



# Village of Seneca

340 N. Cash Street • Seneca, IL 61360

phone. 815.357.8771

web. [www.senecail.org](http://www.senecail.org)

fax. 815.357.8772

email. [clerk1@mailseneca.org](mailto:clerk1@mailseneca.org)

## **Village Council Meeting Seneca Village Hall February 21, 2023 6:00 p.m.**

- 1.)** Council Meeting Called to Order
- 2.)** Roll Call
- 3.)** Pledge of Allegiance to the Flag of the United States of America
- 4.)** Approval of February 7, 2023 Council Meeting Minutes
- 5.)** Treasurer's Report: Approval of Payment of Bills, Payroll and Treasurer's Report
- 6.)** Seneca Business Spotlight Presentation
- 7.)** Communications, Petitions, Reports & Additional Agenda Items
- 8.)** Old Business
  - A.** Commissioner Victor
  - B.** Commissioner Weber
  - C.** Commissioner Wood
  - D.** Commissioner Higgins
  - E.** Mayor Olson
    1. Adoption of Ordinance 23-01, Ordinance Amending the Seneca Code of Ordinances Pertaining to Temporary Signs
    2. Adoption of Ordinance 23-02, Ordinance Repealing Chapter 6 of Title 3 of the Seneca Code of Ordinances Regarding Scavengers
- 9.)** Commissioner's Reports & New Business
  - A.** Public Property, Water & Sewer
    1. Approval of expenditure to Erickson Landscaping in an amount not to exceed \$5,500.00 to mulch and related

landscaping at Graves Park, Crotty Park and the Boat Launch

2. Approval of expenditure to Fatlan Trucking & Excavating, Ltd. in an amount not to exceed \$8,500.00 for gravel at Graves Park parking lot

**B. Accounts & Finance**

1. Approval of expenditure to Wex Bank in the amount of \$2,418.64 for fuel expenses
2. Approval of Contractual Agreement Between Mack & Associates, P.C. and the Village of Seneca for auditing services

**C. Streets**

**D. Public Health & Safety**

**E. Public Affairs**

**10.) Public Comment**

**11.) Executive Session**

**12.) Council Meeting Adjourned**

The Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on February 7, 2023 and the meeting was called to order at 6:00 p.m.

Roll Call: Present: Mayor Jeff Olson, Commissioners Higgins, Victor, Weber and Wood

Absent: None

Also Present: Attorney Robert Russo, Village Engineer Casey McCollom and Village Clerk Jennifer Peddicord

All stood for the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Comm. Victor and seconded by Comm. Higgins to approve the January 17, 2023 council meeting minutes as presented.

Roll Call: Ayes: Olson, Higgins, Victor, Weber and Wood

Nays: None

A motion was made by Comm. Higgins and seconded by Comm. Weber to approve the October and November Treasurer's Reports and payment of bills as presented.

Roll Call: Ayes: Olson, Higgins, Victor, Weber and Wood

Nays: None

#### **BUSINESS SPOTLIGHT PRESENTATION:**

None.

#### **COMMUNICATIONS, PETITIONS, REPORTS AND ADDITIONAL AGENDA ITEMS:**

Additional Agenda Item: *Weber*: New: Grant opportunity.

#### **OLD BUSINESS:**

**Commissioner Victor:** A motion was made by Comm. Victor and seconded by Comm. Wood to approve an expenditure to Chamlin & Associates in the amount of \$30,000.00 for Water/Sewer Master Planning Report. This will be paid out of ARPA funds. The purpose of the report is to evaluate the existing system and offer options for upgrades.

Roll Call: Ayes: Olson, Higgins, Victor, Weber and Wood

Nays: None

## **COMMISSIONER'S REPORT AND NEW BUSINESS:**

### **PUBLIC PROPERTY, WATER & SEWER - VICTOR:**

A motion was made by Comm. Victor and seconded by Comm. Weber to approve an expenditure to Cummins Sales & Service in the amount of \$3,139.10 for cooling system maintenance to village hall generator.

Roll Call: Ayes: Olson, Higgins, Victor, Weber and Wood

Nays: None

### **ACCOUNTS AND FINANCE - WEBER:**

A motion was made by Comm. Weber and seconded by Comm. Higgins to approve a motion to add Shelly Figgins as a signer on all Illinois Funds accounts.

Roll Call: Ayes: Olson, Higgins, Victor, Weber and Wood

Nays: None

*Additional Agenda Item:* Comm. Weber advised that a RAISE grant for infrastructure was brought to his attention as a possible means of helping to pay for the bridge replacement on River Road. However, after researching the grant further, it was determined that we do not qualify, as the project must be a million dollar project. Comm. Weber will be contacting the county to explore cost-sharing for the project.

### **STREETS - WOOD:**

None.

### **PUBLIC HEALTH AND SAFETY - HIGGINS:**

A motion was made by Comm. Higgins and seconded by Comm. Victor to approve a Vendor/Subcontractor Agreement with Blue Line Professional Consultants LLC for mental health wellness screening services. These screenings were state mandated by HB 3653. The cost is \$150.00 per officer, and is a requirement for all officers to be screened. There is no extra funding from the state for these required screenings.

Roll Call: Ayes: Olson, Higgins, Victor, Weber and Wood

Nays: None

Discussion took place regarding increasing the annual video gaming terminal fees from \$25.00 per terminal to \$100.00 per terminal. All of the annual terminal fees go to the Police Department. Mayor Olson advised that this increased cost would cover the police department's costs to police Shipyard Days. This pertains to video gaming terminals only; the fees for dart boards, jukeboxes, pinball machines, etc. will remain at \$25.00 each. By law, the business owner is responsible for half of the fee and the terminal operator is responsible for the other half. For six machines, the total fee would be \$600.00, with \$300.00

to be paid by the business owner and \$300.00 to be paid by the terminal operator. This will take effect with the 2024 renewals, which will take place in December 2023. This will be brought back at the next council meeting for approval.

A motion was made by Comm. Higgins and seconded by Comm. Victor to approve the hiring of Cole Klicker as a part-time police officer at an hourly rate of \$22.62. Cole Klicker is a long-time resident of Seneca and a great addition to the department.

Roll Call: Ayes: Olson, Higgins, Victor, Weber and Wood

Nays: None

#### **PUBLIC AFFAIRS – OLSON:**

A motion was made by Comm. Higgins and seconded by Comm. Weber to approve the Klein, Thorpe & Jenkins Terms of Engagement regarding demolition matters and authorizes Mayor Olson to execute same. Mayor Olson advised that there are three major problem properties in town, specifically 348 N. Main Street, 119 Hossack Street, and 362 N. Market Street, which need to be dealt with. Sheryl Churney of Klein, Thorpe & Jenkins has experience in dealing with these types of properties. Two of the properties will need to be demolished, but it's possible that the property on Hossack Street could be rehabbed and sold. Clerk Peddicord is working with NCICG on applying for a grant that would reimburse the village for the costs of demolition and rehab.

Roll Call: Ayes: Olson, Higgins, Victor, Weber and Wood

Nays: None

Mayor Olson presented an Ordinance Amending the Seneca Code of Ordinances Pertaining to Temporary Signs for discussion. It was determined that there is a provision in the code which requires realtors and similar businesses to pay a temporary sign permit fee annually. This has never been enforced and it was agreed that it should be removed from the code. This ordinance will be presented for approval at the next council meeting.

Mayor Olson then presented an Ordinance Repealing Chapter 6 of Title 3 of the Seneca Code of Ordinances Regarding Scavengers for consideration. While reviewing the code, it was discovered that this provision existed, which has never been enforced. This ordinance will be brought back for approval at the next council meeting.

Mayor Olson announced that the village will be hosting an electronics recycling event on Saturday, March 25, 2023 from 9:00 a.m. to 1:00 p.m. in the village hall parking lot behind the police department. There is no limit on the amount of items that can be brought and there is no cost to dispose of televisions.

Mayor Olson announced that Renee Schaefer McKinney has resigned as Shipyard Festival Committee Chairman and her resignation was accepted with regret. He thanked Renee for her 23+ years of service to the Shipyard Festival.

Mayor Olson advised that there are vacancies on the Shipyard Festival Committee and applications will be accepted at village hall until 4:00 p.m. on February 21, 2023. If there are any questions, interested parties can contact village hall at 815-357-8771.

