

# **Regular City Council Meeting**

**November 14, 2022**

## **Agenda**

**7:30 p.m.**      **Call to Order**  
**Pledge of Allegiance**  
**Roll Call**  
**Approval of Minutes: October 24, 2022**  
**Approval of Bills**  
**Approval of Agenda**  
**Consent Agenda**  
**1. Kiwanis Christmas Tree Sale**

**Public Comment**

**Discussion - Downtown**

**Fire Chief Report**  
**Police Chief Report**

**I. Unfinished Business**

- 1. 2<sup>nd</sup> Reading of Ordinance to Amend the South Lyon Code of Ordinances, Chapter 34, Article II, Downtown Development Authority Ordinance.**

**II. New Business**

- 1. Call for Public Hearing – 2023 CDBG Allocation**
- 2. MERS 457 Agreement Addendum**
- 3. Bond Authorizing Resolution**
- 4. 1<sup>st</sup> Reading Amendment of Purchasing Ordinance to Increase the Value of Purchases Requiring Council Approval and Competitive Bidding and to Clarify Authority for Emergency Purchases**

**III. Budget**

**IV. Public Comment**

**V. Manager's Report**

**VI. Council Comments**

**VII. Adjournment**

*\*Please see reverse side for rules of conduct for public comment at City Council meetings\**

### **Rules of Conduct for Public Comment at Council Meetings\***

Members of the public may speak at a Council meeting upon recognition by the Mayor. Public comment may only occur during periods designated on the agenda for public comment or a public hearing. A person may speak for up to two (2) minutes during each of the two public comment periods on agenda items or non-agenda items. Waivers of the time requirement may only be granted in the discretion of the Mayor, and waivers to speak at a time other than a designated comment period may only be granted by the Council. Any person wishing to make a presentation longer than two minutes or requiring audio-visual equipment is asked to contact the City Clerk requesting to appear on a future agenda.

A person may only address Council from the podium. Only one person may occupy the podium at a time. All remarks are to be directed to the Mayor and Council. Speakers are not to engage in direct dialog with other meeting attendees.

Any person who violates the Rules of Conduct, disturbs the peace at the meeting, and/or interferes with the meeting may be warned, ordered to be seated, removed, and/or ticketed.

\*This summarizes Council Resolution 04-18. Complete Rules, including guidelines for considering waivers, are available in the Council Chambers and from the City Clerk.

City of South Lyon  
Regular City Council Meeting  
October 24, 2022

Mayor Pelchat called the meeting to order at 7:30 p.m.

Mayor Pelchat led those present in the Pledge of Allegiance

Roll Call: Mayor Pro Tem Kennedy and Councilmembers: Dilg, Kurtzweil, Kivell, Hansen and Mosier

Also present: City Manager Zelenak, Fire Chief Thorington, Lieutenant Baaki, Finance and Benefit Administrator Tiernan, and Clerk/Treasurer Deaton

MINUTES

CM 10-1-22 MOTION TO APPROVE MINUTES

Motion by Kennedy, supported by Mosier

Motion to approve minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS- None

AGENDA

CM 10-2-22 MOTION TO APPROVE AGENDA

Motion by Dilg, supported by Mosier

Motion to approve agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

1. Ladies Night Out- November 11, 2022

2. Donation of park bench for McHattie Park

CM 10-3-22 MOTION TO APPROVE CONSENT AGENDA

Motion by Kurtzweil, supported by Hansen

Motion to approve consent agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Carl Richards of 390 Lenox stated on the south side of this lot that city hall sits on, was 3 lots that were sold to the city by Julie Zemke, the former City Clerk. He further stated there are 2 large walnut trees that are rotten at the bottom, and he thinks the liability for the city is high if they're not taken care of. He then stated at 501 S Lafayette there are walnut trees as well, but they are white walnut trees, not black. He then said he knows the book store was sold, and they are doing a lot of work in there, but he hasn't been told what kind of business it will be. Mr. Richards then stated there were a group of wild turkeys on Dixboro Road and he has never seen that before, but they will move on at a later time.

DISCUSSION- Downtown

Nate Mack, the Downtown Development Authority Director explained a shop small business event through Oakland County that South Lyon will be participating in. He stated for the month of November people can take a selfie in front of a small business and submit it and there will be 2 cash prizes. First place is \$1,000 and second place will be \$500.00. He stated he received 1,000 small bags and a frame people can hold to take the selfie. He then stated this is the last week for the Farmers Market. He then thanked Diana for the great work she did in doubling the vendors. He then stated they are continuing to

discuss the Winter Farmers Market that will be held at the VFW Hall. He stated as of now, Diana has 32 vendors for November 19<sup>th</sup>. He then reminded everyone of the Downtown Trick or Treat this Thursday and the Pup parade. Registration for the pup parade will be at 6pm. He then thanked Council for approving the road closures for Ladies Night Out which is November 11<sup>th</sup> and he said SLARA will have daycare from 5-9pm for \$36.00. Councilmember Dilg asked if they limited the number of children for the daycare? Mr. Mack said they did not. She then asked how the prize for the selfies will be determined. Mr. Mack stated he believes it will be a random drawing. She then asked him if he has considered doing a survey of the vendor for Farmers Market to see how successful they are, or if there are any changes they would like to see made. Mr. Mack stated he has not, but possibly in the future. Councilmember Kivell asked if there will be food vendors at the winter Farmers Market. Mr. Mack stated they are looking for food vendors right now. Councilmember Hansen stated he was happy to hear that the electric charging stations are moving forward. He then asked if there is any prep work the city can do such as ordering signs. Mr. Mack stated we can do that. Councilmember Mosier stated she thinks it would be a good idea to have some kind of survey for the Farmers Market vendors as well. We should find out what they think should be changed, or what they think is working.

#### FIRE CHIEF REPORT

Fire Chief Thorington stated they have had 872 incidents to date. He also stated the ladder truck is mostly ready and they are going for final inspection tomorrow. He stated they are looking into selling the current ladder truck. He further stated the floors are completed at the Fire Station and they look great. Councilmember Kennedy asked if they have smoke detectors and carbon monoxide detectors for our residents. Chief Thorington stated they have a hand full of smoke detectors, but they don't have any carbon monoxide detectors.

#### POLICE CHIEF REPORT

Lieutenant Baaki stated they are having a drug take back day on the 29<sup>th</sup> of this month from 10am to 2pm. He said they will collect them and turn them in to the DEA for disposal. He also stated they are having the Witches Hat Run on the 29<sup>th</sup> and trick-or-treating will be on Halloween from 6pm-8pm and they will have cars driving around handing out candy. Councilmember Kurtzweil stated she ran into a family moving here from New York. She said they listed the benefits of moving to South Lyon and the number one reason was safety. She said they drove around and seen people leaving bicycles outside their homes, and leaving their cars outside of their garages, and again, safety was their number one reason for moving here. Councilmember Kivell stated this isn't specific to us, but it is bad that people put their old medication down toilets and he is glad we are being responsible. Lieutenant Baaki stated it is very effective, we have people come in weekly. Councilmember Kennedy stated this event is for unused prescription drugs, not things like vitamins, Tylenol and things like that. Lieutenant Baaki stated this is for prescription drugs to keep them out of the hands of children and others, but they have taken other medications as well.

#### UNFINISHED BUSINESS- None

#### NEW BUSINESS

1. Resignation of Chris Sovik as Police Chief

City Manager Zelenak stated last year, Chief Sovik announced that he would be retiring in the fall of 2022. The city has received notification from Chief Sovik that his last day will be November 30<sup>th</sup>. He then personally thanked Chief Sovik for his 30+ years of service to the community and his leadership, experience and humor will be missed by everyone who had the chance to work with him. He further stated the city will be hiring a new Police Chief, and he has been speaking with Lieutenant Baaki about

the position and based upon those discussions, it is his intention to promote Lieutenant Baaki to be the new Police Chief for the City of South Lyon beginning December 1<sup>st</sup>.

CM 10-4-22 MOTION TO ACCEPT RESIGNATION

Motion by Dilg, supported by Kennedy

Motion to accept the resignation of Chief Chris Sovik

ROLL CALL VOTE:

Kivell- Yes

Mosier- Yes

Kennedy- Yes

Kurtzweil- Yes

Hansen- Yes

Dilg- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

2. First Reading of Ordinance to amend the South Lyon Code of Ordinances, Chapter 34, Article II Downtown Development Authority Ordinance

City Manager Zelenak explained the TIF public act 57 of 2018 provides that the Chief Executive Officer shall make appointments to fill vacancies on the DDA. MCL 125-4304(1)(f). The DDA bylaws provide that the Chief Executive Officer of the city shall make appointments to fill vacancies on the DDA. Section 4.2 of the City Charter provides that the mayor is the Chief Executive Officer. The DDA ordinance Chapter 32, Article II, defines the City Manager to make appointments to fill vacancies on the DDA. This amendment reconciles the DDA Ordinance with the (act) and updates references to the Act.

CM 10-5-22 MOTION TO APPROVE FIRST READING

Motion by Kurtzweil, supported by Hansen

Motion to approve the first reading of the ordinance amending the Downtown Development Authority Ordinance to make it consistent with state law

VOTE:

Dilg- Yes

Mosier- Yes

Kurtzweil- Yes

Hansen- Yes

Kennedy- Yes

Kivell- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

3. Discussion of potential uses for ARPA funds

City Manager Zelenak explained that the city will be receiving funds as part of the American Rescue Act. He stated he has met with department heads to see if there are potential uses for these funds within each department. The city still hasn't received definitive uses of the funds, but a discussion is necessary. Finance and Benefit Administrator Tiernan stated she has been able to find some information on what other communities have used the funds for. Infrastructure, safe drinking water and additional pay for first responders have been approved. Councilmember Dilg stated she spoke with Elissa Slotkin and she promised we would receive a phone call with additional information on what the funds can be used for. Councilmember Kivell asked about the mandated reflective street signs. City Manager Zelenak stated we currently have those, but he will check into it. Councilmember Kivell stated there are a lot of places where you can't really see the signs and they aren't as noticeable. Councilmember Kennedy asked about fixing the bridge by Oak Creek as well as 2 other walking bridges throughout the trails. Ms. Tiernan stated we are classified as non-entitlement and we know infrastructure is allowed. Councilmember

Hansen asked about the city getting Wi-Fi in our parks for the public. Ms. Tiernan stated you would have to have the funds to continue the program after the funds are spent. She then stated the funds must be spent by 2026. Councilmember Kurtzweil asked if the funds can be used to improve the Farmers Market. Ms. Tiernan stated the funds have been approved in other communities, more classified as a DDA project. City Manager Zelenak stated funds can be used to improve the parking lot and facades throughout the city. There would have to be guidelines for the improvements so we aren't giving funds to a business that will then just leave the city. Councilmember Kurtzweil stated we should start outlining where the funds will go. Ms. Tiernan asked each councilmember to email the city manager their top 2-3 items they would like to see the money spent on. City Manager Zelenak stated he will make a list of the department head suggestions along with Councils suggestions. He reminded everyone the bridge on the trail by Oak Creek alone is a \$200,000 project. Mayor Pelchat stated he agrees that the funds should be spent where the public can see the improvements. He further stated the bridge is a good idea and he thinks some of the city's older buildings could use some improvements as well as security for our employees. Ms. Tiernan stated the funds can be used for infrastructure in those buildings, as well as security items including IT. Mayor Pelchat stated there are more and more phishing scams out there. Councilmember Kennedy stated there is a ten million dollars grant through SEMCOG for trails and another one for recreational parks. Councilmember Kivell stated he would like to see more consideration for developing 390 S Lafayette. City Manager Zelenak stated parks improvements and enhancements are allowable uses. He also stated that the SEMCOG grants are matching grants, so we would have to match the ten million dollars. He further stated we could look at widening the trails from 8 feet to 12 feet. Councilmember Dilg asked about using some of the funds as bonus funding. Ms. Tiernan stated you can use the funds as communities did in 2020 for extra pay for first responders, Police and Fire. She further stated it could be used to recruit and encourage people to stay working for the city. She stated they could be paid at the normal rate, then after so many days they could be given a signing bonus. She further stated some communities used it to raise their wages, but you will have to keep funding it after the funds are spent in 2026. City Manager Zelenak stated it can be used for purchasing emergency response equipment as well. That also helps with recruiting new employees by having the best equipment.

BUDGET- No discussion was held

#### PUBLIC COMMENT

Carl Richards of 390 Lenox stated there is a new director at Providence, and Dr. Shepherd will be his new doctor.

He stated half of the staff quit last year, which he's never heard of before. He then stated he spoke with Tom Slater from the tube mill, and they have settled their union contract for the next four years. He said they need more employees.

#### MANAGER'S REPORT

City Manager Zelenak stated we will be discussing raising the purchasing limit at a future meeting. He further stated at a meeting in November we will have a resolution before Council for the road bond which will enable the city to do a publication of notice of sale in January and closing of the bonds in February for use this coming spring/summer. He then explained the renovations are continuing at city hall, and they will begin the parking lot next week. He also stated the last phase of the DPW yard paving project has begun. He further stated he has been in discussions with Parks and Recreation regarding the lack of a name for the proposed new park on S. Lafayette. He stated they were discussing possibly naming it Lafayette Park, or Thompson's Corners. Councilmember Kennedy asked if he had any information on the new lids for the garbage cans downtown. City Manager Zelenak stated he will discuss that with Nate.

Councilmember Kurtzweil asked the city manager what his opinion is on the rapid transit tax and how it will affect our residents. City Manager Zelenak stated they are proposing a .95 mill on all Oakland County taxpayers. It will generate 65 million dollars the first year. We utilize Peoples Express for our residents. He stated our County Commissioner voted no on the ballot proposal language because he doesn't think it benefits the communities he represents. They have not given anyone much information and they don't have a back-up plan if it doesn't pass and the original smart mill will not be renewed. This mill is for everyone in Oakland County. He stated if passed, they will receive \$450,000 from South Lyon. There is not enough detail to even show how the money will be used. Mass transit is a good thing but he doesn't see any benefit to the city or its residents. Councilmember Kurtzweil stated our seniors are very worried about it. That will be a very large tax increase for 10 years and they don't allow communities to opt out. The service run will be out of Pontiac. She stated this will be devastating. She further stated she heard some of the money will be going to Detroit. Councilmember Kivell stated the historical obstacle had always been Farmington because they wouldn't allow SMART to end up working in their jurisdiction, so everyone on the west side thought they were safe from having not having people from other communities getting access to be able to come into their community on public transportation. Obviously, the people at Oakland County think that's a step in the right direction. He would like the city to entertain the idea of entertaining what we could end up getting from it by exhaustively trying to expand that rather than saying we're going to end up pitching in that money and not get anything. City Manager Zelenak stated they have talked about expanding that, but they have not defined this area as an area of expansion. They've been looking at the other area of the county. It is very hard for a voter to show them the benefit is to our community when we don't know what it is going to be yet. It is very disappointing that they are telling people to vote yes, when they can't show what the benefit will be. Councilmember Kurtzweil stated it is her understanding there isn't a board in place to oversee it. So, they'll be collecting money for 3 years and just let it sit in their bank. There is no plan. She further stated this is tough. She feels bad for Lyon Township, they are looking at several tax increases for the library, Fire and now possibly the transit tax. City Manager Zelenak stated that \$450,000 could really enhance our city instead of giving it to the county.

#### COUNCIL COMMENTS

Councilmember Dilg stated reminded everyone to get registered to vote and to get out and vote. It is an important Election and everyone needs to vote. She also asked everyone to read and understand the proposals.

Councilmember Hansen apologized for missing the last meeting but he was ill. He then stated he likes the new video system and he was able to watch the council meeting and get caught up in HD and the cameras are working amazingly. He then stated he attended the first German fest with the Chamber of Commerce and several councilmembers. It was a great first event. He stated it was well attended with over 75 business members and local professionals enjoying some great German food at the South Lyon Hotel and some great music. He gave kudos to the chamber for putting on the event and stated it was good to see so many people in attendance. He then reminded everyone that the war in Ukraine is still going on, and we are at day 242, and if everyone is able to do their part, even if its as small as buying a pint of beer at the Witches Hat that benefits world food bank or even just making a direct donation to benefit the people of Ukraine. We're all thinking about them in our thoughts and hearts and he hopes it ends sooner than it continues.

Councilmember Kurtzweil stated she would like to echo Councilmember Hansen's comments about Ukraine. She stated she quit watching the news for a while and just turned it on recently, and the news just doesn't get any better. But what it does is reinforce how lucky we are to live in this country. We

may disagree with one another, and sees things differently, but we are extremely fortunate group of individuals that live in the greatest country. She stated she can go home at night and not worry about someone dropping a bomb, she can walk freely in the streets without being mugged. This is a great country and we need to fight for what is good in this country and accept the diverse opinions and understand we don't all speak with one voice, we speak with many voices and at the end of the day, we are all Americans. She then stated she had a great time at the South Lyon Hotel and she was there twice last week, and the German fest was absolutely very good, she enjoyed it and Cory did a great job. She stated she also attended comedy night which was fundraiser for Active Faith and that was also packed and the Hotel is doing a great job. She then thanked Cory and his crew and they are up to full staff. She then reminded everyone of their Halloween party on Saturday October 29<sup>th</sup> and everyone will be in full costumes for the contest and it will be a wild night.

Councilmember Kennedy congratulated the South Lyon High School Girls Swim and Dive Team for finishing in 1<sup>st</sup> place in the Lakes Valley Conference with a 5-0 standing. He also wished them the very best as they move on to the Conference Competition on November 4-5! I know that the South Lyon Community is certainly hoping they'll go all the way. He then welcomed two new businesses to the City of South Lyon. The first is Painted Croc Pottery and Art Studio that opened in King Plaza. They offer paint your own pottery along with other crafting projects and have something for all ages. So, he hopes everyone will make plans to stop in soon. He then stated the second new business is Mark Pagels, Edward Jones Financial Adviser who recently opened his own office in Brookdale Plaza. Mark is a longtime resident of the South Lyon community and has been providing financial advice for a number of years. So, if you're looking for advice for dealing with the challenges in the current economy, stop by and talk with Mark. He then reminded everyone of the Downtown Trick or Treat on Thursday, October 27<sup>th</sup> from 6-8pm as well as the Pup Pawrade. So, put on your costumes and come downtown for an evening of fun. He then stated Diane's Doll House is scheduled to reopen on November 25<sup>th</sup>, so that will be great news for the holiday season.

Councilmember Mosier also reminded everyone to vote. She then stated she also attended the Chamber event German Fest and it was a lot of fun and she hopes to attend a few more. She then stated this week is the last Farmer's Market for the season and most of the vendors dress up for Halloween and they'll be passing out candy so she hopes everyone will bring the kids out.

Councilmember Kivell he hopes everyone enjoys themselves Halloween and its always a lot of fun to see all the little kids walking around in their costumes, it really is awesome.

Mayor Pelchat stated he hopes they can have some nice weather for downtown trick or treating as well as on Halloween. He then stated Friday night was the South Lyon and South Lyon East football game and it was incredible. The atmosphere was awesome. Congratulations to the Cougars, they won 27 to 21 and their reward for that is they will get a rematch with the Lions on Friday at South Lyon East. If you missed last weeks game, he encouraged everyone to go and get there early. It was great. Anytime they play each other, the student's section is a lot of fun. The winner will get the Milford team next. He then reminded everyone that sometimes people need help, whether it is Active Faith or another charity, he hopes everyone can donate. He said he tries to annually donate to the Heat and Warmth Fund through DTE and Consumers that helps people keep their heat on.



CLOSED SESSIONCM 10-6-22 MOTION TO ENTER INTO CLOSED SESSION

Motion by Kurtzweil, supported by Mosier

Motion to enter into closed session to consider attorney/client privileged communication in accordance with MCL 15.268 (1)(h) and to consult with legal counsel regarding trial or settlement strategy in connection with Oakland County Circuit Court, Case No. 21-190850-CD (Douglas v. South Lyon), MCL15.268(1)(e)

ROLL CALL VOTE:

Dilg- Yes

Hansen- Yes

Kurtzweil- Yes

Kennedy- Yes

Mosier- Yes

Kivell- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

\*Council adjourned to closed session at 8:47 p.m.\*

\*Council reconvened the open session at 9:30 p.m.\*

CM 10-7-22 MOTION TO DIRECT CITY ATTORNEY TO PROCEED BASED ON DISCUSSION IN CLOSED SESSION

Motion by Kurtzweil, supported by

Motion to direct city attorney to proceed based on discussion in closed session

ROLL CALL VOTE:

Kivell- Yes

Mosier- Yes

Kennedy- Yes

Hansen- Yes

Kurtzweil- Yes

Dilg- Yes

Pelchat- Yes

MOTION CARRIED UNANIMOUSLY

ADJOURNMENTCM 10-8-22 MOTION TO ADJOURN

Motion by Kurtzweil, supported by Kennedy

Motion to adjourn the meeting at 9:35 p.m.

