NOTICE OF REGULAR MEETING
SEALY CITY COUNCIL
CITY COUNCIL CHAMBERS
415 MAIN STREET
SEALY, TX 77474
TUESDAY, NOVEMBER 18, 2025
6:00 P.M.

Notice is hereby given of a Regular Meeting of the City Council of Sealy to be held on the abovementioned date, time, and location for the purpose of considering the following agenda items. All agenda items are subject to action. The City Council reserves the right to meet in a closed session on any agenda item should the need arise and if applicable pursuant to authorization by Title 5, Chapter 551, of the Texas Government Code.

A. Call to Order

B. Invocation and Pledges of Allegiance

C. Roll Call and Certification of a Quorum

D. Petition(s) and Public Comments
Comments may not be addressed to or at individuals and are limited to three minutes per speaker; however, if a large quantity of individuals has registered to speak, the time may be reduced. Speakers may not poll the council members or attendees.

E. Discussion and Possible Action to Approve the agenda order or reorder

F. Consent Agenda
(In accordance with Sec. 2-35. (1) of the Code of Ordinances, "Routine matters thought to require little or no deliberation by city council may be placed on a consent agenda, which shall be treated as one agenda item." At any time prior to the call for a vote on the consent agenda, any council member may request that one or more items may be removed from the consent agenda and handled separately in the same manner as a regular agenda item.)

- **October 21, 2025, Regular Meeting Minutes**
- **November 4, 2025, Regular Meeting Minutes**
- **Approving an Ordinance Amending Chapter 98, providing for Westview Terrace Drive to be Designated a One-Way Street, when the current drainage construction is completed on Westview Terrace Drive up to the intersection of Eagle Lake Road, or no later than March 1, 2026 (Second of two readings)**
- **Financial Report: September 30, 2025**
- **Q4 Investment Report FY 24/25**
- **Approval of a Resolution correcting the Funding Source for the City's local contribution to the Texas Community Development Block Grant – Disaster Recovery Project (Contract No. 19-076-038-B691) (Resolution 2018-28 and 2020-21).**
- **Approval to Amend Pay Scale to Remove Assistant Chief of Police**

- **Approval of Ratification - Public Awareness Update by Paradigm in the amount of $4,200 for Consultant Services regarding Railroad Commission Compliance (for Gas System).**

- **Approval of a Resolution to Approve the City of Sealy Public Awareness Update for Gas Infrastructure and Emergency Plan and Preparedness**

- **Approval of a Resolution to Amend Minimum Construction Standards**

- **Approval of Resolution Appointing New Capital Improvement Advisory Committee Board Members, Providing for Procedures, and Providing for Duties**

- **Approval of Ratification for Well #5, a New Motor not to exceed $8,000**

- **Approval of a Resolution Authorizing Participation in and Application to the Bullet-Resistant Components for Law Enforcement Vehicles Grant Program.**

G. Presentation(s)

- **Rexville Crossing**

- **Bluebonnet Groundwater District by Zach Holland**

H. Business

1. Discussion and Possible Action regarding City-Wide Event for the Sealy Area Historical Society Event being held on Saturday, December 13, 2025, at the Sealy Historical Park from Noon till 8:00 p.m.

2. Presentation, Discussion, and Possible Action regarding Fowlkes Street and 2nd Street Stop Signs, and Front Street and 2nd Street Stop Signs.

3. Presentation, Discussion, and Possible Action regarding Proposed Water/Sewer/Gas Rates.

4. Discussion and Possible Action regarding the Amended and Restated Agreement for Park Entry, Maintenance, Use, and Improvements between the City of Sealy and Greater Sealy Little League, Inc., regarding Chapman B&PW Park.

5. Discussion and Possible Action regarding Amending Section 74-32 of Division I of Article II of Chapter 74 of the Code of Ordinances, providing Rules and Regulations for Peddlers and Solicitors.
(First of two readings)

6. Discussion and Possible Action regarding Variance Amendment to Ordinance Chapter 14: Building Regulations – Section 14-418. Planning Commission and City Council Action.
(First of two readings)

7. Discussion and Possible Action regarding Variance Amendment to Ordinance Chapter 28: Development Rules and Regulations – Article XIII – Variances and Appeals, Section 28-110 and Article XIV – Outdoor Lighting, Section 28-129.
(First of two readings)

8. Discussion and Possible Action regarding Variance Amendment to Ordinance Chapter 29: Downtown Preservation District – Section 29-15. Planning Commission.
(First of two readings)

9. Discussion and Possible Action regarding Variance Amendment to Ordinance Chapter 58: Manufactured Homes and Trailers Section 58-112. Provisions applicable to Non-Conforming Mobile Homes and Mobile Home Parks.
(First of two readings)

10. Discussion and Possible Action regarding Variance Amendment to Ordinance Chapter 78: Planning – Adding Section 78-36. Variances.
(First of two readings)

11. Discussion and Possible Action regarding Variance Amendment to Ordinance Chapter 80: Signs – Section 80-30. Variances and Appeals.
(First of two readings)

12. Discussion and Possible Action regarding Variance Amendment to Ordinance Chapter 87: Subdivision of Land and Plats – Section 87-3. Special Provisions.
(First of two readings)

13. Discussion and Possible Action regarding Approval of a 12-month agreement with Flock Safety for subscription access to Flock Safety's Investigative Software Products and Subscriptions Bundle.

I. EXECUTIVE SESSION: A closed meeting will be held concerning the following item(s):

a) **Texas Government Code, Section 551.071, Consultation with Attorney: A governmental body may conduct a private consultation with its attorney when the governmental body seeks the advice of its attorney about pending or contemplated litigation; or a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code.**

- **Faircroft Development Agreement (BSR)**
- **Interlocal Agreement with Emergency Service District #2**

b) **Texas Government Code, Section 551.087, Deliberation regarding Economic Development Negotiations; Closed Meeting. This chapter does not require a governmental body to conduct an open meeting: (1) to discuss or deliberate regarding commercial or financial information that the governmental body has received from a business prospect that the governmental body seeks to have locate, stay, or expand in or near the territory of the governmental body and with which the governmental body is conducting economic development**

negotiations; or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

- **Faircroft Development Agreement (BSR)**

14. Reconvene into regular session and consider action, if any, on items discussed in Executive Session.

15. Discussion and Possible Action regarding Approval of an Interlocal Agreement between The City of Sealy and Emergency Service District #2.

16. Reports or Requests from the City Manager and Discussion:

17. Reports, Announcements, or Requests from Councilmembers.

J. Adjourn

CERTIFICATION

I, Sandra Vrablec, City Secretary of the City of Sealy, do hereby certify that the above notice of the City of Sealy, Texas, City Council, was posted in a place convenient to the general public (and the City's website) in compliance with Chapter 551, of the Texas Government Code, and at least 3 business days before the scheduled time of the meeting.

Sandra Vrablec, City Secretary

F. CONSENT AGENDA

MINUTES
SEALY CITY COUNCIL
CITY COUNCIL CHAMBERS
415 MAIN STREET
SEALY, TX 77474
TUESDAY, OCTOBER 21, 2025
6:00 P.M.

The City Council of the City of Sealy, Texas, conducted the meeting scheduled for October 21, 2025, at 6:00 p.m., at the Sealy City Council Chambers located at 415 Main Street, Sealy, Texas, 77474.

A. Call to Order

Mayor Bilski called the meeting to order at 6:00 p.m.

B. Invocation and Pledges of Allegiance

Councilwoman Curry gave the Invocation and Mayor Bilski led the Pledges of Allegiance

C. Roll Call and Certification of a Quorum

Present:

Carolyn Bilski	Mayor
Bradley Miller	Councilmember, Place 3
Theadra Curry	Councilmember, Place 4
Edward Zapalac	Councilmember, Place 5

Absent:

Dee Anne Lerma	Councilmember, Place 1 Mayor Pro Tem
Chris Noack	Councilmember, Place 2
Adam Burttschell	Councilmember, Place 6

A quorum was declared present.

Staff Attending:

Kimbra Hill, City Manager
Sandra Vrablec, City Secretary
Tim Kirwin, City Attorney
Jennifer Matura, Finance Director
Russell Grimes, Chief of Police
Patrick Parsons, Public Works Director
Mike Barrow, Assistant City Manager
Bill Atkinson, EDC Director
Katherine Ellis, EDC Secretary
Charlie Wade, Tourism Manager

D. Petitions(s) and Public Comments

No one signed up to speak.

E. Discussion and Possible Action to Approve the agenda order or reorder

Mayor Bilski asked that we be able to move Business #3 after the Public Hearing.

A motion was made by Councilman Zapalac to the motion.
Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Miller, Curry, Zapalac
NOES: None

The motion carried.

F. Public Hearing: The City Council will hold a Public Hearing on Designating an Area as the Sealy Sika Tax Abatement Reinvestment Zone No. 1 pursuant to Chapter 312 of the Texas Tax Code. The Sealy Sika Tax Abatement Reinvestment Zone No.1 is an approximately 40-acre tract of land located on or about 3000 FM 3538, Sealy, Texas 77474 (a new parcel ID will be assigned for Tax Abatement purposes), which may provide a Tax Abatement from the City of Sealy, Texas, for new or expanded Commercial-Industrial Improvements.

Mayor Bilski opened the Public Hearing at 6:03 p.m.

No one spoke.

Mayor Bilski closed the Public Hearing at 6:04 p.m.

J. Business

3. Discussion and Possible Action regarding a Request from the Sealy Cemetery Association for the City of Sealy to Assume Ownership and Operational Responsibility for the Sealy Cemetery and adjoining cemetery-owned property.

A motion was made by Councilman Zapalac to Direct Staff to continue exploring options to Support the Sealy Cemetery Association operations to move forward in the future.
Councilwoman Curry seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Miller, Curry, Zapalac
NOES : None

The motion carried.

G. Proclamation(s)

- **Veterans Day – November 11th**
- **Municipal Court Week – November 3-7, 2025**

H. Consent Agenda

(In accordance with Sec. 2-35. (1) of the Code of Ordinances, "Routine matters thought to require little or no deliberation by city council may be placed on a consent agenda, which shall be treated as one agenda item." At any time prior to the call for a vote on the consent agenda, any council member may request that one or more items may be removed from the consent agenda and handled separately in the same manner as a regular agenda item.)

- **October 7, 2025 Regular Meeting Minutes**
- **Ratification of Opioid Settlement: Secondary Manufacturers Settlement**
- **Financial Report: August 31, 2025**
- **Amending and Restating the Personal Services Agreement between the City of Sealy and Chaparral Creative, LLC, previously approved on August 5, 2025, to Update the Title and Term**
- **Approval of a Resolution for a Historic District Improvement Grant from the Sealy Economic Development Corporation (SEDC) regarding the Good Samaritan Project**
  (Second of two readings)
- **Approval of an Asset Forfeiture Local Agreement between the Sealy Police Department and the Austin County District Attorney's Office regarding the disposition of property or the proceeds from the sale of forfeited property, pursuant to Chapter 59 of the Texas Code of Criminal Procedure**
- **Approval of Job Description for Public Works Field Technician Position**
- **Approval of Amending the Organizational Chart, Replacing Job Title of Customer Service Technician with the Job Title of Public Works Field Technician**
- **Amend Job Titles on Pay Scale:**
  - **EDC/CVB Deputy Director/Secretary to be replaced with EDC/CVB Deputy Executive Director/Secretary**
  - **Tourism Manager to be replaced with CVB Tourism Manager**
  - **Add Public Works Field Technician to Non-Exempt- Pay Grade 6**
- **Approving the SEDC Board's Updated 2025-2028 SEDC Strategic Plan**
- **Approve a Resolution to Appoint a Director to the Board of Directors of the Austin County Appraisal District**
- **Approve a Resolution to Appoint Chief Russell Grimes to serve as a Representative for the City of Sealy as a member of the Austin County 911 Emergency Communications District Board**
-

- **Approve a Resolution of Support of a TxDOT Traffic Study regarding Speed Limit Reduction on Highway 36 southbound, north of FM 2187, and northbound, south of FM 2187**

a) A motion was made by Councilman Zapalac to Approve the Consent Agenda, but to break out of the Consent Agenda and make a separate Agenda Item, the Updated 2025-2026 SEDC Strategic Plan out of Consent Agenda.
Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Miller, Curry, Zapalac
NOES: None

The motion carried.

b) Pulled out of the Consent Agenda and made a separate Agenda Item.

- **Approving the SEDC Board's Updated 2025-2028 SEDC Strategic Plan**

A motion was made by Councilman Zapalac to Approve the SEDC Board's Updated 2025-2026 SEDC Strategic Plan.
Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Miller, Curry, Zapalac
NOES: None

The motion carried.

I. Presentation(s)

- **Kick-Off Presentation for Wayfinding Program by Merje**

J. Business

1. Discussion and Possible Action regarding an Ordinance Designating an Area as The Sealy Sika Tax Abatement Reinvestment Zone No. 1, Pursuant to Texas Tax Code, Chapter 312.
(First of two readings)

A motion was made by Councilman Miller to Approve an Ordinance Designating an Area as the Sealy Sika Tax Abatement Reinvestment Zone No. 1, Pursuant to Texas Tax Code, Chapter 312. This is the first of two readings.
Councilwoman Curry seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Miller, Curry, Zapalac,
NOES: None

The motion carried.

2. **Discussion and Possible Action regarding Approval of a Performance Agreement for the Historic District Good Samaritan Project between the Sealy EDC and First Baptist Church of Sealy.**

   A motion was made by Councilwoman Curry to Approve a Performance Agreement for the Historic District Good Samaritan Project between the Sealy EDC and First Baptist Church of Sealy.
   Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

   AYES: Bilski, Miller, Curry, Zapalac
   NOES: None

   The motion carried.

4. **Discussion and Possible Action regarding the Designation of Representative and Alternate to the Houston-Galveston Area Council (H-GAC) for the 2026 General Assembly.**

   A motion was made by Councilman Zapalac to Appoint Mayor Bilski as the Designation of Representative and Mayor Pro Tem Lerma as the Alternate to the Houston-Galveston Area Council for the 2026 General Assembly.
   Councilwoman Curry seconded the motion. Mayor Bilski called for the vote.

   AYES: Bilski, Miller, Curry, Zapalac
   NOES: None

   The motion carried.

5. **Discussion and Possible Action regarding an Ordinance amending Chapter 98, providing for Westview Terrace Drive to be Designated a One-Way Street.**

   A motion was made by Councilwoman Curry to Approve an Ordinance amending Chapter 98, providing for Westview Terrace Drive to be Designated a One-Way Street. This is the first of two readings.
   Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

   AYES: Bilski, Miller, Curry, Zapalac
   NOES: None

   The motion carried.

6. **Discussion and Possible Action regarding Development Processing and Workflow Policy.**

   No action was taken.

K. EXECUTIVE SESSION: A closed meeting will be held concerning the following item(s):

a) Texas Government Code, Section 551.071, Consultation with Attorney: A governmental body may conduct a private consultation with its attorney when the governmental body seeks the advice of its attorney about pending or contemplated litigation; or a settlement offer, or on a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code.

- **Via Reconciliation and Understanding Agreement**

A motion was made by Councilwoman Curry to recess into Executive Session.
Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Miller, Curry, Zapalac
NOES: None

The motion carried. The City Council entered into Executive Session at 7:13 p.m.

7. Reconvene into regular session and consider action, if any, on items discussed in Executive Session.

The City Council reconvened into Open Session at 7:33 p.m.

Per Tim Kirwin, City Attorney, the Reconciliation and Understanding Agreement Between the City of Sealy, Texas, and Karen Via for 429 Acres Lane, will include all the Parcels 14547, 16425, 20101, and 20103, that is the only change.

A motion was made by Councilman Zapalac to Approve the Reconciliation and Understanding Agreement between the City of Sealy and Karen Via, with the Parcel addition added by the City Attorney and attached to the minutes.
Councilwoman Curry seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Miller, Curry, Zapalac
NOES: None

The motion carried.

10. Reports or Requests from the City Manager and Discussion:

Kimbra Hill, City Manager, would like to mention the City's Ordinance on Sewer Averaging, and I have asked the Public Works Director to read: In the Master Fee that to qualify for the sewer averaging, and account with sewer services must have had metered water service active throughout all 4 of the previous months of November through February, the time period designated as winter months. These rates go into effect with the October billing, billed November 25 for the previous winter's consumption.

11. Reports, Announcements, or Requests from Councilmembers.

Mayor Bilski	Lighting in the new parking lot downtown
Councilwoman Lerma	Absent
Councilman Noack	Absent
Councilman Miller	From Wolfpack to Corner Building, needs ADA compliance on the surface of the sidewalk needs to be improved. Maybe look at grants to help
Councilwoman Curry	None
Councilman Zapalac	None
Councilman Burttschell	Absent

K. Adjourn

A motion was made by Councilwoman Curry to Adjourn.
Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Miller, Curry, Zapalac
NOES: None

The motion carried. The City Council meeting adjourned at 7:37 p.m.

PASSED AND APPROVED this 18th day of November 2025.

_____
Carolyn Bilski, Mayor

ATTEST:

_____
Sandra Vrablec, City Secretary

MINUTES
SEALY CITY COUNCIL
CITY COUNCIL CHAMBERS
415 MAIN STREET
SEALY, TX 77474
TUESDAY, NOVEMBER 4, 2025
6:00 P.M.

The City Council of the City of Sealy, Texas, conducted the meeting scheduled for November 4, 2025, at 6:00 p.m., at the Sealy City Council Chambers located at 415 Main Street, Sealy, Texas, 77474.

A. Call to Order

Mayor Pro Tem Lerma called the meeting to order at 6:00 p.m.

B. Invocation and Pledges of Allegiance

Councilwoman Curry gave the Invocation and Mayor Pro Tem Lerma led the Pledges of Allegiance

C. Roll Call and Certification of a Quorum

Present:

Dee Anne Lerma	Councilmember, Place 1 Mayor Pro Tem
Chris Noack	Councilmember, Place 2
Bradley Miller	Councilmember, Place 3
Theadra Curry	Councilmember, Place 4
Edward Zapalac	Councilmember, Place 5
Adam Burttschell	Councilmember, Place 6

Absent:

Carolyn Bilski	Mayor

A quorum was declared present.

Staff Attending:

Kimbra Hill, City Manager
Sandra Vrablec, City Secretary
Tim Kirwin, City Attorney
Russell Grimes, Chief of Police
Patrick Parsons, Public Works Director
Mike Barrow, Assistant City Manager
Bill Atkinson, EDC Director

D. Petitions(s) and Public Comments

No one signed up to speak.

E. Business

1. **Discussion and Possible Action on an Ordinance Designating an Area as The Sealy Sika Tax Abatement Reinvestment Zone No. 1. Pursuant to Texas Tax Code, Chapter 312. (*Second of two readings*)**

   A motion was made by Councilman Zapalac to Approve an Ordinance Designating an Area as The Sealy Sika Tax Abatement Reinvestment Zone No.1. Pursuant to Texas Tax Code, Chapter 312. This is the second of two readings.
   Councilman Miller seconded the motion. Mayor Pro Tem Lerma called for the vote.

   AYES: Lerma, Noack, Miller, Curry, Zapalac, Burttschell
   NOES: None

   The motion carried.

2. **Discussion and Possible Action on a Resolution of the City Council of the City of Sealy, Texas, Granting a Request for Tax Abatement Relief and Approving a Chapter 312 Tax Abatement Agreement Between The City of Sealy, Texas and Sika Corporation for Property Located within The Sealy Sika Tax Abatement Reinvestment Zone No. 1.; and Authorizing The Mayor to Execute The Tax Abatement Agreement; Providing for Severability; And Providing an Effective Date.**

   Name of property owner and applicant for Tax Abatement Agreement: Sika Corporation.
   Name and location of the reinvestment zone in which the property subject to the Agreement: Sealy Sika Tax Abatement Reinvestment Zone No. 1; 3000 FM 3538 Sealy, Texas 77474.
   A general description of the nature of the improvements or repairs included in the Agreement: An approximate 112,500 square foot facility to manufacture roofing membrane.
   The estimated costs of the improvements or repairs. Improvements estimated to be $23,000,000. Tangible Personal Property is estimated to be $77,000,000 (total: $100,000,000).

   A motion was made by Councilman Noack to Approve the Resolution and Agreement.
   Councilwoman Curry seconded the motion. Mayor Pro Tem Lerma called for the vote.

   AYES: Lerma, Noack, Miller, Curry, Zapalac, Burttschell
   NOES: None

   The motion carried.

K. Adjourn

A motion was made by Councilman Miller to Adjourn.
Councilwoman Curry seconded the motion. Mayor Pro Tem Lerma called for the vote.

AYES: Lerma, Noack, Miller, Curry, Zapalac, Burttschell
NOES: None

The motion carried. The City Council meeting adjourned at 6:06 p.m.

PASSED AND APPROVED this 18th day of November 2025.

_____
Carolyn Bilski, Mayor

ATTEST:

_____
Sandra Vrablec, City Secretary

AGENDA ITEM NO: _____

SUBMITTED BY: Patrick Parsons, Public Works Director
MEETING DATE: November 18, 2025

STAFF REPORT

DESCRIPTION

Approving an Ordinance Amending Chapter 98, providing for Westview Terrace Drive to be Designated a One-Way Street ***when the current drainage construction is completed on Westview Terrace Drive up to the intersection of Eagle Lake Road, or no later than March 1, 2026.***
(Second of two readings)

ANALYSIS

After appropriate signs giving notice of this section are erected, each side of Westview Terrace Drive, divided by the grass drainage median, will be designated one-way streets. The west side of Westview Terrace Drive, from its intersection with Eagle Lake Road to the north, and its intersection with Westview Terrace Circle to the south will be designated for southbound traffic only; and the east side of Westview Terrace Drive, from its intersection with Eagle Lake Road and Sunset Ave. to the north, and its intersection with Westview Terrace Circle to the south will be designated for northbound traffic only.

RECOMMENDATION

To approve the amendment to Chapter 98 that would designate Westview Terrace Dr as a one-way street.

FINANCIAL IMPACTS

The cost to remove existing signs that are no longer necessary and to then install the new one-way signage.

ORDINANCE NO. 2025 –

AN ORDINANCE OF THE CITY OF SEALY, TEXAS, AMENDING SUBSECTION 98-9 (b) and (c) OF ARTICLE I OF CHAPTER 98 OF THE CODE OF ORDINANCES OF THE CITY OF SEALY TEXAS; PROVIDING RULES AND REGULATIONS FOR ONE-WAY STREETS DESIGNATED; REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT OR INCONSISTENT WITH THIS ORDINANCE; PROVIDING FOR SEVERABILITY; PROVIDING A PENALTY; AND PROVIDING AN EFFECTIVE DATE.

* * * * * * * * * * * * * * * *

WHEREAS, the City Council of the City of Sealy, Texas, ("City") finds that updating the designated one-way streets is in the best interest of the City, citizens, and travelers;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS:

Section 1. The facts and recitations contained in the preamble to this ordinance are true and correct and incorporated herein for all purposes.

Section 2. The City ratifies all past action or enforcement.

Section 3. Subsection 98-9 (b) and (c) of Article I of Chapter 98 of the Code of Ordinances of the City of Sealy, Texas is amended to read as follows:

"CHAPTER 98 – TRAFFIC AND VEHICLES

* * * *

ARTICLE I. – IN GENERAL

* * * *

Sec. 98-9. – One-way streets designated.

* * * *

(b) After appropriate signs giving notice of this section are erected, each side of Westview Terrace Drive, divided by the grass drainage median, will be designated one-way streets. The west side of Westview Terrace Drive, from its intersection with Eagle Lake Road to the north, and its intersection with Westview Terrace Circle to the south will be designated for southbound traffic only; and the east side of Westview Terrace Drive, from its intersection with Eagle Lake Road and Sunset Ave. to the north, and its intersection with Westview Terrace Circle to the south will be designated for northbound traffic only.

(c) Every person guilty of violating this section shall, upon conviction, be punished as provided in section 1-7.

Section 4. *Repeal.* All ordinances or parts of ordinances in conflict herewith are repealed.

Section 5. *Severability.* In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of provision hereof other than the part declared to be in valid or unconstitutional; and the City Council of the City of Sealy, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be in valid or unconstitutional, whether there be one or more parts.

Section 6. *Penalty.* Any person who violates or causes, allows, or permits another to violate any provision of this ordinance, rule, or police regulation of the city shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine or penalty not to exceed two hundred dollars ($200.00). If such rule, ordinance, or police regulation governs fire safety or public health and sanitation, other than the dumping of refuse, the fine or penalty shall not exceed two thousand dollars ($2,000.00). If such rule, ordinance, or police regulation governs the dumping of refuse, the fine or penalty shall not exceed four thousand dollars ($4,000.00). Each occurrence of any violation of this ordinance, rule, or police regulation shall constitute a separate offense. Each day on which any such violation of this ordinance, rule, or police regulation occurs shall constitute a separate offense.

Section 7. *Effective Date*. This ordinance shall become effective when the current drainage construction is completed on Westview Terrace Drive up to the intersection of Eagle Lake Road, or no later than March 1, 2026 and enforceable when published as required by law.

PASSED AND APPROVED at this first reading on the 7th day of October 2025.

PASSED, APPROVED AND ADOPTED at this second reading on the _____ day of _____ 2025.

Carolyn Bilski, Mayor

ATTEST:

Sandra Vrablec, City Secretary


Southbound Traffic Only
Northbound Tra



City of Sealy, Texas

Financial Report

For the Fiscal Date Ending September 30, 2025

Section 1

Fund Balance Report

City of Sealy, Texas
Fund Balance Report
For the Period Ending September 30, 2025

		Fund Balance 10/01/2024	YTD Revenues & Other Sources	YTD Expenses & Other Uses	YTD Surplus (Deficit)	Fund Balance 09/30/2025	LESS: Net Investment in Capital Assets	Unassigned Fund Balance 09/30/2025	Budgeted Operating Expenses	# Days of Oper Exp's	$/Day to Operate
	GENERAL FUND										
10	General Fund	$ 3,062,043.72	$ 9,607,692.49	$ 6,943,802.10	$ 2,663,890.39	$ 5,725,934.11	$ -	$ 5,725,934.11	$ 8,621,253.00	**239**	**$ 23,620**
	SEALY ECONOMIC DEVELOPMENT CORP										
29	Economic Development Sales Tax Fund	$ 3,243,479.59	$ 1,464,920.85	$ 1,227,001.96	$ 237,918.89	$ 3,481,398.48	$ -	$ 3,481,398.48	$ 993,583.00	**1,261**	**$ 2,722**
	WATER & SEWER FUND										
56	Water & Sewer Fund	$ 30,722,902.84	$ 5,810,932.94	$ 5,455,497.91	$ 355,435.03	$ 31,078,337.87	$ 26,729,950.29	$ 4,348,387.58	$ 5,626,334.00		
60	Water Impact Fees Fund	869,958.78	104,832.11	-	104,832.11	974,790.89	-	$ 974,790.89	-		
61	Sewer Impact Fees Fund	1,014,615.77	103,664.24	-	103,664.24	1,118,280.01	-	$ 1,118,280.01	-		
		$ 32,607,477.39	$ 6,019,429.29	$ 5,455,497.91	$ 563,931.38	$ 33,171,408.77	$ 26,729,950.29	$ 6,441,458.48	$ 5,626,334.00	**412**	**$ 15,415**
	GAS FUND										
57	Gas Fund	$ 2,985,510.60	$ 2,809,912.94	$ 1,700,011.87	$ 1,109,901.07	$ 4,095,411.67	$ 1,151,313.73	$ 2,944,097.94	$ 2,245,855.00	**472**	**$ 6,153**
	SOLID WASTE FUND										
58	Solid Waste Fund	$ 8,189.23	$ 2,329,751.73	$ 2,208,112.77	$ 121,638.96	$ 129,828.19	$ 61,999.70	$ 67,828.49	$ 2,482,166.00	**10**	**$ 6,800**
	UTILITY DEPOSIT FUNDS										
66	Water Utility Deposits Fund	$ 238,484.15	$ -	$ -	$ -	$ 238,484.15					
67	Gas Utility Deposits Fund	463,115.00	-	-	-	463,115.00					
	DEVELOPER DEPOSIT FUNDS										
68	Developer Deposits Fund	$ 23,310.52	$ -	$ 3,605.00	$ (3,605.00)	$ 19,705.52					
	SPECIAL PURPOSE FUNDS										
11	Municipal Court Technology Fund	$ 22,678.54	$ 10,704.16	$ 399.00	$ 10,305.16	$ 32,983.70					
12	Time Payment Reimbursement Fee Fund	35,419.78	12,808.76	5,580.35	7,228.41	42,648.19					
13	Municipal Court Building Security Fund	226,218.22	19,456.54	7,176.00	12,280.54	238,498.76					
14	Child Safety Fund	12,370.44	990.95	-	990.95	13,361.39					
15	Police Department Donations Fund	48,905.91	35,542.53	24,142.48	11,400.05	60,305.96					
17	Park Land Dedication Fund	90,649.85	3,085.76	-	3,085.76	93,735.61					
18	State LEOSE Allocation Fund	8,588.35	4,323.88	1,848.43	2,475.45	11,063.80					
19	PEG Franchise Fee Fund	33,818.35	1,444.25	-	1,444.25	35,262.60					
20	Hotel/Motel Occupancy Tax Fund	746,789.21	210,997.60	111,184.16	99,813.44	846,602.65					
22	Local Youth Diversion Fund	89,978.69	20,011.10	-	20,011.10	109,989.79					
23	Municipal Jury Fund	1,221.58	376.97	243.30	133.67	1,355.25					
24	Chapter 59 Forfeited Property Fund	103,469.62	11,323.02	21,587.50	(10,264.48)	93,205.14					
26	TIRZ #2 Tax Increment Fund	8,101.47	360,038.89	59,194.71	300,844.18	308,945.65					
27	PID #1 Assessment Fund	0.04	47,025.81	118.50	46,907.31	46,907.35					
28	Sealy Development Authority Fund	-	-	-	-	-					
30	Downtown Revitalization Fund	8,539.80	84.09	-	84.09	8,623.89					
31	Emergency Reserve Fund	-	-	-	-	-					

City of Sealy, Texas
Fund Balance Report
For the Period Ending September 30, 2025

		Fund Balance 10/01/2024	YTD Revenues & Other Sources	YTD Expenses & Other Uses	YTD Surplus (Deficit)	Fund Balance 09/30/2025	LESS: Net Investment in Capital Assets	Unassigned Fund Balance 09/30/2025	Budgeted Operating Expenses	# Days of Oper Exp's	$/Day to Operate
35	Donation Fund	13,000.00	11,172.37	3,530.50	7,641.87	20,641.87					
36	Debt Service Fund	748,426.56	3,845,033.99	3,709,371.14	135,662.85	884,089.41					
59	Municipal Drainage Utility Fund	514,957.90	174,924.43	288.80	174,635.63	689,593.53					
62	Local Youth Diversion Admin Fee Fund	-	201.47	-	201.47	201.47					
64	Opioid Grant Fund	-	14,112.72	-	14,112.72	14,112.72					
65	Consolidated Security & Technology Fund	-	9,945.35	-	9,945.35	9,945.35					
		$ 2,713,134.31	$ 4,793,604.64	$ 3,944,664.87	$ 848,939.77	$ 3,562,074.08					
	BOND/GRANT FUNDS										
32	American Rescue Plan Act Fund	$ 499,422.89	$ 8,557.14	$ 626,254.88	$ (617,697.74)	$ (118,274.85)					
33	2022 Cert's of Oblig Construction Fund	16,239,716.44	546,791.59	1,001,326.59	(454,535.00)	15,785,181.44					
37	Front Street Drainage Remediation Fund	90,047.94	-	-	-	90,047.94					
63	2025 Cert's of Oblig Construction Fund	-	20,628,719.04	319,499.18	20,309,219.86	20,309,219.86					
		$ 16,829,187.27	$ 21,184,067.77	$ 1,947,080.65	$ 19,236,987.12	$ 36,066,174.39					
	INTERNAL SERVICE FUNDS										
80	Self-Insurance Fund	$ 22,936.26	$ -	$ 20,223.26	$ (20,223.26)	$ 2,713.00					
	TOTAL ALL FUNDS	**$ 62,196,868.04**	**$ 48,209,379.71**	**$ 23,450,000.39**	**$ 24,759,379.32**	**$ 86,956,247.36**					

Section 2

Sales & Use Tax Revenue Allocation Report

City of Sealy, Texas
Sales & Use Tax Revenue Report
November 2025

SEPTEMBER 2025 TAX COLLECTIONS

	CITY OF SEALY	SEALY EDC	TOTAL
Gross sales tax allocation from the State, excluding direct pay allocation	$ 223,734.23	$ 111,867.11	$ 335,601.34
Monthly adjustment by the State for sales tax overpayment by taxpayer	$ (2,596.24)	$ -	$ (2,596.24)
Net sales tax allocation from the State, excluding direct pay allocation	$ 221,137.99	$ 111,867.11	$ 333,005.10
Direct pay allocation from the State	$ -	$ -	$ -
Net sales tax payment from the State, including direct pay allocation	$ 221,137.99	$ 111,867.11	$ 333,005.10
Retainage of sales tax collections from taxable sales of goods and services by the City	$ 3,858.04	$ 1,929.02	$ 5,787.06
Grand total sales tax collections	$ 224,996.03	$ 113,796.13	$ 338,792.16

SEPTEMBER 2024 TAX COLLECTIONS

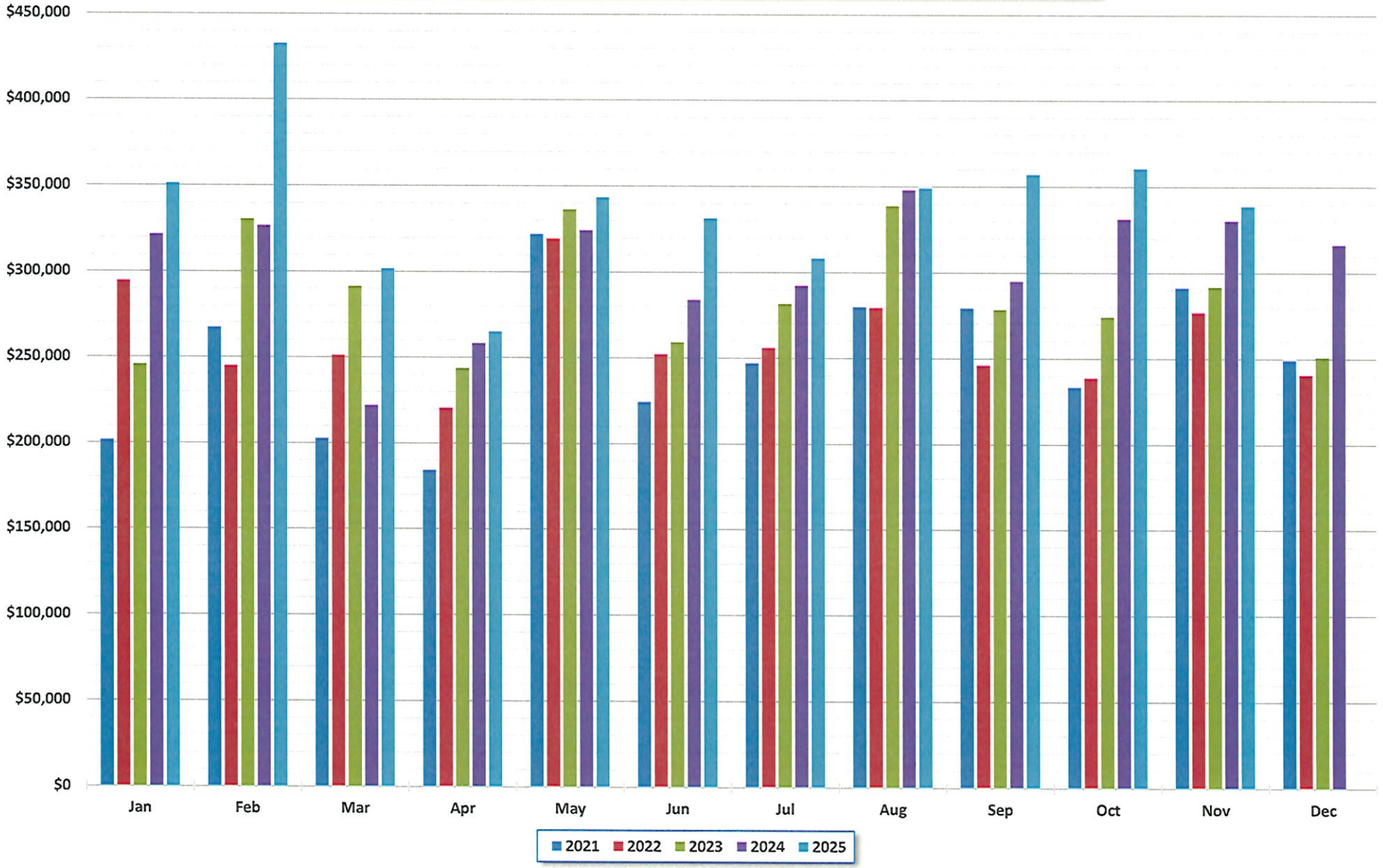
	CITY OF SEALY	SEALY EDC	TOTAL
Gross sales tax allocation from the State, excluding direct pay allocation	$ 217,169.20	$ 108,584.60	$ 325,753.80
Monthly adjustment by the State for sales tax overpayment by taxpayer	$ (2,596.24)	$ -	$ (2,596.24)
Net sales tax allocation from the State, excluding direct pay allocation	$ 214,572.96	$ 108,584.60	$ 323,157.56
Direct pay allocation from the State	$ 1,924.18	$ 962.09	$ 2,886.27
Net sales tax payment from the State, including direct pay allocation	$ 216,497.14	$ 109,546.69	$ 326,043.83
Retainage of sales tax collections from taxable sales of goods and services by the City	$ 2,925.84	$ 1,462.92	$ 4,388.76
Grand total sales tax collections	$ 219,422.98	$ 111,009.61	$ 330,432.59

YEAR-OVER-YEAR INCREASES (DECREASES)

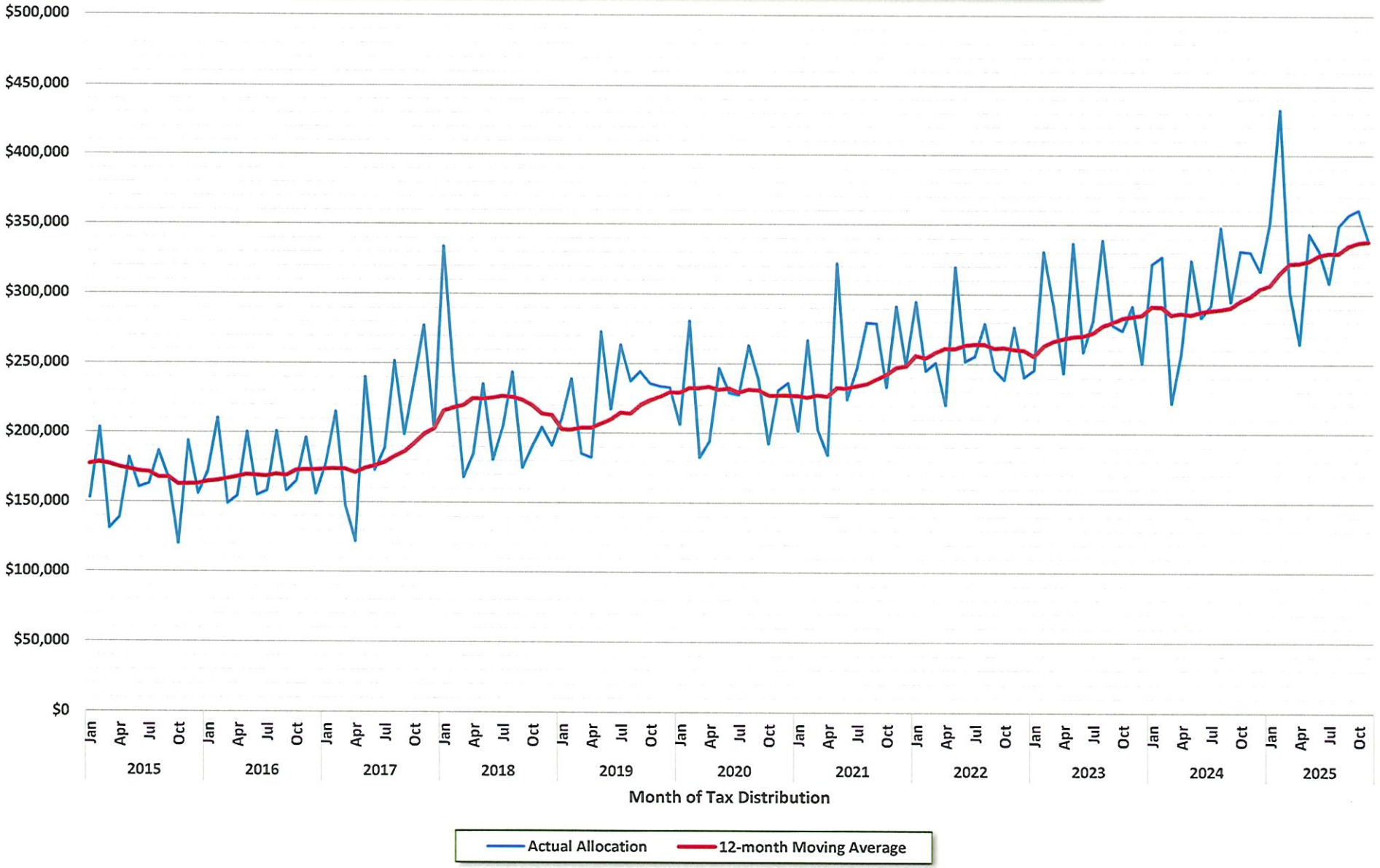
	CITY OF SEALY	SEALY EDC	TOTAL
Gross sales tax allocation from the State, excluding direct pay allocation	$ 6,565.03	$ 3,282.51	$ 9,847.54
Monthly adjustment by the State for sales tax overpayment by taxpayer	$ -	$ -	$ -
Net sales tax allocation from the State, excluding direct pay allocation	$ 6,565.03	$ 3,282.51	$ 9,847.54
Direct pay allocation from the State	$ (1,924.18)	$ (962.09)	$ (2,886.27)
Net sales tax payment from the State, including direct pay allocation	$ 4,640.85	$ 2,320.42	$ 6,961.27
Retainage of sales tax collections from taxable sales of goods and services by the City	$ 932.20	$ 466.10	$ 1,398.30
Grand total sales tax collections	$ 5,573.05	$ 2,786.52	$ 8,359.57

Percentage change in grand total sales tax collections	2.54%	2.51%	2.53%

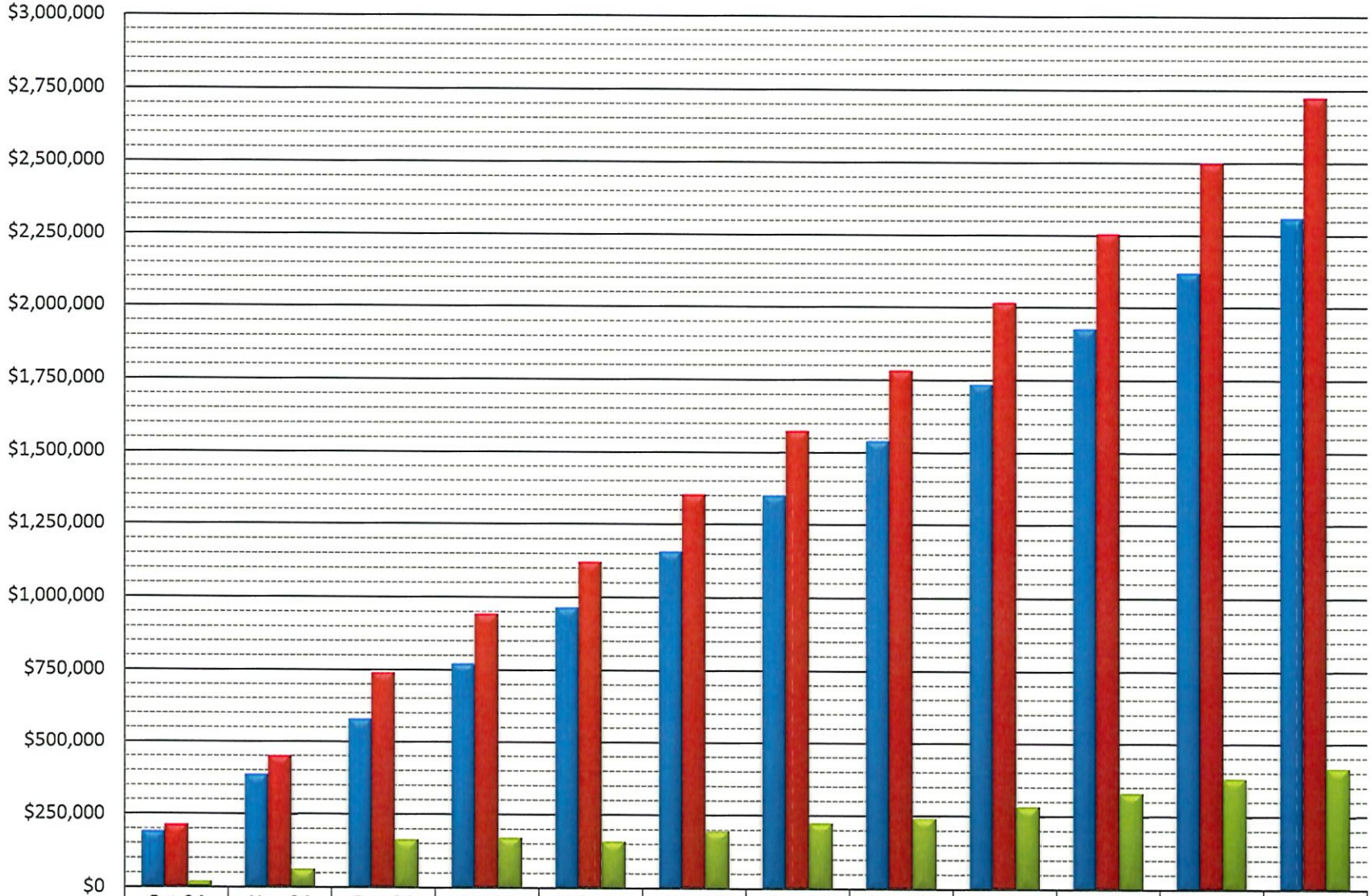
City of Sealy, Texas
Sales & Use Tax Allocations Yearly Comparison by Month
(Amounts include allocations to Sealy Economic Development Corporation.)



City of Sealy, Texas
Sales and Use Tax Revenue Trend
(Amounts include allocations to Sealy Economic Development Corporation.)

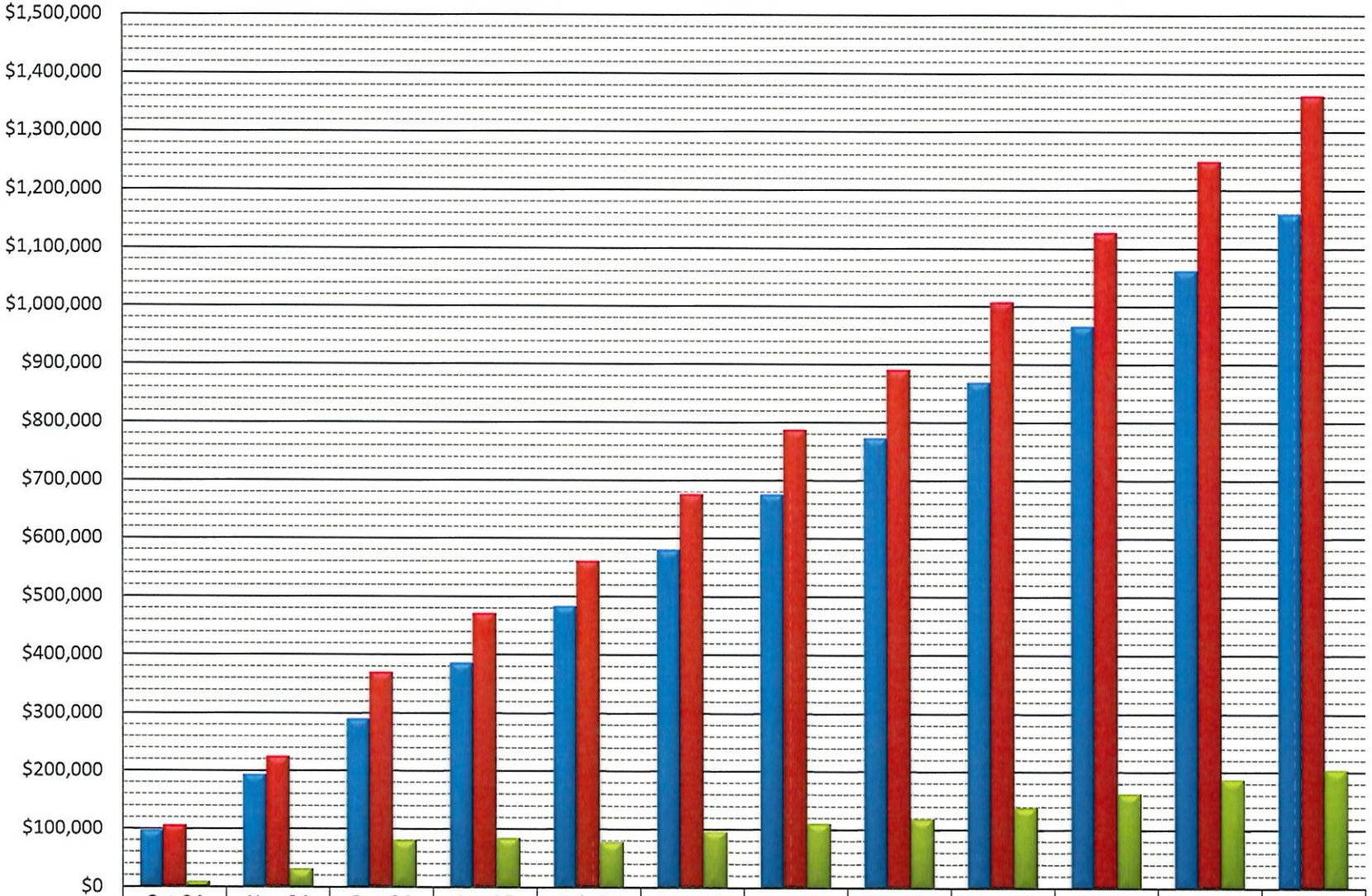


City of Sealy, Texas
Sales and Use Tax Revenue Status Chart
Fiscal Year 2025



	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
Cumulative Prorated Budget	$192,534	$385,068	$577,601	$770,135	$962,669	$1,155,203	$1,347,736	$1,540,270	$1,732,804	$1,925,338	$2,117,871	$2,310,405
Fiscal YTD Actual Revenue	$212,788	$448,715	$739,008	$941,864	$1,120,185	$1,350,948	$1,573,590	$1,780,836	$2,015,312	$2,255,043	$2,497,125	$2,724,717
Difference (Actual - Budget)	$20,254	$63,647	$161,407	$171,729	$157,516	$195,745	$225,854	$240,566	$282,508	$329,705	$379,254	$414,312

Sealy Economic Development Corporation
Sales and Use Tax Revenue Status Chart
Fiscal Year 2025



	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25
Cumulative Prorated Budget	$96,522	$193,045	$289,567	$386,090	$482,612	$579,135	$675,657	$772,179	$868,702	$965,224	$1,061,747	$1,158,269
Fiscal YTD Actual Revenue	$106,394	$224,358	$369,504	$470,932	$560,083	$675,465	$786,786	$890,409	$1,007,647	$1,127,512	$1,248,554	$1,362,350
Difference (Actual - Budget)	$9,872	$31,313	$79,937	$84,842	$77,471	$96,330	$111,129	$118,230	$138,945	$162,288	$186,807	$204,081

Section 3

Budget-to-Actuals
Revenue & Expense Report

GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
PROPERTY TAX	2,367,552	11,097.05	2,482,149.28	0.00	(114,597.28)	104.84
SALES TAX	2,324,733	227,592.27	2,744,098.02	0.00	(419,365.02)	118.04
FRANCHISE & LOCAL TAXES	2,226,901	183,528.67	2,335,161.13	0.00	(108,260.13)	104.86
LICENSES & PERMITS	451,200	26,389.92	427,423.41	0.00	23,776.59	94.73
FINES & FORFEITURES	619,000	44,311.89	558,419.39	0.00	60,580.61	90.21
CHARGES FOR SERVICES	142,415	6,768.16	204,348.85	0.00	(61,933.85)	143.49
INTERGOVERNMENTAL	329,048	0.00	474,577.93	0.00	(145,529.93)	144.23
CONTRIBUTIONS & DONATIONS	0	500.00	18,831.90	0.00	(18,831.90)	0.00
INVESTMENT INCOME	10,000	15,986.04	152,341.50	0.00	(142,341.50)	1,523.42
PROPERTY RENTALS	21,000	3,015.00	34,825.00	0.00	(13,825.00)	165.83
DEVELOPMENT FEES	40,000	0.00	5,000.00	0.00	35,000.00	12.50
OTHER REVENUES	0	500.00	41,397.66	0.00	(41,397.66)	0.00
TOTAL REVENUES	8,531,849	519,689.00	9,478,574.07	0.00	(946,725.07)	111.10
EXPENDITURE SUMMARY						
CITY COUNCIL						
PERSONNEL	27,240	2,260.67	27,220.04	0.00	19.96	99.93
OPERATIONS	18,950	116.83	7,758.53	0.00	11,191.47	40.94
TOTAL CITY COUNCIL	46,190	2,377.50	34,978.57	0.00	11,211.43	75.73
CITY MANAGER						
PERSONNEL	185,925	12,178.78	169,360.68	0.00	16,564.32	91.09
OPERATIONS	181,659	10,164.45	102,201.66	0.00	79,457.34	56.26
CAPITAL OUTLAY	0	0.00	384.98	0.00	(384.98)	0.00
TOTAL CITY MANAGER	367,584	22,343.23	271,947.32	0.00	95,636.68	73.98
FINANCE						
PERSONNEL	532,805	28,876.21	393,370.08	0.00	139,434.92	73.83
OPERATIONS	317,012	16,789.88	266,871.92	0.00	50,140.08	84.18
CAPITAL OUTLAY	2,900	0.00	2,569.78	0.00	330.22	88.61
TOTAL FINANCE	852,717	45,666.09	662,811.78	0.00	189,905.22	77.73
MUNICIPAL COURT						
PERSONNEL	274,845	15,894.98	228,512.85	0.00	46,332.15	83.14
OPERATIONS	112,653	8,578.83	80,336.74	0.00	32,316.26	71.31
TOTAL MUNICIPAL COURT	387,498	24,473.81	308,849.59	0.00	78,648.41	79.70
POLICE						
PERSONNEL	2,876,934	154,573.63	2,270,465.43	0.00	606,468.57	78.92
OPERATIONS	532,560	56,084.95	435,615.70	0.00	96,944.30	81.80
CAPITAL OUTLAY	402,098	(125.75)	432,436.08	0.00	(30,338.33)	107.55
TOTAL POLICE	3,811,592	210,532.83	3,138,517.21	0.00	673,074.54	82.34

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PLANNING & COMMUNITY DEV						
PERSONNEL	372,620	14,739.25	216,298.26	0.00	156,321.74	58.05
OPERATIONS	452,400	51,429.51	273,339.21	0.00	179,060.79	60.42
TOTAL PLANNING & COMMUNITY DEV	825,020	66,168.76	489,637.47	0.00	335,382.53	59.35
CITY SECRETARY						
PERSONNEL	210,745	14,415.45	144,328.33	0.00	66,416.67	68.48
OPERATIONS	89,520	5,338.59	43,356.07	0.00	46,163.93	48.43
TOTAL CITY SECRETARY	300,265	19,754.04	187,684.40	0.00	112,580.60	62.51
HUMAN RESOURCES						
BUILDING SERVICES						
PERSONNEL	48,450	2,732.04	33,835.82	0.00	14,614.18	69.84
OPERATIONS	391,392	15,066.79	285,564.09	0.00	105,827.91	72.96
CAPITAL OUTLAY	222,698	0.00	95,658.87	0.00	127,039.38	42.95
TOTAL BUILDING SERVICES	662,540	17,798.83	415,058.78	0.00	247,481.47	62.65
INFO TECHNOLOGY SERVICES						
OPERATIONS	293,954	15,908.55	215,310.60	0.00	78,643.40	73.25
TOTAL INFO TECHNOLOGY SERVICES	293,954	15,908.55	215,310.60	0.00	78,643.40	73.25
STREETS						
PERSONNEL	321,550	16,173.06	266,136.71	0.00	55,413.29	82.77
OPERATIONS	317,371	27,215.87	324,147.80	0.00	(6,776.80)	102.14
CAPITAL OUTLAY	244,250	0.00	0.00	0.00	244,250.00	0.00
TOTAL STREETS	883,171	43,388.93	590,284.51	0.00	292,886.49	66.84
PARKS & RECREATION						
PERSONNEL	312,550	16,173.20	257,377.24	0.00	55,172.76	82.35
OPERATIONS	187,336	13,224.13	163,147.64	0.00	24,188.36	87.09
CAPITAL OUTLAY	142,500	11,070.00	135,652.50	0.00	6,847.50	95.19
TOTAL PARKS & RECREATION	642,386	40,467.33	556,177.38	0.00	86,208.62	86.58
MECHANIC SHOP						
PERSONNEL	19,436	1,178.11	11,953.76	0.00	7,482.24	61.50
OPERATIONS	6,940	760.99	6,123.71	0.00	816.29	88.24
TOTAL MECHANIC SHOP	26,376	1,939.10	18,077.47	0.00	8,298.53	68.54
NON-DEPARTMENTAL						
PERSONNEL	89,794	0.00	0.00	0.00	89,794.00	0.00
OPERATIONS	404,942	2,596.24	54,467.02	0.00	350,474.98	13.45
DEBT SERVICE	10,500	0.00	0.00	0.00	10,500.00	0.00
TOTAL NON-DEPARTMENTAL	505,236	2,596.24	54,467.02	0.00	450,768.98	10.78
TOTAL EXPENDITURES	9,604,529	513,415.24	6,943,802.10	0.00	2,660,726.90	72.30
REVENUE OVER/(UNDER) EXPENDITURES	(1,072,680)	6,273.76	2,534,771.97	0.00	(3,607,451.97)	236.30-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER SOURCES	1,072,680	20.00	129,118.42	0.00	943,561.58	12.04
OTHER USES	7,739	0.00	0.00	0.00	7,739.00	0.00
TOTAL OTHER FINANCING SOURCES & USE	1,064,941	20.00	129,118.42	0.00	935,822.58	12.12
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(7,739)	6,293.76	2,663,890.39	0.00	(2,671,629.39)	4,421.64-

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PROPERTY TAX						
10-40000 Property Taxes - Current	2,342,552	6,899.14	2,446,942.13	0.00	(104,390.13)	104.46
10-40100 Property Taxes - Delinquent	15,000	2,072.61	17,430.88	0.00	(2,430.88)	116.21
10-40150 Property Taxes - Penalty & Int	10,000	2,125.30	17,776.27	0.00	(7,776.27)	177.76
TOTAL PROPERTY TAX	2,367,552	11,097.05	2,482,149.28	0.00	(114,597.28)	104.84
SALES TAX						
10-40200 Sales & Use Taxes - Gen'l	2,264,250	224,996.03	2,685,698.13	0.00	(421,448.13)	118.61
10-40210 Sales Tax Overpayment	31,155	2,596.24	31,154.88	0.00	0.12	100.00
10-40220 Direct Payment Sales & Use Tax	15,000	0.00	128.09	0.00	14,871.91	0.85
10-40250 Mixed Beverage Taxes	14,328	0.00	27,116.92	0.00	(12,788.92)	189.26
TOTAL SALES TAX	2,324,733	227,592.27	2,744,098.02	0.00	(419,365.02)	118.04
FRANCHISE & LOCAL TAXES						
10-40300 Gross Receipts Tax - Electric	309,804	0.00	300,013.68	0.00	9,790.32	96.84
10-40310 Gross Receipts Tax - Telecomm	6,000	0.00	6,471.78	0.00	(471.78)	107.86
10-40320 Gross Receipts Tax - Cable TV	3,700	0.00	1,052.67	0.00	2,647.33	28.45
10-40330 Gross Receipts Tax - Water/Swr	1,175,000	118,807.75	1,260,109.62	0.00	(85,109.62)	107.24
10-40340 Gross Receipts Tax - Gas Util.	111,855	9,941.08	128,764.53	0.00	(16,909.53)	115.12
10-40350 Gross Receipts Tax - Solid Wst	620,542	54,779.84	638,748.85	0.00	(18,206.85)	102.93
TOTAL FRANCHISE & LOCAL TAXES	2,226,901	183,528.67	2,335,161.13	0.00	(108,260.13)	104.86
LICENSES & PERMITS						
10-41000 Alcoholic Beverage Permit Fees	4,000	(185.00)	2,690.00	0.00	1,310.00	67.25
10-41010 Building Permit Fees	250,000	14,863.64	240,697.99	0.00	9,302.01	96.28
10-41020 Building Demolition Fees	1,500	0.00	1,500.00	0.00	0.00	100.00
10-41030 Building Relocation Fees	0	0.00	250.00	0.00	(250.00)	0.00
10-41035 Health Permit Fees	42,000	1,450.00	50,525.00	0.00	(8,525.00)	120.30
10-41040 Mobile Home Permit Fees	2,500	175.00	1,820.00	0.00	680.00	72.80
10-41055 Fire Systems Permit Fees	5,000	1,275.00	5,396.00	0.00	(396.00)	107.92
10-41060 Itinerant Merchant Permit Fees	200	60.00	420.00	0.00	(220.00)	210.00
10-41070 Mechanical Permit Fees	18,000	2,220.78	13,118.05	0.00	4,881.95	72.88
10-41080 Electrical Permit Fees	48,500	3,214.00	36,731.15	0.00	11,768.85	75.73
10-41090 Plumbing Permit Fees	30,000	1,905.00	24,513.17	0.00	5,486.83	81.71
10-41100 Reinspection Permit Fees	12,000	500.00	12,270.52	0.00	(270.52)	102.25
10-41110 Plan Review Fees	35,000	722.50	32,557.53	0.00	2,442.47	93.02
10-41120 Tow Truck Permit Fees	800	0.00	900.00	0.00	(100.00)	112.50
10-41150 Event Permit Fee	1,200	0.00	1,250.00	0.00	(50.00)	104.17
10-41190 Other Licenses & Permits	500	189.00	2,784.00	0.00	(2,284.00)	556.80
TOTAL LICENSES & PERMITS	451,200	26,389.92	427,423.41	0.00	23,776.59	94.73
FINES & FORFEITURES						
10-42000 Municipal Court Fines	525,000	36,360.91	458,166.07	0.00	66,833.93	87.27
10-42020 Arrest Fees	1,000	227.29	2,034.12	0.00	(1,034.12)	203.41
10-42030 Local Court Fees	92,000	5,273.69	93,465.06	0.00	(1,465.06)	101.59
10-42040 Criminal Restitution	1,000	0.00	2,297.04	0.00	(1,297.04)	229.70
10-42070 Judicial Records Fees	0	0.00	7.10	0.00	(7.10)	0.00
10-42500 Property Forfeitures	0	2,450.00	2,450.00	0.00	(2,450.00)	0.00
TOTAL FINES & FORFEITURES	619,000	44,311.89	558,419.39	0.00	60,580.61	90.21

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CHARGES FOR SERVICES						
10-43000 Administrative Fees	55,000	129.06	53,412.28	0.00	1,587.72	97.11
10-43010 Photocopying Fees	35	3.00	24.67	0.00	10.33	70.49
10-43020 Police Report Fees	500	40.00	580.00	0.00	(80.00)	116.00
10-43030 Tax Certificate Fees	200	0.00	172.50	0.00	27.50	86.25
10-43040 Returned Check Fees	30	0.00	150.00	0.00	(120.00)	500.00
10-43050 Shredding/Mowing Fees	0	0.00	406.25	0.00	(406.25)	0.00
10-43055 Ball Field Lighting Charges	15,000	0.00	28,710.00	0.00	(13,710.00)	191.40
10-43057 Ball Field Cleaning Charges	3,000	0.00	3,180.00	0.00	(180.00)	106.00
10-43062 Facility Damage Fees	0	125.00	350.00	0.00	(350.00)	0.00
10-43070 Facility Excess Cleaning Fees	0	150.00	475.00	0.00	(475.00)	0.00
10-43075 Banner Hanging Fee	150	0.00	200.00	0.00	(50.00)	133.33
10-43080 Credit Card Processing Fees	55,000	6,321.10	78,258.38	0.00	(23,258.38)	142.29
10-43090 Plat Filing Fees	7,500	0.00	7,090.00	0.00	410.00	94.53
10-43120 Utility Billing Inserts Fees	500	0.00	1,799.59	0.00	(1,299.59)	359.92
10-43210 Sales - Street/Drainage Mat'l	1,000	0.00	5,261.93	0.00	(4,261.93)	526.19
10-43220 Sales - Scrap Materials	2,000	0.00	0.00	0.00	2,000.00	0.00
10-43230 Sales - Surplus Equipment	2,500	0.00	24,278.25	0.00	(21,778.25)	971.13
TOTAL CHARGES FOR SERVICES	142,415	6,768.16	204,348.85	0.00	(61,933.85)	143.49
INTERGOVERNMENTAL						
10-43600 Federal Grant Proceeds	0	0.00	277,800.83	0.00	(277,800.83)	0.00
10-43610 State Grant Proceeds	329,048	0.00	186,777.10	0.00	142,270.90	56.76
10-43640 Other Grant Proceeds	0	0.00	10,000.00	0.00	(10,000.00)	0.00
TOTAL INTERGOVERNMENTAL	329,048	0.00	474,577.93	0.00	(145,529.93)	144.23
CONTRIBUTIONS & DONATIONS						
10-44910 Donations	0	500.00	18,831.90	0.00	(18,831.90)	0.00
TOTAL CONTRIBUTIONS & DONATIONS	0	500.00	18,831.90	0.00	(18,831.90)	0.00
INVESTMENT INCOME						
10-45000 Interest Earnings	10,000	15,986.04	152,341.50	0.00	(142,341.50)	1,523.42
TOTAL INVESTMENT INCOME	10,000	15,986.04	152,341.50	0.00	(142,341.50)	1,523.42
PROPERTY RENTALS						
10-46000 Lease Payments	0	550.00	6,350.00	0.00	(6,350.00)	0.00
10-46100 Hill Community Center Rentals	6,500	1,600.00	5,950.00	0.00	550.00	91.54
10-46110 B&PW Park Pavilion Rentals	6,500	665.00	17,045.00	0.00	(10,545.00)	262.23
10-46130 Levine Park Pavilion Rentals	500	200.00	1,280.00	0.00	(780.00)	256.00
10-46140 Liedertafel Hall Rentals	7,500	0.00	4,200.00	0.00	3,300.00	56.00
TOTAL PROPERTY RENTALS	21,000	3,015.00	34,825.00	0.00	(13,825.00)	165.83
DEVELOPMENT FEES						
10-47040 Drainage Engineer Review Fees	40,000	0.00	5,000.00	0.00	35,000.00	12.50
TOTAL DEVELOPMENT FEES	40,000	0.00	5,000.00	0.00	35,000.00	12.50
OTHER REVENUES						
10-48120 Insurance Claim Proceeds	0	0.00	38,897.66	0.00	(38,897.66)	0.00
10-48190 Variance Request Fees	0	500.00	2,500.00	0.00	(2,500.00)	0.00
TOTAL OTHER REVENUES	0	500.00	41,397.66	0.00	(41,397.66)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL REVENUE	8,531,849	519,689.00	9,478,574.07	0.00	(946,725.07)	111.10

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - CITY COUNCIL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-510-51010 Salaries & Wages	25,200	2,100.00	25,200.00	0.00	0.00	100.00
10-510-51020 Social Security	1,930	160.67	1,928.04	0.00	1.96	99.90
10-510-51050 Workers' Compensation	110	0.00	92.00	0.00	18.00	83.64
TOTAL PERSONNEL	27,240	2,260.67	27,220.04	0.00	19.96	99.93
OPERATIONS						
10-510-52000 General Office Supplies	650	0.00	263.40	0.00	386.60	40.52
10-510-52010 Office Copy Supplies	1,250	68.57	895.43	0.00	354.57	71.63
10-510-52020 Data Processing Supplies	2,400	0.00	0.00	0.00	2,400.00	0.00
10-510-52190 Public Relations Supplies	500	0.00	52.98	0.00	447.02	10.60
10-510-53210 Telephone	900	48.26	579.29	0.00	320.71	64.37
10-510-53300 Dues & Subscriptions	2,500	0.00	2,698.12	0.00	(198.12)	107.92
10-510-53310 Travel & Training	10,000	0.00	2,769.31	0.00	7,230.69	27.69
10-510-53360 Public Relations	750	0.00	500.00	0.00	250.00	66.67
TOTAL OPERATIONS	18,950	116.83	7,758.53	0.00	11,191.47	40.94
CAPITAL OUTLAY						
TOTAL CITY COUNCIL	46,190	2,377.50	34,978.57	0.00	11,211.43	75.73

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - CITY MANAGER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-515-51010 Salaries & Wages	121,865	9,616.00	117,926.82	0.00	3,938.18	96.77
10-515-51011 PTO Liability	14,680	0.00	10,616.67	0.00	4,063.33	72.32
10-515-51015 Longevity Pay	670	56.40	634.50	0.00	35.50	94.70
10-515-51020 Social Security	9,630	758.10	10,066.41	0.00	(436.41)	104.53
10-515-51030 Retirement Contributions	18,665	1,498.28	17,836.86	0.00	828.14	95.56
10-515-51040 Group Insurance	16,900	0.00	9,395.32	0.00	7,504.68	55.59
10-515-51050 Workers' Compensation	265	0.00	134.10	0.00	130.90	50.60
10-515-51080 Auto Allowance	3,250	250.00	2,750.00	0.00	500.00	84.62
TOTAL PERSONNEL	185,925	12,178.78	169,360.68	0.00	16,564.32	91.09
OPERATIONS						
10-515-52000 General Office Supplies	1,250	197.15	1,755.98	0.00	(505.98)	140.48
10-515-52010 Office Copy Supplies	500	9.80	127.93	0.00	372.07	25.59
10-515-52020 Data Processing Supplies	1,000	0.00	2,010.98	0.00	(1,010.98)	201.10
10-515-52100 Wearing Apparel	100	0.00	0.00	0.00	100.00	0.00
10-515-52130 Food & Water Supplies	50	0.00	0.00	0.00	50.00	0.00
10-515-53020 Consultant Services	1,000	0.00	350.00	0.00	650.00	35.00
10-515-53030 Legal Services	163,344	9,460.00	91,682.87	0.00	71,661.13	56.13
10-515-53210 Telephone	2,300	87.76	2,190.87	0.00	109.13	95.26
10-515-53300 Dues & Subscriptions	1,615	290.60	2,406.26	0.00	(791.26)	148.99
10-515-53310 Travel & Training	7,000	0.00	1,314.02	0.00	5,685.98	18.77
10-515-53330 Postage & Shipping	250	0.00	4.80	0.00	245.20	1.92
10-515-53340 Printing & Binding	750	0.00	0.00	0.00	750.00	0.00
10-515-53360 Public Relations	1,000	119.14	162.97	0.00	837.03	16.30
10-515-53365 Employee Relations	1,500	0.00	194.98	0.00	1,305.02	13.00
TOTAL OPERATIONS	181,659	10,164.45	102,201.66	0.00	79,457.34	56.26
CAPITAL OUTLAY						
10-515-56070 Furniture & Fixtures	0	0.00	384.98	0.00	(384.98)	0.00
TOTAL CAPITAL OUTLAY	0	0.00	384.98	0.00	(384.98)	0.00
TOTAL CITY MANAGER	367,584	22,343.23	271,947.32	0.00	95,636.68	73.98

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - FINANCE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-520-51010 Salaries & Wages	332,615	23,341.51	269,393.82	0.00	63,221.18	80.99
10-520-51011 PTO Liability	9,270	0.00	0.00	0.00	9,270.00	0.00
10-520-51012 Overtime Pay	500	39.90	95.29	0.00	404.71	19.06
10-520-51015 Longevity Pay	3,930	357.20	4,125.19	0.00	(195.19)	104.97
10-520-51020 Social Security	25,800	1,729.64	19,951.94	0.00	5,848.06	77.33
10-520-51030 Retirement Contributions	50,200	3,407.96	35,069.89	0.00	15,130.11	69.86
10-520-51040 Group Insurance	109,500	0.00	64,024.79	0.00	45,475.21	58.47
10-520-51050 Workers' Compensation	990	0.00	709.16	0.00	280.84	71.63
TOTAL PERSONNEL	532,805	28,876.21	393,370.08	0.00	139,434.92	73.83
OPERATIONS						
10-520-52000 General Office Supplies	1,800	0.00	1,277.54	0.00	522.46	70.97
10-520-52010 Office Copy Supplies	800	48.98	639.60	0.00	160.40	79.95
10-520-52020 Data Processing Supplies	2,500	368.95	2,622.94	0.00	(122.94)	104.92
10-520-52100 Wearing Apparel	250	0.00	229.35	0.00	20.65	91.74
10-520-53010 Auditing & Accounting	20,000	2,550.00	9,878.19	0.00	10,121.81	49.39
10-520-53020 Consultant Services	85,000	1,639.17	15,982.55	0.00	69,017.45	18.80
10-520-53045 Utility Billing Services	24,000	2,287.57	27,177.84	0.00	(3,177.84)	113.24
10-520-53060 Tax Collection Services	25,077	0.00	27,000.07	0.00	(1,923.07)	107.67
10-520-53070 Tax Appraisal Allocation	85,000	0.00	106,752.31	0.00	(21,752.31)	125.59
10-520-53210 Telephone	900	37.21	474.37	0.00	425.63	52.71
10-520-53240 Collection Agency Service	3,000	0.00	948.94	0.00	2,051.06	31.63
10-520-53300 Dues & Subscriptions	6,185	9,527.00	10,824.53	0.00	(4,639.53)	175.01
10-520-53310 Travel & Training	6,000	(230.00)	715.00	0.00	5,285.00	11.92
10-520-53330 Postage & Shipping	1,300	57.66	814.79	0.00	485.21	62.68
10-520-53340 Printing & Binding	200	503.34	586.23	0.00	(386.23)	293.12
10-520-54030 Credit Card Processing Fee	55,000	0.00	60,947.67	0.00	(5,947.67)	110.81
TOTAL OPERATIONS	317,012	16,789.88	266,871.92	0.00	50,140.08	84.18
CAPITAL OUTLAY						
10-520-56100 Special Equipment	2,900	0.00	2,569.78	0.00	330.22	88.61
TOTAL CAPITAL OUTLAY	2,900	0.00	2,569.78	0.00	330.22	88.61
TOTAL FINANCE	852,717	45,666.09	662,811.78	0.00	189,905.22	77.73

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - MUNICIPAL COURT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-525-51010 Salaries & Wages	160,745	12,657.60	154,699.24	0.00	6,045.76	96.24
10-525-51011 PTO Liability	20,145	0.00	0.00	0.00	20,145.00	0.00
10-525-51012 Overtime Pay	200	0.00	17.31	0.00	182.69	8.66
10-525-51015 Longevity Pay	4,280	338.40	4,087.59	0.00	192.41	95.50
10-525-51020 Social Security	12,650	936.56	11,500.19	0.00	1,149.81	90.91
10-525-51030 Retirement Contributions	24,550	1,962.42	20,699.94	0.00	3,850.06	84.32
10-525-51040 Group Insurance	51,800	0.00	36,935.50	0.00	14,864.50	71.30
10-525-51050 Workers' Compensation	475	0.00	573.08	0.00	(98.08)	120.65
TOTAL PERSONNEL	274,845	15,894.98	228,512.85	0.00	46,332.15	83.14
OPERATIONS						
10-525-52000 General Office Supplies	657	0.00	472.39	0.00	184.61	71.90
10-525-52010 Office Copy Supplies	300	19.59	255.83	0.00	44.17	85.28
10-525-52020 Data Processing Supplies	975	0.00	0.00	0.00	975.00	0.00
10-525-53030 Legal Services	46,800	3,738.50	44,556.78	0.00	2,243.22	95.21
10-525-53090 Contractual Services	12,200	1,000.00	4,033.28	0.00	8,166.72	33.06
10-525-53210 Telephone	240	0.00	0.00	0.00	240.00	0.00
10-525-53300 Dues & Subscriptions	450	296.04	551.36	0.00	(101.36)	122.52
10-525-53310 Travel & Training	3,320	300.00	2,199.02	0.00	1,120.98	66.24
10-525-53330 Postage & Shipping	6,336	479.70	5,388.08	0.00	947.92	85.04
10-525-53340 Printing & Binding	100	0.00	0.00	0.00	100.00	0.00
10-525-53520 Office Equipment Repairs/M	50	0.00	0.00	0.00	50.00	0.00
10-525-53660 Software Maintenance	19,625	1,770.00	18,980.00	0.00	645.00	96.71
10-525-54010 Prisoner Care	21,600	975.00	3,900.00	0.00	17,700.00	18.06
TOTAL OPERATIONS	112,653	8,578.83	80,336.74	0.00	32,316.26	71.31
CAPITAL OUTLAY						
TOTAL MUNICIPAL COURT	387,498	24,473.81	308,849.59	0.00	78,648.41	79.70

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - POLICE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-530-51010 Salaries & Wages	1,685,750	113,236.30	1,413,331.56	0.00	272,418.44	83.84
10-530-51011 PTO Liability	166,534	0.00	35,804.66	0.00	130,729.34	21.50
10-530-51012 Overtime Pay	95,000	8,988.63	135,891.58	0.00	(40,891.58)	143.04
10-530-51015 Longevity Pay	23,050	1,692.00	20,670.40	0.00	2,379.60	89.68
10-530-51017 Certification Pay	46,200	2,850.00	33,775.00	0.00	12,425.00	73.11
10-530-51020 Social Security	139,425	9,336.02	122,152.35	0.00	17,272.65	87.61
10-530-51030 Retirement Contributions	270,525	18,468.68	217,451.89	0.00	53,073.11	80.38
10-530-51040 Group Insurance	408,275	0.00	250,605.83	0.00	157,669.17	61.38
10-530-51050 Workers' Compensation	42,175	0.00	40,782.16	0.00	1,392.84	96.70
TOTAL PERSONNEL	2,876,934	154,573.63	2,270,465.43	0.00	606,468.57	78.92
OPERATIONS						
10-530-52000 General Office Supplies	5,500	662.69	4,487.36	0.00	1,012.64	81.59
10-530-52010 Office Copy Supplies	940	54.09	804.29	0.00	135.71	85.56
10-530-52040 Medical/First Aid Supplies	1,100	0.00	3,279.92	0.00	(2,179.92)	298.17
10-530-52050 Motor Fuel & Oil	79,100	6,714.09	63,341.95	0.00	15,758.05	80.08
10-530-52060 Janitorial Supplies	1,300	181.85	1,307.71	0.00	(7.71)	100.59
10-530-52100 Wearing Apparel	26,100	9,892.89	22,070.94	0.00	4,029.06	84.56
10-530-52110 Animal Shelter Supplies	750	55.06	55.06	0.00	694.94	7.34
10-530-52120 Ammunition	8,700	3,095.99	8,307.89	0.00	392.11	95.49
10-530-52180 Animal Traps	300	0.00	0.00	0.00	300.00	0.00
10-530-52190 Public Relations Supplies	1,000	0.00	266.80	0.00	733.20	26.68
10-530-52280 Motor Vehicle Supplies	1,000	0.00	139.49	0.00	860.51	13.95
10-530-52320 Minor Tools & Equipment	3,850	178.00	2,214.27	0.00	1,635.73	57.51
10-530-52330 Safety Equipment	4,000	0.00	1,524.00	0.00	2,476.00	38.10
10-530-52360 Radio & Radar Equipment	0	0.00	261.99	0.00	(261.99)	0.00
10-530-53090 Contract Labor	600	0.00	0.00	0.00	600.00	0.00
10-530-53120 Special Investigations	1,000	0.00	0.00	0.00	1,000.00	0.00
10-530-53125 Informant & "Buy Money"	5,000	0.00	0.00	0.00	5,000.00	0.00
10-530-53200 Electricity	13,900	4,069.21	16,117.41	0.00	(2,217.41)	115.95
10-530-53210 Telephone	31,700	2,623.97	29,670.13	0.00	2,029.87	93.60
10-530-53220 Internet Services	5,000	245.93	2,906.56	0.00	2,093.44	58.13
10-530-53300 Dues & Subscriptions	9,050	1,873.59	6,504.09	0.00	2,545.91	71.87
10-530-53310 Travel & Training	12,750	1,336.23	13,641.17	0.00	(891.17)	106.99
10-530-53330 Postage & Shipping	500	1.50	318.21	0.00	181.79	63.64
10-530-53340 Printing & Binding	500	0.00	0.00	0.00	500.00	0.00
10-530-53500 Buildings & Grounds Rep/Ma	30,000	357.60	24,055.86	0.00	5,944.14	80.19
10-530-53540 Motor Vehicles Repairs/Mai	34,500	4,909.32	36,157.26	0.00	(1,657.26)	104.80
10-530-53580 Radio & Radar Repairs/Main	1,500	72.98	1,072.32	0.00	427.68	71.49
10-530-53660 Software Maintenance	15,000	6,995.00	23,249.99	0.00	(8,249.99)	155.00
10-530-53920 Equipment/Vehicle Rentals	231,620	12,340.42	168,717.04	0.00	62,902.96	72.84
10-530-53960 Copier Rental Fees	6,300	424.54	5,143.99	0.00	1,156.01	81.65
TOTAL OPERATIONS	532,560	56,084.95	435,615.70	0.00	96,944.30	81.80
CAPITAL OUTLAY						
10-530-56100 Special Equipment	402,098	(125.75)	391,935.43	0.00	10,162.32	97.47
10-530-56115 Computer Equipment	0	0.00	40,500.65	0.00	(40,500.65)	0.00
TOTAL CAPITAL OUTLAY	402,098	(125.75)	432,436.08	0.00	(30,338.33)	107.55

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - POLICE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL POLICE	3,811,592	210,532.83	3,138,517.21	0.00	673,074.54	82.34

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - PLANNING & COMMUNITY DEV

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-535-51010 Salaries & Wages	235,000	11,904.43	140,842.18	0.00	94,157.82	59.93
10-535-51012 Overtime Pay	500	10.77	185.21	0.00	314.79	37.04
10-535-51015 Longevity Pay	1,770	141.00	1,598.00	0.00	172.00	90.28
10-535-51020 Social Security	18,500	862.56	10,075.37	0.00	8,424.63	54.46
10-535-51030 Retirement Contributions	35,500	1,820.49	18,064.15	0.00	17,435.85	50.88
10-535-51040 Group Insurance	80,000	0.00	44,554.82	0.00	35,445.18	55.69
10-535-51050 Workers' Compensation	1,350	0.00	993.02	0.00	356.98	73.56
10-535-51060 Unemployment Compensation	0	0.00	(14.49)	0.00	14.49	0.00
TOTAL PERSONNEL	372,620	14,739.25	216,298.26	0.00	156,321.74	58.05
OPERATIONS						
10-535-52000 General Office Supplies	3,000	316.23	2,159.04	0.00	840.96	71.97
10-535-52010 Office Copy Supplies	2,000	48.98	669.30	0.00	1,330.70	33.47
10-535-52020 Data Processing Supplies	3,500	0.00	14.50	0.00	3,485.50	0.41
10-535-52050 Motor Fuel & Oil	1,000	154.14	1,625.24	0.00	(625.24)	162.52
10-535-52100 Wearing Apparel	500	0.00	483.65	0.00	16.35	96.73
10-535-52130 Food & Water Supplies	300	0.00	203.17	0.00	96.83	67.72
10-535-52150 Buildings & Grounds Suppli	0	0.00	3.99	0.00	(3.99)	0.00
10-535-52320 Minor Tools & Equipment	500	129.99	212.80	0.00	287.20	42.56
10-535-53000 Engineering Services	285,000	36,601.25	115,595.00	0.00	169,405.00	40.56
10-535-53020 Consultant Services	110,600	10,905.16	120,204.59	0.00	(9,604.59)	108.68
10-535-53140 Building Demolition & Mowi	6,000	0.00	0.00	0.00	6,000.00	0.00
10-535-53145 Scanning Services	1,000	0.00	174.85	0.00	825.15	17.49
10-535-53210 Telephone	4,000	138.20	2,295.81	0.00	1,704.19	57.40
10-535-53300 Dues & Subscriptions	2,500	373.76	1,603.73	0.00	896.27	64.15
10-535-53310 Travel & Training	5,000	0.00	4,260.22	0.00	739.78	85.20
10-535-53330 Postage & Shipping	6,000	442.20	7,421.00	0.00	(1,421.00)	123.68
10-535-53340 Printing & Binding	2,000	1,153.60	1,244.72	0.00	755.28	62.24
10-535-53500 Buildings & Grounds Rep/Ma	0	0.00	52.40	0.00	(52.40)	0.00
10-535-53520 Office Equipment Repairs/M	3,500	0.00	0.00	0.00	3,500.00	0.00
10-535-53540 Motor Vehicles Repairs/Mai	2,500	0.00	892.47	0.00	1,607.53	35.70
10-535-53920 Equipment/Vehicle Rentals	13,000	1,166.00	14,222.73	0.00	(1,222.73)	109.41
10-535-54410 Software License Fees	500	0.00	0.00	0.00	500.00	0.00
TOTAL OPERATIONS	452,400	51,429.51	273,339.21	0.00	179,060.79	60.42
CAPITAL OUTLAY						
TOTAL PLANNING & COMMUNITY DEV	825,020	66,168.76	489,637.47	0.00	335,382.53	59.35

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - CITY SECRETARY

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-540-51010 Salaries & Wages	151,250	9,660.74	109,014.62	0.00	42,235.38	72.08
10-540-51011 PTO Liability	1,720	0.00	0.00	0.00	1,720.00	0.00
10-540-51012 Overtime Pay	0	2,008.96	2,008.96	0.00	(2,008.96)	0.00
10-540-51015 Longevity Pay	960	75.20	498.20	0.00	461.80	51.90
10-540-51020 Social Security	11,650	898.49	8,529.20	0.00	3,120.80	73.21
10-540-51030 Retirement Contributions	22,590	1,772.06	14,098.34	0.00	8,491.66	62.41
10-540-51040 Group Insurance	22,250	0.00	10,071.73	0.00	12,178.27	45.27
10-540-51050 Workers' Compensation	325	0.00	107.28	0.00	217.72	33.01
TOTAL PERSONNEL	210,745	14,415.45	144,328.33	0.00	66,416.67	68.48
OPERATIONS						
10-540-52000 General Office Supplies	2,600	0.00	1,312.13	0.00	1,287.87	50.47
10-540-52010 Office Copy Supplies	170	9.76	151.88	0.00	18.12	89.34
10-540-52020 Data Processing Supplies	2,800	59.95	4,122.77	0.00	(1,322.77)	147.24
10-540-52030 Election Supplies	7,500	0.00	0.00	0.00	7,500.00	0.00
10-540-52100 Wearing Apparel	150	0.00	0.00	0.00	150.00	0.00
10-540-52370 Employee Relations Supplie	7,000	2,166.65	3,474.67	0.00	3,525.33	49.64
10-540-52420 Employee Development Suppl	2,100	0.00	1,238.81	0.00	861.19	58.99
10-540-53020 Consultant Services	0	0.00	1,516.20	0.00	(1,516.20)	0.00
10-540-53025 Codification Services	6,500	0.00	4,325.11	0.00	2,174.89	66.54
10-540-53030 Legal Services	8,000	0.00	0.00	0.00	8,000.00	0.00
10-540-53040 Medical Services	4,600	895.00	2,060.00	0.00	2,540.00	44.78
10-540-53095 General Administration	10,500	33.16	6,390.16	0.00	4,109.84	60.86
10-540-53100 Election Labor Costs	6,600	0.00	0.00	0.00	6,600.00	0.00
10-540-53210 Telephone	900	48.27	579.33	0.00	320.67	64.37
10-540-53300 Dues & Subscriptions	3,500	581.20	(1,951.91)	0.00	5,451.91	55.77-
10-540-53310 Travel & Training	7,000	60.00	3,097.10	0.00	3,902.90	44.24
10-540-53320 Newspaper Advertising	10,000	270.00	9,200.00	0.00	800.00	92.00
10-540-53330 Postage & Shipping	1,500	11.10	331.24	0.00	1,168.76	22.08
10-540-53340 Printing & Binding	800	0.00	0.00	0.00	800.00	0.00
10-540-53730 Video Recording Services	3,800	320.00	3,240.00	0.00	560.00	85.26
10-540-54500 Records Management Costs	3,500	883.50	4,268.58	0.00	(768.58)	121.96
TOTAL OPERATIONS	89,520	5,338.59	43,356.07	0.00	46,163.93	48.43
CAPITAL OUTLAY						
TOTAL CITY SECRETARY	300,265	19,754.04	187,684.40	0.00	112,580.60	62.51

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - HUMAN RESOURCES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
OPERATIONS						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - BUILDING SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-550-51010 Salaries & Wages	43,800	2,537.88	29,405.29	0.00	14,394.71	67.14
10-550-51020 Social Security	3,375	194.16	2,249.57	0.00	1,125.43	66.65
10-550-51050 Workers' Compensation	1,275	0.00	2,180.96	0.00	(905.96)	171.06
TOTAL PERSONNEL	48,450	2,732.04	33,835.82	0.00	14,614.18	69.84
OPERATIONS						
10-550-52000 General Office Supplies	100	0.00	18.49	0.00	81.51	18.49
10-550-52010 Office Copy Supplies	0	0.00	12.65	0.00	(12.65)	0.00
10-550-52050 Motor Fuel & Oil	1,000	0.00	0.00	0.00	1,000.00	0.00
10-550-52130 Food & Water Supplies	1,260	0.00	0.00	0.00	1,260.00	0.00
10-550-52150 Buildings & Grounds Suppli	11,340	205.01	7,629.65	0.00	3,710.35	67.28
10-550-52240 Chemicals	5,000	0.00	58.95	0.00	4,941.05	1.18
10-550-53000 Engineering Services	25,000	3,000.00	27,000.00	0.00	(2,000.00)	108.00
10-550-53200 Electricity	14,742	2,164.41	9,970.05	0.00	4,771.95	67.63
10-550-53210 Telephone	27,402	2,368.14	30,395.38	0.00	(2,993.38)	110.92
10-550-53220 Internet Services	18,145	311.91	3,672.92	0.00	14,472.08	20.24
10-550-53300 Dues & Subscriptions	14,080	5.44	4,191.99	0.00	9,888.01	29.77
10-550-53400 General Liability Insuranc	99,277	0.00	85,965.68	0.00	13,311.32	86.59
10-550-53420 Auto Liability Insurance	33,628	0.00	33,646.90	0.00	(18.90)	100.06
10-550-53500 Buildings & Grounds Rep/Ma	90,300	6,270.48	58,287.60	0.00	32,012.40	64.55
10-550-53520 Office Equipment Repairs/M	500	0.00	0.00	0.00	500.00	0.00
10-550-53540 Motor Vehicles Repairs/Mai	1,000	0.00	423.74	0.00	576.26	42.37
10-550-53920 Equipment/Vehicle Rentals	20,000	0.00	0.00	0.00	20,000.00	0.00
10-550-53960 Copier Rental Fees	26,000	732.40	21,902.53	0.00	4,097.47	84.24
10-550-53970 Postage Machine Rental Fee	2,268	0.00	2,378.55	0.00	(110.55)	104.87
10-550-53990 Other Rentals	350	0.00	0.00	0.00	350.00	0.00
10-550-55700 Cash Short (Over)	0	9.00	9.01	0.00	(9.01)	0.00
TOTAL OPERATIONS	391,392	15,066.79	285,564.09	0.00	105,827.91	72.96
CAPITAL OUTLAY						
10-550-56020 Building Improvements	217,698	0.00	95,658.87	0.00	122,039.38	43.94
10-550-56070 Furniture & Fixtures	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL CAPITAL OUTLAY	222,698	0.00	95,658.87	0.00	127,039.38	42.95
TOTAL BUILDING SERVICES	662,540	17,798.83	415,058.78	0.00	247,481.47	62.65

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - INFO TECHNOLOGY SERVICES

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
10-560-52020 Data Processing Supplies	0	3,768.70	3,768.70	0.00	(3,768.70)	0.00
10-560-53090 Contract Labor	85,663	6,261.92	70,053.89	0.00	15,609.11	81.78
10-560-53250 Website Design & Update	2,300	0.00	0.00	0.00	2,300.00	0.00
10-560-53300 Dues & Subscriptions	28,472	1,350.97	17,868.21	0.00	10,603.79	62.76
10-560-53380 Data Disaster Recovery Ser	55,519	4,311.96	47,717.04	0.00	7,801.96	85.95
10-560-53520 Office Equipment Repairs/M	1,000	0.00	770.47	0.00	229.53	77.05
10-560-53660 Software Maintenance	113,000	215.00	75,132.29	0.00	37,867.71	66.49
10-560-54410 Software License Fees	8,000	0.00	0.00	0.00	8,000.00	0.00
TOTAL OPERATIONS	293,954	15,908.55	215,310.60	0.00	78,643.40	73.25
CAPITAL OUTLAY						
TOTAL INFO TECHNOLOGY SERVICES	293,954	15,908.55	215,310.60	0.00	78,643.40	73.25

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - STREETS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-575-51010 Salaries & Wages	192,360	12,259.87	165,057.24	0.00	27,302.76	85.81
10-575-51011 PTO Liability	11,605	0.00	787.83	0.00	10,817.17	6.79
10-575-51012 Overtime Pay	3,500	597.43	7,046.90	0.00	(3,546.90)	201.34
10-575-51015 Longevity Pay	3,075	239.70	2,849.14	0.00	225.86	92.65
10-575-51020 Social Security	15,220	958.93	12,945.68	0.00	2,274.32	85.06
10-575-51030 Retirement Contributions	29,525	2,117.13	22,773.72	0.00	6,751.28	77.13
10-575-51040 Group Insurance	54,415	0.00	42,254.20	0.00	12,160.80	77.65
10-575-51050 Workers' Compensation	11,850	0.00	12,422.00	0.00	(572.00)	104.83
TOTAL PERSONNEL	321,550	16,173.06	266,136.71	0.00	55,413.29	82.77
OPERATIONS						
10-575-52000 General Office Supplies	220	0.00	260.21	0.00	(40.21)	118.28
10-575-52010 Office Copy Supplies	220	0.88	21.37	0.00	198.63	9.71
10-575-52020 Data Processing Supplies	500	0.00	42.44	0.00	457.56	8.49
10-575-52040 Medical/First Aid Supplies	110	0.00	0.00	0.00	110.00	0.00
10-575-52050 Motor Fuel & Oil	26,250	2,371.27	15,914.51	0.00	10,335.49	60.63
10-575-52130 Food & Water Supplies	368	0.00	367.57	0.00	0.43	99.88
10-575-52140 Traffic Signs & Markers	21,000	2,325.00	52,709.95	0.00	(31,709.95)	251.00
10-575-52150 Buildings & Grounds Suppli	5,250	106.84	993.43	0.00	4,256.57	18.92
10-575-52160 Christmas Decorating Suppl	7,000	0.00	3,982.99	0.00	3,017.01	56.90
10-575-52240 Chemicals	3,000	0.00	883.52	0.00	2,116.48	29.45
10-575-52280 Motor Vehicle Supplies	525	22.43	1,295.79	0.00	(770.79)	246.82
10-575-52300 Traffic Signal Supplies	0	0.00	25.65	0.00	(25.65)	0.00
10-575-52320 Minor Tools & Equipment	4,000	375.80	5,224.90	0.00	(1,224.90)	130.62
10-575-52330 Safety Equipment	4,725	49.58	2,222.31	0.00	2,502.69	47.03
10-575-53000 Engineering Services	0	2,873.75	19,073.75	0.00	(19,073.75)	0.00
10-575-53090 Contract Labor	0	0.00	25,875.98	0.00	(25,875.98)	0.00
10-575-53170 Mosquito Control	20,000	736.00	6,624.00	0.00	13,376.00	33.12
10-575-53200 Electricity	76,000	15,204.62	101,548.22	0.00	(25,548.22)	133.62
10-575-53210 Telephone	1,155	74.42	1,050.23	0.00	104.77	90.93
10-575-53300 Dues & Subscriptions	368	10.80	131.58	0.00	236.42	35.76
10-575-53310 Travel & Training	525	0.00	164.12	0.00	360.88	31.26
10-575-53340 Printing & Binding	100	0.00	0.00	0.00	100.00	0.00
10-575-53500 Buildings & Grounds Rep/Ma	3,675	0.00	228.12	0.00	3,446.88	6.21
10-575-53540 Motor Vehicles Repairs/Mai	3,675	0.00	3,772.04	0.00	(97.04)	102.64
10-575-53560 Heavy Equipment Repairs/Ma	42,000	793.00	27,808.76	0.00	14,191.24	66.21
10-575-53600 Street & Alley Repairs & M	52,500	0.00	25,056.88	0.00	27,443.12	47.73
10-575-53900 Building & Land Rentals	5,250	0.00	0.00	0.00	5,250.00	0.00
10-575-53920 Equipment/Vehicle Rentals	36,750	2,034.87	26,410.01	0.00	10,339.99	71.86
10-575-53940 Uniform Rentals	2,205	236.61	2,459.47	0.00	(254.47)	111.54
TOTAL OPERATIONS	317,371	27,215.87	324,147.80	0.00	(6,776.80)	102.14
CAPITAL OUTLAY						
10-575-56020 Building Improvements	5,250	0.00	0.00	0.00	5,250.00	0.00
10-575-56035 Streetscape Improvements	52,500	0.00	0.00	0.00	52,500.00	0.00
10-575-56040 Drainage Improvements	50,000	0.00	0.00	0.00	50,000.00	0.00
10-575-56100 Special Equipment	105,000	0.00	0.00	0.00	105,000.00	0.00

GENERAL FUND
DEPARTMENT - STREETS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
10-575-56995 Engineering Services	31,500	0.00	0.00	0.00	31,500.00	0.00
TOTAL CAPITAL OUTLAY	244,250	0.00	0.00	0.00	244,250.00	0.00
TOTAL STREETS	883,171	43,388.93	590,284.51	0.00	292,886.49	66.84

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - PARKS & RECREATION

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-580-51010 Salaries & Wages	192,360	12,259.90	166,308.23	0.00	26,051.77	86.46
10-580-51011 PTO Liability	11,605	0.00	787.84	0.00	10,817.16	6.79
10-580-51012 Overtime Pay	3,500	597.52	7,047.30	0.00	(3,547.30)	201.35
10-580-51015 Longevity Pay	3,075	239.70	2,849.14	0.00	225.86	92.65
10-580-51020 Social Security	15,220	958.88	13,040.80	0.00	2,179.20	85.68
10-580-51030 Retirement Contributions	29,525	2,117.20	23,414.82	0.00	6,110.18	79.31
10-580-51040 Group Insurance	54,415	0.00	41,771.05	0.00	12,643.95	76.76
10-580-51050 Workers' Compensation	2,850	0.00	2,158.06	0.00	691.94	75.72
TOTAL PERSONNEL	312,550	16,173.20	257,377.24	0.00	55,172.76	82.35
OPERATIONS						
10-580-52000 General Office Supplies	150	0.00	72.60	0.00	77.40	48.40
10-580-52010 Office Copy Supplies	200	9.80	172.93	0.00	27.07	86.47
10-580-52040 Medical/First Aid Supplies	170	0.00	0.00	0.00	170.00	0.00
10-580-52050 Motor Fuel & Oil	9,080	931.05	7,664.14	0.00	1,415.86	84.41
10-580-52060 Janitorial Supplies	5,250	440.81	4,433.73	0.00	816.27	84.45
10-580-52100 Wearing Apparel	265	0.00	383.29	0.00	(118.29)	144.64
10-580-52130 Food & Water Supplies	370	0.00	925.04	0.00	(555.04)	250.01
10-580-52150 Buildings & Grounds Suppli	10,500	106.86	19,047.45	0.00	(8,547.45)	181.40
10-580-52240 Chemicals	3,150	0.00	826.04	0.00	2,323.96	26.22
10-580-52280 Motor Vehicle Supplies	570	0.00	504.97	0.00	65.03	88.59
10-580-52320 Minor Tools & Equipment	3,200	93.98	4,133.99	0.00	(933.99)	129.19
10-580-52330 Safety Equipment	525	49.56	1,046.01	0.00	(521.01)	199.24
10-580-52380 Master Gardener Pgm Suppli	0	0.00	59.97	0.00	(59.97)	0.00
10-580-53000 Engineering Services	0	0.00	8,960.00	0.00	(8,960.00)	0.00
10-580-53090 Contract Labor	7,500	2,058.00	9,558.00	0.00	(2,058.00)	127.44
10-580-53110 Janitorial Services	3,150	0.00	0.00	0.00	3,150.00	0.00
10-580-53200 Electricity	60,000	5,519.71	41,337.96	0.00	18,662.04	68.90
10-580-53210 Telephone	4,200	289.07	3,536.38	0.00	663.62	84.20
10-580-53220 Internet Services	250	151.98	1,788.76	0.00	(1,538.76)	715.50
10-580-53300 Dues & Subscriptions	200	10.88	131.66	0.00	68.34	65.83
10-580-53310 Travel & Training	300	0.00	0.00	0.00	300.00	0.00
10-580-53320 Newspaper Advertising	0	0.00	138.21	0.00	(138.21)	0.00
10-580-53330 Postage & Shipping	50	0.00	0.00	0.00	50.00	0.00
10-580-53340 Printing & Binding	50	0.00	30.78	0.00	19.22	61.56
10-580-53500 Buildings & Grounds Rep/Ma	42,000	1,179.08	36,183.80	0.00	5,816.20	86.15
10-580-53540 Motor Vehicles Repairs/Mai	2,625	0.00	756.67	0.00	1,868.33	28.83
10-580-53560 Heavy Equipment Repairs/Ma	11,000	38.17	9,154.21	0.00	1,845.79	83.22
10-580-53900 Building & Land Rentals	1,900	0.00	(2,776.98)	0.00	4,676.98	146.16-
10-580-53920 Equipment/Vehicle Rentals	18,581	2,148.64	12,923.91	0.00	5,657.09	69.55
10-580-53940 Uniform Rentals	2,100	196.54	2,154.12	0.00	(54.12)	102.58
TOTAL OPERATIONS	187,336	13,224.13	163,147.64	0.00	24,188.36	87.09
CAPITAL OUTLAY						
10-580-56020 Building Improvements	10,500	0.00	0.00	0.00	10,500.00	0.00
10-580-56050 Park Improvements	103,000	11,070.00	111,998.90	0.00	(8,998.90)	108.74
10-580-56100 Special Equipment	29,000	0.00	23,653.60	0.00	5,346.40	81.56
TOTAL CAPITAL OUTLAY	142,500	11,070.00	135,652.50	0.00	6,847.50	95.19

