

**MINUTES OF THE MEETING OF THE
TOWN OF SHEBOYGAN TOWN BOARD
TUESDAY FEBRUARY 20TH, 2024**

A Town of Sheboygan Town Board meeting was held on Tuesday, February 20th, 2024, in open session at the Town Hall-Community Center, 4020 Technology Parkway, Sheboygan, Wisconsin 53083, Sheboygan County, Wisconsin.

The meeting was called to order by Town Chairperson Dan Hein. The following were also present at the meeting: Supervisors Jim Schwinn, Brad Lambrecht, Tim Winkel, Pat Schmidt, Engineer, and Director of DPW Tom Holtan, Deputy Director of DPW Tod Holfeltz, Enforcement Officer Steve Wimmer, Fire Department Chief Ed Biederwolf, Plan Commission Member and Sanitary Commissioner Randy Blindauer, Attorney Mike Bauer, and Clerk Peggy Fischer. Special guest present was Bob Ziegelbauer, District 12 County Supervisor Challenger.

Notice of the meeting was given to the public at least 24 hours prior to the meeting by posting in three (3) different places.

There being no further business the meeting was adjourned.

TOWN OF SHEBOYGAN TOWN BOARD

DANIEL W. HEIN, CHAIRPERSON

JIM SCHWINN, SUPERVISOR

BRAD LAMBRECHT, SUPERVISOR

PAT SCHMIDT, SUPERVISOR

TIM WINKEL, SUPERVISOR

Meeting called to order by Chairperson Hein at 5:00 p.m.

Pledge of Allegiance was said.

Introductions were given.

Approval of the Agenda. **Motion Winkel, second Lambrecht, to approve the agenda for the Town Board meeting, Tuesday, February 20th, 2024. Motion carried.**

Approval of the Minutes from January 16th, 2024, **Town Board Meeting. Motion Schwinn, second Winkel to approve the minutes as submitted for January 16th, 2024. Motion carried.**

Ordinance Adopting a Revision and Codification of the Ordinances of the Town of Sheboygan, Wisconsin. Atty. Bauer spoke about the ordinance adopting a revision and codification of the ordinances for the Town of Sheboygan. Atty. Bauer will review the requested changes and amendments for the ordinance regarding Repealing and Recreating section 5.11, Regulation of Fireworks, Solar Energy System Regulations, and the Addition of Minimum Square Footage for Residential Dwellings. This will be discussed and acted upon on the April 9th, 2024, Joint Plan Commission and Town Board agenda. **Motion Schwinn, second Schmidt to table the ordinances until April 9th, 2024. Motion carried.**

Ordinance Repealing and Recreating Section 5.11, Regulation of Fireworks of the Municipal Code of the Town of Sheboygan. The Board discussed the size of parcel suitable for fireworks displays and a time of display and how many times in a year the same business/resident can be issued a permit for fireworks. Tabled until April 9th, 2024, meeting.

Solar energy system regulations in the Town of Sheboygan and Follow up on assigned research conducted by Fire Chief Biederwolf. Tabled until April 9th, 2024, meeting.

Addition of Minimum Square Footage to all Residential Dwelling requirements. Tabled until April 9th, 2024, meeting.

TID Report given by Tom Holtan, Director of DPW and Town Engineer:

- a. TID Expansion to add territory. Atty. Bauer and Tom Holtan discussed with the Town Board the desire to expand TID #1 approximately 545 Acres. The TID can be amended four times. No action.

DPW Report given by Tom Holtan, Director of DPW and Town Engineer:

- a. NR216 stormwater sampling. There will be forty-one outfalls inspected. **Motion Schwinn, second Lambrecht to approve the sampling of Stormwater requirements. Motion carried.**
- b. Award Town Hall generator bid. Bids were opened last Tuesday and there were four bidders. Lake Park Electric was the lowest bidder. **Motion Winkel, second Schwinn to approve Lake Park Electric for a cost of \$120,000 for the electrical work regarding the generator. Motion carried.**

- c. Town Hall Preventative Maintenance Spring and Fall for HVAC System. Holtan will be looking at quotes for temporary power and existing power.

Steve Wimmer gave Ordinance Enforcement Report:

- a. Chapter 5.04 Health, Sanitation and Nuisances Ordinance Update. Wimmer will be working with Atty. Bauer regarding updates, and this will be on the April 9th, 2024, Town Board Agenda. Wimmer also spoke about current activities in the Town and is working with Ordinance Enforcement Administrator regarding the Towns need for a Full-time Police Chief and three Part-time Officers for the hours of 11am – 7pm.