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

\_\_\_\_\_  
Mayor Dan Pelchat

\_\_\_\_\_  
City Clerk/Treasurer Lisa Deaton

PERIOD ENDING 10/31/2022

FINANCIAL REPORT FOR OCTOBER 2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	10/31/2022	NORMAL (ABNORMAL)	MONTH 10/31/2022	INCREASE (DECREASE)	BALANCE	% BDGT USED
Fund 101 - GENERAL FUND									
Revenues									
Dept 000.000									
101-000.000-402.000	REAL PROPERTY TAX	5,526,585.00	5,131,787.32			4,116,677.53		394,797.68	92.86
101-000.000-432.000	PAYMENT IN LIEU OF TAXES	0.00	16,817.89			0.00		(16,817.89)	100.00
101-000.000-434.000	SOUTH LYON WOODS TAX	1,100.00	823.50			91.00		276.50	74.86
101-000.000-445.000	PENALTIES & INTEREST	12,000.00	0.00			0.00		12,000.00	0.00
101-000.000-447.000	ADMIN FEE PROPERTY TAX	102,250.00	104,088.21			81,503.96		(1,838.21)	101.80
101-000.000-476.000	LICENSES & BUSINESS MISC.	3,000.00	1,200.00			105.00		1,800.00	40.00
101-000.000-490.000	BUILDING PERMITS	405,000.00	181,970.00			27,451.00		223,030.00	44.93
101-000.000-490.100	HEATING & PLUMB. REFG. PERMI	35,000.00	20,813.00			4,588.00		14,187.00	59.47
101-000.000-490.200	ELECTRICAL PERMITS	38,000.00	24,500.50			3,913.00		13,499.50	64.48
101-000.000-491.000	BOARD OF APPEALS	1,500.00	900.00			0.00		600.00	60.00
101-000.000-491.100	REZONING FEES	0.00	0.00			0.00		0.00	0.00
101-000.000-528.000	OTHER FEDERAL GRANTS	0.00	0.00			0.00		0.00	0.00
101-000.000-573.000	STATE REVS	100,000.00	97,106.04			97,106.04		2,893.96	97.11
101-000.000-574.000	STATE SHARED REV.	1,192,780.00	235,244.00			0.00		957,536.00	19.72
101-000.000-592.200	OAKLAND TOGETHER CMT COVID FUNDING	0.00	0.00			0.00		0.00	0.00
101-000.000-634.000	GRAVE OPENINGS & FOUNDATIONS	35,000.00	18,465.00			6,400.00		16,535.00	52.76
101-000.000-635.000	W & S ADMIN. CHARGES	0.00	0.00			0.00		0.00	0.00
101-000.000-655.301	PARKING VIOLATION	150.00	0.00			0.00		150.00	0.00
101-000.000-659.000	LOCAL COURT FINES	15,000.00	4,082.42			1,470.77		10,917.58	27.22
101-000.000-659.100	REFUND-(FOR COST OF ARREST)	0.00	0.00			0.00		0.00	0.00
101-000.000-665.000	INTEREST	1,200.00	39,002.44			17,593.77		(37,802.44)	3,250.20
101-000.000-665.001	INTEREST-TRANS.CEMETERY INTRE	0.00	0.00			0.00		0.00	0.00
101-000.000-665.007	INTEREST-TRANSFER FROM C&S	0.00	0.00			0.00		0.00	0.00
101-000.000-665.200	INTEREST-EQUALIZ. & CONTINGENC	25.00	127.73			63.24		(102.73)	510.92
101-000.000-665.700	INTEREST-MOBILE TOWER	0.00	0.00			0.00		0.00	0.00
101-000.000-665.751	PARK AND REC. INTEREST	0.00	0.00			0.00		0.00	0.00
101-000.000-666.220	MMRMA DIVIDENDS	60,000.00	0.00			0.00		60,000.00	0.00
101-000.000-668.000	RENTS & ROYALTIES	0.00	0.00			0.00		0.00	0.00
101-000.000-668.200	RENTS AND ROYALTIES-CABLE	125,000.00	31,383.45			0.00		93,616.55	25.11
101-000.000-671.300	LEASE--ANTENNA	40,000.00	13,686.18			4,562.06		26,313.82	34.22
101-000.000-671.500	RENTAL PROPERTIES	0.00	0.00			0.00		0.00	0.00
101-000.000-673.000	SALES OF FIXED ASSETS	20,000.00	0.00			0.00		20,000.00	0.00
101-000.000-674.209	CONTRIBUTION-PERPETUAL CARE	48,110.00	0.00			0.00		48,110.00	0.00
101-000.000-674.400	FIRST RESPONDERS MONUMENT	0.00	16,708.00			5,500.00		(16,708.00)	100.00
101-000.000-674.751	CONTRIB. FOR PARK BENCHES	0.00	1,512.50			1,512.50		(1,512.50)	100.00
101-000.000-675.200	CONTRIBUTIONS-WINTER EVENTS	0.00	0.00			0.00		0.00	0.00
101-000.000-675.751	CONTRIBUTION TO PARKS & REC	100,000.00	0.00			0.00		100,000.00	0.00
101-000.000-675.802	CULTURAL ARTS REVENUES	300.00	0.00			0.00		300.00	0.00
101-000.000-675.820	VETERANS MEMORIAL PROJECT	5,000.00	0.00			0.00		5,000.00	0.00
101-000.000-676.346	REIMBURSEMENT FROM HVA	0.00	0.00			0.00		0.00	0.00
101-000.000-680.000	MISCELLANEOUS	45,000.00	31,044.88			10,760.85		13,955.12	68.99

PERIOD ENDING 10/31/2022

FINANCIAL REPORT FOR OCTOBER 2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR MONTH 10/31/2022 INCREASE (DECREASE)	AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	10/31/2022	NORMAL (ABNORMAL)		BALANCE	(ABNORMAL)	
Fund 101 - GENERAL FUND									
Revenues									
101-000.000-680.210	WEDDING PROCEEDS	1,950.00		0.00		0.00	1,950.00		0.00
101-000.000-680.301	POLICE	153,474.00		22,388.72		7,510.31	131,085.28		14.59
101-000.000-680.336	FIRE MISC.	4,500.00		1,600.00		0.00	2,900.00		35.56
101-000.000-680.703	PRIOR YEARS TAXES	5,000.00		190.97		0.00	4,809.03		3.82
101-000.000-682.000	GRANT MONEY	0.00		0.00		0.00	0.00		0.00
101-000.000-682.301	GRANT MONIES-POLICE DEPT.	10,000.00		0.00		0.00	10,000.00		0.00
101-000.000-682.336	GRANT MONIES--FIRE DEPT.	10,000.00		0.00		0.00	10,000.00		0.00
101-000.000-682.802	GRANT MONIES-CULTURAL ARTS	0.00		0.00		0.00	0.00		0.00
101-000.000-683.300	PYMT. OF SIDEWALKS BY RESIDEN	10,000.00		2,898.00		660.00	7,102.00		28.98
101-000.000-687.230	SMART CREDITS	500.00		0.00		0.00	500.00		0.00
101-000.000-691.000	OTHER FINANCING SOURCES	0.00		0.00		0.00	0.00		0.00
101-000.000-692.300	PROCEEDS FROM DEBT	0.00		0.00		0.00	0.00		0.00
101-000.000-699.000	TRANSFERS IN	0.00		0.00		0.00	0.00		0.00
101-000.000-699.209	TRANSFER IN FROM CEMETERY FUN	0.00		0.00		0.00	0.00		0.00

Fund 101 - GENERAL FUND:  
 TOTAL REVENUES

8,107,424.00	5,998,340.75	4,387,469.03	2,109,083.25	73.99
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FINANCIAL REPORT FOR OCTOBER 2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDGT USED
		AMENDED BUDGET	NORMAL (ABNORMAL)	10/31/2022	NORMAL (ABNORMAL)	MONTH 10/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 101 - GENERAL FUND										
000.000		0.00		0.00			0.00		0.00	0.00
222.000	- ADMINISTRATION	1,760,522.00		619,568.24		194,846.62		1,140,953.76		35.19
301.000	- POLICE	3,279,633.00		929,610.27		218,907.60		2,350,022.73		28.34
336.000	- FIRE	1,165,896.00		517,703.83		58,909.90		648,192.17		44.40
346.000	- AMBULANCE	5,680.00		632.41		15.00		5,047.59		11.13
441.000	- DEPT. OF PUBLIC WORKS	1,056,461.00		343,603.24		104,776.48		712,857.76		32.52
567.000	- CEMETERY	201,241.00		54,352.78		15,308.78		146,888.22		27.01
596.000	- SENIOR TRANSPORTATION	90,000.00		18,297.25		11,041.25		71,702.75		20.33
751.000	- PARKS AND RECREATION	462,365.00		61,333.47		16,779.98		401,031.53		13.27
800.000	- CABLE COMMISSION	13,925.00		0.00		0.00		13,925.00		0.00
802.000	- CULTURAL ARTS	5,200.00		690.95		0.00		4,509.05		13.29
803.000	- HISTORICAL DEPOT	43,580.00		9,688.19		4,222.79		33,891.81		22.23
820.000	- VETERANS MEMORIAL PROJECT	7,500.00		0.00		0.00		7,500.00		0.00
TOTAL EXPENDITURES		8,092,003.00		2,555,480.63		624,808.40		5,536,522.37		31.58
Fund 101 - GENERAL FUND:										
TOTAL EXPENDITURES		8,092,003.00		2,555,480.63		624,808.40		5,536,522.37		31.58

PERIOD ENDING 10/31/2022

FINANCIAL REPORT FOR OCTOBER 2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE	
		AMENDED BUDGET	NORMAL (ABNORMAL)	10/31/2022	MONTH 10/31/2022	INCREASE (DECREASE)	NORMAL	BALANCE	% BDGT USED
Fund 202 - MAJOR STREETS									
000.000		0.00		0.00		0.00		0.00	0.00
223.000	- ACCOUNTANT	5,600.00		4,660.00		0.00		940.00	83.21
451.000	- STREET CONSTRUCTION	20,000.00		195.18		195.18		19,804.82	0.98
463.000	- STREET-ROUTINE MAINT.	215,526.00		50,214.76		12,345.64		165,311.24	23.30
474.000	- TRAFFIC SERVICES	50,058.00		4,151.88		706.56		45,906.12	8.29
478.000	- SNOW PLOWING	89,410.00		2,537.58		227.00		86,872.42	2.84
479.000	- SNOW REMOVAL	10,296.00		248.00		57.00		10,048.00	2.41
485.000	- TRANSFER BETWEEN FUNDS	100,000.00		0.00		0.00		100,000.00	0.00
491.000	- STORM SEWER	10,912.00		2,516.87		257.65		8,395.13	23.07
TOTAL EXPENDITURES		501,802.00		64,524.27		13,789.03		437,277.73	12.86
Fund 202 - MAJOR STREETS:									
TOTAL EXPENDITURES		501,802.00		64,524.27		13,789.03		437,277.73	12.86
Fund 203 - LOCAL STREETS									
000.000		0.00		0.00		0.00		0.00	0.00
223.000	- ACCOUNTANT	5,600.00		4,660.00		0.00		940.00	83.21
451.000	- STREET CONSTRUCTION	20,000.00		195.17		195.17		19,804.83	0.98
463.000	- STREET-ROUTINE MAINT.	195,715.00		44,141.68		12,174.62		151,573.32	22.55
474.000	- TRAFFIC SERVICES	8,600.00		3,709.66		20.00		4,890.34	43.14
478.000	- SNOW PLOWING	81,897.00		1,430.32		137.00		80,466.68	1.75
485.000	- TRANSFER BETWEEN FUNDS	0.00		0.00		0.00		0.00	0.00
491.000	- STORM SEWER	20,544.00		5,826.56		243.82		14,717.44	28.36
TOTAL EXPENDITURES		332,356.00		59,963.39		12,770.61		272,392.61	18.04
Fund 203 - LOCAL STREETS:									
TOTAL EXPENDITURES		332,356.00		59,963.39		12,770.61		272,392.61	18.04
TOTAL EXPENDITURES - ALL FUNDS									
		834,158.00		124,487.66		26,559.64		709,670.34	14.92

PERIOD ENDING 10/31/2022

FINANCIAL REPORT FOR OCTOBER 2022

GL NUMBER	DESCRIPTION	2022-23		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BDET USED
		AMENDED BUDGET		10/31/2022	NORMAL (ABNORMAL)	MONTH 10/31/2022	INCREASE (DECREASE)	NORMAL (ABNORMAL)	BALANCE	
Fund 592 - WATER & SEWER										
452.000 - WATER & SEWER CONSTRUCTION		940,000.00		168,060.99			0.00	771,939.01		17.88
528.000 - REFUSE COLLECTION		597,300.00		195,277.92			0.00	402,022.08		32.69
540.000 - WATER / REPAIR		272,888.00		29,836.44			18,066.04	243,051.56		10.93
550.000 - SEWER / REPAIR		234,527.00		54,111.27			4,591.67	180,415.73		23.07
556.000 - WATER		1,231,043.00		256,948.93			67,306.71	974,094.07		20.87
557.000 - WASTEWATER		3,524,866.00		403,530.41			113,548.88	3,121,335.59		11.45
TOTAL EXPENDITURES		6,800,624.00		1,107,765.96			203,513.30	5,692,858.04		16.29
Fund 592 - WATER & SEWER:										
TOTAL EXPENDITURES		6,800,624.00		1,107,765.96			203,513.30	5,692,858.04		16.29

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
EXP CHECK RUN DATES 11/14/2022 - 11/14/2022  
JOURNALIZED  
OPEN

CHECKS TO BE APPROVED ON 11/14/2022

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 GENERAL FUND						
Dept 000.000						
101-000.000-035.000	ENGINEERING FEES	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES FOR PERIOD E	0199649	11/14/22	8,207.23
Total For Dept 000.000						8,207.23
Dept 301.000 POLICE						
101-301.000-740.000	OPERATING EXPENSE	DASH MEDICAL GLOVES	NITRILE EXAM GLOVES (3 CASES: MED	INV1274030	11/14/22	218.19
101-301.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	BLOWER MOTOR, OIL FILTERS, ANTIFRE	8195229332753	11/04/22	16.55
101-301.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	OIL FILTER	8195228461665	11/14/22	9.89
101-301.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	PENETRAT CATALYST (5), OIL, BATTER	8195228356028	11/14/22	159.90
101-301.000-863.000	VEHICLE MAINTENANCE	FLEETSOFT	ANNUAL MAINTENANCE AND SUPPORT SOF	108644	11/14/22	141.00
101-301.000-863.000	VEHICLE MAINTENANCE	GRAINGER	CRIMPER, PERMANENT MARKER, TIE DOW	9490096121	11/14/22	16.05
101-301.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	TIRES (2), BALANCE TIRES, VALVES (	1-132369	11/04/22	511.16
101-301.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS	HAMMERLOCK COTTER PIN ASSORTMENT (	9310029223	11/14/22	79.81
101-301.000-931.000	BUILDING MAINTENANCE	BECKWAY DOOR	GARAGE DOOR REPAIR (SPRING)	72028	11/14/22	175.00
101-301.000-972.000	CAPITAL IMPROVEMENTS	A AND R PLUMBING LLC	REFURBISH URINALS/PLUMBING REPLACE	P-13752	11/14/22	1,419.00
Total For Dept 301.000 POLICE						2,746.55
Dept 336.000 FIRE						
101-336.000-740.000	OPERATING EXPENSE	BOUND TREE MEDICAL, L	PULSE OXIMETER (3)	84705158	11/14/22	1,364.97
101-336.000-740.000	OPERATING EXPENSE	BOUND TREE MEDICAL, L	EMS - CHEST SEAL	84701553	11/14/22	13.73
101-336.000-740.000	OPERATING EXPENSE	BOUND TREE MEDICAL, L	EMS - SENSORS (6)	84707011	11/14/22	83.04
101-336.000-740.000	OPERATING EXPENSE	GRAINGER	PAPER TOWELS (2)	9466405405	11/14/22	53.64
101-336.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES FOR PERIOD E	0199649	11/14/22	288.40
101-336.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	PENETRAT CATALYST (5), OIL, BATTER	8195228356028	11/14/22	6.87
101-336.000-863.000	VEHICLE MAINTENANCE	COOK AUTOMOTIVE	INSTALL AFTERMARKET BACKUP CAMERA	48016	11/14/22	51.00
101-336.000-863.000	VEHICLE MAINTENANCE	FLEETSOFT	ANNUAL MAINTENANCE AND SUPPORT SOF	108644	11/14/22	94.00
101-336.000-863.000	VEHICLE MAINTENANCE	GRAINGER	CRIMPER, PERMANENT MARKER, TIE DOW	9490096121	11/14/22	12.04
101-336.000-863.000	VEHICLE MAINTENANCE	GREEN OAK TIRE, INC.	TIRES FOR FORD EXPLORER	1-132114	11/14/22	1,148.00
101-336.000-863.000	VEHICLE MAINTENANCE	HAUT FIRE INC.	E2 LIGHT TOWER REPAIRS	S0098073	11/14/22	4,570.91
101-336.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS	HAMMERLOCK COTTER PIN ASSORTMENT (	9310029223	11/14/22	59.85
101-336.000-931.000	BUILDING MAINTENANCE	ACE MUDJACKING & CONC	RAISE SINKING APPARATUS FLOOR	3752	11/14/22	1,750.00
101-336.000-977.000	EQUIPMENT	BOUND TREE MEDICAL, L	RTF - TRAUMA DRESSINGS (36)	84703359	11/14/22	480.55
Total For Dept 336.000 FIRE						9,977.00
Dept 441.000 DEPT. OF PUBLIC WORKS						
101-441.000-740.000	OPERATING EXPENSE	CONTRACTORS CONNECTIO	PINK MARKING PAINT (12)	7169877	11/14/22	37.80
101-441.000-740.000	OPERATING EXPENSE	LINDE GAS & EQUIPMENT	CYLINDER RENTAL	31964029	11/14/22	118.80
101-441.000-740.000	OPERATING EXPENSE	QUALITY FIRE SERVICES	GLOVES	73620	11/14/22	124.93
101-441.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & S	KITCHEN TOWELS (3), JERSEY GLOVES	73507	11/14/22	393.89
101-441.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & S	COLD PACK (4), EYE WASH (4), EAR P	BF-005634	11/14/22	111.64
101-441.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES FOR PERIOD E	0199649	11/14/22	7,913.72
101-441.000-860.000	GAS & OIL	CORRIGAN OIL CO, NO.	GAS AND DIESEL 9/9/22 - 10/10/22	7639627-IN	11/14/22	4,455.17





CHECKS TO BE APPROVED ON 11/14/2022

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount Check
Fund 101 GENERAL FUND						
Dept 751.000 PARKS AND RECREATION						
101-751.000-801.000 PROFESSIONAL SERVICE		JOHN'S SANITATION	PORTA JOHNS AND SANITIZER 9/14/22	I8521, I8522	11/14/22	435.00
101-751.000-801.000 PROFESSIONAL SERVICE		JOHN'S SANITATION	PORTA JOHNS FOR PARKS AND FARMERS	I8879, I8880, I	11/14/22	435.00
101-751.000-930.000 REPAIR MAINTENANCE		MIDSTATES RECREATION	TRASH CAN LIDS	SINV-05218	11/14/22	245.00
101-751.000-930.000 REPAIR MAINTENANCE		SITONE LANDSCAPE SUP	PRESSURE VACUUM BREAKER FOR PAUL B	124601743-001	11/14/22	617.80
101-751.000-978.000 CAPITAL EQUIPMENT		DOUGLAS SPORTS EQUIPM	BLACK OPEN MESH & AVR VENT FOR PIC	368792	11/14/22	4,266.64
			Total For Dept 751.000 PARKS AND RECREATION			5,999.44
Dept 820.000 VETERANS MEMORIAL PROJECT						
101-820.000-974.000 LAND IMPROVEMENTS		STONE DEPOT LANDSCAPE	PEA STONE FOR FIRST RESPONDERS MEM	072333	11/14/22	85.04
			Total For Dept 820.000 VETERANS MEMORIAL PROJECT			85.04
			Total For Fund 101 GENERAL FUND			70,754.35
Fund 202 MAJOR STREETS						
Dept 451.000 STREET CONSTRUCTION		HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES FOR PERIOD E	0199649	11/14/22	195.18
202-451.000-802.000 CONTRACTUAL SVCS			Total For Dept 451.000 STREET CONSTRUCTION			195.18
Dept 491.000 STORM SEWER		CONTRACTORS CONNECTIO	PINK MARKING PAINT (12)	7169877	11/14/22	18.90
202-491.000-740.000 OPERATING EXPENSE			Total For Dept 491.000 STORM SEWER			18.90
			Total For Fund 202 MAJOR STREETS			214.08
Fund 203 LOCAL STREETS						
Dept 451.000 STREET CONSTRUCTION		HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES FOR PERIOD E	0199649	11/14/22	195.17
203-451.000-801.000 PROFESSIONAL SERVICE			Total For Dept 451.000 STREET CONSTRUCTION			195.17
Dept 491.000 STORM SEWER		CONTRACTORS CONNECTIO	PINK MARKING PAINT (12)	7169877	11/14/22	18.90
203-491.000-740.000 OPERATING EXPENSE			Total For Dept 491.000 STORM SEWER			18.90
			Total For Fund 203 LOCAL STREETS			214.07
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY						
Dept 000.000		JOHN'S SANITATION	PORTA JOHNS AT FARMERS MARKET	I8686	11/14/22	105.00
248-000.000-740.200 SEASONAL IMPROVEMENTS		JOHN'S SANITATION	PORTA JOHNS FOR PARKS AND FARMERS	I8879, I8880, I	11/14/22	105.00
248-000.000-740.200 SEASONAL IMPROVEMENTS		NORMA LAFAVER	30' ROLLS OF ROPING/GARLAND	157	11/14/22	3,072.00
			Total For Dept 000.000			3,282.00

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
EXP CHECK RUN DATES 11/14/2022 - 11/14/2022  
JOURNALIZED  
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CHECKS TO BE APPROVED ON 11/14/2022

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 248 DOWNTOWN DEVELOPMENT AUTHORITY							
Fund 401 CAPITAL IMPROVEMENTS							
Dept 451.000 STREET CONSTRUCTION	CONTR. SERV. PATHWAYS	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES FOR PERIOD E 0199649		11/14/22	3,282.00	
401-451.000-802.600						11,771.59	
			Total For Dept 451.000 STREET CONSTRUCTION			11,771.59	
			Total For Fund 401 CAPITAL IMPROVEMENTS			11,771.59	
Fund 592 WATER & SEWER							
Dept 540.000 WATER / REPAIR		HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES FOR PERIOD E 0199649		11/14/22	418.36	
592-540.000-801.000	PROFESSIONAL SERVICE	CORE & MAIN LP	PARTS FOR WATER REPAIR & PVC PART	R806376	11/14/22	1,059.45	
592-540.000-930.000	REPAIR MAINTENANCE	CORE & MAIN LP	PARTS FOR WATER REPAIR	R704952	11/14/22	1,545.08	
592-540.000-930.000	REPAIR MAINTENANCE	EJ USA, INC.	FRAME AND MANHOLE COVER	110220074453	11/14/22	480.58	
592-540.000-930.000	REPAIR MAINTENANCE	ENVIRONMENTAL SYSTEMS	GIS PRGORAM RENEWAL 1/29/2023 TO 1 94358207		11/14/22	500.00	
			Total For Dept 540.000 WATER / REPAIR			4,003.47	
Dept 550.000 SEWER / REPAIR							
592-550.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES FOR PERIOD E 0199649		11/14/22	418.35	
592-550.000-930.000	REPAIR MAINTENANCE	ENVIRONMENTAL SYSTEMS	GIS PRGORAM RENEWAL 1/29/2023 TO 1 94358207		11/14/22	500.00	
			Total For Dept 550.000 SEWER / REPAIR			918.35	
Dept 556.000 WATER							
592-556.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL,	WATER ANALYSIS	1022-127031	11/14/22	245.00	
592-556.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL,	WATER ANALYSIS	1122-127155	11/14/22	70.00	
592-556.000-740.000	OPERATING EXPENSE	CAPITAL ONE TRADE CRE	POWER WASHER	50935494	11/14/22	2,499.99	
592-556.000-740.000	OPERATING EXPENSE	ELHORN ENGINEERING CO	FLOORIDE (10)	294633	11/14/22	4,500.00	
592-556.000-740.000	OPERATING EXPENSE	HAVILAND PRODUCTS COM	CHLORINE GAS CYCLINDER (6)	451002	11/14/22	1,647.00	
592-556.000-740.000	OPERATING EXPENSE	MIDWEST EQUIPMENT MFG	PARTS FOR LAWNMOWER	144247	11/14/22	545.89	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES,	WATER ANALYSIS	43488-232177	11/14/22	75.00	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES,	WTP TAP WATER ANALYSIS	43488-231899	11/14/22	75.00	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES,	WATER ANALYSIS	43488-232590	11/14/22	75.00	
592-556.000-740.000	OPERATING EXPENSE	PATRICK'S PLUMBING, I	BACKFLOW HYDRANT TESTS	81740, 82519, 8	11/14/22	400.00	
592-556.000-740.000	OPERATING EXPENSE	REAGENTS HOLDINGS LKB	HYDROCHLORIC ACID ACS	186590	11/14/22	61.46	
592-556.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	TNT+ ALKALINITY TOTAL (5), HACH PH	128352	11/14/22	825.27	
592-556.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	WATER ANALYSIS	166939	11/14/22	179.86	
592-556.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES FOR PERIOD E 0199649		11/14/22	10,693.29	
592-556.000-801.211	WELLHEAD PROTECTION	QUALITY LOGO PRODUCTS	WELLHEAD PROTECTION MATERIALS (1.0	QSI-982240	11/14/22	757.36	
592-556.000-801.211	WELLHEAD PROTECTION	QUALITY LOGO PRODUCTS	WELLHEAD PROTECTIONS MATERIALS	QSI-978876	11/14/22	987.50	
592-556.000-860.000	GAS & OIL	CORRIGAN OIL CO, NO.	GAS AND DIESEL 9/9/22 - 10/10/22	7639627-IN	11/14/22	4,545.20	
592-556.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	BLOWER MOTOR, OIL FILTERS, ANTIFRE	8195229332753	11/04/22	45.14	
592-556.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	PENETRAT CATALYST (5), OIL, BATTER	8195228356028	11/14/22	10.30	

CHECKS TO BE APPROVED ON 11/14/2022

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund 592 WATER & SEWER							
Dept 556.000 WATER							
592-556.000-863.000	VEHICLE MAINTENANCE	FLEETSOF	ANNUAL MAINTENANCE AND SUPPORT SOF	108644	11/14/22	141.00	
592-556.000-863.000	VEHICLE MAINTENANCE	GRAINGER	CRIMPER, PERMANENT MARKER, TIE DOW	9490096121	11/14/22	18.06	
592-556.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS	HAMMERLOCK COTTER PIN ASSORTMENT (	9310029223	11/14/22	89.78	
592-556.000-931.000	BUILDING MAINTENANCE	PEERLESS-MIDWEST, INC	FLOW TEST ON WELL # 2	69140	11/14/22	300.00	
592-556.000-931.000	BUILDING MAINTENANCE	PROLIGHTING	RETROFIT LAMP (2) AND A21 LAMP (5)	1000342854	11/14/22	107.46	
592-556.000-962.000	MISCELLANEOUS EXPENSE	UIS SCADA, INC.	TROUBLESHOOT PUMP 3 AT WTP	530368721	11/14/22	572.67	
592-556.000-962.000	MISCELLANEOUS EXPENSE	UIS SCADA, INC.	TROUBLESHOOT SCADA SYSTEM ISSUES W	530368512	11/14/22	591.00	
			Total For Dept 556.000 WATER			30,058.23	
Dept 557.000 WASTEWATER							
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL,	WW ANALYSIS	1022-126615	11/14/22	88.00	
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL,	WW ANALYSIS	1122-127183	11/14/22	88.00	
592-557.000-740.000	OPERATING EXPENSE	BULLET DISTRIBUTORS	CLAY BAR (2), DETAIL HAND PAD SET	28515	11/14/22	43.14	
592-557.000-740.000	OPERATING EXPENSE	CAPITAL ONE TRADE CRE	POWER WASHER	50935494	11/14/22	2,500.00	
592-557.000-740.000	OPERATING EXPENSE	COMPLETE BATTERY SOUR	ENERGYPOWER 12V BATTERY	408639BRI	11/14/22	17.13	
592-557.000-740.000	OPERATING EXPENSE	JOHN'S SANITATION	WWTP SLUDGE REMOVAL	11963	11/14/22	2,720.00	
592-557.000-740.000	OPERATING EXPENSE	LINDE GAS & EQUIPMENT	CYLINDER RENTAL	31964029	11/14/22	39.60	
592-557.000-740.000	OPERATING EXPENSE	LYDEN OIL COMPANY	5 GAL. PAIL OF SUMMIT SYNGEAR FOR	1902599	11/14/22	159.50	
592-557.000-740.000	OPERATING EXPENSE	MIDWEST EQUIPMENT MFG	PARTS FOR LAWNMOWER	144247	11/14/22	545.89	
592-557.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES,	WW ANALYSIS	43488-232126	11/14/22	224.00	
592-557.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES,	WW ANALYSIS	43488-232145	11/14/22	224.00	
592-557.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES,	WW ANALYSIS	43488-232219	11/14/22	1,035.00	
592-557.000-740.000	OPERATING EXPENSE	PATRICK'S PLUMBING, I	BACKFLOW HYDRANT TESTS	81740, 82519, 8	11/14/22	600.00	
592-557.000-740.000	OPERATING EXPENSE	REGENTS HOLDINGS LKB	HYDROCHLORIC ACID ACS	186590	11/14/22	61.47	
592-557.000-740.000	OPERATING EXPENSE	REPUBLIC SERVICES #24	PLANT SCREEN REMOVAL	0241-003869827	11/14/22	1,705.16	
592-557.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	SAMPLE CELLS GLASS , M-FC BROTH WI	152347	11/14/22	407.83	
592-557.000-801.000	PROFESSIONAL SERVICE	HUBBELL, ROTH & CLARK	PROFESSIONAL SERVICES FOR PERIOD E	0199649	11/14/22	4,800.36	
592-557.000-802.000	CONTRACTUAL SVCS	KROFT MECHANICAL SERV	HVAC QUARTERLY INSPECTION, BLOWER	130563, 130565	11/14/22	1,225.00	
592-557.000-931.000	BUILDING MAINTENANCE	APPLIED INDUSTRIAL TE	HOSE FOR BASIN	7025429190	11/14/22	636.00	
592-557.000-931.000	BUILDING MAINTENANCE	CUMMINS SALES AND SER	REPLACE HEAT BLOCK AT KNOLLS LIFT	S6-96464	11/14/22	595.39	
592-557.000-931.000	BUILDING MAINTENANCE	GRAINGER	HOSE CLAMP, GASKET, EAR MUFFS, PRE	9494350235	11/14/22	283.57	
592-557.000-931.000	BUILDING MAINTENANCE	HACH COMPANY	REFRIGERATED BASE UNIT	13313328	11/14/22	2,812.32	
592-557.000-931.000	BUILDING MAINTENANCE	HACH COMPANY	LABORATORY REGRIGERATED BASE UNIT	13278203	11/14/22	2,727.95	
592-557.000-931.000	BUILDING MAINTENANCE	HECO, INC.	RAW SEWAGE PUMP # 3 & # 4 PARTS	3443	11/14/22	871.00	
592-557.000-931.000	BUILDING MAINTENANCE	KROFT MECHANICAL SERV	HVAC QUARTERLY INSPECTION, BLOWER	130563, 130565	11/14/22	2,665.09	
592-557.000-931.000	BUILDING MAINTENANCE	OVERHEAD DOOR CO OF W	GARAGE DOOR REPAIR	113211	11/14/22	311.00	
592-557.000-931.000	BUILDING MAINTENANCE	PROLIGHTING	RETROFIT LAMP (2) AND A21 LAMP (5)	1000342854	11/14/22	53.40	
592-557.000-931.000	BUILDING MAINTENANCE	USA BLUE BOOK	PILOT TUBE VALVE & 4" REPLACEMENT	153842	11/04/22	135.59	
592-557.000-962.000	MISCELLANEOUS EXPENSE	UIS SCADA, INC.	TROUBLESHOOT SCADA SYSTEM ISSUES W	530368512	11/14/22	591.00	
592-557.000-972.000	CAPITAL IMPROVEMENTS	KERR PUMP AND SUPPLY,	VFD REPLACEMENT IN BLOWER BLDG.	INV201920	11/14/22	15,031.00	
592-557.000-972.000	CAPITAL IMPROVEMENTS	UIS SCADA, INC.	PLC REPLACEMENT AND PROGRAMMING UP	530368612	11/14/22	3,666.00	

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GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
CHECKS TO BE APPROVED ON 11/14/2022							
Fund 592	WATER & SEWER						
Dept 557.000	WASTEWATER						
592-557.000-977.000	EQUIPMENT	KENNEDY INDUSTRIES IN	PUMPHEAD FOR POLYMER FEED PUMPS	633545	11/14/22	647.05	
592-557.000-977.000	EQUIPMENT	PARKSON CORPORATION	BIOFUSER ASSEMBLY FOR BASINGS AT W	ARI/51035168	11/14/22	2,380.00	
592-557.000-977.000	EQUIPMENT	PROFESSIONAL PUMP INC	HP BLOWER FOR SLUDGE TANK	5079924	11/14/22	1,196.90	
592-557.000-977.000	EQUIPMENT	UIS SCADA, INC.	PLC REPLACEMENT AND PROGRAMMING UP	530368612	11/14/22	1,863.00	
			Total For Dept 557.000 WASTEWATER			52,950.34	
			Total For Fund 592 WATER & SEWER			87,930.39	
Fund 642	EQUIPMENT REPLACEMENT						
Dept 000.000							
642-000.000-979.900	BOBCAT/TOOLCAT	DIUBLE EQUIPMENT INC.	TOOLCAT LOADER	9905	11/14/22	67,918.00	
			Total For Dept 000.000			67,918.00	
			Total For Fund 642 EQUIPMENT REPLACEMENT			67,918.00	

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INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON  
EXP CHECK RUN DATES 11/14/2022 - 11/14/2022  
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CHECKS TO BE APPROVED ON 11/14/2022

GL Number	GL Desc	Vendor	Invoice Desc.	Invoice	Due Date	Amount	Check
Fund Totals:							
			Fund 101 GENERAL FUND			70,754.35	
			Fund 202 MAJOR STREETS			214.08	
			Fund 203 LOCAL STREETS			214.07	
			Fund 248 DOWNTOWN DEVELOPMENT AUTHOR			3,282.00	
			Fund 401 CAPITAL IMPROVEMENTS			11,771.59	
			Fund 592 WATER & SEWER			87,930.39	
			Fund 642 EQUIPMENT REPLACEMENT			67,918.00	
Total For All Funds:						242,084.48	

The above checks have been approved for payment.

\_\_\_\_\_  
Lisa Deaton, City Clerk/Treasurer

\_\_\_\_\_  
Daniel L. Pelchat, Mayor

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CHECK REGISTER FOR CITY OF SOUTH LYON  
CHECK DATE FROM 10/13/2022 - 11/10/2022

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Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
Bank 01 GEN FUND CHECKING						
10/14/2022	85804	4814	A AND R PLUMBING LLC	SERVICE CALL & LABOR FOR PD CELL #1	246.50	Cleared
10/14/2022	85805	4780	ABSOPURE WATER COMPANY	(5) GAL WATER FOR CITY HALL	38.50	Cleared
10/14/2022	85806	4927	ACME PARTYWORKS	TRACKLESS TRAIN RIDES HOLIDAY SPECTAC	1,132.95	Cleared
10/14/2022	85807	5297	ADVANCED MARKETING PARTNERS,	TAX STATEMENTS - PRINTING	415.95	Cleared
10/14/2022	85808	4295	AMAZON CAPITAL SERVICES	FIRE STATION SUPPLIES	182.96	Cleared
10/14/2022	85809	4295	AMAZON CAPITAL SERVICES	TYPEWRITER RIBBONS & CORRECTION TAPE	85.03	Cleared
10/14/2022	85810	4295	AMAZON CAPITAL SERVICES	OFFICE SPACE HEATER	26.99	Cleared
10/14/2022	85811	4295	AMAZON CAPITAL SERVICES	CITY HALL SUPPLIES	129.93	Cleared
10/14/2022	85812	4295	AMAZON CAPITAL SERVICES	BUSINESS PRIME MEMBERSHIP FEE FOR OCTO	400.00	Cleared
10/14/2022	85813	5374	AT&T MOBILITY	MONTHLY MOBILE PHONES BILLING	421.60	Cleared
10/14/2022	85814	4926	BLACKSTONE STABLES	WAGON/CARRIAGE RIDES HOLIDAY SPECTACU	340.00	Cleared
10/14/2022	85815	3602	BLUE CROSS BLUE SHIELD OF MICH	RETIREE HEALTH INSURANCE PREMIUMS NOV	45,395.91	Cleared
10/14/2022	85816	4824	BRIGHTON CLEANING SUPPLIES & SVCS.	2-FOLD TOWELS	178.54	Cleared
10/14/2022	85817	3935	CIB PLANNING	SEPTEMBER 2022 PLANNING CONSULTANT &	7,138.00	Cleared
10/14/2022	85818	0058	CITY OF SOUTH LYON	UTILITY BILLING 217 WHIPPLE ST. FOR	235.12	Cleared
10/14/2022	85819	0058	CITY OF SOUTH LYON	CITY HALL UTILITY PAYMENT	278.63	Cleared
10/14/2022	85820	4642	COMCAST	PHONE CHARGES FOR SEPTEMBER 2022	914.46	Cleared
10/14/2022	85821	4642	COMCAST	CITY HALL FAX LINE SERVICE PERIOD 10/	55.19	Cleared
10/14/2022	85822	4287	COMMUNITY PUBLISHING & MARKETING	PUMPKINFEST 1/4 PAGE AD LYON TODAY	375.00	Cleared
10/14/2022	85823	3165	CONSUMERS ENERGY	300 DOROTHY ST. SERVICE PERIOD 8/31/2	16.16	Cleared
10/14/2022	85824	3165	CONSUMERS ENERGY	250 DOROTHY ST. SERVICE PERIOD 08/31/	26.60	Cleared
10/14/2022	85825	3165	CONSUMERS ENERGY	300 DOROTHY ST. SERVICE PERIOD 08/31/	19.22	Cleared
10/14/2022	85826	6012	CORELOGIC CENTRALIZED REFUNDS	SUMMER TAX OVERPAYMENT REFUND DUE PA	1,461.67	Cleared
10/14/2022	85827	5454	CYNERGY PRODUCTS	QUARTERLY BILLING FOR SERVICES	345.00	Cleared
10/14/2022	85828	0584	DTE ENERGY	215 WHIPPLE ST. SERVICE PERIOD 8/23/2	607.59	Cleared
10/14/2022	85829	0584	DTE ENERGY	335 S. WARREN SERVICE PERIOD 8/23/202	3,292.06	Cleared
10/14/2022	85830	4334	MICHAEL BHRESMAN	COUNCIL RECORDING	75.00	Cleared
10/14/2022	85831	3455	EMPLOYEE HEALTH INSURANCE MGMT	SEPTEMBER 2022 CLAIMS FUNDING	13,410.24	Cleared
10/14/2022	85832	4821	FAIRYTALE ENTERTAINMENT PARTYS INC	DEPOSIT FOR FROZEN CHARACTER 12/3/22	686.00	Cleared
10/14/2022	85833	4274	FIRE STATION CHECKLIST	OCTOBER 2022 MONTHLY SUBSCRIPTION	100.00	Cleared
10/14/2022	85834	2598	GRAINGER	TRASH BAGS AND PAINT SPRAYER	191.98	Cleared
10/14/2022	85835	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING CLERKS OFFICE @ CI	1,254.00	Cleared
10/14/2022	85836	4192	HART INTERCIVIC, INC.	3 BALLOT BOXES	1,605.00	Cleared
10/14/2022	85837	4240	HURON VALLEY GUNS	FIRE JOB SHIRT	214.97	Cleared
10/14/2022	85838	4026	LB OFFICE PRODUCTS	OFFICE SUPPLIES	236.16	Cleared
10/14/2022	85839	4929	LEONARD BRANNUN	REIMBURSEMENT FOR CEMETERY MOWER DECK	232.14	Cleared
10/14/2022	85840	4732	NATHAN MACK	MIILEAGE REIMBURSEMENT MDA 8/15/22 MSO	221.69	Cleared
10/14/2022	85841	1165	MICHIGAN RURAL WATER ASSOC.	S1 & S2 WATER REVIEW CLASS - D. VARN	320.00	Cleared
10/14/2022	85842	2763	MMTA	MEMBERSHIP RENEWAL THROUGH DECEMBER 3	99.00	Cleared
10/14/2022	85843	4928	NELSON SCHILK	REIMBURSEMENT FOR FOLLOW-UP MEDICAL E	227.00	Cleared
10/14/2022	85844	2646	OAKLAND CTY ASSOC CHIEFS OF POLICE	2023 MEMBERSHIP DUES - BAAKI, SEDERLU	60.00	Cleared
10/14/2022	85845	1034	OAKLAND COUNTY TREASURER	SEPTEMBER 2022 MOBILE HOME TAX	455.00	Cleared
10/14/2022	85846	5183	OAKLAND COUNTY TREASURERS	CLEMIS MEMBERSHIP USAGE FEES FOR JULY	4,235.50	Cleared
10/14/2022	85847	4308	PATRICIA TIERNAN	MIILEAGE AND MEAL REIMBURSEMENT FOR MG	67.10	Cleared
10/14/2022	85848	5364	PEOPLES EXPRESS	AUGUST & SEPTEMBER 2022 TRANSPORTATIO	11,041.25	Cleared

