



City of Soda Springs Business License Application

Business License Fee - \$37.50 Business licenses are good for one calendar year, November 1 - October 31. A fee is due by November 31st and is considered delinquent if not renewed by January 15. **Traveling Concession Fee** - \$37.50 per day accompanied by permission in writing from the property owner.

Business Name: _____

Soda Springs Business Address: _____

Mailing Address: _____

Business Phone #: _____ Emergency #: _____ Fax #: _____

E-mail address: _____

Owner Name: _____ Driver's License # _____

Owner Address: _____ Phone #: _____

Manager Name: _____ Phone #: _____

Description or Nature (this will appear on your business license): _____

Average # of employees annually: _____

Circle One: Corporation Partnership Sole Proprietor LLC

If you have taken over a business that was licensed in Soda Springs during the past year, please complete the following: Old Business Name: _____ License # _____

Date acquired: _____ Owner _____

By signing below, I certify that the information above is true and correct to the best of my knowledge and belief.

Signature: _____ Title: _____

Date: _____

(For Office use only)

Account/License #: _____ Owner #: _____ Zone: _____

Approved by: _____

Amount paid \$ _____ Receipt#: _____ Date: _____

Note: Completed form can be mailed or faxed with your remittance to City Clerk 9 W 2nd S, Soda Springs, Id 83276, Fax # 208-547-2601 or e-mailed to shalynn@sodaspringsid.com