

Regular City Council Meeting

November 12, 2018

Revised Agenda

7:30 pm

Call to Order

Pledge of Allegiance

Roll Call

Approval of Minutes: October 22, 2018

Approval of Bills:

Attorney Bills:

Approval of Agenda

Public Comment

Presentation of net asset checks by MMRMA

Discussion – Downtown

I. Old Business

1. Second Reading of Ordinance to Prohibit Marihuana Establishments in the City of South Lyon.
2. A. Second Reading of Ordinance rezoning Parcel 21-19-126-002 (Thomasville) from RM-1 (Multiple Family Residential) to PD (Planned Development).
B. Consider approval of Thomasville Preliminary (Stage I) Planned Development Site Plan

II. New Business

1. Resignation of Police Chief Lloyd Collins
2. Resignation of Abe Ayoub from DDA Board effective 12/31/18
3. Resignation of Marsha Calus from DDA Board effective 12/31/18
4. Resignation of Samantha White from the Housing Commission
5. Ladies Night Out event: Request for Street Closure of E. Lake Street from Lafayette to Wells Street
6. Street Administrator
7. South Lyon United Women's Lacrosse Boosters Charitable Gaming License
8. Consider approval by Kiwanis Club for the Use of Historic Village/Depot Grounds for annual Christmas tree sale event
9. Consider CDBG Application projects for Senior Center and Haven
10. Purchase of a 2020 DPW Salt/Plow Dump Truck
11. UV System Refurbishment
12. Replacement of Existing Vent Piping for Boilers
13. Secondary Effluent VFD (Variable Frequency Drive)

III. Budget

IV. Manager's Report

V. Public Comment

VI. Council Comments

VII. Adjournment

City of South Lyon
Regular City Council Meeting
October 8, 2018

Mayor Pelchat called the meeting to order at 7:30 p.m.
Mayor Pelchat led those present in the Pledge of Allegiance.

Present: Mayor Pelchat, Councilmembers Kennedy, Kivell, Kurtzweil, Parisien, Richards and Walton
Also Present: City Manager Zelenak, Chief Collins, Fire Chief Vogel, Attorney Wilhelm and Clerk/Treasurer Deaton

MINUTES

Councilmember Parisien stated on page 8 the sentence "Councilmember Parisien stated she is indifferent on who makes the appointments, but the Mayors have lived in the City for many years and he knows the personalities, the communities and the business owners" should be changed to Councilmember Parisien stated the Mayor personally knows the businesses and can speak to their character and there is value in having the Mayor make the appointment. She further stated the word in needs to be incorporated into the sentence "Councilmember Parisien stated the entire process needs to be writing."
Councilmember Kivell stated on page 2, it states Councilmember Kivell asked if we relaxed our demands for and the words "the maintenance standards in the compliance of should be added. He stated on page 4, it should state 3 concept ranches and one 2-story home.
Councilmember Parisien stated the Motion on the bottom of page 9 should be changed to reflect she made the motion.

CM 10-1-18 MOTION TO APPROVE THE MINUTES AS AMENDED

Motion to approve by Kivell, supported by Kennedy
Motion to approve the minutes as amended

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS-

Councilmember Kivell stated at the last meeting he had a question about the invoice from HRC for the Knolls, and he has since spoke with Ms. Mosier, and she explained it was for onsite inspections from HRC, and even though it was in our bills, we will be reimbursed for them.

ATTORNEY BILLS: None

AGENDA

Mayor Pelchat stated there are a couple of things to be added to the agenda, such as Trick or Treat hours and the Board of Ethics question.

CM 10-2-18 MOTION TO APPROVE AGENDA AS AMENDED

Motion by Walton, supported by Parisien
Motion to add New Business #5 Trick or Treat hours, and New Business #6 Board of Ethics question

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Debra Hayes of 315 Whipple stated she lives behind 318 W Lake which is the old South Lyon Area Recreation building, and she is concerned as to what the intent is for that building. It is a residential area, and they are concerned about what will be done with the building.

PUBLIC HEARING 2019 CDBG APPLICATION

The public hearing was opened at 7:36 p.m.

No public comment was made.

The public hearing was closed at 7:37 p.m.

2017-2018 AUDIT PRESENTATION- PLANTE MORAN

Doug Bohrer of Plante Moran stated he is here with Tyler Luce and Spencer Tawa to discuss the audit that was just completed. He then thanked Interim City Manager Chief Collins, Lori Mosier, Clerk Deaton and their teams. They were all very helpful. Mr. Luce stated the general fund revenue did increase approximately \$600,000 which is related to increase in property taxes for the operating millage. He stated there was a \$200,000 decrease in expenditures. He stated the non-major fund balances are all very healthy. They recommend the City develop a 5-year Capital Asset Improvement Plan and it will be helpful to ensure the City can utilize the fund balances appropriately. Mr. Luce stated there was a large dip in the state revenue sharing and it is now beginning to come back. Mr. Bohrer stated state revenue sharing is the second highest revenue source for communities and it has taken 15 years for the revenue sharing to become close to what it was in 2003. Mr. Luce stated the operating revenue for the water and sewer fund have been fairly consistent. He stated there is one thing that needs to be pointed out. The debt service was 1.26 million, and the revenue collected from the 3.3 mills was 1.1 million which is coming closer than in previous years. Councilmember Kurtzweil stated that is an area she worked on extensively in 2006. She stated the mill didn't completely cover the debt service. She thought this was handled during the budget. She stated we need to make sure the revenue is higher than expenditures. She further stated she can provide the City Manager with the bond that was issued with the debt. She is surprised to hear this. Mr. Bohrer stated the budget we just worked on is for the coming year. Ms. Mosier stated we still had money in the SRF fund which covered a portion of the debt. We are trying to pay that down so we don't have to levy the full amount. Councilmember Kurtzweil stated the point of an unlimited tax bond, gives the City the ability to charge as much as we need to cover the debt. She stated the residents of the City wouldn't have known the difference because we could have raised the mill because the school board lowered their mill. Ms. Mosier stated we don't want to make money; the end result should be to break even. Councilmember Kurtzweil stated she isn't convinced we are in that position. Mr. Bohrer stated when there is money left from the upgrades, it can be used for the debt service. He further stated we can look at what is left and at what the debt service is going forward, and that will decide the mill rates. Councilmember Kurtzweil stated we can look at that while working on the budget. Mr. Luce stated the governmental activities total liabilities is 5.1 million and the previous year it was 5.6 million. He further stated the unrestricted was 1.2 million and this year is 1.8 million. Mr. Bohrer stated this is what the books would look like if the City was a corporate entity. Mr. Tawa stated a few things he wanted to point out, is there is a pension liability and the OPEB liability. He stated the prior year liability was 5.1 million and it has decreased to 4.6 million. That was caused by the assets held at MERS given the good investment results from last year. He stated GASB 75 was implemented this year and it now has to be reflected in the financial statements. He stated GASB 75 represents the subsidy the City gives which is \$500 for general employees and \$700 for police and fire employees. He further stated that is the projected liability as of 6/30/18. He further stated the general fund revenues exceeded the expenditures which is a good thing. Mr. Tawa stated the letter to Council is broke down into 3 sections. Section 1 covers any internal control related matters identified in the audit, Section 2 is required

communications with those charged with governance and Section 3 is other recommendations and related information. Mr. Tawa stated there were a couple of findings. He stated the first related to wire transfers. He stated the only transfer that is made is to the County for tax disbursements. The only issue is the treasurer initiates the wire transfer, then the bookkeeper approves it. The problem is they are both admins on the account, and they have the ability to add another admin and initiate and approve the wire transfer. He further stated that has now been corrected because there is now an email that is sent to the City Manager that a wire transfer was done. Mr. Tawas stated they also suggest putting a limit on the wire transfer as well. Mr. Tawas stated the preparation and reconciliation of bank statements. He stated there were a few accounts the City attempted to reconcile, but there were a couple that were irreconcilable. He stated they should be completed each month. He further stated there were a few that weren't found until after year end. Mr. Tawas stated there is a significant deficiency, but it is not a material deficiency. He stated the City needs to have a better review in place to ensure all the journal entries are correct during the year. Councilmember Richards asked if they have a recommendation to double or triple check our accounts each month. Mr. Tawas stated each community is different, there is only 2 people in the accounting department, but possibly the City Manager could look at it once a month, or possibly someone else reviewing budget to actual. Councilmember Richards asked how successful is other communities compared to our size to ensure the accounting are correct. Mr. Tawas stated there were relatively small amounts. The City is one of the better communities. He stated this is the first time this has been in the letter. Councilmember Kurtzweil asked what they were looking for when they found the inconsistencies. Mr. Tawa stated this is just their regular audit testing procedures. He further stated we look at each journal entry. Councilmember Kurtzweil asked if this is a training issue. Mr. Bohrer stated we have communities that have over 100 and South Lyon had less than 10. Councilmember Kivell stated it seems a second set of eyes proofing would be helpful. He then asked if the entries were random or were they reoccurring. Mr. Tawa stated they were random. He further stated the street sweeper that was purchased was an issue. He stated Lori didn't get the proper paperwork to book this accounting entry because there wasn't any cash or an invoice. Councilmember Walton stated there are several things we can do with the wire transfer. She stated you can have one person enter it, then have another person approve it, or have the City Manager approve it. Mr. Tawa stated it is already set up that one-person initiates and another person approves. Councilmember Walton stated you can also change the admin level so they can't add another admin. Mr. Tawa stated it also depends on the bank and their policies. Mr. Tawa stated the most significant estimates relate to OPEB and pension. He stated the actuary uses estimations and assumptions. There is always a possibility they could be off. He stated they look at them and they seem reasonable. He further stated MERS does their own assumptions every 5 years. He stated it will never be exact, but this is the best estimate. Mr. Tawa stated they have other recommendations as well. He stated something they noticed was password strength needs to be stronger. Councilmember Parisien stated there was something mentioned about locking the I.T equipment room and it was brought up before. Mr. Tawa stated there are two doors that you have to go through to get to the server room, and one of the doors are normally propped open. Councilmember Parisien stated that needs to be addressed and it should be a priority. Mr. Tawa stated sometimes the daily deposits aren't done depending on cash flow. He further stated the cash drawer isn't counted every evening, sometimes it is done in the morning. Mr. Tawa stated the same person that is collecting the cash, is the same person reconciling at the end of the day. Maybe someone else needs to count the drawer, or two people count it. Councilmember Kivell stated that is the best practices, but have you seen any evidence of mischief. Mr. Tawa stated no, they have seen nothing, these things are just best practice. Councilmember Kurtzweil stated this is the second year this is showing up and after two years we should be getting it right. Council thanked Plante Moran for their work.

DISCUSSION- Downtown

Bob Donohue stated there is a lot happening this time of year. November 15th there will be a press conference and ribbon cutting at 10:00 for 115 and 117 Lafayette. He stated the new business directory will be out November 12th. Mr. Donohue stated they just finished the Holiday gift guide and it will be out the week of November 19th. He stated Brotoberfest was cancelled. He further stated moving forward with the issues that arose with that event, the DDA will be instituting two new rules. All DDA events will have work plans which includes a DDA board member being the event chair and a minimum of 6 months in advance. Mr. Donohue stated the downtown Trick or Treat is Thursday from 6-8 and there will be a lot of people downtown. He stated Abe Ayoub is the Chair for that event and we are expecting thousands of children. There will be music and dance groups as well. He stated Ladies Night out is November 16th. National Small Business Saturday is November 24th. Councilmember Kurtzweil asked if we will be advertising for the Small business Saturday. Mr. Donohue stated he will be handling that. Councilmember Kurtzweil stated it is the Saturday after Thanksgiving, and it is devoted to small businesses and we have an incredible downtown. Councilmember Kurtzweil stated she has received a lot of compliments on the corn stalks downtown.

NEW BUSINESS

1. Hidden Creek Lift Station RTU replacement

CM 10-3-18 MOTION TO APPROVE REQUEST FOR REPLACEMENT OF RTU FOR HIDDEN CREEK LIFT STATION

Motion by Kivell, supported by Kennedy

Motion to approve the request for replacement of RTU for Hidden Creek Lift Station

VOTE:

MOTION CARRIED UNANIMOUSLY

2. Downtown Kids Trick or Treat, October 25

CM 10-4-18 MOTION TO APPROVE STREET CLOSURES FOR DOWNTOWN TRICK OR TREAT

Motion by Kurtzweil, supported by Walton

Motion to approve the street closures as requested for the Annual Downtown Trick or Treat from 6:00-8:30 p.m. on Thursday October 25, 2018 on N Lafayette from Whipple Street to Lake Street, S Lafayette from Lake Street to Liberty Street, E Lake Street from Wells Street to Lafayette Street and W Lake Street from Washington Street to Lafayette Street

VOTE:

MOTION CARRIED UNANIMOUSLY

3. DDA Board Appointment

Mr. Donohue stated at the October 11th DDA Board Meeting, the Board voted unanimously to appoint Jeff Heinanen to the Board. Councilmember Parisien thanked Mr. Heinanen for volunteering his time to be a part of the community and for everything he is doing with his downtown business as well. She further stated she doesn't want him to take anything personally, it is not directed at him, but she has to admit she has been frustrated with this process. The timeliness of this is setting South Lyon back, and not moving the City forward. She stated the application was submitted to the DDA in July, and now we are to on the cusp of November. She stated she is trying to promote people to volunteer for Boards and Commissions, and when she has individuals that want to volunteer, holding up applications is holding up the process. This was approved by the DDA in July, but she doesn't understand why this took so long. She further stated we are dealing with vacancies and it has been brought to her attention that we have

received 2 resignations from the DDA. Councilmember Parisien stated she doesn't understand why this application from someone that wants to serve, and she doesn't want to see that just sit. She understands with the new bylaws in place, the DDA provides a recommendation, but ultimately it is the Mayor that appoints and Council to approve, she then asked why would we not give the application to the Mayor and let him review it and make a decision. Councilmember Parisien stated there is a disconnect between the minutes and what the agenda note says. Why are we holding applications? Mr. Donohue stated they are coming up with a new process for all boards and commissions. He stated this was not immediately put forward because Mr. Heinanen asked to be present at the time it came forward, and since that time Norm Fultz put in his application, and that went to the DDA Board, and we had DDA members that wanted to reevaluate the Mr. Heinanen already unanimous approval and it became confusing with Mr. Fultz present at the board meeting, and with a board member making that request, and it was tabled to wait for the new City Manager, which is why it didn't come back immediately. Councilmember Parisien asked why would the board want to reevaluate a unanimous decision. Mr. Donohue stated he doesn't understand that, but that motion was made. It was an unusual situation. It was a combination of things that prevented the DDA bringing things back sooner. He stated both board resignations are effective December 31st. Councilmember Parisien stated again, she is disappointed and frustrated with how this played out. She called and asked about why the appointment was being held up, she. She stated the guidelines were never approved by Council. Mr. Donohue stated they didn't know they weren't approved. He stated they followed all of their rules and bylaws and it wasn't until 2 weeks ago, they didn't know the previous City Manager didn't follow through with the bylaws. He further stated they are trying the best they can to get this issue corrected. He further stated he welcomes Norm Fultz to the next DDA meeting after December 31st to have his application discussed.

CM 10-5-18 MOTION TO APPROVE NOMINATION OF DDA BOARD MEMBER

Motion by Kurtzweil, supported by Parisien

Motion to approve Mayor Pelchat's nomination of Jeff Heinanen for appointment to the DDA Board as unanimously approved and recommended by the DDA Board at the July 12 DDA Board meeting and reaffirmed at the October 11 DDA Board meeting

VOTE:

MOTION CARRIED UNANIMOUSLY

Mr. Heinanen of Heinanen Engineering stated this was important to him because after being in business for 20 years, he moved his business here, this is where he started, where he wants to be, and where he wants to live. This is a way for him to give back and be a part of the community. He stated it was disheartening that it took this long, but we are here now. Councilmember Kurtzweil asked about the platform on his business. Mr. Heinanen stated the platform is the foundation of the Christmas tree. He was inspired by a painting he saw when he was a kid, and he decided if he was ever in a position in a downtown to do something like that, he decided he would. He further stated he didn't plan on all the road blocks along the way. He stated they put in the foundation for the Christmas Tree to help bring people in for the businesses, the people and to build a stronger community. He stated the tree lit will be lit in about a month. Councilmember asked about the intent for the platform. Mr. Heinanen stated they don't know the full intent yet. He stated it is essentially a patio, and he has been approached by different people for events, and they will be using it for their events, such as Pumpkinfest and their open house events. There is a lot of potential uses for that. His main role is to ensure people enjoy the tree and to get rid of an old parking lot without any use. He further stated what is done long-term is to be determined in the future. Councilmember Kivell stated he hopes that becomes a destination area for events. He stated he enjoyed the open house they had. Councilmember Richards stated he is enthused with the platform and it will work out nicely for the future. It can be used for positive events for such as presentations by high

officials. He stated he hopes he can add stability and a sense of focus to the DDA that has been lacking for the last few years.

4. First reading of Ordinance to prohibit marihuana establishments in the event voters approve Ballot Proposal 18-1 to legalize recreational marihuana

Attorney Wilhelm stated he isn't going to spend too much time on this, but wants to highlight a few things. At the November Election, the residents of Michigan will be voting on legalization of Marihuana. He further stated there is an option for municipalities to opt out and prohibit marihuana establishments. He further stated there is a lot of questions and there is different terminology. He further stated this is protection to the City.

CM 10-6-18 MOTION TO APPROVE THE FIRST READING OF THE ORDINANCE TO PROHIBIT MARIHUANA ESTABLISHMENTS

Motion by Walton, supported by Kennedy

Motion to approve the first reading of the Ordinance to prohibit marihuana establishments

VOTE:

MOTION CARRIED- 1 OPPOSED

Councilmember Parisien stated she is opposed to this, she is pro-business and if recreational marihuana is legalized, she doesn't think it is our discretion to stop it. She understands limiting how many facilities in South Lyon, but she does not want to ever just say no to a business. She stated this is treating marihuana as it is alcohol and we have liquor stores in South Lyon, why wouldn't we have a marihuana facility in the City as well. Attorney Wilhelm stated this starts from the default that the City isn't going to allow those facilities. He further stated that will give the City time to look at the act and decide if it is something the City may want to allow. He further stated there is a case on appeal that you can't zone where medical marihuana facilities can be located. Councilmember Kivell stated there have been some communities that have already made that decision and it hasn't always been good. The longer we take our time and reflect on this the better. He is comfortable with this when things become clearer. Councilmember Kurtzweil stated she is ok with this also because it is a temporary gap. She would like to wait and see the impact on other communities. South Lyon has a drug problem and we have lost some students due to overdoses. She thinks there is a societal impact and she would like to give it some time to see what the residents have to say about it. She further stated she does want to address an issue which is just because people are smoking it, doesn't mean your employer can't fire you for it. Councilmember Parisien stated South Lyon has an opioid problem, and a heroin problem, not a marihuana problem. She stated studies have shown Canada and Colorado have passed it, and they can't keep up with the massive amount of people that want to buy it and the tax on the marihuana goes towards their economy. She further stated there are a lot of pros that go along with this. She stated the whole purpose of the marihuana act helps people with debilitating issues get through their day. Councilmember Parisien stated looking at this through a business position, and recreational marihuana passes, we should listen to the people and let our residents vote if they want this in our community. Councilmember Richards stated they have marihuana in jars are currently available at Walgreens, they also sell opioids, it is tightly controlled, you have to have a prescription. He stated it is available and it seems tightly controlled and successful for people with the card to buy it from a distributor.

5. Set trick or treat hours

CM 10-7-18 MOTION TO APPROVE TRICK OR TREAT HOURS

Motion by Walton, supported by Kivell

Motion to approve trick or treat hours in the City of South Lyon from 6:00 p.m. – 8:00 p.m. on October 31, 2018

VOTE:

MOTION CARRIED UNANIMOUSLY

6. Consider rescinding referral of conflict of interest question to the Board of Ethics and allowing Councilmember to abstain from voting on Thomasville

Attorney Wilhelm stated at the last meeting there was an objection to Councilmember Kurtzweil not voting due to a conflict and Council then voted to send the issue to the Board of Ethics. He further stated he was able to spend more time reviewing this issue, and according to the Charter, Council must make the decision if the financial and conflict of interest and the nature of the conflict of interest and what it is and if the Councilmember is to be excused from voting on a matter. He stated Council may need to rescind the motion to send the issue to the Board of Ethics. He stated we don't want to delay the land use application only to receive a recommendation from the Board of Ethics, most of the fact are clear. There is a procedure in the Charter to be followed. He further stated section 4.6 and 5.2 in the Charter states any Councilmember that has a financial interest in a matter should not vote and cannot vote. The Ethics Ordinance provides for roles or interests in a Councilmember that are incompatible of those duties that may impair their vote. He stated we have a Councilmember that is an attorney and has had an on and off again business relationship with the property owner directly adjacent to Thomasville that will be impacted by Thomasville does create a conflict of interest. He further stated as an Attorney, she stands in the shoes of her client which is the property owner adjacent to the development. They will be impacted by the development and they are concerned about the original cross access easement that was suggested in 2016, or currently the cross-access easement. He stated he thinks this will influence her and, on that basis, she should be excused from voting. Councilmember Kivell stated he wanted to ask Councilmember Kurtzweil a couple of questions. He then asked Councilmember Kurtzweil if she is currently representing Colonial Acres Hunt Club. Councilmember Kurtzweil stated she is, and she had to get their permission to disclose that because of the professional rules of conduct. Councilmember Kivell stated he is ok with rescinding the motion. Councilmember Walton stated Councilmember Kurtzweil was very clear at prior meetings that she had a conflict on this matter, and those weren't questioned, so she doesn't understand why she was questioned and was going to send it to the Board of Ethics which she voted against. Councilmember Kivell asked if she will not be able to vote on anything that has to do with a former client. Councilmember Kurtzweil stated they are not a former client and she if anything comes up in the future, she will discuss it with the City Manager and Attorney.

CM 10-8-18 MOTION TO RESCIND REFERRAL MOTION TO THE BOARD OF ETHICS

Motion by Parisien, supported by Walton

Motion to approve to rescind referral to the Board of Ethics and approve motions confirming Councilmember Kurtzweil's conflict of interest and excusing her voting on the Thomasville matter

VOTE:

MOTION CARRIED

BUDGET

10-22-18

Councilmember Kurtzweil stated she spoke with the City Manager regarding the budget. She asked if we have a rough draft for the Capital Improvement plan, or when he might have one. City Manager Zelenak stated it will not be within this budget year, one reason is we do not have a Water and Sewer rate analysis that would assist with that. He further stated he has begun to gather data and populate information to create the plan that relates to, equipment, improvements, and the PASER study that was done for roads. He further stated it will be completed for the next year. Councilmember Kurtzweil stated she is trying to define what her role is in the budget, should she restrict her comments to the annual budget, or should she say what she would like to see in the future. City Manager Zelenak stated most immediate need will be for the 2019-2020 budget. He further stated that doesn't mean that things discussed with Council can't be included in future years. Such as if Council would like to discuss doing a City-wide pavement plan with improvements, his main concern is to start adding things to the coming years budget, but also start to populate data for future years.

MANAGER'S REPORT

City Manager Zelenak stated the painting of the water tower has been discussed in previous meetings, and he has given Council information regarding the potential cost of repainting the water tower and discussion on that matter can be held at a later meeting if Council would like. City Manager Zelenak stated there will be an informational meeting regarding the Dixboro paving project at Millennium Middle School on Wednesday from 4-7 p.m. There will be representatives from the Road Commission there for any questions and everyone is welcome to attend. He will be attending on behalf of the City.

City Manager Zelenak stated he has presented a draft for an application for Board and Commissions to Council. He stated it is pertinent for the City to follow and specifically for new members and potentially for people to fill in online or in City Hall. It describes the boards and commissions and the number of members and it asks for their experience so a specific board and Council can make the decision on who would be best to serve on each board. Councilmember Persian stated on the previous application there were two questions, one regarding being in default to the City and a question asking if they have a family member on City Council, and she would like to see them on this application. City Manager Zelenak stated he didn't remove the questions, this is the form he used at previous communities. Councilmember Parisien stated she likes the form and this gives people an idea of what each board and commission do. She further stated the application may need to be more specific on who the form is turned in to. She then asked how we will be following up with the candidates. City Manager Zelenak stated the information would be provided on how to get in touch with them, but it will be up to the Mayor or that particular Board to determine if that person is selected to be appointed to that board. He further stated there is a statement on the form that explains just because someone applies for a board or commission doesn't necessarily mean you will be appointed to that board. He further stated they may be asked based on their qualifications if they would be interested in serving on another board. He further stated he thinks it is an excellent training ground for people to serve on Council at some point. Councilmember Richards stated he has been approached by people that want to serve on a board. He stated he explained to them they need to go to City Hall and apply. He has recommended to certain people in the past that due to their knowledge they should apply for certain commissions. He further stated it is important for them to know just because they fill out an application, doesn't mean they will be appointed 2 weeks later. He agrees, that is a good training ground for people to run for Council. Councilmember Kivell asked why would you only ask them to check 5 boxes, why limit it. City Manager Zelenak stated he thinks in the past, people were checking all boards and he wanted people to narrow down and think about what particular board

they would want to volunteer for. Councilmember Kivell stated he likes the descriptions of the boards being on the application, but he doesn't want to limit people to what they volunteer for. He further stated he would like to see a narrative section where they can give information on themselves that my help Council decide if someone is a good fit on a board. City Manager Zelenak stated he can make that change. Councilmember Kurtzweil asked if there has been any discussion in an increased law enforcement presence at the polls on Election Day. City Manager Zelenak stated he has met with the Clerk and the Police Chief and had multiple conversations, but we don't want to necessarily get into the details. Councilmember Kurtzweil stated she received a phone call about debris behind the Salvation Army building, specifically behind Fit Body Bootcamp, and there are some toilets that are thrown out the back, she doesn't know if there is renovation going on or if it is being used as a dumping ground. City Manager Zelenak stated he will look into this.

City Manager Zelenak stated there was an emergency repair on Lake Street and the DPW did a great job repairing it. It was 6 feet underground and the repair was made and the replacement of the pavement is happening now. He stated with the notice that was given to the residents and the schools, everyone was very courteous and followed the proper detours and it worked out very well.

Councilmember Walton stated she emailed the Clerk about a tree on the rail trail that is down and asked for the DPW to handle it. Clerk Deaton stated she forwarded that email to Ron at the DPW and they will take care of it.

PUBLIC COMMENT- None

COUNCIL COMMENTS

Councilmember Richards stated he wants to congratulate our Police Officer that recently retired after 25 years of service, Tracey Brooks. He was a great Police Officer and he wishes him the best in his retirement.

Councilmember Richards stated he included something in the packet to let everyone know he is watching the Bonner properties. He spoke with the real estate lady, and the property across from City Hall is for sale. He wanted to let everyone know there are things happening with all the Bonner properties in town. Councilmember Richards stated Jeff Heinanen did the landscaping and grading on the City's lot next to his building and it looks wonderful. He thanked him for that.

Councilmember Richards stated the excavation that is occurring on McHattie Street next to the City's property will be lot 223 and 227, they will be condos. He stated the most important thing to know is the broken ground they opened up is virgin ground and they are waiting for inspections. He encourages everyone to go and see it. He stated that is an example that is everything that is below the grass in this town. He further stated he wanted to do a test to see how fast a gallon of water would drain through 2 feet of that sand. That gives you an idea of how our water table goes up and down.

Councilmember Richards stated there were two weddings at the Chapel in the park, and that is a total of 12 for this year, and another coming in December and he wishes them the best.

Councilmember Richards stated the Historical Depot had a program on the history of the railroad development in the State of Michigan and it was the largest attendance he has seen. It was marvelous.

Councilmember Richards stated the next day they gathered at the freight house and went on their historical tour. They went to Holly and it was well attended. He further stated it was a great success, they went to a railroad museum. They then visited the Holly Historical museum and it was fascinating.

Councilmember Richards stated the clean-up of the historic village went really well. We had 28 volunteers by the Catholic Church and everything was done in 2 hours.

Councilmember Richards stated he attended the fire drill at 461 McHattie and he was very impressed with the lights and personnel and it seemed like they were really pushing to fight a fire.

Councilmember Richards congratulated the Family Video Store. They are in the facility that was the Honey Hole in front of South Lyon Woods. He stated they have videos, games and educational films as well. He welcomed them to South Lyon.

Councilmember Richards stated there is 3 weeks before the next Council meeting and the daylight savings time will kick in and it will be lighter in the mornings.

Councilmember Richards stated he wanted to encourage everyone to get out and vote, and there is information at City Hall from the League of Women Voters and he encourages everyone to do their homework as he has.

Councilmember Walton stated she wants to congratulate Active Faith for getting a Lowes Heros project grant and the Lowes employees planted evergreens, flowers and mulch at the Active Faith location. It looks wonderful and beautiful. She stated she wants to remind everyone to donate food to Active Faith because their shelves are getting low. She stated we can also donate cash.

Councilmember Walton stated we received a couple of letters from a few youngsters that are concerned about their parents cars driving on Dixboro Road. She stated she hopes they will come to the informational meeting regarding the paving of Dixboro on October 24th.

Councilmember Walton stated there will be a War Dog memorial on November 10th, it is a wonderful event.

Councilmember Walton stated most people go to the South Lyon Library, for books and dvd's but they also have different things like cookie cutter kits and it is wonderful they have so many fun activities.

Councilmember Kurtzweil stated on Friday October 26th the Cultural Arts Commission will be having their opening night of the sustainable art and sound show. She further stated there will be an art show centered around music and plants. She stated the Cultural Arts Commission was at Pumpkinfest had children doing art, and their art will be at the show as well.

Councilmember Kurtzweil stated the downtown trick or treat is one of the most popular DDA events and Abe Ayoub is the chairperson and he always does a great job. She thanked all the incredible businesses in the downtown for their hard work to get this event going. She is planning on handing out candy as well. She further stated the American Dance Academy will be dancing again at the 4 corners in town.

Councilmember Kurtzweil stated this Wednesday is the comedy night at the South Lyon Hotel and they will have two popular comedians. She stated everyone can purchase their tickets at the Chamber and the buffet starts at 6:00 and tickets are \$25.00. She stated this will be an incredible event.

Councilmember Kennedy stated he would like to follow up with Council Member Richards' comments and recognize the efforts of Linda Ross and Larry Ledbetter for their efforts in providing the presentation last week. As Council Member Richards mentioned, the room was filled with well over 60 folks attending. If you haven't had a chance to attend one of the events hosted by the Historical Commission, he certainly encourages everyone to do so.

Councilmember Kennedy stated he would also like to recognize Rachel Showerman and the Friends Club for the Salem-South Lyon District Library. The Friends Club consists of over 30 Elementary, Middle and High School kids who were responsible for establishing the Little Free Library in McHattie Park in 2016. The Friends Club was just recently named the recipient of the 2018, \$2,000 Elaine R. Irvin Award to expand services at it. Just for a little background on the award, the grant is awarded to support a program or project which fills a significant need that impacts the library's patrons and the community.

The award was established to honor the late Elaine R. Irvin, who was a devoted member of the Metro-Detroit Book & Author Society Board for many years. Elaine worked for the Friends of the Detroit Public Library and was dedicated to the principle that "good libraries need good Friends".

Therefore, he congratulated the Friends Club of the Salem-South Lyon District Library on their success and recognition.

Councilmember Kennedy thanked Suzan Martin from the Wellhead Protection Committee, in conjunction with an official from Oakland County, for organizing and presenting an informative seminar on drinking water and wells. The provided information answered a number of questions that the attendees had, and they all agreed it was most beneficial.

He further stated as the City's SEMCOG representative he had the opportunity to attend the SEMCOG General Assembly meeting last week and one of the topics discussed focused on infrastructure asset management. SEMCOG stated that they will have some funds available in the next few months to assist communities with these issues. He stated he has discussed this with our Oakland County Commissioner and SEMCOG Chairperson, Phil Wiefert, and asked him to let us know the timing for the availability of those funds so we can take advantage of that opportunity.

Councilmember Kennedy then recognized the football teams at both South Lyon High School and South Lyon East High School on their terrific seasons this year. He wished both teams the very best in the playoffs that begin on Friday. He further stated South Lyon High School finished the regular season undefeated. He stated it's been a while since that last occurred, but the last time that happened, his son was a senior at South Lyon High and had brown hair. He then stated today, he's married and has 3 kids of his own, and as for the other, well, you can see what happened there. He then congratulated the South Lyon Lions and he wished them the very best in the upcoming playoffs.

Councilmember Parisien wished everyone a Happy Halloween.

Councilmember Kivell stated many people have mentioned the downtown and how attractive it looks with the orange lights and the corn stalks. It looks like a really a cute theme.

Councilmember Kivell stated we are the benefactors of two big 10 university's, at least 3 very good max schools, 2 high schools that had tremendous seasons, and the Lions won on Sunday, and Ohio State took it on the chin on Sunday to Perdue. He is looking forward to the playoff games on Friday and he wished everyone luck.

Mayor Pelchat stated Friday night was a great environment, South Lyon was at South Lyon East and he always knows you are at a good game when people are parking on the grass through half time. He then congratulated South Lyon for their win of 20-15 and it was an exciting game. First undefeated season since 1996. He then congratulated South Lyon East because they acquired enough playoff points to get in at 5 and 4 and they will be going on to Ortonville. It will be a tough game for Ortonville. Mayor Pelchat further stated Dexter will be at South Lyon High on Friday night and that is the first time they have hosted a playoff game in a long time.

ADJOURNMENT

CM 10-9-18 MOTION TO ADJOURN

Motion by Kurtzweil, supported by Walton

Motion to adjourn at 9:42 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Mayor Dan Pelchat

City Clerk Lisa Deaton

REVENUE REPORT FOR CITY OF SOUTH LYON
PERIOD ENDING 10/31/2018

FINANCIAL REPORT FOR OCTOBER 2018

FUND NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET	2018-19 AMENDED BUDGET	YTD BALANCE 10/31/2018		ACTIVITY FOR MONTH 10/31/18		AVAILABLE BALANCE		% BUDGET USED
				NORM (ABNORM)	NORM (ABNORM)	INCR (DECR)	NORM (ABNORM)			
Fund 101 - GENERAL FUND										
Revenues										
Dept 000.000										
101-000.000-402.000	REAL PROPERTY TAX	4,127,644.00	4,127,644.00	3,935,907.44		3,081,916.28		191,736.56		95.35
101-000.000-423.000	SOUTH LYON WOODS TAX	1,100.00	1,100.00	797.50		93.00		302.50		72.50
101-000.000-444.000	PAYMENT IN LIEU OF TAXES	500.00	500.00	0.00		0.00		500.00		0.00
101-000.000-446.000	PENALTIES AND INTEREST	9,600.00	9,600.00	0.00		0.00		9,600.00		0.00
101-000.000-451.000	BUILDING PERMITS	175,000.00	175,000.00	110,205.00		47,385.00		64,795.00		62.97
101-000.000-452.000	HEATING & PLUMB. REFG. PERMIT	33,000.00	33,000.00	7,635.00		1,901.00		25,365.00		23.14
101-000.000-453.000	ELECTRICAL PERMITS	28,000.00	28,000.00	8,754.00		2,372.00		19,246.00		31.26
101-000.000-454.000	LICENSES & BUSINESS MISC.	3,000.00	3,000.00	1,045.00		245.00		1,955.00		34.83
101-000.000-570.000	STATE SHARED REV.	1,001,177.00	1,001,177.00	173,904.00		0.00		827,273.00		17.37
101-000.000-570.100	STATE REVS	119,000.00	119,000.00	97,833.79		97,833.79		21,166.21		82.21
101-000.000-600.000	BOARD OF APPEALS	0.00	0.00	450.00		0.00		(450.00)		100.00
101-000.000-600.100	REZONING FEES	0.00	0.00	100.00		0.00		(100.00)		100.00
101-000.000-630.000	ADMIN FEE PROPERTY TAX	95,000.00	95,000.00	90,058.74		69,580.77		4,941.26		94.80
101-000.000-634.000	GRAVE OPENINGS & FOUNDATIONS	37,000.00	37,000.00	15,860.00		4,750.00		21,140.00		42.86
101-000.000-642.000	POLICE	40,000.00	40,000.00	8,888.48		4,385.07		31,111.52		22.22
101-000.000-661.000	PARKING VIOLATION	750.00	750.00	465.00		100.00		285.00		62.00
101-000.000-662.000	LOCAL COURT FINES	30,000.00	30,000.00	8,531.58		2,444.18		21,468.42		28.44
101-000.000-664.000	INTEREST	5,500.00	5,500.00	6,058.57		2,760.97		(558.57)		110.16
101-000.000-664.200	PARK AND REC. INTEREST	0.00	0.00	334.28		0.00		(334.28)		100.00
101-000.000-666.000	INTEREST-EQUALIZ. & CONTINGENC	0.00	0.00	124.58		0.00		(124.58)		100.00
101-000.000-668.200	RENTS AND ROYALTIES-CABLE	140,000.00	140,000.00	31,951.74		0.00		108,048.26		22.82
101-000.000-668.300	LEASE--ANTENNA	42,000.00	42,000.00	13,523.38		3,426.19		28,476.62		32.20
101-000.000-668.400	RENTAL PROPERTIES	8,800.00	8,800.00	510.00		510.00		8,290.00		5.80
101-000.000-669.209	CONTRIBUTION--PERPETUAL CARE	50,000.00	50,000.00	0.00		0.00		50,000.00		0.00
101-000.000-675.200	CONTRIBUTIONS--WINTER EVENTS	0.00	0.00	200.00		200.00		(200.00)		100.00
101-000.000-675.600	CULTURAL ARTS REVENUES	1,000.00	1,000.00	0.00		0.00		1,000.00		0.00
101-000.000-698.000	MISCELLANEOUS	50,000.00	50,000.00	41,717.44		14,506.38		8,282.56		83.43
101-000.000-698.200	PRIOR YEARS TAXES	4,500.00	4,500.00	6,685.46		3,562.09		(2,185.46)		148.57
101-000.000-698.210	WEDDING PROCEEDS	3,000.00	3,000.00	3,150.00		0.00		(150.00)		105.00
101-000.000-698.220	NMMA DIVIDENDS	30,000.00	30,000.00	0.00		0.00		30,000.00		0.00
101-000.000-698.230	SMART CREDITS	13,000.00	13,000.00	0.00		0.00		13,000.00		0.00
101-000.000-698.600	GRANT MONIES--FIRE DEPT.	0.00	14,872.00	0.00		0.00		14,872.00		0.00
101-000.000-698.900	GRANT MONIES--CULTURAL ARTS	2,000.00	2,000.00	0.00		0.00		2,000.00		0.00

Total Dept 000.000

6,050,571.00 6,065,443.00 4,564,690.98 3,337,971.72 1,500,752.02 75.26

TOTAL REVENUES

6,050,571.00 6,065,443.00 4,564,690.98 3,337,971.72 1,500,752.02 75.26

Fund 101 - GENERAL FUND:

TOTAL REVENUES

6,050,571.00 6,065,443.00 4,564,690.98 3,337,971.72 1,500,752.02 75.26

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EXPENDITURE REPORT FOR CITY OF SOUTH LYON

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PERIOD ENDING 10/31/2018

FINANCIAL REPORT FOR OCTOBER 2018

FUND NUMBER	DESCRIPTION	2018-19		YTD BALANCE		ACTIVITY FOR		AVAILABLE		% BUDGET USED
		ORIGINAL BUDGET	2018-19 AMENDED BUDGET	10/31/2018 NORM (ABNORM)	10/31/2018 NORM (ABNORM)	MONTH 10/31/18 INCR (DECR)	INCR (DECR)	BALANCE NORM (ABNORM)		
Fund 101 - GENERAL FUND										
200.000 - ADMINISTRATION		1,402,836.00	1,402,836.00	512,615.57	512,615.57	93,579.62	93,579.62	890,220.43		36.54
276.000 - CEMETERY		118,640.00	118,640.00	47,792.31	47,792.31	9,962.56	9,962.56	70,847.69		40.28
295.000 - SENIOR TRANSPORTATION		78,926.00	78,926.00	26,096.00	26,096.00	6,577.00	6,577.00	52,830.00		33.06
300.000 - POLICE		2,778,149.00	2,778,149.00	909,224.38	909,224.38	289,526.42	289,526.42	1,868,924.62		32.73
335.000 - FIRE		640,169.00	655,041.00	158,515.21	158,515.21	35,768.93	35,768.93	496,525.79		24.20
346.000 - AMBULANCE		1,180.00	1,180.00	5.28	5.28	0.00	0.00	1,174.72		0.45
440.000 - DEPT. OF PUBLIC WORKS		739,412.00	739,412.00	243,449.99	243,449.99	66,536.83	66,536.83	495,962.01		32.92
690.000 - PARKS AND RECREATION		189,857.00	189,857.00	54,716.55	54,716.55	8,429.43	8,429.43	135,140.45		28.82
732.000 - HISTORICAL DEPOT		28,495.00	28,495.00	8,241.89	8,241.89	587.27	587.27	20,253.11		28.92
800.000 - CABLE COMMISSION		4,025.00	4,025.00	915.00	915.00	0.00	0.00	3,110.00		22.73
802.000 - CULTURAL ARTS		3,875.00	3,875.00	372.37	372.37	294.38	294.38	3,502.63		9.61
TOTAL EXPENDITURES		5,985,564.00	6,000,436.00	1,961,944.55	1,961,944.55	511,262.44	511,262.44	4,038,491.45		32.70

Fund 101 - GENERAL FUND:

TOTAL EXPENDITURES

5,985,564.00	6,000,436.00	1,961,944.55	511,262.44	4,038,491.45	32.70
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FINANCIAL REPORT FOR OCTOBER 2018