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CHECK REGISTER FOR CITY OF SOUTH LYON  
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Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
10/14/2022	85849	0462	PETER'S TRUE VALUE HARDWARE	SUPPLIES	1,896.45	Cleared
10/14/2022	85850	4779	QUICK SILVER MARKETING SOLUTIONS	REQUISITION FORMS	223.40	Cleared
10/14/2022	85851	2507	R.R.R.A.S.O.C.	SEPTEMBER 2022 HOUSEHOLD HAZARDOUS WA	436.50	Cleared
10/14/2022	85852	4842	DIANA REGAN	FARMERS MARKET WAGES	1,330.00	Cleared
10/14/2022	85853	2134	SOUTH LYON FENCE & SUPPLY INC.	GATE FORK LATCH ASSEMBLY FOR PICKLEBA	20.52	Cleared
10/14/2022	85854	3100	STATE OF MICHIGAN**	AFIS SUBMISSIONS	1,901.00	Cleared
10/14/2022	85855	1465	TERMINIX PROCESSING CENTER	PEST CONTROL SERVICES	105.00	Cleared
10/14/2022	85856	4684	TIM BURKE	EXTERIOR PAINTING OF CHAPEL AT DEPOT	3,300.00	Cleared
10/14/2022	85857	4247	VERIZON WIRELESS	WIRELESS SERVICE FOR AUGUST 22, 2022	60.12	Cleared
10/14/2022	85858	3720	W4 SIGNS	(3) PVC SIGNS	30.00	Cleared
10/14/2022	85859	3984	WOW! BUSINESS	WITCH'S HAT MUSEUM SERVICE PERIOD 09/	161.78	Cleared
10/14/2022	85860	3984	WOW! BUSINESS	217 WHIPPLE ST. SERVICE PERIOD 9/16/2	12.12	Cleared
10/14/2022	85861	1509	MARTIN'S DO IT BEST	SEPTEMBER 2022 STATEMENT	1,374.77	Cleared
10/14/2022	85862	4317	NEC FINANCIAL SERVICES, LLC	NOVEMBER 2022 BILLING STATEMENT WW &	177.81	Cleared
10/14/2022	85863	3984	WOW! BUSINESS	PARK SECURITY SERVICE PERIOD OCTOBER	66.00	Cleared
10/20/2022	85864	4295	AMAZON CAPITAL SERVICES	SEASONINGS AND SPICES, HELMET STICKER	639.84	Cleared
10/20/2022	85865	4931	ASCENSION MICHIGAN EMPLOYER SOL.	NEW HIRE PHYSICAL (NELSON SCHILK)	507.00	Open
10/20/2022	85866	5374	AT&T MOBILITY	SERVICE PERIOD AUG 07 - SEPT 06	236.34	Cleared
10/20/2022	85867	0364	BAAKI DOUGLAS	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85868	0708	AUDRA BAKER	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85869	1110	JARED BAKER	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85870	3219	RONALD BARBOUR	OFFICER'S CLEANING ALLOWANCE	100.00	Open
10/20/2022	85871	5264	BUSCH'S	PAPER PLATES	28.84	Open
10/20/2022	85872	4430	MICHAEL CARLSON	MILEAGE 9/22/22, HOTSPOT 8/4/22, 9/4/	35.85	Open
10/20/2022	85873	3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION CASE # 17-57623-PJS	88.80	Open
10/20/2022	85874	4315	COMMUNICATIONS TECHNOLOGIES, INC.	MONTHLY PHONE MAINTENANCE 10/20/22 -	85.00	Cleared
10/20/2022	85875	3165	CONSUMERS ENERGY	GAS SERVICE 8/31/22 - 9/29/22 VARIOUS	566.11	Cleared
10/20/2022	85876	3165	CONSUMERS ENERGY	GAS SERVICE 215 WHIPPLE 8/31/22 - 9/2	129.03	Cleared
10/20/2022	85877	3165	CONSUMERS ENERGY	GAS SERVICE 215 WHIPPLE 8/31/22 - 9/2	15.00	Cleared
10/20/2022	85878	5774	COSTCO MEMBERSHIP	MEMBERSHIP FEE	180.00	Open
10/20/2022	85879	4602	JOSEPH CZAPSKI	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85880	0594	DTE ENERGY	ELECTRIC SERVICE 61577 11 MILE, 25678	531.30	Cleared
10/20/2022	85881	0584	DTE ENERGY	STREETLIGHTS	8,294.31	Cleared
10/20/2022	85882	1633	CHRISTOPHER FAUGHT	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85883	4832	GALLS, LLC	NAME TAGS	35.99	Cleared
10/20/2022	85884	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING AT CITY HALL CLERK	1,006.50	Cleared
10/20/2022	85885	4410	GUARDIAN	NOVEMBER 2022 INSURANCE PREMIUM	10,063.38	Cleared
10/20/2022	85886	2545	SEAN S. HOYDID	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85887	4319	JAKE JACOBS	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85888	3610	KENSINGTON VALLEY VARSITY	T-SHIRTS	1,304.26	Open
10/20/2022	85889	4858	FRANCESCA MENSAR	PAYROLL DEDUCTION PPE 10/18/2022 CASE	157.28	Cleared
10/20/2022	85890	0470	MISDU	PAYROLL DEDUCTION ID 912962522	291.26	Cleared
10/20/2022	85891	0470	MISDU	PAYROLL DEDUCTION ID 913616706	150.00	Cleared
10/20/2022	85892	4934	MISSIONSQUARE	PLAN # 301149 CITY OF SOUTH LYON 457	3,221.81	Cleared
10/20/2022	85893	5183	OAKLAND COUNTY TREASURERS	FRMS DEPARTMENT FEE JUL-SEP 2022	2,686.12	Cleared
10/20/2022	85894	0462	PETER'S TRUE VALUE HARDWARE	DROP CLOTH (3)	19.47	Cleared
10/20/2022	85895	4930	PHILLIPS FUNERAL HOME	REFUND ON FOUNDATION (OVERPAYMENT)	105.00	Open
10/20/2022	85896	9065	ASCENSION MICHIGAN EMPLOYER SOL.	DOT EXAM & CHAIN OF CUSTODY (BROCK &	161.00	Open

Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
10/20/2022	85997	4715	PURE WATER PARTNERS	WATER COOLER RENTAL 8/25/22 - 11/24/22	120.00	Cleared
10/20/2022	85998	4779	QUICK SILVER MARKETING SOLUTIONS	REQUISITION FORMS	223.40	Cleared
10/20/2022	85999	2507	R.R.A.S.O.C.	HAZARDOUS WASTE EVENT 10/1/22	1,054.50	Cleared
10/20/2022	85900	1634	TIMOTHY RAAP	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85901	4291	JONATHAN SCHNEEMANN	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85902	0236	CHRISTOPHER SIEDERLUND	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85903	2405	CHRISTOPHER SOVIK	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85904	0831	TONY SROUFE	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85905	9800	TRAVIS STEVENS	OFFICER'S CLEANING ALLOWANCE	100.00	Open
10/20/2022	85906	4343	STRYKER SALES CORPORATION	LUCAS ANNUAL MAINTENANCE	295.80	Cleared
10/20/2022	85907	4301	SUNCOAST LEARNING SYSTEMS, INC.	3 CLASSES FOR FRED DENTAI (DRINKING W	690.00	Cleared
10/20/2022	85908	4922	SUPERIOR TOWNSHIP FIRE DEPT	GRANT WRITING FEE	200.00	Cleared
10/20/2022	85909	0768	JOHN TOMANEK	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85910	4519	TRUGREEN PROCESSING CENTER	LAWN SERVICE - BAKER PARK	96.97	Cleared
10/20/2022	85911	1211	TIMOTHY WALTON	OFFICER'S CLEANING ALLOWANCE	100.00	Cleared
10/20/2022	85912	3984	WOW! BUSINESS	CABLET TV SERVICE 10/6/22 - 11/5/22	54.97	Cleared
10/27/2022	85913	4780	ABSOPURE WATER COMPANY	WATER	19.00	Open
10/27/2022	85914	4780	ABSOPURE WATER COMPANY	WATER	44.50	Open
10/27/2022	85915	4295	AMAZON CAPITAL SERVICES	FLOOR TAPE	151.01	Open
10/27/2022	85916	4940	ANIMAL PRO INC.	GROUNDHOG TRAPPING	215.00	Open
10/27/2022	85917	4931	ASCENSION MICHIGAN EMPLOYER SOL.	DOT PHYSICAL EXAM - FRED DENTAI	88.00	Open
10/27/2022	85918	4936	BDS ENVIRONMENTAL	ASESTOS INSPECTION	1,350.00	Open
10/27/2022	85919	5264	BUSCH'S	HOT COCOA AND WATER	37.12	Open
10/27/2022	85920	3511	CGS, INC.	OSHA COMPLIANCE & FORKLIFT TRAINING	1,735.00	Open
10/27/2022	85921	5767	CIVICPLUS LLC	CODE HOSTING	900.00	Open
10/27/2022	85922	4642	COMCAST	ETHERNET LINE SERVICE PERIOD 10/15/22	1,500.00	Open
10/27/2022	85923	0962	D & G NATURES WAY LAWN CARE	2023 SEASON FERTILIZER AND WEED CONTR	268.38	Open
10/27/2022	85924	4334	MICHAEL EHREMAN	COUNCIL RECORDING 10/24/2022	75.00	Open
10/27/2022	85925	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING FOR CLERK'S OFFICE	742.50	Open
10/27/2022	85926	4568	HOME DEPOT CREDIT SERVICES	STATEMENT DATE 10/13/22	528.03	Open
10/27/2022	85927	4026	LB OFFICE PRODUCTS	WALL PLANNER (2)	70.96	Cleared
10/27/2022	85928	1555	PURCHASE POWER	POSTAGE AND POSTAGE MACHINE	1,792.80	Open
10/27/2022	85929	4166	PLUMBERS SERVICE	CABLED SEWER LINES 547 COVINGTON AND	802.50	Cleared
10/27/2022	85930	4719	PNC BANK	BUSINESS CARD STATEMENT CLOSING DATE	2,334.44	Open
10/27/2022	85931	3955	ROSATI, SCHULTZ, JOPPICH	PROFESSIONAL SERVICES RENDERED THROUG	7,236.75	Cleared
10/27/2022	85932	5893	SAFEBUILD, LLC LOCKBOX # 88135	AUGUST AND SEPTEMBER PERMITS	109,295.10	Open
10/27/2022	85933	5554	SALEM-SOUTH LYON DISTRICT	TAX DISBURSEMENT/TAXES DUE TO LIBRARY	32,722.70	Cleared
10/27/2022	85934	0461	SOUTH LYON COMMUNITY SCHOOLS	TAX DISBURSEMENT/TAXES DUE TO SCHOOLS	196,082.64	Cleared
10/27/2022	85935	4301	SUNCOAST LEARNING SYSTEMS, INC.	3 ONLINE TRAINING CLASSES (DRINKING W	690.00	Open
10/27/2022	85936	4935	USA BIO CARE LLC	DISPOSAL OF NEEDLES	40.00	Open
10/27/2022	85937	3720	W4 SIGNS	BUSINESS CARDS	565.00	Open
10/27/2022	85938	3984	WOW! BUSINESS	PHONE AND INTERNET SERVICE PERIOD 9/2	138.50	Open
10/27/2022	85939	3984	WOW! BUSINESS	SERVICE PERIOD 10/6/22 - 11/5/22	312.00	Open
11/01/2022	85940	2562	POSTMASTER	POSTAGE FOR OCT. 2022 WATER BILL PAST	232.32	Open
11/03/2022	85941	4376	RED WING BUSINESS ADVANTAGE ACCOUNT	SAFETY BOOTS (RON BROCK, JEFF ARCHIE,	499.99	Open
11/03/2022	85942	MTSC	RMC Building Company, LLC	BD Payment Refund	1,500.00	Open
11/03/2022	85943	0361	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTION UNION DUES NOVEMBER	680.00	Open
11/03/2022	85944	0375	ALLIE BROTHERS	OFFICER'S DUTY UNIFORMS - TOKARSKY	358.97	Open



Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
11/03/2022	85945	4295	AM20N CAPITAL SERVICES	PENDAFLEX FILER FOLDERS AND HANGING F	406.88	Open
11/03/2022	85946	4068	AT&T	PHONE LINES TO NOVI DISPATCH	501.56	Open
11/03/2022	85947	5374	AT&T MOBILITY	SERVICE PERIOD SEP 20 - OCT 19	420.53	Open
11/03/2022	85948	0300	BADGER METER INC.	LTE SERVICE OCT '22 MBL HOSTING SERVI	1,557.28	Open
11/03/2022	85949	6145	BIGGBY COFFEE	COFFEE FOR ELECTION DAY 11/8/2022	50.00	Open
11/03/2022	85950	11073	BS & A SOFTWARE	ANNUAL SERVICE & SUPPORT FEES 11/1/22	6,382.00	Open
11/03/2022	85951	5264	BUSCH'S	PLATES AND CUTLERY	100.19	Open
11/03/2022	85952	3749	KRISPEN S. CARROLL	PAYROLL DEDUCTION CASE # 17-57623-PJS	88.80	Open
11/03/2022	85953	4741	COMCAST	PHONE SERVICE CHARGES 10/27/22 - 11/2	93.09	Open
11/03/2022	85954	3165	CONSUMERS ENERGY	GAS SERVICE 23500 N DIXBORO 9/20/22 -	6,673.19	Open
11/03/2022	85955	4846	CUMMINS SALES AND SERVICE	FULL SERVICE WWTP (MAINTENANCE)	1,408.39	Open
11/03/2022	85956	4189	DANIEL PELCHAT	MONTHLY COUNCIL PAY	220.00	Open
11/03/2022	85957	0584	DTE ENERGY	ELECTRIC SERVICE 250 DOROTHY 9/23/22	46.56	Open
11/03/2022	85958	0584	DTE ENERGY	ELECTRIC SERVICE 300 DOROTHY 9/23/22	70.49	Open
11/03/2022	85959	0584	DTE ENERGY	ELECTRIC SERVICE 214 W LAKE 9/23/22 -	100.72	Open
11/03/2022	85960	0584	DTE ENERGY	ELECTRIC SERVICE 219 WHIPPLE 9/23/22	450.67	Open
11/03/2022	85961	0584	DTE ENERGY	ELECTRIC SERVICE 215 WHIPPLE 9/23/22	493.82	Open
11/03/2022	85962	0584	DTE ENERGY	ELECTRIC SERVICE 9/23/022 - 10/21/22	1,470.81	Open
11/03/2022	85963	4274	FIRE STATION CHECKLIST	MONTHLY SUBSCRIPTION	125.00	Open
11/03/2022	85964	4122	GFL ENVIRONMENTAL USA	DUMPSTER & RECYCLING 11/1/22 - 11/30/	1,498.85	Open
11/03/2022	85965	4122	GFL ENVIRONMENTAL USA	DUMPSTER & RECYCLING 11/1/22 - 11/30/	49,051.62	Open
11/03/2022	85966	2598	GRAINGER	COFFEE (6)	204.18	Open
11/03/2022	85967	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING FOR CLERK'S OFFICE	1,254.00	Open
11/03/2022	85968	4768	ALEX HANSEN	MONTHLY COUNCIL PAY	180.00	Open
11/03/2022	85969	0557	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTION UNION DUES NOVEMBER	65.25	Open
11/03/2022	85970	2586	GUENN KIVELL	MONTHLY COUNCIL PAY	180.00	Open
11/03/2022	85971	6114	MARGARET KURTZWEIL	MONTHLY COUNCIL PAY	180.00	Open
11/03/2022	85972	4026	LB OFFICE PRODUCTS	POST-ITS, CLASP ENVELOPES, LABELS	178.45	Open
11/03/2022	85973	1360	LERETA LLC	REFUND SUMMER TAX OVERPAYMENT PARCEL	1,461.67	Open
11/03/2022	85974	4395	LISA DILG	MONTHLY COUNCIL PAY	180.00	Open
11/03/2022	85975	4888	FRANCESCA MENSAH	PAYROLL DEDUCTION PPE 11/1/2022 CASE	213.49	Open
11/03/2022	85976	0470	MISDU	PAYROLL DEDUCTION ID 913616706	150.00	Open
11/03/2022	85977	0470	MISDU	PAYROLL DEDUCTION ID 912962522	291.26	Open
11/03/2022	85978	4934	MISSIONSQUARE - 301149	PLAN 301149 TRANSFER FOR PPE 11/1/202	3,256.82	Open
11/03/2022	85979	0436	LORI MOSIER	MONTHLY COUNCIL PAY	180.00	Open
11/03/2022	85980	4600	OAKLAND COUNTY MUTUAL AID ASSOC.	ANNUAL DUES 1/1/2023 - 12/31/2023	3,300.00	Open
11/03/2022	85981	5289	VICTOR PAYER	REPLACEMENT CHECK FOR PAYROLL ENDING	1,763.17	Open
11/03/2022	85982	5141	POLICE OFFICERS ASSOC. OF MICHIGAN	PAYROLL DEDUCTION UNION DUES NOVEMBER	678.06	Open
11/03/2022	85983	0559	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION UNION DUES NOVEMBER	301.50	Open
11/03/2022	85984	4779	QUICK SILVER MARKETING SOLUTIONS	CUSTOMER TEXT 16" X3" APPROVAL	23.20	Open
11/03/2022	85985	0213	ROAD COMMISSION FOR OAKLAND COUNTY	Traffic Signal Sept '22	120.96	Open
11/03/2022	85986	4523	STATE OF MICHIGAN	WATER SUPPLY ANNUAL FEE	6,657.93	Open
11/03/2022	85987	4758	STATE OF MICHIGAN	LICENSE RENEWAL (RYAN ROSE)	20.00	Open
11/03/2022	85988	3100	STATE OF MICHIGAN**	DRY GAS FOR PBT TESTING	110.00	Open
11/03/2022	85989	4207	STEPHEN KENNEDY	MONTHLY COUNCIL PAY	180.00	Open
11/03/2022	85990	3675	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT 10/15/22 - 11/15/22	179.36	Open
11/03/2022	85991	3675	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT 10/16/2022 - 11/16/20	428.95	Open
11/03/2022	85992	3675	TOSHIBA FINANCIAL SERVICES	COPIER CONTRACT 10/15/22 - 11/15/22	2,124.89	Open

11/10/2022 11:40 AM  
User: PATRICIA  
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON  
CHECK DATE FROM 10/13/2022 - 11/10/2022