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - PARKS & RECREATION

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL PARKS & RECREATION	642,386	40,467.33	556,177.38	0.00	86,208.62	86.58

GENERAL FUND
DEPARTMENT - MECHANIC SHOP

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-590-51010 Salaries & Wages	10,250	927.00	6,613.69	0.00	3,636.31	64.52
10-590-51012 Overtime Pay	1,250	0.00	1,239.37	0.00	10.63	99.15
10-590-51015 Longevity Pay	26	0.00	12.76	0.00	13.24	49.08
10-590-51020 Social Security	885	70.92	573.04	0.00	311.96	64.75
10-590-51030 Retirement Contributions	1,750	0.00	474.90	0.00	1,275.10	27.14
10-590-51040 Group Insurance	4,350	180.19	2,082.00	0.00	2,268.00	47.86
10-590-51050 Workers' Compensation	925	0.00	958.00	0.00	(33.00)	103.57
TOTAL PERSONNEL	19,436	1,178.11	11,953.76	0.00	7,482.24	61.50
OPERATIONS						
10-590-52040 Medical/First Aid Supplies	100	0.00	0.00	0.00	100.00	0.00
10-590-52050 Motor Fuel & Oil	950	87.86	1,154.57	0.00	(204.57)	121.53
10-590-52130 Food & Water Supplies	300	0.00	135.32	0.00	164.68	45.11
10-590-52150 Buildings & Grounds Suppli	550	0.00	0.00	0.00	550.00	0.00
10-590-52280 Motor Vehicle Supplies	500	0.00	30.46	0.00	469.54	6.09
10-590-52320 Minor Tools & Equipment	3,200	596.51	4,107.15	0.00	(907.15)	128.35
10-590-52330 Safety Equipment	420	49.56	276.45	0.00	143.55	65.82
10-590-53300 Dues & Subscriptions	50	2.72	14.08	0.00	35.92	28.16
10-590-53540 Motor Vehicles Repairs/Mai	500	0.00	317.16	0.00	182.84	63.43
10-590-53560 Heavy Equipment Repairs/Ma	0	0.00	64.18	0.00	(64.18)	0.00
10-590-53940 Uniform Rentals	370	24.34	24.34	0.00	345.66	6.58
TOTAL OPERATIONS	6,940	760.99	6,123.71	0.00	816.29	88.24
CAPITAL OUTLAY						
TOTAL MECHANIC SHOP	26,376	1,939.10	18,077.47	0.00	8,298.53	68.54

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
10-599-51090 Reserved for Merit Increas	89,794	0.00	0.00	0.00	89,794.00	0.00
TOTAL PERSONNEL	89,794	0.00	0.00	0.00	89,794.00	0.00
OPERATIONS						
10-599-52000 Economic Stabilization Fun	240,787	0.00	0.00	0.00	240,787.00	0.00
10-599-53045 Utility Billing Insert Ser	1,500	0.00	1,313.42	0.00	186.58	87.56
10-599-55500 Payments to Library	20,000	0.00	20,000.00	0.00	0.00	100.00
10-599-55510 Payments to County	5,000	0.00	0.00	0.00	5,000.00	0.00
10-599-55515 Pmts to Sealy Christian Pa	2,000	0.00	2,000.00	0.00	0.00	100.00
10-599-55520 Pmts to Combined Comm Acti	3,000	0.00	0.00	0.00	3,000.00	0.00
10-599-55630 Economic Incentive Payment	100,000	0.00	0.00	0.00	100,000.00	0.00
10-599-55710 Service/Finance Charges	1,500	0.00	(1.28)	0.00	1,501.28	0.09-
10-599-55750 Sales Tax Overpayment	31,155	2,596.24	31,154.88	0.00	0.12	100.00
TOTAL OPERATIONS	404,942	2,596.24	54,467.02	0.00	350,474.98	13.45
CAPITAL OUTLAY						
DEBT SERVICE						
10-599-58000 Principal Retirement	10,000	0.00	0.00	0.00	10,000.00	0.00
10-599-58010 Interest Paid	500	0.00	0.00	0.00	500.00	0.00
TOTAL DEBT SERVICE	10,500	0.00	0.00	0.00	10,500.00	0.00
TOTAL NON-DEPARTMENTAL	505,236	2,596.24	54,467.02	0.00	450,768.98	10.78
TOTAL EXPENDITURES	9,604,529	513,415.24	6,943,802.10	0.00	2,660,726.90	72.30
REVENUE OVER/(UNDER) EXPENDITURES	(1,072,680)	6,273.76	2,534,771.97	0.00	(3,607,451.97)	236.30-
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
10-49000 Sales of General Fixed Assets	0	20.00	20.00	0.00	(20.00)	0.00
10-49991 Loan from Enterprise Funds	305,580	0.00	0.00	0.00	305,580.00	0.00
10-49995 Contrib's from Component Unit	268,100	0.00	129,098.42	0.00	139,001.58	48.15
10-49998 Budgeted Reduction of Fund Bal	499,000	0.00	0.00	0.00	499,000.00	0.00
TOTAL OTHER SOURCES	1,072,680	20.00	129,118.42	0.00	943,561.58	12.04

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GENERAL FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OTHER USES						
10-599-59990 Transfers Out	7,739	0.00	0.00	0.00	7,739.00	0.00
TOTAL OTHER USES	7,739	0.00	0.00	0.00	7,739.00	0.00
TOTAL OTHER SOURCES & USES	1,064,941	20.00	129,118.42	0.00	935,822.58	12.12
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	(7,739)	6,293.76	2,663,890.39	0.00	(2,671,629.39)	4,421.64-

MUN COURT TECHNOLOGY
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FINES & FORFEITURES	16,000	0.00	9,701.72	0.00	6,298.28	60.64
INVESTMENT INCOME	25	102.41	1,002.44	0.00	(977.44)	4,009.76
TOTAL REVENUES	16,025	102.41	10,704.16	0.00	5,320.84	66.80
EXPENDITURE SUMMARY						
MUNICIPAL COURT						
OPERATIONS	6,307	0.00	399.00	0.00	5,908.00	6.33
TOTAL MUNICIPAL COURT	6,307	0.00	399.00	0.00	5,908.00	6.33
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	6,307	0.00	399.00	0.00	5,908.00	6.33
REVENUE OVER/(UNDER) EXPENDITURES	9,718	102.41	10,305.16	0.00	(587.16)	106.04
OTHER USES	9,718	0.00	0.00	0.00	9,718.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(9,718)	0.00	0.00	0.00	(9,718.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	102.41	10,305.16	0.00	(10,305.16)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUN COURT TECHNOLOGY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
11-42030 Local Court Fees	16,000	0.00	9,701.72	0.00	6,298.28	60.64
TOTAL FINES & FORFEITURES	16,000	0.00	9,701.72	0.00	6,298.28	60.64
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
11-45000 Interest Earnings	25	102.41	1,002.44	0.00	(977.44)	4,009.76
TOTAL INVESTMENT INCOME	25	102.41	1,002.44	0.00	(977.44)	4,009.76
TOTAL REVENUE	16,025	102.41	10,704.16	0.00	5,320.84	66.80

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUN COURT TECHNOLOGY
DEPARTMENT - MUNICIPAL COURT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
11-525-52000 General Office Supplies	432	0.00	0.00	0.00	432.00	0.00
11-525-52020 Data Processing Supplies	5,800	0.00	399.00	0.00	5,401.00	6.88
11-525-53330 Postage & Shipping	75	0.00	0.00	0.00	75.00	0.00
TOTAL OPERATIONS	6,307	0.00	399.00	0.00	5,908.00	6.33
CAPITAL OUTLAY						
TOTAL MUNICIPAL COURT	6,307	0.00	399.00	0.00	5,908.00	6.33

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUN COURT TECHNOLOGY
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
TOTAL EXPENDITURES	6,307	0.00	399.00	0.00	5,908.00	6.33
REVENUE OVER/(UNDER) EXPENDITURES	9,718	102.41	10,305.16	0.00	(587.16)	106.04
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
11-599-59998 Budgeted Addition to Fund	9,718	0.00	0.00	0.00	9,718.00	0.00
TOTAL OTHER USES	9,718	0.00	0.00	0.00	9,718.00	0.00
TOTAL OTHER SOURCES & USES	(9,718)	0.00	0.00	0.00	(9,718.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	102.41	10,305.16	0.00	(10,305.16)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

TIME PYMT REIMB FEE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FINES & FORFEITURES	10,551	890.62	11,474.73	0.00	(923.73)	108.75
INVESTMENT INCOME	50	133.66	1,334.03	0.00	(1,284.03)	2,668.06
TOTAL REVENUES	10,601	1,024.28	12,808.76	0.00	(2,207.76)	120.83
EXPENDITURE SUMMARY						
MUNICIPAL COURT						
OPERATIONS	10,601	669.67	5,580.35	0.00	5,020.65	52.64
TOTAL MUNICIPAL COURT	10,601	669.67	5,580.35	0.00	5,020.65	52.64
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	10,601	669.67	5,580.35	0.00	5,020.65	52.64
REVENUE OVER/(UNDER) EXPENDITURES	0	354.61	7,228.41	0.00	(7,228.41)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	354.61	7,228.41	0.00	(7,228.41)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

TIME PYMT REIMB FEE FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
12-42030 Local Court Fees	10,551	890.62	11,474.73	0.00	(923.73)	108.75
TOTAL FINES & FORFEITURES	10,551	890.62	11,474.73	0.00	(923.73)	108.75
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
12-45000 Interest Earnings	50	133.66	1,334.03	0.00	(1,284.03)	2,668.06
TOTAL INVESTMENT INCOME	50	133.66	1,334.03	0.00	(1,284.03)	2,668.06
TOTAL REVENUE	10,601	1,024.28	12,808.76	0.00	(2,207.76)	120.83

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

TIME PYMT REIMB FEE FUND
DEPARTMENT - MUNICIPAL COURT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
12-525-52000 General Office Supplies	132	0.00	61.31	0.00	70.69	46.45
12-525-52020 Data Processing Supplies	2,120	400.00	2,061.25	0.00	58.75	97.23
12-525-53090 Contractual Services	2,400	0.00	0.00	0.00	2,400.00	0.00
12-525-53210 Telephone	624	48.27	579.33	0.00	44.67	92.84
12-525-53310 Travel & Training	525	0.00	0.00	0.00	525.00	0.00
12-525-53960 Copier Rental Fees	4,800	221.40	2,878.46	0.00	1,921.54	59.97
TOTAL OPERATIONS	10,601	669.67	5,580.35	0.00	5,020.65	52.64
CAPITAL OUTLAY						
TOTAL MUNICIPAL COURT	10,601	669.67	5,580.35	0.00	5,020.65	52.64

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

TIME PYMT REIMB FEE FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
TOTAL EXPENDITURES	10,601	669.67	5,580.35	0.00	5,020.65	52.64
REVENUE OVER/(UNDER) EXPENDITURES	0	354.61	7,228.41	0.00	(7,228.41)	0.00
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	354.61	7,228.41	0.00	(7,228.41)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUN CT BLDG SECURITY
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FINES & FORFEITURES	19,000	0.00	11,566.29	0.00	7,433.71	60.88
INVESTMENT INCOME	250	747.83	7,890.25	0.00	(7,640.25)	3,156.10
TOTAL REVENUES	19,250	747.83	19,456.54	0.00	(206.54)	101.07
EXPENDITURE SUMMARY						
MUNICIPAL COURT						
OPERATIONS	41,305	2,359.74	7,176.00	0.00	34,129.00	17.37
TOTAL MUNICIPAL COURT	41,305	2,359.74	7,176.00	0.00	34,129.00	17.37
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	41,305	2,359.74	7,176.00	0.00	34,129.00	17.37
REVENUE OVER/(UNDER) EXPENDITURES	(22,055)	(1,611.91)	12,280.54	0.00	(34,335.54)	55.68-
OTHER SOURCES	22,055	0.00	0.00	0.00	22,055.00	0.00
TOTAL OTHER FINANCING SOURCES & USE	22,055	0.00	0.00	0.00	22,055.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(1,611.91)	12,280.54	0.00	(12,280.54)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUN CT BLDG SECURITY

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
13-42030 Local Court Fees	19,000	0.00	11,566.29	0.00	7,433.71	60.88
TOTAL FINES & FORFEITURES	19,000	0.00	11,566.29	0.00	7,433.71	60.88
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
13-45000 Interest Earnings	250	747.83	7,890.25	0.00	(7,640.25)	3,156.10
TOTAL INVESTMENT INCOME	250	747.83	7,890.25	0.00	(7,640.25)	3,156.10
TOTAL REVENUE	19,250	747.83	19,456.54	0.00	(206.54)	101.07

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUN CT BLDG SECURITY
DEPARTMENT - MUNICIPAL COURT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
13-525-52330 Safety Equipment	1,155	0.00	0.00	0.00	1,155.00	0.00
13-525-53310 Travel & Training	2,150	0.00	816.16	0.00	1,333.84	37.96
13-525-53370 Courtroom Security Service	33,000	2,359.74	6,359.84	0.00	26,640.16	19.27
13-525-53500 Buildings & Grounds Rep/Ma	5,000	0.00	0.00	0.00	5,000.00	0.00
TOTAL OPERATIONS	41,305	2,359.74	7,176.00	0.00	34,129.00	17.37
CAPITAL OUTLAY						
TOTAL MUNICIPAL COURT	41,305	2,359.74	7,176.00	0.00	34,129.00	17.37

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUN CT BLDG SECURITY
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
TOTAL EXPENDITURES	41,305	2,359.74	7,176.00	0.00	34,129.00	17.37
REVENUE OVER/(UNDER) EXPENDITURES	(22,055)	(1,611.91)	12,280.54	0.00	(34,335.54)	55.68-
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
13-49998 Budgeted Reduction of Fund Bal	22,055	0.00	0.00	0.00	22,055.00	0.00
TOTAL OTHER SOURCES	22,055	0.00	0.00	0.00	22,055.00	0.00
OTHER USES						
TOTAL OTHER SOURCES & USES	22,055	0.00	0.00	0.00	22,055.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(1,611.91)	12,280.54	0.00	(12,280.54)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CHILD SAFETY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FINES & FORFEITURES	500	10.24	558.21	0.00	(58.21)	111.64
INVESTMENT INCOME	20	41.49	432.74	0.00	(412.74)	2,163.70
TOTAL REVENUES	520	51.73	990.95	0.00	(470.95)	190.57
EXPENDITURE SUMMARY						
POLICE						
NON-DEPARTMENTAL						
REVENUE OVER/(UNDER) EXPENDITURES	520	51.73	990.95	0.00	(470.95)	190.57
OTHER USES	520	0.00	0.00	0.00	520.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(520)	0.00	0.00	0.00	(520.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	51.73	990.95	0.00	(990.95)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CHILD SAFETY FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
14-42030 Local Court Fees	500	10.24	558.21	0.00	(58.21)	111.64
TOTAL FINES & FORFEITURES	500	10.24	558.21	0.00	(58.21)	111.64
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
14-45000 Interest Earnings	20	41.49	432.74	0.00	(412.74)	2,163.70
TOTAL INVESTMENT INCOME	20	41.49	432.74	0.00	(412.74)	2,163.70
TOTAL REVENUE	520	51.73	990.95	0.00	(470.95)	190.57

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CHILD SAFETY FUND
DEPARTMENT - POLICE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CHILD SAFETY FUND
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
REVENUE OVER/(UNDER) EXPENDITURES	520	51.73	990.95	0.00	(470.95)	190.57
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
14-599-59998 Budgeted Addition to Fund	520	0.00	0.00	0.00	520.00	0.00
TOTAL OTHER USES	520	0.00	0.00	0.00	520.00	0.00
TOTAL OTHER SOURCES & USES	(520)	0.00	0.00	0.00	(520.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	51.73	990.95	0.00	(990.95)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

POLICE DEPT DONATIONS
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
CONTRIBUTIONS & DONATIONS	0	600.00	33,600.00	0.00	(33,600.00)	0.00
INVESTMENT INCOME	0	190.14	1,942.53	0.00	(1,942.53)	0.00
TOTAL REVENUES	0	790.14	35,542.53	0.00	(35,542.53)	0.00
EXPENDITURE SUMMARY						
POLICE						
OPERATIONS	25,000	933.91	23,992.54	0.00	1,007.46	95.97
CAPITAL OUTLAY	0	0.00	149.94	0.00	(149.94)	0.00
TOTAL POLICE	25,000	933.91	24,142.48	0.00	857.52	96.57
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	25,000	933.91	24,142.48	0.00	857.52	96.57
REVENUE OVER/(UNDER) EXPENDITURES	(25,000)	(143.77)	11,400.05	0.00	(36,400.05)	45.60-
OTHER SOURCES	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL OTHER FINANCING SOURCES & USE	25,000	0.00	0.00	0.00	25,000.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(143.77)	11,400.05	0.00	(11,400.05)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

POLICE DEPT DONATIONS

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS & DONATIONS						
15-44910 Police Dept Donations	0	600.00	33,600.00	0.00	(33,600.00)	0.00
TOTAL CONTRIBUTIONS & DONATIONS	0	600.00	33,600.00	0.00	(33,600.00)	0.00
INVESTMENT INCOME						
15-45000 Interest Earnings	0	190.14	1,942.53	0.00	(1,942.53)	0.00
TOTAL INVESTMENT INCOME	0	190.14	1,942.53	0.00	(1,942.53)	0.00
OTHER REVENUES						
TOTAL REVENUE	0	790.14	35,542.53	0.00	(35,542.53)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

POLICE DEPT DONATIONS
DEPARTMENT - POLICE % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
15-530-52000 General Office Supplies	5,000	933.91	5,157.16	0.00	(157.16)	103.14
15-530-52190 Public Relations Supplies	5,000	0.00	276.60	0.00	4,723.40	5.53
15-530-52320 Minor Tools & Equipment	5,000	0.00	13,149.11	0.00	(8,149.11)	262.98
15-530-52390 KIDFISH Event Expenses	5,000	0.00	4,624.44	0.00	375.56	92.49
15-530-52430 Blue Santa Toy Drive Expen	5,000	0.00	785.23	0.00	4,214.77	15.70
TOTAL OPERATIONS	25,000	933.91	23,992.54	0.00	1,007.46	95.97
CAPITAL OUTLAY						
15-530-56100 Special Equipment	0	0.00	149.94	0.00	(149.94)	0.00
TOTAL CAPITAL OUTLAY	0	0.00	149.94	0.00	(149.94)	0.00
TOTAL POLICE	25,000	933.91	24,142.48	0.00	857.52	96.57

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

POLICE DEPT DONATIONS
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
TOTAL EXPENDITURES	25,000	933.91	24,142.48	0.00	857.52	96.57
REVENUE OVER/(UNDER) EXPENDITURES	(25,000)	(143.77)	11,400.05	0.00	(36,400.05)	45.60-
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
15-49998 Budgeted Reduction of Fund Ba	25,000	0.00	0.00	0.00	25,000.00	0.00
TOTAL OTHER SOURCES	25,000	0.00	0.00	0.00	25,000.00	0.00
OTHER USES						
TOTAL OTHER SOURCES & USES	25,000	0.00	0.00	0.00	25,000.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(143.77)	11,400.05	0.00	(11,400.05)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

PARK LAND DEDICATION
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INVESTMENT INCOME	500	291.04	3,085.76	0.00	(2,585.76)	617.15
TOTAL REVENUES	500	291.04	3,085.76	0.00	(2,585.76)	617.15
EXPENDITURE SUMMARY						
PARKS & RECREATION						
NON-DEPARTMENTAL						
REVENUE OVER/(UNDER) EXPENDITURES	500	291.04	3,085.76	0.00	(2,585.76)	617.15
OTHER USES	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(500)	0.00	0.00	0.00	(500.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	291.04	3,085.76	0.00	(3,085.76)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

PARK LAND DEDICATION

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
17-45000 Interest Earnings	500	291.04	3,085.76	0.00	(2,585.76)	617.15
TOTAL INVESTMENT INCOME	500	291.04	3,085.76	0.00	(2,585.76)	617.15
TOTAL REVENUE	500	291.04	3,085.76	0.00	(2,585.76)	617.15

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

PARK LAND DEDICATION
DEPARTMENT - PARKS & RECREATION % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

PARK LAND DEDICATION
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
REVENUE OVER/(UNDER) EXPENDITURES	500	291.04	3,085.76	0.00	(2,585.76)	617.15
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
17-599-59998 Budgeted Addition to Fund	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER USES	500	0.00	0.00	0.00	500.00	0.00
TOTAL OTHER SOURCES & USES	(500)	0.00	0.00	0.00	(500.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	291.04	3,085.76	0.00	(3,085.76)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

STATE LEOSE ALLOCATION FD
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INVESTMENT INCOME	20	34.34	345.23	0.00	(325.23)	1,726.15
OTHER REVENUES	1,580	0.00	3,978.65	0.00	(2,398.65)	251.81
TOTAL REVENUES	1,600	34.34	4,323.88	0.00	(2,723.88)	270.24
EXPENDITURE SUMMARY						
POLICE						
OPERATIONS	8,100	0.00	1,848.43	0.00	6,251.57	22.82
TOTAL POLICE	8,100	0.00	1,848.43	0.00	6,251.57	22.82
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	8,100	0.00	1,848.43	0.00	6,251.57	22.82
REVENUE OVER/(UNDER) EXPENDITURES	(6,500)	34.34	2,475.45	0.00	(8,975.45)	38.08-
OTHER SOURCES	6,500	0.00	0.00	0.00	6,500.00	0.00
TOTAL OTHER FINANCING SOURCES & USE	6,500	0.00	0.00	0.00	6,500.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	34.34	2,475.45	0.00	(2,475.45)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

STATE LEOSE ALLOCATION FD

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
18-45000 Interest Earnings	20	34.34	345.23	0.00	(325.23)	1,726.15
TOTAL INVESTMENT INCOME	20	34.34	345.23	0.00	(325.23)	1,726.15
OTHER REVENUES						
18-48140 State LEOSE Allocation	1,580	0.00	3,978.65	0.00	(2,398.65)	251.81
TOTAL OTHER REVENUES	1,580	0.00	3,978.65	0.00	(2,398.65)	251.81
TOTAL REVENUE	1,600	34.34	4,323.88	0.00	(2,723.88)	270.24

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

STATE LEOSE ALLOCATION FD
DEPARTMENT - POLICE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
18-530-53310 Travel & Training	8,100	0.00	1,848.43	0.00	6,251.57	22.82
TOTAL OPERATIONS	8,100	0.00	1,848.43	0.00	6,251.57	22.82
TOTAL POLICE	8,100	0.00	1,848.43	0.00	6,251.57	22.82

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

STATE LEOSE ALLOCATION FD
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
TOTAL EXPENDITURES	8,100	0.00	1,848.43	0.00	6,251.57	22.82
REVENUE OVER/(UNDER) EXPENDITURES	(6,500)	34.34	2,475.45	0.00	(8,975.45)	38.08-
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
18-49998 Budgeted Reduction of Fund Bal	6,500	0.00	0.00	0.00	6,500.00	0.00
TOTAL OTHER SOURCES	6,500	0.00	0.00	0.00	6,500.00	0.00
OTHER USES						
TOTAL OTHER SOURCES & USES	6,500	0.00	0.00	0.00	6,500.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	34.34	2,475.45	0.00	(2,475.45)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

PEG FRANCHISE SPEC REV FD
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FRANCHISE & LOCAL TAXES	0	0.00	288.62	0.00	(288.62)	0.00
INVESTMENT INCOME	75	109.49	1,155.63	0.00	(1,080.63)	1,540.84
TOTAL REVENUES	75	109.49	1,444.25	0.00	(1,369.25)	1,925.67
EXPENDITURE SUMMARY						
NON-DEPARTMENTAL						
REVENUE OVER/(UNDER) EXPENDITURES	75	109.49	1,444.25	0.00	(1,369.25)	1,925.67
OTHER USES	75	0.00	0.00	0.00	75.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(75)	0.00	0.00	0.00	(75.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	109.49	1,444.25	0.00	(1,444.25)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

PEG FRANCHISE SPEC REV FD

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FRANCHISE & LOCAL TAXES						
19-40390 PEG Franchise Fees	0	0.00	288.62	0.00	(288.62)	0.00
TOTAL FRANCHISE & LOCAL TAXES	0	0.00	288.62	0.00	(288.62)	0.00
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
19-45000 Interest Earnings	75	109.49	1,155.63	0.00	(1,080.63)	1,540.84
TOTAL INVESTMENT INCOME	75	109.49	1,155.63	0.00	(1,080.63)	1,540.84
TOTAL REVENUE	75	109.49	1,444.25	0.00	(1,369.25)	1,925.67

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

PEG FRANCHISE SPEC REV FD
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
REVENUE OVER/(UNDER) EXPENDITURES	75	109.49	1,444.25	0.00	(1,369.25)	1,925.67
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
19-599-59998 Budgeted Addition to Fund	75	0.00	0.00	0.00	75.00	0.00
TOTAL OTHER USES	75	0.00	0.00	0.00	75.00	0.00
TOTAL OTHER SOURCES & USES	(75)	0.00	0.00	0.00	(75.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	109.49	1,444.25	0.00	(1,444.25)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

HOTEL/MOTEL TAX FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
OCCUPANCY TAXES	236,517	0.00	184,458.40	0.00	52,058.60	77.99
FINES & FORFEITURES	0	0.00	1,944.97	0.00	(1,944.97)	0.00
INVESTMENT INCOME	1,000	2,444.87	24,594.23	0.00	(23,594.23)	2,459.42
TOTAL REVENUES	237,517	2,444.87	210,997.60	0.00	26,519.40	88.83
EXPENDITURE SUMMARY						
TOURISM PROMOTION						
OPERATIONS	25,647	3,605.96	10,853.08	0.00	14,793.92	42.32
TOTAL TOURISM PROMOTION	25,647	3,605.96	10,853.08	0.00	14,793.92	42.32
LIEDERTAFEL HALL						
OPERATIONS	0	246.70	246.70	0.00	(246.70)	0.00
CAPITAL OUTLAY	35,000	0.00	34,900.00	0.00	100.00	99.71
TOTAL LIEDERTAFEL HALL	35,000	246.70	35,146.70	0.00	(146.70)	100.42
CVB - VISITOR INFO CENTER						
PERSONNEL	44,534	7,116.57	23,166.03	0.00	21,367.97	52.02
OPERATIONS	69,653	3,788.62	36,845.53	0.00	32,807.47	52.90
CAPITAL OUTLAY	105,000	1,844.97	5,172.82	0.00	99,827.18	4.93
TOTAL CVB - VISITOR INFO CENTER	219,187	12,750.16	65,184.38	0.00	154,002.62	29.74
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	279,834	16,602.82	111,184.16	0.00	168,649.84	39.73
REVENUE OVER/(UNDER) EXPENDITURES	(42,317)	(14,157.95)	99,813.44	0.00	(142,130.44)	235.87-
OTHER SOURCES	42,317	0.00	0.00	0.00	42,317.00	0.00
TOTAL OTHER FINANCING SOURCES & USE	42,317	0.00	0.00	0.00	42,317.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(14,157.95)	99,813.44	0.00	(99,813.44)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

HOTEL/MOTEL TAX FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OCCUPANCY TAXES						
20-40400 Hotel/Motel Occupancy Tax	236,517	0.00	184,458.40	0.00	52,058.60	77.99
TOTAL OCCUPANCY TAXES	236,517	0.00	184,458.40	0.00	52,058.60	77.99
FINES & FORFEITURES						
20-42550 Penalties & Interest	0	0.00	1,944.97	0.00	(1,944.97)	0.00
TOTAL FINES & FORFEITURES	0	0.00	1,944.97	0.00	(1,944.97)	0.00
CHARGES FOR SERVICES						
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
20-45000 Interest Earnings	1,000	2,444.87	24,594.23	0.00	(23,594.23)	2,459.42
TOTAL INVESTMENT INCOME	1,000	2,444.87	24,594.23	0.00	(23,594.23)	2,459.42
TOTAL REVENUE	237,517	2,444.87	210,997.60	0.00	26,519.40	88.83

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

HOTEL/MOTEL TAX FUND
DEPARTMENT - TOURISM PROMOTION % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
20-555-55605 Convention/Visitor Info Ce	10,063	1,252.96	4,018.93	0.00	6,044.07	39.94
20-555-55615 Advertising & Promotion	5,956	2,353.00	2,353.00	0.00	3,603.00	39.51
20-555-55620 Hist. Restoration/Preserva	628	0.00	0.00	0.00	628.00	0.00
20-555-55635 Sporting Events	2,000	0.00	0.00	0.00	2,000.00	0.00
20-555-55650 Administration of HOT Fund	7,000	0.00	4,481.15	0.00	2,518.85	64.02
TOTAL OPERATIONS	25,647	3,605.96	10,853.08	0.00	14,793.92	42.32
TOTAL TOURISM PROMOTION	25,647	3,605.96	10,853.08	0.00	14,793.92	42.32

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

HOTEL/MOTEL TAX FUND
DEPARTMENT - LIEDERTAFEL HALL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
20-557-53200 Electricity	0	246.70	246.70	0.00	(246.70)	0.00
TOTAL OPERATIONS	0	246.70	246.70	0.00	(246.70)	0.00
CAPITAL OUTLAY						
20-557-56020 Building Improvements	35,000	0.00	34,900.00	0.00	100.00	99.71
TOTAL CAPITAL OUTLAY	35,000	0.00	34,900.00	0.00	100.00	99.71
TOTAL LIEDERTAFEL HALL	35,000	246.70	35,146.70	0.00	(146.70)	100.42

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

HOTEL/MOTEL TAX FUND
DEPARTMENT - CVB - VISITOR INFO CENTER % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
20-558-51010 Salaries & Wages	31,410	5,798.40	18,086.40	0.00	13,323.60	57.58
20-558-51020 Social Security	2,405	442.62	1,381.70	0.00	1,023.30	57.45
20-558-51030 Retirement Contributions	4,745	875.55	2,151.17	0.00	2,593.83	45.34
20-558-51040 Group Insurance	5,925	0.00	1,546.76	0.00	4,378.24	26.11
20-558-51050 Workers' Compensation	49	0.00	0.00	0.00	49.00	0.00
TOTAL PERSONNEL	44,534	7,116.57	23,166.03	0.00	21,367.97	52.02
OPERATIONS						
20-558-52000 General Office Supplies	500	8.71	327.32	0.00	172.68	65.46
20-558-53210 Telephone	400	33.46	66.92	0.00	333.08	16.73
20-558-53250 Website Design & Update	5,000	75.00	150.00	0.00	4,850.00	3.00
20-558-53300 Dues & Subscriptions	6,793	2.72	2,505.47	0.00	4,287.53	36.88
20-558-53310 Travel & Training	5,630	891.67	3,021.98	0.00	2,608.02	53.68
20-558-53330 Postage & Shipping	300	0.00	0.00	0.00	300.00	0.00
20-558-53340 Printing & Binding	500	0.00	0.00	0.00	500.00	0.00
20-558-53355 Marketing	43,700	1,864.56	24,986.34	0.00	18,713.66	57.18
20-558-53400 General Liability Insuranc	500	0.00	0.00	0.00	500.00	0.00
20-558-53900 Building & Land Rentals	5,450	800.00	5,450.00	0.00	0.00	100.00
20-558-53960 Copier Rental Fees	880	112.50	337.50	0.00	542.50	38.35
TOTAL OPERATIONS	69,653	3,788.62	36,845.53	0.00	32,807.47	52.90
CAPITAL OUTLAY						
20-558-56070 Furniture & Fixtures	5,000	1,844.97	4,097.82	0.00	902.18	81.96
20-558-56645 Signage to Signs/Attractio	100,000	0.00	1,075.00	0.00	98,925.00	1.08
TOTAL CAPITAL OUTLAY	105,000	1,844.97	5,172.82	0.00	99,827.18	4.93
TOTAL CVB - VISITOR INFO CENTER	219,187	12,750.16	65,184.38	0.00	154,002.62	29.74

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

HOTEL/MOTEL TAX FUND
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
TOTAL EXPENDITURES	279,834	16,602.82	111,184.16	0.00	168,649.84	39.73
REVENUE OVER/(UNDER) EXPENDITURES	(42,317)	(14,157.95)	99,813.44	0.00	(142,130.44)	235.87-
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
20-49998 Budgeted Reduction of Fund Bal	42,317	0.00	0.00	0.00	42,317.00	0.00
TOTAL OTHER SOURCES	42,317	0.00	0.00	0.00	42,317.00	0.00
OTHER USES						
TOTAL OTHER SOURCES & USES	42,317	0.00	0.00	0.00	42,317.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(14,157.95)	99,813.44	0.00	(99,813.44)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

Local Youth Diversion Fd
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FINES & FORFEITURES	17,000	1,346.75	16,635.03	0.00	364.97	97.85
INVESTMENT INCOME	300	341.50	3,376.07	0.00	(3,076.07)	1,125.36
TOTAL REVENUES	17,300	1,688.25	20,011.10	0.00	(2,711.10)	115.67
EXPENDITURE SUMMARY						
MUNICIPAL COURT						
NON-DEPARTMENTAL						
REVENUE OVER/(UNDER) EXPENDITURES	17,300	1,688.25	20,011.10	0.00	(2,711.10)	115.67
OTHER USES	17,300	0.00	0.00	0.00	17,300.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(17,300)	0.00	0.00	0.00	(17,300.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	1,688.25	20,011.10	0.00	(20,011.10)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

Local Youth Diversion Fd

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
22-42030 Local Court Fees	17,000	1,346.75	16,635.03	0.00	364.97	97.85
TOTAL FINES & FORFEITURES	17,000	1,346.75	16,635.03	0.00	364.97	97.85
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
22-45000 Interest Earnings	300	341.50	3,376.07	0.00	(3,076.07)	1,125.36
TOTAL INVESTMENT INCOME	300	341.50	3,376.07	0.00	(3,076.07)	1,125.36
TOTAL REVENUE	17,300	1,688.25	20,011.10	0.00	(2,711.10)	115.67

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

Local Youth Diversion Fd
DEPARTMENT - MUNICIPAL COURT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

Local Youth Diversion Fd
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
REVENUE OVER/(UNDER) EXPENDITURES	17,300	1,688.25	20,011.10	0.00	(2,711.10)	115.67
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
22-599-59998 Budgeted Addition to Fund	17,300	0.00	0.00	0.00	17,300.00	0.00
TOTAL OTHER USES	17,300	0.00	0.00	0.00	17,300.00	0.00
TOTAL OTHER SOURCES & USES	(17,300)	0.00	0.00	0.00	(17,300.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	1,688.25	20,011.10	0.00	(20,011.10)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUNICIPAL JURY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FINES & FORFEITURES	0	26.90	332.70	0.00	(332.70)	0.00
INVESTMENT INCOME	0	4.21	44.27	0.00	(44.27)	0.00
TOTAL REVENUES	0	31.11	376.97	0.00	(376.97)	0.00
EXPENDITURE SUMMARY						
MUNICIPAL COURT						
OPERATIONS	680	0.00	243.30	0.00	436.70	35.78
TOTAL MUNICIPAL COURT	680	0.00	243.30	0.00	436.70	35.78
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	680	0.00	243.30	0.00	436.70	35.78
REVENUE OVER/(UNDER) EXPENDITURES	(680)	31.11	133.67	0.00	(813.67)	19.66-
OTHER SOURCES	680	0.00	0.00	0.00	680.00	0.00
TOTAL OTHER FINANCING SOURCES & USE	680	0.00	0.00	0.00	680.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	31.11	133.67	0.00	(133.67)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUNICIPAL JURY FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
23-42030 Local Court Fees	0	26.90	332.70	0.00	(332.70)	0.00
TOTAL FINES & FORFEITURES	0	26.90	332.70	0.00	(332.70)	0.00
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
23-45000 Interest Earnings	0	4.21	44.27	0.00	(44.27)	0.00
TOTAL INVESTMENT INCOME	0	4.21	44.27	0.00	(44.27)	0.00
TOTAL REVENUE	0	31.11	376.97	0.00	(376.97)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUNICIPAL JURY FUND
DEPARTMENT - MUNICIPAL COURT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
23-525-53330 Postage & Shipping	680	0.00	243.30	0.00	436.70	35.78
TOTAL OPERATIONS	680	0.00	243.30	0.00	436.70	35.78
TOTAL MUNICIPAL COURT	680	0.00	243.30	0.00	436.70	35.78

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUNICIPAL JURY FUND
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
TOTAL EXPENDITURES	680	0.00	243.30	0.00	436.70	35.78
REVENUE OVER/(UNDER) EXPENDITURES	(680)	31.11	133.67	0.00	(813.67)	19.66-
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
23-49998 Budgeted Reduction of Fund Bal	680	0.00	0.00	0.00	680.00	0.00
TOTAL OTHER SOURCES	680	0.00	0.00	0.00	680.00	0.00
OTHER USES						
TOTAL OTHER SOURCES & USES	680	0.00	0.00	0.00	680.00	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	31.11	133.67	0.00	(133.67)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CHP 59 FORFEITED PROP FND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FINES & FORFEITURES	0	0.00	8,136.80	0.00	(8,136.80)	0.00
INVESTMENT INCOME	600	267.67	3,186.22	0.00	(2,586.22)	531.04
TOTAL REVENUES	600	267.67	11,323.02	0.00	(10,723.02)	1,887.17
EXPENDITURE SUMMARY						
POLICE						
OPERATIONS	0	1,366.80	21,587.50	0.00	(21,587.50)	0.00
TOTAL POLICE	0	1,366.80	21,587.50	0.00	(21,587.50)	0.00
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	0	1,366.80	21,587.50	0.00	(21,587.50)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	600	(1,099.13)	(10,264.48)	0.00	10,864.48	1,710.75-
OTHER USES	600	0.00	0.00	0.00	600.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(600)	0.00	0.00	0.00	(600.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(1,099.13)	(10,264.48)	0.00	10,264.48	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CHP 59 FORFEITED PROP FND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
24-42500 Property Forfeitures	0	0.00	8,136.80	0.00	(8,136.80)	0.00
TOTAL FINES & FORFEITURES	0	0.00	8,136.80	0.00	(8,136.80)	0.00
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
24-45000 Interest Earnings	600	267.67	3,186.22	0.00	(2,586.22)	531.04
TOTAL INVESTMENT INCOME	600	267.67	3,186.22	0.00	(2,586.22)	531.04
TOTAL REVENUE	600	267.67	11,323.02	0.00	(10,723.02)	1,887.17

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CHP 59 FORFEITED PROP FND
DEPARTMENT - POLICE % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
OPERATIONS						
24-530-52125 Weapons & Special Equipmen	0	(600.00)	15,538.80	0.00	(15,538.80)	0.00
24-530-52320 Minor Tools & Equipment	0	(374.15)	1,966.80	0.00	(1,966.80)	0.00
24-530-53310 Travel & Training	0	2,340.95	4,081.90	0.00	(4,081.90)	0.00
TOTAL OPERATIONS	0	1,366.80	21,587.50	0.00	(21,587.50)	0.00
CAPITAL OUTLAY						
TOTAL POLICE	0	1,366.80	21,587.50	0.00	(21,587.50)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CHP 59 FORFEITED PROP FND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
TOTAL EXPENDITURES	0	1,366.80	21,587.50	0.00	(21,587.50)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	600	(1,099.13)	(10,264.48)	0.00	10,864.48	1,710.75-
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
24-599-59998 Budgeted Addition to Fund	600	0.00	0.00	0.00	600.00	0.00
TOTAL OTHER USES	600	0.00	0.00	0.00	600.00	0.00
TOTAL OTHER SOURCES & USES	(600)	0.00	0.00	0.00	(600.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(1,099.13)	(10,264.48)	0.00	10,264.48	0.00

TIRZ #2 TAX INCREMENT FND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
PROPERTY TAX	368,815	0.00	357,505.63	0.00	11,309.37	96.93
INVESTMENT INCOME	0	978.42	2,533.26	0.00	(2,533.26)	0.00
TOTAL REVENUES	368,815	978.42	360,038.89	0.00	8,776.11	97.62
EXPENDITURE SUMMARY						
TAX INCRMNT REINVEST ZONE						
OPERATIONS	52,500	6,181.08	59,194.71	0.00	(6,694.71)	112.75
TOTAL TAX INCRMNT REINVEST ZONE	52,500	6,181.08	59,194.71	0.00	(6,694.71)	112.75
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	52,500	6,181.08	59,194.71	0.00	(6,694.71)	112.75
REVENUE OVER/(UNDER) EXPENDITURES	316,315	(5,202.66)	300,844.18	0.00	15,470.82	95.11
OTHER USES	316,315	0.00	0.00	0.00	316,315.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(316,315)	0.00	0.00	0.00	(316,315.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(5,202.66)	300,844.18	0.00	(300,844.18)	0.00

TIRZ #2 TAX INCREMENT FND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PROPERTY TAX						
26-40000 Property Taxes - Current	368,815	0.00	357,505.63	0.00	11,309.37	96.93
TOTAL PROPERTY TAX	368,815	0.00	357,505.63	0.00	11,309.37	96.93
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
26-45000 Interest Earnings	0	978.42	2,533.26	0.00	(2,533.26)	0.00
TOTAL INVESTMENT INCOME	0	978.42	2,533.26	0.00	(2,533.26)	0.00
TOTAL REVENUE	368,815	978.42	360,038.89	0.00	8,776.11	97.62

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

TIRZ #2 TAX INCREMENT FND
DEPARTMENT - TAX INCRMNT REINVEST ZONE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
26-595-53010 Auditing & Accounting	0	3,500.00	3,500.00	0.00	(3,500.00)	0.00
26-595-53020 Consultant Services	0	2,681.08	5,295.05	0.00	(5,295.05)	0.00
26-595-53095 General Administration	52,500	0.00	50,399.66	0.00	2,100.34	96.00
TOTAL OPERATIONS	52,500	6,181.08	59,194.71	0.00	(6,694.71)	112.75
TOTAL TAX INCRMNT REINVEST ZONE	52,500	6,181.08	59,194.71	0.00	(6,694.71)	112.75

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

TIRZ #2 TAX INCREMENT FND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
TOTAL EXPENDITURES	52,500	6,181.08	59,194.71	0.00	(6,694.71)	112.75
REVENUE OVER/(UNDER) EXPENDITURES	316,315	(5,202.66)	300,844.18	0.00	15,470.82	95.11
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
26-599-59998 Budgeted Addition to Fund	316,315	0.00	0.00	0.00	316,315.00	0.00
TOTAL OTHER USES	316,315	0.00	0.00	0.00	316,315.00	0.00
TOTAL OTHER SOURCES & USES	(316,315)	0.00	0.00	0.00	(316,315.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(5,202.66)	300,844.18	0.00	(300,844.18)	0.00

PID #1 ASSESSMENT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INVESTMENT INCOME	0	181.71	1,566.13	0.00	(1,566.13)	0.00
DEVELOPMENT FEES	45,584	161.32	45,459.68	0.00	124.32	99.73
TOTAL REVENUES	45,584	343.03	47,025.81	0.00	(1,441.81)	103.16
EXPENDITURE SUMMARY						
PUBLIC IMPROVEMENT DIST						
OPERATIONS	2,500	0.00	118.50	0.00	2,381.50	4.74
TOTAL PUBLIC IMPROVEMENT DIST	2,500	0.00	118.50	0.00	2,381.50	4.74
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	2,500	0.00	118.50	0.00	2,381.50	4.74
REVENUE OVER/(UNDER) EXPENDITURES	43,084	343.03	46,907.31	0.00	(3,823.31)	108.87
OTHER USES	43,084	0.00	0.00	0.00	43,084.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(43,084)	0.00	0.00	0.00	(43,084.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	343.03	46,907.31	0.00	(46,907.31)	0.00

PID #1 ASSESSMENT FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CHARGES FOR SERVICES						
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
27-45000 Interest Earnings	0	181.71	1,566.13	0.00	(1,566.13)	0.00
TOTAL INVESTMENT INCOME	0	181.71	1,566.13	0.00	(1,566.13)	0.00
DEVELOPMENT FEES						
27-47000 Special Assessments	45,584	148.00	45,436.00	0.00	148.00	99.68
27-47150 Special Assessments Pen & Int	0	13.32	23.68	0.00	(23.68)	0.00
TOTAL DEVELOPMENT FEES	45,584	161.32	45,459.68	0.00	124.32	99.73
TOTAL REVENUE	45,584	343.03	47,025.81	0.00	(1,441.81)	103.16

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

PID #1 ASSESSMENT FUND
DEPARTMENT - PUBLIC IMPROVEMENT DIST

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
27-596-53095 General Administration	2,500	0.00	118.50	0.00	2,381.50	4.74
TOTAL OPERATIONS	2,500	0.00	118.50	0.00	2,381.50	4.74
TOTAL PUBLIC IMPROVEMENT DIST	2,500	0.00	118.50	0.00	2,381.50	4.74

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

PID #1 ASSESSMENT FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
TOTAL EXPENDITURES	2,500	0.00	118.50	0.00	2,381.50	4.74
REVENUE OVER/(UNDER) EXPENDITURES	43,084	343.03	46,907.31	0.00	(3,823.31)	108.87
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
27-599-59998 Budgeted Addition to Fund	43,084	0.00	0.00	0.00	43,084.00	0.00
TOTAL OTHER USES	43,084	0.00	0.00	0.00	43,084.00	0.00
TOTAL OTHER SOURCES & USES	(43,084)	0.00	0.00	0.00	(43,084.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	343.03	46,907.31	0.00	(46,907.31)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

SEALY DEVELOPMENT AUTH FD
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
EXPENDITURE SUMMARY						
SEALY DEVELOPMENT AUTH						
OPERATIONS	359,399	0.00	0.00	0.00	359,399.00	0.00
TOTAL SEALY DEVELOPMENT AUTH	359,399	0.00	0.00	0.00	359,399.00	0.00
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	359,399	0.00	0.00	0.00	359,399.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	(359,399)	0.00	0.00	0.00	(359,399.00)	0.00
OTHER SOURCES	359,399	0.00	0.00	0.00	359,399.00	0.00
TOTAL OTHER FINANCING SOURCES & USE	359,399	0.00	0.00	0.00	359,399.00	0.00

REVENUES & OTHER SOURCES OVER

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

SEALY DEVELOPMENT AUTH FD

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

SEALY DEVELOPMENT AUTH FD
DEPARTMENT - SEALY DEVELOPMENT AUTH % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
28-597-55520 Developer Reimbursements	359,399	0.00	0.00	0.00	359,399.00	0.00
TOTAL OPERATIONS	359,399	0.00	0.00	0.00	359,399.00	0.00
TOTAL SEALY DEVELOPMENT AUTH	359,399	0.00	0.00	0.00	359,399.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

SEALY DEVELOPMENT AUTH FD
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
TOTAL EXPENDITURES	359,399	0.00	0.00	0.00	359,399.00	0.00
REVENUE OVER/(UNDER) EXPENDITURES	(359,399)	0.00	0.00	0.00	(359,399.00)	0.00
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
28-49998 Budgeted Reduction of Fund Bal	359,399	0.00	0.00	0.00	359,399.00	0.00
TOTAL OTHER SOURCES	359,399	0.00	0.00	0.00	359,399.00	0.00
OTHER USES						
TOTAL OTHER SOURCES & USES	359,399	0.00	0.00	0.00	359,399.00	0.00

REVENUES & OTHER SOURCES OVER

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

ECON. DEV. SALES TAX FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
SALES TAX	1,158,269	113,796.13	1,362,359.92	0.00	(204,090.92)	117.62
INVESTMENT INCOME	10,000	6,388.88	102,560.93	0.00	(92,560.93)	1,025.61
TOTAL REVENUES	1,168,269	120,185.01	1,464,920.85	0.00	(296,651.85)	125.39
EXPENDITURE SUMMARY						
ECON DEVELOPMENT						
PERSONNEL	228,395	13,329.11	205,293.79	0.00	23,101.21	89.89
OPERATIONS	530,495	6,905.94	203,641.25	0.00	326,853.75	38.39
CAPITAL OUTLAY	1,254,400	23,545.00	715,684.00	0.00	538,716.00	57.05
TOTAL ECON DEVELOPMENT	2,013,290	43,780.05	1,124,619.04	0.00	888,670.96	55.86
NON-DEPARTMENTAL						
PERSONNEL	4,093	0.00	0.00	0.00	4,093.00	0.00
OPERATIONS	0	0.00	(0.08)	0.00	0.08	0.00
DEBT SERVICE	70,500	0.00	70,478.00	0.00	22.00	99.97
TOTAL NON-DEPARTMENTAL	74,593	0.00	70,477.92	0.00	4,115.08	94.48
TOTAL EXPENDITURES	2,087,883	43,780.05	1,195,096.96	0.00	892,786.04	57.24
REVENUE OVER/(UNDER) EXPENDITURES	(919,614)	76,404.96	269,823.89	0.00	(1,189,437.89)	29.34-
OTHER SOURCES	1,079,714	0.00	0.00	0.00	1,079,714.00	0.00
OTHER USES	160,100	0.00	31,905.00	0.00	128,195.00	19.93
TOTAL OTHER FINANCING SOURCES & USE	919,614	0.00	(31,905.00)	0.00	951,519.00	3.47-
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	76,404.96	237,918.89	0.00	(237,918.89)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

ECON. DEV. SALES TAX FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
SALES TAX						
29-40200 Sales & Use Taxes - Econ. Dev.	1,108,269	113,796.13	1,362,295.88	0.00	(254,026.88)	122.92
29-40220 Direct Payment Sales & Use Tax	50,000	0.00	64.04	0.00	49,935.96	0.13
TOTAL SALES TAX	1,158,269	113,796.13	1,362,359.92	0.00	(204,090.92)	117.62
INTERGOVERNMENTAL						
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
29-45000 Interest Earnings	10,000	6,388.88	102,560.93	0.00	(92,560.93)	1,025.61
TOTAL INVESTMENT INCOME	10,000	6,388.88	102,560.93	0.00	(92,560.93)	1,025.61
OTHER REVENUES						
TOTAL REVENUE	1,168,269	120,185.01	1,464,920.85	0.00	(296,651.85)	125.39

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

ECON. DEV. SALES TAX FUND
DEPARTMENT - ECON DEVELOPMENT % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
29-522-51010 Salaries & Wages	145,090	10,592.00	138,389.18	0.00	6,700.82	95.38
29-522-51011 PTO Liability	4,750	0.00	0.00	0.00	4,750.00	0.00
29-522-51012 Overtime Pay	500	0.00	1,015.04	0.00	(515.04)	203.01
29-522-51015 Longevity Pay	660	56.40	623.22	0.00	36.78	94.43
29-522-51020 Social Security	11,440	785.04	10,373.62	0.00	1,066.38	90.68
29-522-51030 Retirement Contributions	22,180	1,645.67	18,447.95	0.00	3,732.05	83.17
29-522-51040 Group Insurance	40,200	0.00	33,310.12	0.00	6,889.88	82.86
29-522-51050 Workers' Compensation	325	0.00	272.16	0.00	52.84	83.74
29-522-51080 Auto Allowance	3,250	250.00	2,862.50	0.00	387.50	88.08
TOTAL PERSONNEL	228,395	13,329.11	205,293.79	0.00	23,101.21	89.89
OPERATIONS						
29-522-52000 General Office Supplies	1,800	187.69	1,038.70	0.00	761.30	57.71
29-522-52020 Data Processing Supplies	4,093	23.00	3,738.76	0.00	354.24	91.35
29-522-52100 Wearing Apparel	250	535.22	535.22	0.00	(285.22)	214.09
29-522-52130 Food & Water Supplies	750	8.12	192.89	0.00	557.11	25.72
29-522-52150 Building & Grounds Supplie	500	(1,326.78)	1,463.01	0.00	(963.01)	292.60
29-522-53000 Engineering Services	10,000	0.00	1,831.25	0.00	8,168.75	18.31
29-522-53010 Auditing & Accounting	3,500	850.00	2,959.89	0.00	540.11	84.57
29-522-53020 Consultant Services	36,975	18.14	28,265.75	0.00	8,709.25	76.45
29-522-53030 Legal Services	25,000	350.00	10,822.00	0.00	14,178.00	43.29
29-522-53085 Direct Pay Administration	75,000	0.00	0.00	0.00	75,000.00	0.00
29-522-53200 Electricity	16,597	147.37	1,835.71	0.00	14,761.29	11.06
29-522-53210 Telephone	3,060	141.35	2,312.67	0.00	747.33	75.58
29-522-53220 Internet Services	420	0.00	0.00	0.00	420.00	0.00
29-522-53250 Web Site Design & Update	5,000	125.00	7,950.00	0.00	(2,950.00)	159.00
29-522-53300 Dues & Subscriptions	3,750	581.20	3,127.29	0.00	622.71	83.39
29-522-53310 Travel & Training	8,000	79.00	5,484.23	0.00	2,515.77	68.55
29-522-53320 Newspaper Advertising	2,400	130.00	1,160.95	0.00	1,239.05	48.37
29-522-53330 Postage & Shipping	100	0.00	3.00	0.00	97.00	3.00
29-522-53355 Marketing	6,500	292.06	5,336.19	0.00	1,163.81	82.10
29-522-53360 Public Relations	5,000	919.57	(7,411.17)	0.00	12,411.17	148.22-
29-522-53400 General Liability Insuranc	1,400	0.00	1,302.50	0.00	97.50	93.04
29-522-53500 Buildings & Grounds Rep/Ma	0	382.50	382.50	0.00	(382.50)	0.00
29-522-53900 Building & Land Rentals	19,400	1,050.00	15,935.00	0.00	3,465.00	82.14
29-522-53960 Copier Rental Fees	6,000	112.50	2,906.30	0.00	3,093.70	48.44
29-522-55580 Community Project Grants	40,000	2,300.00	15,356.95	0.00	24,643.05	38.39
29-522-55590 Historic District Projects	80,000	0.00	0.00	0.00	80,000.00	0.00
29-522-55610 Business Incentives	175,000	0.00	97,111.66	0.00	77,888.34	55.49
TOTAL OPERATIONS	530,495	6,905.94	203,641.25	0.00	326,853.75	38.39
CAPITAL OUTLAY						
29-522-56010 Buildings	100,000	0.00	0.00	0.00	100,000.00	0.00
29-522-56050 Park Improvements	350,000	0.00	0.00	0.00	350,000.00	0.00
29-522-56200 Roads & Parking	635,400	0.00	619,639.00	0.00	15,761.00	97.52
29-522-56995 Engineering Services	169,000	7,480.00	79,980.00	0.00	89,020.00	47.33
29-522-56996 Architectural Services	0	16,065.00	16,065.00	0.00	(16,065.00)	0.00
TOTAL CAPITAL OUTLAY	1,254,400	23,545.00	715,684.00	0.00	538,716.00	57.05

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

ECON. DEV. SALES TAX FUND
DEPARTMENT - ECON DEVELOPMENT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
TOTAL ECON DEVELOPMENT	2,013,290	43,780.05	1,124,619.04	0.00	888,670.96	55.86

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

ECON. DEV. SALES TAX FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
29-599-51090 Reserved for Merit Increas	4,093	0.00	0.00	0.00	4,093.00	0.00
TOTAL PERSONNEL	4,093	0.00	0.00	0.00	4,093.00	0.00
OPERATIONS						
29-599-55710 Service/Finance Charges	0	0.00	(0.08)	0.00	0.08	0.00
TOTAL OPERATIONS	0	0.00	(0.08)	0.00	0.08	0.00
CAPITAL OUTLAY						
DEBT SERVICE						
29-599-58000 Principal Retirement	65,000	0.00	65,000.00	0.00	0.00	100.00
29-599-58010 Interest Paid	5,500	0.00	5,478.00	0.00	22.00	99.60
TOTAL DEBT SERVICE	70,500	0.00	70,478.00	0.00	22.00	99.97
TOTAL NON-DEPARTMENTAL	74,593	0.00	70,477.92	0.00	4,115.08	94.48
TOTAL EXPENDITURES	2,087,883	43,780.05	1,195,096.96	0.00	892,786.04	57.24
REVENUE OVER/(UNDER) EXPENDITURES	(919,614)	76,404.96	269,823.89	0.00	(1,189,437.89)	29.34-
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
29-49998 Budgeted Reduction of Fund Bal	1,079,714	0.00	0.00	0.00	1,079,714.00	0.00
TOTAL OTHER SOURCES	1,079,714	0.00	0.00	0.00	1,079,714.00	0.00
OTHER USES						
29-599-59995 Contributions to Primary G	160,100	0.00	31,905.00	0.00	128,195.00	19.93
TOTAL OTHER USES	160,100	0.00	31,905.00	0.00	128,195.00	19.93
TOTAL OTHER SOURCES & USES	919,614	0.00	(31,905.00)	0.00	951,519.00	3.47-
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	76,404.96	237,918.89	0.00	(237,918.89)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

DOWNTOWN REVITALIZATION
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INVESTMENT INCOME	0	7.94	84.09	0.00	(84.09)	0.00
TOTAL REVENUES	0	7.94	84.09	0.00	(84.09)	0.00
EXPENDITURE SUMMARY						
DOWNTOWN REVITALIZATION						
REVENUE OVER/(UNDER) EXPENDITURES	0	7.94	84.09	0.00	(84.09)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	7.94	84.09	0.00	(84.09)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

DOWNTOWN REVITALIZATION

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
30-45000 Interest Earnings	0	7.94	84.09	0.00	(84.09)	0.00
TOTAL INVESTMENT INCOME	0	7.94	84.09	0.00	(84.09)	0.00
TOTAL REVENUE	0	7.94	84.09	0.00	(84.09)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

DOWNTOWN REVITALIZATION
DEPARTMENT - DOWNTOWN REVITALIZATION % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
REVENUE OVER/(UNDER) EXPENDITURES	0	7.94	84.09	0.00	(84.09)	0.00
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	7.94	84.09	0.00	(84.09)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

DONATION FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
CONTRIBUTIONS & DONATIONS	0	600.00	10,600.00	0.00	(10,600.00)	0.00
INVESTMENT INCOME	0	64.09	572.37	0.00	(572.37)	0.00
TOTAL REVENUES	0	664.09	11,172.37	0.00	(11,172.37)	0.00
EXPENDITURE SUMMARY						
NON-DEPARTMENTAL						
OPERATIONS	0	0.00	3,530.50	0.00	(3,530.50)	0.00
TOTAL NON-DEPARTMENTAL	0	0.00	3,530.50	0.00	(3,530.50)	0.00
TOTAL EXPENDITURES	0	0.00	3,530.50	0.00	(3,530.50)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	664.09	7,641.87	0.00	(7,641.87)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	664.09	7,641.87	0.00	(7,641.87)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

DONATION FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CONTRIBUTIONS & DONATIONS						
35-44910 Donations to General	0	600.00	10,600.00	0.00	(10,600.00)	0.00
TOTAL CONTRIBUTIONS & DONATIONS	0	600.00	10,600.00	0.00	(10,600.00)	0.00
INVESTMENT INCOME						
35-45000 Interest Earnings	0	64.09	572.37	0.00	(572.37)	0.00
TOTAL INVESTMENT INCOME	0	64.09	572.37	0.00	(572.37)	0.00
TOTAL REVENUE	0	664.09	11,172.37	0.00	(11,172.37)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

DONATION FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
35-599-52370 Employee Relations	0	0.00	3,530.50	0.00	(3,530.50)	0.00
TOTAL OPERATIONS	0	0.00	3,530.50	0.00	(3,530.50)	0.00
CAPITAL OUTLAY						
TOTAL NON-DEPARTMENTAL	0	0.00	3,530.50	0.00	(3,530.50)	0.00
TOTAL EXPENDITURES	0	0.00	3,530.50	0.00	(3,530.50)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	664.09	7,641.87	0.00	(7,641.87)	0.00
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	664.09	7,641.87	0.00	(7,641.87)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

DEBT SERVICE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
PROPERTY TAX	1,427,192	6,545.31	1,533,789.99	0.00	(106,597.99)	107.47
INTERGOVERNMENTAL	70,478	0.00	70,478.00	0.00	0.00	100.00
INVESTMENT INCOME	639	1,456.18	25,184.25	0.00	(24,544.99)	3,939.59
TOTAL REVENUES	1,498,309	8,001.49	1,629,452.24	0.00	(131,142.98)	108.75
EXPENDITURE SUMMARY						
DEBT SERVICE						
DEBT SERVICE	3,292,449	0.00	3,709,371.14	0.00	(416,921.88)	112.66
TOTAL DEBT SERVICE	3,292,449	0.00	3,709,371.14	0.00	(416,921.88)	112.66
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	3,292,449	0.00	3,709,371.14	0.00	(416,921.88)	112.66
REVENUE OVER/(UNDER) EXPENDITURES	(1,794,140)	8,001.49	(2,079,918.90)	0.00	285,778.90	115.93
OTHER SOURCES	1,794,140	0.00	2,215,581.75	0.00	(421,441.75)	123.49
TOTAL OTHER FINANCING SOURCES & USE	1,794,140	0.00	2,215,581.75	0.00	(421,441.75)	123.49
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	8,001.49	135,662.85	0.00	(135,662.85)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

DEBT SERVICE FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PROPERTY TAX						
36-40000 Property Taxes - Current	1,427,192	3,993.09	1,513,486.92	0.00	(86,294.92)	106.05
36-40100 Property Taxes - Delinquent	0	1,303.34	11,990.08	0.00	(11,990.08)	0.00
36-40150 Property Taxes - Penalty & Int	0	1,248.88	8,312.99	0.00	(8,312.99)	0.00
TOTAL PROPERTY TAX	1,427,192	6,545.31	1,533,789.99	0.00	(106,597.99)	107.47
INTERGOVERNMENTAL						
36-43650 Intergovernmental Contribution	70,478	0.00	70,478.00	0.00	0.00	100.00
TOTAL INTERGOVERNMENTAL	70,478	0.00	70,478.00	0.00	0.00	100.00
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
36-45000 Interest Earnings	639	1,456.18	25,184.25	0.00	(24,544.99)	3,939.59
TOTAL INVESTMENT INCOME	639	1,456.18	25,184.25	0.00	(24,544.99)	3,939.59
TOTAL REVENUE	1,498,309	8,001.49	1,629,452.24	0.00	(131,142.98)	108.75

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

DEBT SERVICE FUND
DEPARTMENT - DEBT SERVICE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
DEBT SERVICE						
36-514-58000 Principal Retirement	1,680,000	0.00	1,680,000.00	0.00	0.00	100.00
36-514-58010 Interest Paid	1,610,199	0.00	2,028,546.14	0.00	(418,346.88)	125.98
36-514-58020 Fiscal Agent Fees	2,250	0.00	825.00	0.00	1,425.00	36.67
TOTAL DEBT SERVICE	3,292,449	0.00	3,709,371.14	0.00	(416,921.88)	112.66
TOTAL DEBT SERVICE	3,292,449	0.00	3,709,371.14	0.00	(416,921.88)	112.66

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

DEBT SERVICE FUND
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
TOTAL EXPENDITURES	3,292,449	0.00	3,709,371.14	0.00	(416,921.88)	112.66
REVENUE OVER/(UNDER) EXPENDITURES	(1,794,140)	8,001.49	(2,079,918.90)	0.00	285,778.90	115.93
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
36-49580 Proceeds of Debt Issuance	0	0.00	421,442.07	0.00	(421,442.07)	0.00
36-49990 Transfers In	0	0.00	1,794,139.68	0.00	(1,794,139.68)	0.00
36-49998 Budgeted Reduction of Fund Bal	1,794,140	0.00	0.00	0.00	1,794,140.00	0.00
TOTAL OTHER SOURCES	1,794,140	0.00	2,215,581.75	0.00	(421,441.75)	123.49
OTHER USES						
TOTAL OTHER SOURCES & USES	1,794,140	0.00	2,215,581.75	0.00	(421,441.75)	123.49
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	8,001.49	135,662.85	0.00	(135,662.85)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

WATER & SEWER FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FINES & FORFEITURES	116,130	10,673.08	137,889.25	0.00	(21,759.25)	118.74
CHARGES FOR SERVICES	118,600	2,263.43	76,554.60	0.00	42,045.40	64.55
CATEGORY 33-35	500	0.00	16,500.00	0.00	(16,000.00)	3,300.00
INTERGOVERNMENTAL	0	5,781.36	193,574.47	0.00	(193,574.47)	0.00
WATER REVENUE	2,665,000	286,964.81	2,896,930.33	0.00	(231,930.33)	108.70
SEWER REVENUE	2,100,000	191,475.85	2,229,345.62	0.00	(129,345.62)	106.16
TAP FEES	96,000	17,423.00	138,265.00	0.00	(42,265.00)	144.03
INVESTMENT INCOME	25,000	(3,890.63)	60,450.44	0.00	(35,450.44)	241.80
OTHER REVENUES	0	3,100.00	61,423.23	0.00	(61,423.23)	0.00
TOTAL REVENUES	5,121,230	513,790.90	5,810,932.94	0.00	(689,702.94)	113.47
EXPENDITURE SUMMARY						
WATER						
PERSONNEL	386,925	20,750.50	283,240.56	0.00	103,684.44	73.20
OPERATIONS	1,444,548	219,513.78	1,341,634.24	0.00	102,913.76	92.88
CAPITAL OUTLAY	376,680	3,500.00	222,003.04	0.00	154,676.96	58.94
TOTAL WATER	2,208,153	243,764.28	1,846,877.84	0.00	361,275.16	83.64
SEWER						
PERSONNEL	580,205	34,130.30	464,743.90	0.00	115,461.10	80.10
OPERATIONS	1,131,244	83,870.95	1,108,206.57	0.00	23,036.93	97.96
CAPITAL OUTLAY	536,400	26,400.00	262,875.08	0.00	273,524.92	49.01
TOTAL SEWER	2,247,849	144,401.25	1,835,825.55	0.00	412,022.95	81.67
NON-DEPARTMENTAL						
PERSONNEL	17,135	0.00	0.00	0.00	17,135.00	0.00
TOTAL NON-DEPARTMENTAL	17,135	0.00	0.00	0.00	17,135.00	0.00
TOTAL EXPENDITURES	4,473,137	388,165.53	3,682,703.39	0.00	790,433.11	82.33
REVENUE OVER/(UNDER) EXPENDITURES	648,094	125,625.37	2,128,229.55	0.00	(1,480,136.05)	328.38
OTHER SOURCES	1,418,184	0.00	0.00	0.00	1,418,183.50	0.00
OTHER USES	2,066,277	0.00	1,760,697.22	0.00	305,579.78	85.21
TOTAL OTHER FINANCING SOURCES & US	(648,094)	0.00	(1,760,697.22)	0.00	1,112,603.72	271.67
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	125,625.37	367,532.33	0.00	(367,532.33)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

WATER & SEWER FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
56-42550 Penalties	116,130	10,673.08	137,889.25	0.00	(21,759.25)	118.74
TOTAL FINES & FORFEITURES	116,130	10,673.08	137,889.25	0.00	(21,759.25)	118.74
CHARGES FOR SERVICES						
56-43085 Smart Meter Fee	33,600	2,263.43	27,079.98	0.00	6,520.02	80.60
56-43230 Sales - Surplus Equipment	85,000	0.00	49,474.62	0.00	35,525.38	58.21
TOTAL CHARGES FOR SERVICES	118,600	2,263.43	76,554.60	0.00	42,045.40	64.55
CATEGORY 33-35						
56-43300 ROW Use Permit Application Fee	500	0.00	16,500.00	0.00	(16,000.00)	3,300.00
TOTAL CATEGORY 33-35	500	0.00	16,500.00	0.00	(16,000.00)	3,300.00
INTERGOVERNMENTAL						
56-43600 Federal Grant Proceeds	0	5,781.36	170,535.60	0.00	(170,535.60)	0.00
56-43610 State Grant Proceeds	0	0.00	23,038.87	0.00	(23,038.87)	0.00
TOTAL INTERGOVERNMENTAL	0	5,781.36	193,574.47	0.00	(193,574.47)	0.00
WATER REVENUE						
56-44000 Water Service Fees	2,600,000	283,755.18	2,811,092.80	0.00	(211,092.80)	108.12
56-44030 Bulk Water Sales	45,000	910.00	63,331.50	0.00	(18,331.50)	140.74
56-44050 Groundwater Conserv User Fee	20,000	2,299.63	22,506.03	0.00	(2,506.03)	112.53
TOTAL WATER REVENUE	2,665,000	286,964.81	2,896,930.33	0.00	(231,930.33)	108.70
SEWER REVENUE						
56-44100 Sewer Service Fees	2,100,000	191,475.85	2,229,345.62	0.00	(129,345.62)	106.16
TOTAL SEWER REVENUE	2,100,000	191,475.85	2,229,345.62	0.00	(129,345.62)	106.16
TAP FEES						
56-44410 Water Tap Fees	73,000	6,071.00	56,471.00	0.00	16,529.00	77.36
56-44420 Sewer Tap Fees	23,000	11,352.00	81,794.00	0.00	(58,794.00)	355.63
TOTAL TAP FEES	96,000	17,423.00	138,265.00	0.00	(42,265.00)	144.03
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
56-45000 Interest Earnings	25,000	(3,890.63)	60,450.44	0.00	(35,450.44)	241.80
TOTAL INVESTMENT INCOME	25,000	(3,890.63)	60,450.44	0.00	(35,450.44)	241.80
DEVELOPMENT FEES						
OTHER REVENUES						
56-48170 City Property Damage Proceeds	0	0.00	2,743.23	0.00	(2,743.23)	0.00
56-48230 Engineering Fee Reimbursement	0	3,100.00	58,680.00	0.00	(58,680.00)	0.00
TOTAL OTHER REVENUES	0	3,100.00	61,423.23	0.00	(61,423.23)	0.00
TOTAL REVENUE	5,121,230	513,790.90	5,810,932.94	0.00	(689,702.94)	113.47

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

WATER & SEWER FUND
DEPARTMENT - WATER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
56-511-51010 Salaries & Wages	232,500	16,331.65	186,520.19	0.00	45,979.81	80.22
56-511-51011 PTO Liability	4,280	0.00	0.00	0.00	4,280.00	0.00
56-511-51012 Overtime Pay	11,500	526.78	6,002.17	0.00	5,497.83	52.19
56-511-51015 Longevity Pay	1,180	94.79	998.18	0.00	181.82	84.59
56-511-51020 Social Security	17,900	1,240.67	14,131.21	0.00	3,768.79	78.95
56-511-51030 Retirement Contributions	36,500	2,376.42	22,564.43	0.00	13,935.57	61.82
56-511-51040 Group Insurance	74,350	180.19	45,485.56	0.00	28,864.44	61.18
56-511-51050 Workers' Compensation	8,715	0.00	7,614.06	0.00	1,100.94	87.37
56-511-51060 Unemployment Compensation	0	0.00	(75.24)	0.00	75.24	0.00
TOTAL PERSONNEL	386,925	20,750.50	283,240.56	0.00	103,684.44	73.20
OPERATIONS						
56-511-52000 General Office Supplies	1,300	0.00	1,161.81	0.00	138.19	89.37
56-511-52010 Office Copy Supplies	300	9.80	127.93	0.00	172.07	42.64
56-511-52020 Data Processing Supplies	1,600	0.00	(11.69)	0.00	1,611.69	0.73-
56-511-52040 Medical/First Aid Supplies	500	0.00	0.00	0.00	500.00	0.00
56-511-52050 Motor Fuel & Oil	25,000	1,575.15	12,360.13	0.00	12,639.87	49.44
56-511-52100 Wearing Apparel	400	166.74	384.72	0.00	15.28	96.18
56-511-52130 Food & Water Supplies	1,500	0.00	2,649.77	0.00	(1,149.77)	176.65
56-511-52150 Buildings & Grounds Suppli	6,000	188.84	920.60	0.00	5,079.40	15.34
56-511-52230 Tap Installation Costs	25,000	0.00	0.00	0.00	25,000.00	0.00
56-511-52240 Chemicals	30,000	3,382.84	26,751.13	0.00	3,248.87	89.17
56-511-52260 Water Meter Supplies	73,000	234.61	69,715.11	0.00	3,284.89	95.50
56-511-52280 Motor Vehicle Supplies	1,120	0.00	884.42	0.00	235.58	78.97
56-511-52320 Minor Tools & Equipment	9,200	528.07	9,376.72	0.00	(176.72)	101.92
56-511-52330 Safety Equipment	3,200	49.56	1,150.35	0.00	2,049.65	35.95
56-511-53000 Engineering Services	20,000	2,391.75	20,624.82	0.00	(624.82)	103.12
56-511-53010 Auditing & Accounting	5,490	1,275.00	5,161.03	0.00	328.97	94.01
56-511-53020 Consultant Services	20,000	0.00	2,042.65	0.00	17,957.35	10.21
56-511-53090 Contract Labor	21,100	0.00	0.00	0.00	21,100.00	0.00
56-511-53200 Electricity	90,000	11,680.21	96,968.08	0.00	(6,968.08)	107.74
56-511-53210 Telephone	6,266	325.33	4,396.13	0.00	1,869.87	70.16
56-511-53280 Radio Transmission Fee Exp	33,600	2,702.93	32,335.48	0.00	1,264.52	96.24
56-511-53300 Dues & Subscriptions	1,770	594.80	1,097.42	0.00	672.58	62.00
56-511-53310 Travel & Training	10,000	391.60	7,609.54	0.00	2,390.46	76.10
56-511-53330 Postage & Shipping	1,055	16.70	919.90	0.00	135.10	87.19
56-511-53340 Printing & Binding	2,000	2,353.33	2,700.30	0.00	(700.30)	135.02
56-511-53360 Public Relations	2,000	0.00	0.00	0.00	2,000.00	0.00
56-511-53390 Gross Receipts Tax	650,000	70,938.79	702,773.20	0.00	(52,773.20)	108.12
56-511-53400 General Liability Insuranc	14,297	0.00	13,025.12	0.00	1,271.88	91.10
56-511-53420 Auto Liability Insurance	5,765	0.00	5,768.04	0.00	(3.04)	100.05
56-511-53500 Buildings & Grounds Rep/Ma	15,000	15.58	3,788.42	0.00	11,211.58	25.26
56-511-53510 Fixed Plant & Equip Rep/Ma	100,000	65,727.52	104,858.03	0.00	(4,858.03)	104.86
56-511-53540 Motor Vehicles Repairs/Mai	10,550	109.76	13,116.67	0.00	(2,566.67)	124.33
56-511-53560 Heavy Equipment Repairs/Ma	5,275	0.00	443.19	0.00	4,831.81	8.40
56-511-53570 Water Well Repairs & Maint	50,000	45,109.43	41,526.51	0.00	8,473.49	83.05
56-511-53580 Radio & Radar Repairs/Main	40,000	0.00	0.00	0.00	40,000.00	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

WATER & SEWER FUND
DEPARTMENT - WATER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
56-511-53590 Meter Repairs & Maintenanc	0	0.00	770.00	0.00	(770.00)	0.00
56-511-53610 Water Line Repairs & Maint	50,000	6,748.58	72,643.08	0.00	(22,643.08)	145.29
56-511-53660 Software Maintenance	0	0.00	2,104.67	0.00	(2,104.67)	0.00
56-511-53800 Lab Analysis Services	10,000	200.00	3,508.00	0.00	6,492.00	35.08
56-511-53920 Equipment/Vehicle Rentals	34,410	2,241.23	30,131.91	0.00	4,278.09	87.57
56-511-53940 Uniform Rentals	4,750	243.37	3,188.32	0.00	1,561.68	67.12
56-511-53960 Copier Rental Fees	5,700	212.26	2,952.19	0.00	2,747.81	51.79
56-511-53990 Other Rentals	5,700	0.00	0.00	0.00	5,700.00	0.00
56-511-54400 Permit Fees	16,000	0.00	9,275.70	0.00	6,724.30	57.97
56-511-55540 Groundwater Conservation F	30,000	100.00	24,141.56	0.00	5,858.44	80.47
56-511-55990 Bad Debt Expense	5,700	0.00	8,293.28	0.00	(2,593.28)	145.50
TOTAL OPERATIONS	1,444,548	219,513.78	1,341,634.24	0.00	102,913.76	92.88
CAPITAL OUTLAY						
56-511-56010 Buildings	56,400	0.00	41,400.00	0.00	15,000.00	73.40
56-511-56100 Special Equipment	85,000	0.00	86,773.04	0.00	(1,773.04)	102.09
56-511-56130 Water Infrastructure Impro	10,000	0.00	0.00	0.00	10,000.00	0.00
56-511-56135 Water Line Improvements	160,280	0.00	0.00	0.00	160,280.00	0.00
56-511-56175 Water Tank Improvements	65,000	0.00	24,950.00	0.00	40,050.00	38.38
56-511-56995 Engineering Services	0	3,500.00	68,880.00	0.00	(68,880.00)	0.00
TOTAL CAPITAL OUTLAY	376,680	3,500.00	222,003.04	0.00	154,676.96	58.94
TOTAL WATER	2,208,153	243,764.28	1,846,877.84	0.00	361,275.16	83.64

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

WATER & SEWER FUND
DEPARTMENT - SEWER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
56-512-51010 Salaries & Wages	364,250	27,094.77	311,225.49	0.00	53,024.51	85.44
56-512-51011 PTO Liability	13,575	0.00	2,066.88	0.00	11,508.12	15.23
56-512-51012 Overtime Pay	10,000	603.72	10,092.75	0.00	(92.75)	100.93
56-512-51015 Longevity Pay	2,200	184.07	1,972.23	0.00	227.77	89.65
56-512-51020 Social Security	28,900	2,041.52	23,813.49	0.00	5,086.51	82.40
56-512-51030 Retirement Contributions	55,950	4,026.03	45,112.18	0.00	10,837.82	80.63
56-512-51040 Group Insurance	101,950	180.19	67,310.88	0.00	34,639.12	66.02
56-512-51050 Workers' Compensation	3,380	0.00	3,150.00	0.00	230.00	93.20
TOTAL PERSONNEL	580,205	34,130.30	464,743.90	0.00	115,461.10	80.10
OPERATIONS						
56-512-52000 General Office Supplies	528	0.00	518.71	0.00	8.79	98.33
56-512-52010 Office Copy Supplies	211	9.80	127.93	0.00	83.07	60.63
56-512-52020 Data Processing Supplies	1,710	0.00	3,142.92	0.00	(1,432.92)	183.80
56-512-52040 Medical/First Aid Supplies	228	0.00	0.00	0.00	228.00	0.00
56-512-52050 Motor Fuel & Oil	12,000	798.08	7,628.99	0.00	4,371.01	63.57
56-512-52060 Janitorial Supplies	500	0.00	0.00	0.00	500.00	0.00
56-512-52100 Wearing Apparel	300	99.00	300.00	0.00	0.00	100.00
56-512-52130 Food & Water Supplies	1,500	0.00	1,051.04	0.00	448.96	70.07
56-512-52150 Buildings & Grounds Suppli	2,850	1,009.92	4,021.20	0.00	(1,171.20)	141.09
56-512-52230 Tap Installation Costs	11,400	0.00	0.00	0.00	11,400.00	0.00
56-512-52240 Chemicals	50,000	3,605.40	47,698.46	0.00	2,301.54	95.40
56-512-52280 Motor Vehicle Supplies	5,275	0.00	2,600.06	0.00	2,674.94	49.29
56-512-52320 Minor Tools & Equipment	5,130	226.29	7,786.01	0.00	(2,656.01)	151.77
56-512-52330 Safety Equipment	3,165	49.56	1,297.30	0.00	1,867.70	40.99
56-512-53000 Engineering Services	35,000	479.25	25,222.35	0.00	9,777.65	72.06
56-512-53010 Auditing & Accounting	5,486	1,275.00	5,161.03	0.00	324.97	94.08
56-512-53020 Consultant Services	5,700	0.00	0.00	0.00	5,700.00	0.00
56-512-53090 Contract Labor	27,500	2,475.72	20,335.85	0.00	7,164.15	73.95
56-512-53200 Electricity	152,000	11,256.91	99,463.61	0.00	52,536.39	65.44
56-512-53210 Telephone	6,840	432.15	5,357.89	0.00	1,482.11	78.33
56-512-53300 Dues & Subscriptions	1,730	5.44	98.72	0.00	1,631.28	5.71
56-512-53310 Travel & Training	5,130	0.00	2,019.92	0.00	3,110.08	39.37
56-512-53330 Postage & Shipping	855	0.00	958.96	0.00	(103.96)	112.16
56-512-53340 Printing & Binding	114	2,353.33	2,465.11	0.00	(2,351.11)	2,162.38
56-512-53390 Gross Receipts Tax	525,000	47,868.96	557,336.42	0.00	(32,336.42)	106.16
56-512-53400 General Liability Insuranc	14,297	0.00	13,025.12	0.00	1,271.88	91.10
56-512-53410 Sewage Backup Insurance	2,384	0.00	2,382.98	0.00	1.02	99.96
56-512-53420 Auto Liability Insurance	5,765	0.00	5,768.04	0.00	(3.04)	100.05
56-512-53500 Buildings & Grounds Rep/Ma	6,500	0.00	397.50	0.00	6,102.50	6.12
56-512-53510 Fixed Plant & Equip Rep/Ma	100,000	9,868.76	151,921.66	0.00	(51,921.66)	151.92
56-512-53540 Motor Vehicles Repairs/Mai	3,165	0.00	2,097.58	0.00	1,067.42	66.27
56-512-53560 Heavy Equipment Repairs/Ma	3,420	0.00	8,712.63	0.00	(5,292.63)	254.76
56-512-53620 Sewer Line Repairs & Maint	15,825	47.43	35,726.06	0.00	(19,901.06)	225.76
56-512-53660 Software Maintenance	0	0.00	1,052.33	0.00	(1,052.33)	0.00
56-512-53800 Lab Analysis Services	33,000	1,281.00	26,253.00	0.00	6,747.00	79.55
56-512-53920 Equipment/Vehicle Rentals	16,521	551.54	4,734.85	0.00	11,786.15	28.66

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

WATER & SEWER FUND
DEPARTMENT - SEWER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
56-512-53940 Uniform Rentals	2,280	177.41	1,655.35	0.00	624.65	72.60
56-512-54300 Sludge Management Costs	45,000	0.00	42,399.69	0.00	2,600.31	94.22
56-512-54400 Permit Fees	17,935	0.00	11,792.44	0.00	6,142.56	65.75
56-512-55990 Bad Debt Expense	5,000	0.00	5,694.86	0.00	(694.86)	113.90
TOTAL OPERATIONS	1,131,244	83,870.95	1,108,206.57	0.00	23,036.93	97.96
CAPITAL OUTLAY						
56-512-56010 Buildings	56,400	0.00	41,400.00	0.00	15,000.00	73.40
56-512-56080 Plant Equipment	155,000	26,400.00	80,477.66	0.00	74,522.34	51.92
56-512-56100 Special Equipment	25,000	0.00	3,950.31	0.00	21,049.69	15.80
56-512-56130 Sewer Infrastructure Impro	300,000	0.00	137,047.11	0.00	162,952.89	45.68
TOTAL CAPITAL OUTLAY	536,400	26,400.00	262,875.08	0.00	273,524.92	49.01
TOTAL SEWER	2,247,849	144,401.25	1,835,825.55	0.00	412,022.95	81.67

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

WATER & SEWER FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
56-599-51090 Reserved for Merit Increas	17,135	0.00	0.00	0.00	17,135.00	0.00
TOTAL PERSONNEL	17,135	0.00	0.00	0.00	17,135.00	0.00
OPERATIONS						
CAPITAL OUTLAY						
DEBT SERVICE						
TOTAL NON-DEPARTMENTAL	17,135	0.00	0.00	0.00	17,135.00	0.00
TOTAL EXPENDITURES	4,473,137	388,165.53	3,682,703.39	0.00	790,433.11	82.33
REVENUE OVER/(UNDER) EXPENDITURES	648,094	125,625.37	2,128,229.55	0.00	(1,480,136.05)	328.38
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
56-49998 Budgeted Reduction of Fund Bal	1,418,184	0.00	0.00	0.00	1,418,183.50	0.00
TOTAL OTHER SOURCES	1,418,184	0.00	0.00	0.00	1,418,183.50	0.00
OTHER USES						
56-599-59920 Loan to General Fund	305,580	0.00	0.00	0.00	305,580.00	0.00
56-599-59990 Transfers Out	1,760,697	0.00	1,760,697.22	0.00	(0.22)	100.00
TOTAL OTHER USES	2,066,277	0.00	1,760,697.22	0.00	305,579.78	85.21
TOTAL OTHER SOURCES & USES	(648,094)	0.00	(1,760,697.22)	0.00	1,112,603.72	271.67
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	125,625.37	367,532.33	0.00	(367,532.33)	0.00

CITY OF SEALY
REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GAS FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
CHARGES FOR SERVICES	0	0.00	9,237.00	0.00	(9,237.00)	0.00
INTERGOVERNMENTAL	0	0.00	39,456.18	0.00	(39,456.18)	0.00
GAS REVENUE	2,237,101	197,526.01	2,573,995.71	0.00	(336,894.71)	115.06
TAP FEES	15,000	2,400.00	52,283.00	0.00	(37,283.00)	348.55
INVESTMENT INCOME	4,630	9,450.06	85,963.95	0.00	(81,333.95)	1,856.67
OTHER REVENUES	0	250.00	48,977.10	0.00	(48,977.10)	0.00
TOTAL REVENUES	2,256,731	209,626.07	2,809,912.94	0.00	(553,181.94)	124.51
EXPENDITURE SUMMARY						
GAS						
PERSONNEL	481,055	26,470.50	391,994.85	0.00	89,060.15	81.49
OPERATIONS	1,721,799	92,970.01	1,264,665.87	0.00	457,133.13	73.45
CAPITAL OUTLAY	13,000	0.00	3,950.32	0.00	9,049.68	30.39
TOTAL GAS	2,215,854	119,440.51	1,660,611.04	0.00	555,242.96	74.94
NON-DEPARTMENTAL						
PERSONNEL	9,558	0.00	0.00	0.00	9,558.00	0.00
TOTAL NON-DEPARTMENTAL	9,558	0.00	0.00	0.00	9,558.00	0.00
TOTAL EXPENDITURES	2,225,412	119,440.51	1,660,611.04	0.00	564,800.96	74.62
REVENUE OVER/(UNDER) EXPENDITURES	31,319	90,185.56	1,149,301.90	0.00	(1,117,982.90)	3,669.66
OTHER SOURCES	2,124	0.00	0.00	0.00	2,124.00	0.00
OTHER USES	33,443	0.00	33,442.46	0.00	0.54	100.00
TOTAL OTHER FINANCING SOURCES & US	(31,319)	0.00	(33,442.46)	0.00	2,123.46	106.78
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	90,185.56	1,115,859.44	0.00	(1,115,859.44)	0.00

GAS FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
CHARGES FOR SERVICES						
57-43210 Sales - Store	0	0.00	9,237.00	0.00	(9,237.00)	0.00
TOTAL CHARGES FOR SERVICES	0	0.00	9,237.00	0.00	(9,237.00)	0.00
CATEGORY 33-35						
INTERGOVERNMENTAL						
57-43600 Federal Grant Proceeds	0	0.00	29,763.35	0.00	(29,763.35)	0.00
57-43610 State Grant Proceeds	0	0.00	9,692.83	0.00	(9,692.83)	0.00
TOTAL INTERGOVERNMENTAL	0	0.00	39,456.18	0.00	(39,456.18)	0.00
GAS REVENUE						
57-44200 Gas Service Fees	2,237,101	197,526.01	2,573,995.71	0.00	(336,894.71)	115.06
TOTAL GAS REVENUE	2,237,101	197,526.01	2,573,995.71	0.00	(336,894.71)	115.06
TAP FEES						
57-44450 Gas Tap Fees	15,000	2,400.00	52,283.00	0.00	(37,283.00)	348.55
TOTAL TAP FEES	15,000	2,400.00	52,283.00	0.00	(37,283.00)	348.55
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
57-45000 Interest Earnings	4,630	9,450.06	85,963.95	0.00	(81,333.95)	1,856.67
TOTAL INVESTMENT INCOME	4,630	9,450.06	85,963.95	0.00	(81,333.95)	1,856.67
DEVELOPMENT FEES						
OTHER REVENUES						
57-48120 Insurance Claim Proceeds	0	250.00	250.00	0.00	(250.00)	0.00
57-48170 City Property Damage Proceeds	0	0.00	643.00	0.00	(643.00)	0.00
57-48250 Gas Line Construction Reimb.	0	0.00	48,084.10	0.00	(48,084.10)	0.00
TOTAL OTHER REVENUES	0	250.00	48,977.10	0.00	(48,977.10)	0.00
TOTAL REVENUE	2,256,731	209,626.07	2,809,912.94	0.00	(553,181.94)	124.51

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GAS FUND
DEPARTMENT - GAS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
57-517-51010 Salaries & Wages	299,050	21,042.25	259,987.89	0.00	39,062.11	86.94
57-517-51011 PTO Liability	2,755	0.00	0.00	0.00	2,755.00	0.00
57-517-51012 Overtime Pay	9,000	399.98	7,952.59	0.00	1,047.41	88.36
57-517-51015 Longevity Pay	2,000	162.94	1,858.03	0.00	141.97	92.90
57-517-51020 Social Security	23,800	1,569.81	19,653.28	0.00	4,146.72	82.58
57-517-51030 Retirement Contributions	46,250	3,115.33	35,977.98	0.00	10,272.02	77.79
57-517-51040 Group Insurance	94,500	180.19	63,584.08	0.00	30,915.92	67.28
57-517-51050 Workers' Compensation	3,700	0.00	2,981.00	0.00	719.00	80.57
TOTAL PERSONNEL	481,055	26,470.50	391,994.85	0.00	89,060.15	81.49
OPERATIONS						
57-517-52000 General Office Supplies	600	0.00	575.52	0.00	24.48	95.92
57-517-52010 Office Copy Supplies	650	9.80	127.93	0.00	522.07	19.68
57-517-52020 Data Processing Supplies	4,000	0.00	0.00	0.00	4,000.00	0.00
57-517-52040 Medical/First Aid Supplies	200	0.00	0.00	0.00	200.00	0.00
57-517-52050 Motor Fuel & Oil	14,700	2,027.36	16,974.16	0.00	(2,274.16)	115.47
57-517-52060 Janitorial Supplies	100	0.00	0.00	0.00	100.00	0.00
57-517-52100 Wearing Apparel	200	0.00	482.47	0.00	(282.47)	241.24
57-517-52130 Food & Water Supplies	500	0.00	310.33	0.00	189.67	62.07
57-517-52150 Buildings & Grounds Suppli	900	106.85	663.22	0.00	236.78	73.69
57-517-52200 Natural Gas Fittings	8,400	699.19	2,999.00	0.00	5,401.00	35.70
57-517-52230 Tap Installation Costs	22,680	0.00	46,813.08	0.00	(24,133.08)	206.41
57-517-52280 Motor Vehicle Supplies	1,000	0.00	1,684.43	0.00	(684.43)	168.44
57-517-52320 Minor Tools & Equipment	8,500	344.91	8,161.17	0.00	338.83	96.01
57-517-52330 Safety Equipment	3,000	49.57	1,188.66	0.00	1,811.34	39.62
57-517-53000 Engineering Services	11,340	0.00	6,342.08	0.00	4,997.92	55.93
57-517-53010 Auditing & Accounting	5,460	1,275.00	5,161.03	0.00	298.97	94.52
57-517-53020 Consultant Services	57,750	4,000.02	45,871.94	0.00	11,878.06	79.43
57-517-53090 Contract Labor	5,400	0.00	0.00	0.00	5,400.00	0.00
57-517-53130 Drug Testing Services	8,505	0.00	0.00	0.00	8,505.00	0.00
57-517-53190 One-Call Services	3,150	265.65	2,569.65	0.00	580.35	81.58
57-517-53200 Electricity	1,600	282.59	(7,105.32)	0.00	8,705.32	444.08-
57-517-53210 Telephone	3,000	165.41	2,321.25	0.00	678.75	77.38
57-517-53300 Dues & Subscriptions	2,180	10.88	520.50	0.00	1,659.50	23.88
57-517-53310 Travel & Training	6,300	0.00	3,847.93	0.00	2,452.07	61.08
57-517-53330 Postage & Shipping	850	0.00	1,039.30	0.00	(189.30)	122.27
57-517-53340 Printing & Binding	1,400	2,353.32	3,416.72	0.00	(2,016.72)	244.05
57-517-53390 Gross Receipts Tax	111,855	9,941.08	128,764.53	0.00	(16,909.53)	115.12
57-517-53400 General Liability Insuranc	14,297	0.00	13,025.12	0.00	1,271.88	91.10
57-517-53420 Auto Liability Insurance	2,883	0.00	2,884.02	0.00	(1.02)	100.04
57-517-53500 Buildings & Grounds Rep/Ma	3,150	0.00	0.00	0.00	3,150.00	0.00
57-517-53540 Motor Vehicles Repairs/Mai	8,000	167.47	4,211.21	0.00	3,788.79	52.64
57-517-53560 Heavy Equipment Repairs/Ma	8,000	1,672.78	5,023.39	0.00	2,976.61	62.79
57-517-53580 Radio & Radar Repairs/Main	810	0.00	0.00	0.00	810.00	0.00
57-517-53590 Meter Repairs & Maintenanc	25,006	8,542.40	36,856.71	0.00	(11,850.71)	147.39
57-517-53630 Gas Line Repairs & Mainten	25,006	2,049.09	52,162.57	0.00	(27,156.57)	208.60
57-517-53660 Software Maintenance	3,500	0.00	6,119.85	0.00	(2,619.85)	174.85

GAS FUND
DEPARTMENT - GAS

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
57-517-53700 Natural Gas Purchases	1,404,507	62,054.56	900,365.40	0.00	504,141.60	64.11
57-517-53710 Discounts on Gas Purchase	(90,000)	(4,641.00)	(63,857.10)	0.00	(26,142.90)	70.95
57-517-53820 Natural Gas Leak Surveys	5,670	0.00	7,000.02	0.00	(1,330.02)	123.46
57-517-53920 Equipment/Vehicle Rentals	16,000	1,388.91	17,287.48	0.00	(1,287.48)	108.05
57-517-53930 Right-of-Way Rentals	250	0.00	50.00	0.00	200.00	20.00
57-517-53940 Uniform Rentals	4,000	204.17	2,486.75	0.00	1,513.25	62.17
57-517-54400 Permit Fees	1,000	0.00	1,090.89	0.00	(90.89)	109.09
57-517-54510 RP1162 Notification	5,500	0.00	4,801.30	0.00	698.70	87.30
57-517-55990 Bad Debt Expense	0	0.00	2,428.68	0.00	(2,428.68)	0.00
TOTAL OPERATIONS	1,721,799	92,970.01	1,264,665.87	0.00	457,133.13	73.45
CAPITAL OUTLAY						
57-517-56100 Special Equipment	13,000	0.00	3,950.32	0.00	9,049.68	30.39
TOTAL CAPITAL OUTLAY	13,000	0.00	3,950.32	0.00	9,049.68	30.39
TOTAL GAS	2,215,854	119,440.51	1,660,611.04	0.00	555,242.96	74.94

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

GAS FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
57-599-51090 Reserved for Merit Increas	9,558	0.00	0.00	0.00	9,558.00	0.00
TOTAL PERSONNEL	9,558	0.00	0.00	0.00	9,558.00	0.00
OPERATIONS						
CAPITAL OUTLAY						
DEBT SERVICE						
TOTAL NON-DEPARTMENTAL	9,558	0.00	0.00	0.00	9,558.00	0.00
TOTAL EXPENDITURES	2,225,412	119,440.51	1,660,611.04	0.00	564,800.96	74.62
REVENUE OVER/(UNDER) EXPENDITURES	31,319	90,185.56	1,149,301.90	0.00	(1,117,982.90)	3,669.66
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
57-49998 Budgeted Reduction of Fund Bal	2,124	0.00	0.00	0.00	2,124.00	0.00
TOTAL OTHER SOURCES	2,124	0.00	0.00	0.00	2,124.00	0.00
OTHER USES						
57-599-59990 Transfers Out	33,443	0.00	33,442.46	0.00	0.54	100.00
TOTAL OTHER USES	33,443	0.00	33,442.46	0.00	0.54	100.00
TOTAL OTHER SOURCES & USES	(31,319)	0.00	(33,442.46)	0.00	2,123.46	106.78
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	90,185.56	1,115,859.44	0.00	(1,115,859.44)	0.00

SOLID WASTE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
SANITATION REVENUE	2,482,166	219,305.22	2,555,711.89	0.00	(73,545.89)	102.96
INVESTMENT INCOME	0	(427.68)	(7,232.67)	0.00	7,232.67	0.00
TOTAL REVENUES	2,482,166	218,877.54	2,548,479.22	0.00	(66,313.22)	102.67
EXPENDITURE SUMMARY						
SOLID WASTE COLLECTION						
OPERATIONS	2,370,064	203,170.91	2,411,283.68	0.00	(41,219.68)	101.74
TOTAL SOLID WASTE COLLECTION	2,370,064	203,170.91	2,411,283.68	0.00	(41,219.68)	101.74
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	2,370,064	203,170.91	2,411,283.68	0.00	(41,219.68)	101.74
REVENUE OVER/(UNDER) EXPENDITURES	112,102	15,706.63	137,195.54	0.00	(25,093.54)	122.38
OTHER USES	112,102	0.00	0.00	0.00	112,102.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(112,102)	0.00	0.00	0.00	(112,102.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	15,706.63	137,195.54	0.00	(137,195.54)	0.00

SOLID WASTE FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
CHARGES FOR SERVICES						
INTERGOVERNMENTAL						
SANITATION REVENUE						
58-44300 Residential Garbage Svc. Fees	976,837	87,320.48	1,025,084.63	0.00	(48,247.63)	104.94
58-44310 Commercial Garbage Svc. Fees	1,505,329	131,948.74	1,529,908.76	0.00	(24,579.76)	101.63
58-44370 Limb Pickup Fees	0	36.00	718.50	0.00	(718.50)	0.00
TOTAL SANITATION REVENUE	2,482,166	219,305.22	2,555,711.89	0.00	(73,545.89)	102.96
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
58-45000 Interest Earnings	0	(427.68)	(7,232.67)	0.00	7,232.67	0.00
TOTAL INVESTMENT INCOME	0	(427.68)	(7,232.67)	0.00	7,232.67	0.00
OTHER REVENUES						
TOTAL REVENUE	2,482,166	218,877.54	2,548,479.22	0.00	(66,313.22)	102.67

SOLID WASTE FUND
DEPARTMENT - SOLID WASTE COLLECTION

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
PERSONNEL						
OPERATIONS						
58-518-52280 Motor Vehicle Supplies	0	0.00	109.85	0.00	(109.85)	0.00
58-518-53010 Auditing & Accounting	5,971	1,275.00	5,161.03	0.00	809.97	86.43
58-518-53152 Residential Refuse Collect	648,109	57,562.22	682,489.02	0.00	(34,380.02)	105.30
58-518-53154 Commercial Refuse Collecti	1,091,153	89,553.85	1,070,933.96	0.00	20,219.04	98.15
58-518-53330 Postage & Shipping	0	0.00	58.50	0.00	(58.50)	0.00
58-518-53390 Gross Receipts Tax	620,542	54,779.84	638,748.85	0.00	(18,206.85)	102.93
58-518-53400 General Liability Insuranc	4,289	0.00	3,907.54	0.00	381.46	91.11
58-518-55990 Bad Debt Expense	0	0.00	9,874.93	0.00	(9,874.93)	0.00
TOTAL OPERATIONS	2,370,064	203,170.91	2,411,283.68	0.00	(41,219.68)	101.74
CAPITAL OUTLAY						
TOTAL SOLID WASTE COLLECTION	2,370,064	203,170.91	2,411,283.68	0.00	(41,219.68)	101.74

SOLID WASTE FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
TOTAL EXPENDITURES	2,370,064	203,170.91	2,411,283.68	0.00	(41,219.68)	101.74
REVENUE OVER/(UNDER) EXPENDITURES	112,102	15,706.63	137,195.54	0.00	(25,093.54)	122.38
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
58-599-59998 Budgeted Addition to Fund	112,102	0.00	0.00	0.00	112,102.00	0.00
TOTAL OTHER USES	112,102	0.00	0.00	0.00	112,102.00	0.00
TOTAL OTHER SOURCES & USES	(112,102)	0.00	0.00	0.00	(112,102.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	15,706.63	137,195.54	0.00	(137,195.54)	0.00

MUN DRAINAGE UTILITY FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INVESTMENT INCOME	0	2,049.55	19,553.99	0.00	(19,553.99)	0.00
OTHER REVENUES	150,356	13,033.23	155,370.44	0.00	(5,014.44)	103.34
TOTAL REVENUES	150,356	15,082.78	174,924.43	0.00	(24,568.43)	116.34
EXPENDITURE SUMMARY						
DRAINAGE						
OPERATIONS	0	0.00	288.80	0.00	(288.80)	0.00
TOTAL DRAINAGE	0	0.00	288.80	0.00	(288.80)	0.00
NON-DEPARTMENTAL						
TOTAL EXPENDITURES	0	0.00	288.80	0.00	(288.80)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	150,356	15,082.78	174,635.63	0.00	(24,279.63)	116.15
OTHER USES	150,356	0.00	0.00	0.00	150,356.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(150,356)	0.00	0.00	0.00	(150,356.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	15,082.78	174,635.63	0.00	(174,635.63)	0.00

MUN DRAINAGE UTILITY FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
INTERGOVERNMENTAL						
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
59-45000 Interest Earnings	0	2,049.55	19,553.99	0.00	(19,553.99)	0.00
TOTAL INVESTMENT INCOME	0	2,049.55	19,553.99	0.00	(19,553.99)	0.00
OTHER REVENUES						
59-48000 Municipal Drainage Utility Fee	150,356	13,033.23	155,370.44	0.00	(5,014.44)	103.34
TOTAL OTHER REVENUES	150,356	13,033.23	155,370.44	0.00	(5,014.44)	103.34
TOTAL REVENUE	150,356	15,082.78	174,924.43	0.00	(24,568.43)	116.34

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

MUN DRAINAGE UTILITY FUND
DEPARTMENT - DRAINAGE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
59-519-55990 Bad Debt Expense	0	0.00	288.80	0.00	(288.80)	0.00
TOTAL OPERATIONS	0	0.00	288.80	0.00	(288.80)	0.00
CAPITAL OUTLAY						
TOTAL DRAINAGE	0	0.00	288.80	0.00	(288.80)	0.00

MUN DRAINAGE UTILITY FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						
CAPITAL OUTLAY						
DEBT SERVICE						
TOTAL EXPENDITURES	0	0.00	288.80	0.00	(288.80)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	150,356	15,082.78	174,635.63	0.00	(24,279.63)	116.15
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
59-599-59998 Budgeted Addition to Fund	150,356	0.00	0.00	0.00	150,356.00	0.00
TOTAL OTHER USES	150,356	0.00	0.00	0.00	150,356.00	0.00
TOTAL OTHER SOURCES & USES	(150,356)	0.00	0.00	0.00	(150,356.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	15,082.78	174,635.63	0.00	(174,635.63)	0.00

