

Regular City Council Meeting

October 24, 2022

Agenda

7:30 p.m. **Call to Order**
Pledge of Allegiance
Roll Call
Approval of Minutes: October 10, 2022
Approval of Bills: None
Approval of Agenda
Consent Agenda
1. Ladies' Night Out – November 11, 2022
2. Donation of Park Bench for McHattie Park

Public Comment

Discussion - Downtown

Fire Chief Report
Police Chief Report

I. Unfinished Business

II. New Business

- 1. Resignation of Chris Sovik as Police Chief**
- 2. First Reading of Ordinance to Amend the South Lyon Code of Ordinances, Chapter 34, Article II, Downtown Development Authority Ordinance**
- 3. Discussion of Potential Uses for ARPA Funds**

III. Budget

IV. Public Comment

V. Manager's Report

VI. Council Comments

VII. Closed Session: "To consider attorney/client privileged communication in accordance with MCL 15.268(1)(h) and to consult with legal counsel regarding trial or settlement strategy in connection with Oakland County Circuit Court, Case No. 21-190850-CD (Douglas v. South Lyon), MCL 15.268(1)(e)."

VIII. Adjournment

Please see reverse side for rules of conduct for public comment at City Council meetings

Rules of Conduct for Public Comment at Council Meetings*

Members of the public may speak at a Council meeting upon recognition by the Mayor. Public comment may only occur during periods designated on the agenda for public comment or a public hearing. A person may speak for up to two (2) minutes during each of the two public comment periods on agenda items or non-agenda items. Waivers of the time requirement may only be granted in the discretion of the Mayor, and waivers to speak at a time other than a designated comment period may only be granted by the Council. Any person wishing to make a presentation longer than two minutes or requiring audio-visual equipment is asked to contact the City Clerk requesting to appear on a future agenda.

A person may only address Council from the podium. Only one person may occupy the podium at a time. All remarks are to be directed to the Mayor and Council. Speakers are not to engage in direct dialog with other meeting attendees.

Any person who violates the Rules of Conduct, disturbs the peace at the meeting, and/or interferes with the meeting may be warned, ordered to be seated, removed, and/or ticketed.

*This summarizes Council Resolution 04-18. Complete Rules, including guidelines for considering waivers, are available in the Council Chambers and from the City Clerk.

City of South Lyon
Regular City Council Meeting
October 10, 2022

Mayor Pelchat called the meeting to order at 7:30 p.m.

Mayor Pelchat led those present in the Pledge of Allegiance

Roll Call: Mayor Pro Tem Kennedy and Councilmembers: Dilg, Kurtzweil, Kivell, and Mosier

Also present: City Manager Zelenak, Fire Chief Thorington, Chief Sovik, Finance and Benefit

Administrator Tiernan, and Clerk/Treasurer Deaton

Absent: Councilmember Hansen

CM 10-1-22 MOTION TO EXCUSE ABSENCE

Motion by Kennedy, supported by Dilg

Motion to excuse absence of Councilmember Hansen

VOTE: MOTION CARRIED UNANIMOUSLY

CM 10-2-22 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Dilg

Motion to approve minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

10-3-22 MOTION TO APPROVE BILLS

Motion by Mosier, supported by Kennedy

Motion to approve bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

10-4-22 MOTION TO APPROVE AGENDA

Motion by Dilg, supported by Kurtzweil

Motion to approve agenda as presented

VOTE: MOTION CARRIED UNANIMOUSLY

10-5-22 MOTION TO APPROVE CONSENT AGENDA

Motion by Kurtzweil, supported by Kennedy

Motion to approve consent agenda

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT- N/A

Discussion- Downtown

Downtown Director Nate Mack stated they planned to have a food truck rally at the last Farmers Market, but they ended up with only 4, because some of the other vendors went elsewhere. They will be discussing the winter farmers market at the next DDA meeting and meet with the VFW. He then stated the Wixom DDA Director contacted him about working together on a trolley between Wixom and South Lyon during certain downtown events. They have had a preliminary meeting to look at event schedules. He stated 135 E Lake Street passed their elevator inspection and are now waiting on final building inspection, which they are hoping the restaurant will open by the end of the year. He has also spoken with different people that are interested in opening restaurants in the downtown and outside of the downtown and they are doing their due diligence.

Councilmember Kivell asked if Wixom has the same kind of events that we do and if he has heard anything about the theatre. Mr. Mack stated they are looking at similar events and he hasn't heard anything new about the theater, except they are looking for someone to lease it as a theatre, or buy it and run it as a theater. Councilmember Kennedy asked if there are any updates on the electric vehicle charging stations. Mr. Mack stated they are hoping to have them installed by the end of the year.

FIRE CHIEF REPORT

Fire Chief Thorington stated they have had 7,841 calls year to date. It seems they are increasing every year. He then stated the ladder truck is in the final build. He then stated since most of the COVID restrictions have been removed, they will be having open houses again beginning in the spring. He further stated they have hired a new firefighter, Nelson Schilk. He further stated it is hard to find new firefighters right now. He also stated Brad Moynihan has been promoted from Fire Inspector to Fire Marshall. He then stated they are working on the floors and making good progress. Councilmember Dilg asked if the increase of incidents have been local, or assisting other communities. Chief Thorington stated they are mostly in the city.

POLICE CHIEF REPORT

Chief Sovik first stated that Nate is doing a good job and he has enjoyed working with him. He then stated Officer Raap completed the Chicago Marathon. He then updated Council on the shooting that occurred in the mobile home park in July. He stated Sargent Sederlund and Detective Barbor did a great job as well as the Oakland County Sheriff's office, and the Oakland County Prosecutors' office, and they have made two felony arrests. He then read the following letter: "They came to South Lyon 27 years ago to discover a wonderful community and serve an amazing congregation as co-pastors. Later we retired to live on Wellington. On September 16th, just after midnight, my wife of 56 years passed away. As I am writing thank you notes to family and friends, I realized I never thanked the officer who first woke up my son to come to the house and later confirm Pauline's death. It was a most difficult time but the care and compassion of the two officers helped us through the two hours. South Lyon has grown in ways we could not imagined 27 years ago- but we still have those in public service who make it a community to be proud of." He then recognized Officer Czapski and Officer Schneemann, they go above and beyond and he expects nothing less.

PRESENTATION- Plante Moran Audit 2021-2022

Full presentation can be found on the city's website

Tim St Andrew of Plante Moran thanked City Manager Zelenak and Finance and Benefit Coordinator Tiernan for all their assistance. He stated they began their work in May and the field work in mid-August. He stated everyone was very helpful. He then stated their auditors report reflects an unmodified opinion which is the highest you can have. He stated GASB 87 is new and is related to leases, which the city's leases are small enough to not factor into that. Philip Femminineo of Plante Moran stated the general fund increased to 7.8 million from 7.4 million due to property taxes increasing with increased taxable value as well as more state shared revenue. There was also a little more in building permits. He further stated the expenditures increased from 6.6 million last year to 7.1 million this year, the main increase was from public safety costs and the purchase of some fire equipment as well as general government such as with the building permits going up, so did the Safebuilt bills. He then stated 5.4 million of unassigned fund balance. He stated there is 1.25 million debts for the capital improvement item of the ladder truck due to it not being ready in 2021. There was 1.1 million in debt that was paid. He then explained the city collected 17.8 million in taxes, but of that only 37% stays with the city. The rest is distributed to other taxing authorities. He also discussed the major and local road funds, the water and sewer funds and the operating revenue for the water and sewer. He stated the unfunded liability of pensions is 72% funded, and the OPEB is funded at 30.16%. He stated the debt service requirements are the State of Michigan debt and the ladder truck. The revolving fund bond was paid off. Spencer Tawas of Plante Moran then discussed the audit standards and the opinion letter. He stated there were no