Page: 5/5

Check Date	Check	Vendor	Vendor Name	Description	Amount	Status
11/03/2022	85993	4247	VERIZON WIRELESS	CELL SERVICE PERIOD SEP 22 - OCT 21	60.12	Open
11/03/2022	85994	3720	W4 SIGNS	SIGN FOR STATION	143.28	Open
11/03/2022	85995	3984	WOW! BUSINESS	CABLE TV SERVICE PERIOD 10/16/22 - 11	22.70	Open
11/03/2022	85996	3654	ZERO WASTE USA, INC.	BAGS FOR DOG WASTE STATION	312.93	Open
11/10/2022	85997	4376	RED WING BUSINESS ADVANTAGE ACCOUNT	SAFETY BOOTS (ANDY HAMILTON)	199.99	Open
11/10/2022	85998	4780	ABSOPURE WATER COMPANY	WATER	32.00	Open
11/10/2022	85999	0059	CITY OF NOVI TREASURER	DISPATCH SERVICES 10/1/22 - 12/31/22	37,852.75	Open
11/10/2022	86000	4741	COMCAST	SERVICE PERIOD 11/2/22 - 12/1/22	55.27	Open
11/10/2022	86001	4923	CONCRETE CRAFT OF ANN ARBOR	REMAINING BALANCE FOR FLOORS	10,777.55	Open
11/10/2022	86002	6103	MARY CONNELL	ELECTION HOURS 3.5 X \$14/HR	49.00	Open
11/10/2022	86003	3165	CONSUMERS ENERGY	SERVICE PERIOD 9/30/22 - 11/1/22	132.05	Open
11/10/2022	86004	3165	CONSUMERS ENERGY	SERVICE PERIOD 9/30/22 - 11/1/22	54.12	Open
11/10/2022	86005	3165	CONSUMERS ENERGY	SERVICE PERIOD 9/30/22 - 11/1/22	35.65	Open
11/10/2022	86006	3165	CONSUMERS ENERGY	SERVICE PERIOD 9/28/22 - 10/28/22 FOR	35.93	Open
11/10/2022	86007	3165	CONSUMERS ENERGY	SERVICE PERIOD 9/27/22 - 10/27/22, VA	104.55	Open
11/10/2022	86008	3165	CONSUMERS ENERGY	UTILITY BILLS SERVICE PERIOD 9-30-202	1,632.26	Open
11/10/2022	86009	0584	DTE ENERGY	SERVICE PERIOD 9/30/22 - 10/31/22 FOR	611.97	Open
11/10/2022	86010	0584	DTE ENERGY	STREETLIGHTS OCTOBER 2022	8,434.48	Open
11/10/2022	86011	0584	DTE ENERGY	SERVICE PERIOD 9/28/22 - 10/27/22, VA	787.19	Open
11/10/2022	86012	0584	DTE ENERGY	UTILITY PAYMENT FOR SERVICE PERIOD 9/	24,480.98	Open
11/10/2022	86013	4431	GREATSTAFF SOLUTIONS, LLC	TEMPORARY STAFFING FOR CITY HALL CLER	1,237.50	Open
11/10/2022	86014	4240	HURON VALLEY GUNS	RANK INSIGNIAS FOR PROMOTIONS	38.97	Open
11/10/2022	86015	1509	MARTIN'S DO IT BEST	PAINT	311.61	Open
11/10/2022	86016	0190	MICHIGAN ASSOC. OF CHIEFS	MACP ANNUAL MEMBERSHIP FOR C. SEDERLUN	100.00	Open
11/10/2022	86017	4891	MICHIGAN CLEAR WATER	QUARTERLY WATER COOLER CONTRACT	120.00	Open
11/10/2022	86018	4330	MICHIGAN MUNICIPAL RISK MANAGEMENT	2022-2023 INSURANCE PREMIUM	125,886.00	Open
11/10/2022	86019	4330	MICHIGAN MUNICIPAL RISK MANAGEMENT	CITY RETENTION FUND CONTRIBUTION INS	20,000.00	Open
11/10/2022	86020	1034	OAKLAND COUNTY TREASURER	OCTOBER 2022 SOUTH LYON WOODS TRAILER	450.00	Open
11/10/2022	86021	0462	PETER'S TRUE VALUE HARDWARE	TRIMMER REPAIR	1,638.62	Open
11/10/2022	86022	6089	JUDY PIEPER	REIMBURSE FOR MILEAGE (ELECTION 11/8/	26.33	Open
11/10/2022	86023	4387	RICHARD S. PLECHA	ELECTION HOURS 3.5 X \$14/HR	49.00	Open
11/10/2022	86024	3100	STATE OF MICHIGAN**	AFIS FINGERPRINT SERVICES	1,947.50	Open
11/10/2022	86025	4393	LISA WOOD	ELECTION HOURS 17.95 X \$14/HR.	251.30	Open
11/10/2022	86026	3984	WOW! BUSINESS	CABLE TV AND PHONE SERVICE 10/27/22 -	161.36	Open
11/10/2022	86027	3984	WOW! BUSINESS	SERVICE PERIOD 10/24/22 - 11/23/22	148.45	Open
11/10/2022	86028	3984	WOW! BUSINESS	SERVICE PERIOD 10/18/22 - 11/17/22	140.89	Open
11/10/2022	86029	3984	WOW! BUSINESS	PHONE AND INTERNET SERVICE PERIOD 10/	197.11	Open
11/10/2022	86030	3984	WOW! BUSINESS	PARK SECURITY SERVICE PERIOD NOVEMBER	66.00	Open

01 TOTALS:

Total of 227 Checks:

Less 2 Void Checks:

Total of 225 Disbursements:

841,109.40

2,163.17

838,946.23

## October 2022 Payroll Reports

Department		Total Pay
Administration	\$	38,230.71
Cemetery	\$	5,725.34
Police	\$	124,726.77
Fire	\$	37,128.01
D.P.W.	\$	56,233.43
Water & Wastewater	\$	47,559.27
Total Wages	\$	309,603.53

*\*Please note 2 pay periods in the month of October 2022*

# AGENDA NOTE

Consent Agenda # 1

**MEETING DATE:** November 14, 2022

**PERSON PLACING ITEM ON AGENDA:** City Manager

**AGENDA TOPIC:** Consider approval for Kiwanis Club to use the Historic Village / Depot Grounds for annual Christmas tree sale event.

**EXPLANATION OF TOPIC:** The Kiwanis Club has submitted their annual request for permission to use the property in the McHattie Park located near Historic Village and Depot Grounds for their Christmas tree sale from November 19, 2022 to December 31, 2022.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Request letter, and hold harmless document, and insurance information.

**POSSIBLE COURSES OF ACTION:** Approve or not approve the Kiwanis to hold their annual Christmas tree sales in McHattie Park / Depot Grounds.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the request by the Kiwanis to hold their annual Christmas tree sales in McHattie Park.

# Kiwanis Club of South Lyon, Mich.



P.O. Box 235  
South Lyon, MI 48178  
"On Chief Pontiac's Trail"  
"We Build"

October 31, 2022

South Lyon City Council  
335 S. Warren Street  
South Lyon, Michigan 48178  
Attn: Paul Zelenak, City Manager

**Re: Kiwanis Use of Historical Village/Depot Grounds  
South End of McHattie Park**

Dear Honorable City Council,

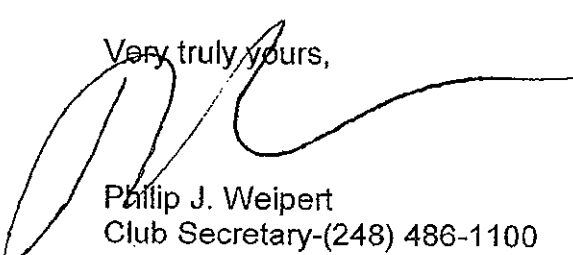
The South Lyon Kiwanis is requesting the use of the Historical Village/Depot Grounds at the South End of McHattie Park for the purposes of Tree Sales. As the City Council may know, this has been an annual event.

This request is to use the property from **appx. November 19th, 2022 (early drop off and set up) through December 31, 2022 (take down and clean up)**. Sales usually end near December 18th, 2022 and the property is usually cleaned up by the end of December-weather permitting. The sales support many charitable activities including dictionaries to every 3rd grader in the school district, high school scholarships, and the annual senior citizen holiday dinner at the High School. This event will be on **Monday December 12th, 2022 @ 5:30 p.m.**

I have enclosed a copy of the Certificate of Liability Insurance naming the City of South Lyon, its employees, officers, volunteers and its elected officials as an additional insured.

If you have any questions regarding this or any other matter, please feel free to call me.

Very truly yours,

  
Philip J. Weipert  
Club Secretary-(248) 486-1100

PJW:jj  
Enclosures  
cc: Membership



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
10/24/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hylant - Indianapolis 10401 North Meridian St, Ste 200 Indianapolis IN 46290	<b>CONTACT NAME:</b> Lisa Christenson	
	<b>PHONE (A/C, No, Ext):</b> 317-817-5172 <b>FAX (A/C, No):</b> 317-817-5151	
<b>INSURED</b> Kiwani International, All Clubs and Their Members 3636 Woodview Trace Indianapolis IN 46268	<b>E-MAIL ADDRESS:</b> kiwaniscert@hylant.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	<b>NAIC #</b>
	<b>INSURER A:</b> Lexington Insurance Company	19437
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

## COVERAGES

CERTIFICATE NUMBER: 845054708

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADOL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Liquor Liability GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:	Y		013136005	11/1/2022	11/1/2023	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 Liquor Liability \$ 1,000,000
A	<input type="checkbox"/> AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			013136005	11/1/2022	11/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OED <input type="checkbox"/> RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Self-Insured Retention			013136005	11/1/2022	11/1/2023	All Claims \$75,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
The Certificate Holder and others as defined in the written agreement are additional insured subject to the terms, conditions, and exclusions on the policy with respect to the General Liability only regarding the following Kiwanis event (setup, take down & rain date(s) during the policy term are included).  
November 19th thru December 31st, 2022 or any future date(s) during the policy term.  
Christmas Tree Sales  
Located @ McHattie Park- South Lyon  
Kiwani Club of South Lyon

## CERTIFICATE HOLDER

## CANCELLATION

City of South Lyon, its elected and appointed officials, employees and volunteers Attn: Paul Selenak- City Manager 335 S. Warren South Lyon MI 48178	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Judy K. Wilson</i>

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## ENDORSEMENT

This endorsement, effective 12:01 AM 11/01/2022

Forms a part of policy no.: 013136005

Issued to: KIWANIS INTERNATIONAL, INC.

By: LEXINGTON INSURANCE COMPANY

### ADDITIONAL INSURED - DESIGNATED PERSON OR ORGANIZATION

(Based on CG2026 04/13)

This endorsement modifies insurance provided by the following:

#### COMMERCIAL GENERAL LIABILITY POLICY

#### SCHEDULE

##### Name of Additional Insured Person(s) or Organization(s)

City of South Lyon, its elected and appointed officials, employees and volunteers  
Attn: Paul Selenak- City Manager  
335 S. Warren  
South Lyon, MI 48178

Information required to complete this Schedule, if not shown above, will be shown in the Declarations

- A. **Section II - Who Is An Insured** is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

- B. With respect to the insurance afforded to these additional insureds, the following is added to **Section III - Limits Of Insurance:**

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or

2. Available under the applicable Limits of Insurance shown in the Declarations;  
whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations

All other terms and conditions of the policy remain the same.



Authorized Representative



## HOLD HARMLESS AGREEMENT

To the fullest extent permitted by law the South Lyon Kiwanis Club agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with this event.

South Lyon Kiwanis Club

Philip J. Weipert-Secretary

# AGENDA NOTE

Unfinished Business #1

**MEETING DATE:** November 14, 2022

**PERSON PLACING ITEM ON AGENDA:** City Attorney

**AGENDA TOPIC:** Second reading of Ordinance to amend the South Lyon Code of Ordinances, Chapter 34, Article II, Downtown Development Authority Ordinance.

**EXPLANATION OF TOPIC:** The Recodified Tax Increment Financing Act, Public Act 57 of 2018 (the “Act”), provides that the Chief Executive Officer shall make appointments to fill vacancies on the DDA. MCL 125.4304(1)(f). The DDA by-laws provide that the Chief Executive Officer of the City shall make appointments to fill vacancies on the DDA. Section 4.2 of the City Charter provides that the Mayor is the Chief Executive Officer.

The Downtown Development Authority Ordinance, Chapter 32, Article II, defines the City Manager as the Chief Executive Officer and, as such, authorizes the City Manager to make appointments to fill vacancies on the DDA.

This Amendment reconciles the DDA Ordinance with the Act, and updates references to the Act.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Proposed Ordinance Amendment showing changes.

**POSSIBLE COURSES OF ACTION:** approve/deny/postpone/table adoption of proposed ordinance amendment.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to adopt the ordinance amending the Downtown Development Authority Ordinance to make it consistent with state law.

ORDINANCE NO. \_\_-22  
CITY OF SOUTH LYON  
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON CODE OF ORDINANCES, CHAPTER 34 – COMMUNITY DEVELOPMENT, ARTICLE II – DOWNTOWN DEVELOPMENT AUTHORITY, TO IDENTIFY THE CURRENT APPLICABLE STATE LAW AND TO CORRECT TO REFERENCE TO CHIEF EXECUTIVE OFFICER AS BEING THE MAYOR

THE CITY OF SOUTH LYON ORDAINS:

**PART I. Amendment of Section 34-32 - Amendment to Code.** Chapter 34 – Community Development - Article II – Downtown Development Authority, Section 34-32 – Definitions is hereby amended to read as follows:

**Sec. 34-32. Definitions.**

The terms used in this article shall have the same meaning as given to them in Act 197 57 of the Public Acts of Michigan of 1975 2018 or as hereinafter provided in this section unless the context clearly indicates to the contrary. As used in this article:

*Act 197 57* means Act No. 197 57 of the Public Acts of Michigan of 19752018 as now in effect or hereafter amended.

\* \* \*

*Chief executive officer* means the city manager mayor of the City of South Lyon.

\* \* \*

*Development plan* means a plan developed by the downtown development authority pursuant to Act 19757.

**PART II. Amendment of Section 34-33 - Amendment to Code.** Chapter 34 – Community development - Article II – Downtown Development Authority, Section 34-33 – Determination of necessity is hereby amended to read as follows:

**Sec. 34-33. - Determination of necessity.**

The city council hereby determines that it is necessary for the best interests of the city to halt property value deterioration and increase property tax valuation where possible in the downtown business district of the city to eliminate the causes of that deterioration, and to promote economic growth by establishing a downtown development authority pursuant to Act 19757.

**PART III. Amendment of Section 34-34 - Amendment to Code.** Chapter 34 – Community Development - Article II – Downtown Development Authority, Section 34-34 – Creation of Authority is hereby amended to read as follows:

**Sec. 34-34. - Creation of authority.**

There is hereby created, pursuant to Act 197~~57~~57, a downtown development authority for the City of South Lyon, Michigan. The authority shall be a corporate public body and shall be known and exercise its powers under the title of the "South Lyon Downtown Development Authority." The authority may adopt a seal, may sue and be sued in any court of this state, and shall possess all of the powers necessary to carry out the purpose of its incorporation as provided by this article and Act 197~~57~~57. The enumeration of a power in this article or in Act 197~~57~~57 shall not be construed as a limitation upon the general powers of the authority.

**PART IV. Amendment of Section 34-35 - Amendment to Code.** Chapter 34 – Community Development - Article II – Downtown Development Authority, Section 34-35 – Description of downtown district is hereby amended to read as follows:

**Sec. 34-35. - Description of downtown district.**

The downtown district in which the authority shall exercise its powers as provided by Act 197 ~~57~~ 57 shall consist of the territory in the city described in Exhibit A attached hereto and made a part hereof, subject to such changes as may hereinafter be made pursuant to this article and Act 197~~57~~57.

**PART V. Amendment of Section 34-36 - Amendment to Code.** Chapter 34 – Community Development - Article II – Downtown Development Authority, Section 34-36 – Board of Trustees is hereby amended to read as follows:

**Sec. 34-36. - Board of trustees.**

The authority shall be under the supervision and control of a board of trustees consisting of the city manager of the City of South Lyon and eight members appointed by the ~~city manager~~ **mayor** of the City of South Lyon, subject to approval by the city council. At least five of the members shall be persons having an interest in property located in the downtown district. At least one of the members shall be a resident of the downtown district, if the downtown district has 100 or more persons residing within it. Of the members first appointed, two shall be appointed for one year, two for two years, two for three years, and two for four years. A member shall hold office until the member's successor is appointed. Thereafter, a member shall serve for a term of four years. An appointment to fill a vacancy shall be made by the ~~city manager~~ **mayor** of the City of South Lyon for the unexpired term only. Members of the board shall serve without compensation but shall be reimbursed for actual and necessary expenses. The chairperson of the board shall be elected by the members of the board.

**PART VI. Amendment of Section 34-38 - Amendment to Code.** Chapter 34 – Community Development - Article II – Downtown Development Authority, Section 34-38 – Director, bond of director is hereby amended to read as follows:

**Sec. 34-38. - Director; bond of director.**

If a director is employed as authorized by section § 205 of Act ~~197-57~~, he shall post bond in the penal sum of \$5,000.00 as required by said section of said statute. The premium of the bond shall be deemed an operating expense of the authority, payable from funds available to the authority for expenses of operation.

**PART VII. Severability.** Should any division, section, subsection, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**PART VIII. Savings Clause.** The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance.

**PART IX. Repealer.** All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**PART X. Effective Date; Publication.** This Ordinance shall take effect upon the later of ten (10) days after adoption or upon publication thereof as provided by the Charter of the City of South Lyon.

Made, passed and adopted by the South Lyon City Council this 14<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Daniel L. Pelchat, Mayor

\_\_\_\_\_  
Lisa Deaton, City Clerk

**Certificate of Adoption**

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the 14<sup>th</sup> day of November, 2022.

\_\_\_\_\_  
Lisa Deaton, City Clerk

## **AGENDA NOTE**

New Business # 1

**MEETING DATE:** November 14, 2022

**PERSON PLACING ITEM ON AGENDA:** City Manager

**AGENDA TOPIC:** Set CDBG Public Hearing

**EXPLANATION OF TOPIC:** Each year the U S Department of Housing and Urban Development (HUD) provides funds to jurisdictions throughout the country for projects that meet their national objectives. Here in South Lyon we receive funds from HUD via Oakland County. This coming year our tentative allocation will be \$28,511. Last year the City designated the funds to be used for the Senior Center and Haven. The 2023 CDBG application deadline for receiving CDBG Funds for the upcoming year is Friday December 23, 2022 at 5:00 PM.

Tonight we are requesting to schedule our CDBG Public Hearing for Monday, November 28, 2022 at 7:30 PM. This will be published in a local newspaper which gives the opportunity for hearing public comments relating to allocating those funds in South Lyon.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Public Hearing Notice for the 2023 CDBG Public Hearing Notice and Area Wide Benefit Map.

**POSSIBLE COURSES OF ACTION:** To schedule or not schedule the 2023 CDBG Public Hearing for 7:30 PM on Monday, November 28, 2022.

**SUGGESTED MOTION(s):** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to schedule or not schedule the 2023 CDBG Public Hearing for 7:30 PM on Monday, November 28, 2022.

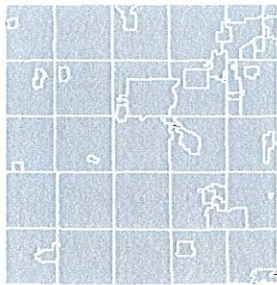
**City of South Lyon**  
**Notice of Public Hearing**  
**Community Development Block Grant Funds**

NOTICE IS HEREBY GIVEN that the City of South Lyon will hold a public hearing on the use of Community Development Block Grant Funds. The public hearing will be held on Monday November 28, 2022 at 7:30 pm at the South Lyon City Hall 335 S Warren Street, South Lyon, Michigan 48178 for the purpose of hearing public comments on the Community Development Block Grant (CDBG) Program application to fund eligible projects. All interested citizens are requested to attend the Hearing. Comments will also be received in writing or in person at City Hall until Monday November 21, 2022 at 5:00 pm. arrangements to reasonably accommodate special needs, including handicap accessibility or interpreter, will be made upon receiving 72-hour advance notice. Contact Lisa Deaton City Clerk/Treasurer at (248) 437-1735 at City Hall for special services.

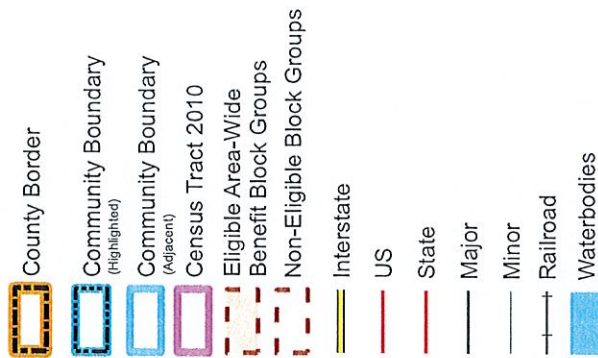
Lisa Deaton, City Clerk/Treasurer

**OAKLAND COUNTY  
COMMUNITY & HOME IMPROVEMENT**

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250 Elizabeth Lake Road, Ste. 1900  
Pontiac, MI 48341-0414  
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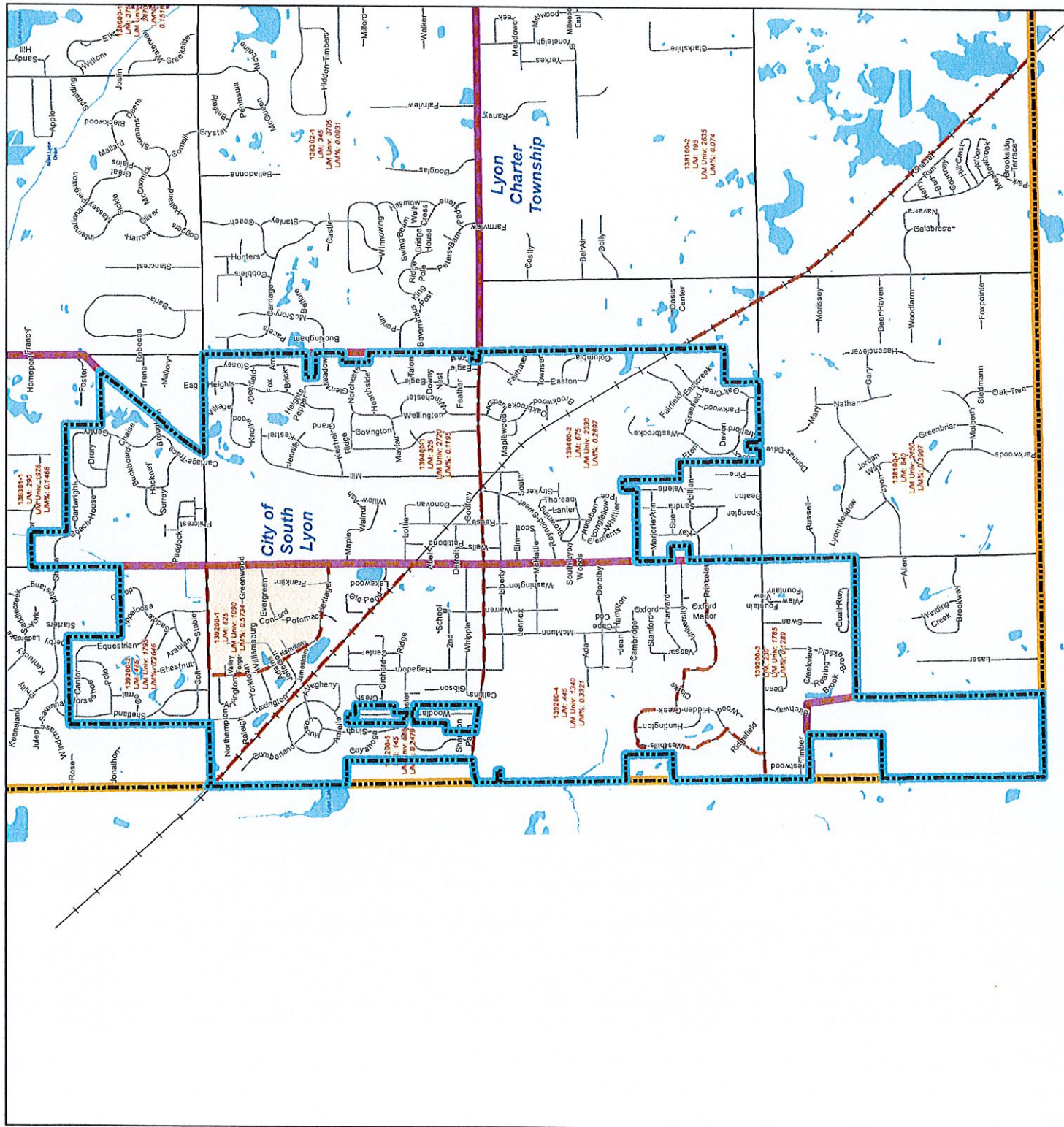
**Area-Wide Benefit Map**  
City of South Lyon



1 in = 0.48 miles

This Census Block Group map reflects the 2011-2015 American Community Survey (ACS).

Map Created On: 9/1/2020





# **AGENDA NOTE**

## **New Business # 2**

**MEETING DATE:** November 14, 2022

**PERSON PLACING ITEM ON AGENDA:** Patricia Tiernan, Finance and Benefit Administrator

**AGENDA TOPIC:** MERS 457 Agreement Addendum

**EXPLANATION OF TOPIC:** The City of South Lyon would like to extend participation in the MERS 457 program to salaried Firefighters (i.e., Fire Marshall and Deputy Fire Chief). Due to the number of hours worked each week, the salaried Firefighters already qualify for certain employee benefits such as medical and dental coverage. By offering participation in the MERS 457 program, the City will be incentivizing salaried Firefighters to continue their employment in South Lyon. Remaining competitive to outside municipalities is important for employee retention in the fire service.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** MERS 457 Participation Agreement for Salaried Firefighters and MERS 457 Employer Contribution Addendum.

**POSSIBLE COURSES OF ACTION:** Approve or not approve the MERS 457 Participation Agreement and MERS 457 Employer Contribution Addendum.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_ to approve the MERS 457 Participation Agreement for Salaried Firefighter and MERS 457 Employer Contribution Addendum.

# MERS 457 Employer Contribution Addendum



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9711

www.mersofmich.com

This is an Addendum to the Participation Agreement completed by City of South Lyon Name of Employer  
for Salaried Firefighters Employee Group of 700009 Division Number

The Addendum modifies the MERS 457 Participation Agreement. Please complete this addendum for each contribution structure associated with the covered employee group.

## I. Employer Contributions

The Participating Employer may make matching contributions and/or non-matching contributions. In no event will the employers' matching contributions and participant contributions combined exceed IRS maximums established annually, Section 457(e)(5).

The Participating Employer elects to make contributions as follows (check *Matching*, *Non-Matching*, or both as applicable):

### ☒ A. Matching Contributions

Employer Contributions shall be made to match all or a portion of a participant's compensation deferred into this Program. The Employer elects the following matching contribution formula (check and complete *Percentage* or *Flat Dollar* and *Employer Cap*, if applicable, below):

☒ **Percentage:** For each payroll period in which the participant deferred compensation into the Program, the Employer will contribute 100 % of the deferral amount.

*For example, if an Employer elects a 50% match, then for every \$10 the participant defers to the Program, the Employer will contribute \$5 to the Program.*

☐ **Flat Dollar:** For each payroll period in which the participant deferred at least \$ \_\_\_\_\_ to the Program, the Participating Employer will contribute \$ \_\_\_\_\_ per payroll period.

**Employer Cap:** The Employer elects to establish a cap on its matching contributions, so that the match amount cannot exceed a certain amount. The Employer elects the following cap on its matching contribution:

☐ **Flat Dollar Cap:** In no event will matching contributions made on behalf of a participant exceed a flat dollar amount equal to \$ \_\_\_\_\_ per \_\_\_\_\_ (pay period / year / etc.).

☒ **Cap Equal to Percentage of Total Compensation:** In no event will matching contributions made on behalf of a participant exceed 3.0 % of the participant's compensation as defined by Section 1.9 of the Plan Document.

### ☐ B. Non-Matching Contributions

The Employer hereby elects to make contributions to the Program without regard to a participant's contribution to the Program. The Employer elects the following contribution formula (check one):

☐ **Annual Contributions:** A one-time annual contribution of \$ \_\_\_\_\_ or \_\_\_\_\_ % of compensation per participant.

☐ \$ \_\_\_\_\_ or \_\_\_\_\_ % of compensation per participant for each payroll period.



# MERS 457 Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

www.mersofmich.com

The Employer, a participating municipality or participating court within the state of Michigan, hereby agrees to adopt and administer the MERS 457 Program provided by the Municipal Employees' Retirement System of Michigan, in accordance with the MERS Plan Document, as both may be amended, subject to the terms and conditions herein.

I. **Employer Name:** City of South Lyon  
(Name of municipality or court)

**Municipality Number:** 6315 **Division Number (if amendment):** \_\_\_\_\_

II. **Effective Date:** The MERS 457(b) Program will be effective as follows (choose one):

☒ **Original Adoption.** The MERS 457(b) Program will be effective November 2022,  
(Month and year)

with respect to contributions upon approval by the Program Administrator.

☐ To establish a new plan or replace current 457 carrier with the MERS 457 Program.

☐ To add the MERS 457 Program in addition to: \_\_\_\_\_  
(Other plan provider)

VERY IMPORTANT: All eligible programs of a Participating Employer are considered to be a single plan for purposes of compliance with Code Section 457(b). Thus, if a Participating Employer has more than one eligible 457 (or additional investment options under a 457(b) arrangement with more than one vendor), the Participating Employer is responsible for ensuring that all of its arrangements, treated as a single program, comply with the 457(b) requirements. In order to fulfill its responsibility for monitoring coordination of multiple programs, the Participating Employer must carefully review the Master Plan Document provisions.

☐ **Amendment and Restatement.** The amended and restated MERS 457(b) Program will be effective \_\_\_\_\_, with respect to contributions upon approval by the  
(Month and year)  
Program Administrator. *Please note:* You only need to mark **changes** to your plan throughout the remainder of this Agreement.

III. **Eligible Employees:** Only Employees as defined in the Program may be covered by the Participation Agreement. Subject to other conditions in the Program, this Agreement, and Addendum (if applicable), the following Employees are eligible to participate in the Program:

Salaried Firefighters

IV. **Contributions will be submitted (check one):**

Contributions will be remitted according to Employer's "Payroll Period" which represents the actual period amounts are withheld from participant paychecks, or within the month during which amounts are withheld.

☐ Weekly

☐ Semi-Monthly (twice each month)

☒ Bi-Weekly (every other week)

☐ Monthly

# MERS 457 Participation Agreement



1134 Municipal Way Lansing, MI 48917 | 800.767.2308 | Fax 517.703.9707

[www.mersofmich.com](http://www.mersofmich.com)

## Definition of Compensation

The Definition of Compensation selected must be used when determining both employer and employee contributions. Employers may include wage information along with employee and employer contributions when submitting wage/contribution reports to MERS.

Select your Definition of Compensation:

- ☐ Base Wages    ☐ Box 1 Wages of W-2    ☒ Gross Wages  
☐ Custom Definition

Click here to view details  
of Base, Box 1, and  
Gross Wages

(To customize your definition, please complete the [Custom Definition of Compensation Addendum](#).)

- V. **Roth Deferral Contributions:** ☒ shall be permitted    ☐ shall not be permitted

If **Roth Deferral Contributions** are elected, the Program will allow Roth rollover contributions from other designated Roth 457(b), 401(k), or 403(b) Plans. Roth in-plan rollovers will also be allowed. Roth in-plan rollovers allow a participant who has reached 70½ or who has incurred a severance from employment to elect to have all or a portion of his or her pre-tax contribution account directly rolled into a designated Roth rollover account under the plan if the amount would otherwise be permitted to be distributed as an eligible rollover distribution. Any amounts that are rolled to the Roth rollover account are considered to be irrevocable and may not be rolled back to the pre-tax account.



## MERS 457 Participation Agreement

- VI. **Loans:** ☐ shall be permitted ☒ shall not be permitted

If Loans are elected, please refer to the [Defined Contribution & 457 Loan Addendum](#).

- VII. **Automatic Enrollment:** ☐ shall be permitted ☒ shall not be permitted

If selected, please complete and attach the [457 Eligible Automatic Contribution Arrangement \(EACA\) Addendum](#).

- VIII. **Employer Contributions:** ☒ shall be permitted ☐ shall not be permitted

If selected, please complete and attach the [457 Employer Contribution Addendum](#).

IX. **Modification of the Terms of the Participation Agreement**

If the employer desires to amend any of its elections contained in the Participation Agreement, including attachments/addendums, the Governing Body or Chief Judge, by resolution or official action accepted by MERS, must adopt a new Participation Agreement. The amendment of the new agreement is not effective until approved by MERS.

X. **Enforcement**

1. This Participation Agreement, including attachments/addendums may be terminated only in accordance with the Master Plan Document
2. The Employer hereby agrees to the provisions of the *MERS 457 Supplemental Retirement Program and Trust Master Plan Document*.
3. The employer hereby acknowledges it understands that failure to properly fill out this Participation Agreement may result in the ineligibility of the program.

XI. **Execution**

**Authorized Designee of Governing Body of Municipality or Chief Judge of Court**

The foregoing Participation Agreement is hereby approved by \_\_\_\_\_  
on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_. (Name of Approving Employer)

Authorized signature: \_\_\_\_\_

Title: \_\_\_\_\_

**Received and Approved by the Municipal Employees' Retirement System of Michigan**

Dated: \_\_\_\_\_, 20\_\_\_\_ Signature: \_\_\_\_\_  
(Authorized MERS Signatory)

# AGENDA NOTE

New Business # 3

**MEETING DATE:** November 14, 2022

**PERSON PLACING ITEM ON AGENDA:** City Manager

**AGENDA TOPIC:** Bond authorizing Resolution

**EXPLANATION OF TOPIC:** Based upon the City's need to improve the condition of our roads, the City is proposing to issue bonds to help pay for those improvements. The attached resolution authorizes the issuance of the first series of Bonds for the Street Improvement Project based upon the bond proposal approved the voters in August.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Letter from Miller Canfield outlining the need for the Resolution, and the Resolution Authorizing the 2023 Unlimited Tax General Obligation Bonds. A timeline of the General Obligation Unlimited Tax Bonds.

**POSSIBLE COURSES OF ACTION:** Approve or not approve the attached Resolution Authorizing the 2023 Unlimited Tax General Obligation Bonds.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_ to approve the attached Resolution Authorizing the 2023 Unlimited Tax General Obligation Bonds

Founded in 1852  
by Sidney Davy Miller



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150 West Jefferson, Suite 2500  
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TEL (313) 963-6420  
FAX (313) 496-7500  
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November 7, 2022

**VIA EMAIL**

Mr. Paul Zelenak  
City Manager  
City of South Lyon  
335 S. Warren Street  
South Lyon, MI 48178

Re: City of South Lyon – 2023 Unlimited Tax General Obligation Bonds for Street Improvements

Dear Paul:

I have enclosed a Bond Authorizing Resolution to be considered for approval by the City Council at its regular meeting on Monday, November 14th. The Resolution authorizes the issuance of the first series of Bonds for the Street Improvement Project based on the bond proposal approved by the City's voters at the election in August 2022. The Bonds will pledge the City's unlimited tax full faith and credit for support of the Bonds and will be paid from the special debt millage levied to pay the debt service on the Bonds.

The Resolution is based on the bond specifications prepared by MFCI, LLC, the City's financial advisor, and sets forth the terms of the Bonds, the form of Bonds and the form of Notice of Sale. The Resolution provides for a competitive public sale of the Bonds, with the option to sell the Bonds through a private placement or negotiated sale if deemed economically advantageous to the City by the City's financial advisor at the time of sale. Given the volatility of interest rates in the bond markets, the Resolution is intended to provide flexibility on the method of sale so that a decision can be made close to the sale date based on market conditions.

The Resolution provides that this first series of Bonds is expected to be issued in an amount not to exceed \$10,000,000, with the final amount determined at the time of the Bond sale based on the estimated interest rates and millage impact. It is expected that the second series of Bonds would be issued in 2026 for the remaining balance of the \$18,865,000 which was approved by the voters. There are various blanks in the Resolution in the form of bond and form of Notice of Sale that are intended to be in blank as those items will be completed in the final forms of those documents.

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

Mr Paul Zelenak

-2-

November 7, 2022


The Resolution is the final action item required by the City Council for the Bond issue. Once approved, the Resolution authorizes various City officials, including the City Manager, City Treasurer and City Clerk, to take the necessary actions to schedule the bond sale and issue, sell and deliver the Bonds and delegates the authority to award the Bonds to the authorized officers, based on the lowest true interest cost to the City, or select a private placement/negotiated sale based on the advice of the City's financial advisor.

I would appreciate it if you could have the City Clerk's office send me three certified copies of the Resolution upon approval.

I plan on attending the City Council meeting on November 14<sup>th</sup> to answer questions. If you have any questions in the meantime, please give me a call.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: 

Patrick F. McGow

Enclosure

Cc: Lisa Deaton  
Warren Creamer  
Steve Burke  
Stacey Mills  
Lisa Hamameh



**RESOLUTION AUTHORIZING  
2023 UNLIMITED TAX GENERAL OBLIGATION BONDS**

**CITY OF SOUTH LYON**  
County of Oakland, State of Michigan

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Minutes of a regular meeting of the City Council of the City of South Lyon, County of Oakland, State of Michigan, held on November 14, 2022, at 7:30 p.m., prevailing Eastern Time.

PRESENT: Members: \_\_\_\_\_

ABSENT: Members: \_\_\_\_\_

The following preamble and resolution were offered by Member \_\_\_\_\_ and supported by Member \_\_\_\_\_:

WHEREAS, the qualified electors of the City of South Lyon, County of Oakland, State of Michigan (the "City"), at the election duly called and held on August 2, 2022, did by more than the required majority of those voting approve the following proposition:

*Street Improvements Bond Proposal*

*Shall the City of South Lyon, County of Oakland, Michigan, borrow the principal sum of not to exceed Eighteen Million Four Hundred Sixty-Five Thousand Dollars (\$18,465,000), and issue its unlimited tax general obligation bonds, payable in not to exceed ten (10) years, to pay the cost of constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing and improving streets? If approved, the estimated millage to be levied in 2023 is 1.9946 mills (\$1.99 per \$1,000 of taxable value) and the estimated simple average annual millage rate required to retire the bonds is 4.0894 mills (\$4.09 per \$1,000 of taxable value).*

WHEREAS, the City Council has determined that it is necessary at this time to issue the first series of its unlimited tax general obligation bonds in the aggregate principal amount of not to exceed Ten Million Dollars (\$10,000,000) for the purpose of paying part of the cost of constructing street improvements throughout the City, consisting of paving, repaving, resurfacing, reconstructing and improving streets (the "Project") and paying costs incidental to the issuance of the bonds.

NOW, THEREFORE, BE IT RESOLVED THAT:

1. Authorization of Bonds; Bond Terms. Bonds of the City designated 2023 UNLIMITED TAX GENERAL OBLIGATION BONDS (the “Bonds”) are authorized to be issued in the aggregate principal sum of not to exceed Ten Million Dollars (\$10,000,000) for the purpose of paying part of the costs of the Project, including the costs incidental to the issuance, sale and delivery of the Bonds. The issue shall consist of bonds in fully-registered form of the denomination of \$5,000, or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, numbered consecutively in order of registration, dated as of the date of delivery. The Bonds shall bear interest, mature and be payable at the times and in the manner set forth in Sections 6 and 7 hereof.

The bonds shall bear interest at a rate or rates to be determined at the time of the sale thereof, but in any event not to exceed six percent (6%) per annum, payable on October 1, 2023 (or such date as determined at the time of the sale thereof) and semiannually thereafter. The Bonds shall be sold at sale at a price not less than 100% of the principal amount thereof.

The Bonds shall not be subject to optional redemption prior to maturity.

Interest shall be payable to the registered owner of record as of the 15th day of the month prior to the payment date for each interest payment. The record date of determination of registered owner for purposes of payment of interest as provided in this paragraph may be changed by the City to conform to market practice in the future. The principal of the Bonds shall be payable at a Michigan bank or trust company who is selected by the City Manager, City Treasurer or City Clerk (each an “Authorized Officer”) at the time of sale of the Bonds and is hereby selected to act as transfer agent for the Bonds (the “Transfer Agent”), provided that in the event that the Bonds are purchased by a single institutional investor the City Treasurer may act as the Transfer Agent.

The Bonds may be issued in book-entry-only form through The Depository Trust Company in New York, New York (“DTC”) and each Authorized Officer is authorized to execute such custodial or other agreement with DTC as may be necessary to accomplish the issuance of the Bonds in book-entry-only form and to make such changes in the Bond form within the parameters of this resolution as may be required to accomplish the foregoing.

2. Execution of Bonds. The Bonds of this issue shall be executed in the name of the City with the manual or facsimile signatures of the Mayor and City Clerk and shall have the seal of the City, or a facsimile thereof, printed or impressed on the Bonds. No Bond executed by facsimile signature shall be valid until authenticated by an Authorized Officer or representative of the Transfer Agent. The Bonds shall be delivered to the Transfer Agent for authentication and be delivered by the Transfer Agent to the purchaser or other person in accordance with instructions from an Authorized Officer upon payment of the purchase price for the Bonds in accordance with the bid therefor when accepted.

3. Transfer of Bonds. The Transfer Agent shall keep the books of registration for this issue on behalf of the City. Any Bond may be transferred upon such registration books by the registered owner of record, in person or by the registered owner’s duly authorized attorney, upon surrender of the Bond for cancellation, accompanied by delivery of a duly executed written instrument of transfer in a form approved by the Transfer Agent. Whenever any Bond or Bonds shall be surrendered for transfer, the City shall execute and the Transfer Agent shall authenticate

and deliver a new Bond or Bonds, for like aggregate principal amount. The Transfer Agent shall require the payment by the bondholder requesting the transfer of any tax or other governmental charge required to be paid with respect to the transfer.

4. Debt Retirement Fund; Unlimited Tax Pledge; Defeasance of Bonds. The City Treasurer is authorized and directed to open a depository account with a bank or trust company designated by the City Council, to be designated 2023 UNLIMITED TAX GENERAL OBLIGATION BONDS DEBT RETIREMENT FUND (the "Debt Retirement Fund"), the moneys to be deposited into the Debt Retirement Fund to be specifically earmarked and used solely for the purpose of paying principal of and interest on the Bonds as they mature. The City hereby pledges its unlimited tax full faith and credit for the prompt payment of the Bonds. Commencing with the year 2023, there shall be levied upon the tax rolls of the City for the purpose of the Debt Retirement Fund each year, in the manner required by the provisions of Act 34, Public Acts of Michigan, 2001, as amended, an amount sufficient so that the estimated collection therefrom will be sufficient to promptly pay, when due, the principal of and interest on the Bonds becoming due prior to the next annual tax levy; provided, however, that if at the time of making any such annual tax levy there shall be other funds available or surplus moneys on hand in the Debt Retirement Fund for the payment of principal of and interest on the Bonds, then credit therefor may be taken against such annual levy for the Debt Retirement Fund.