3L NUMBER	DESCRIPTION	2018-19 ORIGINAL BUDGET		2018-19 AMENDED BUDGET		YTD BALANCE 10/31/2018		ACTIVITY FOR MONTH 10/31/18		AVAILABLE BALANCE		% BDGT USED
		BUDGET				NORM (ABNORM)		INCR (DECR)	NORM (ABNORM)			
Fund 202 - MAJOR STREETS												
212.000 - ACCOUNTANT		5,600.00		5,600.00		2,920.00		0.00		2,680.00	52.14	
451.000		150,000.00		150,000.00		170.29		0.00		149,829.71	0.11	
463.000 - STREET-ROUTINE MAINT.		184,500.00		184,500.00		44,771.50		11,864.14		139,728.50	24.27	
474.000 - TRAFFIC SERVICES		26,070.00		26,070.00		2,886.08		673.59		23,183.92	11.07	
478.000 - SNOW PLOWING		81,416.00		81,416.00		1,301.47		0.00		80,114.53	1.60	
479.000 - SNOW REMOVAL		1,468.00		1,468.00		182.05		0.00		1,285.95	12.40	
485.000 - TRANSFER BETWEEN FUNDS		168,162.00		168,162.00		0.00		0.00		168,162.00	0.00	
491.000 - STORM SEWER		11,438.00		11,438.00		2,125.06		260.46		9,312.94	18.58	
TOTAL EXPENDITURES		628,654.00		628,654.00		54,356.45		12,798.19		574,297.55		8.65
Fund 202 - MAJOR STREETS:												
TOTAL EXPENDITURES		628,654.00		628,654.00		54,356.45		12,798.19		574,297.55		8.65
Fund 203 - LOCAL STREETS												
212.000 - ACCOUNTANT		5,600.00		5,600.00		2,920.00		0.00		2,680.00	52.14	
451.000		475,000.00		475,000.00		843.43		246.40		474,156.57	0.18	
463.000 - STREET-ROUTINE MAINT.		171,279.00		171,279.00		39,070.90		11,610.74		132,208.10	22.81	
474.000 - TRAFFIC SERVICES		7,603.00		7,603.00		1,716.03		630.91		5,886.97	22.57	
478.000 - SNOW PLOWING		68,316.00		68,316.00		747.42		0.00		67,568.58	1.09	
491.000 - STORM SEWER		17,363.00		17,363.00		1,579.27		261.46		15,783.73	9.10	
TOTAL EXPENDITURES		745,161.00		745,161.00		46,877.05		12,749.51		698,283.95		6.29
Fund 203 - LOCAL STREETS:												
TOTAL EXPENDITURES		745,161.00		745,161.00		46,877.05		12,749.51		698,283.95		6.29

EXPENDITURE REPORT FOR CITY OF SOUTH LYON
 PERIOD ENDING 10/31/2018

FINANCIAL REPORT FOR OCTOBER 2018

GL NUMBER	DESCRIPTION	2018-19		2018-19		YTD BALANCE 10/31/2018 NORM (ABNORM)	ACTIVITY FOR MONTH 10/31/18 INCR (DECR)	AVAILABLE BALANCE NORM (ABNORM)		% BDGT USED
		ORIGINAL BUDGET	AMENDED BUDGET	2018-19	2018-19					
Fund 592 - WATER & SEWER										
540.000 - WATER / REPAIR		121,861.00	121,861.00			34,660.66	7,305.46	87,200.34		28.44
550.000 - SEWER / REPAIR		170,306.00	170,306.00			37,352.30	10,764.39	132,953.70		21.93
555.000 - REFUSE COLLECTION		534,240.00	534,240.00			170,549.12	42,706.04	363,690.88		31.92
556.000 - WATER		1,124,449.00	1,124,449.00			232,037.45	65,428.88	892,411.55		20.64
557.000 - WASTEWATER		1,258,733.00	1,258,733.00			291,963.38	77,508.21	966,769.62		23.20
TOTAL EXPENDITURES		3,209,589.00	3,209,589.00			766,562.91	203,712.98	2,443,026.09		23.88
Fund 592 - WATER & SEWER:										
TOTAL EXPENDITURES		3,209,589.00	3,209,589.00			766,562.91	203,712.98	2,443,026.09		23.88

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CHECK REGISTER FOR CITY OF SOUTH LYON
 CHECK DATE FROM 10/11/2018 - 11/08/2018

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Check Date	Check	Vendor Name	Description	Amount	Status
Bank 01 GEN FUND CHECKING					
10/11/2018	75125	BYE LLC, WM	BD Payment Refund	500.00	Open
10/11/2018	75126	DENNIS PADEN	UB refund for account: FEAT-000745-0000	14.30	Open
10/11/2018	75127	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTION - OCTOBER 2018	650.40	Open
10/11/2018	75128	BJ'S HEATING & COOLING INC.	CHAPEL A/C REPAIR	214.00	Open
			Void Reason: INVOICE SUBMITTED TWICE		V
10/11/2018	75129	KRISPEN S. CARROLL	PAYROLL DEDUCTION CASE NO.: 17-57623-PJ	57.88	Open
10/11/2018	75130	CITY OF SOUTH LYON	WITCH'S HAT DEPOT SERVICE PERIOD 06/01/	56.25	Open
10/11/2018	75131	LLOYD COLLINS	PETTY CASH REIMBURSEMENT	48.84	Open
10/11/2018	75132	CONSUMERS ENERGY	215 WHIPPLE ST. GENERATOR - SERVICE PER	16.18	Open
			215 WHIPPLE ST. SERVICE PERIOD 08/31/20	101.26	Open
			CITY HALL SERVICE PERIOD 08/31/2018 - 1	19.05	Open
				136.49	
10/11/2018	75133	CYNERGY PRODUCTS	QUARTERLY RADIO BILL	345.00	Open
10/11/2018	75134	DTE ENERGY	376 DOROTHY SERVICE DATES 08/28/2018 TO	8,118.85	Open
10/11/2018	75135	DTE ENERGY	250 DOROTHY ST., 318 W. LAKE ST. SERVIC	206.57	Open
			Void Reason: WRITTEN FOR INCORRECT AMOUNT		V
			300 DOROTHY ST. SERVICE PERIOD 08/23/20	148.34	Open
			Void Reason: WRITTEN FOR INCORRECT AMOUNT		V
				354.91	
10/11/2018	75136	ELECTION SOURCE	NEW VOTING BOOTHS	2,108.11	Open
10/11/2018	75137	MATTHEW EMERY	COUNCIL RECORDING	75.00	Open
10/11/2018	75138	GORNO FORD	2019 FORD POLICE UTILITY VEHICLES VIN#1	55,944.00	Open
10/11/2018	75139	DONALD GOTHAM	EMPLOYEE MILEAGE REIMBURSEMENT	64.85	Open
10/11/2018	75140	KELLER THOMA	GENERAL MATTERS FOR PROFESSIONAL SERVIC	1,425.00	Open
10/11/2018	75141	KENSINGTON VALLEY VARSITY	PINK T-SHIRTS	324.62	Open
10/11/2018	75142	MARTIN'S DO IT BEST	SEPTEMBER 30, 2018 STATEMENT	401.75	Open
			SEPTEMBER 30, 2018 STATEMENT	61.98	Open
				463.73	
10/11/2018	75143	MCW PARTNERS, LLC	WATER SERVICE	135.00	Open
10/11/2018	75144	MISDU	PAYROLL DEDUCTION REMITTANCE ID 9129625	322.07	Open
10/11/2018	75145	MUNICODE	ONLINE CODE HOSTING - 10/01/2018 TO 09	900.00	Open
10/11/2018	75146	OAKLAND COUNTY TREASURER	SOUTH LYON WOODS TAX - SEPTEMBER 2018	465.00	Open
10/11/2018	75147	OAKLAND COUNTY TREASURERS	3 PRINTS (8.5 X 11) OF DOWNTOWN - "OAKM	12.00	Open
10/11/2018	75148	OAKLAND SCHOOLS*	SUMMER TAX BILL PRINTING/MAILING	1,070.08	Open
10/11/2018	75149	OBSERVER & ECCENTRIC	PUBLISHING - CLOSE OF REGISTRATION	672.60	Open
10/11/2018	75150	PEOPLE'S EXPRESS	SEPTEMBER 2018 TRANSPORTATION	6,577.00	Open
10/11/2018	75151	PETER'S TRUE VALUE HARDWARE	FIRE FOAM	12.98	Open
			GOO GONE/TAPE	10.48	Open
			SCREW WATER/WASHERS/LOCKS	55.02	Open
			FLY TRAP	2.29	Open
			SEPTEMBER 30, 2018 STATEMENT	1,404.30	Open
				1,485.07	

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CHECK REGISTER FOR CITY OF SOUTH LYON
 CHECK DATE FROM 10/11/2018 - 11/08/2018

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Check Date	Check	Vendor Name	Description	Amount	Status
10/11/2018	75152	JUDY PIEPER	EMPLOYEE MILEAGE REIMBURSEMENT - COSTCO	9.92	Open
10/11/2018	75153	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTION - OCTOBER 2018	649.80	Open
10/11/2018	75154	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION - OCTOBER 2018	251.25	Open
10/11/2018	75155	QUICK SILVER MARKETING SOLUTIONS	BUSINESS CARDS - CITY MANAGER	62.00	Open
			3 BANNERS FOR DDA FLOAT @ PUMPKINFEST	300.25	Open
			CREATION FOR BROTOBERFEST/DESIGN WORK	794.50	Open
				1,156.75	
10/11/2018	75156	ROBERT VOGEL	REIMBURSEMENT FOR PICTURE BOARD	560.00	Open
10/11/2018	75157	SAFEBUILD, LLC	SEPTEMBER 2018 PERMITS	20,296.00	Open
10/11/2018	75158	THE UPS STORE	COPIES & SHIPPING FOR FOIA	1,032.08	Open
10/11/2018	75159	TIMOTHY DAVIDS	FARMER'S MARKET MANAGER - SEPTEMBER 201	1,700.00	Open
			REIMBURSEMENT FOR PUMPKINS FOR DDA FLOA	48.00	Open
			REIMBURSEMENT FOR CORNSTALK BUNDLES FOR	100.00	Open
				1,848.00	
10/11/2018	75160	VANTAGEPOINT TRANSFERS	ICMA 457 PLAN #301149 PAYROLL DEDUCTION	3,255.53	Open
10/11/2018	75161	VISICOM SERVICES, INC.	MICROSOFT OFFICE - BOB DONAHUE	10.00	Open
10/11/2018	75162	WINDSTREAM	SERVICE PERIOD 08/29/2018 - 09/28/2018	2,130.03	Open
10/11/2018	75163	WOW BUSINESS	SERVICE PERIOD 09/27/2018 - 10/26/2018	136.90	Open
			PARK SECURITY - 10/01/2018 - 10/31/2018	62.00	Open
				198.90	
10/11/2018	75164	DTE ENERGY	300 DOROTHY ST. SERVICE PERIOD 08/23/20	148.34	Open
			250 DOROTHY ST.; 318 W. LAKE ST. SERVIC	144.59	Open
				292.93	
10/18/2018	75165	SCOTT BLACK	75 PUMPKINS & 50 BUNDLES OF CORNSTALKS	475.00	Open
			VOID REASON: INCORRECT VENDOR		
10/18/2018	75166	ADAMS OUTDOOR ADVERTISING	ECO-FLEX SIGN FOR BILLBOARD - BROTOBERF	150.00	Open
10/18/2018	75167	ARBOR SPRINGS WATER CO., INC.	WATER	13.00	Open
10/18/2018	75168	AT&T	SERVICE PERIOD OCTOBER 1, 2018 - OCTOBE	134.37	Open
10/18/2018	75169	BLUE CROSS BLUE SHIELD OF MICH	INSURANCE PREMIUMS FOR NOVEMBER 1, 2018	34,925.61	Open
			INS. PREMIUMS FOR NOVEMBER 1, 2018 TO N	2,173.09	Open
				37,098.70	
10/18/2018	75170	CALIBRE PRESS	EMOTIONAL SURVIVAL TRAINING - A. BAKER	179.00	Open
10/18/2018	75171	CIB PLANNING	PLANNING CONSULTANT FEES	2,838.00	Open
10/18/2018	75172	CITY OF SOUTH LYON	335 S. WARREN, 318 W. LAKE, 461 WASHING	618.06	Open
10/18/2018	75173	CONSUMERS ENERGY	219 WHIPPLE ST. SERVICE PERIOD 08/31/20	30.53	Open
			214 W. LAKE ST. SERVICE PERIOD 08/31/20	31.26	Open
			SERVICE PERIOD AUGUST 31, 2018 TO OCTOB	339.70	Open
				401.49	
10/18/2018	75174	CORRIGAN OIL CO.	GAS & DIESEL 09/07/2018 - 10/01/2018	6,168.79	Open
10/18/2018	75175	DTE ENERGY	STREETLIGHTS SERVICE PERIOD 09/01/2018	8,162.97	Open

CHECK REGISTER FOR CITY OF SOUTH LYON
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Check Date	Check	Vendor Name	Description	Amount	Status
10/18/2018	75176	EMPLOYEE HEALTH INSURANCE MGMT	CLAIMS FUNDING , AGENT & ADMIN. FEES	6,500.11	Open
10/18/2018	75177	LOWE'S	STEP LADDER	113.05	Open
10/18/2018	75178	MMTA	MEMBERSHIP DUES	50.00	Open
10/18/2018	75179	OAKLAND COUNTY TREASURERS	CLEMIS MEMBERSHIP FEE JULY TO SEPT. 201	4,065.25	Open
			FRMS DEPARTMENT FEE	1,072.31	Open
				5,137.56	
10/18/2018	75180	PARAGON LABORATORIES, INC.	WATER ANALYSIS (3 LEAD AND COPPERS)	75.00	Open
10/18/2018	75181	PURCHASE POWER	POSTAGE FEES	893.90	Open
10/18/2018	75182	QUICK SILVER MARKETING SOLUTIONS	SIGN FOR FARMERS MARKET 24 X 18 YARD SI	54.00	Open
10/18/2018	75183	R.R.A.S.O.C.	HAZARDOUS WASTE DAY	937.75	Open
10/18/2018	75184	STATE OF MICHIGAN**	AFIS - FINGERPRINT FEE	336.00	Open
10/18/2018	75185	WOW BUSINESS	CABLE SERVICE PERIOD 10/06/2018 TO 11/0	139.08	Open
			SERVICE PERIOD 10/06/2018 - 11/05/2018	46.97	Open
				186.05	
10/25/2018	75186	JEFFREY ABRAMOWICZ	MILEAGE REIMBURSEMENT FOR CLASS	68.67	Open
10/25/2018	75187	ARBOR SPRINGS WATER CO., INC.	5 GAL. ARTESIAN WATER	13.00	Open
10/25/2018	75188	BAAKI DOUGLAS	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75189	AUDRA BAKER	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75190	JARED BAKER	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75191	RONALD BARBOUR	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75192	CARL RICHARDS	MONTHLY COUNCIL PAY - OCTOBER 2018	180.00	Open
10/25/2018	75193	KRISTEN S. CARROLL	PAYROLL DEDUCTION CASE NO. 17-57623-PJS	57.88	Open
10/25/2018	75194	LLOYD COLLINS	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75195	DANIEL PELCHAT	MONTHLY COUNCIL PAY - OCTOBER 2018	220.00	Open
10/25/2018	75196	MATTHEW EMERY	COUNCIL RECORDING - OCTOBER 22, 2018	75.00	Open
10/25/2018	75197	CHRISTOPHER FAUGHT	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75198	GFL ENVIRONMENTAL USA	DUMPSSTER AND RECYCLING FOR 11/01/2018 -	433.62	Open
10/25/2018	75199	SEAN S. HOYDICH	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75200	INTL UNION OF OPERATING ENG	PAYROLL DEDUCTION - DUES FOR OCTOBER 20	171.09	Open
10/25/2018	75201	JOHNSON, ROSATI, SCHULTZ &	CITY ATTORNEY RETAINER WORK PROFESSIONA	10,400.00	Open
			MICHIGAN TAX TRIBUNAL MATTERS FOR PROFE	803.31	Open
				11,203.31	
10/25/2018	75202	GLENN KIVELL	MONTHLY COUNCIL PAY - OCTOBER 2018	180.00	Open
10/25/2018	75203	KROPP MECHANICAL SERVICE CO.	FALL 2018 QUARTERLY HVAC MAINTENANCE IN	1,225.00	Open
10/25/2018	75204	MARGARET KURTZWEL	MONTHLY COUNCIL PAY - OCTOBER 2018	180.00	Open
10/25/2018	75205	L3 MOBILE VISION, INC	EXTENDED MAINTENANCE AGREEMENT COVERAGE	420.00	Open
10/25/2018	75206	KEN MICHALIK	SUSTAINABLE ART SHOW PROGRAM PRINTING	1.04	Open
			SUSTAINABLE ART SHOW - COMMAND STRIPS F	34.92	Open
				35.96	
10/25/2018	75207	MISDU	PAYROLL DEDUCTION REMITTANCE ID#9129625	322.07	Open
10/25/2018	75208	MARY PARISTEN	MONTHLY COUNCIL PAY - OCTOBER 2018	180.00	Open
10/25/2018	75209	PAUL ZELENIAK	CAR AND PHONE ALLOWANCE	525.00	Open
10/25/2018	75210	PRINCIPAL FINANCIAL GROUP	DENTAL & VISION INSURANCE - NOVEMBER 20	5,761.12	Open
10/25/2018	75211	PROVIDENCE OCCUPATIONAL	D.O.T. PHYSICALS	62.00	Open

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Check Date	Check	Vendor Name	Description	Amount	Status
			PRE-HIRE PHYSICAL - BELL-SCHAEFER	520.00	Open
			NEW EMPLOYEE PHYSICAL	86.00	Open
				<u>668.00</u>	
10/25/2018	75212	PSYBUS	PSYCHOLOGICAL EVALUATION - SCHNEEMANN	585.00	Open
10/25/2018	75213	TIMOTHY RAAP	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75214	ROSE WALTON	MONTHLY COUNCIL PAY - OCTOBER 2018	180.00	Open
10/25/2018	75215	SALEM-SOUTH LYON DISTRICT	TAX DISBURSEMENT/TAXES DUE TO LIBRARY	8,524.02	Open
10/25/2018	75216	CHRISTOPHER SEDERLUND	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75217	SOUTH LYON COMMUNITY SCHOOLS	TAX DISBURSEMENT/TAXES DUE TO SCHOOLS	58,184.28	Open
10/25/2018	75218	CHRISTOPHER SOVIK	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75219	TONY SROUFE	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75220	STANDARD INSURANCE COMPANY	DISABILITY & LIFE INSURANCE PREMIUM - N	2,502.13	Open
10/25/2018	75221	STEPHEN KENNEDY	MONTHLY COUNCIL PAY - OCTOBER 2018	180.00	Open
10/25/2018	75222	TRAVIS STEVENS	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75223	JOHN TOMANEK	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75224	VANTAGEPOINT TRANSSTERS	ICMA 457 PLAN #301149 PAYROLL DEDUCTION	3,235.49	Open
10/25/2018	75225	VISICOM SERVICES, INC.	WEBSITE UCC SSL CERTIFICATE	425.00	Open
10/25/2018	75226	TIMOTHY WALTON	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75227	MICHAEL WITTROCK	OFFICER'S CLEANING ALLOWANCE - OCTOBER	100.00	Open
10/25/2018	75228	WOW BUSINESS	CABLE TV SERVICE PERIOD 10/16/2018 - 11	11.55	Open
10/25/2018	75229	WOW! BUSINESS	INTERNET SERVICES	710.00	Open
11/01/2018	75230	ARBOR SPRINGS WATER CO., INC.	WATER	13.00	Open
			WATER	45.50	Open
			5 GAL. ARTESIAN WATER	13.00	Open
				<u>71.50</u>	
11/01/2018	75231	AT&T MOBILITY	SERVICE PERIOD 09/20/2018 - 10/19/2018	384.69	Open
11/01/2018	75232	AVAYA INC.*	DPW PHONE SYSTEM	12.58	Open
11/01/2018	75233	BRONNER'S COMMERCIAL DISPLAY	50 - LED ORANGE LIGHT STRINGS	833.84	Open
11/01/2018	75234	CONSUMERS ENERGY	23500 N. DIXBORO ROAD UTILITY BILL SERV	1,299.59	Open
			300 DOROTHY ST. SERVICE PERIOD 08/30/20	14.33	Open
			300 DOROTHY ST. #B SERVICE PERIOD 08/31	8.62	Open
			250 DOROTHY ST. SERVICE PERIOD 08/31/20	14.33	Open
				<u>1,336.87</u>	
11/01/2018	75235	COSTCO MEMBERSHIP	COSTCO MEMBERSHIP RENEWAL	180.00	Open
11/01/2018	75236	DTE ENERGY	214 W. LAKE ST. SERVICE PERIOD 09/21/20	98.23	Open
			219 WHIPPLE ST. SERVICE PERIOD SEPTEMBE	421.32	Open
			300 DOROTHY ST. SERVICE PERIOD 09/21/20	90.25	Open
			318 W. LAKE ST. SERVICE PERIOD 09/21/20	37.14	Open
			215 WHIPPLE ST. SERVICE PERIOD 09/21/20	370.66	Open
			UTILITY BILL - SERVICE PERIOD SEPTEMBER	925.33	Open
			111 ELM PL. SERVICE PERIOD 09/21/2018 -	64.35	Open
				<u>2,007.28</u>	
11/01/2018	75237	MARSHA CALUS	POSTCARDS, POSTERS, SIGNS FOR LADIES NI	275.16	Open
11/01/2018	75238	KEN MICHALIK	MISC. SUPPLIES FOR ART SHOW	15.96	Open
11/01/2018	75239	PARKSIDE CLEANERS	4 X 10 RUG; 3 X 10 RUG	43.00	Open

CHECK REGISTER FOR CITY OF SOUTH LYON
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			4 X 10 RUG, 3 X 10 RUG	43.00	Open
				86.00	
11/01/2018	75240	PLANTE & MORAN, PLLC	FOR PROFESSIONAL SERVICES RENDERED OF C	16,510.00	Open
11/01/2018	75241	PNC BANK	SUPPLIES, MDA CONFERENCE	496.55	Open
11/01/2018	75242	PROVIDENCE OCCUPATIONAL	PHYSICALS FOR DAMBROSIO, TAYLOR	856.00	Open
11/01/2018	75243	PUMPKINFEST OF THE SOUTH LYON AREA	75 PUMPKINS & 50 BUNDLES OF CORNSTALKS	475.00	Open
			Void Reason: VENDOR GAVE INCORRECT ADDRESS		V
11/01/2018	75244	QUICK SILVER MARKETING SOLUTIONS	LADIES NIGHT OUT GRAPHIC DESIGNS	340.00	Open
			DOOR HANGER - WARNING	99.75	Open
				439.75	
11/01/2018	75245	TIMOTHY DAVIDS	FALL DECOR, PUMPKINFEST MATERIALS, GOOG	566.92	Open
11/01/2018	75246	WOW! BUSINESS	SERVICE PERIOD OCTOBER 21, 2018 TO NOVE	35.97	Open
11/01/2018	75247	AT&T	SERVICE PERIOD 10/22/2018 -11/21/2018	296.66	Open
11/01/2018	75248	DTE ENERGY	CITY HALL SERVICE PERIOD 09/21/2018 - 1	1,333.22	Open
11/01/2018	75249	SAM'S CLUB DIRECT	OFFICE SUPPLIES	459.83	Open
11/02/2018	75250	POSTMASTER	OCTOBER 2018 REMINDERS & SHUT OFF NOTIC	182.70	Open
11/08/2018	75251	STATE OF MICHIGAN	ASSESSOR CERTIFICATION RENEWAL - P. ZEL	175.00	Open
11/08/2018	75252	LORI CAREY	REIMBURSEMENT OF SANITARY SEWER CLEANIN	440.00	Open
11/08/2018	75253	BRIAN MCCOSKY	FARMER'S MARKET PERFORMANCE 10/20/2018	125.00	Open
11/08/2018	75254	A.F.S.C.M.E. COUNCIL 25	PAYROLL DEDUCTION - UNION DUES FOR NOVE	650.40	Open
11/08/2018	75255	DAVID ALLEN	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75256	RITA ALLEN	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75257	EUDORA BLENDEA	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75258	KATHLEEN BROWNLEE	ELECTION INSPECTOR PAY FOR NOVEMBER 6,	190.00	Open
11/08/2018	75259	BS & A SOFTWARE	BS&A SYSTEMS	5,840.00	Open
11/08/2018	75260	BUSCH'S	POP & COOKIES FOR PARTY	17.52	Open
11/08/2018	75261	KRISTEN S. CARROLL	PAYROLL DEDUCTION CASE NO. 17-57623-PJS	57.88	Open
11/08/2018	75262	FRANCES CODY	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75263	GERALD CODY	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	216.00	Open
11/08/2018	75264	MARY CONNELL	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	228.00	Open
11/08/2018	75265	CONSUMERS ENERGY	214 W. LAKE ST. SERVICE PERIOD 10/02/20	147.33	Open
			219 WHIPPLE ST. SERVICE PERIOD 10/02/20	89.51	Open
			SERVICE PERIOD 10/02/2018 - 10/29/2018	73.75	Open
			GAS SERVICE PERIOD 10/02/2018 - 10/29/2	144.37	Open
			SERVICE PERIOD 10/02/2018 - 10/29/2018	13.42	Open
			UTILITY SERVICE PERIOD 10/02/2018 - 10/	206.98	Open
			318 W. LAKE ST. SERVICE PERIOD 10/02/20	13.46	Open
				688.82	
11/08/2018	75266	SALLY CROUCH	ELECTION INSPECTOR PAY FOR NOVEMBER 6,	190.00	Open
11/08/2018	75267	DTE ENERGY	376 DOROTHY, 23500 DIXBORO ROAD SERVICE	22,380.56	Open
11/08/2018	75268	DTE ENERGY	SERVICE PERIOD SEPTEMBER 28, 2018 - OCT	553.52	Open
			SERVICE PERIOD SEPTEMBER 26, 2018 - OCT	702.58	Open
				1,256.10	
11/08/2018	75269	EILEEN DABLIZ	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75270	ERNA DARLENE HOSKINS	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	160.00	Open
11/08/2018	75271	FIRE STATION CHECKLIST	IPAD APP SERVICE	100.00	Open

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Check Date	Check	Vendor Name	Description	Amount	Status
11/08/2018	75272	JOSEPH GALLAGHER	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	160.00	Open
11/08/2018	75273	MARY CATHERINE GALLAGHER	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	160.00	Open
11/08/2018	75274	DONALD GOTHAM	EMPLOYEE MILEAGE REIMBURSEMENT	72.48	Open
11/08/2018	75275	PATRICIA ELLEN GOWAN	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	160.00	Open
11/08/2018	75276	SUZANNE HERROSCHECK	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75277	HIGHLAND TREATMENT INC.	OCTOBER 2018 WWTP ROUTINE CHECKS	525.00	Open
11/08/2018	75278	JANE ELIZABETH NELSON	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75279	JUDITH BRYSON	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75280	JOHN KOPACZ	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	190.00	Open
11/08/2018	75281	CARL KOSKI	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	190.00	Open
11/08/2018	75282	ELENI KONSTANTINI LAMBRECHT	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	228.00	Open
11/08/2018	75283	LINDA JANE GASPARDOTT	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75284	LENORE SYLVIA LITWIN	ELECTION INSPECTOR & TRAINING PAY - NOV	210.00	Open
11/08/2018	75285	SHARON LOFTUS	ELECTION INSPECTOR PAY & TRAINING - NO	210.00	Open
11/08/2018	75286	MARSHA CALUS	FACEBOOK ADVERTISEMENT FOR LADIES NIGHT	214.57	Open
11/08/2018	75287	MARTIN'S DO IT BEST	SUPPLIES	39.94	Open
			OCTOBER 2018 STATEMENT	489.23	Open
			SAFETY BOOTS	300.99	Open
				<u>830.16</u>	
11/08/2018	75288	MARY LOUISE KORR	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75289	SCOTT MCPADDEN	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	190.00	Open
11/08/2018	75290	MICHIGAN ASSOC OF FIRE CHIEFS	MICHIGAN ASSOCIATION OF FIRE CHIEF DUES	135.00	Open
11/08/2018	75291	MICHIGAN MUNICIPAL RISK	POLICY #M0000703, R0000703	141,064.00	Open
11/08/2018	75292	MISDU	REMITTANCE ID #912962522 PAYROLL DEDUCT	322.07	Open
11/08/2018	75293	OAKLAND COUNTY TREASURERS	AUGUST PRIMARY ELECTION BALLOTS	330.70	Open
11/08/2018	75294	PETER'S TRUE VALUE HARDWARE	3/8" SPLIT KEY RING	4.58	Open
			SHIPPING BOXES	3.19	Open
			3V BATTERY	6.49	Open
			CLR & COMET	7.98	Open
			OIL FOR CAR	15.57	Open
				<u>37.81</u>	
11/08/2018	75295	JUDY PIEPER	EMPLOYEE MILEAGE REIMBURSEMENT	28.01	Open
11/08/2018	75296	POLICE OFFICERS ASSOCIATION OF	PAYROLL DEDUCTION UNION DUES - NOVEMBER	584.82	Open
11/08/2018	75297	POLICE OFFICERS LABOR COUNCIL	PAYROLL DEDUCTION UNION DUES - NOVEMBER	251.25	Open
11/08/2018	75298	PUMPKINFEST OF THE SOUTH LYON AREA	75 PUMPKINS @ 3.00 EACH AND 50 BUNDLES	475.00	Open
11/08/2018	75299	R.R.A.S.O.C.	OCTOBER 27, 2018 HAZARDOUS WASTE EVENT	181.50	Open
11/08/2018	75300	MAXINE RINNAS	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75301	JEANETTE RUSSELL	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	160.00	Open
11/08/2018	75302	SALEM-SOUTH LYON DISTRICT	TAX DISBURSEMENT/TAXES DUE TO LIBRARY	1,862.08	Open
11/08/2018	75303	DENISE HORVATH SEMION	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75304	SHIRLEY SHINER	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	180.00	Open
11/08/2018	75305	STATE OF MICHIGAN	TAX DISBURSEMENT/TAXES DUE TO SCHOOLS	12,908.16	Open
11/08/2018	75306	SOUTH LYON COMMUNITY SCHOOLS	PUBLIC WATER SUPPLY ANNUAL FEE	5,853.46	Open
11/08/2018	75307	KATHLEEN SWANSON	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	190.00	Open
11/08/2018	75308	TIMOTHY DAVIDS	FARMER'S MARKET MANAGER MONTH - OCTOBER	1,220.00	Open
11/08/2018	75309	VANTAGEPOINT TRANSFERS	ICMA 457 PLAN #301149 PAYROLL DEDUCTION	3,250.18	Open
11/08/2018	75310	VERIZON WIRELESS	CELL SERVICE PERIOD SEPTEMBER 22, 2018	77.81	Open
11/08/2018	75311	BARBARA SUE WALKER	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	192.00	Open
11/08/2018	75312	WINDSTREAM	SERVICE PERIOD 10/29/2018 - 11/28/2018	2,130.49	Open

11/08/2018 09:34 AM
User: PATRICIA
DB: South Lyon

CHECK REGISTER FOR CITY OF SOUTH LYON
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Check Date	Check	Vendor Name	Description	Amount	Status
11/08/2018	75313	WOW! BUSINESS	CABLE SERVICE PERIOD 10/27/2018 - 11/26 SERVICE PERIOD 11/01/2018 - 11/30/2018	32.97 62.00 <u>94.97</u>	Open Open
11/08/2018	75314	NANCY ZUFELT	ELECTION INSPECTOR PAY - NOVEMBER 6, 20	<u>216.00</u>	Open
01 TOTALS:				519,529.51	
Total of 190 Checks:				1,518.91	
Less 4 Void Checks:				<u>518,010.60</u>	
Total of 186 Disbursements:					

INVOICE GL DISTRIBUTION REPORT FOR CITY OF SOUTH LYON
 EXP CHECK RUN DATES 11/12/2018 - 11/12/2018
 JOURNALIZED
 OPEN

CHECKS TO BE APPROVED 11/12/2018

GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 200.000 ADMINISTRATION					
101-200.000-716.000	HOSPITALIZATION INS.	BASIC	OCTOBER 2018 MONTHLY FSA FEES	19.20	
101-200.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	632.03	
101-200.000-861.000	TRANSPORTATION MILEAGE EXP.	O'REILLY AUTO PARTS	PARTS FOR DDA CAR	86.40	
101-200.000-861.000	TRANSPORTATION MILEAGE EXP.	TIRE WHOLESALERS COMPANY	TIRES FOR DDA CAR & T-1	140.00	
101-200.000-900.000	PRINTING	PRINTING SYSTEMS, INC.	ELECTION FORMS & SUPPLIES	43.55	
101-200.000-900.000	PRINTING	QUICK SILVER MARKETING S	BLDG. DEPARTMENT STICKERS	473.60	
101-200.000-962.000	MISCELLANEOUS EXPENSE	O'REILLY AUTO PARTS	PARTS FOR SALT TRUCKS AND DDA	46.90	
		Total For Dept 200.000 ADMINISTRATION		1,441.68	
Dept 276.000 CEMETERY					
101-276.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	SHOP SUPPLIES	10.50	
101-276.000-740.000	OPERATING EXPENSE	ATCO INTERNATIONAL	HAND CLEANING WIPES FOR GARAGE	33.00	
101-276.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	PARTS FOR MOWER AND DPW 1575	53.98	
101-276.000-740.000	OPERATING EXPENSE	FLEETSOFT	ANNUAL MAINTENANCE AND SUPPORT	78.33	
101-276.000-740.000	OPERATING EXPENSE	LAWSON PRODUCTS, INC.	PARTS FOR VEHICLE	58.25	
101-276.000-740.000	OPERATING EXPENSE	MILAN BURIAL VAULT, INC.	40 MARKER BASES	2,916.00	
101-276.000-740.000	OPERATING EXPENSE	STONE DEPOT LANDSCAPE SU	SCREENED TOP SOIL	64.80	
101-276.000-802.000	CONTRACTUAL SVCS	JOHN'S SANITATION	PORTA JOHNS @ CEMETERY, PARKS, FARMER	80.00	
101-276.000-930.000	REPAIR MAINTENANCE	GRAINGER	TRASH BAGS	202.80	
		Total For Dept 276.000 CEMETERY		3,497.66	
Dept 300.000 POLICE					
101-300.000-716.000	HOSPITALIZATION INS.	BASIC	OCTOBER 2018 MONTHLY FSA FEES	105.60	
101-300.000-727.000	OFFICE SUPPLIES	OFFICE EXPRESS	MOUSE PADS	231.47	
101-300.000-740.000	OPERATING EXPENSE	BROWNELLS, INC.	SUPPLIES	81.75	
101-300.000-740.000	OPERATING EXPENSE	LLOYD COLLINS	PETTY CASH REIMBURSEMENT	16.47	
101-300.000-740.000	OPERATING EXPENSE	PROVIDENCE OCCUPATIONAL	PRE-EMPLOYMENT PHYSICAL - SCHNEEMAN	373.00	
101-300.000-740.000	OPERATING EXPENSE	VOSS SIGNS, LLC	NO PARKING SIGNS	460.00	
101-300.000-802.000	CONTRACTUAL SVCS	TOSHIBA FINANCIAL SERVIC	CONTRACT PAYMENT - NOVEMBER 2018	84.00	
101-300.000-802.000	COMPUTER	TRANSUNION RISK AND ALTE	ACCOUNT # 787404 USAGE CHARGE	25.00	
101-300.000-820.000	VEHICLE MAINTENANCE	AMERICAN VIDEO TRANSFER	EQUIPMENT/SUPPLIES AG NEOVO SX-17AH	185.00	
101-300.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	HEATER BLOWER MOTOR FOR PD 221	179.67	
101-300.000-863.000	VEHICLE MAINTENANCE	ANN ARBOR WELDING SUPPLY	SHOP SUPPLIES	16.79	
101-300.000-863.000	VEHICLE MAINTENANCE	ATCO INTERNATIONAL	HAND CLEANING WIPES FOR GARAGE	52.80	
101-300.000-863.000	VEHICLE MAINTENANCE	FLEETSOFT	ANNUAL MAINTENANCE AND SUPPORT	141.00	
101-300.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	PARTS FOR VEHICLE	63.89	
101-300.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	AIR INTAKE HOSE FOR PD 282	80.28	
101-300.000-863.000	VEHICLE MAINTENANCE	TIRE WHOLESALERS COMPANY	TIRES FOR PD	562.56	
101-300.000-863.000	VEHICLE MAINTENANCE	VICTORY LANE	FLEET OIL CHANGE	35.48	
101-300.000-930.000	REPAIR MAINTENANCE	HURON VALLEY GUNS	REPAIRS TO DEPT. SHOTGUN	111.96	
101-300.000-977.000	EQUIPMENT	HURON VALLEY GUNS	GLOCK 22 40SW, (2) OEM FRONT SIGHTS,	799.96	
101-300.000-978.000	CAPITAL EQUIPMENT	CYNERGY PRODUCTS	EQUIPMENT & INSTALLATION- REPLACEMENT	4,959.92	
		Total For Dept 300.000 POLICE		8,566.60	
Dept 335.000 FIRE					
101-335.000-740.000	OPERATING EXPENSE	COMPLETE BATTERY SOURCE	BATTERY FOR MONITOR	18.40	
101-335.000-740.000	OPERATING EXPENSE	GRAINGER	PAPER TOWELS	17.20	

CHECKS TO BE APPROVED 11/12/2018		Invoice Description		Amount	Check #
GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 101 GENERAL FUND					
Dept 335.000 FIRE					
101-335.000-740.000	OPERATING EXPENSE	QUICK SILVER MARKETING S	BUSINESS CARDS - MATTHEWS	146.00	
101-335.000-740.000	OPERATING EXPENSE	QUILL CORPORATION	OFFICE AND CLEANING SUPPLIES	163.20	
101-335.000-830.000	MEMBERSHIP AND DUES	WASHTENAW AREA MUTUAL AI	2018 DUES - NOVEMBER & DECEMBER 2018	166.00	
101-335.000-863.000	VEHICLE MAINTENANCE	ADVANCE AUTO PARTS	PARTS FOR PD 231 & FD E-1	114.95	
101-335.000-863.000	VEHICLE MAINTENANCE	ANN ARBOR WELDING SUPPLY	SHOP SUPPLIES	12.59	
101-335.000-863.000	VEHICLE MAINTENANCE	ATCO INTERNATIONAL	HAND CLEANING WIPES FOR GARAGE	39.60	
101-335.000-863.000	VEHICLE MAINTENANCE	FLEETSORT	ANNUAL MAINTENANCE AND SUPPORT	94.00	
101-335.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	PARTS FOR VEHICLE	68.63	
101-335.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	AIR PLUG FOR FD E-1	3.50	
101-335.000-863.000	VEHICLE MAINTENANCE	PAYETTE SALES & SERVICE,	SWITCH	37.71	
101-335.000-863.000	VEHICLE MAINTENANCE	NEPA	COLORING BOOKS	234.95	
101-335.000-880.000	COMMUNITY PROMOTIONS	ADVANCE AUTO PARTS	1-71 WIND SHIELD WIPERS	27.34	
101-335.000-930.000	REPAIR MAINTENANCE	DOUGLASS SAFETY SYSTEMS	SCBA REPAIR	120.00	
101-335.000-930.000	REPAIR MAINTENANCE	BOUND TREE MEDICAL, LLC	EMS GLOVES	216.96	
101-335.000-977.000	EQUIPMENT	CONWAY SHIELD	3 HELMET SHIELDS	314.30	
101-335.000-977.000	EQUIPMENT	PREMIER SAFETY	AIR MONITORS X 2	3,306.42	
101-335.000-977.000	EQUIPMENT				
		Total For Dept 335.000 FIRE		5,101.75	
Dept 440.000 DEPT. OF PUBLIC WORKS					
101-440.000-716.000	HOSPITALIZATION INS.	BASIC	OCTOBER 2018 MONTHLY FSA FEES	38.40	
101-440.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	99.98	
101-440.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	104.85	
101-440.000-740.000	OPERATING EXPENSE	CONTRACTORS CONNECTION	MISS DIG PAINT	75.60	
101-440.000-740.000	OPERATING EXPENSE	GRAINGER	TRASH BAGS	67.60	
101-440.000-740.000	OPERATING EXPENSE	MARTIN'S DO IT BEST	OCTOBER 2018 STATEMENT	219.99	
101-440.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	PAPER, SAFETY, & FIRST AID SUPPLIES	336.52	
101-440.000-740.000	OPERATING EXPENSE	ADVANCE AUTO PARTS	OIL FOR TOOL CAT	18.22	
101-440.000-860.000	GAS & OIL	ADVANCE AUTO PARTS	PARTS FOR DEP 1575	36.06	
101-440.000-863.000	VEHICLE MAINTENANCE	ANN ARBOR WELDING SUPPLY	SHOP SUPPLIES	46.17	
101-440.000-863.000	VEHICLE MAINTENANCE	ATCO INTERNATIONAL	HAND CLEANING WIPES FOR GARAGE	310.20	
101-440.000-863.000	VEHICLE MAINTENANCE	BADER & SONS CO.	PARTS FOR MOWER AND DPW 1575	301.73	
101-440.000-863.000	VEHICLE MAINTENANCE	CYNERGY PRODUCTS	ANTENNA REPAIR ON W-4 & T-8	127.50	
101-440.000-863.000	VEHICLE MAINTENANCE	FLEETSORT	ANNUAL MAINTENANCE AND SUPPORT	344.67	
101-440.000-863.000	VEHICLE MAINTENANCE	HERITAGE-CRYSTAL CLEAN,	TANK CLEAN OUT (OIL SEPARATOR)	516.88	
101-440.000-863.000	VEHICLE MAINTENANCE	HINES PARK FORD, INC.	PART FOR DPW T-5	26.18	
101-440.000-863.000	VEHICLE MAINTENANCE	INTERSTATE BILLING SERVI	PARTS FOR T-4	180.45	
101-440.000-863.000	VEHICLE MAINTENANCE	KNAPHEIDE TRUCK EQUIPMEN	HYDRAULIC UNIT FOR T-4	1,704.69	
101-440.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	PARTS FOR VEHICLE	234.54	
101-440.000-863.000	VEHICLE MAINTENANCE	MICHIGAN CAT	TRUCK REPAIR T-8	645.09	
101-440.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	FILTERS	360.68	
101-440.000-863.000	VEHICLE MAINTENANCE	TIRE WHOLESALERS COMPANY	TIRES FOR DDA CAR & T-1	345.22	
101-440.000-863.000	VEHICLE MAINTENANCE	WOLVERINE TRUCK SALES, I	HEATER CORE FOR T-9	312.94	
101-440.000-930.000	REPAIR MAINTENANCE	MARTIN'S DO IT BEST	OCTOBER 2018 STATEMENT	15.93	
101-440.000-931.000	BUILDING MAINTENANCE	MARTIN'S DO IT BEST	OCTOBER 2018 STATEMENT	41.16	
101-440.000-974.000	LAND IMPROVEMENTS	MARTIN'S DO IT BEST	OCTOBER 2018 STATEMENT	8.98	
101-440.000-974.000	LAND IMPROVEMENTS	STONE DEPOT LANDSCAPE SU	TOP SOIL	48.60	