**PUBLIC COMMENT:**

Brett Snyder of the Morris Chiefs spoke regarding the Chiefs youth football program and its connection to Seneca. The Morris Chiefs is interested in funding opportunities. Approximately 15-20 Seneca families have children participating in the Morris Chiefs program.

A motion was made by Comm. Higgins and seconded by Comm. Victor to adjourn the February 7, 2023 council meeting. A voice vote was held. All ayes. No nays. The council meeting was adjourned at 6:36 p.m.

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Jennifer A. Peddicord, Village Clerk

Bills to be presented to the Village of Seneca Council on  
**February 21, 2023**

ACCOUNTS AND FINANCE	\$ 258.98
ESDA	\$ 308.91
PARKS	\$ 572.08
PHS	\$ 2,701.34
PUBLIC AFFAIR	\$ 1,278.43
PUBLIC PROPERTY	\$ 2,515.32
SEWER	\$ 551.89
STREETS	\$ 2,412.37
TIF 1	\$ 14.63
WATER	\$ 1,114.59
ZONING	\$ 217.50
<b>TOTAL</b>	<b><u>\$ 11,946.04</u></b>

These checks here listed have been approved and ordered paid at  
the meeting of the Village of Seneca Council on the 21st of February, 2023

Prepared by: Shelly Figgins, Treasurer

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Mayor, Jeff Olson

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Commissioner, Dave Higgins

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Commissioner, Mark Victor

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Commissioner, Kent Weber

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Commissioner, Kevin Wood

## Check Register Report

Date: 02/17/2023

Time: 8:31 am

Page: 1

Village of Seneca

BANK:

Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Vendor Name Check Description	Gross Discount	Amount																																																																											
31798	02/15/2023	40 Printed	ALARM DETECTION SYSTEMS INC QUARTERLY CHARGES/MAR-MAY	224.37 0.00	224.37																																																																											
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31799	02/15/2023	355 Printed	BANKCARD PROCESSING CENTER CC CHARGES 12/30-01/24	915.63 0.00	915.63																																																																											
<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22917</td><td>100-004-942.00</td><td>19.98</td><td>0.00</td><td>19.98</td></tr><tr><td>22917</td><td>100-004-731.00</td><td>116.97</td><td>0.00</td><td>116.97</td></tr><tr><td>22917</td><td>200-000-770.00</td><td>71.40</td><td>0.00</td><td>71.40</td></tr><tr><td>22917</td><td>300-000-770.00</td><td>71.40</td><td>0.00</td><td>71.40</td></tr><tr><td>22917</td><td>100-004-730.00</td><td>58.17</td><td>0.00</td><td>58.17</td></tr><tr><td>22917</td><td>100-004-730.00</td><td>34.88</td><td>0.00</td><td>34.88</td></tr><tr><td>22917</td><td>100-003-731.00</td><td>105.52</td><td>0.00</td><td>105.52</td></tr><tr><td>22917</td><td>100-006-730.00</td><td>11.48</td><td>0.00</td><td>11.48</td></tr><tr><td>22917</td><td>100-006-940.00</td><td>287.43</td><td>0.00</td><td>287.43</td></tr><tr><td>22917</td><td>100-003-731.00</td><td>-162.32</td><td>0.00</td><td>-162.32</td></tr><tr><td>22917</td><td>100-001-770.00</td><td>8.00</td><td>0.00</td><td>8.00</td></tr><tr><td>22917</td><td>100-003-731.00</td><td>47.41</td><td>0.00</td><td>47.41</td></tr><tr><td>22917</td><td>100-003-770.00</td><td>0.99</td><td>0.00</td><td>0.99</td></tr><tr><td>22917</td><td>100-003-731.00</td><td>244.32</td><td>0.00</td><td>244.32</td></tr></table>						Ref#	GL Number	Gross	Discount	Amount	22917	100-004-942.00	19.98	0.00	19.98	22917	100-004-731.00	116.97	0.00	116.97	22917	200-000-770.00	71.40	0.00	71.40	22917	300-000-770.00	71.40	0.00	71.40	22917	100-004-730.00	58.17	0.00	58.17	22917	100-004-730.00	34.88	0.00	34.88	22917	100-003-731.00	105.52	0.00	105.52	22917	100-006-730.00	11.48	0.00	11.48	22917	100-006-940.00	287.43	0.00	287.43	22917	100-003-731.00	-162.32	0.00	-162.32	22917	100-001-770.00	8.00	0.00	8.00	22917	100-003-731.00	47.41	0.00	47.41	22917	100-003-770.00	0.99	0.00	0.99	22917	100-003-731.00	244.32	0.00	244.32
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31800	02/15/2023	3160 Printed	COMED ELECTRIC SERVICE 1/4-2/2	90.70 0.00	90.70																																																																											
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31801	02/15/2023	3320 Printed	CULLIGAN SERVICE 2/1-3/28	19.90 0.00	19.90																																																																											
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31802	02/15/2023	528 Printed	DR. MEGABYTE IT SERVICES	1,060.00 0.00	1,060.00																																																																											
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31803	02/15/2023	279 Printed	ILLINI LOUNGE LASALLE COUNTY MAYOR DINNER	240.00 0.00	240.00																																																																											
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31804	02/15/2023	174 Printed	LAW OFFICES OF ROBERT J RUSSO LEGAL SERVICES JAN 2023	1,365.00 0.00	1,365.00																																																																											



## Check Register Report

Date: 02/17/2023

Time: 8:31 am

Page: 2

## Village of Seneca

BANK:

Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Vendor Name Check Description	Gross Discount	Amount																																													
31805	02/15/2023	13390 Printed	MOTOROLA SOLUTIONS - STARCOM STARCOM NETWORK FEB 2023	<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22921</td><td>100-002-801.00</td><td>240.00</td><td>0.00</td><td>240.00</td></tr><tr><td>22921</td><td>100-009-801.00</td><td>217.50</td><td>0.00</td><td>217.50</td></tr><tr><td>22921</td><td>100-001-801.00</td><td>907.50</td><td>0.00</td><td>907.50</td></tr></table>	Ref#	GL Number	Gross	Discount	Amount	22921	100-002-801.00	240.00	0.00	240.00	22921	100-009-801.00	217.50	0.00	217.50	22921	100-001-801.00	907.50	0.00	907.50	1,365.00																									
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31806	02/15/2023	189 Printed	MTCO INTERNET SERVICE FEB 2023	<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22927</td><td>100-001-920.03</td><td>18.98</td><td>0.00</td><td>18.98</td></tr><tr><td>22927</td><td>100-002-920.03</td><td>18.98</td><td>0.00</td><td>18.98</td></tr><tr><td>22927</td><td>100-003-920.03</td><td>18.99</td><td>0.00</td><td>18.99</td></tr><tr><td>22927</td><td>100-004-920.03</td><td>18.99</td><td>0.00</td><td>18.99</td></tr><tr><td>22927</td><td>100-005-920.03</td><td>18.98</td><td>0.00</td><td>18.98</td></tr></table>	Ref#	GL Number	Gross	Discount	Amount	22927	100-001-920.03	18.98	0.00	18.98	22927	100-002-920.03	18.98	0.00	18.98	22927	100-003-920.03	18.99	0.00	18.99	22927	100-004-920.03	18.99	0.00	18.99	22927	100-005-920.03	18.98	0.00	18.98	94.92															
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0.00																																																		
31807	02/15/2023	17000 Printed	QUILL CORPORATION PAPER TOWELS/VILLAGE HALL	<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22929</td><td>100-015-731.00</td><td>73.98</td><td>0.00</td><td>73.98</td></tr><tr><td>22929</td><td>100-015-790.03</td><td>498.10</td><td>0.00</td><td>498.10</td></tr><tr><td>22930</td><td>100-005-731.00</td><td>202.47</td><td>0.00</td><td>202.47</td></tr><tr><td>22930</td><td>200-000-731.00</td><td>148.90</td><td>0.00</td><td>148.90</td></tr><tr><td>22930</td><td>300-000-731.00</td><td>123.94</td><td>0.00</td><td>123.94</td></tr><tr><td>22930</td><td>100-004-731.00</td><td>33.97</td><td>0.00</td><td>33.97</td></tr><tr><td>22930</td><td>100-003-731.00</td><td>63.06</td><td>0.00</td><td>63.06</td></tr><tr><td>22930</td><td>100-001-731.00</td><td>66.96</td><td>0.00</td><td>66.96</td></tr></table>	Ref#	GL Number	Gross	Discount	Amount	22929	100-015-731.00	73.98	0.00	73.98	22929	100-015-790.03	498.10	0.00	498.10	22930	100-005-731.00	202.47	0.00	202.47	22930	200-000-731.00	148.90	0.00	148.90	22930	300-000-731.00	123.94	0.00	123.94	22930	100-004-731.00	33.97	0.00	33.97	22930	100-003-731.00	63.06	0.00	63.06	22930	100-001-731.00	66.96	0.00	66.96	94.92
				Ref#	GL Number	Gross	Discount	Amount																																										
				22929	100-015-731.00	73.98	0.00	73.98																																										
				22929	100-015-790.03	498.10	0.00	498.10																																										
				22930	100-005-731.00	202.47	0.00	202.47																																										
				22930	200-000-731.00	148.90	0.00	148.90																																										
				22930	300-000-731.00	123.94	0.00	123.94																																										
				22930	100-004-731.00	33.97	0.00	33.97																																										
				22930	100-003-731.00	63.06	0.00	63.06																																										
				22930	100-001-731.00	66.96	0.00	66.96																																										
				36.99	36.99																																													
				0.00																																														
				<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22923</td><td>100-001-731.00</td><td>36.99</td><td>0.00</td><td>36.99</td></tr></table>	Ref#	GL Number	Gross	Discount	Amount	22923	100-001-731.00	36.99	0.00	36.99	36.99																																			
				Ref#	GL Number	Gross	Discount	Amount																																										
22923	100-001-731.00	36.99	0.00	36.99																																														
1,211.38	1,211.38																																																	
0.00																																																		
31808	02/15/2023	437 Printed	SENECA ACE HARDWARE AND RENTAL JAN 2023 SUPPLIES	<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22929</td><td>100-015-731.00</td><td>73.98</td><td>0.00</td><td>73.98</td></tr><tr><td>22929</td><td>100-015-790.03</td><td>498.10</td><td>0.00</td><td>498.10</td></tr><tr><td>22930</td><td>100-005-731.00</td><td>202.47</td><td>0.00</td><td>202.47</td></tr><tr><td>22930</td><td>200-000-731.00</td><td>148.90</td><td>0.00</td><td>148.90</td></tr><tr><td>22930</td><td>300-000-731.00</td><td>123.94</td><td>0.00</td><td>123.94</td></tr><tr><td>22930</td><td>100-004-731.00</td><td>33.97</td><td>0.00</td><td>33.97</td></tr><tr><td>22930</td><td>100-003-731.00</td><td>63.06</td><td>0.00</td><td>63.06</td></tr><tr><td>22930</td><td>100-001-731.00</td><td>66.96</td><td>0.00</td><td>66.96</td></tr></table>	Ref#	GL Number	Gross	Discount	Amount	22929	100-015-731.00	73.98	0.00	73.98	22929	100-015-790.03	498.10	0.00	498.10	22930	100-005-731.00	202.47	0.00	202.47	22930	200-000-731.00	148.90	0.00	148.90	22930	300-000-731.00	123.94	0.00	123.94	22930	100-004-731.00	33.97	0.00	33.97	22930	100-003-731.00	63.06	0.00	63.06	22930	100-001-731.00	66.96	0.00	66.96	1,211.38
				Ref#	GL Number	Gross	Discount	Amount																																										
				22929	100-015-731.00	73.98	0.00	73.98																																										
				22929	100-015-790.03	498.10	0.00	498.10																																										
				22930	100-005-731.00	202.47	0.00	202.47																																										
22930	200-000-731.00	148.90	0.00	148.90																																														
22930	300-000-731.00	123.94	0.00	123.94																																														
22930	100-004-731.00	33.97	0.00	33.97																																														
22930	100-003-731.00	63.06	0.00	63.06																																														
22930	100-001-731.00	66.96	0.00	66.96																																														
65.37	65.37																																																	
0.00																																																		
<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22924</td><td>100-003-731.30</td><td>65.37</td><td>0.00</td><td>65.37</td></tr></table>	Ref#	GL Number	Gross	Discount	Amount	22924	100-003-731.30	65.37	0.00	65.37	65.37																																							
Ref#	GL Number	Gross	Discount	Amount																																														
22924	100-003-731.30	65.37	0.00	65.37																																														
2,418.64	2,418.64																																																	
0.00																																																		
31809	02/15/2023	34 Printed	U LINE EARPLUGS	<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22919</td><td>100-004-732.00</td><td>1,360.62</td><td>0.00</td><td>1,360.62</td></tr><tr><td>22919</td><td>100-005-732.00</td><td>313.36</td><td>0.00</td><td>313.36</td></tr><tr><td>22919</td><td>200-000-732.00</td><td>171.70</td><td>0.00</td><td>171.70</td></tr></table>	Ref#	GL Number	Gross	Discount	Amount	22919	100-004-732.00	1,360.62	0.00	1,360.62	22919	100-005-732.00	313.36	0.00	313.36	22919	200-000-732.00	171.70	0.00	171.70	1,845.68																									
				Ref#	GL Number	Gross	Discount	Amount																																										
				22919	100-004-732.00	1,360.62	0.00	1,360.62																																										
				22919	100-005-732.00	313.36	0.00	313.36																																										
				22919	200-000-732.00	171.70	0.00	171.70																																										
65.37	65.37																																																	
0.00																																																		
<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22919</td><td>100-004-732.00</td><td>1,360.62</td><td>0.00</td><td>1,360.62</td></tr><tr><td>22919</td><td>100-005-732.00</td><td>313.36</td><td>0.00</td><td>313.36</td></tr><tr><td>22919</td><td>200-000-732.00</td><td>171.70</td><td>0.00</td><td>171.70</td></tr></table>	Ref#	GL Number	Gross	Discount	Amount	22919	100-004-732.00	1,360.62	0.00	1,360.62	22919	100-005-732.00	313.36	0.00	313.36	22919	200-000-732.00	171.70	0.00	171.70	1,845.68																													
Ref#	GL Number	Gross	Discount	Amount																																														
22919	100-004-732.00	1,360.62	0.00	1,360.62																																														
22919	100-005-732.00	313.36	0.00	313.36																																														
22919	200-000-732.00	171.70	0.00	171.70																																														
65.37	65.37																																																	
0.00																																																		
31810	02/15/2023	280 Printed	WEX BANK FUEL PURCHASES/ JAN 2023	<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22919</td><td>100-004-732.00</td><td>1,360.62</td><td>0.00</td><td>1,360.62</td></tr><tr><td>22919</td><td>100-005-732.00</td><td>313.36</td><td>0.00</td><td>313.36</td></tr><tr><td>22919</td><td>200-000-732.00</td><td>171.70</td><td>0.00</td><td>171.70</td></tr></table>	Ref#	GL Number	Gross	Discount	Amount	22919	100-004-732.00	1,360.62	0.00	1,360.62	22919	100-005-732.00	313.36	0.00	313.36	22919	200-000-732.00	171.70	0.00	171.70	1,845.68																									
				Ref#	GL Number	Gross	Discount	Amount																																										
				22919	100-004-732.00	1,360.62	0.00	1,360.62																																										
				22919	100-005-732.00	313.36	0.00	313.36																																										
				22919	200-000-732.00	171.70	0.00	171.70																																										
65.37	65.37																																																	
0.00																																																		
<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22919</td><td>100-004-732.00</td><td>1,360.62</td><td>0.00</td><td>1,360.62</td></tr><tr><td>22919</td><td>100-005-732.00</td><td>313.36</td><td>0.00</td><td>313.36</td></tr><tr><td>22919</td><td>200-000-732.00</td><td>171.70</td><td>0.00</td><td>171.70</td></tr></table>	Ref#	GL Number	Gross	Discount	Amount	22919	100-004-732.00	1,360.62	0.00	1,360.62	22919	100-005-732.00	313.36	0.00	313.36	22919	200-000-732.00	171.70	0.00	171.70	1,845.68																													
Ref#	GL Number	Gross	Discount	Amount																																														
22919	100-004-732.00	1,360.62	0.00	1,360.62																																														
22919	100-005-732.00	313.36	0.00	313.36																																														
22919	200-000-732.00	171.70	0.00	171.70																																														
65.37	65.37																																																	
0.00																																																		

Page: 3

## Village of Seneca

BANK:

Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Status	Vendor Name Check Description	Gross Discount	Amount
	22919	100-003-732.00		572.96	0.00	572.96
				Check Amount	2,418.64	
31811	02/17/2023	594	Printed	ASTRO OPTICS, LLC	1,380.00	1,380.00
				STREET SIGNS	0.00	
				Ref#	GL Number	Gross Discount Amount
				22933	100-003-941.30	1,380.00 0.00 1,380.00
				Check Amount	1,380.00	
31812	02/17/2023	11936	Printed	BARRY PLUMBING & HEATING INC	608.00	608.00
				WATER TESTING	0.00	
				Ref#	GL Number	Gross Discount Amount
				22934	200-000-937.00	608.00 0.00 608.00
				Check Amount	608.00	
31813	02/17/2023	44	Printed	CHART POOL	336.65	336.65
				PAPER FOR FLOWCHART	0.00	
				Ref#	GL Number	Gross Discount Amount
				22935	300-000-730.00	336.65 0.00 336.65
				Check Amount	336.65	
31814	02/17/2023	441	Printed	CUMMINS SALES AND SERVICE	660.09	660.09
				ANNUAL MAINTENANCE /TESTING	0.00	
				Ref#	GL Number	Gross Discount Amount
				22943	100-005-930.00	660.09 0.00 660.09
				Check Amount	660.09	
31815	02/17/2023	4120	Printed	DRIVERS LICENSE GUIDE COMPANY	50.05	50.05
				2023 ID CHECKING GUIDE	0.00	
				Ref#	GL Number	Gross Discount Amount
				22941	100-004-730.50	50.05 0.00 50.05
				Check Amount	50.05	
31816	02/17/2023	7000	Printed	GALLS LLC	564.99	564.99
				SQUAD EQUIPMENT	0.00	
				Ref#	GL Number	Gross Discount Amount
				22942	100-004-942.10	564.99 0.00 564.99
				Check Amount	564.99	
31817	02/17/2023	7182	Printed	GRUNDY COUNTY ETSB	197.78	197.78
				ANNUAL RENEWAL/ANSWERING SERVI	0.00	
				Ref#	GL Number	Gross Discount Amount
				22937	100-004-770.00	197.78 0.00 197.78
				Check Amount	197.78	
31818	02/17/2023	196	Printed	MAIN STREET GARAGE	14.94	14.94
				#93 HEADLIGHT/PHS	0.00	
				Ref#	GL Number	Gross Discount Amount
				22940	100-004-731.60	14.94 0.00 14.94
				Check Amount	14.94	

# Check Register Report

Date: 02/17/2023

Time: 8:31 am

Page: 4

Village of Seneca

BANK:

Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Vendor Name Check Description	Gross Discount	Amount															
31819	02/17/2023	19260 Printed	SENECA HIGH SCHOOL AFTERFLOW ANGEL/YEARBOOK SPONS	80.00 0.00	80.00															
<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22938</td><td>100-004-810.01</td><td>30.00</td><td>0.00</td><td>30.00</td></tr><tr><td>22938</td><td>100-004-810.01</td><td>50.00</td><td>0.00</td><td>50.00</td></tr></table>						Ref#	GL Number	Gross	Discount	Amount	22938	100-004-810.01	30.00	0.00	30.00	22938	100-004-810.01	50.00	0.00	50.00
Ref#	GL Number	Gross	Discount	Amount																
22938	100-004-810.01	30.00	0.00	30.00																
22938	100-004-810.01	50.00	0.00	50.00																
				Check Amount	80.00															
31820	02/17/2023	19512 Printed	STOLLER INTERNATIONAL INC HARDWARE FOR BOBCAT BUCKET	36.05 0.00	36.05															
<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22936</td><td>100-005-731.01</td><td>36.05</td><td>0.00</td><td>36.05</td></tr></table>						Ref#	GL Number	Gross	Discount	Amount	22936	100-005-731.01	36.05	0.00	36.05					
Ref#	GL Number	Gross	Discount	Amount																
22936	100-005-731.01	36.05	0.00	36.05																
				Check Amount	36.05															
31821	02/17/2023	20000 Printed	TEST INC. WATER TESTING /FLOURIDE	114.59 0.00	114.59															
<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22931</td><td>200-000-937.00</td><td>97.75</td><td>0.00</td><td>97.75</td></tr><tr><td>22932</td><td>200-000-937.00</td><td>16.84</td><td>0.00</td><td>16.84</td></tr></table>						Ref#	GL Number	Gross	Discount	Amount	22931	200-000-937.00	97.75	0.00	97.75	22932	200-000-937.00	16.84	0.00	16.84
Ref#	GL Number	Gross	Discount	Amount																
22931	200-000-937.00	97.75	0.00	97.75																
22932	200-000-937.00	16.84	0.00	16.84																
				Check Amount	114.59															
31822	02/17/2023	22085 Printed	VILLAGE OF SENECA BANNER RENEWAL	150.00 0.00	150.00															
<table><tr><th>Ref#</th><th>GL Number</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22939</td><td>100-004-810.01</td><td>150.00</td><td>0.00</td><td>150.00</td></tr></table>						Ref#	GL Number	Gross	Discount	Amount	22939	100-004-810.01	150.00	0.00	150.00					
Ref#	GL Number	Gross	Discount	Amount																
22939	100-004-810.01	150.00	0.00	150.00																
				Check Amount	150.00															
Total Checks:				25	Bank Total(excluding void checks): 11,946.04															
Total Checks:				25	Grand Total(excluding void checks): 11,946.04															

## Recap by Fund

Fund #	Fund Name	Dist. Amount
100	GENERAL FUND	10,264.93
200	WATER FUND	1,114.59
300	SEWER FUND	551.89
740	TIF 1 SHIPYARD RD	14.63
Grand Total:		11,946.04

**Recap by Fund**

Department #	Department Name	Dist. Amount
000		1,681.11
001	PUBLIC AFFAIR	1,278.43
002	ACCOUNTS AND FINANCE	258.98
003	STREETS	2,412.37
004	PHS	2,701.34
005	PUBLIC PROPERTY	2,515.32
006	ESDA	308.91
009	ZONING	217.50
015	PARK	572.08
Grand Total:		<u>11,946.04</u>

Monthly Treasurer's Report  
Month Ending  
December 31, 2022

Village of Seneca  
Monthly Treasurer's Report -Balance Sheet for All Funds  
As Of December 31, 2022

[illegible]

