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Mark A. Freiberger, PE  
Director of Public Works

MEMO TO: City Council and Mayor Julia Johnson  
FROM: Mark A. Freiberger, PE  
RE: **Transportation Benefit District Annual Report**  
DATE: March 6, 2019 (for Council review March 13, 2019)

### **ISSUE**

Should council approve issuance of the Transportation Benefit District (TBD) Annual Report for 2018, as required by RCW 36.73.160?

### **BACKGROUND**

Each year, the TBD is required to issue an annual report, indicating the status of transportation improvement costs, transportation improvement expenditures, revenues, and construction schedules, to the public. This requirement is outlined within RCW 36.73.160.

### **ANALYSIS**

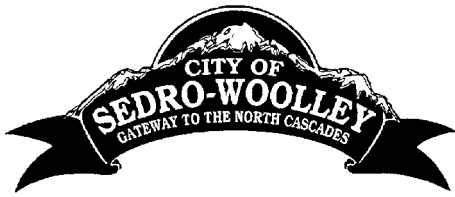
Staff has prepared the attached Annual Report for the Sedro-Woolley Transportation Benefit District. The Annual Report reflects the 2019-2024 Transportation Improvements Program (TIP) adopted on July 12, 2018. Staff is in the process of preparing the 2020-2025 TIP, scheduled for first reading on July 10, 2019. Changes in the TBD reflect reallocation of expected project construction dates in the new TIP, and updated project estimates to account for inflation. The projects included in the Jones/John Liner/Trail Road Corridor Project List have been updated per the Scoping Study estimates received in early 2019. Schedule and cost are subject to change as funding is secured.

### **FISCAL**

Please see the attached report.

### **RECOMMENDATION**

***Motion to approve issuance of the Transportation Benefit District (TBD) Annual Report for 2018, as required by RCW 36.73.160.***



## TRANSPORTATION BENEFIT DISTRICT - ANNUAL REPORT AND RECOMMENDATIONS

March 6, 2019

### ACTIVITIES COMPLETED IN 2018

The Transportation Benefit District (TBD) generated \$208,098 from vehicle tab fees in 2018. This is an increase of \$1,684 over 2017. This was the third full year of TBD revenue.

During 2018, the **Jones/John Liner/Trail Road Corridor Project Scoping Study** used \$47,428 in TBD funds. The TIB funded **State Street Overlay Project** used an estimated \$204,615 in TBD funds for local match. **Arterial Maintenance projects** consisting of Crack Sealing, Asphalt Overlay and Chip Seal city wide used \$78,303 in TBD funds. Finally, the WSDOT SR20 Paver project included re-channelization of the SR20/Ferry intersection to add a dedicated right turn lane on the north leg. Per agreement with WSDOT, the city reimbursed the state \$10,520 for the design and construction of the work. See the attached **2019-2024 TBD Project List** for additional details.

Total TBD funds expended in 2018 are estimated at \$340,867. The State Street Overlay work carried over into 2019 due to weather. WSDOT has not billed the city for the SR20/Ferry Street signalization to date. These amounts are included in the estimated 2018 TBD total.

The available TBD cash balance at the end of the 2018 fiscal year is estimated at \$21,157. (Includes interest accrued).

### ACTIVITIES ANTICIPATED FOR 2019

The 2019 Budget includes \$195,000 in anticipated TBD fund revenue from vehicle tab fees.

The following projects have been identified as eligible for TBD funding and are planned for design and/or construction in 2019: See the attached **2019-2024 TBD Project List** for additional details.

**2019 Arterial Maintenance Projects.** This project provides for crack sealing of miscellaneous arterial streets totaling 50,000 lineal feet. Streets planned include Portobello, Trail Road, E State from Township to City Limits, Arrezzo Drive, Vecho Court, Cultus Mountain Drive, Sauk Mountain Drive, Round Mountain Drive, Municipal Parking Lot at State and Murdock, and the City Hall parking lot. The 2019 Budget anticipates **\$100,000 from TBD funds** for Arterial Maintenance.

**Jones/John Liner/Trail Road Corridor Projects Scoping Study** with **\$100,000 from TBD funds**, as approved by council on 3/8/2017. Reichhardt & Ebe Engineering, Inc. billed \$47,428 in 2018. Work continues in 2019, with \$51,861 from TBD planned. An

additional \$100,000 from Federal funds have been obligated for this project, most of which will be added to the R&E contract.

**2019 Sidewalk and ADA Ramp Upgrade Project with \$76,000 from TBD funds**, as approved by council on 3/8/2017. Originally planned for 2017, then 2018, this project includes improvements to sidewalks as needed on the west side of 3<sup>rd</sup> Street from Talcott to State, sidewalk improvements as needed on the east side of Murdock Street from State to Ferry, and three pedestrian crossing beacons at locations on SR9 and State Street. The 2019 Budget includes \$150,000 from REET for this project, \$125,000 in TIB Complete Street funds. The project also includes \$25,000 in staff salaries for design and construction engineering.

**SR20/Cascade Trail West Extension Phase 2A Project with \$10,935 local match from TBD funds**, as approved by council on 6/21/2018. This project is for design phase only, with \$70,065 in design phase funding obligated from federal STPUS funding through SCOG.

**TBD expenditures planned for 2019 as noted above total \$238,796.** With the beginning fund balance of \$21,157 and expected 2019 revenues of \$195,000, this will leave an estimated **ending fund balance of (\$22,639)**. Projects will be adjusted as needed to remain within the budget.

Future year eligible projects for the period 2020 to 2024 are shown for reference. The listed projects are based on the approved **2019-2024 Transportation Improvement Program (TIP)** list, adjusted for expected revisions under the 2020-2025 TIP. The actual TBD funds per project will be updated yearly with the TBD annual report. Future projects include an \$100,000 annual allowance for Arterial Street Maintenance projects, including crack sealing, asphalt pre-level, asphalt overlay and chip sealing where appropriate, and a \$50,000 to \$70,000 annual allowance for matching funds to support TIB APP Overlay projects.

By: Mark A. Freiburger, PE  
Director of Public Works