

Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on October 20, 2020 and the meeting was called to order at 7:00 p.m.

Roll Call: Present: Mayor Olson, Commissioners Callahan, Higgins, Lamb and Victor

Also Present: Village Attorney Robert Russo, Village Engineer Casey McCollom and Village Clerk Jennifer Peddicord

All stood for the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Comm. Callahan and seconded by Comm. Victor that the Council approve the October 6, 2020 council meeting minutes as presented.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

A motion was made by Comm. Higgins and seconded by Comm. Victor that the Council approve the October 8, 2020 special council meeting minutes as presented.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

A motion was made by Comm. Callahan and seconded by Comm. Higgins that the Council approve the September treasurer's report, payroll and payment of bills as presented.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

**BUSINESS SPOTLIGHT PRESENTATION:**

None.

**COMMUNICATIONS, PETITIONS, REPORTS AND ADDITIONAL AGENDA ITEMS:**

1. New Business/Commissioner Lamb: Announce Resignation.
2. New Business/Mayor Olson: Report regarding electronic recycling event.
3. New Business/Mayor Olson: Thank you to FFA.
4. New Business/Mayor Olson/Executive Session: Litigation.

**OLD BUSINESS:**

**COMMISSIONER VICTOR:** Commissioner Victor presented a Security Camera Policy and Procedures for review by council. He advised that, as requested by Mayor Olson, all of the council will have access to the camera footage when accompanied by the Police Chief. Comm. Callahan verified that the policy does not allow for remote access from outside devices and Attorney Russo confirmed that is correct. The policy will be approved at the next council meeting.

**COMMISSIONER HIGGINS:**

A motion was made by Commissioner Higgins and seconded by Commissioner Victor to approve the adoption of Resolution No. 576, Resolution Adopting Amended COVID-19 Policy and Procedures.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

A motion was made by Commissioner Higgins and seconded by Commissioner Callahan to approve the adoption of Ordinance No. 20-16, An Ordinance Granting a Variance Relating to Property Located at 228 Victory Drive.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

**COMMISSIONER'S REPORT AND NEW BUSINESS:**

**PUBLIC PROPERTY, WATER & SEWER:**

A motion was made by Comm. Victor and seconded by Comm. Higgins to approve an expenditure to Chamlin & Associates in the amount of \$5,110.00 for services related to Market Street Sanitary Sewer extension project.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

A motion was made by Comm. Victor and seconded by Comm. Callahan to approve an expenditure to Ayers Electric in the amount of \$6,353.02 for setting pole and boxes for Union Street lift station.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

Comm. Victor advised the council that A&E Septic Services was needed to pump out the storm sewer when replacing the Union Street and Valley View lift stations. Both the village's vac truck and A&E's vac truck were needed. A motion was made by Comm. Victor and seconded by Comm. Higgins to approve an expenditure to A&E Septic Services in the amount of \$2,530.00 for Valley View lift station project.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

A motion was made by Comm. Victor and seconded by Comm. Higgins to approve the expenditure to A&E Septic Services in the amount of \$2,300.00 for Union Street lift station project.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

A motion was made by Comm. Victor and seconded by Comm. Higgins to approve an expenditure to Hawkins, Inc. in the amount of \$1,919.40 for chemicals for water plant.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

Comm. Victor that he will be skipping agenda item 6, approval of an expenditure to Master Meter, until a later time.

A motion was made by Comm. Victor and seconded by Comm. Callahan to approve an expenditure to Snowdance in the amount of \$4,242.46 for new tires on dump truck and work on F250 pick-up truck.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

#### **ACCOUNTS AND FINANCE - CALLAHAN:**

A motion was made by Comm. Callahan and seconded by Comm. Higgins to approve an expenditure to Wex Bank in the amount of \$1,956.01 for fuel expenses.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

A motion was made by Comm. Callahan and seconded by Comm. Victor to approve an expenditure to Dr. Megabyte in the amount of \$2,150.83 for IT work and printer purchase.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

#### **STREETS - LAMB:**

Commissioner Lamb announced the 2020 leaf collection schedule. Leaf collection will start on November 2, 2020 on Lincoln Street and north. The second collection will be November 9, 2020 on Union Street and south. All collections are weather permitting. The possibility of placing a dumpster for yard waste will be revisited next year.

Commissioner Lamb announced that he will be resigning from his position as commissioner effective October 30, 2020 due to health concerns. Mayor Olson thanked Commissioner Lamb for his service on the council.

#### **PUBLIC HEALTH AND SAFETY - HIGGINS:**

None.

**PUBLIC AFFAIRS - OLSON:**

A motion was made by Comm. Victor and seconded by Comm. Higgins to approve the acceptance of the Grant and Dedication of Shelter from Seneca Regional Port District. Mayor Olson indicated the village is very grateful for this generous donation.

Mayor Olson advised that the electronic recycling event on October 17 was a great success. This was a joint event with Marseilles, and 188 cars came through. 28,999 pounds of electronics were recycled. Mayor Olson thanked A-Team Recyclers for the great job they did.

Mayor Olson thanked the FFA for their recent pork chop dinner. The FFA made a \$2,000.00 donation to the mural project.

Mayor Olson read a message from summer residents Dan and Joan Milas thanking Seneca and Woodsmoke for 35 great summers.

**PUBLIC COMMENT:**

None.

**EXECUTIVE SESSION:**

A motion was made by Comm. Victor and seconded by Comm. Higgins to enter into executive session at 7:15 p.m. to discuss potential litigation.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

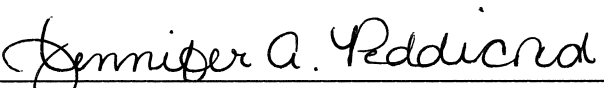
Nays: None

Council returned to regular session at 7:31 p.m.

A motion was made by Comm. Victor and seconded by Comm. Higgins to adjourn the October 20, 2020 council meeting at 7:32 p.m.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Victor

Nays: None

  
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Jennifer A. Peddicord, Village Clerk