

2024-25 CONTRACTOR REGISTRATION FORM

BUSINESS NAME

CONTACT NAME

BUSINESS TELEPHONE NUMBER

CONTACT PERSON'S NUMBER

MAILING ADDRESS

CITY, STATE, ZIP

TYPE OF CONTRACTOR

BUSINESS WEBSITE

REQUIRED DOCUMENTS

1. Registration fee in the amount of \$50.00 for all contractors. *If you are a general contractor, on an industrial construction project or residential construction project, the fee is \$100.00.*
2. Every person registered as a contractor by the Village of Seneca shall show proof of insurance at the time of application in the following amounts:

Bodily Injury Liability:	\$300,000.00
Property Damage Liability:	\$100,000.00
Business Auto:	
Bodily Injury Liability:	\$300,000.00
Property Damage Liability:	\$50,000.00
Workers' Compensation:	As required by the State of Illinois

3. Surety bond in the amount of \$20,000 for General Contractors and \$10,000 for all other contractors.
4. Plumbers and roofers shall submit a copy of their State of Illinois license.
5. Registration is valid from May 1, 2024 through April 30, 2025.
6. Bond shall have an expiration date no earlier than one year from the date of registration.

*Plumbing contractors and alarm companies are not required to pay the annual fee.

I UNDERSTAND THAT THE PRESENTATION OF REGISTRATION IS CONDITIONAL UPON COMPLIANCE WITH ALL VILLAGE ORDINANCES. PERMITS ARE REQUIRED FOR ALL WORK. IT IS THE CONTRACTOR'S RESPONSIBILITY TO OBTAIN A PERMIT PRIOR TO THE START OF ANY WORK.

Date: _____ Signature: _____

FOR OFFICE USE ONLY: DOCUMENTS RECEIVED: _____ Registration Fee _____ Surety Bond _____
Proof of Insurance _____ Plumbers & Roofers State of IL License _____