if this property can be built on. Attorney Wilhelm stated you could build on this property. He further stated the issue is any type of structure will have to have a vapor intrusion measure to put in place to make sure vapor from the contamination doesn't get through. They can have residential. He stated this memorializes many of the obligations and circumstances of this property. For example, even without this and if you tear up the parking lot and start building a building on it, you must meet DEQ requirements because it is contaminated. It puts the world on notice what the restrictions are. You can't pull drinking water from it, and you can't leave it exposed. Councilmember Kramer stated it seems there is an urgency for them to do this. Attorney Wilhelm stated they are trying to go through the closure process and there is no plan to go in and remove soil and part of the process from the Amoco side is the DEQ requires them to have this restricted covenant. He further stated they will indemnify and hold the City harmless on this. He stated this puts it in the chain of title so people are aware of this. Councilmember Kivell asked if the City is in a more protected place with this or without. Attorney Wilhelm stated that is hard to answer. Bob Donohue stated he has had discussions with two separate developers regarding this property and he would like more information on this. Councilmember Kurtzweil stated if there is going to be an indemnification she would like that as part of the deed itself. That will give the City more chances of legal options if there is an issue down the road. She further stated it sounds like the City will be responsible for some administration monitoring and that is an additional cost to the City.

4. Resolution approving a Uniform Video Service Local Franchise Agreement with Comcast of Colorado/Florida/Michigan/New Mexico/Pennsylvania/Washington LLC

City Manager Ladner stated in 2007 the City by default because they submitted a franchise act formation and due to lack of action by the City, it automatically went into effect. They are now beginning to build out. She stated we have a question if this is a cable franchise or not because they are putting in fiberoptic lines above and below ground more for internet than cable franchising. Attorney Wilhelm stated the State has taken the ability to negotiate. He stated they currently have a Metro Act permit. This gives them the right to use the City's right of way and the compensation the City will get in return for that. He further stated the franchise fee is 5% and that is the maximum you can get. The PEG fees are at 0% because that

was grandfathered from 2007. He further stated the City chose to contract out the operation of the public access channel and left that contractor to basically fend for themselves. He further stated the term is for 10 years. He recommends to approve it by resolution and we have two existing franchises and by approving by resolution we keep the right to challenge this in the future. Councilmember Kivell stated the City didn't have the resources to staff and have a channel sophisticated enough to warrant the PEG fees. He further stated he would like the Cable Commission to try to collate what their expenses may be from programming to equipment and maybe we can reach out to the providers and possibly have them fund whatever activity we decide. He further stated this is fiberoptic so we don't know if this is video or communication. He then asked if Attorney Wilhelm has seen a substantial difference in revenue from one or the other. He further stated the Metro Act is driven by length and the fees are driven by their gross revenue. He further stated this is a done deal, we are trying to find our best position by approving something. Councilmember Ryzyi asked realistically if there is a chance to get the PEG fees, and if so how much money will we be looking at. Attorney Wilhelm stated there is a federal communications process that we could try to utilize to try to deal with franchise agreements. He stated we would have to look into what the requirements are and that may provide the opportunity for the City to ask for peg fees in the future. He further stated there is a maximum percentage of 2%. Councilmember Ryzyi then asked if Comcast comes in and people like WOW, this will not hinder them from choosing which cable provider they like. Attorney Wilhelm stated he doesn't think Comcast has built out as much as WOW has. City Manager Ladner stated there is no agreement saying that our residents must use one provider over another. Councilmember Kivell stated we have never had an agreement that required people to use a certain provider, the City wasn't big enough for other providers to be interested. Councilmember Ryzyi stated without seeing what money the PEG fees could bring in he is uncomfortable with this. Attorney Wilhelm stated once the full application is submitted we are on a 30-day time table.

#### CM 10-7-17 MOTION TO APPROVE RESOLUTION APPROVING UNIFORM VIDEO SERVICE

Motion by Kivell, supported by Wedell

Motion to approve the resolution approving a Uniform Video Service Local Franchise Agreement with Comcast of Colorado/Florida/Michigan/New Mexico/Pennsylvania/Washington LLC directing the Uniform Franchise Agreement be completed as provided for therein, and authorizing and directing the Mayor to sign it.

VOTE: MOTION CARRIED – 1 OPPOSED

5. Consider approval of City-wide Trick or Treat hours

City Manager Ladner stated the traditional trick or treating time in the City has been from 6:00 p.m. to 8:00 p.m.

#### CM 10-8-17 MOTION TO APPROVE TRICK OR TREAT HOURS

Motion by Ryzyi, supported by Kramer

Motion to approve setting the official Trick or Treat hours for the City of South Lyon between the hours of 6:00 p.m. and 8:00 p.m. on October 31st

VOTE: MOTION CARRIED UNANIMOUSLY

6. Consider approval of Downtown Trick or Treat and Zombie Walk including street closures

City Manager Ladner stated the request has been received for the event and the associated road closures for October 26<sup>th</sup> from 6:00 p.m. – 8:00 p.m. Bob Donohue stated this is an annual downtown event and

they are just asking to do have it again. Chief Collins stated the actual road closure request is from 6:00 p.m. to 9:00 p.m. to have time to remove the barricades.

CM 10-9-17 MOTION TO APPROVE ROAD CLOSURES FOR DOWNTOWN TRICK OR TREAT

Motion to approve by Kramer, supported by Wedell

Motion to approve the requested road closures on October 26<sup>th</sup> from 6:00 p.m. to 9:00 p.m.

VOTE: MOTION CARRIED UNANIMOUSLY

7. Discussion and consideration of new hire MERS retirement plan

Councilmember Ryzyi stated he only has 2 points he wants to address. Councilmember Kivell stated he is comfortable with this, but he has some questions about re-establishing a new DB plan for new hires running parallel with existing staff in other communities. City Manager Ladner stated it has worked but as Sue stated as long as you have a DB you will always retain an unfunded liability and that is a challenge. She stated she has supplied everyone with the actuarial. She thinks to stay with a DB plan with a lower multiplier she would ask if Council is planning on working to change all current employees to a new plan or if they are planning on closing the current plan. She would not recommend going with a 2-tier plan. Councilmember Ryzyi stated his questions are when it says the City will contribute up to 8% and the employee can do 8% with a total of 16%. City Manager Ladner stated we can limit the City contribution to 8% but the employee can contribute as much as they want. She further stated the average is 8.3% on the City side. Councilmember Ryzyi asked if we have the ability to lower the multiplier for new employees. City Manager Ladner stated the multiplier only deals with a defined benefit. We are looking at a DC/457 plan for new employees. She further stated the City could say we will contribute 4% then an additional percentage to the 457 plans. She stated the locked amount will be the 4% and as the employee increases or decreases their contribution the City will have the same option. Councilmember Ryzyi stated this doesn't address the unfunded liability. Councilmember Kivell stated it would. Attorney Wilhelm stated this isn't a vote to change, this is a vote to begin the new process of a new DC plan for new employees. He stated we need a motion to move toward a new plan for new hires. Councilmember Kurtzweil stated the only issue currently is the new hires. In order to get replacement employees, we need a new policy and this is only for new hires. She stated this does not mean there won't be any modifications to the current retirement plan as we move forward. She further stated it is the 457 components for the City to match what the employee contributes to a maximum. However, on the DB plan it guarantees a certain amount, but then on the 457 plan we match the employee's contribution. She stated she likes this plan because it begins to reduce the City's ultimate pension liability in the long run. City Manager Ladner stated the Council will have to decide on a vesting time period, the average right now is 5 years. Councilmember Kurtzweil stated when you look at the report from Plante Moran there are details in the notes about the unfunded pensions. She said they were very clear that the City has flat lined tax revenue and we all recall MERS saying we have a Cadillac program right now and the City cannot afford that right now. We don't have much time; the economy isn't always going to be moving along as it is now. She stated the City got into a bind in 2008 when the City approved the 2.5% multiplier. The employees will not be happy about it, but you have to think about the taxpayers. The seniors cannot be taxed to continue this. Mayor Galeas stated this is a start. Councilmember Kurtzweil suggested a 5-year vested period. Councilmember Kramer stated his company is 5 years as well. Councilmember Wedell stated a few years ago MERS had one product that was much cheaper and he asked her if someone could retire on that plan and Sue said no. He wants to recommend we don't underfund the limit of percentages on the plan so people may save enough to retire. City Manager Ladner stated the average sustainable retirement pension benefit needs to be 13-15%. Councilmember Ryzyi

stated any financial planner will tell people you can't rely on your employer to fund your retirement. In the corporate world, most of the time it is a maximum of 4% from the employer. Councilmember Kivell stated the writing is on the wall, we will have a very difficult time getting good employees because they will recognize they will be treated like dirt. Councilmember Kurtzweil stated that is insulting to our taxpayers.

#### CM 10-10-17 MOTION TO BEGIN PROCESS OF DC/457 PLUS PLAN FOR NEW HIRES

Motion by Kramer, supported by Kurtzweil

Authorize the City Manager to move forward with changing the pension plan for new hires to a defined contribution/457 plan

VOTE: MOTION CARRIED UNANIMOUSLY

#### BUDGET-None

#### DOWNTOWN

Bob Donohue the DDA/Economic Development Director stated he is not a Department Head and asked if the Downtown discussion could be moved to the beginning of the meeting. Councilmember Ryzzi stated that is a great idea, other communities do that as well, good modernization. Mr. Donohue stated the new business directory is ready and only had one glitch which will be handled this week. As the first directory everyone is pleased. He further stated he would like to do this once a year, but if we get enough sponsors he would like to do it every 6 months. Mr. Donohue stated we are still gathering input regarding the Downtown Walking Tour brochures and hopes to have it after the holidays. Mr. Donohue stated the enforcement of the no truck turns in town is in full force. Chief Collins stated they have been very active with the educational proponent. He stated we had 93 warnings last week and 16 citations. He further stated he gave direction today to issue citations for the no truck turn violations. He stated the commercial enforcement officers are also writing various safety violations they find as well. He thinks they will learn one way or the other. Councilmember Kivell stated he is surprised at the amount of trucks that are still turning at the intersection. Chief Collins stated they are aware of the number of truck drivers that continue to violate, but he thinks with them now issuing citations that will change. Councilmember Ryzzi stated he thinks the signs are great and he asked how much the signage cost. Mr. Donohue stated it cost \$6,000. Mr. Donohue stated all of the striping has been completed at the crossings downtown. Mr. Donohue stated he is also looking into gathering data on the platform dining. Mr. Donohue stated Ladies Night Out is the 17<sup>th</sup> of November and of course they are hoping the South Lyon Hotel will be open. He further stated we will have a shuttle service available that night. Councilmember Kivell asked about the banner poles. Mr. Donohue stated probably will not have the benefit of that until Spring.

#### MANAGER'S REPORT

City Manager Ladner stated the downtown Trick or Treat and Zombie walk is October 26<sup>th</sup>. She then asked what the Zombie Walk is. Mr. Donohue stated the event chair had an idea for parents and store owners to dress as zombies. He stated he doesn't know how much effort has been put into it, but we will see.

City Manager Ladner stated if you're not participating in the Trick or Treat you may join the Kensington Valley Civitan Group and celebrating their first year in the community. She stated that is a great non-profit community service group. City Manager Ladner stated she met with the Parks and Recreation Committee and the DPW regarding the new playground equipment and we picked out the colors for the equipment, hopefully in about 4 weeks it will be here. She further stated she met with the MMRMA, Parks and Recreation Commission and we got some great information on how to help our equipment last

longer, but we were told 2 of our largest pieces have outlived their safety. She further stated Parks and Recreation will be bringing forward quotes in the future to have those replaced. City Manager Ladner stated she has looked into some of the "Dark Store" cases. They are tax cases for large vacant stores such as Menards, grocery stores and closing out shopping malls. She further stated the courts originally said a dark store could not be valued as the same price of an equal store that is active or being built because it was empty. She further stated the State will not hear those cases and they are agreeing with communities that they cannot claim such things. Councilmember Kurtzweil asked if that decision was based on the square footage of the property. Attorney Wilhelm stated he has not dealt with this, but Stephanie Morita in his office has. City Manager Ladner stated the information on the website does not mention that. She further stated the case was a Menards store in Escanaba.

### COUNCIL COMMENTS

Councilmember Parisien stated she wants to quickly thank all of the Councilmembers that will not be returning after the Election. She then thanked Mike Kramer. She stated he was the rational level-headed entity that oftentimes was the only one that could tame the unruly beast Council can be and he will be sorely missed, and she thanked him for his service. Councilmember Parisien stated the Mayor's connection with the community is unmatched and as Mayor he did a great job working and reaching out to the community, networking and being a part of every event. She further stated often there is a disconnect but it is important to get to know your neighbors and Mayor Galeas was always there, you went to each business not to just campaign but also for visiting and listening to them and being dedicated to our community. Councilmember Parisien stated she hopes to see Councilmember Kivell on Council after the Election, and she wishes him luck. She further stated his insight on Council has been critical and pivotal on many things that have been discussed. She stated he sees things on a different level and perspective. She stated whether he wins or loses, he has had a huge hand to play in South Lyon for the last 2 decades, and she thanked him for his service. Councilmember Parisien stated when she graduated law school and decided to run for Council and try her hand at politics, she came to a Council meeting and watched what everyone had to offer and see what they knew. She stated she thought Councilmember Wedell was the smartest person in the room. He didn't say much, but he was very professional and that spoke volumes about his self and character and that taught her as a Councilmember how to behave. She stated she is still working on being on that level but the professionalism Councilmember Wedell has brought to play to each and every meeting. She then thanked him for being an inspiration to her and for his service. Councilmember Parisien stated she would like to remind everyone to vote and it matters, please educate yourselves on the candidates.

Councilmember Kramer stated he has been on Council for 8 years. He stated he wants to thank all of the voters and he has always tried to represent the residents of the City and he is looking forward to spending time on the other side of the table to ensure the new Council that is coming in will continue to represent the residents. He will be in the audience and watching the meetings online and he will make his voice heard again if necessary.

Councilmember Wedell thanked Mary for her kind words. He stated he wants to thank the voters for allowing him to occupy this seat since 2005. It has been an honor. He then thanked the employees from the City of South Lyon for all their unfailing courtesy and professionalism. He thanked his wife Nancy for putting up with him doing this for so many years. He stated his 2 daughters have helped him with all his campaigning and they were a great help to him. He is very proud of them, his daughter Megan is an

elected official in her community in Colorado, and his younger daughter Sarah is appointed to the Parks and Recreation Committee in Chelsea Michigan.

Councilmember Ryzyi stated we had a productive meeting. Some of the things that stand out is we have issues with our budget. The City received a corrective action measure because we spent more money than we took in. We used \$170,000 from our general fund. We have some challenges and unfortunately one of the issues are the pension issues. We have to get with the times and modernize because there are too many residents that don't get pensions and he has to look in their eyes. We are not going to raise taxes to pay for Cadillac benefits. We will be competitive, he doesn't want to see our Police Department scaled down so it is very positive Council will be looking at these benefits and looking out for our taxpayers. Councilmember Ryzyi congratulated Active Faith for their 30-year anniversary. He attended their party and he saw Carl Richards there as well. He then reminded everyone that Active Faith gives all their clothes away for free and keep donating to them. Councilmember Ryzyi stated he wasn't able to attend the football game on Friday night between the two South Lyon High Schools. He stated he has heard the sportsmanship between the teams and the crowd and they really represented our community in a good way. Councilmember Ryzyi stated normally he doesn't agree with going into closed meetings, but we have one on the agenda tonight and it is for the City Manager's review and that is by her request which is a legal reason to have a closed session so he is ok with it. Councilmember Ryzyi stated he wants to wish all of the candidatess luck, but he wants to wish Carl Richards, our local watchdog luck as well and he is very confident he will be joining him on Council.

Councilmember Kivell stated he was surprised the modification for the fee schedule was not on the Agenda tonight. He doesn't know what we need to do to make that happen, but that needs to be done. Councilmember Kivell stated in the September 11<sup>th</sup> meeting you suggested that everyone had access to the website. City Manager Ladner stated they were all given access and training and if they have lost or forgotten their logins, she can give them new ones. Councilmember Kivell stated I ask everyone and no one has access. City Manager Ladner stated she knows he comes in because he speaks with everyone but her. Councilmember Kivell stated that is not a slight towards her. Councilmember Kivell stated he is glad the playground equipment is moving along. Councilmember Kivell stated he appreciates Harvey, Mike and John's opinions and he was very proud to sit on Council with them. He further stated they were always able to validate their opinion: you don't always have to agree, but you have to be able to justify your decision making and you always did that. He further stated he hopes people realize what he has brought to Council and he will continue to do what he has done in the past.

Councilmember Kurtzweil stated she had a great weekend in South Lyon and Erwin's was packed on Saturday and Sunday. She stated where else can you go where you can pick your own raspberries. She stated we are lucky to live in this area. She stated they then went to Kensington and it was wonderful. She further stated it was a great weekend in this area. She stated we live in an interesting community and South Lyon has its roots as being a very small community and there wasn't much demanded of its officials, but times have changed and leadership styles have changed, accountability of public officials is increasing. We aren't that small of a town anymore. We need to adjust our business practices for the modern world. She stated we have some very dynamic individuals that have the same dedication and enthusiasm to the community that Harvey, Mike and John had. They deserve a chance to begin taking their role to move the City forward. She then thanked the gentlemen leaving tonight for their service. She further stated she is looking forward to running into them in town and listening to their suggestions or criticisms to move the City forward. She also thanked their families. Councilmember Kurtzweil stated with respect to Carl, she believes in dreams and if you don't dream you will never get anywhere and you have made attempts to get onto Council and you may do it this time. She stated there are many senior citizens appreciate that all that he does and they relate to you and they connect with you. She further stated he attends Parks and Recreation meetings, Planning Commission meetings, Cultural Arts meetings,

and you will be the only one sitting on Council that will be meeting out. She further stated he has a great interest in this town. She further stated he is an extremely brilliant man. What it takes is to read and analyze the issues and have some good analytical skills. She believes he will fit well with the new members of Council and she wished him luck.

Mayor Galeas stated everyone that is running is a valuable candidate and not to take things personal. He further stated don't get caught up in drama, look out for the community. He stated everyone has brought something to the table and sometimes it hasn't always been roses. He further stated he will miss everyone on Council but he will still be involved. He loves our downtown and will stay involved. Mayor Galeas stated he has learned a lot from Harvey and he has great respect for him. He stated he was able to get to know Mike a little more than before he was elected. He stated Mike has done a great job. Mayor Galeas stated he will miss everyone. He stated he will miss the chats with Chief Collins and he has great respect for our Fire and Police force. They are second to none. Mayor Galeas stated hiring Robert Donohue is the best thing that could happen to the City. Everyone is talking about our downtown. Mayor Galeas again stated he will miss everyone. Mayor Galeas stated we do have some budget issues. Mayor Galeas stated Bob Martin was the most respected hardest working person in the City. No matter when you called him he would be there and he would never take kudos, he always said it was his guys. Mayor Galeas stated he doesn't have a big ego, he loves the City of South Lyon. Mayor Galeas stated he respects Glenn Kivell tremendously. He stated Glenn brings a lot of experience to the table and he takes responsibility for his actions and he is very dedicated to this community. Mayor Galeas stated the City should promote the rails and trails in the City. He stated there are a lot of people that come in on the weekends, but there are still a lot of people that don't know they are there. Our trails are a gem and we need to draw upon this. He further stated he spoke with Bob Donohue about this and he works out with Jessica Dilts-Cash. He stated she is an amazing person. He stated she was diagnosed very young with colorectal cancer. He stated he didn't know her very well at first and things weren't good. She means a lot to him. Her husband is a great guy. She was diagnosed very young. She is the spokesperson for colorectal cancer society and she tells everyone to get checked and trust your body. She wants to "paint the town blue" to recognize colorectal cancer next year. She is an amazing young lady and she has taught him to live your life every day. Mayor Galeas stated her husband is a long-standing resident of the township and he is a good guy. He really hopes Council will have the "paint the town blue" on the table in the future. Jessica refuses to give up and she fights hard. Mayor Galeas stated he will miss this but he thinks the path has been made for the way the future should go for this City. He stated he also wants to thank his wife for putting up with him. He tries to treat everyone with respect and he hopes the new Councilmembers and Mayor will do the same. He has always had the best interest for the City. Mayor Galeas thanked everyone that voted for him and he stated we have done a lot but there is much more work to be done.

CLOSED SESSION- Pursuant to Section 8(a) of the Open Meetings Act to consider a personnel evaluation of a public officer, employee, staff member, or individual agent, if the named person requests a closed hearing. City Manager Evaluation, at her request

#### 10-11-17 MOTION TO ENTER INTO CLOSED SESSION

Motion by Ryzyi, supported by Parisien

Motion to enter into closed session per Section 8(a) of the Open Meetings Act to consider a personnel evaluation of a public office, employee, staff member, or individual agent per the City Manager's request

ROLL CALL VOTE:

Kurtzweil- Yes

Kramer- Yes

Wedell- Yes

Galeas- Yes  
Ryzyi- Yes  
Parisien- Yes  
Kivell- Yes

ADJOURNMENT

Council reconvened the regular City Council meeting at 12:06 a.m.

CM 10-12-17 MOTION TO ADJOURN MEETING

Motion by Kramer, supported by Kivell

Motion to adjourn meeting at 12:06 a.m.

