

MINUTES OF THE MEETING OF THE PLANNING AND ZONING COMMISSION OF THE CITY OF SODA SPRINGS, CARIBOU COUNTY, IDAHO HELD SEPTEMBER 10, 2019.

ROLL CALL SHOWED THE FOLLOWING PRESENT:

Charles Fryar–Chairman
Rod Worthington-Vice Chairman
Lori Ann Lau
Drew Erickson
Veda Mascarenas
Demian Guthmiller
Tysen Hopkins

EXCUSED:

ALSO PRESENT:

Alan Skinner, City Director	Andrea Haderlie, Secretary
Jon Goode, Councilmember	Tausha Vorwaller, City Clerk
Greg Haney, City Attorney	

6:00 PM Chairman Fryar called the meeting to order. Chairman Fryar moved to dispense with the reading of the August 13, 2019 minutes. Commissioner Lau stated there needed to be a correction of clarification on the motion on the P4 recommendation to the City Council and the County Commissioners. Councilmember Goode mentioned a minor spelling error. Commissioner Lau motioned with the corrections to approve the minutes. Commissioner Erickson seconded the motion. All in favor, motion carried. Commissioner Lau expressed her opinion that motions recorded in the minutes should be exactly as stated. Commissioner Hopkins and Commissioner Mascarenas agreed. Clerk Vorwaller stated they would pay closer attention in the future.

The Commission continued to review the proposed sign code amendment. Councilmember Goode recommended changing the word property owner to agent in section 17.63.010. The Commission discussed at length and agreed to add property owner signature required to the sign permit document.

Councilmember Goode questioned the elimination of section 17.63.020-Content Limitations and if it should be renumbered? Clerk Vorwaller stated the codifier would renumber accordingly. Commissioner Mascarenas inquired if there would still be copies of the old ordinances. City Clerk Vorwaller stated we have all old original ordinances.

The Commission discussed at length section 17.63.030 “C” and the definition of a business complex sign and business lot. The square footage per sign was also discussed at length. Director Skinner provided some wording the State uses to clarify what is included in the size. The Commission agreed to remove the word “lot” and add the State wording. Commissioner Lau recommended an informal vote on section 17.63.030 “C”. After much

discussion the Commission agreed it to be written as: Up to two free standing signs shall permitted per business. Each sign shall not exceed 200 square feet of total sign area per one side which includes the border, trim, cutouts and extensions, but does not include supports and decorative bases. The Commission agreed to the new verbiage of section 17.63.030 "C".

The Commission discussed at length section 17.63.030 "H" regarding non-operating businesses and signs on vacant lots. After much discussion Commissioner Lau motioned to remove section H. Commissioner Hopkins seconded. Vice Chairman Worthington opposed the motion and Commissioner Mascarenas was undecided. The vote was four in favor, one opposed and one undecided. Motion passed.

Councilmember Goode suggested striking out some of the verbiage in section 17.63.030 "I", as follows; All signs shall be maintained in a safe, neat and presentable condition. Those signs damaged by weather conditions, or by accident shall be repaired, replaced or removed. ~~The removal of signs shall be at the land owner's expense.~~ The Commission agreed.

Commissioner Lau recommended removing section 17.63.030 "B" regarding flagpoles, stating she feels it will be fine without any regulations. Councilmember Goode expressed his opinion that regulations are needed for flagpoles. Commissioner Hopkins questioned if any complaints were received from anyone. City Clerk Vorwaller stated none were received, but we have had inquiries about regulations on flagpoles and the code had nothing in place to guide the individuals. Commissioner Lau motioned to remove section 17.63.030 "B". There was no second, motion failed. The Planning and Zoning Commission agreed to keep section 17.63.030 "B" regarding flagpoles in the proposed amendment.

The Commission questioned the next steps for the sign and flagpole amendment draft. They agreed with today's changes, to send the sign and flagpole amendment draft to the City Council for review and then schedule the Public Hearing.

Director Skinner reported on the ongoing construction of the dental office for Soda Smiles, and stated they plan on occupying the office by November 1, 2019.

7:35 PM Vice Chairman Worthington motioned to adjourn the meeting. Commissioner Mascarenas seconded. All in favor, motion carried.