

Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on September 17, 2019 and the meeting was called to order at 7:00 p.m.

Roll Call: Present: Mayor Olson, Commissioners Callahan, Higgins, Lamb and Timmons

Also Present: Village Clerk Jennifer Peddicord, Attorney Bob Russo and Village Engineer Casey McCollom

All stood for the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Comm. Lamb and seconded by Comm. Higgins that the Council approve the September 3, 2019 Council meeting minutes as presented.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

A motion was made by Comm. Timmons and seconded by Comm. Lamb that the Council approve the August treasurer's report, payroll and the payment of bills as presented.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

#### **BUSINESS SPOTLIGHT PRESENTATION:**

None.

#### **COMMUNICATIONS, PETITIONS, REPORTS AND ADDITIONAL AGENDA ITEMS:**

Nancy Norton of Grundy County Economic Development gave a presentation to the council regarding the services GCED provides to the county, as well as municipalities.

**Timmons:** Commissioner Timmons advised that the Illinois EPA performed an inspection of the water treatment plant today. We received an "excellent" report in all categories. The EPA stated it was a pleasure to work with a plant that is completely top notch. Comm. Timmons expressed his appreciation to Jim Applebee and all of the Village employees.

#### **OLD BUSINESS:**

##### **Mayor Olson:**

Mayor Olson presented Ordinance 19-16, Ordinance Regarding the Regulation of Mobile Food Service Establishments in the Village of Seneca for approval.

A motion was made by Comm. Callahan and seconded by Comm. Higgins to approve Ordinance 19-16, Ordinance Regarding the Regulation of Mobile Food Service Establishments in the Village of Seneca.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

**COMMISSIONER'S REPORT AND NEW BUSINESS:**

**PUBLIC PROPERTY, WATER & SEWER - TIMMONS:**

Comm. Timmons presented an expenditure to P&M Electric in the amount of \$5,495.00 for lighting at the wastewater plant. Comm. Timmons advised that the sewer plant needs better lighting for call ins and emergencies during the night.

A motion was made by Comm. Timmons and seconded by Comm. Lamb to approve the expenditure to P&M Electric in the amount of \$5,495.00 for lighting at wastewater plant to be taken out of Sewer.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

Comm. Timmons presented an expenditure to P&M Electric in the amount of \$3,380.00 for lighting at the water treatment plant. Comm. Timmons advised that the water treatment plant has the same issue as the sewer plant with poor lighting at night.

A motion was made by Comm. Timmons and seconded by Comm. Higgins to approve the expenditure to P&M Electric in the amount of \$3,380.00 for lighting at the water treatment plant to be taken out of Water.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

Comm. Timmons presented an expenditure to P&M Electric in the amount of \$4,950.00 for lighting at the city maintenance shop. Comm. Timmons advised that the interior lighting at the city garage, which houses all of the Village's heavy equipment, is very poor. The new lighting would be with LED fixtures, which will be much brighter and easier to work under.

A motion was made by Comm. Timmons and seconded by Comm. Lamb to approve an expenditure to P&M Electric in the amount of \$4,950.00 for lighting at city maintenance shop to be taken as follows: One-third (1/3) Public Property, One-third (1/3) Sewer and One-third (1/3) Streets.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

Comm. Timmons presented an expenditure to Ayers Electric, Inc. in the amount of \$2,627.86 for temporary repairs at the waste water treatment plant. This work was beyond the scope of work for our employees.

A motion was made by Comm. Timmons and seconded by Comm. Higgins to approve an expenditure to Ayers Electric in the amount of \$2,627.86 for work on the clarifier to be taken out of Sewer.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

**ACCOUNTS AND FINANCE - CALLAHAN:**

Comm. Callahan advised that quarter end transfers are needed to balance the books.

A motion was made by Comm. Callahan and seconded by Comm. Higgins to approve the transfer of \$200,000.00 from TIF 1 General Checking to TIF 1 Investments.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

A motion was made by Comm. Callahan and seconded by Comm. Higgins to approve the transfer of \$158,429.45 from Illinois Funds to General Checking.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

A motion was made by Comm. Callahan and seconded by Comm. Higgins to approve the transfer of \$100,000.00 from Investments to General Checking.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

**STREETS - LAMB:**

Comm. Lamb advised that additional patching needs to be done in addition to the 2019 street program. Discussion ensued regarding where the funds would be taken from to cover the additional work. Comm. Callahan requested that the motion be deferred. Comm. Lamb advised that if D Construction comes to town before the next meeting he would like to have an answer. Engineer Casey McCollom explained that there is very little notice prior to D Construction arriving in town to perform the street program, which is the nature of the business. Comm. Higgins suggested holding a special meeting, which was agreed to by the council.

**PUBLIC HEALTH AND SAFETY - HIGGINS:**

Comm. Higgins presented the Statement of Conditions as to Issuance of Building Permits in Springbrook Park Subdivision, Phase III B for approval. Attorney Russo advised that the Planning Commission approved the Statement of Conditions. Permits will be issued for the property owners that own lots on the paved portion of the roadway. Notices will be sent to the property owners and the Notice will be recorded against each property.

A motion was made by Comm. Higgins and seconded by Comm. Timmons to approve the Statement of Conditions as to Issuance of Building Permits in Springbrook Park Subdivision, Phase III B.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

**PUBLIC AFFAIRS - OLSON:**

Mayor Olson presented for approval an agreement with Hap Industries, Inc. for holiday lighting. Comm. Lamb did some research as to lighting options and advised that the Village owns 15 poles. Various options were explained by Comm. Lamb and he advised that LED lights are more durable and will provide brighter light. It was suggested that the Village enter into a one year contract with HAP Industries, Inc. A three-year contractor is available with the same rate locked in for three years. The banners that are currently hanging on the light poles will be moved to the sidewalk side when the holiday lights are hung.

A motion was made by Comm. Higgins and seconded by Comm. Lamb to approve the agreement with Hap Industries, Inc. for holiday lighting for one year in the amount of \$2,190.00 to be taken out of Downtown.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

Mayor Olson presented an expenditure to Grainco FS, Inc. for re-seeding of Graves Park. The original grass seed did not take, so re-seeding was necessary. This bill is for materials only and no labor.

A motion was made by Comm. Lamb and seconded by Comm. Callahan to approve an expenditure to Grainco FS, Inc. in the amount of \$3,135.60 for seeding at Graves Park to be taken out of Park.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

Mayor Olson advised that a new Park Board appointment is necessary to file an unexpired term. The Park Board recommended the appointment of Melissa Klicker to the Park Board.

A motion was made by Comm. Higgins and seconded by Comm. Timmons to approve the appointment of Melissa Klicker to the Seneca Park Board for a term to expire in May 2020.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

Mayor Olson addressed the council and the public with regard to confusion regarding the recent increase in the number of available liquor licenses. Mayor Olson advised that the liquor license is not for a gambling parlor. It is for another business that would have video gaming available and for that reason will need to have a liquor license.

**PUBLIC COMMENT:**

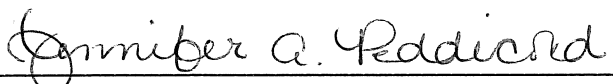
None.

A motion was made by Comm. Timmons and seconded by Comm. Lamb to adjourn the council meeting.

Roll Call: Ayes: Olson, Callahan, Higgins, Lamb and Timmons

Nays: None

The meeting was adjourned at 7:40 p.m.

  
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Jennifer A. Peddicord, Village Clerk