VOTE: MOTION CARRIED UNANIMOUSLY

Respectfully submitted

\_\_\_\_\_  
Mayor John Galeas

\_\_\_\_\_  
Clerk Lisa Deaton



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| Bank 01 GEN FUND CHECKING |       |                                |  |                  |         |
| 10/12/2017                | 72685 | MICHAEL OLANDO                 | REIMBURSEMENT FOR EMT LICENSE RENEWAL    | 25.00            | Cleared |
| 10/12/2017                | 72686 | MICHIGAN DOWNTOWN ASSOCIATION  | REGISTRATION FOR MICHIGAN DOWNTOWNS ANN  | 185.00           | Cleared |
| 10/12/2017                | 72687 | A.F.S.C.M.E. COUNCIL 25        | PAYROLL DEDUCTION                        | 635.20           | Cleared |
| 10/12/2017                | 72688 | JEFFREY ABRAMOWICZ             | MILEAGE REIMBURSEMENT                    | 34.45            | Cleared |
| 10/12/2017                | 72689 | BLUE CROSS BLUE SHIELD OF MICH | HEALTH INSURANCE                         | 5,374.52         | Cleared |
|                           |       |                                | HEALTH INSURANCE                         | 32,102.94        | Cleared |
|                           |       |                                |  | <u>37,477.46</u> |         |
| 10/12/2017                | 72690 | CIE PLANNING                   | ONGOING CONSULTATION & DEVELOPMENT REVI  | 1,782.75         | Cleared |
| 10/12/2017                | 72691 | CITY OF SOUTH LYON             | WATER BILLS - CITY HALL & 461 WASHINGTON | 605.87           | Cleared |
| 10/12/2017                | 72692 | CRUISERS, INC.                 | BULES FOR LADDER 1                       | 181.41           | Cleared |
| 10/12/2017                | 72693 | BOB DONOHUE                    | EMPLOYEE MILEAGE REIMBURSEMENT           | 262.43           | Cleared |
| 10/12/2017                | 72694 | DTE ENERGY                     | STREETLIGHTS                             | 8,773.57         | Cleared |
| 10/12/2017                | 72695 | DTE ENERGY                     | UTILITIES - 250 DOROTHY ST.              | 39.36            | Cleared |
| 10/12/2017                | 72696 | MATTHEW EMERY                  | COUNCIL MEETING RECORDING 10/09/2017     | 75.00            | Cleared |
| 10/12/2017                | 72697 | EMPLOYEE HEALTH INSURANCE MGMT | ADMINISTRATIVE & AGENT FEES              | 777.00           | Cleared |
|                           |       |                                | CLAIMS FUNDING                           | 2,416.86         | Cleared |
|                           |       |                                |  | <u>3,193.86</u>  |         |
| 10/12/2017                | 72698 | FULLER APPRAISAL, L.L.C.       | WEST END FEASIBILITY REVIEW & FINALIZAT  | 525.00           | Cleared |
|                           |       |                                | REVIEW ADDITIONAL WEST END INDUSTRIAL D  | 787.50           | Cleared |
|                           |       |                                |  | <u>1,312.50</u>  |         |
| 10/12/2017                | 72699 | MICHAEL KENNEDY                | USPS REIMBURSEMENT, WEBSITE DOMAIN, PA   | 193.15           | Cleared |
| 10/12/2017                | 72700 | KIRSTEN MCGAHAN                | NATIONAL REGISTRY AND MICHIGAN EMS LICE  | 120.00           | Cleared |
| 10/12/2017                | 72701 | LEXISNEXIS RISK SOLUTIONS      | PHONES PLUS SEARCH                       | 30.50            | Cleared |
| 10/12/2017                | 72702 | MARTIN'S DO IT BEST            | SEPTEMBER 2017 STATEMENT                 | 16.99            | Cleared |
|                           |       |                                | SEPTEMBER 2017 STATEMENT                 | 288.70           | Cleared |
|                           |       |                                | SEPTEMBER 2017 STATEMENT                 | 681.92           | Cleared |
|                           |       |                                | SAFETY BOOTS                             | 801.50           | Cleared |
|                           |       |                                | SUPPLIES                                 | 15.96            | Cleared |
|                           |       |                                |  | <u>1,805.07</u>  |         |
| 10/12/2017                | 72703 | MTSDU                          | PAYROLL DEDUCTION                        | 322.07           | Cleared |
| 10/12/2017                | 72704 | OAKLAND COUNTY MEDICAL CONTROL | WEBSITE SUPPORT FEES FOR 2017            | 75.00            | Cleared |
| 10/12/2017                | 72705 | PARKSIDE CLEANERS              | RUG CLEANING                             | 43.00            | Cleared |
| 10/12/2017                | 72706 | PEOPLE'S EXPRESS               | SEPTEMBER 2017 SENIOR TRANSPORTATION     | 6,365.00         | Cleared |
| 10/12/2017                | 72707 | PETER'S TRUE VALUE HARDWARE    | SEPTEMBER 2017 STATEMENT                 | 963.74           | Cleared |
|                           |       |                                | STATION MAINTENANCE ITEMS, BATTERIES, F  | 192.66           | Cleared |
|                           |       |                                |  | <u>1,156.40</u>  |         |
| 10/12/2017                | 72708 | POLICE OFFICERS ASSOCIATION OF | UNION DUES - OCTOBER 2017                | 632.40           | Cleared |
| 10/12/2017                | 72709 | POLICE OFFICERS LABOR COUNCIL  | PAYROLL DEDUCTION                        | 251.25           | Cleared |
| 10/12/2017                | 72710 | JOHN RACE                      | EMPLOYEE MILEAGE REIMBURSEMENT           | 34.45            | Cleared |
| 10/12/2017                | 72711 | SAFEBUILT MICHIGAN, INC.       | SEPTEMBER 2017 PERMIT FEES               | 16,663.50        | Cleared |

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| 10/12/2017 | 72712 | KELLY SMITH                   | WEDDING COORDINATOR FEES  | 975.00   | Cleared   |
| 10/12/2017 | 72713 | STATE OF MICHIGAN             | STATE EDUCATION - IFT TAX DISBURSEMENT  | 2,046.90   | Cleared   |
| 10/12/2017 | 72714 | TERMINIX PROCESSING CENTER    | ADDITIONAL SERVICE AT SLARA BUILDING FC   | 100.00   | Cleared   |
| 10/12/2017 | 72715 | TIMOTHY DAVIDS                | FARMER'S MARKET MANAGER FEES<br>REIMBURSEMENT FOR MARKET SUPPLIES   | 518.00<br>85.97<br><u>603.97</u>   | Cleared<br>Cleared  |
| 10/12/2017 | 72716 | US BANK                       | INTEREST PAYMENT  | 6,387.50   | Cleared   |
| 10/12/2017 | 72717 | VANTAGEPOINT TRANSFERS        | ICMA DUES PAYROLL DEDUCTION PLAN #30114   | 3,362.75   | Cleared   |
| 10/12/2017 | 72718 | VISICOM SERVICES, INC.        | REMOTE BACKUP , DNS FILTERS, EMAIL ARCH<br>REMOTE BACKUP, DNS FILTERING, EMAIL ARC  | 2,915.50<br>1,576.75<br><u>4,492.25</u>                                      | Cleared<br>Cleared  |
| 10/12/2017 | 72719 | WINDSTREAM                    | COMMUNICATIONS BILLING - OCTOBER 2017   | 2,077.83   | Cleared   |
| 10/12/2017 | 72720 | SUSAN L. WINTERS              | PAYROLL DEDUCTION - OCTOBER 12, 2017  | 143.00   | Cleared   |
| 10/12/2017 | 72721 | WOW! BUSINESS                 | PARK SECURITY   | 62.00  | Cleared   |
| 10/16/2017 | 72722 | TOLA LEWIS                    | 10/7/17 FARMERS MARKET ENTERTAINMENT  | 125.00   | Cleared   |
| 10/19/2017 | 72723 | JDM Building Company, LLC     | BD Payment Refund<br>BD Payment Refund  | 500.00<br>500.00<br><u>1,000.00</u>  | Cleared<br>Cleared  |
| 10/19/2017 | 72724 | RMC Building Co.              | BD Payment Refund   | 500.00   | Cleared   |
| 10/19/2017 | 72725 | RMC Building Company, LLC     | BD Payment Refund<br>BD Payment Refund  | 500.00<br>500.00<br><u>1,000.00</u>  | Cleared<br>Cleared  |
| 10/19/2017 | 72726 | RMC Building Company, LLC     | BD Payment Refund<br>BD Payment Refund<br>BD Payment Refund<br>BD Payment Refund  | 500.00<br>500.00<br>500.00<br>500.00<br><u>2,000.00</u>                      | Cleared<br>Cleared<br>Cleared<br>Cleared                                  |
| 10/19/2017 | 72727 | Mulligan Heating Inc          | BD Payment Refund<br>BD Payment Refund<br>BD Payment Refund<br>BD Payment Refund<br>BD Payment Refund<br>BD Payment Refund<br>BD Payment Refund | 50.00<br>50.00<br>50.00<br>50.00<br>50.00<br>50.00<br>50.00<br><u>400.00</u> | Cleared<br>Cleared<br>Cleared<br>Cleared<br>Cleared<br>Cleared<br>Cleared |
| 10/19/2017 | 72728 | ADAMS OUTDOOR ADVERTISING     | BILLBOARD ADVERTISING FOR DDA   | 1,350.00   | Cleared   |
| 10/19/2017 | 72729 | ARBOR SPRINGS WATER CO., INC. | WATER<br>WATER FOR CITY HALL  | 19.50<br>19.50<br><u></u>  | Cleared<br>Cleared  |

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| 10/19/2017 | 72730 | AT&T                              | SERVICE FROM 10/1/2017 TO 10/31/2017    | 39.00    | Cleared |
| 10/19/2017 | 72731 | CITY OF SOUTH LYON                | WATER BILL FOR WITCH'S HAT DEPOT        | 98.02    | Cleared |
| 10/19/2017 | 72732 | CORRIGAN OIL CO.                  | GAS & DIESEL 09/11/2017 - 10/04/2017    | 54.53    | Cleared |
| 10/19/2017 | 72733 | COSTCO MEMBERSHIP                 | YEARLY MEMBERSHIP RENEWAL FEE           | 5,043.60 | Cleared |
| 10/19/2017 | 72734 | D&G NATURES WAY LAWN CARE         | WEED & FEED BAKER PARK - 1 YEAR         | 180.00   | Cleared |
|            |       |                                   |   | 256.59   | Cleared |
| 10/19/2017 | 72735 | HUBBELL, ROTH, & CLARK, INC.      | STORM WATER PERMIT ASST. 2015-2016 - MA | 1,238.71 | Cleared |
|            |       |                                   | 2013 UPDATE OF ROAD MASTER PLAN - MAY 8 | 841.01   | Cleared |
|            |       |                                   | WATER RELIABILITY STUDY - MAY 8, 2017 S | 586.74   | Cleared |
|            |       |                                   | SITE PLAN FEE - MAY 8, 2017 STATEMENT   | 65.45    | Cleared |
|            |       |                                   | ASSET MANAGEMENT PLAN - MAY 8, 2017 STA | 2,277.37 | Cleared |
|            |       |                                   | WATER ASSET MANAGEMENT PLAN - MAY 8, 20 | 2,129.29 | Cleared |
|            |       |                                   |   | 7,138.57 |         |
| 10/19/2017 | 72736 | MARTIN'S DO IT BEST               | BUILDING MAINTENANCE SUPPLIES - HISTORI | 37.22    | Cleared |
| 10/19/2017 | 72737 | MUNICODE                          | ANNUAL WEB HOSTING FEE                  | 900.00   | Cleared |
| 10/19/2017 | 72738 | OAKLAND COUNTY TREASURER          | SEPTEMBER 2017 TRAILER PARK TAX         | 457.50   | Cleared |
| 10/19/2017 | 72739 | OAKLAND COUNTY TREASURERS         | MEMBERSHIP FEES- SERVICE PERIOD JULY TO | 4,050.09 | Cleared |
| 10/19/2017 | 72740 | MICHIGAN.COM                      | CLOSE OF VOTER REGISTRATION AD - ACCOUN | 123.90   | Cleared |
| 10/19/2017 | 72741 | PARKSIDE CLEANERS                 | RUG CLEANING                            | 43.00    | Cleared |
| 10/19/2017 | 72742 | R.R.A.S.O.C.                      | HOUSEHOLD HAZARDOUS WASTE COLLECTION EV | 645.70   | Cleared |
| 10/19/2017 | 72743 | SCHINDLER ELEVATOR CORP.          | ELEVATOR MAINTENANCE - QUARTERLY BILLIN | 425.10   | Cleared |
| 10/19/2017 | 72744 | THE UPS STORE                     | LAB EQUIPMENT SHIPPED FOR REPAIR        | 11.68    | Cleared |
| 10/19/2017 | 72745 | WONDER JUMP INC.                  | COOL YULE - TABLE, CHAIRS & GAME RENTAL | 269.00   | Cleared |
| 10/19/2017 | 72746 | WOW! BUSINESS                     | CABLE UTILITIES - SERVICE PERIOD 09/27/ | 134.96   | Cleared |
|            |       |                                   | CABLE SERVICE                           | 128.86   | Cleared |
|            |       |                                   | INTERNET SERVICE                        | 46.97    | Cleared |
|            |       |                                   | FIBER OPTIC NETWORK                     | 710.00   | Cleared |
|            |       |                                   |   | 1,020.79 |         |
| 10/26/2017 | 72747 | SAMANTHA LOFMAN                   | 10/21/2017 FARMER'S MARKET ENTERTAINMEN | 125.00   | Open    |
| 10/26/2017 | 72748 | JOSIAH DAVIS                      | TAX REFUND - OVERPAYMENT                | 1,797.10 | Open    |
| 10/26/2017 | 72749 | GENESEE CTY ASSOC. OF FIRE CHIEFS | DRIVER TRAINING - KIRSTEN MCGAHEN OCTO  | 45.00    | Open    |
| 10/26/2017 | 72750 | DAVID ALLEN                       | ELECTION WORKER TRAINING - OCTOBER 6, 2 | 15.00    | Open    |
| 10/26/2017 | 72751 | RITA ALLEN                        | ELECTION WORKER TRAINING - OCTOBER 6, 2 | 15.00    | Open    |
| 10/26/2017 | 72752 | ARBOR SPRINGS WATER CO., INC.     | BOTTLED WATER                           | 64.00    | Cleared |
| 10/26/2017 | 72753 | AVAYA INC. *                      | DPW PHONE SYSTEM                        | 12.58    | Cleared |
| 10/26/2017 | 72754 | DOUGLAS BAKI                      | OFFICER'S UNIFORM CLEANING ALLOWANCE    | 100.00   | Cleared |
| 10/26/2017 | 72755 | AUDRA BAKER                       | OFFICER'S UNIFORM CLEANING ALLOWANCE    | 100.00   | Open    |
| 10/26/2017 | 72756 | JARED BAKER                       | OFFICER'S UNIFORM CLEANING ALLOWANCE    | 100.00   | Open    |
| 10/26/2017 | 72757 | RONALD BARBOUR                    | OFFICER'S UNIFORM CLEANING ALLOWANCE    | 100.00   | Open    |
| 10/26/2017 | 72758 | TRACY BROOKS                      | OFFICER'S UNIFORM CLEANING ALLOWANCE    | 100.00   | Open    |
| 10/26/2017 | 72759 | KATHLEEN BROWNLEE                 | ELECTION WORKER TRAINING - OCTOBER 6, 2 | 15.00    | Open    |
| 10/26/2017 | 72760 | BUSCH'S                           | SUPPLIES                                | 41.21    | Open    |
| 10/26/2017 | 72761 | FRANCES CODY                      | ELECTION WORKER TRAINING - OCTOBER 6, 2 | 15.00    | Cleared |
| 10/26/2017 | 72762 | GERALD CODY                       | ELECTION WORKER TRAINING - OCTOBER 6, 2 | 18.00    | Cleared |
| 10/26/2017 | 72763 | AUDREY COLLARD                    | ELECTION WORKER TRAINING - OCTOBER 6, 2 | 15.00    | Open    |
| 10/26/2017 | 72764 | LLOYD COLLINS                     | OFFICER'S UNIFORM CLEANING ALLOWANCE    | 100.00   | Cleared |
| 10/26/2017 | 72765 | MARY CONNELL                      | ELECTION WORKER TRAINING - OCTOBER 6, 2 | 15.00    | Open    |

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| Check Date | Check | Vendor Name                      | Description   | Amount   | Status                               |
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| 10/26/2017 | 72766 | CONSUMERS ENERGY                 | UTILITIES - 219 WHIPPLE ST. SERVICE PER<br>UTILITIES - 214 W. LAKE ST. SERVICE PER<br>SERVICE FROM 09/19/2017 TO 10/17/2017<br>SERVICE PERIOD FROM 09/20/2017 TO 10/17<br>SERVICE PERIOD 09/19/2017 TO 10/18/2017 | 46.21<br>39.37<br>145.85<br>102.37<br>33.87<br><u>367.67</u> | Open<br>Open<br>Open<br>Open<br>Open |
| 10/26/2017 | 72767 | SALLY CROUCH                     | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 15.00  | Open                                 |
| 10/26/2017 | 72768 | MATTHEW EMERY                    | VIDEO COUNCIL MEETING 10/23/2017  | 75.00  | Open                                 |
| 10/26/2017 | 72769 | CHRISTOPHER FAUGHT               | OFFICER'S UNIFORM CLEANING ALLOWANCE  | 100.00   | Open                                 |
| 10/26/2017 | 72770 | JOHN GALEAS, JR                  | MONTHLY COUNCIL PAY - OCTOBER 2017  | 220.00   | Open                                 |
| 10/26/2017 | 72771 | JOSEPH GALLAGHER                 | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 15.00  | Cleared                              |
| 10/26/2017 | 72772 | MARY CATHERINE GALLAGHER         | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 15.00  | Cleared                              |
| 10/26/2017 | 72773 | PATRICIA ELLEN GOWAN             | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 18.00  | Open                                 |
| 10/26/2017 | 72774 | SUZANNE HEROSCHECK               | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 15.00  | Cleared                              |
| 10/26/2017 | 72775 | SEAN S. HOYDIE                   | OFFICER'S UNIFORM CLEANING ALLOWANCE  | 100.00   | Open                                 |
| 10/26/2017 | 72776 | INTL UNION OF OPERATING ENG      | PAYROLL DEDUCTION - OCTOBER 2017  | 211.28   | Open                                 |
| 10/26/2017 | 72777 | JOHN'S SANITATION                | PORTABLE TOILETS FOR COOL YULE  | 120.00   | Open                                 |
| 10/26/2017 | 72778 | JOHNSON, ROSATI, SCHULTZ &       | GENERAL LABOR MATTERS - SEPTEMBER 2017<br>MICHIGAN TAX TRIBUNAL MATTERS SERVICES<br>CITY ATTORNEY RETAINER WORK - SEPTEMBER   | 80.00<br>2,008.00<br>9,000.00<br><u>11,088.00</u>            | Cleared<br>Cleared<br>Cleared        |
| 10/26/2017 | 72779 | GLENN KIVELL                     | MONTHLY COUNCIL PAY - OCTOBER 2017  | 180.00   | Cleared                              |
| 10/26/2017 | 72780 | CARL KOSKI                       | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 15.00  | Open                                 |
| 10/26/2017 | 72781 | DOROTHY KOSKI                    | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 15.00  | Open                                 |
| 10/26/2017 | 72782 | MICHAEL KRAMER                   | MONTHLY COUNCIL PAY - OCTOBER 2017  | 180.00   | Cleared                              |
| 10/26/2017 | 72783 | MARGARET KURTZWEIL               | MONTHLY COUNCIL PAY - OCTOBER 2017  | 180.00   | Cleared                              |
| 10/26/2017 | 72784 | LYNNE LADNER                     | CAR ALLOWANCE - OCTOBER 2017  | 350.00   | Cleared                              |
| 10/26/2017 | 72785 | ELENI KONSTANTINI LAMBRECHT      | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 18.00  | Open                                 |
| 10/26/2017 | 72786 | LENORE SYLVIA LITWIN             | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 15.00  | Open                                 |
| 10/26/2017 | 72787 | MICHIGAN GOVERNMENT FINANCE      | MEMBERSHIP DUES - LORI MOSIER   | 120.00   | Open                                 |
| 10/26/2017 | 72788 | OAKLAND COUNTY TREASURERS        | REPORTING FEES- FIRE REPORTS  | 1,072.31   | Cleared                              |
| 10/26/2017 | 72789 | MARY PARISSEN                    | MONTHLY COUNCIL PAY - OCTOBER 2017  | 180.00   | Cleared                              |
| 10/26/2017 | 72790 | JUDY PIEPER                      | EMPLOYEE REIMBURSEMENT  | 10.11  | Open                                 |
| 10/26/2017 | 72791 | PRINCIPAL FINANCIAL GROUP        | VISION & DENTAL INSURANCE   | 5,168.50   | Cleared                              |
| 10/26/2017 | 72792 | TIMOTHY RAAP                     | OFFICER'S UNIFORM CLEANING ALLOWANCE  | 100.00   | Open                                 |
| 10/26/2017 | 72793 | ROBERT RATCLIFFE                 | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 15.00  | Cleared                              |
| 10/26/2017 | 72794 | MAXINE RINNAS                    | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 18.00  | Open                                 |
| 10/26/2017 | 72795 | ROAD COMMISSION FOR OAKLAND CITY | TRAFFIC SIGNAL MAINTENANCE FOR SEPTEMBER  | 262.24   | Open                                 |
| 10/26/2017 | 72796 | JOSEPH RYZYI                     | MONTHLY COUNCIL PAY - OCTOBER 2017  | 180.00   | Open                                 |
| 10/26/2017 | 72797 | SALEM-SOUTH LYON DISTRICT        | TAX DISBURSEMENT DUE TO LIBRARY   | 1,340.86   | Open                                 |
| 10/26/2017 | 72798 | CHRISTOPHER SEDERLUND            | OFFICER'S UNIFORM CLEANING ALLOWANCE  | 100.00   | Cleared                              |
| 10/26/2017 | 72799 | SOUTH LYON COMMUNITY SCHOOLS     | TAX DISBURSEMENT DUE TO SCHOOLS   | 11,034.48  | Cleared                              |
| 10/26/2017 | 72800 | CHRISTOPHER SOVIK                | OFFICER'S UNIFORM CLEANING ALLOWANCE  | 100.00   | Cleared                              |
| 10/26/2017 | 72801 | TONY SROUFE                      | OFFICER'S UNIFORM CLEANING ALLOWANCE  | 2,433.86   | Open                                 |
| 10/26/2017 | 72802 | STANDARD INSURANCE COMPANY       | LIFE & DISABILITY INSURANCE - OCTOBER 2   | 100.00   | Open                                 |
| 10/26/2017 | 72803 | TRAVIS STEVENS                   | OFFICER'S UNIFORM CLEANING ALLOWANCE  | 100.00   | Cleared                              |
| 10/26/2017 | 72804 | KATHLEEN SWANSON                 | OFFICER'S UNIFORM CLEANING ALLOWANCE  | 100.00   | Cleared                              |
| 10/26/2017 | 72805 | TIMOTHY DAVIDS                   | ELECTION WORKER TRAINING - OCTOBER 6, 2   | 15.00  | Cleared                              |
| 10/26/2017 | 72806 | TITLE SOURCE - CHASE SIX         | MARKET MANAGER FEES - OCTOBER 7, 2017 T   | 280.00   | Cleared                              |
| 10/26/2017 | 72807 | JOHN TOMANEK                     | TAX REFUND FOR DUPLICATE PAYMENT  | 4,173.65   | Open                                 |
| 10/26/2017 | 72808 | ADOLFO VALENCIA                  | OFFICER'S UNIFORM CLEANING ALLOWANCE  | 100.00   | Cleared                              |
| 10/26/2017 |       |                                  | EMPLOYEE MILEAGE REIMBURSEMENT  | 86.24  | Open                                 |

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| 10/26/2017 | 72809 | VANTAGEPOINT TRANSFERS              | PAYROLL DEDUCTION - ICMA 457 PLAN #3011 | 3,058.75 | Open    |
| 10/26/2017 | 72810 | BARBARA SUE WALKER                  | ELECTION WORKER TRAINING - OCTOBER 6, 2 | 15.00    | Open    |
| 10/26/2017 | 72811 | TIMOTHY WALTON                      | OFFICER'S UNIFORM CLEANING ALLOWANCE    | 100.00   | Cleared |
| 10/26/2017 | 72812 | HARVEY WEDELL                       | MONTHLY COUNCIL PAY - OCTOBER 2017      | 180.00   | Open    |
| 10/26/2017 | 72813 | SUSAN L. WINTERS                    | PAYROLL DEDUCTION                       | 173.59   | Cleared |
| 10/26/2017 | 72814 | MICHAEL WITPROCK                    | OFFICER'S UNIFORM CLEANING ALLOWANCE    | 100.00   | Open    |
| 10/26/2017 | 72815 | WONDER JUMP INC.                    | FARMERS MARKET BOUNCEHOUSE              | 150.00   | Open    |
| 10/26/2017 | 72816 | WOW! BUSINESS                       | CABLE BOX                               | 10.00    | Open    |
| 10/26/2017 | 72817 | NANCY ZUFELT                        | ELECTION WORKER TRAINING - OCTOBER 6, 2 | 18.00    | Cleared |
| 10/26/2017 | 72818 | MISDU                               | PAYROLL DEDUCTION - OCTOBER 26, 2017    | 322.07   | Open    |
| 11/02/2017 | 72819 | ARBOR SPRINGS WATER CO., INC.       | WATER                                   | 6.50     | Open    |
|            |       |                                     | LAB SUPPLIES                            | 52.00    | Open    |
|            |       |                                     | WATER                                   | 19.50    | Open    |
|            |       |                                     |   | 78.00    |         |
| 11/02/2017 | 72820 | BUSCH'S                             | SUPPLIES                                | 23.79    | Open    |
| 11/02/2017 | 72821 | CONSUMERS ENERGY                    | UTILITIES 300 DOROTHY ST. #B - SERVICE  | 20.86    | Open    |
|            |       |                                     | UTILITIES - 300 DOROTHY ST. SERVICE PER | 15.17    | Open    |
|            |       |                                     | UTILITIES 250 DOROTHY ST. - SERVICE PER | 16.92    | Open    |
|            |       |                                     | NATURAL GAS - SERVICE PERIOD 09/19/2017 | 82.06    | Open    |
|            |       |                                     | SERVICE FROM 09/20/2017 TO 10/18/2017   | 836.38   | Open    |
|            |       |                                     |   | 971.39   |         |
| 11/02/2017 | 72822 | LISA DEATON                         | EMPLOYEE REIMBURSEMENT                  | 38.63    | Open    |
| 11/02/2017 | 72823 | BOB DONOHUE                         | EMPLOYEE REIMBURSEMENT FOR MICHIGAN DOM | 338.89   | Open    |
|            |       |                                     | EMPLOYEE REIMBURSEMENT - RIBBONS, PUMPK | 150.56   | Open    |
|            |       |                                     |   | 489.45   |         |
| 11/02/2017 | 72824 | DTE ENERGY                          | UTILITIES - HISTORICAL, SERVICE PERIOD  | 115.55   | Open    |
|            |       |                                     | ELECTRIC - SERVICE PERIOD SEPTEMBER 22, | 339.37   | Open    |
|            |       |                                     | SERVICE FROM 09/22/2017 TO 10/20/2017   | 97.14    | Open    |
|            |       |                                     | SERVICE FROM 09/22/2017 TO 10/20/2017   | 956.90   | Open    |
|            |       |                                     | 219 WHIPPLE ST. - SERVICE PERIOD 09/22/ | 423.48   | Open    |
|            |       |                                     | 214 W. LAKE ST. - SERVICE PERIOD 09/22/ | 143.20   | Open    |
|            |       |                                     | ELECTRICAL CITY HALL - SERVICE PERIOD 0 | 1,420.35 | Open    |
|            |       |                                     | SERVICE FROM 09/27/2017 TO 10/25/2017   | 667.21   | Open    |
|            |       |                                     |   | 4,163.20 |         |
| 11/02/2017 | 72825 | ELECTRICAL CODE SERVICES LLC        | ELECTRICAL INSPECTOR PAY - OCTOBER 2017 | 1,849.65 | Open    |
| 11/02/2017 | 72826 | EXQUISITE KITCHEN DESIGNS           | LAYOUT & DESIGN FOR POSTER, FLYER & DIG | 455.00   | Open    |
| 11/02/2017 | 72827 | HAIT FIRE INC.                      | VALVE REPAIR                            | 78.76    | Open    |
| 11/02/2017 | 72828 | MICHIGAN ASSOC OF CHIEFS OF POLICE  | WINTER CONFERENCE REGISTRATION - SOVIK  | 230.00   | Open    |
| 11/02/2017 | 72829 | MICHIGAN URBAN SEARCH & RESCUE TRAI | ROPE COURSE TRAINING - OLANDO           | 575.00   | Open    |
| 11/02/2017 | 72830 | PARKSIDE CLEANERS                   | RUG CLEANING                            | 43.00    | Open    |
| 11/02/2017 | 72831 | PNC BANK                            | OCTOBER 2017 STATEMENT                  | 202.75   | Open    |
| 11/02/2017 | 72832 | POSTMASTER                          | OCTOBER 2017 REMINDERS & SHUT OFF'S     | 186.32   | Open    |
| 11/02/2017 | 72833 | QUICKSILVER MARKETING SOLUTION      | DESIGN & PRINTING OF 10,000 DOWNTOWN BU | 1,241.50 | Open    |
| 11/02/2017 | 72834 | R.R.A.S.O.C.                        | HOUSEHOLD HAZARDOUS WASTE SEPTEMBER 201 | 23.50    | Open    |
| 11/02/2017 | 72835 | RISE ABOVE FIRE TRAINING LLC        | HALLIGAN AND AXE                        | 359.50   | Open    |

