

MINUTES OF THE MEETING OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SODA SPRINGS, CARIBOU COUNTY, IDAHO HELD FEBRUARY 6TH, 2019.

MEETING CALLED TO ORDER AT 5:00PM BY AUSTIN W. ROBINSON, MAYOR.

ROLL CALL SHOWED THE FOLLOWING PRESENT: AUSTIN W. ROBINSON, MAYOR
 MITCHELL J. HART, PRES.
 JON D. GOODE
 ROBERT M. LAU

EXCUSED: SCOTT K. GAMBLES

ALSO PRESENT: Mark Steele Alan Skinner, Director
 Austin E. Robinson Tausha Vorwaller, Clerk
 Galen Wilson Gregg Haney, Attorney
 Valerie & Criss James
 Ryan & LaNae Carpenter Chief Scott Shaw II
 Tysen Hopkins Bill Horsley
 Greg & Summer Fullmer

The invocation was given by Alan Skinner, Mayor Robinson then led everyone in the 'Pledge of Allegiance'.

Mayor Robinson noted that Councilmember Gambles was absent and excused.

The previous meeting minutes were presented for review. Councilmember Goode stated he had reviewed and noted no changes, he then moved to dispense with the reading and approve the January 16th, 2019 minutes in their current draft form. Councilmember Hart seconded the motion. All in favor, motion carried.

The accounts payable and payroll for January, 2019 were reviewed. Councilmember Hart moved to approve the accounts payable for January 15th through January 31st, 2019 and the payroll for January, 2019, seconded by Councilmember Goode. All in favor, motion carried

(SEE ATTACHED PAYROLL & ACCOUNTS PAYABLE REGISTERS FOR DETAIL)

Director Skinner reported that an official confirmation was received from the Department of Environmental Quality giving the City an extension to complete the Formation Well project. Some issues have arisen with the water right designation change and Director Skinner has consulted with an attorney that specializes in water rights to review the City's permit and sit down with and help negotiate with the Department of Water Resources. The details were briefly discussed. Director Skinner will report back after the meeting with the Department of Water Resources.

Valerie James representing the Caribou County Drug Court Committee mentioned the last couple of years they held a 5K event as a fundraiser for Drug Court in conjunction with the Winter Carnival but they have decided to move the event to May which is National Drug

Court Month. Mrs. James requested approval to hold the event at Kelly Park on May 11th. She provided a waiver for the City Attorney's review and mentioned they expect around 100 people to participate. She will reach out to the Police Department for traffic control if necessary and the only other thing needed from the City would be to have the bathrooms open if possible. The Mayor and Council supported her request. Councilmember Lau moved to approve the event at Kelly Park on May 11th, 2019, seconded by Councilmember Goode. All in favor, motion carried.

Mayor Robinson recommended the appointment of Tysen Hopkins to the Planning and Zoning Commission. Councilmember Hart moved to accept the Mayor's recommendation and approve the appointment. Councilmember Lau seconded the motion. All in favor, motion carried. Mayor Robinson administered the oath of office. Mr. Hopkins term will be for six years expiring December 31, 2024.

Mayor Robinson mentioned that it was brought to his attention that a group of citizens would like to form a committee to review and give recommendations on the use of the Enders Hotel Building and property. Myrna McCullough has graciously offered to chair the committee and would like to pick her own members. The Mayor is in favor and encouraged the Council to show support and use the committee to help make decisions for the property. Councilmember Goode moved to approve accepting the Mayor's recommendation to form a committee chaired by Myrna McCullough to find the highest and best use for the Enders Hotel property with Councilmember Hart acting as the liaison between the committee and the Council. Councilmember Lau seconded the motion. Councilmember Hart offered comments and cautions pointing out the Council did impose a time line on coming up with a plan to dispose of the property and he feels time is of the essence. He suggested setting a time frame for the committee to get up and running to provide their ideas as soon as possible. Councilmember Lau agreed the building is costing the City money and a plan, including how to spend the proceeds if sold, was to be decided by June 30th. Attorney Haney asked if a scope and restrictions for the committee should be clarified. The Mayor didn't feel it was necessary and the Council pointed out it will just be an advisory committee. A vote on the motion was held. All in favor, motion carried.

A brief update on the Enders Building was given. Director Skinner mentioned a back flow prevention valve inspection was completed on the boilers and also pointed out the pop machine doesn't have a back flow prevention valve that will need to be remedied. Councilmember Hart reported the building is being inspected multiple times during the week and any concerns that come up are being addressed. The building is secure and the museum items are being protected. He mentioned there are still ongoing options that could lead to the disposition of the building. The Mayor noted the Police Department is doing regular security checks. The Council thanked Councilmember Hart for his efforts. Mayor Robinson also mentioned he is having a plaque made to thank and recognize the Maughan's which will be made by local artists and he is currently getting pricing.

During the time for citizen input Mr. Ryan Carpenter, of 240 Court Drive mentioned that a group of citizens have formed a committee that would like to express ideas to the Planning

and Zoning Commission regarding the Comprehensive Plan. The group includes Katy Bergholm and Lori Anne Lau who are working together to try and narrow down what the community really wants by possibly doing a community survey. Tysen Hopkins mentioned the importance of also getting the information out about limited budget and resources. The Mayor expressed his excitement about the dialogue which is important.

Galen Wilson with the Caribou Historical Society informed the Mayor and Council that the Historical Society was very interested in the Ender's Hotel Museum and would like to work with the Enders Committee. He also gave a brief update on the progress they have made since they took ownership of the old ZCMI Building. A member of their group, Jerry Stoor volunteered to help clean out the building and had done a great job. They are now almost ready to move forward with repairs and putting things back together along with doing some electrical work. They plan to use the building as a museum and storage of historical items. They are very excited and grateful for all the help that has been offered.

The contracts for City attorney services were presented for approval. Councilmember Hart noted that he had reviewed both contracts and didn't find any changes necessary. He moved to approve the contract for Gregg Haney to provide counsel on civil matters at a rate of \$125 an hour with a \$1,000 monthly retainer and also approved the contract for Doug Wood to continue to serve as the City's prosecuting attorney for \$2,000 a month. Councilmember Goode seconded the motion. All in favor, motion carried.

Clerk Vorwaller presented an agreement for online payment options. She explained this was the company affiliated with the City's codification company that had been previously discussed but the fees were not acceptable. They have adjusted the way the fees will be charged and the only cost to the City will be returned check fees and chargebacks. Clerk Vorwaller explained that in the last four years there has been only one chargeback and 3 to 4 returned checks which the fees would be passed on to the user. She mentioned that this will allow customers to view their bill online, get email notifications and opt for paperless billing. The term of the contract is three years but there is a 30 day termination option if they do not provide the services as stated. Attorney Haney noted he had reviewed the agreement and did not have any concerns. Councilmember Hart, seconded by Councilmember Goode moved to approve the Alacrity Orbipay Order Form. All in favor, motion carried.

Councilmember Hart moved to approve entering into executive session pursuant to I.C. 74-206(1)(d) to consider the appraisal of real property which is exempt from disclosure. Councilmember Goode seconded the motion. A roll call showed the following vote:

Those voting aye:	Mitch Hart	Those voting nay:	none
	Jon Goode		
	Robert Lau	Absent:	Scott Gambles

Motion Carried.

Councilmember Hart moved to exit executive session, seconded by Councilmember Goode.

All in favor, motion carried.

Councilmember Goode moved to adjourn the meeting at 6:20pm, seconded by Councilmember Lau. All in favor, motion carried.

PASSED AND APPROVED BY THE MAYOR AND CITY COUNCIL THIS 20TH DAY OF FEBRUARY, 2019.

Austin W. Robinson, Mayor

ATTEST:

Tausha Vorwaller, Clerk