



**Town of Sheboygan**  
4020 Technology Parkway  
Sheboygan, WI 53083  
Phone (920) 451-2320

**APPLICATION FOR HOTEL/MOTEL & SHORT-TERM  
RENTALS ROOM TAX PERMIT**

Every Operator shall file with the Town of Sheboygan an application for a permit for each place of business that is required to collect Room Tax. Every application for a permit shall be made upon a form prescribed by the Town of Sheboygan and shall set forth the name under which the applicant transacts or intends to transact business, the location of the place of business, and such other information as the Town of Sheboygan requires. The application shall be signed by the owner if a sole proprietor and, if not a sole proprietor, by the person authorized to act on behalf of such sellers. At the time of making an application, the applicant shall pay the Town of Sheboygan an initial fee of one hundred dollars (\$100.00), annually thereafter, for each permit. A permit issued hereunder is non-transferable. The permit shall be renewed each year by July 1<sup>st</sup>.

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_ Date issued: \_\_\_\_\_

(Seal)

\_\_\_\_\_  
Town of Sheboygan Clerk