



PLANNING & CODES

CONSTRUCTION PLANS APPLICATION

CONTACT INFORMATION

APPLICATION DATE: _____

FILING DATE: _____

Applicant / Agent Name		Property Owner	
Applicant's Mailing Address		Owner's Mailing Address	
Applicant's Phone #		Owner's Phone #	
Applicant's Email		Owner's Email	

PROPERTY INFORMATION

Proposed Subdivision Name: _____

Subject Property Address or General Location: _____

Property ID(s): _____ Acreage: _____ City ETJ

(Check all applicable)

- | | | |
|---|--|--|
| <input type="checkbox"/> Drainage Construction Plan | <input type="checkbox"/> Street Construction Plan | <input type="checkbox"/> Master Grading Plan |
| <input type="checkbox"/> Geotechnical Report | <input type="checkbox"/> Utility Construction Plan | <input type="checkbox"/> Sidewalk & Signage Plan |
| <input type="checkbox"/> Drainage Report | <input type="checkbox"/> Erosion & Sediment Control Plan | |

Fee: 0-5 acres - \$500 plus \$50 per acre / 5+ acres - \$1500 plus \$50 per acre

COMPLETE APPLICATION

A plan application will not be considered filed pursuant to Section 212.009 of the Texas Local Government Code until all required documents and fees have been submitted and all of the terms and conditions of the Unified Development Code, including all necessary studies, plans and supporting information are accepted and approved. Once a plan meets the requirements to be considered filed with the City, the application will be placed on the internal review schedule.

WAIVER FOR 30-DAY STATUTORY REQUIREMENT

I agree to comply with all requirements of the City of Seguin and understand that the plans will not be administratively approved until all comments are satisfactorily addressed. I understand that staff will not unreasonably or arbitrarily postpone approval of the plans and voluntarily waive my right to the 30-day statutory requirement that plan applications be acted upon within 30 days of the official filing date.

Signature of Applicant _____ Date: _____

***Note: An agent/applicant must furnish a signed "Legal Authorization by Property Owner" from the property owner when submitting this application**

Fee:	Received by:	Date:
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