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Fund 101 GENERAL FUND					
Dept 440.000 DEPT. OF PUBLIC WORKS					
Dept 690.000 PARKS AND RECREATION					
101-690.000-740.000	OPERATING EXPENSE		BAGS FOR DOG WASTE STATIONS	282.93	
101-690.000-801.000	PROFESSIONAL SERVICE		PORTA JOHNS @ CEMETERY, PARKS, FARMER	550.00	
101-690.000-930.000	REPAIR MAINTENANCE		FOUNTAIN REPAIR	194.50	
101-690.000-930.000	REPAIR MAINTENANCE		MARTIN'S DO IT BEST	17.99	
101-690.000-930.000	REPAIR MAINTENANCE		OCTOBER 2018 STATEMENT	329.00	
101-690.000-930.000	REPAIR MAINTENANCE		TRI-COUNTY AQUATICS INC. REPAIR FOUNDATION		
Total For Dept 690.000 PARKS AND RECREATION				1,374.42	
Total For Fund 101 GENERAL FUND				26,550.94	
Fund 202 MAJOR STREETS					
Dept 463.000 STREET-ROUTINE MAINT.					
202-463.000-740.000	OPERATING EXPENSE		PARTS FOR LEAF MACHINE	1,278.22	
202-463.000-740.000	OPERATING EXPENSE		O'REILLY AUTO PARTS	28.04	
202-463.000-930.000	REPAIR MAINTENANCE		MOLL'S ASPHALT & SEALCOA RESTRIPIING & SEALCOATING OF FARMERS M	3,055.00	
202-463.000-930.000	REPAIR MAINTENANCE		STONE DEPOT LANDSCAPE SU LEAF DISPOSAL	75.00	
Total For Dept 463.000 STREET-ROUTINE MAINT.				4,436.26	
Dept 474.000 TRAFFIC SERVICES					
202-474.000-740.000	OPERATING EXPENSE		HUNT SIGN CO., LTD	74.88	
Total For Dept 474.000 TRAFFIC SERVICES				74.88	
Dept 478.000 SNOW PLOWING					
202-478.000-740.000	OPERATING EXPENSE		LAWSON PRODUCTS, INC.	205.82	
202-478.000-740.000	OPERATING EXPENSE		O'REILLY AUTO PARTS	72.79	
202-478.000-740.000	OPERATING EXPENSE		PARTS FOR SALT TRUCKS AND DDA	360.26	
202-478.000-740.000	OPERATING EXPENSE		WINTER EQUIPMENT CO. INC	638.87	
Total For Dept 478.000 SNOW PLOWING				638.87	
Dept 491.000 STORM SEWER					
202-491.000-740.000	OPERATING EXPENSE		CONTRACTORS CONNECTION	18.90	
202-491.000-740.000	OPERATING EXPENSE		EJ USA, INC.	359.47	
Total For Dept 491.000 STORM SEWER				378.37	
Total For Fund 202 MAJOR STREETS				5,528.38	
Fund 203 LOCAL STREETS					
Dept 463.000 STREET-ROUTINE MAINT.					
203-463.000-740.000	OPERATING EXPENSE		BEC BROWN EQUIPMENT COMP	1,278.22	
203-463.000-740.000	OPERATING EXPENSE		O'REILLY AUTO PARTS	28.04	
203-463.000-930.000	REPAIR MAINTENANCE		STONE DEPOT LANDSCAPE SU LEAF DISPOSAL	75.00	
Total For Dept 463.000 STREET-ROUTINE MAINT.				1,381.26	
Dept 474.000 TRAFFIC SERVICES					
203-474.000-740.000	OPERATING EXPENSE		HUNT SIGN CO., LTD	40.32	
Total For Dept 474.000 TRAFFIC SERVICES				40.32	

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GL Number	Invoice Line Desc	Vendor	Invoice Description	Amount	Check #
Fund 203 LOCAL STREETS					
Dept 478.000 SNOW PLOWING					
203-478.000-740.000	OPERATING EXPENSE	LAWSON PRODUCTS, INC.	FLOW PARTS	110.83	
203-478.000-740.000	OPERATING EXPENSE	O'REILLY AUTO PARTS	PARTS FOR SALT TRUCKS AND DDA	39.20	
203-478.000-740.000	OPERATING EXPENSE	WINTER EQUIPMENT CO. INC	FLOW BLADES	193.99	
		Total For Dept 478.000 SNOW PLOWING		344.02	
Dept 491.000 STORM SEWER					
203-491.000-740.000	OPERATING EXPENSE	CONTRACTORS CONNECTION	MISS DIG PAINT	18.90	
203-491.000-740.000	OPERATING EXPENSE	EJ USA, INC.	CATCH BASIN REPAIR	359.47	
		Total For Dept 491.000 STORM SEWER		378.37	
		Total For Fund 203 LOCAL STREETS		2,143.97	
Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY					
Dept 000.000					
280-000.000-740.200	SEASONAL IMPROVEMENTS	JOHN'S SANITATION	PORTA JOHNS @ CEMETERY, PARKS, FARMER	98.00	
280-000.000-740.200	SEASONAL IMPROVEMENTS	MARTIN'S DO IT BEST	OCTOBER 2018 STATEMENT	35.64	
280-000.000-740.200	SEASONAL IMPROVEMENTS	QUICK SILVER MARKETING S	3 X 2 YARD SIGNS FOR ADDED PUMPKINS	96.00	
280-000.000-880.100	COMM. PROM. CBD WINTER	BRONNER'S COMMERCIAL DIS	RED - 5MM LED REC/CONIC LIGHT STRINGS	1,704.32	
		Total For Dept 000.000		1,933.96	
		Total For Fund 280 DOWNTOWN DEVELOPMENT AUTHORITY		1,933.96	
Fund 592 WATER & SEWER					
Dept 540.000 WATER / REPAIR					
592-540.000-740.000	OPERATING EXPENSE	BLACKBURN MANUFACTURING	WATER FLAGS	220.32	
592-540.000-930.000	REPAIR MAINTENANCE	CORE & MAIN LP	WATER PARTS FOR REPAIR	1,564.33	
592-540.000-930.000	REPAIR MAINTENANCE	MARTIN'S DO IT BEST	OCTOBER 2018 STATEMENT	23.76	
		Total For Dept 540.000 WATER / REPAIR		1,808.41	
Dept 550.000 SEWER / REPAIR					
592-550.000-740.000	OPERATING EXPENSE	STONE DEPOT LANDSCAPE SU	SCREENED TOP SOIL	16.20	
592-550.000-930.000	REPAIR MAINTENANCE	ETNA SUPPLY	SEWER REPAIR	434.83	
592-550.000-956.000	MISCELLANEOUS EXPENSE	JACK DOHENY COMPANIES, I	VACTOR HOOK AND CLAMPS	115.06	
		Total For Dept 550.000 SEWER / REPAIR		566.09	
Dept 555.000 REFUSE COLLECTION					
592-555.000-818.100	REFUSE COLLECTION (CONTRACTUAL	GFL ENVIRONMENTAL USA	SERVICE DATES: 11/01/2018 - 11/30/20	42,728.96	
		Total For Dept 555.000 REFUSE COLLECTION		42,728.96	
Dept 556.000 WATER					
592-556.000-716.000	HOSPITALIZATION INS.	BASIC	OCTOBER 2018 MONTHLY FSA FEES	15.36	
592-556.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	109.29	
592-556.000-740.000	OPERATING EXPENSE	BABCOCK LABORATORIES	WATER TESTING	1,340.00	
592-556.000-740.000	OPERATING EXPENSE	CONTRACTORS CONNECTION	MISS DIG PAINT	37.80	
592-556.000-740.000	OPERATING EXPENSE	ENVIRONMENTAL RESOURCE A	LAB SUPPLIES	287.35	
592-556.000-740.000	OPERATING EXPENSE	NCL OF WISCONSIN, INC.	LAB SUPPLIES	43.56	
592-556.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WATER ANALYSIS	3,105.00	

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Fund 592 WATER & SEWER					
Dept 556.000 WATER					
592-556.000-740.000	OPERATING EXPENSE	PVS NOLWOOD CHEMICALS	FLUORIDE	870.80	
592-556.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	SUPPLIES	113.68	
592-556.000-740.000	OPERATING EXPENSE	USA BLUE BOOK	LAB SUPPLIES	139.04	
592-556.000-802.000	CONTRACTUAL SVCS	BADGER METER INC.	BEACON TRANSPONDER MAINT. FEE	102.50	
592-556.000-863.000	VEHICLE MAINTENANCE	ANN ARBOR WELDING SUPPLY	SHOP SUPPLIES	18.89	
592-556.000-863.000	VEHICLE MAINTENANCE	ATCO INTERNATIONAL	HAND CLEANING WIPES FOR GARAGE	59.40	
592-556.000-863.000	VEHICLE MAINTENANCE	CYNERGY PRODUCTS	ANTENNA REPAIR ON W-4 & T-8	255.00	
592-556.000-863.000	VEHICLE MAINTENANCE	FLEETSOF	ANNUAL MAINTENANCE AND SUPPORT	141.00	
592-556.000-863.000	VEHICLE MAINTENANCE	HERITAGE-CRYSTAL CLEAN,	TANK CLEAN OUT (OIL SEPARATOR)	516.88	
592-556.000-863.000	VEHICLE MAINTENANCE	LAWSON PRODUCTS, INC.	PARTS FOR VEHICLE	99.73	
592-556.000-863.000	VEHICLE MAINTENANCE	O'REILLY AUTO PARTS	PART FOR W-4	15.45	
592-556.000-863.000	VEHICLE MAINTENANCE	ZIP'S AW DIRECT	WARNING LIGHTS FOR WE & W6	355.96	
592-556.000-931.000	BUILDING MAINTENANCE	ANALYTICAL TECHNOLOGY, I	SENSOR AND CALIBRATOR	465.48	
592-556.000-931.000	BUILDING MAINTENANCE	UIS SCADA, INC.	TONKA FILTER BACKWASH (LABOR AND MATE	2,292.62	
592-556.000-970.000	CAPITOL IMPROVEMENTS+	BADGER METER INC.	COUPLINGS FOR METERS	288.00	
		Total For Dept 556.000 WATER		10,672.79	
Dept 557.000 WASTEWATER					
592-557.000-716.000	HOSPITALIZATION INS.	BASIC	OCTOBER 2018 MONTHLY FSA FEES	23.04	
592-557.000-727.000	OFFICE SUPPLIES	LB OFFICE PRODUCTS	OFFICE SUPPLIES	109.29	
592-557.000-740.000	OPERATING EXPENSE	ANN ARBOR WELDING SUPPLY	CYLINDER RENTAL	34.95	
592-557.000-740.000	OPERATING EXPENSE	BADER & SONS CO.	PART FOR MOWER	381.23	
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON ANALYTICAL, L.L	WW ANALYSIS	82.50	
592-557.000-740.000	OPERATING EXPENSE	BRIGHTON CLEANING SUPPLI	CLEANING SUPPLIES	145.50	
592-557.000-740.000	OPERATING EXPENSE	CHEMCO PRODUCTS INC.	POLYMER	4,091.80	
592-557.000-740.000	OPERATING EXPENSE	CONTRACTORS CONNECTION	MISS DIG PAINT	37.80	
592-557.000-740.000	OPERATING EXPENSE	FISHER SCIENTIFIC	LAB SUPPLIES	562.36	
592-557.000-740.000	OPERATING EXPENSE	GREAT LAKES ACE HARDWARE	CLEANING SUPPLIES	103.50	
592-557.000-740.000	OPERATING EXPENSE	HAVILAND PRODUCTS COMPAN	ALUMINUM SULFATE	4,614.55	
592-557.000-740.000	OPERATING EXPENSE	NCL OF WISCONSIN, INC.	LAB SUPPLIES	186.61	
592-557.000-740.000	OPERATING EXPENSE	PARAGON LABORATORIES, IN	WATER ANALYSIS	345.00	
592-557.000-740.000	OPERATING EXPENSE	QUALITY FIRST AID & SAFE	SUPPLIES	113.70	
592-557.000-802.000	CONTRACTUAL SVCS	USA BLUE BOOK	LAB SUPPLIES	1,620.51	
592-557.000-802.000	CONTRACTUAL SVCS	BADGER METER INC.	BEACON TRANSPONDER MAINT. FEE	102.50	
592-557.000-802.000	CONTRACTUAL SVCS	HACH COMPANY	REPAIR SERVICE AGREEMENT	337.07	
592-557.000-931.000	BUILDING MAINTENANCE	GRAINGER	FUSES AND EXHAUST FAN	384.01	
592-557.000-931.000	BUILDING MAINTENANCE	JOHN'S SANITATION	PUMPED INF. WETWELL	350.00	
592-557.000-931.000	BUILDING MAINTENANCE	O'REILLY AUTO PARTS	PARTS FOR WW GENERATOR	120.52	
592-557.000-931.000	BUILDING MAINTENANCE	UIS SCADA, INC.	TROUBLESHOOT RSP WETWELL LEVEL FAILUR	943.00	
		Total For Dept 557.000 WASTEWATER		14,689.44	
		Total For Fund 592 WATER & SEWER		70,463.69	

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Fund Totals:					
			Fund 101 GENERAL FUND	26,550.94	
			Fund 202 MAJOR STREETS	5,528.38	
			Fund 203 LOCAL STREETS	2,143.97	
			Fund 280 DOWNTOWN DEVE	1,933.96	
			Fund 592 WATER & SEWER	70,465.69	
			Total For All Funds:	106,622.94	

The above checks have been approved for payment.

Lisa Deaton, City Clerk/Treasurer

Daniel L. Pelchat, Mayor

October 2018 Payroll Report								
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Administration								
				\$ -	\$ -		\$ -	
Brandon, C.	15.8700	104.25		\$ 1,654.45			\$ 1,654.45	
Brzozowski, P.	20.6500	14.50		\$ 299.43			\$ 299.43	
Deaton, L.				\$ 5,172.18		\$ 21.97	\$ 5,194.15	BCBS Rebate
Donohue, R.				\$ 5,525.00		\$ 53.11	\$ 5,578.11	BCBS Rebate
Gotham, D.	17.8100	71.50		\$ 1,273.42	\$ -		\$ 1,273.42	
Lanning, W.	12.0000	27.00		\$ 324.00			\$ 324.00	
Mosier, L.				\$ 4,958.96		\$ 53.11	\$ 5,010.07	BCBS Rebate
Pieper, Judy	19.5300	160.00		\$ 3,124.80	\$ -	\$ 53.11	\$ 3,177.91	BCBS Rebate
Tierman, P.	19.6200	89.50		\$ 1,755.99			\$ 1,755.99	
Zelenak, Paul				\$ 6,538.47			\$ 6,538.47	
TOTAL: Administration		466.75	0.00	\$ 24,086.22	\$ -	\$ 181.30	\$ 30,805.99	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Cemetery								
Brannun, L.	13.2500	62.00		\$ 821.50			\$ 821.50	
Lemke, John N.	12.4600	13.00		\$ 161.98			\$ 161.98	
Nicholls, William	12.4600	70.00		\$ 872.20			\$ 872.20	
Waurford, S.	12.4600	74.00		\$ 922.04			\$ 922.04	
Wedesky, J. W.	12.4600	74.00		\$ 922.04			\$ 922.04	
Williamson, N.	12.4600	62.00		\$ 772.52			\$ 772.52	
TOTAL: Cemetery		355.00	0.00	4472.28	0.00	0.00	4472.28	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Police								
Baaki, D.	37.7226	160.00	33.00	\$ 6,035.62	\$ 1,905.35	\$ 56.61	\$ 7,997.57	BCBS Rebate
Baker, A.	34.6077	160.00	22.00	\$ 5,537.23	\$ 1,167.44		\$ 6,704.67	
Baker, J.	37.7226	168.00	18.50	\$ 6,337.40	\$ 1,068.15	\$ 1,565.51	\$ 8,971.06	Comp Payout & BCBS Rebate
Barbour, R.	34.6077	168.00	28.00	\$ 5,814.09	\$ 1,479.77	\$ 21.97	\$ 7,315.84	BCBS Rebate
Brooks, T.	34.6077	80.00	0.00	\$ 2,768.62	\$ -	\$ 11,914.29	\$ 14,682.91	Longevity, Comp, Vacation Payout & BCBS Rebate
Collins, L.				\$ 7,942.52			\$ 7,942.52	
Faught, C.	37.7226	168.00	21.50	\$ 6,337.40	\$ 1,236.71	\$ 56.61	\$ 7,630.72	BCBS Rebate
Hoydic, S.	34.6077	160.00	16.00	\$ 5,537.23	\$ 849.05	\$ 53.11	\$ 6,439.39	BCBS Rebate
Krettlin, F.	18.1100	23.00		\$ 416.53			\$ 416.53	
Laraway, P.	18.1100	23.00		\$ 416.53			\$ 416.53	
Ley, K.	18.1100	23.00		\$ 416.53			\$ 416.53	
Morris, Carlie	10.3300	80.00		\$ 826.40			\$ 826.40	
Raap, T.	34.6077	168.00	21.50	\$ 5,814.09	\$ 1,136.25	\$ 1,356.61	\$ 8,306.96	BCBS Rebate & Longevity Pay
Rosenthal, Sommer	10.3300	77.50		\$ 800.58			\$ 800.58	
Rosenthal, Sommer	12.0000	21.00		\$ 252.00			\$ 252.00	
Salysers, B.	18.3000	160.00		\$ 2,928.00	\$ -	\$ 56.61	\$ 2,984.61	BCBS Rebate
Sederlund, C.	37.7226	164.00	20.50	\$ 6,186.51	\$ 1,183.62		\$ 7,370.13	
Sovik, C.	40.7404	160.00	20.00	\$ 6,518.46	\$ 1,245.29	\$ 56.61	\$ 7,820.36	BCBS Rebate
Sroufe, T.	34.6077	188.00	8.00	\$ 5,814.09	\$ 424.52		\$ 6,238.62	
Stevens, T.	34.6077	160.00	18.00	\$ 5,537.23	\$ 947.39	\$ 53.11	\$ 6,537.73	BCBS Rebate
Tomanek, J.	34.6077	160.00	11.00	\$ 5,537.23	\$ 583.72	\$ 53.11	\$ 6,174.06	BCBS Rebate
Walton, T.	34.6077	160.00	27.00	\$ 5,537.23	\$ 1,426.92	\$ 56.61	\$ 7,020.77	BCBS Rebate
Wilcox, W.	18.1100	22.50		\$ 407.48	\$ -		\$ 407.48	
Wittrock, M.	34.6077	168.00	28.00	\$ 5,814.09	\$ 1,479.77	\$ 56.61	\$ 7,350.48	BCBS Rebate
Total: Police		2802.00	293.00	\$ 99,533.09	\$ 16,133.96	\$ 15,367.37	\$ 131,024.42	
*Please note 2 pay periods in the month of October 2018								

Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
Fire								
Armstrong, C.	22.8400	40.50		\$ 925.02			\$ 925.02	
Bell-Schaefer, Jordan	9.4400	21.75		\$ 205.32			\$ 205.32	
Boisvert, R.	21.2200			\$ -			\$ -	
Conrad, C.	19.1100	128.75		\$ 2,460.41			\$ 2,460.41	
Dobrick, Z.	10.1800	16.50		\$ 167.97			\$ 167.97	
Dziurgot, A.	9.9800			\$ -			\$ -	
Good, A.	15.6400	32.50		\$ 508.30			\$ 508.30	
Laitinen, D.	15.6400	14.25		\$ 222.87			\$ 222.87	
Madsen, W.	9.4400	85.00		\$ 802.40			\$ 802.40	
Matthews, A.	21.6400	65.75		\$ 1,422.83			\$ 1,422.83	
McGahan, K.	18.0400	123.00		\$ 2,218.92			\$ 2,218.92	
McGowan, C.	15.6400	12.25		\$ 191.59			\$ 191.59	
Moynihan, B.	21.6400	75.25		\$ 1,628.41			\$ 1,628.41	
Noechel, J.	18.0400	49.00		\$ 883.96			\$ 883.96	
Olando, M.	19.1100	52.25		\$ 998.50			\$ 998.50	
Percin, T.	9.4400	28.25		\$ 247.80			\$ 247.80	
Taylor, Derek	9.4400	3.50		\$ 33.04			\$ 33.04	
Tooman, B.	18.0400	131.50		\$ 2,372.26			\$ 2,372.26	
Tratechaud, L.	9.4400			\$ -			\$ -	
Vijet, A.	16.8300	22.00		\$ 370.26			\$ 370.26	
Vogel, R.				\$ 2,779.80			\$ 2,779.80	
Weir, M.	24.0500	95.25		\$ 2,290.76			\$ 2,290.76	
Wilson, T.	21.6400	94.00		\$ 2,034.16			\$ 2,034.16	
				\$ -			\$ -	
Total: Fire		1089.25		\$ 22,764.58		\$ -	\$ 22,764.58	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
D.P.W.								
Abramowicz, J.	22.1700	160.00	0.50	\$ 3,547.20	\$ 16.63	\$ 56.61	\$ 3,620.44	BCBS Rebate
Archev, Je.	25.0700	160.00	15.00	\$ 4,011.20	\$ 574.95	\$ 1,281.61	\$ 5,867.76	BCBS Rebate & Longevity & On-Call Pay
Brock, R.	26.6300	160.00	26.50	\$ 4,260.80	\$ 1,089.15	\$ 371.61	\$ 5,721.56	On-Call Pay & BCBS Rebate
Buers, D.	24.8500	160.00		\$ 3,976.00	\$ -	\$ 56.61	\$ 4,032.61	BCBS Rebate
Dental, F.	24.6700	160.00	29.50	\$ 3,947.20	\$ 1,106.55	\$ 368.11	\$ 5,421.86	BCBS Rebate
Jamison, M.	20.0100	160.00		\$ 3,201.60	\$ -	\$ 21.97	\$ 3,223.57	BCBS Rebate
Moritz, M.	23.4700	160.00	1.00	\$ 3,755.20	\$ 35.93	\$ 56.61	\$ 3,847.74	BCBS Rebate
Over, V.	23.0700	160.00	2.00	\$ 3,691.20	\$ 70.66	\$ 21.97	\$ 3,783.83	BCBS Rebate
Piasecki, T.	23.0700	160.00	7.50	\$ 3,691.20	\$ 263.33	\$ 56.61	\$ 4,011.14	BCBS Rebate
Race, J.	21.2700	160.00	30.50	\$ 3,403.20	\$ 973.10	\$ 371.61	\$ 4,747.91	On-Call Pay & BCBS Rebate
Valencia, A.	20.8700	160.00	4.00	\$ 3,339.20	\$ 125.22	\$ 146.61	\$ 3,611.03	On-Call Pay & BCBS Rebate
Total: D.P.W.		1,760.00	116.50	\$ 40,824.00	\$ 4,255.51	\$ 2,809.93	\$ 47,889.44	
Department	Pay Rate	Reg Hours	O.T. Hours	Reg Pay	O.T. Pay	Misc.	Total Pay	Notes
W. & W.W.								
Armstrong, C.	22.1600	160	9.00	\$ 3,545.60	\$ 299.16	\$ 371.61	\$ 4,216.37	BCBS Rebate
Beason, R.	30.6800	160	9.00	\$ 4,908.80	\$ 424.53	\$ 56.61	\$ 5,389.94	BCBS Rebate
Blankstrom, D.	20.4900	160		\$ 3,278.40	\$ -	\$ 636.97	\$ 3,915.37	On-Call Pay & BCBS Rebate
Claramitaro, J.	26.9600	160	6.00	\$ 4,313.60	\$ 248.28	\$ 436.97	\$ 4,998.85	On-Call Pay & BCBS Rebate
DeHoff, T.	12.0000	100		\$ 1,200.00			\$ 1,200.00	
Erdmann, Kevin	22.8600	160	6.00	\$ 3,657.60	\$ 205.74	\$ 21.97	\$ 3,885.31	BCBS Rebate
Gehringer, D.	27.4600	160	14.00	\$ 4,393.60	\$ 586.74	\$ 371.61	\$ 5,351.95	On-Call Pay & BCBS Rebate
Lawrence, E.	17.2700	160		\$ 2,763.20	\$ 56.61		\$ 2,819.81	BCBS Rebate
Popravsky, P.	22.2000	160		\$ 3,552.00	\$ -	\$ 21.97	\$ 3,573.97	BCBS Rebate
Total: W. & W.W.		1380.00	44.00	\$ 31,612.80	\$ 1,764.45	\$ 1,974.32	\$ 35,351.57	
Grand Total		7,853.00	453.50	\$ 223,292.97	\$ 22,153.92	\$ 20,322.92	\$ 272,308.28	
*Please note 2 pay periods in the month of October 2018								

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

October 11, 2018

City of South Lyon
Attn: Lisa Deaton, Clerk/Treasurer
335 S. Warren Street
South Lyon, MI 48178

Invoice # 1071210

In Reference To: Michigan Tax Tribunal Matters

Professional Services Rendered Through September 30, 2018

		<u>Hrs/Rate</u>	<u>Amount</u>
<u>Pullum Window/Docket 18-1058</u>			
9/24/2018	SSM Review of discovery requests; Draft Motion for Protective Order; Correspondence regarding same	1.10 150.00/hr	165.00
Subtotal:		[1.10	165.00]
<u>Roco Brookwood/Docket 17-4029</u>			
9/4/2018	SSM Receipt/review of correspondence from Petitioner's attorney; Correspondence to Petitioner's Attorney; Receipt/review of correspondence from Petitioner's attorney to Michigan Tax Tribunal; Receipt of correspondence from Michigan Tax Tribunal; Note to file	0.50 150.00/hr	75.00
9/11/2018	SSM Receipt/review of proposed stipulation; Correspondence to petitioners attorney regarding needed corrections Correspondence to OCED regarding same	0.80 150.00/hr	120.00

			<u>Hrs/Rate</u>	<u>Amount</u>
9/12/2018	SSM	Receipt/review of correspondence from OCED regarding changes needed to Stipulation; Correspondence to petitioner's attorney regarding same	0.30 150.00/hr	45.00
	SSM	Receipt of correspondence from Petitioner's attorney; Telephone conference with OCED; Review parcels contained in original Complaint; Correspondence to petitioner's attorney regarding missing parcel	0.80 150.00/hr	120.00
	SSM	Receipt/review of third revised Stipulation; Correspondence to OCED regarding same	0.30 150.00/hr	45.00
9/14/2018	SSM	Telephone conference with OCED regarding contents of Stipulation	0.30 150.00/hr	45.00
9/17/2018	SSM	Receipt of correspondence from OCED regarding Stipulation; Memos to and from B. Rosenbaum regarding need for telephone conference	0.40 150.00/hr	60.00
9/18/2018	SSM	Review of proposed Stipulation in preparation for telephone conference with B. Rosenbaum	0.50 150.00/hr	75.00
	SSM	Telephone conference with Petitioner's attorney B. Rosenbaum (x2) regarding changes needed to Stipulation; Note to file; Memo to OCED	0.60 150.00/hr	90.00
9/21/2018	SSM	Receipt/review of revised Stipulation; Correspondence to OCED regarding same	0.30 150.00/hr	45.00
9/26/2018	SSM	Receipt/review of correspondence from OCED regarding corrections needed to Stipulation; memo to B. Rosenbaum regarding same; Note to file	0.30 150.00/hr	45.00
9/28/2018	SSM	Memo to Assessor regarding Stipulation; Receipt/review of memo for Assessor; Note to file	0.30 150.00/hr	45.00
	Subtotal:		[5.40	810.00]
	For professional services rendered		6.50	\$975.00

Additional Charges :

	<u>Qty/Price</u>	<u>Amount</u>
<u>Pullum Window/Docket 18-1058</u>		
9/24/2018 Motion Fee - Motion for Protective Order	1 50.00	50.00
Postage - Motion for Protective Order	1 3.31	3.31
Subtotal:		[53.31]
Total additional charges		<u>\$53.31</u>
Total amount of this bill		\$1,028.31
Previous balance		\$1,762.05
9/20/2018 Payment - thank you. Check No. 74976		(\$1,762.05)
9/28/2018 Credit - August 2018 billing entries of Stephanie Morita for Flagstar Bank as they were entered incorrectly - wrong municipality.		(\$225.00)
Balance due		<u><u>\$803.31</u></u>

Please include your Invoice Number on your payment. Thank you.

ROSATI, SCHULTZ, JOPPICH & AMTSBUECHLER, P.C.
27555 Executive Drive, Suite 250
Farmington Hills, MI 48331
(248) 489-4100 Tax ID# 38-3107356

October 11, 2018

City of South Lyon
Attn: Lisa Deaton, Clerk/Treasurer
335 S. Warren Street
South Lyon, MI 48178

Invoice # 1071211

In Reference To: City Attorney Retainer Work

Professional Services Rendered Through September 30, 2018

		<u>Hours</u>
<u>Alexander Center</u>		
9/5/2018	TSW Telephone conference with traffic engineer regarding Alexander Center parking study	0.20
9/12/2018	TSW Telephone conference with opposing counsel regarding Alexander Center Parking Study and status	0.10
		No Charge
	TSW Receipt/review of City engineer review of Alexander Center parking study	0.60
9/17/2018	TSW Review owner's parking study	0.10
9/19/2018	TSW Continued review of City traffic engineer analysis of parking study for Alexander Center	0.40
SUBTOTAL:		[1.40]

			<u>Hours</u>
<u>City Council</u>			
9/8/2018	TSW	Review Council packet for 9/10/18 meeting and minutes of 8/27/18 meeting	0.40
9/10/2018	TSW	Attend Council meeting	1.30
9/24/2018	TSW	Review of 9/10/18 Council minutes and Agenda Packet	0.30
	TSW	Attend City Council meeting	1.00
SUBTOTAL:			[3.00]
<u>District Court Prosecutions</u>			
9/4/2018	CDS	Telephone conference with client, [REDACTED] ([REDACTED])	0.10
	CDS	Correspondence to client, [REDACTED] ([REDACTED])	0.20
	CDS	Prosecute morning docket	3.00
	CDS	Review/Denial ([REDACTED])	0.30
9/5/2018	CDS	Correspondence to client, [REDACTED] ([REDACTED])	0.20
	CDS	Receipt/review of Judge Bondy's 9/11/18 docket	0.20
	CDS	Receipt/review of Judges Bondy and Reeds updated 9/11/18 dockets	0.20

			<u>Hours</u>
9/6/2018	CDS	Telephone conference with client, [REDACTED] ([REDACTED])	0.20
9/10/2018	CDS	Receipt/review of correspondence from [REDACTED] ([REDACTED])	0.20
	CDS	Receipt/review of Request for Discovery ([REDACTED])	0.20
	CDS	Correspondence to South Lyon Police Department and defense counsel regarding Discovery Request ([REDACTED])	0.20
	CDS	Receipt/review of Judges Bondy and Reeds updated 9/11/18 dockets	0.20
9/11/2018	CDS	Receipt/review of Death Certificate/Dismissal ([REDACTED])	0.20
	CDS	Receipt/review of Judges Bondy, Law and Reeds 9/17/18 dockets	0.20
9/12/2018	CDS	Receipt/review of Judges Bondy, Law and Reeds 9/18/18 dockets	0.20
	CDS	Receipt/review of Judges Bondy, Law and Reeds updated 9/17/18 dockets	0.20
	CDS	Receipt/review of Judges Bondy, Law and Reeds updated 9/18/18 dockets	0.20
9/13/2018	CDS	Telephone conference with client, [REDACTED] ([REDACTED])	0.20
9/14/2018	CDS	Telephone conference with [REDACTED] ([REDACTED])	0.20
	CDS	Telephone conference with client, [REDACTED] ([REDACTED])	0.20

			<u>Hours</u>
9/14/2018	CDS	Receipt/review correspondence from [REDACTED] ([REDACTED])	0.20
	CDS	Receipt/review of Alcohol Assessment ([REDACTED])	0.20
	CDS	Receipt/review of correspondence from [REDACTED] ([REDACTED])	0.20
	CDS	Telephone conference with client, [REDACTED] ([REDACTED])	0.10
	CDS	Receipt/review of Incident Report/Denial ([REDACTED])	0.30
9/18/2018	CDS	Correspondence to South Lyon Police Department regarding Warrant denial letter ([REDACTED])	0.30
	CDS	Receipt/review of Judges Bondy, Law and Reeds updated 9/24/18 dockets	0.20
	CDS	Receipt/review of Judges Bondy, Law and Reeds updated 9/25/18 dockets	0.20
	SGM	Prosecute morning docket of Pretrials and Pre-Formal Hearings	3.80
9/20/2018	CDS	Receipt/review of Appearance ([REDACTED])	0.20
	CDS	Receipt/review of Request for Discovery ([REDACTED])	0.20
	CDS	Telephone conference with [REDACTED] ([REDACTED])	0.20
	CDS	Receipt/review correspondence from [REDACTED] ([REDACTED])	0.20
	CDS	Receipt/review of Appearance and Discovery Request ([REDACTED])	0.20

			<u>Hours</u>
9/20/2018	CDS	Correspondence to South Lyon Police Department Records Unit and defense counsel regarding discovery (██████)	0.20
9/21/2018	CDS	Preparation of Stipulation to Adjourn; Correspondence to Tom Grossman regarding Stipulation to Adjourn (██████)	0.20
	CDS	Receipt/review of Judges Bondy, Law and Reeds updated 9/25/18 Dockets	0.20
	CDS	Telephone conference with ████████ (██████)	0.20
9/24/2018	CDS	Review of files for 9/25/18 docket	0.30
9/25/2018	CDS	Correspondence to Bloomfield Township Police Department Records Unit and defense counsel regarding discovery (██████)	0.20
	CDS	Receipt/review of Request for Discovery (██████)	0.20
	CDS	Prosecute morning docket	3.00
	CDS	Telephone conference with client, ████████ (██████)	0.10
9/26/2018	CDS	Receipt/review of Judges Bondy, Law and Reeds 10/2/18 dockets	0.20
	CDS	Preparation of Subpoena to Officers and witnesses (██████)	0.30
9/27/2018	CDS	Receipt/review of Judges Bondy, Law & Reeds updated 10/2/18 docket	0.20
9/28/2018	CDS	Correspondence to South Lyon Police Department Records Unit and defense counsel regarding discovery (██████)	0.20

			<u>Hours</u>
9/28/2018	CDS	Receipt/review of Request for Discovery ([REDACTED])	0.20
SUBTOTAL:			<hr/> [19.00]
<u>General City Attorney Work</u>			
9/4/2018	TSW	Telephone conference with and correspondence to and from opposing counsel regarding code enforcement regarding downtown buildings	0.10
	TSW	Continued preparation of correspondence to Council regarding recent Court of Appeal Opinion regarding medical marijuana	0.20
	TSW	Attention to issues for correction of motions and minutes on Thomasville at 8/13/18 Council meeting	1.10
	TSW	Receipt/review of correspondence from City regarding City Manager pre-employment screening	0.10
	TSW	Receipt/review correspondence relating to purchase of property	0.10
9/5/2018	TSW	Telephone conference with clerk regarding "Emily" Freedom of Information Act for 2016 ballots	0.20
	TSW	Attention to corrections of 8/13/18 Council motion on Thomasville and minutes	0.20
9/6/2018	TSW	Attention to issues relating to pre-employment screening for City Manager candidate	0.20
	TSW	Telephone conference with Council Member Parisien regarding 8/13/18 Council motion regarding Thomasville	0.20
	TSW	Preparation of agenda note for corrections to 8/13/18 Council motion on Thomasville and minutes	0.60

			<u>Hours</u>
9/6/2018	TSW	Preparation of agenda note and materials for consideration of City Manager Employment Agreement	0.70
	TSW	Correspondence to Interim City Manager regarding Council agenda items and status and attention to related issues	0.60
	TSW	Receipt/review correspondence from outside counsel regarding status of MDCR Complaint	0.10
9/7/2018	TSW	Review Building Use Agreement and cable installation proposal at City Hall	0.60
	TSW	Telephone conference with traffic engineer regarding parking study and status	0.30
	TSW	Attention to issues relating to City Manager Employment Agreement	0.20
9/10/2018	TSW	Attention to issues for Council agenda and meeting relating to 128 S. Lafayette and proposed restrictive covenant	0.10
	TSW	Correspondence to and from B. Langan regarding 825 W. Lake Conditional Rezoning Agreement	0.10
	TSW	Attention to City Manager pre-employment screening issues	0.10
9/11/2018	TSW	Follow up on issues from Council meeting	0.40
	TSW	Continued review of Building Use Agreement for cable installation request; Correspondence to Interim City Manager regarding cable install request	0.60
	TSW	Research regarding Health Insurance Portability and Accountability Act Business Associate Agreement issues; Correspondence to Interim City Manager regarding Auditor Business Associate Agreement	0.80

		<u>Hours</u>
9/12/2018	TSW Telephone conference with Interim City Manager regarding City Manager employment and transition and property acquisition	0.20
	TSW Attention to environmental assessment for property purchase	0.40
	TSW Receipt/review correspondence from outside counsel regarding MDCR Complaint	0.20
9/13/2018	TSW Attention to issues relating to City's purchase of property	0.40
	TSW Attention to City Manager transition issues	0.50
	TSW Research regarding ordinance amendment adoption and publication requirements	0.50
	TSW Preparation of Notice of Adoption and summary of ordinance amendment regarding soliciting in right of way	0.50
	TSW Attention to planning issues	0.10
9/14/2018	TSW Attention to issues relating to conditional rezoning and preparation of Notice of Adoption and ordinance summary	1.20
	TSW Continued preparation of correspondence to City regarding new City Manager pre-employment screening and Employment Agreement	0.20
	TSW Telephone conference with Fire Chief regarding personnel question	0.20
9/17/2018	TSW Continued preparation of correspondence to Interim City Manager regarding new City Manager background check materials and status of Employment Agreement	0.30

			<u>Hours</u>
9/18/2018	TSW	Review of Agreement and reports; Telephone conference with property owner regarding closing on property acquisition and related issues	0.80
	TSW	Legal research regarding issues for closing on property acquisition and termination of tenant leases	0.50
	TSW	Receipt/review correspondence from outside counsel regarding MDCR Complaint status	0.10
	TSW	Attention to code enforcement regarding downtown buildings	0.10
9/19/2018	TSW	Review of correspondence from outside counsel regarding MDCR Complaint	0.30
	TSW	Review of Purchase Agreement for acquisition of property and attention to issues for closing	1.00
	TSW	Telephone conference with title company regarding closing City property acquisition	0.30
	TSW	Attention to code enforcement issues	0.30
	TSW	Receipt/review correspondence from Economic Development Director regarding liquor license application	0.10
9/20/2018	TSW	Telephone conference with opposing counsel regarding code enforcement	0.10
	TSW	Telephone conference with Interim City Manager regarding Council agenda items	0.20
	TSW	Correspondence to owner regarding status of City acquisition of property and closing issues	0.40
	TSW	Continued research regarding termination of leases	0.60

No Charge

			<u>Hours</u>
9/20/2018	TSW	Receipt/review of Survey for property acquisition	0.10
9/21/2018	TSW	Attention to miscellaneous planning issues	0.30
	TSW	Attention to MERS documents for City Manager retirement plan	0.20
	TSW	Telephone conference with Council Member, Interim City Manager and Economic Development Director regarding issues relating to liquor license application	0.80
	TSW	Attention to issues for closing on City purchase of property	0.20
9/24/2018	TSW	Telephone conference with Interim City Manager regarding Council agenda items	0.20
	TSW	Attention to issues relating to liquor license application including review of Liquor Control Code, City ordinance, MLCC regulations, new information relating to application	3.30
	TSW	Telephone conference with and multiple correspondence to and from Applicant's attorney regarding liquor license application	0.60
	TSW	Correspondence to opposing counsel regarding review of parking study	0.10
	TSW	Attention to survey for City property acquisition and issues regarding termination of tenancies for closing	0.50
9/25/2018	TSW	Telephone conference with opposing counsel regarding code enforcement on downtown buildings	0.10
	TSW	Telephone conference with opposing counsel regarding parking study and status	0.10

			<u>Hours</u>	
9/25/2018	TSW	Telephone conference with outside counsel regarding status	0.20	
	TSW	Attention to issues from Council meeting	0.20	
	TSW	Attention to issues for closing City purchase of property	0.30	
9/26/2018	TSW	Telephone conference with D. Martin of ASTI regarding three projects	0.30	
	TSW	Telephone conference with opposing counsel regarding code enforcement regarding downtown buildings	0.10	No Charge
	TSW	Review of FCC order on small cell installations and facilities	0.30	
	TSW	Receipt/review correspondence from Interim City Manager regarding water town antennae location agreement	0.10	No Charge
9/27/2018	TSW	Review of council minutes and preparation correspondence to Council regarding settlement of MDCR Complaint	1.10	
	TSW	Correspondence to and from opposing counsel regarding meeting on groundwater restriction ordinance	0.10	
	TSW	Attention to issues relating to Bifano liquor license application	0.10	
	TSW	Correspondence to Interim City Manager regarding cable installation bond	0.20	
9/28/2018	TSW	Continued preparation of and revise correspondence to Council regarding MDCR Complaint status	0.50	
SUBTOTAL:			<hr/> 27.10]

			<u>Hours</u>
<u>Ordinance Amendment</u>			
9/4/2018	TSW	Telephone conference with opposing counsel regarding conditional rezoning agreement for 825 W Lake Street and execution	0.10
	TSW	Begin research for ordinance amendment to adopt 2015 IFC	0.10
9/5/2018	TSW	Begin preparation of zoning ordinance amendment for lot coverage	2.00
	TSW	Multiple correspondence to and from and telephone conference with Zoning Administrator and Planning Consultant regarding lot coverage ordinance amendment	0.50
9/6/2018	TSW	Continued preparation of zoning ordinance amendment for lot coverage and agenda note	1.30
	TSW	Attention to ordinance amendment to limit height of wireless facilities in right of way	0.40
9/10/2018	TSW	Review lot coverage zoning ordinance amendment	0.20
9/13/2018	TSW	Research regarding IFC 2015 for ordinance amendment	0.40
9/18/2018	TSW	Attention to zoning ordinance amendments limiting height in response to SB 637	0.20
	SMB	Review of proposed Zoning Ordinance amendments considered for approval by Planning Commission regarding wireless facilities in the City's rights-of-way in legal analysis of presentation to City Council	0.30
9/19/2018	TSW	Continued attention to zoning ordinance amendment limiting height of wireless facilities in right of way	0.30
9/20/2018	TSW	Research regarding ordinance amendment publication requirements	0.50

		<u>Hours</u>	
9/20/2018	TSW	Preparation of agenda note for zoning ordinance amendment limiting height of wireless facilities in right of way (SB 637) and ordinance materials	0.80
	TSW	Multiple correspondence to and from City Planning Department regarding lot coverage zoning ordinance amendment revisions	0.50
	TSW	Preparation of lot coverage ordinance amendment revisions and agenda note	1.00
9/27/2018	TSW	Attention to lot coverage zoning ordinance amendment	0.30
	TSW	Attention to ordinance amendment to adopt 2015 IFC	0.50
9/28/2018	TSW	Continued preparation of ordinance to adopt 2015 IFC; Attention to and research regarding IFC provisions	1.60
	SUBTOTAL:		[11.00]
	<u>Planning Commission</u>		
9/7/2018	TSW	Receipt/review correspondence from Planning Department and Planning Commission packet for 9/13	0.20
	SUBTOTAL:		[0.20]
	<u>Thomasville Site Condo</u>		
9/5/2018	TSW	Telephone conference with Zoning Administrator regarding Thomasville PD Project	0.10
	TSW	Begin review of and revision of Thomasville PD agenda note	0.20
9/6/2018	TSW	Continued review and revision of agenda note for Thomasville PD	0.70

			<u>Hours</u>
9/6/2018	TSW	Correspondence to applicant regarding future cross-access easement for Thomasville	0.10 No Charge
9/10/2018	TSW	Multiple telephone conferences with Council Members and Mayor regarding status and lot coverage	0.50
	TSW	Multiple telephone conferences with Planning Consultant and Interim City Manager regarding status and lot coverage	0.40
	TSW	Multiple telephone conferences with and correspondence to L. Cavaliere regarding status and Council agenda matter	0.30
9/11/2018	TSW	Telephone conference with and correspondence to and from applicant regarding status and meeting on lot coverage	0.20
9/12/2018	TSW	Attention to issues for lot coverage meeting	1.30
9/13/2018	TSW	Attention to issues relating to Thomasville PD	0.20
9/14/2018	TSW	Attention to issues relating to Thomasville Planned Development	0.60
9/17/2018	TSW	Attention to issues for meeting with applicant	0.20
9/20/2018	TSW	Telephone conference with Planning Consultant regarding issues for meeting with applicant	0.30
	TSW	Review past and current plans and planning review letters and lot coverage issues; preparation for meeting with applicant	1.60
9/21/2018	TSW	Attend meeting with Applicant regarding Thomasville PD project status and lot coverage issues	2.30

			<u>Hours</u>
9/24/2018	TSW	Receipt/review correspondence from applicant's engineer regarding lot size and deck revisions	0.20
	TSW	Telephone conference with Applicant regarding status of project and revisions to plans	0.10
	TSW	Attention to lot coverage issues and Applicant's plan revisions	0.20
9/25/2018	TSW	Review of revised plans and changes to lot coverage calculations	0.20
9/28/2018	TSW	Attention to lot coverage issues and additional information from applicant	0.30
SUBTOTAL:			<u>10.00</u>
			<u>Amount</u>
For professional services rendered			71.70 \$10,400.00
Previous balance			\$19,974.60
9/20/2018 Payment - thank you. Check No. 74976			(\$19,974.60)
Balance due			<u>\$10,400.00</u>

Please include your Invoice Number on your payment. Thank you.

