

MINUTES OF THE MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SODA SPRINGS, CARIBOU COUNTY, IDAHO HELD APRIL 18TH, 2018.

MEETING CALLED TO ORDER AT 5:00PM BY AUSTIN W. ROBINSON, MAYOR.

ROLL CALL SHOWED THE FOLLOWING PRESENT:

AUSTIN W. ROBINSON, MAYOR
MITCHELL J. HART, PRES.
JON D. GOODE
ROBERT M. LAU
SCOTT K. GAMBLES

EXCUSED:

ALSO PRESENT:

Mark Steele	Alan Skinner, Director
Austin & Jackie Robinson	Tausha Vorwaller, Clerk
Georgia Brown	Clyde Nelson, Attorney via telephone
Laura Lind	
Jamie & Anthony Stuckey	
Gina Guthmiller	Jon Bunderson
Linda Hemmert	Eric Hobson

The invocation was given by Jon Bunderson, Mayor Robinson then led everyone in the 'Pledge of Allegiance'.

The previous meeting minutes were presented for review. Councilmember Goode noted that there were no changes required and moved to dispense with the reading and approve the April 4th, 2018 minutes in their current draft form. Councilmember Lau seconded the motion. All in favor, motion carried.

The pre-paid accounts payable for April were reviewed. Councilmember Gambles moved to approve the accounts payable for April 1st through April 16th, 2018, seconded by Councilmember Goode. All in favor, motion carried

(SEE ATTACHED ACCOUNTS PAYABLE REGISTER FOR DETAIL)

Eric Hobson, Caribou County Public Safety Director presented the All Hazard Mitigation Plan for the County. He explained that the updated Plan was started with a grant received in 2014 and has taken four years to complete. He gave some history on how the Federal Government implemented the Plan in order to make the local governments take responsibility for known hazards and have a plan to mitigate the hazard areas before a disaster. Mr. Hobson stated public meetings were held which Director Skinner was present at many of them and they worked to identify hazards and mitigation actions that were best for the City and the County. The plan was reviewed and approved by the Federal Emergency Management Agency (FEMA) and the Caribou County Commissioners have officially adopted the Plan. The Cities can now also adopt the Plan and it will make available pre and post mitigation funds. Director Skinner reviewed a few items of concern in the Plan that affects the City suggesting that mitigation items identified may obligate the

City to make upgrades that are not financially possible. Mr. Hobson explained that they realize all items cannot be done right away but it just prioritizes items to focus on and makes them eligible to apply for grants to make the improvements. The Council discussed the Plan and asked Attorney Nelson to review for the next meeting. Councilmember Hart pointed out some problems with the proposed resolution.

Mrs. Valee Wells, representing the Caribou County Rodeo Club made a request to the City Council for sponsorship. She explained that the Club is a non-profit group for middle and high school students the program relies solely on sponsors and team fees. Director Skinner mentioned that Grace and Bancroft each sponsor the Club for \$200. The Club has four Soda Springs participants currently. Mayor Robinson expressed his support for the Idahoan, Wild West type program and encouraged the Council to support. Councilmember Lau moved to approve a \$250 sponsorship of the Caribou County Rodeo Club from the Power Community Service budget. Councilmember Hart seconded the motion. All in favor, motion carried.

Chief of Police, Jon Bunderson was honored to recognize Jamie Stuckey of Soda Springs who assisted in the recovery of a stolen fur coat taken from the Enders Hotel Museum. Chief Bunderson stated it's not very often the value of interaction with, and involvement of the community is recognized. He expressed his appreciation for the assistance to law enforcement explaining that they rely on citizen's support in aiding and preventing victimization. Chief Bunderson commended Mrs. Stuckey for her service to the citizens of Soda Springs and presented her with a plaque as a token of appreciation. Mrs. Stuckey mentioned that she would also like to thank her dad who was there that day and helped to involve law enforcement. The Mayor and Council applauded and thanked Mrs. Stuckey.

Chief Bunderson reported on several trainings attended by members of his department. He pointed out the benefits to the department, the officers and our city. Three officers recently attended mass threat training involving weapons and explosives. The officers received 24 hours of training which included a focus on changing the view of valuable possessions and protection of lives over things. The Chief mentioned the goal is to prevent crime but when that fails then they have to focus on crime solving. The new program and detective position at the department has been very successful with the highest clearance rates in the state and ranked 2nd safest city. A lot of this is due to the efforts and training of Officer Conley who recently received 40 hours of investigative techniques training. The newest asset obtained by the department is to have a trained phlebotomy specialist. Officer Turner just completed the training in order to provide the department a more cost effective tool for drug testing. The training required 40 hours of online and classroom along with actual hands on including 100 blood draws. All costs except travel for the training were provided through a state program. Implementation will officially be May 1st and will benefit the State and County agencies also. Officer Golightly, the departments K-9 handler also attended the California Narcotic K-9 Association training which keeps the City up to date with legal and criminal trends on highway trafficking and the utilization of K-9 detection dogs. Chief Bunderson also reported that just the night before they had attended a training for traumatic amputation which is a program provided by AirMed out of the University of Utah.

This well planned program would fly a qualified surgeon to the scene of an industrial accident to provide amputation in case of emergency to prevent loss of life. In closing Chief Bunderson pointed out that 80% of all the training costs are covered by asset forfeiture funds managed by the County Prosecutor or State grants. He expressed appreciation for the City's support in keeping the Department well trained. The Mayor and Council thanked Chief Bunderson for being on the leading edge.

Friends of the Park Representative, Laura Lind gave an update on the progress and fundraising for the playground project. She reported since the last meeting they had raised several thousand dollars and was pleased to announce they will be able to complete the project as planned with the pour-in-place base. They are still currently short approximately \$9000 which they feel they will have no trouble raising. Mrs. Lind then requested to keep the original location and not move the project to the alternate site where the current basketball court is. She explained the Kaboom grant they received for \$20,000 required the removal and replacement of the old equipment and she did not want to lose that grant. Councilmembers Goode, Gambles and Hart all supported removing the old equipment and continuing with the original location. Councilmember Hart mentioned that he was indifferent to the location and just wanted to help the project get built. Councilmember Lau questioned if the old equipment could be reused elsewhere if the grant required removal. The Friends of the Park Representatives understanding was that it just had to be removed from the site of the new equipment and didn't feel it was a problem if the City wanted to relocate it. It was clarified that all contractors would need to sign a release and coordinate with Director Skinner before coming on site. The time frame of when the equipment will be removed was discussed in order to schedule the other contractors and for setting surveying markers. Director Skinner will help facilitate as soon as possible. Councilmember Lau expressed his disagreement with going back to the original location and reiterated his feelings about the basketball court area being a more reliable plan making the excavation easier and the deadlines for construction more attainable. He would suggest donating an additional \$10,000 out of the HUD home funds to compensate for the loss of the Kaboom grant. Councilmember Goode stated he didn't want to give up any more of the HUD home funds which he would like to see used to identify ways to alleviate the housing shortage as addressed by the Bengal Solutions recent market analysis. Councilmember Hart expressed his concern with forfeiting the Kaboom grant and agreed with Councilmember Goode regarding the HUD home funds. Councilmember Goode moved to approve the Friends of the City Park request to relocate from the previously approved alternate location back to the original Northeast corner location for construction of the playground. Councilmember Gambles seconded the motion. All in favor, except Councilmember Lau who opposed. Motion carried.

There was no citizen input at the designated time.

Consideration of the All Hazard Mitigation Plan resolution was postponed until further review of the plan by Attorney Nelson and the Council.

The Bonneville Power agreements were revisited. Director Skinner reported Attorney Nelson had reviewed and suggested a couple minor changes along with the City Director and City Clerk designated as users for the customer portal. Director Skinner also mentioned that all other Idaho Energy Authority (IDEA) members have signed the agreements or are in the process and the City's account executive will be here on April 23rd. The Mayor expressed his desire to meet with the account executive. Councilmember Goode moved to authorize the Mayor's signature to execute the Energy Services Renewal and Customer Portal Agreements subject to incorporating Attorney Nelson's recommendations. Councilmember Gambles seconded the motion. All in favor, motion carried.

The LDS Church property acquisition was reviewed. Director Skinner presented the survey showing the church property, the County land and the City Street that will eventually be vacated and deeded to Point S Tire who own property on both sides of the existing street. The formal offer letter submitted by Director Skinner to the LDS Church has been forwarded to church officials for signatures in order to finalize purchase of the property. Part of the LDS Church property purchase agreement includes extending and connecting to the existing sidewalk. The County has agreed to quit claim their property and the City will need to budget over the next two years to relocate the street. Councilmember Lau moved to approve and accept the land quit claimed from Caribou County, seconded by Councilmember Goode. All in favor, motion carried. All agreed this was a good improvement and Councilmember Hart thanked Director Skinner for following through and finishing up the project.

The Greenfield Trust Access Agreement Addendum to place additional water testing wells was presented for approval. The amendment included changes requested by Attorney Nelson and accepted by Greenfield. Director Skinner reviewed in detail the location of the additional wells explaining that none would be placed on any road or on any property currently leased. All will be flush mounted with security caps and hopefully Greenfield will start removing some of the old ones after this sampling cycle. Director Skinner stated updated prints and performance bond along with the executed amendment was needed before they could begin to install the new wells. Councilmember Lau moved to authorize the Mayor to sign the Greenfield Trust Access Agreement Addendum regarding monitoring wells on City property, seconded by Councilmember Goode. All in favor, motion carried. Mayor Robinson requested water level data from the testing wells.

Councilmember Hart shared that Greenfield will be awarding a contract within the next week for demolition of the remaining site facilities along with other clean-up and the pond removal project will be awarded around the 1st week of June. These will be big projects equaling \$15 to \$18 million. Councilmember Lau also mentioned that there may be a 40 x 150 foot steel frame building that could be purchased by the City if we want it. The City will have 1st option. Director Skinner explained it would take concrete and some small repair work.

