

# City of Sedro-Woolley Fire Department

## JOB DESCRIPTION

**Position:** PART TIME FIREFIGHTER

**Duties:**

- Work includes responding to and dealing with emergent situations and natural conditions that pose a threat to life and property.
- Part time Firefighters perform duties in the following areas: Maintenance, inspections, record keeping, testing, and minor repairs of fire hydrants, apparatus and equipment, and fire facilities and equipment, fire prevention programs (code enforcement, public education, public relations, and fire investigations); training activities and skill maintenance, and maintenance of quarters in accordance with department policies and procedures.
- Firefighters work under the direction of a commanding officer.

**Essential Function of the Job:**

- Perform hazardous tasks for long periods of time in emergency conditions of high stress; strenuous physical exertion under such conditions as heights, wet and/or cramped surroundings, hot smoky environments and limited visibility.
- Drive, operate, and maintain fire department equipment and apparatus.
- Drive or ride in fire department apparatus to alarms, place equipment, lay and connect hoses and nozzles, raise and climb ladders, use chemical extinguishers and agents along with other tools and equipment as required.
- Search and remove persons from danger and administer emergency medical aid as required. Respond to and administer emergency medical aid to the sick or injured.
- Participate in drills and attend classes on firefighting, emergency medical, maintenance, administration, disaster control, and other required classes.
- Assist in instructing others during drills and classes. Receive emergency alarms; operate radios and other communications equipment under routine and emergency conditions.
- Complete and maintain paperwork, records and forms for inspections and code enforcement and other paperwork as directed.
- Carry out routine maintenance and inspection, and minor repair of apparatus, equipment and facilities.
- Test pumper, hose, ladders and other equipment as required. Assist in providing public education classes, station tours, and fire prevention inspections.
- Maintain quarters and personal appearance as directed by department policy and procedures.
- Other duties that may be required from time to time by the Fire Chief or his/her designee.

### **Minimum qualification for Part time Firefighters:**

- ◆ You must have a high school diploma, GED or equivalent.
- ◆ You must be 18 years of age.
- ◆ You must in good physical condition, and able to pass physical agility test.
- ◆ You must be able to pass a background investigation prior to being hired.
- ◆ You must have no prior relevant criminal history.
- ◆ You must have a valid Washington State driver's license and an acceptable driver's record for insurance purpose.
- ◆ You must currently hold certification as an EMT
- ◆ You must have Firefighter 1 Certificate
- ◆ You must be able to pass a drug screening test.
- ◆ Full Vaccination for Covid-19 (per state mandate)

### **Hours of Work:**

- 12/24 hour Shifts.
  - AM 12 hour shifts start at 0600 and end at 1800.
  - PM 12 hour shifts start at 1800 and end at 0600.
- Part time employees may only work a maximum of 129 hours per month.

### **Pay Rate:**

Currently the rate of pay is \$16.00 per hours worked.

### **Benefits:**

This is a non-union position and the only benefit currently allowed by the City:

- Enrollment into the States PERS (2/3) retirement system.
- Sick Leave (FMLA)

### **Physical Requirements:**

- Requires ability to perform the physical activities at fire, emergency medical and disasters scenes, for a long period of time, requiring sustained physical activities and intense concentration.
- Requires manual dexterity and visual acuity to operate a variety of fire department equipment.
- Requires ability to climb stairs and ladders, to be on one's feet for a long period of time, to move heavy objects weighing 60 lbs or more for distances of more than 20 feet, and to work safely with presenting a direct threat to self or others. Requires frequent pulling of 80 lbs or more, repeated bending or stooping over time, and use of protective clothing, including self contained breathing apparatus.

The statements contained herein reflect general details and necessary to describe the principle functions of this job, the level of knowledge and skill typically required, and the scope of responsibility, but should not be considered an all-inclusive listing of work requirements. Individuals may perform other duties as assigned including work in other functional areas to cover absences or relief, to equalize peak work periods, or otherwise balance the workload.

The requirements outlined in this job description may be subjected to modification to reasonably accommodate individuals with disabilities who are otherwise qualified for this position. However, some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves and other employees.

**This job description does not constitute an employment agreement between the Employer and the Part Time Firefighter and is subject to change as the needs of the Employer and requirements of the job change.**