significant discrepancies and the communication with the governing body was good. Councilmember Kurtzweil thanked them for their presentation. She asked about the water and sewer fund having an operating loss. She is concerned about it. She stated according to the graph, there seems to be a shift between 2020 and 2021, but it dropped in 2022. Mr. Tawas explained the cash flow in the water and sewer is different because of the significant expenses are due to the capital improvements of the water plant, there wasn't as much done in 2020. He doesn't find it unusual. Councilmember Kurtzweil stated she would like to revisit the water and sewer rate study because its concerning. Finance and Benefit Administrator Tiernan stated the water and sewer rate study that council approved was based on a 10-year plan and it was built into the capital improvements that we have been seeing, we are at the peak of expenses and maybe a little higher the next year or two, but at the end of the 10 years, we will begin building funds up because the capital improvements will have been completed. Councilmember Kurtzweil stated we need to pay attention to make sure it doesn't get out of control. She then asked how grants are approved for, but not received can be counted as revenue. Mr. Tawas stated once the grant is approved, it reflects because your eligible to receive the grants. Councilmember Kurtzweil asked what is the difference between committed funds, and unassigned funds. Mr. Tawas stated the unassigned funds are funds that council can decide what to spend it on. The committed, council will have to approve a resolution to use the funds on projects. 73% of the general fund is unassigned and 28% are committed with restrictions. Councilmember Kurtzweil asked why does it say taxes are considered delinquent as of March 1st, when they are due on September 30th, and then interest and penalty are due. Mr. Tawas stated March 1st is the date the tax year is over and everything is turned over to the County for collection, but he stated that language can be changed in future audits. Councilmember Kurtzweil then asked about compensation of absences. It is the city's policy to permit employees to accumulate earned unused sick, vacation and benefits. She further stated we allow some, but there is a cap, so it doesn't seem completely true. Councilmember Kivell stated we knew there were going to be capital improvements in water and we knew would take a lot of funds; but he is not opposed to looking at rates in the future. These are our assets that will be used for a long time without having to have much money thrown at them. City Manager Zelenak stated there are still expenditures, but they won't be as high and in 10 years we should be back to where we started. Councilmember Kurtzweil stated she thinks they should look at increasing the limit of funds that are allowed to be spent without Council approval higher than \$5,000. Mr. Tawas stated that is on the lower end of what they see with other communities. He stated the federal threshold was raised to \$10,000 for micro purchases.

NEW BUSINESS

1. City Council Rules of Procedure *see attached rules and procedures*

City Manager Zelenak explained at a council meeting in April of 2020, city council adopted the Council Rules of Procedures. The rules are to contribute to an efficient operation of the city and our meetings. He then asked council to review specifically page 12 as it relates to Council Member relationships, which relates to Council's relationship with the public, staff, consultants and other boards and commissions. He stated the main discussion on this pertains to council refraining from argument with a member of the public or staff at Council meetings since the arguments, seldom resolve concerns and many times inflames feelings at a public meeting. Any concerns by a member of Council of a behavior of an employee should be directed to the City Manager to ensure the concern is addressed. As it relates to staff and consultants there should be mutual respect by both staff and councilmembers their respective roles and responsibilities during a public meeting. He further explained requests for information or questions by council should be directed to the City Manager as well as requests for information and complaints. Council will not direct staff or consultants to initiate any action or prepare report significant in nature, nor a project or study without the approval of the majority of Council. Again, all requests should be submitted to the City Manager. At prior meetings we've had councilmembers intimidate staff members and consultants and he doesn't want it to happen again. There have been conversations about this 6 months ago, a year and a half ago and unfortunately, it still continues. City Council only has to hire, compensate and evaluate and motivate one employee and its him. It is his job to be there for the 70+

employees and part time employees here at the city. With what happened at a previous meeting makes that job much more difficult. Staff members are worried that they will be the next one that's going to get talked to in that manner at a council meeting. He stated he cares about the city and its employees and as their manager he doesn't want them to be treated that way again. We have to constantly work to retain and attract good people. Unfortunately, Council acting in that way at a council meeting will not allow us to do so. Councilmember Dilg stated one of the reasons she ran for city council was because she saw some previous council meetings and she was shocked by some of the conduct, and she thought she could be an even keeled calm person who listened to other people and she was hoping that's what council would do. One of the things she's been most pleased with is for the most part we have done that, despite being very different people with different views. She stated for the most part, we have conducted ourselves in a respective manner, listening to each other and making decisions based on what we think is best for the city, not on ourselves personally avoiding attacks and giving support to the city. She is glad this has been brought up because she feels like this has been slipping a little lately and she has been concerned. This was brought up because a few meetings ago where Councilmember Kennedy was what she considered unnecessarily directive or disrespectful to city staff and consultants. She stated she spoke with him about the situation and she let her feelings be known to the city manager and the mayor. But it isn't just his issue. It is on all of us because when these things occur, someone should have stepped in and stopped it. When you're in a conversation or a situation where something is happening you don't agree with, and you do nothing, it makes you complicit. She then personally apologizes to the city manager, staff, residents and consultants for not speaking up when she should've. And in the future, if we don't step in, she's going to ask the mayor to hold council to a higher standard. And she has to step in and protect the integrity our meetings and our staff. She stated that goes for public comment as well, and she doesn't want to discourage anyone from speaking and she would never infringe on anyone's first amendment rights. She wants to apologize for not speaking up when our employees were disrespected at the last meeting during public comment. She feels like she should have stepped in, and asked the mayor to remind people address council and not other staff members that may or not be in the audience. She stated she feels good about the board and thinks they're doing good work for the city and she hopes we can use this issue as a reminder and not carry this on as in the past. Councilmember Mosier stated she apologized to the staff and the City Manager after that meeting, and as a previous employee of 25 years, it is intimidating to stand and speak and be grilled before Council. She then stated Council is to make policies not the day-to-day operations, that is why we have a City Manager. And she has always told people, if you have a complaint or a problem with an employee, you go to the city manager and let him do his job. One of the first things you're told in the elective officials training, is council is here to make policies, the city manager runs the day-to-day business. Mayor Pelchat stated he will take some of the blame. He stated Council met via zoom for nearly 2 years and there is no excuse, we have worked hard to not let that happen again and he appreciates everyone's feedback. He thinks we can all learn from this and move forward. Councilmember Kennedy stated he appreciates all the comments that were made and he has apologized that the situation occurred. He will take all the comments to heart and modify his behavior accordingly. As a note, he has spoken with Nate and apologized for that behavior and being a little intense in the discussion. And he promises not to repeat it moving forward. He and Nate came to an agreement on it and we have a good relationship he hopes it will continue moving forward. Councilmember Kivell stated he thinks it is incumbent to understand that when they have a concern about something that is going on within realm of the city, going to the city manager, he needs to end up actually taking the comments that they are bringing to him, and if they are actionable, he needs to actually engage in that. This can't simply be they are the only ones that don't have the ability to have some kind of comment where it falls off into the vapor. That has happened quite often, something has been brought to the city manager and then it's danced around, then disappears. Our role is to try to identify things that need to be looked into, and come to some kind of conclusion whether there is a better way to go, or is someone mis-reading something. It's important that is the attitude when we go to the city manager, and you get a serious engagement about what the issue is or the city manager makes a cogent argument to say it's inappropriate or that can't be done. It is very frustrating and we have had some good conversations,

