



Town of Sheboygan

4020 Technology Parkway

Sheboygan, WI 53083

Phone (920) 451-2320

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Certified Survey Map Form

Plan Commission Meeting Date _____ Town Board Meeting Date _____

Date _____ Receipt # _____

Owner Name _____ Fee \$200.00 _____

Owner Address _____ Owner Phone _____

Applicant Name (If different than owner) _____

Applicant Address _____ Applicant Phone _____

Parcel number of main parcel _____ Parcel size before split _____

Parcel size of parcels after split: Main Parcel _____ New Parcel _____

New Parcel _____ New Parcel _____ New Parcel _____

Zoning of parcels: Main Parcel _____ New Parcel _____

New Parcel _____ New Parcel _____ New Parcel _____

Lot Size Requirements for R-1: Minimum lot area: 12,000 square feet. Minimum lot width: (80') Eighty Feet.

Section 7.03 CERTIFIED SURVEY APPROVAL PROCEDURE

Filing Requirements. After said survey has been completed and signed by owners, it shall be filed with the Clerk of the Town of Sheboygan at least seventy-two (72) hours before the Plan Commission meeting. Said survey shall be filed in original form plus one copy for the Town's records and shall include any additional information supplied to any approving or reviewing authority.

Approval by Town. The Town Board shall within thirty (30) working days from the date of filing of the map (unless the time is extended by agreement with the subdivider) approve, approve conditionally or reject the certified survey map based on a determination by the Board. If the map is rejected, the reason shall be stated in written form and submitted to the subdivider or his agent. If the map is approved, the Town Board shall so certify on the face of the original map and return the map to the subdivider or his agent.

Additional Information. Where the Town Board finds that it requires additional information relative to a particular problem presented by the proposed certified map to be reviewed, it shall have the authority to request such information from the subdivider and extend the time for approval.

Approval of Other Authorities. Prior to submitting a certified survey for recording, the subdivider shall obtain from all other approving or reviewing authorities, their approval.

Recording of Survey. The subdivider shall forthwith record said survey map with the Register of Deeds of Sheboygan County. If said subdivider fails to record the said survey as required herein, the subdivider shall return the original signed and recordable copy to the Clerk for destruction.

Amendments and Changes. The subdivider may not, without the permission of the Town Board, and other approving or reviewing authorities, make any changes, deletions or amendments to said survey.