



Village of Seneca

340 N. Cash Street • Seneca, IL 61360

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Village Council Meeting Seneca Village Hall January 3, 2023 6:00 p.m.

- 1.)** Council Meeting Called to Order
- 2.)** Roll Call
- 3.)** Pledge of Allegiance to the Flag of the United States of America
- 4.)** Approval of December 20, 2022 Council Meeting Minutes
- 5.)** Treasurer's Report: Approval of Payment of Bills
- 6.)** Seneca Business Spotlight Presentation
- 7.)** Communications, Petitions, Reports & Additional Agenda Items
- 8.)** Old Business
 - A.** Commissioner Victor
 1. Reminder regarding live Christmas tree disposal
 - B.** Commissioner Weber
 - C.** Commissioner Wood
 - D.** Commissioner Higgins
 - E.** Mayor Olson
- 9.)** Commissioner's Reports & New Business
 - A.** Public Property, Water & Sewer
 - B.** Accounts & Finance
 - C.** Street
 - D.** Public Health & Safety

E. Public Affairs

1. Approval of Resolution 608, Destruction of Executive Session Recordings
2. Discussion regarding Seneca Shipyard Festival carnival
3. Discussion regarding review of department bills

10.) Public Comment

11.) Executive Session: Personnel – Section 2(c)(1)

12.) Council Meeting Adjourned

The Seneca Village Council held a regularly scheduled Council meeting at Seneca Village Hall on December 20, 2022 and the meeting was called to order at 6:00 p.m.

Roll Call: Present: Mayor Jeff Olson, Commissioners Higgins, Victor and Wood

Absent: Commissioner Weber

Also Present: Attorney Robert Russo, Village Engineer Casey McCollom and Village Clerk Jennifer Peddicord

All stood for the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Comm. Higgins and seconded by Comm. Victor to approve the December 6, 2022 council meeting minutes as presented.

Roll Call: Ayes: Olson, Higgins, Victor and Wood

Nays: None

Absent: Weber

A motion was made by Comm. Higgins and seconded by Comm. Victor to approve the payroll and payment of bills as presented.

Roll Call: Ayes: Olson, Higgins, Victor and Wood

Nays: None

Absent: Weber

BUSINESS SPOTLIGHT PRESENTATION:

None.

COMMUNICATIONS, PETITIONS, REPORTS AND ADDITIONAL AGENDA ITEMS:

Higgins: New: Shop with a Cop.

OLD BUSINESS:

Commissioner Weber (Presented by Mayor Olson, due to absence of Comm. Weber):

A motion was made by Comm. Higgins and seconded by Comm. Victor to approve the adoption of Ordinance 22-19, Annual Bond Abatement Ordinance.

Roll Call: Ayes: Olson, Higgins, Victor and Wood

Nays: None

Absent: Weber

Mayor Olson:

A motion was made by Comm. Victor and seconded by Comm. Wood to approve the adoption of Ordinance 22-20, Ordinance Amending the Seneca Code of Ordinances Pertaining to Liquor Control Penalties. This increases the minimum fine to \$100.00 and maximum fine to \$500.00.

Roll Call: Ayes: Olson, Higgins, Victor and Wood

Nays: None

Absent: Weber

COMMISSIONER'S REPORT AND NEW BUSINESS:

PUBLIC PROPERTY, WATER & SEWER - VICTOR:

A motion was made by Comm. Victor and seconded by Comm. Higgins to approve an expenditure to Dr. Megabyte in an amount not to exceed \$4,000.00 for camera and related equipment for live video and audio feed in council chambers.

Roll Call: Ayes: Olson, Higgins, Victor and Wood

Nays: None

Absent: Weber

Commissioner Victor announced that the village will be accepting live Christmas trees for disposal after Christmas. Trees can be left by the dumpster in the parking lot behind the police department.

ACCOUNTS AND FINANCE - WEBER:

Commissioner Weber's agenda items were presented by Mayor Olson due to Comm. Weber's absence.

A motion was made by Comm. Wood and seconded by Comm. Higgins to approve an expenditure to Wex Bank in the amount of \$2,825.62 for fuel expenses.