but some have been ignored. She went in the following week and chatted with the young man. Councilmember Kurtzweil stated that it was not a single incident. There was also an incident with HRC, and she apologized to them for how they were treated in July. She was shocked to hear Councilmember Kennedy called a city employee during a public emergency; it is outrageous for any councilmember would do that. We hire professionals who know how to do their job. The city attorney could appoint on whether or not a city council member has employment liability for how they conduct themselves with the employees. The city attorney could opine if a union employee can file a grievance against a councilmember that is with their job. Employees come to work every day to do their job, and they report to the manager who evaluates them and provides feedback, and assists them on performing their job. If a councilmember interferes with that process, it is a serious problem. Some people on council think they know everything and have all the answers. Well, some members have been on council for a long time and we are still wiping up your messes. The city's employees have far more experience at their jobs than councilmember. She further stated at the last meeting, she feels Steve Kennedy created a hostile work environment. It is a problem when city council think they know more than the employees. If that was her, that potentially sets up employment issues. When you go into an employee's office and you have a fight with them, and you argue with them, has it occurred to you that you are making employees that are on the other side of the wall uncomfortable. If she was an employee and heard a councilmember walk into the city manager's office, and rant and rave, I would be afraid it would happen to me next time. She was told the neighbor across from city hall said they could hear an argument a month ago. Steve Kennedy and someone in the parking lot. She stated this isn't an isolated incident. It is a problem and saying sorry isn't solving the problem. That's what is important to understand, there is something going on and somewhere along the line this train has to be stopped. And Council has to step in and begin taking whatever measures are needed to ensure our employees that they are not going to be intimidated and they can come to work. This has to stop, and she doesn't know if the gentleman wants to leave. Maybe there is somebody else that would be a better individual to support the mayor.

BUDGET- N/A

PUBLIC COMMENT-

Ryan Lare of 716 Grand Court stated he supports the city manager and other councilmembers that encountered. He was appalled at the meeting that has been discussed. He stated there should be an anti-bullying policy in place. He is out every day and he sees the city employees doing a great job. Council should model themselves after the Police Department. When are we going to stop the bullying and protect the employees, they all do an amazing job.

MANAGERS REPORT

City Manager Zelenak stated work continues to be done at city hall and they have begun removal and replacement of concrete sidewalk specifically near the entrance of the building. He further stated this will require those entering the building to use the back entrance. He then stated the city/school offices will be closed on Thursday of this week because they will be putting the new heating and cooling units on the building and we are required to be out of the building. Some staff will be working off site. Next week they are going to begin the parking lot and windows. He then stated the DPW paving project will begin this week as well. He then stated he is working with the schools regarding the cross-access agreement at the Whipple Street parking lot and the schools parking lot. He then stated he has met with the department heads for possible uses of the ARPA funds and that will be on one of the next agendas. City Manager Zelenak then updated Council on 110 Detroit Street, they have until November 25th to meet the judge's order. If not, they can be held in contempt and sanctions can be applied. He then stated they are working on the water leak at the new water tank. Councilmember Kivell asked about sanctions for 110 Detroit, and why they haven't been applied. City Manager Zelenak stated during the first week of September, the court gave them a list of things to do. The judge hasn't issued a letter of opinion yet. November 25th they are supposed to have the roof, windows and doors completed. Councilmember Kivell stated he doesn't understand how the city is being held hostage when it is a dangerous building. Courts don't seem to want

to have anything to do with it. Councilmember Kivell asked if anyone has reached out to the people that purchased that iron services property. City Manager Zelenak stated he has not. Councilmember Kivell stated we need to lean all over them, it's a big place and there's got to be people in there that would end up having some interest in knowing what is going on here and he thinks we should end up having an interest on what's going on over there. Councilmember Kurtzweil stated she would like to have a discussion about raising the minimum purchase level. She then asked about the 150th anniversary of the city and if there are any plans being made. City Manager Zelenak stated the city have not made plans, but he has spoken with the Cultural Arts and some other groups. Councilmember Kurtzweil then asked if the city is planning to have a headliner for the last concert of the year next year, as we did this year with Anita Cochran. There was 500+ people that attended. She hopes we take into consideration when budgeting for next year. City Manager Zelenak stated we are working on that and we plan on spending a little more money for bigger acts and that everyone enjoyed. It was a good event for the city.

COUNCIL COMMENTS

Councilmember Dilg congratulated the Twisted Cork on their one-year anniversary in the city, they are a wonderful business.

Councilmember Kurtzweil states she is disturbed this had to be on an agenda. We may need to consider removing councilmember Kennedy as Mayor Pro Tem if this continues. She further stated there needs to be a serious change. She then thanked Patriot Concrete for their donation. She also thanked everyone for visiting the Farmers Market. She also reminded everyone to get their flu shot.

Councilmember Kennedy congratulated the South Lyon High School Varsity Equestrian Team for finishing in 1st place in the regional's competition last weekend. He then wished the team the very best as they move on to compete at the State Championship that takes place this week from October 13-16 at the Midland County Fairgrounds. I know that the South Lyon Community is certainly hoping you'll go all the way. He then reminded everyone that on Saturday, October 15th from 10am to 1pm, the Salem-South Lyon District Library, in partnership with the Lyon Township Public Library, will be holding a document shredding event. This event will be held at the Lyon Township Public Library location on S. Milford Road, just north of 11 Mile Rd. To protect your personal information and destroy your confidential documents at a paper shredding event at Lyon Township Public Library. All documents will be destroyed on site. He then reminded everyone on Thursday, October 20th at 6pm at the South Lyon Hotel, there will be a dinner and Comedy event to benefit the Active Faith Food Pantry. You can contact Active Faith at 248.437.9790 for details and to purchase tickets. Make plans now to come out for a great time and a worthwhile cause.

Councilmember Kivell stated the last car show was well attended and it was nice for the donation of \$2,500 to the First Responders Monument.

Mayor Pelchat thanked everyone that helped pick him back up after having COVID. He stated the family are now all good and they tried to make the best of family time. He missed out on all the events, Pumpkinfest, announcing the games and he is glad to be back.

CM 10-6-22 MOTION TO ENTER INTO CLOSED SESSION

Motion by Kurtzweil, supported by Dilg

Motion to enter into closed session at 8:54 p.m.

ROLL CALL VOTE:

Kivell- Yes

Mosier- Yes

Dilg- Yes

Kurtzweil- Yes

Kennedy- Yes

Pelchat- Yes
MOTION CARRIED

Council reconvened the open session at 9:38 pm

CM 10-6-22 MOTION TO APPROVE INCREASE OF 3%

MOTION TO AWARD CITY MANAGER 3% ANNUAL RAISE AS OF OCTOBER 1ST

Motion by Kurtzweil, supported by Mosier

ROLL CALL VOTE:

Kivell- Yes
Mosier- Yes
Dilg- Yes
Kurtzweil- Yes
Kennedy- Yes
Pelchat- Yes
MOTION CARRIED

CM 10-7-22 MOTION TO ADJOURN

Motion by Kurtzweil

Motion to adjourn meeting at 9:39 p.m.

VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

Mayor Dan Pelchat

City Clerk/Treasurer Deaton

AGENDA NOTE

Consent Agenda Item #1

MEETING DATE: October 24, 2022

PERSON PLACING ITEM ON AGENDA: Lt. Doug Baaki

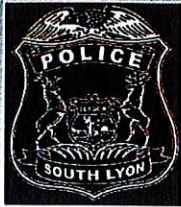
AGENDA TOPIC: Ladies Night Out -- November 11

EXPLANATION OF TOPIC: DDA Director Nathan Mack, on behalf of the Downtown Development Authority (DDA) would like to host Ladies Night Out on Friday, November 11, 2022. The event will take place from 5:00PM until 9:00PM but the DDA is requesting the closure of Lafayette Street between Whipple and McHattie Streets from 4:00pm to 10:00PM in order to set up and break down before and after the event. The South Lyon Fire Department and Department of Public Works has been notified of the event and will place barriers and signage to accommodate the event.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Event Application, Hold Harmless Agreement, Road Closure Resolution, DDA Memorandum, Map of Event Venue

POSSIBLE COURSES OF ACTION: Approve/not approve the event and/or the requested road closures.

SUGGESTED MOTION: Moved by, _____ seconded by, _____ to approve the Ladies Night Out event application and Resolve that Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permit to conduct the Ladies Night Out Event on November 11, 2022 and the related road closures: Lafayette Street between Whipple Street and McHattie Street from 4:00PM to 10:00PM, and the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements.



South Lyon Police Department

219 Whipple St.
South Lyon, MI 48178
Ph: (248) 437-1773
Fx: (248) 437-0459

Parade/Event Application

Date(s) of Event: 11/11/22

Applicant's Name: NATE MACK

Ph#: 947-777-9355

Applicant's Address: 335 S. WARREN, SOUTH LYON

Name of Event: FALL LADIES NIGHT OUT

Business/Organization Name: DDA

Business Address: SAME AS ABOVE

Business Phone Number: SAME AS ABOVE

President/CEO Responsible for Event: NATE MACK

Ph#: SEE ABOVE

Event Start Date and Time: 9:30p (streets close) 4 AM / (PM)

Event End Date and Time: 9:30p (streets open) AM / PM

Approximate number of persons attending: 1,000

Approximate number and types of vehicles: N/A

Approximate number and types of animals: N/A

Amount of space maintained between all units in parade: N/A

Route to be traveled (Include Street Names and turning directions) or area to be utilized:

****Please attach a map of the area and/or route that will be utilized during the event****

Nate Mack 10/18/22

Applicants Signature and Date

Nate Mack 10/18/22

Responsible Party's Signature and Date

☐ PD ☐ FD ☐ DPW ☐ City Hall

Chief Christopher Sovik

Date



South Lyon Police Department

219 Whipple St.
South Lyon, MI 48178
Ph: (248) 437-1773
Fx: (248) 437-0459

Hold Harmless

To the fullest extent permitted by law the NATE MACKE/DDA
(Name of applicant/organization)

agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees, volunteers, and other working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage including loss of use thereof which arises out of, or is in any way connected or associated with this event. You and/or the organization that holds responsibility will be held liable for the conduct of the event and each of its participants.

A handwritten signature in blue ink, appearing to read "Nate Macke", written over a horizontal line.

Signature

A handwritten date "10/18/22" in blue ink, written over a horizontal line.

Date

Motion by _____, supported by _____

Resolved That Lisa Deaton, City Clerk/Treasurer is hereby authorized to make application to the Road Commission for Oakland County on behalf of the City of South Lyon in the County of Oakland, Michigan for the necessary permits to conduct the Ladies' Night Out Event and the related road closures: Lafayette Street between Whipple Street and McHattie Street, and Lake Street between Wells Street and Washington Street. from 6:00 p.m. to 9:00 p.m.

and that the City of South Lyon in the County of Oakland, Michigan will faithfully fulfill all permit requirements, and shall save harmless, indemnify, defend and represent the Board against any and all claims for bodily injury or property damage, or any other claim arising out of or related to operations authorized by such permits as issued.

I hereby certify that the foregoing is a true and complete copy of a resolution adopted by the City Council of the City of South Lyon, County of Oakland, State of Michigan, at a regularly scheduled meeting of October 24, 2022 and that said meeting was conducted and public notice of said meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, and that the minutes of said meeting were kept and will be or have been made available as required by said act.

Lisa Deaton
City Clerk/Treasurer



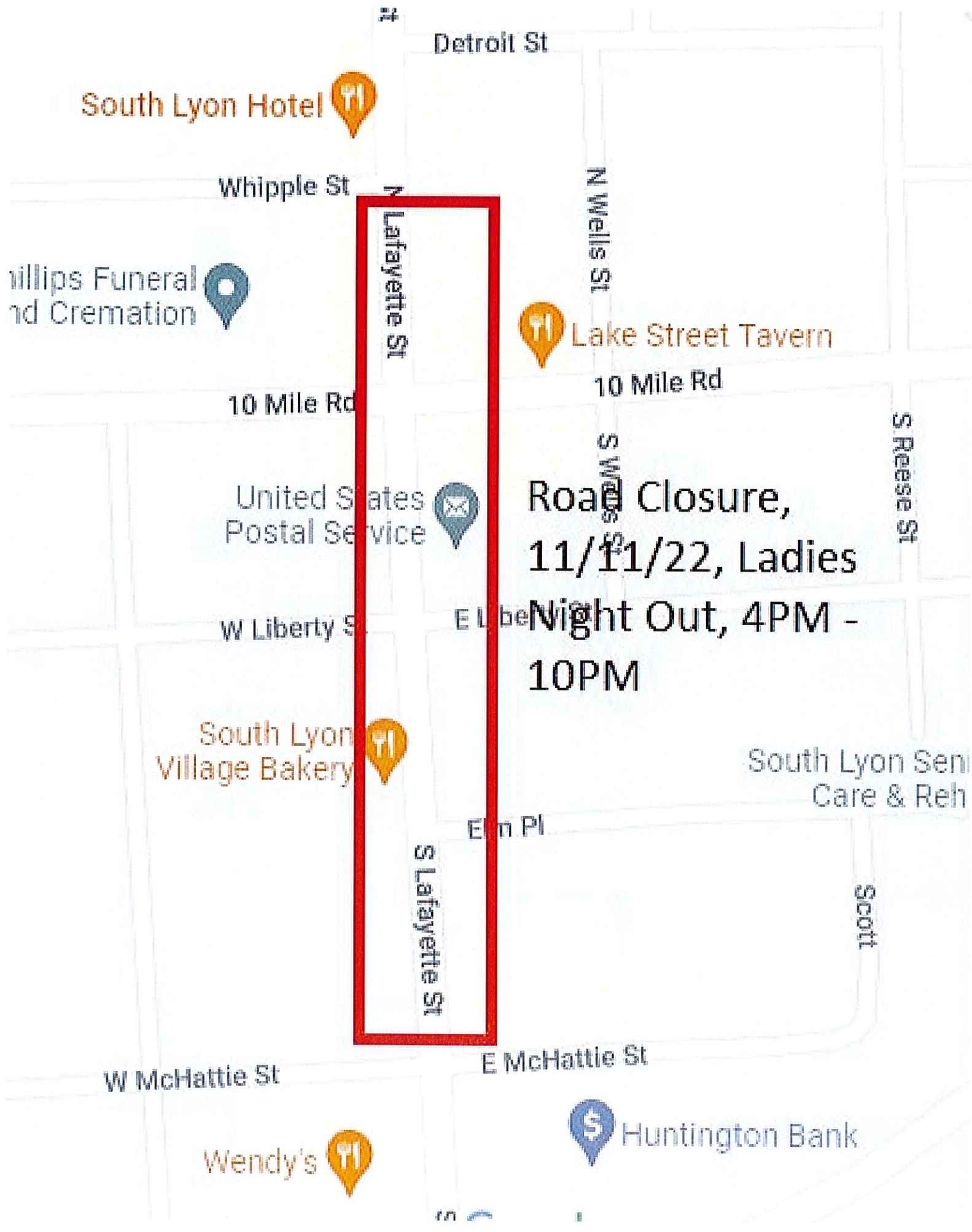
South Lyon Police Department

219 Whipple St.
South Lyon, MI 48178
Ph: (248) 437-1773
Fx: (248) 437-0459

Parade/Event Insurance Requirements

The applicant/organization must provide a separate hold harmless agreement and certificate of insurance and documentation of the following at the time of application.

- 1.) **Commercial General Liability Insurance:** The applicant shall procure and maintain during the life of this permit, commercial general liability insurance on an occurrence basis with limits of liability not less than \$1,000,000 per occurrence and aggregate.
- 2.) **Motor Vehicle Liability:** The applicant shall procure and maintain during the life of this permit, Motor Vehicle Liability Insurance including Michigan no-no fault coverages, with limits of liability not than \$1,000,000 per occurrence combined single limit for bodily injury and property damage. Coverage shall include all owner vehicles, all non-owned vehicles and all hired vehicles.
- 3.) **Liquor Liability:** If alcohol beverages will be served, the applicant shall provide proof of liquor Liability coverage with limit not less than \$1,000,000 per occurrence and aggregate; name the City of South Lyon as additional insured.
- 4.) **Additional Insured:** Commercial General Liability, Motor Vehicle Liability and Liquor Liability as described above shall include an endorsement stating that the following shall be additional insured; The City of South Lyon, all elected and appointed officials, all employees, volunteers, all boards, commissions, authorities, and board members. It is understood and agreed by naming the City of South Lyon as additional insured, coverage afforded is considered to be primary and any other insurance the City of South Lyon may have in effect shall be considered secondary and/or excess.
- 5.) **Cancellation Notice:** All Liability Insurances as described above, shall include an endorsement stating, "It is understood and agreed that 30 days, 10 days for non-payment of premium, advance written notice of cancellation, non-renewal, reduction and/or material change shall be sent to City Manager, Paul Zelenak 335 S. Warren, South Lyon, MI 48178.
- 6.) **Proof of Insurance Coverage:** The contractor or its subcontractors shall provide the city of South Lyon at the time the contracts are returned for execution, the certificates and policies as listed. 1.) One copy of Certificate of Insurance for Workers Compensation. 2.) One copy of Certificate of Insurance for Commercial General Liability. 3.) One copy of Certificate of Insurance for Vehicle Liability. 4.) Original policy or original binder pending issuance of policy for Owners and Contractor Protective Liability Insurance. 5.) Certified copies of all policies mentioned above will be furnished if requested.
- 7.) If any of the above coverages expire during the term of this contract, the contractor or its subcontractors shall deliver renewal certificates and/or policies to City of South Lyon at least 10 days prior to the expiration date.



South Lyon Hotel

Phillips Funeral
and Cremation

Whipple St

N Lafayette St

Detroit St

N Wells St

Lake Street Tavern

10 Mile Rd

10 Mile Rd

United States
Postal Service

Road Closure,
11/11/22, Ladies
Night Out, 4PM -
10PM

W Liberty St

E Liberty St

S Reese St

South Lyon
Village Bakery

South Lyon Sen
Care & Reh

S Lafayette St

E Main Pl

Scott St

W McHattie St

E McHattie St

Wendy's

Huntington Bank

AGENDA NOTE

Consent Agenda #2

MEETING DATE: October 24, 2022

PERSON PLACING ITEM ON AGENDA: City Manager

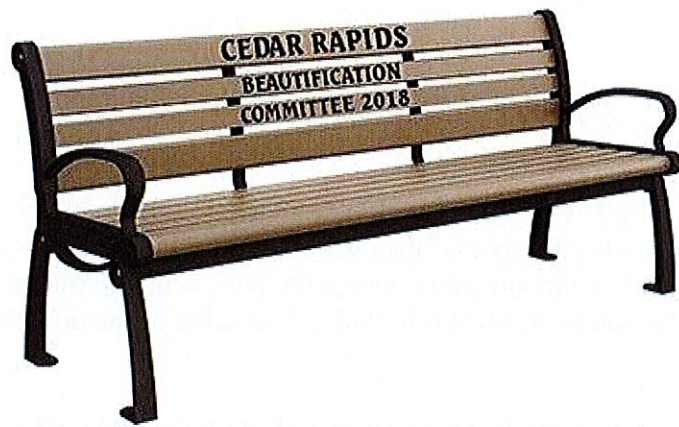
AGENDA TOPIC: Donation of Park Bench for McHattie Park.

EXPLANATION OF TOPIC: The donation is being made by the Rouse Family in memory of their mother Evelyn G. Rouse. The Parks and Recreation Commission reviewed the donation and agreed to accept the park bench in memory of their mother. The bench will be placed in McHattie Park. The value of the donation is \$1,512.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Donation form and a copy of the bench style and location.

POSSIBLE COURSES OF ACTION: Approve or not approve the donation from the family of Evelyn G. Rouse for a park bench to be placed in McHattie Park in the value of \$1,512.50.

SUGGESTED MOTION: Motion by _____ Seconded by _____
to approve the donation from the family of Evelyn G. Rouse for a park bench to be placed in McHattie Park in the value of \$1,512.50.



50 Years Guaranteed Against Breakage

Best Seller

Eco Friendly

Recycled Plastic Made From Milk Jugs

Description

Specifications

Documents and Instructions

Reviews (5)

Description

Get a personalized bench in a few steps

- Seat/Back: Recycled plastic
- Seat Length: 4ft, 6 ft.
- Frame: Powder-coated cast aluminum
- Personalize our best selling bench
- Handsome recycled plastic boards with high-gloss inlay engraving
- Black powder-coated cast aluminum frame pre-drilled for engraving
- 2" high lettering on top board and 1.5" high lettering on boards
- 4 ft. bench allows 26 characters on top board and 33 characters from three boards
- 6 ft. bench allows 40 characters on top board and 50 characters from three boards
- SeagullBT Bold font
- Contoured seat & back provide hours of comfortable seating
- No painting, rotting, peeling, rusting or cracking
- Easy-to-assemble with included stainless steel hardware
- Engraved benches may vary slightly from the proof based on character limits, capitalization, punctuation and location of screws
- ***No returns on custom benches**

ABC1367	ABC1368	ABC1355	ABC1356	ABC1357	ABC1358
4' Bench - 3 Engraved Boards	4' Bench - 4 Engraved Boards	6' Bench - 1 Engraved Board	6' Bench - 2 Engraved Boards	6' Bench - 3 Engraved Boards	6' Bench - 4 Engraved Boards
Recycled Plastic	Recycled Plastic	Recycled Plastic	Recycled Plastic	Recycled Plastic	Recycled Plastic
Surface Mount	Surface Mount	Surface Mount	Surface Mount	Surface Mount	Surface Mount



Donation Form

Tax ID #38-6004651

335 S. Warren Street – South Lyon, MI 48178

Office 248-437-1735 FAX 248-486-7054

www.southlyonmi.org

Donor Name: (How you want to be listed for recognition purposes)

The Rouse Family

Donor Stated Value:

Address:

City:

State:

Zip:

Email Address:

Home Phone:

Business Phone:

Donated Item:

Item or amount of donation:

check for:
Engraved park bench per 9-14-22 quote to
Paul Zelenak

☐ Will Be Dropped Off – Date: _____

☐ Needs Pick-up

☐ Will Be Mailed

Pick-up Information: _____

☒ Is Enclosed

If Item is a Gift Certificate, it will be provided by: _____

Donation Made in Honor or Memory Of or For a Specific Purpose:

our mother, Evelyn G. Rouse

Please make checks payable to: City of South Lyon. Please put "donation" on the memo line.

Donation Description:

Please describe the donated item in the space below. If you are donating an item, please describe what you would like to donate and where you would like it placed or if you would like it to go to a particular department or location. (We will make every effort to accommodate your request)

Engraved park bench per quote 50KSA10098, purchased and
installed in McHattie Park. Engraved with the memorial statement
"Donated in Loving Memory of Evelyn G. Rouse".

Name of person to contact for information regarding donation:

(If different than above)

Gordon Rouse
Erica Wilson, SL Parks Commission

Mchattie Park

Mchattie Park

Legend

Playground

Google Earth

100 ft



AGENDA NOTE

New Business # 1

MEETING DATE: October 24, 2022

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Resignation of Police Chief Chris Sovik

EXPLANATION OF TOPIC: Last year Chief Sovik announced that he would be retiring in the fall of 2022. We have received notification from Chirs Sovik that his last day with the City of South Lyon as Police Chief will be November 30th. I would personally like to thank Chief Sovik for his 30+ years of service to this community. His leadership, experience and humor will be missed by everyone who had the chance to work with him.

Therefore the City of South Lyon will be hiring a new Police Chief to take over on December 1st. Over the last several months I have been having discussion with Lt Doug Baaki about the position of Police Chief. Based upon those discussions, it is my intention to promote Lt. Doug Baaki to be the new Police Chief for the City of South Lyon, beginning December 1, 2022.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Memo dated October 18, 2022 from Chief Sovik, indicating his retirement intentions.

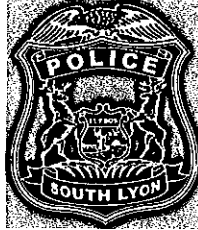
POSSIBLE COURSES OF ACTION: Accept the resignation of Chirs Sovik and to wish him well in his retirement.

SUGGESTED MOTION: Motion by _____, supported by _____ to accept the resignation of Chief Chris Sovik.

SOUTH LYON POLICE DEPARTMENT

Christopher J. Sovik

Chief



Memorandum

To: City Manager Paul Zelenak

From: Chief Christopher J. Sovik *CS*

Subject: Retirement Date

Date: October 18, 2022

I am writing to officially notify you of my upcoming retirement. My last day of employment with the city will be November 30th. I submitted my retirement application with MERS last week informing them that my last day with the city was November 30th with a retirement date of December 1st. Patricia will be notified by MERS very soon of my intent.

AGENDA NOTE

New Business # 2

MEETING DATE: October 20, 2022

PERSON PLACING ITEM ON AGENDA: City Attorney

AGENDA TOPIC: First reading of Ordinance to amend the South Lyon Code of Ordinances, Chapter 34, Article II, Downtown Development Authority Ordinance.

EXPLANATION OF TOPIC: The Recodified Tax Increment Financing Act, Public Act 57 of 2018 (the “Act”), provides that the Chief Executive Officer shall make appointments to fill vacancies on the DDA. MCL 125.4304(1)(f). The DDA by-laws provide that the Chief Executive Officer of the City shall make appointments to fill vacancies on the DDA. Section 4.2 of the City Charter provides that the Mayor is the Chief Executive Officer.

The Downtown Development Authority Ordinance, Chapter 32, Article II, defines the City Manager as the Chief Executive Officer and, as such, authorizes the City Manager to make appointments to fill vacancies on the DDA.

This Amendment reconciles the DDA Ordinance with the Act, and updates references to the Act.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Proposed Ordinance Amendment showing changes.

POSSIBLE COURSES OF ACTION: approve/deny/postpone/table first reading of proposed ordinance amendment.

SUGGESTED MOTION: Motion by _____, supported by _____, to approve the first reading of the ordinance amending the Downtown Development Authority Ordinance to make it consistent with state law.

ORDINANCE NO. __-22
CITY OF SOUTH LYON
OAKLAND COUNTY, MICHIGAN

AN ORDINANCE TO AMEND THE CITY OF SOUTH LYON CODE OF ORDINANCES, CHAPTER 34 – COMMUNITY DEVELOPMENT, ARTICLE II – DOWNTOWN DEVELOPMENT AUTHORITY, TO IDENTIFY THE CURRENT APPLICABLE STATE LAW AND TO CORRECT TO REFERENCE TO CHIEF EXECUTIVE OFFICER AS BEING THE MAYOR

THE CITY OF SOUTH LYON ORDAINS:

PART I. Amendment of Section 34-32 - Amendment to Code. Chapter 34 – Community Development - Article II – Downtown Development Authority, Section 34-32 – Definitions is hereby amended to read as follows:

Sec. 34-32. Definitions.

The terms used in this article shall have the same meaning as given to them in Act 197 57 of the Public Acts of Michigan of 1975 2018 or as hereinafter provided in this section unless the context clearly indicates to the contrary. As used in this article:

Act 197 57 means Act No. 197 57 of the Public Acts of Michigan of 19752018 as now in effect or hereafter amended.

* * *

Chief executive officer means the ~~city manager~~ mayor of the City of South Lyon.

* * *

Development plan means a plan developed by the downtown development authority pursuant to Act 19757.

PART II. Amendment of Section 34-33 - Amendment to Code. Chapter 34 – Community development - Article II – Downtown Development Authority, Section 34-33 – Determination of necessity is hereby amended to read as follows:

Sec. 34-33. - Determination of necessity.

The city council hereby determines that it is necessary for the best interests of the city to halt property value deterioration and increase property tax valuation where possible in the downtown business district of the city to eliminate the causes of that deterioration, and to promote economic growth by establishing a downtown development authority pursuant to Act 19757.

PART III. Amendment of Section 34-34 - Amendment to Code. Chapter 34 – Community Development - Article II – Downtown Development Authority, Section 34-34 – Creation of Authority is hereby amended to read as follows:

Sec. 34-34. - Creation of authority.

There is hereby created, pursuant to Act ~~197~~57, a downtown development authority for the City of South Lyon, Michigan. The authority shall be a corporate public body and shall be known and exercise its powers under the title of the "South Lyon Downtown Development Authority." The authority may adopt a seal, may sue and be sued in any court of this state, and shall possess all of the powers necessary to carry out the purpose of its incorporation as provided by this article and Act ~~197~~57. The enumeration of a power in this article or in Act ~~197~~57 shall not be construed as a limitation upon the general powers of the authority.

