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**From:** Charlie Bush  
**Sent:** Friday, October 7, 2022 1:08 PM  
**To:** CityCouncil  
**Cc:** AllStaff  
**Subject:** Weekly Update

Council,

Here are this week's items:

**Other Stuff (from me)**

- 23-24 Budget – With inflation running significantly higher than growth of the City's revenues, senior staff spent 8 hours this week working as a team through what we call the Budget Scrub to reduce an over \$500,000 General Fund budget deficit for 2023 (approx. 4.6% of the budget) and over a \$600,000 General Fund budget deficit for 2024 (approx. 5.1% of the budget). To date, with some more work to do and by going through every line item of the budget, we've been able to preserve currently budgeted positions in the City and most services. We will need your help with this budget to ensure that remains the case. Our budget will be noticeably tighter moving forward. Many other funds in the City were also in the red and will require additional work and your support through the budget process to remain solvent. We look forward to engaging with you more on this topic, starting with the October 12<sup>th</sup> Finance, Personnel, and Risk Management Committee meeting.
- Mobile Vendor Regulations Changes – The City Council Business Development Committee met on Thursday the 29<sup>th</sup> of September to discuss changes to our mobile vendor regulations and license fees. The Committee provided input for some future code changes that I will be drafting for the October 26 City Council meeting. We also hosted a meeting for local businesses to weigh in on this topic on September 27<sup>th</sup>. The Chamber of Commerce helped us advertise the meeting. Unfortunately, no businesses attended.
- Redistricting – This item is back one more time and is on the consent agenda for action on October 12<sup>th</sup>.
- Council Governance Manual – We are planning to bring back some recommended revisions at the Work Session in November.

**Police (from Sergeant Paul Eaton)**

- Back in September, SWPD was able to equip our officers with a much improved first aid kit. These kits are built with the idea of life-saving first aid. This summer, Officers responded to several incidents where lifesaving first aid was given by our officers who were first on the scene. These kits will better serve the work our officers are already doing. We will have further technical training on these first aid kits by our EMT-certified officers in the next couple of months. SWPD our EMT Officers, Bass and VanDam, have even more robust life-saving kits which go along with their certified training and experience.
- 22-W05691-SWPD and SWFD were dispatched to a high-risk car accident at the boat launch at Riverfront Park. Dispatch advised that a male had run over himself with his vehicle at the boat launch. Officers arrived and the male laying on the boat launch near the water. SWPD Officers gave life-saving measures and assisted SWFD. The subject was transported for care. Upon investigation of the scene, the incident appears to be an accident.
- On the 30<sup>th</sup>, we assisted with the SWHS Homecoming Parade.

- Officer Humberg has completed the basic Commercial Motor Vehicle Enforcement training. She is currently working, as patrol coverage allows, an adjusted schedule to train in the field with WSP CMV Enforcement. Once this is completed, she will be able to make her own stops and carry out enforcement on commercial vehicles. We expect her training to be completed before the end of 2022.
- This Patrol rotated shifts. Those Officers on dayshift (6am-6pm) moved to nights (6pm-6am) and opposite. As calls allow, dayshifts are going to make an effort to be in and around the school. This means doing speed checks before and after. This also means doing walk-throughs and playing with kids. Earlier this week we started with Evergreen. Nightshift will provide places that serve alcohol more attention. This translates into walking through our bars and patrolling for DUIs. Nightshift has 3 DUI arrests already this week. Not all of those arrests have come from bar patrols.

### **Fire (from Chief Frank Wagner)**

#### Fire Department Staffing/Personnel:

- Past 7 days we have zero open shifts!!
- Volunteer Testing- Next test will be October 15th

#### Events/Training/Public Outreach:

- Crews have been performing their annual commercial fire inspections as assigned, with due dates of October 31<sup>st</sup>.
- Have two of our volunteer Firefighter EMT's signed up to be on standby at the High School Football games every Friday night with Burlington Edison this week.
- Fire Prevention Week starts Monday October 10<sup>th</sup> and we will be visiting all of our Elementary Schools in the City limits.
- Last Friday we had a significant call with a Rescue and CPR at the Riverfront Boat Launch. Crews did an AMAZING job and patient was flown to Harborview in Seattle where family reports he is expected to make a full recovery.
- This morning we had a residential fire in the apartments on Sapp Road, that was contained to a single unit, with no extension to adjacent apartments or injuries.



Equipment:

- Received notice from North Region EMS that we have been awarded a grant to purchase pediatric and neo-nate transport devices, that will make is safer for our crews to transport sick children that cannot be secured in a car seat.
- Fire Engine E5512 is still in the shop for repairs, after failing the annual Emergency Vehicle Certification, with possible return to service next week.
- One of our back up ambulances is back in service after some transmission work.
- Still awaiting two ambulances ordered November 2021, with chassis shortages delivery pushed back to early 2023.
- Specifications on Fire Engine replacement that is scheduled for 2024 ER&R purchase is completed and in the Council Packet; currently it is an average of 15 months or more for the build process.

Thanks,

Charlie Bush

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*Pronouns: he; him; his*