
CITY OF SEDRO-WOOLLEY

Regular Meeting of the City Council
February 10, 2021– 6:00 P.M. – Via ZOOM

Call to Order

Mayor Julia Johnson called the meeting to order at 6:00 P.M.

Pledge of Allegiance

ROLL CALL: Present: Mayor Julia Johnson, Councilmembers: Brendan McGoffin, Chuck Owen, Karl de Jong, JoEllen Kesti, and Brenda Kinzer, Absent: Glenn Allen, and Kevin Loy. Staff: Finance Manager Jill Scott, Recorder Trina Wolf, City Supervisor/Finance Director Doug Merriman, IT Director Bill Chambers, Planning Director John Coleman, Public Works Director Mark Freiberger, Public Works Operations Supervisor Nathan Salseina, Fire Chief Dean Klinger, Assistant Fire Chief Frank Wagner, Police Chief Lin Tucker, and City Attorney Nikki Thompson.

Late Materials

Mayor Johnson reminded council members there were some late materials presented by the Fire Department and asked Fire Chief Klinger or Assistant Fire Chief Wagner to present to the Council. Increasing fees for training site to update fees that haven't been raised in over 10 years. Also the Assistance to Firefighter's Grant will be for the new radios that will allow interoperability between fire, law enforcement, forest service, etc. during large disaster events like wildfires and landslides.

Approval of Agenda

Mayor Johnson requested motion to approve the agenda including late materials and also pulling the filming ordinance, temporarily, until we have a fee schedule.

At 6:08 P.M. Mayor Johnson noted that council members Kevin Loy and Glenn Allen are now present.

Councilmember Kinzer moved to approve the agenda. Seconded by Councilmember Owen. Motion carried (7-0).

Consent Agenda

1. Minutes from Previous Meeting
2. Finance - Claim Checks #194669 to #194672 in the amount of \$13,676.92 - Claim Checks #194673 to #194765 in the amount of \$366,325.57 - Payroll Checks #60280 to #60293 plus EFT's in the amount of \$430,639.55
3. Purchase Order Approval: 2021-PO-02 – Columbia Ford
4. Purchase Order Approval: 2021-PO-03 – Western Peterbilt, Inc. Dobbs Peterbilt

5. EDASC Professional Services Agreement – 2021
6. 2021 Interlocal Agreement: Skagit County Public Health – Senior Services
7. Termination of Easement for the Gateway Binding Site Plan

Councilmember McGoffin moved to approve the consent agenda items 1 thru 7. Councilmember Allen seconded. Motion carried (7-0).

Staff Reports

Fire Chief Dean Klinger—might be able to go to Phase 2 on Friday. All depends on ICUs up north. But trends are showing to move to Phase 2.

Police Chief Tucker – have one guy in line to hire, just waiting for background checks, etc. Still have one more position to fill. Last week had a guy steal \$2000 worth of chainsaws.

Police Chief Lin Tucker – made a job offer to someone who tested well, just waiting on final background while we complete other stuff related to hiring. Have one more slot to fill and after Oral Boards for officers, found 4 or 5 outstanding candidates.

Planning Director John Coleman—ordinance to update building codes resulted in rush of permit applications to beat February 1st deadline before new building codes went into effect. Planning commission still looking at electronic reader boards. Council will see result in May or June.

Director of Public Works Mark Freiburger--design activities are majority of work right now. Working with Merriman on submitting two designs from public works and one for parks. Hoping to have on both Senate & House Representatives. Going to try to fund vehicle storage building down at Wastewater Treatment Plant.

IT Director Bill Chambers--busy with fire grant, fixing things, and upgrading. Ordered more laptops and should be arriving soon. Ricoh copier for Finance is about 2-3 weeks out. BIAS to Springbrook transition is pretty much complete. . AV upgrade for council chambers will add new components. Cemetery software is still in planning stage.

Finance Manager Jill Scott—went to cloud-based software from BIAS to Springbrook. We are live now and getting good feedback. Still working on wrapping up everything for 2020 to be able to provide the 2020 Annual Report. Still operating with one fewer staff member in Finance.

City Attorney Nikki Thompson—nothing to add today.