The Mayor and Council reviewed comments regarding use of the teen center and the possibility of permanently closing it. The Council discussed and considered the Historical

Society's request to use the building. The Council generally agreed to discontinue the Teen Center for the Historical Society's use. Councilmember Lau expressed his agreement to let the Historical Society use the building as long as they take responsibility to maintain the building and have a plan to develop it into a museum. He mentioned that he would hate to see it closed and just used for storage if the Historical Society pursues and focuses on the old Stoor's Grocer building. The Council agreed and requested a written proposal be submitted by the Historical Society on how they plan to move forward, maintain the building and a timeline of establishing a museum. Attorney Nelson suggested if eventually the City approves their plan that a lease agreement be put in place. Clerk Vorwaller will reach out to Mr. Wilson.

The utility and improvement projects were reviewed. Director Skinner mentioned the tree trimming contractor was in the area and available to start the annual tree trimming. He explained sometimes the funds have been split between spring and fall but the contractor may just want to do it all right now. He is working with the contractor to start putting a plan together. Councilmember Goode moved to approve proceeding with the \$20,000 budget for tree trimming at Director Skinner's discretion. Councilmember Lau seconded the motion. Mayor Robinson asked if this was just tree trimming for the power lines. Director Skinner explained that trimming and tree removals are also done in the parks with the cost being charged to the appropriate budget. A vote on the motion was called. All in favor, motion carried. Director Skinner mentioned the South 1st East project bids are due on Friday so next meeting he will have a letter of recommendation on awarding the contract. Three to four contractors have picked up packets and he hopes to receive two to three bids.

The Council reviewed the four cost estimates provided for the purchase of a new commercial lawn mower. Director Skinner recommended purchasing the Toro mower which was the lowest cost. He also mentioned that it would replace the oldest mower which is a 2004 as shown on the list provided. Councilmember Lau asked why they were changing from purchasing Dixon mowers. It was explained that Toro bought out Dixon. Councilmember Goode moved to approve to accept the City Director's recommendation and purchase the Toro mower from Centennial Lube for \$9,300. Councilmember Gambles seconded the motion. All in favor, motion carried.

Director Skinner mentioned that he would like to estimate the cost to fix the sewer mainline that runs from Ireland Bank to the Caribou County Sun on 1st West Street which is collapsing and having issues. He will put some numbers together and see if it can fit in the budget. It may be able to be completed by the City Crew.

Director Skinner reported the County Commissioners approved free dumping for the weeks of May 7th and May 14th. He recommended holding City clean-up for one week and keeping the drop-off open at the City shop for two weeks. He explained the County's concern with the amount of tires they are receiving and they will limit tires to 10 per address this year and they may have to start charging in the future. Councilmember Lau, seconded by Councilmember Goode moved to approve City clean-up week May 7th through

11th for curbside pick-up and make available the drop-off at the City Shop for two weeks and one Saturday on May 12th. All in favor, motion carried. Councilmembers Goode and Hart volunteered to man the Saturday drop-off.

Clerk Vorwaller presented a proposal to submit an application for an American Association of Retired Persons (AARP) grant that is similar in goals to the child pedestrian safety grant applied for. She explained that staff JoAnna Ashley felt the application could be put together using all of the information already compiled. The proposal would be approximately a \$70,000 project with the City's share being \$7,000. It would include filling in sidewalk along Highway 30 and installing three rapid flashing beacons (RFB's). The Council supported the proposal and discussed the ability to budget and complete in the new fiscal year due to the November 5th completion date requirement. Councilmember Goode moved to approve proceeding with the AARP Community Challenge grant application for \$70,191 for the project as presented. Councilmember Gambles seconded the motion. All in favor, motion carried.

Clerk Vorwaller presented the employee input worksheets regarding the upcoming budget along with historical budget data regarding property taxes, utility rates, estimated beginning fund balances and employee cost of living allowance (COLA) wage increases. Councilmember Hart expressed his customary support for the full 3% COLA for the employees and Councilmember Goode made his usual counter, pointing out the Consumer Price Index (CPI) went up by 2.1% so he would be supporting a 2% COLA. Councilmember Hart explained that because of the very low unemployment rate the City needs to consider how to maintain a competitive wage rate going forward. Director Skinner mentioned that it is hard to find potential employees right now with very few submitting applications. Director Skinner also shared that the Panting Family had accepted the City's offer regarding the land easements for the Formation Well project. Councilmember Hart also noted a change in the State Liquor fund distributions that may slightly affect the City.

Councilmember Lau moved to adjourn the meeting at 6:50pm, seconded by Councilmember Goode. All in favor, motion carried.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL THIS 2ND DAY OF MAY, 2018.

Austin W. Robinson, Mayor

ATTEST:

Tausha Vorwaller, Clerk