Roll Call: Ayes: Olson, Higgins, Victor and Wood

Nays: None

Absent: Weber

A motion was made by Comm. Victor and seconded by Comm. Wood to approve an expenditure to Old National Bank Visa in the amount of \$3,997.59 for credit card expenses.

Roll Call: Ayes: Olson, Higgins, Victor and Wood

Nays: None

Absent: Weber

STREETS - WOOD:

None.

PUBLIC HEALTH AND SAFETY - HIGGINS:

Comm. Higgins announced that Shop with a Cop was held on December 18, with 31 kids participating. He thanked the Police Department and Fire Department for all of their help with this event.

PUBLIC AFFAIRS – OLSON:

A motion was made by Comm. Higgins and seconded by Comm. Victor to approve the cancellation of the Christmas Décor contract by way of letter to be executed by Mayor Olson. Mayor Olson stated he is very disappointed with this year's Christmas lights. They were not put up until December, and the contract states that they are to be put up in November. The lights are very dim and overall unsatisfactory.

Roll Call: Ayes: Olson, Higgins, Victor and Wood

Nays: None

Absent: Weber

Mayor Olson advised the council that he recently met with Caton Commercial. A proposal by Caton Commercial was presented to the council. Mayor Olson read a statement regarding his vision for the downtown and he indicated Caton Commercial can help the village with making presentations to area businesses requesting financial assistance, and overall marketing of the village. Comm. Wood indicated he would like to have Caton Commercial come to a council meeting to give a presentation regarding what they can do for the village.

Mayor Olson announced the winners of the Christmas lighting contest. Third place was the Forth Family at 119 N. Main Street, second place was the Justice Family at 280 Richards Street, and first place was the Valdez Family at 232 Valley View Drive. Mayor Olson thanked Pastor Jason Sprinkel and his family for judging the contest.

Following Executive Session: A motion was made by Comm. Higgins and seconded by Comm. Wood to approve the adoption of Resolution No. 607, Semi-Annual Release of Executive Session Minutes.

Roll Call: Ayes: Olson, Higgins, Victor and Wood

Nays: None

Absent: Weber

PUBLIC COMMENT:

Jack Ferguson, owner of Fergy's and Fergaria's, addressed the council in support of Mayor Olson's proposal that the video gaming money be invested into the downtown, as it was originally proposed, and indicated he would like to see a façade program implemented. Mr. Ferguson stated he would like to see a concentration in downtown and tourism.

EXECUTIVE SESSION:

A motion was made by Comm. Higgins and seconded by Comm. Wood to enter into executive session at 6:16 p.m. to discuss the semi-annual review of executive session minutes.

Roll Call: Ayes: Olson, Higgins, Victor and Wood

Nays: None

Absent: Weber

The council returned to regular session at 6:24 p.m.

A motion was made by Comm. Higgins and seconded by Comm. Victor to adjourn the December 20, 2022 council meeting. A voice vote was held. All ayes. No nays. The council meeting was adjourned at 6:24 p.m.

Jennifer A. Peddicord, Village Clerk

Bills to be presented to the Village of Seneca Council on
January 3, 2022

WATER	\$ 6,405.80
SEWER	\$ 5,128.64
PUBLIC AFFAIRS	\$ 386.03
ACCOUNTS AND FINANCE	\$ 155.53
STREETS	\$ 2,253.33
PHS	\$ 2,994.33
PUBLIC PROPERTY	\$ 1,058.84
ESDA	\$ 484.20
PARKS	\$ 20.04
TIF 1	\$ 59.15
CRUISE NIGHT	\$ 750.00
TOTAL	<u>\$ 19,695.89</u>

These checks here listed have been approved and ordered paid at
the meeting of the Village of Seneca Council on the 3rd of January, 2023

Prepared by: Shelly Figgins, Treasurer

Approved by:

MAYOR, Jeff Olson

Commissioner, Dave Higgins

Commissioner, Mark Victor

Commissioner, Kent Weber

Commissioner, Kevin Wood

Check Register Report

Date: 12/30/2022

Time: 7:45 am

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BANK:

Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Vendor Name Check Description	Gross Discount	Amount										
31679	12/29/2022	1120 Printed	AT&T PHONE SERVICE 11/11-12/10	54.88 0.00	54.88										
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22786	100-005-920.01	54.88	0.00	54.88											
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Ref#	GL Number Line Distribution Description	Gross	Discount	Amount											
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31681	12/29/2022	1120 Printed	AT&T PHONE SERVICE 11/11-12/10	49.85 0.00	49.85										
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31682	12/29/2022	1120 Printed	AT&T PHONE SERVICE 11/14-12/13	33.30 0.00	33.30										
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Ref#	GL Number Line Distribution Description	Gross	Discount	Amount											
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Check Register Report

Date: 12/30/2022

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BANK:

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Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Vendor Name Check Description	Gross Discount	Amount
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Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Check Description	Vendor Name	Gross Discount	Amount																														
31698	12/29/2022	3160 Printed	COMED ELECTRIC SERVICE 11/11-12/14		38.66 0.00	38.66																														
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Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																																
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Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																																
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31700	12/29/2022	CORDIC Printed	CORDICO, INC. LAW ENFORCEMENT WELLNESS APP		129.28 0.00	129.28																														
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Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																																
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Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																																
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22801	100-002-932.50 IT SERVICES	76.00	0.00	76.00																																
22801	100-003-932.50 IT SERVICES	76.00	0.00	76.00																																
22801	100-004-932.50 IT SERVICES	76.00	0.00	76.00																																
22801	100-004-932.50 IT SERVICES	76.00	0.00	76.00																																
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Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																																
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Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Vendor Name Check Description	Gross Discount	Amount																																			
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31705	12/29/2022	500 Printed	IMAGE SYSTEMS & BUSINESS SOLUT DUES & SUBSCRIPTIONS	368.30 0.00	368.30																																			
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<table><tr><th>Ref#</th><th>GL Number Line Distribution Description</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22818</td><td>100-004-770.00 INVOICE 361218</td><td>13.05</td><td>0.00</td><td>13.05</td></tr><tr><td>22818</td><td>100-004-770.00 INVOICE 363446</td><td>158.05</td><td>0.00</td><td>158.05</td></tr><tr><td>22818</td><td>100-004-770.00 INVOICE 364846</td><td>13.05</td><td>0.00</td><td>13.05</td></tr><tr><td>22818</td><td>100-004-770.00 INVOICE 366803</td><td>13.05</td><td>0.00</td><td>13.05</td></tr><tr><td>22818</td><td>100-004-770.00 INVOICE 368706</td><td>13.05</td><td>0.00</td><td>13.05</td></tr><tr><td>22818</td><td>100-004-770.00 INVOICE 371774</td><td>158.05</td><td>0.00</td><td>158.05</td></tr></table>						Ref#	GL Number Line Distribution Description	Gross	Discount	Amount	22818	100-004-770.00 INVOICE 361218	13.05	0.00	13.05	22818	100-004-770.00 INVOICE 363446	158.05	0.00	158.05	22818	100-004-770.00 INVOICE 364846	13.05	0.00	13.05	22818	100-004-770.00 INVOICE 366803	13.05	0.00	13.05	22818	100-004-770.00 INVOICE 368706	13.05	0.00	13.05	22818	100-004-770.00 INVOICE 371774	158.05	0.00	158.05
Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																																				
22818	100-004-770.00 INVOICE 361218	13.05	0.00	13.05																																				
22818	100-004-770.00 INVOICE 363446	158.05	0.00	158.05																																				
22818	100-004-770.00 INVOICE 364846	13.05	0.00	13.05																																				
22818	100-004-770.00 INVOICE 366803	13.05	0.00	13.05																																				
22818	100-004-770.00 INVOICE 368706	13.05	0.00	13.05																																				
22818	100-004-770.00 INVOICE 371774	158.05	0.00	158.05																																				
				Check Amount	368.30																																			
31706	12/29/2022	11030 Printed	KENNEDY BROS HEATING & COOLING SERVICE CALL12.05.22	411.00 0.00	411.00																																			
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Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																																				
22802	100-005-930.00 FURNACE REPAIR	411.00	0.00	411.00																																				
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				Check Amount	45.00																																			
<table><tr><th>Ref#</th><th>GL Number Line Distribution Description</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22819</td><td>100-004-932.00</td><td>45.00</td><td>0.00</td><td>45.00</td></tr></table>						Ref#	GL Number Line Distribution Description	Gross	Discount	Amount	22819	100-004-932.00	45.00	0.00	45.00																									
Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																																				
22819	100-004-932.00	45.00	0.00	45.00																																				
31708	12/29/2022	13380 Printed	MORRIS HOSPITAL FOSEN, P VACCINE	361.00 0.00	361.00																																			
				Check Amount	361.00																																			
<table><tr><th>Ref#</th><th>GL Number Line Distribution Description</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22811</td><td>300-000-810.00</td><td>180.50</td><td>0.00</td><td>180.50</td></tr><tr><td>22811</td><td>200-000-810.00</td><td>180.50</td><td>0.00</td><td>180.50</td></tr></table>						Ref#	GL Number Line Distribution Description	Gross	Discount	Amount	22811	300-000-810.00	180.50	0.00	180.50	22811	200-000-810.00	180.50	0.00	180.50																				
Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																																				
22811	300-000-810.00	180.50	0.00	180.50																																				
22811	200-000-810.00	180.50	0.00	180.50																																				
31709	12/29/2022	14080 Printed	NCPERS GROUP LIFE INS GROUP LIFE JAN 2023	128.00 0.00	128.00																																			
<table><tr><th>Ref#</th><th>GL Number Line Distribution Description</th><th>Gross</th><th>Discount</th><th>Amount</th></tr></table>						Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																														
Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																																				

