

**SEDRO-WOOLLEY MUNICIPAL COURT  
SKAGIT COUNTY, WASHINGTON**

IN THE MATTER OF	)	ADMINISTRATIVE ORDER
	)	
EMERGENCY ORDER RE: COVID-19	)	NO. 20-04

WHEREAS the Governor of the State of Washington has declared a state of emergency in all counties of Washington due to the public health emergency caused by the corona virus disease (COVID-19); and; and


WHEREAS, the Chief Justice of the State Supreme Court has issued an emergency order in response to the public health emergency that affects operations of trial courts in Washington State on March 4, 2020; and,

WHEREAS, the Washington State Supreme Court has adopted Order No. 25700-B-602, granting emergency authority to this court to adopt, modify, and suspend court rules and orders, and to take further actions concerning court operations, as warranted to address the current state of emergency;

NOW, THEREFORE, IT IS HEREBY ORDERED:

1. From March 17, 2020 through May 31, 2020, the Court Clerk’s window will be closed to the public; this closure is subject to extension as circumstances require. Court staff will report to work as usual, unless otherwise authorized. During this closure, court payments may be made online or sent by first class mail and court documents may be filed by email, fax, or first-class mail.
2. Effective immediately, all hearings on motions to lift or modify a domestic violence (DV) no-contact or an anti-harassment order issued by this court will be conducted by written statement. The protected party must submit a written statement to the Court via email, first class mail, or fax. The Court will review the statement in chambers and enter a written order denying, lifting, or modifying the order. The Court reserves the right to conduct the hearing on the record in person, by video, or by telephone, with notice to the protected party. Forms used for this purpose may be accessed at [https://www.ci.sedro-woolley.wa.us/departments/municipal\\_court/forms.php](https://www.ci.sedro-woolley.wa.us/departments/municipal_court/forms.php).
3. This Order may be amended or withdrawn as warranted to address the on-going public health emergency.

DATED this 17<sup>th</sup> day of March, 2020.

  
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Brock D. Stiles  
Presiding Judge