

MINUTES OF PUBLIC MEETINGS - AMENDED
TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 3 (WATER)
AND
TOWN OF SHEBOYGAN SANITARY DISTRICT NO. 2 (SEWER)
Date: **MONDAY, June 19, 2023**

Place: Town of Sheboygan Town Hall, 4020 Technology Parkway, Sheboygan, Wisconsin

Time: 4:00 p.m. - Sanitary District No. 3 (Water) Monthly Meeting

Time: To Follow Sanitary District No. 3 (Water) Meeting – Districts Joint Monthly Meeting

Time: To Follow Joint Meeting - Sanitary District No. 2 (Sewer) Monthly Meeting

AMENDED – REMOVE ADJOURN ITEM 8 (IN RED)

AMENDED – AGENDA ITEM 13 (IN RED)

The monthly meeting of the Town of Sheboygan Sanitary District No. 3 (Water) Commission began at 4:00 p.m. A joint meeting of the Sanitary District No. 3 (Water) and Sanitary District No. 2 (Sewer) Commissions began at 4:08 p.m., followed by the Sanitary District No. 2 (Sewer) Commission monthly meeting at 4:19 p.m. on Monday, June 19, 2023 at the Town of Sheboygan Town Hall, 4020 Technology Parkway, Sheboygan, WI 53083, Sheboygan County.

Sanitary District No. 3 (Water) Monthly Agenda – 4:00 p.m.

1. Call to Order

The Town of Sheboygan Sanitary District No. 3 (Water) Commission monthly meeting is called to order by President Art Stewart at 4:00 p.m. The following were also present at the meeting: Treasurer Dave Albright Sanitary District No. 3 (Water); Town Attorney Michael Bauer; Director of Public Works/Engineer Tom Holtan; Alternate Commissioner Randy Blindauer; Administrative Assistant Keri Grimmer and those persons on the attached list.

2. Approval of the June 19, 2023 Monthly Bills

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the June 19, 2023 monthly bills as submitted per a motion by Commissioner Stewart and a second by Commissioner Albright.” Motion carried.

3. Discussion/Action – 5G Verizon/Tower 2 Update.

Nothing to update at this time. No action required.

4. Discussion/Action – New Water Tower Project Update

Summary of changes to the scope and fees associated with the Tower 3 Design Project per the Town of Sheboygan’s request to proceed with construction. SEH will proceed with construction services following authorization. TID1 #1 \$41,384.00, SAN #3 \$76, 856.00. SEH contract not to exceed \$118,000.00. \$100,240.00 will be a credit on Caldwell contract. Timeline for Caldwell showed Project to start in June 2023 – July 2025. Foundation work to start in August.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves contract and fees to not exceed \$118,000 per a motion by Commissioner Stewart and a second by Commissioner Albright.” Motion carried.

5. Discussion/Action – Water Rate Study Update

This will be discussed further at August 2023 meeting. No Updates.

6. Discussion/Action – Water Disinfection Conversion

Well Disinfection Conversion Proposal. CTW and Martelle/WWS bids. Recommended to use Martelle Water Treatment and Water Well Solutions to convert the existing calcium hypochlorite tablet disinfection system with a 12% sodium hypochlorite disinfection system as proposed for a sum of \$27,946.00. Use liquid chlorination system for Wells 1, 2, and 3. Each well house will be changed from calcium hypochlorite to sodium hypochlorite in sequence. Only one well house will be taken down at a time. Total project completion – 3 months.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the contract to switch to liquid per a motion by Commissioner Albright and a second by Commissioner Stewart.” Motion carried.

7. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

~~8. Adjourn – Sanitary District No. 3 (Water)~~

~~“There being no further business, the Town of Sheboygan Sanitary District No. 3 (Water) Commission adjourns the meeting at 4:08 p.m. until Monday, July 17, 2023 per a motion by Commissioner Stewart and a second by Commissioner Albright.” Motion carried.~~

Sanitary District No. 2 (Sewer) and Sanitary District No. 3 (Water) Joint Agenda – Immediately Following Completion of Sanitary District No. 3 (Water) Monthly Meeting

9. Call to Order - Sanitary District No. 2 (Sewer)

The Town of Sheboygan Sanitary District No. 3 (Water) and Sanitary District No. 2 (Sewer) Commissions monthly joint meeting is called to order at 4:08 p.m. by Commissioner Matt Dahlem and Treasurer Ken Katte, Sanitary District No. 2 (Sewer). Alternate Dave Minor, Sanitary District No. 2 (Sewer), is also in attendance.

