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**JT. CITY COUNCIL & PC STUDY SESSION
AGENDA**

March 2, 2022

6:00 PM (via ZOOM and in Person)

Sedro-Woolley Municipal Building

Council Chambers

325 Metcalf Street

a. New Business

1. 2022 Comprehensive Plan Update (2022 Docket)
2. Annual Open Public Meetings Act Training

Next Meeting(s) March 9th, 2022 Council Meeting

Topic: Sedro-Woolley City Council Study Session
Time: 6:00 PM to 8:00 PM

Join Zoom Meeting

<https://zoom.us/j/9178585U179Powd=Vys0Y29XalZmOTRmem1BM2txVDIUQT09>

Meeting ID: 917 8685 0179

Passcode: 091845

OR One tap mobile

+12532158782,,91786850179#,,,,,0#,,091845# US (Tacoma)

+16699006833,,91786850179#,,,,,0#,,091845# US (San Jose)

OR Dial by your location

+1 253 215 8782 US (Tacoma)

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

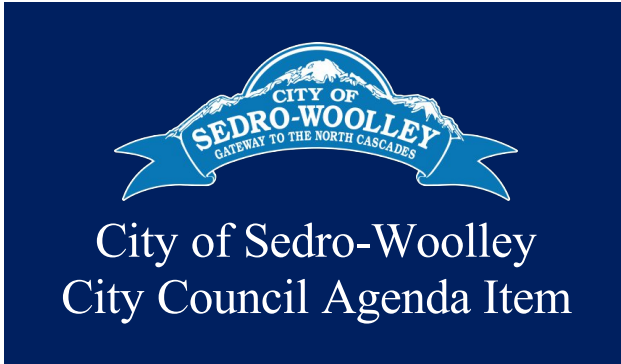
+1 929 205 6099 US (New York)

+1 301 715 8592 US (Washington D.C)

+1 312 626 6799 US (Chicago)

Meeting ID: 917 8685 0179

Passcode: 091845



Agenda
Item No.

Date:

March 2, 2022

Subject:

2022 Comprehensive Plan Update
(2022 Docket)

FROM:

John Coleman, AICP, Planning Director

RECOMMENDED ACTION:

First read, no action requested

ISSUE:

Introduction of the proposed amendments to the Comprehensive Plan for 2022 Docket – First Read

BACKGROUND/SUMMARY INFORMATION:

Per the Growth Management Act (Chapter 36.70A RCW), changes to the Sedro-Woolley Comprehensive Plan may be considered no more than once per year. Amendments may be suggested by citizens, staff or elected officials. All proposed amendments to the Comprehensive Plan must be considered at one time; this list of proposed amendments is termed the “Docket.” The City Council determines what items are included on the annual Docket. Any amendments to the City’s Comprehensive Plan, zoning map or development regulations that will require changes to the Comprehensive Plan shall be reviewed as part of the Docket. The entire Comprehensive Plan was updated in May of 2016 as required by the State. The City is compliant with the Growth Management Act, which means the City is not obligated to make any further amendments to the Comprehensive Plan until the next required periodic update that is due in June 2025. However, the City may elect to make updates as necessary and appropriate during the annual Comprehensive Plan amendment process.

Advertisements for the opportunity to submit Comprehensive Plan amendment applications were published December 7, 2021 and January 4, 2022 in the Skagit Valley Herald. The deadline for applications was January 21, 2022. Notice of the open application period was also advertised on the City website. The Sedro-Woolley School District (District) requested that the City incorporate the District’s recently updated Capital Facilities Plan into the City’s Comprehensive Plan. No other Comprehensive Plan amendment applications were received from the public.

Staff has identified several minor updates to portions of the Comprehensive Plan that should be reviewed and possibly updated as part of the 2022 Docket. Those updates, as well as the School Districts request, are described below:

1. Review of and possible amendments to the Parks and Recreation Element of the Comprehensive Plan to determine if the park impact fee is adequate. The calculations for the park impact fee is in the Parks and Recreation Element and the fee itself is codified in Chapter 15.60 SWMC. The review process may result in minor amendments to the Parks and Recreation Element and possible changes to the park impact fee in Chapter 15.60 SWMC – Impact Fees for Planned Facilities.
2. Review of and possible amendments to the Transportation Element of the Comprehensive Plan to remove the Hodgin Road arterial connection from Stendal Street to Cook Road, amend the level of service standards (LOS) for minor arterials and major collectors throughout the City and make other minor updates as necessary to make sure the plan is consistent with state and City codes.
3. Review of and possible minor amendments to update various references and dates, update stormwater permit and stormwater manual date references, to update numerical references to elements of the City stormwater system as of the end of 2021, and to address two new programs introduced by the Department of Ecology (Stormwater Management Action Planning; and Source Control Program for Existing Development). These amendments, recommended by the Public Works Department, will likely require changes to the Land Use Element and the Capital Facilities Element of the Comprehensive Plan as well as Title 13 SWMC.
4. Adopting the latest Sedro-Woolley School District Capital Facilities Plan (CFP) at the request of the Sedro-Woolley School District. The School CFP includes the District’s calculations for school impact fees that the City collects on behalf of the District. The CFP is adopted as an appendix to the Capital Facilities Element of the Sedro-Woolley Comprehensive Plan. The school impact fee itself is codified in Chapter 15.64 SWMC. The review process may result in amendments to the Capital Facilities Element and possible changes to the park fee in Chapter 15.64 SWMC – Impact Fees for School Facilities.

If the Council and Planning Commission wish to propose any Comprehensive Plan changes, this is the time to do so. The full Sedro-Woolley Comprehensive Plan is located here: https://www.sedro-woolley.wa.us/departments/planning/comprehensive_plan.php.

When staff brings the proposed 2022 Docket back to Council for a second read, the likely items proposed for the 2022 Docket will include the four items described above.

FISCAL IMPACT, IF APPROPRIATE:

N/A

ATTACHMENTS:



Agenda
Item No.

Date: March 2, 2022

Subject: Annual Open Public Meetings Act
Training

FROM:

John Coleman, AICP, Planning Director

RECOMMENDED ACTION:

No action requested

ISSUE:

Open Public Meetings Act Training

BACKGROUND/SUMMARY INFORMATION:

The Open Public Meetings Act (OPMA) requires that City Council and Planning Commission meetings to be open to the public and specifies rules for public meetings that affect members of the two bodies. The OPMA also requires that members of local governing bodies receive training on the OPMA. A 16 minute training video (<https://www.atg.wa.gov/lesson-3-open-public-meetings-act-rcw-4230>) will be presented at tonight's meeting to satisfy the training requirement. City Attorney Nikki Thompson will be available to answer questions after the presentation.

FISCAL IMPACT, IF APPROPRIATE:

N/A

ATTACHMENTS: