



# CITY OF SHREWSBURY

5200 Shrewsbury Avenue  
Shrewsbury, MO 63119  
Phone: 314-647-5795 Fax: 314-647-1811

## SEWER LATERAL REPAIR APPLICATION

Date: \_\_\_\_\_

Resident Name: \_\_\_\_\_ Address: \_\_\_\_\_

Mobile Number: \_\_\_\_\_ Email: \_\_\_\_\_

Describe the Nature of the Issue:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Applicant's Printed Name

\_\_\_\_\_  
Applicant's Signature

### BELOW IS FOR OFFICE USE ONLY

**Clerk verified that all Real Estate Taxes are up to date:** \_\_\_\_\_

Called MSD on \_\_\_\_\_ at \_\_\_\_\_ a.m./p.m.

Results from Metropolitan Sewer District:

\_\_\_\_\_  
\_\_\_\_\_

Private Contractor is: \_\_\_\_\_ Phone: \_\_\_\_\_

Result from Contractor:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Owner **IS / IS NOT** approved to solicit three (3) bids from plumbing contractors licensed by the City.

This application for repair **has / has not** met all criteria for reimbursement. Before any work can begin, the contractor needs to apply for a plumbing and/or excavation permit with the City of Shrewsbury.

Date of Completion: \_\_\_\_\_

Camera Work Cost: \_\_\_\_\_  
Low Bidder Quote: \_\_\_\_\_  
Home Owner Expense: \_\_\_\_\_  
Total Reimbursable Expense: \_\_\_\_\_  
Contractor: \_\_\_\_\_

\_\_\_\_\_  
Tony Wagner  
Director of Public Works

# Sewer Lateral Repair Application Overview

The following overview outlines the general procedures for obtaining a **Sewer Lateral Repair Application**. This overview summarizes the procedure and does not constitute an agreement between the City of Shrewsbury and the applicant. The City of Shrewsbury comprehensively reviews and evaluates the merits of *each application individually*.

## 1. Forms

Fill out the upper half of the "**Sewer Lateral Repair Application**" form, sign and date. Issue a check to one of the approved sewer lateral cabling and camera contractors. For a list of approved contractors and price for the camera and cabling, please review the Approved Sewer Lateral Cabling and Camera Contractors on the following page.

## 2. Video Verification Process

In order to ascertain the nature of the issue and verify its eligibility for inclusion within the program, a member of the City's staff must be present during the video and cabling of the sewer lateral line and after reviewing the results and verifying that the lateral is broken, the City will cover up to 90% of the lowest bid for cabling and camera work.

## 3. Plumbing Contractor Selection Process

The applicant must solicit **at least three (3) bids** from plumbing contractors licensed by the City. The low bidder must be selected by the applicant. Then the applicant must notify the City of the low bidder's selection. The winning bidder must then obtain an integrated plumbing permit from the City prior to the initiation of the work.

## 4. Reimbursement Process

When the work is completed, the applicant is responsible for paying the entire cost of the project up front. The applicant will file a reimbursement application with the City's Accounts Payable Department for potential reimbursement. If all of the above requirements have been met, the applicant will be eligible to receive up to **90%** of the work performed during the project, not to exceed six thousand dollars **(\$6,000.00)**.

## 5. Reimbursable Work

Reimbursable work is limited to excavation, repair or replacement of the defective portion of the sewer lateral line, backfilling and seeding/strawing of the disturbed portion of the yard and the replacement of any paved surfaces damaged due to the project. Any additional work shall be done at the owner's expense.

## 6. Items Not Covered

Damage due to the presence of tree roots in or around the line. Damage to the owner's property due to sewer line defects. Damage to septic systems or uplift equipment due to the sewer line defects or the repair process. This program does not cover sewer laterals at apartments, condominiums or on commercial property. Finally, the program will not cover any illegally or unauthorized work.

## **Approved Sewer Lateral Cabling, Camera and Locate Contractors**

- Cordia Plumbing Co.                    314-781-6241                    \$225.00 for up to one hour.
- A&A Plumbing Co.                    314-267-6054                    \$295.00 for up to two hours.
- Bieg Plumbing Co.                    314-487-4564                    \$295.00 for up to two hours.
- Sutter Plumbing Co.                    314-427-0020                    \$390.00 for up to two hours.
- Lemay Plumbing Co.                    314-544-1066                    \$558.00 for up to two hours.