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Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Vendor Name Check Description	Gross Discount	Amount
	22803	100-001-710.00	16.00	0.00	16.00
	22803	100-004-710.00	64.00	0.00	64.00
	22803	300-000-710.00	24.00	0.00	24.00
	22803	200-000-710.00	24.00	0.00	24.00
			Check Amount	128.00	
31710	12/29/2022	14000 Printed	NICOR GAS GAS SERVICE 11/16-12/15	331.93 0.00	331.93
	Ref#	GL Number Line Distribution Description	Gross	Discount	Amount
	22805	200-000-920.04 WATER PLANT	331.93	0.00	331.93
			Check Amount	331.93	
31711	12/29/2022	14000 Printed	NICOR GAS GAS SERVICE 11/15-12/14	78.39 0.00	78.39
	Ref#	GL Number Line Distribution Description	Gross	Discount	Amount
	22807	300-000-920.04 HOSSACK	78.39	0.00	78.39
			Check Amount	78.39	
31712	12/29/2022	14000 Printed	NICOR GAS GAS SERVICE 11/16-12/16	195.96 0.00	195.96
	Ref#	GL Number Line Distribution Description	Gross	Discount	Amount
	22804	200-000-920.04	195.96	0.00	195.96
			Check Amount	195.96	
31713	12/29/2022	14000 Printed	NICOR GAS GAS SERVICE 11/16-12/16	188.52 0.00	188.52
	Ref#	GL Number Line Distribution Description	Gross	Discount	Amount
	22806	300-000-920.04 SEWER	188.52	0.00	188.52
			Check Amount	188.52	
31714	12/29/2022	PARCOL Printed	PARKLAND COLLEGE SCHOLARSHIP	750.00 0.00	750.00
	Ref#	GL Number Line Distribution Description	Gross	Discount	Amount
	22808	100-018-964.00	750.00	0.00	750.00
			Check Amount	750.00	
31715	12/29/2022	112 Printed	PITNEY BOWES INC 10/1-12/31 METER RENTAL	122.85 0.00	122.85
	Ref#	GL Number Line Distribution Description	Gross	Discount	Amount
	22809	100-005-770.00	122.85	0.00	122.85
			Check Amount	122.85	

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Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Vendor Name Check Description	Gross Discount	Amount																				
31716	12/29/2022	16060 Printed	PURCHASE POWER	520.99 0.00	520.99																				
				Check Amount	520.99																				
<table><tr><th>Ref#</th><th>GL Number Line Distribution Description</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22810</td><td>200-000-730.01</td><td>260.50</td><td>0.00</td><td>260.50</td></tr><tr><td>22810</td><td>300-000-730.01</td><td>260.49</td><td>0.00</td><td>260.49</td></tr></table>						Ref#	GL Number Line Distribution Description	Gross	Discount	Amount	22810	200-000-730.01	260.50	0.00	260.50	22810	300-000-730.01	260.49	0.00	260.49					
Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																					
22810	200-000-730.01	260.50	0.00	260.50																					
22810	300-000-730.01	260.49	0.00	260.49																					
31717	12/29/2022	15020 Printed	RAY O'HERRON CO INC CLOTHING	70.97 0.00	70.97																				
				Check Amount	70.97																				
<table><tr><th>Ref#</th><th>GL Number Line Distribution Description</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22823</td><td>100-004-740.00</td><td>70.97</td><td>0.00</td><td>70.97</td></tr></table>						Ref#	GL Number Line Distribution Description	Gross	Discount	Amount	22823	100-004-740.00	70.97	0.00	70.97										
Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																					
22823	100-004-740.00	70.97	0.00	70.97																					
31718	12/29/2022	19420 Printed	SNOWDANCE SERVICE WORK ON BOX TRUCK	711.26 0.00	711.26																				
				Check Amount	711.26																				
<table><tr><th>Ref#</th><th>GL Number Line Distribution Description</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22817</td><td>100-005-731.60</td><td>237.10</td><td>0.00</td><td>237.10</td></tr><tr><td>22817</td><td>300-000-731.60</td><td>237.08</td><td>0.00</td><td>237.08</td></tr><tr><td>22817</td><td>200-000-731.60</td><td>237.08</td><td>0.00</td><td>237.08</td></tr></table>						Ref#	GL Number Line Distribution Description	Gross	Discount	Amount	22817	100-005-731.60	237.10	0.00	237.10	22817	300-000-731.60	237.08	0.00	237.08	22817	200-000-731.60	237.08	0.00	237.08
Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																					
22817	100-005-731.60	237.10	0.00	237.10																					
22817	300-000-731.60	237.08	0.00	237.08																					
22817	200-000-731.60	237.08	0.00	237.08																					
31719	12/29/2022	14015 Printed	STERLING NAPA AUTO PARTS DOOR HANDLE FOR RANGER PU	21.99 0.00	21.99																				
				Check Amount	21.99																				
<table><tr><th>Ref#</th><th>GL Number Line Distribution Description</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22816</td><td>200-000-731.01</td><td>21.99</td><td>0.00</td><td>21.99</td></tr></table>						Ref#	GL Number Line Distribution Description	Gross	Discount	Amount	22816	200-000-731.01	21.99	0.00	21.99										
Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																					
22816	200-000-731.01	21.99	0.00	21.99																					
31720	12/29/2022	20000 Printed	TEST INC. CERTIFIED OPERATOR JAN 2023	978.50 0.00	978.50																				
				Check Amount	978.50																				
<table><tr><th>Ref#</th><th>GL Number Line Distribution Description</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22813</td><td>300-000-937.00</td><td>782.80</td><td>0.00</td><td>782.80</td></tr><tr><td>22813</td><td>200-000-937.00</td><td>195.70</td><td>0.00</td><td>195.70</td></tr></table>						Ref#	GL Number Line Distribution Description	Gross	Discount	Amount	22813	300-000-937.00	782.80	0.00	782.80	22813	200-000-937.00	195.70	0.00	195.70					
Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																					
22813	300-000-937.00	782.80	0.00	782.80																					
22813	200-000-937.00	195.70	0.00	195.70																					
31721	12/29/2022	111 Printed	VERIZON WIRELESS PHONE SERVICE 11/19-12/18	1,056.68 0.00	1,056.68																				
				Check Amount	1,056.68																				
<table><tr><th>Ref#</th><th>GL Number Line Distribution Description</th><th>Gross</th><th>Discount</th><th>Amount</th></tr><tr><td>22812</td><td>200-000-920.02 WATER</td><td>67.55</td><td>0.00</td><td>67.55</td></tr><tr><td>22812</td><td>100-004-920.02 PHS</td><td>712.19</td><td>0.00</td><td>712.19</td></tr></table>						Ref#	GL Number Line Distribution Description	Gross	Discount	Amount	22812	200-000-920.02 WATER	67.55	0.00	67.55	22812	100-004-920.02 PHS	712.19	0.00	712.19					
Ref#	GL Number Line Distribution Description	Gross	Discount	Amount																					
22812	200-000-920.02 WATER	67.55	0.00	67.55																					
22812	100-004-920.02 PHS	712.19	0.00	712.19																					

