



**Washington State  
Department of Transportation**

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January 5, 2021

Julia Johnson, Mayor  
City of Sedro-Woolley  
325 Metcalf St  
Sedro-Woolley, WA 98284

Dear Mayor Johnson:

WSDOT approves the City's FFY2020 report. Please post on the city's website. The next report, due **Nov. 1, 2021**, for period ending Sept. 30.

Details were included in the transmittal email for areas needing the most attention over the next reporting period. A summary of those comments is below.

- ✓ Title VI addresses nondiscrimination based on race, color, national origin, low-income, minorities, and limited English proficient (LEP) populations, not ADA.
- ✓ LEP efforts should be in alliance with [lep.gov](http://lep.gov) for both upon request language services, and vital documents
- ✓ Section III was to report on public outreach. Guidance on public involvement can be found in Chapter 4 of [WSDOT Community Action Plan](#)
- ✓ Kudos on establishing Title VI goals

WSDOT-OEO is awaiting the online update to Chapter 28 of the LAG Manual. Updates include a new annual report and reporting periods. New detailed guidance on language services and environmental justice is included. Watch Local Programs LTAP for the training schedule and registration details. We recommend at least two employees with Title VI responsibilities attend.

WSDOT is committed to providing any assistance you may need with Title VI. I am here for the communities of the Northwest, Southwest, and Olympic regions. For assistance, please contact me at 206-440-4778 or at [gleueg@wsdot.wa.gov](mailto:gleueg@wsdot.wa.gov).

Sincerely,

/s/Gretchen Gleue  
Title VI Local Agency Compliance Lead  
WSDOT, Office of Equal Opportunity