10. Approval of the May 15, 2023 Monthly Meeting Minutes

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the May 15, 2023 monthly meeting minutes per a motion by Commissioner Dahlem and a second by Treasurer Katte.” Motion carried.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves the May 15, 2023 monthly meeting minutes per a motion by Commissioner Albright and a second by Commissioner Stewart.” Motion carried.

11. Discussion/Action – Districts’ Investments, CD Rates and CD Maturities

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves moving \$100,000.00 of the Washington Trst Weste 3.900% 9 Month \$200,000.00 cd with a maturity date of June 29, 2023 into the High Yielding Money Market account and moving \$100,000.00 of the Washington Trst Weste 3.900% 9 Month \$200,000.00 cd with a maturity date of June 29, 2023 into the Wisconsin Bank & Trust Money Market account per a motion by Commissioner Dahlem and a second by Commissioner Katte.” Motion carried.

“The Town of Sheboygan Sanitary District No. 3 (Water) Commission hereby approves moving the Wells Fargo Bank Sioux Falls SD 3.300% 60 Month \$200,000.00 cd with a maturity date of June 29, 2023 into the High Yielding Money Market account per a motion by Commissioner Stewart and a second by Commissioner Albright.” Motion carried.

12. Town of Sheboygan Plan Commission Update

June 2023 Plan Commission as follows:

Blind Horse 6018 Superior Avenue, Kohler, WI 53044, alter and expand the roofline of the existing storage closet off the Winery Building and extend the roof by three feet for extra seating. Extend the existing deck off of the east side of the winery patio to the south to expand seating.

Menards Store on Vanguard Drive, Sheboygan, WI 53083 to construct two Menards self-storage facilities on vacant Menards owned parcels located off Vanguard Drive, not to develop self-storage facilities on proposed Lot 6, the area adjacent to Whispering Oak Apartments.

ATV Proposal from Kettle Trails with no decision and move to August meeting. A public hearing regarding the proposal at a future Plan Commission Meeting.

13. TID1 Update

DPW/Engineer Holtan discussed the continued work on Northtown. Olive Garden start building next week, curb and gutters mid July. Altmeyer working on Northtown streetlights. 40th St to be completed end of August except for traffic signals. Hwy 42 and Olive Garden Way is 12 month lead time on the traffic signals equipment. Received approved plans for plumbing at Club Carwash.

14. Operator’s Report

District 2: DPW/Eng Holtan discussed Hidden Creek lift station updates. Waiting for final drawings.

District 3: DPW/Eng Holtan gave water service damage updates. Holter Bros drilled through directional private water service at hotel. They are not assuming responsibility of this.

15. Pending Item List Review

No updates.

16. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

17. Adjourn – Sanitary District No. 3 (Water)

“There being no further business, the Town of Sheboygan Sanitary District No. 3 (Water) Commission adjourns the meeting at 4:19 p.m. until Monday, July 17, 2023, per a motion by Commissioner Stewart and a second by Commissioner Albright.” Motion carried.

Sanitary District No. 2 (Sewer) Monthly Agenda – Immediately Following Completion of Joint Meeting

18. Approval of the June 19, 2023 Monthly Bills

“The Town of Sheboygan Sanitary District No. 2 (Sewer) Commission hereby approves the June 19, 2023 monthly bills as submitted per a motion by Commissioner Dahlem and a second by Commissioner Katte.” Motion carried.

19. Discussion/Action – Fats, Oils, and Grease Control Program (FOG) Update

No updates.

20. Discussion/Action – Sewer Rate Study Update

No updates.

21. Communication & Correspondence Received After Posting of Agenda

Nothing submitted; no updates.

25. Adjourn – Sanitary District No. 2 (Sewer)

“There being no further business, the Town of Sheboygan Sanitary District No. 2 (Sewer) Commission adjourns the meeting at 4:35 p.m. until Monday, July 17, 2023 per a motion by Commissioner Dahlem and a second by Commissioner Katte.” Motion carried.

Town of Sheboygan Sanitary District No. 2 (Sewer) Town of Sheboygan Sanitary District No. 3 (Water)

Matt Dahlem, President

Art Stewart, President

Ken Katte, Treasurer

Dave Albright, Treasurer

Not Present
Jeff Klosterman, Secretary

Not Present
Spencer Lutzke, Secretary

Minutes approved on July 17, 2023