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Check Number	Check Date Void/Stop Date	Reconcile Date Status	Vendor# Check Description	Vendor Name	Gross Discount	Amount
	22812	100-003-920.02		72.47	0.00	72.47
	22812	STREETS		74.63	0.00	74.63
	22812	300-000-920.02		30.27	0.00	30.27
	22812	SEWER		79.53	0.00	79.53
	22812	100-001-920.02		20.04	0.00	20.04
	22812	PUBLIC AFFAIR				
	22812	100-002-920.02				
	22812	A&F				
	22812	100-015-920.02				
	22812	PARKS				
Check Amount					1,056.68	
Total Checks:				43	Bank Total(excluding void checks):	19,695.89
Total Checks:				43	Grand Total(excluding void checks):	19,695.89

Recap by Fund

Fund #	Fund Name	Dist. Amount
100	GENERAL FUND	8,102.30
200	WATER FUND	6,405.80
300	SEWER FUND	5,128.64
740	TIF 1 SHIPYARD RD	59.15
Grand Total:		19,695.89

Recap by Fund

Account #	Account Name	Dist. Amount
710.00	INSURANCE BENEFIT	128.00
730.01	POSTAGE	520.99
730.50	OPERATING SUPPLIES	949.85
731.01	MAINTENANCE SUPPLIES-EQUIPMENT	21.99
731.80	MAINTENANCE SUPPLIES-VEHICLE	711.28
733.00	CHEMICAL/MOSQUITO SPRAY	1,223.67
740.00	CLOTHING	70.97
770.00	DUES & SUBSCRIPTIONS	620.43
810.00	GENERAL SERVICES	381.00
920.01	TELEPHONE	1,421.80
920.02	MOBILE PHONE	1,056.68
920.04	NATURAL GAS/HEATING	794.80
920.05	ELECTRICITY	6,887.94
920.08	STREET LIGHTS	2,164.01
930.00	MAINTENANCE SERVICE - BUILDING	411.00
932.00	MAINTENANCE SERVICE - VEHICLE	45.00
932.50	MAINTENANCE SERVICE- EQUIPMENT	380.00
934.00	MAINTENANCE SERVICE-UTILITY	198.00
937.00	TESTING	978.50
984.00	CRUISE NITE	750.00
Grand Total:		19,695.89

RESOLUTION NO. 608
DESTRUCTION OF EXECUTIVE SESSION RECORDINGS
VILLAGE OF SENECA, ILLINOIS,
LASALLE AND GRUNDY COUNTIES, ILLINOIS

WHEREAS, the Mayor and Village Council of the Village of Seneca have assembled from time to time in executive session for purposes authorized by the Illinois Open Meetings Act; and

WHEREAS, as required by the Act, the Village Clerk has kept verbatim recordings of Executive Session sessions; and

WHEREAS, pursuant to the requirements of Illinois Compiled Statutes, 5ILCS 120/2.06 (c) (1) the public body must approve destruction of executive session recordings; and

WHEREAS, pursuant to the requirements of Illinois Compiled Statutes, 5ILCS 120/2.06 (c) (2) the verbatim record may be destroyed without notification to or the approval of a records commission or the State Archivist under the Local Records Act or the States Records Act no less than 18 months after the completion of the meeting recorded but *only* after the public body approves minutes of the closed meeting that meet the written minutes; and

WHEREAS, the Village Council has determined that the recordings of the meetings listed on Schedule "A" attached hereto no longer are necessary for retention as minutes have been previously released that were derived from said verbatim recordings.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF SENECA, LASALLE & GRUNDY COUNTIES, ILLINOIS as follows:

SECTION 1: The Executive Session verbatim recordings from those meeting set forth on the attached Schedule "A" are hereby released for destruction.

SECTION 2: The Village Clerk is hereby authorized and directed to destroy said verbatim recordings in accordance with the standard procedure of the Clerk's office.

SECTION 3: This Resolution shall be in full force and effect from and after its passage and approval as provided by law.

PASSED AND APPROVED ON: January 3, 2023.

Mayor, Jeff Olson

ATTEST:

Jennifer A. Peddicord, Village Clerk

SCHEDULE A

Executive Session Verbatim recording Dates to be released:

DATE

February 16, 2021

March 2, 2021

March 16, 2021