

CROTTY PARK
Reservation for Shelter and/or Kitchen

INSTRUCTIONS: Complete **ALL** information requested and return to Seneca Village Hall, 340 N. Cash Street (8am-4pm M-F). Reservations accepted only after January. 1st of each year.

Reservations are reserved on a first come first **RESERVED** availability and **MUST** be made 3 days in advance.

Person Responsible: _____

Address: _____

Home phone: _____ Cell phone: _____

1. Shelter only: Date requested _____ **Time Requested:** _____

_____ Village Residents - \$25.00

_____ Non-Residents - \$50.00

_____ Non-for-Profit - No Charge

2. Kitchen/Shelter: Date requested _____ **Time Requested:** _____

_____ Village Residents - \$50.00

_____ Non-for-Profit - \$25.00

_____ Non-Residents - \$100.00

Park reservations are subject to all statues and administrative rules governing the park.

- One booking per form, no more than one booking per request.
- Reservations are accepted in person, by mail or payment drop box located outside the Seneca Village Hall. **NO PHONE RESERVATIONS ACCEPTED.**
- **NO STAPLES ARE ALLOWED in pillars of Shelter, or in the Kitchen area!**
- **All shelter/kitchen trash/food must be cleaned up and disposed of in garbage dumpsters at south end of the park.** Additional fees and any damage or excessive clean-up will result in denial of future requests for Crotty Park.
- Form and fees are required at time of reservation. **Checks are to made payable to the Village of Seneca.** Refunds will be made for any cancellations if a 2 week notice is given.
- If the park is closed due to COVID-19, your reservation will be canceled and your deposit will be refunded to you.

I have read and understand the conditions of this application:

Signature of Applicant: _____

Date and time received: _____

Non-For-Profit Organization Name: _____

Organization #: _____

For Office Use Only: Initials: _____ Date: _____

Amt. rec. at booking \$ _____ Check # _____ Date/Time Rec'd _____ Refund: Yes ___ NO ___

Amount of refund \$ _____

01/01/2021