In the event cash or direct obligations of the United States or obligations the principal of and interest on which are guaranteed by the United States, or a combination thereof, the principal of and interest on which, without reinvestment, come due at times and in amounts sufficient to pay at maturity, the principal of, premium, if any, and interest on the Bonds, shall be deposited in trust, this resolution shall be defeased and the owners of the Bonds shall have no further rights under this resolution except to receive payment of the principal of, premium, if any, and interest on the Bonds from the cash or securities deposited in trust and the interest and gains thereon and to transfer and exchange Bonds as provided herein.

5. Construction Fund; Proceeds of Bond Sale. The City Treasurer is authorized and directed to open a separate depository account with a bank or trust company designated by the City Council, to be designated 2023 UNLIMITED TAX GENERAL OBLIGATION BONDS CONSTRUCTION FUND (the "Construction Fund"), and deposit into said Construction Fund the proceeds of the Bonds less accrued interest, if any, which shall be deposited into the Debt Retirement Fund. The moneys in the Construction Fund shall be used solely to pay the costs of the Project and the costs of issuance of the Bonds.

6. Bond Form. The Bonds shall be in substantially the following form:

UNITED STATES OF AMERICA  
STATE OF MICHIGAN  
COUNTY OF OAKLAND

**CITY OF SOUTH LYON**

2023 UNLIMITED TAX GENERAL OBLIGATION BONDS

<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Date of Original Issue</u>	<u>CUSIP</u>
	April 1, _____	_____, 2023	

Registered Owner:

Principal Amount: \_\_\_\_\_ Dollars

The City of South Lyon, County of Oakland, State of Michigan (the "City"), acknowledges itself to owe and for value received hereby promises to pay to the Registered Owner specified above, or registered assigns, the Principal Amount specified above, in lawful money of the United States of America, on the Maturity Date specified above, unless prepaid prior thereto as hereinafter provided, with interest thereon (computed on the basis of a 360-day year consisting of twelve 30-day months) from the Date of Original Issue specified above or such later date to which interest has been paid, until paid, at the Interest Rate per annum specified above, first payable on October 1, 2023 and semiannually thereafter. Principal of this bond is payable at the corporate trust office of \_\_\_\_\_, \_\_\_\_\_, Michigan, or such other transfer agent as the City may hereafter designate by notice mailed to the registered owner not less than sixty (60) days prior to any interest payment date (the "Transfer Agent"). Interest on this bond is payable to the registered owner of record as of the fifteenth (15th) day of the month preceding the interest payment date as shown on the registration books of the City kept by the Transfer Agent by check or draft mailed to the registered owner of record at the registered address. For prompt payment of this bond, both principal and interest, the full faith, credit and resources of the City are hereby irrevocably pledged.

This bond is one of a series of bonds of even Date of Original Issue aggregating the principal sum of \$\_\_\_\_\_, issued for the purpose of constructing street improvements throughout the City and paying costs incidental to the issuance of the bonds in pursuance of a vote of the qualified electors of the City voting thereon at an election duly called and held on August 2, 2022.

Bonds of this issue shall not be subject to [optional] redemption prior to maturity.

[Insert term bond language, if any.]

This bond is transferable only upon the registration books of the City kept by the Transfer Agent by the registered owner of record in person, or by the registered owner's attorney duly authorized in writing, upon the surrender of this bond together with a written instrument of transfer

satisfactory to the Transfer Agent duly executed by the registered owner or the registered owner's attorney duly authorized in writing, and thereupon a new registered bond or bonds in the same aggregate principal amount and of the same maturity shall be issued to the transferee in exchange therefor as provided in the resolution authorizing this bond and upon the payment of the charges, if any, therein prescribed.

This bond is payable out of the City's Debt Retirement Fund for this issue and in order to make such payment, the City is required each year to levy taxes on all taxable property within the boundaries of the City for such payment, without limitation as to either rate or amount.

It is hereby certified and recited that all acts, conditions and things required by law to be done, precedent to and in the issuance of this bond and the series of bonds of which this is one, exist and have been done and performed in regular and due form and time as required by law, and that the total indebtedness of the City, including this bond, does not exceed any constitutional, statutory or charter debt limitation.

This bond is not valid or obligatory for any purpose until the Transfer Agent's Certificate of Authentication on this bond has been executed by the Transfer Agent.

IN WITNESS WHEREOF, the City of South Lyon, by its City Council, has caused this bond to be signed in the name of the City by the facsimile signatures of its Mayor and City Clerk and a facsimile of its corporate seal to be printed hereon, all as of the Date of Original Issue.

**CITY OF SOUTH LYON**  
County of Oakland  
State of Michigan

(SEAL)

By: \_\_\_\_\_  
Its Mayor

By: \_\_\_\_\_  
Its City Clerk

(Form of Transfer Agent's Certificate of Authentication)

DATE OF AUTHENTICATION:

CERTIFICATE OF AUTHENTICATION

This bond is one of the bonds described in the within-mentioned resolution.

\_\_\_\_\_, Michigan  
Transfer Agent

By: \_\_\_\_\_  
Authorized Signatory

[Bond printer to insert form of assignment]

7. Notice of Sale. The Authorized Officers are authorized to fix a date of sale for the Bonds and to arrange to publish a notice of sale of the Bonds in ***The Bond Buyer***, New York, New York, which notice of sale shall be in substantially the following form:

OFFICIAL NOTICE OF SALE

\$ \_\_\_\_\_ \*

CITY OF SOUTH LYON

COUNTY OF OAKLAND, STATE OF MICHIGAN

2023 UNLIMITED TAX GENERAL OBLIGATION BONDS

*\*Subject to adjustment as provided in this Official Notice of Sale*

Bids for the purchase of the above bonds will be received in the manner described in this Official Notice of Sale on Wednesday, January 11, 2023 until 11:00 a.m., prevailing Eastern Time, at which time and place said bids will be opened and read. The award or rejection of the bids will occur on the same date.

ELECTRONIC BIDS: Bidders may submit bids for the purchase of the above bonds as follows:

Electronic bids may be submitted to the Municipal Advisory Council of Michigan at [munibids@macmi.com](mailto:munibids@macmi.com); provided that electronic bids must arrive before the time of sale and the bidder bears all risks of transmission failure.

Electronic bids will also be received on the same date and until the same time by Bidcomp/Parity as agent of the undersigned. Further information about Bidcomp/Parity, including any fee charged, may be obtained from Bidcomp/Parity, Anthony Leyden or CLIENT SERVICES, 1359 Broadway, Second Floor, New York, New York 10010, (212) 849-5021. IF ANY PROVISION OF THIS NOTICE OF SALE SHALL CONFLICT WITH INFORMATION PROVIDED BY BIDCOMP/PARITY, AS THE APPROVED PROVIDER OF ELECTRONIC BIDDING SERVICES, THIS NOTICE SHALL CONTROL.

Bidders may choose any means or location to present bids but a bidder may not present a bid in more than one location or by more than one means.

BOND DETAILS: The bonds will be registered bonds of the denomination of \$5,000 or multiples thereof not exceeding for each maturity the maximum principal amount of that maturity, originally dated as of the date of initial delivery, numbered in order of registration, and will bear interest from their date payable on October 1, 2023, and semiannually thereafter.

The bonds will mature on the 1st day of April in each of the years, as follows:

<u>Year</u>	<u>Amount</u>
2024	\$ _____
2025	_____
2026	_____
2027	_____
2028	_____
2029	_____
2030	_____
2031	_____
2032	_____
2033	_____



\*ADJUSTMENT OF TOTAL PAR AMOUNT OF BONDS AND PRINCIPAL MATURITIES: The City reserves the right to increase or decrease the aggregate principal amount of the bonds after receipt of the bids and prior to final award, if necessary, so that the purchase price of the bonds will provide an amount determined by the City to be sufficient to construct the Projects and to pay costs of issuance of the bonds. The adjustments, if necessary, will be in increments of \$5,000. The purchase price will be adjusted proportionately to the increase or decrease in issue size, but the interest rates specified by the successful bidder for all maturities will not change. The successful bidder may not withdraw its bid as a result of any changes made within these limits.

\*ADJUSTMENT TO PURCHASE PRICE: Should any adjustment to the aggregate principal amount of the bonds be made by the City, the purchase price of the bonds will be adjusted by the City proportionally to the adjustment in principal amount of the bonds. The adjusted purchase price will reflect changes in the dollar amount of the underwriter's discount and original issue discount/premium, if any, but will not change the per-bond underwriter's discount as calculated from the bid and initial reoffering prices.

INTEREST RATE AND BIDDING DETAILS: The bonds shall bear interest at rate or rates not exceeding 6% per annum, to be fixed by the bids therefor, expressed in multiples of 1/8 or 1/20 of 1%, or both. The interest on any one bond shall be at one rate only and all bonds maturing in any one year must carry the same interest rate. The difference between the highest and lowest interest rates bid shall not exceed four percent (4%) per annum. No proposal for the purchase of less than all of the bonds or at a price less than 100% of their par value will be considered.

PRIOR REDEMPTION OF BONDS: Bonds shall not be subject to optional redemption prior to maturity.

TERM BOND OPTION: The initial purchaser of the bonds may designate any one or more maturities from April 1, 2024 through the final maturity as term bonds and the consecutive maturities on or after the year 2024 which shall be aggregated in the term bonds. The amounts of the maturities which are aggregated in a designated term bond shall be subject to mandatory redemption on April 1 of the years and in the amounts set forth in the above maturity schedule at a redemption price of par, plus accrued interest to the date of mandatory redemption. Term bonds or portions thereof mandatorily redeemed shall be selected by lot. Any such designation must be made at the time bids are submitted and must be listed on the bid.

BOOK-ENTRY ONLY: Upon the request of the successful bidder, the bonds will be issued in book-entry only form as one fully registered bond per maturity and will be registered in the name of Cede & Co., as bondholder and nominee for The Depository Trust Company ("DTC"), New York, New York. DTC will act as securities depository for the bonds. In the event of registration with DTC, the purchaser will not receive certificates representing their interest in bonds purchased. It will be the responsibility of the purchaser to obtain DTC eligibility. Failure of the purchaser to obtain DTC eligibility shall not constitute cause for a failure or refusal by the purchaser to accept delivery of and pay for the bonds. In the alternative, the successful bidder may request bond certificates to be delivered to the purchaser as one fully registered bond per maturity.

TRANSFER AGENT AND REGISTRATION: Principal shall be payable at the principal corporate trust office of \_\_\_\_\_, \_\_\_\_\_, Michigan, or such

other transfer agent as the City may hereafter designate by notice mailed to the registered owner of record not less than 60 days prior to an interest payment date. Interest shall be paid by check mailed to the registered owner of record as shown on the registration books of the City as of the 15th day of the month prior to an interest payment date. The bonds will be transferred only upon the registration books of the City kept by the transfer agent.

PURPOSE AND SECURITY: The bonds were authorized at an election held on August 2, 2022 for the purpose of paying part of the costs of constructing street improvements throughout the City. The bonds will be a first budget obligation of the City, payable from the general funds of the City including the collection of ad valorem taxes on all taxable property in the City subject to applicable constitutional, statutory and charter tax rate limitations. The rights or remedies of bondholders may be affected by bankruptcy, insolvency, fraudulent conveyance or other laws affecting creditors' rights generally now existing or hereafter enacted and by the application of general principles of equity including those relating to equitable subordination.

GOOD FAITH: A good faith deposit in the form of a certified or cashier's check drawn upon an incorporated bank or trust company, or wire transfer, in the amount of one percent (1%) of the final aggregate principal amount of the bonds, payable to the order of the City will be required of the successful bidder. The successful bidder is required to submit its good faith deposit to the City as instructed by the City not later than Noon, prevailing Eastern Time, on the next business day following the sale. The good faith deposit will be applied to the purchase price of the bonds. In the event the purchaser fails to honor its accepted bid, the good faith deposit will be retained by the City. No interest shall be allowed on the good faith check. The good faith check of the successful bidder will be cashed and payment for the balance of the purchase price of the bonds shall be made at the closing

AWARD OF BONDS: The bonds will be awarded to the bidder whose bid produces the lowest true interest cost determined in the following manner: the lowest true interest cost will be the single interest rate (compounded on October 1, 2023 and semi-annually thereafter) necessary to discount the debt service payments from their respective payment date to \_\_\_\_\_, 2023 (the anticipated delivery date), in an amount equal to the price bid, excluding accrued interest. Each bidder shall state in its bid the true interest cost to the City, computed in the manner specified above.

TAX MATTERS: In the opinion of Miller, Canfield, Paddock and Stone, P.L.C., bond counsel, under existing law, assuming compliance with certain covenants, interest on the bonds is excludable from gross income for federal income tax purposes as described in the opinion, and the bonds and interest thereon are exempt from all taxation by the State of Michigan or any taxing authority within the State of Michigan except estate taxes and taxes on gains realized from the sale, payment or other disposition thereof.

ISSUE PRICE: The winning bidder shall assist the City in establishing the issue price of the bonds and shall execute and deliver to the City at closing an "issue price" or similar certificate setting forth the reasonably expected initial offering price to the public or the sales price or prices of the bonds, together with the supporting pricing wires or equivalent communications, substantially in the form attached either as Appendix \_\_\_ or Appendix \_\_\_ of the preliminary Official Statement, with such modifications as may be appropriate or necessary, in the reasonable judgment

of the winning bidder, the City and Bond Counsel.

The City intends that the provisions of Treasury Regulation Section 1.148-1(f)(3)(i) (defining “competitive sale” for purposes of establishing the issue price of the bonds) will apply to the initial sale of the bonds (the “Competitive Sale Requirements”) because:

- a. the City is disseminating this Notice of Sale to potential underwriters in a manner that is reasonably designed to reach potential underwriters;
- b. all bidders shall have an equal opportunity to bid;
- c. the City anticipates receiving bids from at least three underwriters of municipal bonds who have established industry reputations for underwriting new issuances of municipal bonds; and
- d. the City anticipates awarding the sale of the bonds to the bidder who submits a firm offer to purchase the bonds at the lowest true interest cost, as set forth in this Notice of Sale.

Any bid submitted pursuant to this Notice of Sale shall be considered a firm offer for the purchase of the bonds, as specified in the bid.

In the event that all of the Competitive Sale Requirements are not satisfied, the City shall so advise the winning bidder. The City will not require bidders to comply with the “hold-the-offering price rule,” and therefore does not intend to use the initial offering price to the public as of the sale date of any maturity of the bonds as the issue price of that maturity, though the winning bidder, in consultation with the City, may elect to apply the “hold-the-offering price rule” (as described below). Bids will not be subject to cancellation in the event the Competitive Sale Requirements are not satisfied. Unless a bidder intends to apply the “hold-the-offering price rule” (as described below), bidders should prepare their bids on the assumption that all of the maturities of the bonds will be subject to the 10% Test (as described below). The winning bidder must notify the City of its intention to apply either the “hold-the-offering price rule” or the 10% Test at or prior to the time the bonds are awarded.

If the winning bidder does not request that the “hold-the-offering price rule” apply to determine the issue price of the bonds, the following two paragraphs shall apply:

- a. The City shall treat the first price at which 10% of a maturity of the bonds (the “10% Test”) is sold to the public as the issue price of that maturity, applied on a maturity-by-maturity basis. The winning bidder shall advise the City if any maturity of the bonds satisfies the 10% Test as of the date and time of the award of the bonds; and
- b. Until the 10% Test has been satisfied as to each maturity of the bonds, the winning bidder agrees to promptly report to the City the prices at which the unsold bonds of that maturity have been sold to the public. That reporting obligation shall continue, whether or not the closing date has occurred, until either (i) all bonds of that maturity have been sold or (ii) the 10% Test has been satisfied as to the bonds of that maturity, provided

that, the winning bidder's reporting obligation after the closing date may be at reasonable periodic intervals or otherwise upon request of the City or bond counsel.

If the winning bidder does request that the "hold-the-offering price rule" apply to determine the issue price of the bonds, then the following three paragraphs shall apply:

- a. The winning bidder, in consultation with the City, may determine to treat (i) pursuant to the 10% Test, the first price at which 10% of a maturity of the bonds is sold to the public as the issue price of that maturity and/or (ii) the initial offering price to the public as of the sale date of any maturity of the bonds as the issue price of that maturity (the "hold-the-offering price rule"), in each case applied on a maturity-by-maturity basis. The winning bidder shall advise the City if any maturity of the bonds satisfies the 10% Test as of the date and time of the award of the bonds. The winning bidder shall promptly advise the City, at or before the time of award of the bonds, which maturities of the bonds shall be subject to the 10% Test or shall be subject to the hold-the-offering price rule or both.
- b. By submitting a bid, the winning bidder shall (i) confirm that the underwriters have offered or will offer the bonds to the public on or before the date of the award at the offering price or prices (the "initial offering price"), or at the corresponding yield or yields, set forth in the bid submitted by the winning bidder, and (ii) if the hold-the-offering price rule applies, agree, on behalf of the underwriters participating in the purchase of the bonds, that the underwriters will neither offer nor sell unsold bonds of any maturity to which the hold-the-offering price rule shall apply to any person at a price that is higher than the initial offering price to the public during the period starting on the sale date and ending on the earlier of the following:
  - i. the close of the fifth (5th) business day after the sale date; or
  - ii. the date on which the underwriters have sold at least 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public;

The winning bidder shall promptly advise the City when the underwriters have sold 10% of that maturity of the bonds to the public at a price that is no higher than the initial offering price to the public, if that occurs prior to the close of the fifth (5th) business day after the sale date.

- c. The City acknowledges that, in making the representation set forth above, the winning bidder will rely on (i) the agreement of each underwriter to comply with the hold-the-offering price rule, as set forth in an agreement among underwriters and the related pricing wires, (ii) in the event a selling group has been created in connection with the initial sale of the bonds to the public, the agreement of each dealer who is a member of the selling group to comply with the hold-the-offering price rule, as set forth in a selling group agreement and the related pricing wires, and (iii) in the event that an underwriter is a party to a retail distribution agreement that was employed in connection with the initial sale of the bonds to the public, the agreement of each broker-dealer that is a party

to such agreement to comply with the hold-the-offering price rule, as set forth in the retail distribution agreement and the related pricing wires. The City further acknowledges that each underwriter shall be solely liable for its failure to comply with its agreement regarding the hold-the-offering price rule and that no underwriter shall be liable for the failure of any other underwriter, or of any dealer who is a member of a selling group, or of any broker-dealer that is a party to a retail distribution agreement to comply with its corresponding agreement regarding the hold-the-offering price rule as applicable to the bonds.

By submitting a bid, each bidder confirms that:

- a. any agreement among underwriters, any selling group agreement and each retail distribution agreement (to which the bidder is a party) relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter, each dealer who is a member of the selling group, and each broker-dealer that is a party to such retail distribution agreement, as applicable, to (i) report the prices at which it sells to the public the unsold bonds of each maturity allotted to it until it is notified by the winning bidder that either the 10% Test has been satisfied as to the bonds of that maturity or all bonds of that maturity have been sold to the public and (ii) comply with the hold-the-offering price rule, if applicable, in each case if and for so long as directed by the winning bidder and as set forth in the related pricing wires; and
- b. any agreement among underwriters relating to the initial sale of the bonds to the public, together with the related pricing wires, contains or will contain language obligating each underwriter that is a party to a retail distribution agreement to be employed in connection with the initial sale of the bonds to the public to require each broker-dealer that is a party to such retail distribution agreement, as applicable, to (i) report the prices at which it sells to the public the unsold bonds of each maturity allotted to it until it is notified by the winning bidder or such underwriter that either the 10% test has been satisfied as to the bonds of that maturity or all bonds of that maturity have been sold to the public and (ii) comply with the hold-the-offering-price rule, if applicable, in each case if and for so long as directed by the winning bidder or such underwriter and as set forth in the related pricing wires.

Sales of any bonds to any person that is a related party to an underwriter shall not constitute sales to the public for purposes of this Notice of Sale. Further, for purposes of this Notice of Sale:

- a. “public” means any person other than an underwriter or a related party;
- b. “underwriter” means (A) any person that agrees pursuant to a written contract with the City (or with the lead underwriter to form an underwriting syndicate) to participate in the initial sale of the bonds to the public and (B) any person that agrees pursuant to a written contract directly or indirectly with a person described in clause (A) to participate in the initial sale of the bonds to the public (including a member of a selling group or a party to a retail distribution agreement participating in the initial sale of the

bonds to the public);

- c. a purchaser of any of the bonds is a “related party” to an underwriter if the underwriter and the purchaser are subject, directly or indirectly, to (i) more than 50% common ownership of the voting power or the total value of their stock, if both entities are corporations (including direct ownership by one corporation of another), (ii) more than 50% common ownership of their capital interests or profits interests, if both entities are partnerships (including direct ownership by one partnership of another), or (iii) more than 50% common ownership of the value of the outstanding stock of the corporation or the capital interests or profit interests of the partnership, as applicable, if one entity is a corporation and the other entity is a partnership (including direct ownership of the applicable stock or interests by one entity of the other); and
- d. “sale date” means the date that the bonds are awarded by the City to the winning bidder.

“QUALIFIED TAX-EXEMPT OBLIGATIONS”: The City has designated the bonds as “Qualified Tax-Exempt Obligations” for purposes of deduction of interest expense by financial institutions pursuant to the Internal Revenue Code of 1986, as amended.

LEGAL OPINION: Bids shall be conditioned upon the approving opinion of Miller, Canfield, Paddock and Stone, P.L.C., attorneys of Detroit, Michigan, a copy of which opinion will be furnished without expense to the purchaser of the bonds at the delivery thereof. The fees of Miller, Canfield, Paddock and Stone, P.L.C. for services rendered in connection with such approving opinion are expected to be paid from bond proceeds. Except to the extent necessary to issue its approving opinion as to validity of the above bonds, Miller, Canfield, Paddock and Stone, P.L.C. has not been requested to examine or review and has not examined or reviewed any financial documents, statements or materials that have been or may be furnished in connection with the authorization, issuance or marketing of the bonds, and accordingly will not express any opinion with respect to the accuracy or completeness of any such financial documents, statements or materials. In submitting a bid for the bonds, the bidder agrees to the representation of the City by Miller, Canfield, Paddock and Stone, P.L.C., as bond counsel.

DELIVERY OF BONDS: The City will furnish bonds ready for execution at its expense. Bonds will be delivered without expense to the purchaser through DTC in New York, New York, or such other place to be agreed upon. The usual closing documents, including a certificate that no litigation is pending affecting the issuance of the bonds, will be delivered at the time of delivery of the bonds. If the bonds are not tendered for delivery by twelve o’clock Noon, prevailing Eastern Time, on the 45th day following the date of sale, or the first business day thereafter if said 45th day is not a business day, the successful bidder may on that day, or any time thereafter until delivery of the bonds, withdraw its proposal by serving notice of cancellation, in writing, on the undersigned in which event the City shall promptly return the good faith deposit. Payment for the bonds shall be made in Federal Reserve Funds. Accrued interest to the date of delivery of the bonds shall be paid by the purchaser at the time of delivery.

CUSIP NUMBERS: Upon the request of the successful bidder, CUSIP identification numbers will be printed on the bonds, but neither the failure to print such numbers on any bonds nor any error with respect thereto shall constitute cause for a failure or refusal by the purchaser

thereof to accept delivery of and pay for the bonds in accordance with the terms of the purchase contract. Application for CUSIP identification numbers will be made by MFCI, LLC, registered municipal advisor to the City. The CUSIP Service Bureau's charge for the assignment of CUSIP identification numbers shall be paid by the purchaser.

**OFFICIAL STATEMENT:** A preliminary Official Statement that the City deems to be final as of its date, except for the omission of information permitted to be omitted by Rule 15c2-12 of the Securities and Exchange Commission, has been prepared and may be obtained from MFCI, LLC, municipal advisor to the City, at the address and telephone listed under MUNICIPAL ADVISOR below. The City will provide the winning bidder with an electronic version of the final Official Statement within 7 business days from the date of sale to permit the purchaser to comply with Securities and Exchange Commission Rule 15c2-12. Copies of the Official Statement will be supplied by MFCI, LLC, upon request and agreement by the purchaser to pay the cost of the copies. Requests for copies should be made to MFCI, LLC within 24 hours of the time of sale.

**BOND INSURANCE AT PURCHASER'S OPTION:** If the bonds qualify for issuance of any policy of municipal bond insurance or commitment therefor at the option of the bidder/purchaser, the purchase of any such insurance policy or the issuance of any such commitment shall be at the option and expense of the purchaser of the bonds. Any and all increased costs of issuance of the bonds resulting from such purchase of insurance shall be paid by the purchaser, except that if the City has requested and received a rating on the bonds from a rating agency, the City shall pay the fee for the requested rating. Any other rating agency fees shall be the responsibility of the purchaser. FAILURE OF THE MUNICIPAL BOND INSURER TO ISSUE THE POLICY AFTER THE BONDS HAVE BEEN AWARDED TO THE PURCHASER SHALL NOT CONSTITUTE CAUSE FOR FAILURE OR REFUSAL BY THE PURCHASER TO ACCEPT DELIVERY OF THE BONDS FROM THE CITY.

**CONTINUING DISCLOSURE:** As described more fully in the Official Statement, the City has agreed to provide or cause to be provided, in accordance with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, on or prior to the last day of the sixth month after the end of each fiscal year commencing with the fiscal year ended June 30, 2023, (i) certain annual financial information and operating data, including audited financial statements for the preceding fiscal year, generally consistent with the information contained or cross-referenced in the Official Statement relating to the bonds, (ii) timely notice of the occurrence of certain material events with respect to the bonds and (iii) timely notice of a failure by the City to provide the required annual financial information on or before the date specified in (i) above.

**MUNICIPAL ADVISOR:** Further information relating to the bonds may be obtained from MFCI, LLC, 3150 Livernois Road, Suite 175, Troy, Michigan 48083. Telephone: (313) 782-3011, Facsimile: (313) 782-3011.

**BIDDER CERTIFICATION: NOT "IRAN-LINKED BUSINESS":** By submitting a bid, the bidder shall be deemed to have certified that it is not an "Iran-Linked Business" as defined in Act 517 Michigan Public Acts of 2012, being MCL 129.311 et. seq.

**ENVELOPES** containing the bids should be plainly marked "Proposal for 2023 Unlimited Tax General Obligation Bonds."

THE RIGHT IS RESERVED TO REJECT ANY OR ALL BIDS.

Lisa Deaton  
City Clerk  
City of South Lyon



8. Useful Life of Project. The estimated period of usefulness of the Project is hereby declared to be not less than ten (10) years.

9. Method of Sale. The City Council has considered the option of selling the Bonds through a competitive sale and a negotiated sale, and, pursuant to the requirements of Act 34, Public Acts of Michigan, 2001, as amended ("Act 34"), has determined to proceed with the sale of the Bonds by means of a competitive sale. In the event that the financial advisor determines that a negotiated sale or private placement would be economically advantageous to the City and result in the lowest issuance costs and interest costs for the City, the Authorized Officers are authorized to sell the Bonds at a negotiated sale.

10. Placement or Sale of Bonds; Delegation to Authorized Officer; Sale Order. In the event of a negotiated sale of the Bonds, each Authorized Officer is hereby authorized to solicit proposals through a private placement with a qualified bank or other sophisticated institutional investor as purchaser thereof (the "Purchaser") or to select an underwriter to sell the bonds (the "Underwriter"). Each Authorized Officer is individually authorized to negotiate and execute a sale order and/or bond purchase agreement specifying the final terms of the Bonds with the Purchaser or Underwriter and take all other necessary actions required to effectuate the sale, issuance and delivery of the Bonds, subject to the parameters set forth in this Resolution. The City's Bond Counsel (as designated below) and financial advisor are hereby designated responsibility on behalf of the City to make such filings with the Michigan Department of Treasury or other parties, to seek prior approval and/or any necessary waivers to enable the sale and delivery of the Bonds as contemplated herein.

11. Official Statement; Qualification for Insurance; Ratings. Each Authorized Officer is hereby authorized and directed to (a) approve the circulation of a preliminary Official Statement describing the Bonds and to deem the preliminary Official Statement "final" for purposes of Rule 15c2-12 of the Securities and Exchange Commission (the "SEC"), if required; (b) solicit bids for and approve the purchase of a municipal bond insurance policy for the Bonds, if deemed economically advantageous to the City; (c) apply for ratings on the Bonds; and, (d) do all other acts and take all other necessary procedures required to effectuate the sale, issuance and delivery of the Bonds.

12. Continuing Disclosure. The City agrees to enter into a continuing disclosure undertaking for the benefit of the holders and beneficial owners of the Bonds, if required, in accordance with the requirements of Rule 15c2-12 promulgated by the SEC and each Authorized Officer is hereby authorized to execute such undertaking prior to delivery of the Bonds.

13. Authorization of Other Actions; Adjustment of Bond Terms. Each Authorized Officer is hereby authorized to adjust the final bond details set forth herein to the extent necessary or convenient to complete the transaction authorized herein, and in pursuance of the foregoing are authorized to exercise the authority and make the determinations authorized pursuant to Section 315(1)(d) of Act 34, Public Acts of Michigan, 2001, as amended, including but not limited to, determinations regarding interest rates, prices, discounts, maturities, principal amounts, denominations, dates of issuance, interest payment dates, redemption rights, the place of delivery and payment, and other matters within the parameters described in this resolution. Each Authorized Officer is hereby authorized and directed to take all other actions necessary or advisable, and to

make such other filings with any parties, including the Michigan Department of Treasury, to enable the sale and delivery of the Bonds as contemplated herein.

14. Award of Sale of Bonds. In the event of a competitive sale of the Bonds, each Authorized Officer is hereby authorized on behalf of the City to award the sale of the Bonds to the bidder whose bid meets the requirements of law and which produces the lowest true interest cost to the City computed in accordance with the terms of the Official Notice of Sale as published.

15. Tax Covenant; "Qualified Tax-Exempt Obligations". The City shall, to the extent permitted by law, take all actions within its control necessary to maintain the exclusion of the interest on the Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended (the "Code"), including, but not limited to, actions relating to any required rebate of arbitrage earnings and the expenditures and investment of Bond proceeds and moneys deemed to be Bond proceeds. The City hereby designates the Bonds as "qualified tax-exempt obligations" for purposes of deduction of interest expense by financial institutions pursuant to the Code.

16. Bond Counsel. The City recognizes that Miller, Canfield, Paddock and Stone, P.L.C., has represented from time to time, and currently represents financial institutions and other potential participants in the bond financing process for unrelated projects, any of which might offer to purchase the City's Bonds. The City appoints Miller, Canfield, Paddock and Stone, P.L.C. as bond counsel for this issue notwithstanding the potential representation of any such bidder regarding any unrelated manner.

17. Municipal Advisor. MFCI, LLC is retained as the registered municipal advisor to the City in connection with the issuance of the Bonds.

18. Rescission. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

AYES:           Members: \_\_\_\_\_  
\_\_\_\_\_

NAYS:           Members: \_\_\_\_\_

RESOLUTION DECLARED ADOPTED.

\_\_\_\_\_  
Lisa Deaton  
City Clerk

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regular meeting held on November 14, 2022, and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of said meeting were kept and will be or have been made available as required by said Act.

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Lisa Deaton  
City Clerk

**City of South Lyon**  
**General Obligation Unlimited Tax Bonds, Series 2023**

November 2022							December 2022							January 2023							February 2023						
S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S	S	M	T	W	T	F	S
		1	2	3	4	5					1	2	3	1	2	3	4	5	6	7				1	2	3	4
6	7	8	9	10	11	12	4	5	6	7	8	9	10	8	9	10	11	12	13	14	5	6	7	8	9	10	11
13	14	15	16	17	18	19	11	12	13	14	15	16	17	15	16	17	18	19	20	21	12	13	14	15	16	17	18
20	21	22	23	24	25	26	18	19	20	21	22	23	24	22	23	24	25	26	27	28	19	20	21	22	23	24	25
27	28	29	30				25	26	27	28	29	30	31	29	30	31					26	27	28				

**Proposed Financing Timetable**

<u>Date</u>	<u>Event</u>
October 17, 2022	MFCI requests Schedule of Required Information to draft Preliminary Official Statement (POS).
November 1, 2022	City returns information to MFCI.
November 14, 2022	City Board adopts Bond Authorizing Resolution.
November 17, 2022	MFCI requests S&P rating and distributes draft POS to working group for comments.
December 1, 2022	Working group provides MFCI comments on draft of POS.
Week of December 5 <sup>th</sup>	Rating preparation call with City and MFCI.
Week of December 5 <sup>th</sup>	Rating conference call with S&P, City and MFCI.
Week of December 12 <sup>th</sup>	Due diligence conference call with City, Bond Counsel and MFCI.
December 16, 2022	MFCI receives S&P rating.
December 20, 2022	MFCI distributes POS.
January 4, 2023	Publication of Notice of Sale.
January 11, 2023	11:00 a.m. (ET) Competitive sale.
January 12, 2023	MFCI distributes draft of closing letter and Final Official Statement (FOS).
January 13, 2023	Comments due from working group to MFCI on closing letter and FOS.
January 17, 2023	MFCI distributes FOS to working group.
February 7, 2023	Closing of the Bonds.

# AGENDA NOTE

New Business #4

**MEETING DATE:** November 14, 2022

**PERSON PLACING ITEM ON AGENDA:** City Manager

**AGENDA TOPIC:** First reading of amendment of purchasing ordinance to increase the value of purchases requiring Council approval and competitive bidding and to clarify authority for emergency purchases

## **EXPLANATION OF TOPIC:**

At recent City Council Meetings, there have been comments and discussion by Council about increasing the values of purchases requiring Council approval and competitive bidding to eliminate the additional time and cost associated with Departments having to obtain Council approval for routine budgeted purchases of supplies, materials, equipment and services at values that do not warrant the staff costs related to presenting lower value purchases for approval and Council's review and approval.

The proposed ordinance amendment increases the value of purchases requiring Council approval from \$5,000 to \$10,000 (See Section 2-222).

The proposed amendment also increases the value of purchases requiring competitive bidding, as defined in the ordinance (Section 2-224), from \$10,000 to \$15,000. Thus, purchases of up to \$15,000 can be made on the open market and must be supported by 3 written quotes which may be obtained verbally or in writing which is current city practice. Purchases over \$15,000 must be approved by Council and be done by competitive bidding.

The proposed ordinance amendment also amends Section 2-225 increasing the value for reporting to city Council emergency expenditures from \$5,000 to \$10,000.

**MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:** Proposed Ordinance Amendment showing changes.

**POSSIBLE COURSES OF ACTION:** approve/deny/postpone/table first reading of proposed ordinance amendment.

**SUGGESTED MOTION:** Motion by \_\_\_\_\_, supported by \_\_\_\_\_, to approve the first reading of the ordinance to amend the purchasing ordinance – Article VI – Purchasing, Chapter 2 – Administration of the Code of Ordinances of the City of South Lyon, as presented.

ORDINANCE NO. \_\_-22  
CITY OF SOUTH LYON  
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON CODE OF ORDINANCES, CHAPTER 2 – ADMINISTRATION, ARTICLE VI – PURCHASING TO INCREASE THE VALUE OF PURCHASES REQUIRING COUNCIL APPROVAL, COMPETITIVE BIDDING AND EMERGENCY PURCHASES.

THE CITY OF SOUTH LYON ORDAINS:

**PART I. Amendment of Article VI – Purchasing.** The following sections of Chapter 2 – Administration, Article VI – Purchasing, of the Code of Ordinances of the City of South Lyon, are hereby amended to read as follows:

**Sec. 2-222. - Purchases or contracts under \$150,000.00.**

Purchases of supplies, materials or equipment, the cost of which is less than \$150,000.00, may be made in the open market but such purchases shall, except where the manager shall determine that no advantage to the city would result or in the employment of professional services, be based on comparative prices supported by three (3) written quotes and shall be awarded to the lowest competent bidder. The purchasing agent may contact prospective suppliers and vendors and solicit prices and quotes verbally, by telephone, or by written communication. A record shall be kept for six months of all open market orders and the comparative quotes submitted thereon, which records shall be available for public inspection. Purchases or contracts obligating the city in an amount less than \$105,000.00 need not have the prior approval of the city council.

**Sec. 2-224. - Approval for purchases or contracts over \$105,000.00; competitive bidding for purchases or contracts over \$150,000.00.**

Any expenditure for supplies, materials, equipment, construction project or contract obligating the city, where the amount of the city's obligation is in excess of \$105,000.00, shall be first approved by the city council. Where such expenditure or contract exceeds \$150,000.00, it shall be subject to competitive bidding as herein prescribed except where the council shall determine that no advantage to the city would result or where the expenditure or contract is for professional services. Where competitive bidding is required, the following procedure will apply.

- (1) The purchasing agent shall solicit bids from a reasonable number of such qualified prospective bidders as are known to him by sending each a copy of the notice requesting bids and notice thereof shall be posted in the city hall. Bids shall also be solicited by newspaper advertisement when directed by the city council.

(2) Unless prescribed by the council, the manager shall prescribe the amount of any security to be deposited with any bid, which deposit shall be in the form of cash, certified or cashier's check or bond written by a surety company authorized to do business in the State of Michigan. The amount of such security shall be expressed in terms of percentage of the bid submitted. Unless fixed by the council, the manager shall fix the amount of the performance bond and in the case of construction contracts, the amount of the labor and materials bond to be required of the successful bidders.

(3) Bids shall be opened in public at the time and place designated in the notice requesting bids in the presence of the purchasing agent, the city clerk and at least one other city official, preferably the head of the department most closely concerned with the subject of the contract. The bids shall thereupon be carefully examined and tabulated and reported to the council with the recommendation of the purchasing agent at the next council meeting. After tabulation all bids may be inspected by the competing bidders. In lieu of the procedure for opening bids herein specified, the council may direct that bids be opened at a council meeting.

(4) When such bids are submitted to the council, if the council shall find any of the bids to be satisfactory, it shall award the contract to the lowest competent bidder meeting specifications, unless the council shall determine that the public interest will be better served by accepting a higher bid. Such award may be by resolution or ordinance. The council shall have the right to reject any or all bids and to waive irregularities in bidding and to accept bids which do not conform in every respect to the bidding requirements.

(5) At the time the contract is executed by him, the contractor shall file a bond executed by a surety company authorized to do business in the State of Michigan, to the city, conditioned to pay all laborers, mechanics, subcontractors and material-men as well as all just debts, dues and demands incurred in the performance of such work and shall file a performance bond when one is required. Said contractor shall also file evidence of public liability insurance in an amount satisfactory to the city manager, and agree to save the city harmless from loss or damage caused to any person or property by reason of the contractor's negligence.

(6) All bids and deposits of certified or cashier's checks may be retained until the contract is awarded and signed. If any successful bidder fails or refuses to enter into the contract awarded to him within five days after the same has been awarded, or file any bond required within the same time, the deposit accompanying his bid shall be forfeited to the city, and the council may, in its discretion, award the contract to the next lower competent bidder meeting specifications, or to another competent bidder meeting specifications if the council shall determine that the public interest will be better served by accepting such other bid, or said contract may be readvertised.

**Sec. 2-225. – Emergency purchases.**

In the case of any emergency, the city manager or his or her designee, may purchase any supplies, materials, equipment or services, necessary to the continuation of the operation, business, and work of the city or affected department or that is necessary to protect the public health, safety and welfare; provided, however, that if such purchase exceeds \$105,000.00, it shall be reported to the city council at the next regular council meeting following such purchase.

**PART II. Severability.** Should any division, section, subsection, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

**PART III. Savings Clause.** The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance.

**PART IV. Repealer.** All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

**PART V. Effective Date; Publication.** This Ordinance shall take effect upon the later of ten (10) days after adoption or upon publication thereof as provided by the Charter of the City of South Lyon.

Made, passed and adopted by the South Lyon City Council this \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Daniel L. Pelchat, Mayor

\_\_\_\_\_  
Lisa Deaton, City Clerk

**Certificate of Adoption**

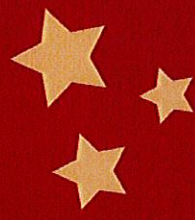
I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the \_\_\_\_ day of \_\_\_\_\_, 2022.

\_\_\_\_\_  
Lisa Deaton, City Clerk





Downtown South Lyon



# Holiday Spectacular

## SATURDAY, DECEMBER 3



### 11am-6pm



*Sponsored by*

**Hines Park** 

**YOUR MAKE IT EASY DEALER**



Downtown South Lyon

# Holiday Spectacular

*Visit with Santa*

*Live Reindeer*

*Horse Drawn Carriages*

*Trackless Train Rides*

*Santa Hat Hunt with Prizes*

*"Frozen" Characters*

*Ice Sculptures*

*Magician*

*Carolers & Dancers*

*Holiday Market*

*Warming Fires*

*Lighted Parade*

*and more!*

SATURDAY, DECEMBER 3