Village of Seneca					
Monthly Treasurer's Report -Checking Account for All Funds					
For the Month Ended December 31, 2022					
		Beginning Balance	Expenses	Income	Ending Balance
<b>General Accounts Fund 100</b>					
993,994,998	PHS Savings	\$ 20,085.60		\$ 50.00	\$ 20,135.60
001	Public Affairs	\$ (57,694.80)	\$ 8,444.90		\$ (66,139.70)
002	Accounts & Finance	\$ (52,536.76)	\$ 5,363.97		\$ (57,900.73)
003	Streets & Public Improvements	\$ (145,801.71)	\$ 39,540.82	\$ 2,226.22	\$ (183,116.31)
004	Public Health & Safety	\$ (538,848.48)	\$ 72,984.92	\$ 29,465.38	\$ (582,368.02)
005	Public Property	\$ (57,957.91)	\$ 3,837.52	\$ 2,453.66	\$ (59,341.77)
006	ESDA	\$ (60.63)	\$ 1,676.10		\$ (1,736.73)
007	Fire	\$ 505.67			\$ 505.67
009	Zoning	\$ 7,335.08	\$ 1,382.50	\$ 2,780.00	\$ 8,732.58
015	Park	\$ (34,709.68)	\$ 3,621.15	\$ 825.00	\$ (37,505.83)
016	Video Gaming Tax	\$ 200,257.96	\$ 225.00	\$ 6,834.48	\$ 206,867.44
017	Windmill	\$ 257,258.49			\$ 257,258.49
018	Cruise Nite	\$ 9,617.05	\$ 750.00		\$ 8,867.05
019	Municipal Taxes	\$ 256,677.78		\$ 16,852.44	\$ 273,530.22
021	Downtown Development	\$ (4,812.80)			\$ (4,812.80)
023	Replacement	\$ 5,792.16			\$ 5,792.16
024	Taxes	\$ 59,742.03	\$ -	\$ 6.40	\$ 59,748.43
026	Road & Bridge	\$ 33,094.13		\$ 871.45	\$ 33,965.58
028	Boat Launch	\$ (26,861.70)			\$ (26,861.70)
029	Micro Food Pantry	\$ 2,079.06		\$ 333.00	\$ 2,412.06
General Subtotal		\$ (66,839.46)	\$ 137,826.88	\$ 62,698.03	\$ (141,968.31)
200	Water	\$ 381,813.13	\$ 20,911.93	\$ 24,402.12	\$ 385,303.32
250	IMRF	\$ (39,322.60)	\$ 5,799.55	\$ -	\$ (45,122.15)
300	Sewer	\$ 31,144.69	\$ 48,004.28	\$ 24,656.71	\$ 7,797.12
350	Social Security	\$ (50,655.82)	\$ 6,176.93		\$ (56,832.75)
400	Liability	\$ (66,137.35)	\$ 57.48		\$ (66,194.83)
450	MFT	\$ -			\$ -
500	Audit	\$ (10,256.29)			\$ (10,256.29)
620	Storm Sewer Project	\$ 3,960.82			\$ 3,960.82
650	Garbage	\$ (10,664.26)			\$ (10,664.26)
740	740 TIF 1 - Shipyard Rd/LaSalle Co	\$ 605,230.39	\$ 125.63	\$ 148.17	\$ 605,252.93
750	Public Benefit	\$ (16,829.46)	\$ 1,911.87		\$ (18,741.33)
770	Public Comfort	\$ (1,888.84)			\$ (1,888.84)
800	Water/EPA	\$ (34,028.85)			\$ (34,028.85)
900	Working Cash	\$ 3,300.67			\$ 3,300.67
970	940 Debt	\$ 2,593.24			\$ 2,593.24
980	Bonds 2016	\$ -			\$ -
<b>TOTAL CHECKING</b>		\$ 731,420.01	\$ 220,814.55	\$ 111,905.03	\$ 622,510.49
Village of Seneca					
Monthly Treasurer's Report -Investment Account for All Funds					
For the Month Ended December 31, 2022					
		Beginning Balance	Expenses	Income	Ending Balance
<b>INVESTMENTS</b>					
100	General Fund	\$ 561,052.39	\$ 3,100.00	\$ 8,196.61	\$ 566,149.00
200	Water	\$ 45,516.94	\$ -	\$ 137.04	\$ 45,653.98
250	IMRF	\$ 275,542.96	\$ -	\$ 2,746.50	\$ 278,289.46
300	Sewer	\$ 387,311.80	\$ -	\$ 719.35	\$ 388,031.15
320	Sewer Capital Improvements	\$ 220,054.63	\$ 4,700.00	\$ (348.81)	\$ 215,005.82
350	Social Security	\$ 149,236.10	\$ -	\$ 2,323.38	\$ 151,559.48
400	Liability	\$ 488,506.29	\$ -	\$ 3,301.90	\$ 491,808.19
500	Audit	\$ 26,800.90	\$ -	\$ 246.95	\$ 27,047.85
620	Storm Sewer	\$ 207,873.93	\$ -	\$ 421.29	\$ 208,295.22
650	Garbage	\$ 110,918.06	\$ -	\$ 400.89	\$ 111,318.95
740	740 TIF 1 - Shipyard Rd/LaSalle Co	\$ 722,458.47	\$ 233,640.00	\$ (791.74)	\$ 488,026.73
750	Public Benefit	\$ 92,703.25	\$ -	\$ 481.44	\$ 93,184.69
760	Police Building	\$ 23,266.50	\$ -	\$ (37.68)	\$ 23,228.82
770	Public Comfort	\$ 79,939.63	\$ -	\$ 291.26	\$ 80,230.89
800	Water/EPA	\$ 179,348.55	\$ -	\$ 4,401.90	\$ 183,750.45
900	Working Cash	\$ 598,582.23	\$ -	\$ (337.93)	\$ 598,244.30
980	2016 Bond	\$ 32,450.12	\$ -	\$ 3,042.43	\$ 35,492.55
<b>TOTAL INVESTMENTS</b>		\$ 4,201,562.75	\$ 241,440.00	\$ 25,194.78	\$ 3,985,317.53

Village of Seneca					
Monthly Treasurer's Report - The Illinois Funds (IPTIP) Account for All Funds					
For the Month Ended December 31, 2022					
		Beginning			Ending
		Balance	Expenses	Income	Balance
<b>The Illinois Funds (IPTIP)</b>					
	Income Tax	\$ 272,485.36	\$ -	\$ 21,565.03	\$ 294,050.39
	Sales Tax	\$ 279,799.91	\$ -	\$ 26,013.46	\$ 305,813.37
	RE/PP	\$ 88,409.63	\$ -	\$ 2,476.20	\$ 90,885.83
	Local Use Tax	\$ 36,781.33	\$ -	\$ 8,437.77	\$ 45,219.10
	Telecom	\$ 26,410.87	\$ -	\$ 3,667.51	\$ 30,078.38
	Cannabis	\$ 2,556.60	\$ -	\$ 286.71	\$ 2,843.31
	Interest	\$ 6,620.48	\$ -	\$ 2,520.29	\$ 9,140.77
<b>TOTAL ILLINOIS FUNDS (IPTIP)</b>		<b>\$ 713,064.18</b>	<b>\$ -</b>	<b>\$ 64,966.97</b>	<b>\$ 778,031.15</b>
Village of Seneca					
Monthly Treasurer's Report - E-PAY Account for All Funds					
For the Month Ended December 31, 2022					
		Beginning			Ending
		Balance	Expenses	Income	Balance
<b>E-Pay</b>					
	Public Affairs	\$ 2,421.41	\$ -	\$ -	\$ 2,421.41
	Accounts and Finance	\$ 147.17	\$ -	\$ -	\$ 147.17
	Public Health & Safety	\$ 1,450.00	\$ -	\$ -	\$ 1,450.00
	Park	\$ 1,325.00	\$ -	\$ 25.00	\$ 1,350.00
	Interest	\$ 25,040.10	\$ 14.95	\$ 3,624.05	\$ 28,649.20
	Water	\$ 599,943.66	\$ -	\$ 8,447.84	\$ 608,391.50
	Sewer	\$ 438,679.15	\$ -	\$ 6,446.07	\$ 445,125.22
	Zoning	\$ 7,566.00	\$ -	\$ 80.00	\$ 7,646.00
<b>TOTAL E-PAY FUNDS</b>		<b>\$ 1,076,572.49</b>	<b>\$ 14.95</b>	<b>\$ 18,622.96</b>	<b>\$ 1,095,180.50</b>
Village of Seneca					
Monthly Treasurer's Report - Money Market Account for MFT					
For the Month Ended December 31, 2022					
		Beginning			Ending
		Balance	Expenses	Income	Balance
<b>PUBLIC MONEY MARKET</b>					
	Motor Fuel Tax	\$ 168,517.50	\$ -	\$ 8,029.55	\$ 176,547.05
	Interest	\$ 256.11	\$ -	\$ 5.94	\$ 262.05
<b>TOTAL PUBLIC MONEY MARKET FUNDS</b>		<b>\$ 168,773.61</b>	<b>\$ -</b>	<b>\$ 8,035.49</b>	<b>\$ 176,809.10</b>
Village of Seneca					
Monthly Treasurer's Report -SHOP WITH A COP Account					
For the Month Ended December 31, 2022					
		Beginning			Ending
		Balance	Expenses	Income	Balance
<b>CHECKING ACCOUNT</b>					
	SHOP WITH A COP Donations	\$ 49,242.53	\$ 8,450.00	\$ 8,853.03	\$ 49,645.56
	Interest	\$ -	\$ -	\$ -	\$ -
<b>TOTAL SHOP WITH A COP FUNDS</b>		<b>\$ 49,242.53</b>	<b>\$ 8,450.00</b>	<b>\$ 8,853.03</b>	<b>\$ 49,645.56</b>
Village of Seneca					
Monthly Treasurer's Report -ARPA GRANT FUNDS Account					
For the Month Ended December 31, 2022					
		Beginning			Ending
		Balance	Expenses	Income	Balance
<b>CHECKING ACCOUNT</b>					
	ARPA Grant Monies	\$ 306,326.56	\$ -	\$ -	\$ 306,326.56
	Interest	\$ 41.02	\$ -	\$ -	\$ 41.02
<b>TOTAL ARPA GRANT MONIES FUNDS</b>		<b>\$ 306,367.58</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 306,367.58</b>



Payroll Report  
Costs by GL Number  
January 2023

## Costs by GL Number History Report

Emp.Code Desc.: ILSEN  
VILLAGE OF SENECA  
From Date: 1/1/2023  
To Date: 1/31/2023

Date: 1/17/2023  
Time: 11:58:52

Employee ID	Employee Name	Gross Pay	MC	RET11	RET13	SS	SUTA	Other
<b>GL Number: 100-001-701.00</b>								
50551	PEDDICORD, JENNIFER A	\$3,800.30	\$55.11	\$219.65	\$0.00	\$235.62	\$29.81	\$0.00
<b>Totals for</b>	<b>100-001-701.00</b>	<b>\$3,800.30</b>	<b>\$55.11</b>	<b>\$219.65</b>	<b>\$0.00</b>	<b>\$235.62</b>	<b>\$29.81</b>	<b>\$0.00</b>
<b>GL Number: 100-001-701.50</b>								
42501	OLSON, JEFF	\$1,250.00	\$18.13	\$0.00	\$0.00	\$77.50	\$0.00	\$0.00
<b>Totals for</b>	<b>100-001-701.50</b>	<b>\$1,250.00</b>	<b>\$18.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$77.50</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>GL Number: 100-002-701.00</b>								
10444	FIGGINS, SHELLY	\$4,168.32	\$60.44	\$240.92	\$0.00	\$258.44	\$33.09	\$0.00
<b>Totals for</b>	<b>100-002-701.00</b>	<b>\$4,168.32</b>	<b>\$60.44</b>	<b>\$240.92</b>	<b>\$0.00</b>	<b>\$258.44</b>	<b>\$33.09</b>	<b>\$0.00</b>
<b>GL Number: 100-003-701.00</b>								
26251	HOLMAN, SCOTT A,	\$8,669.54	\$125.72	\$501.10	\$0.00	\$537.51	\$66.84	\$0.00
<b>Totals for</b>	<b>100-003-701.00</b>	<b>\$8,669.54</b>	<b>\$125.72</b>	<b>\$501.10</b>	<b>\$0.00</b>	<b>\$537.51</b>	<b>\$66.84</b>	<b>\$0.00</b>
<b>GL Number: 100-003-701.50</b>								
63300	WEBER, KENT D	\$666.67	\$9.67	\$0.00	\$0.00	\$41.33	\$0.00	\$0.00
65700	WOOD, KEVIN H	\$666.67	\$9.67	\$0.00	\$0.00	\$41.33	\$0.00	\$0.00
<b>Totals for</b>	<b>100-003-701.50</b>	<b>\$1,333.34</b>	<b>\$19.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$82.66</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>GL Number: 100-004-701.00</b>								
18501	ERICKSON, RONALD E,	\$7,313.73	\$106.05	\$422.74	\$0.00	\$453.45	\$57.15	\$0.00
20151	FREDERICK, NICHOLAS J,	\$10,202.90	\$147.94	\$589.73	\$0.00	\$632.58	\$77.64	\$0.00
31450	KOCIOLEK, EDWARD J	\$6,261.36	\$90.79	\$361.90	\$0.00	\$388.21	\$48.16	\$0.00
31600	KOWALSKI, KELSEY M	\$6,845.18	\$99.26	\$395.66	\$0.00	\$424.40	\$52.45	\$0.00
<b>Totals for</b>	<b>100-004-701.00</b>	<b>\$30,623.17</b>	<b>\$444.04</b>	<b>\$1,770.03</b>	<b>\$0.00</b>	<b>\$1,898.64</b>	<b>\$235.40</b>	<b>\$0.00</b>

## Costs by GL Number History Report

Emp.Code Desc.: ILSSEN

VILLAGE OF SENECA

From Date: 1/1/2023

To Date: 1/31/2023

Date: 1/17/2023

Time: 11:58:52

Employee ID	Employee Name	Gross Pay	MC	RET11	RET13	SS	SUTA	Other
<b>GL Number: 100-004-701.01</b>								
68711	ZIEMANN, INGRID E,	\$154.40	\$2.24	\$8.92	\$0.00	\$9.57	\$1.22	\$0.00
<b>Totals for</b>	<b>100-004-701.01</b>	<b>\$154.40</b>	<b>\$2.24</b>	<b>\$8.92</b>	<b>\$0.00</b>	<b>\$9.57</b>	<b>\$1.22</b>	<b>\$0.00</b>
<b>GL Number: 100-004-701.30</b>								
35001	LAMBOLEY, GEORGE F,	\$7,393.80	\$107.21	\$427.37	\$0.00	\$458.41	\$57.94	\$0.00
<b>Totals for</b>	<b>100-004-701.30</b>	<b>\$7,393.80</b>	<b>\$107.21</b>	<b>\$427.37</b>	<b>\$0.00</b>	<b>\$458.41</b>	<b>\$57.94</b>	<b>\$0.00</b>
<b>GL Number: 100-004-701.45</b>								
56940	SANGSTON, KENNETH L	\$3,986.72	\$57.80	\$230.43	\$0.00	\$247.18	\$31.29	\$0.00
<b>Totals for</b>	<b>100-004-701.45</b>	<b>\$3,986.72</b>	<b>\$57.80</b>	<b>\$230.43</b>	<b>\$0.00</b>	<b>\$247.18</b>	<b>\$31.29</b>	<b>\$0.00</b>
<b>GL Number: 100-004-701.50</b>								
24999	HIGGINS, DAVID J	\$666.67	\$9.67	\$0.00	\$0.00	\$41.33	\$0.00	\$0.00
<b>Totals for</b>	<b>100-004-701.50</b>	<b>\$666.67</b>	<b>\$9.67</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$41.33</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>GL Number: 100-004-705.00</b>								
22601	HARRISON, MICHELLE R	\$2,682.50	\$38.90	\$155.05	\$0.00	\$166.32	\$21.18	\$0.00
<b>Totals for</b>	<b>100-004-705.00</b>	<b>\$2,682.50</b>	<b>\$38.90</b>	<b>\$155.05</b>	<b>\$0.00</b>	<b>\$166.32</b>	<b>\$21.18</b>	<b>\$0.00</b>
<b>GL Number: 100-005-701.01</b>								
68711	ZIEMANN, INGRID E,	\$236.43	\$3.43	\$13.66	\$0.00	\$14.66	\$1.87	\$0.00
<b>Totals for</b>	<b>100-005-701.01</b>	<b>\$236.43</b>	<b>\$3.43</b>	<b>\$13.66</b>	<b>\$0.00</b>	<b>\$14.66</b>	<b>\$1.87</b>	<b>\$0.00</b>
<b>GL Number: 100-005-701.50</b>								
62955	VICTOR, MARK	\$666.67	\$9.67	\$0.00	\$0.00	\$41.33	\$0.00	\$0.00
<b>Totals for</b>	<b>100-005-701.50</b>	<b>\$666.67</b>	<b>\$9.67</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$41.33</b>	<b>\$0.00</b>	<b>\$0.00</b>

## Costs by GL Number History Report

Emp.Code Desc.: ILS  
VILLAGE OF SENECA  
From Date: 1/1/2023  
To Date: 1/31/2023