PART IV. Amendment of Section 34-35 - Amendment to Code. Chapter 34 – Community Development - Article II – Downtown Development Authority, Section 34-35 – Description of downtown district is hereby amended to read as follows:

Sec. 34-35. - Description of downtown district.

The downtown district in which the authority shall exercise its powers as provided by Act ~~197~~ 57 shall consist of the territory in the city described in Exhibit A attached hereto and made a part hereof, subject to such changes as may hereinafter be made pursuant to this article and Act ~~197~~57.

PART V. Amendment of Section 34-36 - Amendment to Code. Chapter 34 – Community Development - Article II – Downtown Development Authority, Section 34-36 – Board of Trustees is hereby amended to read as follows:

Sec. 34-36. - Board of trustees.

The authority shall be under the supervision and control of a board of trustees consisting of the city manager of the City of South Lyon and eight members appointed by the ~~city manager~~ mayor of the City of South Lyon, subject to approval by the city council. At least five of the members shall be persons having an interest in property located in the downtown district. At least one of the members shall be a resident of the downtown district, if the downtown district has 100 or more persons residing within it. Of the members first appointed, two shall be appointed for one year, two for two years, two for three years, and two for four years. A member shall hold office until the member's successor is appointed. Thereafter, a member shall serve for a term of four years. An appointment to fill a vacancy shall be made by the ~~city manager~~ mayor of the City of South Lyon for the unexpired term only. Members of the board shall serve without compensation but shall be reimbursed for actual and necessary expenses. The chairperson of the board shall be elected by the members of the board.

PART VI. Amendment of Section 34-38 - Amendment to Code. Chapter 34 – Community Development - Article II – Downtown Development Authority, Section 34-38 – Director, bond of director is hereby amended to read as follows:

Sec. 34-38. - Director; bond of director.

If a director is employed as authorized by section ~~5 205~~ of Act ~~197-57~~, he shall post bond in the penal sum of \$5,000.00 as required by said section of said statute. The premium of the bond shall be deemed an operating expense of the authority, payable from funds available to the authority for expenses of operation.

PART VII. Severability. Should any division, section, subsection, clause, or phrase of this Ordinance be declared by the courts to be invalid, the validity of the Ordinance as a whole, or in part, shall not be affected other than the part invalidated.

PART VIII. Savings Clause. The amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance does not affect or impair any act done, offense committed, or right accruing, accrued, or acquired or liability, penalty, forfeiture or punishment, pending or incurred prior to the amendment of the City of South Lyon Code of Ordinances set forth in this Ordinance.

PART IX. Repealer. All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed only to the extent necessary to give this Ordinance full force and effect.

PART X. Effective Date; Publication. This Ordinance shall take effect upon the later of ten (10) days after adoption or upon publication thereof as provided by the Charter of the City of South Lyon.

Made, passed and adopted by the South Lyon City Council this ____ day of _____, 2022.

Daniel L. Pelchat, Mayor

Lisa Deaton, City Clerk

Certificate of Adoption

I hereby certify that the foregoing is a true and complete copy of the ordinance adopted at the regular meeting of the South Lyon City Council held on the ____ day of _____, 2022.

Lisa Deaton, City Clerk

AGENDA NOTE

New Business #3

MEETING DATE: October 24, 2022

PERSON PLACING ITEM ON AGENDA: City Manager

AGENDA TOPIC: Discuss potential uses of ARPA Funds.

EXPLANATION OF TOPIC: Earlier this year we discussed the ARPA Funds that the City of South Lyon will be receiving as part of the American Rescue Act. I have met with department heads to see if there are potential uses for these funds within each department. The City still hasn't received definitive uses of the funds. But I do think it is important to prioritize the use of the funds.

MATERIALS ATTACHED AS SUPPORTING DOCUMENTS: Potential uses (by Department) for the ARPA funds.

POSSIBLE COURSES OF ACTION: Give staff direction on developing a list of potential uses of the funds.

SUGGESTED MOTION: None

The American Rescue Plan Act/Coronavirus State and Local Fiscal Recovery Funds (SLFRF)

- I. \$350 Billion to state, local and tribal governments to support their response to and recovery from the COVID-19 public health emergency
 - A. City of South Lyon awarded \$1,242,253.74
 - 1. Received \$618,643.50 on October 18, 2021
 - 2. Received \$2,490.44 on January 27, 2022
 - i. Additional funds due to other NEU's declining to participate
 - 3. Received \$621,119.80 on June 30, 2022
 - B. No revenue recorded until eligible expenditures are incurred
 - C. Funds must be obligated by December 31, 2024
 - 1. Expended by December 31, 2026
 - D. Reporting due annually
 - 1. First report submitted April 2022
 - E. Single Audit may be required
 - 1. Triggered by use of Federal Funds for expenditures totaling \$750,000 or more in single Fiscal Year
 - i. This includes all Federal awards; pass through State/County grants
 - 2. May qualify for simplified single audit process instead
- II. Eligible Expenditures: Four Main Categories
 - A. COVID-19 mitigation/response or a negative economic impact
 - 1. COVID-19 testing, vaccinations and other public health services
 - 2. Services to disproportionately impacted communities
 - 3. Direct assistance programs
 - B. Premium pay for eligible workers
 - 1. Wage standard must be met
 - 2. Non-exempt employee
 - 3. Performing essential in-person work to maintain continuity of operations of critical infrastructure sectors during pandemic
 - C. Government services to the extent of the loss of revenue
 - 1. Standard allowance up to \$10 million dollars
 - i. Not to exceed award amount
 - ii. Maintenance and building of infrastructure
 - iii. Modernization of cybersecurity
 - iv. Public safety services
 - D. Investment in water, sewer and broadband infrastructure
 - 1. Improve systems or access
 - i. To provide minimum level of service
 - ii. Private funding not available
 - iii. Priority to vulnerable communities
- III. Prohibited Uses for Funds
 - A. To offset a reduction in net tax revenue
 - B. Deposits into Pension Funds
 - C. Paying interest or principal on outstanding debt
 - D. Replenishing financial reserve funds
 - E. Paying legal settlements or judgments

ARPA/SLFRF Approved Projects Examples:

State of Michigan Municipalities:

- Premium pay to local emergency services workers to help with worker retention
- Replacement of lead service lines for drinking water
- Creation of local Affordable Housing Development Board and Fund to create affordable options to residents
- Set up Wi-Fi in public parks to increase public access to free internet

Outside the State of Michigan Communities:

- Fund to provide paid sick leave for employees that have contracted COVID-19 or to care for family members
- Investing in water infrastructures to improve clean water quality
- Expansion of water treatment facilities
- Provide mental health crisis intervention training for public safety employees
- Incentive Pay to support and retain public sector staff including \$15 minimum wage, overtime and shift premiums
- Utility assistance program
- Small Business Incentive Funds to help local small business improve storefronts and building repairs
- Ventilation/air quality improvements in public buildings/facilities
- Cybersecurity initiatives of government network and data
- Purchase Emergency response equipment

Revenue Replacement Uses:

- Fund repair of streets and bridges
- Purchase of new fire trucks
- Expand public safety services
- Support and expand public works operations

Date _____

South Lyon Community Schools

345 South Warren • South Lyon, Michigan • 48178



October 6, 2022

Event Name: Witch's Hat Run (10/29/2022)

To Whom It May Concern:

To the fullest extent permitted by law, South Lyon Community Schools agrees to defend, pay on behalf of, indemnify, and hold harmless the City of South Lyon, its elected and appointed officials, employees and volunteers, and others working on behalf of the City of South Lyon against any and all claims, demands, suits, or loss, including all costs connected therewith, and for any damages which may be asserted, claimed, or recovered against or from the City of South Lyon by reason of personal injury, including bodily injury or death and/or property damage, including loss of use thereof, which arises out of, or is in any way connected or associated with these events.