City Supervisor Doug Merriman – working to bring technology to the cutting edge to get up-to-date. IT works on old program on server in the server room. Trying to be more efficient with the software. Many staff doing training on Emergency Operations Center. A lot of prior training has mainly been in house. We want to have work with County be seamless if there is a large scale event. Financial report from Library is in packet. Final punch list is being review and wrapped up. Cert of Occupancy is goal for this week. Staff items Mark Roberts from California will be coming on as Finance Director will start March 1st. 2 staff Sarah Lopez and Casey Sousa studied for Level 2 Operator's

License and passed. Thanks for putting in the work to help better the team and congratulations on obtaining the license.

Councilmember and Mayor's Reports

Councilmember McGoffin—COVID vaccines in the area and be sure to schedule an appointment and sign up for standby if not in current group.

Councilmember Glen Allen --- nothing much to add tonight.

Councilmember Kevin Loy- nothing to add

Councilmember Chuck Owen –attended utilities meeting tonight and it was very informative.

Councilmember Karl de Jong—Ward 6 has been busy. Want to follow up about the intersection at Jameson/Township.

Glad to see HB 1095 will exempt B&O Tax for any business that gets COVID money. Several non-profits working to remove invasive, non-native plantings in Riverfront Park.

Councilmember JoEllen Kesti – COVID is impacting downtown businesses but want to maintain historical charm of town and not make permanent changes for temporary issue. Would like review of codes and such. Historical buildings are critical to Sedro-Woolley and no one should not be changing façade of the buildings. Strongly feel that this needs to be addressed.

Mayor advised that would need to go to planning commission and discussed and then they would bring it to council. Discussion followed. Temporary Moratorium will be brought to the council meeting on 24th January.

Director of Public Works Mark Freiberger—Solid waste recycle program changes. Decision will be brought to full council in a subsequent meeting, most likely at a study session. Sewer system facility charges on new construction to help pay for future expansion.

Councilmember Brenda Kinzer – High School band is out practicing and it is nice to hear. Northern State Cemetery...there has been a lot of damages and graffiti out there. We have discussed prior and I have researched and there is a cellular camera that runs about \$400 plus \$20-30 a month for transmitting the photos. Would like to ask to use discretionary funds to get cameras up there.

Supervisor of Public Works Nathan Salseina --Glen and Bill in IT did a lot of research and found a good camera but we couldn't find a good spot to place the camera. Might have to set a pole to get the camera out of reach to avoid damage. Archeologist is working on permitting for bigger scale project. The area is no longer accessible by vehicles. Last week we put up cabling and ecology blocks.

Councilmember Brenda Kinzer---reported that as of March 24th, resigning from City Council due to personal reasons and will be relocating out of the city and no longer eligible to serve on City Council. .

Mayor---Tuesday, we will post the position and leave it up for 6 weeks. Work session in April will be decision point.

Public Comments

7:01—open to public comments

7:02---close public comments

Unfinished Business

2021 Ordinance # 1976-21 Athletic Field and RV park rates to bring them closer to market. Fee structure for athletic field usage. Staff doesn't recommend keeping the tent camping at Riverfront RV Park. No ordinances are being violated but no showers. Small shelter on east side of the park have to share that bathroom with the people at the RV park. Discussion among the council followed.

Councilmember Owen makes motion to approve Ordinance 1976-21. Councilmember Allen 2nd. De Jong made amendment to main motion to replace 10 tent sites at Riverfront Park. No one 2nd. Motion carries 7-0.

New Business

Planning Director John Coleman -- Amendments to Central Business District Parking Regulations (1st reading) - how to deal with new development in Central Business District. Current Municipal Code does not require developers to provide parking for residential units above the retail space. Planning Commission looked at the CBD in 2 different districts. Shown on tables on pages 71-72 of this Agenda packet. Discussion followed.

Karl de Jong—constituent request to change the ordinance section 6.20.020, pertaining to chickens and ducks. Constituent would like to add the language “up to 3 chickens or 3 ducks or 12 domestic quail may be kept”. Would just like to get that addressed.

Mayor stated that the tent camping will be revisited and find a solution to the issues facing the city with regards to the camping.

Adjournment

The meeting adjourned at 7:32 P.M.

ATTEST:

APPROVED:

