

and the required insurance and participant waiver form discussed. Councilmember Gambles moved to approve the CFA shoots at Kelly Park the weekends of June 1st and June 15th including the Friday's before for set-up, contingent on the review and approval of the CFA's insurance and waiver by Attorney Haney. Councilmember Lau seconded the motion. All in favor, motion carried.

Katy Bergholm representing the Comprehensive Plan Advisory Committee (CPAC) thanked the Mayor and Council for officially recognizing their committee and for the time to give this update. She explained the newly formed CPAC has established some organizational structure and she was selected as their Chairman, Christine Smith is the Vice Chairman and Lori Anne Lau is the Secretary. There are 15 members with 7 to 10 of the members regularly attending the weekly to every other week meetings. She explained the majority of the members are those that have spoken up at public meetings regarding the Comprehensive Plan and are offering to roll up their sleeves and help improve it. Looking into the future if they are able to accomplish their goals they would like to continue as an advisory committee to the City Council and other organizations in the community. Currently they are focused on developing a plan of action, a mission, a vision and identifying values all building up to getting a good survey from the public and those invested in the community in order to use that feedback to make sure the Comprehensive Plan represents the community. They hope to conduct the survey around the 4th of July and plan to discuss in the future with the City an incentive of some kind to encourage people to fill out the survey in order to get as much response as possible. They are also planning community meetings and interviews with local groups. Mrs. Bergholm mentioned they are working with local industry to help pay for the involvement of Idaho Smart Growth group who works with communities in developing comprehensive plans. The goal is to bring all the information together into the Plan and add more action and steps on how to move forward with the priorities. Mrs. Bergholm reported that currently the group would like to recommend that the City hold off on finalizing the plan until this group has time to provide input. Mayor Robinson expressed his excitement for the fantastic group and willingness to work with everyone. Councilmember Hart suggested in an effort to take the pressure off the Planning and Zoning Commission he would move to allow 120 days for the CPAC group to work with the Mayor and City Council to pursue their survey, work with them regarding an incentive, and provide the gathered information setting a target to adopt the plan at the end of the 120 days. Councilmember Goode seconded the motion. Councilmember Lau clarified the target date would be the 1st meeting in September. A vote on the motion was called. All in favor, motion carried.

Carl Toupin of MR&E Inc., the City's solid waste contractor addressed the Mayor and Council to request a contract extension. Mr. Toupin explained the extension was needed in order to attain business funding for purchasing new equipment. The current contract expires in 2022 and he requested a 5 year extension from that date. Attorney Haney reported he had reviewed the original contract and an additional addendum could be added extending the contract. Councilmember Goode questioned if the liability insurance would be adequate eight years from now. The current certificate on file and contract requirements were discussed. Councilmember Lau moved to approve extending MR&E's

current contract for 5 years expiring September 30, 2027 along with reviewing the required insurance every two to three years. Councilmember Goode seconded the motion. All in favor, motion carried.

Clerk Vorwaller explained she was going to request approval to retain Planning & Zoning Secretary Ashley to help with the completion and adoption of the new Comprehensive Plan. Now, due to the Council's decision to delay the adoption of the Plan she asked how the Council wanted to handle that. Councilmember Goode expressed his feeling that Secretary Ashley would be a valuable resource and we may want to revisit utilizing her when we are ready for the final adoption.

During the time for citizen input Katy Bergholm of 265 South Main suggested the City include additional funds in the budget for dog control. She explained that her and her husband love to walk with their dogs on leashes and they are always bombarded with other dogs that are running loose. This is of concern to her and others and she suggested that a few more hours of patrolling may be helpful.

Also during citizen input The Mayor noted that the rifle range looked good and he commended the Shooting Club for their efforts along with the young men's group that helped clean it up.