Sincerely,

Stacy Witt 10/6/22

Stacy Witt Date
Asst. Supt. For Business and Finance

Mission Statement

In support of our community, the mission of the South Lyon Community Schools is to provide the highest quality educational process so that all students can excel as individuals and become contributing members of society.

CERTIFICATE OF INSURANCE

Producer

SET SEG

1520 Earl Ave
East Lansing, MI 48823

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.

Insured

South Lyon Community Schools

345 S Warren
South Lyon, MI 48178-1358

COMPANIES AFFORDING COVERAGE

A MASB-SEG Property/Casualty Pool, Inc.

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES.

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS	
A	GENERAL LIABILITY	PC 0000474	7/1/22	7/1/23	BI & PD COMBINED OCCURRENCE	\$1,000,000
	[X] Comprehensive Form				BI & PD COMBINED AGGREGATE	N/A
	[X] Premises/Operations				PERSONAL INJURY OCCURRENCE	\$1,000,000
	[X] Incidental Medical Malpractice Coverage				PERSONAL INJURY AGGREGATE	N/A
	[X] Products/Completed Operations					
	[X] Contractual					
	[X] Independent Contractors					
	[X] Broad Form Property Damage					
	[X] Personal Injury					

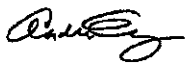
DESCRIPTION The City of South Lyon, all elected and appointed officials, all employees and volunteers, all boards, commissions, and/or authorities and board members, including employees and volunteers are hereby added as additional insureds but only as respects to the activities performed by or on behalf of the named Insured as it represents the District's Witch's Hat Run held October 29, 2022.

CERTIFICATE HOLDER

City of South Lyon
325 South Warren
South Lyon, MI 48178

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO MAIL SUCH NOTICE SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE COMPANY, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE



Andrea Schray
PROPERTY/CASUALTY DEPARTMENT

Date October 6, 2022



29th Annual
Witch's Hat
5K Run & Walk
South Lyon High School
Sat., Oct. 29, 2022
Costumes are encouraged but not required.

Type of Race	Registration Begins	Race Begins	Early Registration postmarked by October 20	Pre-Registration postmarked by October 24	Registration after October 4 including race day. After Oct 20, shirt not guaranteed.
5K Run & Walk (3.1 Miles)	8:00 AM SATURDAY	9:30 AM SATURDAY	\$25.00	\$27.00	\$30.00

South Lyon High School Boys' Cross Country proudly presents the Witch's Hat Run for the 29th time!
 We have a new date! Saturday, October 29, 2022! Start & Finish at South Lyon High School

----- ✂ ----- ✂ -----
29th Annual Witch's Hat 5K Run & Walk **Costumes are Encouraged but not required** **Sat., October 29, 2022**

Name: _____ (please print neatly) ☐ Male ☐ Female

Address: _____ City _____ State _____ Zip _____ Phone _____ E-Mail _____

Age as of Oct. 29, 2022 _____ Birthday including year _____

Unisex Tech Shirt Size: ☐ Adult Extra Small ☐ Adult Small ☐ Adult Medium ☐ Adult Large ☐ Adult X-Large ☐ Adult XXL ☐ Adult XXXL
 Youth shirt size ☐ Youth Small ☐ Youth Medium Might not be tech shirt.

In consideration of the foregoing, I, for myself, my heirs, my executors and administrators, waive and release any and all rights and claims for damages I have against South Lyon Community Schools, the City of South Lyon, the South Lyon Cross Country Boys Boosters, and any and all sponsors and their representatives and successors, as a result of my participation in the 2022 Witch's Hat Run. I attest and verify that I am physically fit and have sufficiently trained for the completion of the event and my medical condition has been verified by a licensed medical doctor. Any picture and times can be used for reporting and promoting. I understand that vehicles will be on the road during this run.

Signature _____

Parent signature (if under 18) _____

Date _____

\$ _____ Amount Included

**The Witch's Hat 5K Run & Walk starts and finishes at South Lyon High School,
 1000 N. Lafayette, South Lyon, MI 48178**

Please park in the parking lot facing 11 Mile Road Please, No dogs.

Mail your entry form and check payable to SLXC Boosters, PO Box 17, South Lyon, MI 48178

A registration link to RunSignUp is available at

<https://runsignup.com/Race/MI/SouthLyon/WitchsHat5KRunSouthLyon>

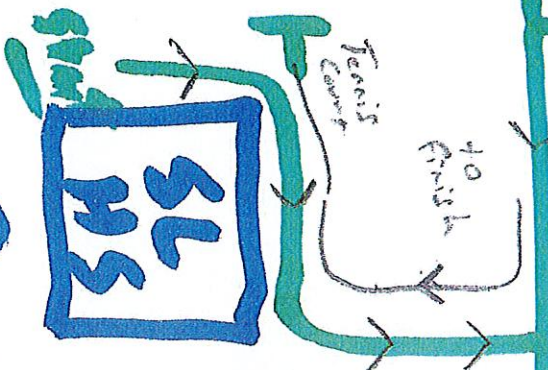
Eleven
mile

Marindale

Ten
mile

Eagle Hts Drive
Kestrel
Ridge
Mill Street
Side
Walk
Witch's Hut Run Oct 29, 2022
Side
Walk

Bike Path



Panacea Trail

- Start in drive in front of SLHS
- Bus loop to the bike path
- Bike path South to 10 mile Rd Sidewalk
- Sidewalk to mill st.
- Mill Street North to Kestrel Ridge
- Kestrel Ridge East to Eagle Heights Dr
- Eagle Heights Dr North to 11 mile Sidewalk
- Sidewalk West to the bike path
- Bike path South then West to SLHS
- Finish in the SLHS driveway by the tennis courts

Scott Smith

Smiths @ S.E.S.U.S Race Direction



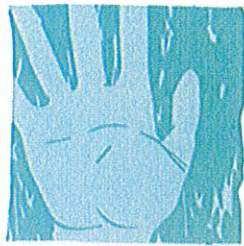
DOWNTOWN SOUTH LYON

LADIES' NIGHT OUT

**FRIDAY, NOVEMBER 11
5-9PM**

**SWAG BAGS FOR THE FIRST 500 CUSTOMERS AT DREAMMAKER BATH & KITCHEN
117 N. LAFAYETTE ST.**

South Lyon WINTER! FARMERS MARKET



SATURDAYS, 10A-2P

VFW Hall 125 E. McHattie St.

NOV. 19

DEC. 17

JAN. 14 & 28

FEB. 11 & 25

MAR. 11 & 25

APR. 1, 15, & 29

**INTERESTED IN BECOMING A VENDOR? CONTACT
MANAGER@SOUTHLIONFARMERSMARKET.ORG TO
LEARN MORE! SPOTS ARE EXPECTED TO FILL FAST!**

