
From: Charlie Bush
Sent: Friday, January 27, 2023 8:27 AM
To: CityCouncil
Cc: AllStaff
Subject: Weekly Update

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Council,

Here are this week's items:

Public Works (from Director Mark Freiberger)

- SR20/SR9-Township Intersection Improvements Project Final signal sequencing was completed the evening of January 5, 2023. Punchlist work is complete except for minor cleanup, and touch up of the pavement markings, which will need to wait on better weather.
- WWTP Lab/Operations Building and Public Works Building Punchlist work for the buildings is mostly complete. There are some warranty items outstanding, including some leakage around the WWTP Building windows. The 2nd Floor improvements for the Public Works Building are estimated at \$237,000 to \$257,000. Operations staff have completed framing and plumbing rough in. Ceiling Tile/Drywall, Electrical and HVAC work bids closed on 1/19/23 and are on the 1/24/23 agenda for award. Bids came in under budget and materials are available; the contracts are to be complete by May 31, 2023. We will schedule a grand opening event after the 2nd Floor is complete.
- Skagit County – Cook Road Pedestrian Improvements Project The damaged central sign has been replaced with a temporary non-flashing sign. The other lighted signs on the north and south side are still operational. The new sign is ordered and about 7 weeks out.
- Design Projects
 - o Design work for the **SR9/Township and McGarigle/John Liner Rd Intersection Improvements Project** is on hold, pending the resolution of the WSDOT comments on the submitted Intersection Control Evaluation that was discussed in last week's report. We submitted the Scope Change Request approved at the 1/11/23 council meeting for TIB consideration at the 1/26-27/2023 board meeting; results will be known the afternoon of 1/27/23. If approved by TIB, the design will be revised from a Traffic Signal to a Roundabout and an increased cost of \$1,543,251. The city match for the increase would be between \$173,055 and \$385,814 depending on the match requirement. The WSDOT review process and potential revisions have already cost us the 2023 construction year; we would expect that the design and right of way for the roundabout would happen in 2023 and the construction in 2024.
 - o We have received approval of our Sole Source request to utilize the SR9/Township design firm for the **John Liner Road Bicycle/Pedestrian Improvements Project**, which we plan to design and construct in conjunction with the SR9/Township and John Liner Rd/McGarigle Rd intersection project, now scheduled for construction in 2024. We have requested a scope and fee from Reichhardt & Ebe for the work, and will bring this to council at the January 25 meeting.

- David Lee continues design work on the **SR20/Cascade Trail Phase 2A, Holtcamp Road to Hodgin Street Project**. Consultant selection for right of way acquisition will advertise on 2/2/23, closing 2/23/23. Construction is planned for 2024, but may be accelerated to 2023 if the RW work completes early. The project is now fully funded with the recent TIB award.
- The **Olmsted Park Phase 1 Site Improvements Project** is at 100% design. SEPA published on 1/10/23, and the two week publication period closed on 1/24/23. Following is a 14 day comment period. We hope to advertise this for bids in early 2023, pending environmental clearance. We received the Award letter on 1/24/23 for a \$500,000 Community Projects grant sponsored by Congressman Larsen. Paperwork is in progress.
- **Memorial Park Improvements**. Construction started on 1/11/2023 with city forces beginning demolition of the existing sidewalks and restroom. Northwest Playground's subcontractor started site grading for the spray park on 1/16/23. PW Operations will install utility stubs beginning 1/25/23. Sidewalk work will follow.
- We have several **WWTP and Sewer projects** to design and construct in 2023. These include the **2023 Collection System Project** and the **Anoxic Tank Upgrade Project**. The latter will include demolition of the existing WWTP Lab/Operations building to allow the existing tank to be returned to service. We have requested a scope and fee from Brown & Caldwell for design of this project. The new Assistant City Engineer will be key to the completion of these projects.
- We continue to explore funding opportunities for the **Jones/John Line/Trail Road Corridor Projects**, including **Project C1B Jones/John Liner BNSF Railroad Undercrossing**. Richie Coleman is assisting Public Works with possible federal IJA funding to support these projects. The Notice of Funding Opportunity for the federal RAISE grant program has been published, with applications due February 28, 2023. We also plan to apply for TIB and SCOG federal funds for this project.

- Right of Way

- **Sapp Road Closure**. Notice of Closure was published on 1/24/23, with the comment period to close on 2/13/23. A resolution for the closure will be on the council agenda for the 2/22/23 council meeting.
- **Nelson Property Acquisition**. This property has been secured with a Possession & Use Agreement. Asbestos Abatement for the residence has been completed and demolition by city forces is being planned, along with abandonment of the existing septic system. We are also working on a lease with Sedro-Woolley School District for the shop building that ultimately will be a part of the boundary line adjustment for the road right of way for the North Trail Rd extension as discussed below.
- **Tuttle Property Acquisition**. Payment into the escrow account was completed on 1/10/23. Escrow closed on 1/23/22.
- **Bucko Estates Right of Way Dedication**. Under terms of the Bucko Estates Developer Agreement, Bucko will dedicate the right of way for the proposed North Trail Road extension from Cook Road to the north Bucko property line. This will happen at Final Plat. Work is under way by Bucko for the site improvements required before Final Plat acceptance. The dedication will involve a Boundary Line Adjustment with the Sedro-Woolley School District under terms of our Interlocal Agreement with the District. Bucko has hired an appraiser to determine if there will be any residual value for right of way beyond that required for their project alone, under the terms of the Developer Agreement.

- Miscellaneous

- Staff is preparing a one-page funding request for use during the City Action days at Legislature to support the completion of **the Public Works Vehicle Storage Building Project**. We applied for this project during the 2022 Legislative session; since that time we have completed the larger PW Building and Site Improvements project. We are now seeking funds to complete the structure itself.

- Public Works Personnel The Assistant City Engineer position was advertised on 1/24/23 and closes 2/13/23. Open Solid Waste positions have been filled. The WWTP Operator II position to fill a recent resignation was advertised on 1/13/23, closing 1/27/23, with two applications received to date. Still to advertise are the new Wastewater Treatment Plant Operator-In-Training position and the Public Works Operations

Operator I position. We also need to replace our part-time Mechanic position which has been vacant since December 2; hopefully with a full time employee.

Other Stuff (from me)

- Sedro-Woolley Academy – The first cohort is set with seven participants. Our first Thursday session will be on February 9 and we will meet each Thursday evening until we wrap up at the end of March.
- Out of the Office Next Week – I'll be on vacation from this afternoon until Tuesday, February 7th. There will not be a weekly update next week.

Thanks,

Charlie Bush

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Pronouns: he; him; his