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| 11/02/2017 | 72836 | STATE OF MICHIGAN**         | LIVE SCAN                               | 42.00            | Open   |
| 11/02/2017 | 72837 | TIMOTHY DAVIDS              | REIMBURSEMENT FOR MISC. ITEMS - FARMERS | 219.23           | Open   |
| 11/02/2017 | 72838 | TOSHIBA FINANCIAL SERVICES  | CONTRACT PAYMENT - OCTOBER 2017         | 84.00            | Open   |
|            |       |                             | CONTRACT PAYMENT, PROPERTY DAMAGE SURCH | 1,526.54         | Open   |
|            |       |                             |   | <u>1,610.54</u>  |        |
| 11/02/2017 | 72839 | WOW! BUSINESS               | SERVICE PERIOD 10/21/2017 TO 11/20/2017 | 35.97            | Open   |
| 11/02/2017 | 72840 | AT&T                        | UTILITIES - SERVICE PERIOD 10/22/2017 T | 146.92           | Open   |
| 11/02/2017 | 72841 | CAPITAL ONE COMMERCIAL      | CLEANING SUPPLIES                       | 187.08           | Open   |
| 11/02/2017 | 72842 | KROGER                      | FOOD FOR ELECTION WORKERS               | 31.96            | Open   |
| 11/02/2017 | 72843 | L3 MOBILE-VISION INC        | EXTENDED MAINTENANCE AGREEMENT - 12/14/ | 420.00           | Open   |
| 11/02/2017 | 72844 | SOUTH LYON VILLAGE BAKERY   | FOOD FOR ELECTION WORKERS               | 52.00            | Open   |
| 11/02/2017 | 72845 | WALMART                     | FOOD FOR ELECTION WORKERS               | 120.00           | Open   |
| 11/09/2017 | 72846 | A.F.S.C.M.E. COUNCIL 25     | PAYROLL DEDUCTION                       | 635.20           | Open   |
| 11/09/2017 | 72847 | DAVID ALLEN                 | ELECTION INSPECTOR 11/07/2017           | 165.00           | Open   |
| 11/09/2017 | 72848 | RITA ALLEN                  | ELECTION INSPECTOR 11/07/2017           | 165.00           | Open   |
| 11/09/2017 | 72849 | LINDA ARMSTRONG             | INSPECTOR 11/07/2017                    | 165.00           | Open   |
| 11/09/2017 | 72850 | AT&T MOBILITY               | WIRELESS SERVICE PERIOD 09/20/2017 - 10 | 483.16           | Open   |
| 11/09/2017 | 72851 | EUDORA BLENDEA              | INSPECTOR                               | 165.00           | Open   |
| 11/09/2017 | 72852 | KATHLEEN BROWNLEE           | ELECTION INSPECTOR 11/07/2017           | 160.00           | Open   |
| 11/09/2017 | 72853 | FRANCES CODY                | ELECTION INSPECTOR                      | 165.00           | Open   |
| 11/09/2017 | 72854 | GERALD CODY                 | ELECTION INSPECTOR                      | 198.00           | Open   |
| 11/09/2017 | 72855 | AUDREY COLLARD              | ELECTION INSPECTOR                      | 165.00           | Open   |
| 11/09/2017 | 72856 | COLONIAL ACRES DEV. CO.     | TAX OVERPAYMENT                         | 841.86           | Open   |
| 11/09/2017 | 72857 | MARY CONNELL                | INSPECTOR 11/07/2017                    | 198.00           | Open   |
| 11/09/2017 | 72858 | MARK CROUCH                 | LABOR FEES FOR REPAIRS TO STAIRS AND FL | 1,750.00         | Open   |
| 11/09/2017 | 72859 | SALLY CROUCH                | ELECTION INSPECTOR 11/07/2017           | 155.00           | Open   |
| 11/09/2017 | 72860 | DTE ENERGY                  | UTILITIES - SERVICE PERIOD 09/26/2017 - | 19,503.11        | Open   |
|            |       |                             | STREET LIGHTS                           | 8,915.02         | Open   |
|            |       |                             |   | <u>28,418.13</u> |        |
| 11/09/2017 | 72861 | DTE ENERGY                  | UTILITIES - HISTORICAL SERVICE PERIOD 0 | 41.89            | Open   |
|            |       |                             | UTILITIES - SERVICE PERIOD 09/29/2017 - | 382.89           | Open   |
|            |       |                             |   | <u>424.78</u>    |        |
| 11/09/2017 | 72862 | EMERGENT HEALTH PARTNERS    | BASIC EMT COURSE - CAIN MCGOWAN         | 1,105.00         | Open   |
| 11/09/2017 | 72863 | JOSEPH GALLAGHER            | ELECTION INSPECTOR 11/07/2017           | 155.00           | Open   |
| 11/09/2017 | 72864 | MARY CATHERINE GALLAGHER    | ELECTION INSPECTOR 11/07/2017           | 155.00           | Open   |
| 11/09/2017 | 72865 | DONALD GOTHAM               | EMPLOYEE REIMBURSEMENT                  | 71.65            | Open   |
| 11/09/2017 | 72866 | PATRICIA ELLEN GOWAN        | ELECTION INSPECTOR 11/07/2017           | 186.00           | Open   |
| 11/09/2017 | 72867 | SUZANNE HERROSCHECK         | ELECTION WORKER 11/07/2017              | 165.00           | Open   |
| 11/09/2017 | 72868 | HIGHLAND TREATMENT INC.     | CONTRACTED CLASS B OPERATOR SERVICES -  | 360.00           | Open   |
| 11/09/2017 | 72869 | MICHAEL KENNEDY             | REIMBURSEMENT - EPOXY KIT FOR KITCHEN T | 80.37            | Open   |
| 11/09/2017 | 72870 | JOHN KOPACZ                 | INSPECTOR - 11/07/2017; 2 HOURS OF TRAI | 180.00           | Open   |
| 11/09/2017 | 72871 | CARL KOSKI                  | ELECTION INSPECTOR - 11/07/2017         | 160.00           | Open   |
| 11/09/2017 | 72872 | DOROTHY KOSKI               | ELECTION INSPECTOR 11/07/2017           | 192.00           | Open   |
| 11/09/2017 | 72873 | ELENI KONSTONTINI LAMBRECHT | ELECTION INSPECTOR 11/07/2017           | 160.00           | Open   |
| 11/09/2017 | 72874 | LEXISNEXIS RISK SOLUTIONS   | REAL-TIME PHONE SEARCH & OCTOBER 2017 C | 30.50            | Open   |
| 11/09/2017 | 72875 | LENORE SYLVIA LITWIN        | ELECTION INSPECTOR                      | 165.00           | Open   |
| 11/09/2017 | 72876 | IPT BY BIDNET               | SURPLUS AUCTION SERVICE FEE MITN - SEPT | 3.30             | Open   |

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| 11/09/2017                  | 72877 | MARTIN'S DO IT BEST            | SUPPLIES<br>OCTOBER 2017 STATEMENT<br>SAFETY BOOTS - OCTOBER 2017 STATEMENT<br>OCTOBER 2017 STATEMENT                       | 8.99<br>242.63<br>388.50<br>402.84<br><u>1,042.96</u> | Open<br>Open<br>Open<br>Open |
| 11/09/2017                  | 72878 | MISDU                          | PAYROLL DEDUCTION - NOVEMBER 10, 2017   | 322.07  | Open                         |
| 11/09/2017                  | 72879 | CAROL OLSON                    | ELECTION INSPECTOR 11/07/2017; 2 HOURS  | 185.00  | Open                         |
| 11/09/2017                  | 72880 | PETER'S TRUE VALUE HARDWARE    | HARDWARE, CLEANING SUPPLIES, PAINT SUPP<br>OCTOBER 2017 STATEMENT   | 95.52<br>1,236.73<br><u>1,332.25</u>                  | Open<br>Open                 |
| 11/09/2017                  | 72881 | JUDY PIEPER                    | EMPLOYEE REIMBURSEMENT - REFRESHMENTS F   | 45.92   | Open                         |
| 11/09/2017                  | 72882 | POLICE OFFICERS ASSOCIATION OF | PAYROLL DEDUCTION - UNION DUES  | 632.40  | Open                         |
| 11/09/2017                  | 72883 | POLICE OFFICERS LABOR COUNCIL  | PAYROLL DEDUCTION - UNION DUES  | 251.25  | Open                         |
| 11/09/2017                  | 72884 | PROVIDENCE OCCUPATIONAL        | PREHIRE HEALTH SCREEN - MAHER<br>EMPLOYEE DRUG SCREENING  | 495.00<br>65.00<br><u>560.00</u>                      | Open<br>Open                 |
| 11/09/2017                  | 72885 | R.R.R.A.S.O.C.                 | HOUSEHOLD HAZARDOUS WASTE COLLECTION EV   | 117.40  | Open                         |
| 11/09/2017                  | 72886 | ROBERT RATCLIFFE               | INSPECTOR 11/07/2017  | 165.00  | Open                         |
| 11/09/2017                  | 72887 | MAXINE RINNAS                  | ELECTION INSPECTOR 11/07/2017   | 165.00  | Open                         |
| 11/09/2017                  | 72888 | ROAD COMMISSION FOR OAKLAND    | ROAD COMMISSION FOR OAKLAND COUNTY - CO   | 568.00  | Open                         |
| 11/09/2017                  | 72889 | KELLY SMITH                    | HOCKING - OLSON WEDDING & REHEARSAL   | 325.00  | Open                         |
| 11/09/2017                  | 72890 | STATE OF MICHIGAN              | PUBLIC WATER SUPPLY ANNUAL FEES   | 5,650.06  | Open                         |
| 11/09/2017                  | 72891 | KATHLEEN SWANSON               | INSPECTOR 11/07/2017  | 160.00  | Open                         |
| 11/09/2017                  | 72892 | BOB TREMITIERE                 | REIMBURSEMENT FOR MATERIAL EXPENSES FOR   | 582.31  | Open                         |
| 11/09/2017                  | 72893 | VANTAGEPOINT TRANSFERS         | PAYROLL DEDUCTION - ICMA 457 PLAN #3011   | 3,233.75  | Open                         |
| 11/09/2017                  | 72894 | BARBARA SUE WALKER             | ELECTION INSPECTOR 11/07/2017   | 167.50  | Open                         |
| 11/09/2017                  | 72895 | WINDSTREAM                     | NOVEMBER 2017 BILLING STATEMENT   | 2,123.78  | Open                         |
| 11/09/2017                  | 72896 | SUSAN L. WINTERS               | PAYROLL DEDUCTION   | 150.32  | Open                         |
| 11/09/2017                  | 72897 | WOW! BUSINESS                  | UTILITIES - SERVICE PERIOD 10/27/2017 T<br>INTERNET SERVICE FOR PERIOD 10/27/2017<br>PARK SECURITY - SERVICE PERIOD 11/01 - | 134.81<br>32.97<br>62.00<br><u>229.78</u>             | Open<br>Open<br>Open         |
| 11/09/2017                  | 72898 | NANCY ZUFELT                   | ELECTION INSPECTOR 11/07/2017   | 198.00<br><u>198.00</u>                               | Open                         |
| 01 TOTALS:                  |       |                                |   |   |                              |
| Total of 214 Checks:        |       |                                |   | 246,425.48  |                              |
| Less 0 Void Checks:         |       |                                |   | 0.00  |                              |
| Total of 214 Disbursements: |       |                                |   | <u>246,425.48</u>                                     |                              |

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|-----------------------------|-------------------------------|---------------------------------------|---------------------------------------|-----------|---------|
| Fund 101 GENERAL FUND       |                               |                                       |                                       |           |         |
| Dept 000.000                | ENGINEERING FEES              | HUBBELL, ROTH, & CLARK,               | SITE PLAN FEES - OCTOBER 27, 2017 STA | 1,698.98  |         |
| 101-000.000-035.000         |                               | Total For Dept 000.000                |                                       | 1,698.98  |         |
| Dept 200.000 ADMINISTRATION |                               |                                       |                                       |           |         |
| 101-200.000-727.000         | OFFICE SUPPLIES               | LB OFFICE PRODUCTS                    | OFFICE SUPPLIES                       | 331.48    |         |
| 101-200.000-740.000         | OPERATING EXPENSE             | LB OFFICE PRODUCTS                    | NAME PLATE ONLY 2X8 - KOPKOWSKI, PLAN | 12.00     |         |
| 101-200.000-740.000         | OPERATING EXPENSE             | TERMINIX PROCESSING CENT              | PEST CONTROL 1 YEAR ADVANCE           | 306.52    |         |
| 101-200.000-740.000         | OPERATING EXPENSE             | THE UPS STORE                         | LAMINATE LEAF MAP                     | 3.75      |         |
| 101-200.000-801.000         | PROFESSIONAL SERVICE          | PLANTE & MORAN, PLLC                  | AUDIT FEES FY 16/17 - FINAL BILL      | 1,100.00  |         |
| 101-200.000-802.000         | CONTRACTUAL SVCS              | BS & A SOFTWARE                       | ANNUAL SERVICE/SUPPORT FEES           | 4,270.00  |         |
| 101-200.000-802.000         | CONTRACTUAL SVCS              | GFL ENVIRONMENTAL                     | DUMPSTER & RECYCLING SERVICE PERIOD 1 | 63.13     |         |
| 101-200.000-807.000         | AUDITOR                       | PLANTE & MORAN, PLLC                  | AUDIT FEES FY 16/17 - FINAL BILL      | 3,050.00  |         |
| 101-200.000-818.000         | ELECTIONS                     | PRINTING SYSTEMS, INC.                | PRECINCT KIT - OAKLAND COUNTY & OPTIC | 851.31    |         |
| 101-200.000-863.000         | VEHICLE MAINTENANCE           | ADVANCE AUTO PARTS                    | LEVEL SENSOR & BRAKE FLUID DDA CAR    | 12.44     |         |
| 101-200.000-900.000         | PRINTING                      | PRINTING SYSTEMS, INC.                | VOTER MASTER CARDS                    | 29.31     |         |
| 101-200.000-971.100         | LAND/ BEAUTIFICATION          | BRONNER'S COMMERCIAL DIS              | CHRISTMAS LIGHT BULBS                 | 82.96     |         |
| 101-200.000-971.100         | LAND/ BEAUTIFICATION          | LAWSON PRODUCTS, INC.                 | CABLE TIES FOR CEDAR ROPING/X-MAS LIG | 1,278.03  |         |
|                             |                               | Total For Dept 200.000 ADMINISTRATION |                                       | 11,390.93 |         |
| Dept 276.000 CEMETERY       |                               |                                       |                                       |           |         |
| 101-276.000-740.000         | OPERATING EXPENSE             | ADVANCE AUTO PARTS                    | GASKET SEALANT                        | 9.19      |         |
| 101-276.000-740.000         | OPERATING EXPENSE             | BADER & SONS CO.                      | LEAF VAC HOSE                         | 487.11    |         |
| 101-276.000-740.000         | OPERATING EXPENSE             | LAWSON PRODUCTS, INC.                 | MECHANIC'S SUPPLIES                   | 53.13     |         |
| 101-276.000-740.000         | OPERATING EXPENSE             | PARKSIDE CLEANERS                     | HATS, UNIFORMS & EMBROIDERED UNIFORMS | 174.96    |         |
| 101-276.000-740.000         | OPERATING EXPENSE             | SHARE CORP.                           | MECHANIC'S SUPPLIES                   | 10.34     |         |
| 101-276.000-740.000         | OPERATING EXPENSE             | STONE DEPOT                           | TOPSOIL                               | 16.20     |         |
| 101-276.000-802.000         | CONTRACTUAL SVCS              | GFL ENVIRONMENTAL                     | DUMPSTER & RECYCLING SERVICE PERIOD 1 | 76.27     |         |
| 101-276.000-802.000         | CONTRACTUAL SVCS              | JOHN'S SANITATION                     | PORTA JOHNS @ CEMETERY & FARMERS MARK | 126.00    |         |
|                             |                               | Total For Dept 276.000 CEMETERY       |                                       | 953.20    |         |
| Dept 300.000 POLICE         |                               |                                       |                                       |           |         |
| 101-300.000-727.000         | OFFICE SUPPLIES               | LAKELAND PRINTING                     | PRINTING - TIME OFF SLIPS             | 133.00    |         |
| 101-300.000-727.000         | OFFICE SUPPLIES               | OFFICE EXPRESS                        | PAPER, PAD, 5X8, LR, RECY, CAN        | 20.98     |         |
| 101-300.000-740.000         | OPERATING EXPENSE             | QUENCH USA, INC.                      | SUPPLIES                              | 72.00     |         |
| 101-300.000-802.000         | CONTRACTUAL SVCS              | GFL ENVIRONMENTAL                     | DUMPSTER & RECYCLING SERVICE PERIOD 1 | 38.13     |         |
| 101-300.000-863.000         | VEHICLE MAINTENANCE           | O'REILLY AUTO PARTS                   | SCAN TOOL BATTERY PACK                | 12.61     |         |
| 101-300.000-863.000         | VEHICLE MAINTENANCE           | SHARE CORP.                           | MECHANIC'S SUPPLIES                   | 18.61     |         |
| 101-300.000-863.000         | VEHICLE MAINTENANCE           | TIRE WHOLESALERS COMPANY              | TIRES                                 | 1,152.00  |         |
| 101-300.000-863.000         | VEHICLE MAINTENANCE           | VICTORY LANE                          | FLEET OIL CHANGE                      | 39.58     |         |
|                             |                               | Total For Dept 300.000 POLICE         |                                       | 1,486.91  |         |
| Dept 335.000 FIRE           |                               |                                       |                                       |           |         |
| 101-335.000-721.000         | UNIFORMS & CLEANING ALLOWANCE | FIRE SERVICE MANAGEMENT*              | TURN OUT GEAR REPAIR & CLEANING       | 122.50    |         |
| 101-335.000-721.000         | UNIFORMS & CLEANING ALLOWANCE | KENSINGTON VALLEY VARSIT              | UNIFORMS AND EMBROIDERY - HATS        | 540.00    |         |
| 101-335.000-721.000         | UNIFORMS & CLEANING ALLOWANCE | PRIORITY ONE EMERGENCY                | UNIFORM BELT                          | 39.75     |         |
| 101-335.000-727.000         | OFFICE SUPPLIES               | GRAINGER                              | BATTERIES, KITCHEN TOWELS             | 77.55     |         |
| 101-335.000-740.000         | OPERATING EXPENSE             | RISE ABOVE FIRE TRAINING              | TOOL PROTECTANT                       | 47.96     |         |



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| Fund 101 GENERAL FUND              |                               |        |                                       |          |         |
| Dept 335.000 FIRE                  |                               |        |                                       |          |         |
| 101-335.000-802.000                | CONTRACTUAL SVCS              |        | RADIO REPEATER SERVICE AGREEMENT      | 345.00   |         |
| 101-335.000-802.000                | CONTRACTUAL SVCS              |        | DUMPSTER & RECYCLING SERVICE PERIOD 1 | 38.14    |         |
| 101-335.000-863.000                | VEHICLE MAINTENANCE           |        | FLASHERS L-1                          | 14.71    |         |
| 101-335.000-863.000                | VEHICLE MAINTENANCE           |        | GREASE REMOVER                        | 9.61     |         |
| 101-335.000-863.000                | VEHICLE MAINTENANCE           |        | SERVICE ON JEEP PATRIOT -TIRE GAUGE   | 119.03   |         |
| 101-335.000-863.000                | VEHICLE MAINTENANCE           |        | HYDRAULIC LEAK ON LADDER 1            | 281.81   |         |
| 101-335.000-863.000                | VEHICLE MAINTENANCE           |        | DISPOSAL OF USED OIL                  | 8.11     |         |
| 101-335.000-863.000                | VEHICLE MAINTENANCE           |        | MECHANIC'S SUPPLIES                   | 63.72    |         |
| 101-335.000-863.000                | VEHICLE MAINTENANCE           |        | SCAN TOOL BATTERY PACK                | 8.40     |         |
| 101-335.000-863.000                | VEHICLE MAINTENANCE           |        | LATCH - LADDER 1                      | 34.73    |         |
| 101-335.000-863.000                | VEHICLE MAINTENANCE           |        | MECHANIC'S TOOLS                      | 97.28    |         |
| 101-335.000-863.000                | VEHICLE MAINTENANCE           |        | SMOKE DETECTORS                       | 290.50   |         |
| 101-335.000-880.000                | COMMUNITY PROMOTIONS          |        | COLORING BOOKS                        | 234.95   |         |
| 101-335.000-880.000                | REPAIR MAINTENANCE            |        | SCBA MASK PARTS, PACK REPAIR          | 312.01   |         |
| 101-335.000-930.000                | BUILDING MAINTENANCE          |        | KEY PAD REPLACEMENT                   | 833.10   |         |
| 101-335.000-931.000                | BUILDING MAINTENANCE          |        | MAINTENANCE HVAC AND FAN INSTALL      | 2,629.55 |         |
| 101-335.000-931.000                | BUILDING MAINTENANCE          |        | EMS SUPPLIES                          | 133.36   |         |
| 101-335.000-977.000                | EQUIPMENT                     |        | WITMER PUBLIC SAFETY GRO              | 130.47   |         |
| 101-335.000-977.000                | EQUIPMENT                     |        | RADIO STRAP, ANTI-SWAP STRAP, RADIO C |          |         |
| Total For Dept 335.000 FIRE        |                               |        |                                       | 6,412.24 |         |
| Dept 440.000 DEPT. OF PUBLIC WORKS |                               |        |                                       |          |         |
| 101-440.000-721.000                | UNIFORMS & CLEANING ALLOWANCE |        | HATS, UNIFORMS & EMBROIDERED UNIFORMS | 662.48   |         |
| 101-440.000-727.000                | OFFICE SUPPLIES               |        | OFFICE SUPPLIES                       | 148.38   |         |
| 101-440.000-740.000                | OPERATING EXPENSE             |        | CYLINDER RENTAL                       | 92.70    |         |
| 101-440.000-740.000                | OPERATING EXPENSE             |        | GATOR SEAT, PARTS BOOK & GAS CAP      | 22.30    |         |
| 101-440.000-740.000                | OPERATING EXPENSE             |        | MISS DIG PAINT                        | 70.80    |         |
| 101-440.000-740.000                | OPERATING EXPENSE             |        | GLOVES                                | 63.54    |         |
| 101-440.000-740.000                | OPERATING EXPENSE             |        | SUPPLIES                              | 72.42    |         |
| 101-440.000-740.000                | OPERATING EXPENSE             |        | FIRST AID, SAFETY & PAPER SUPPLIES &  | 331.23   |         |
| 101-440.000-740.000                | OPERATING EXPENSE             |        | GRASS SEED                            | 48.60    |         |
| 101-440.000-802.000                | CONTRACTUAL SVCS              |        | DUMPSTER & RECYCLING SERVICE PERIOD 1 | 119.86   |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | FUEL TREATMENTS & WIPER BLADES        | 196.66   |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | FLOW PARTS                            | 39.20    |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | QUICKHOOK HARNESS & CAPS              | 106.54   |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | OIL FILTER T-10                       | 63.19    |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | STRUTS & BUMPERS - TOOLCAT            | 1,667.20 |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | FILTERS T-10                          | 1,152.59 |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | TIRES CHANGED ON LOADER               | 508.00   |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | DISPOSAL OF USED OIL                  | 29.73    |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | MECHANIC'S SUPPLIES                   | 306.78   |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | OIL PAN, GASKETS & SEALS T-7          | 729.75   |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | MECHANIC'S TOOL                       | 78.60    |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | MECHANIC'S TOOLS                      | 321.64   |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | TIRES FOR LOADER                      | 5,196.00 |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | S-CAM SHAFT, BRACKET, ADJUSTER T-7    | 236.08   |         |
| 101-440.000-863.000                | VEHICLE MAINTENANCE           |        | BALLAST FOR WELL ST. PARKING LOT LIGH | 469.88   |         |
| 101-440.000-923.000                | STREET LIGHTING EXPENSE       |        |                                       |          |         |

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| Fund 101 GENERAL FUND              |                          |        |   |           |         |
| Dept 440.000 DEPT. OF PUBLIC WORKS |                          |        |   |           |         |
| 101-440.000-930.000                | REPAIR MAINTENANCE       |        | STANDARD ELECTRIC COMPAN                                      | 2,885.00  |         |
| 101-440.000-935.000                | NPDES PHASE 2 STORMWATER |        | HUBBELL, ROTH, & CLARK,                                       | 3,356.43  |         |
| 101-440.000-974.000                | LAND IMPROVEMENTS        |        | STORM WATER PERMIT ASSISTANCE 2017-20                         | 5,490.00  |         |
| 101-440.000-974.000                | LAND IMPROVEMENTS        |        | HORNET CONCRETE CO. INC.                                      | 1,421.25  |         |
| 101-440.000-974.000                | LAND IMPROVEMENTS        |        | CONCRETE FOR SIDEWALK REPAIR                                  | 16.20     |         |
| 101-440.000-974.000                | LAND IMPROVEMENTS        |        | MILARCH NURSERY, INC.   | 327.50    |         |
| 101-440.000-974.000                | LAND IMPROVEMENTS        |        | 7 TREES REPLACED  |           |         |
|                                    |                          |        | TOP SOIL  |           |         |
|                                    |                          |        | SWEENEY CONSTRUCTION MAT ADA TILE CAST & CONCRETE TOOLS       |           |         |
| Dept 690.000 PARKS AND RECREATION  |                          |        | Total For Dept 440.000 DEPT. OF PUBLIC WORKS                  | 26,230.53 |         |
| 101-690.000-740.000                | OPERATING EXPENSE        |        |   |           |         |
| 101-690.000-801.000                | PROFESSIONAL SERVICE     |        | ZERO WASTE USA, INC.  | 196.74    |         |
| 101-690.000-930.000                | REPAIR MAINTENANCE       |        | JOHN'S SANITATION   | 530.00    |         |
|                                    |                          |        | PORTA JOHNS @ PARKS, CEMETERY & FARME                         | 1,303.00  |         |
|                                    |                          |        | MIRACLE RECREATION EQUIP REPAIR PART FOR PLAYGROUND EQUIPMENT |           |         |
| Dept 690.000 PARKS AND RECREATION  |                          |        | Total For Dept 690.000 PARKS AND RECREATION                   | 2,029.74  |         |
| Dept 202 MAJOR STREETS             |                          |        | Total For Fund 101 GENERAL FUND                               | 50,202.53 |         |
| Dept 212.000 ACCOUNTANT            |                          |        |   |           |         |
| 202-212.000-801.000                | PROFESSIONAL SERVICE     |        | PLANTE & MORAN, PLLC  | 2,390.00  |         |
|                                    |                          |        | AUDIT FEES FY 16/17 - FINAL BILL                              |           |         |
| Dept 463.000 STREET-ROUTINE MAINT. |                          |        | Total For Dept 212.000 ACCOUNTANT                             | 2,390.00  |         |
| 202-463.000-930.000                | REPAIR MAINTENANCE       |        |   |           |         |
| 202-463.000-930.000                | REPAIR MAINTENANCE       |        | CONTRACTORS STEEL COMPAN                                      | 100.80    |         |
|                                    |                          |        | IRON/STEAL FOR TRAILER & LEAF BOX REP                         | 215.63    |         |
|                                    |                          |        | SNIP/TUCK LLC   |           |         |
|                                    |                          |        | REPAIR 5 LEAF CHUTE BAGS                                      |           |         |
| Dept 478.000 SNOW PLOWING          |                          |        | Total For Dept 463.000 STREET-ROUTINE MAINT.                  | 316.43    |         |
| 202-478.000-740.000                | OPERATING EXPENSE        |        |   |           |         |
|                                    |                          |        | WINTER EQUIPMENT CO. INC                                      | 2,558.95  |         |
|                                    |                          |        | FLOW BELLY BLADE SETS   |           |         |
| Dept 491.000 STORM SEWER           |                          |        | Total For Dept 478.000 SNOW PLOWING                           | 2,558.95  |         |
| 202-491.000-740.000                | OPERATING EXPENSE        |        |   |           |         |
|                                    |                          |        | CONTRACTORS CONNECTION  | 17.70     |         |
|                                    |                          |        | MISS DIG PAINT  |           |         |
|                                    |                          |        | Total For Dept 491.000 STORM SEWER                            | 17.70     |         |
| Fund 203 LOCAL STREETS             |                          |        | Total For Fund 202 MAJOR STREETS                              | 5,283.08  |         |
| Dept 212.000 ACCOUNTANT            |                          |        |   |           |         |
| 203-212.000-801.000                | PROFESSIONAL SERVICE     |        | PLANTE & MORAN, PLLC  | 2,390.00  |         |
|                                    |                          |        | AUDIT FEES FY 16/17 - FINAL BILL                              |           |         |
| Dept 463.000 STREET-ROUTINE MAINT. |                          |        | Total For Dept 212.000 ACCOUNTANT                             | 2,390.00  |         |
| 203-463.000-930.000                | REPAIR MAINTENANCE       |        |   |           |         |
| 203-463.000-930.000                | REPAIR MAINTENANCE       |        | CONTRACTORS STEEL COMPAN                                      | 100.79    |         |
|                                    |                          |        | IRON/STEAL FOR TRAILER & LEAF BOX REP                         | 215.62    |         |
|                                    |                          |        | SNIP/TUCK LLC   |           |         |
|                                    |                          |        | REPAIR 5 LEAF CHUTE BAGS                                      |           |         |
| Dept 474.000 TRAFFIC SERVICES      |                          |        | Total For Dept 463.000 STREET-ROUTINE MAINT.                  | 316.41    |         |
| 203-474.000-740.000                | OPERATING EXPENSE        |        | HUNT SIGN CO., LTD  | 131.00    |         |
|                                    |                          |        | PARKING LOT REGULATIONS SIGNS                                 |           |         |

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| Fund 203 LOCAL STREETS                  |                                 |        |   |           |         |
| Dept 474.000 TRAFFIC SERVICES           |                                 |        |   |           |         |
| Dept 478.000 SNOW PLOWING               |                                 |        |   |           |         |
| 203-478.000-740.000                     | OPERATING EXPENSE               |        | Total For Dept 474.000 TRAFFIC SERVICES                       | 131.00    |         |
|   |                                 |        | WINTER EQUIPMENT CO. INC PLOW BELLY BLADE SETS                | 1,377.50  |         |
|   |                                 |        | Total For Dept 478.000 SNOW PLOWING                           | 1,377.50  |         |
| Dept 491.000 STORM SEWER                |                                 |        |   |           |         |
| 203-491.000-740.000                     | OPERATING EXPENSE               |        | CONTRACTORS CONNECTION MISS DIG PAINT                         | 17.70     |         |
| 203-491.000-930.000                     | REPAIR MAINTENANCE              |        | HORNET CONCRETE CO. INC. CONCRETE FOR STORM DRAIN REPAIR      | 271.75    |         |
|   |                                 |        | Total For Dept 491.000 STORM SEWER                            | 289.45    |         |
|   |                                 |        | Total For Fund 203 LOCAL STREETS                              | 4,504.36  |         |
| Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY |                                 |        |   |           |         |
| Dept 000.000                            |                                 |        | JOHN'S SANITATION PORTA JOHNS @ CEMETERY & FARMERS MARK       | 149.00    |         |
| 280-000.000-740.200                     | SEASONAL IMPROVEMENTS           |        | Total For Dept 000.000  | 149.00    |         |
|   |                                 |        | Total For Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY             | 149.00    |         |
| Fund 401 CAPITAL IMPROVEMENTS           |                                 |        |   |           |         |
| Dept 451.000                            |                                 |        | PLANTE & MORAN, PLLC AUDIT FEES FY 16/17 - FINAL BILL         | 210.00    |         |
| 401-451.000-801.000                     | PROFESSIONAL SERVICE            |        | Total For Dept 451.000  | 210.00    |         |
|   |                                 |        | Total For Fund 401 CAPITAL IMPROVEMENTS                       | 210.00    |         |
| Fund 592 WATER & SEWER                  |                                 |        |   |           |         |
| Dept 540.000 WATER / REPAIR             |                                 |        | CONTRACTORS CONNECTION MISS DIG PAINT                         | 35.40     |         |
| 592-540.000-740.000                     | OPERATING EXPENSE               |        | Total For Dept 540.000 WATER / REPAIR                         | 35.40     |         |
|   |                                 |        | HORNET CONCRETE CO. INC. CONCRETE FOR WATER MAIN REPAIR       | 823.50    |         |
| Dept 550.000 SEWER / REPAIR             |                                 |        | PLUMBERS SERVICE CABLED SANITARY LINE - 596 N. HAGADOR        | 418.50    |         |
| 592-550.000-930.000                     | REPAIR MAINTENANCE              |        | JACK DOHENY SUPPLIES INC VACTOR TANK/HOSE INLET CONNECTOR     | 908.28    |         |
| 592-550.000-956.000                     | MISCELLANEOUS EXPENSE           |        | Total For Dept 550.000 SEWER / REPAIR                         | 2,150.28  |         |
|   |                                 |        | GFL ENVIRONMENTAL SERVICE FROM 11/01/2017 TO 11/30/2017       | 41,995.56 |         |
| Dept 555.000 REFUSE COLLECTION          |                                 |        | Total For Dept 555.000 REFUSE COLLECTION                      | 41,995.56 |         |
| 592-555.000-818.100                     | REFUSE COLLECTION (CONTRACTUAL) |        | PARKSIDE CLEANERS HATS, UNIFORMS & EMBROIDERED UNIFORMS       | 237.90    |         |
|   |                                 |        | LB OFFICE PRODUCTS OFFICE SUPPLIES                            | 182.44    |         |
| Dept 556.000 WATER                      |                                 |        | PVS NOLWOOD CHEMICALS FLOURIDE                                | 935.00    |         |
| 592-556.000-721.000                     | UNIFORMS & CLEANING ALLOWANCE   |        | QUALITY FIRST AID & SAFE FIRST AID, SAFETY & PAPER SUPPLIES & | 100.69    |         |
| 592-556.000-727.000                     | OFFICE SUPPLIES                 |        | HUBBELL, ROTH, & CLARK, WATER ASSET MANAGEMENT PLAN - OCTOBER | 4,300.17  |         |
| 592-556.000-740.000                     | OPERATING EXPENSE               |        |   |           |         |
| 592-556.000-740.000                     | OPERATING EXPENSE               |        |   |           |         |
| 592-556.000-801.000                     | PROFESSIONAL SERVICE            |        |   |           |         |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
 POST DATES 11/13/2017 - 11/13/2017  
 JOURNALIZED  
 OPEN

| GL Number               | Invoice Line Desc             | Vendor                            | Invoice Description                   | Amount    | Check # |
|-------------------------|-------------------------------|-----------------------------------|---------------------------------------|-----------|---------|
| Fund 592 WATER & SEWER  |                               |                                   | CHECKS TO BE APPROVED 11/13/2017      |           |         |
| Dept 556.000 WATER      |                               |                                   |                                       |           |         |
| 592-556.000-801.211     | WELLHEAD PROTECTION           | MICHIGAN RURAL WATER ASS          | IMPLEMENTATION SERVICES               | 6,150.00  |         |
| 592-556.000-802.000     | CONTRACTUAL SVCS              | BADGER METER INC.                 | BEACONTRANSPONDER MONTHLY MAINT. FEE  | 102.50    |         |
| 592-556.000-802.000     | CONTRACTUAL SVCS              | BS & A SOFTWARE                   | ANNUAL SERVICE/SUPPORT FEES           | 560.00    |         |
| 592-556.000-802.000     | CONTRACTUAL SVCS              | GFL ENVIRONMENTAL                 | DUMPSTER & RECYCLING SERVICE PERIOD 1 | 49.05     |         |
| 592-556.000-807.000     | AUDITOR                       | PLANTE & MORAN, PLLC              | AUDIT FEES FY 16/17 - FINAL BILL      | 900.00    |         |
| 592-556.000-863.000     | VEHICLE MAINTENANCE           | ANGELO'S WHOLESALE                | BATTERY CABLE HARNESS W-6             | 110.09    |         |
| 592-556.000-863.000     | VEHICLE MAINTENANCE           | AW DIRECT                         | QUICKHOOK HARNESS & CAPS              | 106.54    |         |
| 592-556.000-863.000     | VEHICLE MAINTENANCE           | HERITAGE-CRYSTAL CLEAN,           | DISPOSAL OF USED OIL                  | 12.16     |         |
| 592-556.000-863.000     | VEHICLE MAINTENANCE           | KNAPHEIDE TRUCK EQUIPMEN          | PLOW HITCH KIT W-6                    | 341.00    |         |
| 592-556.000-863.000     | VEHICLE MAINTENANCE           | LAWSON PRODUCTS, INC.             | MECHANIC'S SUPPLIES                   | 125.49    |         |
| 592-556.000-863.000     | VEHICLE MAINTENANCE           | O'REILLY AUTO PARTS               | SCAN TOOL BATTERY PACK                | 12.61     |         |
| 592-556.000-863.000     | VEHICLE MAINTENANCE           | SHARE CORP.                       | MECHANIC'S TOOLS                      | 75.50     |         |
| 592-556.000-900.000     | PRINTING                      | LARELAND PRINTING                 | BUSINESS CARDS PRINTED                | 29.00     |         |
| 592-556.000-931.000     | BUILDING MAINTENANCE          | USA BLUE BOOK                     | CHLORINE FEED SOLENOID VALVE          | 649.84    |         |
|                         |                               | Total For Dept 556.000 WATER      |                                       | 14,979.98 |         |
| Dept 557.000 WASTEWATER |                               |                                   |                                       |           |         |
| 592-557.000-721.000     | UNIFORMS & CLEANING ALLOWANCE | PARKSIDE CLEANERS                 | HATS, UNIFORMS & EMBROIDERED UNIFORMS | 237.90    |         |
| 592-557.000-727.000     | OFFICE SUPPLIES               | LB OFFICE PRODUCTS                | OFFICE SUPPLIES                       | 182.44    |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | ANN ARBOR WELDING SUPPLY          | CYLINDER RENTAL                       | 30.90     |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | APPLIED INDUSTRIAL TECHN          | ABERATION BASIN AIR HOSE              | 321.80    |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | BADER & SONS CO.                  | GATOR SEAT, PARTS BOOK & GAS CAP      | 156.52    |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | BLUETARP FINANCIAL, INC.          | TRAILER LEAF SPRING                   | 27.99     |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | BRIGHTON ANALYTICAL, L.L          | WW ANALYSIS                           | 82.50     |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | CONTRACTORS CONNECTION            | MISS DIG PAINT                        | 35.40     |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | CONTRACTORS STEEL COMPAN          | IRON/STEAL FOR TRAILER & LEAF BOX REP | 135.04    |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | FISHER SCIENTIFIC                 | LAB SUPPLIES                          | 1,037.05  |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | PARAGON LABORATORIES, IN          | WW ANALYSIS                           | 1,245.00  |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | QUALITY FIRST AID & SAFE          | FIRST AID, SAFETY & PAPER SUPPLIES &  | 100.68    |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | TELEDYNE INSTRUMENTS, IN          | SAMPLING PUMP TUBING                  | 191.00    |         |
| 592-557.000-740.000     | OPERATING EXPENSE             | VWR INTERNATIONAL LLC             | LAB SUPPLIES                          | 68.82     |         |
| 592-557.000-802.000     | CONTRACTUAL SVCS              | BADGER METER INC.                 | BEACONTRANSPONDER MONTHLY MAINT. FEE  | 102.50    |         |
| 592-557.000-802.000     | CONTRACTUAL SVCS              | BS & A SOFTWARE                   | ANNUAL SERVICE/SUPPORT FEES           | 840.00    |         |
| 592-557.000-802.000     | CONTRACTUAL SVCS              | GFL ENVIRONMENTAL                 | DUMPSTER & RECYCLING SERVICE PERIOD 1 | 49.04     |         |
| 592-557.000-802.000     | CONTRACTUAL SVCS              | HUBBELL, ROTH, & CLARK,           | WWTP INTERIM LICENSED OPERATOR FACILI | 1,960.00  |         |
| 592-557.000-807.000     | AUDITOR                       | PLANTE & MORAN, PLLC              | AUDIT FEES FY 16/17 - FINAL BILL      | 600.00    |         |
| 592-557.000-900.000     | PRINTING                      | LAKELAND PRINTING                 | BUSINESS CARDS PRINTED                | 29.00     |         |
| 592-557.000-931.000     | BUILDING MAINTENANCE          | UTILITIES INSTRUMENTATIO          | TROUBLESHOOT BLOWER BUILDING PROGRAM  | 825.00    |         |
|                         |                               | Total For Dept 557.000 WASTEWATER |                                       | 8,258.58  |         |
|                         |                               | Total For Fund 592 WATER & SEWER  |                                       | 67,419.80 |         |

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
 POST DATES 11/13/2017 - 11/13/2017  
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CHECKS TO BE APPROVED 11/13/2017

| GL Number            | Invoice Line Desc | Vendor | Invoice Description    | Amount     | Check # |
|----------------------|-------------------|--------|------------------------|------------|---------|
| Fund Totals:         |                   |        |                        |            |         |
|                      |                   |        | Fund 101 GENERAL FUND  | 50,202.53  |         |
|                      |                   |        | Fund 202 MAJOR STREETS | 5,283.08   |         |
|                      |                   |        | Fund 203 LOCAL STREETS | 4,504.36   |         |
|                      |                   |        | Fund 280 DOWNTOWN DEVE | 149.00     |         |
|                      |                   |        | Fund 401 CAPITAL IMPRO | 210.00     |         |
|                      |                   |        | Fund 592 WATER & SEWER | 67,419.80  |         |
| Total For All Funds: |                   |        |                        | 127,768.77 |         |
| 101-000.000-035.000  |                   |        | ENGINEERING FEES       | 1,698.98   |         |
| 101-200.000-727.000  |                   |        | OFFICE SUPPLIES        | 331.48     |         |
| 101-200.000-740.000  |                   |        | OPERATING EXPENSE      | 322.27     |         |
| 101-200.000-801.000  |                   |        | PROFESSIONAL SERVICE   | 1,100.00   |         |
| 101-200.000-802.000  |                   |        | CONTRACTUAL SVCS       | 4,333.13   |         |
| 101-200.000-807.000  |                   |        | AUDITOR                | 3,050.00   |         |
| 101-200.000-818.000  |                   |        | ELECTIONS              | 851.31     |         |
| 101-200.000-863.000  |                   |        | VEHICLE MAINTENANCE    | 12.44      |         |
| 101-200.000-900.000  |                   |        | PRINTING               | 29.31      |         |
| 101-200.000-971.100  |                   |        | LAND/ BEAUTIFICATION   | 1,360.99   |         |
| 101-276.000-740.000  |                   |        | OPERATING EXPENSE      | 750.93     |         |
| 101-276.000-802.000  |                   |        | CONTRACTUAL SVCS       | 202.27     |         |
| 101-300.000-727.000  |                   |        | OFFICE SUPPLIES        | 153.98     |         |
| 101-300.000-740.000  |                   |        | OPERATING EXPENSE      | 72.00      |         |
| 101-300.000-802.000  |                   |        | CONTRACTUAL SVCS       | 38.13      |         |
| 101-300.000-863.000  |                   |        | VEHICLE MAINTENANCE    | 1,222.80   |         |
| 101-335.000-721.000  |                   |        | UNIFORMS & CLEANING AL | 702.25     |         |
| 101-335.000-727.000  |                   |        | OFFICE SUPPLIES        | 77.55      |         |
| 101-335.000-740.000  |                   |        | OPERATING EXPENSE      | 47.96      |         |
| 101-335.000-802.000  |                   |        | CONTRACTUAL SVCS       | 383.14     |         |
| 101-335.000-863.000  |                   |        | VEHICLE MAINTENANCE    | 637.40     |         |
| 101-335.000-880.000  |                   |        | COMMUNITY PROMOTIONS   | 525.45     |         |
| 101-335.000-930.000  |                   |        | REPAIR MAINTENANCE     | 312.01     |         |
| 101-335.000-931.000  |                   |        | BUILDING MAINTENANCE   | 3,462.65   |         |
| 101-335.000-977.000  |                   |        | EQUIPMENT              | 263.83     |         |
| 101-440.000-721.000  |                   |        | UNIFORMS & CLEANING AL | 662.48     |         |
| 101-440.000-727.000  |                   |        | OFFICE SUPPLIES        | 148.38     |         |
| 101-440.000-740.000  |                   |        | OPERATING EXPENSE      | 701.59     |         |
| 101-440.000-802.000  |                   |        | CONTRACTUAL SVCS       | 119.86     |         |
| 101-440.000-863.000  |                   |        | VEHICLE MAINTENANCE    | 10,631.96  |         |
| 101-440.000-923.000  |                   |        | STREET LIGHTING EXPENS | 469.88     |         |
| 101-440.000-930.000  |                   |        | REPAIR MAINTENANCE     | 2,885.00   |         |
| 101-440.000-935.000  |                   |        | NPDES PHASE 2 STORMWAT | 3,356.43   |         |
| 101-440.000-974.000  |                   |        | LAND IMPROVEMENTS      | 7,254.95   |         |
| 101-690.000-740.000  |                   |        | OPERATING EXPENSE      | 196.74     |         |
| 101-690.000-801.000  |                   |        | PROFESSIONAL SERVICE   | 530.00     |         |
| 101-690.000-930.000  |                   |        | REPAIR MAINTENANCE     | 1,303.00   |         |
| 202-212.000-801.000  |                   |        | PROFESSIONAL SERVICE   | 2,390.00   |         |
| 202-463.000-930.000  |                   |        | REPAIR MAINTENANCE     | 316.43     |         |
| 202-478.000-740.000  |                   |        | OPERATING EXPENSE      | 2,558.95   |         |
| 202-491.000-740.000  |                   |        | OPERATING EXPENSE      | 17.70      |         |

--- TOTALS BY GL DISTRIBUTION ---

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
POST DATES 11/13/2017 - 11/13/2017  
JOURNALIZED  
OPEN

| GL Number           | Invoice Line Desc                | Vendor | Invoice Description    | Amount    | Check # |
|---------------------|----------------------------------|--------|------------------------|-----------|---------|
|                     | CHECKS TO BE APPROVED 11/13/2017 |        |                        |           |         |
| 203-212.000-801.000 |                                  |        | PROFESSIONAL SERVICE   | 2,390.00  |         |
| 203-463.000-930.000 |                                  |        | REPAIR MAINTENANCE     | 316.41    |         |
| 203-474.000-740.000 |                                  |        | OPERATING EXPENSE      | 131.00    |         |
| 203-478.000-740.000 |                                  |        | OPERATING EXPENSE      | 1,377.50  |         |
| 203-491.000-740.000 |                                  |        | OPERATING EXPENSE      | 17.70     |         |
| 203-491.000-930.000 |                                  |        | REPAIR MAINTENANCE     | 271.75    |         |
| 280-000.000-740.200 |                                  |        | SEASONAL IMPROVEMENTS  | 149.00    |         |
| 401-451.000-801.000 |                                  |        | PROFESSIONAL SERVICE   | 210.00    |         |
| 592-540.000-740.000 |                                  |        | OPERATING EXPENSE      | 35.40     |         |
| 592-550.000-930.000 |                                  |        | REPAIR MAINTENANCE     | 1,242.00  |         |
| 592-550.000-956.000 |                                  |        | MISCELLANEOUS EXPENSE  | 908.28    |         |
| 592-555.000-818.100 |                                  |        | REFUSE COLLECTION(CONT | 41,995.56 |         |
| 592-556.000-721.000 |                                  |        | UNIFORMS & CLEANING AL | 237.90    |         |
| 592-556.000-727.000 |                                  |        | OFFICE SUPPLIES        | 182.44    |         |
| 592-556.000-740.000 |                                  |        | OPERATING EXPENSE      | 1,035.69  |         |
| 592-556.000-801.000 |                                  |        | PROFESSIONAL SERVICE   | 4,300.17  |         |
| 592-556.000-801.211 |                                  |        | WELLHEAD PROTECTION    | 6,150.00  |         |
| 592-556.000-802.000 |                                  |        | CONTRACTUAL SVCS       | 711.55    |         |
| 592-556.000-807.000 |                                  |        | AUDITOR                | 900.00    |         |
| 592-556.000-863.000 |                                  |        | VEHICLE MAINTENANCE    | 783.39    |         |
| 592-556.000-900.000 |                                  |        | PRINTING               | 29.00     |         |
| 592-556.000-931.000 |                                  |        | BUILDING MAINTENANCE   | 649.84    |         |
| 592-557.000-721.000 |                                  |        | UNIFORMS & CLEANING AL | 237.90    |         |
| 592-557.000-727.000 |                                  |        | OFFICE SUPPLIES        | 182.44    |         |
| 592-557.000-740.000 |                                  |        | OPERATING EXPENSE      | 3,432.70  |         |
| 592-557.000-802.000 |                                  |        | CONTRACTUAL SVCS       | 2,951.54  |         |
| 592-557.000-807.000 |                                  |        | AUDITOR                | 600.00    |         |
| 592-557.000-900.000 |                                  |        | PRINTING               | 29.00     |         |
| 592-557.000-931.000 |                                  |        | BUILDING MAINTENANCE   | 825.00    |         |

The above checks have been approved for payment.

\_\_\_\_\_  
Lisa Deaton, City Clerk/Treasurer

\_\_\_\_\_  
, Mayor

FINANCIAL REPORT FOR OCTOBER 2017

| GL NUMBER                | DESCRIPTION                    | 2017-18            |  | 2017-18<br>AMENDED BUDGET | YTD BALANCE<br>10/31/2017 |          | ACTIVITY FOR<br>MONTH 10/31/17 |        | AVAILABLE<br>BALANCE |          | % BDGT<br>USED |
|--------------------------|--------------------------------|--------------------|--|---------------------------|---------------------------|----------|--------------------------------|--------|----------------------|----------|----------------|
|                          |                                | ORIGINAL<br>BUDGET |  |                           | NORM                      | (ABNORM) | INCR                           | (DECR) | NORM                 | (ABNORM) |                |
| Fund 101 - GENERAL FUND  |                                |                    |  |                           |                           |          |                                |        |                      |          |                |
| Revenues                 |                                |                    |  |                           |                           |          |                                |        |                      |          |                |
| Dept 000.000             |                                |                    |  |                           |                           |          |                                |        |                      |          |                |
| 101-000.000-402.000      | REAL PROPERTY TAX              | 3,782,216.00       |  | 3,782,216.00              | 3,355,059.69              |          | 2,688,192.81                   |        | 427,156.31           |          | 88.71          |
| 101-000.000-423.000      | SOUTH LYON WOODS TAX           | 920.00             |  | 920.00                    | 838.50                    |          | 91.50                          |        | 81.50                |          | 91.14          |
| 101-000.000-446.000      | PENALTIES AND INTEREST         | 9,500.00           |  | 9,500.00                  | 0.00                      |          | 0.00                           |        | 9,500.00             |          | 0.00           |
| 101-000.000-451.000      | BUILDING PERMITS               | 150,000.00         |  | 150,000.00                | 96,366.00                 |          | 7,490.50                       |        | 53,634.00            |          | 64.24          |
| 101-000.000-452.000      | HEATING & PLUMB. REFG. PERMI   | 35,000.00          |  | 35,000.00                 | 9,617.00                  |          | 3,503.00                       |        | 25,383.00            |          | 27.48          |
| 101-000.000-453.000      | ELECTRICAL PERMITS             | 14,500.00          |  | 14,500.00                 | 15,436.00                 |          | 4,842.00                       |        | (936.00)             |          | 106.46         |
| 101-000.000-454.000      | LICENSES & BUSINESS MISC.      | 4,000.00           |  | 4,000.00                  | 1,335.00                  |          | 235.00                         |        | 2,665.00             |          | 33.38          |
| 101-000.000-570.000      | STATE SHARED REV.              | 954,016.00         |  | 954,016.00                | 170,503.90                |          | 0.00                           |        | 783,512.10           |          | 17.87          |
| 101-000.000-600.000      | BOARD OF APPEALS               | 0.00               |  | 0.00                      | 900.00                    |          | 0.00                           |        | (900.00)             |          | 100.00         |
| 101-000.000-630.000      | ADMIN FEE PROPERTY TAX         | 93,000.00          |  | 93,000.00                 | 75,825.82                 |          | 64,428.69                      |        | 17,174.18            |          | 81.53          |
| 101-000.000-634.000      | GRAVE OPENINGS & FOUNDATIONS   | 35,000.00          |  | 35,000.00                 | 20,710.00                 |          | 3,660.00                       |        | 14,290.00            |          | 59.17          |
| 101-000.000-642.000      | POLICE                         | 45,000.00          |  | 45,000.00                 | 9,596.24                  |          | 3,693.34                       |        | 35,403.76            |          | 21.32          |
| 101-000.000-661.000      | PARKING VIOLATION              | 750.00             |  | 750.00                    | 180.00                    |          | 40.00                          |        | 570.00               |          | 24.00          |
| 101-000.000-662.000      | LOCAL COURT FINES              | 30,000.00          |  | 30,000.00                 | 6,586.68                  |          | 0.00                           |        | 23,413.32            |          | 21.96          |
| 101-000.000-664.000      | INTEREST                       | 4,000.00           |  | 4,000.00                  | 1,876.03                  |          | 349.01                         |        | 2,123.97             |          | 46.90          |
| 101-000.000-664.200      | PARK AND REC. INTEREST         | 0.00               |  | 0.00                      | 300.26                    |          | 0.00                           |        | (300.26)             |          | 100.00         |
| 101-000.000-666.000      | INTEREST-EQUALIZ. & CONTINGENC | 0.00               |  | 0.00                      | 125.64                    |          | 0.00                           |        | (125.64)             |          | 100.00         |
| 101-000.000-668.200      | RENTS AND ROYALTIES-CABLE      | 150,000.00         |  | 150,000.00                | 36,358.41                 |          | 0.00                           |        | 113,641.59           |          | 24.24          |
| 101-000.000-668.300      | LEASE--ANTENNA                 | 45,000.00          |  | 45,000.00                 | 13,100.98                 |          | 3,295.77                       |        | 31,899.02            |          | 29.11          |
| 101-000.000-668.400      | RENTAL PROPERTIES              | 8,800.00           |  | 8,800.00                  | 3,048.12                  |          | 762.03                         |        | 5,751.88             |          | 34.64          |
| 101-000.000-675.200      | CONTRIBUTIONS-COOL YULE        | 0.00               |  | 0.00                      | 600.00                    |          | 250.00                         |        | (600.00)             |          | 100.00         |
| 101-000.000-675.600      | CULTURAL ARTS REVENUES         | 1,000.00           |  | 1,000.00                  | 0.00                      |          | 0.00                           |        | 1,000.00             |          | 0.00           |
| 101-000.000-698.000      | MISCELLANEOUS                  | 130,000.00         |  | 130,000.00                | 48,945.05                 |          | 37,168.04                      |        | 81,054.95            |          | 37.65          |
| 101-000.000-698.900      | GRANT MONIES-CULTURAL ARTS     | 1,400.00           |  | 1,400.00                  | 0.00                      |          | 0.00                           |        | 1,400.00             |          | 0.00           |
| Total Dept 000.000       |                                | 5,494,102.00       |  | 5,494,102.00              | 3,867,309.32              |          | 2,818,001.69                   |        | 1,626,792.68         |          | 70.39          |
| TOTAL REVENUES           |                                |                    |  |                           |                           |          |                                |        |                      |          |                |
|                          |                                | 5,494,102.00       |  | 5,494,102.00              | 3,867,309.32              |          | 2,818,001.69                   |        | 1,626,792.68         |          | 70.39          |
| Fund 101 - GENERAL FUND: |                                |                    |  |                           |                           |          |                                |        |                      |          |                |
| TOTAL REVENUES           |                                | 5,494,102.00       |  | 5,494,102.00              | 3,867,309.32              |          | 2,818,001.69                   |        | 1,626,792.68         |          | 70.39          |

PERIOD ENDING 10/31/2017

FINANCIAL REPORT FOR OCTOBER 2017

| GL NUMBER                     | DESCRIPTION | 2017-18            |                           | YTD BALANCE                 |                             | ACTIVITY FOR                  |                               | AVAILABLE                |                          | % BDGT<br>USED |
|-------------------------------|-------------|--------------------|---------------------------|-----------------------------|-----------------------------|-------------------------------|-------------------------------|--------------------------|--------------------------|----------------|
|                               |             | ORIGINAL<br>BUDGET | 2017-18<br>AMENDED BUDGET | 10/31/2017<br>NORM (ABNORM) | 10/31/2017<br>NORM (ABNORM) | MONTH 10/31/17<br>INCR (DECR) | MONTH 10/31/17<br>INCR (DECR) | BALANCE<br>NORM (ABNORM) | BALANCE<br>NORM (ABNORM) |                |
| Fund 101 - GENERAL FUND       |             |                    |                           |                             |                             |                               |                               |                          |                          |                |
| 200.000-ADMINISTRATION        |             | 1,250,429.00       | 1,250,429.00              |                             | 447,578.09                  |                               | 77,261.15                     | 802,850.91               |                          | 35.79          |
| 276.000-CEMETERY              |             | 100,964.00         | 100,964.00                |                             | 52,311.92                   |                               | 12,331.51                     | 48,652.08                |                          | 51.81          |
| 295.000-SENIOR TRANSPORTATION |             | 76,359.00          | 76,359.00                 |                             | 25,255.00                   |                               | 6,365.00                      | 51,104.00                |                          | 33.07          |
| 300.000-POLICE                |             | 2,585,880.00       | 2,585,880.00              |                             | 826,140.97                  |                               | 178,291.03                    | 1,759,739.03             |                          | 31.95          |
| 335.000-FIRE                  |             | 468,130.00         | 468,130.00                |                             | 175,086.99                  |                               | 41,805.81                     | 293,043.01               |                          | 37.40          |
| 346.000-AMBULANCE             |             | 2,075.00           | 2,075.00                  |                             | 70.06                       |                               | 39.51                         | 2,004.94                 |                          | 3.38           |
| 440.000-DEPT. OF PUBLIC WORKS |             | 807,000.00         | 807,000.00                |                             | 204,913.60                  |                               | 49,620.09                     | 602,086.40               |                          | 25.39          |
| 690.000-PARKS AND RECREATION  |             | 162,260.00         | 162,260.00                |                             | 55,995.19                   |                               | 14,892.04                     | 106,264.81               |                          | 34.51          |
| 732.000-HISTORICAL DEPOT      |             | 31,375.00          | 31,375.00                 |                             | 8,139.61                    |                               | 1,770.06                      | 23,235.39                |                          | 25.94          |
| 800.000-CABLE COMMISSION      |             | 4,275.00           | 4,275.00                  |                             | 0.00                        |                               | 0.00                          | 4,275.00                 |                          | 0.00           |
| 802.000-CULTURAL ARTS         |             | 4,720.00           | 4,720.00                  |                             | 463.47                      |                               | 0.00                          | 4,256.53                 |                          | 9.82           |
| TOTAL EXPENDITURES            |             | 5,493,467.00       | 5,493,467.00              |                             | 1,795,954.90                |                               | 382,376.20                    | 3,697,512.10             |                          | 32.69          |

Fund 101 - GENERAL FUND:  
 TOTAL EXPENDITURES

|              |              |              |            |              |       |
|--------------|--------------|--------------|------------|--------------|-------|
| 5,493,467.00 | 5,493,467.00 | 1,795,954.90 | 382,376.20 | 3,697,512.10 | 32.69 |
|--------------|--------------|--------------|------------|--------------|-------|



EXPENDITURE REPORT FOR CITY OF SOUTH LYON

PERIOD ENDING 10/31/2017

FINANCIAL REPORT FOR OCTOBER 2017

| GL NUMBER                      | DESCRIPTION | 2017-18            | 2017-18        | YTD BALANCE                 | ACTIVITY FOR                  |                          | AVAILABLE  | % BDGT<br>USED |
|--------------------------------|-------------|--------------------|----------------|-----------------------------|-------------------------------|--------------------------|------------|----------------|
|                                |             | ORIGINAL<br>BUDGET | AMENDED BUDGET | 10/31/2017<br>NORM (ABNORM) | MONTH 10/31/17<br>INCR (DECR) | BALANCE<br>NORM (ABNORM) |            |                |
| Fund 202 - MAJOR STREETS       |             |                    |                |                             |                               |                          |            |                |
| 212.000-ACCOUNTANT             |             | 4,080.00           | 4,080.00       | 3,200.00                    |                               | 0.00                     | 880.00     | 78.43          |
| 451.000                        |             | 8,000.00           | 8,000.00       | 126.15                      |                               | 126.15                   | 7,873.85   | 1.58           |
| 463.000-STREET-ROUTINE MAINT.  |             | 164,600.00         | 164,600.00     | 49,709.71                   |                               | 12,937.63                | 114,890.29 | 30.20          |
| 474.000-TRAFFIC SERVICES       |             | 27,825.00          | 27,825.00      | 2,510.25                    |                               | 824.03                   | 25,314.75  | 9.02           |
| 478.000-SNOW PLOWING           |             | 86,500.00          | 86,500.00      | 689.93                      |                               | 0.00                     | 85,810.07  | 0.80           |
| 479.000-SNOW REMOVAL           |             | 3,700.00           | 3,700.00       | 172.75                      |                               | 0.00                     | 3,527.25   | 4.67           |
| 485.000-TRANSFER BETWEEN FUNDS |             | 146,113.00         | 146,113.00     | 0.00                        |                               | 0.00                     | 146,113.00 | 0.00           |
| 491.000-STORM SEWER            |             | 9,925.00           | 9,925.00       | 1,827.35                    |                               | 514.64                   | 8,097.65   | 18.41          |
| TOTAL EXPENDITURES             |             | 450,743.00         | 450,743.00     | 58,236.14                   |                               | 14,402.45                | 392,506.86 | 12.92          |
| Fund 202 - MAJOR STREETS:      |             |                    |                |                             |                               |                          |            |                |
| TOTAL EXPENDITURES             |             | 450,743.00         | 450,743.00     | 58,236.14                   |                               | 14,402.45                | 392,506.86 | 12.92          |
| Fund 203 - LOCAL STREETS       |             |                    |                |                             |                               |                          |            |                |
| 212.000-ACCOUNTANT             |             | 4,100.00           | 4,100.00       | 3,200.00                    |                               | 0.00                     | 900.00     | 78.05          |
| 451.000                        |             | 475,000.00         | 475,000.00     | 714.86                      |                               | 714.86                   | 474,285.14 | 0.15           |
| 463.000-STREET-ROUTINE MAINT.  |             | 158,895.00         | 158,895.00     | 44,159.44                   |                               | 12,894.50                | 114,735.56 | 27.79          |
| 474.000-TRAFFIC SERVICES       |             | 6,500.00           | 6,500.00       | 1,308.58                    |                               | 270.56                   | 5,191.42   | 20.13          |
| 478.000-SNOW PLOWING           |             | 71,900.00          | 71,900.00      | 415.75                      |                               | 0.00                     | 71,484.25  | 0.58           |
| 491.000-STORM SEWER            |             | 16,375.00          | 16,375.00      | 1,911.89                    |                               | 516.08                   | 14,463.11  | 11.68          |
| TOTAL EXPENDITURES             |             | 732,770.00         | 732,770.00     | 51,710.52                   |                               | 14,396.00                | 681,059.48 | 7.06           |
| Fund 203 - LOCAL STREETS:      |             |                    |                |                             |                               |                          |            |                |
| TOTAL EXPENDITURES             |             | 732,770.00         | 732,770.00     | 51,710.52                   |                               | 14,396.00                | 681,059.48 | 7.06           |

PERIOD ENDING 10/31/2017

FINANCIAL REPORT FOR OCTOBER 2017

| GL NUMBER                 | DESCRIPTION | 2017-18            |  | 2017-18<br>AMENDED BUDGET | YTD BALANCE<br>10/31/2017 |            | ACTIVITY FOR<br>MONTH 10/31/17 |               | AVAILABLE<br>BALANCE |        | % BDGT<br>USED |
|---------------------------|-------------|--------------------|--|---------------------------|---------------------------|------------|--------------------------------|---------------|----------------------|--------|----------------|
|                           |             | ORIGINAL<br>BUDGET |  |                           | NORM (ABNORM)             |            | INCR (DECR)                    | NORM (ABNORM) |                      |        |                |
| Fund 592 - WATER & SEWER  |             |                    |  |                           |                           |            |                                |               |                      |        |                |
| 452.000                   |             | 0.00               |  | 0.00                      | 2,451.22                  | 0.00       |                                | (2,451.22)    |                      | 100.00 |                |
| 540.000-WATER / REPAIR    |             | 145,500.00         |  | 145,500.00                | 27,086.70                 | 5,799.16   |                                | 118,413.30    |                      | 18.62  |                |
| 550.000-SEWER / REPAIR    |             | 258,300.00         |  | 258,300.00                | 26,769.19                 | 6,899.96   |                                | 231,530.81    |                      | 10.36  |                |
| 555.000-REFUSE COLLECTION |             | 534,240.00         |  | 534,240.00                | 167,975.00                | 41,995.56  |                                | 366,265.00    |                      | 31.44  |                |
| 556.000-WATER             |             | 1,142,554.00       |  | 1,142,554.00              | 245,908.59                | 45,041.42  |                                | 896,645.41    |                      | 21.52  |                |
| 557.000-WASTEWATER        |             | 1,649,650.00       |  | 1,649,650.00              | 314,763.37                | 75,069.78  |                                | 1,334,886.63  |                      | 19.08  |                |
| TOTAL EXPENDITURES        |             | 3,730,244.00       |  | 3,730,244.00              | 784,954.07                | 174,805.88 |                                | 2,945,289.93  |                      | 21.04  |                |
| Fund 592 - WATER & SEWER: |             |                    |  |                           |                           |            |                                |               |                      |        |                |
| TOTAL EXPENDITURES        |             | 3,730,244.00       |  | 3,730,244.00              | 784,954.07                | 174,805.88 |                                | 2,945,289.93  |                      | 21.04  |                |

| October 2017 Payroll Report  |          |                |               |                     |                    |                    |                      |                                |
|------------------------------|----------|----------------|---------------|---------------------|--------------------|--------------------|----------------------|--------------------------------|
| Department                   | Pay Rate | Reg Hours      | O.T. Hours    | Reg Pay             | O.T. Pay           | Misc.              | Total Pay            | Notes                          |
| <b>Administration</b>        |          |                |               |                     |                    |                    |                      |                                |
| Blaha, M.                    | 14.7200  | 72.00          |               | \$ 1,059.84         | \$ -               |                    | \$ 1,059.84          |                                |
| Ciarelli, J.                 | 16.3700  | 91.75          |               | \$ 1,501.95         | \$ -               |                    | \$ 1,501.95          |                                |
| Deaton, L.                   |          |                |               | \$ 5,009.38         |                    |                    | \$ 5,009.38          |                                |
| Donhue, R.                   |          |                |               | \$ 5,229.24         |                    |                    | \$ 5,229.24          |                                |
| Gotham, D.                   | 17.2500  | 72.00          |               | \$ 1,242.00         | \$ -               |                    | \$ 1,242.00          |                                |
| Ladner, L.                   |          |                |               | \$ 6,952.71         |                    |                    | \$ 6,952.71          |                                |
| Lanning, W.                  | 11.0500  | 31.75          |               | \$ 350.84           |                    |                    | \$ 350.84            |                                |
| Mosier, L.                   |          |                |               | \$ 4,661.06         |                    |                    | \$ 4,661.06          |                                |
| Pieper, Judy                 | 18.1400  | 160.00         | 3.50          | \$ 2,902.40         | \$ 95.24           |                    | \$ 2,997.64          |                                |
| Tiernan, P.                  | 18.0000  | 84.00          |               | \$ 1,512.00         |                    |                    | \$ 1,512.00          |                                |
| <b>TOTAL: Administration</b> |          | <b>511.50</b>  | <b>3.50</b>   | <b>\$ 30,421.42</b> | <b>\$ 95.24</b>    | <b>\$ -</b>        | <b>\$ 30,516.65</b>  |                                |
|                              |          |                |               |                     |                    |                    |                      |                                |
| Department                   | Pay Rate | Reg Hours      | O.T. Hours    | Reg Pay             | O.T. Pay           | Misc.              | Total Pay            | Notes                          |
| <b>Cemetery</b>              |          |                |               |                     |                    |                    |                      |                                |
| Bjerke, Michael              | 12.0700  |                |               | \$ -                |                    |                    | \$ -                 |                                |
| Brannun, L.                  | 12.8300  | 68.00          |               | \$ 872.44           |                    |                    | \$ 872.44            |                                |
| Lemke, John N.               | 12.0700  | 68.00          |               | \$ 820.76           |                    |                    | \$ 820.76            |                                |
| Nicholls, William            | 12.0700  | 68.00          |               | \$ 820.76           |                    |                    | \$ 820.76            |                                |
| Wauford, S.                  | 12.0700  | 68.00          |               | \$ 820.76           |                    |                    | \$ 820.76            |                                |
| Wedesky, J. W.               | 12.0700  | 64.00          |               | \$ 772.48           |                    |                    | \$ 772.48            |                                |
| Williamson, N.               | 12.0700  | 64.00          |               | \$ 772.48           |                    |                    | \$ 772.48            |                                |
| <b>TOTAL: Cemetery</b>       |          | <b>400.00</b>  | <b>0.00</b>   | <b>4879.68</b>      | <b>0.00</b>        | <b>0.00</b>        | <b>4879.68</b>       |                                |
|                              |          |                |               |                     |                    |                    |                      |                                |
| Department                   | Pay Rate | Reg Hours      | O.T. Hours    | Reg Pay             | O.T. Pay           | Misc.              | Total Pay            | Notes                          |
| <b>Police</b>                |          |                |               |                     |                    |                    |                      |                                |
| Baaki, D.                    | 36.2879  | 160.00         | 28.00         | \$ 5,806.06         | \$ 1,556.40        |                    | \$ 7,362.46          |                                |
| Baker, A.                    | 33.5999  | 160.00         | 22.00         | \$ 5,375.97         | \$ 1,134.18        |                    | \$ 6,510.16          |                                |
| Baker, J.                    | 36.2879  | 168.00         | 4.00          | \$ 6,096.38         | \$ 221.48          |                    | \$ 6,317.85          |                                |
| Barbour, R.                  | 33.5999  | 168.00         | 19.00         | \$ 5,644.78         | \$ 975.41          |                    | \$ 6,620.19          |                                |
| Brooks, T.                   | 33.5999  | 160.00         | 12.00         | \$ 5,375.98         | \$ 618.64          | \$ 1,600.00        | \$ 7,594.63          | Longevity Pay                  |
| Collins, L.                  |          |                |               | \$ 7,414.46         |                    |                    | \$ 7,414.46          |                                |
| Faught, C.                   | 36.2879  | 168.00         | 25.00         | \$ 6,096.37         | \$ 1,384.23        |                    | \$ 7,480.59          |                                |
| Garris, G.                   | 17.0300  |                |               | \$ -                |                    |                    | \$ -                 |                                |
| Hoydic, S.                   | 33.5999  | 160.00         | 13.50         | \$ 5,375.97         | \$ 695.97          |                    | \$ 6,071.95          |                                |
| Krettlin, F.                 | 17.5400  | 20.00          |               | \$ 350.80           |                    |                    | \$ 350.80            |                                |
| LaChance, J.                 | 11.3000  | 110.00         |               | \$ 1,243.00         |                    |                    | \$ 1,243.00          |                                |
| Laraway, P.                  | 17.5400  | 20.00          |               | \$ 350.80           |                    |                    | \$ 350.80            |                                |
| Ley, K.                      | 17.5400  | 17.00          |               | \$ 298.18           |                    |                    | \$ 298.18            |                                |
| Raap, T.                     | 33.5999  | 168.00         |               | \$ 5,644.78         | \$ -               | \$ 1,300.00        | \$ 6,944.78          | Longevity Pay                  |
| Regentik, C.                 | 19.1500  | 64.00          |               | \$ 1,225.60         | \$ -               | \$ 3,378.03        | \$ 4,603.63          | Vacation Pay-out, Ins. Stipend |
| Sederlund, C.                | 36.2879  | 160.00         | 25.00         | \$ 5,806.05         | \$ 1,389.64        |                    | \$ 7,195.70          |                                |
| Sovik, C.                    | 36.8281  | 160.00         | 8.00          | \$ 6,212.50         | \$ 475.17          |                    | \$ 6,687.66          |                                |
| Sroufe, T.                   | 33.5999  | 160.00         |               | \$ 5,375.98         | \$ -               |                    | \$ 5,375.98          |                                |
| Stevens, T.                  | 33.5999  | 160.00         |               | \$ 5,375.99         | \$ -               |                    | \$ 5,375.99          |                                |
| Tomanek, J.                  | 33.5999  | 168.00         | 8.00          | \$ 5,644.78         | \$ 412.43          |                    | \$ 6,057.21          |                                |
| Walton, T.                   | 33.5999  | 160.00         | 13.50         | \$ 5,375.97         | \$ 693.05          |                    | \$ 6,069.03          |                                |
| Wilcox, W.                   | 12.5000  | 23.50          |               | \$ 293.75           | \$ -               |                    | \$ 293.75            |                                |
| Wilcox, W.                   | 17.5400  | 19.00          |               | \$ 333.26           | \$ -               |                    | \$ 333.26            |                                |
| Wittrock, M.                 | 33.5999  | 160.00         |               | \$ 5,375.98         | \$ -               |                    | \$ 5,375.98          |                                |
| <b>Total: Police</b>         |          | <b>2713.50</b> | <b>178.00</b> | <b>\$ 96,093.43</b> | <b>\$ 9,556.61</b> | <b>\$ 6,278.03</b> | <b>\$ 111,928.06</b> |                                |

| Department                 | Pay Rate | Reg Hours       | O.T. Hours    | Reg Pay              | O.T. Pay            | Misc.               | Total Pay            | Notes                  |
|----------------------------|----------|-----------------|---------------|----------------------|---------------------|---------------------|----------------------|------------------------|
| <b>Fire</b>                |          |                 |               |                      |                     |                     |                      |                        |
| Armstrong, C.              | 22.3900  | 26.00           |               | \$ 582.14            |                     |                     | \$ 582.14            |                        |
| Conrad, C.                 | 18.7400  | 123.25          |               | \$ 2,309.71          |                     |                     | \$ 2,309.71          |                        |
| Dobrick, Zach              | 9.9800   | 97.25           |               | \$ 970.56            |                     |                     | \$ 970.56            |                        |
| Dobrick, Nathaniel         | 9.1700   |                 |               | \$ -                 |                     |                     | \$ -                 |                        |
| Dziurgot, A.               | 9.9800   | 48.75           |               | \$ 486.53            |                     |                     | \$ 486.53            |                        |
| Good, Alexander            | 15.3300  | 72.75           |               | \$ 1,115.26          |                     |                     | \$ 1,115.26          |                        |
| Kennedy, M.                |          |                 |               | \$ 2,856.26          |                     |                     | \$ 2,856.26          |                        |
| Laitinen, Daniel           | 15.3300  | 57.25           |               | \$ 877.64            |                     |                     | \$ 877.64            |                        |
| Madsen, W.                 | 9.1700   | 22.25           |               | \$ 204.04            |                     |                     | \$ 204.04            |                        |
| Maher, John P.             | 9.1700   | 34.50           |               | \$ 316.37            |                     |                     | \$ 316.37            |                        |
| McGahan, K.                | 15.3300  | 60.00           |               | \$ 755.29            |                     |                     | \$ 755.29            |                        |
| McGillen, T.               | 17.6900  | 24.25           |               | \$ 428.98            |                     |                     | \$ 428.98            |                        |
| McGowan, Cain              | 9.9800   | 22.75           |               | \$ 227.05            |                     |                     | \$ 227.05            |                        |
| Moreno, Zachary T.         | 9.1700   | 91.25           |               | \$ 836.77            |                     |                     | \$ 836.77            |                        |
| Moynihan, B.               | 21.2200  | 47.75           |               | \$ 1,013.26          |                     |                     | \$ 1,013.26          |                        |
| Noechel, J.                | 21.2200  | 78.00           |               | \$ 1,655.17          |                     |                     | \$ 1,655.17          |                        |
| Olando, Michael            | 18.7400  | 136.00          |               | \$ 2,548.65          |                     |                     | \$ 2,548.65          |                        |
| Tooman, Brittany           | 16.5000  | 84.50           |               | \$ 1,384.89          |                     |                     | \$ 1,384.89          |                        |
| Vliet, A.                  | 9.9800   | 95.75           |               | \$ 955.59            |                     |                     | \$ 955.59            |                        |
| Weir, M.                   | 23.5800  | 48.00           |               | \$ 1,131.84          |                     |                     | \$ 1,131.84          |                        |
| Wilson, T.                 | 21.2200  | 52.75           |               | \$ 1,119.36          |                     |                     | \$ 1,119.36          |                        |
| <b>Total: Fire</b>         |          | <b>1223.00</b>  |               | <b>\$ 21,775.33</b>  |                     | <b>\$ -</b>         | <b>\$ 21,775.33</b>  |                        |
|                            |          |                 |               |                      |                     |                     |                      |                        |
| Department                 | Pay Rate | Reg Hours       | O.T. Hours    | Reg Pay              | O.T. Pay            | Misc.               | Total Pay            | Notes                  |
| <b>D.P.W.</b>              |          |                 |               |                      |                     |                     |                      |                        |
| Abramowicz, J.             | 20.2300  | 160.00          | 0.5           | \$ 3,236.80          | \$ 15.17            |                     | \$ 3,251.97          |                        |
| Archev, Je.                | 24.3500  | 160.00          | 7.00          | \$ 3,896.02          | \$ 259.22           | \$ 1,315.00         | \$ 5,470.24          | On-Call, Longevity Pay |
| Brock, R.                  | 25.8900  | 160.00          | 1.50          | \$ 4,142.40          | \$ 59.66            | \$ 90.00            | \$ 4,292.06          | On-Call Pay            |
| Buers, D.                  | 24.1300  | 160.00          |               | \$ 3,860.80          | \$ -                |                     | \$ 3,860.80          |                        |
| Dental, F.                 | 22.6900  | 160.00          | 2.00          | \$ 3,630.41          | \$ 68.08            |                     | \$ 3,698.49          |                        |
| Jamison, M.                | 19.1500  | 160.00          | 2.00          | \$ 3,064.00          | \$ 59.76            |                     | \$ 3,123.76          |                        |
| Moritz, M.                 | 22.7500  | 160.00          | 6.00          | \$ 3,640.00          | \$ 209.10           | \$ 315.00           | \$ 4,164.10          | On-Call Pay            |
| Paver, V.                  | 22.3500  | 160.00          | 9.00          | \$ 3,576.01          | \$ 306.27           | \$ 315.00           | \$ 4,197.28          | On-Call Pay            |
| Piasecki, T.               | 22.3500  | 160.00          | 9.50          | \$ 3,576.00          | \$ 323.29           | \$ 225.00           | \$ 4,124.29          | On-Call Pay            |
| Race, J.                   | 19.4000  | 160.00          | 1.50          | \$ 3,104.00          | \$ 43.65            |                     | \$ 3,147.65          |                        |
| Valencia, A.               | 19.0000  | 160.00          |               | \$ 3,040.00          | \$ -                |                     | \$ 3,040.00          |                        |
| <b>Total: D.P.W.</b>       |          | <b>1,760.00</b> | <b>39.00</b>  | <b>\$ 38,766.44</b>  | <b>\$ 1,344.19</b>  | <b>\$ 2,260.00</b>  | <b>\$ 42,370.63</b>  |                        |
|                            |          |                 |               |                      |                     |                     |                      |                        |
| Department                 | Pay Rate | Reg Hours       | O.T. Hours    | Reg Pay              | O.T. Pay            | Misc.               | Total Pay            | Notes                  |
| <b>W.&amp; W.W.</b>        |          |                 |               |                      |                     |                     |                      |                        |
| Archev, Ju.                | 19.1500  | 160             |               | \$ 3,064.00          | \$ -                |                     | \$ 3,064.00          |                        |
| Armstrong, C.              | 20.2700  | 160             |               | \$ 3,243.20          | \$ -                | \$ 315.00           | \$ 3,558.20          | On-Call Pay            |
| Beason, R.                 | 27.8700  | 160             | 5.50          | \$ 4,459.20          | \$ 236.28           | \$ 315.00           | \$ 5,010.48          | On-Call Pay            |
| Blankstrom, D.             | 18.7100  | 160             | 3.00          | \$ 2,993.60          | \$ 84.20            | \$ 580.00           | \$ 3,657.80          | On-Call Pay            |
| Caramitaro, J.             | 26.2200  | 160             | 3.00          | \$ 4,195.20          | \$ 120.81           | \$ 135.00           | \$ 4,451.01          | On-Call Pay            |
| Erdmann, Kevin             | 20.2700  | 160             | 6.00          | \$ 3,243.20          | \$ 182.44           | \$ 315.00           | \$ 3,740.64          | On-Call Pay            |
| Gehring, D.                | 25.6200  | 160             |               | \$ 4,099.20          | \$ -                |                     | \$ 4,099.20          |                        |
| Poprasky, P.               | 21.2400  | 160             |               | \$ 3,398.40          | \$ -                |                     | \$ 3,398.40          |                        |
| <b>Total: W.&amp; W.W.</b> |          | <b>1280.00</b>  | <b>17.50</b>  | <b>\$ 28,696.00</b>  | <b>\$ 623.73</b>    | <b>\$ 1,660.00</b>  | <b>\$ 30,979.73</b>  |                        |
| <b>Grand Total</b>         |          | <b>7,888.00</b> | <b>238.00</b> | <b>\$ 220,632.29</b> | <b>\$ 11,619.76</b> | <b>\$ 10,198.03</b> | <b>\$ 242,450.08</b> |                        |

# AGENDA NOTE

New Business: Item #

**MEETING DATE:** November 7, 2017

**PERSON PLACING ITEM ON AGENDA:** Lynne Ladner City Manager

**AGENDA TOPIC:** Consider resolution to adopt amended 2016-2017 fee schedule

**EXPLANATION OF TOPIC:** The attached amended fee schedule for 2016-2017 includes updates related to the installation of gas and electric water heaters. This will resolve and clarify what the fee is for installation of these two items without the confusion of if it is necessary to apply for both plumbing and either mechanical or electric permits dependent upon the type of water heater.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** City fee scheduled adopted in October of 2016 and a copy of the revised page 10

**POSSIBLE COURSES OF ACTION:** Approve/deny resolution to amend the 2016-2017 adopted fee schedule

**RECOMMENDATION:** Approve resolution to amend 2016-2017 updated fee schedule

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve resolution to amend 2016-2017 updated fee schedule

**RESOLUTION NO. \_\_\_\_-2016**

**CITY OF SOUTH LYON  
OAKLAND COUNTY, MICHIGAN**

**RESOLUTION AMENDING THE ADOPTED FEE SCHEDULE  
FOR 2016-2017**

WHEREAS, the City provides certain services for which the City desires to charge a fee in order to recoup its costs; and

WHEREAS, the Council has the authority to approve and establish, by resolution, a fee schedule for fees required to be paid for City services, bonds, insurances, and any licenses to engage in the operation, conduct or carrying on of any trade, profession, business or privilege for which a license is required pursuant to the City Code and/or other City ordinance; and

WHEREAS, the Council now desires to amend and approve the fee schedule attached hereto and incorporated herein as **Attachment A**.

WHEREAS, the amendments to the fee schedule are:

- 1) On page 10 in the section on Planning/Zoning and Building Department fees to add
  - a. Replacement Residential Heating and HVAC unit to include 2 inspections  
Fee - \$108
  - b. Replacement Water Heater (gas or electric) Fee - \$108

NOW, THEREFORE, BE IT RESOLVED, the Council hereby approves the fee schedule attached hereto and incorporated herein as **Attachment A**.

NOW, THEREFORE, BE IT RESOLVED, the Council hereby authorizes and directs the City Clerk to post and display in the office of the City Clerk the fee schedule as attached hereto and made a part hereof as **Attachment A**

At a regular meeting of the City of South Lyon City Council, a motion was made by Council Member \_\_\_\_\_, supported by Council Member \_\_\_\_\_, to adopt the above resolution.

Ayes:  
Nays:  
Absent:

RESOLUTION DECLARED [ADOPTED/FAILED] on this \_\_\_\_ day of \_\_\_\_\_, 2017.

CERTIFICATION

I certify that this resolution was duly adopted by the City Council of the City of South Lyon on \_\_\_\_\_, \_\_\_\_, 2017.

Lisa Deaton  
City Clerk  
South Lyon

|  |                              |
|--|------------------------------|
| Zoning permit for structures not requiring a permit  | \$50                         |
| Signs  |                              |
| Temporary (maximum 30 days)  | \$20                         |
| Permanent  | Same as building permit fees |
| Demolition   | \$50 + \$.05 per sq. ft.     |
| Demolition permits may be issued only after applicant certifies that all utilities have been notified and disconnected |                              |
| Permit Cancellation  | 35% of permit fee            |
| Permit reactivation for abandoned permits—only after review to ensure nothing in submitted plans have changed          | 35% of permit fee            |
| Contractor License Registration  | \$20                         |
| Cash bond for new construction   | \$500                        |
| Replacement Residential Heating/HVAC   | \$108 (inc. 2 insp. )        |
| Replace Water Heater (gas or electric)   | \$108                        |

## Plumbing Permits

|  |          |
|--|----------|
| Application Fee—includes one inspection                            | \$30     |
| Mobile Home Park Site  | \$5 each |
| Fixtures, floor drains, special drains, water connected appliances | \$5 each |
| Stacks (soil, waste, vent & conductor)                             | \$3 each |
| Sewage ejectors, sumps   | \$5 each |
| Sub-soil drains  | \$5 each |
| Water Service  | \$5      |
| less than 2"   | \$25     |
| 2" to 6"   | \$50     |
| over 6"  | \$5      |



City of South Lyon, MI  
Schedule of Fees  
Adopted  
Fiscal Year 2016-2017

|  |      |
|--|------|
| City Clerk/Treasurer's Office Fees<br>Including FOIA                         | 2-3  |
| Cemetery Fees  | 4-5  |
| Water and Wastewater Utility Fees  | 5-6  |
| Solid Waste/Recycling Fees   | 6    |
| Planning and Zoning Fees   | 7-8  |
| Building Department Fees<br>Including Plumbing, Mechanical<br>And Electrical | 8-13 |
| Department of Public Works Fees -<br>Rental and Cost Recovery                | 14   |
| Police Department Fees   | 15   |
| Fire Department Fees   | 16   |

## City Clerk/City Treasurer Department

|   |   |
|---|---|
| Non-Sufficient Funds/Returned Check   | \$25.00   |
| Notary Service  |   |
| City Resident   | No Charge   |
| Non-Resident  | \$5.00  |
| Snow Removal from paved Sidewalks or ice<br>Melting per Chp. 82 of the City Code                                | \$87.00 per Hour  |
| Weed and Grass mowing   | Actual cost for Contractor for cutting + \$25<br>administrative fee |
| Peddler and Solicitor Permit  |   |
| 1 week permit   | \$25 + \$10 background check fee per person                         |
| 8 days to 6 months  | \$50 + \$10 background check fee per person                         |
| Annual  | \$100 + \$10 background check fee per person                        |
| Garage Sale Permit  | \$5.00  |
| McHattie Park Gazebo or Volunteer Park<br>Picnic Shelter Use Deposit—Refundable<br>after inspection of the park |   |
| 25-50 people  | \$25  |
| 50-100 people   | \$50  |
| 101 or more people  | \$100   |
| Sale of Fireworks Permit  | \$25 for each location  |

|  |                      |
|--|----------------------|
| Buying/Receiving Gold, Silver, gems      | \$50 application fee |
| Parcel Combination Application Fee       | \$50                 |
| Parcel Split/Combination Application fee |                      |
| First                                    | \$100                |
| Each Additional                          | \$50.00              |

#### Carnival or Circus

##### Amusement Park/Circus

|                        |       |
|------------------------|-------|
| 10 Concessions or less | \$200 |
| 10-19 Concessions      | \$300 |
| 20 or more Concessions | \$400 |

##### Carnival

|                        |       |
|------------------------|-------|
| 10 Concessions or less | \$100 |
| 10-19 Concessions      | \$150 |
| 20 or more Concessions | \$200 |

#### Freedom of Information Act Requests

# Cemetery

## Sale of Graves

|                              |         |
|------------------------------|---------|
| Resident                     | \$550   |
| Non-Resident                 | \$1,000 |
| Infant (under 1 year of age) |         |
| Resident                     | \$200   |
| Non-Resident                 | \$350   |

## Grave Open/Close Fees

### Weekdays before 2 pm

|                     |       |
|---------------------|-------|
| Adult Resident      | \$500 |
| Adult Non-Resident  | \$800 |
| Child Resident      | \$350 |
| Child Non-Resident  | \$450 |
| Infant Resident     | \$250 |
| Infant Non-Resident | \$350 |

### Saturday or Weekday after 2pm

|                     |       |
|---------------------|-------|
| Adult Resident      | \$600 |
| Adult Non-Resident  | \$900 |
| Child Resident      | \$450 |
| Child Non-Resident  | \$550 |
| Infant Resident     | \$350 |
| Infant Non-Resident | \$450 |

## Monument Foundations

### Precast Concrete Sizes Offered

|                        |       |
|------------------------|-------|
| 20 x 60                | \$130 |
| 20 x 54                | \$110 |
| 20 x 36                | \$85  |
| 20 x 42                | \$100 |
| 20 x 48                | \$110 |
| Vet Base—4 Hole        | \$60  |
| All Government Markers | \$100 |

All other sizes will be quoted  
individually

\$100

## **Water and Waste Water Department**

Water per 1,000 gallons \$2.46 (effective 6/1/16)

Sewer per 1,000 gallons of water used

Effective Date of Adoption \$4.05

July 1, 2017 \$4.28

July 1, 2018 \$4.52

Water Tap-In per unit Factor \$2,800

Sewer Tap-in per unit factor \$4,200

Water & Sewer Inspection \$30.00

Unit Factors based on factors as assigned by the Oakland County Drain Commissioner.

Inspection of Sanitary Sewer/Storm Drains  
on Private Property

1-50 feet

6" Diameter \$12 + \$6 each additional 50 feet

8" Diameter \$14 + \$7 each additional 50 feet

12" Diameter \$18 + \$9 each additional 50 feet

18" Diameter \$30 + \$15 each additional 50 feet

Over 18" Diameter \$40 + \$20 each additional 50 feet

Manhole/Catch Basins \$5.00

Fire Sprinkler System

3/4" Water Distribution Pipe \$5.00

1" Water Distribution Pipe \$10.00

1 1/4" Water Distribution Pipe \$15.00

1 1/2" Water Distribution Pipe \$20.00

2" Water Distribution Pipe \$25.00

Over 2" Water Distribution Pipe \$30.00

Water Service (Main to Structure) Min 1" \$10

|  |                        |
|--|------------------------|
| Septic Tank Disconnect   | \$20                   |
| Water Shut-off/Turn-on (Per Trip)  |                        |
| Regular Business Hours   | \$40                   |
| After regular Business Hours   | \$10 per 1,000 gallons |
| Purchase of Water for Commercial purpose<br>(pool filling, hydro-mulch etc.) |                        |

## **Solid Waste/Recycling Fees**

|                               |         |
|-------------------------------|---------|
| Solid Waste/Recycling/Compost | \$34.38 |
| Single Family                 | \$30.03 |
| Hampton Square Condominiums   | \$30.03 |
| Colonial Acres                | \$30.03 |
| Quail Run                     | \$30.03 |
| Evergreen Condominiums        | \$30.03 |
| Lafayette Woods Condominiums  | \$30.03 |
| Hickory Pointe Condominiums   | \$30.03 |
| Village at Eagle Heights      | \$30.03 |
| Lexington Condominiums        | \$30.03 |

# Planning & Zoning/ Building Department Fees

Many Planning and Zoning Applications are subject to review by expert consultants. Applicants are responsible for any additional fees invoiced to the City by its Consultants in conjunction with applicant meetings, review and application. The City of South Lyon may require a deposit prior to reviewing applications. The amount is to be determined by the City Manager per the City Code Chapter 2 Sections 301-302. If you would like to have an estimate of your application review cost please submit a copy of the Request for Estimated Fees form.

|   |   |
|---|---|
| Zoning Verification Letter                        | 100   |
| Zoning Board of Appeals Application               | \$450   |
| Rezoning Application                              |   |
| Single Family                                     | \$500 + 5 per acre or fraction  |
| Multiple Family                                   | \$500 + \$15 per acre or fraction   |
| Commercial, Office or Industrial                  | \$500 + \$20 per acre or fraction   |
| Special Use/Conditional Use Application           | \$500 + \$15 per acre   |
| Site Plan Reviews:                                |   |
| Single Family                                     | \$450 plus \$4 per lot or condo unit  |
| Multiple Family or Mobile Home Park               | \$500 plus \$5 per unit   |
| Commercial or office development                  | \$700 plus \$50 per acre  |
| Industrial/institutional development              | \$500 plus \$25 per acre  |
| Planned Unit Development or Mixed Use Development | \$600 per review plus \$5 per unit/ residential lot or \$50 per acre for non-residential + \$75 admin fee     |
| Special land uses                                 | \$300 in addition to applicable site plan review fee above , plus\$550 for review of any traffic impact study |



|  |                                   |
|--|-----------------------------------|
| Site plan Revisions Review (for each submission of a revised site plan or final site plan resubmitted within 90 days of receipt of review) | 1/2 of original review fee        |
| Sign permits   | \$150.00                          |
| Subdivision (plat) Review  |                                   |
| Tentative Plat   | \$350 plus \$4 per lot            |
| Final Preliminary Plat   | \$250 plus \$4 per lot            |
| Final Plat Review  | \$200 plus \$2 per lot            |
| Land Division/Lot Split Review   | \$325 plus \$30 per resulting lot |
| Variances  |                                   |
| Dimensional  | \$300                             |
| Use variance (if allowed)  | \$400                             |
| Zoning Verification Letter   | \$100                             |
| Zoning Board of Appeals Application  | \$450                             |
| Rezoning Application   |                                   |
| Single Family  | \$500 + 5 per acre or fraction    |
| Multiple Family  | \$500 + \$15 per acre or fraction |
| Commercial, Office or Industrial   | \$500 + \$20 per acre or fraction |
| Special Use/Conditional Use Application  | \$500 + \$15 per acre             |

All Construction Plan Review      Fee Schedule Unless      Otherwise Listed

| Size                       | One Trade                      | Two Trades       | Three Trades    | Four Trades     |
|----------------------------|--------------------------------|------------------|-----------------|-----------------|
| Up to 60,000 Cu. Ft.       | \$325                          | \$407            | \$488           | \$650           |
| 60,001 to 80,000 Cu. Ft.   | \$400                          | \$500            | \$600           | \$800           |
| 80,001 to 100,000 Cu. Ft.  | \$510                          | \$637.50         | \$765           | \$1,020         |
| 100,001 to 150,000 Cu. Ft. | \$585                          | \$731.25         | \$877.50        | \$1,170         |
| 150,001—200,000 Cu. Ft.    | \$665                          | \$831.25         | \$997.50        | \$1,330         |
| 200,000 + Cu. Ft.          | \$784 + \$8 per 10,000 Cu. Ft. | One Trade x 1.25 | One Trade x 1.5 | One Trade x 2.0 |

### Construction Building Plan Review

One and Two Single Family Dwellings

Up to 3,000 sq. ft. ( incl. basement)

\$450

Over 3,000 sq. ft. (incl. basement)

\$.15 per additional sq. ft.

Hood & Duct Plan Review

\$300

Spray Booth Plan Review

\$250

Miscellaneous Plan Review

\$125 (per hour/one hour min.)