Monthly flat fee of \$10,400.00 for first 80 hours of work. Anything over 80 hours to be billed at the hourly rate of \$150.00

AGENDA NOTE

Old Business # 1

MEETING DATE: November 12, 2018

PERSON PLACING ITEM ON AGENDA: City Attorney

AGENDA TOPIC: Second Reading of Ordinance to Prohibit Marihuana Establishments in the City of South Lyon.

EXPLANATION OF TOPIC: On November 6, 2018, Michigan voters approved Ballot Proposal 18-1 which creates the Michigan Regulation and Taxation of Marihuana Act (MRTMA) and legalizes the possession, use and cultivation of marihuana products by individuals who are at least 21 years of age or older, and commercial sales of marihuana through state-licensed retailers.

The MRTMA will take effect 10 days after certification of the election results which could take 7-10 days.

Section 6.1 of the MRTMA allows municipalities "to completely prohibit or limit the number of marihuana establishments within its boundaries" subject to some limitations and conditions in the MRTMA, such as a citizen petition to put the matter to local vote. The City of South Lyon did not opt in to the Medical Marihuana Facilities Licensing Act (MMFLA, PA 281 of 2016) which allows for various types of licenses for medical marihuana related businesses. Unlike the MMFLA, which requires a municipality to affirmatively opt in, the MRTMA requires a municipality to affirmatively opt out if it wants to prohibit marihuana establishments. Thus, taking no action would result in marihuana establishments being permitted in the City, subject to the MRTMA.

There are many questions and uncertainties surrounding the MRTMA and the impacts of creating a new legalized recreational marihuana industry in Michigan ranging from concerns about public health and law enforcement, and zoning and land uses, the financial impacts of legalizing marihuana, to how the State will regulate and license the industry and its various players, to how the MRTMA will impact those with medical marijuana cards and those licensed under the MMFLA.

The City has not analyzed the MRTMA and its potential impacts, and the City may benefit from the opportunity to evaluate the initiation legislation and better understand the benefits and detriments of opting in or out of the MRTMA regulatory framework for legalized marihuana establishments. Note, the ordinance presented does not prohibit recreational marihuana use or possession; it relates only to marihuana establishments as that term is defined in the MRTMA.

The attached ordinance provides that it would take immediate effect in order to preserve the public health, safety and welfare.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Draft Ordinance to Prohibit Marihuana Establishments
- Text of Proposal 18-1
- Text of the Initiative Legislation – Michigan Regulation and Taxation of Marihuana Act (MRTMA)
- MML Comparison of MRTMA to MMFLA

POSSIBLE COURSES OF ACTION: Approve/Deny/No Action/Postpone

RECOMMENDATION: Approve

SUGGESTED MOTION: Motion to Approve the Second Reading of the Ordinance to Prohibit Marihuana Establishments in the City of South Lyon.

ORDINANCE NO. __-18

CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CODE OF ORDINANCES OF THE
CITY OF SOUTH LYON BY ADDING CHAPTER 56 TO PROHIBIT
MARIHUANA ESTABLISHMENTS WITHIN ITS BOUNDARIES.

THE CITY OF SOUTH LYON ORDAINS:

PART I. Addition of Chapter 56. Chapter 56 - Marihuana Establishments Prohibited, is hereby added to the City of South Lyon Code of Ordinances, as follows:

CHAPTER 56 – MARIHUANA ESTABLISHMENTS PROHIBITED

ARTICLE I – IN GENERAL

Sec. 56-1 through 56-30. – Reserved.

ARTICLE II – MARIHUANA ESTABLISHMENTS PROHIBITED

Sec. 56-31. – Marihuana Establishments Prohibited.

The City of South Lyon ordains that pursuant to the Michigan Regulation and Taxation of Marihuana Act, Section 6-1, the City elects to prohibit marihuana establishments within its boundaries.

Sec. 56-32 through 56-49. – Reserved.

PART II. Severability. Should any division, section, subsection, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART III. Savings Clause. The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance.

PART IV. Repealer. All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

PART V. Effective Date; Publication. This ordinance requires that it take immediate effect as it is necessary for the preservation of the public peace, health and safety pursuant to Section 4.10 of the City of South Lyon Charter, and the ordinance shall be published and posted as provided for therein.

Made, passed and adopted by the South Lyon City Council this ____ day of _____, 2018.

Daniel L. Pelchat, Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the ____ day of _____, 2018.

Lisa Deaton, City Clerk

Adopted:
Published:
Effective:

DRAFT

*Official Ballot Wording approved by
Board of State Canvassers
September 6, 2018
Coalition to Regulate Marijuana Like Alcohol*

Proposal 18-1

A proposed initiated law to authorize and legalize possession, use and cultivation of marijuana products by individuals who are at least 21 years of age and older, and commercial sales of marijuana through state-licensed retailers

This proposal would:

- Allow individuals 21 and older to purchase, possess and use marijuana and marijuana-infused edibles, and grow up to 12 marijuana plants for personal consumption.
- Impose a 10-ounce limit for marijuana kept at residences and require amounts over 2.5 ounces be secured in locked containers.
- Create a state licensing system for marijuana businesses and allow municipalities to ban or restrict them.
- Permit retail sales of marijuana and edibles subject to a 10% tax, dedicated to implementation costs, clinical trials, schools, roads, and municipalities where marijuana businesses are located.
- Change several current violations from crimes to civil infractions.

Should this proposal be adopted?

☐ YES

☐ NO

WORD COUNT: 100

An initiative of legislation to allow under state law the personal possession and use of marijuana by persons 21 years of age or older; to provide for the lawful cultivation and sale of marijuana and sale of marijuana and sale of marijuana by persons 21 years of age or older; to permit the location of revenue derived from commercial marijuana facilities; to permit the promulgation of administrative rules; and to prescribe certain penalties for violations of this act. If not enacted by the Michigan State Legislature in accordance with the Michigan Constitution of 1963, the proposed legislation is to be voted on at the General Election, November 6, 2018. For the full text of this proposed legislation, see the reverse side of this petition.

We, the undersigned qualified and registered electors, residents in the county of _____ State of Michigan, respectively petition for initiation of legislation.

WARNING - A person who knowingly signs this petition more than once, signs a name other than his or her own, signs when not a qualified and registered elector, or sets opposite his or her signature on a petition, a date other than the actual date the signature was affixed, is violating the provisions of the Michigan election law.

INDICATE CITY OR TOWNSHIP IN WHICH REGISTERED TO VOTE	SIGNATURE	PRINTED NAME	STREET ADDRESS OR R.F.D. NO.	ZIP CODE	DATE OF SIGNING		
					MO	DAY	YEAR
1. CITY OF _____ TOWNSHIP OF _____							
2. CITY OF _____ TOWNSHIP OF _____							
3. CITY OF _____ TOWNSHIP OF _____							
4. CITY OF _____ TOWNSHIP OF _____							
5. CITY OF _____ TOWNSHIP OF _____							
6. CITY OF _____ TOWNSHIP OF _____							
7. CITY OF _____ TOWNSHIP OF _____							
8. CITY OF _____ TOWNSHIP OF _____							

INITIATION OF LEGISLATION

RECEIVED/FILED
MICHIGAN DEPT OF STATE
2017 MAY 16 PM 2:58
ELECTIONS/GREAT SEAL

CIRCULATOR -- Do not sign or date certificate until after circulating petition.

(Signature of Circulator)

(Date)

(Printed Name of Circulator)

Complete Residence Address (Street and Number or Rural Route) (Do Not Enter A Post Office Box)

(City or Township, State, Zip Code)

(County of Registration, if Registered to Vote, of a Circulator who is not a Resident of Michigan)

CERTIFICATE OF CIRCULATOR

The undersigned circulator of the above petition asserts that he or she is 18 years of age or older and a United States citizen; that each signature on the petition was signed in his or her presence; that he or she has neither caused nor permitted any person to sign the petition more than once and has no knowledge of a person signing the petition more than once; and that, to his or her best knowledge and belief, each signature is the genuine signature of the person purporting to sign the petition, the person signing the petition was at the time of signing a registered elector of the city or township indicated preceding the signature, and the elector was qualified to sign the petition.

☐ If the circulator is not a resident of Michigan, the circulator shall make and check the box provided, otherwise each signature on this petition sheet is invalid and the signatures will not be counted by a filing official. In the box provided, the undersigned circulator asserts that he or she is not a resident of Michigan and agrees to sign the petition for the purposes of any legal proceeding or hearing that concerns a petition sheet created by the circulator and agrees to the legal process served on the Secretary of State or a designated agent of the Secretary of State has the same effect as if personally served on the circulator.

WARNING - A circulator knowingly making a false statement in the above certificate, a person not a circulator who signs as a circulator, or a person who signs a name other than his or her own as circulator is guilty of a misdemeanor.

Paid for with regulated funds by Coalition to Regulate Marijuana Like Alcohol, 1000 Camp Street, NW, Suite #12, Washington, DC 20009

INITIATION OF LEGISLATION

An Initiation of legislation to allow under state law the personal possession and use of marihuana by persons 21 years of age or older; to provide for the lawful cultivation and sale of marihuana and industrial hemp by persons 21 years of age or older; to permit the taxation of revenue derived from commercial marihuana facilities; to permit the promulgation of administrative rules; and to prescribe certain penalties for violations of this act.

The people of the State of Michigan enact:

Sec. 1. This act shall be known and may be cited as the Michigan Regulation and Taxation of Marihuana Act.

Sec. 2. The purpose of this act is to make marihuana legal under state and local law for adults 21 years of age or older, to make industrial hemp legal under state and local law, and to control the commercial production and distribution of marihuana under a system that licenses, regulates, and taxes the businesses involved. The intent is to prevent arrest and penalty for personal possession and cultivation of marihuana by adults 21 years of age or older; remove the commercial production and distribution of marihuana from the illicit market; prevent revenue generated from commerce in marihuana from going to criminal enterprises or gangs; prevent the distribution of marihuana to persons under 21 years of age; prevent the diversion of marihuana to illicit markets; ensure the safety of marihuana and marihuana-infused products; and ensure security of marihuana establishments. To the fullest extent possible, this act shall be interpreted in accordance with the purpose and intent set forth in this section.

Sec. 3. As used in this act:

- (a) "Cultivate" means to propagate, breed, grow, harvest, dry, cure, or separate parts of the marihuana plant by manual or mechanical means.
- (b) "Department" means the department of licensing and regulatory affairs.
- (c) "Industrial hemp" means a plant of the genus *cannabis* and any part of that plant, whether growing or not, with a delta-9 tetrahydrocannabinol concentration that does not exceed 0.3% on a dry-weight basis, or per volume or weight of marihuana-infused product, or the combined percent of delta-9 tetrahydrocannabinol and tetrahydrocannabinolic acid in any part of the plant of the genus *cannabis* regardless of moisture content.
- (d) "Licensee" means a person holding a state license.
- (e) "Marihuana" means all parts of the plant of the genus *cannabis*, growing or not; the seeds of the plant; the resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant or its seeds or resin, including marihuana concentrate and marihuana-infused products. For purposes of this act, marihuana does not include:
 - (1) the mature stalks of the plant, fiber produced from the stalks, oil or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted from those stalks, fiber, oil, or cake, or any sterilized seed of the plant that is incapable of germination;
 - (2) industrial hemp; or
 - (3) any other ingredient combined with marihuana to prepare topical or oral administrations, food, drink, or other products.
- (f) "Marihuana accessories" means any equipment, product, material, or combination of equipment, products, or materials, which is specifically designed for use in planting, propagating, cultivating, growing, harvesting, manufacturing, compounding, converting, producing, processing, preparing, testing, analyzing, packaging, repackaging, storing, containing, ingesting, inhaling, or otherwise introducing marihuana into the human body.
- (g) "Marihuana concentrate" means the resin extracted from any part of the plant of the genus *cannabis*.
- (h) "Marihuana establishment" means a marihuana grower, marihuana safety compliance facility, marihuana processor, marihuana microbusiness, marihuana retailer, marihuana secure transporter, or any other type of marihuana-related business licensed by the department.
- (i) "Marihuana grower" means a person licensed to cultivate marihuana and sell or otherwise transfer marihuana to marihuana establishments.
- (j) "Marihuana-infused product" means a topical formulation, tincture, beverage, edible substance, or similar product containing marihuana and other ingredients and that is intended for human consumption.
- (k) "Marihuana microbusiness" means a person licensed to cultivate not more than 150 marihuana plants; process and package marihuana; and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a marihuana safety compliance facility, but not to other marihuana establishments.
- (l) "Marihuana processor" means a person licensed to obtain marihuana from marihuana establishments; process and package marihuana; and sell or otherwise transfer marihuana to marihuana establishments.
- (m) "Marihuana retailer" means a person licensed to obtain marihuana from marihuana establishments and to sell or otherwise transfer marihuana to marihuana establishments and to individuals who are 21 years of age or older.
- (n) "Marihuana secure transporter" means a person licensed to obtain marihuana from marihuana establishments in order to transport marihuana to marihuana establishments.
- (o) "Marihuana safety compliance facility" means a person licensed to test marihuana, including certification for potency and the presence of contaminants.
- (p) "Municipal license" means a license issued by a municipality pursuant to section 16 of this act that allows a person to operate a marihuana establishment in that municipality.
- (q) "Municipality" means a city, village, or township.
- (r) "Person" means an individual, corporation, limited liability company, partnership of any type, trust, or other legal entity.
- (s) "Process" or "Processing" means to separate or otherwise prepare parts of the marihuana plant and to compound, blend, extract, infuse, or otherwise make or prepare marihuana concentrate or marihuana-infused products.
- (t) "State license" means a license issued by the department that allows a person to operate a marihuana establishment.
- (u) "Unreasonably impracticable" means that the measures necessary to comply with the rules or ordinances adopted pursuant to this act subject licensees to unreasonable risk or require such a high investment of money, time, or any other resource or asset that a reasonably prudent businessperson would not operate the marihuana establishment.

Sec. 4. 1. This act does not authorize:

- (a) operating, navigating, or being in physical control of any motor vehicle, aircraft, snowmobile, off-road recreational vehicle, or motorboat while under the influence of marihuana;
 - (b) transfer of marihuana or marihuana accessories to a person under the age of 21;
 - (c) any person under the age of 21 to possess, consume, purchase or otherwise obtain, cultivate, process, transport, or sell marihuana;
 - (d) separation of plant resin by butane extraction or another method that utilizes a substance with a flashpoint below 100 degrees Fahrenheit in any public place, motor vehicle, or within the curtilage of any residential structure;
 - (e) consuming marihuana in a public place or smoking marihuana where prohibited by the person who owns, occupies, or manages the property, except for purposes of this subdivision a public place does not include an area designated for consumption within a municipality that has authorized consumption in designated areas that are not accessible to persons under 21 years of age;
 - (f) cultivating marihuana plants if the plants are visible from a public place without the use of binoculars, aircraft, or other optical aids or outside of an enclosed area equipped with locks or other functioning security devices that restrict access to the area;
 - (g) consuming marihuana while operating, navigating, or being in physical control of any motor vehicle, aircraft, snowmobile, off-road recreational vehicle, or motorboat, or smoking marihuana within the passenger area of a vehicle upon a public way;
 - (h) possessing marihuana accessories or possessing or consuming marihuana on the grounds of a public or private school where children attend classes in preschool programs, kindergarten programs, or grades 1 through 12, in a school bus, or on the grounds of any correctional facility; or
 - (i) possessing more than 2.5 ounces of marihuana within a person's place of residence unless the excess marihuana is stored in a container or area equipped with locks or other functioning security devices that restrict access to the contents of the container or area.
2. This act does not limit any privileges, rights, immunities, or defenses of a person as provided in the Michigan medical marihuana act, 2009 IL 1, MCL 333.28421 to 333.28430, the medical marihuana facilities licensing act, 2016 PA 261, MCL 333.27101 to 333.27801, or any other law of this state allowing for or regulating marihuana for medical use.
3. This act does not require an employer to permit or accommodate conduct otherwise allowed by this act in any workplace or on the employer's property. This act does not prohibit an employer from disciplining an employee for violation of a workplace drug policy or for working while under the influence of marihuana. This act does not prevent an employer from refusing to hire, discharging, disciplining, or otherwise taking an adverse employment action against a person with respect to hire, tenure, terms, conditions, or privileges of employment because of that person's violation of a workplace drug policy or because that person was working while under the influence of marihuana.
4. This act allows a person to prohibit or otherwise regulate the consumption, cultivation, distribution, processing, sale, or display of marihuana and marihuana accessories on property the person owns, occupies, or manages, except that a lease agreement may not prohibit a tenant from lawfully possessing and consuming marihuana by means other than smoking.
5. All other laws inconsistent with this act do not apply to conduct that is permitted by this act.

Sec. 5. 1. Notwithstanding any other law or provision of this act, and except as otherwise provided in section 4 of this act, the following acts by a person 21 years of age or older are not unlawful, are not an offense, are not grounds for seizing or forfeiting property, are not grounds for arrest, prosecution, or penalty in any manner, are not grounds for search or inspection, and are not grounds to deny any other right or privilege:

- (a) except as permitted by subdivision (b), possessing, using or consuming, internally possessing, purchasing, transporting, or processing 2.5 ounces or less of marijuana, except that not more than 15 grams of marijuana may be in the form of marijuana concentrate;
- (b) within the person's residence, possessing, storing, and processing not more than 10 ounces of marijuana and any marijuana produced by marijuana plants cultivated on the premises and cultivating not more than 12 marijuana plants for personal use, provided that no more than 12 marijuana plants are possessed, cultivated, or processed on the premises at once;
- (c) assisting another person who is 21 years of age or older in any of the acts described in this section; and
- (d) giving away or otherwise transferring without remuneration up to 2.5 ounces of marijuana, except that not more than 15 grams of marijuana may be in the form of marijuana concentrate, to a person 21 years of age or older, as long as the transfer is not advertised or promoted to the public.

2. Notwithstanding any other law or provision of this act, except as otherwise provided in section 4 of this act, the use, manufacture, possession, and purchase of marijuana accessories by a person 21 years of age or older and the distribution or sale of marijuana accessories to a person 21 years of age or older is authorized, is not unlawful, is not an offense, is not grounds for seizing or forfeiting property, is not grounds for arrest, prosecution, or penalty in any manner, and is not grounds to deny any other right or privilege.

3. A person shall not be denied custody of or visitation with a minor for conduct that is permitted by this act, unless the person's behavior is such that it creates an unreasonable danger to the minor that can be clearly articulated and substantiated.

Sec. 6. 1. Except as provided in section 4, a municipality may completely prohibit or limit the number of marijuana establishments within its boundaries. Individuals may petition to initiate an ordinance to provide for the number of marijuana establishments allowed within a municipality or to completely prohibit marijuana establishments within a municipality, and such ordinance shall be submitted to the electors of the municipality at the next regular election when a petition is signed by qualified electors in the municipality in a number greater than 5% of the votes cast for governor by qualified electors in the municipality at the last gubernatorial election. A petition under this subsection is subject to section 488 of the Michigan election law, 1964 PA 118, MCL 168.488.

2. A municipality may adopt other ordinances that are not unreasonably impracticable and do not conflict with this act or with any rule promulgated pursuant to this act and that:

- (a) establish reasonable restrictions on public signs related to marijuana establishments;
- (b) regulate the time, place, and manner of operation of marijuana establishments and of the production, manufacture, sale, or display of marijuana accessories;
- (c) authorize the sale of marijuana for consumption in designated areas that are not accessible to persons under 21 years of age, or at special events in limited areas and for a limited time; and
- (d) designate a violation of the ordinance and provide for a penalty for that violation by a marijuana establishment, provided that such violation is a civil infraction and such penalty is a civil fine of not more than \$500.

3. A municipality may adopt an ordinance requiring a marijuana establishment with a physical location within the municipality to obtain a municipal license, but may not impose qualifications for licensure that conflict with this act or rules promulgated by the department.

4. A municipality may charge an annual fee of not more than \$5,000 to defray application, administrative, and enforcement costs associated with the operation of the marijuana establishment in the municipality.

5. A municipality may not adopt an ordinance that restricts the transportation of marijuana through the municipality or prohibits a marijuana grower, a marijuana processor, and a marijuana retailer from operating within a single facility or from operating at a location shared with a marijuana facility operating pursuant to the medical marijuana facilities licensing act, 2016 PA 281, MCL 333.27101 to 333.27601.

Sec. 7. 1. The department is responsible for implementing this act and has the powers and duties necessary to control the commercial production and distribution of marijuana. The department shall employ personnel and may contract with advisors and consultants as necessary to adequately perform its duties. No person who is pecuniarily interested, directly or indirectly, in any marijuana establishment may be an employee, advisor, or consultant involved in the implementation, administration, or enforcement of this act. An employee, advisor, or consultant of the department may not be personally liable for any action at law for damages sustained by a person because of an action performed or done in the performance of their duties in the implementation, administration, or enforcement of this act. The department of state police shall cooperate and assist the department in conducting background investigations of applicants. Responsibilities of the department include:

- (a) promulgating rules pursuant to section 9 of this act that are necessary to implement, administer, and enforce this act;
- (b) granting or denying each application for licensure and investigating each applicant to determine eligibility for licensure, including conducting a background investigation on each person holding an ownership interest in the applicant;
- (c) ensuring compliance with this act and the rules promulgated thereunder by marijuana establishments by performing investigations of compliance and regular inspections of marijuana establishments and by taking appropriate disciplinary action against a licensee, including prescribing civil fines for violations of this act or rules and suspending, restricting, or revoking a state license;
- (d) holding at least 4 public meetings each calendar year for the purpose of hearing complaints and receiving the views of the public with respect to administration of this act;
- (e) collecting fees for licensure and fines for violations of this act or rules promulgated thereunder, depositing all fees collected in the marijuana regulation fund established by section 14 of this act, and remitting all fines collected to be deposited in the general fund; and
- (f) submitting an annual report to the governor covering the previous year, which report shall include the number of state licenses of each class issued, demographic information on licensees, a description of enforcement and disciplinary actions taken against licensees, and a statement of revenues and expenses of the department related to the implementation, administration, and enforcement of this act.

Sec. 8. 1. The department shall promulgate rules to implement and administer this act pursuant to the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to MCL 24.328, including:

- (a) procedures for issuing a state license pursuant to section 9 of this act and for renewing, suspending, and revoking a state license;
- (b) a schedule of fees in amounts not more than necessary to pay for implementation, administration, and enforcement costs of this act and that relate to the size of each licensee or the volume of business conducted by the licensee;
- (c) qualifications for licensure that are directly and demonstrably related to the operation of a marijuana establishment, provided that a prior conviction solely for a marijuana-related offense does not disqualify an individual or otherwise affect eligibility for licensure, unless the offense involved distribution of a controlled substance to a minor;
- (d) requirements and standards for safe cultivation, processing, and distribution of marijuana by marijuana establishments, including health standards to ensure the safe preparation of marijuana-infused products and prohibitions on pesticides that are not safe for use on marijuana;
- (e) testing, packaging, and labeling standards, procedures, and requirements for marijuana, including a maximum tetrahydrocannabinol level for marijuana-infused products, a requirement that a representative sample of marijuana be tested by a marijuana safety compliance facility, and a requirement that the amount of marijuana or marijuana concentrate contained within a marijuana-infused product be specified on the product label;
- (f) security requirements, including lighting, physical security, and alarm requirements, and requirements for securely transporting marijuana between marijuana establishments, provided that such requirements do not prohibit cultivation of marijuana outdoors or in greenhouses;
- (g) record keeping requirements for marijuana establishments and monitoring requirements to track the transfer of marijuana by licensees;
- (h) requirements for the operation of marijuana secure transporters to ensure that all marijuana establishments are properly serviced;
- (i) reasonable restrictions on advertising, marketing, and display of marijuana and marijuana establishments;
- (j) a plan to promote and encourage participation in the marijuana industry by people from communities that have been disproportionately impacted by marijuana prohibition and enforcement and to positively impact those communities; and
- (k) penalties for failure to comply with any rule promulgated pursuant to this section or for any violation of this act by a licensee, including civil fines and suspension, revocation, or restriction of a state license.

2. In furtherance of the intent of this act, the department may promulgate rules to:

- (a) provide for the issuance of additional types or classes of state licenses to operate marijuana-related businesses, including licensees that authorize only limited cultivation, processing, transportation, delivery, storage, sale, or purchase of marijuana, licensees that authorize the consumption of marijuana within designated areas, licensees that authorize the consumption of marijuana at special events in limited areas and for a limited time, licensees that authorize cultivation for purposes of propagation, and licensees intended to facilitate scientific research or education; or
- (b) regulate the cultivation, processing, distribution, and sale of industrial hemp.

3. The department may not promulgate a rule that:

- (a) establishes a limit on the number of any type of state licenses that may be granted;
- (b) requires a customer to provide a marijuana retailer with identifying information other than identification to determine the customer's age or requires the marijuana retailer to acquire or record personal information about customers other than information typically required in a retail transaction;

- (c) prohibits a marijuana establishment from operating at a shared location of a marijuana facility operating pursuant to the medical marijuana facilities licensing act, 2016 PA 281, MCL 333.27101 to 333.27801, or prohibits a marijuana grower, marijuana processor, or marijuana retailer from operating within a single facility; or
- (d) is unreasonably impracticable.

Sec. 9. 1. Each application for a state license must be submitted to the department. Upon receipt of a complete application and application fee, the department shall forward a copy of the application to the municipality in which the marijuana establishment is to be located, determine whether the applicant and the premises qualify for the state license and comply with this act, and issue the appropriate state license or send the applicant a notice of rejection setting forth specific reasons why the department did not approve the state license application within 90 days.

2. The department shall issue the following state license types: marijuana retailer; marijuana safety compliance facility; marijuana secure transporter; marijuana processor; marijuana microbusiness; class A marijuana grower authorizing cultivation of not more than 100 marijuana plants; class B marijuana grower authorizing cultivation of not more than 500 marijuana plants; and class C marijuana grower authorizing cultivation of not more than 2,000 marijuana plants.

3. Except as otherwise provided in this section, the department shall approve a state license application and issue a state license if:

- (a) the applicant has submitted an application in compliance with the rules promulgated by the department, is in compliance with this act and the rules, and has paid the required fee;
- (b) the municipality in which the proposed marijuana establishment will be located does not notify the department that the proposed marijuana establishment is not in compliance with an ordinance consistent with section 8 of this act and in effect at the time of application;
- (c) the property where the proposed marijuana establishment is to be located is not within an area zoned exclusively for residential use and is not within 1,000 feet of a pre-existing public or private school providing education in kindergarten or any of grades 1 through 12, unless a municipality adopts an ordinance that reduces this distance requirement;
- (d) no person who holds an ownership interest in the marijuana establishment applicant:
 - (1) will hold an ownership interest in both a marijuana safety compliance facility or in a marijuana secure transporter and in a marijuana grower, a marijuana processor, a marijuana retailer, or a marijuana microbusiness;
 - (2) will hold an ownership interest in both a marijuana microbusiness and in a marijuana grower, a marijuana processor, a marijuana retailer, a marijuana safety compliance facility, or a marijuana secure transporter; and
 - (3) will hold an ownership interest in more than 5 marijuana growers or in more than 1 marijuana microbusiness, except that the department may approve a license application from a person who holds an ownership interest in more than 5 marijuana growers or more than 1 marijuana microbusiness if, after January 1, 2023, the department promulgates a rule authorizing an individual to hold an ownership interest in more than 5 marijuana growers or in more than 1 marijuana microbusiness.

4. If a municipality limits the number of marijuana establishments that may be licensed in the municipality pursuant to section 9 of this act and that limit prevents the department from issuing a state license to all applicants who meet the requirements of subsection 3 of this section, the municipality shall decide among competing applications by a competitive process intended to select applicants who are best suited to operate in compliance with this act within the municipality.

5. All state licenses are effective for 1 year, unless the department issues the state license for a longer term. A state license is renewed upon receipt of a complete renewal application and a renewal fee from any marijuana establishment in good standing.

6. The department shall begin accepting applications for marijuana establishments within 12 months after the effective date of this act. Except as otherwise provided in this section, for 24 months after the department begins to receive applications for marijuana establishments, the department may only accept applications for licensure: for a class A marijuana grower or for a marijuana microbusiness, from persons who are residents of Michigan; for a marijuana retailer, marijuana processor, class B marijuana grower, class C marijuana grower, or a marijuana secure transporter, from persons holding a state operating license pursuant to the medical marijuana facilities licensing act, 2016 PA 281, MCL 333.27101 to 333.27801; and for a marijuana safety compliance facility, from any applicant. One year after the department begins to accept applications pursuant to this section, the department shall begin accepting applications from any applicant if the department determines that additional state licenses are necessary to minimize the illegal market for marijuana in this state, to efficiently meet the demand for marijuana, or to provide for reasonable access to marijuana in rural areas.

7. Information obtained from an applicant related to licensure under this act is exempt from disclosure under the freedom of information act, 1976 PA 442, MCL 15.231 to 15.246.

Sec. 10. 1. Notwithstanding any other law or provision of this act, and except as otherwise provided in section 4 of this act or the rules promulgated thereunder, the following acts are not unlawful, are not an offense, are not grounds for seizing or forfeiting property, are not grounds for arrest, prosecution, or penalty in any manner, are not grounds for search or inspection except as authorized by this act, and are not grounds to deny any other right or privilege:

- (a) a marijuana grower or an agent acting on behalf of a marijuana grower who is 21 years of age or older, cultivating not more than the number of marijuana plants authorized by the state license class; possessing, packaging, storing, or testing marijuana; acquiring marijuana seeds or seedlings from a person who is 21 years of age or older; selling or otherwise transferring, purchasing or otherwise obtaining, or transporting marijuana to or from a marijuana establishment; or receiving compensation for goods or services;
- (b) a marijuana processor or agent acting on behalf of a marijuana processor who is 21 years of age or older, possessing, processing, packaging, storing, or testing marijuana; selling or otherwise transferring, purchasing or otherwise obtaining, or transporting marijuana to or from a marijuana establishment; or receiving compensation for goods or services;
- (c) a marijuana secure transporter or an agent acting on behalf of a marijuana secure transporter who is 21 years of age or older, possessing or storing marijuana; transporting marijuana to or from a marijuana establishment; or receiving compensation for services;
- (d) a marijuana safety compliance facility or an agent acting on behalf of a marijuana safety compliance facility who is 21 years of age or older, testing, possessing, repackaging, or storing marijuana; transferring, obtaining, or transporting marijuana to or from a marijuana establishment; or receiving compensation for services;
- (e) a marijuana retailer or an agent acting on behalf of a marijuana retailer who is 21 years of age or older, possessing, storing, or testing marijuana; selling or otherwise transferring, purchasing or otherwise obtaining, or transporting marijuana to or from a marijuana establishment; selling or otherwise transferring marijuana to a person 21 years of age or older; or receiving compensation for goods or services; or
- (f) a marijuana microbusiness or an agent acting on behalf of a marijuana microbusiness who is 21 years of age or older, cultivating not more than 100 marijuana plants; possessing, processing, packaging, storing, or testing marijuana from marijuana plants cultivated on the premises; selling or otherwise transferring marijuana cultivated or processed on the premises to a person 21 years of age or older; or receiving compensation for goods or services;
- (g) leasing or otherwise allowing the use of property owned, occupied, or managed for activities allowed under this act;
- (h) enrolling or employing a person who engages in marijuana-related activities allowed under this act;
- (i) possessing, cultivating, processing, obtaining, transferring, or transporting industrial hemp; or
- (j) providing professional services to prospective or licensed marijuana establishments related to activity under this act.

2. A person acting as an agent of a marijuana retailer who sells or otherwise transfers marijuana or marijuana accessories to a person under 21 years of age is not subject to arrest, prosecution, forfeiture of property, disciplinary action by a professional licensing board, denial of any right or privilege, or penalty in any manner, if the person reasonably verified that the recipient appeared to be 21 years of age or older by means of government-issued photographic identification containing a date of birth, and the person complied with any rules promulgated pursuant to this act.

3. It is the public policy of this state that contracts related to the operation of marijuana establishments be enforceable.

Sec. 11. (a) A marijuana establishment may not allow cultivation, processing, sale, or display of marijuana or marijuana accessories to be visible from a public place outside of the marijuana establishment without the use of binoculars, aircraft, or other optical aids.

(b) A marijuana establishment may not cultivate, process, test, or store marijuana at any location other than a physical address approved by the department and within an enclosed area that is secured in a manner that prevents access by persons not permitted by the marijuana establishment to access the area.

(c) A marijuana establishment shall secure every entrance to the establishment so that access to areas containing marijuana is restricted to employees and other persons permitted by the marijuana establishment to access the area and to agents of the department or state and local law enforcement officers and emergency personnel and shall secure its inventory and equipment during and after operating hours to deter and prevent theft of marijuana and marijuana accessories.

(d) No marijuana establishment may refuse representatives of the department the right during the hours of operation to inspect the licensed premises or to audit the books and records of the marijuana establishment.

(e) No marijuana establishment may allow a person under 21 years of age to volunteer or work for the marijuana establishment.

(f) No marijuana establishment may sell or otherwise transfer marijuana that was not produced, distributed, and taxed in compliance with this act.

(g) A marijuana grower, marijuana retailer, marijuana processor, marijuana microbusiness, or marijuana testing facility or agents acting on their behalf may not transport more than 15 ounces of marijuana or more than 60 grams of marijuana concentrate at one time.

(h) A marijuana secure transporter may not hold title to marijuana.

(i) No marijuana processor may process and no marijuana retailer may sell edible marijuana-infused candy in shapes or packages that are attractive to children or that are easily confused with commercially sold candy that does not contain marijuana.

(j) No marijuana retailer may sell or otherwise transfer marijuana that is not contained in an opaque, resealable, child-resistant package designed to be significantly difficult for children under 5 years of age to open and not difficult for normal adults to use properly as defined by 16 C.F.R. 1700.20 (1985), unless the marijuana is transferred for consumption on the premises where sold.

(k) No marijuana establishment may sell or otherwise transfer tobacco.

Sec. 12. In computing net income for marijuana establishments, deductions from state taxes are allowed for all the ordinary and necessary expenses paid or incurred during the taxable year in carrying out a trade or business.

Sec. 13. 1. In addition to all other taxes, an excise tax is imposed on each marijuana retailer and on each marijuana microbusiness at the rate of 10% of the sales price for marijuana sold or otherwise transferred to anyone other than a marijuana establishment.

2. Except as otherwise provided by a rule promulgated by the department of treasury, a product subject to the tax imposed by this section may not be bundled in a single transaction with a product or service that is not subject to the tax imposed by this section.

3. The department of treasury shall administer the taxes imposed under this act and may promulgate rules pursuant to the administrative procedures act of 1969, 1969 PA 306, MCL 24.201 to MCL 24.323 that prescribe a method and manner for payment of the tax to ensure proper tax collection under this act.

Sec. 14. 1. The marijuana regulation fund is created in the state treasury. The department of treasury shall deposit all money collected under section 13 of this act and the department shall deposit all fees collected in the fund. The state treasurer shall direct the investment of the fund and shall credit the fund interest and earnings from fund investments. The department shall administer the fund for auditing purposes. Money in the fund shall not lapse to the general fund.

2. Funds for the initial activities of the department to implement this act shall be appropriated from the general fund. The department shall repay any amount appropriated under this subsection from proceeds in the fund.

3. The department shall expend money in the fund first for the implementation, administration, and enforcement of this act, and second, until 2022 or for at least two years, to provide \$20 million annually to one or more clinical trials that are approved by the United States food and drug administration and sponsored by a non-profit organization or researcher within an academic institution researching the efficacy of marijuana in treating the medical conditions of United States armed services veterans and preventing veteran suicide. Upon appropriation, unexpended balances must be allocated as follows:

- (a) 15% to municipalities in which a marijuana retail store or a marijuana microbusiness is located, allocated in proportion to the number of marijuana retail stores and marijuana microbusinesses within the municipality;
- (b) 15% to counties in which a marijuana retail store or a marijuana microbusiness is located, allocated in proportion to the number of marijuana retail stores and marijuana microbusinesses within the county;
- (c) 35% to the school aid fund to be used for K-12 education; and
- (d) 35% to the Michigan transportation fund to be used for the repair and maintenance of roads and bridges.

Sec. 15. A person who commits any of the following acts, and is not otherwise authorized by this act to conduct such activities, may be punished only as provided in this section and is not subject to any other form of punishment or disqualification, unless the person consents to another disposition authorized by law:

1. Except for a person who engaged in conduct described in sections 4(1)(e), 4(1)(b), 4(1)(c), 4(1)(d), 4(1)(g), or 4(1)(h), a person who possesses not more than the amount of marijuana allowed by section 5, cultivates not more than the amount of marijuana allowed by section 5, delivers without receiving any remuneration to a person who is at least 21 years of age not more than the amount of marijuana allowed by section 5, or possesses with intent to deliver not more than the amount of marijuana allowed by section 5, is responsible for a civil infraction and may be punished by a fine of not more than \$100 and forfeiture of the marijuana.

2. Except for a person who engaged in conduct described in section 4, a person who possesses not more than twice the amount of marijuana allowed by section 5, cultivates not more than twice the amount of marijuana allowed by section 5, delivers without receiving any remuneration to a person who is at least 21 years of age not more than twice the amount of marijuana allowed by section 5, or possesses with intent to deliver not more than twice the amount of marijuana allowed by section 5:

- (a) for a first violation, is responsible for a civil infraction and may be punished by a fine of not more than \$500 and forfeiture of the marijuana;
- (b) for a second violation, is responsible for a civil infraction and may be punished by a fine of not more than \$1,000 and forfeiture of the marijuana;
- (c) for a third or subsequent violation, is guilty of a misdemeanor and may be punished by a fine of not more than \$2,000 and forfeiture of the marijuana.