Date: 1/17/2023  
Time: 11:58:52

Employee ID	Employee Name	Gross Pay	MC	RET11	RET13	SS	SUTA	Other
<b>GL Number: 100-006-701.01</b>								
31600	KOWALSKI, KELSEY M	\$400.00	\$5.80	\$23.12	\$0.00	\$24.80	\$3.40	\$0.00
65875	TONNESSEN, SEAN	\$100.00	\$1.45	\$0.00	\$0.00	\$6.20	\$0.85	\$0.00
<b>Totals for</b>	<b>100-006-701.01</b>	<b>\$500.00</b>	<b>\$7.25</b>	<b>\$23.12</b>	<b>\$0.00</b>	<b>\$31.00</b>	<b>\$4.25</b>	<b>\$0.00</b>
<b>GL Number: 100-009-702.00</b>								
20800	GOSLIN, LESLIE A	\$600.00	\$8.70	\$0.00	\$0.00	\$37.20	\$5.10	\$0.00
<b>Totals for</b>	<b>100-009-702.00</b>	<b>\$600.00</b>	<b>\$8.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$37.20</b>	<b>\$5.10</b>	<b>\$0.00</b>
<b>GL Number: 100-009-704.00</b>								
10250	ANDERSON, WAYNE A	\$40.00	\$0.58	\$0.00	\$0.00	\$2.48	\$0.34	\$0.00
29010	JACKSON, RAY S	\$40.00	\$0.58	\$0.00	\$0.00	\$2.48	\$0.34	\$0.00
29951	JUSTICE, THOMAS L,	\$75.00	\$1.09	\$0.00	\$0.00	\$4.65	\$0.64	\$0.00
34050	LAMB, JEFF	\$40.00	\$0.58	\$0.00	\$0.00	\$2.48	\$0.34	\$0.00
54800	RASMUSSEN, LARRY C	\$40.00	\$0.58	\$0.00	\$0.00	\$2.48	\$0.34	\$0.00
61800	TERRY, PATRICK	\$40.00	\$0.58	\$0.00	\$0.00	\$2.48	\$0.34	\$0.00
<b>Totals for</b>	<b>100-009-704.00</b>	<b>\$275.00</b>	<b>\$3.99</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$17.05</b>	<b>\$2.34</b>	<b>\$0.00</b>
<b>GL Number: 100-012-701.01</b>								
22101	HARPER, LUTHER L	\$372.32	\$5.40	\$0.00	\$0.00	\$23.08	\$3.16	\$0.00
36800	LEPKOWSKI, DANIEL	\$488.67	\$7.09	\$0.00	\$0.00	\$30.30	\$3.54	\$0.00
55001	RAZNY, MARK A,	\$554.19	\$8.04	\$0.00	\$0.00	\$34.36	\$4.37	\$0.00
56942	SANGSTON, KEVIN	\$1,934.01	\$28.05	\$111.78	\$0.00	\$119.91	\$15.77	\$0.00
<b>Totals for</b>	<b>100-012-701.01</b>	<b>\$3,349.19</b>	<b>\$48.58</b>	<b>\$111.78</b>	<b>\$0.00</b>	<b>\$207.65</b>	<b>\$26.84</b>	<b>\$0.00</b>

## Costs by GL Number History Report

Emp.Code Desc.: ILSEN  
VILLAGE OF SENECA

From Date: 1/1/2023  
To Date: 1/31/2023

Date: 1/17/2023  
Time: 11:58:52

Employee ID	Employee Name	Gross Pay	MC	RET1	RET13	SS	SUTA	Other
<b>GL Number: 100-012-701.20</b>								
11351	ARMITAGE, ANDREW E	\$162.24	\$2.35	\$9.38	\$0.00	\$10.06	\$1.38	\$0.00
<b>Totals for</b>	<b>100-012-701.20</b>	<b>\$162.24</b>	<b>\$2.35</b>	<b>\$9.38</b>	<b>\$0.00</b>	<b>\$10.06</b>	<b>\$1.38</b>	<b>\$0.00</b>
<b>GL Number: 100-015-701.00</b>								
26251	HOLMAN, SCOTT A,	\$241.78	\$3.50	\$13.98	\$0.00	\$14.99	\$2.06	\$0.00
60001	STICHA, MATTHEW S,	\$200.69	\$2.91	\$11.60	\$0.00	\$12.44	\$1.71	\$0.00
<b>Totals for</b>	<b>100-015-701.00</b>	<b>\$442.47</b>	<b>\$6.41</b>	<b>\$25.58</b>	<b>\$0.00</b>	<b>\$27.43</b>	<b>\$3.77</b>	<b>\$0.00</b>
<b>Totals for Fund 100</b>		<b>\$70,960.76</b>	<b>\$1,028.98</b>	<b>\$3,736.99</b>	<b>\$0.00</b>	<b>\$4,399.56</b>	<b>\$522.32</b>	<b>\$0.00</b>
<b>GL Number: 200-000-701.00</b>								
20040	FOSEN, PAUL D	\$3,366.00	\$48.80	\$194.56	\$0.00	\$208.69	\$25.24	\$0.00
60001	STICHA, MATTHEW S,	\$5,389.97	\$78.16	\$311.54	\$0.00	\$334.18	\$42.17	\$0.00
<b>Totals for</b>	<b>200-000-701.00</b>	<b>\$8,755.97</b>	<b>\$126.96</b>	<b>\$506.10</b>	<b>\$0.00</b>	<b>\$542.87</b>	<b>\$67.41</b>	<b>\$0.00</b>
<b>GL Number: 200-000-701.01</b>								
68711	ZIEMANN, INGRID E,	\$43.43	\$0.63	\$2.52	\$0.00	\$2.69	\$0.35	\$0.00
<b>Totals for</b>	<b>200-000-701.01</b>	<b>\$43.43</b>	<b>\$0.63</b>	<b>\$2.52</b>	<b>\$0.00</b>	<b>\$2.69</b>	<b>\$0.35</b>	<b>\$0.00</b>
<b>Totals for Fund 200</b>		<b>\$8,799.40</b>	<b>\$127.59</b>	<b>\$508.62</b>	<b>\$0.00</b>	<b>\$545.56</b>	<b>\$67.76</b>	<b>\$0.00</b>
<b>GL Number: 300-000-701.00</b>								
11001	APPLEBEE, JAMES R,	\$6,019.81	\$87.29	\$347.95	\$0.00	\$373.23	\$46.75	\$0.00
20040	FOSEN, PAUL D	\$1,248.00	\$18.10	\$72.13	\$0.00	\$77.38	\$10.61	\$0.00
<b>Totals for</b>	<b>300-000-701.00</b>	<b>\$7,267.81</b>	<b>\$105.39</b>	<b>\$420.08</b>	<b>\$0.00</b>	<b>\$450.61</b>	<b>\$57.36</b>	<b>\$0.00</b>
<b>Totals for Fund 300</b>		<b>\$7,267.81</b>	<b>\$105.39</b>	<b>\$420.08</b>	<b>\$0.00</b>	<b>\$450.61</b>	<b>\$57.36</b>	<b>\$0.00</b>

## Costs by GL Number History Report

Emp.Code Desc.: ILSEN  
 VILLAGE OF SENECA  
 From Date: 1/1/2023  
 To Date: 1/31/2023

Date: 1/17/2023  
 Time: 11:58:52

Employee ID	Employee Name	Gross Pay	MC	RET11	RET13	SS	SUTA	Other
<b>Grand Totals</b>		\$87,027.97	\$1,261.96	\$4,665.69	\$0.00	\$5,395.73	\$647.44	\$0.00

**ORDINANCE NO. 23 - 01**

**AN ORDINANCE AMENDING THE SENECA CODE OF  
ORDINANCES PERTAINING TO TEMPORARY SIGNS  
IN THE VILLAGE OF SENECA,  
LASALLE AND GRUNDY COUNTIES, ILLINOIS**

**WHEREAS**, the Village of Seneca Code of Ordinances established permit and fee schedules for the placement of temporary signs within the Village of Seneca; and

**WHEREAS**, it is the wish and desire of the Village Council to amend the Seneca Code of Ordinances to eliminate the requirement for permits and fees for temporary signs within the Village;

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF SENECA, LASALLE AND GRUNDY COUNTIES, ILLINOIS, AS FOLLOWS:**

Section 1: That Section 3 of Chapter 3 of Title 9 (Building Regulations) of the Village of Seneca Code of Ordinances, entitled "Permit and Fee Schedule") is hereby amended as follows:

- Paragraph B.3. to be deleted in its entirety;
- The last sentence of paragraph B.4. to be deleted in its entirety;
- Paragraph C. to be deleted in its entirety; and
- The remaining paragraphs to be renumbered accordingly.

Section 2: This Ordinance shall amend any previous Ordinances inconsistent herewith.

Section 3: That this Ordinance shall take full force and effect upon its passage, approval, and publication in pamphlet form as provided by law, if any shall be so required.

	Aye	Nay	Absent	Abstain
Commissioner Weber	_____	_____	_____	_____
Commissioner Higgins	_____	_____	_____	_____
Commissioner Wood	_____	_____	_____	_____
Commissioner Victor	_____	_____	_____	_____
Mayor Olson	_____	_____	_____	_____

PASSED and APPROVED this \_\_\_\_\_ day of February, 2023.

\_\_\_\_\_  
Jeff Olson, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer A. Peddicord, Village Clerk

**ORDINANCE NO. 23 - 02**

**AN ORDINANCE REPEALING CHAPTER 6 OF TITLE 3  
OF THE SENECA CODE OF ORDINANCES REGARDING  
SCAVENGERS IN THE VILLAGE OF SENECA  
LASALLE AND GRUNDY COUNTIES, ILLINOIS**

**WHEREAS**, Chapter 6 of Title 3 of the Seneca Code of Ordinances establishes scavenger licensing; and

**WHEREAS**, the Village Council has determined that such scavenger licensing is obsolete and that it is in the best interest of the Village if the scavenger licensing is repealed; and

**WHEREAS**, it is the wish and desire of the Village Council to repeal Chapter 6 of Title 3 of the Seneca Code of Ordinances in its entirety;

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF SENECA, LASALLE AND GRUNDY COUNTIES, ILLINOIS, AS FOLLOWS:**

Section One: That Chapter 6 of Title 3 of the Seneca Code of Ordinances is hereby repealed, in its entirety.

Section Two: That this Ordinance shall take full force and effect upon its passage, approval, and publication in pamphlet form as provided by law, if any shall be so required.

Section Three: This Ordinance shall amend any previous ordinances inconsistent herewith.

	Aye	Nay	Absent	Abstain
Commissioner Weber	_____	_____	_____	_____
Commissioner Higgins	_____	_____	_____	_____
Commissioner Wood	_____	_____	_____	_____
Commissioner Victor	_____	_____	_____	_____
Mayor Olson	_____	_____	_____	_____

PASSED and APPROVED this \_\_\_\_\_ day of February, 2023.

\_\_\_\_\_  
Jeff Olson, Mayor

ATTEST:

\_\_\_\_\_  
Jennifer A. Peddicord, Village Clerk





DESIGN ■ INSTALLATION ■ RENOVATION

Client Information
Seneca Park District 340 N. Cash St. Seneca, IL. 61360

Erickson Landscaping, Inc. 113 S. Hossack St. Seneca, IL. 61360
Date: 2-6-2023
Project Location: Dog Park/Graves Park

#### Dog Park

- Blow out and remove existing leaf debris from fall.
- Turn over, fill-in, and level existing mulch.
- Provide and install an additional 5 cu.yds. of playground mulch to low lying areas.

#### Graves Park

- Turn over, fill-in, and level existing playground mulch (both areas).
- Provide and install an additional 20 cu.yds. of playground mulch (combined total for both areas).
- Lightly rake out and prep existing planting beds near playgrounds and concession stand/main building.
- Spade edge a natural tree ring (3 feet in diameter +/-) around existing trees in lawn, throughout the park grounds.
- Remove and haul away soil/sod debris from natural tree rings.
- Provide and install 15 cu.yds. of shredded hardwood mulch to existing planting beds and new tree rings.

**Total Proposal Amount:** \$4,850.00

**Completion Date:** Before 5/1/23

*Authorized Signature:*

\_\_\_\_\_ Date: \_\_\_\_\_

Matt Erickson  
Erickson Landscaping, Inc.

*Acceptance of Proposal:* The above prices, specifications, and conditions are satisfactory and are hereby accepted. Any additional work requested by homeowner will be billed at a time and material rate.

\_\_\_\_\_ Date: \_\_\_\_\_

Signature  
Seneca Park District Representative

# Fatlan

Trucking & Excavating, LTD.

6700 S State Rt 53

Gardner, IL 60424

(815) 237-2212

# Estimate

Date

Estimate #

2/13/2023

8662

SENECA PARK DISTRICT

Description	Total
CA7 LEVELED ON SITE PER LOAD	850.00
CA6 LEVELED ON SITE PER LOAD	700.00
*MINIMUM OF 5 LOADS HAULED IN PER SITE AND LEVELED	
*PRICE DOES NOT COMPACTION EQUIPMENT	
Sales Tax	0.00
Only includes dumping and leveling stones	

Signature \_\_\_\_\_



# Invoice Statement

INVOICE NUMBER: 87031542  
ACCOUNT NAME: Village of Seneca

PAGE 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
0496-00-264178-5	15000.00	31	JAN-31-2023	FEB-22-2023	2418.64

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
JAN-23-2023	Payment - Thank You		2687.18
JAN-31-2023	Fuel Purchases	2460.93	
JAN-31-2023	Rebates and Rebate Reversals		42.29

**RECEIVED**  
FEB 10 2023  
BY: .....

The Finance Charge is determined by applying a periodic rate of 0%

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
2687.18	2687.18	2460.93	42.29	2418.64

CALL CUSTOMER SERVICE TO PAY BY PHONE  
FEDERAL TAX ID: 841425616

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.  
TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT

## WEX Fleet Universal

P.O. Box 639  
Portland, ME 04104-0639

Shelly M Figgins  
Village of Seneca  
340 N Cash St  
Seneca, IL 61360

ACCOUNT NAME	Village of Seneca
ACCOUNT NUMBER	0496-00-264178-5
INVOICE NUMBER	87031542
BILL CLOSING DATE	JAN-31-2023
AMOUNT DUE	2418.64
AMOUNT ENCLOSED	
PAYMENT DUE DATE	FEB-22-2023

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK  
To avoid processing delays, remit all payments to:

WEX BANK  
P.O. BOX 6293  
CAROL STREAM IL 60197-6293

04960026417850000000241864 230222





116 E. Washington Street  
Suite One  
Morris, Illinois 60450

Phone: (815) 942-3306  
Fax: (815) 942-9430  
[www.mackcpas.com](http://www.mackcpas.com)

TAWNYA R. MACK, CPA  
LAURI POPE, CPA

CATE MOULTON, CPA  
CHRIS CHRISTENSEN

CERTIFIED PUBLIC ACCOUNTANTS

January 3, 2023

To the Board of Trustees  
and Village Supervisor

Village of Seneca, Illinois

We are pleased to confirm our understanding of the services we are to provide Village of Seneca, Illinois for the year ended March 31, 2023.

#### **Audit Scope and Objectives**

We will audit the financial statements of the governmental activities and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of Village of Seneca, Illinois, as of and for the year ended March 31, 2023.

We have also been engaged to report on supplementary information that accompanies Village of Seneca, Illinois's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements:

1) Combining and individual fund financial statements

In connection with our audit of the basic financial statements, we will read the following other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

1) Notes to Other Information

2) IMRF Supplemental Schedules

3) Assessed valuations, tax rates, tax extension, and tax collections

4) TIF District assessed valuations, tax rates, tax extensions & tax collections

5) Statements of Changes in Fiduciary Net Position

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with the modified cash basis of accounting and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and many include direct confirmation of receivables and certain assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will also request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. However, as part of our engagement, we have offered a letter bypassing such request being made that serves as your confirmation that legal counsel above and beyond the normal course of operation during the current fiscal year was necessary, therefore no inquiry from your attorney(s) would be made.

We may, from time to time and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

## **Audit Procedures—Internal Control**

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

## **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Village of Seneca, Illinois's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

## **Other Services**

We will also prepare the financial statements of Village of Seneca, Illinois in conformity with the modified cash basis of accounting based on information provided by you, which includes assistance with maintaining the schedule of capital assets. Additionally, we will prepare and submit the Annual Financial Report to the Comptroller's Office of the State of Illinois.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

## **Responsibilities of Management for the Financial Statements**

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with the modified cash basis of accounting.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with the modified cash basis of accounting. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the modified cash basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the modified cash basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any

significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

You agree to assume all management responsibilities for the financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of the services; and accept responsibility for them.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Mack & Associates, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Mack & Associates, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to regulator or its designee. The regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Tawnya R. Mack, CPA, is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fee for services will be at our standard hourly rates plus out-of-pocket costs (such as report reproduction, word processing, postage, travel, copies, telephone, etc.) except that we agree that our gross fee, including expenses, will not exceed \$10,800. However, any electronic third party verification of deposit authorizations that may be required will be billed separately. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. Our invoices for these fees are payable on presentation. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

#### **Reporting**

We will issue a written report upon completion of our audit of Village of Seneca, Illinois's financial statements. Our report will be addressed to management and those charged with governance of Village of Seneca, Illinois. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to Village of Seneca, Illinois and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the attached copy and return it to us.

Very truly yours,

*Mack & Associates, P.C.*

Mack & Associates, P.C.  
Certified Public Accountants