In-Ground Pool Plan Review

\$450

Above-Ground Pool Plan Review

\$100 (per pool)

Residential Decks

\$54

### Construction Observation Cost

\$0—\$25,000

10%

\$25,001—\$100,000

\$2,500 + 7% of amount of \$25,000

\$100,001—\$250,000

\$7,000 + 5% of amount over \$100,000

Over \$250,000

\$14,500 + 4% of amount over \$250,000

### Building Permits

One inspection included with cost of permit

ICC chart will be used to determine cost of construction

\$0—\$1,000

\$75

Each additional \$1,000 or fraction

\$15 per \$1,000 or fraction thereof

over \$1,000

Certificate of Occupancy Fee

5% of the building permit fee

Additional/Reinspection Fee

\$35

Special/Overtime Inspection

\$45 per hour or fraction min. \$90

New Business Inspection

\$50

Starting work without a permit

Double permit fee

|  |                              |
|--|------------------------------|
| Zoning permit for structures not requiring a permit  | \$50                         |
| Signs  |                              |
| Temporary (maximum 30 days)  | \$20                         |
| Permanent  | Same as building permit fees |
| Demolition   | \$50 + \$.05 per sq. ft.     |
| Demolition permits may be issued only after applicant certifies that all utilities have been notified and disconnected |                              |
| Permit Cancellation  | 35% of permit fee            |
| Permit reactivation for abandoned permits—only after review to ensure nothing in submitted plans have changed          | 35% of permit fee            |
| Contractor License Registration  | \$20                         |
| Cash bond for new construction   | \$500                        |
| Replacement Residential Heating/HVAC   | \$108 (inc. 2 insp. )        |
| Replace Water Heater (gas or electric)   | \$108                        |

## Plumbing Permits

|  |          |
|--|----------|
| Application Fee—includes one inspection                            | \$30     |
| Mobile Home Park Site  | \$5 each |
| Fixtures, floor drains, special drains, water connected appliances | \$5 each |
| Stacks (soil, waste, vent & conductor)                             | \$3 each |
| Sewage ejectors, sumps   | \$5 each |
| Sub-soil drains  | \$5 each |
| Water Service  | \$5      |
| less than 2"   | \$25     |
| 2" to 6"   | \$50     |
| over 6"  | \$5      |

|   |                   |
|---|-------------------|
| Sewers (Sanitary, storm or combined)      |                   |
| Less than 6"                              | \$5               |
| 6" or over                                | \$25              |
| Manholes, Catch Basins                    | \$5               |
| Watering Distributing Pipe system         |                   |
| 3/4" Pipe                                 | \$5               |
| 1" Pipe                                   | \$10              |
| 1 1/4" Pipe                               | \$15              |
| 1 1/2" Pipe                               | \$20              |
| 2" Pipe                                   | \$25              |
| Over 2" Pipe                              | \$30              |
| Reduced Pressure Zone back flow preventer | \$5               |
| Special/safety Inspection                 | \$45              |
| Additonal/Re-Inspection                   | \$35              |
| Permit Cancelation                        | 35% of permit fee |
| Final Inspection fee                      | \$55              |
| Contractor License Registration           | \$15              |

## **Mechanical Permits**

|  |      |
|--|------|
| Application Fee                                | \$30 |
| Residential Heating System (New Building)      | \$50 |
| Gas/Oil Burning Equipment                      | \$30 |
| New and/or Conversion Units Residential Boiler | \$30 |
| Water Heater                                   | \$5  |
| Flue/Vent Damper                               | \$5  |
| Solid Fuel Equipment (includes chimney)        | \$30 |
| Gas Burning Fireplace (includes chimney)       | \$30 |
| Chimney, Factory buildt installed separately   | \$25 |
| Solar (set of 3 panels—includes piping)        | \$20 |

|  |                         |
|--|-------------------------|
| Gas Piping—each opening—new installation   | \$5                     |
| Air conditioning (includes split systems   | \$30                    |
| Heat Pumps; Complete Residential           | \$30                    |
| Bath & Kitchen exhaust                     | \$5                     |
| Tanks                                      |                         |
| Above Ground                               | \$20                    |
| LP Tank Connection                         |                         |
| Underground                                | \$25                    |
| LP tank connection                         |                         |
| Humidifiers                                | \$10                    |
| Piping                                     | \$.05/ft. minimum \$25  |
| Duct                                       | \$.05/ft. minimum \$25  |
| Heat Pumps, Commercial (pipe not included) | \$20                    |
| Air Handlers/Heat wheels                   |                         |
| under 10,000 CFM                           | \$20                    |
| over 10,000 CFM                            | \$60                    |
| Commercial Hoods                           | \$15                    |
| Heat Recover Units                         | \$10                    |
| VAV boxes                                  | \$10                    |
| Unit Ventilators                           | \$10                    |
| Unit Heaters (Terminal Units)              | \$15                    |
| Fire Suppression                           | \$.75 per head—min \$20 |
| Evaporator Coils                           | \$30                    |
| Refrigeration (split system)               | \$30                    |
| Chiller                                    | \$30                    |
| Cooling Towers                             | \$30                    |
| Compressor                                 | \$30                    |
| Special/Safety Inspection                  | \$35                    |
| Additional/Re-inspection                   | \$45                    |

|                                 |                   |
|---------------------------------|-------------------|
| Permit Cancellation             | 35% of permit fee |
| Final Inspection Fee            | \$55              |
| Contractor License Registration | \$15              |

## Electrical Permits

|  |          |
|--|----------|
| Application Fee                            | \$30     |
| Service                                    |          |
| 2 thru 200 amp                             | \$20     |
| over 200 amp thru 600 amp                  | \$25     |
| over 600 amp thru 800 amp                  | \$30     |
| over 800 amp thru 1200 amp                 | \$35     |
| over 1200 amp GFI only                     | \$40     |
| Circuits                                   | \$5      |
| Light Fixtures—per 25                      | \$6      |
| Dishwasher                                 | \$5      |
| Furnace—unit heater                        | \$5      |
| Electrical Heating Units (baseboard)       | \$4      |
| Power Outlets 240 V (ranges, dryers, etc.) | \$7      |
| Feeders—Bus ducts etc—per 50 feet          | \$6      |
| Mobile Home Park Site                      | \$6      |
| Recreations Vehicle Park Site              | \$4      |
| Units up to 20 KVA & HP                    | \$6      |
| Units 21 to 50 KVA & HP                    | \$10     |
| Units 51 KVA & HP and over                 | \$12     |
| Fire Alarms—up to 10 devices               | \$50     |
| Fire Alarms 11-20 devices                  | \$100    |
| Fire Alarms over 20 devices                | \$5 each |
| Energy Retrofit—Temp Control               | \$45     |
| Conduit only or grounding only             | \$45     |

|                                 |                   |
|---------------------------------|-------------------|
| Signs                           |                   |
| Unit                            | \$10              |
| Letter                          | \$15              |
| Neon—each 25 feet               | \$20              |
| Special/Safety Inspection       | \$45              |
| Additional/Re-inspection        | \$35              |
| Smoke Detector (each)           | \$5               |
| Low Voltage                     | \$5               |
| Permit Cancellation             | 35% of permit fee |
| Final Inspection Fee            | \$55              |
| Contractor License Registration | \$15              |

## **Department of Public Works, Water and Waste Water**

The City of South Lyon utilizes the annual published MDOT rates for equipment cost recovery and rental. Manpower rates are based upon current collective bargaining agreements in force at time services are rendered.

|  |         |
|--|---------|
| Right of Way Construction Permit   |         |
| Residential Driveways  | \$35    |
| Commercial driveways   | \$100   |
| Any aerial cable/wire installation or maintenance including street light maintenance | \$100   |
| Bore, jack and tunnel (auxiliary underground maintenance or installation)            | \$150   |
| Pavement cutting for any purpose   | \$250   |
| Annual blanket utility right-of-way work permit                                      | \$2,500 |

Annual permit payable once a year and the fee may replace or be used for an unlimited number of permit fees in a given year for ROW construction permits. An annual permittee must submit monthly application to City detailing all planned work prior to commencing

# Police Department

|   |  |
|---|--|
| Handicapped Parking Violations                | \$100  |
| Paid within 7 days                            | \$125  |
| after 7 days                                  |  |
| Other Parking Violations                      | \$10   |
| Paid within 7 days                            | \$20   |
| after 7 days                                  |  |
|   | Actual Cost  |
| Emergency Cost Recovery                       |  |
| FOIA  | See City policy on Website   |
| Liquor License Investigation                  | \$500  |
| Liquor License Add or Change existing license | \$100  |
|   | \$50   |
| Registration of Precious Metals Dealer        | \$50   |
| Gem/Gold/Jewelry Dealer Application           | \$10   |
| Solicitor/Peddler License Application         |  |
| PBT   | \$2  |
| Resident                                      | \$7  |
| Non-Resident                                  |  |
| Fingerprints                                  |  |
| Resident                                      | Fees set by State of Michigan or Free<br>\$25 plus any State or Federal Fees |
| Non-Resident                                  |  |
| Local Records Check—with Letter               |  |
| Resident                                      | \$1  |
| Non-Resident                                  | \$5  |
| Parking Lot Permit                            | \$25   |



# **Fire Department**

These items may not be subject to FOIA as they must be requested from a third party.

|   |                                     |
|---|-------------------------------------|
| National Fire Incident Reporting System                                     | \$10 per incident number            |
| Environmental Assessment (NFIRS Reports<br>& Fire Marshall Division Reports | \$20 per address                    |
| Miscellaneous Copies  | May be subject to City FOIA policy. |

# Kiwanis Club of South Lyon, Mich., Inc.



P.O. Box 235  
South Lyon, MI 48178  
"On Chief Pontiac's Trail"  
"We Build"

November 1, 2017

South Lyon City Council  
335 S. Warren Street  
South Lyon, Michigan 48178

**Re: Kiwanis Use of Historical Village/Depot Grounds  
South End of McHattie Park**

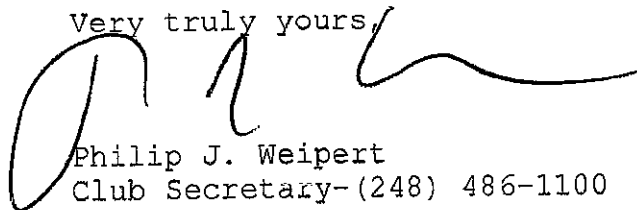
Dear Honorable City Council,

The South Lyon Kiwanis is requesting the use of the Historical Village/Depot Grounds at the South End of McHattie Park for the purposes of Tree Sales. As the City Council may know, this has been an annual event.

This request is to use the property from **appx. November 15th, 2017 (set up) through December 31, 2017 (take down and clean up)**. Sales usually end near December 21, 2017 and the property is usually cleaned up by the end of December weather permitting. The sales support the annual senior dinner at the High School which will be on **Monday December 11, 2017**.

I have enclosed a copy of the Certificate of Liability Insurance naming the City of South Lyon as an additional insured along with required hold harmless. If you have any questions regarding this or any other matter, please feel free to call me.

Very truly yours,



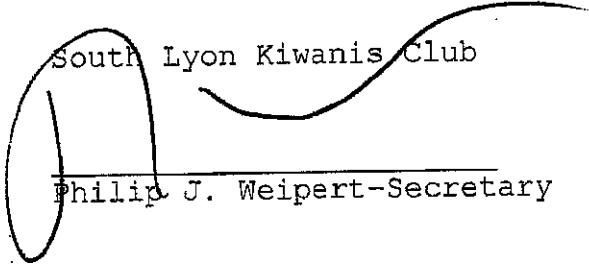
Philip J. Weipert  
Club Secretary-(248) 486-1100

PJW:jj

### **HOLD HARMLESS AGREEMENT**

To the fullest extent permitted by law the South Lyon Kiwanis Club agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

South Lyon Kiwanis Club

Philip J. Weipert-Secretary



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/20/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER  
Hylant - Indianapolis  
10401 North Meridian St, Ste 200  
Indianapolis IN 46290

CONTACT NAME: Lisa Christenson  
PHONE (A/C, No, Ext): 317-817-5172 FAX (A/C, No): 317-817-5151  
E-MAIL: kiwaniscert@hylant.com  
ADDRESS:

INSURED  
KIWAN03  
Kiwanis International, All Clubs and Their Members  
3636 Woodview Trace  
Indianapolis IN 46268

INSURER(S) AFFORDING COVERAGE  
INSURER A: Lexington Insurance Company NAIC # 19437  
INSURER B:  
INSURER C:  
INSURER D:  
INSURER E:  
INSURER F:

## COVERAGES

CERTIFICATE NUMBER: 1523450367

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

| INSR LTR | TYPE OF INSURANCE   | ADDITIONAL SUBROGATION WAIVED | POLICY NUMBER | POLICY EFF (MM/DD/YYYY) | POLICY EXP (MM/DD/YYYY) | LIMITS   |
|----------|---|-------------------------------|---------------|-------------------------|-------------------------|--|
| A        | <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY<br><input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR<br><input checked="" type="checkbox"/> Liquor Liability<br>GEN'L AGGREGATE LIMIT APPLIES PER:<br><input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOG<br>OTHER: | Y                             | 013136005     | 11/1/2017               | 11/1/2018               | EACH OCCURRENCE \$2,000,000<br>DAMAGE TO RENTED PREMISES (Ea occurrence) \$500,000<br>MED EXP (Any one person) \$5,000<br>PERSONAL & ADV INJURY \$2,000,000<br>GENERAL AGGREGATE \$2,000,000<br>PRODUCTS - COMP/OP AGG \$2,000,000<br>Liquor Liability \$1,000,000 |
| A        | AUTOMOBILE LIABILITY<br><input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY<br><input checked="" type="checkbox"/> HIRED AUTOS ONLY<br><input type="checkbox"/> SCHEDULED AUTOS<br><input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY  |                               | 013136005     | 11/1/2017               | 11/1/2018               | COMBINED SINGLE LIMIT (Ea accident) \$1,000,000<br>BODILY INJURY (Per person) \$<br>BODILY INJURY (Per accident) \$<br>PROPERTY DAMAGE (Per accident) \$<br>\$   |
|          | UMBRELLA LIAB<br>EXCESS LIAB<br>DED RETENTION \$  | OCCUR<br>CLAIMS-MADE          |               |                         |                         | EACH OCCURRENCE \$<br>AGGREGATE \$<br>\$<br>PER STATUTE<br>OTHER   |
|          | WORKERS COMPENSATION AND EMPLOYERS' LIABILITY<br>ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)<br>If yes, describe under DESCRIPTION OF OPERATIONS below  | Y/N<br>N/A                    |               |                         |                         | E.L. EACH ACCIDENT \$<br>E.L. DISEASE - EA EMPLOYEE \$<br>E.L. DISEASE - POLICY LIMIT \$   |
| A        | Self-Insured Retention  |                               | 013136005     | 11/1/2017               | 11/1/2018               | All Claims \$75,000  |

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holder is named as Additional Insured as respects to General Liability only regarding the following Kiwanis event (setup, take down & rain date(s) during the policy term are included):

November 19th, 2017 thru December 31st, 2017 or any future date(s) during the policy term.

Christmas Tree Sales  
Located @City of South Lyon - McHattie Park  
Kiwanis Club of South Lyon

## CERTIFICATE HOLDER

City of South Lyon, its Elected and Appointed Officials,  
Employees and Volunteers & its McHattie Park  
Attn: Lynne Ladner - City Manager  
345 S. Warren  
South Lyon, MI 48178

## CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

*Gudie K. Wilson*

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## ENDORSEMENT

This endorsement, effective 12:01 AM 11/01/2017

Forms a part of policy no.: 013136005

Issued to: KIWANIS INTERNATIONAL, INC.

By: LEXINGTON INSURANCE COMPANY

### ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

(Based on CG2026 04/13)

This endorsement modifies insurance provided by the following:

#### COMMERCIAL GENERAL LIABILITY POLICY

#### SCHEDULE

##### Name of Additional Insured Person(s) or Organization(s)

City of South Lyon, its Elected and Appointed Officials,  
Employees and Volunteers & its McHattie Park  
Attn: Lynne Ladner - City Manager  
345 S. Warren  
South Lyon, MI 48178

Information required to complete this Schedule, if not shown above, will be shown in the Declarations

A. Section II - Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III - Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;  
whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

All other terms and conditions of the policy remain the same.



Authorized Representative

# AGENDA NOTE

New Business Item:#

**MEETING DATE:** November 13, 2017

**PERSON PLACING ITEM ON AGENDA:** Police Chief

**AGENDA TOPIC:** Cool Yule Parade

**EXPLANATION OF TOPIC:** A request was received from the City of South Lyon for a permit for the Cool Yule Parade and associated road closures planned for Saturday, December 2, 2017 from 6:00 p.m. to 6:45 p.m.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Permit application, Approval of Road Closure

**POSSIBLE COURSES OF ACTION:** Approve/do not approve the requested road closures.

**RECOMMENDATION:** Approve the requested closures.

**SUGGESTED MOTION:**

Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Cool Yule Parade on December 2, 2017 from 6:00 p.m. to 7:00p.m. and the related road closures: Whipple St. between Warren and Lafayette, Lafayette between Whipple and Dorothy St., Dorothy Street between Lafayette and McMunn.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.



## SOUTH LYON POLICE DEPARTMENT

219 Whipple

South Lyon, Michigan 48178

Ph: (248)437-1773 / Fax: (248)437-0459

Lloyd T. Collins

Chief of Police

### PARADE / DEMONSTRATION APPLICATION

Date Application Submitted: 10-18-17 Requested Date of Event: 12-2-17

Applicant / Contact's Name: Kathy Swan PH #: 248 308 4512

Applicant Address: 44 Woodland Pl Northville 48167

Business / Organizations Name (if Applicable): Cool Yule

Bus. Ph#: \_\_\_\_\_ Bus. Address: \_\_\_\_\_

President / CEO (Responsible for Event): Same Direct Ph#: \_\_\_\_\_

Parade START Time: 6 a.m. / (p.m.) Parade END Time: 6:45 a.m. / (p.m.)

Approximate Number of PERSONS: 200 Organization Names: Various

Approximate Number of VEHICLES: 10-15 Types of Vehicles: Various

Approximate Number of ANIMALS: 0 SPECIFIC Animals: \_\_\_\_\_

Amount of space to be maintained between and /all units in Parade: \_\_\_\_\_

Route to be traveled (Include Street Names and Turning Directions): \_\_\_\_\_

Whipple to PT, To Dorothy St

[Signature]  
Applicant's SIGNATURE

[Signature]  
Responsible Party's SIGNATURE

APPROVED [✓] DENIED [ ]

Chief Lloyd T. Collins 10/20/17  
Lloyd T. Collins, Chief of Police



Motion by \_\_\_\_\_, supported by \_\_\_\_\_

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Cool Yule Parade on December 2, 2017, and the related road closures: Whipple St. between Warren and Lafayette, Lafayette between Whipple and Dorothy, Dorothy between Lafayette and McMunn, from 6:00 p.m. to 7:00 p.m.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of November 13, 2017, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton  
City Clerk/Treasurer



# CITY OF SOUTH LYON

November 1, 2017

State of Michigan  
Department of Treasury  
Local Government Financial Services Division  
ATTN: Cary Jay Vaughn  
PO Box 30728  
Lansing, MI 48909-8228

Mayor

John Galeas Jr.

Council Members

Mary Dedakis

Glenn Kivell

Michael Kramer

Margaret Kurtzweil

Joseph Rzyzi

Harvey Wedell

City Manager

Lynne Ladner

Clerk/Treasurer

Lisa Deaton

Deputy Clerk/Treasurer

Judy Pieper

335 S Warren,

South Lyon, MI 48178

Phone: 248-437-1735

Fax: 248-486-0049

[www.southlyonmi.org](http://www.southlyonmi.org)

Re: City of South Lyon Audit Report FY 2017 — CAP

In response to your letter dated October 19, 2017 in which the State requested a Corrective Action Plan (CAP) from the City, please see the comments and CAP below.

In your letter it indicated the City's auditors noted an issue corresponding to questions on the auditing procedures report (APR). The issue relates to expenditures exceeding revenues for the last three years in the General Fund. In FY 2015 \$74,742, FY 2016 \$655,570 and in FY 2017 \$177,451.

In FY 2016 the City of South Lyon made several large capital investments which necessitated the use of fund balance including the use of cash on hand for the purchase of a large piece of equipment for the fire department in the form of a new engine truck. Other large investments include the purchase of new financial accounting software, utility billing, and building department permitting and enforcement software.

In FY 2017 the City saw an unanticipated increase in expenses related to general government (deferred maintenance expenses, increased legal expenses, economic development, public safety and parks and recreation). The prior spending on capital was an intentional decision to use cash on hand instead of taking on long term debt & you can also say you believe the City has maintained a healthy fund balance (Approx. 47% of annual expenditures).

The City's response to the trend of expenditures exceeding revenues for the last three years has been a review and introduction a policy that requires quarterly budget amendments and a calendar documenting reporting and a decision to finance long term capital expenditures for as long as interest rates remain low.

Sincerely,

Lynne Ladner  
City Manager

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

October 12, 2017

City of South Lyon  
Attn: Lisa Deaton, Clerk/Treasurer  
335 S. Warren Street  
South Lyon, MI 48178

Invoice # 1069414

In Reference To: General Labor Matters

Professional Services Rendered Through September 30, 2017

|  | <u>Hrs/Rate</u>   | <u>Amount</u>  |
|--|-------------------|----------------|
| 9/6/2017 PAA Receipt/review correspondence from Arbitrator;<br>Correspondence to client                                  | 0.20<br>160.00/hr | 32.00          |
| 9/27/2017 PAA Correspondence to opposing counsel and<br>correspondence to opposing counsel regarding POLC<br>arbitration | 0.30<br>160.00/hr | 48.00          |
| For professional services rendered   | 0.50              | \$80.00        |
| Previous balance   |                   | \$1,216.00     |
| 9/28/2017 Payment - thank you. Check No. 72542   |                   | (\$1,216.00)   |
| Balance due  |                   | <u>\$80.00</u> |

Please include your Invoice Number on your payment. All payments should be mailed to the Farmington Hills' office listed above. Thank you.

Johnson, Rosati, Schultz & Joppich, P.C.

