

City of South Lyon  
City Council Meeting  
October 14, 2019

Mayor Pelchat called the meeting to order at 7:30 p.m.  
Mayor Pelchat led those present in the Pledge of Allegiance.

Present: Mayor Pelchat, Councilmembers Kennedy, Kivell, Kurtzweil, Parisien, Richards and Walton  
Also, present: City Manager Zelenak, Chief Sovik, Superintendent Varney, Fire Chief Vogel, Attorney Hamameh and Deputy Clerk/Treasurer Pieper

Absent: City Clerk Deaton

MINUTES

CM 10-1-19 MOTION TO APPROVE MINUTES

Motion by Kivell, supported by Kennedy  
Motion to approve minutes as presented

VOTE: MOTION CARRIED UNANIMOUSLY

BILLS

Councilmember Kivell stated there is a refund for the cash bond for Pullum Windows and if anyone has any objections, he will not participate in the approval. Attorney Hamameh stated there is no financial issue.

CM 10-2-19 MOTION TO APPROVE THE BILLS

Motion by Kennedy, supported by Parisien  
Motion to approve the bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

ATTORNEY BILLS

Councilmember Kivell stated he is hoping the City Attorney will work diligently to get the 80 hours on the retainer the city pays for.

CM 10-3-19 MOTION TO APPROVE ATTORNEY BILLS

Motion by Parisien, supported by Kennedy  
Motion to approve the attorney bills as presented

VOTE: MOTION CARRIED UNANIMOUSLY

APPROVAL OF AGENDA

CM 10-4-19 MOTION TO APPROVE AGENDA

Motion by Kivell, supported by Kennedy  
Motion to approve the agenda as presented

10-14-19

VOTE: MOTION CARRIED UNANIMOUSLY

CONSENT AGENDA

1. McHattie Park & Volunteer park master plan update
2. Street Closure - Trick or Treat
3. Police Department in-car cameras

Councilmember Parisien stated she would like to remove #1 to New Business #2

Councilmember Kurtzweil stated she would like to remove #3 for further discussion.

CM 10-5-19 MOTION TO APPROVE THE CONSENT AGENDA AS AMENDED

Motion by Kennedy, supported by Kivell

Motion to approve the consent agenda as amended

VOTE: MOTION CARRIED UNANIMOUSLY

PUBLIC COMMENT

Mike Carano, 101 S. Lafayette, stated the construction is completed. Now they are moving forward with the beautification of it. He showed Council samples of what the ceiling will look like.

Judy Keeling, 62180 Arlington Circle, asked for an update on the wheelchair swing in the park.

Ryan Lare of 716 Grand Court thanked everyone that assisted him and 10 other residents at the accident at 9 Mile and Pontiac Trail. He further stated they all worked together with a possible fuel leak and they got everyone out of the vehicles. He then thanked the South Lyon Police, Fire and ambulance on their response time. He further stated it goes to show the community aid and the mutual aid with difference departments was amazing to see. He then thanked Carl from Bushes to let him know they refilled the jalapeno poppers for the game.

Mindy Fernandez stated she works with Kathy Crawford and she is here to let everyone know she is here for any questions anyone has. She further stated they have tributes that they do as well as letters of acomendation if anyone is interested. They also have booklets available for anyone, they have booklets for children, seniors and some based on how the legislative body works. Councilmember Kivell asked if there is a list on their website that people can visit. Ms. Fernandez stated they do.

DISCUSSION- DOWNTOWN

Mr. Donohue stated the Lemon Tree is the new tenant at 111/113 N Lafayette so they will be able to expand and she hopes to open by Thanksgiving to be open on small business Saturday.

Mr. Donohue stated they are continuing plans on Cool Yule and they will have a schedule in the next week. He then stated the South Lyon Eve event will be coming out within the next week. The Downtown Trick or Treat will be October 24<sup>th</sup> from 6-8p.m. He stated they are adding a pet parade as well.

Mr. Donohue stated they are getting final details for Ladies Night Out and the fall decorations. Mr. Donohue stated they are adding a fall photo op place next to Diane's Doll House. Mr. Donohue stated we had to reschedule the informational meetings and we didn't meet technical requirements for notice, so we rescheduled one of the meetings on October 10<sup>th</sup>, so we moved that to the November 14<sup>th</sup> DDA meeting, the evening meeting will be at the South Lyon Theatre on November 4<sup>th</sup> at 7:30 p.m. He stated there will

be a review of the DDA budget and what the DDA's role is as well as their accomplishments and their goals.

Mr. Donohue stated as planned for the last few years, we have moved the veterans memorial rock to the Historic Village. It is just the beginning and it was a fantastic effort of many people. He stated John Race and Trevor Piasecki's efforts were incredible. He then thanked Superb Fabricating, Jeff Heinanen, Larry Ledbetter, Michigan Seamless Tube, our Police Department, Dayna Johnston, Glenn Kivell and Phil Wiefert and many other people. He stated all of the people involved will be recognized at the dedication on Sunday November 10<sup>th</sup> at 1:30 p.m. The traditional ceremony will take place on Veterans Day. He then stated the next phase is the concrete circle around the rock, then the flags will be installed, then the landscaping. Mr. Donohue stated at the dedication ceremony there will be a donor catalog such as benches, and arches. Councilmember Kurtzweil thanked him for all of his work. Councilmember Kurtzweil stated she has been contacted by residents in Carriage Trace and Trotters Point about the property of Erwin's Orchards. She stated she attended the meeting at Lyon Township as well. She stated also had the opportunity to chat about the village they are proposing. She stated she wants to express the urgency in the DDA catching up because as these larger developers develop land around our DDA, there is a possibility the mini villages will compete with our downtown. The sooner our DDA gets established and gets a consumer based developed and a loyalty following the better. Mr. Donohue stated our downtown is the real thing, although we will always face competition. He stated we can be very successful in spite of what we may be facing.

Councilmember Walton thanked him for his detailed report on the Veterans memorial. She stated she loves what we are doing, we are giving them a bigger space and more attention and she thanked all of the sponsors. Councilmember Richards stated he agrees with the concept and the location. He asks where the bricks will be located. Mr. Donohue stated they will be reinstalled next week. Councilmember Richards stated the location is virgin ground, there has never been anything there and he thinks this will be a wonderful asset. Councilmember Parisien asked about the marketing for the Cool Yule and the South Lyon Eve. Mr. Donohue stated the details will be out later this week, and the banner will be out, as well as the flyers and it will be on Facebook. Councilmember Parisien stated she wants to make sure we get as much information out as possible for the new South Lyon Eve event and she then asked about a banner for the event. Mr. Donohue stated we will have a banner for the event. Councilmember Parisien asked about the business survey. Mr. Donohue stated they had 22 responses and they will be compiling the information. Councilmember Kivell stated the activity level downtown is great. We have people that want to come into our downtown and he hopes we can make sure all buildings are utilized. Mr. Donohue stated master plan is a really good document. He further stated as long as our economy stays strong our downtown will be successful. Councilmember Kurtzweil asked who holds the information on the business survey and if it can be FOIA'd, will the City have the information.

### FIRE CHIEF REPORT

Chief Vogel stated they received a grant for a thermal imaging camera and he heard the grant he applied for body armor will probably be approved. He then stated the bad news is they crashed an overhead door last week and the fire truck is located at the wastewater treatment plant. It is very tricky without our own mechanic. He stated they have been very busy, they assisted with a large fire in Green Oak Township. He then stated he is proud to say Cindy Conrad is now accepted as an instructor. He then stated the State is going to mandate on doing training and it will be tough for on call firefighters. With Cindy being an instructor, it will be very helpful and save the City a lot of money. Councilmember Parisien asked about the GFL accident. Chief Vogel stated he was there for an hour. He stated it was a tough day, it was tough on everyone. He further stated it was a tragic event and he had never seen anything like it.

Councilmember Kurtzweil stated she likes the reports because it is a constant reminder of how important our first responders are. She then asked about the accident at 9 mile and Pontiac Trail. Chief Vogel stated there were 5 vehicles were involved and Officer Walton arrived first, and the gas leak that was spoken of earlier, was because one of the people had just filled a gas can and when the accident occurred, it spilled inside the car. He then stated they checked 4 people but no one had to go to the hospital by ambulance. He stated it was chaotic but we had a lot of help. Councilmember Kurtzweil asked about public act 291. Chief Vogel stated it states we need ongoing training and they are requiring more classes and tests. His concern is for a paid-on call fire department, is how will we meet the requirements or will this be an undo hardship on the departments. Councilmember Kurtzweil stated we can express our concerns to our representatives such as Jim Runstead and Cathy Crawford. She further stated they may not understand the collateral damage they may be causing. Chief Vogel stated we are having internal debates with Fire Chiefs and the representatives. Councilmember Kivell suggested letting them know there are already issues with recruitments. Chief Vogel stated they have. Councilmember Walton stated she is happy he is working with other fire departments to collaborate together. She then thanked him for all the grants he is working on.