Fire Department Report given by Fire Chief Ed Biederwolf:

- a. Approval of Bricer Software for maintenance. Biederwolf is working with Atty. Bauer regarding the ordinance needed for the implementation of the no cost software for the Fire Departments maintenance needs. **Motion Lambrecht, second Schwinn to approve the use of the software. Motion carried.** This will be on the April 9th, 2024, Agenda.
- b. Lighting Upgrade Quotes. The Fire Department received three quotes to upgrade the lights. Lake Park Electric was the lowest bidder and included rewiring. **Motion Winkel, second Schmidt to approve Lake Park Electric for the Fire Department Lighting Upgrade. Motion carried.**
- c. Biederwolf gave an update regarding the Law Committee and Study. This should be completed by the end of the year.

Parks Committee Report given by Parks Chair Tim Winkel:

The Parks Committee met a week ago and discussed tree planting and benches. Winkel said the committee will be working with ROOTS and Tim Bull this year regarding the tree planting.

Commercial Card through Wisconsin Bank and Trust. Clerk Fischer gave the Town Board information regarding a Commercial Card through our bank that could be used for paying invoices. This would be to reduce the risk of the Town paying invoices via check and sending through the mail. There would also be incentives to pay via charge card. **Motion Schmidt, second Schwinn to request a representative from the Bank and Commercial Card Services to come and speak with the Board. Motion carried.**

Approval of Bartender/Servers Licenses for Kwik Trip Employees: LuAnn Mechciz, 4712 Cty. Road Y, Sheboygan, WI 53083, Lisha Montanez, 3615 Deer Valley Rd., Sheboygan, WI 53083, Isaiah Brulla, 1402 West Washington Ave, Cleveland, WI 53015, Clayton Lawrence Melis, 519 College Ave, Howards Grove, WI 53083, Dakota Schuette, 629 E. Jefferson Ave, Cleveland, WI 530165. Approval of Bartender/Servers Licenses for Olive Garden Employees: Fiona Luedke, 1700 Central Street, Oshkosh, WI 54901, Carly Valdez, 1028 N. 15th Street, Manitowoc, WI 54220. Approval of Bartenders/Servers Licenses for Miesfeld's Employees: Laura Lindow, 3719 Deer Valley Dr. Sheboygan, WI 53083, Nicole Kupsch, 1839 N. 7th Street, Sheboygan, WI

53081, Ryan Folden, 2821 Wedemeyer St. Sheboygan, WI, 53081. **Motion Schwinn, second Lambrecht to approve the Bartenders/Servers Licenses. Motion carried.**

UWGB Clerks & Treasurers Institute Online 2nd Year Training for Chris Steeb-\$499 for July 14-19th, 2024. **Motion Winkel, second Schmidt to approve the online second year training for Deputy Clerk Chris Steeb. Motion carried.**

2024 WMCA Annual Conference-Madison, For Peggy Fischer- August 27th- August 30th, 2024. Room-\$400, Conference-\$250. **Motion Schmidt, second Schwinn to approve the 2024 WMCA Annual Conference in Madison for Peggy Fischer. Motion carried.**

Brenda Mauer, Vince Lombardi Cancer Center Picnic for Cancer Survivors and Family on June 8th, 2024, from 8am-3pm with a tent and Approx. 500 people throughout the day. Requesting to waive fees. Parks Committee recommends waiving the parks fee for this event at Fire House Park. **Motion Winkel, second Schmidt to approve the use of Fire House Park for the Vince Lombardi Cancer Center on June 8th, 2024, and waive the parks fee. Motion carried.**

Approval of Reports a. Financial Reports b. Approval of Bills. **Motion Schwinn, second Winkel to approve the reports and bills. Motion carried.**

Correspondence/Communication

- a. Blind Horse Festival Dates: May19th Blues Festival, July 13th-14th Food Truck Festival, Aug.16th-18th, Country Music Festival, September 14th- Harvest Festival, December 7th- Christmas Market
- b. Sheboygan County Ordinance Amendment for Ordinance No.11 and No.12.

Adjourn. **Motion Winkel, second Schmidt to adjourn the meeting at 6:23 pm. Motion carried.**

Peggy Fischer, Clerk