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

October 12, 2017

City of South Lyon  
Attn: Lisa Deaton, Clerk/Treasurer  
335 S. Warren Street  
South Lyon, MI 48178

Invoice # 1069415

In Reference To: Michigan Tax Tribunal Matters

Professional Services Rendered Through September 30, 2017

|                                       |     |  | <u>Hrs/Rate</u>   | <u>Amount</u> |
|---------------------------------------|-----|--|-------------------|---------------|
| <u>Loop Wtr's Edge/Docket 17-1933</u> |     |  |                   |               |
| 9/20/2017                             | SSM | Review of file and analysis regarding status of Motion for Reconsideration; Note to file | 0.30<br>130.00/hr | 39.00         |
| 9/22/2017                             | SSM | Telephone conference with Petitioner's attorney; Note to file                            | 0.50<br>130.00/hr | 65.00         |
| Subtotal:                             |     |  | [ 0.80            | 104.00]       |
| <u>McDonald's/Docket 17-001243</u>    |     |  |                   |               |
| 9/18/2017                             | SSM | Receipt/review of Prehearing General Call; Correspondence regarding same                 | 0.40<br>130.00/hr | 52.00         |
| 9/21/2017                             | SSM | Review of file regarding status of Motion to Compel; Note to file                        | 0.30<br>130.00/hr | 39.00         |
| Subtotal:                             |     |  | [ 0.70            | 91.00]        |

Johnson, Rosati, Schultz & Joppich, P.C.

|   |     |   | <u>Hrs/Rate</u>   | <u>Amount</u> |
|---|-----|---|-------------------|---------------|
| <u>Rite Aid of Mich (#4230-02)/Docket 16-2674</u> |     |   |                   |               |
| 9/14/2017   | SSM | Receipt of payment of costs; Correspondence regarding same                    | 0.40<br>130.00/hr | 52.00         |
| Subtotal:   |     |   | [ 0.40            | 52.00]        |
| <u>Roco Brookwood/Docket 17-4029</u>              |     |   |                   |               |
| 9/13/2017   | SSM | Initial receipt/review of Petition with attached appraisal                    | 0.40<br>130.00/hr | 52.00         |
| 9/18/2017   | SSM | Receipt/review of assessment records  | 0.20<br>130.00/hr | 26.00         |
| 9/20/2017   | SSM | Preparation of Answer and Affirmative Defenses; Correspondence regarding same | 1.30<br>130.00/hr | 169.00        |
| 9/21/2017   | SSM | Receipt/review of Order Setting Aside Default; Correspondence regarding same  | 0.20<br>130.00/hr | 26.00         |
| 9/22/2017   | SSM | Receipt/review of appraisals submitted to the Board of Review                 | 0.30<br>130.00/hr | 39.00         |
| 9/27/2017   | SSM | Preparation of discovery requests; Correspondence regarding same              | 0.50<br>130.00/hr | 65.00         |
| Subtotal:   |     |   | [ 2.90            | 377.00]       |
| <u>Roco Brookwood/Docket 17-4031</u>              |     |   |                   |               |
| 9/13/2017   | SSM | Initial receipt/review of Petition with attached appraisal                    | 0.40<br>130.00/hr | 52.00         |
| 9/18/2017   | SSM | Receipt/review of assessment records  | 0.20<br>130.00/hr | 26.00         |
| 9/20/2017   | SSM | Preparation of Answer and Affirmative Defenses; Correspondence regarding same | 0.90<br>130.00/hr | 117.00        |

|           |     |   | <u>Hrs/Rate</u>   | <u>Amount</u> |
|-----------|-----|---|-------------------|---------------|
| 9/21/2017 | SSM | Receipt/review of Order Setting Aside Default;<br>Correspondence regarding same | 0.20<br>130.00/hr | 26.00         |
| 9/22/2017 | SSM | Receipt/review of appraisals submitted to the Board of<br>Review                | 0.30<br>130.00/hr | 39.00         |
| 9/27/2017 | SSM | Preparation of discovery requests; Correspondence<br>regarding same             | 0.50<br>130.00/hr | 65.00         |
| Subtotal: |     |   | [ 2.50            | 325.00]       |

Roco Brookwood/Docket 17-4036

|           |     |  |                   |         |
|-----------|-----|--|-------------------|---------|
| 9/13/2017 | SSM | Initial receipt/review of Petition with attached appraisal                       | 0.40<br>130.00/hr | 52.00   |
| 9/18/2017 | SSM | Receipt/review of assessment records   | 0.20<br>130.00/hr | 26.00   |
| 9/20/2017 | SSM | Preparation of Answer and Affirmative Defenses;<br>Correspondence regarding same | 1.70<br>130.00/hr | 221.00  |
| 9/21/2017 | SSM | Receipt/review of Order Setting Aside Default;<br>Correspondence regarding same  | 0.20<br>130.00/hr | 26.00   |
| 9/22/2017 | SSM | Receipt/review of appraisals submitted to the Board of<br>Review                 | 0.30<br>130.00/hr | 39.00   |
| 9/27/2017 | SSM | Preparation of discovery requests; Correspondence<br>regarding same              | 0.50<br>130.00/hr | 65.00   |
| Subtotal: |     |  | [ 3.30            | 429.00] |

Roco Brookwood/Docket 17-4040

|           |     |  |                   |       |
|-----------|-----|--|-------------------|-------|
| 9/13/2017 | SSM | Initial receipt/review of Petition with attached appraisal | 0.40<br>130.00/hr | 52.00 |
| 9/18/2017 | SSM | Receipt/review of assessment records                       | 0.20<br>130.00/hr | 26.00 |

|                                      |     |  | <u>Hrs/Rate</u>   | <u>Amount</u> |
|--------------------------------------|-----|--|-------------------|---------------|
| 9/21/2017                            | SSM | Preparation of Answer and Affirmative Defenses;<br>Correspondence regarding same | 2.50<br>130.00/hr | 325.00        |
|                                      | SSM | Receipt/review of Order Setting Aside Default;<br>Correspondence regarding same  | 0.20<br>130.00/hr | 26.00         |
| 9/22/2017                            | SSM | Receipt/review of appraisals submitted to the Board of<br>Review                 | 0.30<br>130.00/hr | 39.00         |
| 9/27/2017                            | SSM | Preparation of discovery requests; Correspondence<br>regarding same              | 0.50<br>130.00/hr | 65.00         |
| Subtotal:                            |     |  | [ 4.10            | 533.00]       |
| <u>Roco Brookwood/Docket 17-4044</u> |     |  |                   |               |
| 9/13/2017                            | SSM | Initial receipt/review of Petition with attached appraisal                       | 0.40<br>130.00/hr | 52.00         |
| 9/18/2017                            | SSM | Receipt/review of assessment records   | 0.20<br>130.00/hr | 26.00         |
| 9/20/2017                            | SSM | Preparation of Answer and Affirmative Defenses;<br>Correspondence regarding same | 1.30<br>130.00/hr | 169.00        |
| 9/21/2017                            | SSM | Receipt/review of Order Setting Aside Default;<br>Correspondence regarding same  | 0.20<br>130.00/hr | 26.00         |
| 9/22/2017                            | SSM | Receipt/review of appraisals submitted to the Board of<br>Review                 | 0.30<br>130.00/hr | 39.00         |
| 9/27/2017                            | SSM | Preparation of discovery requests; Correspondence<br>regarding same              | 0.50<br>130.00/hr | 65.00         |
| Subtotal:                            |     |  | [ 2.90            | 377.00]       |
| For professional services rendered   |     |  | 17.60             | \$2,288.00    |

## Additional Charges :

|   | <u>Qty/Price</u> | <u>Amount</u> |
|---|------------------|---------------|
| <u>Roco Brookwood/Docket 17-4029</u>                  |                  |               |
| 9/18/2017 Photocopies - Appraisals and Tax Statements | 450<br>0.20      | 90.00         |
| 9/26/2017 Photocopies - Appraisal Reports             | 44<br>0.20       | 8.80          |
| Subtotal:   |                  | [ 98.80]      |
| <u>Roco Brookwood/Docket 17-4031</u>                  |                  |               |
| 9/26/2017 Photocopies - Appraisal Reports             | 44<br>0.20       | 8.80          |
| Subtotal:   |                  | [ 8.80]       |
| <u>Roco Brookwood/Docket 17-4036</u>                  |                  |               |
| 9/26/2017 Photocopies - Appraisal Reports             | 44<br>0.20       | 8.80          |
| Subtotal:   |                  | [ 8.80]       |
| <u>Roco Brookwood/Docket 17-4040</u>                  |                  |               |
| 9/26/2017 Photocopies - Appraisal Reports             | 44<br>0.20       | 8.80          |
| Subtotal:   |                  | [ 8.80]       |
| <u>Roco Brookwood/Docket 17-4044</u>                  |                  |               |
| 9/26/2017 Photocopies - Appraisal Reports             | 44<br>0.20       | 8.80          |



|  | <u>Qty/Price</u> | <u>Amount</u>     |
|--|------------------|-------------------|
| Subtotal:  |                  | [ 8.80]           |
| Total additional charges   |                  | \$134.00          |
| Total amount of this bill  |                  | \$2,422.00        |
| Previous balance   |                  | \$170.00          |
| 9/11/2017 Credit - Award of Costs paid by Petitioner Rite Aid of Michigan (Docket No. 16-2674) |                  | (\$414.00)        |
| 9/28/2017 Payment - thank you. Check No. 72542   |                  | (\$170.00)        |
| Balance due  |                  | <u>\$2,008.00</u> |

Please include your Invoice Number on your payment. All payments should be mailed to the Farmington Hills' office listed above. Thank you.

JOHNSON, ROSATI, SCHULTZ & JOPPICH, P.C.  
27555 Executive Drive, Suite 250  
Farmington Hills, MI 48331  
(248) 489-4100 Tax ID# 38-3107356

October 12, 2017

City of South Lyon  
Attn: Lisa Deaton, Clerk/Treasurer  
335 S. Warren Street  
South Lyon, MI 48178

Invoice # 1069416

In Reference To: City Attorney Retainer Work

Professional Services Rendered Through September 30, 2017

|   | <u>Hours</u> |
|---|--------------|
| <u>Arcadis</u>  |              |
| 9/29/2017 TSW Review of proposed Restrictive Covenant and consultant report; Telephone conference with environmental consultant regarding status; Correspondence to environmental consultant regarding same | 0.50         |
| SUBTOTAL:   | [ 0.50 ]     |
| <u>City Council</u>   |              |
| 9/8/2017 TSW Receipt/review of Council packet, agenda and minutes   | 0.30         |
| TSW Correspondence to and from City Clerk regarding draft minutes of 8/28/17 City Council meeting   | 0.10         |
| 9/11/2017 TSW Attend Council meeting  | 1.20         |
| 9/25/2017 TSW Preparation for Council meeting - review liquor licensing ordinance   | 0.40         |

Johnson, Rosati, Schultz & Joppich, P.C.

|                |  | <u>Hours</u> |
|----------------|--|--------------|
| 9/25/2017      | TSW Attend Council meeting   | 1.00         |
| SUBTOTAL:      |  | [ 3.00 ]     |
| <u>Comcast</u> |  |              |
| 9/7/2017       | TSW Review of Comcast's submission for Uniform Video Service Local Franchise Agreement; Review applicable law, procedures and existing Franchise Agreements with cable providers   | 2.20         |
| 9/11/2017      | TSW Review Comcast request for renewal of Uniform Video Service Local Franchise Agreement and Comcast's existing Franchise Agreement; research regarding Uniform Video Service Local Franchise Act, investigatoin regarding other provider franchise agreements relating to PEG fees | 2.40         |
|                | TSW Begin preparation of resolution approving Uniform Franchise Agreement with Comcast   | 0.50         |
|                | TSW Telephone conference with City Manager regarding Comcast cable franchise issues  | 0.30         |
|                | TSW Continued review of PA 480 of 2006 Uniform Video Service Local Franchise Act and related issues; review of Comcast submittal for completeness; review of City's existing video franchise agreements and investigation regarding same   | 1.60         |
|                | TSW Correspondence to and from Clerk regarding Comcast submittal and cable franchise agreements in City  | 0.10         |
|                | TSW Telephone conference with City Manager regarding Comcast submittal for Uniform Video Service Local Franchise Agreement   | 0.10         |
|                | TSW Receipt/review correspondence from City Manager regarding Comcast submittal of request for Uniform Video Franchise Agreement   | 0.20         |

|                                    |     |  | <u>Hours</u> |
|------------------------------------|-----|--|--------------|
| 9/12/2017                          | TSW | Correspondence to Comcast regarding incomplete submittal for Uniform Video Franchise Agreement   | 0.20         |
| 9/13/2017                          | TSW | Review cable franchise agreements and related city files   | 2.00         |
| 9/14/2017                          | TSW | Correspondence to Comcast regarding notification of incomplete submission for Uniform Video Service Local Franchise Agreement  | 0.60         |
|                                    | TSW | Correspondence to and from Clerk regarding Comcast request for Uniform Video Service Local Franchise Agreement and franchise agreements with other providers in place on effective date of Public Act 480 of 2006 and potential impact on PEG fees | 0.40         |
| 9/20/2017                          | TSW | Continued review of cable service documents for review of Comcast request for Uniform Franchise Agreement  | 0.60         |
| 9/25/2017                          | TSW | Receipt/review correspondence from Comcast regarding revised Attachment 1 to proposed franchise agreement  | 0.30         |
| 9/26/2017                          | TSW | Receipt/review correspondence from City Manager regarding Comcast right-of-way permit  | 0.10         |
| 9/29/2017                          | TSW | Receipt/review of email from Clerk regarding Comcast revised Attachment 1; Correspondence to Clerk and City Manager regarding status of Comcast request for Uniform Video Franchise Agreement; Draft Resolution regarding same                     | 0.40         |
|                                    | TSW | Continued research regarding Uniform Video Service Local Franchise Act and PEG fee structure   | 0.70         |
| SUBTOTAL:                          |     |  | [ 12.70 ]    |
| <u>District Court Prosecutions</u> |     |  |              |
| 9/5/2017                           | SGM | Prosecute morning docket of Pretrials  | 3.00         |

|           |  | <u>Hours</u> |
|-----------|--|--------------|
| 9/5/2017  | CDS Telephone conference with client ( )           | 0.10         |
|           | CDS Telephone conference with client, ( )          | 0.20         |
|           | CDS Prosecute afternoon docket                     | 2.00         |
| 9/6/2017  | CDS Receipt/review of Judge Bondy's 9/12/17 Docket | 0.10         |
|           | CDS Receipt/review of Judge Law's 9/12/17 Docket   | 0.10         |
|           | CDS Receipt/review of Judge Reed's 9/12/17 Docket  | 0.10         |
| 9/11/2017 | CDS Receipt/review of Judgment of Sentence ( )     | 0.20         |
|           | CDS Receipt/review of Stipulation to Adjourn ( )   | 0.20         |
|           | CDS Telephone conference with ( )                  | 0.20         |
|           | CDS Receipt/review correspondence from ( )         | 0.20         |
|           | CDS Review of files for 9/12/17 Docket             | 0.40         |
|           | CDS Telephone conference with client               | 0.10         |
|           | CDS Preparation of Complaint and Warrant ( )       | 0.40         |
| 9/12/2017 | CDS Receipt/review of Judge Law's 9/19/17 Docket   | 0.10         |

|           |     |  | <u>Hours</u> |
|-----------|-----|--|--------------|
| 9/12/2017 | CDS | Prosecute beginning portion of morning docket                                    | 2.00         |
|           | CDS | Receipt/review correspondence from<br>( )  | 0.20         |
|           | CDS | Correspondence to ( )  | 0.20         |
|           | MDH | Prosecute second part of morning docket  | 2.00         |
| 9/14/2017 | MDH | Preparation of Default Judgment against  | 1.40         |
|           | MDH | Telephone conference with City regarding documents and<br>preparation of Default | 0.20         |
| 9/15/2017 | CDS | Telephone conference with Court ( )  | 0.10         |
| 9/18/2017 | CDS | Receipt/review of Judge Bondy's 9/25/17 Docket                                   | 0.10         |
|           | CDS | Receipt/review of Judge Reed's 9/25/17 Docket                                    | 0.10         |
|           | CDS | Receipt/review of Judge Law's 9/25/17 Docket                                     | 0.10         |
|           | CDS | Review of files for 9/19/17 Docket   | 0.20         |
| 9/19/2017 | CDS | Receipt/review of Judge Bondy's 9/26/17 Docket                                   | 0.10         |
|           | CDS | Prosecute morning docket   | 3.00         |
|           | CDS | Telephone conference with client ( )   | 0.10         |

|           |     |   | <u>Hours</u>    |
|-----------|-----|---|-----------------|
| 9/19/2017 | CDS | Review of file to close ( )   | 0.20            |
| 9/25/2017 | CDS | Receipt/review of Judge Law's 10/2/17 Docket                        | 0.10            |
|           | CDS | Receipt/review of Judge Reed's 10/2/17 Docket                       | 0.10            |
|           | CDS | Review of files for 9/26/17 Docket                                  | 0.40            |
| 9/26/2017 | CDS | Receipt/review of Judge Bondy's 10/3/17 Docket                      | 0.10            |
|           | CDS | Receipt/review of Judge Law's 10/3/17 Docket                        | 0.10            |
|           | CDS | Receipt/review of Judge Reed's 10/3/17 Docket                       | 0.10            |
|           | CDS | Prosecute morning docket  | 3.50            |
|           | CDS | Receipt/review of Driver's License / Registration ( )               | 0.20            |
| 9/27/2017 | CDS | Correspondence to Defense Counsel enclosing requested Discovery ( ) | 0.10            |
|           | CDS | Correspondence to Defense Counsel enclosing requested Discovery ( ) | 0.10            |
| 9/29/2017 | CDS | Receipt/review correspondence from regarding Prosecutor Meeting     | 0.20            |
|           | CDS | Review of Judgment of Sentence - September, 2017                    | 0.30            |
| SUBTOTAL: |     |   | <hr/> [ 22.70 ] |

|                                   |     |  | <u>Hours</u> |
|-----------------------------------|-----|--|--------------|
| <u>Elections</u>                  |     |  |              |
| 9/21/2017                         | TSW | Correspondence to and from Clerk regarding date for election commission meeting  | 0.10         |
|                                   |     |  | No Charge    |
| SUBTOTAL:                         |     |  | [ 0.10 ]     |
| <u>General City Attorney Work</u> |     |  |              |
| 9/1/2017                          | TSW | Telephone conference with City Manager regarding MST Bankruptcy and City's claim and Class B licensed operator HTI   | 0.50         |
| 9/5/2017                          | TSW | Preparation of service agreement for HTI Class B license operator at WWTP  | 1.10         |
|                                   | TSW | Continued preparation and revision of resolution amending Personnel Manual to limit maximum accumulation of annual leave and carry over time   | 0.30         |
|                                   | TSW | Correspondence to City Manager regarding resolution to limit maximum accumulation of annual leave  | 0.10         |
|                                   | TSW | Correspondence to and from Police Chief regarding PA 96 of 2017 and research regarding statute change legalizing possession of switchblade knives for preparation of ordinance to repeal city code provision | 0.40         |
|                                   | TSW | Research regarding new law change allowing soliciting in right-of-way  | 0.50         |
|                                   | TSW | Edit/revise purchasing ordinance amendment per Council comments and correspondence to City Manager regarding same  | 0.20         |
|                                   | TSW | Correspondence to City Manager regarding ordinance to reduce number of Planning Commission members and updated agenda note   | 0.10         |



|           |  | <u>Hours</u> |
|-----------|--|--------------|
| 9/7/2017  | TSW Receipt/review correspondence from Police Chief regarding change in law regarding switchblades and need for Ordinance amendment  | 0.10         |
|           | TSW Continued preparation of Service Agreement with HTI for Class B licensed operator  | 0.80         |
|           | TSW Telephone conference with City Manager regarding HTI Service Agreement, Switchblade Ordinance, West End and Linnell letter, Ordinance to reduce Planning Commission membership, Purchasing Ordinance amendment, Comcast request for Franchise Agreement and Liquor License Ordinance | 0.60         |
| 9/8/2017  | TSW Continued preparation of Service Agreement with HTI for Class B Licensed Operator; Correspondence to City Manager regarding same   | 0.40         |
| 9/11/2017 | GLD Review regarding PEG fee rules and restrictions regarding video franchises   | 0.40         |
|           | TSW Telephone conference with City Manager regarding request for use of city park  | 0.10         |
| 9/12/2017 | TSW Telephone conference with City Manager regarding effective date of AFSCME collective bargaining agreement and review of same; correspondence to City Manager regarding same  | 0.20         |
| 9/15/2017 | TSW Correspondence to City Manager regarding legal services status   | 0.30         |
| 9/19/2017 | TSW Telephone conference with City Manager regarding Council agenda items, liquor control ordinance, MERS information, and soliciting in right-of-way  | 0.50         |
| 9/20/2017 | TSW Continued research and analysis of Public Act 112 of 2017 authorizing solicitations on behalf of charitable organizations in road right-of-way   | 0.70         |

|           |   | <u>Hours</u> |
|-----------|---|--------------|
| 9/21/2017 | TSW Correspondence to and from City Manager regarding Council agenda items and status   | 0.10         |
|           | TSW Preparation of ordinance amendment for repeal of switchblade ordinance and preparation of agenda note; review statute change  | 0.70         |
| 9/22/2017 | TSW Review MERS information and options for conversion of benefits plan   | 1.20         |
| 9/25/2017 | TSW Continued preparation of resolution to approve Comcast uniform video franchise agreement  | 0.80         |
|           | TSW Correspondence to Clerk regarding head end lease with Horizon nka WOW   | 1.00         |
| 9/29/2017 | TSW Telephone conference with City Manager regarding Arcadis and status of proposed Restrictive Covenant, upcoming agenda items, Minor in Possession Ordinance Amendment, West End status and issues relating to MERS special meeting | 0.40         |
| SUBTOTAL: |   | [ 11.50 ]    |

Liquor License Ordinance

|           |   |      |           |
|-----------|---|------|-----------|
| 9/6/2017  | TSW Correspondence to and from City Manager regarding status of Liquor License Ordinance  | 0.10 | No Charge |
| 9/13/2017 | TSW Meeting with Economic Development Director regarding liquor licensing ordinance   | 0.10 |           |
| 9/15/2017 | TSW Receipt/review correspondence from Economic Development Director regarding additional liquor licensing criteria for consideration | 0.10 |           |
| 9/19/2017 | TSW Continued preparation of liquor licensing ordinance   | 2.20 |           |

|                            |     |   | <u>Hours</u> |
|----------------------------|-----|---|--------------|
| 9/19/2017                  | TSW | Review MLCC process, forms and information relating to liquor licensing for agenda note   | 0.90         |
| 9/20/2017                  | TSW | Begin preparation of Agenda note for liquor licensing ordinance   | 0.40         |
| 9/21/2017                  | TSW | Continued preparation of agenda note for liquor licensing ordinance   | 1.30         |
|                            | TSW | Continued preparation and revision of liquor licensing ordinance  | 1.50         |
| SUBTOTAL:                  |     |   | <hr/> 6.60   |
|                            |     |   | [ ]          |
| <u>Ordinance Amendment</u> |     |   |              |
| 9/11/2017                  | GLD | Review state statutes; Work on MIP Ordinance amendment to conform to state law  | 0.60         |
| 9/28/2017                  | TSW | Review of draft Minor in Possession Ordinance amendment to comply with State law  | 0.50         |
|                            | SMB | Begin preparation of ordinance code amendment for minor in possession of alcohol ordinance to conform to state law; Review of changes made in state law; review of ordinance code | 3.50         |
|                            | SMB | Begin preparation of letter to City Council regarding ordinance code amendment for minor in possession of alcohol ordinance   | 0.50         |
| 9/29/2017                  | MJZ | Continued preparation of Zoning Ordinance provisions relating to wireless facilities  | 1.20         |
|                            | GLD | Finish MIP Ordinance Amendment  | 0.90         |
| SUBTOTAL:                  |     |   | <hr/> 7.20   |
|                            |     |   | [ ]          |

|  |   | <u>Hours</u>      |
|--|---|-------------------|
| <u>West End Industrial</u>                     |   |                   |
| 9/6/2017                                       | TSW Receipt/review correspondence from Attorney Linnell regarding additional information in support of rezoning request; Correspondence to appraiser regarding same | 1.00              |
| 9/7/2017                                       | TSW Continued review of Attorney Linnell's correspondence; Research regarding related market information  | 0.80              |
| 9/19/2017                                      | TSW Correspondence to and from City Manager and Planning Consultant regarding Rowe concept layout plan for West End site  | 0.50              |
|  | TSW Correspondence to and from appraiser Fuller regarding Rowe concept layout plan  | 0.10              |
| 9/22/2017                                      | TSW Review of Rowe concept layout plan for West End site and correspondence to and from Planning Consultant regarding plan  | 0.20              |
| 9/26/2017                                      | TSW Telephone conference with Appraiser regarding Rowe concept layout plan  | 0.50              |
|  | TSW Receipt/review correspondence from Appraiser regarding West End marking information   | 0.20              |
| SUBTOTAL:                                      |   | [ 3.30 ]          |
|  |   | <u>Amount</u>     |
| For professional services rendered             |   | 67.60 \$9,000.00  |
| Previous balance                               |   | \$9,000.00        |
| 9/28/2017 Payment - thank you. Check No. 72542 |   | (\$9,000.00)      |
| Balance due                                    |   | <u>\$9,000.00</u> |


Please include your Invoice Number on your payment. All payments should be mailed to the Farmington Hills' office listed above. Thank you.

Monthly flat fee of \$9,000.00 for first 80 hours of work. Anything over 80 hours to be billed at the hourly rate of \$135.00

# November 2017

OCTOBER  
S M T W T F S  
1 2 3 4 5 6 7  
8 9 10 11 12 13 14  
15 16 17 18 19 20 21  
22 23 24 25 26 27 28  
29 30 31

DECEMBER  
S M T W T F S  
3 4 5 6 7 8 9  
10 11 12 13 14 15 16  
17 18 19 20 21 22 23  
24 25 26 27 28 29 30  
31

| SUNDAY  | MONDAY  | TUESDAY                  | WEDNESDAY  | THURSDAY                      | FRIDAY                                  | SATURDAY  |
|---|---|--------------------------|--|-------------------------------|---|---|
|                          |   |                          |  |                               |   |   |
| <b>5</b><br>Girl Scouts<br>11:30-2:40pm<br>Daylight Saving<br>Time Ends                                     | <b>6</b>                                      | <b>7</b><br>Election Day | <b>8</b><br>First Communion<br>7:30-8:00am<br>All Saints Day | <b>9</b>                      | <b>10</b><br>Girl Scouts<br>7:00-8:00pm | <b>11</b>   |
| <b>12</b>   | <b>13</b>                                     | <b>14</b>                | <b>15</b><br>Solid Rock 6:30                                 | <b>16</b><br>Mom's Club 7-9pm | <b>17</b><br>Girl Scouts<br>2:15-3:45pm | <b>18</b><br>Veterans Day<br>Remembrance Day (Canada)<br>9-11 |
| <b>19</b><br>Radio Club 6:30  | <b>20</b><br>Cub Scouts, 6-8pm<br>PK39, Den 8 | <b>21</b>                | <b>22</b><br>Solid Rock 6:30                                 | <b>23</b>                     | <b>24</b>                               | <b>25</b>   |
| <b>26</b><br>Girl Scouts<br>11:30-2:40pm<br>Softball<br>12-3pm<br>Team Meet.<br>Dinner Concerts<br>4-6:30pm | <b>27</b><br>Hampton Condo 6:30               | <b>28</b>                | <b>29</b><br>Solid Rock 6:30                                 | <b>30</b><br>Thanksgiving Day |   |   |
|   |   |                          | <b>31</b><br>Solid ● Rock 6:30                               |                               |   |   |