#### POLICE CHIEF REPORT

Chief Sovik stated he has spoken with different suppliers for replacement shot guns. He stated as of right now, they have received 3 fully equipped shotguns and haven't had to pay for anything yet. He stated they are going through all of their property room and they will have a history of every piece of property they have. He adds that they had their first property audit in 28 years and goes on to explain that whenever there is a change of administration or a change of Officer in charge of property, they are supposed to bring in an outside agency to do that and find out where they are at. This will give them a history of every single piece of property that we have. Chief Sovik thanked Lori Mosier and Patricia Tiernan for their help in transitioning into the Chief position.

#### PLANTE MORAN AUDIT PRESENTATION

City Manager Zelenak stated Plante Moran are here to discuss the 2018 audit. He stated the audit is the financial report for the budget year as of June 30, 2019. He stated they will be discussing the financial position of the City and to ensure fiscal responsibility of taxpayer dollars. Some of the recommendations have already been instituted and in the upcoming months, Plante Moran will be working with staff performing a water and sewer rate analysis which will be coupled with a review of our water and sewer systems and the development of our capital improvement plan. He further stated it will give us a proper rate structure to ensure we have a proper plan to move forward with city wide utility system improvements. The audit is available at city hall, on our website and at the library. He then stated there will be a discussion regarding a corrective action plan that outlines our plan to funding other post benefits for employees. He then introduced Spencer Tawa and Doug Bohrer from Plante Moran. Mr. Bohrer thanked the City staff for their assistance with the audit. He thanked City Manager Zelenak, Clerk/Treasurer Lisa Deaton, Finance and Benefit Administrator Patricia Tiernan and Lori Mosier. He stated this is the conclusion of a longer process which begins in April and May. He stated they are in contact with the city throughout the year. He stated tonight there are 3 packets we will be reviewing, the financial statement audit, the letter to the Mayor and Councilmembers and the PowerPoint presentation. Spencer Tawa presented a PowerPoint presentation regarding the financial position of the City. He stated they have issued an unmodified opinion which is what all cities should strive for. He stated the general fund revenue was at 6.4 million dollars and revenue has been increasing. He stated one of the biggest

increases was property taxes and that is the largest revenue for the City. He stated part of the reason is the increase in taxable value as well as the millage rate increasing. Mr. Tawa stated the expenditures were 5.7 million dollars. He stated the expenditures went up this year due to the purchase of a police car, wages and contributions to the pension plan. He stated even with the increases the general fund revenue exceeded the expenditures. He then stated from 2015 to 2017 the general fund expenditures were more than the revenue but since that time, the City has been able to build the general fund. Mr. Tawas stated revenue sharing is the second highest revenue after taxes. He stated there are other funds than just general funds, such as major & local roads, cemetery and so on. The stated there are act 51 money that is restricted funds, as well as the cemetery perpetual fund. He then discussed the water and sewer fund. It is important to ensure the water and sewer rates are sufficient to ensure the operating of the water and sewer plants. Mr. Tawa explained the legacy costs which are the defined pension plan and the OPEB. He stated the unfunded liability is 6.1 million. He further stated each year the City has an actuary calculate what the pension contributions are which are required by state law. He explained the legacy costs is 6 to 8%. Some communities have an access of 20%. He further stated the City has taken steps on all of this. He explained the changes the City has made has put the city in a good place. Some cities are in the tens of millions of dollars. He then explained internal control matters they have found. One was segregation of duties for bank reconciliations. He stated this ensures everything has been accounted for and no misappropriation of funds. He stated there needs to be two people doing the bank reconciliations. He stated by the end of the year, the City is now doing this. The second was the trial balance account review which relates to a liability account. There are numerous transactions that go in and out and there is one account the city doesn't reconcile and they recommend the city do so by seeing who is owed the money and how old it is. Mr. Tawa explained there were no difficulties with management with performing the audit. Mr. Tawa identified some best practices the City could do. He stated the only wire transfer that is done it to Oakland County for the tax disbursement. The best practice is to have a limit on the wire transfers. He then stated there was nothing out of the ordinary but having a limit is a good idea. Mr. Tawa stated currently there is a process in place where a certain amount of tap in fees are put aside for improvements in the water and sewer fund. the percentage was approved many years ago. They suggest they can reassess the amount. That should be looked at during the water and sewer rate study. Mr. Tawa stated the City has numerous bank accounts that collect low interest, they suggest the City look at some safe investments to gain more funds. Mr. Tawa stated there is daily cash drawer activity and at the end of the day the cash drawer is reconciled and they suggest two people do so or someone that is not involved with the cash receipting at all. Mr. Tawa stated there are legislative items that are coming out and he suggests City Council and the Manager keep up to date. Mr. Tawa stated the City should have stronger password controls. Councilmember Kurtzweil stated the wire transfer limits is a good idea and she has seen this brought up in the past. She stated the issue is what is the best practice to protect taxpayer dollars. What are we doing to prevent the unforgivable? She goes on to encourage Council to look into a good wire transfer policy. Councilmember Kurtzweil stated the restricted assets regarding the tap in fees, she brought up years ago. She has yet to see the resolution that talks about how the money is being allocated. She stated it bothers her there is a discrepancy that from whatever that approved language was and what is being done at this point. She encourages Council to get an updated policy along with a planning document on how the fees will be used. Councilmember Kurtzweil asked what are the alternatives for investing because we are limited to what we can invest in. Mr. Tawa stated mostly CDs or money market funds. He stated the County has an investment fund that is approved by the State and can bring in more interest than the city is currently getting. Councilmember Kurtzweil stated she is surprised to learn the unfunded pension liability is up to 6 million dollars. She further stated, we have no plan for that and that the dollar amount in 2010 was a million dollars. She goes on to say that she had an opportunity to speak with the County Treasurer and he has offered to come in and talk to Council about

this. She further stated we need to be better planners and stop kicking the can down the road. We need to deal with the issue. She stated we haven't been dealing with the issue and 95% of the workers are union workers and they should all be able to go home every night knowing their pension will be protected. Councilmember Kurtzweil asked what in the City will fall under the GASBE 84. Mr. Tawa stated the only change will be the DC contributions with MERS. He stated the City is in a hybrid with MERS. He explained that the defined contribution will grow with interest and at the employee's retirement they can withdraw that. He further explained that could become a fiduciary fund. He will discuss this with Patricia in the upcoming months. Councilmember Kurtzweil asked, if we are in a good place in our fund balance that should the worst case scenario hit, would we be okay? Mr. Bohrer stated the amount in the general fund varies by community. Some communities have a fund balance policy and it can be very broad, it can be between 15% and 40%. He stated some communities have built up their fund balance but they haven't dealt with their capital improvements which now they will have to use from their general fund balance. He stated he thinks the City is in a strong position. Councilmember Kurtzweil stated we have a mill that is dedicated to capital improvements and she thinks that is a better way to keep the fund balance. Mr. Bohrer stated that is absolutely true. Councilmember Walton mentioned some of the things that were on this audit was also on last year such as cash drawer activity, which is a no brainer. Mr. Bohrer stated the City has initiated changes on this. There is now an initiator and a second person that has to approve that. There is only one wire which is to the County so that is not as much of a concern as for other communities that have multiple wire payments. Councilmember Walton stated it is just odd to her that has been mentioned at the last audit and this one. Councilmember Kennedy stated the State target is 60% for the pension fund and he asked what we are funded? Mr. Bohrer stated the city is funded at 63%. Councilmember Kennedy stated if we were to get a bond to fully fund the pension fund, we would be fully funding the fund, basically putting the money on the shelf and paying the interest to do that as opposed to just following the plan to pay into that fund. Mr. Bohrer stated there have some communities that have bonded, but their situation was significantly higher than the City of South Lyon. He stated you can fully fund it, but if the returns are different than the assumption you can still be underfunded. Councilmember Kivell stated, we have more people coming on board that are in the DC plan, so we are shedding some of the burden to these DB plan. Kivell adds that he is not as concerned as some other people are about the funding because we are currently on a plan, we have always been on a plan to take care of it.

## NEW BUSINESS

### 1. McHattie Park & Volunteer Park master plan update

City Manager Zelenak stated we budgeted \$10,000 in the 2019-2020 Master Plan to update the landscape architectural master plan for Volunteer and McHattie Park. We solicited services from Russell Design to update the plan. Funds will be taken from Parks and Recreation budget.

Mark Russell, Russell Design, stated he was asked where we are in the process and where we are going. He stated we started this about 4 months ago and the biggest change in Volunteer Park is a demand for baseball fields. He further stated we will push the baseball fields to the north and transfer the soccer and lacrosse field to the location which is currently showed as baseball fields on the drawing. He further stated they discussed another restroom facility. He stated the parking lot might be reduced to service the games. He stated the project is mostly on the north side of the park. Councilmember Kivell asked if the importance of the baseball fields is because of the junior league, and if so, do they have any interest in helping with funding. Mr. Russell stated there is. Councilmember Parisien stated she has no problems with this, but when she was attending Parks and Recs meeting last year was there wasn't enough funding.

Lyon Township does, but we do not. She asked why do this if we don't have the funding to approve it. City Manager Zelenak stated this is a phasing project as opposed to a 5-million-dollar project. He discussed with Council during the budget sessions, we need to develop this project in minor steps. We have a large volunteer base with the Junior League as well as South Lyon Recreation. He further stated between all of us and grants he thinks we can start on a smaller basis. It needs to be done in a planned and incremental approach. Councilmember Parisien stated she likes the approach but do we have a schedule to keep up on track. City Manager Zelenak stated this is part of the schedule. We are talking about McHattie Park and Volunteer Park and what the costs will be. As we start the development on the plan, we look at how we can do this and where we can get the funds to get the funds to make this happen to let the community know this is what is needed. Councilmember Parisien stated she is glad we have a funding plan, because if we get Volunteer Park going it will bring revenue to the City. She further stated we can't just let it sit; we have to have a schedule to keep this going. She then asked what is the extent on the Parks and Recreation committee. Mr. Russell stated he will attend as many meetings as he needs too. He stated there was a meeting planned last week, but there wasn't a quorum. We aren't under contract but we will attend as many meetings as necessary. City Manager Zelenak stated they are all involved. Mr. Russell has been coming to the meetings and not charging the city at all and he told Parks and Recreation handle it all. He stated it is the same for McHattie Park. Further discussion was held regarding McHattie and Volunteer park changes to the master plan. Councilmember Kennedy asked as part of the updating the plan, will this give us a number of shovel ready projects to take advantage of grants from SEMCOG. City Manager Zelenak stated it will and start to be able to prioritize the projects. Councilmember Walton stated lighted baseball fields are the most important. Our parks do not include lighting. Councilmember Kurtzweil stated there has been some setbacks on Lyon Townships plans for their park. Their park is at a standstill. she thinks this is an opportunity for South Lyon. She was on parks and recreation years ago. She further stated 20 years later we are still trying to get this developed. She likes the plan and the idea of doing a little at a time. She then asked Mr. Russell about the time table on grants. Mr. Russell stated besides the SEMCOG grants, there are other grants available with the DNR. The deadline is March or April, but we may not be ready next year. He further stated we have to design all parks on the accessible needs or you will not get funding. He then stated the DNR grants aren't focused on recreational fields. He further stated we have to build in trail systems and community needs as well as educational proponents. Councilmember Kennedy stated it will be good if we can have shovel ready projects to take advantage of the grants. Mr. Russell stated he isn't aware of the requirements, if it is just a master plan, that is one thing, if it is construction documents, that is another whole level of detail. Councilmember Kennedy stated we won't meet the deadline this year, but if we prepare now, we can be prepared for next year. Councilmember Kivell stated we have to renew master plans every 5 years for any funding anyway. He further stated this is great timing and we recognize the need we have and we have a great deal of more likelihood to fund things internally. He further stated we might as well see what we can do internally and prepare the rest of that stuff that might be granted by the state.

City Manager Zelenak stated we will continue to look at grants that are out there. He goes on to say that he has obtained one of the land and water conservation grants for building a restroom facility within the park so there's a lot of different things that can be done. Zelenak adds, the Parks and Recreation has been great and they have a lot of ideas. They are very involved and very interested in trying to improve both of these parks.

CM 10-6-19 MOTION TO APPROVE LANDSCAPE ARCHITECTURAL MASTER PLAN UPDATE

Motion by Kurtzweil, supported by Walton

Motion to approve the Landscape Architectural Master Plan Update services agreement for McHattie Park (\$4,200) and Volunteer Park (\$4,700). The funds for the work will be taken out of the Parks and Recreation Professional Services Account 101-690-801.

VOTE: MOTION CARRIED UNANIMOUSLY

## 2. In Car Camera Replacement

Councilmember Kurtzweil asked about the bids. There was a large discrepancy of \$30,000. Chief Sovik stated it is the type of equipment you get. There is additional software that is included with the WatchGuard. There is additional software that we would have to pay for monthly. He stated the big difference is the customer service, quality and type of equipment. Councilmember Kurtzweil confirms with Chief Sovik that the bids weren't compared apples to apples. Councilmember Kurtzweil asked about the 16GB USB removable thumb drive on page 1 and who has the ability to remove the thumb drive. Chief Sovik stated he doesn't believe there is a thumb drive in this system. Chief Sovik stated administrators have the ability to make a copy of the hard drive for court or whomever. Councilmember Kurtzweil asked who has access to that. Chief Sovik stated only certain members of the department will have access to that. Councilmember Kurtzweil then questioned the redactive software. Chief Sovik stated that would allow them to redact a persons face or voice. Councilmember Kurtzweil stated she wants to ensure that the original video is preserved. Chief Sovik stated it is. Further discussion was held regarding the in-car cameras.

CM 10-7-19 MOTION TO APPROVE PURCHASE OF IN-CAR CAMERAS

Motion by Kivell, supported by Kennedy

Motion to approve the purchase of the in-car cameras from Manufacturer WatchGuard in the amount of \$63,138.00 to be deducted from Police Department budget line item 101-300-978:Capital Equipment

VOTE: MOTION CARRIED UNANIMOUSLY

## 3. CORRECTIVE ACTION PLAN

Public Act 202 of 2017 requires underfunded local unit of governments to develop and submit for approval a corrective action plan for retirement health benefit plans. Underfunded status is defined as being either less than 40% funded according to most recent audit financial statements; and/or the annual required contribution (ARC) for all he retirement health systems is greater than 12% of the local government's annual governmental fund revenues. Form 5597 Corrective Action Plan for Financial Statements dated June 30, 2018 must be approved by Council and submitted to the Michigan Department of Treasury by October 31, 2019 or 180 days after notice. City staff and Plante Moran auditors will be in attendance to answer any questions you may have on the subject. Zelenak clarifies that this is the 2018 audit, not the 2019 audit.

Councilmember Kurtzweil asked if she was reading this correctly in that the City's first contribution this year will be \$5,349.00 Patricia Tiernan, the Financial Administrator, stated we have an interim evaluation which includes the normal cost calculation for our employees which were hired after July 1<sup>st</sup>, 2018. There



are 7 that are included that are now included. She stated this is their calculation of what the cost will be for this fiscal year. She stated the corrective action plan is to make an additional contribution on top of that. Councilmember Kurtzweil asked if this is part of the OPEB. Ms. Tiernan stated this is putting a plan in place to take care of that. Councilmember Kurtzweil asked what the total unfunded liability is. Ms. Tiernan stated it is \$545,000. Mr. Tawa stated the state is requiring the city to make a contribution for all new employees. That is where the dollar amount comes from. He further stated the City plans on making more of a contribution. Further discussion was held regarding the plan.

CM 10-8-19 MOTION TO APPROVE FORM 5597 CORRECTIVE ACTION PLAN

Motion by Kurtzweil, supported by Walton

Motion to approve form 5597 corrective action plan retirement health benefits for public act 202 of 2017

VOTE:

MOTION CARRIED UNANIMOUSLY

BUDGET- Nothing

MANAGER'S REPORT

City Manager Zelenak states that we will be hosting a Chamber Breakfast on Friday, October 18<sup>th</sup> from 8:30 – 9:30 a.m. This year we have decided to take the scarecrows from downtown and decorate the fences within the Farmers Market. Allowing all the hard work that was put into making them be appreciated.

Councilmember Kennedy asked for an update on the wheelchair swing. City Manager Zelenak stated we will be going out for bid. He stated one of the locations they were looking at had a gas line underneath so we are looking into the depth of that so we don't run into any outside costs. Councilmember Richards stated he counted the number of 17 scarecrows, he then asked if they will be for sale. City Manager Zelenak stated that is to be determined by the people that created them.

PUBLIC COMMENT

Joe Matuzak of the Cultural Arts Commission stated he is here to invite everyone to the poetry walk on Wednesday of this week. He stated they have had poets from around the area, create poems based on the participating businesses such as True Value Hardware, South Lyon Cycle, Norms Auto Repair, State Farms Insurance Agency, Tenpenny Furniture Store, A&E Jewelry Store, South Lyon Cycle, the Corner Caffe. He stated they will be displayed for the next few months. He stated there will be an art walk on November 15<sup>th</sup>. Everyone is invited.

Jim Hamade of 1189 Horseshoe Drive stated the South Lyon area have many organizations that contribute to those around us that need assistance. He further stated and they have many wonderful community events. He further stated on September 27<sup>th</sup> he posted on Facebook to stay tuned to find out how to get a chance to gain to receive donations for your charity. He stated he is a candidate for City Council. He then stated he will be forming a Facebook group to help choose a South Lyon non profit group or charity recipient for any compensation he may get if he gets on Council. He further stated his family donates to many charities nationwide. He stated regardless of the outcome of the Election, he intends to direct a substantial portion of their annual donations to the charity chosen, as well as continue

their involvement in the South Lyon community although the amount donated will not be the same if he is elected to Council. He then stated we have an awesome City Council and he has been reviewing the tapes and it is a lot of work. He knows you have to work hard and there have been many councilmembers that have been telling people to do their homework.

## COUNCIL COMMENTS

Councilmember Richards stated Brookdale Square is amazing. The limestone and the decorations they are putting into the buildings is marvelous. He stated he attended the last DDA meeting and he was impressed with the things that were on the agenda. He hopes to get more information as we go along. Councilmember Richards stated the South Lyon Woods owners fixed the parking lot where the laundromat is. He stated it is a fine texture and the markings on it is wonderful. He then stated he has been encouraging the proprietor of the Marathon Gas Station and he eliminated the berm and he is putting in fencing. He has made efforts to improve his property. Councilmember Richards stated this is on the controversial side, but he has been working on this for a while. We need to hire an outside attorney for our Council information and not in the short term, but in the long term. He wants input from our current attorney to see if she will assist us. We will need help with the tube mill. He stated there is only a few people on Council that have any concept of corporate psychology. He stated we will need help in the future, we are responsible for the citizens in this town. If we can secure an outside attorney with corporate and pollution experience for under \$100,000.00 for a flat fee for 3 years, we should look into it. He wants to make sure everyone is aware of it. He further stated he can see a potential disaster in the future.

Councilmember Walton thanked the students that helped decorate the little free library to get ready for the holiday season. She stated it is one of her favorite things and she thanked everyone for taking care of it.

Councilmember Parisien stated she wanted to remind everyone to volunteer for our boards and commissions such as Parks and Recreation, Cable Commission and the Cultural Arts Commission. She stated the art downtown is charming. She then stated this is a good way to get involved. She then stated the Ladies Night Out is November 15<sup>th</sup>. Councilmember Parisien stated she wants to remind everyone to do their homework and see what the candidates have posted. She stated do your homework. She then stated you should watch the videos and see which candidates have the same values as you do and who is working for making the City better or which ones are plaguing the City with issues.

Councilmember Kurtzweil thanked Kathy Swan and her team for their hard work on Pumpkifest. She then thanked the DPW and everyone who visited South Lyon during Pumpkifest. She then thanked Ashka Salon for sponsoring the pumpkin pie baking contest which she was a judge along with Pastor Mike. Councilmember Kurtzweil stated she is trying to bring solutions for the issues with Peoples Express. She had an opportunity to meet with Loving Touch Transportation. They are a private company and they do non-medical emergency transport. She stated the caregiver can ride for free and all vehicles have GPS and they are monitored with camera. She stated it can be pricy. (See attached flyer) Councilmember Kurtzweil stated she attended a town hall meeting with Jim Runestad and the topic was elderly abuse. She stated it was eye opening. She stated she brought some information back for the Police Department. She then stated the attorney general is coming out with a vulnerable adult incident report and they will be having training as well. She stated it isn't only elderly abuse, but also about financial exploitation regarding seniors as well. Councilmember Kurtzweil stated we have senate bill 77 which will be presented and it is about having cameras in nursing homes. She stated she hopes it gets

passed and she hopes people contact their legislature that can assist in getting this passed. She stated some of the most important information that came out of the town hall meeting, the Michigan Long Term Care Ombudsman Program. Their phone number is: 1-866-485-9393. She brought back some additional information. Councilmember Kurtzweil stated she will have some information at the next meeting regarding taxes on people's pension. She stated she is contacting Michigan legislatures to tell them it is not a good idea to tax people's pension.

Councilmember Kivell stated the moving of the rock was a very interesting time and it was well represented by Veterans and residents. It was exciting to see everyone working together. He then stated our DPW workers are very skilled and he thinks this will be much more precious when the project is completed. He then stated he was sorry to hear about a long-term neighbor Marjorie Thomas has passed, she will be joining her husband who previously passed and they were really great neighbors. Councilmember Kivell stated the work being done on the Arcraft building is going really well and it is going to be a very attractive building and an asset to the City. Councilmember Kivell stated the downtown kids trick or treating is October 24<sup>th</sup> from 6:00 p.m. to 8:30 p.m. It's a great time to watch all the little kiddies running around.

Councilmember Kennedy reminded residents that now that fall is here the city will vacuum up the leaves that residents rake to the curb. Residents in single family homes should place un-bagged leaves in the street next to the curb and the City will pick them up. Do not place anything other than leaves in the pile. The DPW will pick up leaves until November 30 or until the weather no longer permits (generally after the first snow). Also, November 25 & 26 will be the last yard waste pickup by GFL as well. On Sunday, November 3 from 2:00-3:00pm the Salem-South Lyon District Library will hold a "Beatles Forever" event. This is a fun, sing-a-long, show featuring 28 songs by The Beatles performed by a live band and the funny short story by M.L. Liebler of growing up with the Beatles from the early 60's until they first appeared on The Ed Sullivan Show. So, come have a laugh, sing some old favorites and party with The Beatles Forever Show. It's a drop-in event, no registration is required.

Mayor Pelchat stated he is happy the Veterans Memorial is now moved. It took lots of planning and he is so excited to see it when it is completed. He then thanked Plante Moran for all their assistance with the audit. Mayor Pelchat thanked Ms. Fernandez for attending from Kathy Crawford's office. Mayor Pelchat stated a week from Friday is South Lyon High School versus South Lyon East. He stated he hopes to see everyone at the game.

ADJOURNMENT

CM 10-9-19 MOTION TO ADJOURN

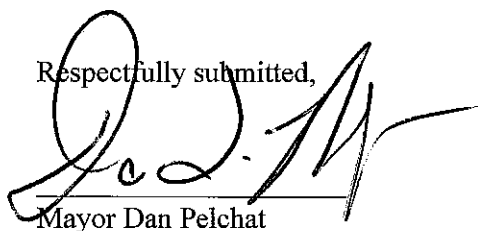
Motion by Kurtzweil, supported by Kennedy

Motion to adjourn meeting at 10:15 p.m.

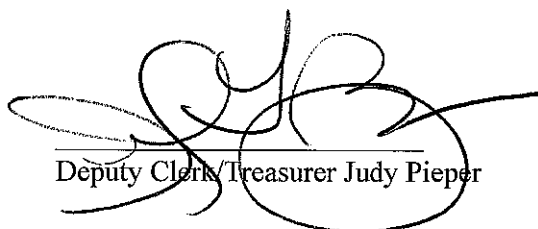
VOTE:

MOTION CARRIED UNANIMOUSLY

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'D. Pelchat', written over a horizontal line.

Mayor Dan Pelchat

A handwritten signature in black ink, appearing to read 'Judy Pieper', written over a horizontal line.

Deputy Clerk/Treasurer Judy Pieper