

City of Soda Springs Business License Application

Business License Fee - \$25.00 for (1-5) employees and \$5.00 for each additional employee to the maximum of \$100.00 (Soda Springs Municipal Code 5.16.030).

Business licenses are good for one calendar year, January 1-December 31. Fee is due January 31st and considered delinquent if not renewed by March 15.

Traveling Concession Fee - \$25.00 per day accompanied by permission in writing from property owner (Soda Springs Municipal Code 5.04.020).

Business Name: _____

Soda Springs Business Address: _____

Mailing Address: _____

Business Phone: _____ Fax #: _____

E-mail address: _____

Owner Name: _____ Driver's License # _____

Owner Address & Phone: _____

Manager Name: _____

Manager Address & Phone: _____

Description or Nature: _____

Average # of employees per payroll during previous year: _____

If you have taken over business from another licensed owner during the past year, please complete the following:

Date acquired: _____ Old Business Name: _____

Owner _____ License # _____

Circle One: Corporation Partnership Sole Proprietor LLC

I CERTIFY THAT THE INFORMATION ABOVE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF.

Signature: _____ Title: _____

Date: _____

(For Office use only)

New Account # _____ Business License# _____ Zone: _____

Approved by: _____

Building Inspector Approval: _____

Amount paid: _____ Receipt#: _____

Note: Completed form can be mailed or faxed with your remittance to City Clerk 9 W 2nd S, Soda Springs, Id 83276, Fax # 208-547-2601 or e-mailed to lyndal@sodaspringsid.com