3. Except for a person who engaged in conduct described by section 4(1)(a), 4(1)(d), or 4(1)(g), a person under 21 years of age who possesses not more than 2.5 ounces of marijuana or who cultivates not more than 12 marijuana plants:

- (a) for a first violation, is responsible for a civil infraction and may be punished as follows:
 - (1) if the person is less than 18 years of age, by a fine of not more than \$100 or community service, forfeiture of the marijuana, and completion of 4 hours of drug education or counseling; or
 - (2) if the person is at least 18 years of age, by a fine of not more than \$100 and forfeiture of the marijuana.
- (b) for a second violation, is responsible for a civil infraction and may be punished as follows:
 - (1) if the person is less than 18 years of age, by a fine of not more than \$500 or community service, forfeiture of the marijuana, and completion of 8 hours of drug education or counseling; or
 - (2) if the person is at least 18 years of age, by a fine of not more than \$500 and forfeiture of the marijuana.

4. Except for a person who engaged in conduct described in section 4, a person who possesses more than twice the amount of marijuana allowed by section 5, cultivates more than twice the amount of marijuana allowed by section 5, or delivers without receiving any remuneration to a person who is at least 21 years of age more than twice the amount of marijuana allowed by section 5, shall be responsible for a misdemeanor, but shall not be subject to imprisonment unless the violation was habitual, willful, and for a commercial purpose or the violation involved violence.

Sec. 16. 1. If the department does not timely promulgate rules as required by section 6 of this act or accept or process applications in accordance with section 9 of this act, beginning one year after the effective date of this act, an applicant may submit an application for a marijuana establishment directly to the municipality where the marijuana establishment will be located.

2. If a marijuana establishment submits an application to a municipality under this section, the municipality shall issue a municipal license to the applicant within 90 days after receipt of the application unless the municipality finds and notifies the applicant that the applicant is not in compliance with an ordinance or rule adopted pursuant to this act.

3. If a municipality issues a municipal license pursuant to this section:

- (a) the municipality shall notify the department that the municipal license has been issued;
- (b) the municipal license has the same force and effect as a state license; and
- (c) the holder of the municipal license is not subject to regulation or enforcement by the department during the municipal license term.

Sec. 17. This act shall be broadly construed to accomplish its intent as stated in section 2 of this act. Nothing in this act purports to supersede any applicable federal law, except where allowed by federal law. All provisions of this act are self-executing. Any section of this act that is found invalid as to any person or circumstances shall not affect the application of any other section of this act that can be given full effect without the invalid section or application.

Medical Marihuana Facilities Licensing Act (MMFLA, PA 281 of 2016) compared with Proposal 1 – the Michigan Regulation and Taxation of Marihuana Act (MRTMA)

Votes required for future amendments:

- MMFLA requires a simple majority of vote of the Legislature (56 House votes and 20 Senate votes).
- Proposed MRTMA will require a 3/4 vote of the Legislature (83 House votes and 29 Senate votes).

Local Control:

- MMFLA requires municipality to OPT IN.
- Proposed MRTMA requires a municipality to OPT OUT. Municipal decision to limit the number of marihuana establishments or opt out is subject to override by the voters of that municipality through initiative petition.
- MMFLA, a state operating license may not be issued to an applicant unless the municipality in which the proposed facility will be located in has adopted an ordinance authorizing that type of license.
 - If municipality does nothing, no marihuana facilities can be licensed/operate in that municipality.
 - If municipality adopts ordinance (opts in), then it may:
 - Authorize any specific or all license types
 - Limit the number of each license type
- Proposed MRTMA, a state operating license shall be issued to operate in every municipality unless a municipality enacts an ordinance to opt out.
 - Municipality can either completely prohibit all license types, or it allows all and can limit the total number of each license type. It may not pick and choose what license types it authorizes.
 - If the municipal limit on licenses prevents the State from issuing a license to all qualifying applicants, the municipality, not the State, is required to select from the competing applicants using a competitive process intended to identify those who are best suited to operate in compliance with the Act.
- Nothing under the MMFLA nor the proposed MRTMA has direct affect on the Michigan Medical Marihuana Act (MMMA patient caregiver model).

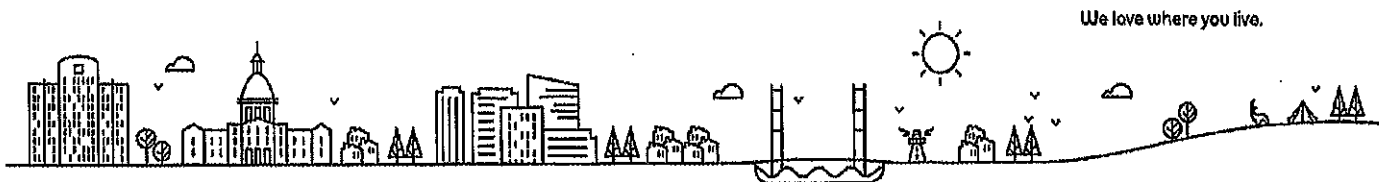
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- Proposed MRTMA broadens the prohibition on the separation of plant resin by butane extraction on residential premises under the MMMA to include methods using a substance with a flash point below 100 degrees Fahrenheit within the curtilage of a residence.
- Proposed MRMTA substantially increases the amount of marihuana that may be lawfully possessed from 2.5 ounces and 12 plants by a qualifying patient to 2.5 ounces on one's person, 10 ounces secured in one's residence, and no more than 12 plants at a time.
- While a municipality may regulate the time, place and manner of operation of marihuana establishments, the State must approve and issue a license to a proposed marihuana establishment that is not within an area exclusively zoned for residential use and is not within 1000 feet of a preexisting K-12 public or private school. A municipality may reduce this distance by ordinance.

License Types:

- MMFLA has five license types:
 1. Grower
 - Class A – 500 plant limit
 - Class B – 1,000 plant limit
 - Class C – 1,500 plant limit
 2. Processor
 3. Secure transporter
 4. Provisioning center
 5. Safety compliance facility
- Proposed MRTMA has six license types:
 1. Grower (plant limits are different than MMFLA)
 - Class A – 100 plant limit
 - Class B – 500 plant limit
 - Class C – 2,000 plant limit
 2. Processor
 3. Secure transporter
 - Provides for license, but nowhere in the language is there a requirement that marihuana must only be transported by a secure transporter.
 4. Retailer
 - MMFLA license is a provisioning center not retailer.
 5. Safety compliance facility
 6. Microbusiness
 - Person licensed to cultivate not more than 150 plants; process and package; and sell or otherwise transfer marihuana to individuals who are 21 years of age or older or to a safety compliance facility, but not to other marihuana establishments.
 - MMFLA does not have this license type.



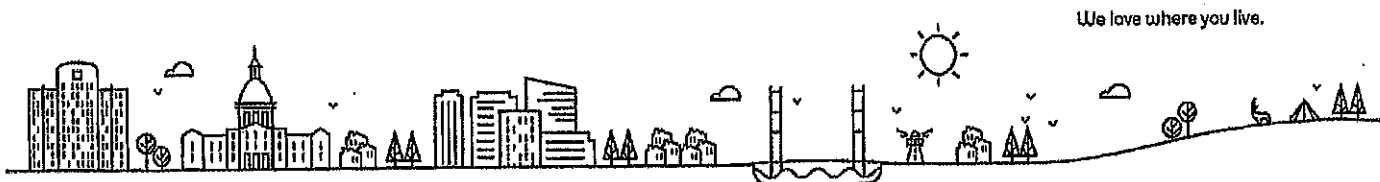
- MMFLA prohibits caregiver from grower, processor or secure transporter license types.
- Proposed MRTMA does not prohibit caregiver from holding any of the six license types.
- A person may be licensed under both the MMFLA as well as the proposed MRTMA.

Unreasonably Impracticable:

- MMFLA does not reference.
- Proposed MRTMA prohibits any administrative rule or municipal ordinance that subjects the licensee to unreasonable risk or requires such a high investment of money, time, or any other resource or asset that a reasonably prudent businessperson would not operate the marijuana establishment.
 - Any rule or ordinance could be legally challenged if a person considers it to require too much time, money, etc.

Additional Information:

- Definitions are not consistent between the MMFLA and the proposed MRTMA.
- Grower license plant counts are not consistent between the MMFLA and the proposed MRTMA.
- Application process is not consistent between the MMFLA and the proposed MRTMA.
 - If the State does not begin accepting/processing MRTMA applications within one year of the effective date of the Act, applicants can submit an application to a municipality. Municipality shall issue a municipal license to applicant within 90 days. Municipal license has same force and effect as state license, but the municipal license holder is not subject to regulation or enforcement by the department during the municipal license term.
- If proposed MRTMA passes, the MMFLA requirement that a 3% tax is imposed on each provisioning center's gross retail receipts is no longer applicable. However a 10% tax will be imposed on marijuana retailers on sales price of marijuana sold or otherwise transferred to anyone other than a marijuana establishment.
- The percent of the municipal portion of the excise tax collected is reduced from 25% under the MMFLA to 15% under the MRTMA and is paid only after the State is compensated for its implementation, administration and enforcement of the Act; and until 2022 or for at least two years, \$20 million annually is provided to FDA-approved clinical trials researching the efficacy of marijuana in treating U.S. armed services veterans for medical conditions and suicide prevention.
- If proposed MRTMA passes, it goes in to effect 10 days after the election is certified.



AGENDA NOTE

Old Business # 2

MEETING DATE: November 12, 2018

PERSON PLACING ITEM ON AGENDA: Recommendation from the Planning Commission on 06/14/18, Tabled by Council on 09/10/18; First reading approved on 10/8/18

AGENDA TOPIC: Second Reading of Ordinance rezoning Parcel 21-19-126-002 (Thomasville) from RM-1 (Multiple Family Residential) to PD (Planned Development)

EXPLANATION OF TOPIC: The property involved in this request is the 11.65± acres on the south side of Eleven Mile Road approximately a quarter mile west of Pontiac Trail (Tax ID 21-19-126-002). It is an irregularly shaped parcel located adjacent to and west and north of Colonial Acres and is also bordered by railroad tracks along its western boundary.

As background, in 2015 and 2016 the City Council considered a request to rezone this property to PD for a 60-unit single family detached site condominium development. The Council previously approved the Preliminary (Stage I) PD site plan and rezoned the parcel to PD subject to conditions, but the project stalled prior to final approval and the preliminary site plan expired and the zoning reverted to RM-1 pursuant to Section 102-391 of the City's Zoning Ordinance.

In 2018, the new owner/developer began the process anew and requested approval for a 50-unit single family detached site condominium project similar in layout to the previous 60-unit concept plan.

The City's Planned Development process is a four-step process. See, Sections 102-383 through 102-386 of the City's Zoning Ordinance:

- (1) a public hearing and review of the rezoning request and Preliminary (Stage I) PD Planned Development Site Plan by the Planning Commission with a recommendation to City Council;
- (2) a review and action on the rezoning request and Preliminary (Stage I) PD Planned Development Site Plan by the City Council;
- (3) a review of the Final (Stage II) PD Planned Development Site Plan by the Planning Commission with a recommendation to City Council; and
- (4) a review and action on the Final (Stage II) PD Planned Development Site Plan by City Council.

Step #1 was completed on June 14, 2018 and the Planning Commission recommended rezoning and approval of the Preliminary (Stage I) PD Site Plan, both with conditions. This matter is currently at Step #2 for Council action on the PD rezoning request and Preliminary (Stage I) PD Site Plan.

Council postponed this matter several times to allow for additional information relating to buffering from adjacent uses, lot sizes and coverage, setbacks, access and other issues. Since then the Applicant has revised the site plan to address lot coverage and other issues.

As provided for in the Zoning Ordinance, in Step #2 the rezoning request and Preliminary (Stage I) PD Site Plan are processed at the same time, but action on the Preliminary Site Plan would not occur until a second reading on the rezoning request. The Thomasville Preliminary (Stage I) Planned Development Site Plan is also on the agenda for consideration.

Council approved the first reading of the zoning ordinance amendment to rezone this parcel from RM-1 to PD on October 8, 2018. There have been not changes to the plans or zoning ordinance amendment or conditions since the first reading.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- Rezoning Ordinance – updated
- PC Minutes 6/14/18, pp 1-6
- CIB Planning Review 9/30/18
 - Supplemental information on PUDs
 - South Lyon Zoning Ordinance Sections 102-381 through 102-391
 - Zoning Enabling Act, MCL 125.3503 Planned Unit Developments
- Site Plan – 50-unit layout (Sheet C-1.0 only)
- Lot coverage chart – shows changes to unit models and impervious surfaces by lot and corresponding changes to lot coverage percentages

POSSIBLE COURSES OF ACTION: Approve/Deny/Table/Postpone

RECOMMENDATION: Approve with conditions.

SUGGESTED MOTION: Motion to Approve the Second Reading of an ordinance to amend the Official Zoning Map of the City of South Lyon incorporated into the South Lyon Zoning Ordinance by Section 102-182 by rezoning the Property (Parcel No. 21-19-126-002) more fully described in the attached Exhibit A (the "Property") from the RM-1 District (Multiple-Family Residential) to the PD District (Planned Development), subject to the following conditions:

A. Sections 102-381 through 102-392 of the City of South Lyon Zoning Ordinance pertaining to the PD Planned Development zoning district, as amended, which is part of the City of South Lyon Code of Ordinances, Chapter 102.

B. The Preliminary (Stage I) Planned Development Site Plan for Thomasville prepared by Monument Engineering Group Associates, Inc., plans revised and dated September 27, 2018;

C. City Council approval of a Final (Stage II) Planned Development Site Plan for Thomasville pursuant to the City's Zoning Ordinance.

D. City Council approval of a Planned Development Agreement for Thomasville Site Condominium development.

E. Any and all conditions on the approvals of the City of South Lyon Planning Commission relating to the Property and Preliminary (Stage I) and Final (Stage II) Planned Development Site Plans for Thomasville, as reflected in the official minutes of June 14, 2018, and documentation of such approvals, including:

1. A waiver to allow an average lot area of 5,000 square feet;
2. A waiver to allow a minimum lot width of 50 feet;

3. A waiver to allow an overall density of 4.3 units per acre;
4. A waiver to allow a setback of 10 feet between buildings;
5. A waiver to allow for rear yard setbacks of 30 feet and less than 30 feet for lots 7, 18, 20-22 as shown on the preliminary site plan and as listed in CIB's September 30, 2018 review letter;
6. The installation of landscape buffering and 6-foot vinyl fencing abutting Colonial Acres to be installed at the beginning of the project/construction;
7. Inclusion of language for a future cross access easement agreement with Colonial Acres via Lexington Drive;
8. Submission of revised building elevations and material samples to the Planning Commission during Final (Stage II) Planned Development Site Plan review; and
9. Draft condominium documents (e.g., Master Deed, Bylaws and exhibits) to be submitted during Final (Stage II) Planned Development Site Plan review for City review and approval;
10. A 2-foot irrigated green belt between curb and sidewalk;
11. Compliance with reports, comments, requirements and recommendations by other City Departments and other agencies having jurisdiction.

F. All applicable City Ordinances and design standards.

G. All development, improvements, and use of the Property being subject to and in compliance with the approved Preliminary (Stage I) and Final (Stage II) Planned Development Site Plans for Thomasville, all other applicable conditions thereon as reflected in the official minutes and documentation and approvals, and the Planned Development Agreement.

ORDINANCE NO. __-18

**CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN**

**AN ORDINANCE TO AMEND THE OFFICIAL ZONING MAP OF
THE CITY OF SOUTH LYON REZONING PARCEL NO. 21-19-
126-002 (THOMASVILLE) FROM THE RM-1 DISTRICT
(MULTIPLE-FAMILY RESIDENTIAL) TO THE PD DISTRICT
(PLANNED DEVELOPMENT)**

WHEREAS, the approximately 11.65 acres of real property located south of Eleven Mile Road and west of Pontiac Trail, Parcel No. 21-19-126-002, was previously rezoned from RM-1 (Multiple Family Residential) to PD (Planned Development) and a Preliminary (Stage I) Planned Development Site Plan was approved for a 60-unit site condominium development to be known as Thomasville, but a Final (Stage II) Planned Development Site Plan was not approved, and no construction was undertaken nor any extension of the preliminary approval within one year, consequently, the preliminary plan approval expired and the Property's zoning reverted to RM-1 pursuant to Section 102-391 of the City of South Lyon's Zoning Ordinance;

WHEREAS, the owner of the Property revised the plans for the development and reduced the number of units from 60 to 50 and submitted an application to rezone the Property from RM-1 to Planned Development and for approval of the new revised Preliminary (Stage I) Planned Development Site Plan for a 50-unit detached single family residential site condominium;

WHEREAS, the revised 50-unit Thomasville Preliminary (Stage I) Planned Development Site Plan and requested rezoning of the Property (Parcel No. 21-19-126-002), meets the standards contained in Section 102-382 of the City of South Lyon Zoning Ordinance for the Planned Development district;

WHEREAS, the rezoning and proposed development will have a beneficial effect, in terms of public health, safety, welfare or convenience, on present and potential surrounding land uses which cannot be achieved under a single zoning district;

WHEREAS, the uses proposed will encourage a more efficient use of public utilities and services and lessen the burden on circulation systems, surrounding properties, and the environment and will improve emergency access to adjacent parcels;

WHEREAS, the rezoning and proposed development is consistent with the City's Master Plan designation for the Property;

WHEREAS, the rezoning is warranted by the design and amenities incorporated in the Preliminary (Stage I) Planned Development Site Plan and based on the shape of parcel, its proximity to the railroad tracks and the existing pond;

WHEREAS, the proposed development provides for 50 detached single family residential site condominium units which is less than the number of units permitted under the Property's current RM-1 zoning;

WHEREAS, the proposed development provides for usable open space;

WHEREAS, the proposed development meets the City's off-street parking requirements;

WHEREAS, the proposed development provides adequate landscaping and other buffering measures to ensure the proposed uses will be adequately buffered from adjacent uses;

WHEREAS, the proposed development provides adequate vehicular and pedestrian circulation and allows for safe, convenient, uncongested and well-defined circulation within and to the Property;

WHEREAS, the proposed development reasonably protects and preserves natural and historical features on the Property by preserving open spaces;

THE CITY OF SOUTH LYON ORDAINS:

PART I. Amendment of Official Zoning Map. The Official Zoning Map of the City of South Lyon, incorporated into the South Lyon Zoning Ordinance by Section 102-182, is hereby amended to rezone the Property (Parcel 21-19-126-002) more fully described in the attached Exhibit A (the "Property"), from the RM-1 District (Multiple-Family Residential) to the PD District (Planned Development), subject to the following conditions:

A. Sections 102-381 through 102-392 of the City of South Lyon Zoning Ordinance pertaining to the PD Planned Development zoning district, as amended, which is part of the City of South Lyon Code of Ordinances, Chapter 102;

B. The Preliminary (Stage I) Planned Development Site Plan for Thomasville prepared by Monument Engineering Group Associates, Inc., plans revised and dated September 27, 2018;

C. City Council approval of a Final (Stage II) Planned Development Site Plan for Thomasville pursuant to the City's Zoning Ordinance;

D. City Council approval of a Planned Development Agreement for the Thomasville Site Condominium development;

E. Any and all conditions of the approvals of the City of South Lyon Planning Commission relating to the Property and Preliminary (Stage I) and Final (Stage II) Planned Development Site Plans for Thomasville, as reflected in the official minutes of June 14, 2018, and documentation of such approvals, including:

1. A waiver to allow an average lot area of 5,000 square feet;
2. A waiver to allow a minimum lot width of 50 feet;
3. A waiver to allow an overall density of 4.3 units per acre;
4. A waiver to allow a setback of 10 feet between buildings;
5. A waiver to allow for rear yard setbacks of 30 feet and less than 30 feet for lots 7, 18, 20-22 as shown on the preliminary site plan and as listed in CIB's September 30, 2018 review letter;

6. The installation of landscape buffering and 6-foot vinyl fencing abutting Colonial Acres to be installed at the beginning of the project/construction;
7. Inclusion of language for a future cross access easement agreement with Colonial Acres via Lexington Drive;
8. Submission of revised building elevations and material samples to the Planning Commission during Final (Stage II) Planned Development Site Plan review; and
9. Draft condominium documents (e.g., Master Deed, Bylaws and exhibits) to be submitted during Final (Stage II) Planned Development Site Plan review for City review and approval;
10. A 2-foot irrigated green belt between curb and sidewalk;
11. Compliance with reports, comments, requirements and recommendations by other City Departments and other agencies having jurisdiction.

F. All applicable City Ordinances and design standards.

G. All development, improvements, and use of the Property being subject to and in compliance with the approved Preliminary (Stage I) and Final (Stage II) Planned Development Site Plans for Thomasville, all other applicable conditions thereon as reflected in the official minutes and documentation and approvals, and the Planned Development Agreement.

PART II. Severability. Should any section, subdivision, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART III. Savings Clause. This Ordinance amends the Zoning Ordinance only as specified herein, and the Zoning Ordinance shall remain in full force and effect.

PART IV. Repealer. All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

PART V. Publication. The City Clerk shall publish this Ordinance in the manner required by law and shall publish at the same time, a notice of the adoption of this Ordinance and stating that a copy of the Ordinance is available to the public at the office of the City Clerk for inspection.

PART VI. Effective Date. This Ordinance shall become effective on the date provided by applicable law following publication.

Made, passed and adopted by the South Lyon City Council this ____ day of _____, 2018.

Daniel L. Pelchat, Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the ____ day of _____, 2018.

Lisa Deaton, City Clerk

Adopted:
Published:
Effective:

EXHIBIT A
LEGAL DESCRIPTION
CITY OF SOUTH LYON ORDINANCE __-16

THAT PART OF THE NORTHWEST FRACTIONAL 1/4 OF SECTION 19, T. 1 N., R. 7 E., CITY OF SOUTH LYON, OAKLAND COUNTY MICHIGAN MORE FULLY DESCRIBED AS COMMENCING AT THE NORTH 1/4 CORNER OF SAID SECTION 19, THENCE N 89°30'34" W 102.27 FEET ALONG THE NORTH LINE OF SAID SECTION 19 TO THE POINT OF BEGINNING; THENCE S 00°37'38" W 380.75 FEET; THENCE S 87°38'26" W 164.63 FEET; THENCE S 00°29'48" W 40.53 FEET; THENCE S 77°55'48" W 160.32 FEET; THENCE N 89°26'55" W 272.74 FEET; THENCE S 43°24'20" W 173.88 FEET TO THE NORTHEASTERLY LINE OF THE C & O RAILROAD; THENCE N 46°01'24" W 859.35 FEET ALONG THE NORTH LINE OF THE C & O RAILROAD TO THE NORTH LINE OF SECTION 19; THENCE S 89°30'34" E 1336.46 FEET ALONG SAID NORTH SECTION LINE TO THE POINT OF BEGINNING. SUBJECT TO ALL EASEMENTS & ENCUMBRANCES OF RECORD.

Containing 11.635 (Gross)

Containing 10.636 AC (Net Usable- Less R/W)

Parcel Tax Number: 21-19-126-002

**City of South Lyon
Planning Commission
Regular Meeting Minutes
June 14, 2018**

Approved: _____

The meeting was called to order by Chairman, Scott Lanam at 7:15 p.m.

Roll Call: Scott Lanam, Chair
Keith Bradley, Vice Chair
Steve Mosier, Commissioner
Mike Joseph, Commissioner

Absent: Jason Rose, Commissioner, Excused
Wayne Chubb, Commissioner, Excused
Erin Kopkowski, Commissioner, Excused

**Motion to excuse Commissioner Chubb, Rose and Kopkowski
Motion by Mosier, Second by Bradley**

Voice Vote: Ayes: Unanimous
Nays: None

Motion Approved

Also Present: Carmine Avantini, Planning Consultant
Kelly McIntyre, Planning Consultant
Judy Pieper, Deputy Clerk
Patrick Brzozowski, Zoning Administrator
Tim Wilhelm, City Attorney

Motion made to add New Business #1, set Public Hearing for July 12, 2018 for the ordinance Utility Poles and Wireless facilities in the right away - distributed by Attorney Wilhelm at the beginning of the meeting.

Motion by Bradley, Second by Joseph

Voice Vote: Ayes: Unanimous
Nayes: None

Motion Approved

**Motion to approve the Agenda as amended
Motion by Mosier, Second by Bradley**

Voice Vote: Ayes: Unanimous
Nayes: None

Motion Approved

**Motion to approve Minutes as amended
Motion by Bradley, Second by Joseph**

Voice Vote: Ayes: Unanimous
Nayes: None

Motion Approved

Public Comments – None

Public Hearings

- 1. Thomasville Site Condominium, PD Rezoning Preliminary Site Plan (#2018-003)**

Allan Pruss, Monument Engineering Group and Associates, Inc., begins by explaining that the first time they went before the Board, sometime in early 2016, receiving a final site plan approval for the basically the same lay out that is in front of the Board now. He further states that the only change is that the lots went from 40 foot wide lots to now 50 foot lots, the density went from 60 units down to 50 units. The road alignment has not changed. The intersection at Lexington and Thomasville has been tweaked to accommodate the 50 foot wide lots. He further states that they made a few other minor changes throughout the sub. They have been working with Patrick and Carmine. They are here to answer any questions.

Planning Consultant McIntyre states that this will be a two-step process and they are looking at taking care of this simultaneously. The rezoning and the preliminary PD Site Plan request to construct a 50 unit, detached single-family residential condominium site. McIntyre states the only major change is the increase in lot size. She also states that there are a number of items that will need a waiver on. The Lot Area, Lot Width, Residential Density, Front yard setback, Side yard setback, Rear yard, Building Height and Lot Coverage. McIntyre goes on to state that the Police and Fire Departments have requested the installation of a paved, gated emergency access drive to 11 Mile Road. The previous property owners tried to work with Colonial Acres to obtain a cross access easement to allow the connection of Lexington Drive within Colonial Acres. At this time, Colonial Acres is not interested in pursuing this agreement. The City requests that Lexington Drive be paved to the property line and that easement language is included as a condition of site plan approval.

Planning Consultant Carmen Aventini, adds on the original plans, the sidewalks were back off of the curb by a foot or two. Now they are showing integrated with the curb.

Lorenzo Cavaliere, 30078 Schoenherr, Suite 300, Warren, Michigan
Cavaliere states that in the old plan there was a 3 foot green belt between the back of the curb and the sidewalk, and you really can't plant anything on the 3 feet. If we could go with a 2 foot green belt and a 5 foot public walk that would still give you the look and still give something that is quite practical.

Chair Lanam states that the elevations seem to be very similar and doesn't see a difference when driving down the street.

Cavaliere states that it is done on a case by case basis, as they will not know which home is going to be sold on each lot.

Commissioner Joseph states that these are the epitome of "cookie cutter" houses. The designs are dated. They need to be more imaginative. Look at the materials that you are using. Take a drive around South Lyon. This is a 1980's house.

Chair Lanam states that the designs are mostly identical.

Commissioner suggests flipping the garage from one side to the other.

Cavaliere explains that the elevations will be changing.

Commissioner adds that the homes have very little character.

Avantini adds that this is a re-zoning, so the preliminary is done here, recommendation to Council, and then they would come back here for site-plan and then to Council again.

Cavaliere adds that they can definitely add some additional options for elevations.

Lanam adds that they should bring in samples of materials as part of the review process.

The conversation continues regarding the target market for this development and the housing shortage in this state.

Attorney Wilhelm states that he wants to raise some issues from looking back at the last time this was presented to Council.

Avantini states that the only reason that that connection was sought by the Police and Fire Department was so that they can approve their emergency exit through Colonial Acres. It really provides no benefit to this development.

The conversation continues regarding the 2nd reading that is included in the Council packet dated 11-14-2016.

Public Hearing opens at 7:56 p.m.

Judy Keeling, Colonial Acres Board

Keeling states that she would like to re-iterate that they are not for this property coming on to Lexington Drive, it's a private road and we maintain that road. She states that they have Heritage Road that goes through for Police and Fire. She again states that she wants it noted that the project itself is not the problem, the problem is if they come on to our road.

Avantini adds that Colonial Acres may want to put up a sign on their property line.

Public Hearing closes at 7:58 p.m.

Motion made to recommend to City Council approval for Plan Development and Rezoning the Preliminary PD Site Plan for Thomasville Development conditioned upon the approval of the following: a waiver to allow an average lot area of 4,200 s.f.; a waiver to allow a minimum lot width of 50ft.; a waiver to allow an

overall density of 5.2 units per acre; a waiver to allow a setback of 15 feet between buildings; the installation of landscape buffering abutting colonial acres to be installed at the beginning of the project/construction; inclusion of language for a future cross access agreement with Colonial Acres via Lexington Drive; Submission of revised building elevations and material samples to the Planning Commission during final site plan review; draft condominium documents to be submitted during final site plan approval; sidewalks back to 2ft green belt between the curb and the sidewalk; all recommendations from the 11-14-2016 City Council packet A – E; All part of the original plans must be included on the site plan.

Motion by Bradley, Second by Mosier

Voice Vote: Ayes: Unanimous
Nays: None

Motion Approved

Cavaliere asked for a correction to 10 feet between buildings on prior Motion.

Motion to amend prior motion to allow waiver of setback to 10ft between buildings

Motion by Bradley, Second by Mosier

Voice Vote: Ayes: Unanimous
Nays: None

Motion Approved

Motion to approve amended motion
Motion by Bradley, Second by Mosier

Voice Vote: Ayes: Unanimous

Nayes: None

Motion Approved

2. 825 W. Lake Street Conditional Rezoning (#2018-004)

Developer – Bob Langan, 128 N. Center Street, Northville, Michigan
One of the Principles of LV Holdings, LLC., which is the owner of this property. He goes on to state that his partner, Michael Valvona and their Consulting Engineer, Cliff Seiber, from Seiber Keast and Associates is also in the room this evening. He states that this property is at the corner of Lake Street and Dixboro and was in the Township until about a year or so ago, when it was annexed in to the city. He goes on to say that they have had a number of meetings with Consultants in the City to go over what they thought would be a good use of this property. He states that they have come up with a Multi-Family concept, 72 units in three buildings. Consulting Engineer, Cliff Seiber states that they have really made an effort to make it not look cramped from Lake Street. He states that it is a looped traffic system with a Boulevard entrance off of Lake Street and good circulation throughout the site. Entering the site from the Boulevard gives you a more open space with a Gazebo. The Storm Water Basin runs along Lake Street adding a more open feel for the development. The Boulevard was added for a secondary access (after speaking with the Fire Marshall) with a breakaway gate for emergency use. Utilities, along with a looped water system, sanitary sewer and storm water will be on site as well. The mix of the units will include 51 – 2 bedroom and 21 – 1 bedroom. The parking requirements are met, along with an additional 20% guest parking.

Avantini refers the Board to the letter dated 6-7-2018, he states that this is an additional rezoning request from R-1A (One Family Residential) to RM-3 (Multiple Family Residential). He goes on to explain the process stating the applicant will offer conditions. If those conditions are found acceptable in the Board's recommendation and also to City Council, the applicant would have to come back for final site plan approval.

Avantini goes on to list the following Conditions:

1. Building Exterior – High quality building materials
2. High Quality Interior Fit and Finish



CIB Planning

September 30, 2018

City Council
City of South Lyon
335 S. Warren Street
South Lyon, MI 48178

Subject:	Thomasville Site Condominium, Planned Development (PD) Rezoning & Preliminary PD Site Plan- <u>Revised</u>
Description of Application:	The applicant is requesting Planned Development (PD) rezoning and Preliminary PD Site Plan approval for the proposed development of a 50 unit single-family residential development on an 11.635 acre parcel.
Site Location:	South side of 11 mile, 1/4 mile west of Pontiac Trail
Applicant:	Lorenzo Cavaliere Cavaliere Company 30078 Schoenherr Road, Suite 300 Warren, MI. 48088
Zoning:	RM-1, Multiple-Family Residential District
Plans Dated:	September 30, 2018

Dear City Council Members:

This proposed Planned Development (PD) Rezoning and PD Preliminary Site Plan application was tabled at the September 10, 2018 City Council meeting. On September 21, 2018, the applicant met with City staff and consultants to discuss the preliminary site plan submission and address specific concerns by Council regarding lot coverage and setbacks.

This review letter will recap CIB Planning's review for the PD Rezoning and PD Preliminary Site Plan approval. We will specifically address the issue of lot coverage following the rezoning and site plan review comments.

BACKGROUND/HISTORY OF SUBMISSION

At the June 14, 2018 meeting, after holding a public hearing, the Planning Commission recommended approval of the PD Rezoning and Preliminary PD Site Plan to City Council, with conditions.

On July 9, 2018, City Council reviewed the PD rezoning and preliminary site plan. Due to inconsistencies in the site plan package and missing information, the Council tabled this application to allow the applicant to "clean up and clear up" the plan before any action is taken. The applicant subsequently met with CIB Planning and City Staff to review the inconsistent and missing information.

On August 13, 2018, the City Council reviewed the PD Rezoning and Preliminary Site Plan. Asking for additional information for lot coverage, building footprint, deck size and location, and for the applicant to meet with the neighboring Colonial Acres residents, Council tabled the First Reading.

On August 27, 2018, the applicant provided City Council with an update on a productive, well-attended meeting with Colonial Acres. The lot coverage information, however, was not provided in time for proper review and comment by CIB Planning for consideration by Council.

On September 10, 2018, the application requested to table the reading.

Since that time, City staff and consultants have worked with the applicant. The applicant has since reduced the number of lots with a building lot coverage of twenty-five percent (25%) or more and reduced the number of lots with an impervious surface coverage of more than thirty-five percent (35%).

CURRENT ZONING REQUIREMENTS

The RM-1 District allows the development of single-family residential units as a permitted use, provided the dimensional requirements of the R-3 District are met. The R-3 District permits a maximum density of 3.7 units per acre (*Section 102-457(n), Notes to schedule of regulations*) with a minimum lot size of 8,750 square feet. Based upon the total acreage, this means that 44 units would be allowed by right under the R-3 District while a total of **50 units are proposed**. To develop the site as shown, the applicant must utilize the PD, Planned Development Option.

PD, PLANNED DEVELOPMENT REVIEW PROCESS

The proposed Planned Development (PD) Rezoning and corresponding Preliminary PD Site Plan approval provide general acceptance of the road layout, lot (unit) sizes, yard setbacks, distances between buildings, open space, preliminary landscaping, and housing designs. A public hearing was held by the Planning Commission, as required under the ordinance, for PD Rezoning and Preliminary PD Plan review, and a positive recommendation from the Planning Commission was made. If the PD Rezoning, and corresponding Preliminary PD Plan, is approved by City Council, the applicant will return to the Planning Commission for Final PD Plan review and recommendation to City Council. All of the requirements for site plan submissions in Article IV of the zoning ordinance must be complied with at that time.

PD, PLANNED DEVELOPMENT REZONING REVIEW STANDARDS

Section 102-382 of the zoning ordinance lists the following standards that must be met for consideration of a Planned Development rezoning request:

(a) The uses proposed will have a beneficial effect, in terms of public health, safety, welfare or convenience or any combination thereof, on present and potential surrounding land uses. The uses proposed will encourage a more efficient use of public utilities and services and lessen the burden on circulation systems, surrounding properties, and the environment. This beneficial effect for the city (not the developer) shall be one which could not be achieved under any other single zoning classification.

Review Comment: The proposed use will create less density than what is permitted by right in the RM-1 Zoning District if developed as a multiple family residential. It will provide moderately-priced, new construction housing for the community, which is scarce in the City of South Lyon.

(b) The uses proposed shall be consistent with the master plan of future land use for the city.

Review Comment: The proposed future land use designation for the site is Suburban Residential, which includes "Planned developments that may contain a mix of suburban and traditional residential." Additionally, the master plan has a goal to provide a diversity of housing for different populations. The moderate price point on the proposed development provides *moderately-priced new single family housing* not currently available in the City.

(c) The zoning is warranted by the design and amenities incorporated in the development proposal.

Review Comment: Given the unique characteristics of the site (unusual shape, a pond, and proximity to a railroad, etc.) a Planned Development is more appropriate than a project

developed under RM-1, Multiple-Family Residential zoning regulations, or even the density requirements of the R-3, Single-Family Residential District.

(d) Usable open space shall be provided, at least equal to the total of the minimum usable open space which would be required for each of the component uses of the development. The City may, if deemed appropriate, require for planned developments more or less open space than that required by this chapter.

Review Comment: Given the challenging shape of the lot and unique characteristics of the site, the open space is provided between the units that back up to one another, thereby preventing the creation of through-lots. The pond at the northwest corner of the site is being maintained as-is; the trees along 11 Mile Road will be preserved; and passive recreation trails throughout the development.

(e) Off-street parking sufficient to meet the minimum required by section 102-476 shall be provided and the City may, if deemed appropriate by the City require for planned developments more or less parking than that required by this chapter.

Review Comment: Each unit will have a garage and the amount of parking required under the proposed PD rezoning will be the same as that under the R-3 zoning designation.

(f) Landscaping shall be provided so as to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property. The City may, if deemed appropriate, require for planned unit developments more or less landscaping than that required by this chapter.

Review Comment: Landscape buffering and fencing is provided along the south and east property lines, abutting the existing condominium units. Any additional landscaping needed to buffer properties will be determined under Final PD Plan review.

(g) Vehicular and pedestrian circulation, allowing safe, convenient, uncongested and well-defined circulation within and to the district shall be provided.

Review Comment: Vehicular access to the property will be from 11 Mile Road and meets the above criteria. Sidewalks are also provided within the project, to be reviewed as part of the Preliminary PD Plan review.

(h) Natural and historical features of the district shall reasonably be protected and preserved.

Review Comment: The pond and perimeter trees on the northern edge of the property will be preserved under this project.

PRELIMINARY PLANNED DEVELOPMENT PLAN REVIEW COMMENTS

Section 102-131(a) of the City of South Lyon Zoning Ordinance lists the submittal requirements for Site Plan Review. Based on our review of the proposal, discussions with the applicant, and comments received from the Planning Commission during preliminary review of the project, we offer the following for your consideration:

1. **Overall Density.** Section 102-387(b)(1), *General design standards*, of the ordinance states that "The maximum permitted residential density for single-family dwelling in the RM-1 District shall not exceed the density allowed for the area currently zoned single-family as shown on the zoning district map." The current zoning designation for the subject property is RM-1 but the ordinance states that "the standards of the schedule of regulations applicable to the R-3 one-family residential district shall apply as minimum standards when one-family detached dwellings are erected." Footnote (n) for the R-3 District also states that "single-family detached condominiums in condominium subdivisions shall meet all requirements and standards of the district in which such dwellings are to be constructed, including minimum floor area requirements, and excepting minimum lot size, which shall be so developed that the number of dwelling units per gross acre shall not exceed the following: (4) R-3, 3.7 dwelling units per gross acre."

The applicant is requesting 50 units, to meet the benefit of providing moderately priced new housing, with an overall density of 4.3 dwelling units per gross acre. A waiver will have to be granted to allow an overall density of approximately 4.3 units per acre as it exceeds the minimum density allowed.

2. **Area and Bulk.** The proposed site was reviewed in accordance with Section 102-180, *Schedule of Regulations*, as described in the following table:

R-3 Requirements	Required	Provided	Comments
Lot Area	8750 sq. ft. minimum	Average of 5000 s.f. (ranging from 4,256 square feet to 8,526 square feet)	The Planning Commission recommended approval of the waiver.
Lot Width	70 ft. minimum	50 ft. minimum	The Planning Commission recommended approval of the waiver.
Residential Density	3.7 units/acre max.	Approximately 4.3 units/acre	The Planning Commission recommended approval of the waiver.
Minimum floor area	1,000 s.f.	32 units at 1,550 s.f. 7 units at 1,377 s.f. 11 units at 1,316 s.f.	In compliance
Front yard setback (single-family)	25 ft.	25 ft.	In compliance

R-3 Requirements	Required	Provided	Comments
Side yard setback	6/16 ft.	5/10 ft.	The Planning Commission recommended approval of the proposed side yard setbacks and the corresponding waiver.
Rear yard	35 ft.	30 ft.	The Planning Commission recommended approval of proposed rear yard setbacks and the corresponding waiver.
Building Height (single-family)	2 stories max. 25-ft. max. building height	1-2 stories, max. 25 ft. height	In compliance
Lot Coverage (buildings)	25% maximum	18% overall development; Unit building coverage ranges from 15%-30% and Impervious surface lot coverage ranges from 20%-35% per lot	Planning Commission recommended approval of overall development lot coverage

Five (5) lots throughout the development deviate from the 30 foot rear yard setback:

- Lot 7 25' rear yard (instead of 30')
- Lot 8 25' rear yard (instead of 30')
- Lot 20 15' rear yard (instead of 30')
- Lot 21 15' rear yard (instead of 30')
- Lot 22 5' rear yard (instead of 30')

Preliminary approval of the plan (as presented) includes these variations and all proposed setbacks.

3. **Overall Layout.** The overall layout of the proposed development is reasonable and matches that recommended for City Council approval at the June 14, 2018 Planning Commission meeting.
4. **Emergency Access.** The Police and Fire Departments requested the installation of a paved, gated emergency access drive to 11 Mile Road. This has been provided and details for construction and maintenance will be provided at the time of Final PD Plan review. They also indicated the desire to have the main drive (Lexington Drive) connect with the drive for Colonial Acres, to the north, for improved emergency access. The property owners tried to work with Colonial Acres to obtain a cross access easement to allow the connection of Lexington Drive within Colonial Acres. At this time, Colonial Acres is not interested in pursuing this agreement. For the time being, the City requests that Lexington Drive be paved to the property line (should an agreement come to fruition) and that easement language be included as a condition of site plan approval.

5. **Park Area.** A pond exists at the northwest corner of the property, as well as open areas between the rears of units on Lexington Circle. A walking path is provided within the development. Park benches are proposed near the pond.
6. **Preliminary Landscape Plan.** The preliminary landscape plan provides both the required street trees and replacement trees. In addition, the planting size for almost all of the proposed trees exceeds ordinance requirements and is considered a benefit of the project.

While a buffer zone is not required between the two properties (Thomasville and Colonial Acres), due to the concerns of Colonial Acres residents, the applicant is providing a six (6) foot privacy fence along the property line adjacent to Colonial Acres as well as narrow evergreen trees (five (5) feet minimum height). In a typical landscape buffering design, two (2) staggered rows of evergreen trees are planted within a 10 foot wide buffer strip. The applicant has not identified the buffer area, rather only the fence on the property line and the narrow trees (shown too close to the fence.). A minimum 10 foot buffer area should be identified on the plan with precise planting locations, as adequate spacing is necessary for ensuring optimal growing conditions for the trees.

Fence details will be provided with Final Site Plan approval.

7. **Sidewalks.** The applicant is proposing five (5) foot sidewalks throughout the interior of the development. Originally proposed with no setback between the curb and the sidewalk, the Planning Commission has requested a minimum of two (2) feet of green space between back of curb and sidewalk edge. CIB Planning has recommended and continues to support a three (3) foot space.

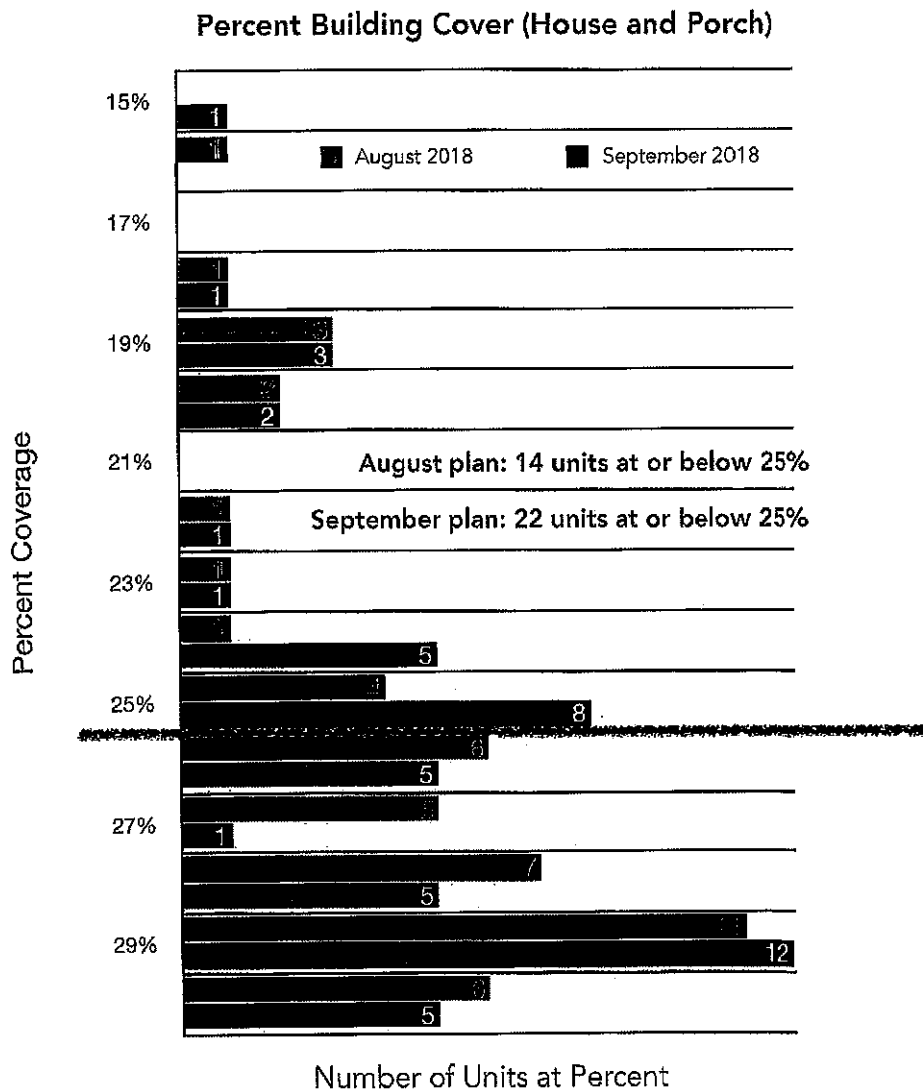
The applicant proposes to irrigate the proposed green space between the curb and sidewalk to ensure the area remains lawn and not weeds.

It should be noted that Lots 27 and 28 do not have sidewalks due to the building envelope, required setbacks, and limited available space. The applicant could consider placing **smaller** homes on these lots, knowing that sidewalks can not be provided.

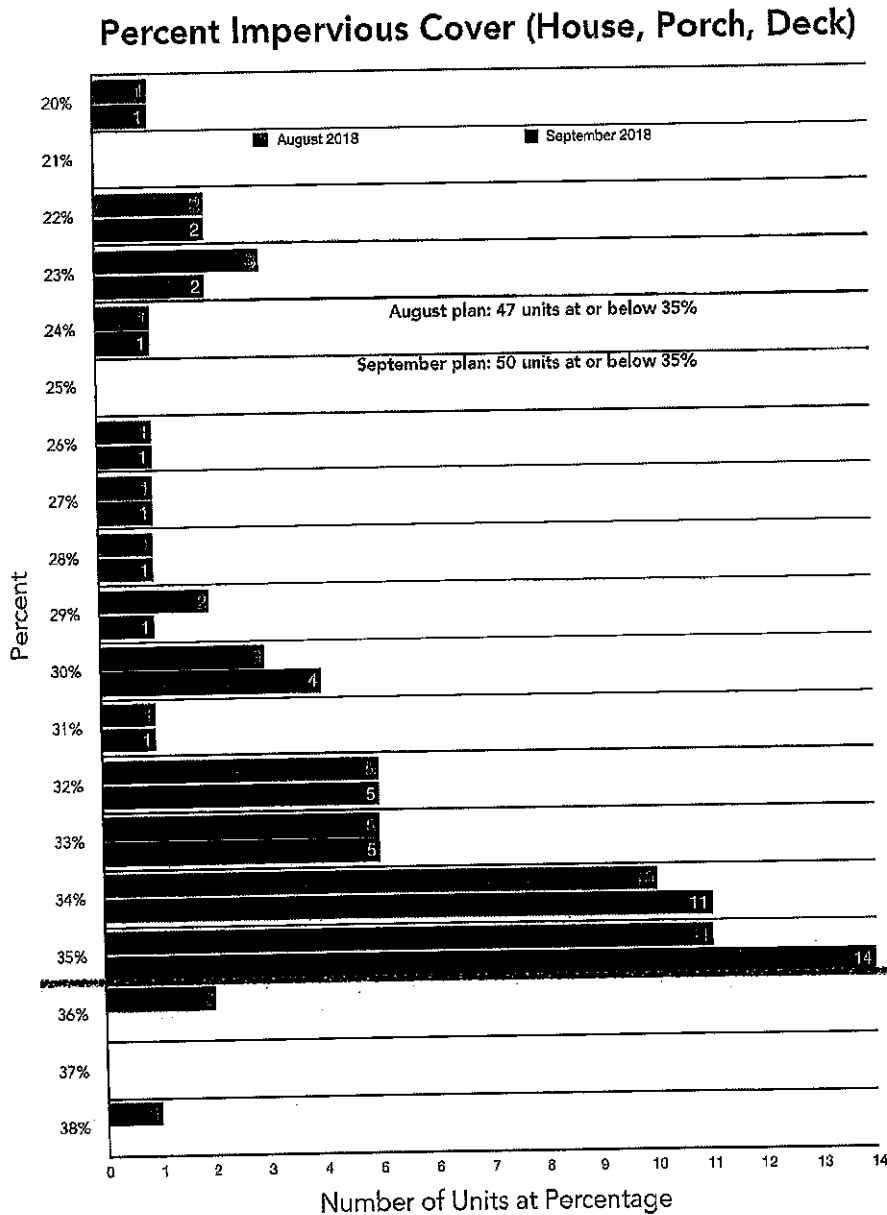
8. **Building Elevations.** The use of high-quality building elevations and materials is critical to the successful development of a small lot, single-family project such as this. The elevations submitted to the Planning Commission lacked in building variety and style, as well as architectural details. The applicant has submitted additional elevations for this submittal to City Council. The preliminary building elevations are attractive and have the potential to meet this standard, conditioned upon the proper variety of features and acceptable building materials/colors. The Planning Commission did express the need for architectural variety and should be considered under Final PD Site Plan review.
9. **Deck and Patios.** The applicant has show a 12'x25' deck on each unit (with the exception of the three (3) noted lots). Due to the size of the lots, there is limited rear

yard area to construct a deck or patio and remain within the setback requirements. *Section 120-108 Porches and Decks* permits "decks at or below the ground floor level to project into a required side or rear yard, not not exceed a depth of 25% of the depth of required yard." The rear yard setback for this development is proposed as 30 feet. An additional 7.5 feet may be gained with this provision. All decks fall within the additional 7.5 feet allowed under Section 102-108, and meet ordinance standards.

10. **Lot Coverage.** *Section 102-131(a)* of the City of South Lyon Zoning Ordinance requires that lot coverage not exceed 25% in the R-3 zoning district. The applicant calculated the total proposed building footprints (of all 50 houses) as they relate to the development as a whole which results in 18% lot coverage. While this information is accurate, it does not adequately reflect the lot coverage per unit.



- a. **Building Coverage:** The building (house and porch) coverage for the 50 lots ranges from 15% coverage to 30% coverage. The applicant has reduced the number of units with building coverage over 25% on the proposed September 2018 plan (compared to the August 2018 site plan last presented).



- b. Impervious Coverage:** The impervious coverage (house, porch, and deck) coverage for the 50 lots ranges from 20% coverage to 38% coverage. All 50 lots have an impervious coverage of 35% or below.

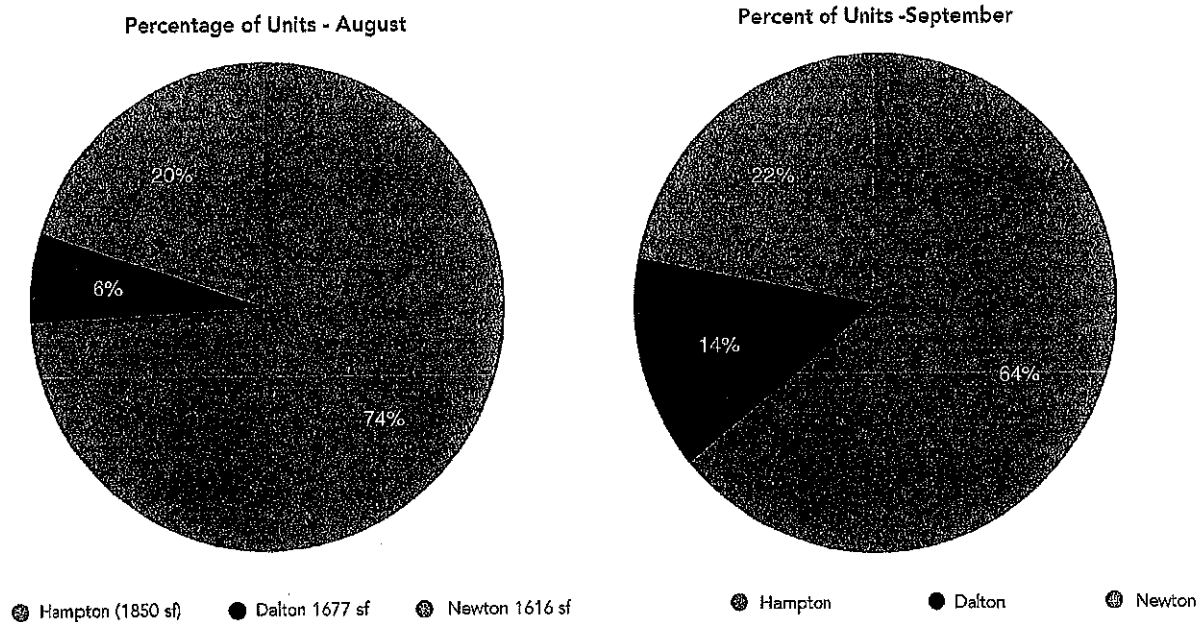
The City is currently in the process of amending the Zoning Ordinance to include a new provision to allow up to an additional 10% lot coverage for impervious surfaces. A definition of impervious surfaces is included in the amendment. A first reading of the amendment was made at the September 10, 2018 meeting.

CIB Planning has used this 35% impervious surface maximum threshold as the standard maximum coverage on any single family residential lot in the City. We have not applied the impervious surface calculation as presented in the amended ordinance (that requires the building footprint not exceed 25% and allowing an additional 10% impervious coverage). There are lots within this proposal that exceed the 25% lot coverage maximum and/or exceed the maximum impervious coverage of an additional 10%. Developing this project as a Planned Development allows the approved deviation from strict adherence to zoning standards in other districts.

- c. Reduction:** To achieve the reduction in percent coverage from the August 2018 site plans and the September 2018 plan presented before you, the following changes include:

1. Deck size is reduced on 3 lots (Lots 20, 22, and 32).
2. Lots 1,5,8,47,48, and 49 are changed from the Hampton model (1550 square feet) to the Dalton model (1377 square feet).
3. Lot 8 is changed from the Dalton model (1377 square feet) to the Newton model (1316 square feet)

11. **Model Unit Breakdown:** Consistent with the August site plan proposal, a majority of the lots are shown with the Hampton model (1,510 square lot house footprint, plus 40 square foot porch), totaling 1,850 square feet—the largest model proposed. Thirty-two (32) Hampton units, eleven (11) Newton units and seven (7) Dalton are proposed.



2. **Deck and Patios.** The City Council requested to see a deck/patio footprint on the plan to ensure that setback and lot coverage issues do not present a concern and need for variances in the future, as has occurred in other Planned Development projects within the City.

As presented all 50 lots meet ordinance standard using *Section 120-108 Porches and Decks* provision.

RECOMMENDATION

Planned Unit Developments by nature allow flexibility in zoning standards to permit development on a site that might not otherwise be developed. This property is triangular in shape, is adjacent to Colonial Acres, and adjacent to the railroad. These three factors present unique challenges for developing the property. Based on these development

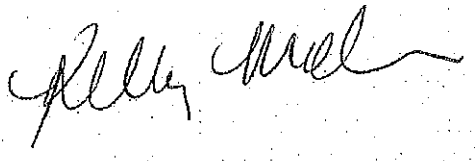
challenges, the applicant's reduction in building coverage and impervious lot coverage, and the above discussion, the Planning Commission recommends approval to City Council for the Planned Development (PD) Rezoning and Preliminary PD Site Plan for the Thomasville development, conditioned upon:

- a. a waiver to allow an average lot area of 5,000 s.f.;
- b. a waiver to allow a minimum lot width of 50 ft.;
- c. a waiver to allow an overall density of 4.3 units per acre;
- d. a waiver to allow a setback of 10 feet between buildings;
- e. a waiver for rear yard setbacks of 30 feet and less than 30 feet for lots 7, 18, 20-22;
- f. the installation of a 10 foot landscape buffering area with evergreen trees abutting Colonial Acres. A 6 foot vinyl fence abutting Colonial Acres to be installed at the beginning of the project/construction;
- g. inclusion of language for a future cross access agreement with Colonial Acres via Lexington Drive;
- h. submission of revised building elevations and material samples to the Planning Commission during final site plan review;
- i. draft condominium documents to be submitted during final site plan approval;
- j. a 2-foot irrigated green belt between back of curb and sidewalk edge;
- k. compliance with all other City departments and other applicable agency requirements and recommendations having jurisdiction.

If you have any further questions, please contact us at 810-335-3800.

Sincerely,

CIB PLANNING

A handwritten signature in black ink, appearing to read "Kelly McIntyre", with a stylized flourish at the end.

Kelly McIntyre
Senior Principal Planner

Supplemental Information on Planned Unit Developments (PUD) or Planned Developments (PD)

Many residential projects can be done within the City's zoning regulations. These are "by right" projects, which do not require zoning "relief." Other projects, those in which a homeowner or developer wants to exceed what's allowed by right, require additional review and approval, typically by Zoning Board of Appeals (ZBA). A third type of project, where a developer is seeking relief from zoning rules, is called a Planned Unit Development (PUD).

"**Planned Unit Development**" describes a type of development, as well as the regulatory process itself, that permits a developer to meet community land use goals without being bound by existing zoning requirements; for example, a PUD may be used to encourage clustering of buildings, incorporate a variety of building types, allow mixed land uses, or create housing for specific resident groups.

A **PUD designation permits flexibility** to allow more creative design in site planning, zoning, and building design. A PUD is a special type of overlay district that generally does not appear on the municipal zoning map until a PUD designation is requested and a project is approved. When a PUD designation is applied, the Planning Commission and City Council mandate that standards be developed that are specifically tailored to the PUD project. The PUD is planned and built as a unit, thus fixing the type and location of uses and buildings over the entire project. These standards are incorporated into a Planned Unit Development Agreement signed by the developer and City.

The **benefits of PUD** are numerous. The flexibility inherent in using PUDs as a planning tool allows a municipality to custom-design an area or a development to achieve specific community goals and benefits; for example:

- The design of compact, walkable, housing alternatives and amenities that effectively respond to the needs and preferences of all residents, but that also address specific mobility and accessibility needs of older adults and individuals with disabilities, can support successful aging-in-place of elderly adults, and can meet the specific housing needs of distinct population groups such as single parents, grandparents raising grandchildren, empty-nesters, low-income families, young working adults, and others.
- Open spaces, protected for the benefit of all residents, are often incorporated into PUDs. This land often times preserves or protects environmentally sensitive areas, including wetlands and woodlands.
- Typically in PUDs, homes with smaller yards (which require minimal upkeep) are within close proximity to one another—encouraging interaction and socializing among inhabitants of different ages.
- Homes are often closer together than traditional subdivisions **to maximize the use of land**. Land is often “reserved” for the community’s benefit and may have active or passive recreation, depending on the resident population. Trails, bike paths, water features, play areas, are just a few examples.
- Unlike conventional zoning, which often limits density and consumes larger lots more quickly, PUDs can be designed for greater density and with flexibility in setbacks.

Reference: **Greater, Greater Washington**. David Whitehead, “Why the Office of Planning likes PUDs,” March 6, 2018.

South Lyon City Code, Chapter 102 Zoning, Article VI District Regulations

DIVISION 14. - PD PLANNED DEVELOPMENT DISTRICT

Sec. 102-381. - Intent.

The PD planned development district is intended to permit the private or public development or redevelopment of areas throughout the city which shall be substantially in accord with the goals and objectives of the master plan of future land use for the City of South Lyon. The use patterns of the areas involved shall provide a desirable environment and shall be harmonious to the general surrounding uses permitting flexibility in overall development while ensuring the highest of safeguards and standards for public health, safety, convenience and general welfare. Such planned development district may embrace a mixture of one or more distinct uses or zoning categories, in the vertical or horizontal plane. A planned development district shall encourage the use of land in accordance with its character and adaptability; conserve natural resources and energy; encourage innovation in land use planning; and bring about a greater compatibility of design and use.

(Ord. of 2-13-95(2), § 5.355)

Sec. 102-382. - Standards for planned development districts.

- (a) The uses proposed will have a beneficial effect, in terms of public health, safety, welfare or convenience or any combination thereof, on present and potential surrounding land uses. The uses proposed will encourage a more efficient use of public utilities and services and lessen the burden on circulation systems, surrounding properties, and the environment. This beneficial effect for the city (not the developer) shall be one which could not be achieved under any other single zoning classification.
- (b) The uses proposed shall be consistent with the master plan of future land use for the city.
- (c) The zoning is warranted by the design and amenities incorporated in the development proposal.
- (d) Usable open space shall be provided, at least equal to the total of the minimum usable open space which would be required for each of the component uses of the development. The city may, if deemed appropriate, require for planned developments more or less open space than that required by this chapter.
- (e) Off-street parking sufficient to meet the minimum required by section 102-476 shall be provided and the city may, if deemed appropriate by the city require for planned developments more or less parking than that required by this chapter.
- (f) Landscaping shall be provided so as to ensure that proposed uses will be adequately buffered from one another and from surrounding public and private property. The city may, if deemed appropriate, require for planned unit developments more or less landscaping than that required by this chapter.
- (g) Vehicular and pedestrian circulation, allowing safe, convenient, uncongested and well-defined circulation within and to the district shall be provided.
- (h) Natural and historical features of the district shall reasonably be protected and preserved.

(Ord. of 2-13-95(2), § 5.360)

Sec. 102-383. - Procedure for application.

Application shall be made to the city council for consideration under this district. The person applying shall be required to make a submittal of the following material for review and recommendation by the planning commission:

- (1) A property area survey of the exact area being requested (scale: 1" = 100').
- (2) A proof of ownership of land being requested for rezoning.

- (3) A topography map of the entire area at a contour interval showing two-foot changes in elevation. This map shall indicate all natural and manmade features (scale 1" = 100'). In those instances where more detailed topography is deemed necessary the city may request a contour interval of one foot. Where extreme slopes exist the city may allow a contour interval of five feet.
- (4) A preliminary plan of the entire area carried out in such detail as to show the land use being requested, the densities being proposed where applicable, the system of collector streets, and off-street parking system.
- (5) A preliminary plan layout or an overlay of such plan on a currently available aerial photo of the site and its immediate surroundings.
- (6) A written statement explaining in detail the full intent of the sponsor indicating the specifics of the development plan as it relates to the type of dwelling units contemplated and resultant population; the extent of nonresidential development and the resultant traffic generated and parking demands created; and providing supporting documentation such as but not limited to: market studies, supporting land use request, and the intended scheduling of development and such other studies as the city council or planning commission may require.

(Ord. of 2-13-95(2), § 5.365)

Sec. 102-384. - Acceptance and approval of preliminary (stage I) site plan and rezoning.

Approval of the preliminary plan by the city council shall be effective for a period of two years and such accepted plan may be renewed upon expiration of said two-year period provided conditions have not changed that would be cause for denial of such extension. In reviewing and approving the plan, the following procedures and conditions shall be followed:

- (1) The preliminary plan shall be reviewed and a recommendation shall be made by the planning commission after public hearing to the city council relative to the plan's meeting the intent and the requirements of the master plan of future land use and for the rezoning of the property to PD district. Such rezoning shall be contingent on approved stage II plans becoming part of such rezoning. The hearing for the preliminary plan may also, with proper notification and advertising, be the hearing for rezoning of the property to a planned development district.
- (2) Approval of the preliminary plan shall be given only after public hearing by the planning commission and shall not constitute final site plan approval. Rezoning procedures under this division will rely on the plan submitted for both stage I and stage II and the supporting documentation and the plan, therefore, is basic to the rezoning.
- (3) Once an area has been rezoned to a PD district, no development shall take place therein nor use made of any part thereof except in accordance with the preliminary plan as originally approved, or in accordance with an approved amendment thereto.
- (4) Approval of the preliminary plan by the city council shall not constitute approval of the final site plan. It shall be deemed as approval of the land use plan submitted and shall serve as a guide in the preparation of the final plan.
- (5) The proposed PD district shall be of such area as to represent a sound carrying out of the master plan of land use, it not being the intention of this district that an unrelated parcel by parcel rezoning be effectuated.
- (6) The zoning ordinance amendment which effectuates the rezoning to the PD district shall refer to and incorporate by reference the stage I site plan and the stage II site plan and such zoning amendment shall be carried out in accordance with rezoning procedures of this chapter.

(Ord. of 2-13-95(2), § 5.370)

Sec. 102-385. - Final plan submittal (stage II site plan) (prior to building permit).

A presentation of the final site plan shall be made to the planning commission for review and recommendation to the city council of the following:

- (1) A final overall site plan for the entire area being requested under this PD district shall be submitted. This plan shall be worked out in detail showing specific uses, building location, off-street parking, street alignments, open spaces and other physical plan details being proposed. Supporting documentation in the form of building plans, and schedule of construction shall be submitted. The final site plan shall conform to all site plan requirements and all site plan review requirements of this chapter.
- (2) The final plan shall reflect and adhere to those use patterns as approved in the preliminary plan. Standards for building bulk and off-street parking shall be equal to at least the minimum standards set forth for like uses in article VII, division 2, of this chapter and off-street parking requirements of sections 102-476 and 102-477.

(Ord. of 2-13-95(2), § 5.375)

Sec. 102-386. - Stage II site plan; approval of site plan.

Approval of the final site plan shall be effective for a period of three years. If development is not completed in this period, the planning commission shall review progress to date and make a recommendation to the city council as to action relative to permitting continuation under an extension of the original approval. In reviewing and approving the final plan, the following conditions shall be set forth:

- (1) A stage II certificate of compliance may be granted by the city after review and recommendations are made, that the stage II site plan is accepted and approved by the planning commission.
- (2) All dedications of public rights-of-way or planned public open spaces shall be made prior to any construction taking place on the site and shall be recorded by the developer.
- (3) In residential use areas, any prorated open space shall be committed by dedication to an association of residents, either as rights-in-fee, easement, or in a master deed and retained as open space for park, recreation and related uses. All lands dedicated in fee or easement shall meet the requirements set forth by the city council. Provisions satisfactory to the city council shall be made to provide for the financing of any improvements shown on the plan for open spaces and common use areas which are to be provided by the applicant, and including maintenance of such improvements by a means satisfactory to the city council. This may include a development agreement. Such documents shall be recorded with the county register of deeds.
- (4) In those instances where a subdivision plat is being utilized as a planned development or a part of such development, the procedures and expiration dates of the Plat Act shall govern.

(Ord. of 2-13-95(2), § 5.380)

Sec. 102-387. - General design standards.

- (a) All regulations applicable to setbacks, parking and loading, general provisions, and other requirements shall be met in relation to each respective land use in the development based upon zoning districts in which the use is listed as a permitted use or use permitted subject to special conditions.
- (b) Residential density shall be regulated as follows:
 - (1) The maximum permitted residential density for single-family dwelling shall not exceed the density allowed for the area currently zoned single-family as shown on the zoning district map. Yard setbacks for the R-2 district shall apply.
 - (2) The maximum permitted residential density for multiple-family areas shall not exceed the requirements of the RM-2 district and shall meet setback requirements of the RM-2 district.
- (c) Requirements for height, bulk and density for all nonresidential uses shall be in accord with zoning district standards most nearly reflecting policies in the city's master plan.
- (d) Density calculations shall meet the following requirements:

- (1) Land areas to be used in calculating gross densities as provided in this section shall each be delineated on the stage I plan and the stage II plan so that the acreage and density computations can be confirmed.
 - (2) The land area used for calculating gross residential density shall include the total residential land area designated on the plan, where applicable, less any area within existing public street rights-of-way.
 - (3) The planning commission may require, as part of a final site plan review of a phase of a PD, that land shown as open space on the approved plan to be held in reserve as part of the phase to be developed, in order to guarantee that density limits for the entire approved PD will not be exceeded when the subject phase is completed. Such reserved land may be included in the development of subsequent phases if the density limits will not be exceeded upon completion of that phase or if other land is similarly held in reserve.
 - (4) The surface area of lakes, streams, ponds (natural, manmade, or stormwater retention), marshlands, and similar areas may be included in the acreage used for calculating density if at least 50 percent of the frontage of such areas are part of lands devoted to parks and open space used for and accessible to all residents to the PD district.
 - (5) Common open space, other common properties and facilities, individual properties, and all other elements of a PD district are so planned that they will achieve a unified open space and recreation area system, with open space and all other elements in appropriate locations, suitably related to each other, the site and surrounding lands.
- (e) To the maximum extent feasible, the development shall be designed so as to preserve natural resources and natural features.
 - (f) There shall be a perimeter setback and berming, for the purpose of buffering the development in relation to surrounding properties. Such perimeter setback shall be established in the discretion of the planning commission taking into consideration the use or uses in and adjacent to the development. The setback distance need not be uniform at all points on the perimeter of the development.
 - (g) Thoroughfare, drainage, and utility design shall meet or exceed the standards otherwise applicable in connection with each of the respective types of uses served.
 - (h) There shall be underground installation of utilities, including cable, electricity and telephone, as found necessary by the city council, upon the recommendation of the planning commission.
 - (i) Signage, lighting, landscaping, building architecture and materials, and other features of the project, shall be designed to achieve an integrated and controlled development, consistent with the character of the community, surrounding development or developments, and natural features of the area.
 - (j) Where nonresidential uses adjoin residentially zoned property, noise reduction and visual screening mechanisms such as landscape berms and/or decorative walls shall be employed.

(Ord. of 2-13-95(2), § 5.385)

Sec. 102-388. - Required conditions.

Before approving the plan in either the preliminary stage I site plan or final stage II plan submittal, the planning commission and the city council shall determine that:

- (1) The cost of installing all streets, sidewalks, bike paths, street lights, park areas and necessary utilities and maintenance thereof has been assured by a means satisfactory to the city council. The city council shall have the option of requiring suitable guarantee in a form suitable to the city for the provision of any or all site improvements.
- (2) The final plan of each project area of the approved plan is in conformity with the overall approved plan. Any changes or amendments requested shall terminate approval of the preliminary plan until such changes or amendments have been reviewed and approved as in the instance of the first submittal, it being the intent of this section that no other administrative or board of appeals action shall constitute official approval of such changes or

amendments to the preliminary plan. Denial by the city council of any requested changes or amendments shall not void the originally approved plan.

- (3) Proceeding with a planned development district shall only be permitted if it is mutually agreeable to the city council and the developer.

(Ord. of 2-13-95(2), § 5.390)

Sec. 102-389. - Deviations from approved planned development final site plan.

Minor changes to a previously approved planned development site plan may be approved without necessity of planning commission or city council action thereon if the building inspector certifies in writing that the proposed revision constitutes a minor alteration and does not alter the basic design nor any specific conditions of the plan as agreed upon by planning commission and city council. The building inspector shall record all such changes on the original PD site plan and shall advise planning commission and city council of all said minor revisions within 15 days of said administrative approval. Minor alterations or revisions under this section shall be limited to:

- (1) Addition or relocation of fire escapes.
- (2) Shifting of building heights and elevations, providing such shifting does not exceed ten percent of the previously approved dimension and providing such shifting does not significantly alter the conceptual integrity of the plan.
- (3) Construction of additional, or alteration of, approved sidewalks, provided that the full intent of pedestrian movement through and around the site is not inhibited thereby.
- (4) Shifting of, additions to, changes in species of landscape materials, provided that such change does not reduce minimum landscape requirements.
- (5) Relocation of refuse collection stations.
- (6) Internal rearrangement of parking lots and curb cut locations, not including the relocation of parking lots, provided such functional rearrangement does not reduce the total number of parking spaces required, and further provided that the minimum landscape requirements are maintained, and further provided that such rearrangement does not inhibit good traffic flow or circulation.
- (7) Any decrease in building size or changes in bedroom counts per dwelling unit in no more than ten percent of the total number of units.
- (8) Installation of recreational or maintenance facilities that do not require erection of a structure intended for human use or occupancy.

(Ord. of 2-13-95(2), § 5.395)

Sec. 102-390. - Filing of zoning amendment.

Upon adoption by the city council of the zoning amendment, the site plan, building elevations and other development proposals including the proposed uses shall become an integral part of the zoning amendment to the PD district and for purposes of recordation, shall be referred to as "Planned Development No. _____." All approved plans shall be filed with the city clerk and the building inspector.

(Ord. of 2-13-95(2), § 5.400)

Sec. 102-391. - Time limitations.

The granting of preliminary site plan approval by the city council shall be subject to the expiration time as set forth in section 102-131(g) for preliminary site plan approvals. The granting of final site plan approval by the city council shall be subject to the same expiration time limitations as set forth in section 102-131(g). Additionally, in the case of final site plan approval for development in a PD district where, upon expiration of a previously approved final site plan by the city council, and for which no extension has been requested by the applicant as set forth and regulated in section 102-131(g), the PD zoning district designation on the property shall automatically revert to the zoning district that existed on the property before it was zoned PD.

Editor's note— An ordinance adopted May 22, 2006, repealed the former § 102-391, and enacted a new § 102-391 as set out herein. The former § 102-391 pertained to fees and derived from Ord. of 2-13-95(2), § 5.405.
Sec. 102-392. - Fees.

Fees for legal, engineering and planning review of the site plans shall be established by the city council. In the event the time limit on an approved site plan has expired, any submittal of the site plan thereafter for re-approval by the applicant shall be assessed the full current site plan review fee as though the site plan was being submitted for the first time.

(Ord. of 5-22-06)
Secs. 102-393—102-405. - Reserved.

MICHIGAN PLANNED UNIT DEVELOPMENT LAW

Michigan Compiled Laws § 125.3503. Planned unit development.

(1) As used in this section, "planned unit development" includes such terms as cluster zoning, planned development, community unit plan, and planned residential development and other terminology denoting zoning requirements designed to accomplish the objectives of the zoning ordinance through a land development project review process based on the application of site planning criteria to achieve integration of the proposed land development project with the characteristics of the project area.

(2) The legislative body may establish planned unit development requirements in a zoning ordinance that permit flexibility in the regulation of land development, encourage innovation in land use and variety in design, layout, and type of structures constructed, achieve economy and efficiency in the use of land, natural resources, energy, and the provision of public services and utilities, encourage useful open space, and provide better housing, employment, and shopping opportunities particularly suited to the needs of the residents of this state. The review and approval of planned unit developments shall be by the zoning commission, an individual charged with administration of the zoning ordinance, or the legislative body, as specified in the zoning ordinance.

(3) Within a land development project designated as a planned unit development, regulations relating to the use of land, including, but not limited to, permitted uses, lot sizes, setbacks, height limits, required facilities, buffers, open space areas, and land use density, shall be determined in accordance with the planned unit development regulations specified in the zoning ordinance. The planned unit development regulations need not be uniform with regard to each type of land use if equitable procedures recognizing due process principles and avoiding arbitrary decisions are followed in making regulatory decisions. Unless explicitly prohibited by the planned unit development regulations, if requested by the landowner, a local unit of government may approve a planned unit development with open space that is not contiguous with the rest of the planned unit development.

(4) The planned unit development regulations established by the local unit of government shall specify all of the following:

(a) The body or official responsible for the review and approval of planned unit development requests.

(b) The conditions that create planned unit development eligibility, the participants in the review process, and the requirements and standards upon which applicants will be reviewed and approval granted.

(c) The procedures required for application, review, and approval.

(5) Following receipt of a request to approve a planned unit development, the body or official responsible for the review and approval shall hold at least 1 public hearing on the request. A zoning ordinance may provide for preapplication conferences before submission of a planned unit development request and the submission of preliminary site plans before the public hearing. Notification of the public hearing shall be given in the

same manner as required under section 103.

(6) Within a reasonable time following the public hearing, the body or official responsible for approving planned unit developments shall meet for final consideration of the request and deny, approve, or approve with conditions the request. The body or official shall prepare a report stating its conclusions, its decision, the basis for its decision, and any conditions imposed on an affirmative decision.

(7) If amendment of a zoning ordinance is required by the planned unit development regulations of a zoning ordinance, the requirements of this act for amendment of a zoning ordinance shall be followed, except that the hearing and notice required by this section shall fulfill the public hearing and notice requirements of section 306.

(8) If the planned unit development regulations of a zoning ordinance do not require amendment of the zoning ordinance to authorize a planned unit development, the body or official responsible for review and approval shall approve, approve with conditions, or deny a request.

(9) Final approval may be granted on each phase of a multiphased planned unit development if each phase contains the necessary components to insure protection of natural resources and the health, safety, and welfare of the users of the planned unit development and the residents of the surrounding area.

(10) In establishing planned unit development requirements, a local unit of government may incorporate by reference other ordinances or statutes which regulate land development. The planned unit development regulations contained in zoning ordinances shall encourage complementary relationships between zoning regulations and other regulations affecting the development of land.

PROPOSED

LOT	HOUSE MODEL	LOT AREA (SF)	BUILDING AREA (SF)	BUILDING LOT COVERAGE	IMPERVIOUS AREA (SF)	IMPERVIOUS LOT COVERAGE
1	DALTON	5492	1354	25%	1850	34%
2	DALTON	5486	1510	28%	1850	34%
3	DALTON	5480	1510	28%	1850	34%
4	DALTON	5477	1510	28%	1850	34%
5	DALTON	5687	1354	24%	1850	33%
6	DALTON	8037	1510	19%	1850	23%
7	NEWTON	8146	1282	16%	1616	20%
8	NEWTON	5143	1282	25%	1677	33%
9	DALTON	6225	1510	24%	1850	29%
10	DALTON	5250	1510	29%	1850	35%
11	DALTON	5250	1510	29%	1850	35%
12	DALTON	5250	1510	29%	1850	35%
13	DALTON	5250	1510	29%	1850	35%
14	DALTON	6280	1510	24%	1850	29%
15	DALTON	6309	1510	24%	1850	29%
16	DALTON	5436	1510	28%	1850	34%
17	DALTON	6293	1510	24%	1850	29%
18	NEWTON	4380	1282	26%	1616	32%
19	NEWTON	4999	1282	26%	1616	32%
20	NEWTON	4733	1282	27%	1616	34%
21	NEWTON	4733	1282	27%	1616	34%
22	NEWTON	6802	1510	22%	1850	27%
23	NEWTON	5418	1510	28%	1850	34%
24	NEWTON	5130	1282	25%	1616	32%
25	NEWTON	5130	1282	25%	1616	32%

Count of > 25% 14 Count of > 35% 0

Total 27 > 35% 0



DALTON MODEL CHANGED

LOT	HOUSE MODEL	LOT AREA (SF)	BUILDING AREA (SF)	BUILDING LOT COVERAGE	IMPERVIOUS AREA (SF)	IMPERVIOUS LOT COVERAGE
26	DALTON	5414	1510	28%	1850	34%
27	DALTON	5898	1510	26%	1850	31%
28	DALTON	5339	1510	28%	1850	35%
29	DALTON	5356	1510	28%	1850	35%
30	NEWTON	5071	1282	25%	1616	32%
31	NEWTON	5007	1282	26%	1616	32%
32	NEWTON	6149	1510	25%	1850	30%
33	NEWTON	5312	1510	28%	1850	35%
34	NEWTON	5306	1510	28%	1850	35%
35	NEWTON	5312	1510	28%	1850	35%
36	NEWTON	8526	1510	18%	1850	22%
37	NEWTON	7726	1510	20%	1850	24%
38	NEWTON	5286	1510	29%	1850	35%
39	NEWTON	7044	1510	21%	1850	26%
40	NEWTON	7900	1510	19%	1850	23%
41	NEWTON	5268	1510	28%	1850	35%
42	DALTON	4989	1354	27%	1677	34%
43	DALTON	4979	1354	27%	1677	34%
44	DALTON	6210	1510	24%	1850	30%
45	DALTON	8293	1510	18%	1850	22%
46	DALTON	5675	1354	24%	1850	33%
47	DALTON	5671	1354	24%	1850	33%
48	DALTON	5666	1354	24%	1850	33%
49	DALTON	6921	1282	19%	1616	23%
50	NEWTON	6921	1282	19%	1616	23%

Count of > 25% 13 Count of > 35% 0

Total Units	HOUSE MODEL	BUILDING AREA (SF)	PORCH AREA (SF)	DECK AREA (SF)	IMPERVIOUS AREA (SF)
32	DALTON	1510	40	300	1850
7	DALTON	1354	23	300	1677
11	NEWTON	1282	34	300	1616

AGENDA NOTE

New/Old Business # 28

MEETING DATE: November 12, 2018

PERSON PLACING ITEM ON AGENDA: Recommendation from Planning Commission on 06/14/18

AGENDA TOPIC: Consider approval of Thomasville Preliminary (Stage I) Planned Development Site Plan

EXPLANATION OF TOPIC: The property involved in this request is the 11.65± acres on the south side of Eleven Mile Road approximately a quarter mile west of Pontiac Trail (Tax ID 21-19-126-002). It is an irregularly shaped parcel located adjacent to and west and north of Colonial Acres and is also bordered by railroad tracks along its western boundary.

As background, in 2015 and 2016 the City Council considered a request to rezone this property to PD for a 60-unit single family detached site condominium development. The Council previously approved the Preliminary (Stage I) PD site plan and rezoned the parcel to PD subject to conditions, but the project stalled prior to final approval and the preliminary site plan expired and the zoning reverted to RM-1 pursuant to Section 102-391 of the City's Zoning Ordinance.

In 2018, the new owner/developer began the process anew and requested approval for a 50-unit single family detached site condominium project similar in layout to the previous 60-unit concept plan.

The City's Planned Development process is a four-step process. See, Sections 102-383 through 102-386 of the City's Zoning Ordinance:

- (1) a public hearing and review of the rezoning request and Preliminary (Stage I) PD Planned Development Site Plan by the Planning Commission with a recommendation to City Council;
- (2) a review and action on the rezoning request and Preliminary (Stage I) PD Planned Development Site Plan by the City Council;
- (3) a review of the Final (Stage II) PD Planned Development Site Plan by the Planning Commission with a recommendation to City Council; and
- (4) a review and action on the Final (Stage II) PD Planned Development Site Plan by City Council.

Step #1 was completed on June 14, 2018 and the Planning Commission recommended rezoning and approval of the Preliminary (Stage I) PD Site Plan, both with conditions. This matter is currently at Step #2 for Council action on the PD rezoning request and Preliminary (Stage I) PD Site Plan.

Council postponed this matter several times earlier in mid-2018 to allow for additional information relating to buffering from adjacent uses, lot sizes and coverage, setbacks, access and other issues. Since then the Applicant has revised the site plan to address lot coverage and other issues.

As provided for in the Zoning Ordinance, in Step #2 the rezoning request and Preliminary (Stage I) PD Site Plan are processed at the same time. The revised Thomasville Preliminary (Stage I) Planned Development Site Plan prepared by Monument Engineering Group Associates, Inc., and revised September 27, 2018 is presented for consideration and approval.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

- See agenda note and materials for Thomasville PD rezoning 11/12/18 (incorporated by reference)
- Thomasville Preliminary (Stage I) Planned Development Site Plan prepared by Monument Engineering Group Associates, Inc., plans revised September 27, 2018

POSSIBLE COURSES OF ACTION: Approve/Deny/No Action/Postpone

RECOMMENDATION: Approve with conditions

SUGGESTED MOTION: Motion to approve the Thomasville Preliminary (Stage I) Planned Development Site Plan subject to the following conditions:

A. Compliance with Sections 102-381 through 102-392 of the City of South Lyon Zoning Ordinance pertaining to the PD Planned Development zoning district, as amended, which is part of the City of South Lyon Code of Ordinances, Chapter 102.

B. The Zoning Ordinance amendment rezoning the Property from RM-1 to PD and conditions therein, including:

1. A waiver to allow an average lot area of 5,000 square feet;
2. A waiver to allow a minimum lot width of 50 feet;
3. A waiver to allow an overall density of 4.3 units per acre;
4. A waiver to allow a setback of 10 feet between buildings;
5. A waiver to allow for rear yard setbacks of 30 feet and less than 30 feet for lots 7, 18, 20-22 as shown on the preliminary site plan and as listed in CIB's September 30, 2018 review letter;
6. The installation of landscape buffering and 6-foot vinyl fencing abutting Colonial Acres to be installed at the beginning of the project/construction;
7. Inclusion of language for a future cross access easement agreement with Colonial Acres via Lexington Drive;
8. Submission of revised building elevations and material samples to the Planning Commission during Final (Stage II) Planned Development Site Plan review; and
9. Draft condominium documents (e.g., Master Deed, Bylaws and exhibits) to be submitted during Final (Stage II) Planned Development Site Plan review for City review and approval;
10. A 2-foot irrigated green belt between curb and sidewalk;
11. Compliance with reports, comments, requirements and recommendations by other City Departments and other agencies having jurisdiction.

C. City Council approval of a Final (Stage II) Planned Development Site Plan for Thomasville pursuant to the City's Zoning Ordinance.

D. City Council approval of a Planned Development Agreement for Thomasville Site Condominium development.

E. All applicable City Ordinances and design standards.

F. All development, improvements, and use of the Property being subject to and in compliance with the approved Preliminary (Stage I) and Final (Stage II) Planned Development Site Plans for Thomasville, all other applicable conditions thereon as reflected in the official minutes and documentation and approvals, and the Planned Development Agreement.



V-20-A

DATE	12/2/2018
BY	W. J. BARNES
CHECKED	12/2/2018
BY	W. J. BARNES
DATE	12/2/2018
BY	W. J. BARNES
DATE	12/2/2018
BY	W. J. BARNES

THOMASVILLE SITE CONDOMINIUM
PART OF THE NW 1/4 SEC. 13, T1N-17E
CITY OF SOUTH LYON, OKLAHOMA COUNTY, MICHIGAN
PARCEL NO.: 21-19-126-002

TREE SURVEY

1. ALL TREES TO BE REMOVED
2. ALL TREES TO BE PRESERVED
3. ALL TREES TO BE MAINTAINED
4. ALL TREES TO BE PLANTED
5. ALL TREES TO BE REPLANTED
6. ALL TREES TO BE PROTECTED
7. ALL TREES TO BE MONITORED
8. ALL TREES TO BE REPAIRED
9. ALL TREES TO BE REMOVED
10. ALL TREES TO BE PRESERVED



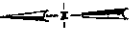
TREE LEGEND

- DECIDUOUS TREE
- CONIFER TREE
- SHRUB
- WETLAND VEGETATION
- WETLAND OPEN SPACE
- WETLAND OPEN SPACE
- WETLAND OPEN SPACE
- WETLAND OPEN SPACE
- WETLAND OPEN SPACE
- WETLAND OPEN SPACE

NOTE

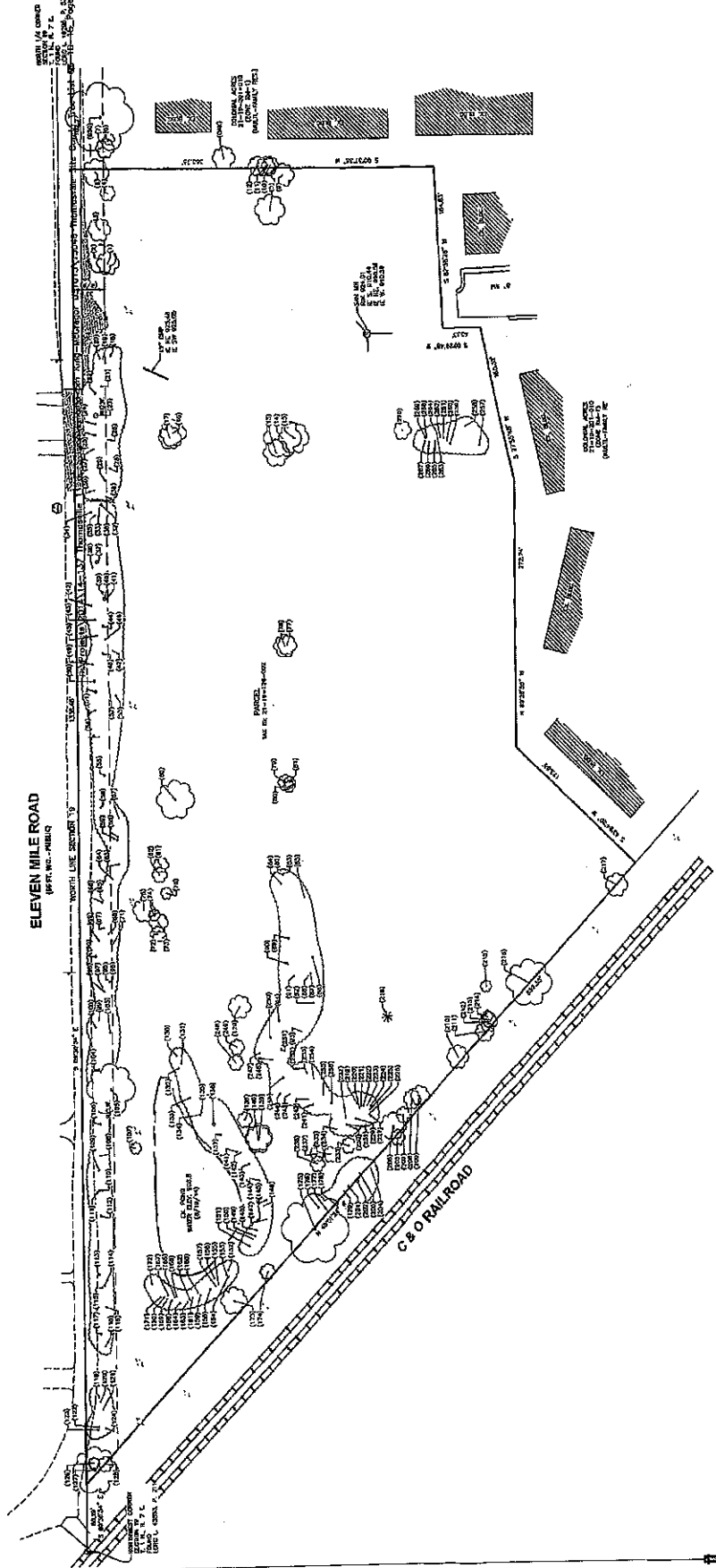
ALL SURVEY DATA PROVIDED BY STATE & MICHIGAN
DEPARTMENT OF NATURAL RESOURCES

THOMASVILLE CONDOMINIUM
TREE SURVEY



ELEVEN MILE ROAD

(SOUTH LANE - 1/2 MILE)



PRODUCT NO: 14-134

SCALE: 1" = 50'

0 1/4 1"

FIELD: OF, 5% LR

DESIGN BY: OC

DESIGN BY: US

CHECK BY: AP

0102/16/E		SOURCES CODES:			
0102/17/S		JULY 1981 JUL 1981			
0102/18/D		AUGUST 1981 SEP 1981			
0102/19/E		OCTOBER 1981 NOV 1981			

DEMOLITION PLAN

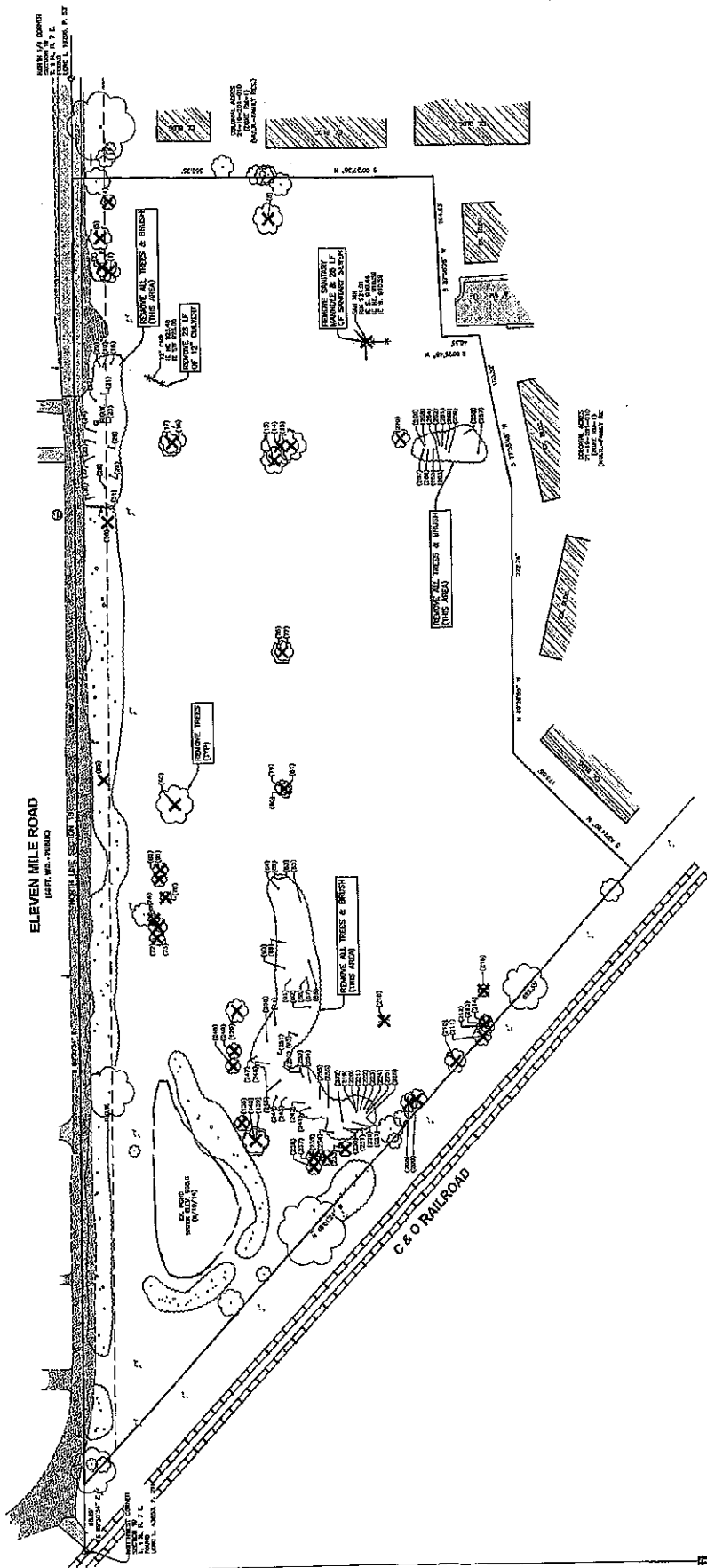
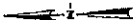
THOMASVILLE SITE CONDOMINIUM
PARCEL NO.: 21-19-125-002
PART OF THE NW 1/4, SEC. 19, T1N-R7E
CITY OF SOUTH LYON, OAKLAND COUNTY, MICHIGAN

MR. LORENZO
CAVALIERE
CAVALIERE COMPANY
50000 SULLY ROAD



DEMOLITION LEGEND

**THOMASVILLE SITE CONDOMINIUM
DEMOLITION PLAN**



ENTRANCE DETAILS

THOMASVILLE SITE CONDOMINIUM
PARCEL NO. 21-19-126-002
CITY OF SOUTH LYON, OAKLAND COUNTY, MICHIGAN

C-11

PROJECT NO. 14-154
SHEET NO. 1 OF 1
SCALE 1" = 50'

LEGEND

- EXIST. ASPHALT
- EXIST. GRAVEL
- EXIST. CONCRETE
- NEW ASPHALT
- NEW CONCRETE

THOMASVILLE CIR/EMERGENCY ACCESS DR. PLAN

THOMASVILLE CIR/EMERGENCY ACCESS DR. GRADING PLAN

LEXINGTON DR./ELEVEN MILE RD. PLAN

LEXINGTON DR./ELEVEN MILE RD. GRADING PLAN

TYPICAL ROAD CROSS SECTION

LEXINGTON DR./ELEVEN MILE RD. GRADING PLAN

TYPICAL PAVEMENT SECTION

NOT FOR CONSTRUCTION



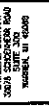
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MICHAEL J. CAVALLARO
STATE OF MICHIGAN
LICENSE NO. 21-19-128-002
EXPIRATION DATE 12/1/2018



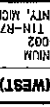
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STATE OF MICHIGAN
LICENSE NO. 21-19-128-002
EXPIRATION DATE 12/1/2018



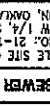
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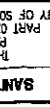
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MICHAEL J. CAVALLARO
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EXPIRATION DATE 12/1/2018



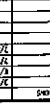
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MICHAEL J. CAVALLARO
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LICENSE NO. 21-19-128-002
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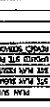
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MICHAEL J. CAVALLARO
STATE OF MICHIGAN
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EXPIRATION DATE 12/1/2018



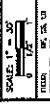
PROFESSIONAL ENGINEER
MICHAEL J. CAVALLARO
STATE OF MICHIGAN
LICENSE NO. 21-19-128-002
EXPIRATION DATE 12/1/2018



PROFESSIONAL ENGINEER
MICHAEL J. CAVALLARO
STATE OF MICHIGAN
LICENSE NO. 21-19-128-002
EXPIRATION DATE 12/1/2018



PROFESSIONAL ENGINEER
MICHAEL J. CAVALLARO
STATE OF MICHIGAN
LICENSE NO. 21-19-128-002
EXPIRATION DATE 12/1/2018



PROFESSIONAL ENGINEER
MICHAEL J. CAVALLARO
STATE OF MICHIGAN
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EXPIRATION DATE 12/1/2018



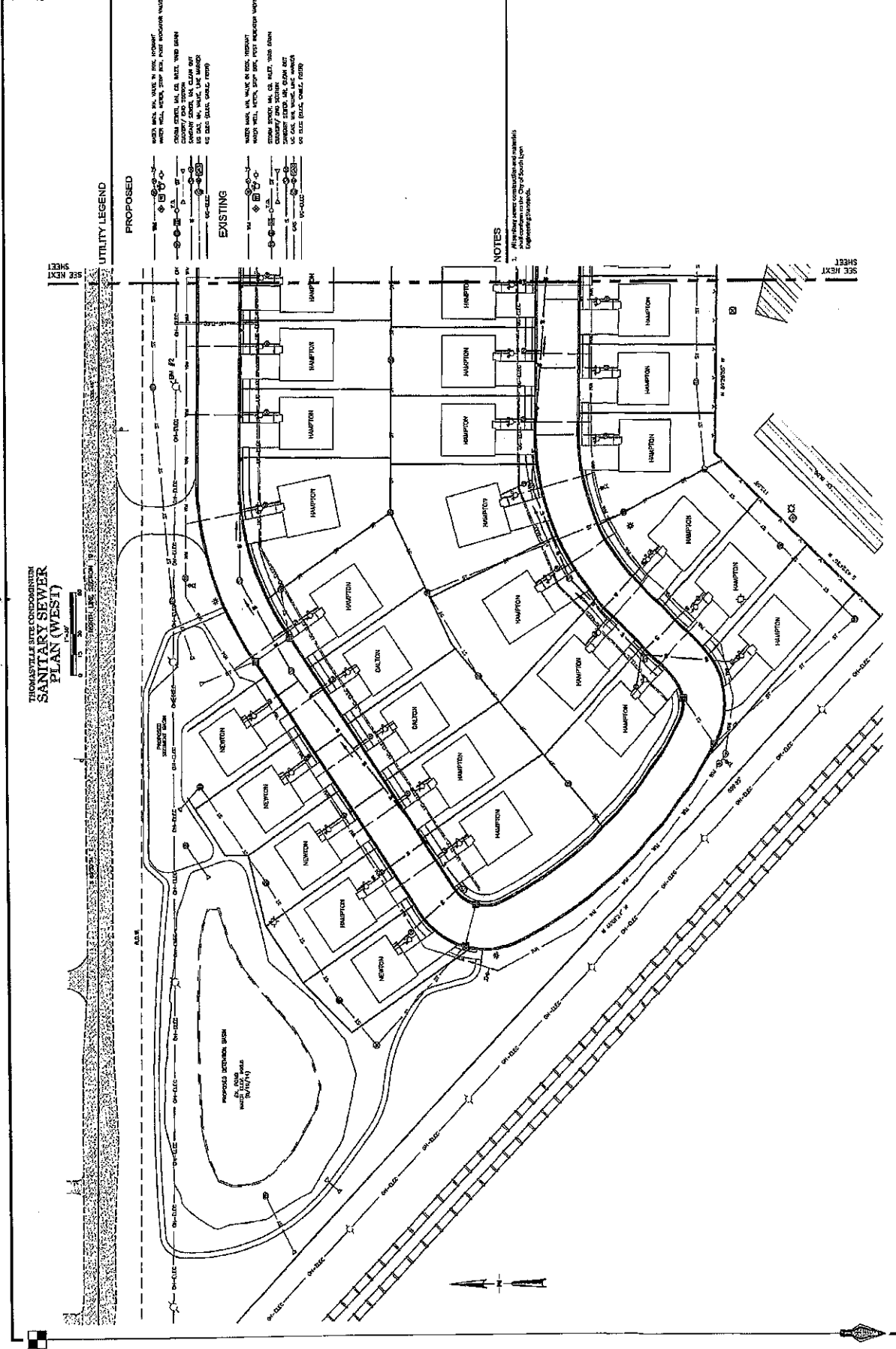
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MICHAEL J. CAVALLARO
STATE OF MICHIGAN
LICENSE NO. 21-19-128-002
EXPIRATION DATE 12/1/2018



PROFESSIONAL ENGINEER
MICHAEL J. CAVALLARO
STATE OF MICHIGAN
LICENSE NO. 21-19-128-002
EXPIRATION DATE 12/1/2018



PROFESSIONAL ENGINEER
MICHAEL J. CAVALLARO
STATE OF MICHIGAN
LICENSE NO. 21-19-128-002
EXPIRATION DATE 12/1/2018



C-4.1

NOT FOR CONSTRUCTION

DATE	1/2/2018
DESIGNED BY	1/2/2018
CHECKED BY	1/2/2018
APPROVED BY	1/2/2018
SCALE	1" = 20'
SHEET NO.	1
TOTAL SHEETS	1

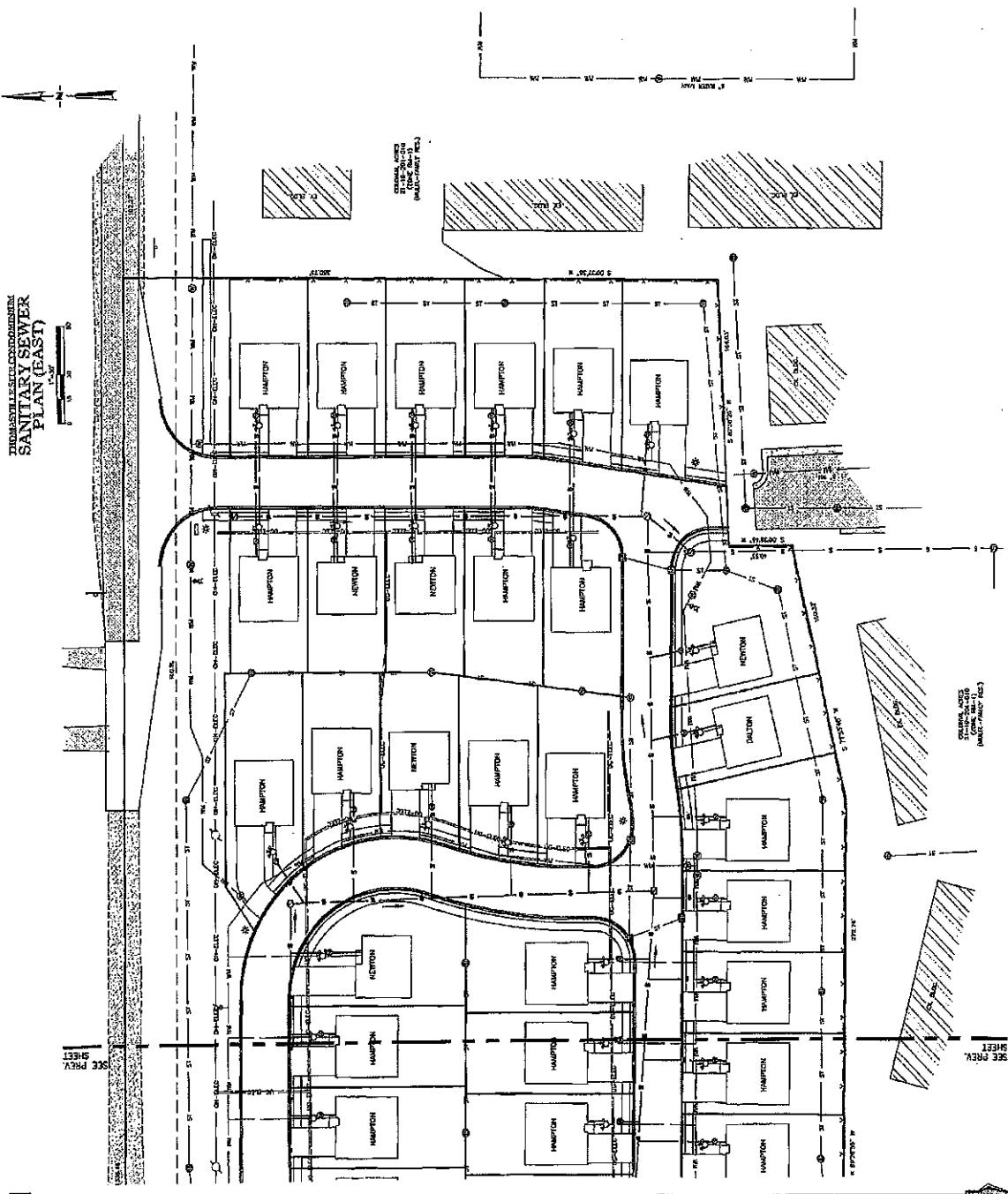
THOMASVILLE SITE CONDOMINIUM
PARCEL NO. 21-19-126-402
PART OF THE NW 1/4, SEC. 19, T1N-R7E
CITY OF SOUTH LYON, OKLAHOMA COUNTY, OKLAHOMA

DESIGNED BY
CHECKED BY
APPROVED BY
SCALE
SHEET NO.
TOTAL SHEETS

THOMASVILLE SITE CONDOMINIUM
PARCEL NO. 21-19-126-402
PART OF THE NW 1/4, SEC. 19, T1N-R7E
CITY OF SOUTH LYON, OKLAHOMA COUNTY, OKLAHOMA

THOMASVILLE SITE CONDOMINIUM
PARCEL NO. 21-19-126-402
PART OF THE NW 1/4, SEC. 19, T1N-R7E
CITY OF SOUTH LYON, OKLAHOMA COUNTY, OKLAHOMA

THOMASVILLE SITE CONDOMINIUM
SANITARY SEWER
PLAN (EAST)



SEE PREV. SHEET

SEE PREV. SHEET

[illegible]

WATER MAIN PLAN (EAST)

PART OF THE NW 1/4, SEC. 19, T1N-R7E
CITY OF SOUTH LYON, OAKLAND COUNTY, MICHIGAN

**NEL LORENZO
CAVALIERE**
CAVALIERE COMPANY
5070A SCHENCK RD
SUITE 300
WABESEN, MI 48068

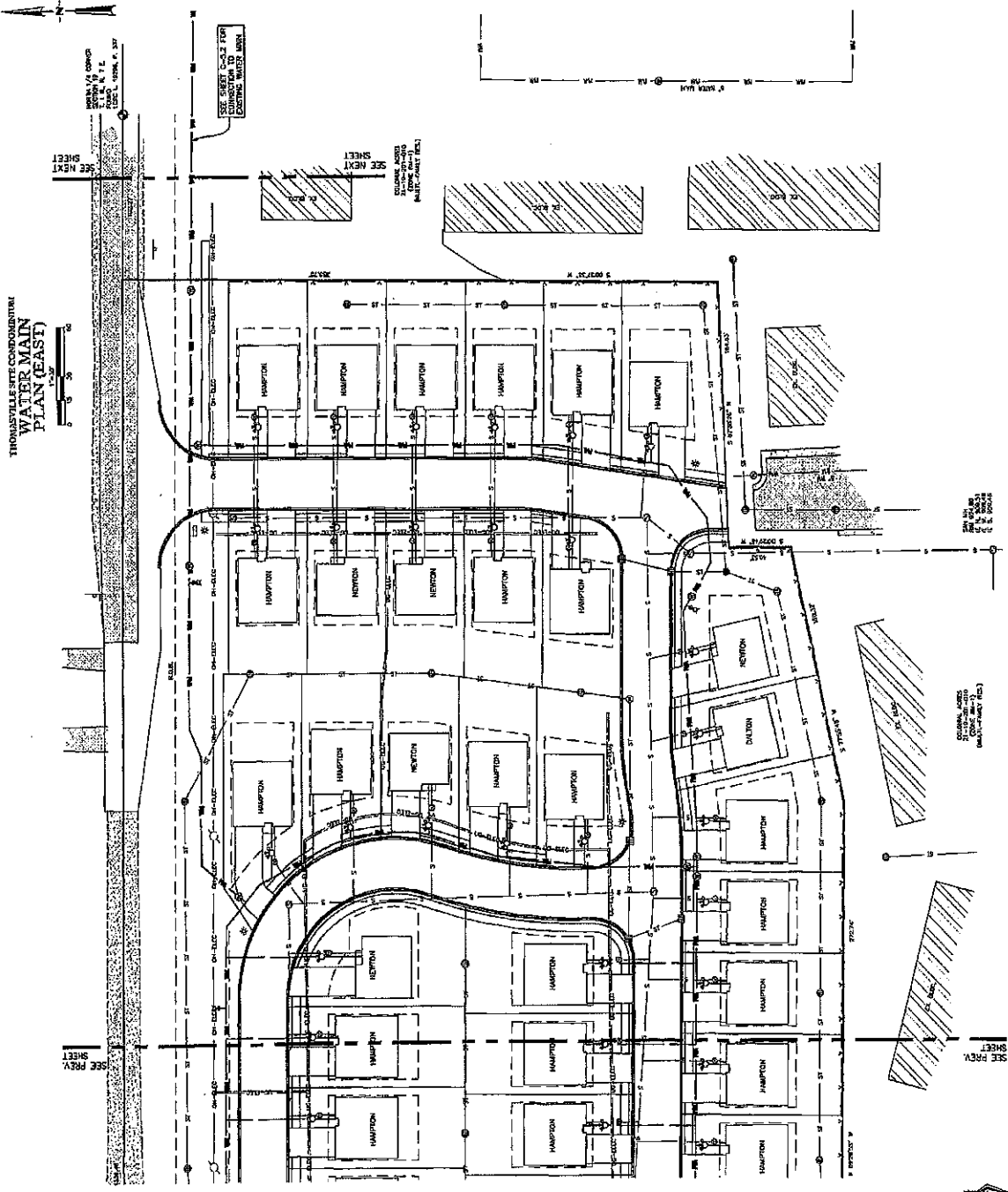
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RESEARCH GROUP, INC.
 6750 W. 13TH AVE., SUITE 200
 DENVER, CO 80202
 (303) 733-1100
 FAX (303) 733-1101
 WWW.RESEARCHGROUP.COM

Research Group, Inc.
 6750 W. 13th Ave., Suite 200
 Denver, CO 80202
 (303) 733-1100
 FAX (303) 733-1101
 WWW.RESEARCHGROUP.COM

NOTES

- [illegible]



[illegible]

**MR. LORENZO
CAVALIERE
CAVALIERE COMPANY
3000 SCHENCK RD
SUITE 300
WARREN, MI 48090**

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 170

[illegible]

PROPOSED

THOMASVILLE SITE CONDOMINIUM
STORM SEWER
PLAN (WEST)

133H
1X3N

SEE NEXT
SHEET

NOT FOR CONSTRUCTION

C-61

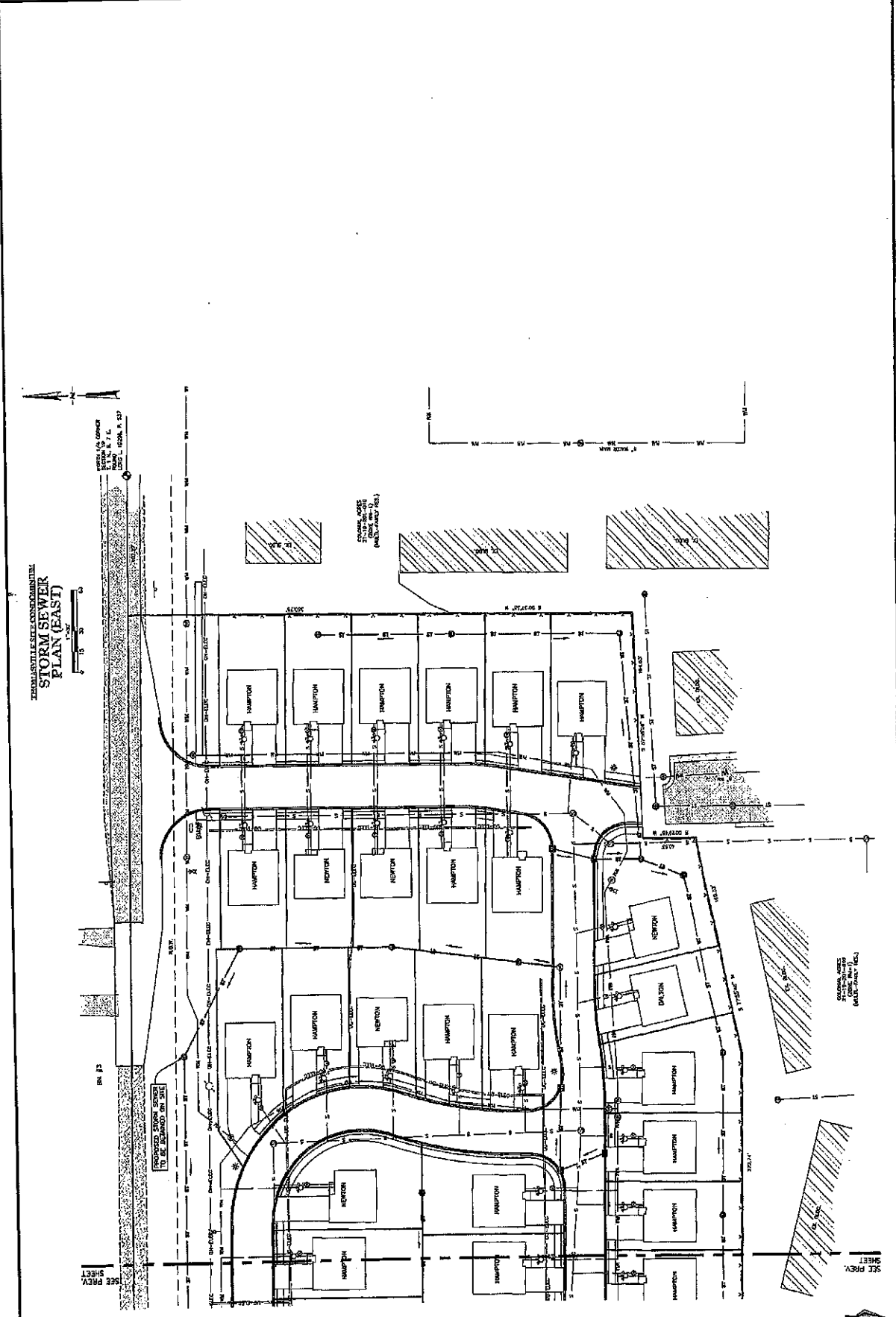
DATE: 12/22/2011
 PROJECT NO: 11-19-138-002
 SHEET NO: 11-19-138-002-01
 SCALE: 1" = 40'

STORM SEWER PLAN (EAST)

BLUMSBURG SITE CONDOMINIUM
 PART OF THE NW 1/4 SEC. 19, T1N-87E
 CITY OF SOUTH LYON, OKLAHOMA COUNTY, OKLAHOMA

CLIENT: BLUMSBURG SITE CONDOMINIUM
 ENGINEER: J. L. GRIFFIN, P.E.
 PROJECT NO: 11-19-138-002

OKLAHOMA PROFESSIONAL ENGINEER
 J. L. GRIFFIN, P.E.
 LICENSE NO. 11-19-138-002



GRADING & SECC PLAN (WEST)


MECA International Employees Association, Inc.
 10000 Wilshire Blvd., Suite 1000
 Beverly Hills, CA 90210
 Tel: (310) 277-1111
 Fax: (310) 277-1112
 E-mail: info@meca.com
 Web: www.meca.com


IUMSWA
 1000 Wilshire Blvd., Suite 1000
 Beverly Hills, CA 90210
 Tel: (310) 277-1111
 Fax: (310) 277-1112
 E-mail: info@iumswa.com
 Web: www.iumswa.com


IUSWA
 1000 Wilshire Blvd., Suite 1000
 Beverly Hills, CA 90210
 Tel: (310) 277-1111
 Fax: (310) 277-1112
 E-mail: info@iuswa.com
 Web: www.iuswa.com

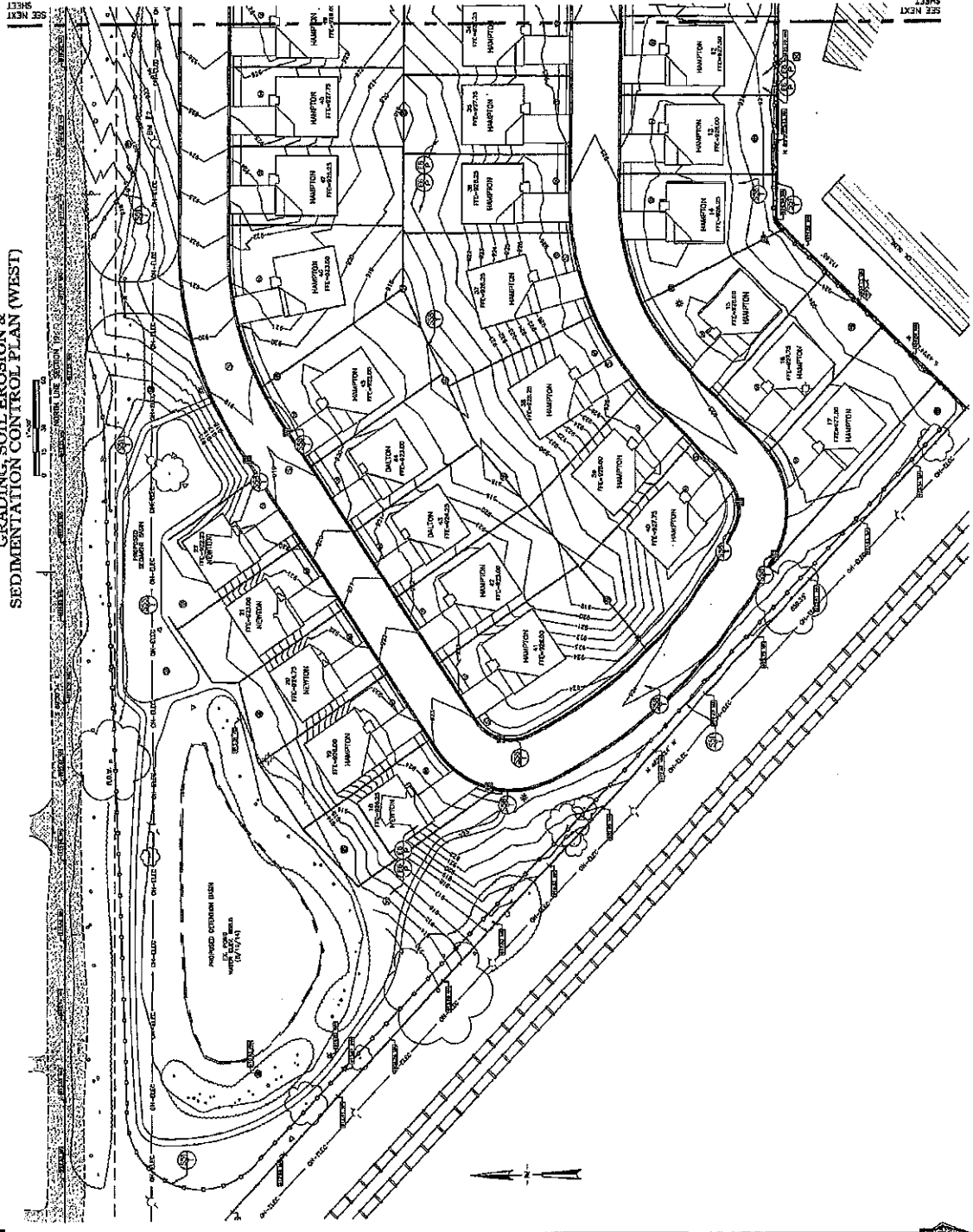

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 1000 Wilshire Blvd., Suite 1000
 Beverly Hills, CA 90210
 Tel: (310) 277-1111
 Fax: (310) 277-1112
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 Beverly Hills, CA 90210
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 Beverly Hills, CA 90210
 Tel: (310) 277-1111
 Fax: (310) 277-1112
 E-mail: info@iuswa.com
 Web: www.iuswa.com

SESC LEGEND

[illegible]

EROSION CONTROL STANDARDS
SOIL EROSION CONTROL MAINTENANCE
SCHEDULE AND NOTES.
SOIL EROSION AND SEDIMENTATION CONTROL
SEQUENCE OF CONSTRUCTION

$$\frac{1}{2} \times \frac{1}{2} = \frac{1}{4}$$


1. *Introduction*
 2. *Methodology*
 3. *Results*
 4. *Discussion*
 5. *Conclusion*
 6. *References*
 7. *Appendix*
 8. *Index*
 9. *Table of Contents*
 10. *Table of Figures*
 11. *Table of Tables*
 12. *Table of Equations*
 13. *Table of Symbols*
 14. *Table of Abbreviations*
 15. *Table of Acronyms*
 16. *Table of Units*
 17. *Table of Constants*
 18. *Table of Variables*
 19. *Table of Parameters*
 20. *Table of Functions*
 21. *Table of Operators*
 22. *Table of Relations*
 23. *Table of Definitions*
 24. *Table of Examples*
 25. *Table of Exercises*
 26. *Table of Problems*
 27. *Table of Projects*
 28. *Table of Assignments*
 29. *Table of Tests*
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QUEST NO: 14-134

SCALE: 1" = 50'

DATE: 07, 22, 11

BY: JTC

CHECKED: JTC

DESIGNED: JTC

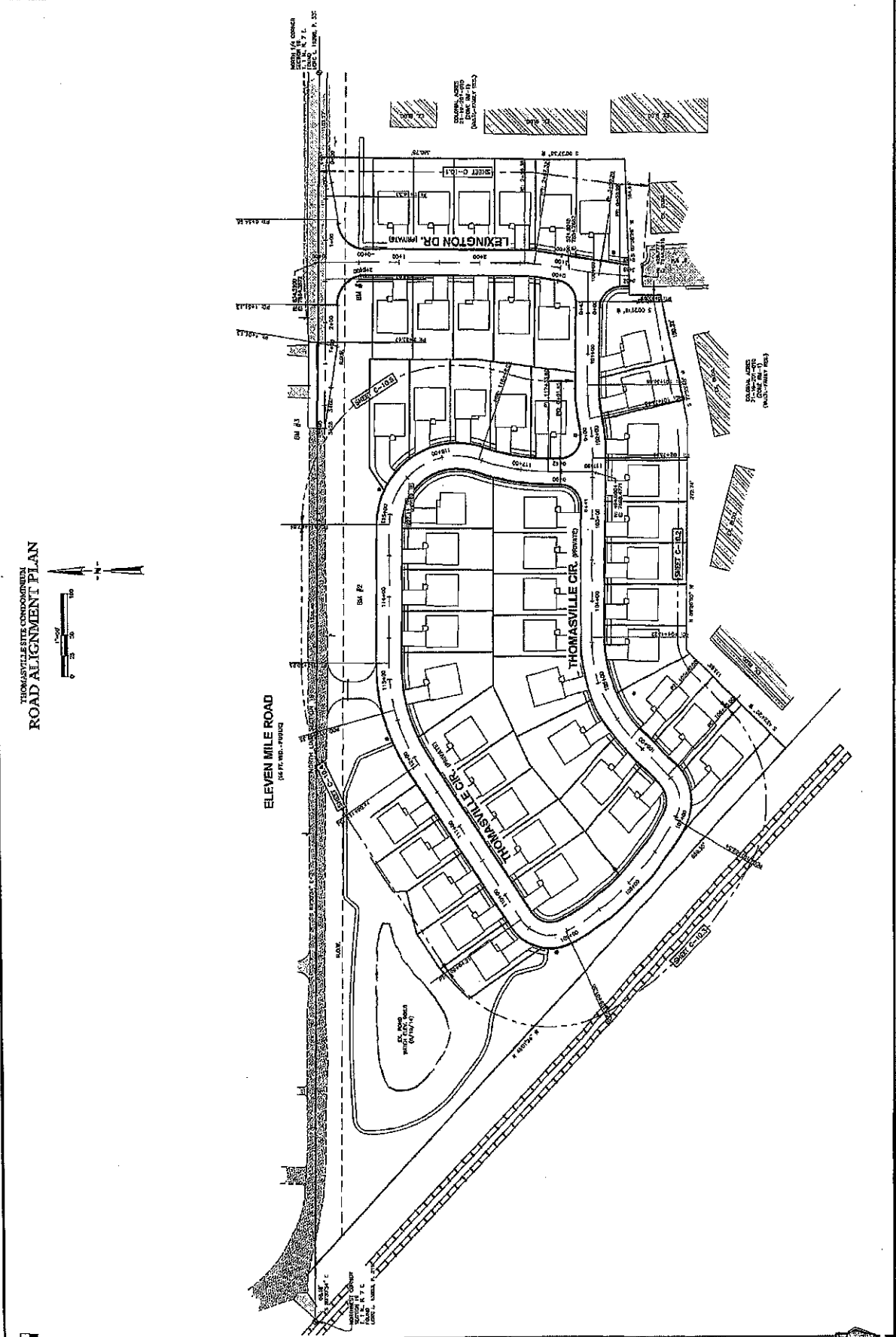
APP: JTC

THOMASVILLE SITE CONDOMINIUM
PARCEL NO.: 21-19-126-002
OF THE NW 1/4, SEC. 19, T1N-R7E
SOUTH LYON, OAKLAND COUNTY, MICHIGAN

MR. LORENZO
CAVALIERE
SOLIERE COMPANY
THE SCHENKER ROAD
SUITE 300
ROSELIN, NJ 08068

[illegible]

Associates & Licensed
 Agents of American
 Mutual Insurance Co.
 2250 N. 1st St., Suite 100
 Milwaukee, WI 53212
 Tel: 414/224-1100
 Fax: 414/224-1101
 E-Mail: info@americanmutual.com



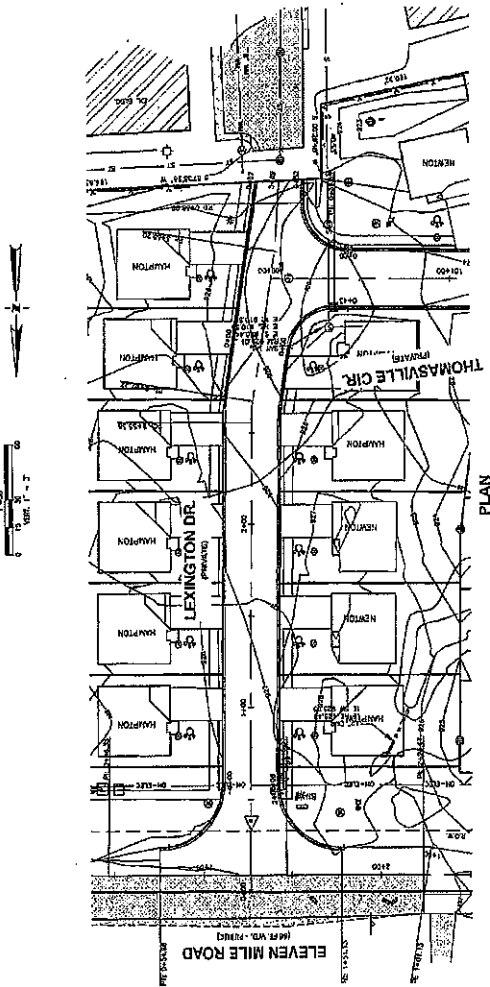
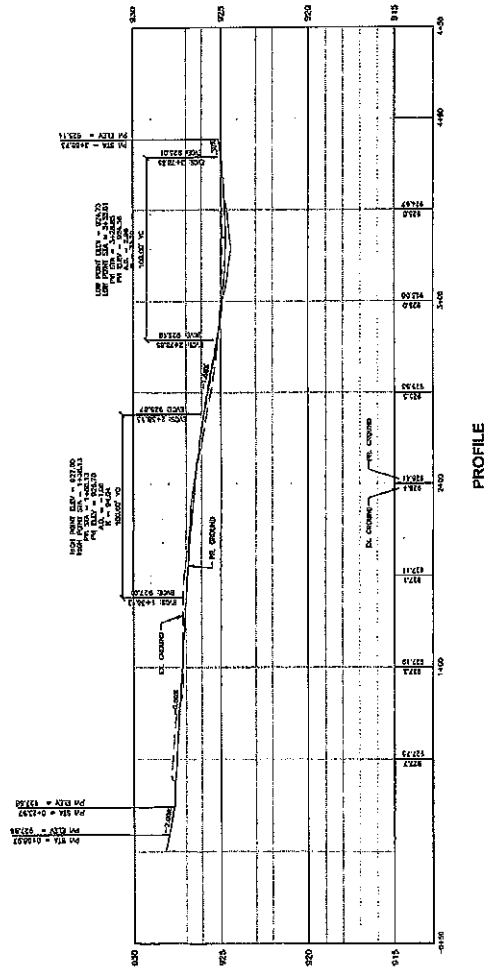
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LEXINGTON DR. STA 0+00 TO 3+89
THOMASVILLE SITE CONDOMINIUM
PARCEL NO.: 21-19-126-002
PART OF THE NW 1/4, SEC. 19, T1N-R7E
CITY OF SOUTH LYON, OKLAND COUNTY, MICHIGAN

CLIENT :
MR. LORENZO
CAVALIERE
CAVALIERE COMPANY
SOUTH SCHENCK ROAD
SUITE 300
WARREN, MI 48093

[illegible]

[Include logo and contact information for the American Society of Mechanical Engineers (ASME)]



THOMASVILLE SITE CONDOMINIUM
LEXINGTON DR.
STA. 0+00 to 3+89

PRODUCE NO: 14-136
 SCALE: 1" = 4"

 TITLE: OF. ASS. LB.
 DRAWN BY: OC
 DESIGN BY: US
 CHECK BY: AP

11/02/15/c	SEARCHED INDEXED
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THOMASVILLE STA. 100+00 to 108+51
THOMASVILLE SITE CONDOMINIUM
PARCEL NO.: 21-19-126-002
PART OF THE NW 1/4, SEC. 19, T1N-R7E
CITY OF SOUTH LYON, OAKLAND COUNTY, MICHIGAN


MR. LORENZO
CAVALIERE
CAVALIERE COMPANY
1075 STEVENAGE ROAD
- SUITE 300
NAPERVILLE, IL 60563

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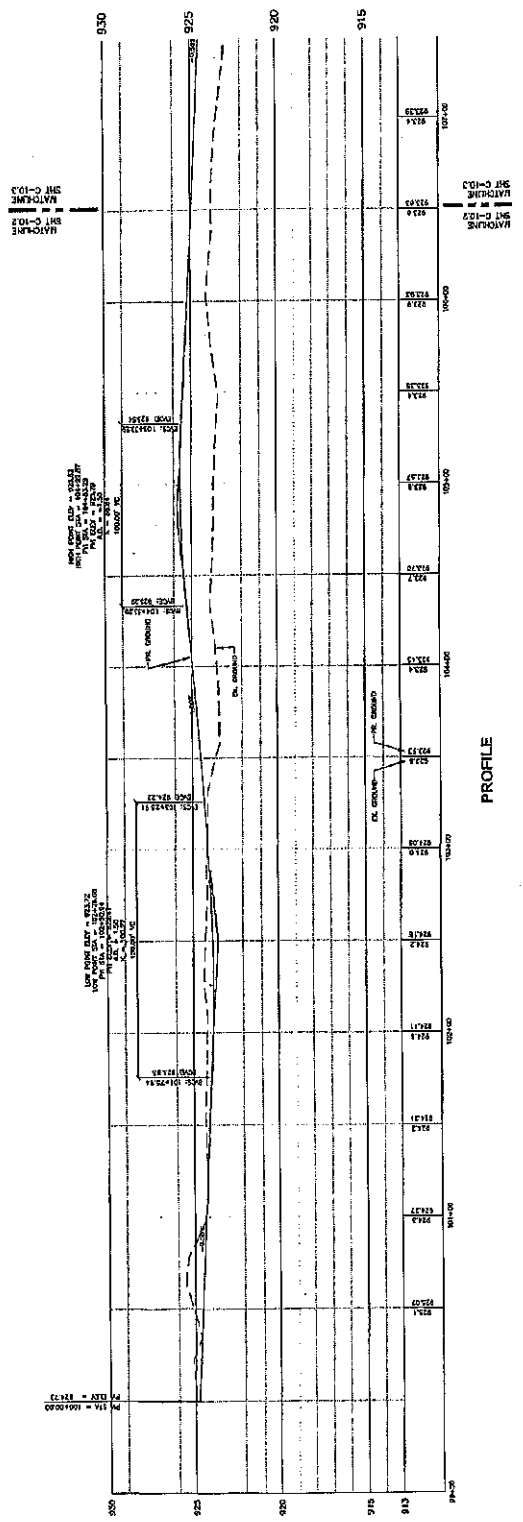
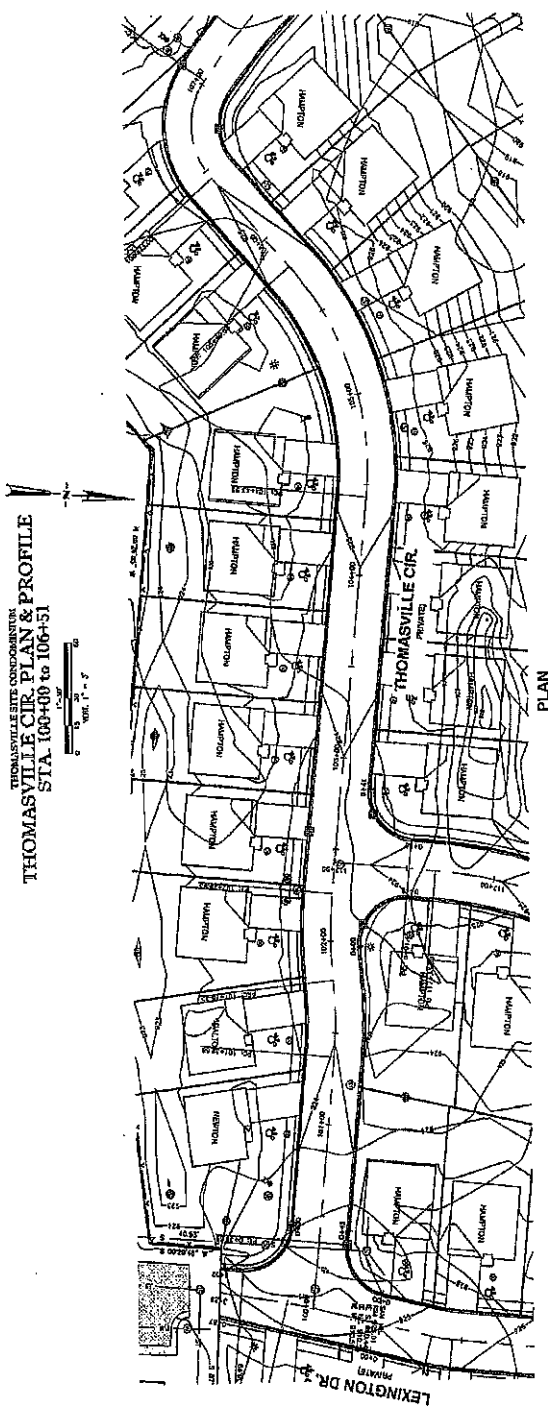
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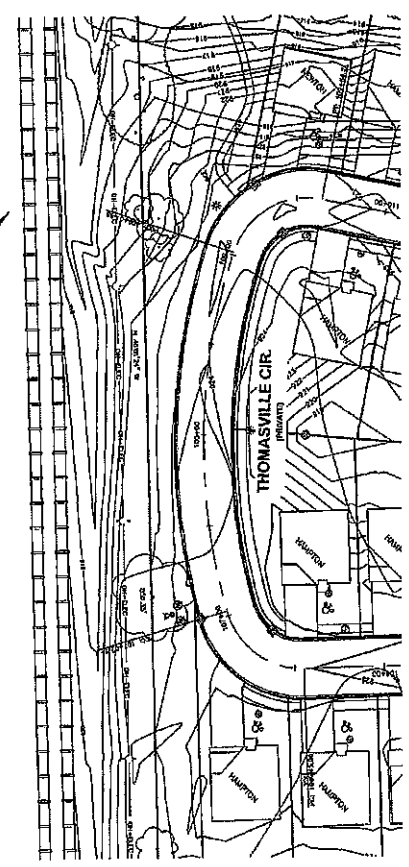
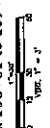


THE MCGRAW-HILL COMPANIES

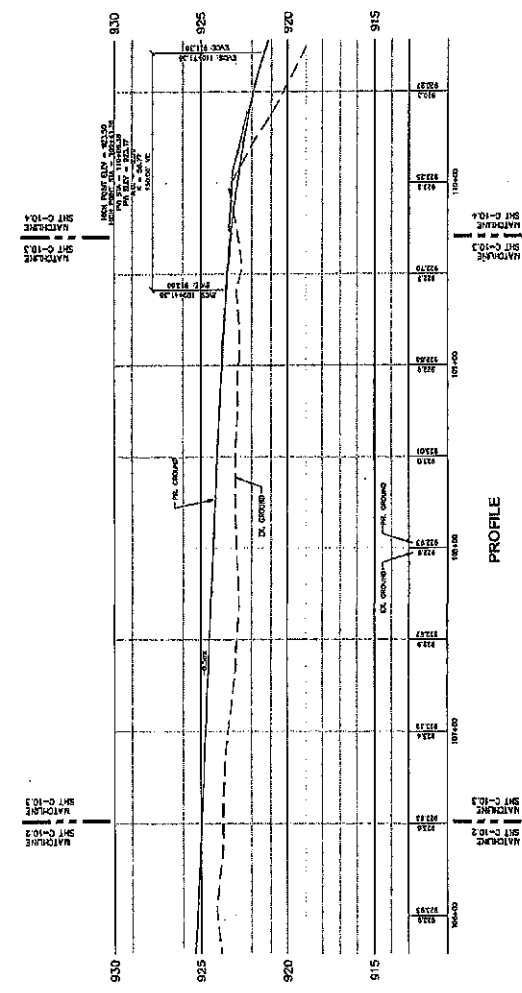


MICHAEL J. LORENZO CIVIL ENGINEER 10000 STATE OF MICHIGAN		MICHAEL J. LORENZO CIVIL ENGINEER 10000 STATE OF MICHIGAN		MICHAEL J. LORENZO CIVIL ENGINEER 10000 STATE OF MICHIGAN	
THOMASVILLE STA. 108+51 TO 109+70 PART OF THE NW 1/4, SEC. 18, T1N-82E CITY OF SOUTH LYON, OAKLAND COUNTY, MICHIGAN					
THOMASVILLE SITE CONDOMINIUM PARCEL NO. 21-19-128-002 DATE: 10/17/2018 BY: MICHAEL J. LORENZO FOR: MICHAEL J. LORENZO					
PROJECT NO. 14-134 SCALE: 1" = 20' SHEET: 1 OF 2					

THOMASVILLE CONDOMINIUM
 THOMASVILLE CIR. PLAN & PROFILE
 STA. 106+51 TO 109+70



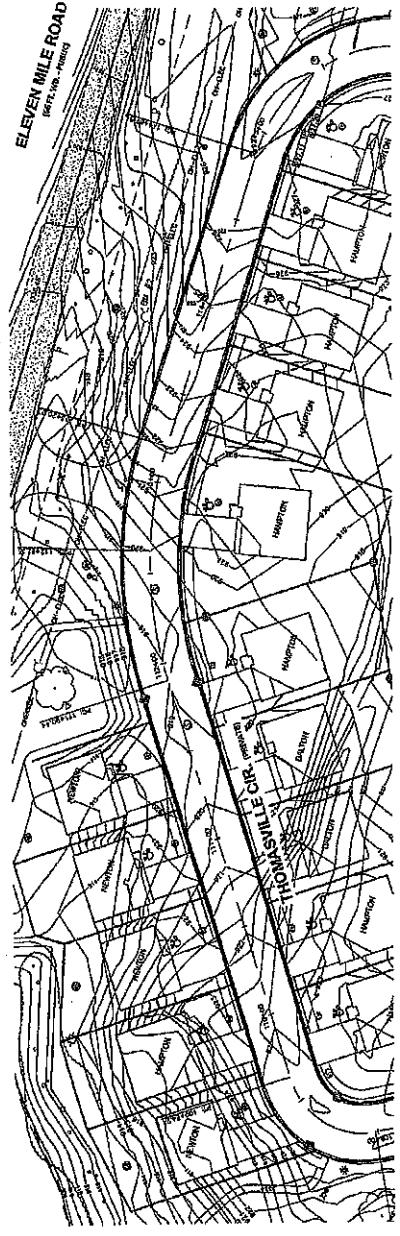
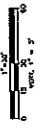
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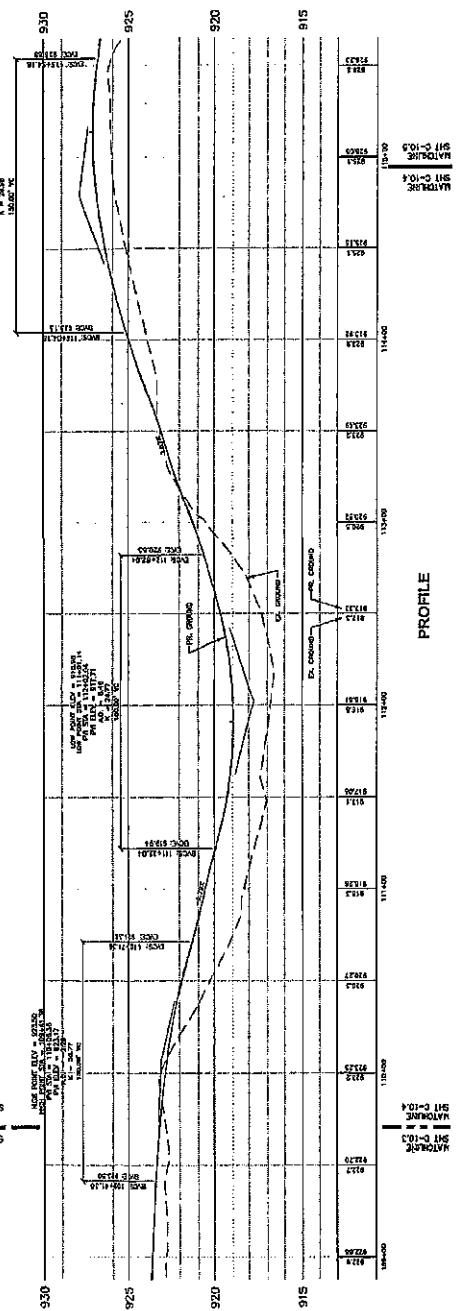
		NOT FOR CONSTRUCTION PROJECT NO. 109+70 TO 114+94 SCALE 1" = 50' SHEET NO. 109+70 TO 114+94 DATE 12/1/2018 DESIGNED BY: [Signature] CHECKED BY: [Signature] DRAWN BY: [Signature]	
C-104 THOMASVILLE STA. 109+70 TO 114+94 PART OF THE NW 1/4, SEC. 19, T1N-R7E CITY OF SOUTH LYON, OAKLAND COUNTY, MICHIGAN THOMASVILLE SITE COMPOUND PARCEL NO. 21-19-128-002		PLAN SECTION (ELEVATION) DATE 12/1/2018 DESIGNED BY: [Signature] CHECKED BY: [Signature] DRAWN BY: [Signature]	

THOMASVILLE COMPOUND
 THOMASVILLE CIR. PLAN & PROFILE
 STA. 109+70 TO 114+94



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DATE: 10/1/96
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PROJECT: THOMASVILLE STA. 114+94 TO 117+96
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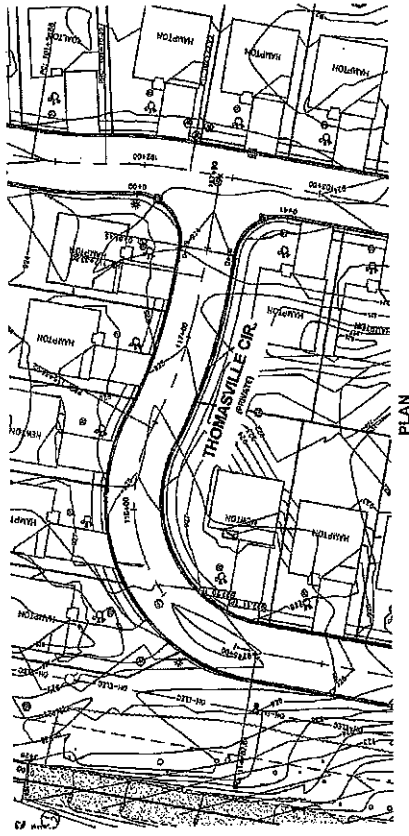
THOMASVILLE STA. 114+94 TO 117+96
CITY OF SOUTH LYON, OKLAHOMA COUNTY, MICHIGAN
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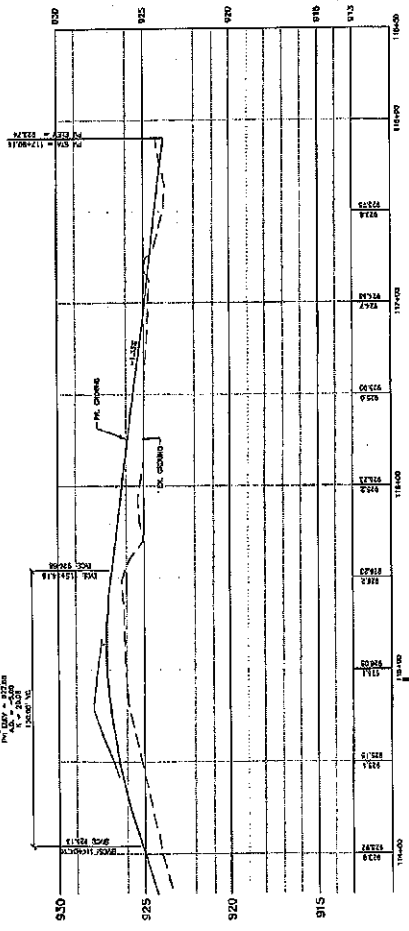
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REGISTERED PROFESSIONAL ENGINEER
NO. 10000
EXPIRATION DATE: 12/31/97

OKLAHOMA ENGINEERING BOARD
REGISTERED PROFESSIONAL ENGINEER
NO. 10000
EXPIRATION DATE: 12/31/97

THOMASVILLE CONDOMINIUM
THOMASVILLE CIR. PLAN & PROFILE
STA. 114+94 TO 117+96



PLAN



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CITY OF SOUTH LYON STORM DETAILS
THOMASVILLE SITE CONDOMINIUM
PARCEL NO. 21-19-126-002
PART OF THE NW 1/4 SEC. 19, T1N-R7E
CITY OF SOUTH LYON, OKLAHOMA COUNTY, OKLAHOMA

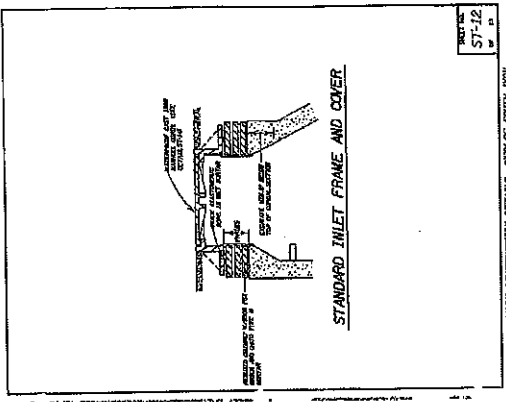
DATE	1/2/2014
BY	W. J. BROWN
CHECKED BY	W. J. BROWN
APPROVED BY	W. J. BROWN
PROJECT NO.	14-134
SCALE	1" = 1'-0"
STANDARD	1" = 1'-0"
DATE	1/2/2014
BY	W. J. BROWN
CHECKED BY	W. J. BROWN
APPROVED BY	W. J. BROWN

OKLAHOMA PROFESSIONAL ENGINEER
W. J. BROWN
14-134
1/2/2014

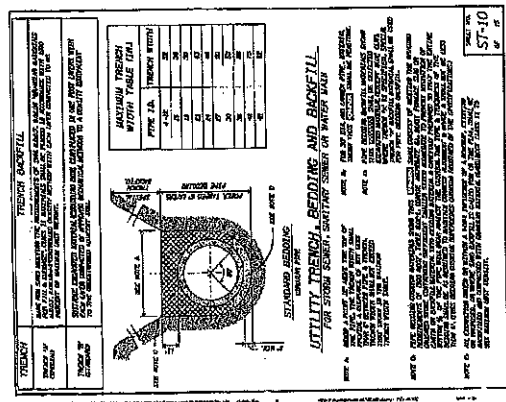
OKLAHOMA PROFESSIONAL ENGINEER
W. J. BROWN
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OKLAHOMA PROFESSIONAL ENGINEER
W. J. BROWN
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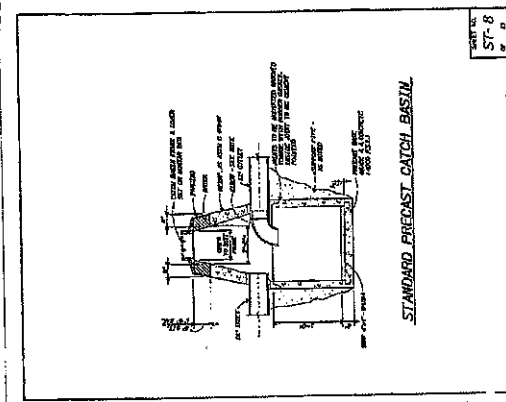
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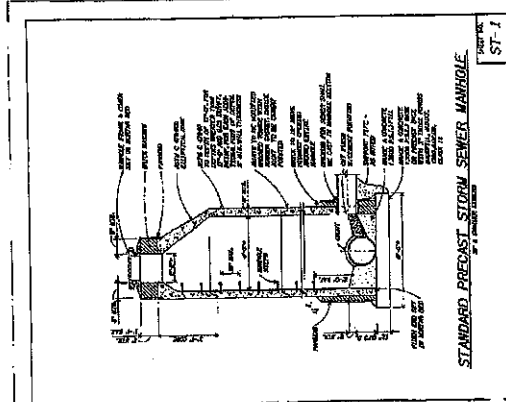
STORM CONSTRUCTION DETAILS - CITY OF SOUTH LYON



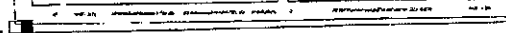
STORM CONSTRUCTION DETAILS - CITY OF SOUTH LYON



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STORM CONSTRUCTION DETAILS - CITY OF SOUTH LYON



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STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
SOUTH LYON, MICHIGAN 48178



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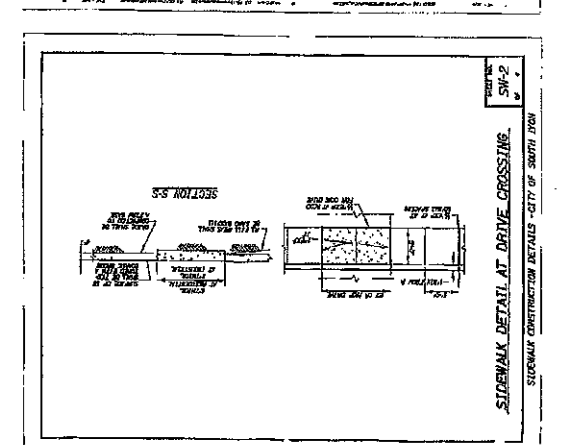
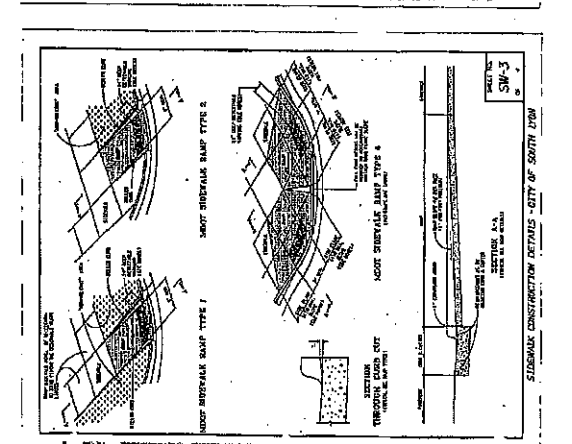
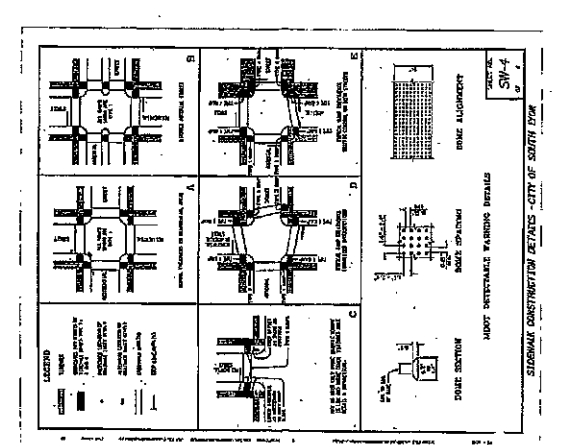
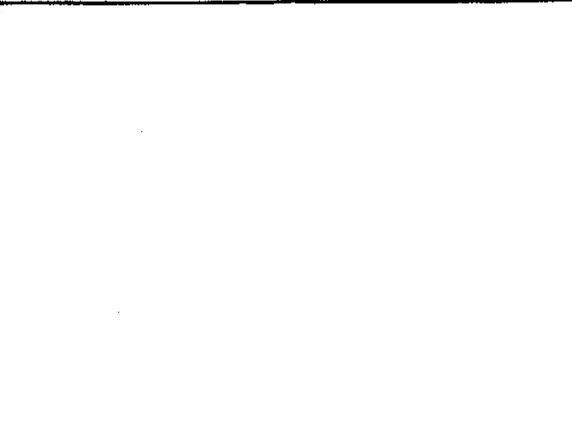
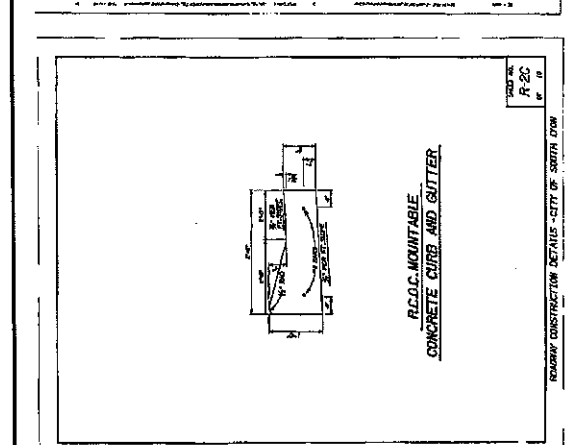
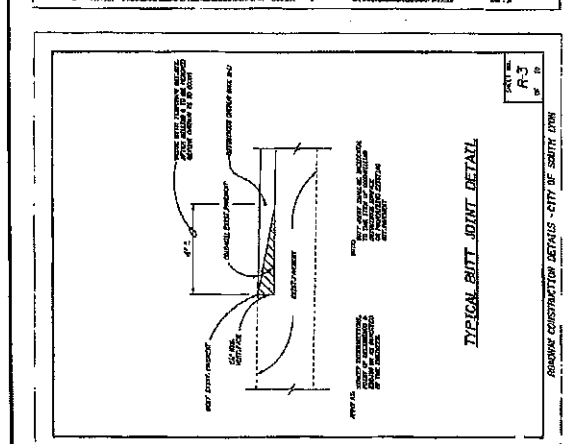
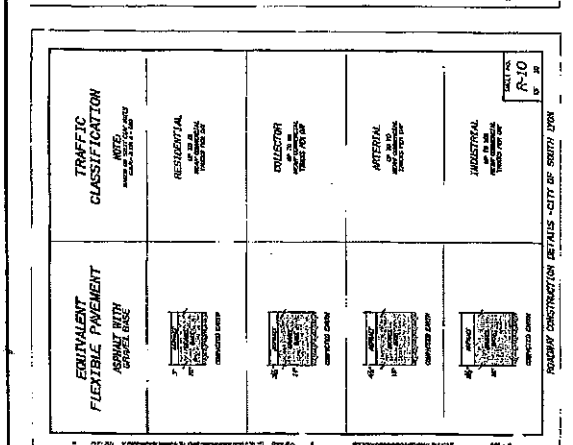
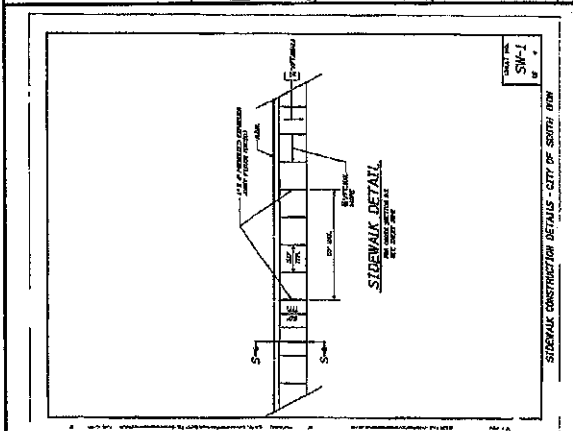
STATE OF MICHIGAN
DEPARTMENT OF TRANSPORTATION
DIVISION OF HIGHWAYS
SOUTH LYON, MICHIGAN 48178

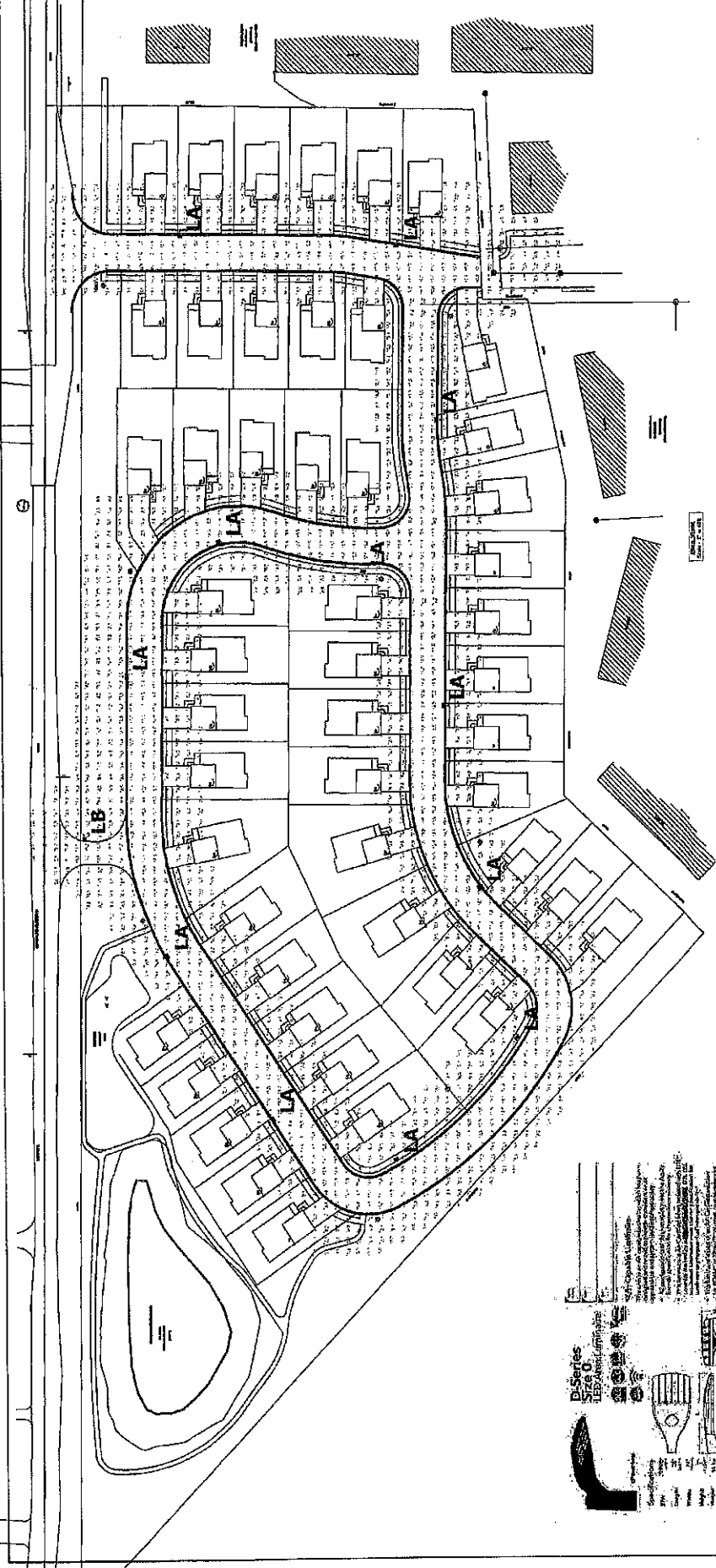
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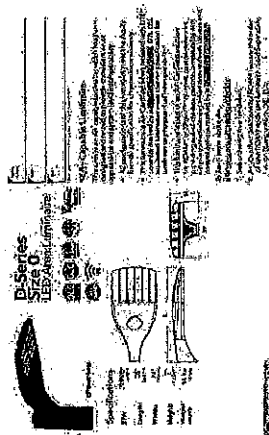
STATISTICS

Description	Qty	Min	Max	Avg	Symbol	Note
Lighting	1	1.0	1.0	1.0	X	2.2

Item	Quantity	Manufacturer	Description	Notes
1.0	12	Universal Lighting	12000 LUMENS 12" T8 LED TUBE LIGHT	12000 LUMENS 12" T8 LED TUBE LIGHT
1.1	1	Universal Lighting	12000 LUMENS 12" T8 LED TUBE LIGHT	12000 LUMENS 12" T8 LED TUBE LIGHT

NOTES:

1. ALL LIGHTING FIXTURES SHALL BE INSTALLED IN ACCORDANCE WITH THE IBC AND ALL APPLICABLE CODES.
2. SEE LUMINOUS FLUX FOR LIGHT LOSS FACTOR.
3. CALCULATIONS ARE BASED ON THE ASSUMPTIONS OF THE ARCHITECT AND THE MANUFACTURER'S DATA.
4. THE LIGHTING DESIGNER HAS CONDUCTED VISUAL ANALYSIS OF THE PROPOSED LIGHTING SYSTEM AND HAS DETERMINED THAT THE PROPOSED SYSTEM WILL PROVIDE ADEQUATE ILLUMINATION FOR THE INTENDED USE OF THE SPACE.
5. THE LIGHTING DESIGNER HAS CONDUCTED VISUAL ANALYSIS OF THE PROPOSED LIGHTING SYSTEM AND HAS DETERMINED THAT THE PROPOSED SYSTEM WILL PROVIDE ADEQUATE ILLUMINATION FOR THE INTENDED USE OF THE SPACE.
6. THE LIGHTING DESIGNER HAS CONDUCTED VISUAL ANALYSIS OF THE PROPOSED LIGHTING SYSTEM AND HAS DETERMINED THAT THE PROPOSED SYSTEM WILL PROVIDE ADEQUATE ILLUMINATION FOR THE INTENDED USE OF THE SPACE.
7. THE LIGHTING DESIGNER HAS CONDUCTED VISUAL ANALYSIS OF THE PROPOSED LIGHTING SYSTEM AND HAS DETERMINED THAT THE PROPOSED SYSTEM WILL PROVIDE ADEQUATE ILLUMINATION FOR THE INTENDED USE OF THE SPACE.
8. THE LIGHTING DESIGNER HAS CONDUCTED VISUAL ANALYSIS OF THE PROPOSED LIGHTING SYSTEM AND HAS DETERMINED THAT THE PROPOSED SYSTEM WILL PROVIDE ADEQUATE ILLUMINATION FOR THE INTENDED USE OF THE SPACE.
9. THE LIGHTING DESIGNER HAS CONDUCTED VISUAL ANALYSIS OF THE PROPOSED LIGHTING SYSTEM AND HAS DETERMINED THAT THE PROPOSED SYSTEM WILL PROVIDE ADEQUATE ILLUMINATION FOR THE INTENDED USE OF THE SPACE.
10. THE LIGHTING DESIGNER HAS CONDUCTED VISUAL ANALYSIS OF THE PROPOSED LIGHTING SYSTEM AND HAS DETERMINED THAT THE PROPOSED SYSTEM WILL PROVIDE ADEQUATE ILLUMINATION FOR THE INTENDED USE OF THE SPACE.



Item	Quantity	Manufacturer	Description	Notes
1.0	12	Universal Lighting	12000 LUMENS 12" T8 LED TUBE LIGHT	12000 LUMENS 12" T8 LED TUBE LIGHT
1.1	1	Universal Lighting	12000 LUMENS 12" T8 LED TUBE LIGHT	12000 LUMENS 12" T8 LED TUBE LIGHT

2013-12-12 10:10:10

AGENDA NOTE

New Business: Item 1

MEETING DATE: November 12, 2018

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Resignation of Chief Lloyd Collins

EXPLANATION OF TOPIC: Chief Collins has announced his retirement after more than 21 years with the City of South Lyon. He will be retiring as of February 1, 2019.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS:

Copy of resignation email

POSSIBLE COURSES OF ACTION: Accept the resignation

RECOMMENDATION: Make a motion to accept the resignation of Chief Collins from the South Lyon Police Department

Paul Zelenak

From: Paul Zelenak
Sent: Tuesday, October 23, 2018 10:58 AM
To: Dan Pelchat; 'rosecwalton@att.net'; Rose Walton; Glenn Kivell; 'margaret kurtzweil'; Steve Kennedy
Subject: FW: Retirement

I just received this email from Chief Collins.

Paul

I am sending this message to advise you of my planned retirement before the information becomes publicly available. It is my intention to retire on or before February 1, 2019. By the time that date arrives, I will have served as Chief of Police with the City of South Lyon for over 21 years. It has been both a pleasure and honor to serve the citizens of South Lyon and to work with you. I consider myself very fortunate to have had a position that I enjoyed and looked forward to performing every day. I thank all of you for your dedication and assistance during my tenure.

I plan to maintain my residence in the city after my retirement date. I will remain available to support you and our city colleagues in any way I can.

Please accept my continued best wishes for your success, now and in the future.

Best regards,

Chief Collins