The Industrial Park lease rates and the new lease request were revisited. The Council reviewed the proposed rates and Director Skinner explained the assessed values are still based on the original amounts he had on file. He plans to review and attain the most current assessed values from the County Assessor. The available lots and maximum revenue was reviewed. Director Skinner stated Shane Davis of Ridge Top Construction would like to move forward with leasing lots 8, 9 & 10. Councilmember Lau moved to approve a 5 year lease for Ridge Top Construction with the phased in rate increase. Councilmember Gambles seconded the motion. Attorney Haney has reviewed the current lease agreement which includes the most recent updated language and insurance requirements. A vote on the motion was called. All in favor, motion carried.

Director Skinner explained that no official bids were received for the Formation Spring well project so he and the engineers have been negotiating with contractors. He presented a notice of award for Thomas Drilling who is the company that did the test well. The engineers are recommending approval of the Thomas Drilling bid for \$190,299.40 to drill and install the well. Councilmember Hart moved to accept the bid from Thomas Drilling as presented, seconded by Councilmember Lau. All in favor, motion carried. Director Skinner explained they are still working out logistics and hopefully will be able to mobilize by the middle of May. The approval will allow them to purchase the casing, pipe and all the materials needed.

A proposal from Vaughn Smith Construction (VSC) was also presented for the Formation Spring project. The VSC estimate includes excavation, assembly of the piping, installation of the new PVC line and connection with the old system, all of the silt fence around the

project site and backfill and compaction for \$349,000. Not included is the piping inside the well house, the well house stairs, electrical, the well house transport from Idaho Falls and setting it in the vault. Director Skinner explained he just received this estimate right before the meeting and it hasn't been reviewed by the engineers but he feels this will be a good option and is within the budget. He recommends approval contingent on the engineer's review and recommendation in order to tie up the contractor's time. Councilmember Hart moved to approve accepting the offer from Vaughn Smith Construction subject to Forsgren's review and concurrence with Vaughn Smith being able to provide the necessary services to perform the job. If there are any problems or concerns it will be brought back for further review by the Council. Councilmember Goode seconded the motion. All in favor, motion carried.

A request from a sub-contractor of CenturyLink was presented by Director Skinner. They are requesting to install a fiber optic line in the City's right-of-way on the west side of South 2nd East Street running to the United Parcel Service (UPS) building. Mayor Robinson questioned the location of the water main and Director Skinner will verify how close the water and sewer lines are. Councilmember Goode suggested approval contingent on their liability if the City needed their line moved in order to use the right-of-way. Councilmember Goode moved to approve the CenturyLink request to place fiber optics within the City's right-of-way subject to a written agreement assigning liability for relocating the line if necessary, seconded by Councilmember Lau. All in favor, motion carried. Director Skinner also mentioned there is another request that was just received that he hadn't reviewed yet and will present at the next meeting.

The Director discussed with the Mayor and Council a letter received from the Department of Environmental Quality (DEQ) regarding voluntary water testing for contaminants considered short-term health advisories. Director Skinner suggested the additional testing was not needed with all the other testing being done and studied by local industry. Councilmember Hart recommended that the City not deviate from what is required by the City's consent order. All agreed.

A follow up letter from DEQ regarding a recent noncompliance issue at the Wastewater Treatment Plant was discussed. The exceedance of the ammonia limits happened while the plant was down with the broken chain. Proper notification was completed within the 24 hour required time and it was determined that both aeration basins need to be in operation during high water treatment times. There was a violation but not of serious concern. The Mayor commended Kelly Hill and shared that the DEQ representatives are impressed with our plant operator's record keeping and ability to handle these issues as they arise.

The Clerk mentioned the Association of Idaho Cities Conference registrations were due by the end of May and to let her know if anyone wanted her to register them. The Mayor, Councilmember Hart and Councilmember Lau reported they would be attending.

The Clerk presented historical and estimated data on the tax levy revenue, utility rates and cost of living wage increases for review in conjunction with the upcoming budget.

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Councilmember Hart moved to adjourn the meeting at 6:05pm, seconded by Councilmember Goode. All in favor, motion carried.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL THIS 15TH DAY OF MAY, 2019.

Austin W. Robinson, Mayor

ATTEST:

Tausha Vorwaller, Clerk