
From: Charlie Bush
Sent: Friday, August 5, 2022 10:10 AM
To: CityCouncil
Cc: AllStaff
Subject: Weekly Update
Attachments: 20220803_IT_Department_Report.pdf

Council,

Here are this week's items:

Public Works (Mark Freiberger)

- WWTP/PW Building Project – Faber Construction - The project is 82.3% complete as of the end of July. Substantial Completion is scheduled for 9/8/22, with final completion by 9/24/2022. The added work for grading the Operations area may extend the final contract completion to September, but this will not impact completion and occupancy of the buildings themselves.
- SR20/SR9-Township Intersection Improvements Project - Work started on 6/20/2022. Recent work includes demolition of the existing curbs and ramps in preparation for installation of new ramps. Two of the four signal mast arms have been installed. The final two crossing SR20 are being scheduled. The contractor was delayed by approval of the Traffic Control Plan for the signal installation, but will resume work shortly. All work is scheduled to complete 8/22/2022.
- 2022 Pavement Improvements Project, including Trail Road and Puget Street overlays - The Contract is executed and a pre-construction conference is scheduled for August 10. It is anticipated that the work will start mid-August and complete mid-September.
- TIB Grant Applications due August 19, 2022 - There is a Grant Approval memorandum on the agenda for August 10.
- Memorial Park Design - We are working with the Landscape Architect to finalize the scope for the Memorial Park improvements. The scope has been narrowed to reduce stormwater requirements and simplify construction. I will report on this at the August 10 council meeting.

Fire (Frank Wagner)

Staffing:

- Past 7 days we have had 24 hours of coverage that we were unable to fill with volunteers/part-time staffing; 2 shifts. These days we had to take an ambulance/engine out of service and run short-handed.
- Jacob Kelly, our internal candidate for the Full-Time Firefighter Paramedic, has accepted our Job Offer and will be sworn in at Council Meeting August 10, 2022. Jake has been an Part-Time Firefighter for the City since October of 2020.
- Volunteer Testing - took place July 16th, while we were hoping for 10-15 volunteers, we were excited to get 5 that are being offered positions. Their training will take place this fall with the plan of getting all of them online by early 2023. Our next testing will be October 2022.

Events/Training/Public Outreach:

- Had our second busiest month in 2022 of all time for July, with crews responding to 353 calls for service. Our all-time record for any calendar month is August 2021 with 355 calls.
- Crews responded to call for service last week and delivered a healthy baby boy!!!
- Participated with the Sedro-Woolley Youth Football League at their Field Day last weekend
- Our Volunteer association had their annual Officers Picnic, where the families of all members were invited to Riverfront Park for games, food and a slip and slide.
- Annual Police vs Fire department Softball game is scheduled for 2:30pm on Saturday August 13th at Tesarik Field.
- Will have an Engine Crew at the Reading & Resources Under the Lights event on August 12th which the Sedro-Woolley School District is hosting to promote literacy.

Information Technology (Bill Chambers)

- IT's report is attached.

Other Stuff

- Additional Departmental Information – Fire has additional information in this week's packet. Police also has information in this week's packet. Planning and Building is providing information once a month on building permits in the packet. That information was in last meeting's packet. You will be hearing a lot from the Finance over the next several months regarding the budget, financial reports, etc. We had a brief break in reporting recently due to some vacations, including my own.
- Weekly Updates on the Website – We are posting these updates [here](#) (scroll down the page a bit) on our website.

Thanks,

Charlie Bush

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Pronouns: he; him; his