WATER IMPACT FEES FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
IMPACT FEES	45,000	0.00	74,377.50	0.00	(29,377.50)	165.28
INVESTMENT INCOME	3,500	3,026.60	30,454.61	0.00	(26,954.61)	870.13
TOTAL REVENUES	48,500	3,026.60	104,832.11	0.00	(56,332.11)	216.15
EXPENDITURE SUMMARY						
WATER						
NON-DEPARTMENTAL						
REVENUE OVER/(UNDER) EXPENDITURES	48,500	3,026.60	104,832.11	0.00	(56,332.11)	216.15
OTHER USES	48,500	0.00	0.00	0.00	48,500.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(48,500)	0.00	0.00	0.00	(48,500.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	3,026.60	104,832.11	0.00	(104,832.11)	0.00

WATER IMPACT FEES FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
IMPACT FEES						
60-44510 Water Impact Fees	45,000	0.00	74,377.50	0.00	(29,377.50)	165.28
TOTAL IMPACT FEES	45,000	0.00	74,377.50	0.00	(29,377.50)	165.28
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
60-45000 Interest Earnings	3,500	3,026.60	30,454.61	0.00	(26,954.61)	870.13
TOTAL INVESTMENT INCOME	3,500	3,026.60	30,454.61	0.00	(26,954.61)	870.13
TOTAL REVENUE	48,500	3,026.60	104,832.11	0.00	(56,332.11)	216.15

WATER IMPACT FEES FUND
DEPARTMENT - WATER

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

WATER IMPACT FEES FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
REVENUE OVER/(UNDER) EXPENDITURES	48,500	3,026.60	104,832.11	0.00	(56,332.11)	216.15
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
60-599-59998 Budgeted Addition to Fund	48,500	0.00	0.00	0.00	48,500.00	0.00
TOTAL OTHER USES	48,500	0.00	0.00	0.00	48,500.00	0.00
TOTAL OTHER SOURCES & USES	(48,500)	0.00	0.00	0.00	(48,500.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	3,026.60	104,832.11	0.00	(104,832.11)	0.00

SEWER IMPACT FEES FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
IMPACT FEES	50,000	(5,676.00)	68,112.00	0.00	(18,112.00)	136.22
INVESTMENT INCOME	5,000	3,472.11	35,552.24	0.00	(30,552.24)	711.04
TOTAL REVENUES	55,000	(2,203.89)	103,664.24	0.00	(48,664.24)	188.48
EXPENDITURE SUMMARY						
NON-DEPARTMENTAL						
REVENUE OVER/(UNDER) EXPENDITURES	55,000	(2,203.89)	103,664.24	0.00	(48,664.24)	188.48
OTHER USES	55,000	0.00	0.00	0.00	55,000.00	0.00
TOTAL OTHER FINANCING SOURCES & US	(55,000)	0.00	0.00	0.00	(55,000.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(2,203.89)	103,664.24	0.00	(103,664.24)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

SEWER IMPACT FEES FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
IMPACT FEES						
61-44520 Sewer Impact Fees	50,000	(5,676.00)	68,112.00	0.00	(18,112.00)	136.22
TOTAL IMPACT FEES	50,000	(5,676.00)	68,112.00	0.00	(18,112.00)	136.22
CONTRIBUTIONS & DONATIONS						
INVESTMENT INCOME						
61-45000 Interest Earnings	5,000	3,472.11	35,552.24	0.00	(30,552.24)	711.04
TOTAL INVESTMENT INCOME	5,000	3,472.11	35,552.24	0.00	(30,552.24)	711.04
TOTAL REVENUE	55,000	(2,203.89)	103,664.24	0.00	(48,664.24)	188.48

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

SEWER IMPACT FEES FUND
DEPARTMENT - NON-DEPARTMENTAL % OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
CAPITAL OUTLAY						
REVENUE OVER/(UNDER) EXPENDITURES	55,000	(2,203.89)	103,664.24	0.00	(48,664.24)	188.48
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
61-599-59998 Budgeted Addition to Fund	55,000	0.00	0.00	0.00	55,000.00	0.00
TOTAL OTHER USES	55,000	0.00	0.00	0.00	55,000.00	0.00
TOTAL OTHER SOURCES & USES	(55,000)	0.00	0.00	0.00	(55,000.00)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	(2,203.89)	103,664.24	0.00	(103,664.24)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

LOC YTH DIV ADM FEE FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FINES & FORFEITURES	0	100.00	200.00	0.00	(200.00)	0.00
INVESTMENT INCOME	0	0.62	1.47	0.00	(1.47)	0.00
TOTAL REVENUES	0	100.62	201.47	0.00	(201.47)	0.00
EXPENDITURE SUMMARY						
REVENUE OVER/(UNDER) EXPENDITURES	0	100.62	201.47	0.00	(201.47)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	100.62	201.47	0.00	(201.47)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

LOC YTH DIV ADM FEE FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
62-42030 Local Court Fees	0	100.00	200.00	0.00	(200.00)	0.00
TOTAL FINES & FORFEITURES	0	100.00	200.00	0.00	(200.00)	0.00
INVESTMENT INCOME						
62-45000 Interest Earnings	0	0.62	1.47	0.00	(1.47)	0.00
TOTAL INVESTMENT INCOME	0	0.62	1.47	0.00	(1.47)	0.00
TOTAL REVENUE	0	100.62	201.47	0.00	(201.47)	0.00
REVENUE OVER/(UNDER) EXPENDITURES	0	100.62	201.47	0.00	(201.47)	0.00
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	100.62	201.47	0.00	(201.47)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

OPIOID GRANT FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
INTERGOVERNMENTAL	7,739	0.00	13,887.23	0.00	(6,148.23)	179.44
INVESTMENT INCOME	0	43.81	225.49	0.00	(225.49)	0.00
TOTAL REVENUES	7,739	43.81	14,112.72	0.00	(6,373.72)	182.36
EXPENDITURE SUMMARY						
POLICE						
NON-DEPARTMENTAL						
REVENUE OVER/(UNDER) EXPENDITURES	7,739	43.81	14,112.72	0.00	(6,373.72)	182.36
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	7,739	43.81	14,112.72	0.00	(6,373.72)	182.36

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

OPIOID GRANT FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
INTERGOVERNMENTAL						
64-43610 State Grant Proceeds	7,739	0.00	13,887.23	0.00	(6,148.23)	179.44
TOTAL INTERGOVERNMENTAL	7,739	0.00	13,887.23	0.00	(6,148.23)	179.44
INVESTMENT INCOME						
64-45000 Interest Earnings	0	43.81	225.49	0.00	(225.49)	0.00
TOTAL INVESTMENT INCOME	0	43.81	225.49	0.00	(225.49)	0.00
TOTAL REVENUE	7,739	43.81	14,112.72	0.00	(6,373.72)	182.36

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

OPIOID GRANT FUND
DEPARTMENT - POLICE

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

OPIOID GRANT FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE OVER/(UNDER) EXPENDITURES	7,739	43.81	14,112.72	0.00	(6,373.72)	182.36
OTHER FINANCING SOURCES & USES						
OTHER SOURCES						
OTHER USES						
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	7,739	43.81	14,112.72	0.00	(6,373.72)	182.36

CONS SECURITY & TECH FUND
FINANCIAL SUMMARY

% OF YEAR COMPLETED: 100.00

	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE SUMMARY						
FINES & FORFEITURES	0	2,514.14	9,872.23	0.00	(9,872.23)	0.00
INVESTMENT INCOME	0	30.89	73.12	0.00	(73.12)	0.00
TOTAL REVENUES	0	2,545.03	9,945.35	0.00	(9,945.35)	0.00
EXPENDITURE SUMMARY						
MUNICIPAL COURT						
NON-DEPARTMENTAL						
REVENUE OVER/(UNDER) EXPENDITURES	0	2,545.03	9,945.35	0.00	(9,945.35)	0.00
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	2,545.03	9,945.35	0.00	(9,945.35)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CONS SECURITY & TECH FUND

% OF YEAR COMPLETED: 100.00

REVENUES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
FINES & FORFEITURES						
65-42030 Local Court Fees	0	2,514.14	9,872.23	0.00	(9,872.23)	0.00
TOTAL FINES & FORFEITURES	0	2,514.14	9,872.23	0.00	(9,872.23)	0.00
INVESTMENT INCOME						
65-45000 Interest Earnings	0	30.89	73.12	0.00	(73.12)	0.00
TOTAL INVESTMENT INCOME	0	30.89	73.12	0.00	(73.12)	0.00
TOTAL REVENUE	0	2,545.03	9,945.35	0.00	(9,945.35)	0.00

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CONS SECURITY & TECH FUND
DEPARTMENT - MUNICIPAL COURT

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
OPERATIONS						

REVENUE & EXPENSE REPORT (UNAUDITED)
AS OF: SEPTEMBER 30TH, 2025

CONS SECURITY & TECH FUND
DEPARTMENT - NON-DEPARTMENTAL

% OF YEAR COMPLETED: 100.00

DEPARTMENTAL EXPENDITURES	CURRENT BUDGET	CURRENT PERIOD	YEAR TO DATE ACTUAL	TOTAL ENCUMBERED	BUDGET BALANCE	% YTD BUDGET
REVENUE OVER/(UNDER) EXPENDITURES	0	2,545.03	9,945.35	0.00	(9,945.35)	0.00
OTHER FINANCING SOURCES & USES						
OTHER USES						
REVENUES & OTHER SOURCES OVER (UNDER) EXPENDITURES & OTHER USES	0	2,545.03	9,945.35	0.00	(9,945.35)	0.00

Section 4

Payment Register

City of Sealy, Texas
Check Register
September 2025

ACCOUNT	DATE	PAYMENT TYPE	CHECK NUMBER	VENDOR	AMOUNT	STATUS
GEN OP	9/1/2025	DRAFT	DRAFT	Amazon Business	$ 812.34	POSTED
GEN OP	9/2/2025	EFT	2952	Halbison Plumbing, LLC	$ 235.16	POSTED
GEN OP	9/2/2025	EFT	2953	Strand Associates, Inc.	$ 70,778.75	POSTED
GEN OP	9/2/2025	EFT	2954	Earle Kinlaw & Associates, Inc	$ 11,850.94	POSTED
GEN OP	9/2/2025	EFT	2955	Kirwin Law Firm, PLLC	$ 630.00	POSTED
GEN OP	9/2/2025	EFT	2956	Gajeske, Inc.	$ 12,110.00	POSTED
GEN OP	9/2/2025	EFT	2957	Blue Iron Technologies	$ 51,186.18	POSTED
GEN OP	9/2/2025	EFT	2958	Accurate Utility Supply, LLC	$ 37,794.63	POSTED
GEN OP	9/2/2025	EFT	2959	Gillen Pest Control, Inc.	$ 736.00	POSTED
GEN OP	9/2/2025	EFT	2960	Messer, Fort & McDonald, PLLC	$ 5,707.37	POSTED
GEN OP	9/2/2025	EFT	2961	3L USA	$ 5,337.12	POSTED
GEN OP	9/2/2025	EFT	2962	STEVEN SILVER	$ 7,882.48	POSTED
GEN OP	9/2/2025	EFT	2963	VoiceLink Call Centers Inc	$ 196.52	POSTED
GEN OP	9/2/2025	EFT	2964	Matrix Imaging Solutions, LLC	$ 2,974.60	POSTED
GEN OP	9/2/2025	EFT	2965	Cornerstone Plant Mainenance,	$ 9,474.56	POSTED
GEN OP	9/2/2025	EFT	2966	UniFirst Holdings Inc.	$ 725.42	POSTED
GEN OP	9/2/2025	EFT	2967	Bluebonnet Groundwater Conserv	$ 2,556.30	POSTED
GEN OP	9/2/2025	EFT	2968	K-3 Resources, LP	$ 11,500.12	POSTED
GEN OP	9/2/2025	EFT	2969	Ditch Witch of Houston	$ 237.35	POSTED
GEN OP	9/2/2025	EFT	2970	Equipment Controls Company, In	$ 1,579.76	POSTED
PAYROLL	9/3/2025	CHECK	25161	Bilski, Carolyn	$ 390.57	POSTED
PAYROLL	9/3/2025	CHECK	25162	Casique, Ana M	$ 572.20	POSTED
PAYROLL	9/3/2025	CHECK	25163	Casique Pozos, Maria	$ 577.13	POSTED
GEN OP	9/3/2025	DRAFT	DRAFT	UBEO of East Texas, Inc.	$ 95.60	POSTED
PAYROLL	9/3/2025	DRAFT	DRAFT	Internal Revenue Service	$ 35,991.09	POSTED
GEN OP	9/3/2025	DRAFT	DRAFT	Engie North America, Inc	$ 11,963.59	POSTED
PAYROLL	9/3/2025	DRAFT	DRAFT	Texas Municipal Retirement Sys	$ 66,158.35	POSTED

City of Sealy, Texas
Check Register
September 2025

ACCOUNT	DATE	PAYMENT TYPE	CHECK NUMBER	VENDOR		AMOUNT	STATUS
GEN OP	9/3/2025	DRAFT	DRAFT	Amazon Business	$	692.80	POSTED
GEN OP	9/3/2025	DRAFT	DRAFT	Engie North America, Inc	$	222.14	POSTED
GEN OP	9/4/2025	EFT	2971	Nationwide Retirement Solution	$	3,160.00	POSTED
GEN OP	9/4/2025	DRAFT	DRAFT	RingCentral, Inc.	$	1,285.77	POSTED
CC CLEARING	9/4/2025	DRAFT	DRAFT	Chase Paymentech, LLC	$	5,720.16	POSTED
PAYROLL	9/4/2025	DRAFT	DRAFT	Office of the Attorney General	$	151.22	POSTED
GEN OP	9/5/2025	DRAFT	DRAFT	Reliant	$	30,976.13	POSTED
CC CLEARING	9/5/2025	DRAFT	DRAFT	American Express Merchant Serv	$	226.94	POSTED
GEN OP	9/9/2025	DRAFT	DRAFT	Fleetcor Technologies Op. Co.	$	2,464.34	POSTED
SPECIAL	9/9/2025	DRAFT	DRAFT	Wells Fargo Bank, N.A.	$	27,329.17	POSTED
GEN OP	9/10/2025	DRAFT	DRAFT	Shred-it USA, Inc.	$	883.50	POSTED
EDC	9/11/2025	CHECK	2185	Austin County Rotary Club	$	173.43	POSTED
EDC	9/11/2025	CHECK	2186	The Sealy News, Inc.	$	260.00	POSTED
GEN OP	9/11/2025	CHECK	232472	CenterPoint Energy Houston Ele	$	1,600.00	OUTSTND
GEN OP	9/11/2025	CHECK	232473	Chaparral Laboratories, Inc.	$	1,535.00	POSTED
GEN OP	9/11/2025	CHECK	232474	Cherise Wade	$	338.80	POSTED
GEN OP	9/11/2025	CHECK	232475	CNA Surety	$	1,806.00	POSTED
GEN OP	9/11/2025	CHECK	232476	Isidro G. De Leon, D.O., P.A.	$	420.00	POSTED
GEN OP	9/11/2025	CHECK	232477	Electron Beam Technology	$	1,850.00	POSTED
GEN OP	9/11/2025	CHECK	232478	Katherine Ellis	$	107.56	POSTED
GEN OP	9/11/2025	CHECK	232479	GrantWorks, Inc.	$	14,498.00	POSTED
GEN OP	9/11/2025	CHECK	232480	Helena Agri-Enterprises, LLC	$	650.20	POSTED
GEN OP	9/11/2025	CHECK	232481	J & W Parts #3	$	29.45	POSTED
GEN OP	9/11/2025	CHECK	232482	P. F. Pettibone & Co.	$	485.95	POSTED
GEN OP	9/11/2025	CHECK	232483	Pitney Bowes Inc.	$	369.57	OUTSTND
GEN OP	9/11/2025	CHECK	232484	Joseph G. Schmidt	$	312.50	POSTED
GEN OP	9/11/2025	CHECK	232485	The Sealy News, Inc.	$	100.00	POSTED

City of Sealy, Texas
Check Register
September 2025

ACCOUNT	DATE	PAYMENT TYPE	CHECK NUMBER	VENDOR		AMOUNT	STATUS
GEN OP	9/11/2025	CHECK	232486	Texas Department of Correction	$	16.00	POSTED
GEN OP	9/11/2025	CHECK	232487	Texas Excavation Safety System	$	220.80	POSTED
GEN OP	9/11/2025	CHECK	232488	Tyler Technologies - INCODE Di	$	66,849.55	POSTED
GEN OP	9/11/2025	CHECK	232489	Water Utility Services, Inc.	$	1,036.75	OUTSTND
GEN OP	9/11/2025	CHECK	232490	Wittenburg Printing & Office S	$	300.22	POSTED
GEN OP	9/11/2025	CHECK	232491	ZacTax	$	3,000.00	POSTED
GEN OP	9/11/2025	CHECK	232492	Austin County Sheriff's Office	$	80.00	POSTED
GEN OP	9/11/2025	CHECK	232493	BSR PROPERTIES	$	10,747.00	POSTED
GEN OP	9/11/2025	CHECK	232494	CHRISTAL TILLMAN	$	50.00	POSTED
GEN OP	9/11/2025	CHECK	232495	KARIZMA WALKER	$	50.00	POSTED
GEN OP	9/11/2025	CHECK	232496	LAVETTA CLARK	$	100.00	POSTED
GEN OP	9/11/2025	CHECK	232497	MARIA VASQUEZ	$	150.00	POSTED
GEN OP	9/11/2025	CHECK	232498	YAZMINE DELA CRUZ	$	50.00	OUTSTND
EDC	9/11/2025	DRAFT	DRAFT	Discounted Office FurnitVOIDED	$	829.97	VOIDED
GEN OP	9/12/2025	EFT	2972	Halbison Plumbing, LLC	$	1,584.00	POSTED
GEN OP	9/12/2025	EFT	2973	HD SUPPLY, INC.	$	1,442.80	POSTED
GEN OP	9/12/2025	EFT	2974	Waller County Asphalt, Inc.	$	885.50	POSTED
GEN OP	9/12/2025	EFT	2975	Sodolak Corporation	$	881.48	POSTED
GEN OP	9/12/2025	EFT	2976	Austin County News Online, Inc	$	320.00	POSTED
GEN OP	9/12/2025	EFT	2977	Lora Lenzsch Law Firm, L.P.	$	1,175.00	POSTED
GEN OP	9/12/2025	EFT	2978	Kirwin Law Firm, PLLC	$	8,283.50	POSTED
GEN OP	9/12/2025	EFT	2979	Lewis Brisbois Bisgaard & Smit	$	85.00	POSTED
GEN OP	9/12/2025	EFT	2980	Blue Iron Technologies	$	13,694.41	POSTED
GEN OP	9/12/2025	EFT	2981	Enterprise FM Trust	$	21,871.61	POSTED
GEN OP	9/12/2025	EFT	2982	Badger Meter, Inc.	$	2,702.04	POSTED
GEN OP	9/12/2025	EFT	2983	Revize LLC	$	2,200.00	POSTED
GEN OP	9/12/2025	EFT	2984	AMCO Security Systems	$	45.99	POSTED

City of Sealy, Texas
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September 2025

ACCOUNT	DATE	PAYMENT TYPE	CHECK NUMBER	VENDOR	AMOUNT	STATUS
GEN OP	9/12/2025	EFT	2985	Gillen Pest Control, Inc.	$ 736.00	POSTED
GEN OP	9/12/2025	EFT	2986	CivicPlus, LLC	$ 318.35	POSTED
GEN OP	9/12/2025	EFT	2987	EnServ Solutions	$ 4,000.02	POSTED
GEN OP	9/12/2025	EFT	2988	Utility Data Systems, Inc.	$ 885.00	POSTED
GEN OP	9/12/2025	EFT	2989	Bureau Veritas North America,	$ 8,634.40	POSTED
GEN OP	9/12/2025	EFT	2990	Charles E. Oberrender	$ 550.00	POSTED
GEN OP	9/12/2025	EFT	2991	Matrix Imaging Solutions, LLC	$ 2,311.66	POSTED
GEN OP	9/12/2025	EFT	2992	Accurate Meter & Backflow, LLC	$ 1,100.00	POSTED
GEN OP	9/12/2025	EFT	2993	Scott Maddux	$ 7,070.00	POSTED
GEN OP	9/12/2025	EFT	2994	Bobcat of Houston A Division o	$ 42,346.00	POSTED
GEN OP	9/12/2025	EFT	2995	Roofing Steel Construction LLC	$ 16,500.00	POSTED
GEN OP	9/12/2025	EFT	2996	RECS Signs, LLC	$ 2,291.00	POSTED
GEN OP	9/12/2025	EFT	2997	UniFirst Holdings Inc.	$ 398.89	POSTED
GEN OP	9/12/2025	EFT	2998	Condra Communications	$ 25.00	POSTED
GEN OP	9/12/2025	EFT	2999	Equipment Controls Company, In	$ 2,297.73	POSTED
GEN OP	9/12/2025	EFT	3000	Anita M James	$ 325.00	POSTED
GEN OP	9/12/2025	EFT	3001	Medical Air Services Associati	$ 569.00	POSTED
GEN OP	9/12/2025	DRAFT	DRAFT	Engie North America, Inc	$ 46.02	POSTED
GEN OP	9/12/2025	DRAFT	DRAFT	Cable One, Inc	$ 709.82	POSTED
PAYROLL	9/15/2025	DRAFT	DRAFT	Texas Life Insurance Company	$ 983.49	POSTED
EDC	9/16/2025	DRAFT	DRAFT	UBEO of East Texas, Inc.	$ 225.00	POSTED
GEN OP	9/16/2025	DRAFT	DRAFT	Engie North America, Inc	$ 16.62	POSTED
PAYROLL	9/17/2025	CHECK	25164	Casique, Ana M	$ 599.77	POSTED
PAYROLL	9/17/2025	CHECK	25165	Casique Pozos, Maria	$ 594.62	POSTED
PAYROLL	9/17/2025	DRAFT	DRAFT	Internal Revenue Service	$ 35,910.59	POSTED
GEN OP	9/18/2025	EFT	3002	Nationwide Retirement Solution	$ 2,835.00	POSTED
GEN OP	9/18/2025	DRAFT	DRAFT	AT&T Mobility National Account	$ 112.35	POSTED

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September 2025

ACCOUNT	DATE	PAYMENT TYPE	CHECK NUMBER	VENDOR	AMOUNT	STATUS
PAYROLL	9/18/2025	DRAFT	DRAFT	Office of the Attorney General	$ 151.22	POSTED
GEN OP	9/18/2025	DRAFT	DRAFT	Fusion Cloud Services, LLC	$ 760.42	POSTED
GEN OP	9/18/2025	DRAFT	DRAFT	AT&T	$ 902.20	POSTED
GEN OP	9/18/2025	DRAFT	DRAFT	Engie North America, Inc	$ 159.35	POSTED
GEN OP	9/18/2025	DRAFT	DRAFT	Verizon Wireless	$ 2,666.00	POSTED
GEN OP	9/19/2025	DRAFT	DRAFT	Municipal Gas Acquisition and	$ 56,630.39	POSTED
PAYROLL	9/19/2025	DRAFT	DRAFT	American Fidelity Assurance	$ 1,807.36	POSTED
SPECIAL	9/19/2025	DRAFT	DRAFT	State Comptroller of Public Ac	$ 25,683.15	POSTED
GEN OP	9/22/2025	DRAFT	DRAFT	Fleetcor Technologies Op. Co.	$ 2,720.08	POSTED
GEN OP	9/23/2025	DRAFT	DRAFT	Engie North America, Inc	$ 7,281.96	POSTED
PAYROLL	9/24/2025	CHECK	25166	Reeves Jr., Jay M	$ 750.00	OUTSTND
MC BOND	9/25/2025	CHECK	2093	Austin County	$ 1,478.00	OUTSTND
GEN OP	9/25/2025	CHECK	232499	AT&T	$ 701.03	OUTSTND
GEN OP	9/25/2025	CHECK	232500	Austin County Sheriff's Office	$ 225.00	OUTSTND
GEN OP	9/25/2025	CHECK	232501	Brookshire Steel	$ 108.40	OUTSTND
GEN OP	9/25/2025	CHECK	232502	Core & Main LP	$ 4,530.50	OUTSTND
GEN OP	9/25/2025	CHECK	232503	Isidro G. De Leon, D.O., P.A.	$ 175.00	OUTSTND
GEN OP	9/25/2025	CHECK	232504	Hahn Equipment Company, Inc.	$ 29,600.18	POSTED
GEN OP	9/25/2025	CHECK	232505	Harris County Accounts Receiva	$ 134.25	OUTSTND
GEN OP	9/25/2025	CHECK	232506	JENNIFER MATURA	$ 65.00	POSTED
GEN OP	9/25/2025	CHECK	232507	Johnny B Good Lock & Safe	$ 820.00	OUTSTND
GEN OP	9/25/2025	CHECK	232508	Mustang Cat	$ 417.74	OUTSTND
GEN OP	9/25/2025	CHECK	232509	Paramount Promotions	$ 2,353.00	POSTED
GEN OP	9/25/2025	CHECK	232510	Police & Sheriffs Press, Inc.	$ 20.00	OUTSTND
GEN OP	9/25/2025	CHECK	232511	S & S Automotive	$ 1,773.29	POSTED
GEN OP	9/25/2025	CHECK	232512	The Sealy News, Inc.	$ 490.00	POSTED
GEN OP	9/25/2025	CHECK	232513	Tifco Industries, Inc.	$ 194.41	OUTSTND

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ACCOUNT	DATE	PAYMENT TYPE	CHECK NUMBER	VENDOR		AMOUNT	STATUS
GEN OP	9/25/2025	CHECK	232514	United States Postal Service	$	1,000.00	OUTSTND
GEN OP	9/25/2025	CHECK	232515	Wittenburg Printing & Office S	$	84.12	OUTSTND
GEN OP	9/25/2025	CHECK	232516	7's MART	$	37.50	POSTED
GEN OP	9/25/2025	CHECK	232517	BETHEL BAPTIST CHURCH	$	50.00	OUTSTND
GEN OP	9/25/2025	CHECK	232518	DAENA NINO	$	100.00	POSTED
GEN OP	9/25/2025	CHECK	232519	DELTA SMITH	$	175.00	OUTSTND
GEN OP	9/25/2025	CHECK	232520	EL TROPICAL	$	87.50	OUTSTND
GEN OP	9/25/2025	CHECK	232521	JORGE MURILLO	$	140.00	POSTED
GEN OP	9/25/2025	CHECK	232522	JORGE MURILLO	$	65.00	POSTED
GEN OP	9/25/2025	CHECK	232523	JUAN GARCIA	$	100.00	OUTSTND
GEN OP	9/25/2025	CHECK	232524	LEONELA TORRES	$	50.00	POSTED
GEN OP	9/25/2025	CHECK	232525	LITTLE TRIANGLE FOOD MART	$	30.00	OUTSTND
GEN OP	9/25/2025	CHECK	232526	Perdue, Brandon, Fielder, Coll	$	2,702.00	OUTSTND
GEN OP	9/25/2025	CHECK	232527	Texas Municipal Police Associa	$	288.00	POSTED
GEN OP	9/25/2025	CHECK	232528	THERESA RODRIGUEZ	$	50.00	OUTSTND
GEN OP	9/25/2025	CHECK	232529	WILDCAT EXPRESS SEALY	$	30.00	OUTSTND
GEN OP	9/25/2025	DRAFT	DRAFT	UBEO of East Texas, Inc.	$	1,495.00	POSTED
PAYROLL	9/25/2025	DRAFT	DRAFT	LegalShield	$	25.90	OUTSTND
PAYROLL	9/25/2025	DRAFT	DRAFT	Internal Revenue Service	$	214.96	POSTED
GEN OP	9/25/2025	DRAFT	DRAFT	Discounted Office FurnitVOIDED	$	829.97	VOIDED
GEN OP	9/26/2025	EFT	3003	Halbison Plumbing, LLC	$	4,261.48	POSTED
GEN OP	9/26/2025	EFT	3004	HD SUPPLY, INC.	$	131.16	POSTED
GEN OP	9/26/2025	EFT	3005	Sodolak Corporation	$	262.94	POSTED
GEN OP	9/26/2025	EFT	3006	Strand Associates, Inc.	$	15,000.00	POSTED
GEN OP	9/26/2025	EFT	3007	Austin County News Online, Inc	$	350.00	POSTED
GEN OP	9/26/2025	EFT	3008	Kilgore Industries, LP	$	1,667.57	POSTED
GEN OP	9/26/2025	EFT	3009	Accurate Utility Supply, LLC	$	5,292.75	POSTED

City of Sealy, Texas
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ACCOUNT	DATE	PAYMENT TYPE	CHECK NUMBER	VENDOR		AMOUNT	STATUS
GEN OP	9/26/2025	EFT	3010	Gillen Pest Control, Inc.	$	736.00	POSTED
GEN OP	9/26/2025	EFT	3011	WorkQuest	$	185.00	POSTED
GEN OP	9/26/2025	EFT	3012	3L USA	$	5,076.37	POSTED
GEN OP	9/26/2025	EFT	3013	Secor	$	1,018.50	POSTED
GEN OP	9/26/2025	EFT	3014	EnServ Solutions	$	4,000.02	POSTED
GEN OP	9/26/2025	EFT	3015	Utility Data Systems, Inc.	$	5,993.00	POSTED
GEN OP	9/26/2025	EFT	3016	STEVEN SILVER	$	360.00	POSTED
GEN OP	9/26/2025	EFT	3017	K & M TIRE	$	1,440.80	POSTED
GEN OP	9/26/2025	EFT	3018	PVS DX Inc.	$	4,688.14	POSTED
GEN OP	9/26/2025	EFT	3019	King Ranch Ag & Turf	$	270.93	POSTED
GEN OP	9/26/2025	EFT	3020	Imperial Dade	$	498.61	POSTED
GEN OP	9/26/2025	EFT	3021	Resimplifi	$	4,462.50	POSTED
GEN OP	9/26/2025	EFT	3022	VoiceLink Call Centers Inc	$	253.26	POSTED
GEN OP	9/26/2025	EFT	3023	Chaparral Creative, LLC	$	250.00	POSTED
GEN OP	9/26/2025	EFT	3024	Clearview AI, Inc.	$	6,995.00	POSTED
GEN OP	9/26/2025	EFT	3025	Stallion Fence Company	$	11,070.00	POSTED
GEN OP	9/26/2025	EFT	3026	UniFirst Holdings Inc.	$	569.94	POSTED
GEN OP	9/26/2025	EFT	3027	Bluebonnet Groundwater Conserv	$	2,874.59	POSTED
GEN OP	9/26/2025	EFT	3028	Equipment Controls Company, In	$	8,542.40	POSTED
GEN OP	9/26/2025	EFT	3029	Texas Disposal Systems, Inc.	$	148,311.75	POSTED
GEN OP	9/26/2025	EFT	3030	Clyde E. Drake	$	1,000.00	POSTED
GEN OP	9/26/2025	EFT	3031	Medical Air Services Associati	$	560.00	POSTED
PAYROLL	9/26/2025	DRAFT	DRAFT	Colonial Life & Accident Insur	$	410.66	POSTED
				TOTALS	**$**	**1,105,431.96**	

City of Sealy, Texas
Check Register
September 2025

TOTALS BY ACCOUNT

ECONOMIC DEVELOPMENT CORPORATION	
CHECK	433.43
DRAFT	1,054.97
EFT	-
TOTALS	**1,488.40**
GENERAL OPERATING ACCOUNT	
CHECK	153,350.27
DRAFT	123,726.39
EFT	621,140.35
TOTALS	**898,217.01**
SPECIAL ACCOUNT	
CHECK	-
DRAFT	53,012.32
EFT	-
TOTALS	**53,012.32**
CREDIT CARD CLEARING	
CHECK	-
DRAFT	5,947.10
EFT	-
TOTALS	**5,947.10**
PAYROLL	
CHECK	3,484.29
DRAFT	141,804.84
EFT	-
TOTALS	**145,289.13**
MUNICIPAL COURT BOND ACCOUNT	
CHECK	1,478.00
DRAFT	-
EFT	-
TOTALS	**1,478.00**

Consent Agenda:

Q4 Investment Report FY 2025

SUBMITTED BY: Jennifer Matura, Finance Director

MEETING DATE: November 18, 2025

Solid Waste Fund Balance & Interest Earnings

MEMO:

Pooled Cash

The City manages its cash and investments through a pooled cash system, in which all funds deposit their available cash into investment pools. Each fund's share of this pool is tracked in the accounting system as a claim on pooled cash.

Under this structure, a fund's cash position is represented not by a separate bank account, but by its internal claim (positive or negative) on the city's overall cash and investment balance. Funds with positive claims have contributed cash to the pool, while those with negative claims have temporarily used more cash than they have contributed.

As of September 30, 2025, the Solid Waste Fund shows a negative claim on pooled cash of approximately $188,213, despite maintaining a positive total fund balance of $145,385.

This situation occurs because the fund's total assets (i.e. receivables and capital assets) exceed its liabilities, but its available cash within the pool remains temporarily negative.

For context, the Solid Waste Fund's balance sheet shows $458,758 in accounts receivable owed by utility customers. These represent revenues that have been earned and recorded under accrual accounting but have not yet been collected in cash.

The timing of the City's solid waste billing cycle plays a significant role in the fund's temporary negative cash position.

Each month, the City bills customers after services have been provided. For example, on October 25, customers were billed for solid waste services provided during September. Those bills are due by November 10 to avoid penalty. Customers who have not paid by that date are assessed a 10% late penalty and have until November 20 to pay before solid waste

service is subject to cutoff. As a result, revenue earned and recognized in September may not be fully collected in cash until as late as November 20.

This creates a timing difference between when the revenue is recognized and when the related cash is actually received and deposited. During that interim period the fund's account receivable balance increases as bills are issued and cash portion remains low or negative until those payments are received.

Investment Earnings

Because the City's cash and investments are pooled, interest income is allocated to each fund based on its average cash balance within the pool.

Funds with positive cash balances earn a proportional share of investment income.

Funds with negative cash balances are charged interest, reflecting the cost of temporarily using other funds' cash.

As the Solid Waste fund has had a negative claim on pooled cash, it has correspondingly shown negative interest earnings fiscal year-to-date. This is an expected outcome under how the interest allocation is calculated and ensures equitable treatment among all of the interest earning funds.

The Solid Waste Fund's cash position is steadily improving. As revenues continue to exceed expenses and the fund maintains a positive operating balance, the negative pooled cash balance will decline month by month. Once the fund's average pooled cash balance becomes positive, it will begin earning its proportionate share of pooled investment income. Over time, higher cash reserves will result in increasing positive interest earnings.

The negative claim on pooled cash and related negative interest earnings in the Solid Waste Fund are normal and temporary outcomes of the pooled cash accounting system. These figures do not indicate a deficit in the fund's overall financial position, but rather a timing difference between cash collections and accrual-based operations.

As the Solid Waste Fund continues to strengthen, both its pooled cash position and investment earnings will improve accordingly.

CITY OF SEALY, TEXAS

INVESTMENT REPORT

FOR THE QUARTER ENDED September 30, 2025

The investment portfolio of the City of Sealy, Texas, is in compliance with the Public Funds Investment Act (Chapter 2256, Texas Government Code) and the investment policy and strategy as approved by the City Council.

Prepared by: Jennifer Matura

Jennifer Matura, Finance Director
Investment Officer
City of Sealy, Texas

CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY FUND
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
General Fund	$ 5,462,338.81	$ 5,300,289.66	$ 49,682.19	$ 152,341.50
Hotel/Motel Occupancy Tax Fund	$ 767,258.74	$ 787,354.77	$ 7,557.56	$ 24,594.23
Police Donations Fund	$ 52,498.65	$ 61,239.87	$ 663.52	$ 1,942.53
State LEOSE Allocations Fund	$ 11,588.85	$ 11,063.80	$ 106.39	$ 345.23
PEG Franchise Fees Fund	$ 34,926.32	$ 35,262.60	$ 336.28	$ 1,155.63
Municipal Court Technology Fund	$ 33,065.58	$ 32,983.70	$ 317.12	$ 1,002.44
Time Payment Reimb Fee Fund	$ 41,688.29	$ 43,048.19	$ 407.28	$ 1,334.03
Municipal Court Bldg Security Fund	$ 239,364.75	$ 240,858.50	$ 2,297.75	$ 7,890.25
Child Safety Fund	$ 13,190.10	$ 13,361.39	$ 127.28	$ 432.74
Park Land Dedication Fund	$ 92,841.72	$ 93,735.61	$ 893.89	$ 3,085.76
Local Youth Diversion Fund	$ 104,956.94	$ 109,989.79	$ 1,035.81	$ 3,376.07
Municipal Jury Fund	$ 1,364.16	$ 1,355.25	$ 12.67	$ 44.27
Chapter 59 Forfeited Property Fund	$ 93,899.91	$ 95,171.94	$ 672.03	$ 3,186.22
TIRZ #2 Tax Increment Fund	$ 5,620.10	$ 315,126.73	$ 2,400.66	$ 2,533.26
PID #1 Assessment Fund	$ 57,658.30	$ 58,524.69	$ 557.07	$ 1,566.13
Sealy Development Authority	$ -	$ -	$ -	$ -
Economic Development Sales Tax Fund	$ 3,389,203.34	$ 3,126,095.45	$ 20,169.73	$ 102,560.93
Municipal Drainage Utility Fund	$ 615,618.57	$ 660,373.56	$ 6,170.09	$ 19,553.99
Debt Service Fund	$ 2,256,602.27	$ 884,089.41	$ 7,458.90	$ 25,152.85
Downtown Revitalization Fund	$ 2,533.35	$ 2,557.73	$ 24.38	$ 84.09
American Rescue Plan Act Fund	$ 36,461.27	$ (58,037.95)	$ (447.03)	$ 8,557.14
Drainage Remediation Fund	$ 90,047.94	$ 90,047.94	$ -	$ -
Water & Sewer Fund	$ (512,176.81)	$ (1,638,881.04)	$ (10,112.95)	$ 51,595.12
2022 COs Construction Fund	$ 16,156,845.89	$ 15,862,714.01	$ 151,808.51	$ 546,791.59
Developer Deposits Fund	$ 23,415.52	$ 22,680.52	$ -	$ -
Water Impact Fees Fund	$ 903,015.69	$ 974,790.89	$ 9,231.20	$ 30,454.61
Sewer Impact Fees Fund	$ 1,083,001.24	$ 1,118,280.01	$ 10,682.77	$ 35,552.24
Water Utility Deposits Fund	$ 229,609.15	$ 238,484.15	$ 2,163.85	$ 8,855.31
Gas Fund	$ 2,254,410.54	$ 2,520,729.63	$ 24,128.61	$ 68,257.85
Gas Utility Deposits Fund	$ 460,485.00	$ 463,115.00	$ 4,326.48	$ 17,703.10
Solid Waste Fund	$ (232,808.84)	$ (188,213.20)	$ (1,426.00)	$ (7,232.67)
Self-Insurance Fund	$ (20,223.26)	$ (20,223.26)	$ -	$ -
Donation Fund	$ 15,848.88	$ 20,641.87	$ 192.99	$ 572.37
2025 COs Construction Fund	$ 20,138,731.63	$ 20,319,819.86	$ 193,858.23	$ 332,589.86
Opioid Grant Fund	$ 13,978.16	$ 14,112.72	$ 134.56	$ 225.49
Local Youth Diversion Admin Fee Fund	$ 50.20	$ 201.47	$ 1.27	$ 1.47
Consolidated Security & Tech Fund	$ 2,500.64	$ 9,945.35	$ 70.64	$ 73.12
Grand Total	**$ 60,057,333.75**	**$ 57,760,625.76**	**$ 485,516.72**	**$ 1,449,884.19**

CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY FUND CATEGORY
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
Governmental Funds				
2022 COs Construction Fund	$ 16,156,845.89	$ 15,862,714.01	$ 151,808.51	$ 546,791.59
American Rescue Plan Act Fund	$ 36,461.27	$ (58,037.95)	$ (447.03)	$ 8,557.14
Chapter 59 Forfeited Property Fund	$ 93,899.91	$ 95,171.94	$ 672.03	$ 3,186.22
Child Safety Fund	$ 13,190.10	$ 13,361.39	$ 127.28	$ 432.74
Debt Service Fund	$ 2,256,602.27	$ 884,089.41	$ 7,458.90	$ 25,152.85
Developer Deposits Fund	$ 23,415.52	$ 22,680.52	$ -	$ -
Downtown Revitalization Fund	$ 2,533.35	$ 2,557.73	$ 24.38	$ 84.09
Drainage Remediation Fund	$ 90,047.94	$ 90,047.94	$ -	$ -
Economic Development Sales Tax Fund	$ 3,389,203.34	$ 3,126,095.45	$ 20,169.73	$ 102,560.93
General Fund	$ 5,462,338.81	$ 5,300,289.66	$ 49,682.19	$ 152,341.50
Hotel/Motel Occupancy Tax Fund	$ 767,258.74	$ 787,354.77	$ 7,557.56	$ 24,594.23
Local Youth Diversion Fund	$ 104,956.94	$ 109,989.79	$ 1,035.81	$ 3,376.07
Municipal Court Bldg Security Fund	$ 239,364.75	$ 240,858.50	$ 2,297.75	$ 7,890.25
Municipal Court Technology Fund	$ 33,065.58	$ 32,983.70	$ 317.12	$ 1,002.44
Municipal Drainage Utility Fund	$ 615,618.57	$ 660,373.56	$ 6,170.09	$ 19,553.99
Municipal Jury Fund	$ 1,364.16	$ 1,355.25	$ 12.67	$ 44.27
Park Land Dedication Fund	$ 92,841.72	$ 93,735.61	$ 893.89	$ 3,085.76
PEG Franchise Fees Fund	$ 34,926.32	$ 35,262.60	$ 336.28	$ 1,155.63
PID #1 Assessment Fund	$ 57,658.30	$ 58,524.69	$ 557.07	$ 1,566.13
Police Donations Fund	$ 52,498.65	$ 61,239.87	$ 663.52	$ 1,942.53
Sealy Development Authority	$ -	$ -	$ -	$ -
State LEOSE Allocations Fund	$ 11,588.85	$ 11,063.80	$ 106.39	$ 345.23
Time Payment Reimb Fee Fund	$ 41,688.29	$ 43,048.19	$ 407.28	$ 1,334.03
TIRZ #2 Tax Increment Fund	$ 5,620.10	$ 315,126.73	$ 2,400.66	$ 2,533.26
Donation Fund	$ 15,848.88	$ 20,641.87	$ 192.99	$ 572.37
2025 COs Construction Fund	$ 20,138,731.63	$ 20,319,819.86	$ 193,858.23	$ 332,589.86
Opioid Grant Fund	$ 13,978.16	$ 14,112.72	$ 134.56	$ 225.49
Local Youth Diversion Admin Fee Fund	$ 50.20	$ 201.47	$ 1.27	$ 1.47
Consolidated Security & Tech Fund	$ 2,500.64	$ 9,945.35	$ 70.64	$ 73.12
Governmental Funds Total	**$ 55,892,021.04**	**$ 54,292,543.58**	**$ 446,522.76**	**$ 1,244,698.63**
Proprietary Funds				
Gas Fund	$ 2,254,410.54	$ 2,520,729.63	$ 24,128.61	$ 68,257.85
Gas Utility Deposits Fund	$ 460,485.00	$ 463,115.00	$ 4,326.48	$ 17,703.10
Self-Insurance Fund	$ (20,223.26)	$ (20,223.26)	$ -	$ -
Sewer Impact Fees Fund	$ 1,083,001.24	$ 1,118,280.01	$ 10,682.77	$ 35,552.24
Solid Waste Fund	$ (232,808.84)	$ (188,213.20)	$ (1,426.00)	$ (7,232.67)
Water & Sewer Fund	$ (512,176.81)	$ (1,638,881.04)	$ (10,112.95)	$ 51,595.12
Water Impact Fees Fund	$ 903,015.69	$ 974,790.89	$ 9,231.20	$ 30,454.61

CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY FUND CATEGORY
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
Water Utility Deposits Fund	$ 229,609.15	$ 238,484.15	$ 2,163.85	$ 8,855.31
Proprietary Funds Total	**$ 4,165,312.71**	**$ 3,468,082.18**	**$ 38,993.96**	**$ 205,185.56**
Grand Total	**$ 60,057,333.75**	**$ 57,760,625.76**	**$ 485,516.72**	**$ 1,449,884.19**

CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY FUND TYPE
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
General Funds				
Developer Deposits Fund	$ 23,415.52	$ 22,680.52	$ -	$ -
General Fund	$ 5,462,338.81	$ 5,300,289.66	$ 49,682.19	$ 152,341.50
PEG Franchise Fees Fund	$ 34,926.32	$ 35,262.60	$ 336.28	$ 1,155.63
Police Donations Fund	$ 52,498.65	$ 61,239.87	$ 663.52	$ 1,942.53
State LEOSE Allocations Fund	$ 11,588.85	$ 11,063.80	$ 106.39	$ 345.23
Donation Fund	$ 15,848.88	$ 20,641.87	$ 192.99	$ 572.37
Opioid Grant Fund	$ 13,978.16	$ 14,112.72	$ 134.56	$ 225.49
General Funds Total	**$ 5,614,595.19**	**$ 5,465,291.04**	**$ 51,115.93**	**$ 156,582.75**
Special Revenue Funds				
American Rescue Plan Act Fund	$ 36,461.27	$ (58,037.95)	$ (447.03)	$ 8,557.14
Chapter 59 Forfeited Property Fund	$ 93,899.91	$ 95,171.94	$ 672.03	$ 3,186.22
Child Safety Fund	$ 13,190.10	$ 13,361.39	$ 127.28	$ 432.74
Economic Development Sales Tax Fund	$ 3,389,203.34	$ 3,126,095.45	$ 20,169.73	$ 102,560.93
Hotel/Motel Occupancy Tax Fund	$ 767,258.74	$ 787,354.77	$ 7,557.56	$ 24,594.23
Local Youth Diversion Fund	$ 104,956.94	$ 109,989.79	$ 1,035.81	$ 3,376.07
Municipal Court Bldg Security Fund	$ 239,364.75	$ 240,858.50	$ 2,297.75	$ 7,890.25
Municipal Court Technology Fund	$ 33,065.58	$ 32,983.70	$ 317.12	$ 1,002.44
Municipal Drainage Utility Fund	$ 615,618.57	$ 660,373.56	$ 6,170.09	$ 19,553.99
Municipal Jury Fund	$ 1,364.16	$ 1,355.25	$ 12.67	$ 44.27
Park Land Dedication Fund	$ 92,841.72	$ 93,735.61	$ 893.89	$ 3,085.76
PID #1 Assessment Fund	$ 57,658.30	$ 58,524.69	$ 557.07	$ 1,566.13
Sealy Development Authority	$ -	$ -	$ -	$ -
Time Payment Reimb Fee Fund	$ 41,688.29	$ 43,048.19	$ 407.28	$ 1,334.03
TIRZ #2 Tax Increment Fund	$ 5,620.10	$ 315,126.73	$ 2,400.66	$ 2,533.26
Local Youth Diversion Admin Fee Fund	$ 50.20	$ 201.47	$ 1.27	$ 1.47
Consolidated Security & Tech Fund	$ 2,500.64	$ 9,945.35	$ 70.64	$ 73.12
Special Revenue Funds Total	**$ 5,494,742.61**	**$ 5,530,088.44**	**$ 42,243.82**	**$ 179,792.05**
Debt Service Funds				
Debt Service Fund	$ 2,256,602.27	$ 884,089.41	$ 7,458.90	$ 25,152.85
Debt Service Funds Total	**$ 2,256,602.27**	**$ 884,089.41**	**$ 7,458.90**	**$ 25,152.85**
Capital Projects Funds				
2022 COs Construction Fund	$ 16,156,845.89	$ 15,862,714.01	$ 151,808.51	$ 546,791.59
Downtown Revitalization Fund	$ 2,533.35	$ 2,557.73	$ 24.38	$ 84.09
Drainage Remediation Fund	$ 90,047.94	$ 90,047.94	$ -	$ -
2025 COs Construction Fund	$ 20,138,731.63	$ 20,319,819.86	$ 193,858.23	$ 332,589.86
Capital Projects Funds Total	**$ 42,526,080.97**	**$ 42,413,074.69**	**$ 345,704.11**	**$ 883,170.98**
Enterprise Funds				

CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY FUND TYPE
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
Gas Fund	$ 2,254,410.54	$ 2,520,729.63	$ 24,128.61	$ 68,257.85
Gas Utility Deposits Fund	$ 460,485.00	$ 463,115.00	$ 4,326.48	$ 17,703.10
Sewer Impact Fees Fund	$ 1,083,001.24	$ 1,118,280.01	$ 10,682.77	$ 35,552.24
Solid Waste Fund	$ (232,808.84)	$ (188,213.20)	$ (1,426.00)	$ (7,232.67)
Water & Sewer Fund	$ (512,176.81)	$ (1,638,881.04)	$ (10,112.95)	$ 51,595.12
Water Impact Fees Fund	$ 903,015.69	$ 974,790.89	$ 9,231.20	$ 30,454.61
Water Utility Deposits Fund	$ 229,609.15	$ 238,484.15	$ 2,163.85	$ 8,855.31
Enterprise Funds Total	**$ 4,185,535.97**	**$ 3,488,305.44**	**$ 38,993.96**	**$ 205,185.56**
Internal Service Funds				
Self-Insurance Fund	$ (20,223.26)	$ (20,223.26)	$ -	$ -
Internal Service Funds Total	**$ (20,223.26)**	**$ (20,223.26)**	**$ -**	**$ -**
Grand Total	**$ 60,057,333.75**	**$ 57,760,625.76**	**$ 485,516.72**	**$ 1,449,884.19**

CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY SECURITY TYPE
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
Demand Deposit Accounts				
2022 COs Construction Fund	$ 4,450,303.95	$ 3,973,756.52	$ 8,054.70	$ 46,572.50
American Rescue Plan Act Fund	$ 10,055.10	$ (14,556.84)	$ (22.51)	$ 692.16
Chapter 59 Forfeited Property Fund	$ 25,852.87	$ 23,831.67	$ 36.54	$ 276.84
Child Safety Fund	$ 3,637.50	$ 3,351.25	$ 6.75	$ 36.67
Debt Service Fund	$ 1,928,110.85	$ 547,536.16	$ 2,660.53	$ 9,219.26
Developer Deposits Fund	$ 6,457.41	$ 5,688.63	$ -	$ -
Downtown Revitalization Fund	$ 698.63	$ 641.52	$ 1.29	$ 7.11
Drainage Remediation Fund	$ 24,832.96	$ 22,585.45	$ -	$ -
Economic Development Sales Tax Fund	$ 1,221,669.64	$ 1,360,332.13	$ 2,014.82	$ 6,628.85
Gas Fund	$ 621,709.77	$ 632,239.02	$ 1,277.84	$ 5,809.79
Gas Utility Deposits Fund	$ 16,262.97	$ 15,454.46	$ -	$ -
General Fund	$ 1,513,746.27	$ 1,336,641.31	$ 2,634.13	$ 13,579.64
Hotel/Motel Occupancy Tax Fund	$ 211,373.52	$ 197,281.47	$ 400.40	$ 2,084.20
Local Youth Diversion Fund	$ 28,944.49	$ 27,587.19	$ 54.90	$ 286.69
Municipal Court Bldg Security Fund	$ 66,010.78	$ 60,411.14	$ 121.87	$ 670.46
Municipal Court Technology Fund	$ 9,118.66	$ 8,272.84	$ 16.83	$ 86.61
Municipal Drainage Utility Fund	$ 169,772.13	$ 165,632.18	$ 326.92	$ 1,658.86
Municipal Jury Fund	$ 376.20	$ 339.92	$ 0.67	$ 3.71
Park Land Dedication Fund	$ 25,603.41	$ 23,510.38	$ 47.41	$ 261.34
PEG Franchise Fees Fund	$ 9,631.80	$ 8,844.42	$ 17.83	$ 97.90
PID #1 Assessment Fund	$ 15,900.71	$ 14,678.92	$ 29.54	$ 140.78
Police Donations Fund	$ 14,477.81	$ 15,359.93	$ 35.44	$ 160.64
Sealy Development Authority	$ -	$ -	$ -	$ -
Self-Insurance Fund	$ (5,577.07)	$ (5,072.31)	$ -	$ -
Sewer Impact Fees Fund	$ 298,664.52	$ 280,482.39	$ 566.62	$ 3,006.91
Solid Waste Fund	$ (64,202.83)	$ (47,206.86)	$ (75.54)	$ (608.23)
State LEOSE Allocations Fund	$ 3,195.91	$ 2,774.98	$ 5.64	$ 30.57
Time Payment Reimb Fee Fund	$ 11,496.58	$ 10,797.17	$ 21.59	$ 113.61
TIRZ #2 Tax Increment Fund	$ 1,549.88	$ 79,038.79	$ 124.73	$ 137.66
Water & Sewer Fund	$ (141,245.49)	$ (411,057.39)	$ (519.32)	$ 5,370.96
Water Impact Fees Fund	$ 249,029.04	$ 244,493.03	$ 489.34	$ 2,564.59
Water Utility Deposits Fund	$ 7,942.99	$ 9,451.95	$ -	$ -
Donation Fund	$ 4,370.72	$ 5,177.31	$ 10.23	$ 185.05
2025 COs Construction Fund	$ 5,553,756.07	$ 5,096,533.52	$ 10,282.34	$ 31,209.94
Opioid Grant Fund	$ 3,854.83	$ 3,539.69	$ 7.13	$ 21.58
Local Youth Diversion Admin Fee Fund	$ 13.84	$ 50.53	$ 0.07	$ 0.11
Consolidated Security & Tech Fund	$ 689.61	$ 2,494.45	$ 3.70	$ 3.79
Demand Deposit Accounts Total	**$ 17,990,431.46**	**$ 15,240,096.72**	**$ 28,632.43**	**$ 130,638.06**

CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY SECURITY TYPE
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
Local Government Investment Pools				
2022 COs Construction Fund	$ 11,706,541.94	$ 11,888,957.49	$ 143,753.81	$ 500,219.09
American Rescue Plan Act Fund	$ 26,406.17	$ (43,481.11)	$ (424.52)	$ 7,864.98
Chapter 59 Forfeited Property Fund	$ 68,047.04	$ 71,340.27	$ 635.49	$ 2,909.38
Child Safety Fund	$ 9,552.60	$ 10,010.14	$ 120.53	$ 396.07
Debt Service Fund	$ 328,491.42	$ 336,553.25	$ 4,798.37	$ 15,933.59
Developer Deposits Fund	$ 16,958.11	$ 16,991.89	$ -	$ -
Downtown Revitalization Fund	$ 1,834.72	$ 1,916.21	$ 23.09	$ 76.98
Drainage Remediation Fund	$ 65,214.98	$ 67,462.49	$ -	$ -
Economic Development Sales Tax Fund	$ 2,167,533.70	$ 1,765,763.32	$ 18,154.91	$ 95,932.08
Gas Fund	$ 1,632,700.77	$ 1,888,490.61	$ 22,850.77	$ 62,448.06
Gas Utility Deposits Fund	$ 444,222.03	$ 447,660.54	$ 4,326.48	$ 17,703.10
General Fund	$ 3,948,592.54	$ 3,963,648.35	$ 47,048.06	$ 138,761.86
Hotel/Motel Occupancy Tax Fund	$ 555,885.22	$ 590,073.30	$ 7,157.16	$ 22,510.03
Local Youth Diversion Fund	$ 76,012.45	$ 82,402.60	$ 980.91	$ 3,089.38
Municipal Court Bldg Security Fund	$ 173,353.97	$ 180,447.36	$ 2,175.88	$ 7,219.79
Municipal Court Technology Fund	$ 23,946.92	$ 24,710.86	$ 300.29	$ 915.83
Municipal Drainage Utility Fund	$ 445,846.44	$ 494,741.38	$ 5,843.17	$ 17,895.13
Municipal Jury Fund	$ 987.96	$ 1,015.33	$ 12.00	$ 40.56
Park Land Dedication Fund	$ 67,238.31	$ 70,225.23	$ 846.48	$ 2,824.42
PEG Franchise Fees Fund	$ 25,294.52	$ 26,418.18	$ 318.45	$ 1,057.73
PID #1 Assessment Fund	$ 41,757.59	$ 43,845.77	$ 527.53	$ 1,425.35
Police Donations Fund	$ 38,020.84	$ 45,879.94	$ 628.08	$ 1,781.89
Sealy Development Authority	$ -	$ -	$ -	$ -
Self-Insurance Fund	$ (14,646.19)	$ (15,150.95)	$ -	$ -
Sewer Impact Fees Fund	$ 784,336.72	$ 837,797.62	$ 10,116.15	$ 32,545.33
Solid Waste Fund	$ (168,606.01)	$ (141,006.34)	$ (1,350.46)	$ (6,624.44)
State LEOSE Allocations Fund	$ 8,392.94	$ 8,288.82	$ 100.75	$ 314.66
Time Payment Reimb Fee Fund	$ 30,191.71	$ 32,251.02	$ 385.69	$ 1,220.42
TIRZ #2 Tax Increment Fund	$ 4,070.22	$ 236,087.94	$ 2,275.93	$ 2,395.60
Water & Sewer Fund	$ (370,931.32)	$ (1,227,823.65)	$ (9,593.63)	$ 46,224.16
Water Impact Fees Fund	$ 653,986.65	$ 730,297.86	$ 8,741.86	$ 27,890.02
Water Utility Deposits Fund	$ 221,666.16	$ 229,032.20	$ 2,163.85	$ 8,855.31
Donation Fund	$ 11,478.16	$ 15,464.56	$ 182.76	$ 387.32
2025 COs Construction Fund	$ 14,584,975.56	$ 15,223,286.34	$ 183,575.89	$ 301,379.92
Opioid Grant Fund	$ 10,123.33	$ 10,573.03	$ 127.43	$ 203.91
Local Youth Diversion Admin Fee Fund	$ 36.36	$ 150.94	$ 1.20	$ 1.36
Consolidated Security & Tech Fund	$ 1,811.03	$ 7,450.90	$ 66.94	$ 69.33
Local Government Investment Pools Total	**$ 42,066,902.29**	**$ 42,520,529.04**	**$ 456,884.29**	**$ 1,319,246.13**

CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY SECURITY TYPE
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
Grand Total	$ 60,057,333.75	$ 57,760,625.76	$ 485,516.72	$ 1,449,884.19

CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY ISSUER
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
TexSTAR				
2022 COs Construction Fund	$ 3,456,253.19	$ 3,509,742.02	$ 42,098.62	$ 223,839.21
American Rescue Plan Act Fund	$ 7,765.32	$ (12,785.99)	$ (124.26)	$ 3,998.59
Chapter 59 Forfeited Property Fund	$ 20,119.16	$ 21,087.88	$ 167.51	$ 1,330.85
Child Safety Fund	$ 2,809.15	$ 2,943.57	$ 35.30	$ 175.79
Debt Service Fund	$ 1,184.83	$ 1,200.23	$ 12.92	$ 71.12
Developer Deposits Fund	$ 4,986.90	$ 4,996.61	$ -	$ -
Downtown Revitalization Fund	$ 539.54	$ 563.48	$ 6.76	$ 34.23
Drainage Remediation Fund	$ 19,177.88	$ 19,837.94	$ -	$ -
Economic Development Sales Tax Fund	$ 1,694,698.10	$ 1,587,952.77	$ 16,743.88	$ 73,000.67
Gas Fund	$ 480,131.15	$ 555,327.14	$ 6,691.68	$ 26,890.22
Gas Utility Deposits Fund	$ 12,559.49	$ 13,574.42	$ -	$ -
General Fund	$ 1,161,933.35	$ 1,166,465.24	$ 13,955.48	$ 61,457.12
Hotel/Motel Occupancy Tax Fund	$ 164,026.02	$ 174,078.02	$ 2,101.92	$ 9,915.35
Local Youth Diversion Fund	$ 22,353.11	$ 24,231.20	$ 287.25	$ 1,362.86
Municipal Court Bldg Security Fund	$ 50,978.50	$ 53,062.12	$ 637.21	$ 3,209.48
Municipal Court Technology Fund	$ 7,042.11	$ 7,266.45	$ 87.94	$ 401.77
Municipal Drainage Utility Fund	$ 131,110.84	$ 145,483.02	$ 1,711.14	$ 7,862.42
Municipal Jury Fund	$ 290.53	$ 298.57	$ 3.51	$ 18.09
Park Land Dedication Fund	$ 19,772.89	$ 20,650.34	$ 247.89	$ 1,256.34
PEG Franchise Fees Fund	$ 7,438.40	$ 7,768.50	$ 93.26	$ 470.14
PID #1 Assessment Fund	$ 12,279.73	$ 12,893.23	$ 154.49	$ 618.84
Police Donations Fund	$ 11,180.85	$ 13,491.40	$ 183.96	$ 774.11
Sealy Development Authority	$ -	$ -	$ -	$ -
Self-Insurance Fund	$ (4,307.03)	$ (4,455.27)	$ -	$ -
Sewer Impact Fees Fund	$ 230,651.26	$ 246,361.70	$ 2,962.52	$ 14,395.40
Solid Waste Fund	$ (49,582.26)	$ (41,464.14)	$ (395.43)	$ (3,095.95)
State LEOSE Allocations Fund	$ 2,468.13	$ 2,437.40	$ 29.50	$ 138.11
Time Payment Reimb Fee Fund	$ 8,878.53	$ 9,483.69	$ 112.95	$ 538.85
TIRZ #2 Tax Increment Fund	$ 1,196.94	$ 69,423.72	$ 666.28	$ 727.30
Water & Sewer Fund	$ (109,080.42)	$ (361,052.26)	$ (2,807.89)	$ 26,121.28
Water Impact Fees Fund	$ 192,318.99	$ 214,750.46	$ 2,560.03	$ 12,323.33
Water Utility Deposits Fund	$ 6,134.18	$ 8,302.12	$ -	$ -
Donation Fund	$ 3,375.40	$ 4,547.49	$ 53.52	$ 161.14
2025 COs Construction Fund	$ 4,289,029.09	$ 4,476,540.19	$ 53,760.29	$ 103,734.05
Opioid Grant Fund	$ 2,976.98	$ 3,109.09	$ 37.31	$ 71.68
Local Youth Diversion Admin Fee Fund	$ 10.69	$ 44.38	$ 0.35	$ 0.43
Consolidated Security & Tech Fund	$ 532.57	$ 2,191.00	$ 19.62	$ 21.72
TexSTAR Total	**$ 13,170,642.95**	**$ 13,312,743.17**	**$ 142,100.22**	**$ 573,509.70**
Wells Fargo Bank				
2022 COs Construction Fund	$ 4,450,303.95	$ 3,973,756.52	$ 8,054.70	$ 46,572.50
American Rescue Plan Act Fund	$ 10,055.10	$ (14,556.84)	$ (22.51)	$ 692.16
Chapter 59 Forfeited Property Fund	$ 25,852.87	$ 23,831.67	$ 36.54	$ 276.84
Child Safety Fund	$ 3,637.50	$ 3,351.25	$ 6.75	$ 36.67
Debt Service Fund	$ 1,928,110.85	$ 547,536.16	$ 2,660.53	$ 9,219.26

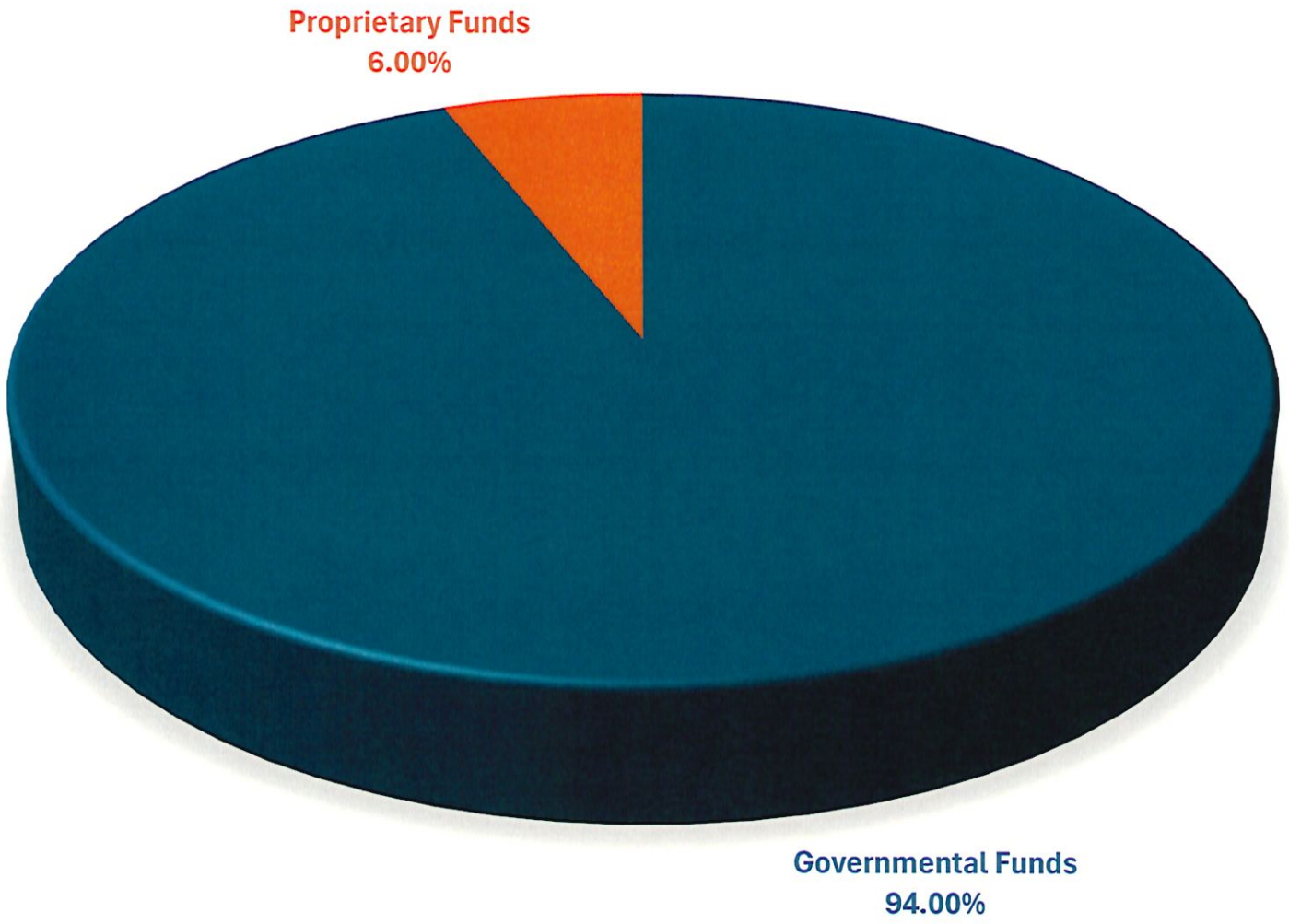
CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY ISSUER
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
Developer Deposits Fund	$ 6,457.41	$ 5,688.63	$ -	$ -
Downtown Revitalization Fund	$ 698.63	$ 641.52	$ 1.29	$ 7.11
Drainage Remediation Fund	$ 24,832.96	$ 22,585.45	$ -	$ -
Economic Development Sales Tax Fund	$ 1,221,669.64	$ 1,360,332.13	$ 2,014.82	$ 6,628.85
Gas Fund	$ 621,709.77	$ 632,239.02	$ 1,277.84	$ 5,809.79
Gas Utility Deposits Fund	$ 16,262.97	$ 15,454.46	$ -	$ -
General Fund	$ 1,513,746.27	$ 1,336,641.31	$ 2,634.13	$ 13,579.64
Hotel/Motel Occupancy Tax Fund	$ 211,373.52	$ 197,281.47	$ 400.40	$ 2,084.20
Local Youth Diversion Fund	$ 28,944.49	$ 27,587.19	$ 54.90	$ 286.69
Municipal Court Bldg Security Fund	$ 66,010.78	$ 60,411.14	$ 121.87	$ 670.46
Municipal Court Technology Fund	$ 9,118.66	$ 8,272.84	$ 16.83	$ 86.61
Municipal Drainage Utility Fund	$ 169,772.13	$ 165,632.18	$ 326.92	$ 1,658.86
Municipal Jury Fund	$ 376.20	$ 339.92	$ 0.67	$ 3.71
Park Land Dedication Fund	$ 25,603.41	$ 23,510.38	$ 47.41	$ 261.34
PEG Franchise Fees Fund	$ 9,631.80	$ 8,844.42	$ 17.83	$ 97.90
PID #1 Assessment Fund	$ 15,900.71	$ 14,678.92	$ 29.54	$ 140.78
Police Donations Fund	$ 14,477.81	$ 15,359.93	$ 35.44	$ 160.64
Sealy Development Authority	$ -	$ -	$ -	$ -
Self-Insurance Fund	$ (5,577.07)	$ (5,072.31)	$ -	$ -
Sewer Impact Fees Fund	$ 298,664.52	$ 280,482.39	$ 566.62	$ 3,006.91
Solid Waste Fund	$ (64,202.83)	$ (47,206.86)	$ (75.54)	$ (608.23)
State LEOSE Allocations Fund	$ 3,195.91	$ 2,774.98	$ 5.64	$ 30.57
Time Payment Reimb Fee Fund	$ 11,496.58	$ 10,797.17	$ 21.59	$ 113.61
TIRZ #2 Tax Increment Fund	$ 1,549.88	$ 79,038.79	$ 124.73	$ 137.66
Water & Sewer Fund	$ (141,245.49)	$ (411,057.39)	$ (519.32)	$ 5,370.96
Water Impact Fees Fund	$ 249,029.04	$ 244,493.03	$ 489.34	$ 2,564.59
Water Utility Deposits Fund	$ 7,942.99	$ 9,451.95	$ -	$ -
Donation Fund	$ 4,370.72	$ 5,177.31	$ 10.23	$ 185.05
2025 COs Construction Fund	$ 5,553,756.07	$ 5,096,533.52	$ 10,282.34	$ 31,209.94
Opioid Grant Fund	$ 3,854.83	$ 3,539.69	$ 7.13	$ 21.58
Local Youth Diversion Admin Fee Fund	$ 13.84	$ 50.53	$ 0.07	$ 0.11
Consolidated Security & Tech Fund	$ 689.61	$ 2,494.45	$ 3.70	$ 3.79
Wells Fargo Bank Total	**$ 17,990,431.46**	**$ 15,240,096.72**	**$ 28,632.43**	**$ 130,638.06**
TexPool				
2022 COs Construction Fund	$ 8,250,288.75	$ 8,379,215.47	$ 101,655.19	$ 276,379.88
American Rescue Plan Act Fund	$ 18,640.85	$ (30,695.12)	$ (300.26)	$ 3,866.39
Chapter 59 Forfeited Property Fund	$ 47,927.88	$ 50,252.39	$ 467.98	$ 1,578.53
Child Safety Fund	$ 6,743.45	$ 7,066.57	$ 85.23	$ 220.28
Debt Service Fund	$ 327,306.59	$ 335,353.02	$ 4,785.45	$ 15,862.47
Developer Deposits Fund	$ 11,971.21	$ 11,995.28	$ -	$ -
Downtown Revitalization Fund	$ 1,295.18	$ 1,352.73	$ 16.33	$ 42.75
Drainage Remediation Fund	$ 46,037.10	$ 47,624.55	$ -	$ -
Economic Development Sales Tax Fund	$ 472,835.60	$ 177,810.55	$ 1,411.03	$ 22,931.41
Gas Fund	$ 1,152,569.62	$ 1,333,163.47	$ 16,159.09	$ 35,557.84
Gas Utility Deposits Fund	$ 431,662.54	$ 434,086.12	$ 4,326.48	$ 17,703.10

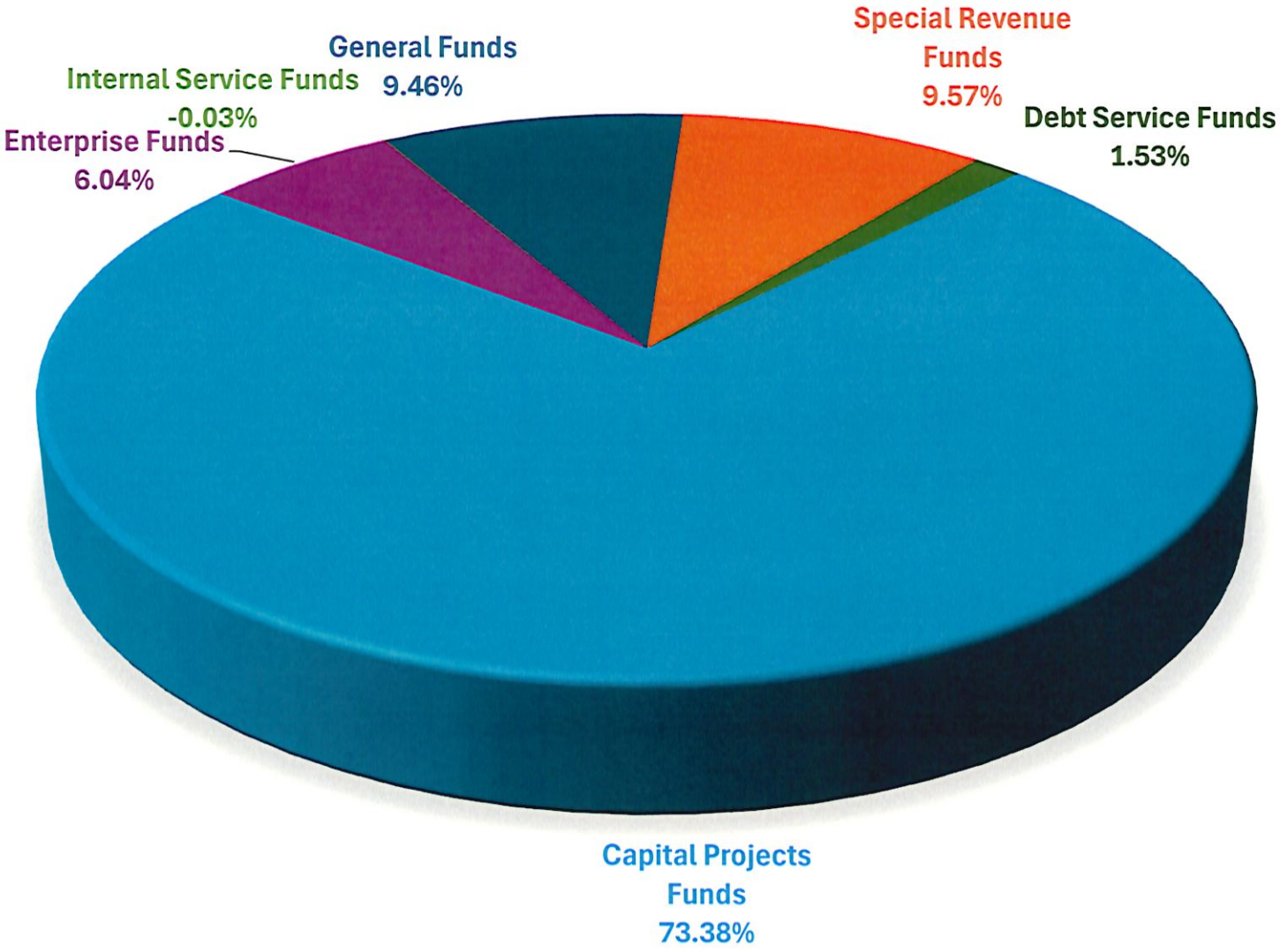
CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO BY ISSUER
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

	BALANCE AS OF 06/30/2025	BALANCE AS OF 09/30/2025	QUARTER-TO-DATE INTEREST EARNED	FISCAL-YEAR-TO-DATE INTEREST EARNED
General Fund	$ 2,786,659.19	$ 2,797,183.11	$ 33,092.58	$ 77,304.74
Hotel/Motel Occupancy Tax Fund	$ 391,859.20	$ 415,995.28	$ 5,055.24	$ 12,594.68
Local Youth Diversion Fund	$ 53,659.34	$ 58,171.40	$ 693.66	$ 1,726.52
Municipal Court Bldg Security Fund	$ 122,375.47	$ 127,385.24	$ 1,538.67	$ 4,010.31
Municipal Court Technology Fund	$ 16,904.81	$ 17,444.41	$ 212.35	$ 514.06
Municipal Drainage Utility Fund	$ 314,735.60	$ 349,258.36	$ 4,132.03	$ 10,032.71
Municipal Jury Fund	$ 697.43	$ 716.76	$ 8.49	$ 22.47
Park Land Dedication Fund	$ 47,465.42	$ 49,574.89	$ 598.59	$ 1,568.08
PEG Franchise Fees Fund	$ 17,856.12	$ 18,649.68	$ 225.19	$ 587.59
PID #1 Assessment Fund	$ 29,477.86	$ 30,952.54	$ 373.04	$ 806.51
Police Donations Fund	$ 26,839.99	$ 32,388.54	$ 444.12	$ 1,007.78
Sealy Development Authority	$ -	$ -	$ -	$ -
Self-Insurance Fund	$ (10,339.16)	$ (10,695.68)	$ -	$ -
Sewer Impact Fees Fund	$ 553,685.46	$ 591,435.92	$ 7,153.63	$ 18,149.93
Solid Waste Fund	$ (119,023.75)	$ (99,542.20)	$ (955.03)	$ (3,528.49)
State LEOSE Allocations Fund	$ 5,924.81	$ 5,851.42	$ 71.25	$ 176.55
Time Payment Reimb Fee Fund	$ 21,313.18	$ 22,767.33	$ 272.74	$ 681.57
TIRZ #2 Tax Increment Fund	$ 2,873.28	$ 166,664.22	$ 1,609.65	$ 1,668.30
Water & Sewer Fund	$ (261,850.90)	$ (866,771.39)	$ (6,785.74)	$ 20,102.88
Water Impact Fees Fund	$ 461,667.66	$ 515,547.40	$ 6,181.83	$ 15,566.69
Water Utility Deposits Fund	$ 215,531.98	$ 220,730.08	$ 2,163.85	$ 8,855.31
Donation Fund	$ 8,102.76	$ 10,917.07	$ 129.24	$ 226.18
2025 COs Construction Fund	$ 10,295,946.47	$ 10,746,746.15	$ 129,815.60	$ 197,645.87
Opioid Grant Fund	$ 7,146.35	$ 7,463.94	$ 90.12	$ 132.23
Local Youth Diversion Admin Fee Fund	$ 25.67	$ 106.56	$ 0.85	$ 0.93
Consolidated Security & Tech Fund	$ 1,278.46	$ 5,259.90	$ 47.32	$ 47.61
TexPool Total	**$ 28,896,259.34**	**$ 29,207,785.87**	**$ 314,784.07**	**$ 745,736.43**
Grand Total	**$ 60,057,333.75**	**$ 57,760,625.76**	**$ 485,516.72**	**$ 1,449,884.19**

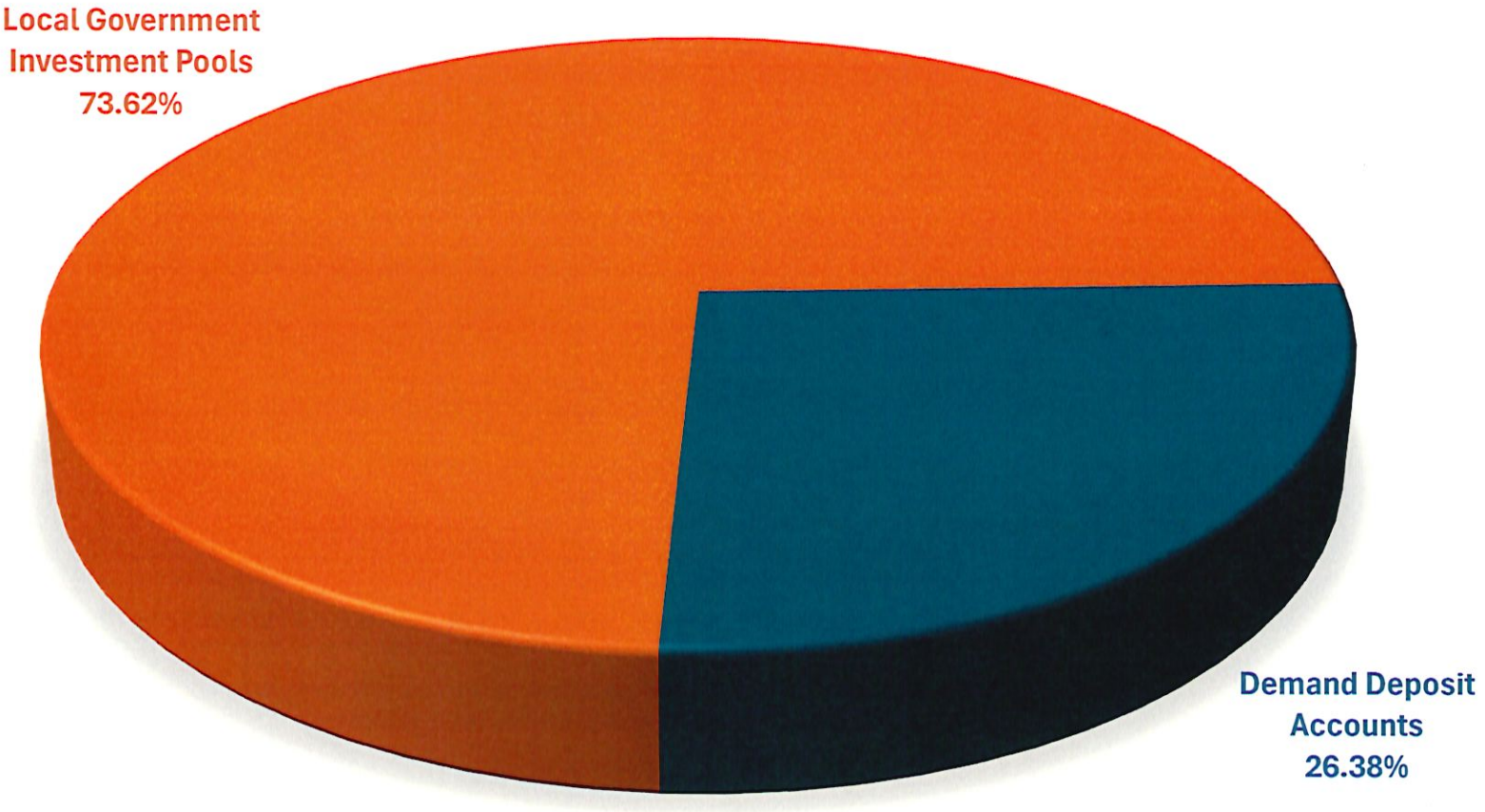
PORTFOLIO COMPOSITION BY FUND CATEGORY
SEPTEMBER 30, 2025



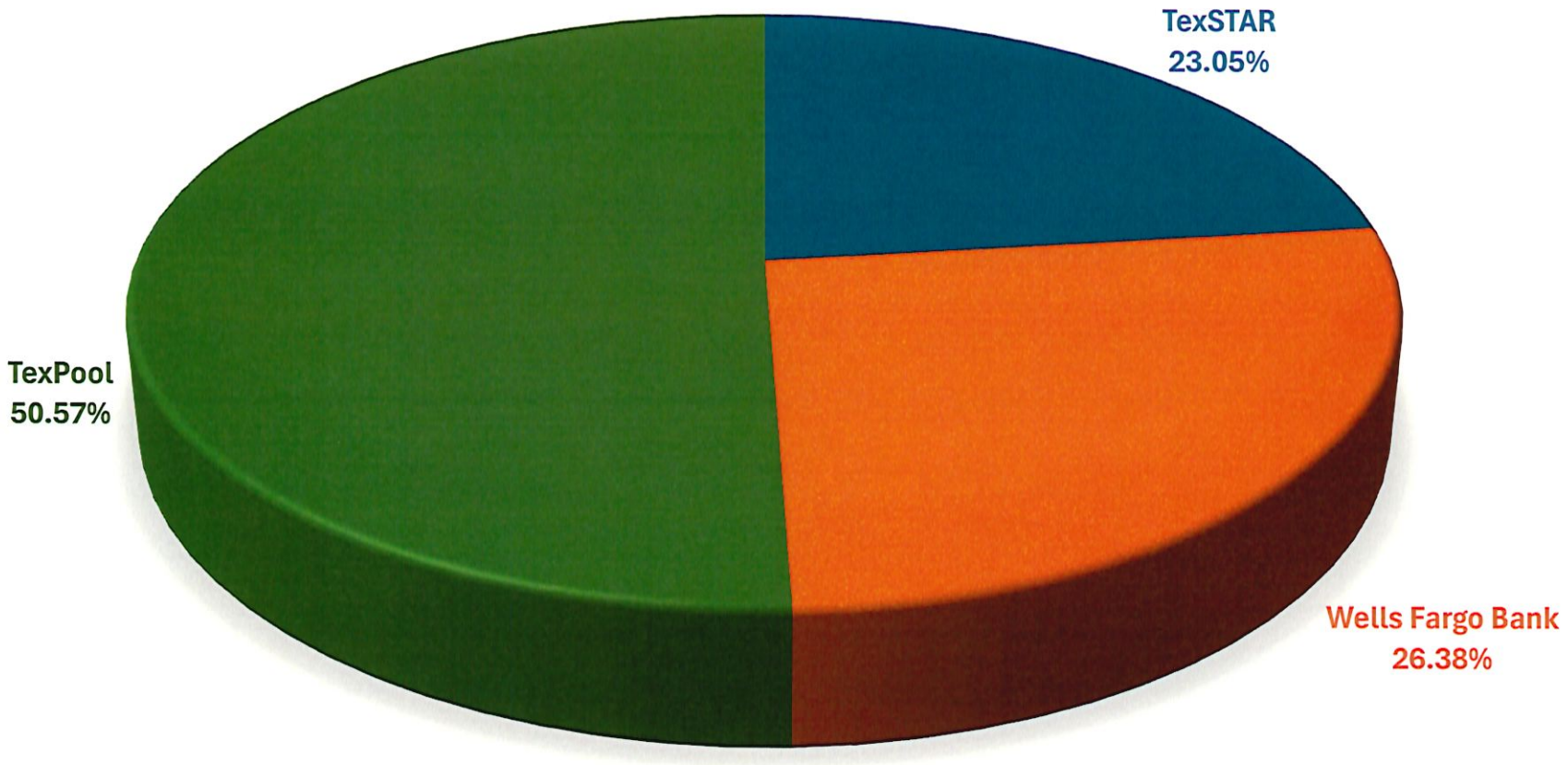
PORTFOLIO COMPOSITION BY FUND TYPE
SEPTEMBER 30, 2025



PORTFOLIO COMPOSITION BY SECURITY TYPE
SEPTEMBER 30, 2025



PORTFOLIO COMPOSITION BY ISSUER
SEPTEMBER 30, 2025



CITY OF SEALY, TEXAS
INVESTMENT PORTFOLIO YIELD PERFORMANCE
FOR THE QUARTER ENDED SEPTEMBER 30, 2025

ISSUER	AVERAGE DAILY RATE FOR JULY 2025	AVERAGE DAILY RATE FOR AUGUST 2025	AVERAGE DAILY RATE FOR SEPTEMBER 2025	3-MONTH AVERAGE DAILY RATE
TexSTAR	4.2950%	4.2859%	4.2135%	4.2648%
Wells Fargo Bank	0.6800%	0.6800%	0.6400%	0.6667%
TexPool	4.3120%	4.3052%	4.2520%	4.2897%
BENCHMARKS				
3-month US Treasury Bill	4.4100%	4.3000%	4.0700%	4.2600%
Federal Funds	4.3300%	4.3300%	4.2200%	4.2933%
Texas CLASS Government	4.4066%	4.3904%	4.3496%	4.3822%
LOGIC	4.4096%	4.3944%	4.3313%	4.3784%

WEIGHTED AVERAGE YIELD TO MATURITY OF THE PORTFOLIO: 3.3280%

AGENDA ITEM NO:

Discussion and possible action to approve a resolution correcting the funding source for the City's local contribution to the Texas Community Development Block Grant – Disaster Recovery Project (Contract No. 19-076-038-B691) (Resolutions 2018-28 and 2020-21).

SUBMITTED BY: Jennifer Matura, Finance Director

MEETING DATE: November 18, 2025.

STAFF REPORT

SUMMARY

In August 2018, the City Council adopted Resolution 2018-28, authorizing the submission of an application to the Texas General Land Office (GLO) for the Texas Community Development Block Grant – Disaster Recovery Program. The resolution included a commitment of $19,933.87 in local funds from the City's General Fund as a cash contribution toward the drainage system improvements project.

In 2019, the City was awarded $1,993,387 in grant funding for the project. To properly account for project related revenues and expenditures, Fund 37, the Drainage Remediation Fund was established. In March 2022, the City transferred the $19,933.87 local match into Fund 37, however, the transfer was made from Fund 59, the Municipal Drainage Utility Fund rather than the General Fund.

In August 2020, the City Council approved Resolution 2020-21, authorizing a contract revision with the GLO and increasing the City's local cash contribution to $88,633.87. The additional amount was intended to cover acquisition and easement costs associated with the drainage project. No additional local funds were ever transferred into Fund 37 to account for the additional costs.

ANALYSIS

Staff recently reviewed Fund 37 to determine its purpose and how the available fund balance of $90,047.94 could be utilized. Research revealed that $127,826.05 in grant reimbursements related to the Harvey GLO grant had been erroneously posted to Fund 37 instead of Fund 56, the Water & Sewer Fund. Three reimbursements were received in May 2023 from the General Land Office, but only $5,450 of that total actually belonged to Fund 37.

All other grant reimbursements posted to Fund 37 were confirmed to correspond with reimbursement requests submitted by Public Management, the City's grant administrator, and tied directly to the drainage improvement contract under Contract No. 19-076-038-B691.

Once the erroneously posted $127,826.05 is transferred out to Fund 56, Fund 37 will reflect a deficit of $37,778.11. This deficit represents the additional local contribution identified in Resolution 2020-21 that was never transferred into the project fund.

The proposed resolution corrects both Resolution 2018-28 and 2020-21 to designate Fund 59, the Municipal Drainage Utility Fund as the proper source of the City's local contribution. This use of Fund 59 is permissible under Ordinance 2004-05, which established the fund to support drainage system service and future improvements.

Once the $37,778.11 transfer is completed from Fund 59 to Fund 37, all project costs will be fully funded, and Fund 37 can be closed out as the project and grant have been completed.

As of September 30, 2025, the Municipal Drainage Utility Fund has an available balance of $675,080, sufficient to cover the transfer.

FINANCIAL IMPACT

Transfer of $37,778.11 from Fund 59, the Municipal Drainage Utility Fund, to Fund 37, the Drainage Remediation Fund.

No additional budget appropriation is required, as the funds are available and the transfer represents a correction of the project's accounting.

RECOMMENDATION

Staff recommends approval of the proposed Resolution, correcting the funding source for the City's local match under Resolutions 2018-28 and 2020-21 to designate Fund 59 as the authorized source of funds for the GLO CDBG Disaster Recovery drainage improvement project, and authorizing related fund transfers to close out Fund 37.

Proposed Resolution

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS, CORRECTING THE FUNDING SOURCE FOR LOCAL CASH CONTRIBUTIONS AUTHORIZED IN RESOLUTIONS 2018-28 AND 2020-21 RELATED TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY PROGRAM (CONTRACT NO. 19-076-038-B691) ADMINISTERED BY THE TEXAS GENERAL LAND OFFICE; AND PROVIDING AND EFFECTIVE DATE.

* * * * * * * * * * * * * * *

WHEREAS, the City Council of the City of Sealy, Texas ("City") adopted Resolution No. 2018-28 on August 28, 2018, authorizing the submission of a Texas Community Development Block Grant – Disaster Recovery Program Application to the Texas General Land Office (GLO) and committing a local cash contribution of $19,933.87 from the City's General Fund toward the construction of drainage system improvements; and

WHEREAS, the City was awarded $1,993,387.00 in grant funds in 2018 under Contract No. 19-076-038-B691, and established Fund 37, Drainage Remediation Fund, to account for all grant-related revenues and expenditures; and

WHEREAS, on August 4, 2020, the City Council adopted Resolution No. 2020-21, authorizing a revision of Contract No. 19-076-038-B691 with the GLO and increasing the City's local cash contribution to $88,633.87 to include costs related to acquisition of easements necessary for the project; and

WHEREAS, in March 2022, the City transferred $19,933.87 from Fund 59, the Municipal Drainage Utility Fund, to Fund 37 for the City's local share of project costs, rather than from Fund 10, the General Fund, as originally stated in Resolution No. 2018-28; and

WHEREAS, Fund 59 was established by Ordinance No. 2004-05 to provide for the cost of service of the municipal drainage system and for the funding of drainage system improvements within the City, and expenditures from Fund 59 for the drainage improvements are an authorized use of these funds; and

WHEREAS, the City Council finds it appropriate and necessary to formally correct the record to reflect that the local contribution for this project was, and shall be, made from the Municipal Drainage Utility Fund (Fund 59), rather than the General Fund (Fund 10), and to authorize the continued use of Fund 59 resources for this purpose;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS:

SECTION 1. The facts and recitations contained in the preamble to the Resolution are true and correct and incorporated herein for all purposes.

SECTION 2. That Resolution No. 2018-28 is hereby amended to reflect that the City of Sealy's local cash contribution in the amount of $19,933.87 toward the construction of the drainage system improvements project shall be and is authorized from Fund 59, the Municipal Drainage Utility Fund, rather than from the General Fund.

SECTION 3. That Resolution No. 2020-21 is hereby amended to reflect that the City of Sealy's revised local cash contribution of $88,633.87 toward the acquisition and construction of the drainage system improvements project shall be and is authorized from Fund 59, the Municipal Drainage Utility Fund, rather than from the General Fund.

SECTION 4. That the transfer of $19,933.87 from Fund 59 to Fund 37, as completed in March 2022, is hereby ratified and confirmed as valid and authorized use of Municipal Drainage Utility Funds.

SECTION 5. That as of September 30, 2025, the Municipal Drainage Utility Fund (Fund 59) maintains an available balance of $675,080.

SECTION 6. That the City Manager and Finance Director are hereby authorized to transfer $38,778.11 from Fund 59, the Municipal Drainage Utility Fund, to Fund 37, the Drainage Remediation Fund.

SECTION 7. That the City Manager and Finance Director are hereby authorized to make any necessary accounting entries to close out Fund 37 and ensure that all eligible project revenues and expenditures are properly recorded in compliance with applicable grant and financial requirements.

SECTION 8. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Resolution or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Sealy, Texas declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

SECTION 9. All prior resolutions and policies in conflict herewith are repealed.

SECTION 10. That this Resolution shall be in full force upon passage.

PASSED AND APPROVED ON this the 18th day of November 2025.

_____

Carolyn Bilski, Mayor

ATTEST:

_____

Sandra Vrablec, City Secretary

Resolution 2018-28

Grant application & local match funding source

RESOLUTION 2018-28

A RESOLUTION OF THE CITY COUNCIL OF SEALY, TEXAS, AUTHORIZING THE SUBMISSION OF A TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY PROGRAM APPLICATION TO THE TEXAS GENERAL LAND OFFICE FOR THE DISASTER RECOVERY FUND; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY PROGRAM.

WHEREAS, the City Council of Sealy desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, it is necessary and in the best interests of the City of Sealy to apply for funding under the Texas Community Development Block Grant – Disaster Recovery Program;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SEALY, TEXAS:

1. That a Texas Community Development Block Grant – Disaster Recovery Program application for the Disaster Recovery Fund is hereby authorized to be filed on behalf of the City with the General Land Office.

2. That the City's application be placed in competition for funding under the Disaster Recovery Fund.

3. That the application be for $1,993,387 of grant funds to provide drainage system improvements in the City of Sealy.

4. That the City Council directs and designates the Mayor as the City's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant – Disaster Recovery Program.

5. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.

6. That it further be stated that the City of Sealy is committing $19,933 87 from its General Fund as a cash contribution toward the construction of this drainage system improvements project.

Passed and Approved and Resolved this 28th day of August 2018.

Janice Whitehead
Mayor
City of Sealy, Texas

Tina Cooksey
City Secretary
City of Sealy, Texas

Resolution 2020-21

Grant contract amendment & increased local match with funding source

RESOLUTION 2020-21

A RESOLUTION OF THE CITY COUNCIL OF SEALY , TEXAS, AUTHORIZING THE REVISION OF CONTRACT NO. 19-076-038-B691 WITH THE TEXAS GENERAL LAND OFFICE (GLO) RELATED TO THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY PROGRAM EFFORTS; AND AUTHORIZING THE MAYOR TO ACT AS THE CITY'S EXECUTIVE OFFICER AND AUTHORIZED REPRESENTATIVE IN ALL MATTERS PERTAINING TO THE CITY'S PARTICIPATION IN THE TEXAS COMMUNITY DEVELOPMENT BLOCK GRANT – DISASTER RECOVERY PROGRAM.

WHEREAS, the City Council of Sealy desires to develop a viable community, including decent housing and a suitable living environment and expanding economic opportunities, principally for persons of low-to-moderate income; and

WHEREAS, certain conditions exist which represent a threat to the public health and safety; and

WHEREAS, the City Council of Sealy submitted an application to the Texas General Land Office (GLO) on September 19, 2018.

WHEREAS, The City Council of Sealy was awarded and executed a contract with the GLO on June 20, 2019;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF SEALY , TEXAS:

1. That a Texas Community Development Block Grant – Disaster Recovery Program a Contract No. 19-076-038-B691 for the Disaster Recovery Fund is hereby revised by the City Council of Sealy

2. That the application be for $1,993,387 of grant funds to provide drainage system improvements in the City of Sealy .

3. That the City Council directs and designates the Mayor as the City's Chief Executive Officer and Authorized Representative to act in all matters in connection with this application and the City's participation in the Texas Community Development Block Grant – Disaster Recovery Program.

4. That all funds will be used in accordance with all applicable federal, state, local and programmatic requirements including but not limited to procurement, environmental review, labor standards, real property acquisition, and civil rights requirements.

5. That it further be stated that the City of Sealy is committing $88,633.87 from its General Fund as a cash contribution toward the acquisition and construction of this drainage system improvements project.

6. The City shall acquire easements through an involuntary acquisition process. In the event parcels cannot be negotiated the City will exercise Eminent Domain.

Passed and approved this 4 th day of August, 2020.

Janice Whitehead
Mayor
City of Sealy , Texas

Brooke Knoell
City Secretary
City of Sealy , Texas

CITY OF SEALY TEXAS
1876

July 29, 2020

Caley Carmichael, Grant Manager
Community Development & Revitalization
Texas General Land Office
1700 N. Congress Avenue
Austin, Texas 78701

RE: City of Sealy Contract No. 19-076-038-B691 Contract Modification Request

Dear Ms. Carmichael:

Please accept this letter, and the enclosed documents, to serve as the City's official request for a contract modification associated with the above referenced contract. The amendment is being requested due to changes in the budget. Below details this request.

History

The City of Sealy ("City") filed the 2016 Floods CDBG-DR funding application on September 19, 2018. A subsequent contract was executed between the General Land Office and the City on June 20, 2019 The proposed project intends to conduct drainage infrastructure improvements to facilitate proper storm water conveyance and reduce the impact of future flooding with a total budget of $2,013,320.87 of which $1,993,387.00 is grant funded and $19,933.871 are local funds committed by the City.

However, This project requires the City to obtain approximately 30 easements in order to construct the proposed drainage improvements. Due to the need of easements, the City reevaluated the budget and determined a new budget to include acquisition costs. We propose additional local funds from the City to be used towards acquisition.

Contract Modification Request

This contract modification is necessary to allow the City to complete the proposed project. The proposed contract modification is requesting the following changes:

1. Addition of acquisition activities
2. Increase in local financial contributions from $19,933.87 to $88,633.87

The City will follow the Uniform Relocation Act (URA) to ensure the easements are acquired consistent with federal regulations. The City shall utilize the involuntary acquisition process to acquire approximately 30 easements. In the event parcels cannot be negotiated the City will exercise Eminent Domain. These proposed changes are necessary for the completion of this project. All parties believe the project will be completed on or before the contract termination date of August 31, 2021.

Should you have any questions or need additional information please do not hesitate to contact me.

Respectfully,

Janice Whitehead

Janice Whitehead
Mayor, City of Sealy

DocuSign Envelope ID: C27B1245-70EE-4C4E-B79E-A117F985106C

CITY OF SEALY
19-076-038-B691

PERFORMANCE STATEMENT

The 2016 Floods and Storms overwhelmed the City of Sealy's (Subrecipient) drainage system. Heavy rainfall caused flooding of homes and streets. Lack of proper drainage channels and culverts prohibited storm water from draining effectively which inundated the drainage system and threatened public health, safety, and welfare. The Subrecipient will conduct drainage infrastructure improvements to facilitate proper storm water conveyance and reduce the impact of future flooding.

The Subrecipient shall perform the activities identified herein for the target area specified in its approved Texas Community Development Block Grant Disaster Recovery Supplemental Grant application to aid areas impacted by the 2016 Floods and Storms. The persons to benefit from the activities described herein must receive the prescribed service or benefit and all eligibility requirements must be met to fulfill contractual obligations.

The grant total is $1,993,387.00. The Subrecipient will be required to maintain a detailed budget breakdown in the Texas General Land Office Community Development and Revitalization's (GLO-CDR) official system of record.

Flood and Drainage Facilities

Subrecipient shall excavate and regrade ditches, install culverts, repair street, restore sites, and complete associated appurtenances. Acquisition of approximately thirty (30) parcels shall be acquired. Construction shall take
place at the following locations on the east side of the city. Improvements total five thousand four hundred fifty (5,450) linear feet.

Flood and Drainage Facilities	Location Approximate Lat/Long	Proposed HUD Performance Measures	Census Tract	Block Group
Front Street	8th Street to Jason Street 29.770810, -96.152282	3,665 LF	7602.00	04
Alleyway	south of 8th Street to north of US Highway 90 29.7736111, -96.1536639	1,785 LF		
These activities shall benefit one thousand nine hundred ten (1,910) persons, of which one thousand one hundred twenty (1,120), or fifty-eight and sixty-three hundredths percent (58.63%), are of low to moderate income.				

BUDGET

Activity No.	HUD Activity Type	Grant Award	Other Funds	Total
19-076-038 SC 5 Sealy	Rehabilitation/Reconstruction of Public Improvements	$1,993,387.00	$19,933.87[1] 88,633.87	2,013,320.87 2,082,020.87
	TOTAL	$1,993,387.00	88633.87	2,082,020.87

[1] CITY OF SEALY GENERAL FUNDS, TO BE USED TOWARDS CONSTRUCTION CITY OF SEALY SHALL USE LOCAL FUNDS TO WARD AQUISITION.

MILESTONES

	Not-To-Exceed Draw Percentages					
Milestones	Construction	Engineering	Grant Administration	Special Environmental	Environmental	Acquisition
Project Kick-Off Meeting and Start-up Package			15%			
Engineering Notice to Proceed		30%				
Environmental Notice to Proceed			30%			
100% Design Approved		60%				
Special Environmental Report Approved				100%		
Authority to Use Grant Funds			50%		100%	
Acquisition Start						100%
Bid Advertise		70%	60%			
Construction Notice to Proceed	85%	85%	85%			
As-Builts/ COCC/FWCR	100%	100%	95%			
Closeout Packet Approved			100%			

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: TX-22 * b. Program/Project: TX-22

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: * b. End Date: 08/31/21

18. Estimated Funding ($):

* a. Federal	$1,993,387.00
* b. Applicant	
* c. State	
* d. Local	$88,633.87
* e. Other	
* f. Program Income	
* g. TOTAL	$2,082,020.87

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☒ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☐ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name: Janice

Middle Name:

* Last Name: Whitehead

Suffix:

* Title: Mayor

* Telephone Number: (979) 885-3511 Fax Number:

* Email: JWhitehead@ci.sealy.tx.us

* Signature of Authorized Representative: Completed by Grants.gov upon submission. * Date Signed: Completed by Grants.gov upon submission.

Sealy Front Street Drainage Improvement
Project

Tasks to Complete	July	August	September	October	November	December
Research Landowner Contact Info, per CAD and Tax						
City Introductory Letters, via regular mail						
Stateside Introductory Letters with LOBR, contact info request, Acknowledgment, stamped envelope						
Locate updated contact information for returned letters						
Contact owners to set up property inspections for Waiver Valuations						
Begin Negotiator Logs of Contacts						
Covid - accommodations - have owners send us pictures of the easement areas						
Research and confirm vesting ownership of properties						
Research compatible properties for comps						
Research comps for recent sales for values						
Prepare/Complete Waiver Valuations						
Send values to the City of Sealy for review						
Send out Offer Letters with easements						
Complete Negotiations						
Complete Payments						
Record all permanent easement documents						
Close out files and deliver recorded easements to the City of Sealy						
ED Parcels						
Request Title commitment						
Request Appraisal/Review						
Council to declare public necessity						
Establish just compensation						
Send Final Offer Letter with appraisal, easement docs and LOBR						
Secure outside council to completed ED process						
Lis Pendens filings and setting hearing						
Complete hearing and deposit funds for possession						

Grant Award Letter & Original Project Budget

TEXAS GENERAL LAND OFFICE
GEORGE P. BUSH, COMMISSIONER

February 13, 2019

The Honorable Janice Whitehead
Mayor
City of Sealy
415 Main Street
Sealy, TX 77474-2232

RE: 2016 Flood Grant Award

Dear Mayor Whitehead:

Congratulations, the Texas General Land Office Community Development and Revitalization division (GLO-CDR) has completed its scoring of all 2016 Texas Floods grant applications. We are pleased to announce the approval of your application for Community Development Block Grant Disaster Recovery (CDBG-DR) funding. This letter is confirmation that the City of Sealy's application has been approved for funding.

Project Information:

Applicant:	City of Sealy
CDBG-DR Amount:	$1,993,387.00
Project Description:	INFRASTRUCTURE: Critical drainage improvements will provide immediate and direct benefit to residents and commercial structures and will mitigate the severity of future impacts.

GLO-CDR is dedicated to the success of the City of Sealy. To ensure thorough guidance throughout the project's activity, a grant manager will be assigned to assist you in meeting program requirements, the terms of your executed grant agreement and to address any specific questions that you may have. If you have any immediate questions, please contact Mary Elen Williams, Director Intergovernmental Affairs for Community Development and Revitalization, at 512.475.5061 or maryelen.williams@glo.texas.gov.

Sincerely,

GEORGE P. BUSH
Commissioner, Texas General Land Office

cc: U.S. Senator John Cornyn
U.S. Senator Ted Cruz
U.S. Congressman Michael T. McCaul
Texas State Senator Lois W. Kolkhorst
Texas State Representative Ben Leman

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CITY OF SEALY
19-076-038-B691

PERFORMANCE STATEMENT

The 2016 Floods and Storms overwhelmed the City of Sealy's (Subrecipient) drainage system. Heavy rainfall caused flooding of homes and streets. Lack of proper drainage channels and culverts prohibited storm water from draining effectively which inundated the drainage system and threatened public health, safety, and welfare. The Subrecipient will conduct drainage infrastructure improvements to facilitate proper storm water conveyance and reduce the impact of future flooding.

The Subrecipient shall perform the activities identified herein for the target area specified in its approved Texas Community Development Block Grant Disaster Recovery Supplemental Grant application to aid areas impacted by the 2016 Floods and Storms. The persons to benefit from the activities described herein must receive the prescribed service or benefit and all eligibility requirements must be met to fulfill contractual obligations.

The grant total is $1,993,387.00. The Subrecipient will be required to maintain a detailed budget breakdown in the Texas General Land Office Community Development and Revitalization's (GLO-CDR) official system of record.

Flood and Drainage Facilities

Subrecipient shall excavate and regrade ditches, install culverts, repair street, restore sites, and complete associated appurtenances. Construction shall take place at the following locations on the east side of the city. Improvements total five thousand four hundred fifty (5,450) linear feet.

Flood and Drainage Facilities	Location Approximate Lat/Long	Proposed HUD Performance Measures	Census Tract	Block Group
Front Street	8th Street to Jason Street 29.770810, -96.152282	3,665 LF	7602.00	04
Alleyway	south of 8th Street to north of US Highway 90 29.7736111, -96.1536639	1,785 LF		
These activities shall benefit one thousand nine hundred ten (1,910) persons, of which one thousand one hundred twenty (1,120), or fifty-eight and sixty-three hundredths percent (58.63%), are of low to moderate income.				

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BUDGET

Activity No.	HUD Activity Type	Grant Award	Other Funds	Total
19-076-038_SC_5_Sealy	Rehabilitation/Reconstruction of Public Improvements	$1,993,387.00	$19,933.87[1]	2,013,320.87
	TOTAL	$1,993,387.00	$19,933.87	$2,013,320.87

[1] CITY OF SEALY GENERAL FUNDS, TO BE USED TOWARDS CONSTRUCTION

MILESTONES

	Not-To-Exceed Draw Percentages					
Milestones	Construction	Engineering	Grant Administration	Special Environmental	Environmental	Acquisition
Project Kick-Off Meeting and Start-up Package			15%			
Engineering Notice to Proceed		30%				
Environmental Notice to Proceed			30%			
100% Design Approved		60%				
Special Environmental Report Approved				100%		
Authority to Use Grant Funds			50%		100%	
Acquisition Start						100%
Bid Advertise		70%	60%			
Construction Notice to Proceed	85%	85%	85%			
As-Builts/ COCC/FWCR	100%	100%	95%			
Closeout Packet Approved			100%			

Grant Funds Received Under Fund 37 & Local Match Entry

Date	Amount	Grant
2/18/2020	$ 124,748.00	GLO - Drainage
2/25/2022	$ 1,257,582.57	GLO - Drainage
4/6/2022	$ 198,176.49	GLO - Drainage
4/14/2023	$ 144,731.98	GLO - Drainage
5/3/2023	$ 5,450.00	GLO - Drainage
5/2/2023	$ 126,928.95	GLO - Harvey
5/3/2023	$ 897.10	GLO - Harvey
	$ 1,858,515.09	
	$ (127,826.05)	
	$ 1,730,689.04	TOTAL FUNDS RECEIVED FOR GLO DRAINAGE GRANT

Payment Information

Tips:

* Both the **Invoice Number** and **Invoice Description** fields display information provided by the paying agency. Contact the paying agency for additional information if needed.
Paying Agency Contact List

Texas Identification Number	Mail Code	Payment Number	Payment Type	Paying Agency	Total
17460031408	004	5085823	DD	305	124748.00

Document Number	Invoice Number	Invoice Description	Invoice Amount	Interest Amount
9GR57166	RFP 1 B691	CFDA 14 228 CDBG STATE 2016 FLOOD CITY OF SEALY RFP 1 B691 R0060409 V464454	124,748.00	0.00

2016 Flood ⅓
2016 FL =
GLO Drainage grant funds

Payment Information

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Paying Agency Contact List

Texas Identification Number	Mail Code	Payment Number	Payment Type	Paying Agency	Total
17460031408	004	0626984	DD	305	1257582.57

Document Number	Invoice Number	Invoice Description	Invoice Amount	Interest Amount
9TR91121	1 B691	CFDA 14.228 CDBG STATE 2016FL SEALY INV 1 B691 V#596380	0.10	0.00
9TR91144	2 B691 PR16283	CFDA 14.228 CDBG STATE 2016FL SEALY INV 2 B691 PR16283 V#596380	1,257,582.47	0.00

Payment Information

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Paying Agency Contact List

Texas Identification Number	Mail Code	Payment Number	Payment Type	Paying Agency	Total
17460031408	004	1673507	DD	305	198176.49

Document Number	Invoice Number	Invoice Description	Invoice Amount	Interest Amount
9TR93431	3 B691 PR18102	CFDA 14.228 CDBG STATE 2016 FL SEALY INV 3 B691 PR18102 V#608551	198,176.49	0.00

10/13/2025 01:01:06 PM

You are logged in as:

Texas Identification Number:
17460031408
Jennifer Matura
jmatura@cl.sealy.tx.us
(979) 472-8909
IP: 204.64.105.154

System Tools

- Sign up for Advanced Payment Notifications Emails
- Paying Agency Contact List
- Back to eSystems Menu

Public Payment Resources

- State Vendor Payment Resources
- Where the Money Goes
- Open Records Division

Payment Information

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Paying Agency Contact List

Texas Identification Number	Mail Code	Payment Number	Payment Type	Paying Agency	Total
17460031408	004	5673108	DD	305	144731.98

Document Number	Invoice Number	Invoice Description	Invoice Amount	Interest Amount
9ZZ13939	4 B691 PR21770	CFDA 14.228 CDBG STATE 2016FL SEALY INV 4 B691 PR217704 B691 PR21770 V#730269	144,731.98	0.00

New Payment Search | Back

10/13/2025 01:01:55 PM

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Paying Agency Contact List

Texas Identification Number	Mail Code	Payment Number	Payment Type	Paying Agency	Total
17460031408	004	0399712	DD	305	5450.00

Document Number	Invoice Number	Invoice Description	Invoice Amount	Interest Amount
9ZZ14744	5 B691 PR32402	CFDA 14.228 CDBG STATE 2016FL SEALY INV 5 B691 PR32402 V#731286	5,450.00	0.00

New Payment Search | Back

Erroneous Entry/Wrong Fund

City of Sealy, Texas
General Ledger Journal Entries

File Ref. 950

						Journal Debits	Journal Credits
Packet Type:	Journal						
Posting (G/L) Date:	5/02/2023						
Journal Description:	Receive grant funding CFDA 14.228				Totals:	126,928.95	126,928.95
Template Number:					Needed to Balance:	0.00	0.00
						Transaction Amount	
Reference	Transaction Description	Account Number	Project	Line Item	✓	Debit (+)	Credit (-)
Deposit 050223	Receive grant funding CFDA 14.2	90-10096			✓	126,928.95	
Deposit 050223	Receive grant funding CFDA 14.2	37-43600	041	001	✓		126,928.95

Prepared by: [signature] Packet No.: 7819 Journal No.: 16513 Posted by: [signature] Reviewed by: [signature]

Payment Information

Tips:

* Both the **Invoice Number** and **Invoice Description** fields display information provided by the paying agency. Contact the paying agency for additional information if needed.
Paying Agency Contact List

Texas Identification Number	Mail Code	Payment Number	Payment Type	Paying Agency	Total
17460031408	004	0391378	DD	305	126928.95

Document Number	Invoice Number	Invoice Description	Invoice Amount	Interest Amount
9ZZ14641	5 C443	CFDA 14.228 CDBG STATE H5B IS CITY OF SEALY INV 5 C443 V731052	126,928.95	0.00

New Payment Search Back

Harvey GLO Funds

Erroneous Entry / Wrong Fund

City of Sealy, Texas
General Ledger Journal Entries

File Ref. 950

						Journal Debits	Journal Credits
Packet Type:	Journal						
Posting (G/L) Date:	5/03/2023						
Journal Description:	Receive grant funding CFDA 14.228				Totals:	897.10	897.10
Template Number:					Needed to Balance:	0.00	0.00
						Transaction Amount	
Reference	Transaction Description	Account Number	Project	Line Item	❄	Debit (+)	Credit (-)
Deposit 050323	Receive grant funding CFDA 14.2	90-10096			✓	897.10	
Deposit 050323	Receive grant funding CFDA 14.2	37-43600	041	001	✓		897.10

Prepared by: [signature] Packet No.: 7819 Journal No.: 116512 Posted by: [signature] Reviewed by: [signature]

Payment Information

10/13/2025 01:02:34 PM

You are logged in as:

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Paying Agency Contact List

Texas Identification Number	Mail Code	Payment Number	Payment Type	Paying Agency	Total
17460031408	004	0399711	DD	305	897.10

Document Number	Invoice Number	Invoice Description	Invoice Amount	Interest Amount
9ZZ14663	6 C443	CFDA 14.228 CDBG STATE H5B IS CITY OF SEALY INV 6 C443 V731149	897.10	0.00

New Payment Search | Back

Harvey GLO Funds

Local Match Journal entry

10/13/25 2:21 PM JOURNAL ENTRY REGISTER (RECONSTRUCTED) PAGE: 1

PACKET : 07090 Journal Entry Packet
Packet Type: Journal Entry

JE NO# : 015169 DESC: Drainage grant local match POSTING DATE: 3/21/2022 REVERSING DATE:

ACCOUNT	ACCOUNT NAME	REFERENCE	DESCRIPTION	AMOUNT
10 10000	Claim on Pooled Cash	MIsc 032122	Reclass funds due to/due	42,934.51
10 14000	Due from Other Funds	MIsc 032122	Reclass funds due to/due	42,934.51CR
37 24000	Due to Other Funds	MIsc 032122	Reclass funds due to/due	19,933.87
37 49990	Transfers In	MIsc 032122	Drainage grant local matc	19,933.87CR
PROJ: 041-002	Funding Sources		Local Match	
59 10000	Claim on Pooled Cash	MIsc 032122	Reclass funds due to/due	42,934.51CR
59 14000	Due from Other Funds	MIsc 032122	Reclass funds due to/due	23,000.64
59 599-59990	Transfers Out	MIsc 032122	Drainage grant local matc	19,933.87

Reconciliation of Drainage Remediation Project – Fund 37

RECONCILIATION OF DRAINAGE REMEDIATION PROJECT

REQUEST	AMOUNT	VENDOR	INVOICE
FOR	$ 124,748.00	GLO	GRANT PROCEEDS
REIMBURSEMENT #01	$ (10,041.35)	STRAND	152655
	$ (21,388.08)	STRAND	153361
	$ (8,936.80)	STRAND	154338
	$ (19,881.87)	STRAND	155750
	$ (32,700.00)	PUBLIC MGMT	19076038B6912
	$ (31,800.00)	PUBLIC MGMT	19076043B6911A
	$ (0.10)		

REQUEST	AMOUNT	VENDOR	INVOICE
FOR	$ 1,257,582.57	GLO	GRANT PROCEEDS
REIMBURSEMENT #02	$ (20,082.70)	STRAND	156647
	$ (4,920.26)	STRAND	157196
	$ (5,241.65)	STRAND	158223
	$ (9,920.79)	STRAND	159243
	$ (8,494.98)	STRAND	159944
	$ (8,414.65)	STRAND	161174
	$ (1,867.69)	STRAND	161743
	$ (3,273.48)	STRAND	163677
	$ (7,470.77)	STRAND	164522
	$ (13,254.58)	STRAND	165392
	$ (7,591.26)	STRAND	166751
	$ (1,204.96)	STRAND	167285
	$ (3,152.99)	STRAND	168098
	$ (15,062.02)	STRAND	169231
	$ (38,150.00)	PUBLIC MGMT	19076038B6913
	$ (389,427.53)	LONNIE LISCHKA	PAY APP #01
	$ (457,106.94)	LONNIE LISCHKA	PAY APP #02
	$ (50,564.16)	LONNIE LISCHKA	PAY APP #03
	$ (212,381.06)	LONNIE LISCHKA	PAY APP #04
	$ 0.10		

REQUEST	AMOUNT	VENDOR	INVOICE
FOR	$ 198,176.49	GLO	GRANT PROCEEDS
REIMBURSEMENT #03	$ 19,933.87	CITY	LOCAL MATCH
	$ (218,110.36)	LONNIE LISCHKA	PAY APP #05
	$ -		

REQUEST	AMOUNT	VENDOR	INVOICE
FOR	$ 144,731.98	GLO	GRANT PROCEEDS
REIMBURSEMENT #04	$ (5,944.48)	STRAND	171936
	$ (6,004.73)	STRAND	172757
	$ (5,695.42)	STRAND	173955
*$4,833.41 of this	$ (630.63)	STRAND	*174832
invoice was indicated	$ (8,535.15)	STRAND	170024
as part of the local	$ (3,815.71)	STRAND	170931
match on this RFR	$ (10,900.00)	PUBLIC MGMT	19076038B6914
	$ (103,205.86)	LONNIE LISCHKA	PAY APP #06
	$ -		

REQUEST	AMOUNT	VENDOR	INVOICE
FOR	$ 5,450.00	GLO	GRANT PROCEEDS
REIMBURSEMENT #05	$ (5,450.00)	PUBLIC MGMT	19076038B6915
	$ -		

OTHER EXPENDITURES	AMOUNT	VENDOR	INVOICE
NO RFR ASSOCIATED	$ (4,228.14)	STRAND	*176215
	$ (4,833.41)	STRAND	*174832
*listed as part of local	$ (2,601.91)	STRAND	*176868
match on RFR #04	$ (2,830.34)	STRAND	*178551
	$ (1,506.20)	STRAND	*183005
	$ (16,783.86)	VARIOUS	EASEMENT PMTS
	$ (2,198.00)	CENTERPOINT	20211118
	$ (1,270.00)	TERRACON	TF56244
	$ (790.00)	TERRACON	TF61737
	$ (736.25)	TERRACON	TF72434
	$ (37,778.11)		

TOTAL REVENUES	$ 1,750,622.91	
TOTAL EXPENSES	$ (1,788,401.02)	
DIFFERENCE	**$ (37,778.11)**	TRANSFER FROM FUND 59 TO FUND 37

10-13-25 2:06 PM — PROJECT DETAIL LISTING — PAGE: 1

DATES: 0/00/0000 THRU 99/99/9999
PROJECTS:
STATUSES: ACTIVE, FUTURE, SUSP., INACTIVE

MASTER PROJECT: ALL

DATE	TRAN#	G/L ACCOUNT/ A/P VENDOR	====DESCRIPTION/REFERENCE=====	=====AMOUNT=====	====BALANCE====	==ENCUMBERED== ====AMOUNT====	====BALANCE====
			======== A C T U A L ==========				
PROJECT : 041 Funding Sources					STATUS : A		
LINE ITEM: 001			Federal Grant Proceeds				
			B E G I N N I N G B A L A N C E		0.00	0.00	0.00
2/18/20	B24560	37 43600	Req #1 disaster recovery fnds	124,748.00CR	124,748.00CR		124,748.00CR
			Deposit 021820				
2/25/22	B28952	37 43600	Req #1-2 B691 DR funds rec'd	1,257,582.57CR	1,382,330.57CR		1382,330.57CR
			Deposit 022522				
4/06/22	B29331	37 43600	Req #3 B691 DR funds rec'd	198,176.49CR	1,580,507.06CR		1580,507.06CR
			Deposit 040622				
4/14/23	B31662	37 43600	Req #4 B691 DR funds rec'd	144,731.98CR	1,725,239.04CR		1725,239.04CR
			Deposit 041423				
5/03/23	B31698	37 43600	RECEIVE GRANT FUNDING CFDA 14.	5,450.00CR	1,730,689.04CR		1730,689.04CR
			Deposit 050323				
			========= LINE ITEM TOTAL 5	1,730,689.04CR	1,730,689.04CR	0.00	1730,689.04CR
LINE ITEM: 002			Local Match				
			B E G I N N I N G B A L A N C E		0.00	0.00	0.00
3/21/22	B29133	37 49990	Drainage grant local match	19,933.87CR	19,933.87CR		19,933.87CR
			MIsc 032122				
			========= LINE ITEM TOTAL 1	19,933.87CR	19,933.87CR	0.00	19,933.87CR
			========= PROJECT TOTAL	1,750,622.91CR	1,750,622.91CR	0.00	1750,622.91CR

= RFR#1

= RFR#2

= RFR#3

= RFR#4

= RFR#5

= All other expenses/Not Reimbursed/ Local Match

DATES: 0/00/0000 THRU 99/99/9999
PROJECTS:
STATUSES: ACTIVE, FUTURE, SUSP., INACTIVE

MASTER PROJECT: ALL

DATE	TRAN#	G/L ACCOUNT/ A/P VENDOR	DESCRIPTION/REFERENCE	ACTUAL AMOUNT	ACTUAL BALANCE	ENCUMBERED AMOUNT	ENCUMBERED BALANCE
PROJECT : 042 Drainage Remediation					STATUS : A		
LINE ITEM: 010 Construction							
			BEGINNING BALANCE		0.00	0.00	0.00
2/08/21	A94785	37 519-56040	.021 acre drainage easement	229.50	229.50		229.50
		01-Dora Acosta	CR20210204 CHK: 066642				
2/08/21	A94786	37 519-56040	15' easement	286.88	516.38		516.38
		01-Dora Acosta	CR20210204 CHK: 066643				
2/08/21	A94787	37 519-56040	15' temporary easement	224.72	741.10		741.10
		01-Casey Mark Alvarado	CR20210204 CHK: 066644				
2/08/21	A94788	37 519-56040	.0138 acre drainage easement	153.00	894.10		894.10
		01-Austin County	CR20210204 CHK: 066645				
2/08/21	A94789	37 519-56040	15' easement	191.25	1,085.35		1,085.35
		01-Austin County	CR20210204 CHK: 066646				
2/08/21	A94790	37 519-56040	15' temporary easement	191.25	1,276.60		1,276.60
		01-Letha F. Dillion	CR20210204 CHK: 066647				
2/08/21	A94791	37 519-56040	15' easement	377.15	1,653.75		1,653.75
		01-Daniel Stephen Hubenak, J	CR20210204 CHK: 066648				
2/08/21	A94792	37 519-56040	.101 acre drainage easement	1,116.90	2,770.65		2,770.65
		01-James P. Knesek	CR20210204 CHK: 066649				
2/08/21	A94793	37 519-56040	15' easement	573.83	3,344.48		3,344.48
		01-James P. Knesek	CR20210204 CHK: 066650				
2/08/21	A94794	37 519-56040	.010 acre drainage easement	114.75	3,459.23		3,459.23
		01-Mary Inez Noack	CR20210204 CHK: 066651				
2/08/21	A94795	37 519-56040	15' easement	143.75	3,602.98		3,602.98
		01-Mary Inez Noack	CR20210204 CHK: 066652				
2/08/21	A94796	37 519-56040	15' temporary easement	800.00	4,402.98		4,402.98
		01-Jannette Rychlik	CR20210204 CHK: 066653				
2/08/21	A94796	37 519-56040	30' temporary easement	1,000.00	5,402.98		5,402.98
		01-Jannette Rychlik	CR20210204 CHK: 066653				
6/03/21	A97323	37 519-56040	PERPETUAL DRAINAGE EASEMENT	2,000.00	7,402.98		7,402.98
		01-Miguel R. Villafranca	CR20210601 CHK: 066990				
6/03/21	A97324	37 519-56040	TEMPORARY CONTRUCTION EASEMENT	50.00	7,452.98		7,452.98
		01-Miguel R. Villafranca	CR20210601 CHK: 066991				
7/07/21	A98028	37 519-56040	0.014 ACRE DRAINAGE EASEMENT	153.00	7,605.98		7,605.98
		01-Bradley Scot Bozeman, Sr.	CR20210629 CHK: 067089				
7/07/21	A98029	37 519-56040	15' CONSTRUCTION EASEMENT	191.25	7,797.23		7,797.23
		01-Bradley Scot Bozeman, Sr.	CR20210629 CHK: 067090				
7/07/21	A98030	37 519-56040	15' CONTRUCTION EASEMENT	191.25	7,988.48		7,988.48
		01-Randy Dvorak	CR20210629 CHK: 067091				
7/07/21	A98032	37 519-56040	0.0138 ACRES DRAINAGE EASEMENT	153.00	8,141.48		8,141.48
		01-Diana Guerrero	CR20210629 CHK: 067093				
7/07/21	A98033	37 519-56040	15' CONSTRUCTION EASEMENT	191.25	8,332.73		8,332.73
		01-Diana Guerrero	CR20210629 CHK: 067094				
7/07/21	A98037	37 519-56040	0.010 ACRE DRAINAGE EASEMENT	800.00	9,132.73		9,132.73
		01-Pedro Erasmo Munoz	CR20210629 CHK: 067098				
7/07/21	A98038	37 519-56040	15' CONTRUCTION EASEMENT	400.00	9,532.73		9,532.73
		01-Pedro Erasmo Munoz	CR20210629 CHK: 067099				
7/07/21	A98039	37 519-56040	15' CONTRUCTION EASEMENT	191.25	9,723.98		9,723.98
		01-Paul B. Murray	CR20210629 CHK: 067100				
7/07/21	A98040	37 519-56040	0.014 ACRE DRAINAGE EASEMENT	153.00	9,876.98		9,876.98
		01-Paul B. Murray	CR20210629 CHK: 067101				

DATES: 0/00/0000 THRU 99/99/9999
PROJECTS:
STATUSES: ACTIVE, FUTURE, SUSP., INACTIVE

MASTER PROJECT: ALL

DATE	TRAN#	G/L ACCOUNT/ A/P VENDOR	====DESCRIPTION/REFERENCE=====	ACTUAL =====AMOUNT=====	ACTUAL ====BALANCE====	==ENCUMBERED== ====AMOUNT====	==ENCUMBERED== ====BALANCE====
PROJECT : 042 Drainage Remediation			* (CONTINUED) *	STATUS : A			
7/07/21	A98041	37 519-56040	0.007 ACRE DRAINAGE EASEMENT	76.50	9,953.48		9,953.48
		01-Isidro Castro Oviedo	CR20210629 CHK: 067102				
7/07/21	A98042	37 519-56040	15' CONSTRUCTION EASEMENT	143.44	10,096.92		10,096.92
		01-Isidro Castro Oviedo	CR20210629 CHK: 067103				
7/07/21	A98043	37 519-56040	15' CONST EASEMENT/LANDSCAPING	1,341.25	11,438.17		11,438.17
		01-Norma Pavelka	CR20210629 CHK: 067104				
7/15/21	A98511	37 519-56040	TEMPORARY CONSTRUCTION EASEMEN	267.75	11,705.92		11,705.92
		01-Bermea Bros. Construction	CR20210712 CHK: 067146				
7/15/21	A98512	37 519-56040	PERPETUAL DRAINAGE EASEMENT	114.75	11,820.67		11,820.67
		01-Maria Campos Briones	CR20210712 CHK: 067147				
7/15/21	A98513	37 519-56040	TEMPORARY CONSTRUCTION EASEMEN	143.44	11,964.11		11,964.11
		01-Maria Campos Briones	CR20210712 CHK: 067148				
7/15/21	A98514	37 519-56040	TEMP CONST EASEMENT/LANDSCAP C	3,100.00	15,064.11		15,064.11
		01-Aletha M. Jeske	CR20210712 CHK: 067149				
7/15/21	A98515	37 519-56040	PERPETUAL DRAINAGE EASEMENT	76.50	15,140.61		15,140.61
		01-Henry James Jurek	CR20210712 CHK: 067150				
7/15/21	A98516	37 519-56040	TEMPORARY CONSTRUCTION EASEMEN	191.25	15,331.86		15,331.86
		01-Henry James Jurek	CR20210712 CHK: 067151				
7/15/21	A98518	37 519-56040	TEMPORARY CONSTRUCTION EASEMEN	191.25	15,523.11		15,523.11
		01-Benito P. Ybarra	CR20210712 CHK: 067153				
7/31/21	A99482	37 519-56040	PMT APP #1 FRONT ST/ALLEYWAY	432,697.25	448,220.36		448,220.36
		01-Lonnie Lischka Company, L	CR20210901 CHK: 000638				
9/30/21	A00460	37 519-56040	PMT APP#2 FRONT ST/ALLEYWAY	507,896.60	956,116.96		956,116.96
		01-Lonnie Lischka Company, L	CR20211022 CHK: 000688				
10/30/21	A01546	37 519-56040	PMT APP#3 FRONT ST/ALLEYWAY DR	56,182.40	1,012,299.36		1012,299.36
		01-Lonnie Lischka Company, L	CR20220109 CHK: 067723				
11/18/21	A01195	37 519-56040	CNP CHARGES TO RELOCATE FACILI	2,198.00	1,014,497.36		1014,497.36
		01-CenterPoint Energy Housto	20211118 CHK: 067624				
11/30/21	A01545	37 519-56040	PMT APP#4 FRONT ST/ALLEYWAY DR	235,978.96	1,250,476.32		1250,476.32
		01-Lonnie Lischka Company, L	CR20220109 CHK: 067723				
12/09/21	A01113	37 519-56040	0.007-ACRE PERPETUAL DRAINAGE	38.25	1,250,514.57		1250,514.57
		01-Cynthia Marie Byrne	CR20211118 CHK: 067544				
12/09/21	A01114	37 519-56040	15' TEMP CONST EASEMENT	80.32	1,250,594.89		1250,594.89
		01-Cynthia Marie Byrne	CR20211118 CHK: 067545				
12/09/21	A01118	37 519-56040	15' TEMP CONST EASEMENT	191.25	1,250,786.14		1250,786.14
		01-Cesar Martinez	CR20211118 CHK: 067549				
12/09/21	A01121	37 519-56040	0.007-ACRE PERPETUAL DRAINAGE	38.25	1,250,824.39		1250,824.39
		01-Harold Lee Scholl	CR20211118 CHK: 067552				
12/09/21	A01122	37 519-56040	15' TEMP CONST EASEMENT	80.33	1,250,904.72		1250,904.72
		01-Harold Lee Scholl	CR20211118 CHK: 067553				
1/31/22	A02069	37 519-56040	DRAINAGE PROJECT	832.35	1,251,737.07		1251,737.07
		01-Stateside Right of Way Se	2022JANCOS CHK: 000807				
3/30/22	A03455	37 519-56040	PMT APP #6:FINAL FRONT ST/ALLE	33,332.70	1,285,069.77		1285,069.77
		01-Lonnie Lischka Company, L	CR20220414 CHK: 000930				
4/07/22	A03348	37 519-56040	PMT APP#5 FRONT ST/ALLEY WAY D	164,708.00	1,449,777.77		1449,777.77
		01-Lonnie Lischka Company, L	CR20220407 CHK: 000915				
			========= LINE ITEM TOTAL 47	1,449,777.77	1,449,777.77	0.00	1449,777.77
LINE ITEM: 011 Engineering							
			B E G I N N I N G B A L A N C E		0.00	0.00	0.00
8/31/19	A85915	37 519-56995	FRONT ST & ALLEYWAY DRAINAGE	10,041.35	10,041.35		10,041.35

(43,269.72 to Retainage) = 389,427.53
(50,789.66 to Retainage) = 457,106.94
(5618.24 to Retainage) = 50,564.16
(23,597.90 to Retainage = 212,381.06

Retainage Balance
$123,275.52
-53,402.36- PAY APP #5
-69,873.16- PAY APP #6
$0.00

DATES: 0/00/0000 THRU 99/99/9999
PROJECTS:
STATUSES: ACTIVE, FUTURE, SUSP., INACTIVE

MASTER PROJECT: ALL

DATE	TRAN#	G/L ACCOUNT/ A/P VENDOR	====DESCRIPTION/REFERENCE=====	ACTUAL =====AMOUNT=====	ACTUAL ====BALANCE====	ENCUMBERED ====AMOUNT====	ENCUMBERED ====BALANCE====
PROJECT : 042 Drainage Remediation			* (CONTINUED) *	STATUS : A			
9/30/19	A85916	37 519-56995	FRONT ST & ALLEYWAY DRAINAGE	21,388.08	31,429.43		31,429.43
		01-Strand Associates, Inc.	153361 CHK: 065371				
10/31/19	A86481	37 519-56995	2019 GLO CDBG-DR FRONT ST	8,936.80	40,366.23		40,366.23
		01-Strand Associates, Inc.	154338 CHK: 065431				
11/04/19	A86608	37 519-56995	2016 GLO FLOOD DISASTER RECOVE	32,700.00	73,066.23		73,066.23
		01-Public Management, Inc.	19076043B6 CHK: 065474				
11/30/19	A87099	37 519-56995	2019 GLO CDBG-DR FRONT ST ALLE	19,881.87	92,948.10		92,948.10
		01-Strand Associates, Inc.	155750 CHK: 065509				
12/13/19	A86834	90 14900	REVERSE VOIDED CHECK	32,700.00CR	60,248.10		60,248.10
		01-Public Management, Inc.	19076043B6 VOID: 065474				
12/13/19	A86834	37 20000	REVERSE VOIDED CHECK	32,700.00	92,948.10		92,948.10
		01-Public Management, Inc.	19076043B6 VOID: 065474				
12/13/19	A86834	37 519-56995	REVERSE VOIDED CHECK	32,700.00CR	60,248.10		60,248.10
		01-Public Management, Inc.	19076043B6 VOID: 065474				
12/31/19	A87481	37 519-56995	2019 GLO CDBG-DR FRONT ST ALL	20,082.70	80,330.80		80,330.80
		01-Strand Associates, Inc.	156647 CHK: 065599				
1/31/20	A88205	37 519-56995	2019 GLO CDBG-DR FRONT ST	4,920.26	85,251.06		85,251.06
		01-Strand Associates, Inc.	157196 CHK: 065698				
2/29/20	A88570	37 519-56995	2019 GLO CDBG-DR FRONT ST	5,241.65	90,492.71		90,492.71
		01-Strand Associates, Inc.	158223 CHK: 065794				
3/31/20	A89252	37 519-56995	2019 GLO CDBG-DR FRONT ST/ALLE	9,920.79	100,413.50		100,413.50
		01-Strand Associates, Inc.	159243 CHK: 065914				
4/30/20	A89924	37 519-56995	2019 GLO CDBG-DR FRONT ST/ALLE	8,494.98	108,908.48		108,908.48
		01-Strand Associates, Inc.	159944 CHK: 066022				
5/31/20	A90631	37 519-56995	2019 GLO CDBG-DR FRONT ST/ALLE	8,414.65	117,323.13		117,323.13
		01-Strand Associates, Inc.	161174 CHK: 066119				
6/30/20	A91205	37 519-56995	2019 GLO CDBG-DR FRONT ST ALLE	1,867.69	119,190.82		119,190.82
		01-Strand Associates, Inc.	161743 CHK: 066190				
8/31/20	A92325	37 519-56995	2019 GLO CDBG-DR FRONT ST	3,273.48	122,464.30		122,464.30
		01-Strand Associates, Inc.	163677 CHK: 066310				
9/30/20	A92993	37 519-56995	2019 GLO CDBG-DR FRONT ST	7,470.77	129,935.07		129,935.07
		01-Strand Associates, Inc.	164522 CHK: 066433				
10/31/20	A93664	37 519-56995	2019 GLO CDBG-DR FRONT ST/ALLE	13,254.58	143,189.65		143,189.65
		01-Strand Associates, Inc.	165392 CHK: 066537				
1/01/21	A95413	37 519-56995	2019 GLO CDBG-DR FRONT ST/ALLE	7,591.26	150,780.91		150,780.91
		01-Strand Associates, Inc.	166751 CHK: 066804				
1/01/21	A95414	37 519-56995	2019 GLO CDBG-DR FRONT ST/ALLE	1,204.96	151,985.87		151,985.87
		01-Strand Associates, Inc.	167285 CHK: 066804				
1/31/21	A95415	37 519-56995	2019 GLO CDBG-DR FRONT ST/ALLE	3,152.99	155,138.86		155,138.86
		01-Strand Associates, Inc.	168098 CHK: 066804				
9/30/21	A00452	37 519-56995	2019 GLO CDBF-DR FRONT ST/ALLE	4,228.14	159,367.00		159,367.00
		01-Strand Associates, Inc.	176215 CHK: 067499				
9/30/21	B29395	37 519-56995	Accrue Unpaid Invs to SA & RK AJE #7	27,412.88 WASH	186,779.88		186,779.88
10/01/21	A00979	37 519-56995	2019 GLO CDBG-DR FRONT ST ALLE	5,944.48	192,724.36		192,724.36
		01-Strand Associates, Inc.	171936 CHK: 067602				
10/01/21	A00980	37 519-56995	2019 GLO CDBG-DR FRONT ST ALLE	6,004.73	198,729.09		198,729.09
		01-Strand Associates, Inc.	172757 CHK: 067602				
10/01/21	A00981	37 519-56995	2019 GLO CDBG-DR FRONT ST ALLE	5,695.42	204,424.51		204,424.51
		01-Strand Associates, Inc.	173955 CHK: 067602				

DATES: 0/00/0000 THRU 99/99/9999
PROJECTS:
STATUSES: ACTIVE, FUTURE, SUSP., INACTIVE

MASTER PROJECT: ALL

DATE	TRAN#	G/L ACCOUNT/ A/P VENDOR	====DESCRIPTION/REFERENCE=====	=====AMOUNT=====	ACTUAL ====BALANCE====	==ENCUMBERED== ====AMOUNT====	====BALANCE====
PROJECT : 042 Drainage Remediation			* (CONTINUED) *	STATUS : A			
10/01/21	A00982	37 519-56995	2019 GLO CDBG-DR FRONT ST ALLE	5,464.04	209,888.55		209,888.55
		01-Strand Associates, Inc. 174832	CHK: 067602				
10/01/21	B29402	37 519-56995	Accrue Unpaid Invs to SA & RK AJE #7	27,412.88CR	182,475.67		182,475.67
10/31/21	A00983	37 519-56995	2019 GLO CDBG-DR FRONT ST ALLE	2,601.91	185,077.58		185,077.58
		01-Strand Associates, Inc. 176868	CHK: 067602				
1/01/22	A02942	37 519-56995	2019 GLO CDBG-DR FRONT ST & AL	15,062.02	200,139.60		200,139.60
		01-Strand Associates, Inc. 169231	CHK: 067926				
1/01/22	A02944	37 519-56995	2019 GLO CDBG-DR FRONT ST & AL	8,535.15	208,674.75		208,674.75
		01-Strand Associates, Inc. 170024	CHK: 067926				
1/01/22	A02946	37 519-56995	2019 GLO CDBG-DR FRONT ST & AL	3,815.71	212,490.46		212,490.46
		01-Strand Associates, Inc. 170931	CHK: 067926				
1/01/22	A02950	37 519-56995	2019 GLO CDBG-DR FRONT ST/ALLE	2,830.34	215,320.80		215,320.80
		01-Strand Associates, Inc. 178551	CHK: 067926				
9/01/22	A07626	37 519-56995	2019 GLO CDBG-DR FRONT ST/ALLE	1,506.20	216,827.00		216,827.00
		01-Strand Associates, Inc. 183005	CHK: 068788				
			========= LINE ITEM TOTAL 34	216,827.00	216,827.00	0.00	216,827.00
LINE ITEM: 012		Environmental					
			B E G I N N I N G B A L A N C E		0.00	0.00	0.00
9/01/21	A00927	37 519-56995	2021 GLO CDBG-DR FRONT ST/ALLE	1,270.00	1,270.00		1,270.00
		01-Terracon Consultants, Inc TF56244	CHK: 000712				
9/01/21	A00928	37 519-56995	2021 GLO CDBG-DR FRONT ST/ALLE	790.00	2,060.00		2,060.00
		01-Terracon Consultants, Inc TF61737	CHK: 000712				
9/11/21	A00929	37 519-56995	2021 GLO CDBG-DR FRONT ST/ALLE	736.25	2,796.25		2,796.25
		01-Terracon Consultants, Inc TF72434	CHK: 000712				
			========= LINE ITEM TOTAL 3	2,796.25	2,796.25	0.00	2,796.25
LINE ITEM: 013		Grant Administration					
			B E G I N N I N G B A L A N C E		0.00	0.00	0.00
11/04/19	A86798	37 519-53055	2016 GLO FLOOD DISASTER RECOVE	32,700.00	32,700.00		32,700.00
		01-Public Management, Inc. 19076043B6	CHK: 065504				
1/02/20	A88472	37 519-53055	2016 GLO FLOOD DISASTER RECOVE	31,800.00	64,500.00		64,500.00
		01-Public Management, Inc. 19076038B6	CHK: 065789				
12/01/21	A02263	37 519-53055	2016 GLO FLOOD DISASTER RECOVE	38,150.00	102,650.00		102,650.00
		01-Public Management, Inc. 19076038B6	CHK: 067838				
12/01/21	A02264	37 519-53055	2020 GLO HARVEY DISASTER RECOV	6,279.70	108,929.70		108,929.70
		01-Public Management, Inc. 20065132C4	CHK: 067838				
3/01/22	B29608	37 519-53055	2020 GLO HARVEY DISASTER RECOV V00137 I2C4433	6,279.70CR	102,650.00		102,650.00
5/25/22	A04340	37 519-53055	2016 GLO FLOOD DISASTER RECOVE	10,900.00	113,550.00		113,550.00
		01-Public Management, Inc. 19076038B6	CHK: 068308				
6/01/22	A04728	37 519-53055	2016 GLO FLOOD DISASTER RECOVE	5,450.00	119,000.00		119,000.00
		01-Public Management, Inc. 19076038B6	CHK: 068332				
			========= LINE ITEM TOTAL 7	119,000.00	119,000.00	0.00	119,000.00
			========= PROJECT TOTAL	1,788,401.02	1,788,401.02	0.00	1788,401.02
			========= REPORT TOTALS	37,778.11	37,778.11	0.00	37,778.11

$1630.63
$48334 - local match expense

CONSENT AGENDA:

Approval to Amend Pay Scale to Remove Assistant Chief of Police

SUBMITTED BY: Whitney Robertson, HR/Purchasing Coordinator

MEETING DATE: November 18th, 2025

STAFF REPORT

SUMMARY

At the July 7th, 2025 City Council meeting, Russell Grimes was promoted to Assistant Chief of Police effective July 8, 2025 through September 30, 2025, and was to be appointed Chief of Police effective October 1, 2025, following the retirement of Chief Reeves.

The organization chart approved on July 15, 2025 included the temporary Assistant Chief of Police position, which reported directly to the Chief of Police. This position was removed effective October 1, 2025, with the adoption of the FY 2026 organization chart in the approved FY 2026 budget.

At the October 21, 2025 City Council meeting, the Pay Scale was updated to add the Public Works Field Technician position and to correct a few job titles. However, the Assistant Chief of Police position was not removed from the pay scale at that time as it should have been.

The Pay Scale is being brought back to remove the Assistant Chief of Police position. This is the only change being presented at this time.

RECOMMENDATION

Staff recommends City Council approve the updated Pay Scale to remove the Assistant Chief of Police position.

Red-Line Version

CITY OF SEALY
PAY SCALE
~~10/21/2025~~ 11/18/2025

POLICE DEPARTMENT						
JOB TITLE	**HOURLY MINIMUM**	**HOURLY MIDPOINT**	**HOURLY MAXIMUM**	**ANNUAL MINIMUM**	**ANNUAL MIDPOINT**	**ANNUAL MAXIMUM**
PD CIVILIAN - PAY GRADE 1						
Admin Asst. I / Dispatch	$ 18.00	$ 20.25	$ 22.50	$ 37,440.00	$ 42,120.00	$ 46,800.00
PD CIVILIAN - PAY GRADE 2						
Admin Asst. II / Dispatch	$ 20.00	$ 22.50	$ 25.00	$ 41,600.00	$ 46,800.00	$ 52,000.00
PD CIVILIAN - PAY GRADE 3						
Admin Asst. III / Dispatch	$ 22.00	$ 24.75	$ 27.50	$ 45,760.00	$ 51,480.00	$ 57,200.00
PD CIVILIAN - PAY GRADE 4						
Cadet	$ 24.00	$ 24.00	$ 24.00	$ 49,920.00	$ 49,920.00	$ 49,920.00
PD SWORN NON-EXEMPT - PAY GRADE 1						
Police Officer (COMPLETING FIELD TRAINING)	$ 30.05	$ 30.05	$ 30.05	$ 62,504.00	$ 62,504.00	$ 62,504.00
PD SWORN NON-EXEMPT - PAY GRADE 2						
Police Officer I	$ 30.65	$ 34.48	$ 38.31	$ 63,752.00	$ 71,718.40	$ 79,684.80
PD SWORN NON-EXEMPT - PAY GRADE 3						
Police Investigator	$ 31.10	$ 34.99	$ 38.87	$ 64,688.00	$ 72,779.20	$ 80,849.60
PD SWORN NON-EXEMPT - PAY GRADE 4						
Police Officer II	$ 31.26	$ 35.17	$ 39.07	$ 65,020.80	$ 73,153.60	$ 81,265.60
PD SWORN NON-EXEMPT - PAY GRADE 5						
Police Officer III	$ 31.88	$ 35.87	$ 39.85	$ 66,310.40	$ 74,609.60	$ 82,888.00
PD SWORN NON-EXEMPT - PAY GRADE 6						
Police Sergeant Detective Sereant Administrative Sergeant	$ 36.66	$ 41.24	$ 45.82	$ 76,252.80	$ 85,779.20	$ 95,305.60
PD SWORN EXEMPT - PAY GRADE 1						
Police Captain	$ 43.25	$ 48.66	$ 54.06	$ 89,960.00	$ 101,212.80	$ 112,444.80
PD SWORN EXEMPT - PAY GRADE 2						
~~Assistant Chief of Police~~ Reserved for Future Use	$ 47.57	$ 53.52	$ 59.46	$ 98,945.60	$ 111,321.60	$ 123,676.80
PD SWORN EXEMPT - PAY GRADE 3						
Chief of Police	$ 49.94	$ 56.18	$ 62.42	$ 103,875.20	$ 116,854.40	$ 129,833.60

Approved by CC ~~10.21.2025~~ 11.18.2025

CITY OF SEALY
PAY SCALE
~~10/21/2025~~ 11/18/2025

NON-EXEMPT POSITIONS						
JOB TITLE	**HOURLY MINIMUM**	**HOURLY MIDPOINT**	**HOURLY MAXIMUM**	**ANNUAL MINIMUM**	**ANNUAL MIDPOINT**	**ANNUAL MAXIMUM**
NON-EXEMPT - PAY GRADE 1						
Seasonal Laborer Custodian	$ 14.00	$ 16.80	$ 19.60	$ 29,120.00	$ 34,944.00	$ 40,768.00
NON-EXEMPT - PAY GRADE 2						
Deputy Court Clerk Administrative Assistant I	$ 18.00	$ 21.60	$ 25.20	$ 37,440.00	$ 44,928.00	$ 52,416.00
NON-EXEMPT - PAY GRADE 3						
Administrative Assistant II Streets/Parks I	$ 19.26	$ 23.11	$ 26.96	$ 40,060.80	$ 48,068.80	$ 56,076.80
NON-EXEMPT - PAY GRADE 4						
Administrative Assistant III Court Collections Specialist Code Enforcement Officer I/Health Inspector Utility Worker I (Water, Sewer, Gas) Streets/Parks II Permits Technician	$ 20.60	$ 24.72	$ 28.84	$ 42,848.00	$ 51,417.60	$ 59,987.20
NON-EXEMPT - PAY GRADE 5						
Administrative Assistant IV Community Development Coordinator Public Works Admin/GIS Utility Worker II (Water, Sewer, Gas) Streets/Parks III Mechanic	$ 22.04	$ 26.44	$ 30.85	$ 45,843.20	$ 54,995.20	$ 64,168.00
NON-EXEMPT - PAY GRADE 6						
Animal Control Officer Customer Service Technician Public Works Field Technician Utility Worker III (Water, Sewer, Gas) Streets/Parks IV	$ 23.58	$ 28.29	$ 33.01	$ 49,046.40	$ 58,843.20	$ 68,660.80
NON-EXEMPT - PAY GRADE 7						
Executive Assistant to the City Manager Assistant Planner Building Inspector Utility Worker IV (Water, Sewer, Gas)	$ 25.23	$ 30.27	$ 35.32	$ 52,478.40	$ 62,961.60	$ 73,465.60

Approved by CC ~~10.21.2025~~ 11.18.2025

CITY OF SEALY
PAY SCALE
~~10/21/2025~~ 11/18/2025

EXEMPT POSITIONS						
JOB TITLE	**HOURLY MINIMUM**	**HOURLY MIDPOINT**	**HOURLY MAXIMUM**	**ANNUAL MINIMUM**	**ANNUAL MIDPOINT**	**ANNUAL MAXIMUM**
EXEMPT - PAY GRADE 1						
CVB Tourism Manager	$ 24.00	$ 28.80	$ 33.60	$ 49,920.00	$ 59,904.00	$ 69,888.00
EXEMPT - PAY GRADE 2						
Administrative Services Manager HR/Purchasing Coordinator Human Resources Administrator Assistant City Secretary Deputy EDC/CVB Executive Director/Secretary	$ 28.00	$ 33.60	$ 39.20	$ 58,240.00	$ 69,888.00	$ 81,536.00
EXEMPT - PAY GRADE 3						
Reserved for Future Use	$ 29.96	$ 35.95	$ 41.94	$ 62,316.80	$ 74,776.00	$ 87,235.20
EXEMPT - PAY GRADE 4						
Water/Sewer Superintendent WWTP Superintendent Gas Superintendent Streets & Parks Superintendent (includes buildings & Drainage)	$ 32.05	$ 38.46	$ 44.87	$ 66,664.00	$ 79,996.80	$ 93,329.60
EXEMPT - PAY GRADE 5						
City Secretary Municipal Court Administrator	$ 34.29	$ 41.14	$ 48.00	$ 71,323.20	$ 85,571.20	$ 99,840.00
EXEMPT - PAY GRADE 6						
EDC/CVB Executive Director Director of Public Works Director of Finance Planning Director	$ 36.69	$ 44.02	$ 51.36	$ 76,315.20	$ 91,561.60	$ 106,828.80
EXEMPT - PAY GRADE 7						
Assistant City Manager	$ 42.19	$ 50.62	$ 59.06	$ 87,755.20	$ 105,289.60	$ 122,844.80
EXEMPT - PAY GRADE 8						
City Manager	UNGRADED			UNGRADED		

Approved by CC ~~10.21.2025~~ 11.18.2025

Clean Version

CITY OF SEALY
PAY SCALE
11/18/2025

POLICE DEPARTMENT						
JOB TITLE	**HOURLY MINIMUM**	**HOURLY MIDPOINT**	**HOURLY MAXIMUM**	**ANNUAL MINIMUM**	**ANNUAL MIDPOINT**	**ANNUAL MAXIMUM**
PD CIVILIAN - PAY GRADE 1						
Admin Asst. I / Dispatch	$ 18.00	$ 20.25	$ 22.50	$ 37,440.00	$ 42,120.00	$ 46,800.00
PD CIVILIAN - PAY GRADE 2						
Admin Asst. II / Dispatch	$ 20.00	$ 22.50	$ 25.00	$ 41,600.00	$ 46,800.00	$ 52,000.00
PD CIVILIAN - PAY GRADE 3						
Admin Asst. III / Dispatch	$ 22.00	$ 24.75	$ 27.50	$ 45,760.00	$ 51,480.00	$ 57,200.00
PD CIVILIAN - PAY GRADE 4						
Cadet	$ 24.00	$ 24.00	$ 24.00	$ 49,920.00	$ 49,920.00	$ 49,920.00
PD SWORN NON-EXEMPT - PAY GRADE 1						
Police Officer (COMPLETING FIELD TRAINING)	$ 30.05	$ 30.05	$ 30.05	$ 62,504.00	$ 62,504.00	$ 62,504.00
PD SWORN NON-EXEMPT - PAY GRADE 2						
Police Officer I	$ 30.65	$ 34.48	$ 38.31	$ 63,752.00	$ 71,718.40	$ 79,684.80
PD SWORN NON-EXEMPT - PAY GRADE 3						
Police Investigator	$ 31.10	$ 34.99	$ 38.87	$ 64,688.00	$ 72,779.20	$ 80,849.60
PD SWORN NON-EXEMPT - PAY GRADE 4						
Police Officer II	$ 31.26	$ 35.17	$ 39.07	$ 65,020.80	$ 73,153.60	$ 81,265.60
PD SWORN NON-EXEMPT - PAY GRADE 5						
Police Officer III	$ 31.88	$ 35.87	$ 39.85	$ 66,310.40	$ 74,609.60	$ 82,888.00
PD SWORN NON-EXEMPT - PAY GRADE 6						
Police Sergeant Detective Sereant Administrative Sergeant	$ 36.66	$ 41.24	$ 45.82	$ 76,252.80	$ 85,779.20	$ 95,305.60
PD SWORN EXEMPT - PAY GRADE 1						
Police Captain	$ 43.25	$ 48.66	$ 54.06	$ 89,960.00	$ 101,212.80	$ 112,444.80
PD SWORN EXEMPT - PAY GRADE 2						
Reserved for Future Use	$ 47.57	$ 53.52	$ 59.46	$ 98,945.60	$ 111,321.60	$ 123,676.80
PD SWORN EXEMPT - PAY GRADE 3						
Chief of Police	$ 49.94	$ 56.18	$ 62.42	$ 103,875.20	$ 116,854.40	$ 129,833.60

Approved by CC 11.18.2025

CITY OF SEALY
PAY SCALE
11/18/2025

NON-EXEMPT POSITIONS						
JOB TITLE	**HOURLY MINIMUM**	**HOURLY MIDPOINT**	**HOURLY MAXIMUM**	**ANNUAL MINIMUM**	**ANNUAL MIDPOINT**	**ANNUAL MAXIMUM**
NON-EXEMPT - PAY GRADE 1						
Seasonal Laborer Custodian	$ 14.00	$ 16.80	$ 19.60	$ 29,120.00	$ 34,944.00	$ 40,768.00
NON-EXEMPT - PAY GRADE 2						
Deputy Court Clerk Administrative Assistant I	$ 18.00	$ 21.60	$ 25.20	$ 37,440.00	$ 44,928.00	$ 52,416.00
NON-EXEMPT - PAY GRADE 3						
Administrative Assistant II Streets/Parks I	$ 19.26	$ 23.11	$ 26.96	$ 40,060.80	$ 48,068.80	$ 56,076.80
NON-EXEMPT - PAY GRADE 4						
Administrative Assistant III Court Collections Specialist Code Enforcement Officer I/Health Inspector Utility Worker I (Water, Sewer, Gas) Streets/Parks II Permits Technician	$ 20.60	$ 24.72	$ 28.84	$ 42,848.00	$ 51,417.60	$ 59,987.20
NON-EXEMPT - PAY GRADE 5						
Administrative Assistant IV Community Development Coordinator Public Works Admin/GIS Utility Worker II (Water, Sewer, Gas) Streets/Parks III Mechanic	$ 22.04	$ 26.44	$ 30.85	$ 45,843.20	$ 54,995.20	$ 64,168.00
NON-EXEMPT - PAY GRADE 6						
Animal Control Officer Customer Service Technician Public Works Field Technician Utility Worker III (Water, Sewer, Gas) Streets/Parks IV	$ 23.58	$ 28.29	$ 33.01	$ 49,046.40	$ 58,843.20	$ 68,660.80
NON-EXEMPT - PAY GRADE 7						
Executive Assistant to the City Manager Assistant Planner Building Inspector Utility Worker IV (Water, Sewer, Gas)	$ 25.23	$ 30.27	$ 35.32	$ 52,478.40	$ 62,961.60	$ 73,465.60

Approved by CC 11.18.2025

CITY OF SEALY
PAY SCALE
11/18/2025

EXEMPT POSITIONS						
JOB TITLE	**HOURLY MINIMUM**	**HOURLY MIDPOINT**	**HOURLY MAXIMUM**	**ANNUAL MINIMUM**	**ANNUAL MIDPOINT**	**ANNUAL MAXIMUM**
EXEMPT - PAY GRADE 1						
CVB Tourism Manager	$ 24.00	$ 28.80	$ 33.60	$ 49,920.00	$ 59,904.00	$ 69,888.00
EXEMPT - PAY GRADE 2						
Administrative Services Manager HR/Purchasing Coordinator Human Resources Administrator Assistant City Secretary Deputy EDC/CVB Executive Director/Secretary	$ 28.00	$ 33.60	$ 39.20	$ 58,240.00	$ 69,888.00	$ 81,536.00
EXEMPT - PAY GRADE 3						
Reserved for Future Use	$ 29.96	$ 35.95	$ 41.94	$ 62,316.80	$ 74,776.00	$ 87,235.20
EXEMPT - PAY GRADE 4						
Water/Sewer Superintendent WWTP Superintendent Gas Superintendent Streets & Parks Superintendent (includes buildings & Drainage)	$ 32.05	$ 38.46	$ 44.87	$ 66,664.00	$ 79,996.80	$ 93,329.60
EXEMPT - PAY GRADE 5						
City Secretary Municipal Court Administrator	$ 34.29	$ 41.14	$ 48.00	$ 71,323.20	$ 85,571.20	$ 99,840.00
EXEMPT - PAY GRADE 6						
EDC/CVB Executive Director Director of Public Works Director of Finance Planning Director	$ 36.69	$ 44.02	$ 51.36	$ 76,315.20	$ 91,561.60	$ 106,828.80
EXEMPT - PAY GRADE 7						
Assistant City Manager	$ 42.19	$ 50.62	$ 59.06	$ 87,755.20	$ 105,289.60	$ 122,844.80
EXEMPT - PAY GRADE 8						
City Manager	UNGRADED			UNGRADED		

Approved by CC 11.18.2025

AGENDA ITEM NO: _____

SUBMITTED BY: Patrick Parsons, Public Works Director
MEETING DATE: November 18, 2025

STAFF REPORT

DESCRIPTION

Discussion and approval of Ratification – Public Awareness Update by Paradigm in the amount of $4,200.

ANALYSIS

Our current Public Awareness Program has not had major revisions since 2016. We make minor revisions annually which are then accepted by resolution. We had a Rail Road Commission audit on 10/27/25 that specifically address this program and we knew that our book was outdated so we went forward with getting this up to date.

RECOMMENDATION

To approve of ratifying the purchase to have Paradigm update the written Public Awareness Program.

FINANCIAL IMPACTS

We did not specifcally budget for this program to be revised but we do have money in line item Consultant Services (57-517-53020) to cover this cost.

To: Hunter Kmiec – City of Sealy, TX
From: Rudy Leal - Paradigm
Re: Written Public Awareness Program
Date: October 20, 2025

The Paradigm Alliance, Inc. (hereinafter called Paradigm) agrees to provide City of Sealy, TX, (hereinafter called Client) with the following compliance services as stated below and under the previously agreed to terms between Client and Paradigm.

The scope of services to be provided:

- Public Awareness Program Development
  - Provide the Client with a written Public Awareness Program that reflects the recommended practice by regulation
  - Review of the final version of the Program upon completion

The estimated amount to be paid by the Client for the above solution described is: $4,200.00

To schedule and order this solution in accordance with this letter, please return a signed copy of this Letter of Engagement. This offer is valid for 60 days from the date at the top of this letter unless modified in writing by Paradigm prior to your acceptance of this Letter of Engagement. Thank you for this opportunity to serve you.

Payment is due in full upon project initiation. Any change to the above requirements may require additional costs.

Confidential and Proprietary

APPROVAL TO PROCEED

THE COMPANY:

- Company: City of Sealy
- Name: Kimbra Hill
- Title: City Manager
- Physical Address: 415 Main St
- Physical City, ST ZIP: Sealy, TX 77474
- Authorized Signature:
- Date: 10/21/2025

COMPANY BILLING INFORMATION:

- Billing Contact: Accounts Payable
- Billing Address: 415 Main St
- Billing City, ST ZIP: Sealy, TX 77474
- Billing E-mail Address: ap@ci.sealy.tx.us
- Purchase/Reference #:

PARADIGM:

The Paradigm Alliance, Inc.
PO Box 9123
Wichita, KS 67277

- Authorized Signature:
- Printed Name:
- Title:
- Date:

Paradigm Reference # SELY 37958

The Paradigm Alliance, Inc. All Rights Reserved.

-GAS FUND
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PARTMENTAL EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 CURRENT BUDGET	2024-2025 YEAR-TO-DATE ACTUAL	2024-2025 PROJECTED YEAR END	2025-2026 PROPOSED BUDGET	2025-2026 APPROVED BUDGET
7-517-52200 Natural Gas Fittings	3,678	122	8,400	0	0	8,500	8,500
7-517-52220 Electrical Supplies	0	0	0	0	0	0	0
7-517-52230 Tap Installation Costs	25,598	7,011	22,680	0	0	25,000	25,000
7-517-52280 Motor Vehicle Supplies	1,546	763	1,000	0	0	2,000	2,000
7-517-52320 Minor Tools & Equipment	4,515	5,138	8,500	0	0	9,000	9,000
7-517-52330 Safety Equipment	1,079	3,016	3,000	0	0	3,000	3,000
7-517-52360 Radio & Radar Equipment	0	0	0	0	0	0	0
7-517-53000 Engineering Services	3,075	5,954	11,340	0	0	0	0
7-517-53010 Auditing & Accounting	4,800	6,700	5,460	0	0	5,025	5,025
7-517-53020 Consultant Services	63,450	48,512	57,750	0	0	61,000	61,000
7-517-53030 Legal Services	597	0	0	0	0	0	0

53020 Consultant Services

NEXT YEAR NOTES:
Consultant services to assist with Rail Road Commission regulatory documents & correspondence.

5							
5							
5							
5							
5 [illegible]	1,500	3,000	5,670	0	0	6,000	6,000
57-517-53920 Equipment/Vehicle Rentals	8,281	9,074	16,000	0	0	20,000	20,000
57-517-53930 Right-of-Way Rentals	50	0	250	0	0	300	300
57-517-53940 Uniform Rentals	1,649	2,195	4,000	0	0	4,000	4,000
57-517-53990 Other Rentals	0	0	0	0	0	0	0
57-517-54030 Credit Card Processing Fee	0	0	0	0	0	0	0
57-517-54400 Permit Fees	0	0	1,000	0	0	1,200	1,200
57-517-54510 RP1162 Notification	4,209	4,223	5,500	0	0	6,000	6,000
57-517-55980 Miscellaneous	2,500	0	0	0	0	0	0
57-517-55990 Bad Debt Expense	319	978	0	0	0	2,500	2,500
57-517-55995 Depreciation Expense	117,679	61,535	0	0	0	0	0
TOTAL OPERATIONS	1,355,097	1,172,402	1,721,799	0	0	1,542,558	1,542,558

AGENDA ITEM NO: _____

SUBMITTED BY: Patrick Parsons, Public Works Director
MEETING DATE: November 18, 2025

STAFF REPORT

DESCRIPTION

Approval of a Resolution to Approve the City of Sealy Public Awareness Update for Gas Infrastructure and Emergency Plan and Preparedness.

ANALYSIS

Our current Public Awareness Program has not had major revisions since 2016. We make minor revisions annually which are then accepted by resolution. We had a Rail Road Commission audit on 10/27/25 that specifically address this program and we knew that our book was outdated so we went forward with getting this up to date.

RECOMMENDATION

To approve of a Resolution to Approve the City of Sealy Public Awareness Update for Gas Infrastructure and Emergency Plan and Preparedness.

FINANCIAL IMPACTS

N/A

RESOLUTION NO. 2025-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS, ADOPTING THE CITY OF SEALY PUBLIC AWARENESS UPDATE FOR MUNICIPAL GAS INFRASTRUCTURE AND EMERGENCY PREPAREDNESS PROGRAM; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.

* * * * * * * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS:

Section 1. The City Council of the City of Sealy, Texas, hereby adopts the "City of Sealy Public Awareness Update for Municipal Gas Infrastructure and Emergency Preparedness Program." A copy is attached hereto as Exhibit "A" and made a part hereof for all purposes.

Section 2. All resolutions and parts of resolutions, policies, rules, regulations, and practices, written or unwritten, of the City of Sealy inconsistent or in conflict herewith are hereby repealed.

Section 3. *Severability.* In the event any clause, phrase, provision, sentence, or part of this Resolution or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part of provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Sealy, Texas, declares that it would have passed tach and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 4. *Repeal.* All Resolutions or parts of Resolutions in conflict herewith shall be and are hereby repealed only to the extent of such conflict.

Section 5. *Effective Date.* This Resolution shall become effective immediately upon passage.

PASSED and APPROVED this, the 18th day of November, 2025.

_____
Carolyn Bilski, Mayor

ATTEST:

_____
Sandra Vrablec, City Secretary

11/18/2025

The City contracted with Paradigm to assist with Railroad Commission regulatory documents & correspondence. Per Sec. 2-70. – Additional powers and duties of the city manager: This was a budgeted item in the Gas Department, 57-517-53020: Consultant Services, the amount does not exceed $10,000, and the budget notes state "Consultant services to assist with Railroad Commission regulatory documents & correspondence", all ordinance requirements were met for the city manager's approval and execution of the Public Awareness Update by Paradigm.

8-19-2025 02:47 PM CITY OF SEALY PAGE:125
APPROVED BUDGET
AS OF: OCTOBER 1ST, 2025

7 -GAS FUND
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EPARTMENTAL EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 CURRENT BUDGET	2024-2025 YEAR-TO-DATE ACTUAL	2024-2025 PROJECTED YEAR END	2025-2026 PROPOSED BUDGET	2025-2026 APPROVED BUDGET
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57-517-53000 Engineering Services	3,075	5,954	11,340	0	0	0	0
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57-517-53020 Consultant Services	63,450	48,512	57,750	0	0	61,000	61,000
57-517-53030 Legal Services							

-53020 Consultant Services

NEXT YEAR NOTES:
Consultant services to assist with Rail Road Commission regulatory documents & correspondence.

It was requested that staff provide more information about regulatory compliance requirements and the services provided by Paradigm:

Paradigm is public awareness.

We provide public awareness and damage prevention compliance services to assist with the regulatory requirements of 49 CFR 192 and 195, as well as API RP 1162. Since 2001, the oil and gas industry has worked with Paradigm to fulfill public education and community awareness requirements.

Our history of implementing public awareness programs and compliance services pre-dates API RP 1162. Most of the pipeline industry's large, mid-sized and small operators, as well as many local distribution companies, utilize Paradigm's compliance services.



Paradigm offers full-scope compliance programs from audience identification through effectiveness measurement, and consulting services for plan evaluation and continuous improvement. After each compliance program, we provide structured documentation that precisely records all elements of the program's implementation to assist with audits.

Paradigm leads the way in industry service. Pipeline operators and local distribution companies trust in Paradigm to implement their public awareness and damage prevention programs. Each year we:

- Distribute more than 25 million pipeline safety communications
- Compile and analyze roughly 250,000 stakeholder response surveys
- Facilitate more than 1,000 liaison programs
- Implement approximately 1,000 public awareness compliance programs
- Provide audit support and assistance with over 50 public awareness audits

Annual Reviews

Pipeline operators are required to perform an annual review to determine whether their Public Awareness Program has been developed and implemented in accordance with Federal regulations.

Paradigm can develop a process to be used by pipeline operators during their self-assessment, or conduct the assessment and provide recommendations for improving the process and implementation.

Audit Support

Paradigm provides in-person and phone-based audit support for State and Federal Public Awareness inspections.

Paradigm can also facilitate mock audits in order to assist operators in satisfying regulatory requirements.

Compliance Documentation

Program documentation is structured to precisely document all elements of program implementation.

Specifically developed to help you in the event of an audit, our documentation continually evolves through client consultation and regulatory feedback. Here are some selected components of documentation:

- Executive Summary
- Process Overview
- Summary Reports
- Effectiveness Measurement Reports
    - Capabilities Surveys
    - Effectiveness Evaluations
    - Electronic Surveys
- Stakeholder Audience Data
- Public Awareness Manager Express
    - Documentation Software
- Compliance Reports
    - Anticipation Modeling
    - Survey Baseline Trends
    - Survey Summaries

Compliance Reports

Reports designed to measure specific operator effectiveness on local, state and national levels.

Effectiveness Measurement Trend Reports (Mailings)

- The operator's survey responses are measured against other operator's responses to the same question in a given state.
- Applying the same methodology, the state responses are then measured against the national answers to the same question.
- The comparative results are compiled and reported to assist the operator with identifying benchmarks, which helps measure the effectiveness of their public awareness communications versus the industry.

Effectiveness Measurement and Compliance Report (Meetings)

- Breaks down individualized results regarding an operator's liaison outreach by asset county.
- Compiles the state level data in the following reports:
    - Anticipation Reports - Agency Capabilities and Effectiveness
    - Summary Reports - Capabilities and Evaluations
    - Baseline Survey - Annual Trends

Completion Reports (Meetings)

- Trends three years of emergency official liaison contact by organization.
- Simplifies data analysis by compiling the data for year and outreach category:
  - Training Invited
  - Training Attended
  - Capabilities Survey Completed
  - Non-Attendee Communications

Demographic Information Guide®

Paradigm's Demographic Information Guide® (DIG) provides you with information you need to make decisions about your program's messaging.

The Zip Code Density report provided in the DIG can assist pipeline operators in identifying languages other than English that may be required in their public awareness communications.

Also included in the DIG is:

- Current census data
- Population statistics analysis
- Regional geography

Effectiveness Evaluations

Pipeline Operators are required to perform a comprehensive review to determine the effectiveness of their Public Awareness Program based on the measure set forth in Section 8 in AP RP 1162.

Paradigm can assist in this effort by developing a survey process that complies with their written public awareness plan, and provide a thorough analysis of the results for review and to serve as a basis for making potential changes in their public awareness.

Paradigm's effectiveness measurement solutions include both qualitative and quantitative studies for API RP 1162 effectiveness. Our experience includes all forms of research for compliance, including printed surveys, focus group research, and phone surveys.

Trend Reports

Are you trending your data?

Our effectiveness measurement reporting services, integrated into program implementation, provide both a measurement and continuous improvement benchmarking tool.

Emergency Official Tiering

49 CFR Part 195.402, 195.440 and API RP 1162 require pipeline operators to establish and maintain liaison with appropriate emergency officials with "emergency response and/or public safety jurisdiction along the pipeline route."

These liaison activities have historically been conducted through verbal and written communications in either a multi-operator group setting, directly from operator employees, or through an operator's annual mail-out program(s).

As pipeline operators consider all factors (results of effectiveness measurement efforts, regulatory feedback and lessons learned from actual incidents) when creating a strategy for communicating with emergency responders, the narrative begins to shift from broad-based activities which simply satisfy the regulatory requirements, towards efforts which are most effective.

Utilizing Paradigm's GIS expertise and expansive Emergency Responder database, Paradigm can develop a tiered emergency responder outreach program which:

- Places an emphasis on communication with agencies most likely to respond to an incident involving an operator's assets and their capabilities
- Addresses the needs of the stake holder
- Considers the unique attributes of the operator's system
- Utilizes multiple forms of outreach

Focus Groups

Federal regulations require pipeline operators to perform a pre-test of their public awareness materials upon initial design or major revisions.

Paradigm can administer focus groups comprised of your stakeholder audience to ensure a successful program. Pre-test focus groups provide feedback during development to shape your program's overall initiative.

Focus groups are designed to:

- Pre-test stakeholders' general reaction to the campaign elements
- Gain an understanding of stakeholders' comprehension of the message
- Understand stakeholder preferences of receiving pipeline safety communications

Parcel Data

With precise mapping solutions, Paradigm is fully capable of supplying the most current and accurate asset mapping to any pipeline operator and stakeholder.

Applying modern mapping techniques allows our in-house GIS team to provide a detailed analysis surrounding your assets. We use all available mapping data throughout the industry, covering over 97% of the U.S. population.

Public Awareness Plan Writing

The backbone of a pipeline operator's continuing education program for stakeholders is its written public awareness plan.

As all activities by an operator must be established, described, implemented, documented and evaluated, it is imperative that the written plan address all of the complexities of an operator's system and address the required components of State and Federal regulations. Paradigm has written countless public awareness plans for transmission and distribution pipeline operators of all sizes that have withstood regulatory scrutiny.

Paradigm's experience with written public awareness plans allows us to review an operator's current plan, prepare a summary gap analysis outlining possible deficiencies, and provide a re-written plan that complies with State and Federal requirements.

City of Sealy

Public Awareness Program

October 2025 Revision 6 re-write

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Introduction

The purpose of The City of Sealy Public Awareness Program (the Program) is to outline the commitment to safe pipeline operations. Public awareness plays a vital role in our continued safety efforts. This Program is intended to provide guidance for our personnel in implementing and managing our public awareness efforts.

The Program is also designed to satisfy the requirements of the Title 49 Code of Federal Regulations (CFR) Part 192.616 (GAS) in addition to the American Petroleum Institute (API) Recommended Practice (RP) 1162, Public Awareness Programs for Pipeline Operators, First Edition, December 2003.

Program Objectives

The overall objective of this Program is to enhance public safety and environmental protection of the stakeholders and communities in the vicinity of our pipelines. The three principal compliance objectives are Public Education, Emergency Response Liaison, and Damage Prevention.

Our Program is developed to communicate relevant information to the following primary stakeholders:

- Customers
- Affected Public
- Emergency Officials
- Excavators
- Public Officials

Prevention and Response

The goal is to help the public understand the steps that can be taken to prevent and appropriately respond to pipeline emergencies. "Prevention" refers to the objective of reducing damages caused by third parties through the awareness of safe excavation practices. "Response" refers to the objectives of communicating to the public the appropriate steps to take in the event of a pipeline release or emergency.

The primary Program objectives are as follows:

- Raise stakeholders' awareness of the presence of pipelines in communities as well as understanding the role that pipelines play in the transport of energy.

- Educate stakeholders that although pipeline accidents are possible, they are a safe mode of product transportation, there are measures undertaken to prevent pipeline accidents and to prepare for the management of accidents if they happen to occur.
- Educate stakeholders about the significant role in helping prevent accidents caused by third-party damage or right-of-way encroachment.
- Educate stakeholders of the appropriate steps to take in the event of a pipeline release or emergency.

Management Statement of Support

Our employees and management are committed to conducting safe operations with the primary focus on protecting the safety of anyone living or working near our pipelines. We will facilitate this priority and objectives through the development and implementation of different programs explained and administered through this written Program.

Management supports the guidelines within the Program and is committed to providing the funds and resources necessary to execute the Program elements described in this document. Management also pledges to provide commitment and support to implement, evaluate and modify the Program as needed. A statement of support can be found in Appendix A.

Program Administration

The personnel responsible for the administration of this Program along with their roles and responsibilities are listed below. If changes are made within the organization the Program duties will be reassigned and documented accordingly.

Role	Responsibility	Contact
Program Manager	Approves the budget for the Program efforts.	Carolyn Bilski 415 Main St Sealy, TX 77474 979-885-3511 cbilski@ci.sealy.tx.us
Program Administrator	Identify and assign employees and/or contractors to administer the Program objectives. Oversee the Program implementation and development and documentation.	Hunter Kmiec 415 Main St Sealy Texas 77474 979-472-9949 hkmiec@ci.sealy.tx.us

	Manage, administer, and revise the written Program as needed. Coordinate annual review of the Program implementation. Update the Program with supplemental activities if needed or information as part of continuous improvement Coordinate and participate in Program assessments Provide input for corporate budget for Program revisions Coordinate the implementation of the Program and all supplemental activities	

Pipelines and Products

Example: The City of Sealy owns and operates approximately 57.1 miles of interstate distribution pipeline which transports natural gas in Austin County in the State of Texas. The pipeline, and any other regulated assets associated with OPID: 18160 are covered in this Program. A complete list of assets can be found within our Operations Manual.

OPID	Asset Name	Product	Description	Mileage
18160	City of Sealy	Natural Gas	Distribution	57.1

Reactivated Pipelines

The Gas Superintendent responsible for the reactivated pipeline should notify the Program Administrator prior to the reactivation and as soon as the reactivation plan begins. The Program administrator includes the reactive pipeline into the Program objectives no more than 90 days after the pipeline is activated.

Acquired Pipelines

The Program Administrator should include the newly acquired pipeline into the Program objectives no more than 180 days after the acquisition has been completed.

Stakeholder Audiences

The primary stakeholder audiences who will receive our communications are defined further in this section. The four primary intended stakeholder audience groups include:

Affected Public		
Audience	**Definition**	**Examples**
Customers	Distribution recipients	• Service point locations
Residents and businesses along distribution systems right-of-way	People who live within the designated buffer to the distribution centerline.	• Occupants or residents • Tenants • Farmers • Homeowner associations or groups
Residents near storage and other operational facilities along distribution system	People who live adjacent to or near a tank farm, storage field, pump/compressor station and other facilities.	• Occupants or residents' tenants • Farmers • Homeowner associations or Groups • Neighborhood Organizations
Places of congregation	Identified places where people assemble or work on a regular basis-on or along a distribution system, unrelated to habitation.	• Businesses • Schools • Places of worship/churches • Hospitals and other medical facilities • Prisons • Parks and recreation areas • Day-care facilities • Playgrounds

Emergency Officials

Audience	Definition	Examples
Emergency Officials	Local, state, or regional officials, agencies, and organizations with emergency response and/or public safety jurisdiction along the pipeline route. Those who would reasonably respond to or be involved in a product release.	• Fire & police departments • Local Emergency Planning Commissions (LEPCs) • County and State Emergency Management Agencies • Other emergency response organizations • Public Safety Answering Points (PSAPs) • Other public safety organizations.

Public Officials

Audience	Definition	Examples
Public Officials	Local, city, county, or state officials and/or their staffs having land use and street/road jurisdiction along the pipeline route.	• Planning and zoning boards • Licensing and permitting departments • Building code enforcement • City and county managers • Public and government officials • Public utility boards • Includes local "Governing Councils" as defined by many communities • Public officials who manage franchise or license agreements.

Excavators

Audience	Definition	Examples
Excavators	Companies and local/state government agencies who are involved in any form of excavation activities.	• Construction companies • Excavation equipment rental companies • Public works officials

		• Public street, road, and highway departments (maintenance and construction) • Timber companies • Fence building companies • Drain tiling companies • Landscapers • Well drillers
Land Developers	Companies and private entities involved in land development and planning	• Home builders • Land developers • Real estate sales
One-Call Centers	Excavation One-Call Centers relevant to the area.	• Each state, region, or other organization was established to notify underground facility owner operator of proposed excavations.

Stakeholder Identification Process

The process of identifying stakeholders includes the use of geospatial analysis of centerline data, geographical areas, Standard Industrial Classification (SIC) codes along with data sources to compile database lists for communication outreach. The following is an overview of the steps within the process:

- The current centerline data provided to the appropriate vendor and/or is confirmed to be accurate through a process of review and approval electronically by the appropriate company personnel.
- The appropriate buffers for each audience are applied for identification.
- Data sources used by the appropriate vendor are sourced for intersecting ZIP Codes and geo-coded for inclusion or exclusion to the final communication database.
- SIC Codes (Appendix B) are utilized to determine the appropriate group for each stakeholder.
- In geographical areas where no mail delivery exists, PO Boxes will be included.
- Vacant addresses identified will be documented but not included for communication outreach.

Message Type, Content, Frequency, Method, and Outreach Distance

Customers			
Message and Type	**Delivery Frequency**	**Delivery Method(s)**	**Outreach Distance**
Baseline: • Pipeline purpose and reliability	Twice annually	• Targeted distribution of print materials	

• Awareness of hazards and prevention measures undertaken • Damage prevention awareness (including existence and purpose) • Leak recognition and response • Pipeline location information • How to get additional information			Database of current service locations
Supplemental:	As determined by pipeline segments.	• Personal contact • Phone calls	

Affected Public/Non-Customers

Message and Type	Delivery Frequency	Delivery Method(s)	Outreach Distance
Baseline: • Pipeline purpose and reliability • Awareness of hazards and prevention measures undertaken • Damage prevention awareness (including existence and purpose) • Leak recognition and response • How to get additional information	Annually	• Public service announcement • Paid advertising	City Limits
Supplemental:	As determined by pipeline segments.	• Targeted distribution of print materials • Personal contact • Phone calls	
Residents near storage/major operational facilities **Supplemental:** • Information and/or overview of operator's Integrity Management Program • Special incident response notification and/or evacuation measurers *if* appropriate to product or facility • Facility purpose	Additional frequency and supplemental efforts as determined by specifics of the pipeline segment or environment	• Print materials • Personal contact • Telephone calls • Group meetings • Open Houses	

Emergency Officials

Message and Type	Delivery Frequency	Delivery Method(s)	Outreach Distance
Baseline: • Pipeline purpose and reliability • Awareness of hazards and prevention measures undertaken • Emergency preparedness communications • How to get additional information	Annual	• Targeted distribution of print materials • Group Meetings • Personal contact • Phone calls in conjunction with distribution of print materials	City Limits
Supplemental: • Information and/or overview of operator's Integrity Management Program • Maintenance construction activity	As determined by distribution pipeline segments	• Tabletop emergency deployment exercise • Facility tour • Open house	

Public Officials

Message and Type	Delivery Frequency	Delivery Method(s)	Outreach Distance
Baseline: • Pipeline purpose and reliability • Awareness of hazards and prevention measures undertaken • Emergency preparedness communications • How to get additional information	3 years	• Targeted distribution of print materials	City Limits
Supplemental: • If applicable, provide information about designation of HCA and summary of integrity measures undertaken • ROW encroachment prevention • Maintenance construction activity	• As appropriate or requested.	• Personal contact • Phone or video calls	

Excavators

Message and Type	Delivery Frequency	Delivery Method(s)	Outreach Distance
Baseline: • Pipeline purpose and reliability • Awareness of hazards and prevention measures undertaken • One-Call requirements • Leak recognition and response • How to get additional information	Annual	• One-Call center outreach • Group meetings	City Limits
Supplemental: • Damage prevention awareness (including existence and purpose) .	Determined by specifics of the pipeline segment or environment.	• Personal contact • Targeted distribution of print materials • Open houses	

One-Call Centers

Message and Type	Delivery Frequency	Delivery Method(s)	Outreach Distance
Baseline: • Pipeline location or service territory information (through GIS) • Other requirements of the applicable One-Call center	Requirements of the applicable One-Call center	• Membership in One-Call • Requirements of the One-Call center • Maps (as required)	Asset state
Supplemental: • One-Call System Performance • Accurate line location information • One-Call system improvements	As changes in pipeline routes or contact information occur or as required by state.	• Personal contact • Targeted distribution of print materials • Phone calls	

Message Content

The appropriate messages for each stakeholder audience have been defined in the previous chart. It also references the type of message baseline or enhanced. At a minimum the baseline messages will be delivered at the appropriate frequency and pre-tested upon creation and any major re-design of content. Supplemental messages will be determined as needed and documented on the annual implementation review form.

English and Other Languages

The recommended practice allows for our own interpretation of what a significant amount of non-English population. English and other languages shall be considered for the purpose of communicating with the affected public and excavator stakeholder audiences. emergency officials, public officials and school officials are required to speak English in their positions to interact with the public; therefore, will be communicated in English only. The American Community Survey – US Census Bureau who conducts the census survey provides a projection every two years on demographic standing. We will conduct a report every 4 years utilizing our current geography and determine if there are any counties of operation that exceed a 20% threshold. If any language in the "only other" category within the final report exceeds this 20%, we will determine the appropriate language and delivery method distribution.

Delivery Frequency

The frequency will be in line with the recommended practice unless specific reasons are identified for supplemental outreach. Such a need will be reviewed annually during the annual implementation review.

Delivery Methods

Delivery methods are listed above in detail. Targeted distribution of print materials will include the baseline messages at a minimum. The final database for outreach will be processed in the United States Postal Service (USPS) deliverability software prior to executing. If the address is not deliverable at the time of distribution, it will be removed and documented as undeliverable. Return mail will also be tracked and documented with the reason for return.

Group meetings will be conducted in collaboration with other pipeline operators in the county for Emergency Officials as a baseline. Excavators may participate in these programs at times and will be documented as a supplemental effort annually within the annual implementation review.

Stakeholder Engagement and Response

Upon receipt of inquiries for additional information from a stakeholder, if it is deemed necessary, a member of the public awareness team will respond either in writing or via email or phone. The engagement will be documented by using the public awareness form and a copy of the response to the stakeholder will be kept with the documentation for that year.

Return Mail Process

When targeted mailed distribution of communications is used, the returned mail will be tracked and documented along with the reason for return. Statistics will be trended and reviewed as part of our annual review. If it is deemed necessary, a second attempt may be made to reach the stakeholder.

Retention of Documentation

Documentation of efforts implemented in each given year will be maintained for a minimum of 5 years. Documentation is transferred in a secure software application and then maintained internally. At a minimum effort implemented that year should include:

- Stakeholders database identified for each effort.
- Database of addresses that were identified but undeliverable at the time of the effort.
- Database of those communications that were returned by the United States Postal Service along with the reasoning.
- Proof of distribution – Mail receipt, email confirmation, etc.
- Proof of attendance for in person efforts.
- Statistics and data from stakeholder engagement and feedback.

Evaluation Processes

There are several areas we review in the process of evaluating the effectiveness of our program.

Annual Self-Assessment

An annual self-assessment of program implementation shall be conducted annually by one of the following methods:

- Internal self-assessment conducted by the Program Administrator and potentially a working group of internal personnel
- Third-party partner who conducts an review of the written Program to ensure the efforts were implemented as intended.
- Regulatory inspections, undertaken by inspectors working for federal or state regulators who inspect operator pipeline programs subject to pipeline safety regulations.

At a minimum, the following items should be reviewed annually:

- Process and methodologies defined in the program were implemented correctly, to the appropriate stakeholder audiences and in the timeframe defined in the program.
- The assets used for implementations were accurate.
- The need for supplemental enhancements to the program itself or those efforts implemented within the program.

A copy of the self-assessment form can be found in Appendix C.

Considerations of Supplemental Enhancement

Considerations for supplemental public awareness or damage prevention can be conducted at any time during the year. At a minimum, the need for enhancements will be reviewed during the annual self-assessment. There are many factors that must be considered when reviewing the need for enhancements. At a minimum the following factors will be considered:

- High consequence areas
- Increased population densities
- Environmental considerations
- Regulatory requirements
- Land development activities
- Farming activities
- Increased third-party encroachments or damages to pipeline
- Results from annual self-assessment
- Feedback from stakeholders
- Pipeline history

- Significant increase or decrease in One-Call tickets

If any of these factors are determined to justify supplemental or enhanced needs the following communication methods will be considered:

- Increased frequency – refers to providing communications to specific areas, audiences, or demographics on a more frequent basis.
- Enhanced Content – refers to providing additional or supplemental messages beyond the baseline requirements.
- Delivery Methods – refers to changing or adding the way in which the specific audience or area is communicated with.
- Coverage Area – refers to broadening the area in which we communicate beyond the baseline distances referenced in the Program.

Effectiveness Evaluation

At least once every four years, an evaluation will be conducted either internally or by a third-party to review and determine the effectiveness of the Program. The following metrics should be used for the overall review:

- Is the information reaching the intended audience?
- Do the audiences understand the messages?
- Is the desired behavior being conducted when appropriate?
- Has the number of third-party damages been reduced during this study period compared to other effectiveness evaluations?

Data Collection Methods

Data collected through target outreach efforts with strategic questions that related to the communication provided can be used as well as any data collected by online method, email campaign or phone survey.

Sample Size

A standard margin of error calculation will be utilized to determine if we have attained enough data to be statistically valid in our review. We will use at least a 90% confidence level for a margin of error of 25% or less in each stakeholder audience group.

Pre-Test of Materials

A pretest should be conducted upon any major design or change in the messages being delivered or the way in which they are delivered. A pre-test may be with a group of stakeholders or by utilizing a group of internal personnel that are unrelated to the public awareness or damage prevention areas of the company. The following elements should be reviewed during the pretest and the results should be reviewed and considered as part of this evaluation:

- Understandability
- Ability to influence behaviors
- Retention of messages
- Message suitability to intended audience groups
- Amount of information

There are four measures we will be assessed within this evaluation to measure if the Program is effective:

Measure One – Outreach Measurement

Outreach consists of two fundamental measurements to gauge the program outreach and the percentage of stakeholders reached with the public awareness campaign.

- Measuring the number of stakeholders communicated with versus the number of returned mail
- The number of responses received from stakeholders in each outreach effort

Measure Two – Understandability of Content

The measure of understanding the messages being relayed to stakeholders are reviewed by how they answered strategic questions in a survey that they receive either with a communication, request for online survey or contacting them personally to collect their responses. The positive response is measured on each question and documented for review in the evaluation.

Measure Three – Desired Behaviors

The measure of if the intended stakeholder audience's behavior is also relevant is this evaluation. The ways in which this is measured could be:

- Strategic questions requesting the stakeholder to discern how they would react or respond to a particular situation.

- Noted improvement is positive response to behavior questions documented in the last effectiveness evaluation.
- Review both the number of One-Call tickets being made in addition to the unique number of companies or individuals making them.
- Comparing the One-Call tickets trend in the current evaluation period to previous evaluations.
- Number of stakeholders that report a possible leak.

Measure Four – Bottom-Line Results

The goal of public awareness is to ensure the safety of people, environment, and pipeline infrastructure. Therefore, our bottom-line results will be measured by tracking 3rd-party incidents and damages to our pipeline. Other data points in this measure may also include trending damage data to One-Call ticket ratio. Strategic survey question(s) addressing stakeholder perception may also be reviewed as part of this measure.

Evaluation Review and Continuous Improvement

A written effectiveness evaluation report will be compiled that includes the review of all the data sets and measurables listed above. A review will be conducted of the report's findings during the annual review at least every four years. At that time if any changes to the written Program or efforts implemented within it require change, it will be updated and documented in the change log which can be found in Appendix C.

Appendix A – Statement of Management Support

Statement of Management Support

Date: 10/22/25

The following statement affirms The City of Sealy is commitment to the Public Awareness Program.

We are fully committed to operating safe and reliable facilities. We also commit to meeting the requirements of the guidelines set forth in the American Petroleum Institute's Recommended Practice (RP) 1162.

The goal of the guidelines within our Public Awareness Program is to enhance public safety and environmental protection by increasing public awareness and understanding of our operations. A more informed public will understand that they have an important role in helping to prevent accidents that are caused by third-party damage.

Through public awareness communications we seek to raise the awareness of our affected public and other key stakeholders to the presence of our communities.

_____ Mayor

_____ City Manager

_____ Council Member

_____ Council Member

_____ Council Member

_____ Council Member

_____ Council Member

_____ Council Member

Appendix B – SIC Code Index

SIC	SIC Code Description	Stakeholder Audience
9121	Legislative Bodies	Emergency Officials
9221	Police protection	Emergency Officials
9224	Fire protection	Emergency Officials
9229	Public order and safety	Emergency Officials
9111	Executive Offices	Public Officials
9121	Legislative Bodies	Public Officials
9131	Executive and Legislative Combined	Public Officials
9199	General Government, Nec	Public Officials
95	Administration of Environmental Quality and Housing Programs	Public Officials
96	Administration Of Economic Programs	Public Officials
8211	Elementary and Secondary Schools	Schools
8221	Colleges and Universities	Schools
8222	Junior Colleges	Schools
0711	Soil Preparation Services	Excavators
0781	Landscape Counseling and Planning	Excavators
0782	Lawn and Garden Services	Excavators
0783	Ornamental Shrub and Tree Services	Excavators
0811	Timber Tracts	Excavators
0831	Forest Products	Excavators
0851	Forestry Services	Excavators
10	Metal Mining	Excavators
12	Coal Mining	Excavators
13	Oil and Gas Extraction	Excavators
14	Mining and Quarrying of Nonmetallic Minerals, Except Fuels	Excavators
1521	Single-family Housing Construction	Excavators
1522	Residential Construction, Nec	Excavators
1531	Operative Builders	Excavators
1541	Industrial Buildings and Warehouses	Excavators
1542	Nonresidential Construction, Nec	Excavators
16	Heavy Cnstrctn, Except Building Construction - Contractors	Excavators
1711	Plumbing, Heating, Air-conditioning	Excavators
1731	Electrical Work	Excavators
1741	Masonry and Other Stonework	Excavators
1771	Concrete Work	Excavators
1781	Water Well Drilling	Excavators
1791	Structural Steel Erection	Excavators
1794	Excavation Work	Excavators
1795	Wrecking and Demolition Work	Excavators
1799	Special Trade Contractors, Nec	Excavators
2411	Logging	Excavators
2911	Petroleum Refining	Excavators
40	Railroad Transportation	Excavators
46	Pipelines, Except Natural Gas	Excavators
4911	Electric Services	Excavators
4922	Natural Gas Transmission	Excavators
4923	Gas Transmission and Distribution	Excavators
4924	Natural Gas Distribution	Excavators
4925	Gas Production and/or Distribution	Excavators
4931	Electric and Other Services Combined	Excavators

SIC	SIC Code Description	Stakeholder Audience
4932	Gas and Other Services Combined	Excavators
4939	Combination Utilities, Nec	Excavators
4941	Water Supply	Excavators
4952	Sewerage Systems	Excavators
4953	Refuse Systems	Excavators
4959	Sanitary Services, Nec	Excavators
4971	Irrigation Systems	Excavators
5211	Lumber and Other Building Materials	Excavators
5261	Retail Nurseries and Garden Stores	Excavators
6552	Subdividers and Developers, Nec	Excavators
6553	Cemetery Subdividers and Developers	Excavators
7312	Outdoor Advertising Services	Excavators
7353	Heavy Construction Equipment Rental	Excavators
7359	Equipment Rental and Leasing, Nec	Excavators
7363	Help Supply Services	Excavators
7513	Truck Rental and Leasing, Without Drivers	Excavators
8711	Engineering Services	Excavators
8712	Architectural Services	Excavators
8713	Surveying Services	Excavators
8742	Management Consulting Services	Excavators
01	Agricultural Production - Crops	Farmers
0211	Beef Cattle Feedlots	Farmers
0212	Beef Cattle, Except Feedlots	Farmers
0213	Hogs	Farmers
0214	Sheep and Goats	Farmers
0219	General Livestock, Nec	Farmers
0241	Dairy Farms	Farmers
0251	Broiler, Fryer, and Roaster Chickens	Farmers
0252	Chicken Eggs	Farmers
0253	Turkeys and Turkey Eggs	Farmers
0254	Poultry Hatcheries	Farmers
0259	Poultry and Eggs, Nec	Farmers
0271	Fur-bearing Animals and Rabbits	Farmers
0272	Horses and Other Equines	Farmers
0273	Animal Aquaculture	Farmers
0291	General Farms, Primarily animals	Farmers
0711	Soil Preparation Services	Farmers
0721	Crop Planting and Protection	Farmers
0722	Crop Harvesting	Farmers
0723	Crop Preparation Services For Market	Farmers
0761	Farm Labor Contractors	Farmers
0762	Farm Management Services	Farmers
0273	Animal Aquaculture	Affected Public -- General Business
0279	Animal Specialties, Nec	Affected Public -- General Business
0291	General Farms, Primarily animals	Affected Public -- General Business
0711	Soil Preparation Services	Affected Public -- General Business
0721	Crop Planting and Protection	Affected Public -- General Business
0722	Crop Harvesting	Affected Public -- General Business
0723	Crop Preparation Services For Market	Affected Public -- General Business

SIC	SIC Code Description	Stakeholder Audience
0724	Cotton Ginning	Affected Public -- General Business
0741	Veterinary Services For Livestock	Affected Public -- General Business
0742	Veterinary Services, Specialties	Affected Public -- General Business
0751	Livestock Services, Except Veterinary	Affected Public -- General Business
0752	Animal Specialty Services	Affected Public -- General Business
0781	Landscape Counseling and Planning	Affected Public -- General Business
0782	Lawn and Garden Services	Affected Public -- General Business
0783	Ornamental Shrub and Tree Services	Affected Public -- General Business
0811	Timber Tracts	Affected Public -- General Business
0851	Forestry Services	Affected Public -- General Business
09	Fishing, Hunting and Trapping	Affected Public -- General Business
1521	Single-family Housing Construction	Affected Public -- General Business
1522	Residential Construction, Nec	Affected Public -- General Business
1541	Industrial Buildings and Warehouses	Affected Public -- General Business
1542	Nonresidential Construction, Nec	Affected Public -- General Business
1711	Plumbing, Heating, Air-conditioning	Affected Public -- General Business
1721	Painting and Paper Hanging	Affected Public -- General Business
1731	Electrical Work	Affected Public -- General Business
1741	Masonry and Other Stonework	Affected Public -- General Business
1742	Plastering, Drywall, and Insulation	Affected Public -- General Business
1743	Terrazzo, Tile, Marble, Mosaic Work	Affected Public -- General Business
1751	Carpentry Work	Affected Public -- General Business
1752	Floor Laying and Floor Work, Nec	Affected Public -- General Business
1761	Roofing, Siding, and Sheetmetal Work	Affected Public -- General Business
1771	Concrete Work	Affected Public -- General Business
1793	Glass and Glazing Work	Affected Public -- General Business
1796	Installing Building Equipment	Affected Public -- General Business
1799	Special Trade Contractors, Nec	Affected Public -- General Business
20	Food and Kindred Products	Affected Public -- General Business
21	Tobacco Products	Affected Public -- General Business
22	Textile Mill Products	Affected Public -- General Business
23	Apparel, Finished Prdcts from Fabrics & Similar Ma	Affected Public -- General Business
2421	Sawmills and Planing Mills, General	Affected Public -- General Business
2426	Hardwood Dimension and Flooring Mills	Affected Public -- General Business
2429	Special Product Sawmills, Nec	Affected Public -- General Business
2431	Millwork	Affected Public -- General Business
2434	Wood Kitchen Cabinets	Affected Public -- General Business
2435	Hardwood Veneer and Plywood	Affected Public -- General Business
2436	Softwood Veneer and Plywood	Affected Public -- General Business
2439	Structural Wood Members, Nec	Affected Public -- General Business
2441	Nailed Wood Boxes and Shook	Affected Public -- General Business
2448	Wood Pallets and Skids	Affected Public -- General Business
2449	Wood Containers, Nec	Affected Public -- General Business
2451	Mobile Homes	Affected Public -- General Business
2452	Prefabricated Wood Buildings	Affected Public -- General Business
2491	Wood Preserving	Affected Public -- General Business
2493	Reconstituted Wood Products	Affected Public -- General Business
2499	Wood Products, Nec	Affected Public -- General Business
25	Furniture and Fixtures	Affected Public -- General Business

SIC	SIC Code Description	Stakeholder Audience
26	Paper and Allied Products	Affected Public -- General Business
27	Printing, Publishing and Allied Industries	Affected Public – General Business
28	Chemicals and Allied Products	Affected Public -- General Business
2951	Asphalt Paving Mixtures and Blocks	Affected Public -- General Business
2952	Asphalt Felts and Coatings	Affected Public -- General Business
2992	Lubricating Oils and Greases	Affected Public – General Business
2999	Petroleum and Coal Products, Nec	Affected Public -- General Business
30	Rubber and Miscellaneous Plastic Products	Affected Public -- General Business
31	Leather and Leather Products	Affected Public -- General Business
32	Stone, Clay, Glass, and Concrete Products	Affected Public -- General Business
33	Primary Metal Industries	Affected Public – General Business
34	Fabricated Metal Prdcts, Except Machinery & Transport Eqpmnt	Affected Public – General Business
35	Industrial and Commercial Machinery and Computer Equipment	Affected Public – General Business
36	Electronic, Elctrcl Eqpmnt & Cmpnts, Excpt Computer Eqpmnt	Affected Public – General Business
37	Transportation Equipment	Affected Public – General Business
38	Mesr/Anlyz/Cntrl Instrmnts; Photo/Med/Opt Gds; Watchs/Clocks	Affected Public -- General Business
39	Miscellaneous Manufacturing Industries	Affected Public – General Business
41	Local, Suburban Transit & Interurbn Hgwy Passenger Transport	Affected Public – General Business
42	Motor Freight Transportation	Affected Public -- General Business
43	United States Postal Service	Affected Public -- General Business
44	Water Transportation	Affected Public – General Business
45	Transportation by Air	Affected Public – General Business
47	Transportation Services	Affected Public – General Business
48	Communications	Affected Public – General Business
4911	Electric Services	Affected Public – General Business
4924	Natural Gas Distribution	Affected Public – General Business
4939	Combination Utilities, Nec	Affected Public -- General Business
4941	Water Supply	Affected Public – General Business
4952	Sewerage Systems	Affected Public – General Business
4953	Refuse Systems	Affected Public – General Business
4959	Sanitary Services, Nec	Affected Public -- General Business
4961	Steam and Air-conditioning Supply	Affected Public – General Business
4971	Irrigation Systems	Affected Public – General Business
50	Wholesale Trade - Durable Goods	Affected Public -- General Business
51	Wholesale Trade - Nondurable Goods	Affected Public – General Business
5211	Lumber and Other Building Materials	Affected Public -- General Business
5231	Paint, Glass, and Wallpaper Stores	Affected Public – General Business
5251	Hardware Stores	Affected Public – General Business
5261	Retail Nurseries and Garden Stores	Affected Public – General Business
5271	Mobile Home Dealers	Affected Public – General Business
53	General Merchandise Stores	Affected Public – General Business
54	Food Stores	Affected Public – General Business
55	Automotive Dealers and Gasoline Service Stations	Affected Public -- General Business
56	Apparel and Accessory Stores	Affected Public -- General Business
57	Home Furniture, Furnishings and Equipment Stores	Affected Public – General Business
58	Eating and Drinking Places	Affected Public – General Business
59	Miscellaneous Retail	Affected Public – General Business
60	Depository Institutions	Affected Public -- General Business
61	Nondepository Credit Institutions	Affected Public -- General Business

SIC	SIC Code Description	Stakeholder Audience
62	Security & Commodity Brokers, Dealers, Exchanges & Services	Affected Public -- General Business
63	Insurance Carriers	Affected Public -- General Business
64	Insurance Agents, Brokers and Service	Affected Public -- General Business
6512	Nonresidential Building Operators	Affected Public -- General Business
6513	Apartment Building Operators	Affected Public -- General Business
6514	Dwelling Operators, Except Apartments	Affected Public -- General Business
6515	Mobile Home Site Operators	Affected Public -- General Business
6517	Railroad Property Lessors	Affected Public -- General Business
6519	Real Property Lessors, Nec	Affected Public -- General Business
6531	Real Estate Agents and Managers	Affected Public -- General Business
6541	Title abstract Offices	Affected Public -- General Business
6552	Subdividers and Developers, Nec	Affected Public -- General Business
6553	Cemetery Subdividers and Developers	Affected Public -- General Business
67	Holding and Other Investment Offices	Affected Public -- General Business
70	Hotels, Rooming Houses, Camps, and Other Lodging	Affected Public -- General Business
72	Personal Services	Affected Public -- General Business
7311	Advertising Agencies	Affected Public -- General Business
7312	Outdoor Advertising Services	Affected Public -- General Business
7313	Radio, Television, Publisher Representatives	Affected Public -- General Business
7319	Advertising, Nec	Affected Public -- General Business
7322	Adjustment and Collection Services	Affected Public -- General Business
7323	Credit Reporting Services	Affected Public -- General Business
7331	Direct Mail Advertising Services	Affected Public -- General Business
7334	Photocopying and Duplicating Services	Affected Public -- General Business
7335	Commercial Photography	Affected Public -- General Business
7336	Commercial Art and Graphic Design	Affected Public -- General Business
7338	Secretarial and Court Reporting	Affected Public -- General Business
7342	Disinfecting and Pest Control Services	Affected Public -- General Business
7349	Building Maintenance Services, Nec	Affected Public -- General Business
7352	Medical Equipment Rental	Affected Public -- General Business
7353	Heavy Construction Equipment Rental	Affected Public -- General Business
7359	Equipment Rental and Leasing, Nec	Affected Public -- General Business
7361	Employment Agencies	Affected Public -- General Business
7363	Help Supply Services	Affected Public -- General Business
7371	Custom Computer Programming Services	Affected Public -- General Business
7372	Prepackaged Software	Affected Public -- General Business
7373	Computer Integrated Systems Design	Affected Public -- General Business
7374	Data Processing and Preparation	Affected Public -- General Business
7375	Information Retrieval Services	Affected Public -- General Business
7376	Computer Facilities Management	Affected Public -- General Business
7377	Computer Rental and Leasing	Affected Public -- General Business
7378	Computer Maintenance and Repair	Affected Public -- General Business
7379	Computer Related Services, Nec	Affected Public -- General Business
7381	Detective and Armored Car Services	Affected Public -- General Business
7382	Security Systems Services	Affected Public -- General Business
7383	News Syndicates	Affected Public -- General Business
7384	Photofinish Laboratories	Affected Public -- General Business
7389	Business Services, Nec	Affected Public -- General Business
7513	Truck Rental and Leasing, Without Drivers	Affected Public -- General Business

SIC	SIC Code Description	Stakeholder Audience
7514	Passenger Car Rental	Affected Public -- General Business
7515	Passenger Car Leasing	Affected Public -- General Business
7519	Utility Trailer Rental	Affected Public -- General Business
7521	Automobile Parking	Affected Public -- General Business
7532	Top and Body Repair and Paint Shops	Affected Public -- General Business
7533	Auto Exhaust System Repair Shops	Affected Public -- General Business
7534	Tire Retreading and Repair Shops	Affected Public -- General Business
7536	Automotive Glass Replacement Shops	Affected Public -- General Business
7537	Automotive Transmission Repair Shops	Affected Public -- General Business
7538	General Automotive Repair Shops	Affected Public -- General Business
7539	Automotive Repair Shops, Nec	Affected Public -- General Business
7542	Carwashes	Affected Public -- General Business
7549	Automotive Services, Nec	Affected Public -- General Business
76	Miscellaneous Repair Services	Affected Public -- General Business
78	Motion Pictures	Affected Public -- General Business
79	Amusement and Recreation Services	Affected Public -- General Business
80	Health Services	Affected Public -- General Business
81	Legal Services	Affected Public -- General Business
8221	Colleges and Universities	Affected Public -- General Business
8231	Libraries	Affected Public -- General Business
8243	Data Processing Schools	Affected Public -- General Business
8244	Business and Secretarial Schools	Affected Public -- General Business
8249	Vocational Schools, Nec	Affected Public -- General Business
8299	Schools and Educational Services	Affected Public -- General Business
83	Social Services	Affected Public -- General Business
84	Museums, Art Galleries and Botanical and Zoological	Affected Public -- General Business
86	Membership Organizations	Affected Public -- General Business
8711	Engineering Services	Affected Public -- General Business
8712	Architectural Services	Affected Public -- General Business
8713	Surveying Services	Affected Public -- General Business
8721	Accounting, Auditing, and Bookkeeping	Affected Public -- General Business
8731	Commercial Physical Research	Affected Public -- General Business
8732	Commercial Nonphysical Research	Affected Public -- General Business
8733	Noncommercial Research Organizations	Affected Public -- General Business
8734	Testing Laboratories	Affected Public -- General Business
8741	Management Services	Affected Public -- General Business
8742	Management Consulting Services	Affected Public -- General Business
8743	Public Relations Services	Affected Public -- General Business
8744	Facilities Support Services	Affected Public -- General Business
8748	Business Consulting, Nec	Affected Public -- General Business
89	Services Not Elsewhere Classified	Affected Public -- General Business
9199	General Government, Nec	Affected Public -- General Business
9211	Courts	Affected Public -- General Business
9221	Police protection	Affected Public -- General Business
9222	Legal Counsel and Prosecution	Affected Public -- General Business
9223	Correctional Institutions	Affected Public -- General Business
93	Public Finance, Taxation and Monetary Policy	Affected Public -- General Business
94	Administration of Human Resource Programs	Affected Public -- General Business
97	National Security and International Affairs	Affected Public -- General Business

SIC	SIC Code Description	Stakeholder Audience
99	Nonclassifiable Establishments	Affected Public -- General Business

Appendix C – Annual Assessment Form

This form is meant to assist in measuring both if the current written Program is being implemented as planned on an annual basis and if the Program is effective at least every four years.

Date of Assessment: _____

Assessment Conducted by: _____

(YEAR) Written Public Awareness Program Review

1) Does the Company have a written Program? Yes ☐ No ☐
2) Have all the elements described in section 2 of RP 1162 been incorporated into the written Program? Yes ☐ No ☐
3) Does the Program list the assets and OPIDs to be in the Program? Yes ☐ No ☐
4) Are there any updates to the OPIDs that are needed? Yes ☐ No ☐
5) Does the written Program address all the objectives of the RP as defined in 2.1? Yes ☐ No ☐
6) Does the documented Program address regulatory requirements identified in Section 2.2 of the RP 1162 along with all other regulatory requirements to comply with? Yes ☐ No ☐
7) Does the Program that includes a schedule for implementing all stakeholder audience groups? Yes ☐ No ☐
8) Does the Program identify personnel who have oversight of the Program?
9) Are there any changes that need to organization or personnel needed? Yes ☐ No ☐

(YEAR) Program Implementation Review

1) Have the required elements of the Program been implemented in accordance with the written Program and schedule? Yes ☐ No ☐
2) Have the implemented elements been adequately documented? Yes ☐ No ☐
3) Audiences communicated with:

Audience	Basement	Supplemental
Affected Public	☐	☐
Emergency Officials	☐	☐
Excavators	☐	☐
Public Officials	☐	☐

4) Baseline and Supplemental methods or combination of methods used for each audience:

Baseline Methods	Affected Public	Emergency Officials	Excavators	Public Officials
Target distribution of print materials	☐	☐	☐	☐
Pipeline Markers	☐	☐	☐	☐
Personal Contact (phone calls, group meetings)	☐	☐	☐	☐
Liaison Meetings	☐	☐	☐	☐
Paid Advertising (All Media)	☐	☐	☐	☐

Supplemental Methods	Affected Public	Emergency Officials	Excavators	Public Officials
QR Code to Additional Information	☐	☐	☐	☐
Emergency Response Portal	☐	☐	☐	☐
Online Training Platform	☐	☐	☐	☐
Liaison Meetings	☐	☐	☐	☐

5) Baseline and Supplemental messages provided to each stakeholder audience:

Affected Public	Baseline	Supplemental
Pipeline Purpose and Reliability	☐	☐
Awareness of Hazards and Prevention Measures	☐	☐
Damage Prevention Awareness	☐	☐
One-Call Requirements	☐	☐

Leak Recognition and Response	☐	☐
Pipeline Location Information	☐	☐
How to get Additional Information	☐	☐
National Pipeline Mapping Information	☐	☐
Emergency Preparedness Communications	☐	☐
Integrity Management Program	☐	☐
Information about HCAs	☐	☐
APWA Color Code Chart	☐	☐
Map of Pipeline Location	☐	☐
State of Texas Reporting	☐	☐

Emergency Officials	**Baseline**	**Supplemental**
Pipeline Purpose and Reliability	☐	☐
Awareness of Hazards and Prevention Measures	☐	☐
Damage Prevention Awareness	☐	☐
One-Call Requirements	☐	☐
Leak Recognition and Response	☐	☐
Pipeline Location Information	☐	☐
How to get Additional Information	☐	☐
National Pipeline Mapping Information	☐	☐

Emergency Preparedness Communications	☐	☐
Integrity Management Program	☐	☐
Information about HCAs	☐	☐
APWA Color Code Chart	☐	☐
Map of Pipeline Location	☐	☐
State of Texas Reporting	☐	☐

Excavators	Baseline	Supplemental
Pipeline Purpose and Reliability	☐	☐
Awareness of Hazards and Prevention Measures	☐	☐
Damage Prevention Awareness	☐	☐
One-Call Requirements	☐	☐
Leak Recognition and Response	☐	☐
Pipeline Location Information	☐	☐
How to get Additional Information	☐	☐
National Pipeline Mapping Information	☐	☐
Emergency Preparedness Communications	☐	☐
Integrity Management Program	☐	☐
Information about HCAs	☐	☐
APWA Color Code Chart	☐	☐
Map of Pipeline Location	☐	☐
State of Texas Reporting	☐	☐

Public Officials	Baseline	Supplemental
Pipeline Purpose and Reliability	☐	☐
Awareness of Hazards and Prevention Measures	☐	☐
Damage Prevention Awareness	☐	☐
One-Call Requirements	☐	☐
Leak Recognition and Response	☐	☐
Pipeline Location Information	☐	☐
How to get Additional Information	☐	☐
National Pipeline Mapping Information	☐	☐
Emergency Preparedness Communications	☐	☐
Integrity Management Program	☐	☐
Information about HCAs	☐	☐
APWA Color Code Chart	☐	☐
Map of Pipeline Location	☐	☐
State of Texas Reporting	☐	☐

If one of the elements has not been completed as directed above, please state the reason(s):

_____

6) Where stakeholder responses or inquiries tracked, and response documented appropriately?

Yes ☐ No ☐

Program Effectiveness Evaluation Review

1) Was an effectiveness evaluation due in 2026 Yes ☐ No ☐
   a. If not, when was the last evaluation conducted? _____
      i. Are there documented results of the evaluation? Yes ☐ No ☐
      ii. Were the results of the evaluation reviewed and any changes to the Program or supplemental efforts considered? Yes ☐ No ☐
      iii. If so, are they being implemented? Yes ☐ No ☐
      iv. When is the next effectiveness evaluation due? _____

   b. If yes, a review of the effectiveness evaluation should be conducted with this annual review.
      i. Has the Program Administrator conducted a review of the effectiveness evaluation results with the appropriate personnel? Yes ☐ No ☐
      ii. Are there any considerations for changing the written Program due to the evaluation results? Yes ☐ No ☐
      iii. Are there any supplemental efforts to methods, messages, or additional efforts to be conducted in the next four years? Yes ☐ No ☐
         1. If yes, please document those efforts below:

_____
_____
_____
_____
_____

This Annual Self-Assessment was reviewed, discussed, and approved at (list meeting name, date, etc.). Below is a listing of the members who attended this meeting:

_____ _____

_____ _____

The Annual Self-Assessment and findings included in this document were conducted by:

_____	_____
Name	Date

Appendix D – Program Revision Log

Date(s) of Revision	Section(s) Revised	Notes

STAFF REPORT

Meeting Date: November 18, 2025

Agenda Item No. _____ - Approval of a Resolution to Amend Minimum Construction Standard.

Prepared by: Mike Barrow, Assistant City Manager

SUMMARY:

There have been several standards and language in the minimum construction standards that public works staff have identified which needed clarification or update.

- Section 1.01 - Tim identified better language for any requests for exceptions that city staff receives where a developer may want to deviate from a minimum construction standard that can be approved by the public works director or planning director, or even an exception that may go to city engineer or city council.
- Section 1.03 – Added language creating two classifications of Collector Streets (Minor and Major). Also, created definition for Local Street.
- Section 1.04 – Better clarification of process of final plat approval and filing, as well as construction plans and performance bond. We had already referenced Section 87-63, but we also now reference Section 87-65 in relation to performance bond.
- Section 1.06 – Added language consistent with Chapter 87 of our ordinances regarding Certificate of Utilities Availability and Utilities Development and Traffic Review Application. Also, we do not have regional detention now, but improved language was added in 1.06(B).
- Section 1.08 – Is a correction.
- Section 2.03 – ROW was not included and now it is. In "E", clarification is provided that contractor must be familiar with City of Sealy Code of Ordinances Chapter 86, Article II. – Right-of-Way Use and Occupancy. In "G", Austin County Emergency Services District No. 2 was added regarding notification of any lane closures. In "Q", requirement was added that permittee submit to public works director a completion letter or email that all work under the permit is completed and beginning of the one-year warranty begins.
- Section 2.05 – Provides information that requirement for minimum depth of utilities can be found in the Standard Construction Details.

- Section 3.02 – Allows for the public works director to require or allow alternate designs to 2 in flush valves on a case-by-case basis and in the best interest of the City.
- Section 3.04 – Identifies silver fire hydrants from red private fire hydrants in compliance with International Fire Code and the National Fire Protection Association (NFPA). In "N", requires that all private fire lines and private fire hydrants are required to have check valve, meter, and vault as shown in our Standard Construction Details WTR-14. This detail is new in our details.
- Section 3.06 – Clarified in a couple of places that all public mains can be installed in the right-of-way when a utility easement is not available. In "E", set minimum width of utility easement at 10 ft, but still may be determined by the public works director.
- Section 3.12 – Set out that fire hydrant valve must be located a distance not to exceed 5 ft from the centerline of the fire hydrant and to refer to Standard Construction Detail WTR-6.
- Section 3.18 – Is a correction to language, removing the use of copper tubing, allowing only ¼ turn curb stops, requires plastic meter box to be used except where public works director approves otherwise in writing to use another type meter box to be located in a driveway or pavement.
- Section 4.04 – changes and better clarifies the allowable material and thickness requirements of manhole inflow protection inserts, and the pull handles. In "B", added a requirement that manhole has a pick hole.
- Section 4.06 – better clarified sewer line location specifications that are to be placed in the right-of-way or utility easement.
- Section 6.03 Table 6.1 – Added Minor Collector Street and its minimum standards and made changes to required minimum right-of-way widths and required minimum pavement widths.
- Section 6.11 – provided minimum thickness of pavement for collector streets, and specified #4 rebar and 24 inch spacing of rebar. In "B", changed concrete thickness from 7 inches to 8 inches in all multi-family residential, commercial, and industrial areas, and changed from #4 to #5 rebar. In "C", removed "major thoroughfares (greater than 70-foot right-of-way)" and replaced with "Arterial streets", and changed the rebar size from #4 to #5.

FINANCIAL IMPACT:

N/A

RECOMMENDATION:

Recommend approval of updating the Minimum Construction Standards for Community Improvements.

RESOLUTION NO. 2025-____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS, ADOPTING REVISED MINIMUM CONSTRUCTION STANDARDS FOR COMMUNITY IMPROVEMENTS FOR THE CITY; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEAL; AND PROVIDING AN EFFECTIVE DATE.

* * * * * * * * * *

WHEREAS, The City Council of the City of Sealy, Texas, ("City"), finds that revising the Minimum Construction Standards for Community Improvements is needed to provide for the efficient operation of government;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS:

Section 1. The facts and recitations contained in the preamble of this Resolution are true and correct and incorporated herein for all purposes.

Section 2. The City adopts the Minimum Construction Standards for Community Improvements as attached hereto as Exhibit "A."

Section 3. *Severability.* In the event any clause, phrase, provision, sentence, or part of this Resolution or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part of provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Sealy, Texas, declares that it would have passed tach and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 4. *Repeal.* Resolution 2004-18, 2006-10, 2006-47, 2008-01, 2015-22, 2024-05, 2024-18 and all Resolutions or parts of Resolutions in conflict herewith shall be and are hereby repealed only to the extent of such conflict.

Section 5. *Effective Date.* This Resolution shall become effective immediately upon passage.

PASSED and APPROVED this, the 18th day of November, 2025.

_____
Carolyn Bilski, Mayor

ATTEST:

_____
Sandra Vrablec, City Secretary

City of Sealy

Minimum Construction Standards for Community Improvements

~~(Updated 03/19/2024)~~
~~(Updated 05/14/2024)~~
(Updated 11/18/2025)

PURPOSE

This Minimum Construction Standards for Community Improvements is intended to set a standard of design for public improvements in the City of Sealy and the City of Sealy's extraterritorial jurisdiction, unless there is an agreement between the City of Sealy and Austin County otherwise, that is consistent, cost-effective, efficient, maintainable, and protects public safety. These standards are a guide for design, but not a substitute for good engineering. It is the obligation of the designer to use these standards responsibly and professionally to produce designs conforming to commonly accepted engineering practices. It may at times be desirable or necessary to vary from the standards in these standards to produce a product in accordance with these goals. When the need arises, please refer to the section on exceptions. Any reference by these standards to any law, regulation, rule, publication, or any other source shall refer to the most recently adopted, promulgated, or otherwise effective version applicable as such may be amended from time to time.

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CHAPTER 1

GENERAL

1.01 GENERAL

A. This chapter describes the general requirements of the construction process, the preparation of construction drawings, the supporting documents required within the City limits, and the extraterritorial jurisdiction of the City of Sealy (City). This chapter also describes procedural requirements for the construction process.

B. The Director of Public Works shall approve construction drawings for public improvements within the City limits or applicable properties in the extraterritorial jurisdiction. Applicable properties located in the extraterritorial jurisdiction shall mean properties receiving City services including but not limited to water, sanitary sewer, gas, and/or discharging into the public storm sewer system.

C. Construction drawings for private improvements within public right-of-way and public easements that connect to or affect the public infrastructure shall be approved by the City subject to the requirements of this Minimum Construction Standards for Community Improvements and are subject to review and approval using the process defined in these standards.

D. The Director of Public Works or their designee will be available for preliminary meetings to discuss a proposed project.

E. Materials and manufactured items used in construction of an infrastructure project shall be approved by the Director of Public Works before installation. Water, wastewater, and drainage system appurtenances shall be subject to the approved items as listed in the Approved Products List, (which is included in Appendix A of these standards. Items not appearing on the approved list shall not be used for construction of public improvements in the City.

F. It may at times be desirable or necessary to vary from these standards to produce a product in accordance with these goals. Exceptions to these standards are authorized only if approved in writing by the Director of Public Works or the Director of Planning. Exception requests must be submitted at the time of the original construction drawing submittal. Persons seeking an exception to these standards shall submit to the Director of Planning a request explaining what exception is being requested, why the exception is being requested, and an explanation of how or why the resulting product will be equivalent or superior to the product that would result from constructing the improvement in strict accordance with these standards.

G. ~~Upon receipt of an exception request, the City shall approve or disapprove such request within 30 business days~~. Exception requests which the city does not respond approving or disapproving in writing are considered disapproved. Construction work related to the request should not begin before approval. Any construction work related to the request that proceeds without approval shall be subject to removal and replacement at the cost of the party who performs such construction work.

1.02 References

All projects that are required to conform to these standards shall also be in compliance with all applicable City ordinances. All construction drawings and supporting documentation shall conform to the requirements of these standards and all applicable regulations of all federal, state, county, and local entities having jurisdiction. Relevant related laws and regulations include, but are not limited to, the following:

A. City of Sealy

1. Buildings and Building Regulations, Chapter 14 of the City Code.
2. Drainage Criteria, Chapter 27 of the City Code.

3. Development Rules, Regulations, and Standards, Chapter 28 of the City Code.
4. Fire Prevention and Protection, Chapter 34 of the City Code.
5. Floods, Chapter 38 of the City Code.
6. Subdivision of Land and Plats, Chapter 87 of the City Code.
7. Utilities, Chapter 102 of the City Code.

B. State of Texas

1. Texas Accessibility Standards (TAS), pursuant and subject to the Texas Government Code, Chapter 469, and the Texas Administrative Code, Title 16, Chapter 68.
2. Rules and Regulations published by the Texas Commission on Environmental Quality (TCEQ):
    a. Rules and Regulations for Public Water Systems, Texas Administrative Code, Title 30, Chapter 290, Subchapter D.
    b. Design Criteria for Domestic Wastewater Systems, Texas Administrative Code, Title 30, Chapter 217.
    c. TCEQ storm water pollution prevention protection standards.
3. State of Texas Engineering Practice Act, Texas Occupational Code, Chapter 1001.
4. Professional Land Surveying Practices Act, Texas Occupational Code, Chapter 1071.
5. Texas Manual on Uniform Traffic Control Devices.

C. National

1. Americans with Disabilities Act, 42 U.S.C § 12101 et seq and regulations, 28 CFR Part 36.
2. American Association of Highway and Transportation Officials, A policy on Geometric Design of Highways and Streets.
3. Institute of Transportation Engineers, Traffic Engineering Handbook.
4. Highway Capacity Manual, National Research Council, Transportation Research Board.

1.03 Definitions

For the purpose of these standards, the following words and phrases shall have the meanings respectively ascribed to them by this section.

Approved Products List – List of approved products that can be used for construction in the City. This list is included in Appendix A of these standards and may be updated periodically.

Arterial Streets – A street designed as a principal traffic artery, more or less continuous across the city, intended to connect remote parts of the city, and used primarily for fast or heavy volume traffic. Arterial streets generally can have channelized intersections, restricted parking, and collects and distributes traffic to and from collector streets and to and from regional highways. The term shall apply to all regional highways and frontage roads regulated by the Texas Department of Transportation.

City Code – The code or ordinances of the City of Sealy, Texas.

Collector Streets – Street routes that have short travel distances and collect traffic from intracity streets and funnel it into major thoroughfares or other collector streets. There are two classifications of collector streets. Minor collector streets and major collector streets are both designed to collect traffic from local areas and distribute to the arterial network. Minor collector streets typically accommodate two lanes of traffic with on-street parking on both sides. Major collector streets typically accommodate two lanes of traffic with turning lanes or median and with limited to no on-street parking.

Commercial Driveway Approach – The portion of a driveway within the public right-of-way that provides access to property on which an office, retail commercial center, or a building having more than three dwelling units is located or any driveway approach that accesses property primarily used for nonresidential purpose.

County – The applicable political subdivision of the State of Texas in which a subject tract is located in; Sealy, Texas city limits and its extraterritorial jurisdiction is within Austin County.

Design Analysis – Narrative and calculation necessary to support design of a project.

Director of Planning – The Director of Planning or his designee.

Director of Public Works – The Director of Public Works or his designee.

Drawings – Plan, profile, detail and other graphic sheets to be used in a construction contract, which define character and scope of the project.

Driveway – Entrance to and exit from premises where it is possible to park completely off the street, and which is not open for vehicular traffic except by permission of the owner of said private property.

Driveway Approach – A way or place including paving and curb returns between the street travel lanes and private property that provides vehicular access between the roadway and said private property.

Dwelling Unit – A building or portion thereof designed exclusively for residential occupancy.

Highway, Street, or Roadway – A general term denoting a public or private way for the purpose of vehicular travel.

Infrastructure – Any facility or structure proposed to be constructed, reconstructed, repaired, or regraded wholly or partially within right-of-way public easements or connecting to right-of-way, including, but not limited to, streets, driveways, sidewalks, curbs, gutters, culverts, open ditches, storm drains, and irrigation facilities owned or maintained by a public entity.

Intersection – The area embraced within the prolongation or connection of the lateral curb lines, or, if none, then the lateral boundary lines of two or more roadways. This includes public street, private street, commercial driveway, residential driveway, driveway approach, alley or combination thereof that join one another at, or approximately at, right angles, or the area within which vehicles traveling upon different roadways joining at any other angle may come into conflict.

Local Street – Street routes designed to provide access to abutting property and to collect traffic between parcels of land and collector and arterial streets. Local streets include all other streets that are not included in the higher classifications.

Major Thoroughfare – Highways, streets, and roadways devoted to moving large volumes of traffic over long distances. Major thoroughfares shall be set forth in the Major Thoroughfare Plan adopted by the City Council and may be amended, periodically.

Minimum Construction Standards for Community Improvements – This is a separate document that contains the City construction details and may be updated periodically.

Professional Engineer – An engineer currently licensed by, and in good standing with the Texas Board of Professional Engineers.

Professional Land Surveying – A surveyor currently registered with and in good standing with the State of Texas Board of Professional Land Surveying.

Project Engineer Representative – A representative of the design engineer who possesses the knowledge, skills and abilities to carry out inspection duties to ensure compliance with the approved drawings and specifications.

Private Projects or Private Improvements – All projects involving construction, reconstruction, modification or maintenance of privately owned or maintained facilities including, but not limited to, buildings, parking lots, utility systems, private shared-access drives, and any facility supporting functions within private property boundaries.

Public Improvements, or Public Projects – All projects involving construction, reconstruction, modification or maintenance of public infrastructure, including, but not limited to, streets, drainage facilities, water and wastewater systems, construction in public right-of-way or easements. Any project that will be accepted for permanent maintenance by a public agency or political subdivisions of the State of Texas. Any project subject to review and approval by the terms of Section 1.01 of this chapter.

Residential Developments – Residential developments shall mean all areas identified as residential or almost entirely residential.

Residential Driveway Approach – The portion of a driveway within the public right-of-way that provides access to property on which a single-family residence, duplex, or multi-family building containing three or fewer dwelling units is located.

Residential Streets – Street routes that provide access to local property owners and which connect residential property to major thoroughfares or collector street networks.

Residential Structure – A single-family home, apartment house, townhouse, condominium or any other type of dwelling unit.

Revegetation – Restoration of existing ground cover for all areas disturbed by construction activities. Revegetation may include applying hydro-mulch or sod to the disturbed area. In accordance with TCEQ Stormwater Control requirements, vegetative cover must be restored to 70% of its original condition prior to removal of erosion or sediment controls (ESC's).

Review Authorities – The authorized representatives of City departments, divisions, or sections responsible for reviewing and approving calculations and drawings for privately funded projects, and for design and construction contracts with the City.

Right-of-way – Property that is publicly owned or upon which a governmental entity has an express or implied property interest (e.g., fee title and easements) held for a public purpose. Examples of such public

purpose include by way of example and not limitation, highways, streets, sidewalks, drainage facilities, sewerage and water facilities.

Sidewalk – The section of pavement between the curb lines of a roadway and the adjacent property lines or located within an easement intended for the use of pedestrians.

Specification – City of Sealy Standard Specification plus project-specific narrative descriptions of procedures, requirements, and materials for particular project.

Standards – The requirements of these Minimum Construction Standards for Community Improvements.

Subdivision Ordinance – Subdivision of Land and Plats, Chapter 87 of the City Code of Ordinances.

Traffic Impact Analysis – A study performed by engineers with expertise in traffic engineering principles and practice that reviews development of a specific property and how it integrates into the existing City Street network. The analysis uses data and conclusions developed in previous studies and identifies improvements needed to mitigate the impact of traffic generated by a development on the street network system.

1.04 CONSTRUCTION DRAWING REVIEW PROCESS

A. Construction plan and profile sheets for all subdivision improvements, public or private, shall be submitted with the application for final plat approval. The approval of the final plat shall be contingent upon approval of the construction plans by the Director of Public Works. Further, the approval of filing the final plat with the Austin County Clerk is contingent upon completion of all improvements in accordance with the approved construction plans, approval by the Director of Public Works and acceptance of the improvements by the City Council (See Section 87-63 of the Code of Ordinances), or filing with the City Secretary a performance bond in compliance with Section 87-65. And all easements that may be required for construction shall be recorded in Austin County Official Records prior to final approval of the construction drawings or be recorded on the final plat.

B. The applicant shall submit complete drawings signed and sealed by a Texas Registered Professional Engineer for each review phase in accordance with the Planning Department Procedures.

C. If a project has begun the review process but becomes inactive for a period of 12 months from the date of the last correspondence, the project will be considered stopped. Projects reactivated after 12 months of inactivity will be treated as new submittals, subject to all current requirements and changes in codes or ordinances.

D. Submit an indexed listing of all expectation or deviations from the requirements of the Minimum Construction Standards for Community Improvements.

E. Signature of the Director of Public Works or his/her designee on approved construction drawings for utilities that are intended to remain private, does not infer acceptance of the City for ownership or maintenance or operation of facilities indicated on the drawings.

1.05 QUALITY ASSURANCE

A. Surveying and platting shall be accomplished under direction of a Professional Land Surveyor. Recording documents shall be sealed, signed, and dated by a Professional Land Surveyor.

B. Engineering calculations shall be prepared by or under direct supervision of a Professional Engineer trained and licensed in disciplines required by the project scope and sealed by the Professional Engineer. Final engineering design drawings shall be sealed, signed, and dated by the Professional Engineer responsible for development of the drawings.

C. Final architect design drawings shall be sealed, signed, and dated by the licensed Architect responsible for development of the drawings.

D. Final irrigation design drawings shall be sealed, signed, and dated by either a Texas Professional Engineer, a licensed irrigator, or a licensed Landscape Architect.

1.06 CAPACITY ALLOCATIONS

A. A completed Certificate of Utilities Availability form and submission of a Utilities Development and Traffic Review Application and fee shall be submitted to the Public Works Director for review and approval by the City Engineer prior to final plat submission. Construction drawing approval shall not infer that capacity is committed for service to the property. A capacity allocation for service to the development and approval of the connection design shall be secured separately prior to connection to water and wastewater facilities.

B. Prior to beginning construction on a project, if a project does not have on-site drainage facilities that have been approved by the City Engineer, a current commitment of drainage capacity for the proposed development, including the status of any drainage fees that may be due or have been paid, will be required. The commitment shall be issued by the relevant agencies such as Austin County or the City, as applicable.

1.07 CONSTRUCTION PROCEDURE REQUIREMENTS

A. Construction on Public Projects and within public rights-of-way and easements shall not begin until construction drawings are approved by the City, and a Construction Permit has been issued. A schedule of fees is on file in the Planning Department. Construction shall not begin within an existing easement or right-of-way until all permits, or any right-of-way use agreements are negotiated between the affected parties.

B. Schedule a preconstruction meeting with the City at least 48 hours prior to the desired start of construction for the project.

C. The City will make periodic inspections. The City shall be notified at least 24 hours prior to each time concrete is placed on the project. The City shall be notified at least 24 hours prior to all pipe inspection tests and other tests that may be required. All Saturday construction shall be scheduled with the City at least 48 hours in advance. There will be no construction or inspections made on Sundays except in the event of an emergency. Request for Sunday or holiday construction or inspections shall be made in

writing and submitted to the City for approval not later than 72 hours prior to the intent. All Saturday, Sunday, or holiday inspections will be on fee basis paid directly to the City prior to final approval of the project. A schedule of fees is on file in the Planning Department.

D. Notify the City staff at least 48 hours prior to a final inspection. The City staff and representative of all entities having jurisdiction shall be present during all final inspections (i.e., TCEQ, TxDOT, etc.).

E. For all projects, upon request, all delivery tickets for material (e.g., concrete, cement stabilized sand) shall be submitted to the Director of Public Works. These delivery tickets shall be maintained by the Engineer of Record for a minimum of one year from the completion of the project.

F. Significant changes from approved construction drawings shall be approved by the Director of Public Works prior to construction. The Project Engineer will submit revised plans to the Planning Department for re-approval. The Planning Department will respond in writing within fourteen working days.

G. Competent, full-time resident inspection by the Project Engineer's representative shall be provided at all critical points of construction and as deemed necessary by the City. Critical points of construction include, but are not limited to, operations involving inspection of bedding and pipe prior to backfilling, placing and compaction of backfill, placement of structural concrete and paving, sidewalk placement, and all on-site testing activities.

H. A certified testing laboratory shall be on site to perform applicable test required so that construction practices and material conform to drawing and specification requirements.

I. All disturbed areas must be properly revegetated prior to demobilization and acceptance of project.

1.08 APPROVAL AND ACCEPTANCE

A. Public projects shall have the final approval of the Director of Public Works prior to placing the facilities in service.

B. Infrastructure projects within the City and extraterritorial jurisdiction will be subject to a two-year maintenance period. An inspection before the end of the maintenance period of an infrastructure project shall be conducted by the Public ~~Projects~~ Works Department staff and all other entities having jurisdiction and a punch list of items to correct shall be issued. If the punch list items are not corrected and accepted by the City within 30 days from the generation of the punch list, the project shall be subject to re-inspection and the generation of a new punch list.

C. The Engineer of Record or Developer shall contact the City to schedule the two-year maintenance inspections. Maintenance bonds are required to be in force until final acceptance by the City. Before final acceptance by the City, Owner shall be responsible for all maintenance. All facilities, including street lighting and electricity in lift stations, shall be operational and in good condition before final acceptance of a project.

D. Acceptance into the two-year maintenance period shall be granted by the City when all improvements are complete.

E. The project can be considered complete when the project closeout documents required by the City of Sealy Code of Ordinances are properly submitted and accepted by resolution by the City of Sealy City Council.

F. Until such time as the project is complete, in accordance with 1.08E above, all infrastructure shall remain the property of the developer and the sole responsibility for any and all line marking, maintenance, and/or repair shall remain that of the developer.

CHAPTER 2
RIGHT-OF-WAY USE

2.01 GENERAL

A. These standards describe the general requirements for the use of public rights-of-way and public easements and the supporting documents required for permit approval by the City. These standards also address the location requirements for franchise utilities.

B. The Director of Public Works shall approve and permit all activity within the public rights-of-way and public easements within the City.

C. Construction drawings for private improvements within public rights-of-way and public easements, or that connect to or affect the public infrastructure, shall be approved by the Director of Public Works subject to the requirements of these standards and are subject to review and approval using the process defined in these standards.

D. Permit fees shall be assessed in accordance with the latest Master Fee Schedule adopted by the City and applicable state and federal law.

E. In exercising its police powers as necessary to protect the health, safety, and welfare of the public, the City has first priority over all other uses of the public right-of-way and public utility easements. The City reserves the right to, among other things, lay water, sewer, drainage, and other pipelines, cables, or conduits; complete underground and overhead work; add improvements such as attachments, restructuring, or changes in street facilities across, along, over, or under a public street, alley or right-of-way occupied by an agency or right-of-way user; and to change the curb, sidewalks, or the grade of streets.

F. All transmission, distribution, and collection structures, lines, equipment, trees, and other facilities erected by a right-of-way user within the City shall be so located as to cause minimum interference with the proper use of the right-of-way, and to cause minimum interference with the rights and reasonable convenience of property owners who join any of said streets. The City reserves the right (in permit or otherwise) to restrict or determine the route (pathway) or spatial location, whether horizontal, vertical, or depth, of any facility or structure or improvement in the public right-of-way or public utility easements. The City reserves the right to reserve space for future utilities.

G. The right-of-way user shall be responsible for stormwater management, erosion control, and excavation safety measures that comply with City, state, and federal guidelines. Requirements shall include, but not limited to, construction fencing around any excavation that will be left overnight, silt fencing in erosion areas until reasonable vegetation is established, and barricade fencing around open holes.

H. The City shall take reasonable precautions, but is under no obligation, to protect non-City-owned facilities during the course of roadway maintenance and improvements. The City will make reasonable efforts to notify known users within 2 feet of back-of-curb of planned roadway maintenance or improvements that may impact their facilities. It is the responsibility of the installer or owner of the facilities to protect their facilities and to remove or adjust the location of their facilities as appropriate.

2.02 DEFINITIONS

For the purpose of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section.

Emergency Operations – Those operations and repairs necessary to prevent damage or injury, maintain the health or safety of the public or any person, and the work necessary to address or prevent an immediate service interruption. Upgrading of facilities, new service installation, and neighborhood improvement project are not emergency operations.

Excavation – Any activity that removes or otherwise disturbs soil, pavement, driveways, curbs, or sidewalks in the right-of-way.

Facilities – The equipment and property including, but not limited to, lines, poles, mains, pipes, conduits, ducts, cables, valves, manholes, handholes, and wires located under, on, or above the surface of the ground within the right-of-way, and related facilities and equipment used or useful for the provision of utility services.

Pavement – Refers to the surface of streets containing Portland cement or asphalt that covers the underlying subgrade and base.

Permit – A permit issued by the City authorizing work in the right-of-way.

Permittee – Any person or right-of-way user to whom a permit is issued to excavate a right-of-way.

Repair – The temporary or permanent construction work necessary to make the right-of-way useable.

Repair area – The area around an excavation where the pavement and subgrade are impacted by the excavation.

Restoration – The process by which an excavation right-of-way and surrounding area, including, but not limited to, pavement and foundation structures, ground cover, landscaping, and monuments are returned to the same condition, or better than that which existed before the commencement of the work.

Right-Of-Way or Public Right-of-Way (ROW) – The area on, below, adjacent to, or above a public roadway, street, public sidewalk, alley, waterway, or utility easement in which the municipality has an interest, and shall include, but not limited to, all easements now held, or hereafter held, by the City, but shall specifically exclude private property.

ROW User – A person, its successors, and assigns, that uses the ROW for purpose of work, excavation, provision of services, or installing constructing, maintaining, or repairing facilities thereon including, but not limited to, landowner and service providers.

Routine Service Operation – A work activity that makes no material change to the facilities and does not disrupt traffic.

Street – The paved portion of the ROW that has been constructed or resurfaced with concrete asphalt, or some other surface.

TMUTCD – The Texas Manual on Uniform Traffic Control Devices, latest edition.

Utility – Any private or publicly owned entity that uses ROW to furnish the public any general public service including (without limitations) sanitary sewer, gas, electricity, water, telephone, petroleum products, telegraph, heat, stream, or chilled water, together with the equipment, structures, and appurtenances belonging to such entity and located within and near the ROW.

2.03 ROW PERMITS

A. Any disturbance within the ROW, roads, streets, and easements of the City requires a ROW use permit. Such disturbances include digging or excavating anywhere within the ROW, installation, replacement, or repair of lines, conduits, and franchise utilities, erection of utility poles, installation of lights, transformers, switches, and other appurtenances, installing, removing, or repairing curbs, gutters, sidewalks, driveway aprons, irrigation systems, planting trees, or other improvements. Excavations for telecommunication service drops that are completed within 48 hours are excluded from the need to obtain a ROW use permit.

B. A ROW use permit is not required for street construction projects undertaken by the City pursuant to a contract between the City and its Contractor for projects permitted under other City permits or for those uses that the Public Projects staff finds to be minor in nature.

C. A ROW use permit is not required for routine maintenance of existing utilities within the ROW that does not require a lane closure in excess of two hours and will be completed in the same calendar day. However, maintenance activity that involves an excavation or boring within the ROW or a lane closure in excess of two hours does require a ROW permit describing the type and location of work to the City.

D. In the event of an emergency that demands immediate action to protect the public health, safety, or welfare, when a permit cannot be reasonably or practically obtained beforehand, emergency actions may proceed provided that notification be provided to the City at (979) 885-3511.

E. Before the issuance of a ROW use permit the applicant, his agent, or Contractor shall familiarize themselves with City of Sealy Code of Ordinances Chapter 86, Article II. – Right-of-Way Use and Occupancy and shall:

1. Furnish evidence of insurance or self-insurance or public liability and property damage issued by an insurance company, authorized to transact business in the State of Texas. If a valid certificate is on file with the City, subsequent applications may reference the certificate on file.

2. Issue a statement holding the City harmless and free of liability, to the extent allowed in Chapter 283 of Texas Local Government Code, from work performed under the authority of the permit. If a valid certificate is on file with the City, subsequent applications may reference the certificate on file.

3. Post an assurance bond or other method of guarantee acceptance to the City to ensure that the work covered by the permit will be completed in accordance with the latest edition of these standards.

4. Submit a Traffic Control Plan for review if the work involves a lane closure of more than four hours; however, all lane closures require traffic control in accordance with the TMUTCD.

5. Prepare drawings and specifications for the proposed work to be performed. If required, these drawings should show the subject area and adjacent areas, the existing conditions, the proposed work, and any changes to the existing conditions.

6. Adhere to the State of Texas, Underground Facility Damage Prevention, and Safety Act. Before any excavation work, the Dig Safely guidelines shall be followed, including calling a notification center in advanced of excavation (Call-Before-You-Dig, Dial 8-1-1).

F. The applicant for the permit, his agent, or the Contractor shall protect from damage, utility conduits, sewer conduits, water conduits, lawns, shrubbery, trees, fences, structures, or other property encountered in its work. The applicant shall not trespass upon private property. It is the applicant's responsibility to determine the boundary between public ROW and private property. Prior to entering upon private property, the applicant shall secure written permission from the property owner or owners affected.

G. The applicant, his agent, or the Contractor shall, at all times, ensure the safety of the traveling public. It shall provide, install, and maintain traffic control devices as described by the TMUTCD and, when required, will also take such other measures of precaution as directed by the City. The City has the authority to stop work if the traffic control does not conform to the requirements of the TMUTCD.

H. The City shall inspect all work within the ROW of dedicated streets, dedicated drainage ways, or public easements. The City shall have the authority to revoke the permit whenever it is clear that the drawings, details, and specifications are not being followed. All work and materials used shall be in accordance with the requirements of these standards.

I. All lane closures require 24-hour notification of the police department and the Austin County Emergency Services District #1 or Austin County Emergency Services District #2 before closing.

J. Permittee shall dispose of all material removed from the ROW and any waste created by permittee in compliance with all state, federal, and local laws and requirements.

K. Except in the case of an emergency, whenever excavation is required in the ROW adjacent to an occupied property, the ROW user shall notify the property owner of the activity through use of a door hangar, which shall include the following information:

1. Permit number.
2. Identity of the Contractor and the ROW user, including a 24-hour emergency contact name and phone number, and a phone number to obtain more information regarding the project.
3. The anticipated duration of the construction work.

L. Every permittee and ROW user shall prosecute its work diligently and in a good, safe, and workmanlike manner, and shall safeguard and protect the public, using the street or ROW where the work is being performed, from accidents or damage by placing barriers, lights, and other sufficient safeguards around all cuts, openings, an excavation. All material, implements, and tools stored upon the premises and used in connection with the excavation shall be stored in a safe and nonhazardous manner.

M. The City reserves its right, as provided herein, to revoke or suspend any permit, without refund of the permit fee, in the event of a breach by the permittee of the terms or conditions of the permit, these standards or any other City ordinance. A breach of the terms of the permit shall include, but not be limited to, any of the following:

1. The violation of any provision of the permit.

2. The failure to meet insurance, surety bond, or indemnification requirements.

3. The failure to complete the work as specified in the permit.

4. The failure to correct a condition indicated on an order issued pursuant to City ordinances.

5. Repeated traffic control violation.

6. Failure to protect facilities or repair facilities damaged in the ROW.

7. Any safety violation or other action that threatens the health, welfare, or safety of the public as solely determined by the City.

N. A permit shall only be valid for the area of the ROW specified within the permit. No permittee may cause any work to be done outside the area specified in the permit, expect as provided herein. Any permittee who determines that an area is greater than that which is specified in the permit must apply for and receive a new ROW permit.

O. No work shall commence until erosion control measures (e.g., silt fence) and advance warning signs, marker, cones, and barricades are in place.

P. Any request for a permit to excavate street pavement shall include a description of the proposed restoration of the area, as well as a statement of clear and convincing evidence as to why alternate procedures cannot or should not be used in lieu of excavating a street. All pavement cuts and repairs shall be performed by a contractor with experience in street repair work and performed in accordance with the City Repair Details and City specifications or, if unusual conditions are encountered, the City may require new standards for compaction, backfill, and pavement restoration. Any damage to pavement outside the removal area shall also be repaired subject to approval of the City staff.

Q. A permittee or ROW user shall maintain its repairs in the ROW for one year from the completion date of any repair. In the case the pavement or the surface of the street, alley, or ROW in, over, or near any excavation should become depressed, cracked, or broken at any time (or fails in any way at any time after the excavation has been made and during the one-year warranty) the ROW user shall be responsible for repair of the failure. A permittee shall submit to the City Public Works Director a completion letter or email that notifies the City that the work under the permit has been completed and the beginning of the one-year warranty begins.

R. Open trenches may be temporarily backfilled for the convenience of the permittee of public safety. Traffic-bearing plates can be used temporarily for pavement areas. Such temporarily measures will only be allowed for a maximum duration of 48 hours.

S. All excess water and mud shall be removed from the trench before backfilling. Any backfill placed during a rainy period or at other times, where excess water cannot be prevented from entering the trench, will be considered temporary and shall be removed as soon as weather permits. All disturbed base material or any base that has been undermined shall be removed and discarded. All backfill within the right-of-way shall be installed and tested in accordance with the applicable section of the standards provided in this manual.

T. All earth, materials, sidewalks, pavement, utilities, conduits, crossing, irrigation, landscaping, monuments, manhole covers, valve covers, meter box lids, or improvements or any kind owned or possessed by the City, and damaged, disturbed, or removed by a ROW user shall be fully repaired promptly by the ROW user, at its sole expense, to the reasonable satisfaction of the City.

U. After any excavation, the ROW user shall, at its expense, restore the ROW, trench envelope, pavement structure, and the surrounding area to at least the same condition it was prior to the excavation. The restoration shall be made in accordance with specifications set forth herein, and the repair shall endure without failure for one year from the completion date of any repair.

V. In the event the ROW user fails to restore the ROW in the manner and to the condition required herein, or fails to satisfactorily or timely complete all restoration, the City may, at its option, serve written notice upon the ROW user that, unless within 5 business days after serving of such notice a satisfactory arrangement can be made for the proper restoration of the ROW by the ROW user, the City may take over the work and prosecute same to completion, by contract or otherwise, at the sole expense of the ROW user. The ROW use, and its surety, shall be liable to the City for any and all cost incurred by the City by reason of such prosecution and completion. Nothing contained herein shall limit any other remedies available to the City.

W. The ROW user is required to comply with the Storm Water Pollution Protection Plan (SWPPP) developed for the development and for the implementation and maintenance of the Best Management Practices (BMP). Once the project is complete and the final BMPs are installed, ROW user shall maintain the BMPs until revegetation is established to prevent sediment transport and erosion. The ROW user is responsible for the removal of BMPs once the revegetation is established. These BMPs shall be removed within 30 days once the revegetation has been reestablished.

X. If any excavation cannot be backfilled immediately, the ROW user shall securely and adequately cover the excavation and maintain proper barricades, safety fencing or lights as required, from the time of the opening of the excavation until the excavation is surfaced and opened for travel.

Y. No trench shall be open in any paved area of the ROW for the purpose of laying pipes, conduits, or ducts more than 200 feet in advance of the pipe, conduit, or ducts being placed in the trench, other than with the prior written consent of the City. No trench shall be opened in any nonpaved ROW for the purpose of laying pipes, conduits, or ducts more than 500 feet in advance of the pipe, conduit, or ducts being placed in the trench, other than with prior written consent of the City. In all areas of the ROW, all trenches shall be closed prior to the end of the business day.

2.04 INSURANCE AND BONDING REQUIREMENTS

A. A ROW user shall obtain and maintain insurance in the amounts reasonably prescribed by the City with an insurance company licensed to do business in the State of Texas. A person shall furnish the City with proof of insurance at the time of request for permits. The City reserves the right to review the insurance requirements and to reasonably adjust insurance coverage and limits when the City Manager determines that changes to statutory law, court decisions, or the claims history of the industry or the person require adjustment of the coverage.

B. For purpose of this section, the City will accept certificates of self-insurance issued by the State of Texas or letters written by the person in those instances where the state does not issue such letter, which provide the same coverage as required herein. However, for the City to accept such letters the ROW user must demonstrate by written information that it has adequate financial resources to be self-insured entity as reasonably determined by the City, based on financial information requested by and furnished to the City.

C. The City's current insurance requirements are described in the following. If a certificate of insurance is on file from a previous application and has not expired, the valid certificate may be referenced on subsequent applications.

D. The ROW user shall furnish, at no cost to the City, copies of certificates of insurance evidencing the coverage required by this chapter to the City. A ROW user shall immediately advise the City Attorney of actual or potential litigation that may develop or may affect an existing carrier's obligation to defend and indemnify.

1. The ROW User shall procure and maintain at its sole cost and expense for the duration of the permit, insurance coverage for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the ROW User, its agents, representatives, volunteers, employees, or subcontractor. The ROW User's insurance coverage shall be primary insurance with respect to the City, its officials, employees, and volunteers. Any insurance or self-insurance maintained by the City, its officials, employees, or volunteers shall be considered in excess of the ROW User's insurance and shall not contribute to it. Further, the ROW User shall include the City as an additional insured under its policy. All coverage for subcontractor shall be subject to all of the requirements stated herein. Certificates of insurance and endorsements shall be furnished to the City and approved by the City before work commences.

2. Standard insurance Policies Required:

    a. Commercial General Liability Policy

    b. Automobile Liability Policy

    c. Workers' Compensation Policy

3. General Requirements Applicable to all Policies:

    a. General Liability and Automobile Liability insurance shall be written by a carrier with an A: VIII or better rating in accordance with the current Best Key Rating Guide.

b. Only Insurance Carriers licensed and admitted to do business in the State of Texas will be accepted.

c. Deductibles shall be listed on the Certificate of Insurance and are acceptable only a per occurrence basis for property damage only.

d. "Claims Made" policies will not be accepted.

e. The City of Sealy, its officials, employees, and volunteers, are to be added as "Additional Insure" to the General Liability policy. The coverage shall contain no special limitations on the scope of protection afforded to the City, its officials, employees, or volunteers.

f. A Waiver of Subrogation in favor of the City with respect to Workers' Compensation Insurance must be included.

g. Each insurance policy shall be endorsed to state that coverage shall not be suspended, voided, canceled, reduced in coverage or in limits except after thirty (30) days prior to written notice has been given to the City of Sealy.

h. Upon request, certified copies of all insurance policies shall be furnished to the City of Sealy.

4. Commercial General Liability

a. Minimum Combined Single Limit of $100,000 per occurrence for bodily injury and property damage.

b. No coverage shall be deleted from the standard policy without notification of individual exclusions being attached for review and acceptance.

5. Automobile Liability

a. Minimum Combined Single Limit of $100,000 per occurrence for bodily injury and property damage.

6. Worker's Compensation

a. Employer's Liability limits of $100,000 for each accident is required.

7. Certificates of Insurance shall be prepared and executed by the insurance company or its authorized agents. And shall contain the following provisions and warranties:

a. The company is licensed and admitted to do business in the State of Texas.

b. The insurance policies provided by the insurance company are underwritten on forms that have been provided by the Texas Board of Insurance.

c. All endorsements and insurance coverage according to requirements and instructions contained herein.

d. The form of the notice of cancellation, termination, or change in coverage provisions to the City of Sealy.

e. Original endorsements affecting coverage required by this section shall be furnished with the certificates of insurance.

E. Before a permit shall be issued, the applicant shall execute and deliver to the City (to be kept on file with the City) a good sufficient bond of performance or assurance. Said bond should be approved by the City and conditioned that the person making the application shall promptly adjust, pay, and settle all legitimate claims for damages that may result by reason of carelessness or negligence in the manner of performing such work or by reason of any defects therein caused or arising from careless, negligent, or imperfect construction thereof. This also includes holding the City, its council member, officers, employees, volunteers, agents and representative, free and harmless from liability on all such claims for damages to the performance or assurance bond that shall cover the cost of repairs in or upon the street, sidewalk, or other public place where the work is to be done that may become necessary by reason of such cut or excavation having been made. The bond shall be maintained until the City accepts the work after expiration of the one-year maintenance period. With respect to the ROW user's obligation to comply with the requirements for a performance or assurance bond, the City may allow the ROW user to self-insure such obligation upon production of evidence that is satisfactory to the City.

F. The amount of the required performance or assurance bond shall be as follows:

1. Work requiring street, sidewalk, or pavement excavation, or excavation within 5 feet of pavement – 120 percent of the original construction cost.

2. Residential driveways, street tree planting, or other work - $2,000.00.

2.05 PUBLIC AND PRIVATE LOCATIONS

A. New installations of public and private utilities (i.e., community antenna television (CATV) telephone, or gas) within the ROW shall be located in accordance with the alignments shown in Detail ROW-1 that is included in Appendix B of this manual.

B. The minimum horizontal and vertical separation between private utilities and any public utility shall be 18 inches.

C. The location of jack and bore pits shall be shown on permit applications. Jack and bore pits shall be at least 5 feet from the back-of-curb or edge or pavement.

D. Public and private utility depths within the public ROW shall not be less than the utility depths requirements of the Typical Easement Installation ~~Details shown in the following:~~ and Standard Construction Details in these Minimum Construction Standards of the City of Sealy.

E. Public and private utilities along open ditch roadways shall be installed in utility easements adjacent to the public ROW when the easements are available. Franchise utilities along open ditch roadways shall not be less than 2 feet below the flowline of any ditch under any circumstance and, wherever possible, shall be installed between the outside bank of the ditch and the ROW line.

F. Public and private utilities crossing under street pavement shall not be installed within 2 feet from the bottom of the subgrade.

CHAPTER 3 WATER DISTRIBUTION SYSTEMS

3.01 GENERAL

A. This chapter includes the design requirements for public water distribution systems within the city limits and the extra-territorial jurisdiction of the City.

B. The City's staff shall approve water distribution drawings for all public improvements within the City limits or extraterritorial jurisdiction. Construction shall conform to the City's Minimum Construction Standards for Community Improvements.

C. Construction drawings for private improvements, within public rights-of-way and public easements, that connect to or affect the public infrastructure shall be approved by the City. These improvements are subject to the requirements of these standards and are subject to review and approval using the process defined in these standards.

D. Construction and sizing of all water mains and appurtenances shall meet or exceed the requirements of the Texas Commission on Environmental Quality (TCEQ).

E. The Public Water System shall not extend beyond the water meter. All construction to the meter shall conform to the requirements of these standards. All construction beyond the meter is considered private and shall conform to the requirements of the City's adopted Plumbing Code.

F. All proposed water distribution systems and interconnects between separate systems or utility districts, shall be approved by the City Council.

G. No interconnect between the City's public water supply system and any separate system, utility district, or private water source will be permitted without the prior written consent and approval by the City Council.

3.02 DESIGN REQUIREMENTS

A. Public water distribution systems shall be designed to handle the necessary water flow based upon complete development. The necessary water flow shall include applicable residential and nonresidential uses and fire protection flows.

B. The City may require oversizing of proposed infrastructure to serve future development or extension of main lines. If City chooses to require such oversizing, City will participate in the cost of the oversize and will negotiate an oversize agreement with the developer to establish the terms of the participation effort.

C. The water system shall be designed to deliver peak-hour demand flows. The fire flow must be available above the peak-hour demand of the system and for a duration and at the residual pressure as specified by the Director of Public Works.

D. One hard copy and one electronic copy in pdf format of the system hydraulic calculation, sealed by a Texas Registered Professional Engineer, shall be provided with all water distribution system drawings.

These calculations shall show how the water flow rates were computed, design assumptions, and how fire flow requirements are met. If the proposed water distribution system is connecting to an existing system, verification of the flow rates and pressure in the existing system (both before and after inclusion of the new system) shall be provided by the design engineer and approved by the Director of Public Works.

E. Fire flow requirements are based upon International Fire Code, as amended in the Code of Ordinances, latest adopted edition.

F. The overall water system shall be designed to maintain adequate pressure throughout the system. In all cases, specific water pressure and flow analysis and study shall be required. The layout of the water mains ~~should~~ shall provide maximum circulation of water to prevent future problems of odor, taste, or color as a result of stagnant water.

G. Permanent dead-end mains will not be allowed if looping alternatives are available. This may require extending the water mains beyond the limits of the project.

H. In unavoidable permanent dead-end situations, lines shall be 6" diameter or larger and not exceed 600 feet in length and shall be equipped with a fire hydrant at the dead-end and not a flush valve or blow off valve.

I. The length of a dead-end water main shall be measured from the intersection with a multiple feed (looped) main to the end of the main.

J. Where a water main is stubbed out for future extensions, place a valve to isolate the dead-end and extend a 20' section of pipe with a cap on the end on the downstream side of the isolation valve. Restrain the water main to prevent line separation. Thrust blocking will not be allowed. No customer services shall be located on the dead-end until it is extended. Provide a 2" flush valve at the end of the dead-end line in advance of the isolation valve. The public works director may require or allow alternate designs to this on a case-by-case basis and in the best interest of the City as determined by the public works director.

3.03 SYSTEM LAYOUT AND PLACEMENT

A. Water system layout and placement requirements are established based on land uses, as established in this section. These layouts and placement requirements are intended to be minimum requirements; larger mains, shorter runs, or additional looping may be required based upon fire flow calculations. If a property is not covered within the development types listed, the City staff shall designate the type of development.

B. Water mains in Residential Developments shall have a minimum size as follows:

1. Two-inch water mains may serve a maximum of two domestic, residential service connections. Two-inch mains shall not exceed 200 feet in length and shall be installed with a 2" flush valve at the end of the line. All 2-inch water mains shall be specifically approved by the Director of Public Works.

2. All 4-inch water mains shall be specifically approved by the Director of Public Works.

3. Six-inch water mains shall be a maximum of 1,500 feet long when supported on both ends by 8-inch mains or larger. Six-inch water mains shall have no more than two fire hydrants. Dead-end 6-inch mains shall not be more than 600 feet in length.

4. Eight-inch water mains are required for mains over 1,500 feet long, or when three or more intermediate fire hydrants are required. Eight-inch water mains shall not be dead-end mains, except as provided in Section 3.02.

5. Twelve-inch and larger water mains will be required at locations established by the City or as determined by the design calculations.

C. Water mains in Commercial Developments shall have a minimum sizing as follows: 1. Minimum size of water mains shall be 8-inch. Maximum length of a dead-end 8-inch main shall be 600 feet. A dead-end main shall be terminated as shown in the Standard Construction Details. 2. Twelve-inch and larger water mains will be required at locations established by the City staff or as determined by the design calculations.

D. Water main and appurtenances are not allowed in the following sizes: 3-inch, 10-inch, and 14- inch.

3.04 FIRE HYDRANTS (Flushing Valves)

A. Fire hydrants shall have a three-way nozzle arrangement, a 5 and ¼-inch compression type main valve, a mechanical joint (MJ) boot, and conform to the requirements of American Water Works Association (AWWA) C502. Hydrants that are to be dedicated to the City (public fire hydrants) shall be factory painted silver. Hydrants that are to be private shall be factory painted ~~or~~ red. Pumper caps of public fire hydrants, ~~with the pumper caps~~, streamer caps and bonnets may be painted in accordance with the required color shown in the table in Section 3.04(F). Approved fire hydrants shall be listed on the Approved Product List.

B. Fire hydrant spacing shall be measured along the length of the main. Fire hydrants shall be spaced along all mains 6 inches and larger as follows:

1. Residential Development – Four hundred feet minimum to 500 feet maximum spacing, or as designated by the Director of Public Works.

2. Commercial Development – Two hundred and fifty feet minimum to 300-feet maximum spacing and at all street intersections, or as designated by the Director of Public Works.

3. If applicable, fire hydrant spacing measurements shall begin from the nearest existing fire hydrant to the new development so as to avoid spacing that exceeds these standards.

C. Location – Fire hydrants or flushing valves shall be located as follows:

1. Fire hydrants shall be located a minimum of 2 feet behind the back of the curb, or projected future curb, and be set at the point of curvature (PC) of the intersection curb radius. To the maximum extend practical, fire hydrants shall be located on lot lines.

2. On all open-ditch roadways, set the fire hydrants or flushing valves within 3 feet of the right-of-way. Fire hydrants shall not be located between the edge-of-pavement and the open ditch.
3. Fire hydrants located between right-of-way intersections should be set at a lot line. However, this location may be adjusted 5 feet either way to miss driveways or other obstructions, in which case the fire hydrants should not be closer than 3 feet from curbed driveways or 5 feet from non-curbed driveways.

D. The depth of bury for all fire hydrants shall be established such that the manufacture's bury line on the fire hydrant is installed at the ground line at each location or at the finished ground after pavement construction.

E. Fire hydrants shall be installed in accordance with all applicable TCEQ rules and regulations.

F. The color coding of fire hydrants noted Section 3.04(A) shall be color coded based upon fire flow test administered prior to final walk through. The paint used shall be a polyurethane enamel or approved equal and applied in accordance with the manufacturer's instructions. The color code shall be as follows:

Flow Rate (GPM)	Paint Color
<500	Red
500-999	Orange
1000-1499	Green
1500+	Light Blue

G. All fire hydrants shall be installed so that the streamer connection will face the fire lane or street, or as directed by the Director of Public Works.

H. Fire hydrants, when placed at intersections or access drives to parking lots, when practical, shall be placed so that no part of the fire truck will block the intersection or parking lot access when connections to the fire hydrant are made.

I. A Blue Stimsonite, Fire-Lite reflector model 88-SSA (or approved equal) shall be placed at the centerline of the street, offset toward the fire hydrant. At intersections, reflectors shall be placed on both roadways opposite the fire hydrant.

J. Fire hydrants that are to be designated as private shall have a factory coated body color of red. The caps and bonnets shall be color coded in accordance with Section 3.04F. These fire hydrants will be owned and maintained by the property owner/entity. The valve for the fire hydrant line shall be located at the public water main.

K. All fire hydrants shall be set on a foundation consisting of either a pre-cast concrete block or a 90-pound sack of premix concrete.

L. All fire hydrants shall have a 3'L x 2'W x 4" thick unreinforced concrete splash pad installed directly in front of the pumper nozzle to reduce or eliminate erosion that might result from flushing the hydrant.

M. All fire hydrants must be equipped with an isolation valve located adjacent to the water main.

N. All private fire lines and private fire hydrants are required to have check valve, meter, and vault as shown in Standard Construction Details WTR-14.

3.05 WATER DISTRIBUTIONS SYSTEM MATERIALS

A. All materials used in the construction of public water distribution systems must be in conformance with AWWA and NSF International guidelines.

B. PVC Pressure Pipe, 2-inch through 12-inch, shall conform to the requirements of ANSI/AWWA C900, current revision, Class 150 DR 18. Pipe shall be designed and constructed in conformance with the minimum requirements of the "Manual of Water Supply Practices", AWWA Manual No. M23. PVC pipe with the use of ductile iron fittings is the preferred material for water line construction. The use of DIP is allowed, as necessary.

C. Ductile Iron Pipe, 4-inch through 54-inch, shall conform to the requirements of "Ductile-Iron Pipe, Centrifugally Cast in Metal Molds for Sand-Lined Molds, for Water and Other Liquids," AWWA C151, (ANSI A21.51), current revision. Pipe thickness shall be the minimum specified in C151. Under special conditions, the City may require thickness design in conformance with the minimum requirements of "Thickness Design for Ductile Iron Pipe," AWWA C150 (ANSI A21.51), current revision. Pipe shall be installed in conformance with the minimum requirements of AWWA C600, "Installation of Gray and Ductile Cast-Iron Water Mains and Appurtenances." DIP shall be furnished with epoxy or cement mortar lining, AWWA C104 (ANSI A21.4). Polyethylene tube encasement shall be provided as required.

D. Bedding and backfill shall conform to Section 3.09 of these standards.

3.06 LOCATION OF WATER MAINS AND EASEMENT REQUIREMENTS

A. All public mains shall be installed within a public utility easement, or right-of-way when a utility easement is not available. A minimum of 4 feet of cover shall be maintained at all times, except as allowed by section 3.08.

B. Water mains shall be placed along a uniform alignment with the right-of-way. When necessary, the water main may be deflected at a fire hydrant location to accommodate proper installation of the fire hydrant. At all locations where a water main changes alignment, the location of the water main shall be clearly shown on the construction drawings. A minimum distance of 2 feet shall be maintained from the right-of-way line to the nearest outside edge of the water line.

C. For new construction, any water main, except at a fire hydrant, and located less than 5 feet from the dedicated right-of-way line, and within the right-of-way shall have a public utility easement adjoining the right-of-way. Public utility easements adjoining a right-of-way shall be sufficient width to provide a minimum of 12.5 feet of clearance on each side of the centerline of the pipe.

D. Water mains ~~shall be~~ located within the right-of-way when there is not a public utility easement available, shall be as shown in Standard Detail ROW-1.

E. Water mains ~~not within the public right-of way~~ shall be centered in a public utility easement the width of which will be determined by the Director of Public Works, but in no case less than 10 feet in width.

3.07 CLEARANCE OF WATER LINES FROM OTHER UTILITIES

A. Water mains shall be designed and located to conform to regulations of the TCEQ.

B. For water mains crossing an existing or proposed sanitary sewer or force main, the minimum clearances between the utilities shall comply with the latest edition of "Rules and regulations for Public Water Systems," of the TCEQ.

3.08 DEPTH OF COVER

A. Minimum depth of cover for water mains shall be as follows:

1. Twelve-inch and smaller mains shall have a minimum cover of 4 feet from the top of curb. At utility conflicts the water main cover may be reduced to 3 feet with the approval of the City. For open ditch roadway section, 12-inch and smaller mains shall be installed at least 3 feet below the ultimate flow line of ditch or 6 feet below natural ground at the right-of-way line. Whichever is deeper.

2. Sixteen-inch and larger mains shall have a minimum cover of 5 feet from the top of curb. For open ditch roadway sections, 16-inch and larger mains shall be installed at least 3 feet below the flow line of ditch of 7 feet below natural ground at the right-of-way line, whichever is deeper.

3. Water mains shall be located in a manner that minimizes the impact on adjacent facilities or infrastructure and allows for ease of maintenance of the water line.

B. Changes in grade to clear other utilities or underground features may be made by deflecting pipe joints. The maximum designed deflection shall be no more than the manufacturers allowable deflection. The vertical realignments shall be restrained in each direction in accordance with restraint requirements and be constructed with MJ fitting and restraints. Any bell joints located in the vertical realignment shall also be restrained.

3.09 TRENCHING, BEDDING, AND BACKFILL REQUIREMENTS

A. The minimum trench width shall be equivalent to the outside diameter of the pipe plus 12".

B. The maximum trench width shall be equivalent to the outside diameter of the pipe plus 36".

C. The minimum trench depth shall be equivalent to the desired bury depth of the pipe plus the outside pipe diameter plus 6".

D. Pipes should be bedded with bank sand.

E. Sand bedding shall fill the entire width of the trench and shall extend from a depth of 6" below the pipe to 6" above the pipe.

F. Bedding shall be installed in maximum 9" loose lifts and be compacted by vibratory equipment to a 90% standard proctor (ASTM D698).

G. Backfill in non-paved areas and under concrete paved roadways shall consist of select backfill from the excavation.

H. All backfill within public rights-of-way and public easements shall be installed in maximum 9" loose lifts and be compacted to a minimum of 95 percent of Standard Proctor Density (ASTM D2922-78 and ASTM D3017-78), without additional moisture control, cured and tested in accordance with ASTM C31.

I. In non-paved areas the backfill shall fill the entire trench width of the trench and shall extend from the top of the sand bedding to a depth of 6" below the elevation of the finished surface.

J. In non-paved areas, the uppermost 6" of backfill shall consist of topsoil. If the trench extends through an existing vegetated landscape, any excavated or disturbed area adjacent to the trench shall be re-sodded with grass that is similar to the exiting landscaping.

K. Under concrete roadways, the backfill shall fill the entire width of the trench and shall extend from the top of the sand bedding to the elevation of the bottom of the concrete paving. All water lines located underneath and within 1 foot of any asphalt paving be backfilled with cement stabilized sand.

L. Under asphalt paving, the cement stabilized sand shall fill the entire trench width and shall extend from the top of the sand bedding to the elevation of the bottom of the base section.

M. The cement stabilized sand shall be in accordance with the following requirements.

1. The cement shall be Portland Cement, Type I, ASTM C150.

2. The sand shall be clean, durable sand, with less than 0.5 percent clay clumps, ASTM C142: with less than 0.5 percent lightweight pieces, ASTM C123; with organic impurities, ASTM C40, not showing a color darker than standard color, and a plasticity index of less than 6 when tested in accordance with ASTM D423 and ASTM D424.

3. Compact to 95 percent Standard Proctor Density (ASTM D2922-78 and ASMT D3017-78) in maximum loose lifts of 8-inches thick. Actual testing shall be required as specified in Section 3.13 of these standards.

4. The cement-sand mixture shall consist of at least 2.5 bags of cement per cubic yard of mixture. The cement-sand mixture shall have a minimum unconfined compressive strength of 100 pounds per square inch (psi) in 48 hours, when compacted to a minimum of 95 percent of Standard Proctor Density (ASTM D2922-78 and ASTM D3017-78), without additional moisture control, cured and tested in accordance with ASTM C31.

5. Cement stabilized sand shall be placed and compacted within 3 hours of batching.

3.10 PIPE LOCATION MARKING

A. Adequate markings on site as specified below and accurate as-built locations shall be provided so that the water lines and services can be easily located by the City in the future.

B. A continuous tracer wire, such as a solid 14-guage cooper clad wire with blue shielding or approved equal, shall be affixed to the top of the new water main prior to bury and shall have a snake pit tracer station installed at a maximum of 500 feet. The tracer station shall have a 2' x 2' concrete pad around it and shall be shown on the plans. Tracer wire shall be connected to all water meter angle stops, fire hydrants, and valve box risers. Wire splices shall be completed using approved, underground connector. Soldered connections are not permitted. A continuity test shall be completed prior to acceptance.

C. The location of water services shall be marked on the curb by etching or casting a "W" into the face of the curb directly over the water service location.

3.11 INSTALLATION BY BORE AND JACK

A. Bore and jack sections shall be specifically approved by the City and clearly shown on the drawings by location and footage.

B. The following criteria are generally used as a basis for setting bore and jack sections.

1. Bore pits shall be at least 3 feet from the back of curb and 5 feet from back of curb on a major thoroughfare. Bore pits in highways, county roads, or railroad right-of-way shall conform to these requirements and to the requirements of the crossing permit or use agreement. All bore pits shall be shored in accordance with Occupational Safety and Health Administration (OSHA) requirements. Bore pits or receiving pits to be located in street or driveway paving, shall be shown on drawings.

2. All existing developed areas shall be restored to original condition after construction.

3.12 VALVES

A. All water systems valves shall conform with AWWA standards and shall be designed as follows:

1. Four-inch through 18-inch valves shall be resilient seated gate valves, AWWA C509, counterclockwise opening with MJ fittings. Valves shall have a complete epoxy coating on all iron parts in the valve interior to eliminate corrosion.

2. Twenty-inch and larger valves may be resilient gate valves, AWWA C509 or butterfly valves, AWWA G504, with complete epoxy coating to avoid corrosion of all iron parts, as approved by the City. All valves shall be counterclockwise opening. All valves shall be direct-bury type.

3. Cast-iron valve boxes are required on all valves.

4. All valves shall be sized equal to the size of the main upon which it is located.

5. Valves shall be approved by the City and shall be listed on the Approved Product List.

B. Valves shall be set at a maximum distance of 1,000 feet along the main.

1. The total number of valves at any water line intersection shall equal the total number of main lines extending out from the intersection, i.e., three (3) for a tee and four (4) for a cross.

2. All valves shall be equipped with a Snake Pi tracer wire station installed adjacent to the valve in a 2' x 2' concrete pad that is located around the valve box.

C. Valves shall be located as follows:

1. All mains shall be valved within the street right-of-way. Valves shall not be placed within 4 feet of ultimate pavement, except as specifically approved by the City.

2. Valves are normally located on the projection of intersection street right-of-way lines or at the curb return adjoining a paved street across the main. Tapping sleeves and valves are excluded from this requirement.

3. All fire hydrants shall be isolated from the service main with a valve ~~located on the fitting at the main line~~ . Fire hydrant valve must be located a distance not to exceed 5 ft from the centerline of the fire hydrant. See Standard Construction Detail WTR-6.

4. Intermediate valves not located on the projection of intersection street right-of-way lines may be located at a lot line projection or 5 feet from the fire hydrant.

5. Valves shall be placed at the end of all mains that are to be extended in the future and extend the main a minimum of 20 feet past the valve. Valve and piping shall be restrained using MJ fittings, restraints, and pipe joint restraints. Thrust blocks are not allowed.

3.13 FITTINGS AND APPURTENANCES

A. Fittings shall be Ductile-Iron Compact Fittings 4-inch to 12-inch, AWWA C153/A21.53.84, conforming to the minimum requirements of "Gray-Iron and Ductile-Iron Fittings, 12-inch through 48-inch, for Water and Other Liquids", AWWA C153 (ANSI 21.10), current revision. Fittings shall be furnished with epoxy or cement mortar lined, AWWA C104 (ANSI A21.4).

B. All fittings shall be identified and described on the construction drawings.

C. Water main fittings shall be MJ fittings.

D. Polyethylene tube encasement shall conform with the minimum requirements of "Polyethylene Encasement for Gray and Ductile Cast-Iron Piping for Water and Other Liquids," ANSI/AWWA C105, current revision. Soils within the project shall be tested in accordance with Appendix A of ANSI/AWWA C105 to adequately determine the requirements for encasement.

E. Concrete thrust blocking or mechanical restraints shall be required on all bends, tees, plugs, and combinations thereof. Refer to the City's Standard Construction Details for specifications.

F. The maximum allowable size of a tapping sleeve and valve on an existing pipe is equal to the pipe diameter of the main to be tapped.

3.14 DUCTILE IRON WATER PIPE

A. All transitions from DIP to approved water main materials shall be constructed using MJ fittings.

B. All DIP shall be constructed of materials as specified in Section 3.05.

3.15 TESTING

A. It is the responsibility of the contractor to deliver a finished product in compliance with the contract documents and applicable federal, state, and local requirements. An independent testing laboratory shall be used to verify contract document compliance.

B. The contractor is responsible for notification of the City and the independent testing laboratory in accordance with the City's notification requirements. In the event construction activity occurs without proper notification to the City, the work in question is subject to removal and replacement in accordance with the standards at the discretion of the City.

C. Water lines shall be tested in accordance with the following:

1. A hydrostatic exfiltration test shall be performed on all water lines in accordance with the requirements of the TCEQ and AWWA C600-10 (DIP) or C605-13 (PVC pipe) prior to being placed in service.

2. New water lines shall be thoroughly disinfected in accordance with AWWA Standard C651 and TCEQ requirements, and then flushed and sampled prior to being placed in service.

3. Copies of all test results shall be given to the City.

D. Cement Stabilized Sand Testing

1. A minimum of two random samples for compressive strength shall be taken each week. For smaller projects, one sample may suffice with City approval. The City reserves the right to require additional tests, at the Contractor's expense, if it is deemed necessary.

2. In the event of a change in supplier, samples shall be drawn on the first day of delivery from the new supplier, regardless of previous samples taken.

3. Cement stabilized sand samples shall be taken at the point of placement of the cement stabilized sand and identified as to the location of the sample.

4. Cement stabilized sand densities shall be taken a minimum of every 150 linear feet of trench, with a minimum of two test (one per direction of travel) at each road crossings. When used as subgrade on roadway repairs, density test shall be taken every 100 square feet of subgrade, with a minimum of one test per repair.

E. Bedding, Backfill, Testing

1. Bedding and density test shall be performed a minimum of every 300 linear feet of trench in each lift. Density test shall be offset on altering lifts and test locations shall be identified by station number.

3.16 EXISTING FACILITY CROSSINGS

A. Installation of water main across a proposed or existing public street, driveway, sidewalk, railroad, pipeline, or drainage way shall conform to the requirements of this section.

1. Public Street – All existing public streets are to be bored and jack regardless of surface. Bore and jack length shall be computed as roadway width at proposed bore plus 5 feet to either side.

2. Driveways – Concrete and asphalt driveways in good condition shall be bored and jacked. Bore and jack length shall be computed as driveway width at bore plus 5 feet to either side. Where driveways cross culvert pipe sections along open ditch streets and the proposed water main is in proximity and parallel to the culvert pipe, the length of bore shall be the same as the length of culvert pipe.

3. Sidewalks – When the water line crossed under a sidewalk in good condition, the sidewalk shall either be bored and jacked or removed and replaced to the City criteria, whichever is most cost-effective. Bore and jack length shall be at least the width of the sidewalk. The proposed type of construction shall be noted on the drawings.

4. Railroad Crossings – All railroad crossings require a pipeline crossing permit to be issued by the corresponding railroad company and shall be bored and jacked in accordance with the requirement of that permit and the standards provided in these standards.

5. Drainage Way – When a water line cross under an existing drainage way, the water conveying portion of the drainage way shall be bored and jacked in accordance with the standards provided in this Manual. 6. Trees – When saving trees is a consideration, all trees 6 inches or larger in diameter and within 10 feet of the centerline of the water main must be noted on all drawings. The water main shall be bored and jacked within the drip line of any tree larger than 6 inches in diameter.

3.17 BARRICADING AND SIGNAGE

A. Proper barricading and signage, conforming to the Texas Manual of Uniform Traffic Control Devices' latest edition, shall be required on all projects.

B. Adequate signage for vehicular and pedestrian traffic shall be installed.

C. A traffic control plan shall be submitted to the City and approved by the City for all streets open to travel by the public.

3.18 WATER SERVICES

A. Water services less than 2" ~~and smaller~~ must be single lot connections.

B. The minimum size for a single lot service shall be 5/8".

C. Water services shall be located within the public utility easement as close to the lot line as possible.
D. Single lot services shall consist of the following components:

1. An epoxy coated double strap tapping saddle with stainless steel straps at the main line.

2. A brass ball-type corporation stop with cc threads.

3. Polyethylene service line (Poly SDR 9). ~~or Type K Copper tubing~~.

4. A brass, angle, ball-type lockable curb stop with ~~360-degree~~ ¼ turn operating T-head.

5. A plastic meter box shall be used except where a meter box is approved in writing by the public works director to be located in a driveway or pavement, a concrete meter box with a cast iron or concrete lid having a 2" plug in it.

E. Water services 4" and larger shall be installed using pipe and fittings that comply with the applicable sections of these design standards and shall be located in vaults.

F. The City of Sealy to supply the water meter in all instances upon payment of the applicable service connection fee and applicable impact fee.

G. Water service in Residential Development

1. Water services from the main to the meter curb stop shall be installed using materials from the Approved Products List.

2. Water services lines shall be placed at a minimum depth of 36 inches below final paving elevation.

3. Meter boxes shall be located just outside the public right-of-way in a public utility easement along the projection of a lot line. Meter boxes shall be installed to where the top of the meter boxes are at grade or less than 1 inch above grade. Meters shall not be located in the flow line or in the slope of any ditch. Location of meters on open ditch streets shall be specifically approved by the City.

4. Public system maintenance shall end at the water meter. The water meter box or vault shall be constructed to meet the City's requirements and will be maintained by the City.

H. Water Service in Commercial Developments

1. Backflow prevention (i.e., detector check valves) shall be required on all fire lines.

2. The location of the service line tee, valve, valve box, and temporary plug shall be designated on the construction drawings in the appropriate location to serve the "future meter".

3. Location of water distribution appliances necessary for the fire protection (i.e., vault, "PIE", post indicator valves, and "FDC" fire department connections) shall be determined by the Fire Marshal.

3.19 AIR RELEASE VALVES

A. Two-inch (2") air release valves shall be installed at all high points in the proposed distribution system piping.
B. A high point in the distribution system is defined as a point having an elevation change of 20' or more.

C. Air release valve assembles shall be constructed from materials on the City's Approved Product List and shall be installed in accordance with these standards.

CHAPTER 4
SANITARY SEWER SYSTEMS

4.01 GENERAL

A. This chapter includes the design requirements for sanitary sewer collection systems within the City limits and the extraterritorial jurisdiction of the City.

B. The City's staff shall approve sanitary sewer collection drawings for all public improvements within the City limits or extraterritorial jurisdiction. Construction shall conform to these standards.

C. Construction drawings for private improvements, within public rights-of-way and public easements, that connect to or affect the public infrastructure shall be approved by the City subject to the requirements of these standards and are subject to review and approval using the process defined in these standards.

D. Construction and sizing of all sanitary sewer mains and appurtenances shall meet or exceed the requirements of the TCEQ.

E. The public sanitary sewer system shall be defined as all sewers, and services leads located in public easements or street rights-of-way and that are installed in accordance with these standards. The public sanitary sewer system shall not extend beyond the service connection. All public construction shall conform to the requirements of these standards. All private construction beyond the service connection shall conform to the requirements of the City's adopted Plumbing Code.

F. No Interconnects between the City's sanitary sewer system and any separate system, utility district, or private sanitary sewer collection system will be permitted without the prior written consent and approval by the City.

G. Sanitary sewer service shall be extended to all building sites prior to development. Septic systems are not allowed, except as specifically approved by the City.

4.02 DESIGN REQUIREMENTS

A. Sanitary sewer systems shall be designed to handle the necessary flow based upon complete development. The necessary flow shall include applicable residential and non-residential average daily flows and shall include a minimum peak design flow of four times the average daily flows.

B. The average daily flow for the design of sanitary sewers shall be based on a minimum set by the TCEQ in gallons per day per single-family connection for residential areas. Commercial, industrial and office areas shall be designed for an average day flow that can be anticipated from the contributing area.

C. One copy of the system hydraulic calculations, sealed by a Texas Registered Professional Engineer, shall be provided electronically (PDF format) with all sanitary sewer system drawings. These calculations shall show how the sanitary flow rates were computed, design assumptions, and that TCEQ requirements are met. If the proposed sanitary sewer system is connecting to an existing system, verification of the availability of capacity in the existing system, after inclusion of the new system, shall be provided by the design engineer and approved by the Director of Public Works.

D. All gravity sewers will be designed to accommodate the peak flow from the contributing service area. The peak flow will be computed using a peaking factor of four multiplied by the average daily flow for the contributing area. For non-residential areas, the peak flow should include consideration of flow characteristics from the anticipated development.

E. Additional consideration of peak flow shall be given for design of pumping stations. The impact of pumping stations on the upstream and downstream sanitary sewer system shall be evaluated. The peak flow for design of a pumping station shall be based on the actual flow into the station.

F. The minimum size allowable public sanitary sewer main shall be six inches. Public sanitary sewers are not allowed in back lot or rear yard easements.

G. The minimum size residential double sanitary sewer service lead shall be six inches and shall not serve more than two residential services.

H. Commercial sewer service leads shall be six-inch pipe or larger and shall not serve more than one commercial connection.

I. All elevations shall be shown to the nearest 0.01 of a foot. J. All mains to be installed under an existing roadway shall be installed by bore unless otherwise approved by the Director of Public Works.

4.03 SYSTEM LAYOUT AND PLACEMENT

A. All sanitary sewer systems shall be designed in conformance with the requirements of the TCEQ and other applicable standards.

B. All stationing shall be based on centerline of street right-of-way stations.

C. The minimum depth of a sewer main along a curb and gutter street shall be four feet below finished grade or top of curb to the top of pipe, whichever is lower. Sanitary sewers laid along open ditch streets shall have a minimum cover of six feet from the average ground line at the adjacent street right-of-way or two feet below the flow line of the open ditch to the top of the pipe, whichever is lower. In situations where a sewer main must be shallower than the depths reference above, the shallower sewer main must be constructed of C900 PVC pressure rated pipe.

D. The maximum allowed depth for sanitary sewer collection lines is 16 feet from top of curb to invert of pipe. Sanitary sewers greater than 10 feet in depth to invert of pipe require public utility easements as stated in Section 4.06.

E. Sanitary sewers shall be laid in a straight alignment, manhole-to-manhole. No curvilinear bends in excess of the pipe manufacturer's recommended pipe deflection amounts are allowed.

F. Vertical Alignment should avoid high or low points between connections.

G. Sanitary sewer hydraulic requirements include:

1. Design velocity in a gravity sewer flowing full shall be a minimum of 2.0 feet per second (fps) and a maximum of 10 fps. In both cases, the Manning Formula has been used with an n coefficient

of 0.013. The use of different pipe materials will not alter the use of n=0.013 for the purposes of design.

2. Minimum acceptable slopes in sewers shall be as follows:

Size of Pipe (inches)	Minimum Slope (%)	Maximum Slope (%)
6	0.50	12.35
8	0.335	8.4
10	0.25	6.23
12	0.20	4.88
15	0.15	3.62
18	0.115	2.83
21	0.095	2.30
24	0.08	1.93
27	0.07	1.65
30	0.06	1.43
33	0.055	1.26
36	0.045	1.12
39	0.04	1.01
>39	*	*
(*) For pipes larger than 39 inches in diameter, the slope shall be determined by Manning's Formula to maintain a velocity greater than 2.0 feet per second and less than 10.0 feet per second when flowing full.		

H. Unequal size sewers shall be designed so that the inverts of the pipes are matched at manholes. When this is not possible, the upstream sewer may be designed so that the flow line of the upstream sewer is higher than the flow line of the downstream sewer. When the flow line of the upstream sewer is raised more than 24-inches above the flow line of the downstream sewer, a drop manhole connection is required, except as specifically approved by the Director of Public Works.

I. Sanitary sewer service leads shall be laid at a minimum of 0.50 percent slope.

4.04 MANHOLES

A. Manhole requirements include:

1. Manholes shall be placed at points of changes in alignment, grade, or size of sewers, at all four-way and three-way connections, and at the end of all sewers. Cleanout boots will, however, be allowed on the dead end of a sanitary sewer line that is less than 150 feet long with specific approval from the Director of Public Works.

    a. Manholes placed at the end of a collection system pipe that may be extended in the future must include pipe stub-outs with plugs.

    b. Manholes in a straight-run pipe shall be spaced at a maximum distance of 500 feet apart.

c. The maximum allowable manhole spacing for collection systems with horizontal curvature is 300 feet. In such cases, a manhole must be at the point of curvature and the point of termination of a curve.

d. Manholes shall have a traffic bearing frame and cover. Manholes shall have a design strength of 4,500 pounds per square inch (psi) and be in compliance with ASTM C478 reinforcement.

e. Sewers laid in easements shall have a manhole at each side of a street crossing.

f. Manholes should be located to eliminate the inflow of stormwater into the sanitary sewer. The top of the manhole rim elevation shall be shown on the drawings for all sanitary manholes. Manholes shall not be located within the street pavement. Manholes shall have inflow protection inserts, a minimum thickness of 16 gauge made of 304 or 316 stainless steel ~~1/8-inch, made of high-density polyethylene (HDPE) meeting ASTM D 1248 Class A, Category 5, Type 111~~. Insert shall include a lift strap handle manufactured from 3/16 inch plastic coated stainless steel cable and attached with a #66 stainless steel rivet and 1 inch diameter backup washer. and vent hole with a vent disk. Manholes may be sealed with gaskets and bolts when specifically approved by the Director of Public Works. Where gasketed manhole covers are required for more than three manholes in sequence, an alternate means of venting shall be provided at less than 1,500-foot intervals.

g. Manholes shall be constructed in accordance with these standards. The diameter of a manhole constructed over the center of a sewer shall vary with the size of the sewer, as follows:

Sewer Size	Manhole Diameter
8 through 12-inch	4-foot minimum
15 through 27-inch	5-foot minimum
30-inch	6-foot minimum
36-inch	6-foot minimum

B. Manholes deeper than 12 feet shall be a minimum of 5-foot diameter, depending on pipe size. If a drop structure is required, the manhole shall be a minimum of 5-foot in diameter.

1. A drop manhole is required for pipes that have a change in elevation of greater than 24 inches. The manhole will be a minimum of 5 feet in diameter. The use of an interior drop is required.

2. Steps in manholes will not be permitted.

3. Manhole covers shall be 32 inches in diameter or larger, cast-iron, shall include pick holes and a traffic bearing type ring and cover with the words "Sanitary Sewer," and the City logo cast into the cover. All manhole covers shall be made impermeable to surface drainage by providing a solid cover in accordance with these standards. Whenever a manhole is placed in a low-lying area, an additional impermeable lining shall be provided underneath the cover to present flow.

4. All manhole adjustments shall be made with 3-inch precast concrete rings or traffic-related HDPE adjustment rings. A maximum of five adjustment rings are permitted.

5. Manhole cones shall be concentric cast.

6. All new manholes shall have an interior surface coated with an approved epoxy coating a minimum of 100 millimeters thick. If the project requires a rehabilitation of an existing manhole, the epoxy coating thickness shall be 125 millimeters thick.

7. Bituminous coatings are not allowed.

8. Coatings shall be tested with a Holiday tester.

9. Testing shall be in accordance with latest edition of the National Association of Corrosion Engineers (NACE) "Standard Recommended Practice Discontinuity Testing of Protective Coatings."

10. All holidays shall be marked, repaired, and retested. All joints shall be grounded smooth prior to installation of the interior coating. Should the manhole be pre-coated at the place of manufacturing, the joint shall be grouted smooth, and the grouted area shall be coated in accordance with this section.

11. Interior coating is not required, however, if polymer concrete, corrosion-resistant manholes are used that are manufactured using the additive XYPEX.

12. Fiberglass manholes are not allowed as part of public sanitary sewer systems. All manholes within public rights-of-way and public easements shall be pre-cast of cast-in-place manholes.

13. Where unequal size pipes enter a manhole, inverts of pipes are required to be at the same elevation, unless due to an elevation drop connection.

4.05 SANITARY SEWER SYSTEM MATERIALS

A. All materials used in the construction of sanitary sewer systems shall be in conformance with the City's Approved Products List and the requirements of the TCEQ. Sewers shall be designed to meet or exceed the pipe manufacturer's recommendations for depth.

B. Solvent welded sanitary sewer joints are not an acceptable joining method for PVC piping materials. Use of rubber gasketed bell and spigot sanitary sewer joints shall be mandatory.

C. Sanitary sewers 15 inches or less in diameter and installed at depths of 16 feet or less to invert shall be constructed conforming to ASTM specification D 3034 SDR-26 (115 psi). The color shall be green and shall meet ASTM specifications D 3212 for pipe joined with rubber gaskets conforming to ASTM F477. Bell (female) ends of pipe shall be installed on the upstream side with spigot (male) ends oriented downstream.

D. All sanitary sewers greater than 18 inches in diameter and less than 27 inches in diameter and installed at depths of 18 feet or less to invert shall be constructed conforming to ASTM specification F679 SDR-

26 (115psi). The color shall be green and shall meet ASTM specifications D 3212 for pipe joined with rubber gaskets conforming to ASTM F477. Bell (female) ends of pipe shall be installed on upstream side with spigot (male) ends oriented downstream.

E. Sanitary sewers exceeding 27 inches in diameter shall be constructed of PVC pipe approved by the City. Bell (female) ends of pipe shall be installed on the upstream side with spigot (male) ends oriented downstream.

F. A 2-inch wide green marker tape with the words "Sanitary Sewer" shall be installed 12 inches above the top of pipe during installation. All sanitary sewer mains shall be equipped with a 14- gauge, copper clad tracer wire and shall have a snake pit tracer station installed at a maximum of 500 feet. These should be shown on plans.

G. All force mains 12 inches or less in diameter shall be constructed of PVC and shall be AWWA specification C 900, Class 150, DR 18. The color shall be green and shall meet ASTM specifications D 3139 for pipe joined with rubber gaskets conforming to ASTM F 477, or DIP shall conform to the requirements of "Ductile-Iron Pipe, Centrifugally Cast in Metal Molds for Sand- Lined Molds, for Water and Other Liquids," AWWA C151, (ANSI A21.51), current revision. Pipe shall be lined with Protecto 401 ceramic epoxy lining or approved equal. Pipe thickness shall be the minimum specified in C151. Bell (female) ends of pipe shall be installed on upstream side with spigot (male) ends oriented downstream. All ductile iron fittings shall be MJ and restrained with Ebba "Meg-a-lugs," or approved equal. The fittings shall be lined with Protecto 401 ceramic epoxy lining or approved equal. A 2-inch wide green marker tape with the words "Sanitary Sewer Forcemain" shall be installed 12 inches above the top of pipe during installation. Force mains shall be equipped with a 14-gauge, copper clad tracer wire and shall have a snake pit tracer station installed at a maximum of 500 feet. These should be shown on plans.

H. All force mains greater than 12 inches shall be AWWA specification C 905, Class 235, DR 18. The color shall be green and shall meet ASTM specifications D 3139 for pipe joined with rubber gaskets conforming to ASTM F 477, or DIP shall conform to the requirements of "DuctileIron Pipe, Centrifugally Cast in Metal Molds for Sand-Lined Molds, for Water and Other Liquids," AWWA C151, (ANSI A21.51), current revision. Pipe shall be lined with Protecto 401 ceramic epoxy lining or approved equal. Pipe thickness shall be the minimum specified in C151. Bell (female) ends of pipe shall be installed on upstream side with spigot (male) ends oriented downstream. All ductile iron fittings shall be Ductile-Iron Compact Fittings AWWA C153/A21.53.84 MJ and restrained with Ebba "Meg-a-lugs" or approved equal. The fittings shall be lined with Protecto 401 ceramic epoxy lining or approved equal. A 2-inch- wide green marker tape with the words "Sanitary Sewer Forcemain" shall be installed 12 inches above the top of pipe during installation. Force mains shall be equipped with a 14-gauge, copper clad tracer wire and shall have a snake pit tracer station installed at a maximum of 500 feet. These should be shown on plans. Bedding and backfill shall conform to Section 6.04 and to the City's Standard Construction Details.

4.06 LOCATION OF SANITARY SEWERS AND EASEMENT REQUIREMENTS

A. Sanitary sewers shall be designed and located to conform to regulations of the TCEQ.

B. Sanitary sewers that are to ~~shall~~ be placed within the right-of-way, shall be placed at least 4 feet from the back of curb. Sanitary sewers shall be placed along a uniform alignment within the right-of-way. Sanitary sewers that are to be placed in a utility easement, shall be placed in the center of the utility easement.

C. Where required, additional easements shall be provided adjoining the right-of-way to provide required clearances. A public utility easement adjoining a public right-of- way shall be of sufficient width to provide a minimum of 12.5 feet of clearance on each side of the centerline of the pipe.

D. The minimum width of a public utility easement not located adjacent to a public right-of-way shall be 20 feet.

E. Where sanitary sewers or force mains are installed in easements separated from public rights-of-way by other private or utility company easements, the sanitary sewer easement should be extended along or across the private utility company easement to provide access for maintenance of the sewer or force main.

4.07 CLEARANCE OF WATER LINES FROM SANITARY SEWER LINES

A. Sanitary sewers shall be designed and located to conform to regulations of the TCEQ. The latest edition of "Rules and Regulations for Public Water Systems," of the TCEQ, shall be followed for minimum criteria and instructions for water line crossings.

4.08 TRENCHING, BEDDING, AND BACKFILL REQUIREMENTS

A. All bedding and backfill shall be in accordance with these standards. All backfill within public rights-of-way and public easements shall be compacted to a minimum of 95 percent of Standard Proctor Density (ASTM D2922-78 and ASTM D3017-78), without additional moisture control, cured and tested in accordance with ASTM C31.

B. The minimum trench width shall be equivalent to the outside diameter of the pipe plus 12".

C. The maximum trench width shall be equivalent to the outside diameter of the pipe plus 36".

D. The minimum trench depth shall be equivalent to the desired bury depth of the pipe plus the outside pipe diameter plus 6".

E. Pipes shall be bedded with bank sand.

F. Sand bedding shall fill the entire width of the trench and shall extend from a depth of 6" below the pipe to 6" above the pipe.

G. Bedding shall be installed in maximum 9" loose lifts and be compacted by vibratory equipment.

H. In water bearing sand, washed shell, or other approved, granular material will be required with geo-textile fabric wrap as shown in these standards. When water-bearing sands are encountered, the City shall be notified immediately.

I. Backfill in non-paved areas and under concrete paved roadways shall consist of select backfill from the excavation.

J. In non-paved areas the backfill shall fill the entire trench width of the trench and shall extend from the top of the sand bedding to a depth of 6" below the elevation of the finished surface.

K. In non-paved areas, the uppermost 6" of backfill shall consist of topsoil. If the trench extends through an existing vegetated landscape, any excavated or disturbed area adjacent to the trench shall be re-sodded with grass that is similar to the existing landscaping.

L. All sanitary sewer lines located underneath and within 1 foot of any asphalt paving shall be bedded in cement stabilized sand in accordance with these standards. The cement stabilized sand shall be in accordance with the following requirements.

1. The cement shall be Portland Cement, Type I, ASTM C150.

2. The sand shall be clean, durable sand, with less than 0.5 percent clay lumps, ASTM C142: with less than 0.5 percent lightweight pieces, ASTM C123; with organic impurities, ASTM C40, not showing a color darker than standard color, and a plasticity index of less than six when tested in accordance with ASTM D423 and ASTM D424.

3. Compact to 95 percent Standard Proctor Density (ASTM D2922-78 and ASTM D3017-78) in maximum loose lifts of 8 inches thick. Actual testing shall be required as deemed necessary by the Director of Public Works.

4. The cement-sand mixture shall consist of at least 1.5 sacks of cement per ton of sand. The cement-sand mixture shall have a minimum unconfined compressive strength of 100 psi in 48 hours, when compacted to a minimum of 95 percent of Standard Proctor Density (ASTM D2922-78 and ASTM D3017-78), without additional moisture control, cured and tested in accordance with ASTM C31.

5. Under asphalt paving, the cement stabilized sand shall fill the entire trench width and shall extend from the top of the sand bedding to the elevation of the bottom of the base section.

M. Under concrete roadways, the backfill shall fill the entire width of the trench and shall extend from the top of the sand bedding to the elevation of the bottom of the concrete paving.

4.09 PIPE LOCATION MARKING

A. Adequate markings on site as specified below and accurate as-built locations shall be provided so that the wastewater lines and services can be easily located by the City in the future.

B. A continuous tracer wire, such as a solid 14-guage copper clad wire with blue shielding or approved equal, shall be affixed to the top of the new wastewater main prior to bury and shall have a snake pit tracer station installed at a maximum of 500 feet. The tracer station shall have a 2' x 2' concrete pad around it and shall be shown on the plans. Wire splices shall be completed using approved, underground connectors. Soldered connections are not permitted. A continuity test shall be completed prior to acceptance.

C. The location of sanitary sewer services shall be marked on the curb by etching or casting a "Y" into the face of the curb directly over the sanitary sewer service location.

4.10 INSTALLATION BY BORE AND JACK

A. Bore and jack sections shall be specifically approved by the City and clearly shown on the drawings by location and footage.

B. The following criteria are generally used as a basis for setting bore and jack sections.

1. Bore pits shall be at least 3 feet from the back of curb and 5 feet from back of curb on a major thoroughfare. Bore pits in highways, county roads, or railroad rights-of-way shall conform to these requirements and to the requirements of the crossing permit or use agreement. All bore pits shall be shored in accordance with Occupational Safety and Health Administration (OSHA) requirements. Bore pits or receiving pits to be located in street or driveway paving, shall be shown on drawings.

2. All existing developed areas shall be restored to original condition after construction.

4.11 TESTING OF INSTALLED PIPE AND MANHOLES

A. It is the responsibility of the contractor to deliver a finished product in compliance with the contract documents and applicable federal, state, and local requirements. An independent testing laboratory shall be used to verify contract document compliance.

B. The Contractor is responsible for notification to the City and the independent testing laboratory in accordance with the City's notification requirements as set by the Director of Public Works. In the event construction activity occurs without proper notification to the City, the work in question is subject to removal and replacement in accordance with the standards at the discretion of the City.

C. For a collection system pipe that will transport wastewater by gravity, the following TCEQ testing methods are required:

§217.57 Testing Requirements for Installation of Gravity Collection System Pipes:

(a) For a collection system pipe that will transport wastewater by gravity flow, the design must specify an infiltration and exfiltration test or a low-pressure air test. The test must conform to the following requirements:

(1) Low Pressure Air Test.

(A) A low-pressure air test must follow the procedures described in American Society for Testing and Materials (ASTM) C 828, ASTM C 924, or ASTM F 1417 or other procedure approved in writing by the executive director. The testing times listed in Table C.4. in Figure: 30 TAC §217.57(a)(1)(B)(ii) must be used, regardless of the testing procedure.

(B) For sections of collection system pipe with an average inside diameter less than 36 inches, the following procedure applies, unless a pipe is to be tested as required by paragraph (2) of this subsection.

(i) A pipe must be pressurized to 3.5 pounds per square inch (psi) gauge. If groundwater is present, then a pipe must be pressurized to 3.5 psi gauge greater than the pressure exerted by groundwater above the pipe.

(ii) Once the pressure is stabilized, the minimum time allowable for the pressure to drop from 3.5 psi gauge to 2.5 psi gauge is computed from the following equation:
Figure: 30 TAC §217.57(a)(1)(B)(ii)

Equation C.3.

$$T = \frac{(0.085 \times D \times K)}{Q}$$

Where:

T= time for pressure to drop 1.0 pound per square inch gauge in seconds

K = 0.000419 x D x L, but not less than 1.0

D = average inside pipe diameter in inches

L = length of pipe line, in feet

Q = rate of loss, 0.0015 cubic feet per minute per square foot internal surface

(C) Since a K value of less than 1.0 may not be used, the minimum testing time for each pipe diameter is shown in the following table:

Figure: 30 TAC §217.57(a)(1)(C)

Table C.4. – Minimum Testing Times for Low-Pressure Air Test

Pipe Diameter (inches)	Minimum Time (seconds)	Maximum Length for Minimum Time (feet)	Time for Longer Length (seconds/foot)
6	340	398	0.855
8	454	298	1.520
10	567	239	2.374
12	680	199	3.419
15	850	159	5.342
18	1020	133	7.693
21	1190	114	10.471
24	1360	100	13.676
27	1530	88	17.309
30	1700	80	21.369
33	1870	72	25.856

(D) An owner may stop a test if no pressure loss has occurred during the first 25% of the calculated testing time.

(E) If any pressure loss or leakage has occurred during the first 25% of a testing period, then the test must continue for the entire test duration as outlined above or until failure of the test.

(F) Collection system pipes with a 27 inch or larger average inside diameter may be air tested at each joint instead of following the procedure outlined in this section.

(G) A testing procedure for a pipe with an inside diameter greater than 33 inches must be approved in writing by the executive director.

(2) Infiltration/Exfiltration Test.

(A) The total exfiltration, as determined by a hydrostatic head test, must not exceed 10 gallons per inch of diameter per mile of pipe per 24 hours at a minimum test head of 2.0 feet above the crown of a pipe at an upstream manhole, or at least two feet above the existing groundwater level, whichever is greater.

(B) An owner shall use an infiltration test in lieu of an exfiltration test when pipes are installed below the groundwater level.

(C) If the quantity of infiltration or exfiltration exceeds the maximum quantity specified, an owner shall take remedial action in order to reduce the infiltration or exfiltration to an amount within the limits specified by Equation C.3. in Figure: 30 TAC §217.57(a)(1)(B)(ii) before putting the system into service. An owner shall retest a pipe following a remedial action according to the requirements of this chapter.

Deflection testing of gravity sewer lines shall be conducted after completion of final backfill and grading for piping installed in areas that will not be paved. In areas where gravity sewer piping is installed beneath paving, deflection testing shall be conducted after subgrade preparation is completed. Such initial testing shall be conducted 30 days or longer after piping has been inspected and backfilled. In the event of a failed test, the line will be repaired and retested 30 days after the backfill has been replaced. No pipe shall exceed a deflection of 5 percent. The deflection test shall be conducted using a rigid ball or mandrel having an inside diameter equal to 95 percent of the inside diameter of the pipe. The test shall be performed without mechanical pulling devices and shall be in accordance with the requirements of the TCEQ.

D. The following TCEQ testing methods are required for sanitary sewer force mains:

§217.68 Force Main Testing:

(a) The final plans and specifications must include the pressure testing procedures.

(b) A pressure test must use 50 pounds per square inch above the normal operating pressure of a force main.

(c) A temporary valve for pressure testing may be installed near the discharge point of a force main and must be removed after a test is successfully completed.

(d) A pump isolation valve may be used as an opposite termination point.

(e) A test must involve filling a force main with water.

(f) A pipe must hold the designated test pressure for a minimum of 4.0 hours.

(g) The leakage rate must not exceed 10.0 gallons per inch of diameter per mile of pipe per day. The following equation must be used to calculate the acceptable leakage rate in gallons per hour per 1,000 feet of pipe.

Figure: 30 TAC §217.68(g)

Equation C.5.

$$L = \frac{SD\sqrt{P}}{155{,}400}$$

Where:

L = Acceptable leakage rate (gallons/hour/1,000 feet of pipe, based on a leakage rate of 10.0 gallons per

S = Length of pipe (feet)

D = Nominal diameter of pipe (inches)

P = Average test pressure (pounds/square inch)

E. The following TCEQ testing methods are required for sanitary sewer manholes:

§217.58 Testing Requirements for Manholes:

(a) All manholes must pass a leakage test.

(b) An owner shall test each manhole, after assembly and before backfilling, for leakage using hydrostatic exfiltration testing, vacuum testing, or any other method approved in writing by the executive director. A manhole must be tested separately and independently from the collection system pipes.

(1) Hydrostatic Testing.

(A) The maximum leakage rate for hydrostatic testing or any alternative test methods is 0.025 gallons per foot diameter per foot of manhole depth per hour.

(B) To perform a hydrostatic test, an owner shall seal all wastewater pipes coming into the manhole with an internal pipe plug, fill the manhole with water, and maintain the test for at least one hour.

(C) A test for concrete manholes may use a 24-hour wetting period before testing to allow saturation of the concrete.

(2) Vacuum Testing. An owner must perform vacuum testing according to either subparagraph (A) or (B) of this paragraph. If a manhole fails the vacuum test, the owner must apply grout to the exterior of the excavated manhole before retesting the manhole.

(A) Texas Test.

(i) To perform a vacuum test, an owner shall plug all lift holes and exterior joints with a non-shrink grout and plug all pipes entering a manhole.

(ii) Grout may not be placed in horizontal joints before testing.

(iii) Stub-outs, manhole boots, and pipe plugs must be secured to prevent movement while a vacuum is drawn.

(iv) An owner shall use a minimum 60 inch/lb torque wrench to tighten the external clamps that secure a test cover to the top of a manhole.

(v) A test head must be placed at the inside of the top of a cone section, and the seal must be inflated in accordance with the manufacturer's recommendations.

(vi) There must be a vacuum of 10 inches of mercury inside a manhole to perform a valid test.

(vii) A test does not begin until after the vacuum pump is off.

(viii) A manhole passes the test if after 2.0 minutes and with all valves closed, the vacuum is at least 9.0 inches of mercury.

(B) American Society for Testing and Materials (ASTM) Test. The owner may require manhole testing that meets the requirements of ASTM D1244-11.

F. In addition to deflection and pressure testing, the City may require that certain sewer installations be videoed after completion of construction, if necessary, to ensure that City requirements are met.

G. Cement Stabilized Sand Testing:

1. A minimum of two random samples for compressive strength shall be taken each week. For Smaller projects, one sample may suffice with City approval. The City reserves the right to require additional tests, at the Contractor's expense, if it is deemed necessary. In the event of a change in supplier, samples shall be drawn on the first day of delivery from the new supplier, regardless of previous samples taken.

2. Cement stabilized sand samples shall be taken at the point of placement of the cement stabilized sand and identified as to the location of the sample.

3. Cement stabilized sand densities shall be taken a minimum of every 150 linear feet of trench, with a minimum of two tests (one per direction of travel) at each road crossing. When used as subgrade on roadway repairs, density tests shall be taken every 100 square feet of subgrade, with a minimum of one test per repair.

H. Bedding, Backfill, Testing:

1. Bedding and density tests shall be performed a minimum of every 300 linear feet of trench in each lift. Density tests shall be offset on alternating lifts and test locations shall be identified by station number.

I. Copies of all test results shall be given to the City with the project closeout documents.

4.12 EXISTING FACILITY CROSSINGS

A. Installation of a sanitary sewer main across a proposed or existing public street, driveway, sidewalk, railroad, pipeline, or drainage way shall conform to the requirements of this section.

1. Public Streets - All existing public streets are to be bored and jacked regardless of surface. Bore and jack length shall be computed as roadway width at proposed bore plus 5 feet to either side.

2. Driveways – Concrete and asphalt driveways in good condition shall be bored and jacked. Bore and jack length shall be computed as driveway width at bore plus 5 foot to either side. Where driveways cross culvert pipe sections along open ditch streets and the proposed wastewater main is in close proximity and parallel to the culvert pipe, the length of bore shall be the same as the length of culvert pipe.

3. Sidewalks – When the wastewater line crosses under a sidewalk in good condition, the sidewalk shall either be bored and jacked or removed and replaced to the City's criteria, whichever is most cost-effective. Bore and jack length shall be at least the width of the sidewalk. The proposed type of construction shall be noted on the drawings.

4. Railroad Crossings – All railroad crossings require a pipeline crossing permit to be issued by the corresponding railroad company and shall be bored and jacked in accordance with the requirements of that permit and the standards provided in this manual.

5. Drainage Way – When a wastewater line crosses under an existing drainage way, the water conveying portion of the drainage way shall be bored and jacked in accordance with the standards provided in this manual.

B. Trees – When saving trees is a consideration, all trees 6 inches or larger in diameter and within 10 feet of the centerline of the water main must be noted on the drawings. The wastewater main shall be bored and jacked within the drip line of any tree larger than 6 inches in diameter.

4.13 BARRICADING AND SIGNAGE

A. Proper barricading and signage, conforming to the Texas Manual of Uniform Traffic Control Devices' latest edition, shall be required on all projects.

B. Adequate signage for vehicular and pedestrian traffic shall be installed.

C. A traffic control plan shall be submitted to the City and approved by the City for all streets open to travel by the public.

4.14 SANITARY SEWER SERVICES

A. Two-way cleanouts shall be installed at the end of each service and be terminated 6 inches below grade with a threaded cap and a concrete box. The downstream cleanout shall have a section of pipe stubbed out and capped to facilitate connection. Services shall be terminated within the public utility easement as close to the lot line as possible.

B. Sewer service leads shall not exceed 125 feet in length, unless approved by the City. Near-side double sewer service leads shall not exceed 20 feet in length and may extend across a public right-of-way or easement. All leads shall not be deeper than 8 feet.

C. For Single-Family Residential Lots:

1. Far-side service connections shall be installed at the time of construction of the sewer. Double sewer service leads shall be located within a public right-of-way or easement.

2. Service connections shall be constructed of materials on the City's approved Product List.

3. Service connections should be installed at a manhole, when possible.

D. For Multi-Family Residential, Commercial, and Office Development.

1. Service connections shall be made at a manhole. Long service connections should be installed at the time of construction of the sewer.

2. Service connections shall be constructed of materials on the City's approved Product List.

E. General requirements for service connections at manholes include the following:

1. Service connections shall be made at manholes whenever possible. When a service connection stub-out is not provided, an opening shall be cored out of the manhole at the required elevation. The service connection shall be extended into the manhole and the opening secured and grouted, and the manhole coating shall be repaired in accordance with the coating manufacturer's recommendations.

2. A service connection at a concrete manhole shall have a rubber boot that is cast into the manhole, or the service location shall be cored. The rubber boot shall be secured and then grouted. The manhole interior coating shall be repaired in accordance with the manufacturer's

recommendations. When a hole for a service connection in an existing brick manhole exceeds 8 inches, the manhole shall be replaced.

3. Service connections entering a manhole 24 inches or more above the flow line of the manhole shall include an internal drop pipe with fittings. The cored opening for the pipe shall be secured and grouted, and the manhole coating shall be repaired in accordance with the coating manufacturer's recommendations.

F. The location of sewer services shall be marked on the curb by etching or casting a "Y" into the face of the curb directly over the sewer service location.

G. Service connections that are installed after initial construction of a sewer shall be constructed using a PVC saddle with gasket and stainless-steel straps as included on the City's Approved Product List.

4.15 LIFT STATIONS AND FORCE MAINS

A. Lift stations shall be designed in conformance with the "TCEQ Design Criteria for Sewerage Systems" (latest edition). Lift stations should be considered only when a gravity system cannot be achieved. All lift stations shall be specifically approved by the City. The Design Engineer shall provide design requirements and pertinent data with construction drawings for review. A preliminary design meeting with the City staff is recommended. Lift stations shall be designed as follows:

1. The lift station site shall be conveyed in fee to the City. The site may be part of a larger site that includes a public wastewater treatment facility or other facility. The site shall have a minimum size of 50 feet by 50 feet.

2. Site access shall be provided by a 15-foot-wide public right-of-way with an approved, allweather access road of a minimum of 12 feet in width. Wet well structures shall be a minimum of 12 feet from the outside walls of the structure to the site boundary fencing. Fencing shall be in conformance with the City Zoning Ordinance.

3. Use drainage swales, sidewalls and driveways, culverts, storm sewers, or a combination thereof for internal site drainage. Site drainage may sheet flow to a public right-of-way. Storm sewer systems, if provided, shall be sized in accordance with applicable design guidelines.

4. The top of the wet well and all electrical controls shall be located 3-feet above the 100-year floodplain Entry to the site must be accessible during a 25-year flood.

5. Locate the wet well, and specifically, the pumps in the wet well such that a crane truck can back up to (or beside) the hatch to facilitate removal of the pumps without leaving the pavement. Provide sufficient room for construction access as well as on-going maintenance.

6. Include an on-site manhole no farther than 80' upstream of the lift station wet well. Ideally, the on-site manhole shall be located within the fenced in area and shall be located so as not to block vehicle access to the facilities and shall be located in an area that does not receive vehicle traffic.

7. The design of the lift station shall include a potable water connection in accordance with the design standards for water services. In addition to the service connection requirements specified in the design standards for water connections, the potable water connection must

include a ¾" Reduced Pressure Zone Backflow Device (RPZ) conforming to AWWA's Manual M14, a hose bibb (self-draining and freeze resistant, installed 12" above the 100- year flood plain), hose-bibb vacuum breaker, and freeze protection.

8. All gravity sanitary sewers discharging to the wet well shall be located where the invert elevation is at or above the liquid level of the pump's "ON" setting to achieve the firm pumping capacity. Valves and check valves shall not be located in the wet well but may be located in a valve vault or on a concrete slab. Piping shall be spaced to maintain the pump manufacturer's minimum clearances between pumps.

9. Size the diameter of the wet well, hatches, and hatch spacing to accommodate the selected pumping equipment. Consideration should be given to the dimensions of the ultimate pump in a multi-phased lift station to ensure adequate clearances. Provide a minimum of 18 inches of clearance from the inside wet well wall to all flanges to enable removal of all bolts. Precast concrete wet wells may be used in any diameter provided calculations demonstrate that wet well thickness and material weight will resist imposed up-lift pressure. Provide hatch safety nets with aluminum sliding rails or Flygt Safe-hatch access cover.

10. The wet well volume shall be based on the minimum cycle time of the largest pump planned for the lift station plus additional depth to prevent motor overheating and vortexing. Wet well working volume should be sized to allow for the recommended pump cycle for each pump. The cycle time shall not be less than those listed in the following:

Motor Horsepower	Cycle Time (Minutes)
<50	6
50-100	10
>100	15

11. The "OFF" elevation of the submersible pumps shall be deep enough to prevent vortexing and motor overheating. The Design Engineer shall verify with all pump manufacturers on the City's Approved Product List that each pump is capable of operating continuously at the "OFF" elevation shown on the drawings.

12. The wet well floors shall have a minimum of 10 percent slope to the pump intakes and have a smooth finish. There shall be no wet well projections, which will allow deposition of solids under normal operating conditions. The inlet structure shall be designed to minimize turbulence.

13. The wet well shall have a vent sized such that the maximum velocity of air through the vent is 600 feet per minute at the firm pumping capacity. Vents shall have a stainless-steel insect screen that is easily replaceable and will prevent the entrance of rainwater. Vent pipes shall be corrosion resistant.

14. Access shall be provided to underground valve vaults. Stairways shall have corrosionresistant, non-slip steps and conform to OSHA regulations with respect to rise and run. Where ladders are utilized in lieu of stairways, ladders shall conform to OSHA requirements.

15. Floor drains from valve vaults to wet wells shall be designed to prevent gas and raw sewer water from entering the valve vault. Such designs shall include "P" traps and floating ball type backwater valves.

16. All walls shall be a minimum of 18 inches from the outermost edge of all flanges to enable removal of all bolts. Pipes shall have a minimum spacing greater than that required by the pump manufacturer for minimum pump spacing. Swing check valves shall be positioned such that the shafts may be removed without removing the valve body.

17. Design shall follow the latest version of ACI 350 with the exception that the minimum concrete cover over steel reinforcing shall be at least 4 inches where in contact with raw sanitary sewer.

18. Wet wells shall be designed to resist the effects of buoyancy assuming full saturation of the surrounding soils to the finished grade or the 100-year floodplain, whichever is greater. Surface friction shall not be included in the design unless a friction factor is provided in a geotechnical report signed and sealed by a licensed professional engineer. A safety factor of 1.1 shall be used for buoyancy resistance. Wet well walls shall be designed to withstand lateral earth pressures and static water levels at finished grade as outlined in ACI 350. At a minimum, 3,500 psi concrete shall be used. Top slabs shall be designed for a uniform loading of 100 pounds per square foot and a point load equal to the weight of the largest pump planned for the lift station at any location.

19. Hatches shall be constructed entirely of aluminum and designed for a minimum of 150- pound-per-square-foot load. The underside of the hatch shall have the following stenciled in red paint: "Warning! Confined Space Entry." Where individual hatches are incorporated into the top slab, the separation distance from inside face to inside face shall be a minimum of 12 inches.

20. Where riser pipes pass through the top slab, offsets or two 45-degree bends shall be used to provide clearance between the outside diameter of the pipe and the inside face of the hatches. The amount of clearance will be determined by the diameter of the slab reinforcing and the maximum aggregate diameter.

21. Use of vault-type or aboveground valves and piping is permitted. Valves shall be mounted in a concrete vault, or on an aboveground concrete foundation. Isolation and check valves shall not be located in the wet well.

22. If a valve vault is not used, the valves must be a minimum of 18" above ground with pipe supports every 5 feet. A minimum 6-inch-thick concrete slab must be placed below the piping gallery and valves. The slab must extend 3-feet beyond all valves and piping to allow for access to and maintenance of the piping and valves.

23. Pumps shall be Flygt, non-clog, submersible pumps capable of passing a 3-inch diameter or greater incompressible sphere and shall have suction and discharge openings a minimum of 4 inches in diameter. Pump seals shall be silicon carbide or tungsten carbide.

24. Pumps shall be sized to operate at optimum efficiency. Minimum acceptable efficiency at the operating point shall be 60 percent, unless specifically approved by the City. Leak detection

sensors shall be provided in the motor housing of submersible pumps. Pumps shall be securely supported, in accordance with manufacturer recommendations, so as to prevent movement or vibration during operation. Rail-type pump support systems shall be provided for submersible pump installations so that pump removal and installation can be performed without requiring dewatering of or entry into the wet well. Rails, lifting chains, and hardware shall be constructed of Series 300 stainless steel.

25. Electric motors shall be sized so as to operate at a maximum design load without use of the service factor. Electric motors shall be 120-volt single-phase, 240-volt single-phase, 240-volt three-phase, or 480-volt three-phase. Motor service factor shall be a minimum of 1.15. Thermal protection shall be provided in the motor housing.

26. The following electrical power sources shall be considered for serving lift stations:

    a. For stations where total pump motor sizes do not exceed 30 horsepower (hp), and where any individual pump motor size does not exceed 20 hp, 120/240-volt, three-phase service is recommended.

    b. For stations where individual pump motor sizes do not exceed 5 hp and motor ratings are available as single-phase, and where three-phase service is not available, 120/240-volt, single-phase service may be used.

    c. For stations where total pump motor sizes exceed 30 hp and where individual motor sizes exceed 20 hp, 480/277-volt, three-phase service is recommended.

27. Emergency power connections shall require a manual transfer switch and a 200-amp, 3 pole, 4 wire generator receptacle equivalent to a Hubbell HBL4200RS2W the pump controller shall include magnetic starters utilizing melting alloy overloads, and be equipped with a pump alternator, an ultrasonic level controller, backup floats, alarm contacts, and a power supply. The use of variable frequency drive is acceptable. Lightning and surge protection shall be installed on the main power bus.

28. All panels and controls shall be covered by a constructed overhang to shield the equipment from sun and rain.

29. Panel area shall be lit by an outside, overhead light fixture.

30. The following controls and indicators shall be provided:

    a. Pump HOA Selector Switch (for each pump).

    b. Alarm Reset Switch.

    c. Seal-Fail and Over-Temp Reset Switch (for each pump protection module supplied by pump manufacturer).

    d. Phase-Fail Light.

e. Pump Run Light (for each pump).

f. Control Power Light On.

g. Pump Seal-Fail Light (for each pump protection module - supplied by pump manufacturer).

h.Pump Over-Temp Light (for each pump protection module - supplied by pump manufacturer).

i. High Level Alarm Indicator.

j. Alarm Rotating Beacon Light.

k. Pump Run Elapse Time Meter (for each pump).

31. The following motor protection devices shall be provided:

a. Motor Circuit Protectors (MCPs) or circuit breakers.

b. Motor Overload Current Tip Devices or C.T.'s with Relays (for each motor).

c. Motor Over-Temp and Seal Fail Relays (tor each motor - furnished by pump motor manufacturers).

d. Phase Fail Relay.

32. Level Controls

a. Primary: Pressure Transducer controller, rated for wastewater application that meets the approval of the Director of Public Works.

b. Back-up: PVC ball type float with mercury switch - high and low level.

c. In the event of fail signal from the Pressure Transducer controller, controller automatically switches to floats.

33. Alarm Signals:

a. Alarms activate local indicator lights and automatic dialer with cellular modem using the cellular service approved by the Director of Public Works.

34. Pump Cable Terminal Boxes:

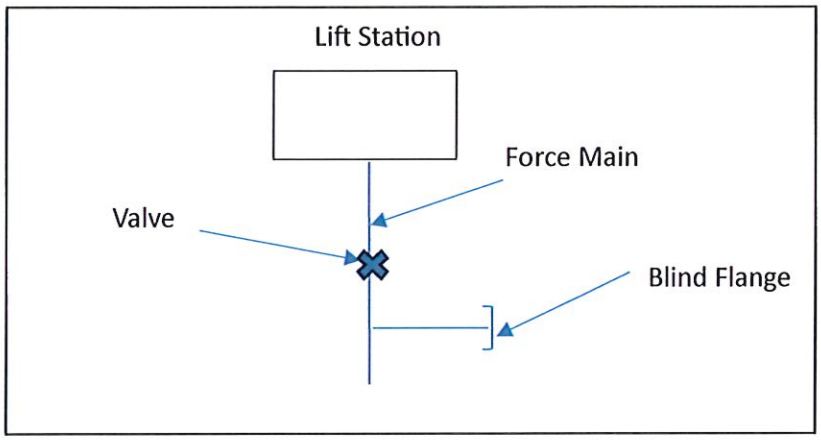
a. NEMA 4X stainless steel boxes are to be mounted near the pump access hatch for termination of pump power and control cables, and for termination of transducer and float cables.

35. Control Panel Enclosure:

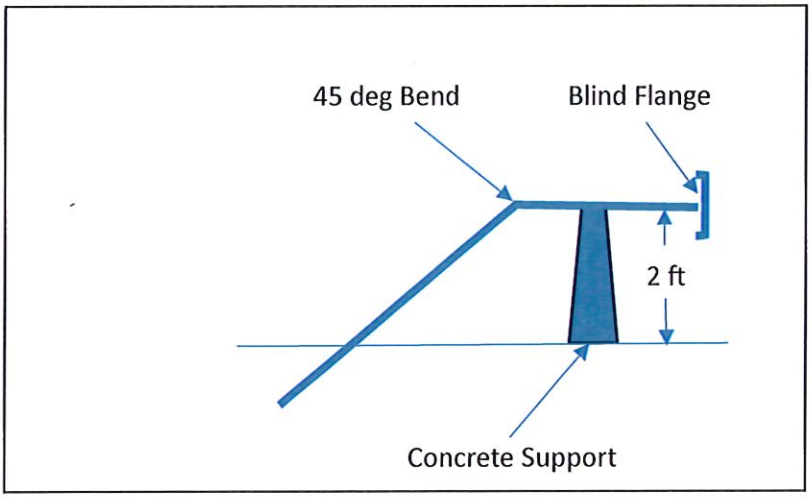
    a. NEMA 4X stainless steel enclosure on factor stainless steel stands with inside swing door, back plate, quick release latches, and hooking clasp.

36. Emergency operations shall be considered.

a. Provide fittings and a blind flange that will be readily accessible for emergency bypass pumping in accordance with the schematics below:



b. Provide external hook-up for an emergency generator as specified in 27 below.



37. Force mains shall be a minimum of 4 inches in diameter, unless used in conjunction with grinder pumps. Pump stations with two pumps shall have force main velocities of a minimum of 3 fps with one pump in operation. For pump stations with three or more pumps, the force main velocity shall not be less than 2 fps with the smallest pump only in operation. Force main velocities shall not exceed 6 fps without the engineer performing an analysis for possible high and low negative surge pressures in the event of sudden pump failure.

38. Isolation valves shall be provided on the discharge side of pumps for submersible pumps, positioned such that the pump or check valve can be isolated for removal. Plug valves shall be used. Check valves shall be swing type with an external lever and shall be installed in a horizontal position. Use of butterfly valves, tilting disc check valves, or other valves using a tilting disc in the pipe flow is not permitted.

39. Surge relief valves, air release, or combination air and vacuum valves shall be provided, as required.

40. Lift station piping shall have flanged, grooved (Victaulic) or flexible connections to allow for removal of pipe and check valves without interruption of the lift station operation.

41. Lift stations shall be designed to discharge the peak design flow at the system head required and to operate efficiently during any initial, interim, or ultimate design phase.

42. Firm pumping capacity shall be provided, and is defined as total station, maximum pumping capacity, with the largest pumping unit out of service.

43. Pump selection shall be based on the analysis of the system head and pump capacity curves for the determination of pumping capacities. System losses shall be calculated in accordance with the Hydraulic Institute standards. The selected C coefficient value for use in the calculation of friction head losses per the Hazen-Williams Formula shall be based on the selected pipe material for new and aged (20-year) conditions.

44. Force main velocities shall be included on the system curve.

45. Design considerations shall include corrosion control and protection of concrete and metallic surfaces located within the wet well or valve vault, or within the immediate vicinity from the effect of hydrogen sulfide (H2S) gas in the wastewater. The effects of H2S gas should be minimized by reducing the production or release of H2S gas from the wastewater discharging to or being contained in the lift station. Design and control methods shall include the following.

    a. Protecting the exposed concrete and steel surfaces with an epoxy lining, refer to the Approved Products List for a list of materials. Exposed piping shall be protected with a 100 percent solids novolac epoxy or approved equal.

    b. The use of Series 300 stainless steel for equipment, piping, or devices exposed to corrosive gases.

    c. Design wet wells that lack interior corners, projections, or areas that can result in the accumulation of solids. Design interior surfaces with smooth finishes that facilitate cleaning.

    d. Provide wash-down water at site when possible.

46. Corrosion protection shall be provided by coating interior concrete surface of the wet well, structural steel, piping and hangers, air systems, electrical, mechanical, and other components subject to a corrosive environment. All metal components subject to a corrosive environment shall

be stainless steel or aluminum unless otherwise approved by the City. Surfaces to be protected include the following.

a. Interior of the wet well: The interior of the wet well shall be coated with an approved epoxy coating. Refer to Approved Products List for the list of materials.

b. Piping located within the wet well: Exposed piping shall be protected within a 100 percent solids novolac epoxy or approved equal.

c. Guide rails, lifting chains, hardware, and miscellaneous metal shapes located within the wet well shall be constructed or manufactured of Series 300 stainless steel.

47. Lift station construction drawings shall include drawings that provide the following information:

a. Site layout.

b. Plan and profile of pump station and associated site piping.

c. Profile view of pump operational and control valves and settings.

d. Hydraulic system curve.

e. Electrical wiring and control system schematics.

f. Structural details.

g. Developer shall provide the City with a complete set of Operations and Maintenance manuals on all equipment to be installed.

48. Sewer lift stations shall be equipped with appropriately sized generators capable of operation automatically during power failures.

CHAPTER 6
PAVING

6.01 GENERAL

A. This chapter provides design standards for the construction of streets, paving, sidewalks, and driveway access within the City of Sealy.

B. The standards provided here are primarily for the design of local streets and collector streets. Additional design standards as specified by AASHTO and/or TXDOT shall apply for arterial streets and freeway sections.

C. The City shall approve construction drawings for streets, paving, sidewalks, and driveway access within the City limits. All construction shall conform to the standards referenced in this manual and as shown in these standards.

D. Construction drawings for private improvements, within public rights-of-way and public easements that connect to or affect the public infrastructure, shall be approved by the City, are subject to the requirements of these standards, and are subject to review and approval using the process defined in these standards.

E. Street design should conform to all applicable planning tools, such as these standards, Chapter 87 of the City of Sealy Code or Ordinances, the City's Thoroughfare Plan, the Texas Manual on Uniform Traffic Control Devices (TMUTCD), and the AASHTO Policy on Geometric Design of Highways and Streets. Other considerations for design shall include street function, street capacity, service levels, traffic safety, driver expectancy, pedestrian safety, and utility locations. These additional considerations may affect the minimum requirements set forth herein.

F. A traffic impact study may be required as a part of the approval process for driveways and other roadway access. A traffic impact analysis (TIA), when required, shall be prepared by an individual, group, firm, or corporation having demonstrated professional emphasis and experience in transportation planning, engineering, and in the preparation of similar analyses. The TIA document shall bear the seal and signature of a Texas Registered Professional Engineer.

G. All driveways shall be constructed in accordance with these standards.

6.02 DEFINITIONS

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section.

Arterial Streets – A street designed as a principal traffic artery, more or less continuous across the city, intended to connect remote parts of the city, and used primarily for fast or heavy volume traffic. Arterial streets generally can have channelized intersections, restricted parking, and collects and distributes traffic to and from collector streets and to and from regional highways. The term shall apply to all regional highways and frontage roads regulated by the Texas Department of Transportation.

Collector Streets – Street routes that have short travel distances and collect traffic from intracity streets and funnel it into major thoroughfares or other collector streets.

Development – Identified as the new construction of any building, structure, or improvement, or the enlargement of any exterior dimension of any building, structure, or improvement.

Commercial Driveway Approach – The portion of a driveway within the public right-of-way that provides access to property on which an office, retail, or commercial center is located to a building having more than five dwelling units or to any driveway approach which accesses property that is primarily used for a nonresidential purpose.

Driveway – Entrance to and exit from premises where it is possible to park completely off the street, and which is not open for vehicular traffic except by permission of the owner of such private property.

Driveway Approach – A way or place including paving and curb returns between the street travel lanes and private property that provides vehicular access between the roadway and said private property.

Driveway Approach Width – As the term is used here, the width of a driveway approach refers to the width of driveway pavement at the point where the property line intersects the driveway pavement.

Intersection – The area embraced within the prolongation or connection of the lateral curb lines, or, if none, then the lateral boundary lines of two or more roadways, including public street, private street, commercial driveway, residential driveway, driveway approach, alley, or combination thereof which join one another at, or approximately at, right angles, or the area within which vehicles traveling upon different roadways joining at any other angle may come into conflict.

Lot – Identified as an undivided tract or parcel of land having frontage on a public or private street, contained within a block, and designated on a subdivision plat by numerical or letter identification.

Major Thoroughfare – Street routes that are identified as major thoroughfares as set forth in the Major Thoroughfare Plan adopted by City Council and as may from time to time be amended.

Multi-family Dwelling – Identified as a structure containing more than two separate units for single-family occupancy.

Nonresidential Driveway Approach – A driveway which provides access to property on which an office, retail, commercial, or industrial center is located, a building having more than five dwelling units is located, or any driveway approach which accesses property that is primarily used for a nonresidential purpose.

Residential Driveway – Identified as a driveway intended to provide access from a public or private street to a single adjacent, detached residential unit or a group of single residential units numbering less than five (5).

Right-of-Way – Property that is publicly owned or upon which a governmental entity has an express or implied property interest (e.g., fee title or easement) held for a public purpose. Examples of such public purpose include by way of example and not limitation, a highway, a street, sidewalks, drainage facilities, sewerage, and water facilities.

Street, Private – Identified as a private roadway, not dedicated to public use, which provides vehicular access from a public street to more than two residential dwelling units, or two or more commercial or industrial buildings or parking areas.

Street, Public – Identified as any public roadway or right-of-way, dedicated for public use, which provides vehicular access to adjacent land.

6.03 GENERAL ROADWAY DESIGN

Public Roadways – The standard for public roadways within the city limits is concrete, curb-and-gutter construction, and served by underground storm sewers.

Roadway Classifications – The City recognizes four basic classifications of public roadways that include freeways, arterials, collectors, and local streets. Each class provides a certain degree of continuity, capacity, and accessibility to adjacent land uses. While differentiated by function, there is also a variance in geometric design. Table 6.1 summarizes the general design criteria of roadways within the City.

Roadway Geometries – Geometries of City streets may be defined as the geometry of the pavement and curb areas that govern the movement of traffic within the confines of the rights-of-way. Included in the geometries are pavement width, degree of curvature, width of traffic lanes, median nose radii, curb radii at street intersections, cross fall, crown height, pavement thickness, and geometric shapes of islands separating traffic movements and other features.

Design Speed – The design speed is a primary factor in the horizontal and vertical alignment of roadways. Design features such as curvature, superelevation, turning movement radii, and sight distance affects roadway lane width, pavement width, pavement cross-slope, pavement crown, and clearances. Refer to Table 11.1.

Grades – Roadway grades shall be a minimum of 0.3 percent in order to ensure proper flow of surface drainage toward inlets and a maximum of 6 percent. Steeper grades may be permitted on local residential streets and where required by topographical features, and as approved by the City.

Roadway Centerline – Roadways shall be placed in the center of the right-of-way but may be shifted slightly, with prior City approval, to avoid groupings of trees. The centerline of curves shall be tangent to the centerline of street at each end of curve.

Cross Slope or Crown Height – Thoroughfares shall have a minimum cross-slope of 1/4-inch per foot and a maximum cross-slope of 3/8-inch per foot. Collectors and local streets shall have 6-inch crowns. Pavement

Strength – All concrete pavement and curbs shall be a minimum 3,500 psi.

Sight Distance – All intersections shall be evaluated for adequate sight distances in accordance with AASHTO guidelines. Sight distance triangles shall be shown on the plan view of construction drawings.

Channelization – Channelization shall conform to AASHTO "A Policy on Geometric Design of Highways and Streets," latest edition.

Private Streets – Private streets are streets that are not owned by the City, State of Texas, or the County and are not dedicated for public use. All private streets shall be constructed to the same standards as public streets.

Requirements for Arterials.

1. The full right-of-way for thoroughfares shown on the adopted City of Sealy Thoroughfare Plan shall be dedicated at the time of platting of the development.

2. When the full section of an arterial is located within the city limits and is dedicated on a final plat, the esplanade and all lanes shall be constructed at the time of development of the adjacent subdivision.

3. In some cases, if approved by the City, one-half of a planned major thoroughfare that is being built as a boulevard section may be constructed at the time of initial construction of the adjacent development.

4. Permanent barricades, conforming to the requirements of the Texas Manual of Uniform Traffic Control Devices, shall be constructed at the termination of lanes on partially constructed thoroughfares.

5. For roadway turnouts placed at an existing cross-street intersection, the turnout should be designed to fit the ultimate pavement width of the intersecting cross street and then transitioned to the existing roadway.

6. Residential driveways shall not access arterial or collector streets without written approval from the City. Subdivision layouts shall be designed to avoid homes requiring collector street access.

TABLE 6.1 – City of Sealy Roadway Requirements

Criteria					
Classification	**Freeway**	**Arterial**	**Major Collector**	**Minor Collector**	**Local**
Purpose	Designed to move large volumes of traffic through urban areas and provide direct access to local freeways while also providing controlled access to adjacent businesses.	Designed to provide support and relief to the State Highways and FM roadways by providing additional routes to accommodate high traffic volumes.	Designed to collect traffic from local areas and distribute to the arterial network. Typically accommodates 2 lanes of traffic with turning lanes or median and with limited to no on-street parking.	Designed to collect traffic from local areas and distribute to the arterial network. Typically accommodates 2 lanes of traffic with on-street parking on both sides.	Designed to provide access to abutting property and to collect traffic between parcels of land and collector and arterial streets. Local streets include all other streets that are not included in the higher classifications.
Minimum Right-of-Way	120 feet plus 10 feet wide drainage and utility easement on each side of ROW	100 feet plus 10 feet wide drainage and utility easement on each side of ROW	80 feet plus 10 feet wide drainage and utility easement on each side of ROW	80 feet plus 10 feet wide drainage and utility easement on each side of ROW	80 feet or 60 feet ~~if~~ plus 10 feet wide drainage and utility easement on each side of ROW

Typical Pavement Width (Back-to-Back)	Varies	Minimum of ~~60~~ 61 feet	Minimum of ~~36~~ 41 feet	Minimum of 39 feet	Minimum of ~~28~~ 29 feet
Lane Configuration	2-3 Travel Lanes each direction divided	2 Travel Lanes in each direction and 1 Left Turn Lane	2 Travel Lanes and 2 Parking Lanes or 2 Travel Lanes, One Left Turn Lane, and 1 Parking Lane	2 Travel Lanes and 2 Parking Lanes	2 Travel Lanes and 1 Parking Lane
Traffic Lanes	4-6	5	2	2	2
Minimum Left-turn Lane	~~11~~ 12 feet	~~12~~ 11 feet	11 feet	-	-
Minimum Right-turn	~~11~~ 12 feet	11 feet	11 feet	-	-
Minimum Median Width	24 feet	14 feet	14 feet	-	-
Minimum Travel Lane	12 feet	12 feet	12 feet	11 feet	11 feet
Parking Lane Width	-	-	8 feet	8 feet	8 feet
Minimum Pavement Thickness	8-inch	8-inch	~~7~~ 8-inch	8-inch	6-inch
Minimum Grade	0.3 %	0.3 %	0.3 %	0.3%	0.3 %
Maximum Grade	6 %	6 %	8 %	8%	10 %
Minimum Horizontal	2,000 feet	1,000 feet	800 feet	800 feet	300 feet
Minimum Tangent Between	300 feet	300 feet	200 feet	200 feet	100 feet
Vertical Clearance	16 feet	16 feet	16 feet	16 feet	16 feet
Parking	None	None	Permitted	Permitted	Permitted
Typical Volume Range	30,000 to 45,000	7,000 to 30,000	~~3,000 to 7,000~~ 5,000 to 10,000	2,000 to 5,000	500 to ~~3,000~~ 2,000

6.04 GRADES

A. The minimum longitudinal grade shall be 0.25%.

B. The desired longitudinal grade shall be 0.50%.

C. The minimum cross slope shall be 1%.

D. The minimum grade for curb returns and cul-de-sacs shall be 0.50% and the design shall show flow lines and/or top of curb grades at all PC and PT of curves.

E. Inverted crown drainage is not allowed.

F. At intersections, the grades of the intersecting streets shall be no more than 2% for the first 25 feet of the intersecting curb line to provide a safe approach sight distance and accessible routes in accordance with the Texas Accessibility Standards.

6.05 GENERAL INTERSECTION REQUIREMENTS

A. Street intersections should be designed at right angles with tangent centerlines whenever possible.

B. Intersections shall have adjacent visibility triangles free of obstacles such as vegetation, entry signage, buildings, structures, and fences. Public use facilities, such as fire hydrants, traffic control signs, and utility structures are exempted.

C. Curb radii, measured from the face of curb, shall be 25-foot minimum on local residential streets, and 35-foot minimum on collector and arterial streets. The minimum curb radii shall be 50 feet or more, depending on an evaluation of vehicular types and volumes, in commercial or industrial areas. Minimums shall be increased at skewed intersections.

D. Intersections of major thoroughfares shall maintain a maximum slope of 2 percent along both major thoroughfares for a minimum distance of 200 feet upstream and downstream of the intersection.

E. Intersections of collector streets with major thoroughfares shall maintain a maximum slope of 2 percent along the collector street for a minimum distance of 100 feet upstream and downstream of the intersection.

F. Streets and traffic lanes shall be properly aligned across an intersection. Proposed streets shall be aligned with existing streets.

G. When turnouts are provided at an existing street, the ultimate cross section is required to the end of the curb return. If necessary, a pavement transition is required to reduce the pavement width to the existing cross section.

H. Intersections shall be designed as a high point in the drainage system, whenever possible. Gutter lines shall not extend across traffic lanes.

I. Streets intersecting major thoroughfares shall maintain a minimum of 350 feet of separation from another public street. Separation is defined as the distance from pavement face of curb to pavement face of curb. Streets intersecting collector streets shall maintain a minimum of 250 feet of separation. Local streets shall maintain a minimum separation of 200 feet.

J. Metropolitan joint intersections are not allowed.

K. Pavement width transitions shall meet or exceed requirements of the Texas Manual of Uniform Traffic Control Devices and AASHTO.

6.06 INTERSECTION RIGHT-OF-WAY REQUIREMENTS

A. Right-of-way width for a 4-lane thoroughfare that intersects a 4-lane thoroughfare shall be 120 feet for a distance of 200 feet and then taper to the standard right-of-way width.

B. Right-of-way width for a collector street that intersects a 4-lane thoroughfare shall be 90 feet for a distance of 200 feet and then taper to the standard right-of-way width with a 150-foot minimum taper.

6.07 MEDIAN, LEFT-TURN LANE, RIGHT-TURN LANE, DECELERATION LANE, AND ISLAND DESIGN

A. Minimum bay storage lengths may need to be calculated in accordance with a traffic analysis. The referenced standards are minimum requirements. Middle-block left turns may be permitted when specifically approved by the City.

B. Median openings on major thoroughfares, when areas adjoining the right-of-way are not planned for immediate development, may be spaced 1,000 feet apart, measured nose-to- nose, when specifically approved by the City.

C. Required Median Openings and Left-Turn Lanes:

1. Median openings on divided thoroughfares shall be required at all street intersections. Median openings may be constructed to serve nonresidential driveways provided that the minimum spacing requirements listed are met. Left-turn lanes shall be provided at all median openings where a street intersects the divided thoroughfare. Left-turn lanes may be required at nonresidential driveways if warranted by a traffic study.

2. Median openings for street intersections and non-residential driveways may be moved, closed, or modified at the discretion of the City to facilitate traffic flow.

D. Left-Turn Storage

1. All left-turn storage bays on divided thoroughfares shall be a minimum of 11 feet in width.

2. Left-turn lanes will be delineated as shown in the Standard Construction Details and as approved by the City.

3. Solid stamped, colored concrete pavement shall be used in the median when the median width measured from back-of-curb to back-of-curb is a distance of 4 feet or less.

E. Medians on Public Street Entrances to Developments:

1. Medians installed on undivided roadway entrances to subdivisions for aesthetic or any other purpose shall be a minimum of 13 feet wide and 80 feet long.

2. In areas where a divided subdivision entry is constructed, the transition to the normal residential street width shall begin a minimum of 50 feet upstream or downstream of the first street intersection.

F. Minimum Right-Turn Storage and Transition Length:

1. Right-Turn Lane Storage:

    a. Right-turn lanes shall be provided at the intersection of a divided thoroughfare with another divided thoroughfare. Right-turn lanes may be required at the intersection of collector streets with divided thoroughfares if traffic conditions warrant.

    b. All right-turn storage areas shall be 11-foot wide.

    c. An additional 10 feet of right-of-way shall be provided with right-turn lanes unless adequate right-of-way to construct and maintain the right-turn lane and adjacent improvements in the right-of-way (i.e., sidewalks) exists.

    d. Right-turn lanes shall be delineated in accordance with these standards or as approved by the City.

6.08 ALLEY AND SERVICE ROAD DESIGN

A. Public alleys are prohibited, except to provide rear access to townhome lots when at least 50 feet of alley right-of-way width is provided with at least 24 feet of pavement width constructed to the same standards as required of local streets in Section 6.11.

6.09 GATED DEVELOPMENT ENTRANCE REQUIREMENTS

A. Gated developments shall have a median divided street that will allow for a vehicular U-turn prior to the gate in the event that access is denied. The turn-around shall be a minimum of 18 feet in width.

B. Entry gates shall be set back from the right-of-way a minimum of 60 feet to provide stacking. There shall be a minimum of 40 feet to the entry keypad, or first stop, to allow room for the longest queue of vehicles expected to access the gate. Length of queue shall be determined by the development TIA, address the turning movements into and out of the development, and determine if mitigation will be required. Impacts that could cause backups onto the existing roadways because of the gated entrance are not allowed.

C. The hinge point of the gate shall be a minimum of 18 inches behind back of the curb.

D. Gates shall be equipped with a Knox box for emergency access.

E. Vehicular gates shall not encroach on public sidewalks.

6.10 PUBLIC RIGHT-OF-WAY VISIBILITY REQUIREMENTS

A. Adequate sight distance at the intersection of all streets shall be assured. This sight distance is provided through the use of a Corner Visibility Triangle or a Sight Line Triangle. Construction drawings for roadways shall show both the Corner Visibility Triangle and the Sight Line Triangle on the plan view of proposed streets.

B. Landscaping and Obstruction Requirements for Corner Visibility and Site Line Triangles:

1. No fence, wall, screen, sign, structure, foliage, hedge, tree, brush, shrub, berm, driveway planting, parking, or any other item, either man-made or natural shall be erected, planted, or maintained in a position that will obstruct or interfere with a driver's clear line of sight within both the corner visibility and sight line triangle (i.e., VAM's).

2. Vision at all intersections shall be clear from obstructions at elevations between 30 inches and 10 feet above the average gutter elevation within each sight line triangle. Existing trees shall have a clear trunk of 8 feet above average gutter elevation within each sight triangle. Traffic control devices shall remain visible at all times in accordance with the requirements of the TMUTCD.

C. Landscape Drawing Requirements:

    1. A sitework or landscape drawing is required that shows the plan of the street on both sides, and the median where necessary, of each proposed driveway or street to the proposed development with the grades, curb elevations, proposed street or drive locations, and all items (both natural and man-made) within both the corner visibility and sight line triangles.

    2. This sitework or landscape drawing shall show no horizontal or vertical restrictions (either existing or future) within the corner visibility and sight line triangles.

6.11 PAVEMENT STRUCTURE REQUIREMENTS

A. Local residential streets ~~(80-feet right-of-way) and collector streets (80-foot right-of-way)~~ shall have a minimum thickness of 6 inches with #4 reinforcing bars spaced at ~~24~~ 18 inches measured center to center of the rebar. Collector streets shall have a minimum thickness of 8 inches with #4 reinforcing bars spaced at 24 inches measured center to center of the rebar. All transverse paving headers shall be spaced at a maximum of 60 feet. Lap splices will be staggered in adjacent bars. Minimum overlap shall be 10 inches.

B. All streets in multi-family residential, commercial of industrial areas shall have a minimum thickness of ~~7~~ 8 inches with ~~#4~~ #5 reinforcing bars spaced at 24 inches measured center to center of the rebar. All transverse paving headers shall be spaced at a maximum of 60 feet. Lap splices will be staggered in adjacent bars. Minimum overlap shall be 10 inches.

C. Arterial streets ~~Major thoroughfares (greater than 70-foot right-of-way)~~ shall have a minimum thickness of 8 inches with ~~#4~~ #5 reinforcing bars spaced at 24 inches measured center to center of the rebar. All transverse paving headers shall be spaced at a maximum of 60 feet. Lap splices will be staggered in adjacent bars. Minimum overlap shall be 10 inches.

D. The design engineer is responsible to ensure that the pavement structure is designed to withstand the anticipated loads that are expected on the roadway.

E. Hot mix asphaltic concrete pavement is not permitted for roadways.

F. Lime determination shall be made using a soil proctor from the site. Subgrade shall be stabilized to a minimum 6 inches thick to reduce Plasticity Index (PI) to fifteen as determined by lime series. If a PI of

15 or less cannot be obtained, then the lime treated soils must obtain a pH of 12.4, subgrade must be increased to 8 inches thick and compacted to 95 percent standard proctor density. Add 1 percent for field variation. Subgrade shall be compacted to 95 percent standard proctor density. Alternative subgrade stabilization may be substituted when the geotechnical engineer for the project makes specific recommendations and when specifically approved by the Director of Public Works; however, the stabilization requirement shall not be waived.

G. Lime shall be applied in accordance with TXDOT 260. Subgrade stabilization and compaction shall extend a minimum of 2 feet beyond the back-of-curb or edge of pavement.

H. Concrete pavement thickness design is required for all pavement within industrial and commercial areas and on major thoroughfares to identify roadways where minimum pavement thickness may need to be increased. Concrete pavement thickness shall be based on AASHTO design procedures for rigid pavements.

I. Horizontal dowels or saw cutting full depth are required when making a connection of a proposed street to an existing concrete street. When the existing concrete street has no exposed steel or has been saw cut full depth, the dowels shall be #4 bars, 24 inches long, embedded 12 inches, and epoxied. Dowels shall be 12 inches center-to-center, unless otherwise specified.

J. Dead-end streets or ends of concrete slabs designed to be extended in the future shall have paving headers and 15 inches of reinforcing steel exposed beyond the pavement, coated with asphalt, and wrapped with burlap or paving headers, and dowel type expansion joint for future pavement tie.

K. Pavement extensions shall connect to the existing pavement with a pavement undercut and a minimum steel overlap of 12 inches.

L. All concrete to be removed shall be removed either to an existing joint or a sawed joint. Saw cuts shall be the full depth of the pavement.

M. All concrete pavement ~~should~~ shall be finished to a light broom finish.

6.12 REINFORCED CONCRETE PAVEMENT MATERIALS

A. Concrete – All concrete shall be a minimum of 5 1/2 sacks of cement per cubic yard of concrete and achieve an unconfined compressive strength of 3,500 psi at 28 days.

B. Reinforcing Steel – Grade 60, ASTM A615, current.

C. Aggregate – Limestone shall be used wherever possible. Granite is permitted only with prior approval by the City. River rock or similar "hard" aggregates are not permitted.

D. All materials and workmanship shall conform to the TxDOT Standard Specifications, 2004, and the Texas Manual on Uniform Traffic Control Devices, 2011, and any revisions thereto.

6.13 GRADING AND LAYOUT REQUIREMENTS

A. Minimum gradient on gutter shall be 0.30 percent.

B. Inlet spacing shall be as defined in Chapter 5.
C. Maximum cut measured from finished grade at the right-of-way line to top of curb shall be 1.75 feet. The maximum slope for all driveways shall be 7 percent.

D. Minimum grade shall be 1 percent fall around intersection turnout for a minimum radius of 25 feet. Grade for larger radius shall be determined on an individual basis.

E. All collector and major thoroughfare streets shall have a 6-inch-high barrier concrete curb as shown in these standards or as approved by the City. All streets must have standard 6-inch curb installed as shown in the Standard Construction Details. All streets within 30 feet from curb to the high bank must include a guard rail analysis. At the intersection of a 6-inch barrier curb and a 4-inch by 12-inch lay-down curb, the 6-inch curb shall be continued around the curb return of the lesser street.

F. Minimum slope for the gutter of a cul-de-sac shall be 0.60 percent.

G. The amount of cross slope over the pavement section should be shown on the drawings. The usual cross slope is 3/8-inch per foot from the curb line to quarter point, 1/4-inch per foot from quarter point to centerline, and 1/8-inch per foot for left-turn lanes.

H. When connecting to an existing curbed street, the gutter lines for the proposed and existing streets shall be matched and elevations called out.

I. Proposed top of curb elevations should be designed to match the top of the curb at an existing inlet.

J. Top of curb and bottom of curb elevations shall be shown on the construction drawings.

K. Gutter elevations are required for vertical curves where a railroad track is being crossed.

L. Where railroad crossings are not at right angles to the pavement slab, vertical curves should be calculated for each curb line and should be posted at 10-foot intervals in the profile.

M. When meeting an existing curb-and-gutter street, top-of-curb elevations shall be designed to meet an elevation 6 inches above the existing gutter. At existing inlets, top-of-curb elevations shall be designed to match existing top-of-curb elevations.

N. Adjust existing manhole frames and covers within the limits of the proposed pavement to meet the proposed top-of-slab elevation.
O. Adjust existing manhole frames and covers outside the limits of the pavement to conform to the final grading plan.

6.14 CUL-DE-SAC PAVEMENT

A. Public streets shall not dead-end without a cul-de-sac.

B. Cul-de-sacs are to have a minimum right-of-way radius of fifty (50) feet for a single-family and two-family use and sixty (60) feet for other uses.

C. The minimum right-of-way radius shall be 10 feet greater than the minimum pavement radius. The right-of- way radius shall be clear of permanent obstructions.

D. The distance from the face of curb of a cul-de-sac to the right-of-way line shall be a minimum of 10 feet.

E. Curb radii at the transition to the cul-de-sac shall have a minimum radius of 25 feet in single-family residential areas and 35 feet in commercial areas, measured at the face of curb.

F. The length of a cul-de-sac is defined as the distance from the centerline of the intersecting pavement to the center of the cul-de-sac bulb measured along the centerline of the street right-of-way. The maximum length of a dead-end street with a permanent turnaround shall be 600 feet, except in conditions of unusual topography or in the event said street accommodates rural lots in the extraterritorial jurisdiction, in which case the maximum length shall be 800 feet.

G. The minimum grade line around a cul-de-sac shall be 0.60 percent.

6.15 Pavement Testing Requirements

A. It is the responsibility of the contractor to deliver a finished product in compliance with the contract documents and applicable federal, state, and local requirements. An independent testing laboratory shall be used to verify contract document compliance.

B. The Contractor is responsible for notification of the City and the independent testing laboratory in accordance with the City's notification requirements. In the event construction activity occurs without proper notification to the City, the work in question is subject to removal and replacement in accordance with the standards at the discretion of the City.

C. The Contractor is responsible for any and all fees and costs associated with the testing requirements.

PAVEMENT SUBGRADE

A. Pavement subgrade shall be a minimum of 6 inches thick, shall be within 0.2 inches of final lines and grade, and shall vary uniformly between points. Subgrade stabilization and compaction shall extend a minimum of 2 feet beyond the back-of-curb or edge of pavement. All subgrade shall be compacted to a minimum of 95 percent of the maximum dry density of the material as determined by Standard Proctor Compaction Test ASTM D-698. Moisture content on all density tests shall be within plus or minus 2 percent of optimum moisture to achieve a passing test.

B. Subgrade density tests are required at a longitudinal spacing of every 150 linear feet, staggered across both lanes of traffic, and on pavement cast full width on undivided roadways. Density tests shall include the entire cross section of the subgrade, including the area 2 feet outside of the form boards. For pavement cast half-width, density tests are required every 300 linear feet for each half of the roadway, with the tests offset from tests in the adjacent half of pavement by 150 linear feet. Regardless of any other requirement, all cul-de-sacs shall have a minimum of one density test within the cul-de-sac.

C. Lime depth checks are required for all pavement subgrades at the same spacing and frequency requirement as density tests.

D. Lime determination shall be made using a soil proctor from the site. Subgrade shall be stabilized to a minimum 6 inches thick to reduce PI to 15 as determined by lime series. If a PI of 15 or less cannot be obtained, then the lime-treated soils must obtain a pH of 12.4, must be increased to 8 inches thick; and be compacted to 95 percent standard proctor density (add 1 percent for field variation). Lime subgrade shall be mixed evenly and allowed 72 hours between mixing to cure. Remixed lime shall have 100 percent of the representative sample passing a 1 3/4-inch sieve and 85 percent of the sample passing a 3/4-inch sieve and 60 percent passing the #4 sieve.

E. Lime operations shall not occur if the ambient temperature is 40 degrees Fahrenheit and falling. Lime operations may occur if the ambient temperature is 35 degrees Fahrenheit and rising.

F. Subgrade densities shall be retaken in the event of a 1/2 inch or greater rainfall or in the event the ambient air temperature falls below 32 degrees Fahrenheit for greater than three hours.

G. Subgrade density testing shall occur after the subgrade has been cut to final lines and grade. No subgrade/earthen material may be placed on the subgrade after passing density tests have been achieved.

H. Prior to the application of lime slurry, the roadbed shall be excavated to subgrade, shaped to conform to the typical sections, lines, and grades as shown on drawings. The material, before lime is added, shall be scarified to the secondary grade (proposed bottom of the lime stabilized subgrade). A "proof roll" shall be performed prior to the application of lime slurry to identify any wet or unstable materials. Any wet or unstable materials below the secondary grade shall be corrected by scarifying, adding lime, and compacting until it is of uniform quality. The results of the proof roll and any correcting action shall be documented by the testing laboratory.

CONCRETE PAVEMENT

A. All concrete mix designs shall be approved by both the independent testing laboratory and the City prior to the placement of concrete on any project.

B. Concrete operations shall not occur if the ambient temperature is 40 degrees Fahrenheit and falling. Concrete operations may occur if the ambient temperature is 35 degrees Fahrenheit and rising.

C. Concrete shall be tested every 150 cubic yards or less of concrete that is placed each day. Test shall be conducted for the following criteria:

1. Entrained air – Not to exceed 5 percent.

2. Slump – Between 2 1/2 and 5 inches.

3. Concrete Temperature – Not to exceed 95 degrees Fahrenheit (without appropriate admixtures)

4. Cylinders – A minimum of one set of four cylinders to be tested for compressive strength.

D. Concrete cylinders, taken at the time of placement, shall be the standard for testing for compressive strength. In limited, unique circumstances, concrete cores of the finished pavement may be tested for compressive strength, with prior approval by the City.

E. In the event concrete cores are approved for testing, the pavement shall meet the required compressive strength without consideration of an allowance for cut cores or any other reduction in strength allowance.

F. Pavement shall meet both the minimum compressive strength and the minimum thickness requirements before acceptance by the City. Pavement that fails to meet both requirements shall be removed and replaced prior to acceptance by the City.

G. In the event pavement thickness requirements are not met, the limits of the short pavement shall be identified through the use of additional cores at 10-foot spacing on each side of the deficient pavement until the minimum thickness requirement is met.

H. In the event a variance for deficient pavement thickness is considered by the City, the City shall consider the extent of the thickness deficiency in area and thickness, the concrete compressive strength, the thickness of the subgrade, the performance of the remainder of the pavement on the project, and the performance history of the contractor on the project when reviewing the variance. In addition, the impact of the deficient pavement on the City's long-term maintenance costs shall be considered.

    1. Accepted pavement deficient in thickness between 0.00 and 0.1 inches shall be considered without a maintenance fund payment based upon the recommendation of the design engineer, the extent and location of the deficient pavement, verification of subgrade, and other relevant specifications being met and other relevant factors.

    2. Pavement deficient in thickness between 0.11 and 0.20 inches shall require a maintenance fund payment to the City of 25 percent of the contract unit price times the area of deficient thickness pavement.

    3. Pavement deficient in thickness between 0.21 and 0.25 inches shall require a maintenance fund payment to the City of 50 percent of the contract unit price times the area of deficient thickness pavement.

    4. Pavement deficient in thickness greater than 0.25 inches shall not be considered for acceptance.

I. Finished pavement shall have either a burlap-drag or a tight (less than 12 inches between centerlines) belt finish. Pavements that are excessively smooth or rough shall be subject to removal and replacement.

J. Finished streets shall positively drain and be free from areas of standing water (birdbaths) within 12 hours after water has ceased to flow by gravity. Street subject to acceptance by the City for City maintenance shall be flooded with sufficient water along the gutter line to identify potential birdbaths prior to acceptance into the one-year maintenance period. Pavement scarifying or grinding is not allowed to remediate birdbaths on newly constructed pavement.

K. All concrete placed shall be uniformly sprayed with a membrane curing compound as described in Item 526 in the TxDOT standard specification for construction. Improper application will result in rejection of the concrete.

6.16 TRAFFIC CALMING GUIDELINES

A. The City encourages the implementation of traffic calming philosophy in the design and retrofitting of subdivisions. The ITE "Guidelines on Traffic Calming" and the Texas Manual on Uniform Traffic Control Devices shall be considered in the design of new subdivisions. The City may require traffic calming implementation in new subdivision design. It is the responsibility of the land planner to document consideration of traffic calming techniques in the initial design and plat process (i.e., concept plan stage).

B. Approved traffic calming devices shall not include the installation of speed bumps in either new or existing subdivisions. Other physical modifications to the standard street cross section may be considered as a last resort. Nonstandard street geometries shall require a clearly identified, actual problem of the nature that may be resolved by the proposed physical modification. All physical modifications require prior written approval by the City.

Sidewalks

6.17 SIDEWALK DESIGN

A. Definition of Sidewalk – A sidewalk is defined as that paved area in a street right-of-way or adjacent easement that is between the curb lines or the edge of pavement of the roadway and the adjacent property or easement lines that is designed for the use of pedestrians.

B. The maximum grade of the sidewalk shall be 1/2-inch per foot. The maximum cross-fall of the sidewalk shall be 1/4-inch per foot. Sidewalks shall conform to the latest Americans with Disabilities Act (ADA) and Texas Department of Licensing and Regulation (TDLR) requirements and to the following standards.

C. Residential and Nonresidential Areas – When constructed, shall be a concrete sidewalk, 5 feet in width and located within the street right-of-way. Sidewalks and parkways (curb to right-of-way) shall be graded at 1/4-inch per foot above the top of the street curb.

D. If other materials are placed in the right-of-way between the sidewalk and curb, the material shall meet City specifications, and be of a color and texture distinctly different from the sidewalk and specified on the site plan.

E. Meandering Sidewalks – Meandering sidewalks may be located in a common area if sufficient width does not exist in the ROW.

F. Sidewalks on Bridges – All street bridges on major thoroughfares and major collectors shall have a sidewalk constructed on each side of the bridge. Pedestrian access or routing shall be provided on all bridges on all streets. The sidewalk shall be a minimum of 6 feet wide with a parapet wall or traffic rail, provided a minimum of 2 feet behind the back-of-curb of the roadway. A standard pedestrian bridge rail protecting the sidewalk shall be provided on the outside edge of the bridge.

G. Sidewalks on Box Culvert Crossings – All box culvert crossings shall have a sidewalk constructed on each side of the culvert. The sidewalk shall be a minimum of 5 feet wide with a standard pedestrian handrail, provided on the outside edge of the culvert unless the drop off is greater than 10 feet from the outside edge of the sidewalk.

H. Sidewalk wheelchair ramps shall be required at all intersections. They shall be installed in accordance with ADA and TDLR requirements The intersections of cul-de-sacs that do not have a defined straight section of cul-de-sac and a cul-de-sac bulb do not have to install wheelchair ramps at the intersection. Wheelchair ramps shall be located in front of any stop or yield signs or stop bars.

I. All wheelchair ramps shall have raised detectable warning surfaces (truncated domes) in accordance with accessibility requirements.

J. Sidewalk construction across an esplanade: When required, raised esplanades shall be cut to allow for the continuation of crosswalks at grade. At-grade sidewalks across esplanades shall be a minimum of 6 feet wide. Patterned concrete or brick may be used with specific approval of the City.

K. No valves, manholes, or other utilities or utility boxes shall be on top of or in the sidewalk.

Driveways

6.18 DRIVEWAY DESIGN REQUIREMENTS

A. Design Philosophy Large speed differentials among motor vehicles traveling the same or connecting roadways creates unsafe driving conditions. Minimizing speed differentials through the proper design of driveway approaches promotes driver and pedestrian safety.

It is the City's policy to require a driveway design that creates no more than a 20 mph (miles per hour) maximum speed differential on roadways. The goal of the City policy is to create a balance between optimal access and safety.

Generally, as the widths of streets and vehicular speeds increase, the number of driveway approaches should decrease. Driveway approaches accessing major thoroughfares should be situated in a manner that minimizes the number of potential conflict points. A single piece of property served by multiple driveways may increase speed differentials and is generally considered undesirable. For commercial development, shared commercial driveways shall be a requirement. Regulated access, removing turning vehicles from the traffic stream and channelization of traffic should be determined on a site-specific basis, taking into consideration the policies and requirements of the City and other regulating entities, and following generally-accepted traffic engineering principles.

City policy is to require turn bays and acceleration/deceleration lanes on major thoroughfares or use equally effective traffic-controlling methods that minimize speeds and increase overall safety.

B. A sight distance analysis is required for all driveways located within a horizontal or vertical curve of the frontage roadway.

C. Driveways shall not be located within the functional areas of intersections.

D. Driveway grades shall be minimized. The maximum algebraic change in grade of driveways allowed on all streets is 7 percent.

E. Driveway approaches shall be built with a circular curb radius connecting the raised curb of the roadway to the driveway approach in accordance with the Standard Construction Details. In order that the definition of the location of the edge of pavement for the roadway may be maintained, driveway approach radii shall always be designed to become tangent to the street curb line.

F. Driveway curb returns shall terminate within the boundaries of the lot served by the driveway. Driveway widths shall be measured between the edges of pavement or the face of curbs, as applicable, at the property or right-of-way line. Driveway approaches within the public right-of-way shall be constructed of concrete.

G. All driveways shall be designed to intersect the adjacent street at a 90-degree angle unless specifically approved by the City.

H. Driveways shall not be located in the transition area of any right-turn, acceleration or deceleration lane.

I. Driveways that intersect at a mid-block median shall have the driveway centerline intersect with the midpoint of a median opening (measured nose-to-nose).

J. No valves, manholes, or other utilities shall be on top of or in the a driveway.

6.19 SINGLE-FAMILY RESIDENTIAL DRIVEWAY REQUIREMENTS

A. No direct access to a major thoroughfare or major collector from a residential driveway approach is allowed. Access to a collector or local street is allowed.

B. No lot may have more than two driveways accessing the adjacent street or streets. Side lot access is not allowed within the first 120 feet of a street serving as the entrance to a subdivision.

C. Driveways shall be located a minimum of 30 feet away from the intersection of streets, measured from the curb return of the street to the curb return of the portion of the driveway closest to the street.

D. Circular driveways are allowed on residential lots with a local street frontage of 75 feet or greater. A maximum of two driveways are allowed on the street on which the 75-foot street frontage is located, provided that the driveways meet all other requirements of this chapter.

E. Residential driveways shall have a minimum curb radius of 5 feet. The driveway curb returns shall terminate within the boundaries of the lot served by the driveway.

F. Residential driveway approaches shall have a minimum width of 12 feet and a maximum width of 30 feet. On-site residential driveways shall be a minimum of 12 feet.

G. Driveway approaches within the public right-of-way shall be constructed of concrete.

H. All special, non-standard materials, such as exposed aggregate, dyed concrete, or concrete pavers, and special signage, that are installed by a developer, homebuilder, or homeowner shall be specifically approved by the City and shall be maintained by the installer, owner, or his assigns. Any maintenance of non-standard items by the City will be done using standard materials and methods.

6.20 MULTI-FAMILY RESIDENTIAL REQUIREMENTS

A. Multi-family residential developments shall meet the same driveway standards as nonresidential developments.

6.21 NONRESIDENTIAL DRIVEWAY REQUIREMENTS

A. Adequate distance between cross street intersections and access drives shall be provided to ensure intersection or driveway conflict areas are minimized.

B. Along either side of any corner commercial or industrial property only one driveway will be allowed, and the driveway approaches shall be located so as to maintain a minimum distance from the corner of the intersecting roadways equal to 65 feet if the street is an arterial or 55 if the street is a collector or local street. Driveways on corner lots are subject to all the requirements of this chapter, including spacing and cross-access requirements.

C. Nonresidential driveways shall be shared among different property owners or users when necessary to maintain minimum spacing requirements. Joint-access drives shall include full drive width and access pavement and be built at the same time as the first development.

D. Interconnectivity of multiple properties shall be maintained in the frontage of the lot adjacent to the road.

E. Nonresidential driveways shall match existing openings in medians, whenever possible. No cuts through the left-turn reservoir of a median shall be permitted.

F. Undivided nonresidential driveway approaches shall have a minimum width of 25 feet and a maximum width of 40 feet. Divided nonresidential approaches shall have a minimum width of 32 feet and a maximum width of 58 feet. Travel lanes of divided driveways shall be a minimum of 12-foot wide and shall be divided by a raised median a minimum of 8-foot wide.

G. Nonresidential driveway approach curb radii shall be a minimum of 25 feet. Curb radii of signalized driveway approaches shall be a minimum of 35 feet. Selection of the appropriate driveway curb radii shall consider the roadway speed limit, pedestrian activity, the existence of turn lanes, roadway geometries, intersection signalization, and other appropriate criteria.

H. Nonresidential driveways which serve service fixtures such as drive-through windows, mailboxes, gasoline pumps, and other similar fixtures shall allow traffic to utilize the fixture without interfering or impeding the movement of driveway or roadway traffic.

I. Nonresidential driveway spacing shall meet the spacing requirements for driveways located along major thoroughfares and collectors, unless specifically approved by the City.

J. The spacing and location requirements for driveways shall be applied to both existing driveways and those shown on proposed development drawings and plats. Driveway locations and requirements shall be considered at the earliest possible stage of development of a tract.

6.22 DRIVEWAYS ALONG MAJOR THOROUGHFARES AND COLLECTORS

A. The following requirements shall apply with respect to driveway approach spacing and location along major thoroughfares and collector streets. Spacing between driveways should be measured along the property line from the edge of one driveway to the closest edge of the next driveway, and not from centerline to centerline.

1. The minimum required spacing between driveway approaches and intersections for driveways along collector streets and major thoroughfares is as follows.

Table 6.2 – City of Sealy Minimum Driveway Spacing

Posted Speed (mph)	Minimum Spacing (feet)
25	150
30	230
35	300
40	350
45	400
50	450
>50	TIA required

2. Driveway approaches accessing major thoroughfares and collectors shall be aligned with opposing driveway approaches, if any, or should be offset by 200 feet or more to provide adequate left turn storage capacity in advance of each driveway approach and to avoid the overlap of left-turn lanes.

3. The spacing and location of driveways shall be related to both existing adjacent driveways and those shown on approved development drawings.

4. Driveways shall be spaced at distances sufficient to ensure that conflicting movements at adjacent driveways do not overlap.

B. Entrances to nonresidential driveway approaches shall be designed so as to provide adequate sight distance required for safe travel. A sight distance analysis, sealed by a professional engineer, shall be provided on all construction drawings. The sight distance analysis will show the available sight triangles with all proposed and existing improvements in place.

C. Turn bays shall meet the minimum requirements of the Institute of Transportation Engineers (ITE) and the American Association of State Highway and Transportation Officials' (AASHTO) "A Policy on Geometric Design of Highways and Streets."

D. Notwithstanding any other requirements set forth herein, signalized driveway entrances shall be required of driveway approaches whose TIA recommends the installation of a signal and shall conform to ITE and AASHTO traffic signal spacing guidelines.
E. Deceleration lanes for right-turns into driveways shall be required in accordance with the TIA to minimize driveway or roadway conflicts.

1. No driveway shall be permitted within the transition area of a right-turn or deceleration lane, unless otherwise approved by the City.

2. The applicant shall be responsible for the design, right-of-way adjustment of utilities, and construction costs of any required auxiliary and deceleration lane.

6.23 Construction Standards

Table 6.3 – City of Sealy Driveway Construction Standards

	Residential	Commercial	Industrial
Minimum Concrete Thickness	5 inches in ROW	6 inches in ROW	8 inches in ROW
Rebar Spacing	#3's @ 12 in centers	#4's @ 12 in centers	#5's @ 12 in centers
(*) Slope in accordance with Texas Accessibility Standards			

6.24 Driveways on Existing Strip Paved, Open Ditch Section Roadways

A. All driveways along existing strip paved, open ditch section roadways shall have culvert pipes installed below them in accordance with Detail STM-5, which is included in the Appendix B of this document.

CHAPTER 7
TRAFFIC SIGNS, MARKINGS, AND STREET LIGHTING

7.01 GENERAL

A. These standards describe the general requirements for the design and construction or the modification of traffic signs and markings within the City limits.

B. All traffic signs and markings to be installed in accordance with the Texas Manual of Uniform Traffic Control Devices (MUTCD).

C. Developer shall purchase and install all traffic control signs and markings and all required street signs.

D. This guideline serves as a reference standard and does not supersede any design standards set forth by the MUTCD, Texas Accessibility Standards (TAS) of the Architectural Barriers Act, or any other federal, state, or local law or regulation. The intent is to provide a standard reference to promote the highest quality and latest engineering practices available.

E. Traffic signs, markings shall be prepared by an individual, group, firm, or corporation having demonstrated professional emphasis and experience in transportation planning, engineering, and in the preparation of similar analyses. The construction documents shall bear the seal and signature of a Texas Registered Professional Engineer.

F. Street layouts shall be designed to avoid the use of multi-way stop signs in new developments to the maximum extent practicable.

7.02 TRAFFIC SIGNS

A. Traffic and street signage locations shall be shown on the paving plan in the construction drawings. Traffic signs shall conform to the requirements of the Texas Manual of Uniform Traffic Control Devices as adopted by the City. Prior to final approval of a construction project, all signage shall be installed in accordance with the approved construction drawings.

B. Standard signage shall be flat blank aluminum, covered with high-intensity prismatic sheeting or higher-grade sheeting. Traffic control signage shall meet the requirements of the Texas Manual for Uniform Traffic Control Devices. Refer to these standards.

C. All traffic signs shall be installed on approved steel posts with a Texas Universal Triangular Slipbase System per TxDOT SHT. SMD (Slip-1) - 02 or a Universal Anchor System.

D. Posts shall be installed to a depth of approximately 33" below grade in a 12" diameter x 30" deep concrete foundation.

E. Traffic Signs shall be installed so that the lowest part of the lowest sign is 7' above grade. F. Traffic signs shall be installed a minimum of 2' from the back of the nearest curb.

7.03 Street Name Signs

A. Each intersection on an arterial street shall have a minimum of four street name signs (two for each intersecting street) installed on the same post and above the proposed traffic control signs for that intersection.

B. Each intersection on local or collector streets shall have a minimum of two street name signs (one for each intersecting street) installed on the same post and above the proposed traffic control signs for that intersection on opposite corners of the intersection.

C. Street name signs shall have a green (color) hi intensity grade reflective background and shall have 4.5" white lettering and upper-case characters.

D. The block numbers and suffixes are to be 2.5" white lettering.

E. Street signs shall be 6" in height and 30" long.

7.04 Striping and Pavement Markings

A. Developer shall apply striping to arterial and collector street segments only.

B. Developer to apply appropriate pavement markings to all classes of streets.

C. Striping and pavement markings shall meet TxDOT standards.

D. Pavement markings shall be shown on the approved construction drawings for all projects.

E. Gorilla Hi-Performance Acrylic Zone Marking Paint or approved alternate shall be used on all streets.

7.05 Street Lighting

A. Developers will be required to install streetlights on galvanized metal poles, according to the following standards on public streets in subdivisions within the city limits and furnish necessary easements or rights-of-way.

B. Streetlights shall be located and spaced to ensure adequate illumination for both vehicular and pedestrian safety. Streetlights shall be installed at all street intersections and intervals of not more than 300 feet along streets, except that they may be spaced at an average of 600 feet between intersections on low-density residential streets.

C. The recommended location and minimum number of streetlights shall be approved by the local electrical utility company and be marked on the final approved copy of the subdivision plat.

D. Streetlights shall be located so as to be of general benefit to the surrounding neighborhood.

E. Streetlights shall be installed a minimum of 2' from the back of the nearest curb.

F. Streetlights shall be mast arm mounted, and the mast arm shall be mounted 30' above grade.

G. Streetlights shall incorporate an 8' mast arm constructed of hot-dipped galvanized metal.

H. Luminaire shall be an arm mounted, cobra head type, 120/277-volt, 110-watt, static LED luminaire with photo control receptacle on top.

I. The developer of the subdivision shall be responsible for the total expense of furnishing and installing the streetlight luminaire, complete with photoelectric controls, standard, with an underground electric supply circuit of proper size; and the developer shall be responsible for all trenching and backfill for installing the underground circuit.

J. The specification of all equipment and materials to be used shall have prior approval of the City before installation.

7.06 CONSTRUCTION DRAWING REQUIREMENTS

A. This section defines the minimum elements that are required on the construction sheets.

1. Title Sheet

    a. Include intersection(s), street name(s), and Engineer.

    b. Date when plans are completed.

    c. Vicinity map and key map location.

    d. Project title including project scope and proper road names.

    e. Funding for construction.

    f. Site map with north arrow.

    g. Signature block, including a block for private utility signoffs.

2. Index Sheet.

3. The City Construction Notes.

4. TxDOT specification note and barricade note, when applicable.

5. Private Utility Notes (utility notes for all known utilities).

6. Project-specific traffic signal notes.

7. Basis of Estimate or Summary of Traffic Signal Quantities Sheet

a. This sheet includes all wires or cables, conduits, ground boxes, and span wires providing quantities.

b. Detailed estimated quantities per location or per specific system.

c. Provide all detailed items with TxDOT reference item and numbers.

d. Bid items will be discussed under bid documents.

e. Identify materials to be furnished by City or others (when applicable).

f. Quantities are for estimate purposes only.

8. Existing Conditions Layout

a. Show all existing signing, (including speed limits, all approaches), joints in pavement, type of pavement, condition of pavement (for loops if applicable), and overhead power lines.

b. Show scale.

c. Existing pavement markings and signing.

d. Existing geometries.

e. Existing utility locations.

f. Any existing signal equipment.

g. North arrow up or to the right.

h. Right-of-way and easements.

9. Paving Plan (when applicable)

a. Provide a proposed design showing required wheelchair ramps and landings to access pedestrian push buttons. These paving improvements must comply with the current TAS of the Architectural Barriers Act.

b. Provide applicable construction notes or paving details.

c. Provide various notes to contractor.

d. Provide ramp and landing dimensions as required.

10. Pavement Marking and Signing Layout

a. This base shall show all proposed paving improvements as existing and include all existing signing and striping.

b. Provide proposed design of all applicable pavement markings.

c. "Signal Ahead" signs are typically provided on approaches in accordance with MUTCD requirements.

d. Show on drawings:

(1) Right-of-way and easements.

(2) Roadway geometries.

(3) Utilities.

(4) Existing Pavement Markings and Sign details (complete).

(5) Proposed Pavement Markings and Sign details (complete, including removal of existing pavement markings and signing as needed).

(6) Construction signing.

(7) Stop bars.

(8) Crosswalks, if required.

(9) Wheelchair ramps, if required.

(10) North arrow up or to the right.

(11) Legend.

(12) Scale.

(13) Special notes.

11. Pedestrian Walkway Details

a. Current pedestrian walkway details with the following plan layout details.

b. Existing intersection condition.

c. Proposed pole locations and identified.

d. Proposed pedestrian walkway design layout.

12. Notes for Plan Layout

a. Callouts for all signals and sign types.

b. Callouts for all signs and all sign types.

c. Notes to reference specific sheet(s).

d. Any note pertaining to signal design shall be included.

e. Special VIVDS specification if required.

f. Special equipment descriptions.

g. Maintenance of existing traffic signals and operation parameters.

13. Standard Detail Sheets

a. Any details pertaining to the proposed signal design shall be included.

b. The details shall be the latest available from the City and TxDOT.

c. Any necessary quantities, such as pole and foundation details, shall be filled out.

d. All detail sheets to be sealed.

APPENDIX A

CITY OF SEALY APPROVED PRODUCTS LIST

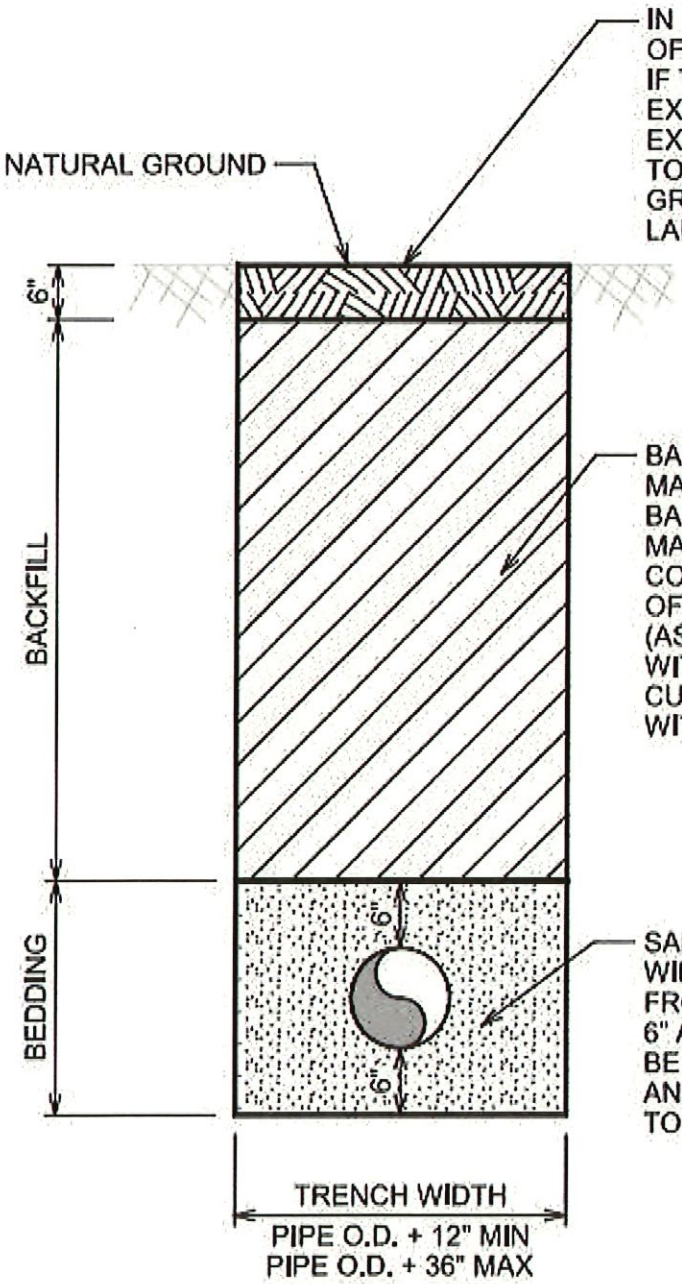
Updated 11.18.25

Materials and manufactured items used in construction of a Public Works project shall be approved by the Department of Public Works prior to installation. Water and sanitary sewer system appurtenances shall be subject to the approved items as listed below. Items not appearing on this approved list shall not be used for construction of Public Works or development projects in the City of Sealy and the Sealy Extraterritorial Jurisdiction, unless expressly approved in writing by the public works director.

Component	Type	Preferred Manufacturer
Water Mains (NSF seal of approval)	C900-DR18 235 pressure class	
Conductive Tracer Wire	#10, insulated or #12 solid, copper clad insulated	
Fittings- Full Body	Cast or ductile iron mechanical joint type fittings coated with asphalt ANSI/AWWA C151/A21.51	
Tubing water service	HDPE Tubing & Type K Copper Tubing	Endopure SDR9 (blue in color only)
Gate Valves (conform AWWA-509)	EJ FlowMaster or Mueller A-2360	Mueller, FlowMaster or American Flow Control
Fire hydrants (conform AWWA C-502)	Dry barrel, compression type 5-1/4"	Mueller Centurion or EJ WaterMaster
Valve Boxes	Adjustable cast iron w/ cast lid "Water"	
Water Meters	E Series Ultrasonic Stainless Steel	Badger w/ Orion Cellular subscription
Curb Stop	Low-lead brass	Mueller B-24350N w/ 110 Constn Comp Connection inlet or AY McDonald 76100MWQ (must be ¼ turn T-Head)
Corporation Stop	Low-lead brass	Mueller B-25008N w/ 110 Conductive Comp Connection or AY McDonald 74701BQ (must be ¼ turn)
Saddle	Single or Double strap stainless steel with epoxy coated body and counterclockwise threads	Romac 101/202NS, Mueller, ICM or Smith Blair
Meter Box for 5/8" – 1" meters	DFW1300X.12.1	
Meter Box for 1-1/2" – 2" meters	DFW1600X.12.1	
Large Meter Vaults	Precast Concrete vault with bypass and concrete lid with aluminum hatchway	AMS-VLT with Badger Meters and Beacon AMA Cellular subscription
U Branches	Low-lead brass	AY McDonald 709UQCW or Mueller
Gravity of Force Main	PVC ≤ 12-in will be SDR26 160 psi PVC > 12-in will be DR25 165 psi Ductile Iron Pipe will be Class 50	
Coating for Manholes	40 mil minimum thickness	Ipagard Epoxy, Thane Coat FE 100, Strong Seal MS-2
Lift Station Submersible Pumps	N-Ring Impeller type	~~Gorman-Rupp or~~ Flygt only
Lift Station Control Panels		E.G. Controls, Consolidated Electric, Murphymatic, Sta-Con, Inc, and Mercer Controls.
Level Controler		Flygt Multismart, Siemens Hydro Ranger, MPE Inc or approved equivalent

GENERAL NOTES

1. BANK SAND SHALL BE SP, SW OR SM PER USC (ASTM D2487 AND SHALL HAVE THE FOLLOWING PROPERTIES: LESS THAN 15% PASSING #200 SIEVE; LESS THAN 2% CLAY LUMPS; PLASTICITY INDEX LESS THAN 7; LIQUID LIMIT LESS THAN 25.



IN NON-PAVED AREAS, THE UPPERMOST 6" OF BACKFILL SHALL CONSIST OF TOPSOIL. IF THE TRENCH EXTENDS THROUGH AN EXISTING VEGETATED LANDSCAPE, ANY EXCAVATED OR DISTURBED AREA ADJACENT TO THE TRENCH SHALL BE RE-SODDED WITH GRASS THAT IS SIMILAR TO THE EXISTING LANDSCAPING.

BACKFILL SHALL CONSIST OF SELECT MATERIAL FROM THE EXCAVATION. ALL BACKFILL SHALL BE INSTALLED IN MAXIMUM 9" LOOSE LIFTS AND BE COMPACTED TO A MINIMUM OF 95 PERCENT OF STANDARD PROCTOR DENSITY (ASTM D2922-78 AND ASTM D3017-78), WITHOUT ADDITIONAL MOISTURE CONTROL, CURED AND TESTED IN ACCORDANCE WITH ASTM C31.

SAND BEDDING SHALL FILL THE ENTIRE WIDTH OF THE TRENCH AND SHALL EXTEND FROM A DEPTH OF 6" BELOW THE PIPE TO 6" ABOVE THE PIPE. BEDDING SHALL BE INSTALLED IN MAXIMUM 9" LOOSE LIFTS AND BE COMPACTED BY VIBRATORY EQUIPMENT TO A 90% STANDARD PROCTOR (ASTM D698).

SEAL TEXAS

WATER & SANITARY SEWER
BEDDING & BACKFILL
(NON-PAVED AREAS)

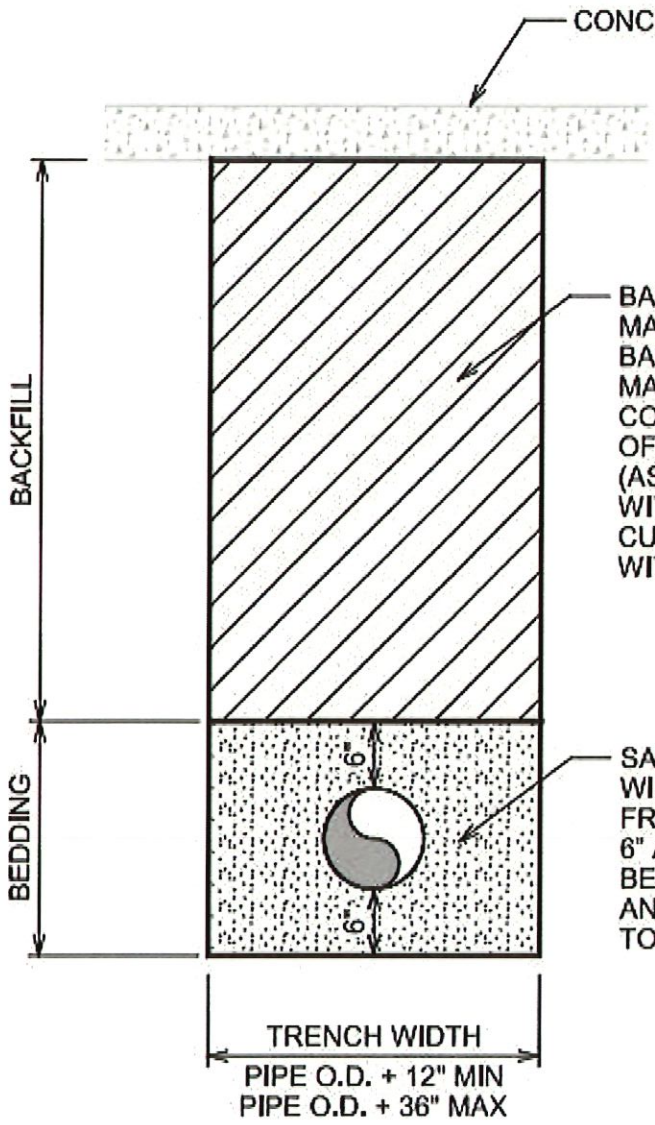
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

BBF - 1

GENERAL NOTES

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SEAL of TEXAS

A History of Excellence, A Future of Progress

WATER & SANITARY SEWER
BEDDING & BACKFILL
(CONCRETE PAVED AREAS)

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

BBF - 2

GENERAL NOTES

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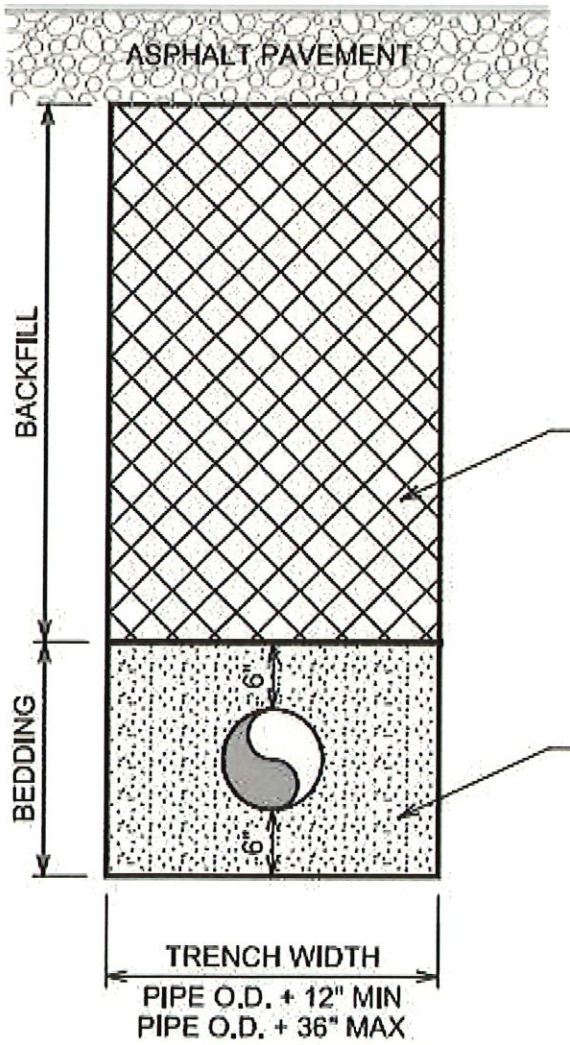
2. UNDER ASPHALT PAVING, BACKFILL SHALL BE CEMENT STABILIZED SAND AND SHALL EXTEND FROM THE TOP OF THE SAND BEDDING TO THE ELEVATION OF THE BOTTOM OF THE BASE SECTION. THE CEMENT STABILIZED SAND BACKFILL SHALL MEET THE FOLLOWING REQUIREMENTS:

A. THE CEMENT SHALL BE PORTLAND CEMENT, TYPE I, ASTM C150.

B. THE SAND SHALL BE CLEAN, DURABLE SAND; LESS THAN 0.5% CLAY CLUMPS, ASTM C142; LESS THAN 0.5% LIGHTWEIGHT PIECES, ASTM C123; ORGANIC IMPURITIES, ASTM C40; NOT SHOWING A COLOR DARKER THAN STANDARD COLOR; AND PLASTICITY INDEX OF LESS THAN 6, ASTM D423 & ASTM D424.

C. CEMENT-SAND MIXTURE SHALL CONSIST OF AT LEAST 1.5 SACKS OF CEMENT PER TON OF SAND. MINIMUM UNCONFINED COMPRESSIVE STRENGTH OF 100 PSI IN 48 HOURS, WHEN COMPACTED TO A MINIMUM OF 95% OF STANDARD PROCTOR DENSITY (ASTM D2922-78 & ASTM D3017-78), WITHOUT ADDITIONAL MOISTURE CONTROL, CURED & TESTED IN ACCORDANCE WITH ASTM C31.

D. CEMENT STABILIZED SAND SHALL BE PLACED & COMPACTED WITHIN 3 HOURS OF BATCHING.



CEMENT STABILIZED SAND BACKFILL SHALL BE INSTALLED IN MAXIMUM 8" LOOSE LIFTS AND BE COMPACTED TO 95 PERCENT STANDARD PROCTOR DENSITY (ASTM D2922-78 & ASTM D3017-78).

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SEAL OF TEXAS

WATER & SANITARY SEWER BEDDING & BACKFILL (ASPHALT PAVED AREAS)

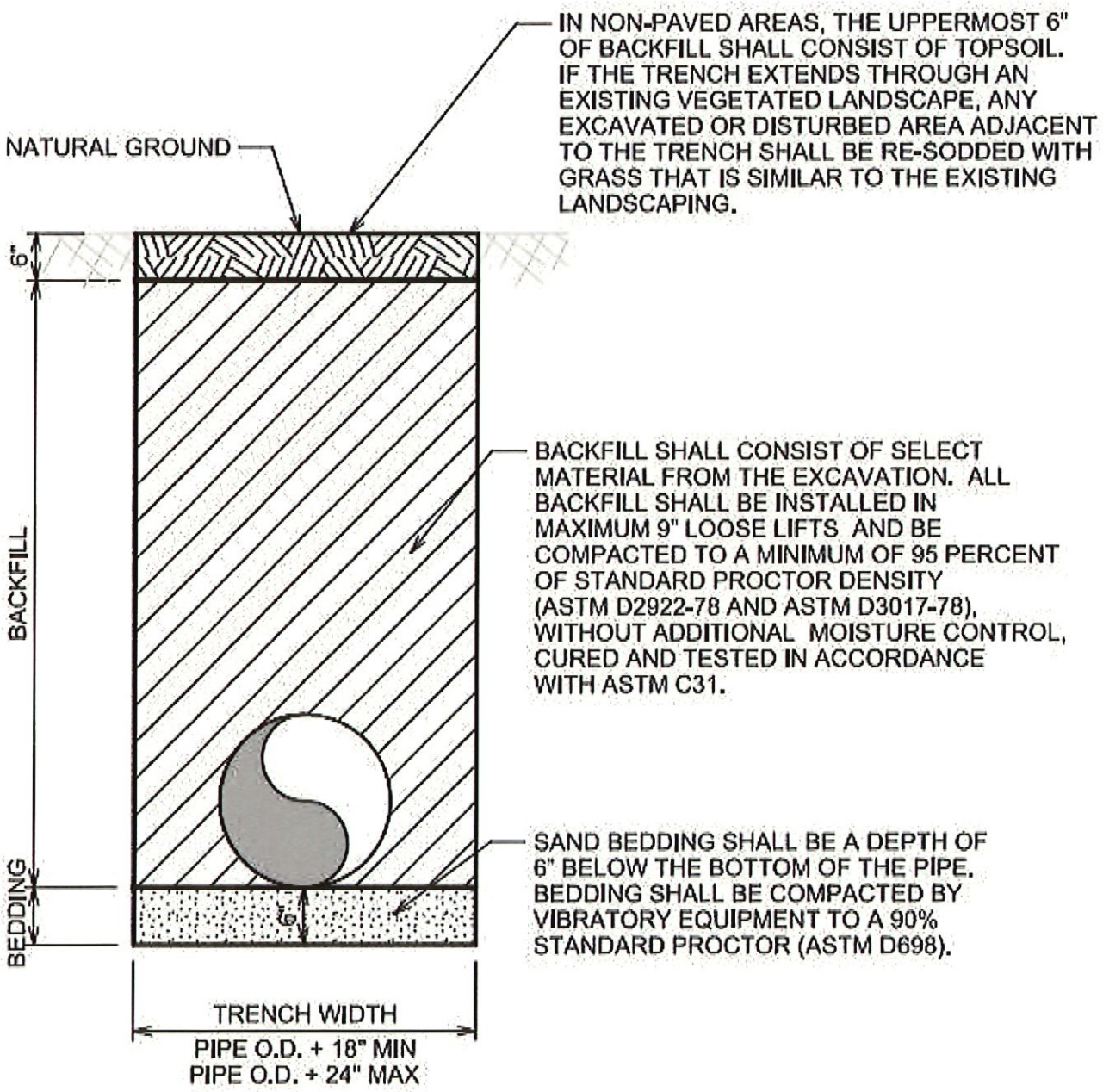
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

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GENERAL NOTES

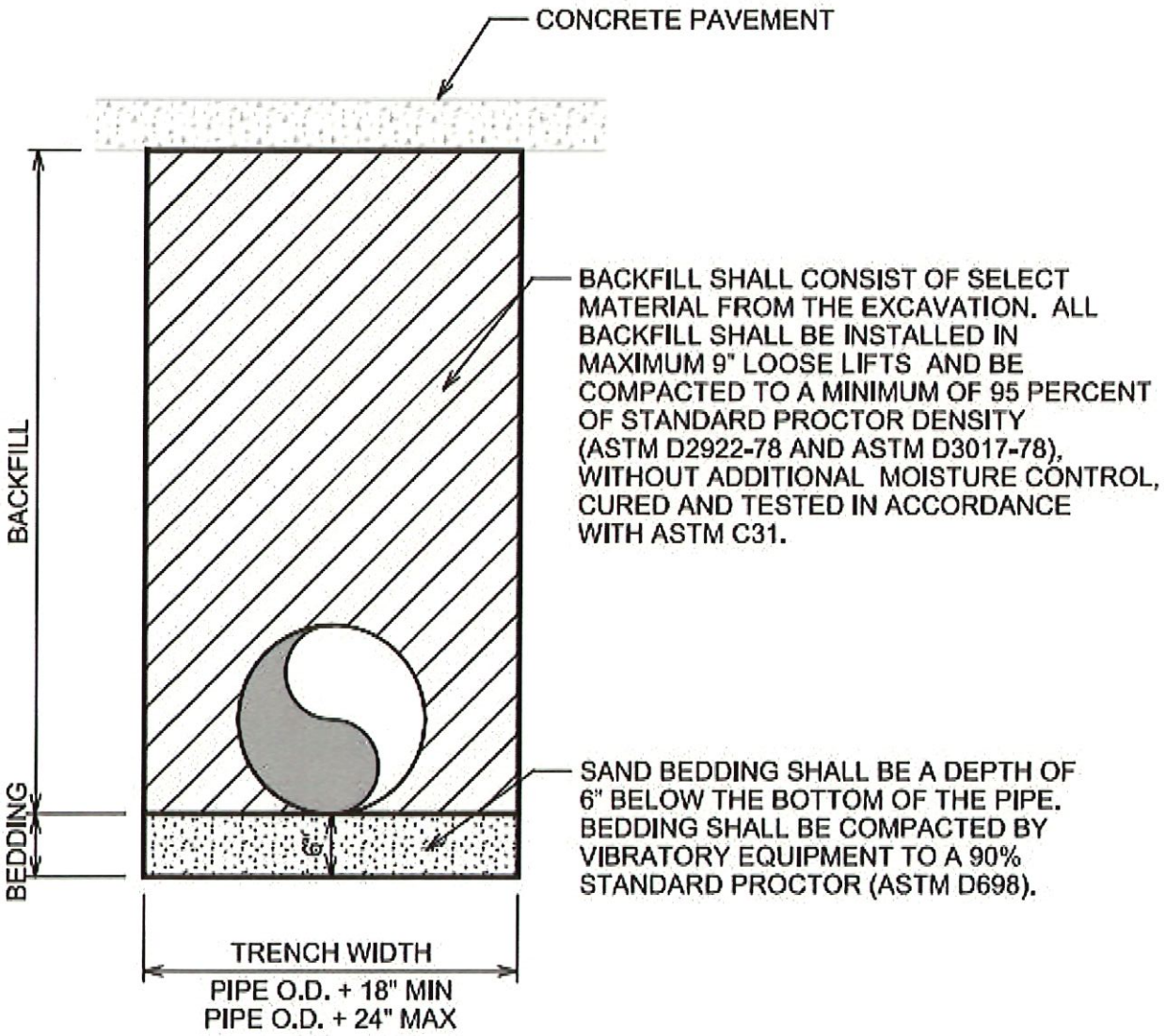
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SEAL OF TEXAS	STORM SEWER BEDDING & BACKFILL FOR RCP PIPE (NON-PAVED AREAS)	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE:
		BBF - 4

GENERAL NOTES

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SEAL TEXAS	STORM SEWER BEDDING & BACKFILL FOR RCP PIPE (CONCRETE PAVED AREAS)	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE:
		BBF - 5

GENERAL NOTES

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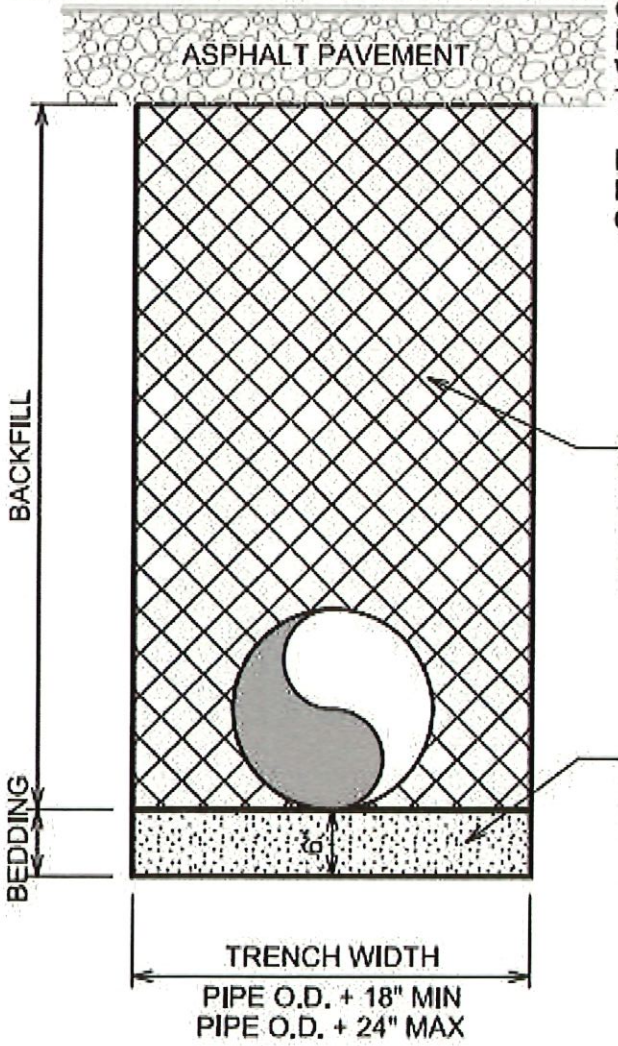
2. UNDER ASPHALT PAVING, BACKFILL SHALL BE CEMENT STABILIZED SAND AND SHALL EXTEND FROM THE TOP OF THE SAND BEDDING TO THE ELEVATION OF THE BOTTOM OF THE BASE SECTION. THE CEMENT STABILIZED SAND BACKFILL SHALL MEET THE FOLLOWING REQUIREMENTS:

A. THE CEMENT SHALL BE PORTLAND CEMENT, TYPE I, ASTM C150.

B. THE SAND SHALL BE CLEAN, DURABLE SAND; LESS THAN 0.5% CLAY CLUMPS, ASTM C142; LESS THAN 0.5% LIGHTWEIGHT PIECES, ASTM C123; ORGANIC IMPURITIES, ASTM C40; NOT SHOWING A COLOR DARKER THAN STANDARD COLOR; AND PLASTICITY INDEX OF LESS THAN 6, ASTM D423 & ASTM D424.

C. CEMENT-SAND MIXTURE SHALL CONSIST OF AT LEAST 1.5 SACKS OF CEMENT PER TON OF SAND. MINIMUM UNCONFINED COMPRESSIVE STRENGTH OF 100 PSI IN 48 HOURS, WHEN COMPACTED TO A MINIMUM OF 95% OF STANDARD PROCTOR DENSITY (ASTM D2922-78 & ASTM D3017-78), WITHOUT ADDITIONAL MOISTURE CONTROL, CURED & TESTED IN ACCORDANCE WITH ASTM C31.

D. CEMENT STABILIZED SAND SHALL BE PLACED & COMPACTED WITHIN 3 HOURS OF BATCHING.



CEMENT STABILIZED SAND BACKFILL SHALL BE INSTALLED IN MAXIMUM 8" LOOSE LIFTS AND BE COMPACTED TO 95 PERCENT STANDARD PROCTOR DENSITY (ASTM D2922-78 & ASTM D3017-78).

SAND BEDDING SHALL BE A DEPTH OF 6" BELOW THE BOTTOM OF THE PIPE. BEDDING SHALL BE COMPACTED BY VIBRATORY EQUIPMENT TO A 90% STANDARD PROCTOR (ASTM D698).

SEAL OF TEXAS	STORM SEWER BEDDING & BACKFILL FOR RCP PIPE (ASPHALT PAVED AREAS)	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE:
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GENERAL NOTES

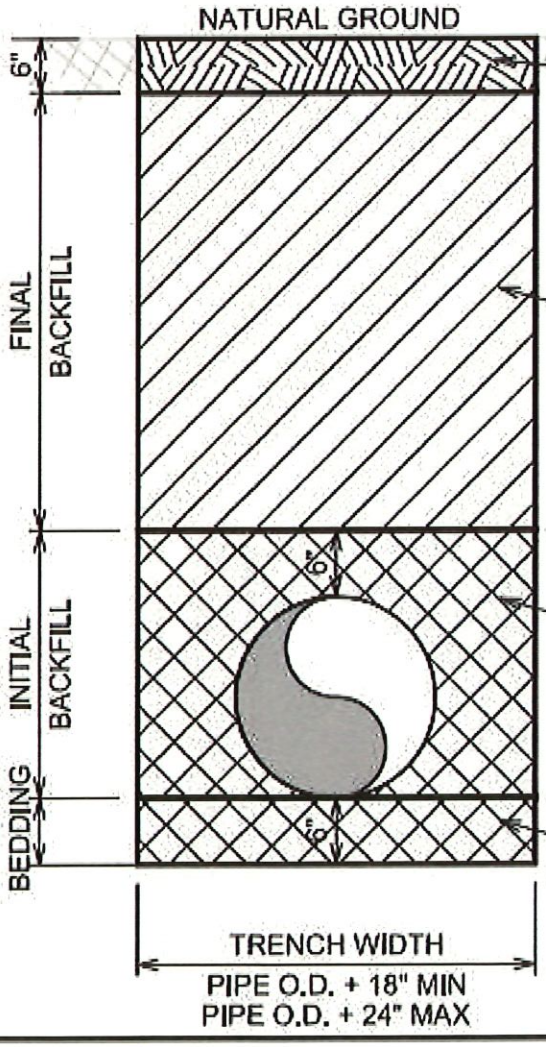
1. BEDDING AND INITIAL BACKFILL SHALL BE CEMENT STABILIZED SAND AND SHALL EXTEND FROM 6 INCHES BELOW THE PIPE TO 6 INCHES ABOVE THE PIPE. THE CEMENT STABILIZED SAND BACKFILL SHALL MEET THE FOLLOWING REQUIREMENTS:

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B. THE SAND SHALL BE CLEAN, DURABLE SAND; LESS THAN 0.5% CLAY CLUMPS, ASTM C142; LESS THAN 0.5% LIGHTWEIGHT PIECES, ASTM C123; ORGANIC IMPURITIES, ASTM C40; NOT SHOWING A COLOR DARKER THAN STANDARD COLOR; AND PLASTICITY INDEX OF LESS THAN 6, ASTM D423 & ASTM D424.

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CEMENT STABILIZED BACKFILL SHALL FILL THE ENTIRE WIDTH OF THE TRENCH AND SHALL EXTEND FROM THE TOP OF THE BEDDING TO 6" ABOVE THE TOP OF THE PIPE. MAXIMUM 8" LOOSE LIFTS, COMPACT TO 95 PERCENT STANDARD PROCTOR DENSITY (ASTM D2922-78 & ASTM D3017-78)

CEMENT STABILIZED SAND BEDDING SHALL BE A DEPTH OF 6" BELOW THE BOTTOM OF THE PIPE. COMPACT TO 95 PERCENT STANDARD PROCTOR DENSITY (ASTM D2922-78 & ASTM D3017-78)

SEAL TEXAS

STORM SEWER BEDDING & BACKFILL FOR HDPE PIPE (NON-PAVED AREAS)

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24

REVISED DATE:

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GENERAL NOTES

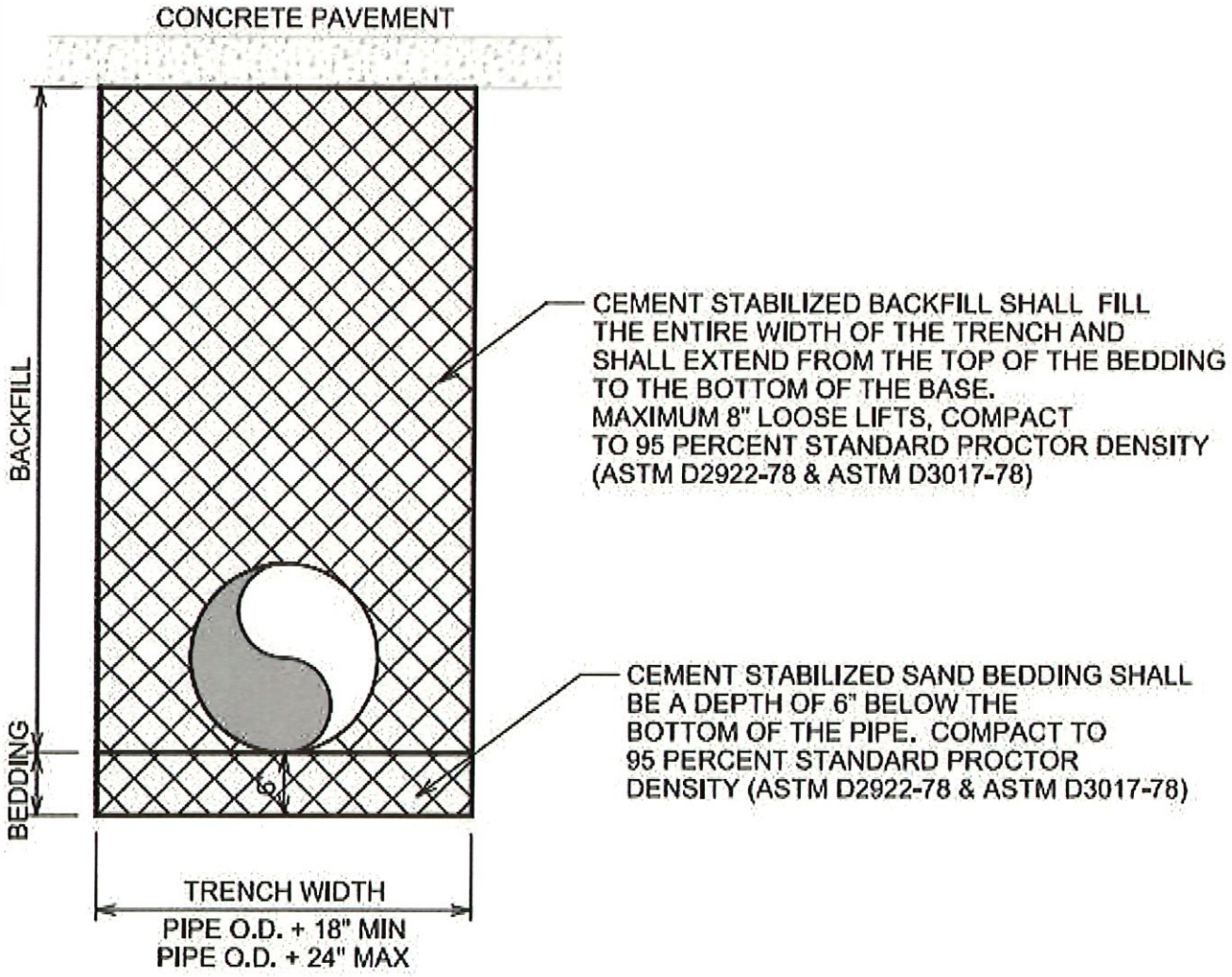
1. UNDER CONCRETE PAVING, BEDDING AND BACKFILL SHALL BE CEMENT STABILIZED SAND AND SHALL EXTEND FROM 6 INCHES BELOW THE PIPE TO THE BOTTOM OF THE BASE SECTION. THE CEMENT STABILIZED SAND BACKFILL SHALL MEET THE FOLLOWING REQUIREMENTS:

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D. CEMENT STABILIZED SAND SHALL BE PLACED & COMPACTED WITHIN 3 HOURS OF BATCHING.



SEALY TEXAS

STORM SEWER
BEDDING & BACKFILL
FOR HDPE PIPE
(CONCRETE PAVED AREAS)

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24

REVISED DATE:

BBF - 8

GENERAL NOTES

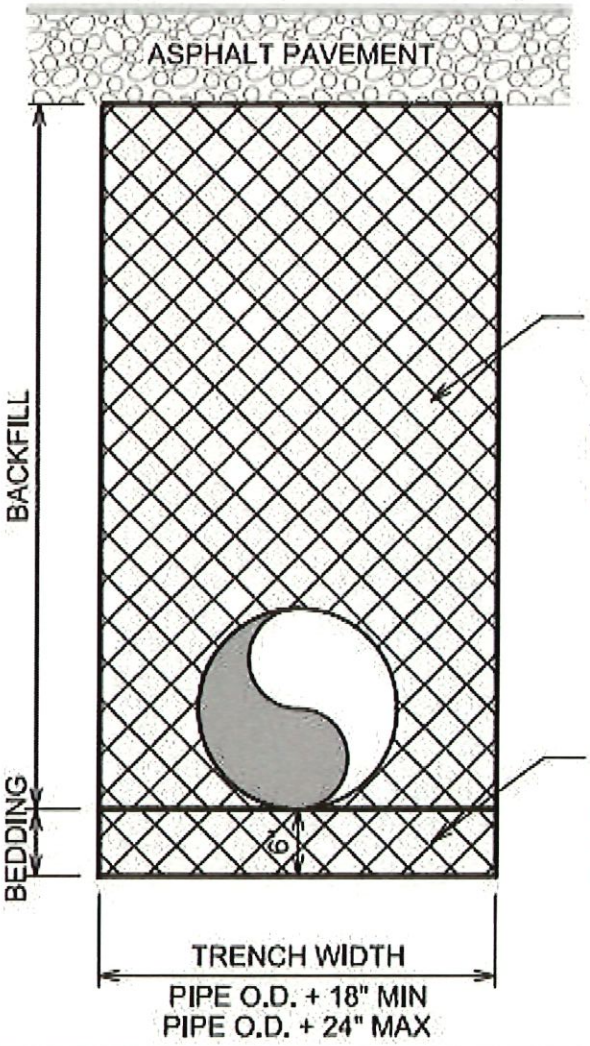
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SEAL OF TEXAS

STORM SEWER
BEDDING & BACKFILL
FOR HDPE PIPE
(ASPHALT PAVED AREAS)

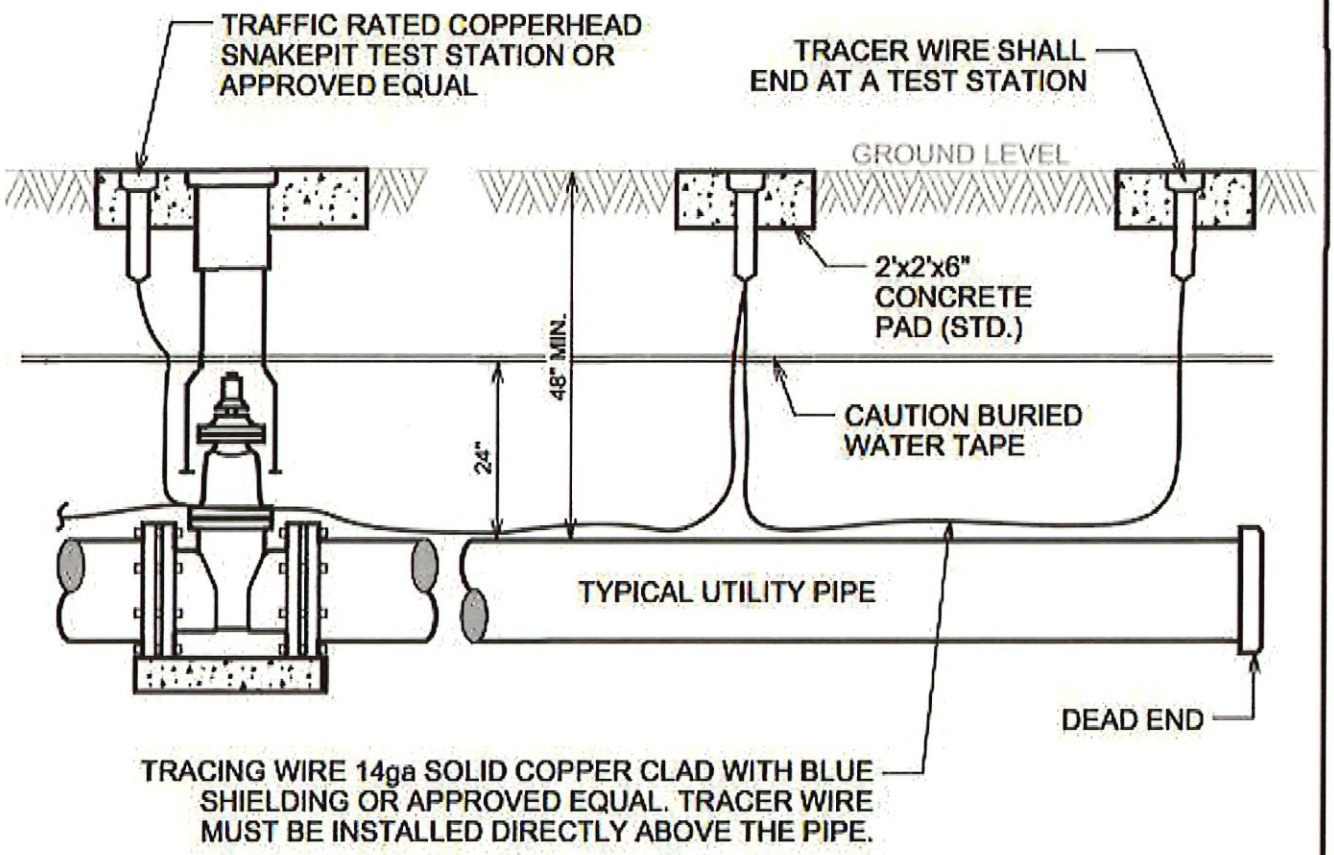
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

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GENERAL NOTES

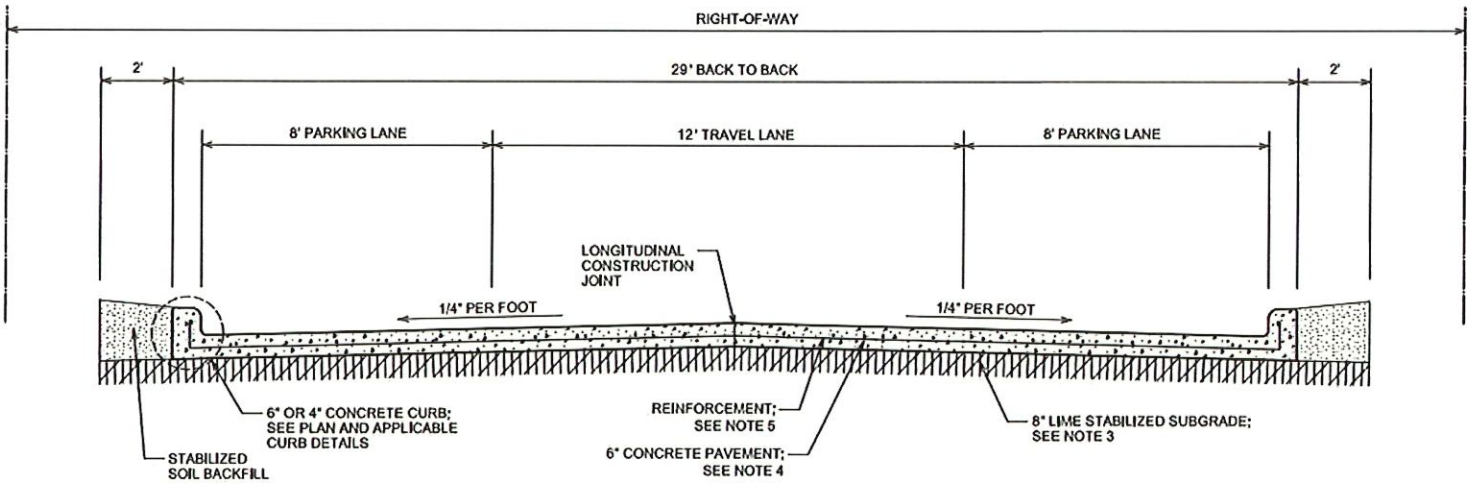
1. A CONTINUOUS TRACER WIRE, SUCH AS A SOLID 14-GUAGE COPPER CLAD WIRE WITH BLUE SHIELDING OR APPROVED EQUAL, SHALL BE AFFIXED TO THE TOP OF THE NEW WASTEWATER MAIN PRIOR TO BURY AND SHALL HAVE A SNAKE PIT TRACER STATION INSTALLED AT A MAXIMUM OF 500 FEET.
2. THE TRACER STATION SHALL HAVE A 2' X 2' CONCRETE PAD AROUND IT AND SHALL BE SHOWN ON THE PLANS.
3. TRACER WIRE SHALL BE CONNECTED TO ALL WATER METER ANGLE STOPS, FIRE HYDRANTS, AND VALVE BOX RISERS. WIRE SPLICES SHALL BE COMPLETED USING APPROVED, UNDERGROUND CONNECTORS. SOLDERED CONNECTIONS ARE NOT PERMITTED. A CONTINUITY TEST SHALL BE COMPLETED PRIOR TO ACCEPTANCE.



SEAL OF TEXAS	PIPE LOCATION MARKING (ALL UTILITIES)	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE:
		BBF - 10

GENERAL NOTES

1. STRIP AND REMOVE ALL VEGETATION, LOOSE TOPSOIL, TREES AND ROOTS WITHIN THE CONSTRUCTION AREA.
2. SUBGRADE FILL: IMPORTED FILL MATERIALS, WHEN REQUIRED TO ACHIEVE FINAL SUBGRADE ELEVATION, SHALL BE CHOSEN THAT EXHIBIT SIMILAR CLASSIFICATION AND PHYSICAL PROPERTIES AS THE ON SITE SOILS. SAMPLES OF THE FILL MATERIAL SHALL BE MADE AVAILABLE TO THE OWNER'S TESTING LABORATORY 7 DAYS PRIOR TO PLACEMENT. SUBGRADE FILL, WHETHER IMPORTED OR EXCAVATED ON-SITE, SHALL BE PLACED IN 6" LOOSE LIFTS AND COMPACTED TO 95% STANDARD PROCTOR (ASTM D698) AT A MOISTURE CONTENT WITHIN BETWEEN -1% DRY & +3% WET OF OPTIMUM.
3. STABILIZED SUBGRADE: SUBGRADE STABILIZATION SHALL CONSIST OF A MINIMUM OF 8" LIME TREATED SUBGRADE. THE DEVELOPER IS REQUIRED TO HIRE A TESTING LABORATORY TO ESTABLISH PROPER SUBGRADE STABILIZATION SPECIFICATIONS. SPECIFICATIONS SHALL BE SUBMITTED TO THE DIRECTOR OF PUBLIC WORKS FOR APPROVAL PRIOR TO COMPLETION OF PAVEMENT DESIGN. STABILIZED SUBGRADE SHALL EXTEND A MINIMUM OF 2' BEHIND THE CURB.
4. CONCRETE SHALL MEET THE REQUIREMENTS OF TxDOT ITEM 421 - HYDRAULIC CEMENT CONCRETE, CLASS P PER TXDOT ITEM 421, TABLE 8, WITH THE FOLLOWING MODIFICATIONS: MINIMUM 28 DAY COMPRESSIVE STRENGTH OF 4,000 PSI; TXDOT ITEM 421, TABLE 9 REQUIRES FORMED CONCRETE PAVEMENT TO HAVE SLUMP FROM 4INCHES TO 5.5 INCHES AT THE POINT OF PLACEMENT.
5. REINFORCING STEEL SHALL BE #4 BARS @ 18" O.C. TRANSVERSE AND LONGITUDINALLY. GRADE OF REINFORCING STEEL SHALL BE ASTM A615 GRADE 60 IN ACCORDANCE WITH TxDOT ITEM 440.



TYPICAL CONCRETE PAVEMENT SECTION
(LOCAL STREET)

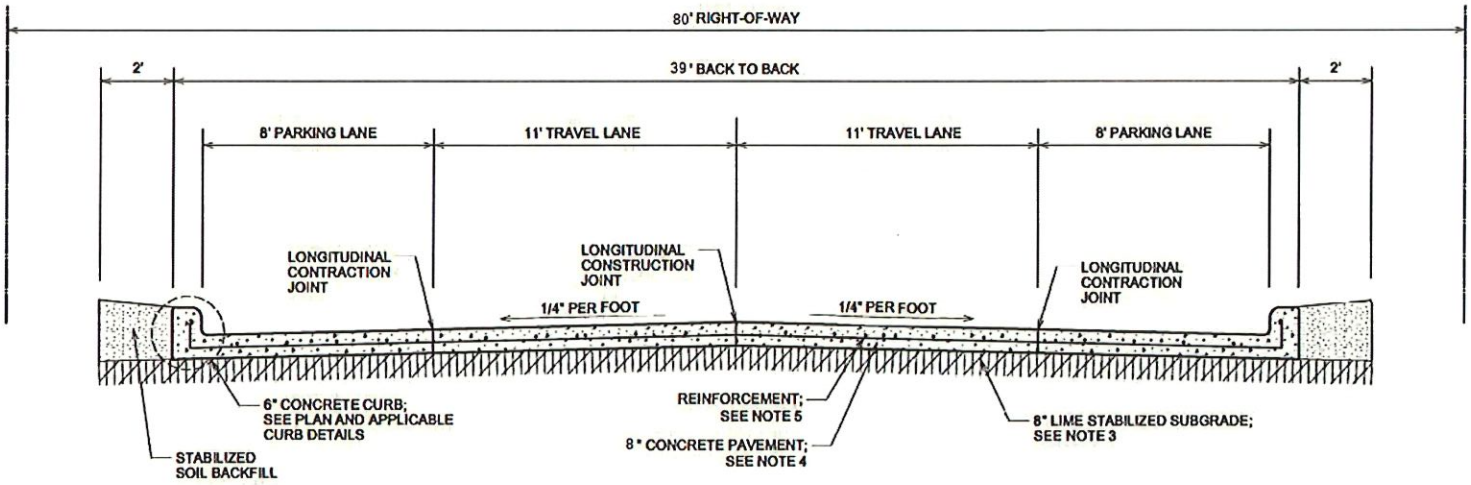
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24 | REVISED DATE: 11-18-25

PAV - 1

GENERAL NOTES

1. STRIP AND REMOVE ALL VEGETATION, LOOSE TOPSOIL, TREES AND ROOTS WITHIN THE CONSTRUCTION AREA.
2. SUBGRADE FILL: IMPORTED FILL MATERIALS, WHEN REQUIRED TO ACHIEVE FINAL SUBGRADE ELEVATION, SHALL BE CHOSEN THAT EXHIBIT SIMILAR CLASSIFICATION AND PHYSICAL PROPERTIES AS THE ON SITE SOILS. SAMPLES OF THE FILL MATERIAL SHALL BE MADE AVAILABLE TO THE OWNER'S TESTING LABORATORY 7 DAYS PRIOR TO PLACEMENT. SUBGRADE FILL, WHETHER IMPORTED OR EXCAVATED ON-SITE, SHALL BE PLACED IN 6" LOOSE LIFTS AND COMPACTED TO 95% STANDARD PROCTOR (ASTM D698) AT A MOISTURE CONTENT WITHIN BETWEEN -1% DRY & +3% WET OF OPTIMUM.
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5. REINFORCING STEEL SHALL BE #4 BARS @ 18" O.C. TRANSVERSE AND LONGITUDINALLY. GRADE OF REINFORCING STEEL SHALL BE ASTM A615 GRADE 60 IN ACCORDANCE WITH TxDOT ITEM 440.



SEMO TEXAS

TYPICAL CONCRETE PAVEMENT SECTION
(MINOR COLLECTOR)

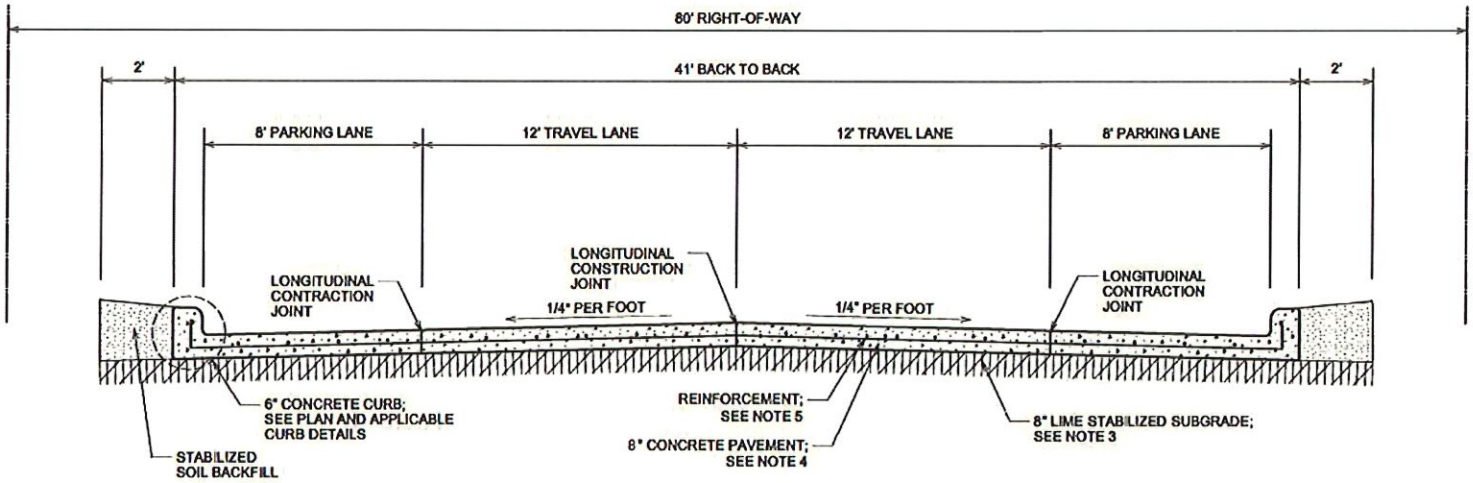
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24 | REVISED DATE: 11-18-25

PAV - 2

GENERAL NOTES

1. STRIP AND REMOVE ALL VEGETATION, LOOSE TOPSOIL, TREES AND ROOTS WITHIN THE CONSTRUCTION AREA.
2. SUBGRADE FILL: IMPORTED FILL MATERIALS, WHEN REQUIRED TO ACHIEVE FINAL SUBGRADE ELEVATION, SHALL BE CHOSEN THAT EXHIBIT SIMILAR CLASSIFICATION AND PHYSICAL PROPERTIES AS THE ON SITE SOILS. SAMPLES OF THE FILL MATERIAL SHALL BE MADE AVAILABLE TO THE OWNER'S TESTING LABORATORY 7 DAYS PRIOR TO PLACEMENT. SUBGRADE FILL, WHETHER IMPORTED OR EXCAVATED ON-SITE, SHALL BE PLACED IN 6" LOOSE LIFTS AND COMPACTED TO 95% STANDARD PROCTOR (ASTM D698) AT A MOISTURE CONTENT WITHIN BETWEEN -1% DRY & +3% WET OF OPTIMUM.
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TYPICAL CONCRETE PAVEMENT SECTION
(MAJOR COLLECTOR)

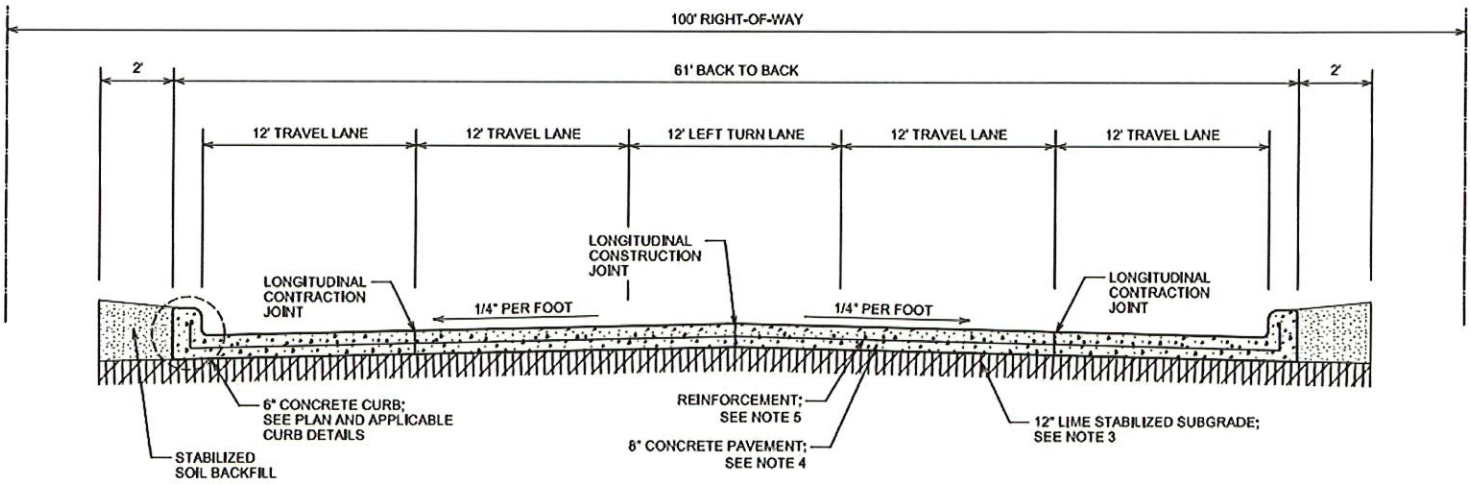
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24 | REVISED DATE: 11-18-25

PAV - 3

GENERAL NOTES

1. STRIP AND REMOVE ALL VEGETATION, LOOSE TOPSOIL, TREES AND ROOTS WITHIN THE CONSTRUCTION AREA.
2. SUBGRADE FILL: IMPORTED FILL MATERIALS, WHEN REQUIRED TO ACHIEVE FINAL SUBGRADE ELEVATION, SHALL BE CHOSEN THAT EXHIBIT SIMILAR CLASSIFICATION AND PHYSICAL PROPERTIES AS THE ON SITE SOILS. SAMPLES OF THE FILL MATERIAL SHALL BE MADE AVAILABLE TO THE OWNER'S TESTING LABORATORY 7 DAYS PRIOR TO PLACEMENT. SUBGRADE FILL, WHETHER IMPORTED OR EXCAVATED ON-SITE, SHALL BE PLACED IN 6" LOOSE LIFTS AND COMPACTED TO 95% STANDARD PROCTOR (ASTM D698) AT A MOISTURE CONTENT WITHIN BETWEEN -1% DRY & +3% WET OF OPTIMUM.
3. STABILIZED SUBGRADE: SUBGRADE STABILIZATION SHALL CONSIST OF A MINIMUM OF 8" LIME TREATED SUBGRADE. THE DEVELOPER IS REQUIRED TO HIRE A TESTING LABORATORY TO ESTABLISH PROPER SUBGRADE STABILIZATION SPECIFICATIONS. SPECIFICATIONS SHALL BE SUBMITTED TO THE DIRECTOR OF PUBLIC WORKS FOR APPROVAL PRIOR TO COMPLETION OF PAVEMENT DESIGN. STABILIZED SUBGRADE SHALL EXTEND A MINIMUM OF 2' BEHIND THE CURB.
4. CONCRETE SHALL MEET THE REQUIREMENTS OF TxDOT ITEM 421 - HYDRAULIC CEMENT CONCRETE, CLASS P PER TXDOT ITEM 421, TABLE 8, WITH THE FOLLOWING MODIFICATIONS: MINIMUM 28 DAY COMPRESSIVE STRENGTH OF 4,000 PSI; TXDOT ITEM 421, TABLE 9 REQUIRES FORMED CONCRETE PAVEMENT TO HAVE SLUMP FROM 4 TO 5-1/2 INCHES AT THE POINT OF PLACEMENT.
5. REINFORCING STEEL SHALL BE #5 BARS @ 24" O.C. TRANSVERSE AND #5 BARS @ 8" O.C. LONGITUDINAL. GRADE OF REINFORCING STEEL SHALL BE ASTM A615 GRADE 60 IN ACCORDANCE WITH TxDOT ITEM 440.



TYPICAL CONCRETE PAVEMENT SECTION
(ARTERIAL)

STANDARD CONSTRUCTION DETAILS

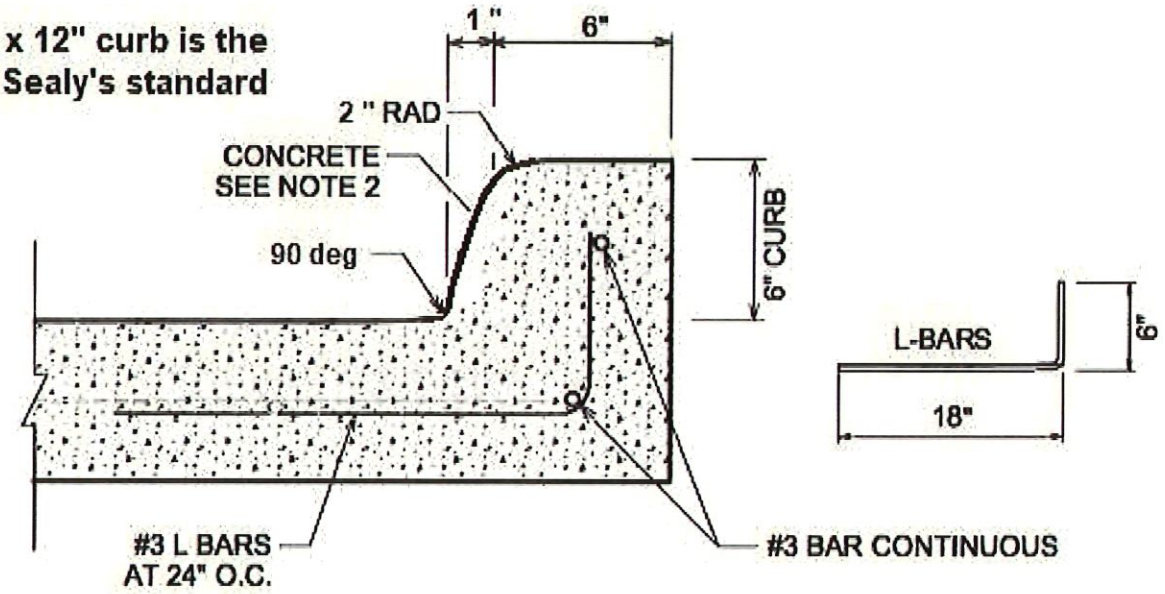
DATE: 02-29-24 | REVISED DATE: 11-18-25

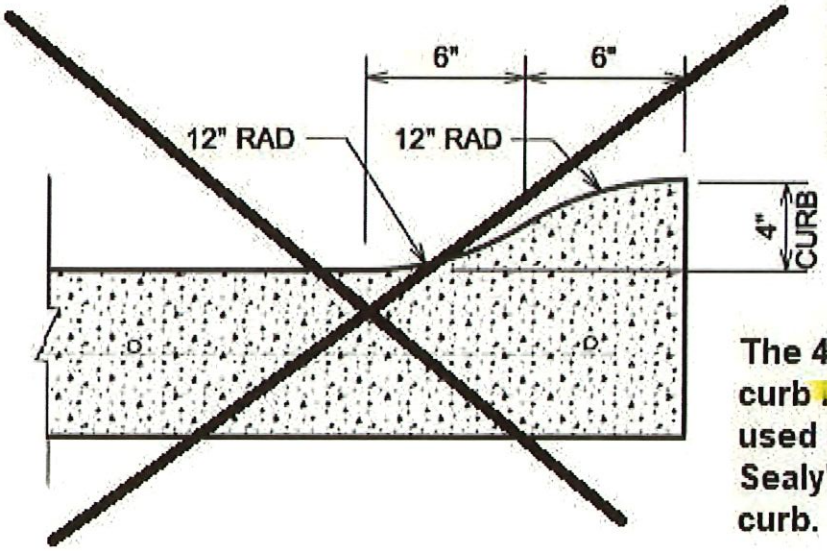
PAV - 4

GENERAL NOTES

1. CURB SHALL BE PLACED MONOLITHICALLY WITH THE ADJACENT CONCRETE OR CONSTRUCTED AS CURB AND GUTTER.
2. CONCRETE SPECIFICATIONS SHALL BE THE SAME AS THOSE FOR THE PAVEMENT.
3. THE COMPLETED CONCRETE CURB SHALL NOT VARY FROM THE SHAPE, DIMENSION AND CONTOUR SHOWN ON THE DETAIL BY MORE THAN 1/2" AT ANY POINT ALONG THE CURB. NON-CONFORMING CURB SHALL BE REMOVED AND REPLACED BY A SAW CUTTING 6" IN FRONT OF THE DEFECTIVE CURB, THEN REMOVING AND REPLACING THE ENTIRE DEPTH OF CURB AND PAVEMENT IN THE DEFECTIVE AREA.
4. EXPANSION JOINTS IN THE PAVEMENT SHALL EXTEND THROUGH ADJACENT CURB WHEN PLACED MONOLITHICALLY WITH ADJACENT CONCRETE.

The 6" x 12" curb is the City of Sealy's standard curb.





Lay down curb shall not be used and will not be approved except by variance approved by city council.

The 4" x 12" lay down curb is not to be used as the City of Sealy's standard curb.

SEALY, TEXAS

6" CONCRETE CURB
&
4" CONCRETE CURB

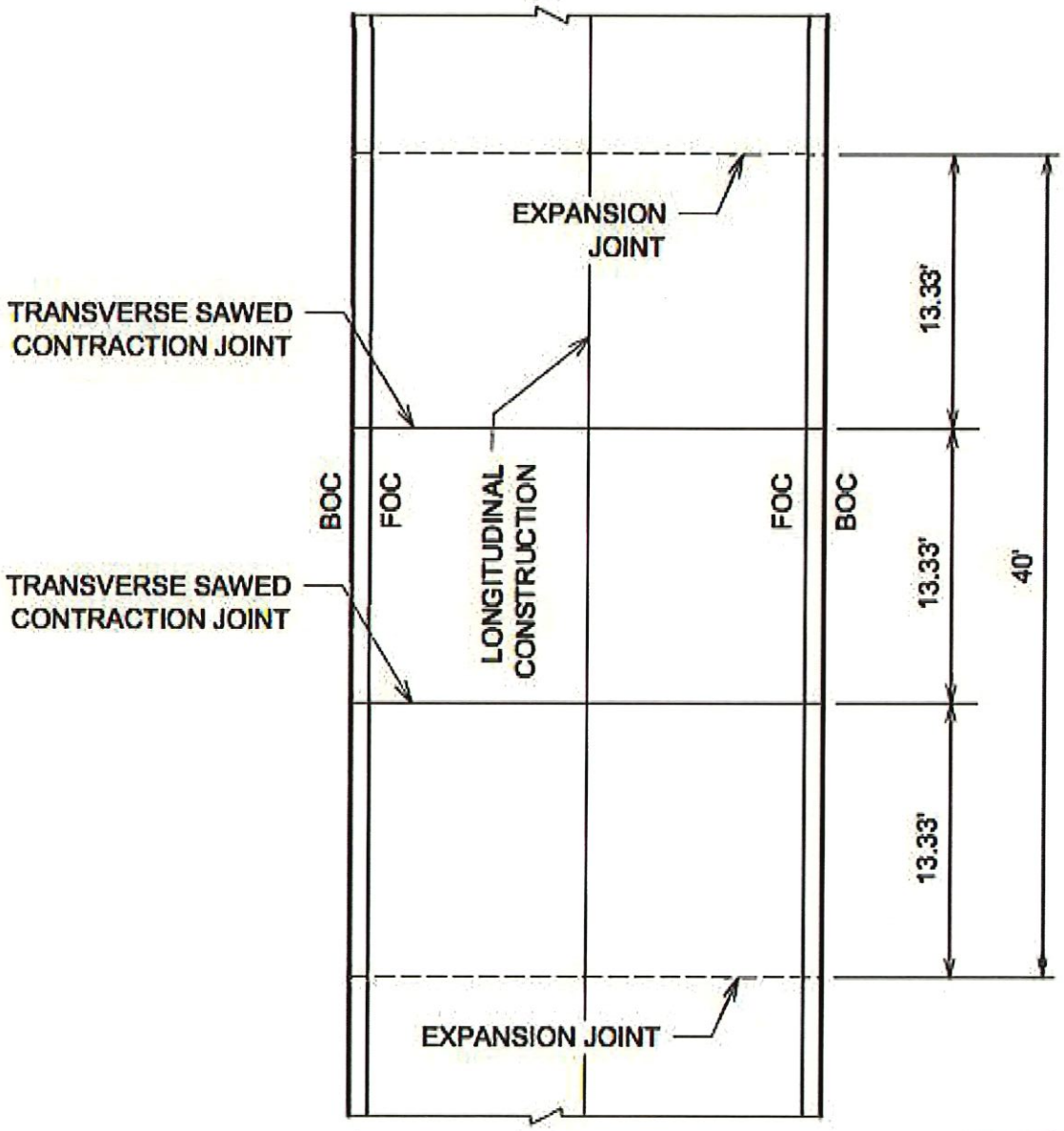
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE: 11-18-25

PAV - 5

GENERAL NOTES

1. REINFORCING STEEL SHALL BE #4 BARS @ 18" O.C. TRANSVERSE AND LONGITUDINALLY. GRADE OF REINFORCING STEEL SHALL BE ASTM A615 GRADE 60 IN ACCORDANCE WITH TxDOT ITEM 440.



ABBREVIATIONS:
FOC - FACE OF CURB
BOC - BACK OF CURB

SEAL OF TEXAS

CONCRETE JOINT LAYOUT (LOCAL STREET)

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24

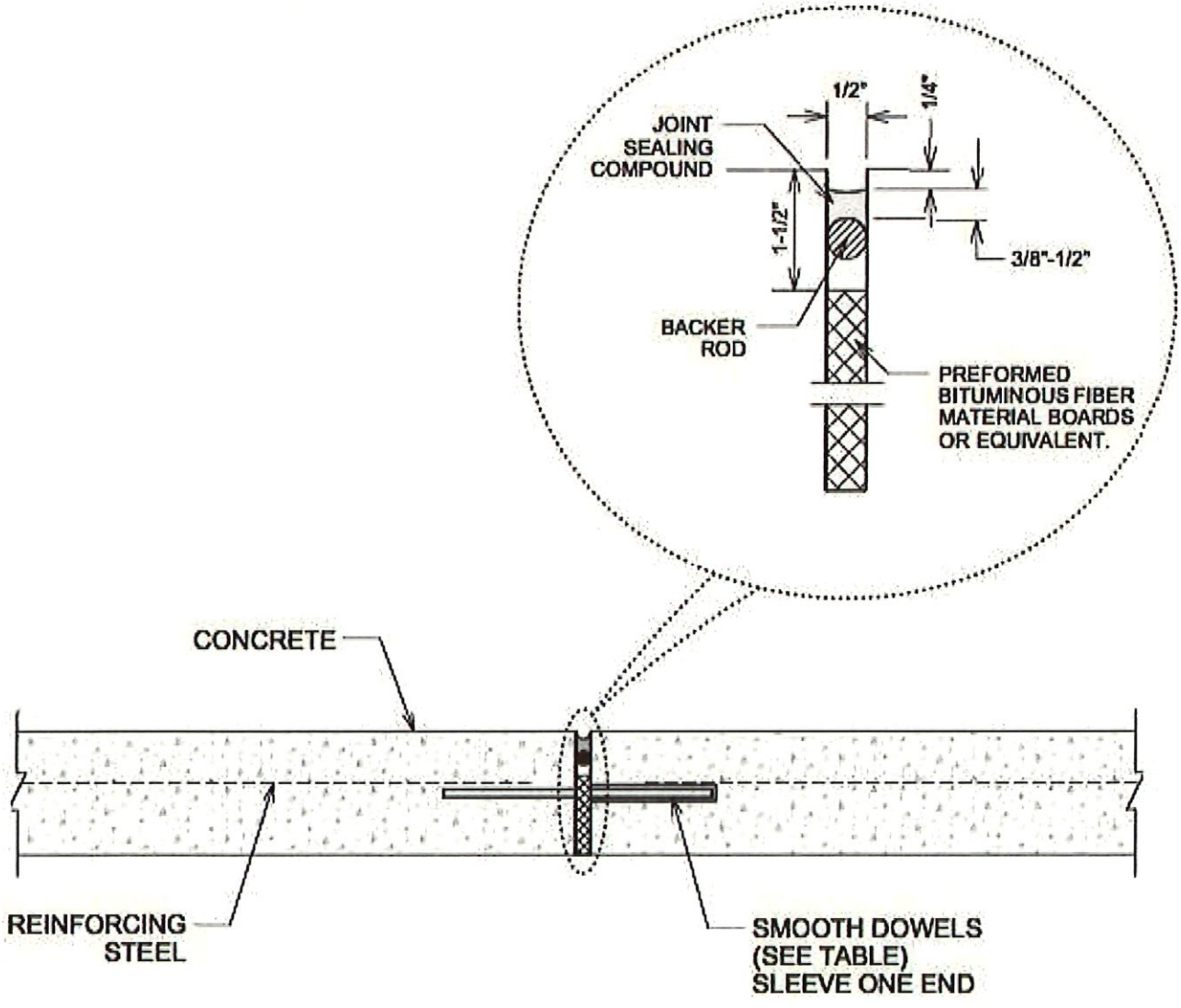
REVISED DATE:

PAV - 6

GENERAL NOTES

1. PAVEMENT JOINTS SHALL BE CLEANED AND SEALED IN ACCORDANCE WITH TXDOT ITEM 438, CLEANING AND SEALING JOINTS.
2. JOINT SEALANT SHALL BE CLASS 8, SILICONE OR POLYURETHANE (ASTM D5893 TYPE SL)

DOWEL BAR TABLE			
CONCRETE THICKNESS	DOWEL DIAMETER	DOWEL LENGTH	DOWEL SPACING
6"	3/4"	24"	12"
7"	7/8"	24"	12"
8"	1"	24"	12"



SEAL TEXAS

EXPANSION JOINT

STANDARD CONSTRUCTION DETAILS

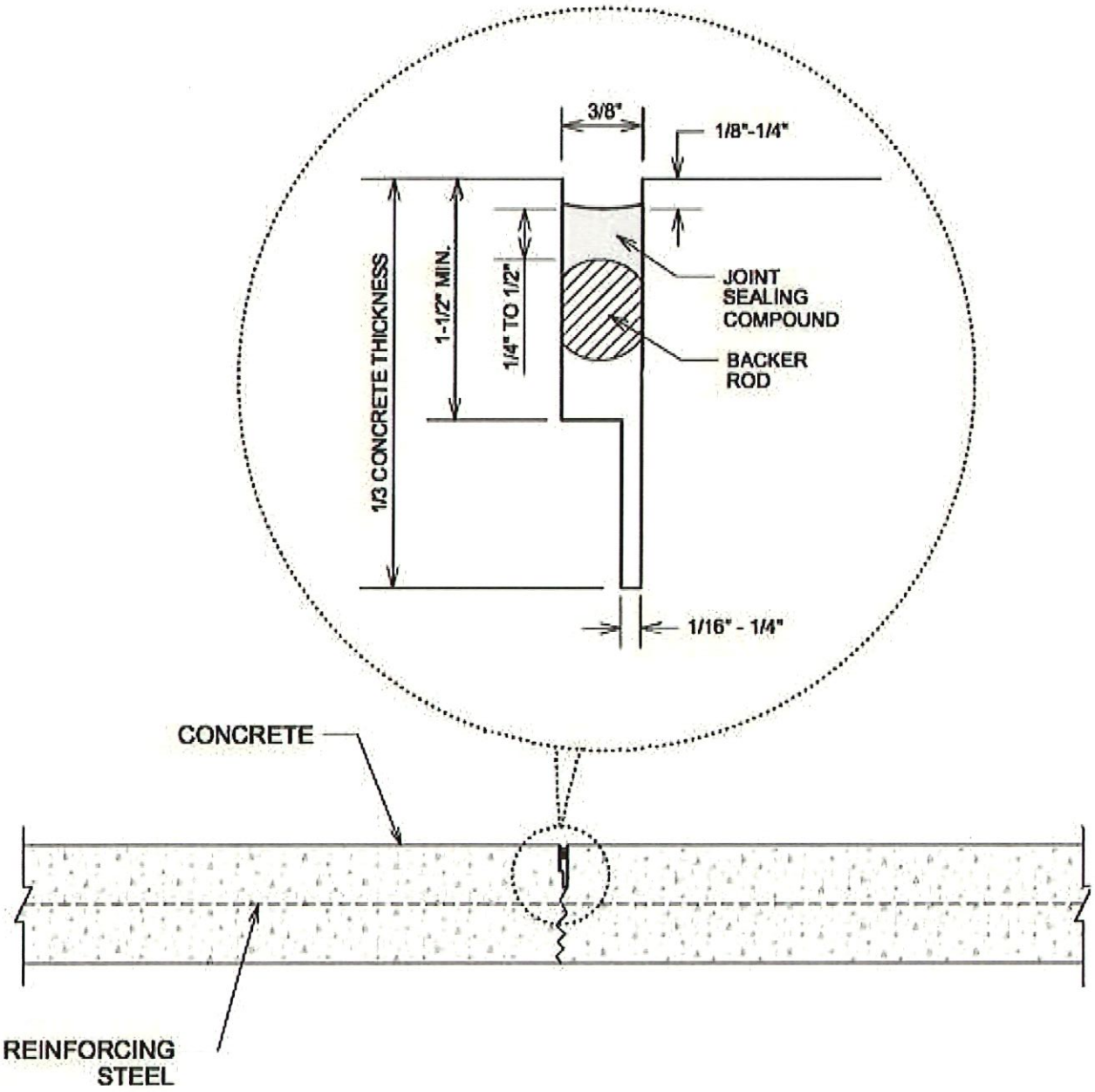
DATE: 02-29-24

REVISED DATE:

PAV - 7

GENERAL NOTES

1. PAVEMENT JOINTS SHALL BE CLEANED AND SEALED IN ACCORDANCE WITH TXDOT ITEM 438, CLEANING AND SEALING JOINTS.
2. JOINT SEALANT SHALL BE CLASS 8, SILICONE OR POLYURETHANE (ASTM D5893 TYPE SL)



SEAL TEXAS

SAWED & SEALED CONTRACTION JOINT

STANDARD CONSTRUCTION DETAILS

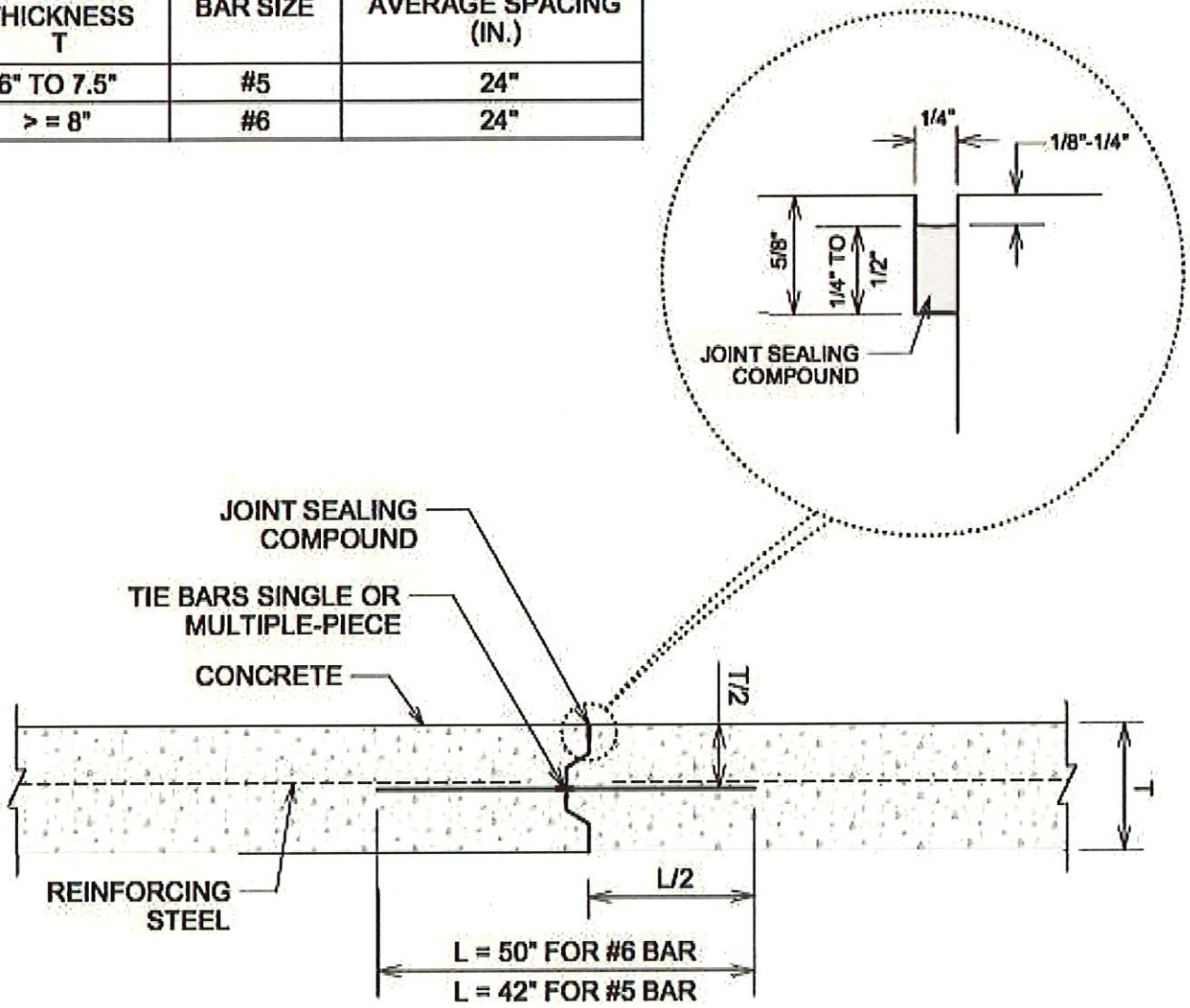
DATE: 02-29-24	REVISED DATE: .

PAV - 8

GENERAL NOTES

1. PAVEMENT JOINTS SHALL BE CLEANED AND SEALED IN ACCORDANCE WITH TXDOT ITEM 438, CLEANING AND SEALING JOINTS.
2. JOINT SEALANT SHALL BE CLASS 8, SILICONE OR POLYURETHANE (ASTM D5893 TYPE SL)

TABLE TIE BARS (DEFORMED BARS)		
CONCRETE THICKNESS T	BAR SIZE	AVERAGE SPACING (IN.)
6" TO 7.5"	#5	24"
> = 8"	#6	24"



SEAL OF TEXAS

METAL KEYWAY CONSTRUCTION JOINT

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24

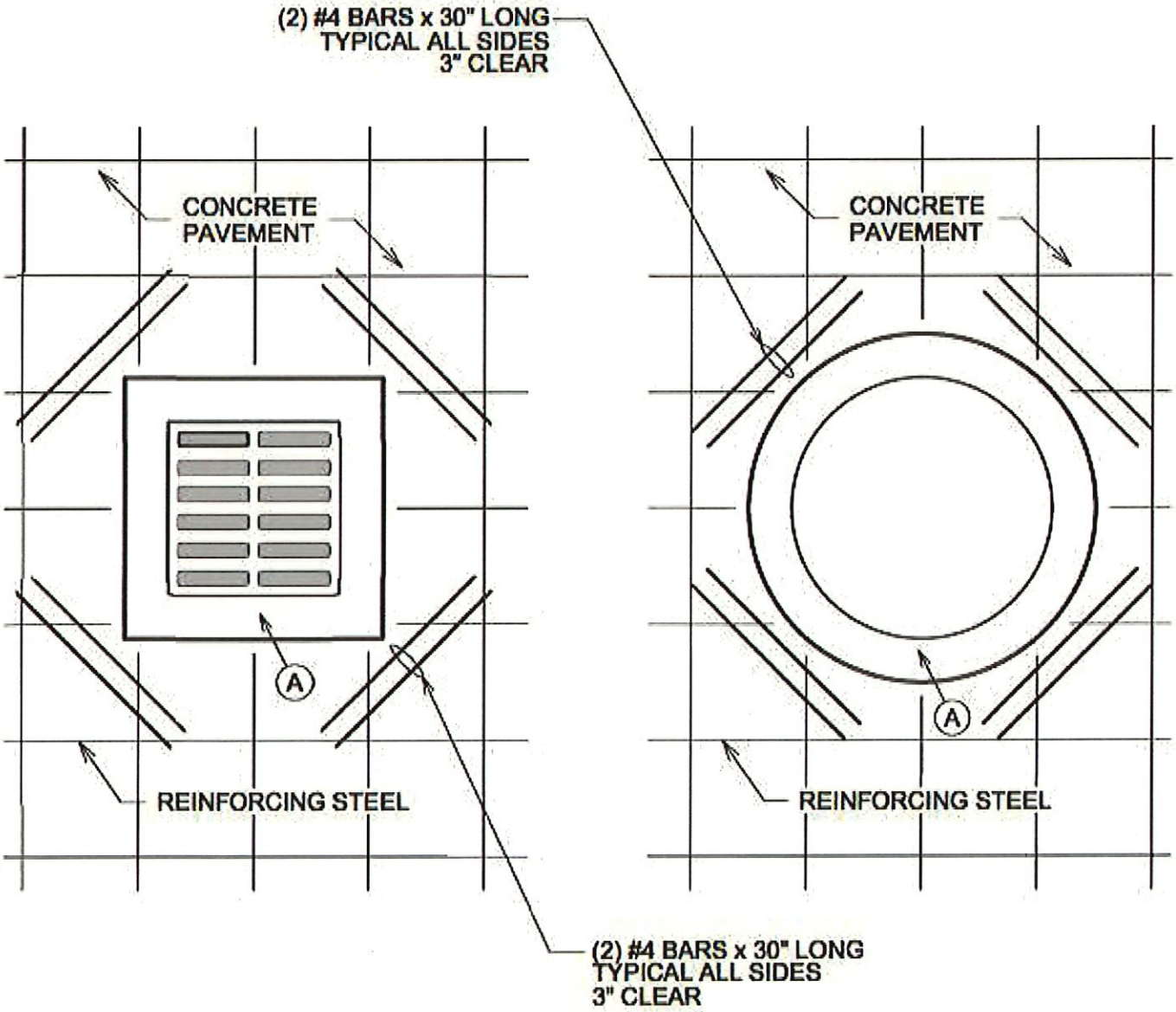
REVISED DATE:

PAV - 9

GENERAL NOTES

1. REFER TO THE APPROPRIATE PAVEMENT OR SIDEWALK DETAIL FOR STRUCTURAL REQUIREMENTS.

Ⓐ FIXED STRUCTURE IN CONCRETE PAVEMENT INCLUDING MANHOLES, JUNCTION BOXES, VALVE BOXES, METER BOXES, CLEANOUTS, LIGHT POLES, ETC.



SEAL TEXAS

FIXED STRUCTURE REINFORCEMENT

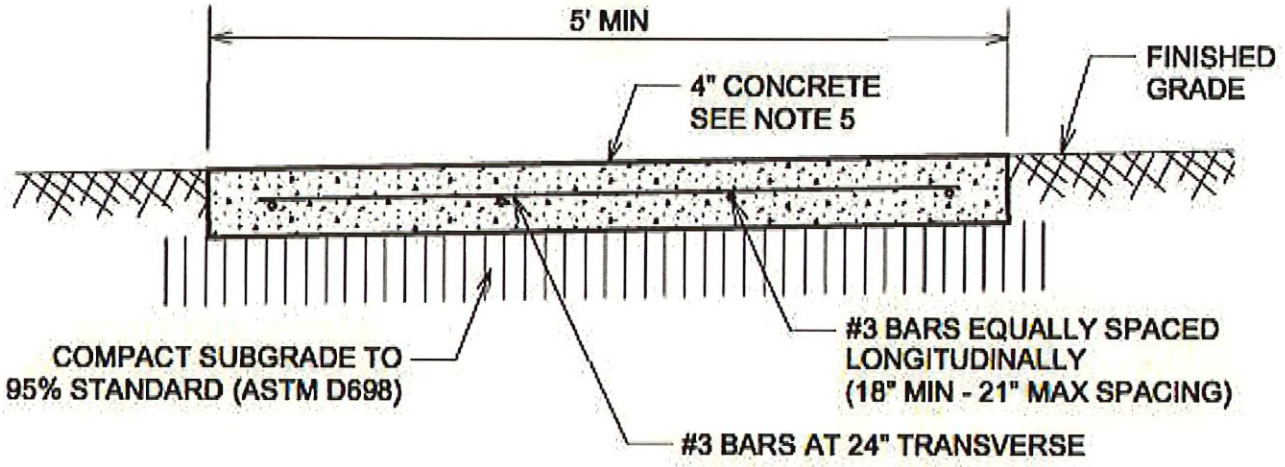
STANDARD CONSTRUCTION DETAILS

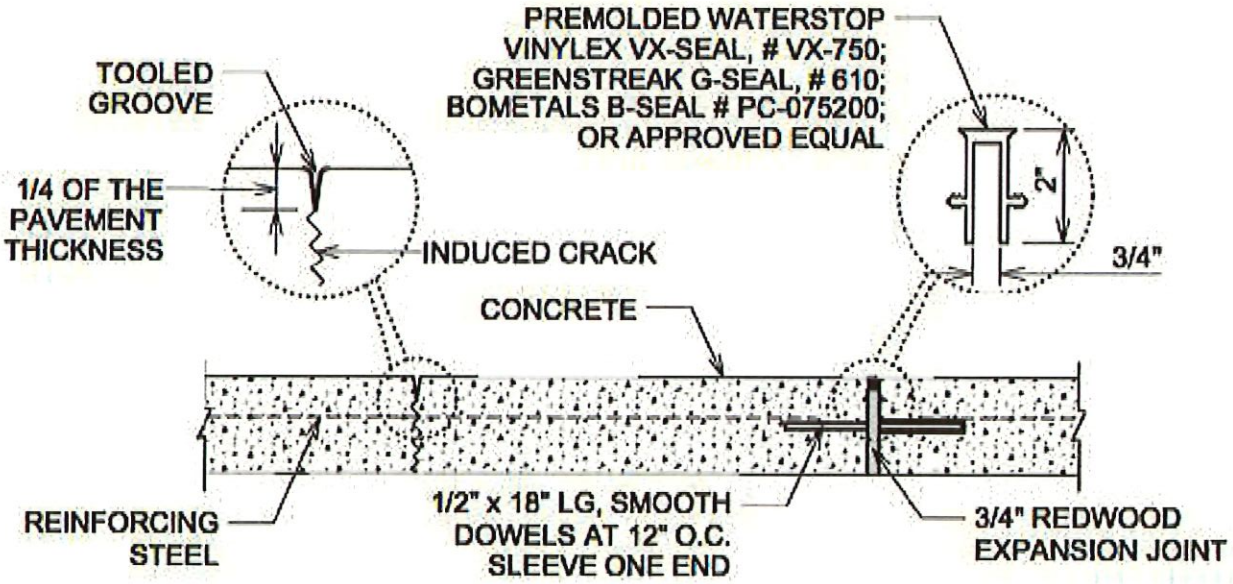
DATE: 02-29-24	REVISED DATE:

PAV - 10

GENERAL NOTES

1. REINFORCING STEEL SHALL BE ASTM A615 GRADE 60 IN ACCORDANCE WITH TxDOT ITEM 440.
2. EXPANSION JOINTS SHALL BE LOCATED AT DRIVEWAYS AND OTHER FIXED OBJECTS AND AT 40' MAXIMUM INTERVALS ALONG THE SIDEWALK.
3. TOOLED CONTRACTION JOINTS SHALL BE LOCATED AT REGULAR INTERVALS EQUAL TO THE WIDTH OF THE SIDEWALK.
4. CONCRETE SHALL MEET THE REQUIREMENTS OF TxDOT ITEM 421 - HYDRAULIC CEMENT CONCRETE, CLASS A, 3,000 PSI.
5. SIDEWALKS SHALL BE SLOPED IN ACCORDANCE WITH TEXAS ACCESSIBILITY STANDARDS.
6. ALL REBAR TO BE SET ON BAR CHAIRS. PLASTIC OR METAL BAR CHAIRS ARE ACCEPTABLE; NO BRICKS, BROKEN CONCRETE, ROCKS, ETC.





SEAL TEXAS

CONCRETE SIDEWALK
(DETACHED FROM CURB)

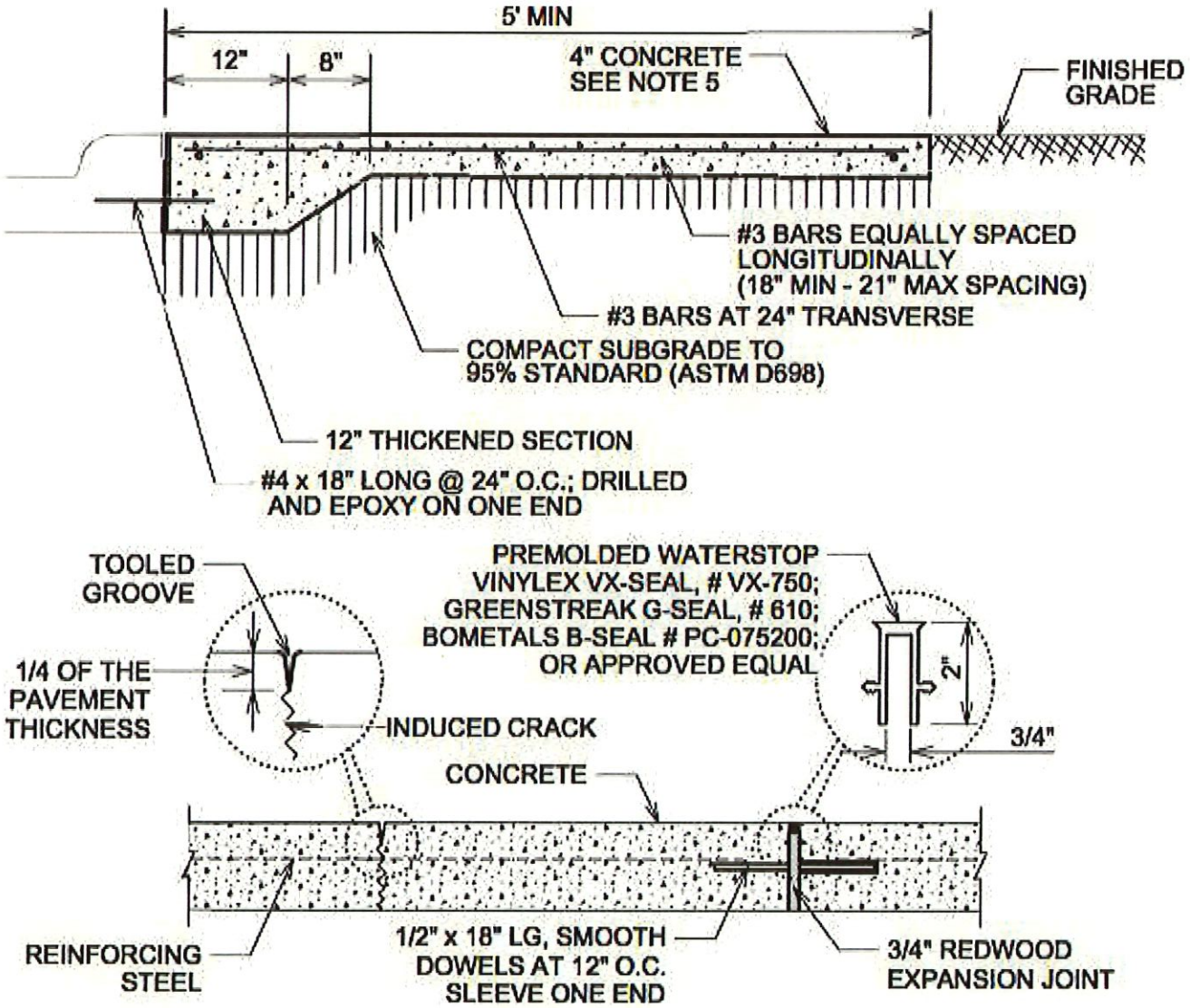
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

PAV - 11

GENERAL NOTES

1. REINFORCING STEEL SHALL BE ASTM A615 GRADE 60 IN ACCORDANCE WITH TxDOT ITEM 440.
2. EXPANSION JOINTS SHALL BE LOCATED AT DRIVEWAYS AND OTHER FIXED OBJECTS AND AT 40' MAXIMUM INTERVALS ALONG THE SIDEWALK.
3. TOOLED CONTRACTION JOINTS SHALL BE LOCATED AT REGULAR INTERVALS EQUAL TO THE WIDTH OF THE SIDEWALK.
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5. SIDEWALKS SHALL BE SLOPED IN ACCORDANCE WITH TEXAS ACCESSIBILITY STANDARDS.
6. ALL REBAR TO BE SET ON BAR CHAIRS. PLASTIC OR METAL BAR CHAIRS ARE ACCEPTABLE; NO BRICKS, BROKEN CONCRETE, ROCKS, ETC.



SEAL OF TEXAS

CONCRETE SIDEWALK
(ATTACHED TO CURB)

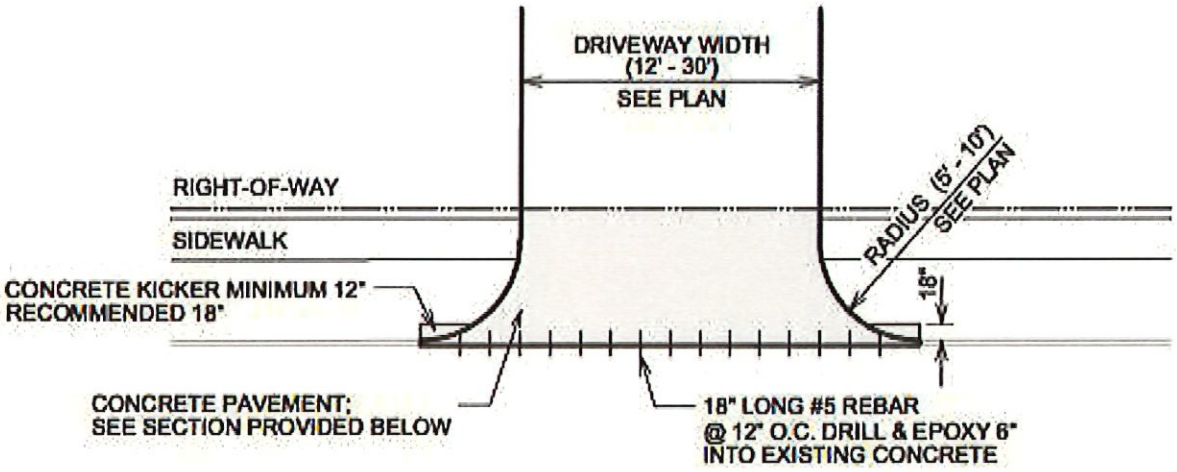
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

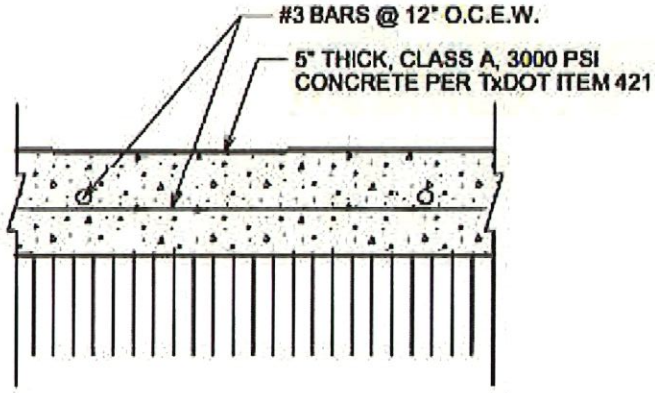
PAV - 12

GENERAL NOTES

1. USE CONSTRUCTION JOINT DETAIL IF JOINING TO EXISTING CONCRETE DRIVEWAY. USE EXPANSION JOINT DETAIL AT RIGHT-OF-WAY LINE.
2. GRADE OF REINFORCING STEEL SHALL BE ASTM A615 GRADE 60 IN ACCORDANCE WITH TxDOT ITEM 440.
3. ALL REBAR TO BE SET ON BAR CHAIRS. PLASTIC OR METAL BAR CHAIRS ARE ACCEPTABLE; NO BRICKS, BROKEN CONCRETE, ROCKS, ETC.
4. SUBGRADE SHALL BE COMPACTED TO 95% STANDARD PROCTOR.
5. SEE PAV - 15 FOR DRIVEWAY PROFILE REQUIREMENTS.



LOCAL OR COLLECTOR STREET

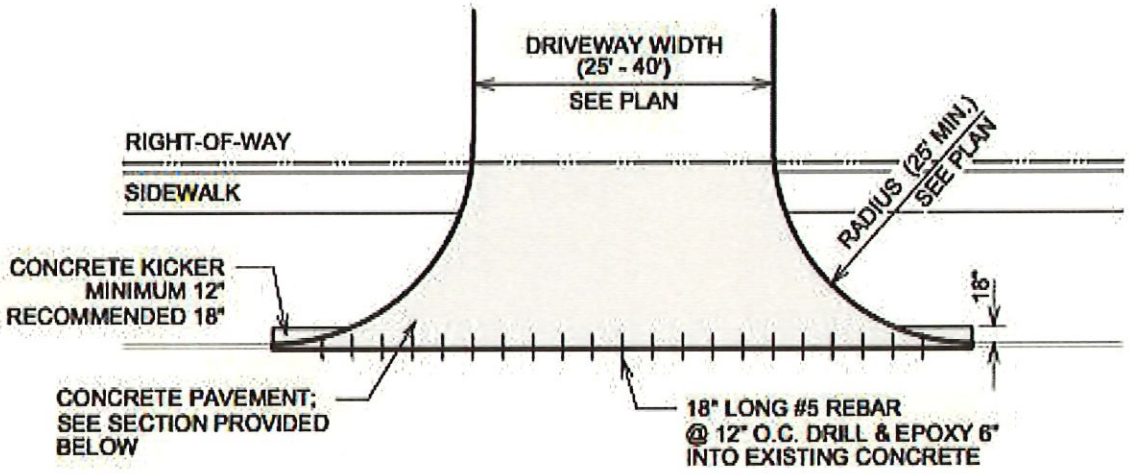


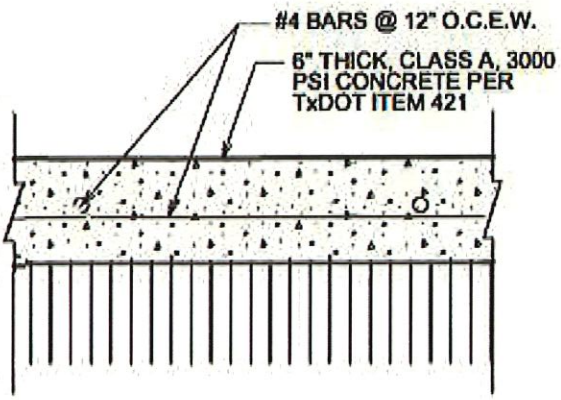
CONCRETE PAVEMENT

SEAL OF TEXAS	RESIDENTIAL DRIVEWAY (CONNECTING TO LOCAL OR COLLECTOR)	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE:
		PAV - 13

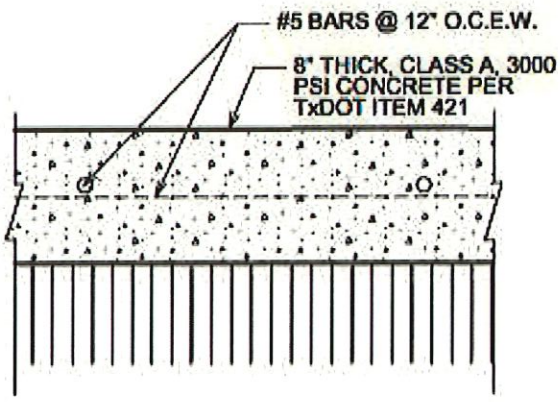
GENERAL NOTES

1. USE CONSTRUCTION JOINT DETAIL IF JOINING TO EXISTING CONCRETE DRIVEWAY. USE EXPANSION JOINT DETAIL AT RIGHT-OF-WAY LINE.
2. GRADE OF REINFORCING STEEL SHALL BE ASTM A615 GRADE 60 IN ACCORDANCE WITH TxDOT ITEM 440.
3. ALL REBAR TO BE SET ON BAR CHAIRS. PLASTIC OR METAL BAR CHAIRS ARE ACCEPTABLE; NO BRICKS, BROKEN CONCRETE, ROCKS, ETC.
4. SUBGRADE SHALL BE COMPACTED TO 90% STANDARD PROCTOR.
5. SEE PAV - 15 FOR DRIVEWAY PROFILE REQUIREMENTS.





CONCRETE PAVEMENT FOR
MULTI-FAMILY RESIDENTIAL AND
COMMERCIAL



CONCRETE PAVEMENT FOR
INDUSTRIAL

SEAL TEXAS

MULTI-FAMILY
RESIDENTIAL AND
NON-RESIDENTIAL
DRIVEWAY

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

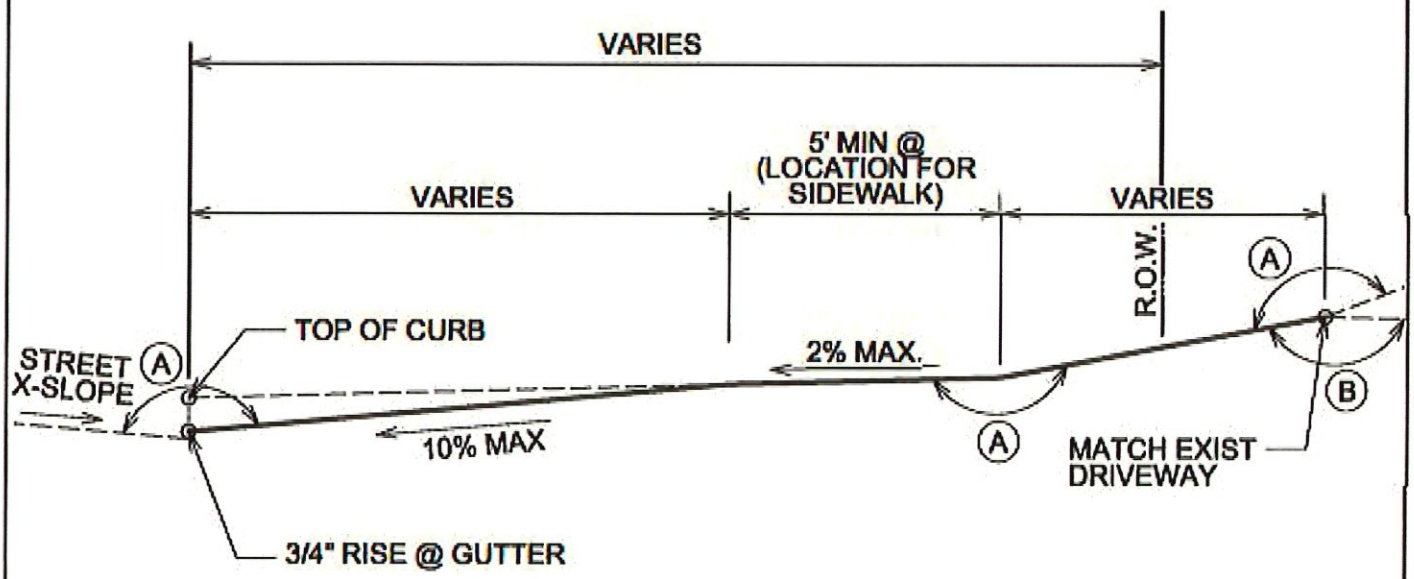
PAV - 14

GENERAL NOTES

1. DRIVEWAY GRADE MUST RISE TO TOP OF CURB ELEVATION TO CONTROL DRAINAGE IN STREET GUTTER.

   (A) 8% MAX CHANGE IN GRADE (SAG PI)

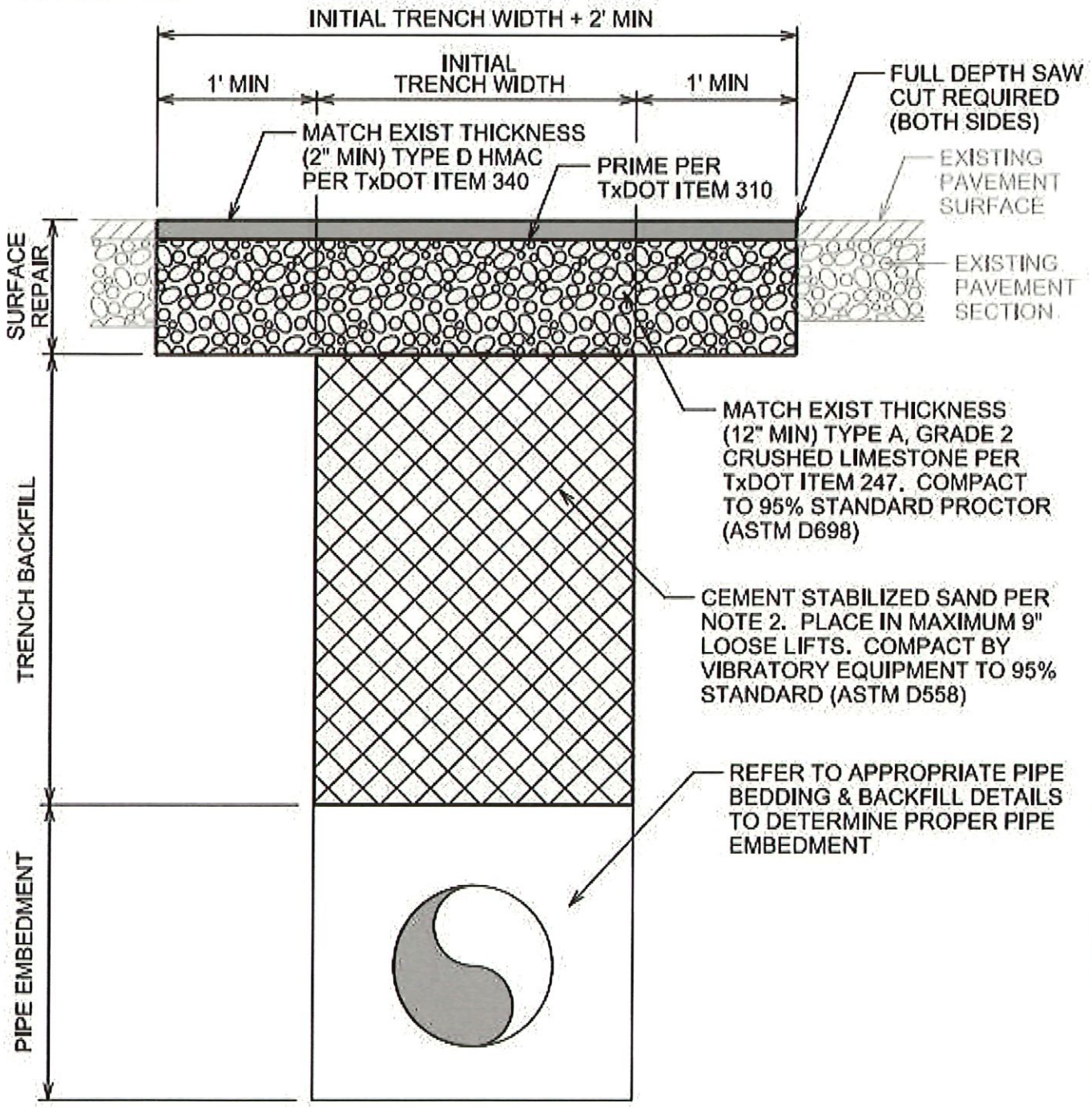
   (B) 12% MAX CHANGE IN GRADE (CREST PI)



SEALY TEXAS	ALLOWABLE DRIVEWAY GRADE (RESIDENTIAL OR COMMERCIAL)	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE:
		PAV - 15

GENERAL NOTES

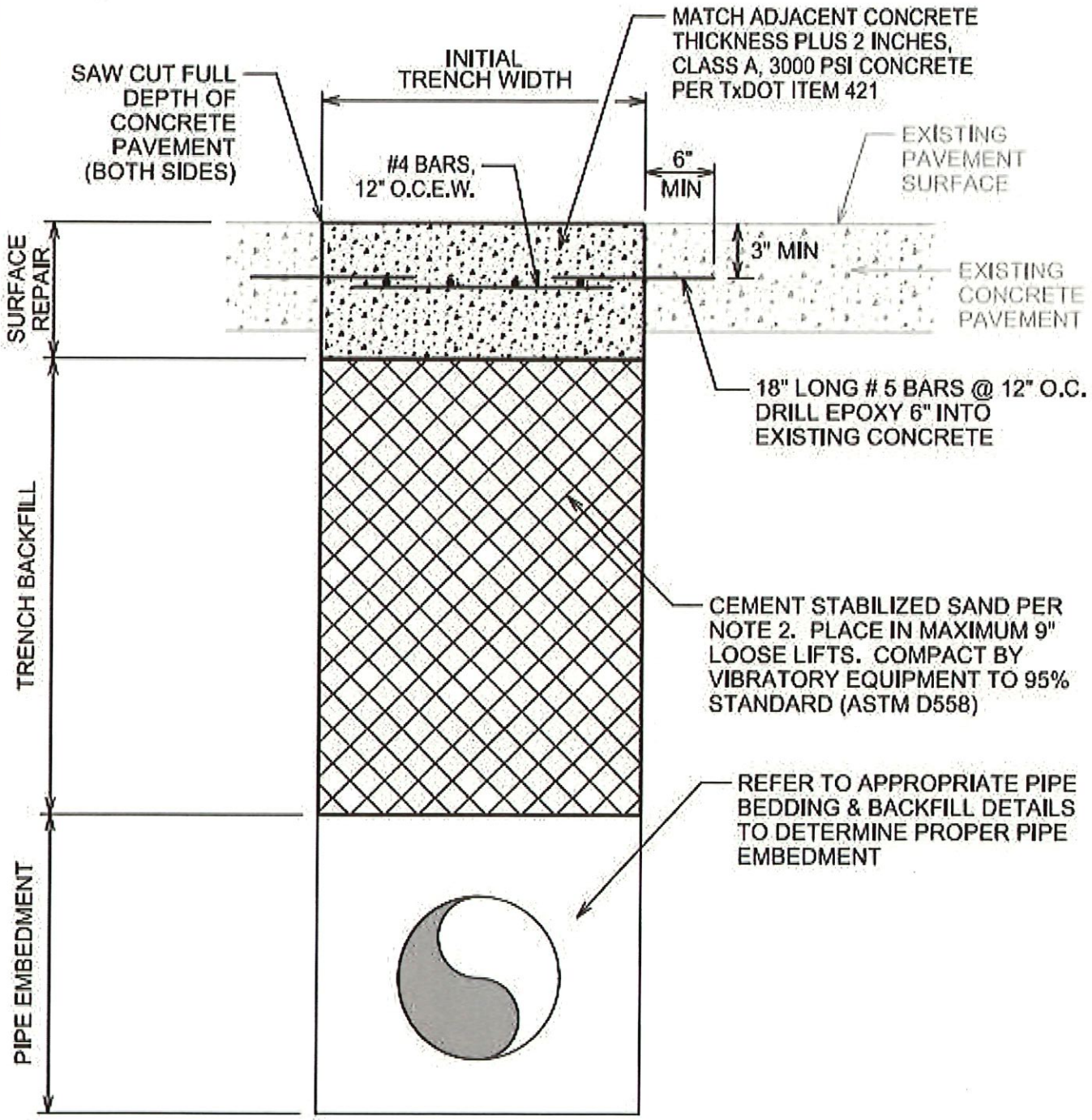
1. STANDARD DETAIL IS APPLICABLE FOR WATER, SANITARY SEWER AND STORM SEWER.
2. CEMENT STABILIZED SAND SHALL CONTAIN A MINIMUM OF 1.5 SACKS OF CEMENT PER CUBIC YARD. SAND SHALL BE SP, SW OR SM PER USC (ASTM D2487) AND SHALL HAVE THE FOLLOWING PROPERTIES: LESS THAN 15% PASSING #200 SIEVE; LESS THAN 2% CLAY LUMPS; PI <7; LL <25.



SEAL of TEXAS	PAVEMENT PATCH FOR EXISTING ASPHALT PAVED AREAS	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE:
		PAV - 16

GENERAL NOTES

1. STANDARD DETAIL IS APPLICABLE FOR WATER, SANITARY SEWER AND STORM SEWER.
2. CEMENT STABILIZED SAND SHALL CONTAIN A MINIMUM OF 1.5 SACKS OF CEMENT PER CUBIC YARD. SAND SHALL BE SP, SW OR SM PER USC (ASTM D2487) AND SHALL HAVE THE FOLLOWING PROPERTIES: LESS THAN 15% PASSING #200 SIEVE; LESS THAN 2% CLAY LUMPS; PI <7; LL <25.

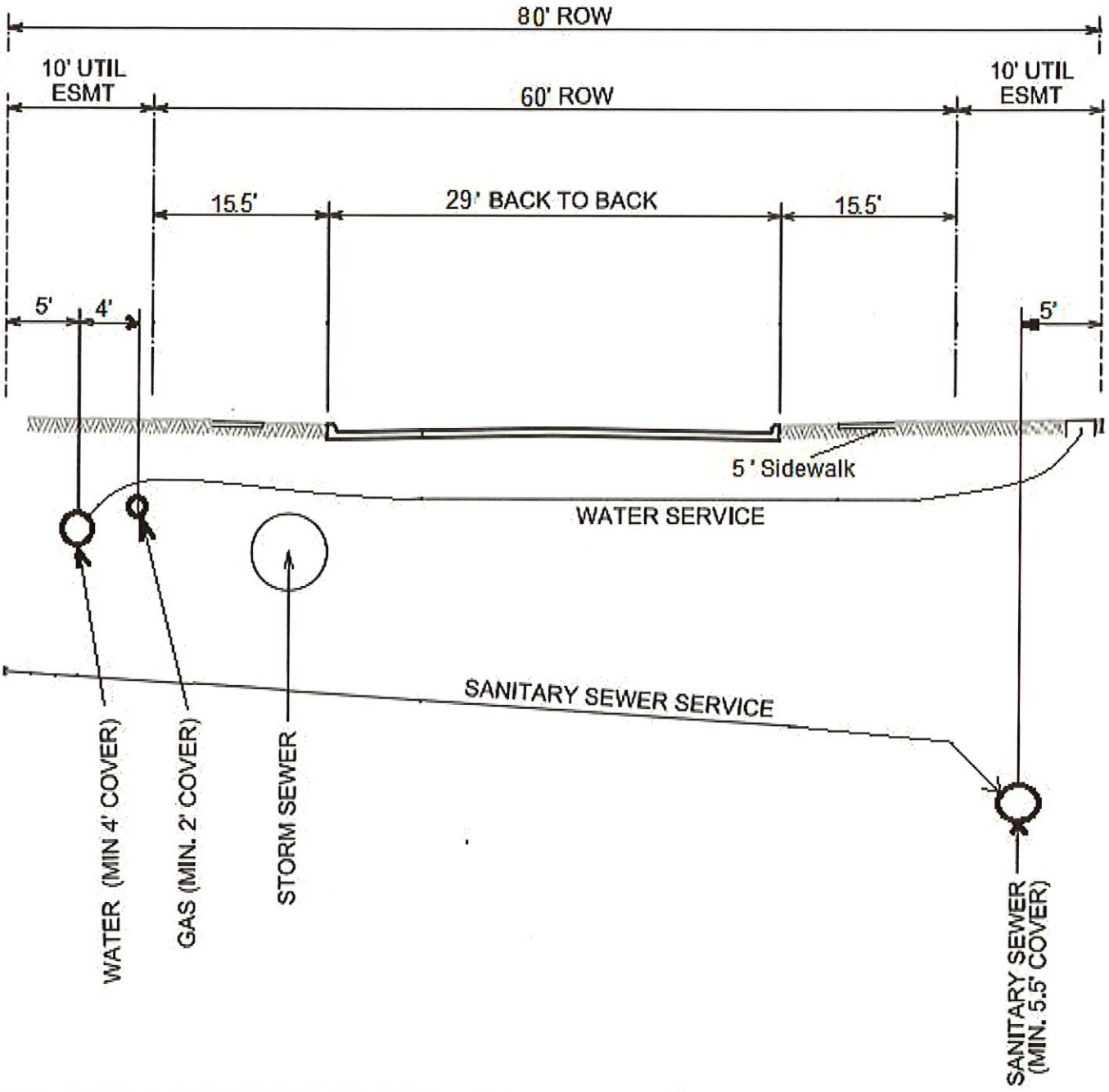


SEAL OF TEXAS	PAVEMENT PATCH FOR EXISTING CONCRETE PAVED AREAS	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE:
		PAV - 17

GENERAL NOTES

1. THIS DETAIL SERVES AS A GENERAL GUIDE ONLY. CITY ENGINEER AND UTILITY PROVIDERS WILL DETERMINE FINAL LOCATION.

2. THIS DETAIL REPRESENTS A TYPICAL LOCAL STREET WITH 60 FEET WIDE ROW WITH REQUIRED 10 FOOT UTILITY EASEMENTS ON EACH SIDE OF THE ROW. WHEN 80 FEET ROW FOR A LOCAL STREET IS DEDICATED, UTILITY EASEMENTS DO NOT HAVE TO BE PROVIDED IN ACCORDANCE WITH SECTION 87-41 OF THE CITY OF SEALY CODE OF ORDINANCES.



SEALY TEXAS

A History of Excellence, A Future of Progress

TYPICAL UTILITY LAYOUT (LOCAL STREET)

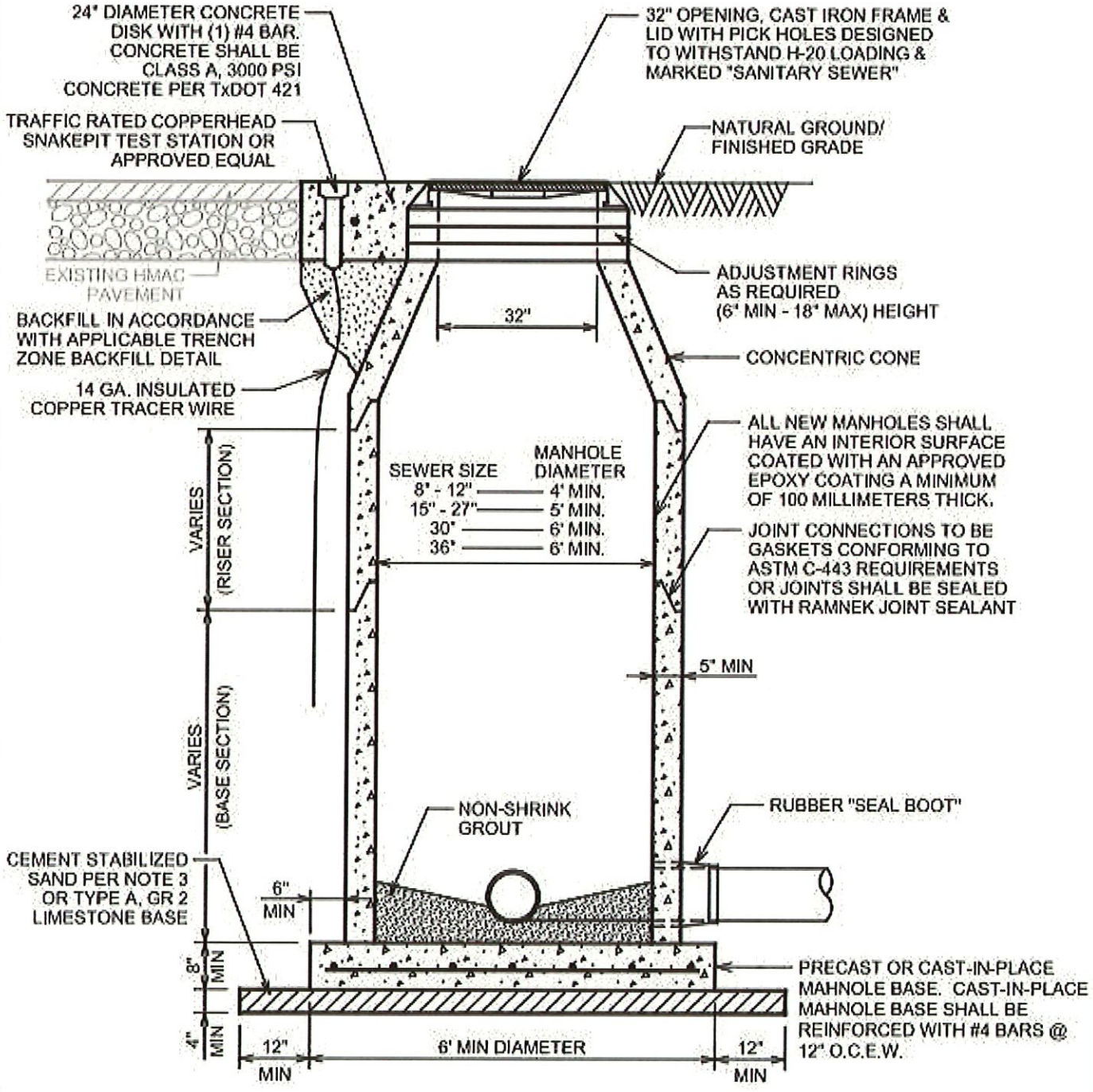
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE: 11-18-25

ROW - 1

GENERAL NOTES

1. INSTALLATION OF PRECAST STRUCTURES SHALL BE PER MANUFACTURERS INSTRUCTIONS. CONTRACTOR SHALL SUBMIT SHOP DRAWINGS OF PRE-CAST STRUCTURES TO ENGINEER PRIOR TO ORDERING MATERIALS.
2. PRECAST STRUCTURE, RING, AND COVER SHALL BE DESIGNED FOR H-20 WHEEL LOADING.
3. CEMENT STABILIZED SAND SHALL CONTAIN A MINIMUM OF 1.5 SACKS OF CEMENT PER CUBIC YARD. SAND SHALL BE SP, SW OR SM PER USC (ASTM D2487) AND SHALL HAVE THE FOLLOWING PROPERTIES: LESS THAN 15% PASSING #200 SIEVE; LESS THAN 2% CLAY LUMPS; PI <7; LL <25.
4. TRACER STATION TO BE INCLUDED AT ALL MANHOLES AT THE INTERSECTIONS AND AT 500' MAXIMUM SPACING.



SEALY TEXAS

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SANITARY SEWER MANHOLE (PRE-CAST CONCRETE MANHOLE)

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

SAN - 1



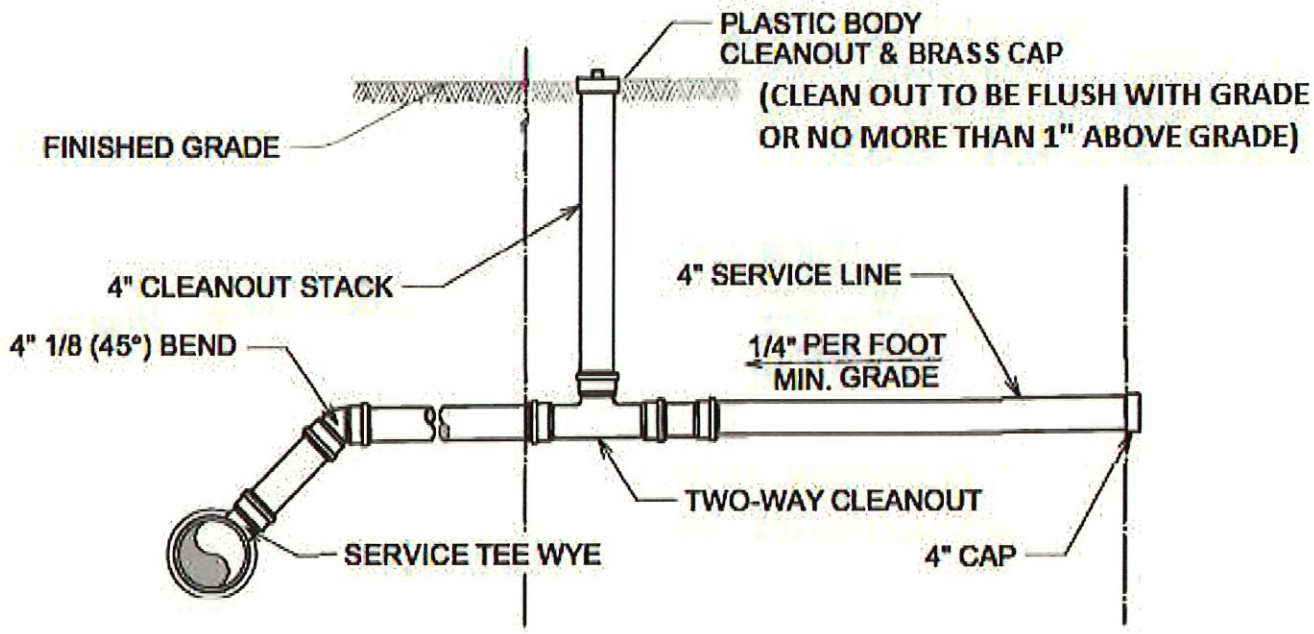
STANDARD CONSTRUCTION DETAILS

DATE	REVISED DATE:

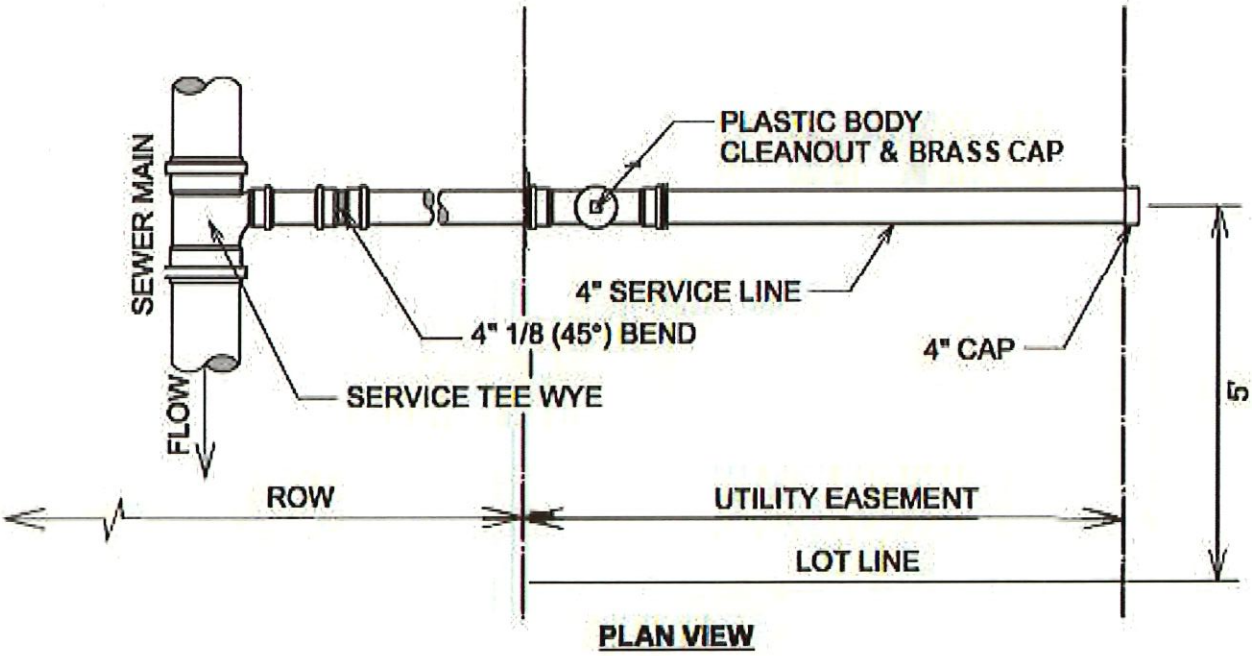
SAN - 2

GENERAL NOTES

1. SANITARY SEWER SERVICE LATERAL AND FITTINGS SHALL BE PVC - SDR 35.
2. SEWER SERVICE LEADS SHALL NOT EXCEED 125' IN LENGTH.
3. SINGLE-FAMILY RESIDENTIAL SERVICES SHOULD BE INSTALLED AT A MANHOLE WHEN POSSIBLE
4. MULTI-FAMILY RESIDENTIAL, COMMERCIAL AND OFFICE DEVELOPMENT SERVICES SHALL BE MADE AT A MANHOLE.
5. "Y" ETCHED MARK ON CURB AT SERVICE LOCATION.



ELEVATION VIEW

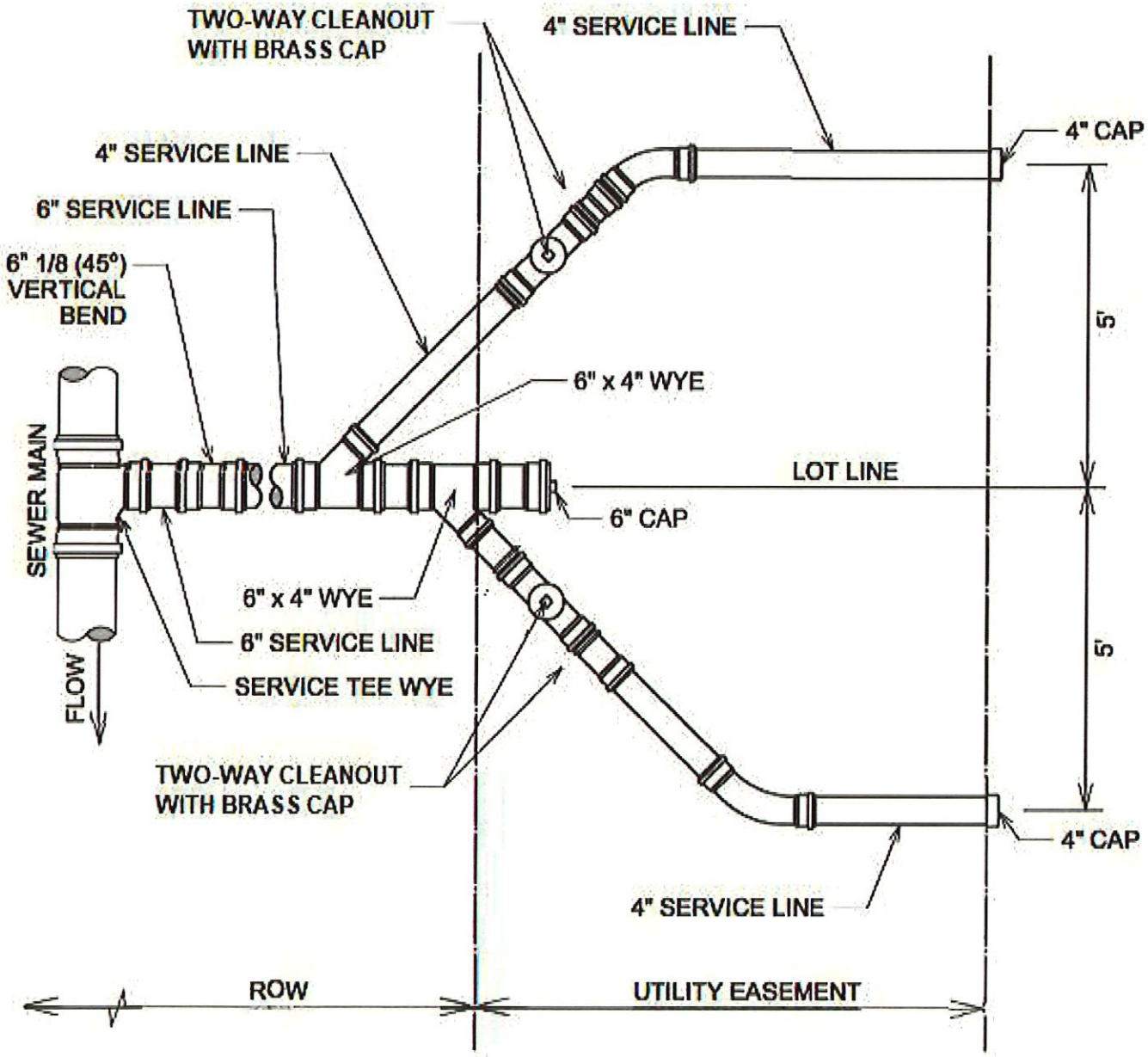


PLAN VIEW

SEAL OF TEXAS	SANITARY SEWER SERVICE DETAIL (SINGLE)	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE: 11-18-25
		SAN - 3

GENERAL NOTES

1. SANITARY SEWER SERVICE LATERAL AND FITTINGS SHALL BE PVC - SDR 35.
2. SEWER SERVICE LEADS SHALL NOT EXCEED 125' IN LENGTH.
3. SINGLE-FAMILY RESIDENTIAL SERVICES SHOULD BE INSTALLED AT A MANHOLE WHEN POSSIBLE.
4. MULTI-FAMILY RESIDENTIAL, COMMERCIAL AND OFFICE DEVELOPMENT SERVICES SHALL BE MADE AT A MANHOLE.
5. "Y" ETCHED MARK ON CURB AT SERVICE LOCATION.



SEAL OF TEXAS

A History of Excellence, A Future of Progress

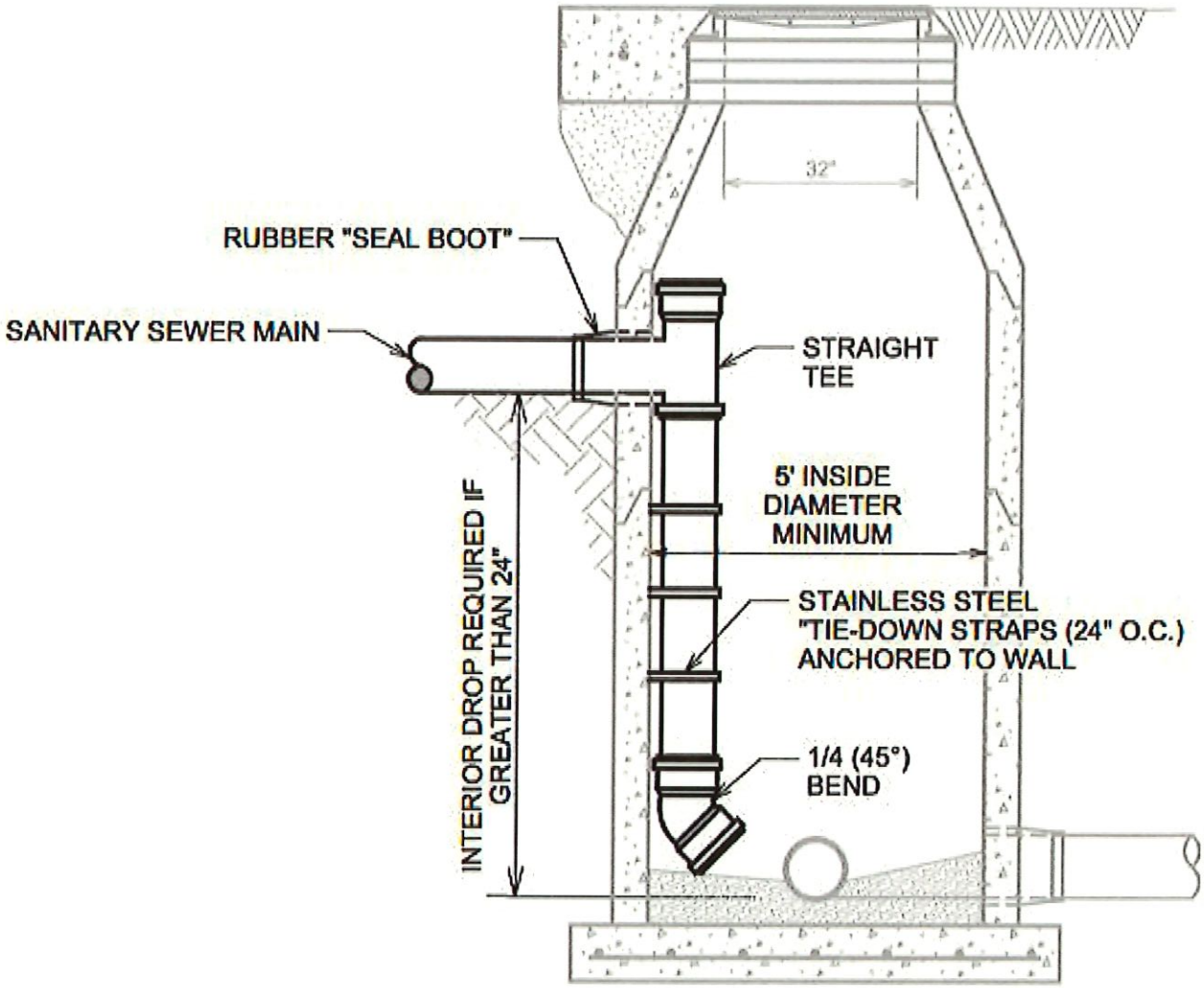
SANITARY SEWER SERVICE DETAIL (DOUBLE)

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24

REVISED DATE: 11-18-25

SAN - 4



SEAL OF TEXAS

A Century of Excellence, A Future of Progress

DROP STRUCTURE FOR MANHOLE DETAIL

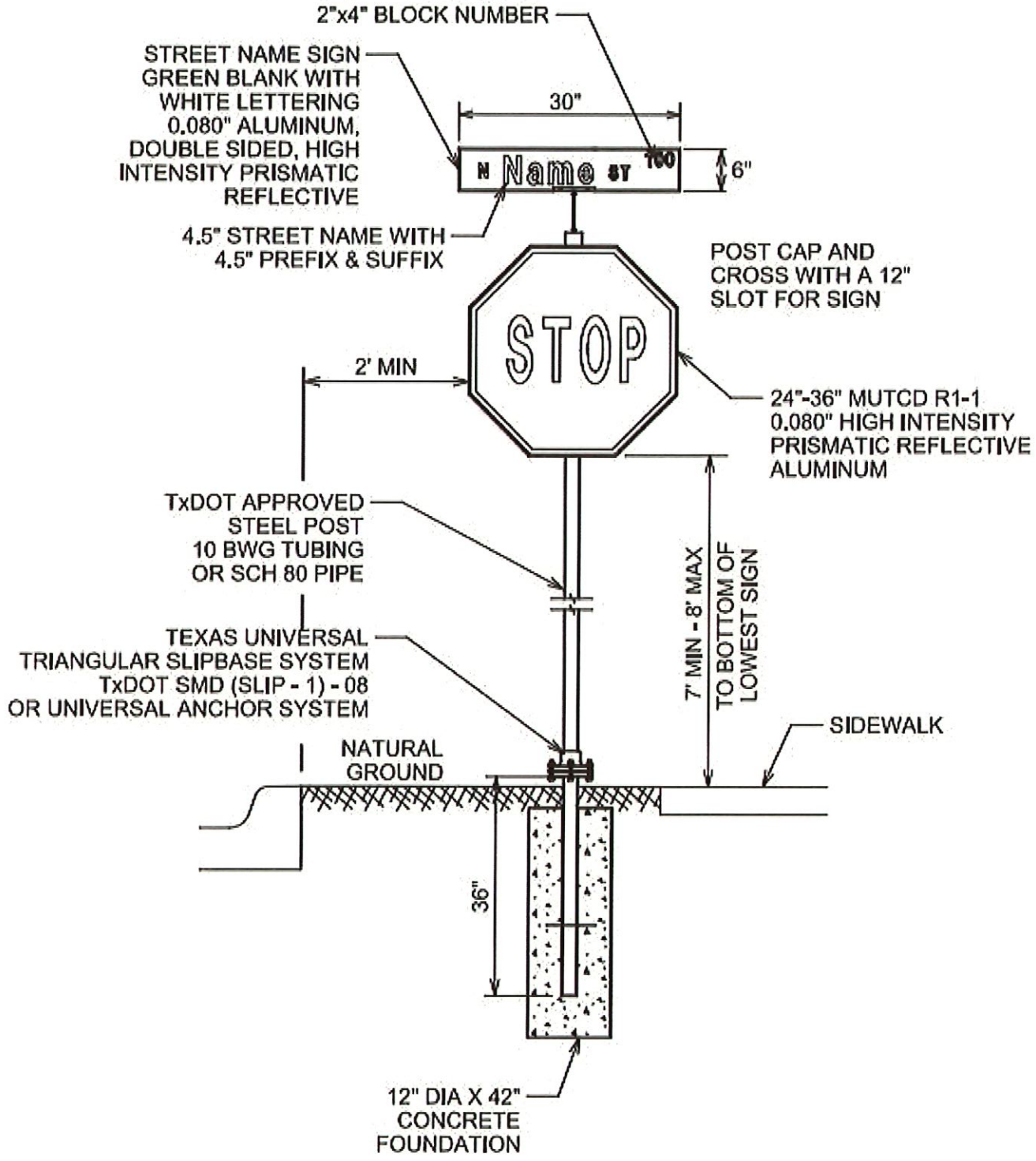
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

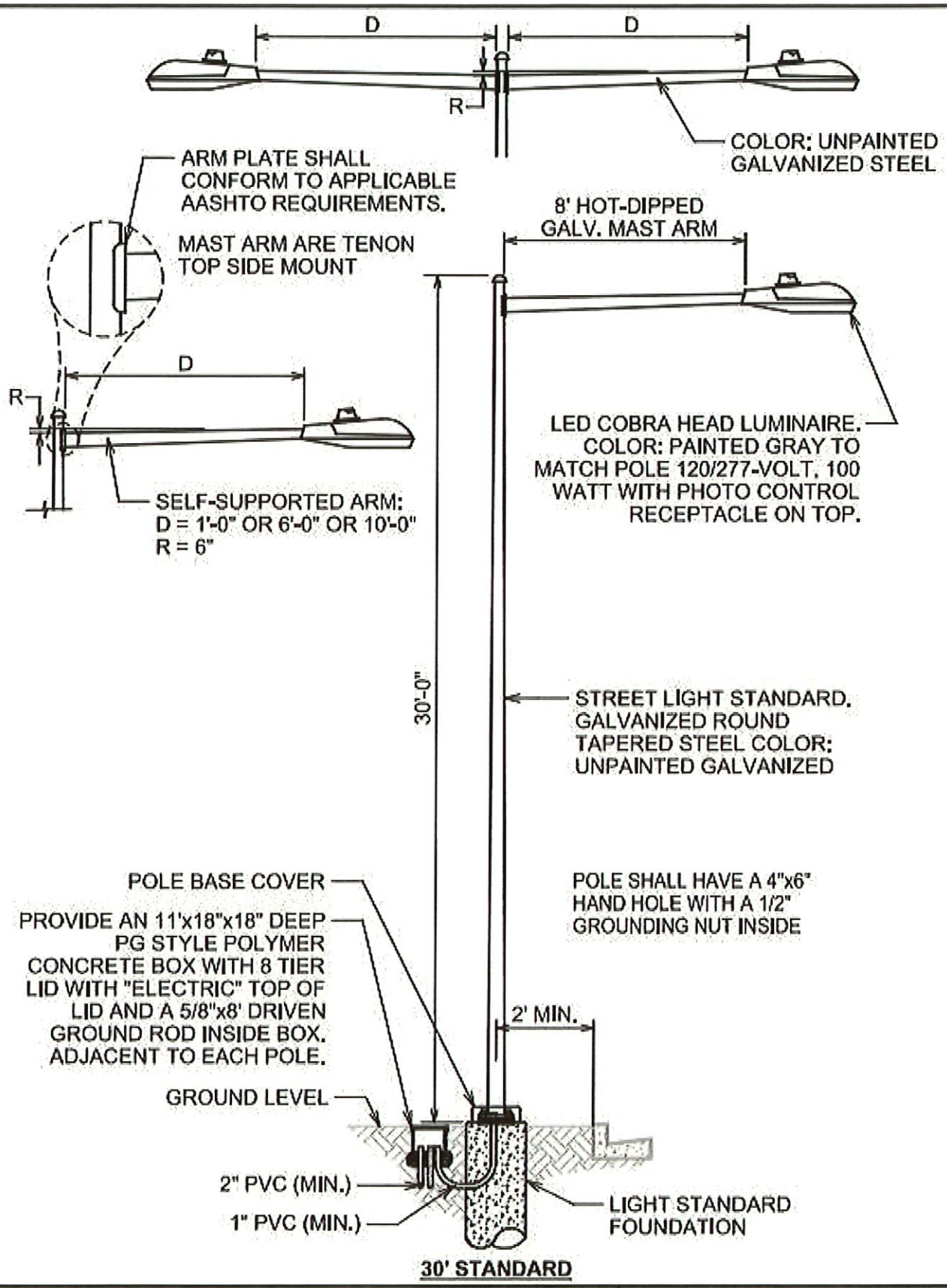
SAN -5

GENERAL NOTES

1. SIGNS SHALL MEET MUTCD AND TxDOT STANDARDS.



SEAL OF TEXAS	STREET NAME/STOP SIGN	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE:
		SGN - 1



30' STANDARD

SEAL TEXAS

TYPICAL STREET LIGHT STANDARD DETAILS

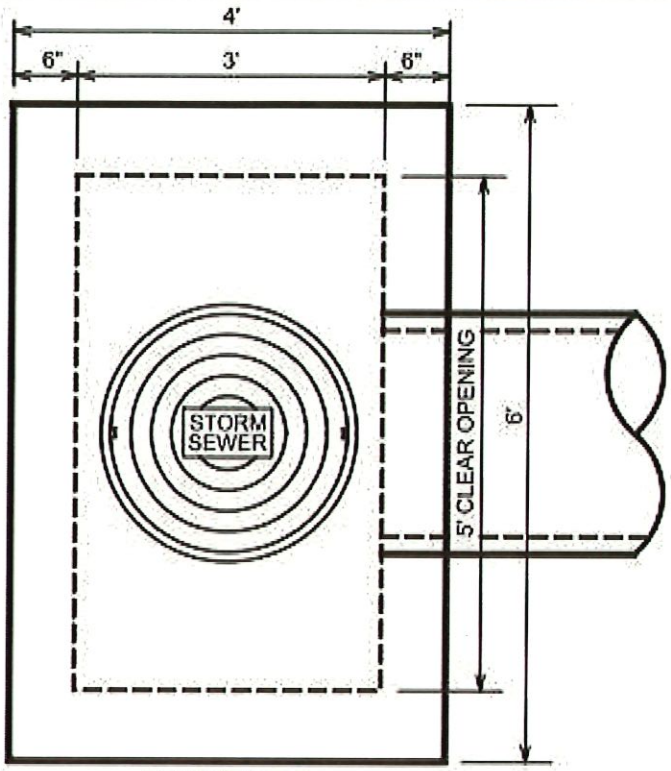
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

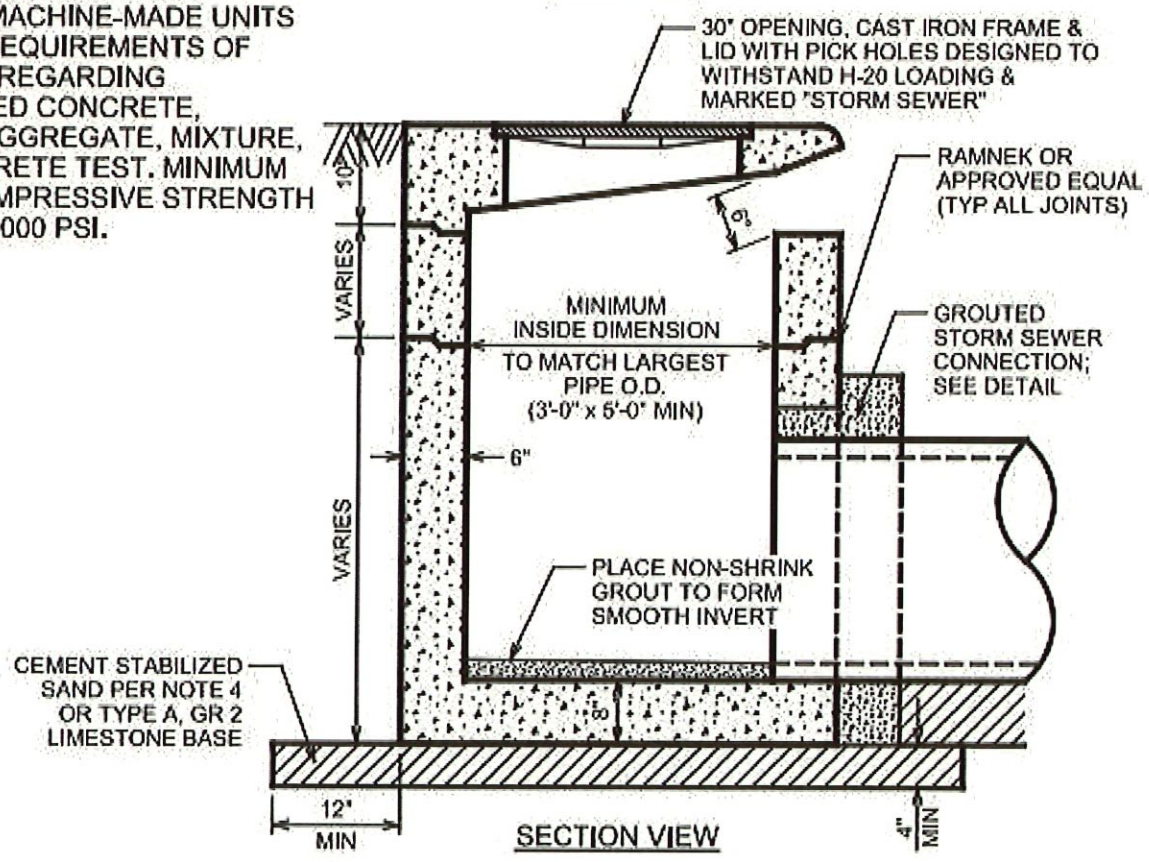
SGN - 2

GENERAL NOTES

1. INSTALLATION OF PRECAST STRUCTURES SHALL BE PER MANUFACTURERS INSTRUCTIONS. CONTRACTOR SHALL SUBMIT SHOP DRAWINGS OF PRECAST STRUCTURES TO ENGINEER PRIOR TO ORDERING MATERIALS.
2. PRECAST STRUCTURE, RING, AND COVER SHALL BE DESIGNED FOR H-20 WHEEL LOADING.
3. PLACE RAMNEK OR EQUAL GASKET MATERIAL BETWEEN PRECAST STRUCTURE SECTIONS IN ACCORDANCE WITH MANUFACTURERS INSTRUCTIONS.
4. CEMENT STABILIZED SAND SHALL CONTAIN A MINIMUM OF 1.5 SACKS OF CEMENT PER CUBIC YARD. SAND SHALL BE SP, SW OR SM PER USC (ASTM D2487) AND SHALL HAVE THE FOLLOWING PROPERTIES: LESS THAN 15% PASSING #200 SIEVE; LESS THAN 2% CLAY LUMPS; PI <7; LL <25.
5. PROVIDE CONCRETE FOR PRECAST MACHINE-MADE UNITS MEETING REQUIREMENTS OF ASTM C 76 REGARDING REINFORCED CONCRETE, CEMENT, AGGREGATE, MIXTURE, AND CONCRETE TEST. MINIMUM 28-DAY COMPRESSIVE STRENGTH SHALL BE 4000 PSI.



TOP VIEW



SECTION VIEW

SEAL OF TEXAS

5' CURB INLET

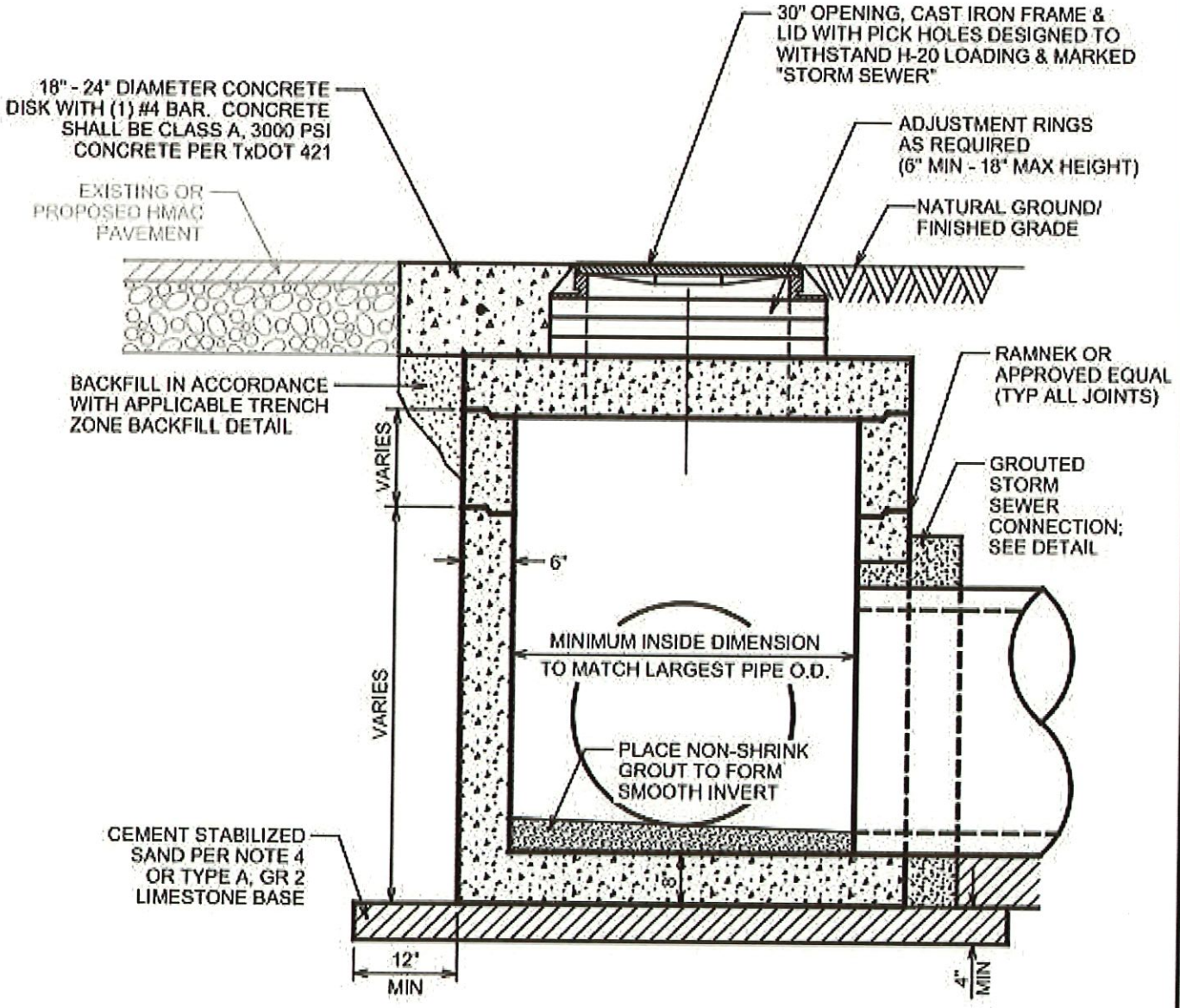
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

STM - 1

GENERAL NOTES

1. INSTALLATION OF PRECAST STRUCTURES SHALL BE PER MANUFACTURERS INSTRUCTIONS. CONTRACTOR SHALL SUBMIT SHOP DRAWINGS OF PRE-CAST STRUCTURES TO ENGINEER PRIOR TO ORDERING MATERIALS.
2. PRECAST STRUCTURE, RING, AND COVER SHALL BE DESIGNED FOR H-20 WHEEL LOADING.
3. PLACE RAMNEK OR EQUAL GASKET MATERIAL BETWEEN PRECAST STRUCTURE SECTIONS IN ACCORDANCE WITH MANUFACTURERS INSTRUCTIONS.
4. CEMENT STABILIZED SAND SHALL CONTAIN A MINIMUM OF 1.5 SACKS OF CEMENT PER CUBIC YARD. SAND SHALL BE SP, SW OR SM PER USC (ASTM D2487) AND SHALL HAVE THE FOLLOWING PROPERTIES: LESS THAN 15% PASSING #200 SIEVE; LESS THAN 2% CLAY LUMPS; PI <7; LL <25.
5. PROVIDE CONCRETE FOR PRECAST MACHINE-MADE UNITS MEETING REQUIREMENTS OF ASTM C 76 REGARDING REINFORCED CONCRETE, CEMENT, AGGREGATE, MIXTURE, AND CONCRETE TEST. MINIMUM 28-DAY COMPRESSIVE STRENGTH SHALL BE 4000 PSI.



STORM SEWER JUNCTION BOX

STANDARD CONSTRUCTION DETAILS

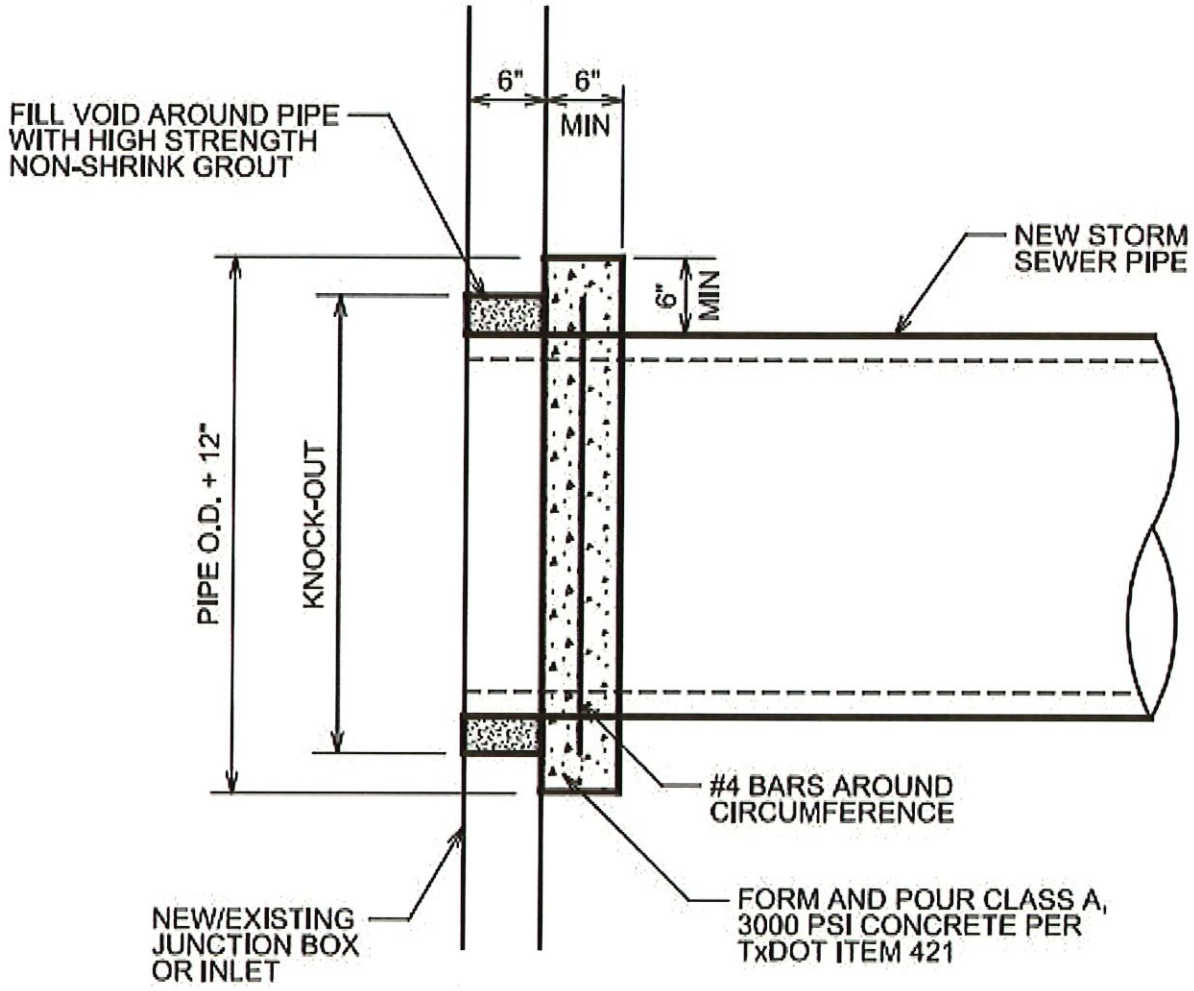
DATE: 02-29-24

REVISED DATE:

STM - 2

GENERAL NOTES

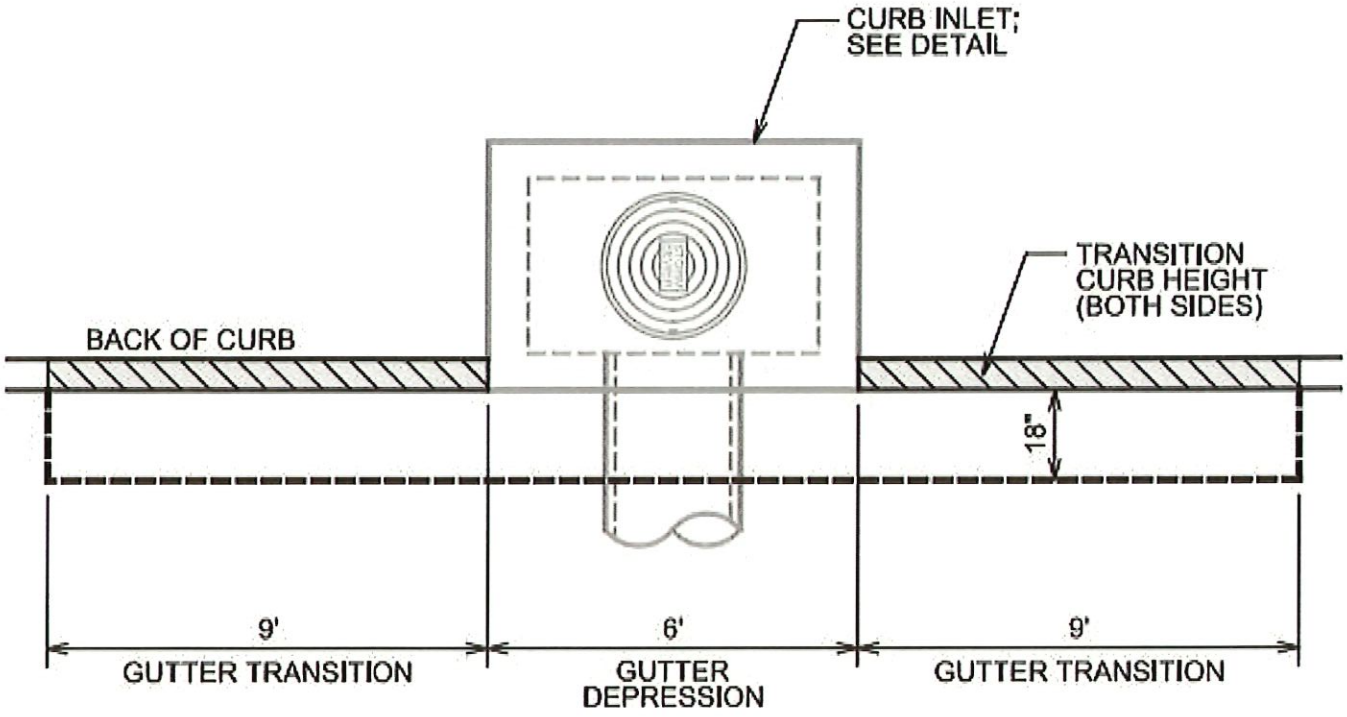
1. NEW PIPE TO BE SET FLUSH WITH INSIDE WALL OF STRUCTURE.

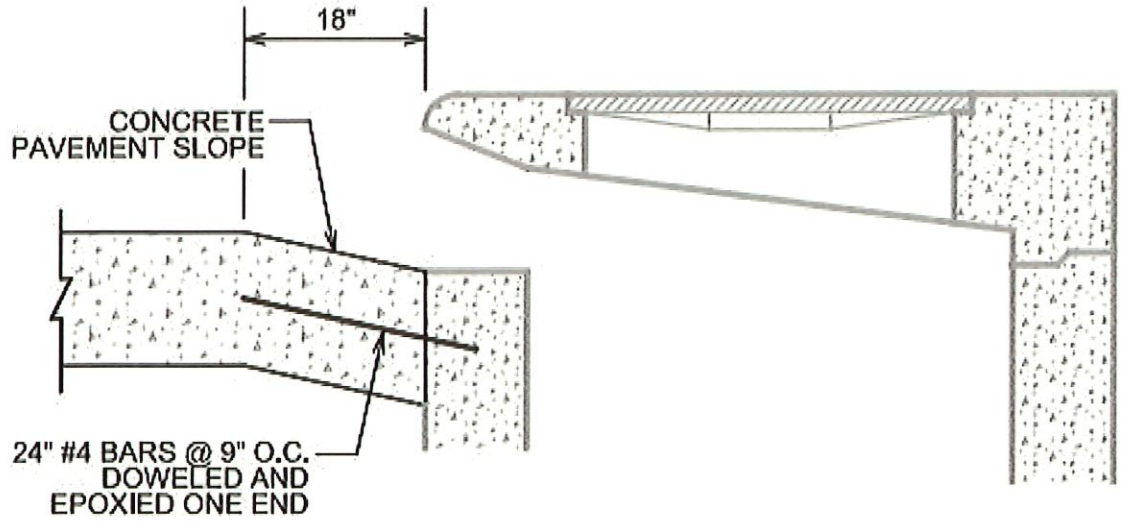


GROUTED STORM SEWER CONNECTION DETAIL	STANDARD CONSTRUCTION DETAILS	
	DATE: 02-29-24	REVISED DATE:
	STM - 3	

GENERAL NOTES

1. GUTTER DEPRESSION SHALL NOT BE LOCATED WITHIN THE AREA OF A CURB RAMP/LANDING OR DRIVEWAY.





SEALY TEXAS
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GUTTER DEPRESSION AT CURB INLET

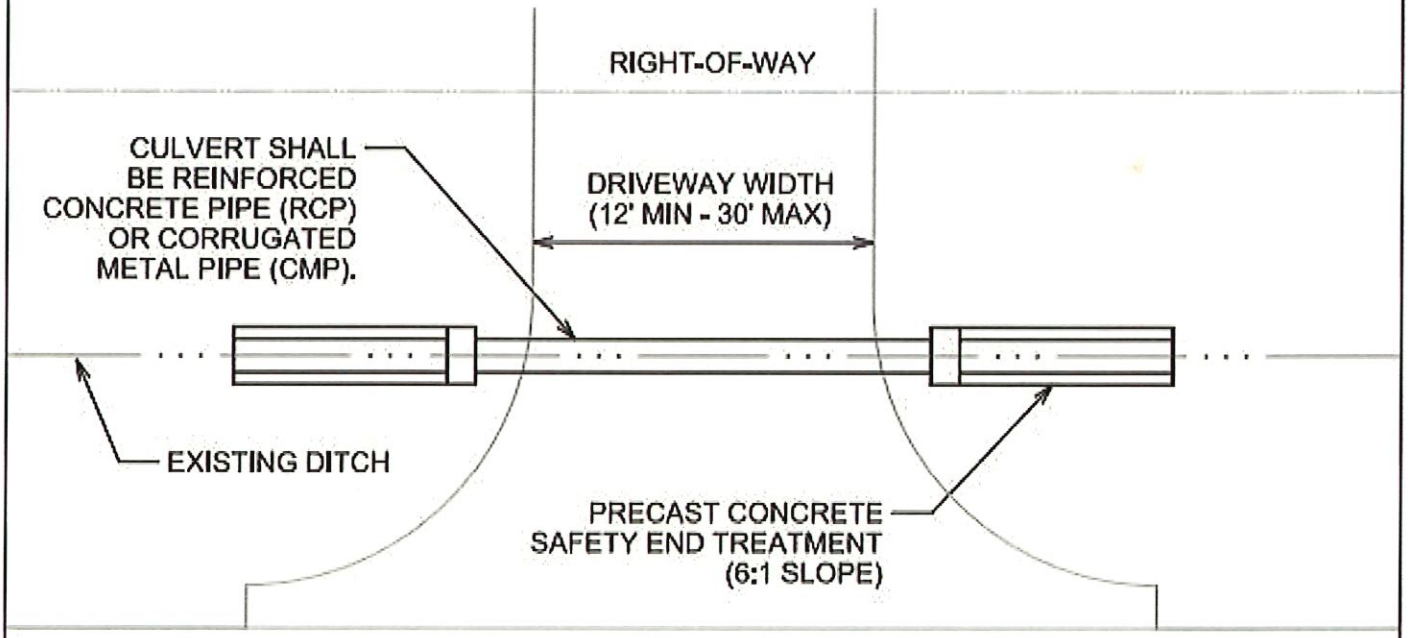
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

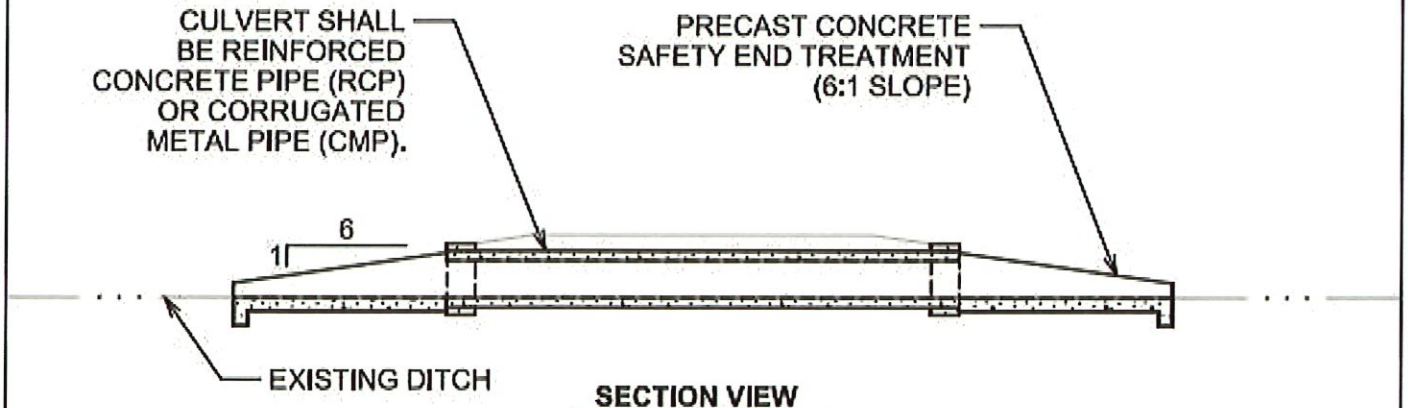
STM - 4

GENERAL NOTES

1. ADDITIONAL REQUIREMENTS APPLY FOR DRIVEWAYS ON TXDOT OWNED ROADWAYS.
2. BACKFILL WITH CEMENT STABILIZED SAND. CEMENT STABILIZED SAND SHALL CONTAIN A MINIMUM OF 1.5 SACKS OF CEMENT PER CUBIC YARD. SAND SHALL BE SP, SW OR SM PER USC (ASTM D2487) AND SHALL HAVE THE FOLLOWING PROPERTIES: LESS THAN 15% PASSING #200 SIEVE; LESS THAN 2% CLAY LUMPS; PI <7; LL <25. COMPACT BY VIBRATORY EQUIPMENT TO 95% STANDARD (ASTM D558)
3. SET UPSTREAM AND DOWNSTREAM FLOW LINES TO MATCH EXISTING DITCH GRADE.
4. AFTER EXCAVATION AND PRIOR TO SETTING PIPE, CONTACT CITY TO INSPECT AND VERIFY FINAL ELEVATIONS.



PLAN VIEW



SECTION VIEW

SEAL of TEXAS

Advancing Excellence, Advancing Progress

RESIDENTIAL DRIVEWAY CULVERT

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24

REVISED DATE:

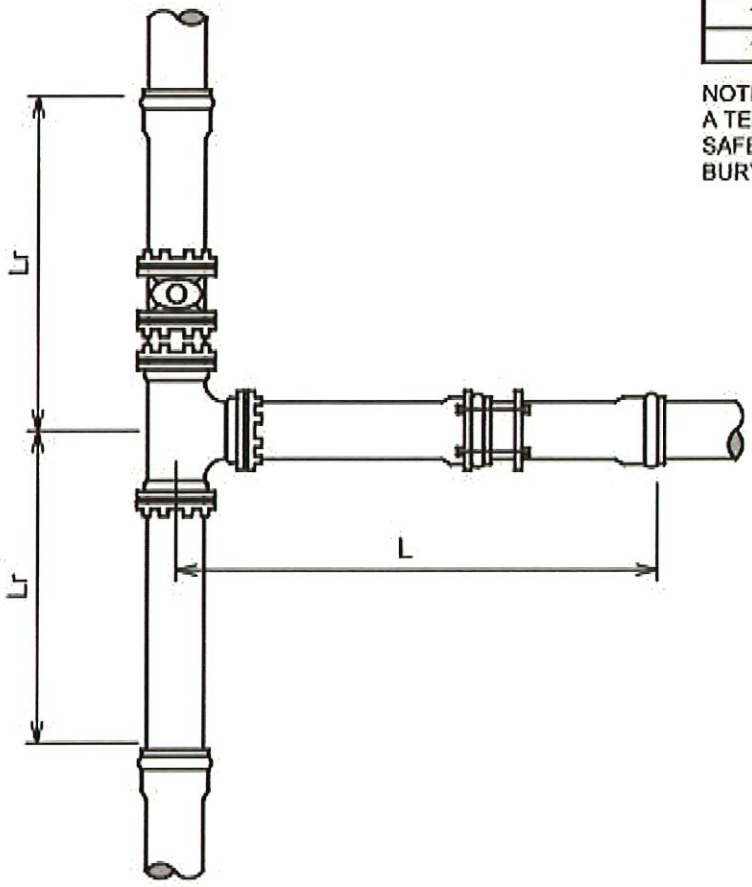
STM - 5

GENERAL NOTES

1. THE VALUES IN THE TABLE WERE ESTABLISHED FOR DISTANCE 'Lr' EQUAL TO 'L'. OTHER VALUES OF 'L' MAY BE CALCULATED FOR VARYING DISTANCES OF 'Lr'.
2. ALL JOINTS WITHIN DISTANCE 'L' OF A TEE SHALL BE RESTRAINED USING AN APPROVED MECHANICAL RESTRAINT SYSTEM.
3. NO JOINTS, OTHER THAN RESTRAINED VALVES LOCATED ADJACENT TO THE TEE, ARE ALLOWED WITHIN DISTANCE 'Lr' OF A TEE.

TEES		
MAIN SIZE	BRANCH SIZE	'L' AND 'Lr'
6"	4"	4'
6"	6"	7'
8"	4"	3'
8"	6"	6'
8"	8"	10'
10"	6"	5'
10"	8"	8'
10"	10"	11'
12"	6"	4'
12"	8"	7'
12"	10"	10'
12"	12"	13'
16"	6"	3'
16"	8"	5'
16"	10"	8'
16"	12"	10'
16"	16"	17'

NOTE: CALCULATIONS BASED ON A TEST PRESSURE OF 150 PSI, A SAFETY FACTOR OF 1.5 AND A BURY DEPTH OF 3.5'



SEAL TEXAS

THRUST RESTRAINT (TEES)

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24

REVISED DATE:

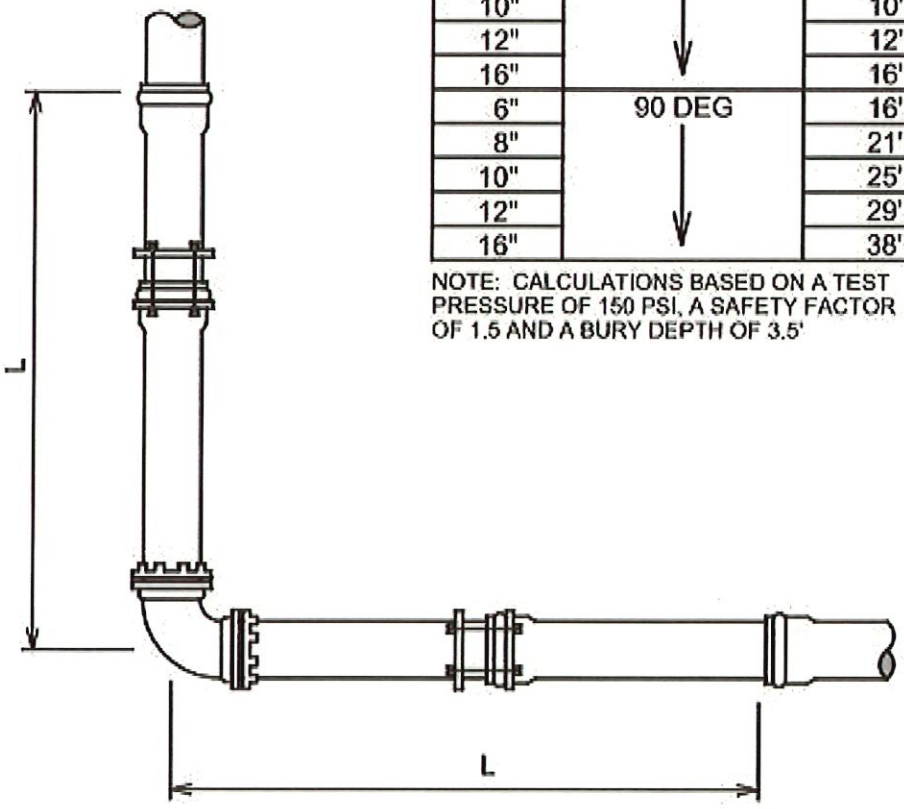
WTR - 1

GENERAL NOTES

1. ALL JOINTS WITHIN DISTANCE 'L' OF A HORIZONTAL BEND SHALL BE RESTRAINED USING AN APPROVED MECHANICAL RESTRAINT SYSTEM.

HORIZONTAL BENDS			
PIPE SIZE	BEND	'L' PVC PIPE	'L' D.I. PIPE W/ POLY
6"	11-1/4 DEG	2'	2'
8"		2'	2'
10"		3'	3'
12"		3'	3'
16"		4'	4'
6"	22-1/2 DEG	3'	3'
8"		4'	5'
10"		5'	6'
12"		6'	7'
16"		8'	9'
6"	45 DEG	6'	7'
8"		9'	10'
10"		10'	12'
12"		12'	14'
16"		16'	18'
6"	90 DEG	16'	18'
8"		21'	23'
10"		25'	28'
12"		29'	33'
16"		38'	43'

NOTE: CALCULATIONS BASED ON A TEST PRESSURE OF 150 PSI, A SAFETY FACTOR OF 1.5 AND A BURY DEPTH OF 3.5'



SEAL OF TEXAS

THRUST RESTRAINT (HORIZONTAL BENDS)

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24

REVISED DATE:

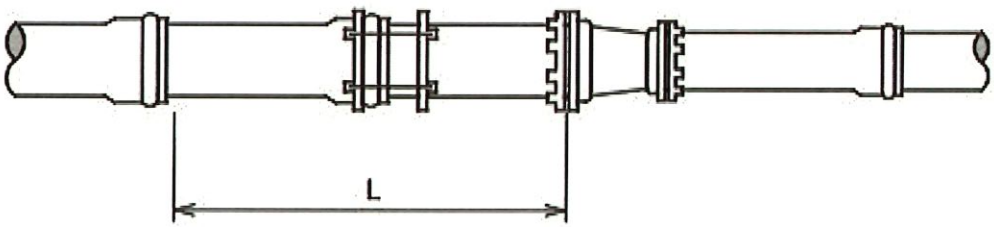
WTR - 2

GENERAL NOTES

1. ALL JOINTS WITHIN DISTANCE 'L' ON THE LARGE PIPE SIDE OF A REDUCER SHALL BE RESTRAINED USING AN APPROVED MECHANICAL RESTRAINT SYSTEM.

REDUCERS			
LARGE PIPE SIZE	SMALL PIPE SIZE	'L' PVC PIPE	'L' D.I. PIPE W/ POLY
6"	4"	26'	40'
8"	6"	27'	42'
10"	8"	26'	41'
12"	10"	46'	70'
16"	12"	51'	78'

NOTE: CALCULATIONS BASED ON A TEST PRESSURE OF 150 PSI, A SAFETY FACTOR OF 1.5 AND A BURY DEPTH OF 3.5'



SEAL TEXAS

THRUST RESTRAINT (REDUCERS)

STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24

REVISED DATE:

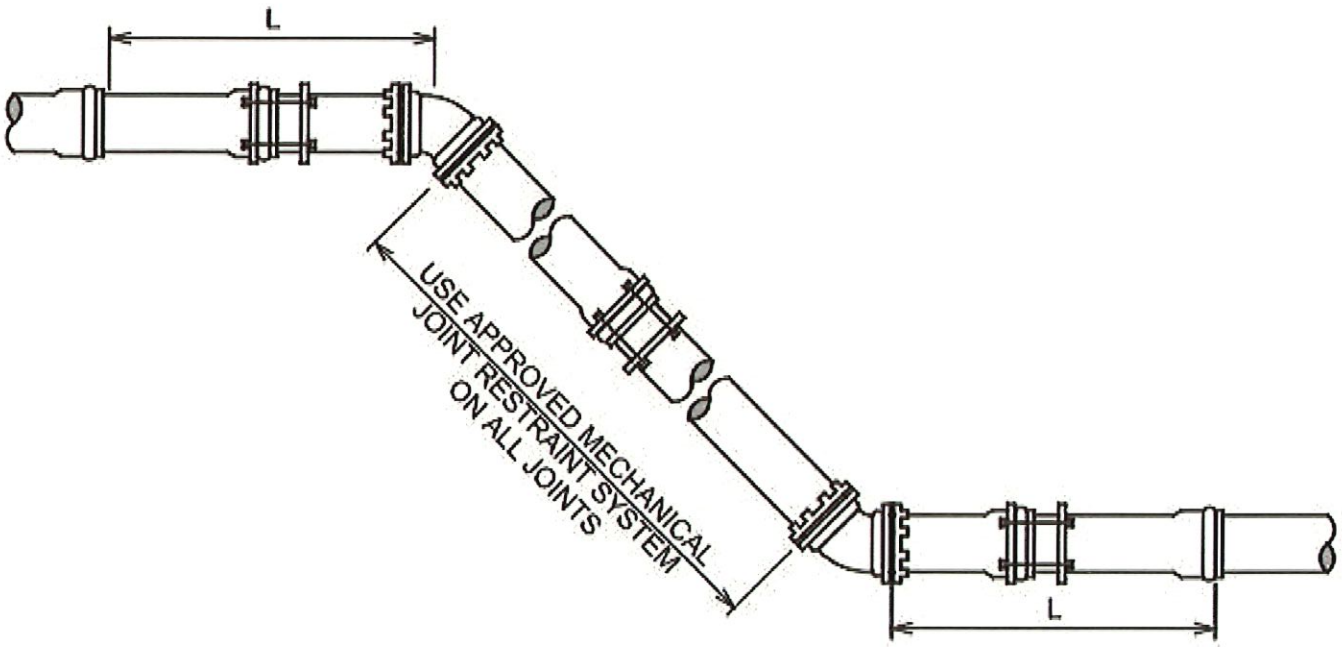
WTR - 3

GENERAL NOTES

1. ALL JOINTS WITHIN DISTANCE 'L' OF A VERTICAL BEND SHALL BE RESTRAINED USING AN APPROVED MECHANICAL RESTRAINT SYSTEM.

VERTICAL BENDS			
PIPE SIZE	BEND	'L' PVC PIPE	'L' D.I. PIPE W/ POLY
6"	45 DEG	6'	7'
8"		9'	10'
10"		10'	12'
12"		12'	14'
16"		16'	18'
6"	90 DEG	16'	18'
8"		21'	23'
10"		25'	28'
12"		29'	33'
16"		38'	43'

NOTE: CALCULATIONS BASED ON A TEST PRESSURE OF 150 PSI, A SAFETY FACTOR OF 1.5 AND A BURY DEPTH OF 3.5'



SEALY TEXAS

THRUST RESTRAINT (VERTICAL OFFSETS)

STANDARD CONSTRUCTION DETAILS

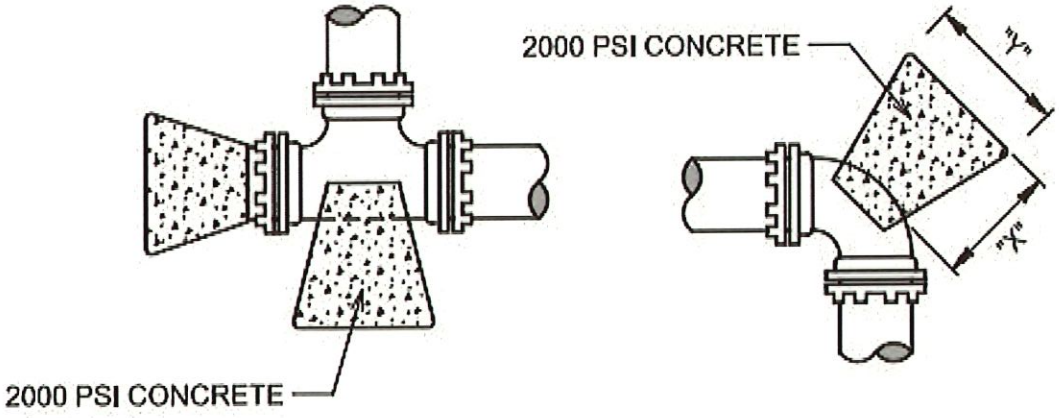
DATE: 02-29-24

REVISED DATE:

WTR - 4

GENERAL NOTES

1. FITTINGS SHALL BE DUCTILE-IRON COMPACT FITTINGS 4-INCH TO 12-INCH, AWWA C1 53/A21. 53.84, CONFORMING TO THE MINIMUM REQUIREMENTS OF "GRAY-IRON AND DUCTILE IRON FITTINGS, 12-INCH THROUGH 48-INCH, FOR WATER AND OTHER LIQUIDS", AWWA C153 (ANSI 21.10), CURRENT REVISION. FITTINGS SHALL BE FURNISHED WITH EPOXY OR CEMENT MORTAR LINED, AWWA C104 (ANSI A21.4).
2. POLYETHYLENE ENCASEMENT SHALL CONFORM WITH THE MINIMUM REQUIREMENTS OF "POLYETHYLENE ENCASEMENT FOR GRAY AND DUCTILE CAST-IRON PIPING FOR WATER AND OTHER LIQUIDS, "ANSI/AWWA C105, CURRENT REVISION. SOILS WITHIN THE PROJECT SHALL BE TESTED IN ACCORDANCE WITH APPENDIX A OF ANSI/AWWA C105 TO ADEQUATELY DETERMINE THE REQUIREMENTS FOR ENCASEMENT.
2. IN ADDITION TO JOINT RESTRAINTS, CONCRETE THRUST BLOCK MAY ALSO BE UTILIZED TO PROPERLY RESTRAIN JOINTS.



PIPE DIAMETER	DIMENSION "Y"				DIMENSION "X"
	PLUGS & TEES	90° BENDS	45° BENDS	22 1/2° BENDS	
4" and 6"	1' - 0"	1' - 2"	——	——	TO BE A MINIMUM OF 1'- 0" OR AS REQ'D.
8"	1' - 3"	1' - 6"	1' - 3"	1' - 0"	
10"	1' - 9"	2' - 0"	1' - 6"	1' - 0"	
12"	2' - 0"	2' - 3"	1' - 9"	1' - 3"	
16"	2' - 7"	3' - 0"	2' - 3"	1'- 8"	
20"	3' - 3"	3' - 3"	2' - 9"	2' - 0"	

SEAL of TEXAS

CONCRETE THRUST BLOCK DETAIL

STANDARD CONSTRUCTION DETAILS

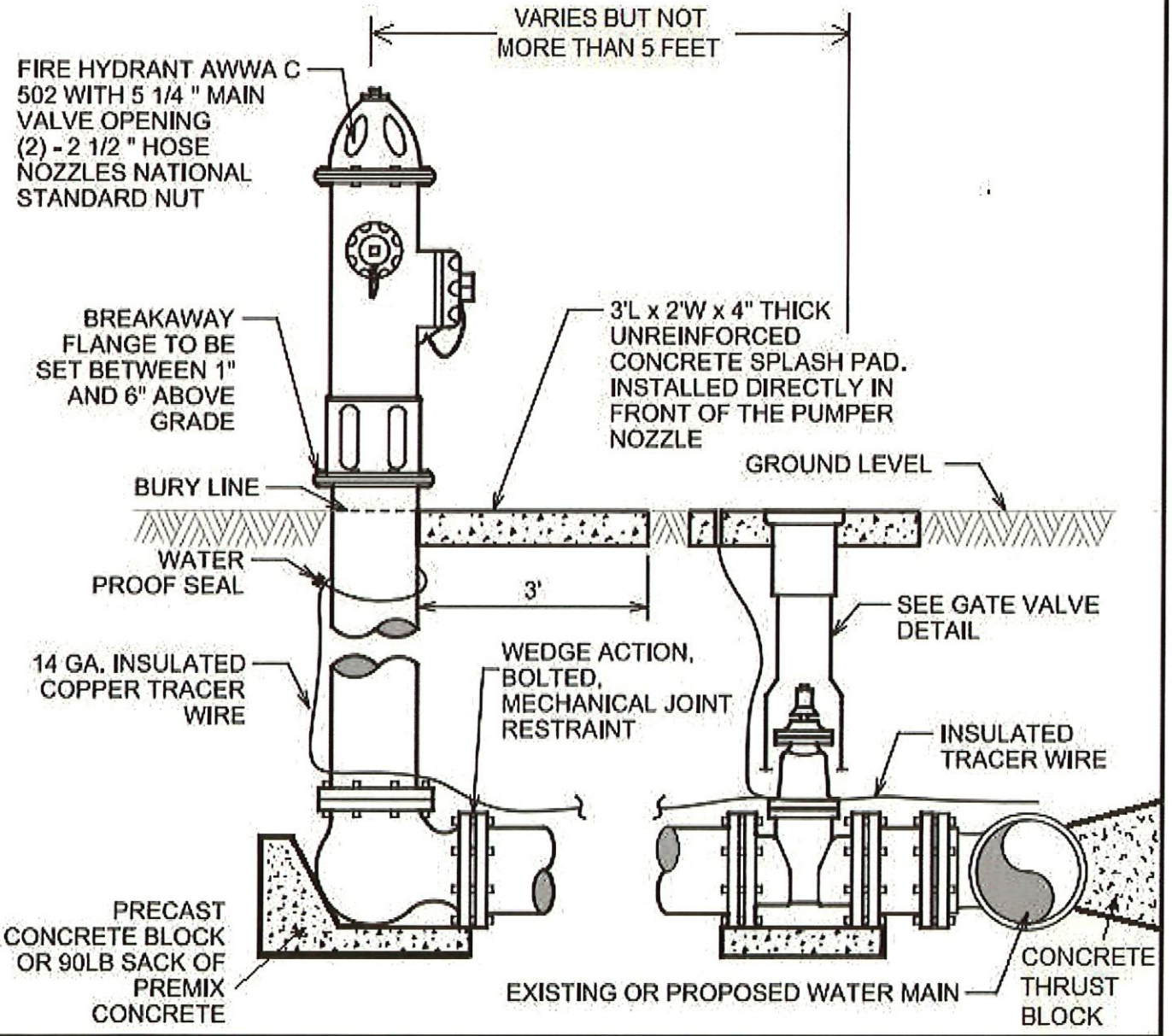
DATE: 02-29-24

REVISED DATE:

WTR - 5

GENERAL NOTES

1. FIRE HYDRANT SHALL BE MANUFACTURED BY THOSE VENDORS SHOWN IN THE APPROVED PRODUCTS LIST OF THE CITY OF SEALY.
2. FIRE HYDRANTS SHALL HAVE A THREE-WAY NOZZLE ARRANGEMENT, A 5-1/4 INCH COMPRESSION TYPE MAIN VALVE, A MECHANICAL JOINT (MJ) BOOT, AND CONFORM TO THE REQUIREMENTS OF AMERICAN WATER WORKS ASSOCIATION (AWWA) C502.
3. FIRE HYDRANT COLOR SHALL BE SILVER.
4. THE BONNET OF THE FIRE HYDRANT SHALL BE FACTORY PAINTED SILVER.
5. INSTALL WEDGE ACTION, BOLTED MECHANICAL JOINT RESTRAINT ON ALL PIPE JOINTS BETWEEN MAIN & HYDRANT.
6. CONTRACTOR SHALL INSTALL A BLUE REFLECTIVE PAVEMENT MARKER AT THE CENTERLINE OF EACH STREET IN LINE WITH THE HYDRANT.
7. HYDRANT WEEP HOLES SHALL BE WRAPPED WITH CONSTRUCTION GRADE PLASTIC.



SEALY, TEXAS

FIRE HYDRANT

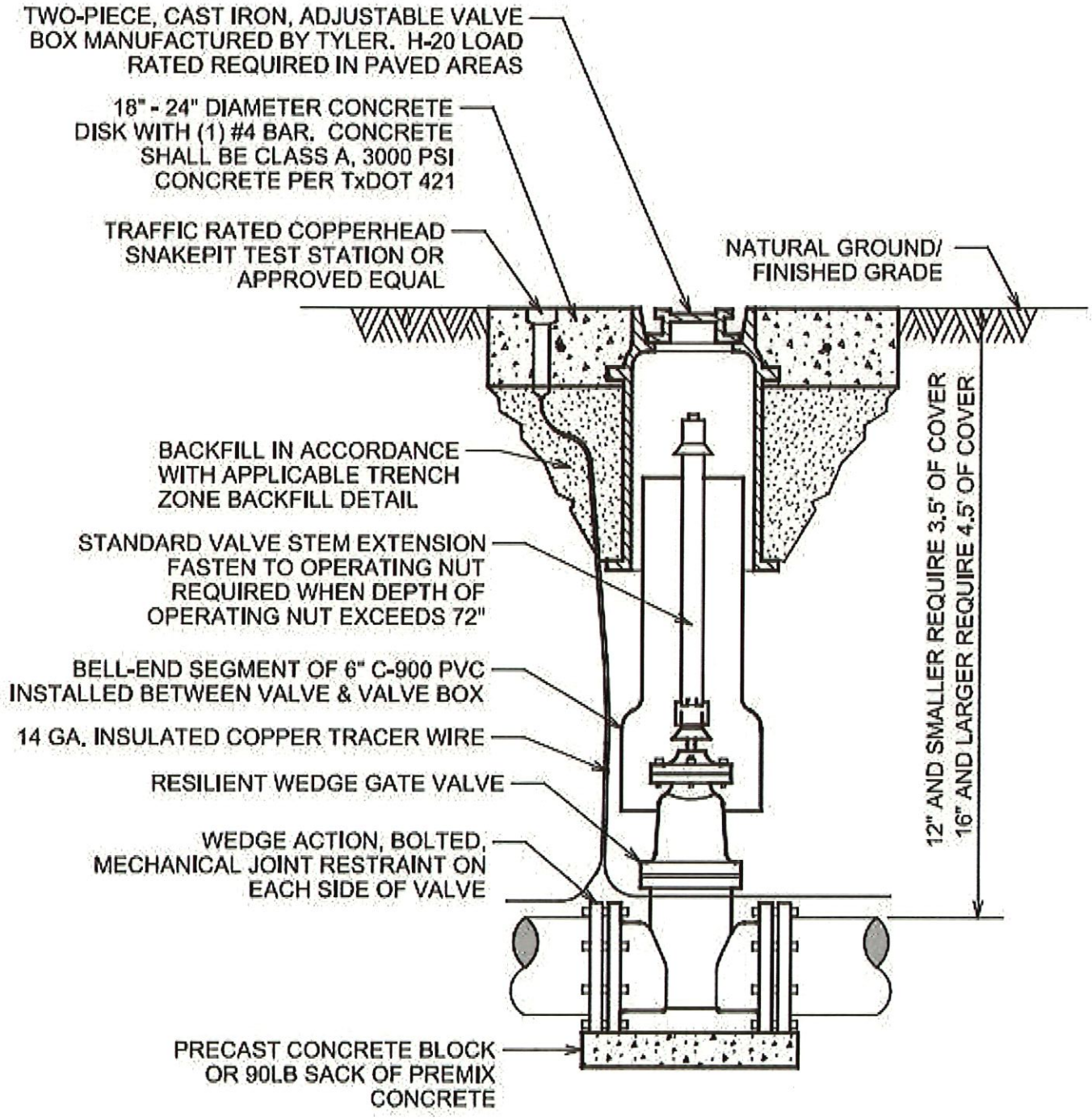
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24 | REVISED DATE: 11-18-25

WTR - 6

GENERAL NOTES

1. ALL MAIN LINE VALVE 18" IN DIAMETER & SMALLER SHALL BE RESILIENT WEDGE GATE VALVES.
2. MAIN LINE VALVE WITH DIAMETERS GREATER THAN 18" MAY BE EITHER RESILIENT WEDGE GATE VALVES OR BUTTERFLY VALVES.
3. RESILIENT WEDGE GATE VALVES SHALL BE AMERICAN FLOW CONTROL.
4. TRACER WIRE SHALL BE CONNECTED TO ALL WATER METER ANGLE STOPS, FIRE HYDRANTS, AND VALVE BOX RISERS.



SEAL OF TEXAS

GATE VALVE

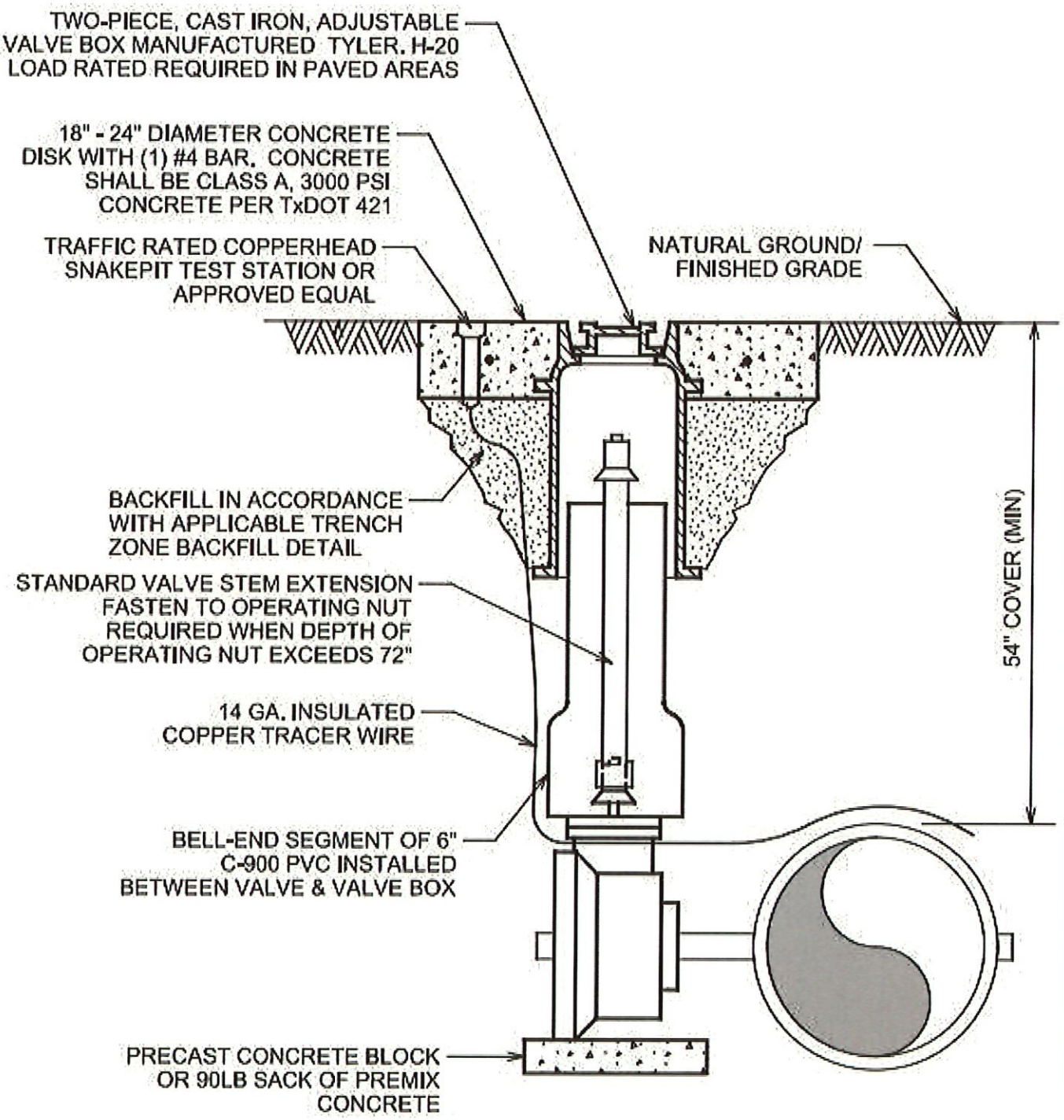
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

WTR - 7

GENERAL NOTES

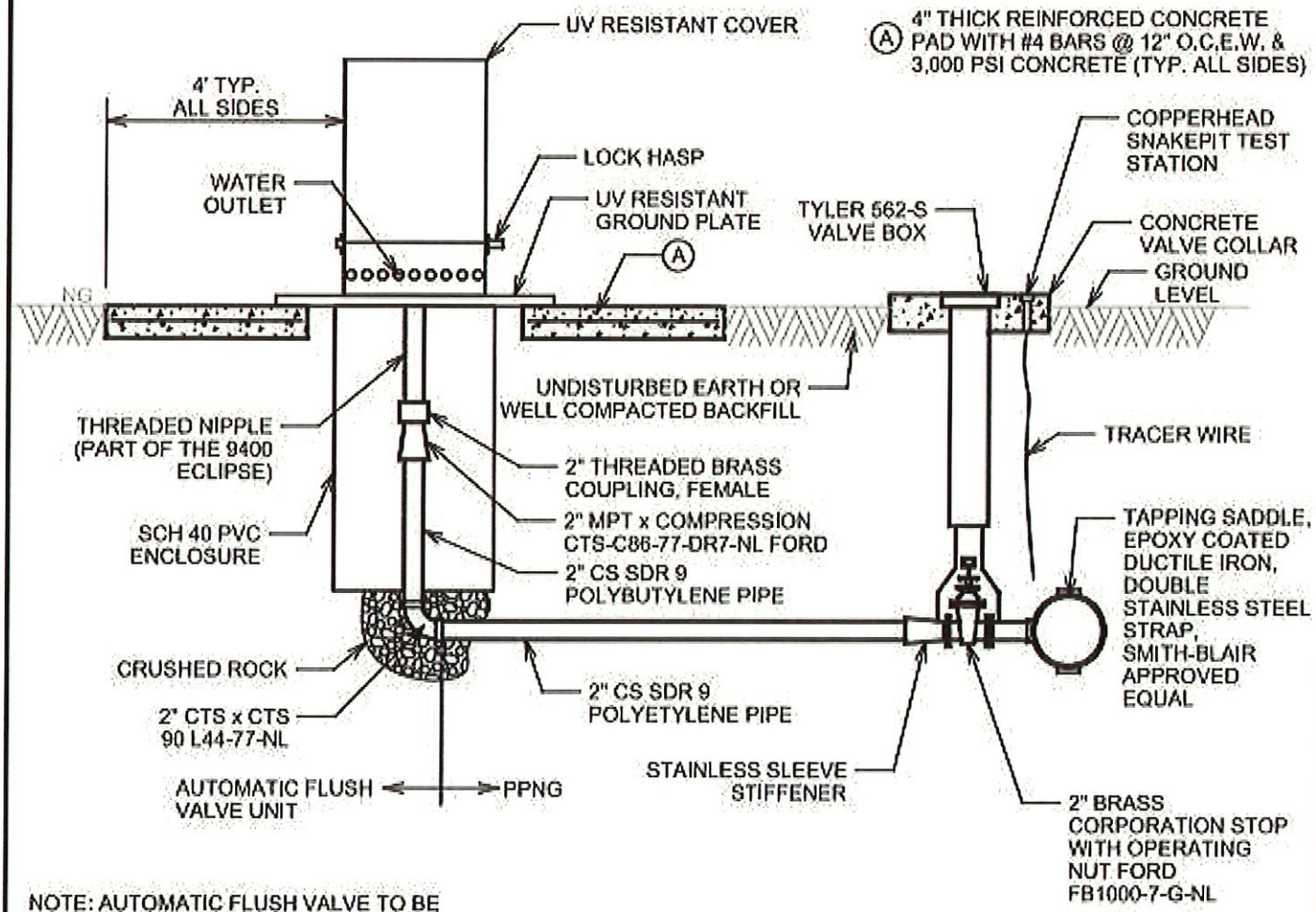
1. MAIN LINE VALVES WITH DIAMETERS GREATER THAN 18" MAY BE EITHER RESILIENT WEDGE GATE VALVES OR BUTTERFLY VALVES.
2. BUTTERFLY VALVES SHALL BE PRATT OR APPROVED EQUAL.
3. TRACER WIRE SHALL BE CONNECTED TO ALL WATER METER ANGLE STOPS, FIRE HYDRANTS, AND VALVE BOX RISERS.



	BUTTERFLY VALVE	STANDARD CONSTRUCTION DETAILS
		DATE: 02-29-24 / REVISED DATE:
		WTR - 8

GENERAL NOTES

1. PERMANENT DEAD-END MAIN WILL NOT BE ALLOWED IF LOOPING ALTERNATIVES ARE AVAILABLE. THIS MAY REQUIRE EXTENDING THE WATER MAINS BEYOND THE LIMITS OF THE PROJECT.
2. IN UNAVOIDABLE PERMANENT DEAD-MAIN SITUATIONS, LINES SHALL BE 6" OR LARGER AND NOT EXCEED 600 FEET IN LENGTH AND SHALL BE EQUIPPED WITH A 2" AUTOMATIC FLUSHING DEVICE OR AS APPROVED BY THE DIRECTOR OF PUBLIC WORKS.
3. THE LENGTH OF A DEAD-MAIN WATER MAIN SHALL BE MEASURED FROM THE INTERSECTION WITH A MULTIPLE FEED (LOOPED) MAIN TO THE END OF THE MAIN.
4. WHERE A WATER MAIN IS STUBBED OUT FOR FUTURE EXTENSION, PLACE A VALVE TO ISOLATE THE DEAD-MAIN AND EXTEND A 20' SECTION OF PIPE WITH A CAP ON THE END ON THE DOWNSTREAM SIDE OF THE ISOLATION VALVE. RESTRAIN THE WATER MAIN TO PREVENT LINE SEPARATION. THRUST BLOCKING WILL NO BE ALLOWED. NO CUSTOMER SERVICES SHALL BE LOCATED ON THE DEAD-END UNTIL IT IS EXTENDED. PROVIDE A 2" AUTOMATIC FLUSHING DEVICE AT THE END OF THE DEAD-END LINE IN ADVANCE OF THE ISOLATED VALVE WHEN APPROVED BY THE DIRECTOR OF PUBLIC WORKS.



NOTE: AUTOMATIC FLUSH VALVE TO BE MODEL #9400 ECLIPSE AS MANUFACTURED BY THE KUPFERLE FOUNDRY COMPANY OR MODEL #HG-1-BASIC-S-8021-2 AS MANUFACTURED BY HYDRO-GUARD.

NOTE: VALVE PRICE INCLUDES VALVE, VALVE BOX, CONCRETE COLLAR.

SEALY TEXAS

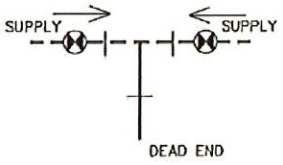
DEAD-END MAIN WITH AUTOMATIC FLUSHING DEVICE

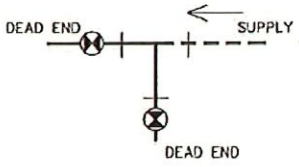
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24	REVISED DATE:

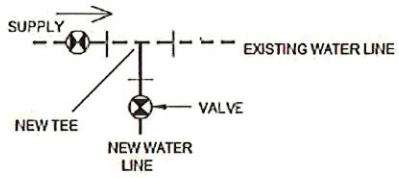
WTR - 9

GENERAL NOTES

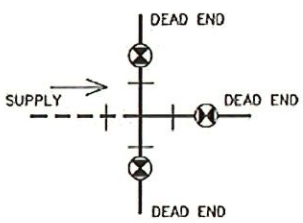


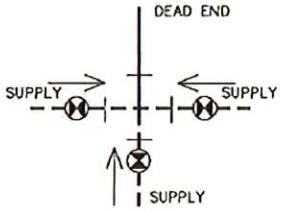


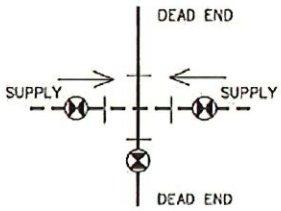
TWO VALVES AT A TEE



TYPICAL VALVE PLACEMENT ON A NEW WATER LINE TIE IN







THREE AND FOUR VALVES AT A INTERSECTION

NOTES:

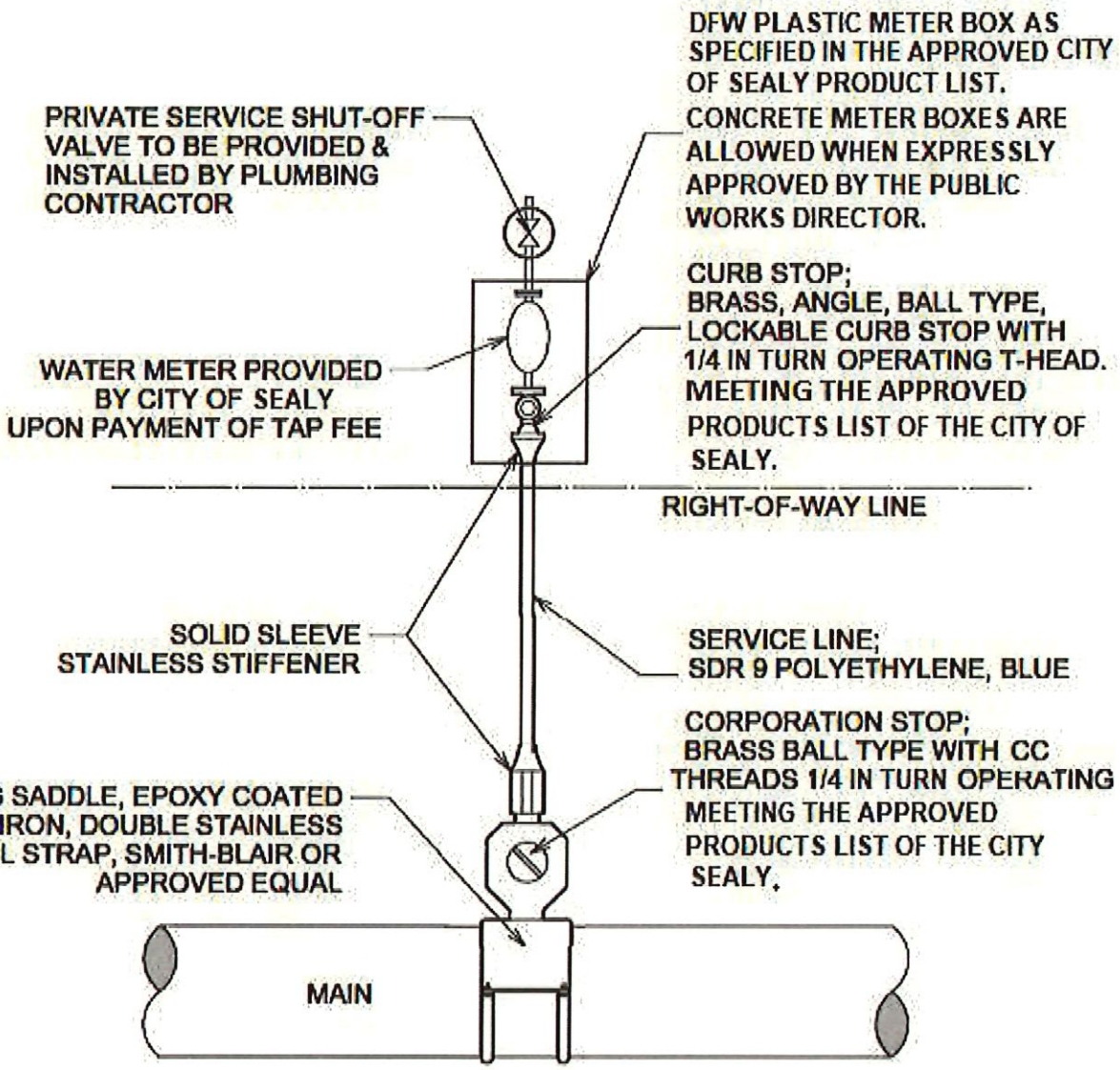
1. WHEN THERE IS ONLY ONE SUPPLY AND THREE DEAD END LEGS, PLACE VALVES ON DEAD END LEGS.
2. WHEN THERE ARE THREE SUPPLY LEGS AND ONE DEAD END LEG, PLACE VALVES ON SUPPLY LEGS.
3. WHEN THERE ARE TWO SUPPLY LEGS AND TWO DEAD END LEGS, PLACE VALVES ON ALL FOUR LEGS.
4. CITY MAY REQUIRE VALVE PLACEMENT BASED ON CURRENT OR FUTURE NEEDS.
5. WHEN ONE LEG AT A INTERSECTION IS A HYDRANT LEG, VALVE MUST BE PLACED ON A HYDRANT LEG.
6. A "SUPPLY LEG" IS ANY LEG CONNECTED TO THE TREATED WATER SOURCE BY PIPING EQUAL AND OR GREATER THAN ITS SIZE AND SEPARATE FROM THE TEE OR CROSS BEING CONSIDERED.

TYPICAL VALVING CONFIGURATION

STANDARD CONSTRUCTION DETAILS	
DATE: 10-07-25	REVISED
WTR - 10	

GENERAL NOTES

1. WATER SERVICES SMALLER THAN 2" MUST BE SINGLE LOT CONNECTIONS.
2. MINIMUM SIZE SERVICE FOR SINGLE LOT CONNECTION SHALL BE 5/8 -inch.
3. WATER SERVICE SHALL BE LOCATED WITHIN THE RIGHT-OF-WAY AS CLOSE TO THE LOT LINE AS POSSIBLE.
4. CITY OF SEALY WILL SUPPLY WATER METER UPON PAYMENT OF TAP FEE BY DEVELOPER OR DEVELOPER'S CONTRACTOR.
5. INSTALL TRACER WIRE ALONG SERVICE LINE. CONNECT WITH WATER TIGHT UNDERGROUND CONNECTORS TO THE TRACER WIRE THAT RUNS ALONG THE MAIN WATER LINE. TERMINATE BY LEAVING A 3' SPOOL OF TRACER WIRE INSIDE OF METER BOX.
6. TOP OF METER BOXES SHALL BE INSTALLED AT GRADE TO LESS THAN 1-INCH ABOVE GRADE.



PLAN VIEW

SEALY, TEXAS

5/8 TO 1" WATER SERVICE DETAIL (SINGLE SERVICE)

STANDARD CONSTRUCTION DETAILS

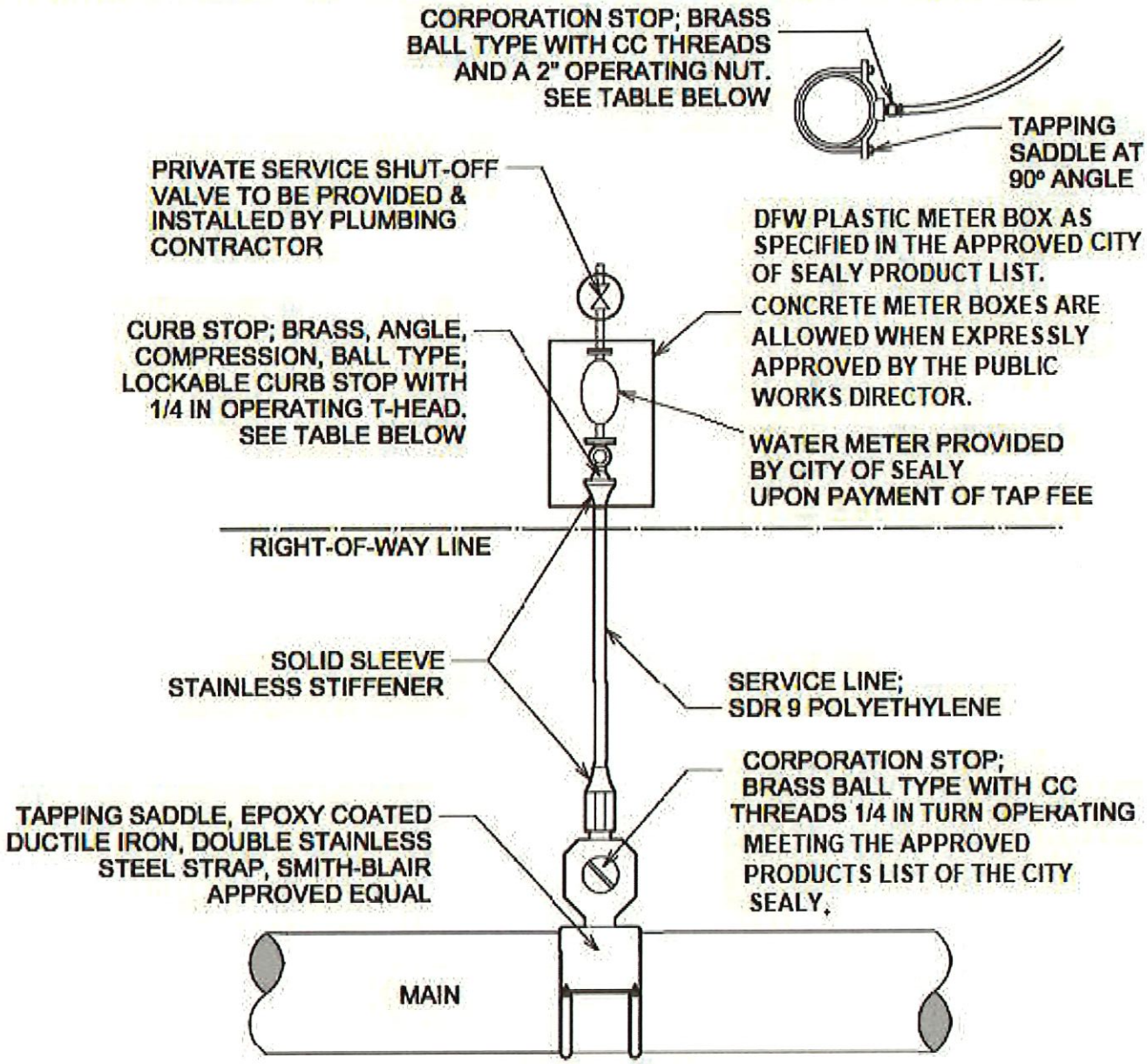
DATE: 02-29-24

REVISED DATE: 11-18-25

WTR - 11

GENERAL NOTES

1. WATER SERVICES SMALLER THAN 2" MUST BE SINGLE LOT CONNECTIONS.
2. WATER SERVICE SHALL BE LOCATED WITHIN THE RIGHT-OF-WAY AS CLOSE TO THE LOT LINE AS POSSIBLE.
3. CITY OF SEALY WILL SUPPLY WATER METER UPON PAYMENT OF TAP FEE BY DEVELOPER OR DEVELOPER'S CONTRACTOR.
4. TOP OF METER BOXES SHALL BE INSTALLED AT GRADE TO LESS THAN 1-INCH ABOVE GRADE.



PLAN VIEW

METER SIZE	CORPORATION STOP	CURB STOP
1-1/2"	FORD FB1000-6-TA-QT67-NL	FORD BFA43-666-WR-G-NL
2"	FORD FB1000-7-TA-QT67-NL	FORD BFA43-777-WR-G-NL

SEALY, TEXAS

1 1/2" AND 2" WATER SERVICE DETAIL (SINGLE SERVICE)

STANDARD CONSTRUCTION DETAILS

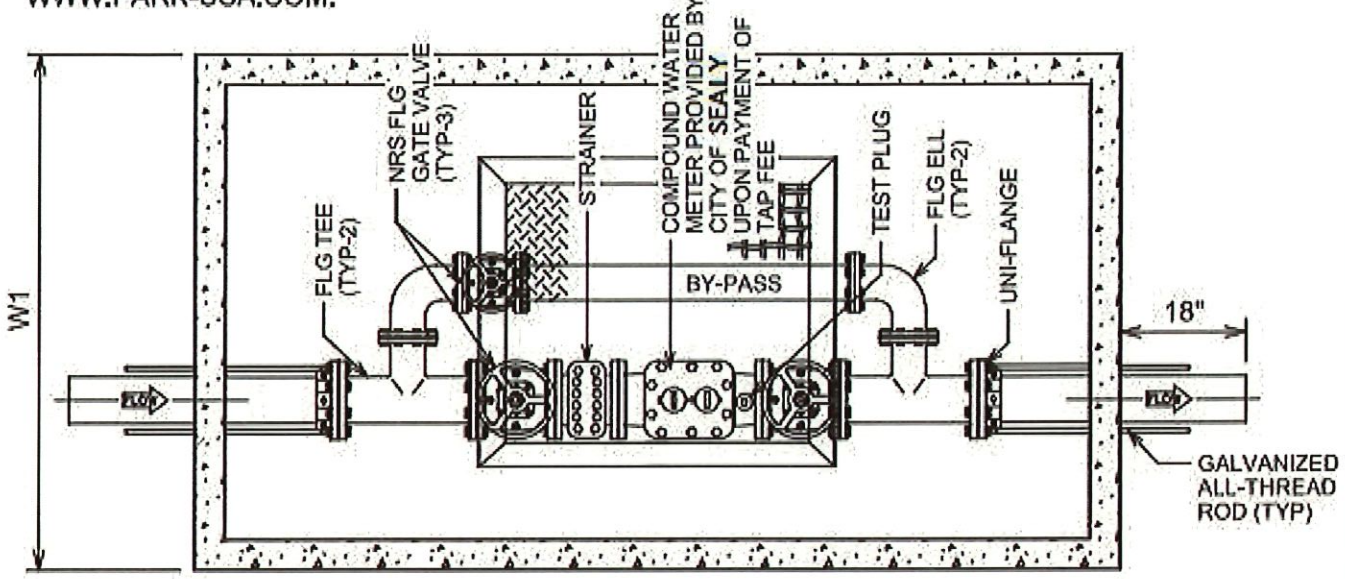
DATE: 02-29-24

REVISED DATE: 11-18-25

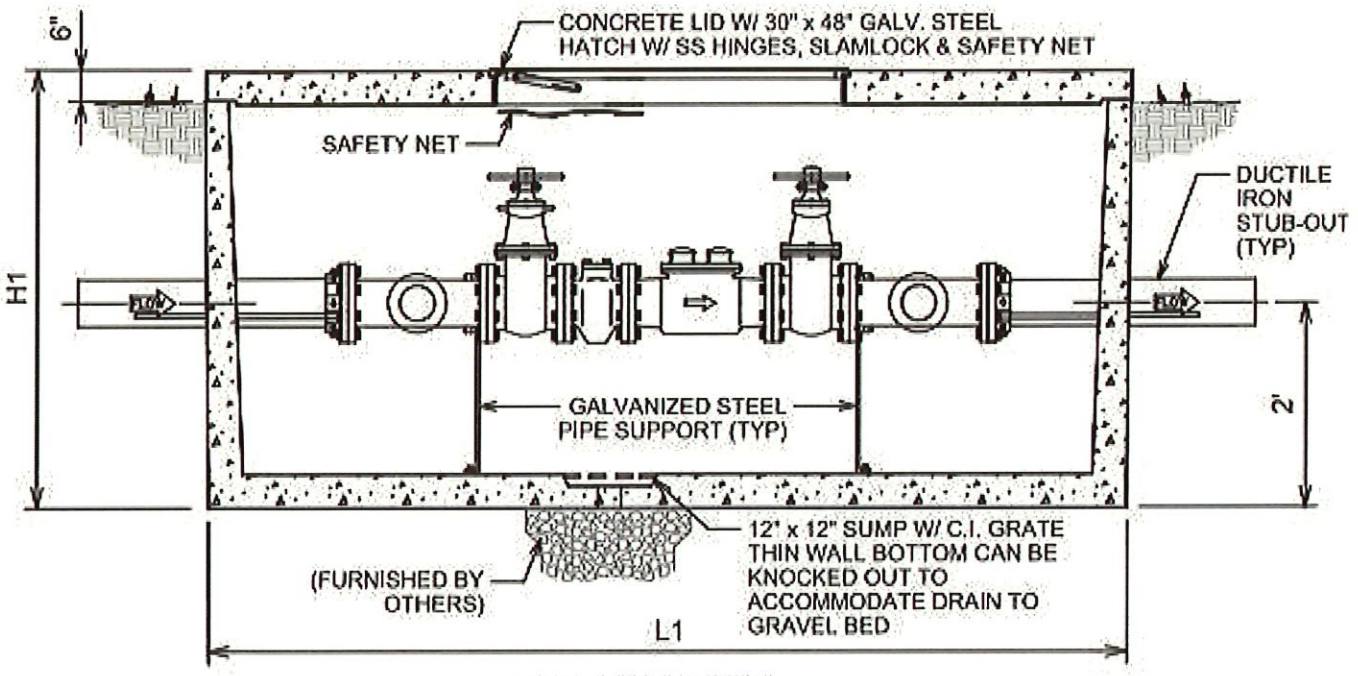
WTR - 12

GENERAL NOTES

1. DOMESTIC COMPOUND WATER METER ASSEMBLY SHALL BE PARK USA MODEL DMC-BYPASS OR APPROVED EQUAL. MANUFACTURER CONTACT INFORMATION: ParkUSA, 888-611-7275, WWW.PARK-USA.COM.



PLAN VIEW



ELEVATION VIEW

MODEL No.	METER SIZE	BY-PASS	L1	W1	H1
DMC-04	4"	2"	8' - 8"	5' - 0"	4' - 6"
DMC-06	6"	4"	8' - 8"	5' - 0"	4' - 6"

METERS AND METER BRANDS SHALL BE APPROVED BY THE DIRECTOR OF PUBLIC WORKS.

SEALY, TEXAS

4" AND LARGER METER SERVICE DETAIL

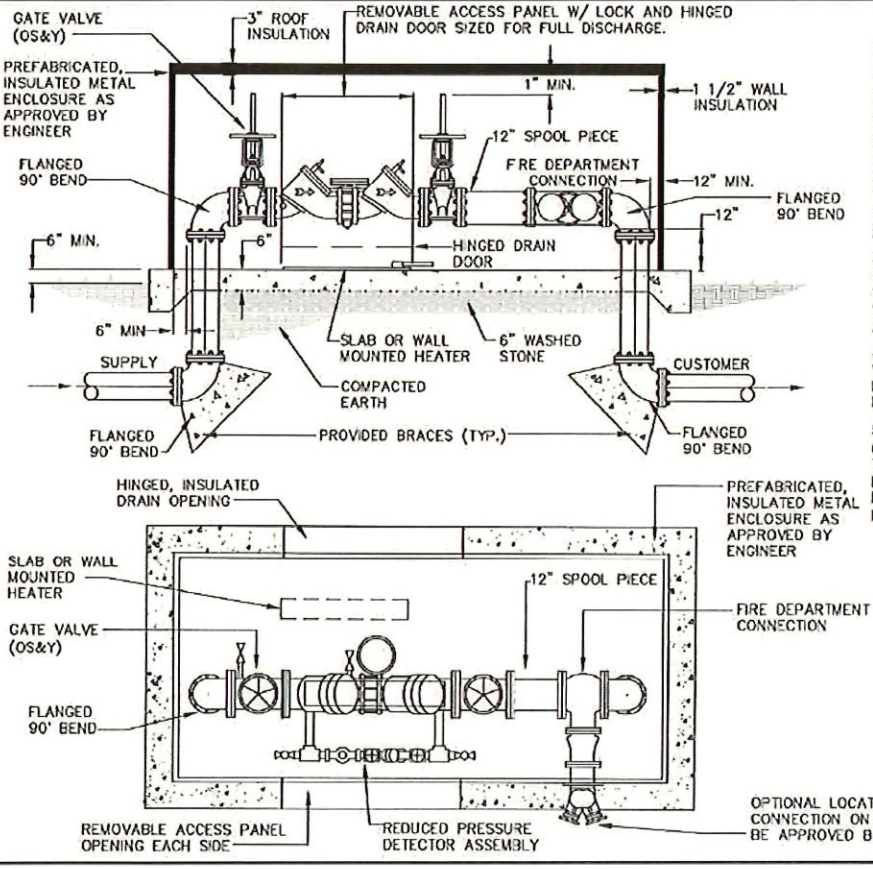
STANDARD CONSTRUCTION DETAILS

DATE: 02-29-24

REVISED DATE:

WTR - 13

GENERAL NOTES



NOTES:

1.) WHERE SPRINKLER SYSTEMS ARE USED, A FIRE DEPARTMENT CONNECTION SHALL BE PROVIDED ON THE BUILDING OR AS OTHERWISE APPROVED BY FIRE OFFICIAL. CONNECTION LOCATION(S) MUST BE APPROVED BY FIRE OFFICIAL.

2.) AMR ASSEMBLIES REQUIRED FOR THE METER.

3.) THERE SHALL BE A MINIMUM 12" OF FREE CLEARANCE BETWEEN THE SIDES AND BOTTOM OF THE VAULT AND THE BACKFLOW ASSEMBLY.

4.) ISOLATION VALVE #2 REQUIRED WHEN BACKFLOW DEVICE IS NOT INSTALLED ADJACENT TO MASTER METER VAULT.

5.) A PRESSURE REDUCING VALVE (PRV) MUST BE INSTALLED BEFORE THE BACKFLOW PREVENTER IF PRESSURE EXCEEDS 175 PSI. (ALL PRV LOCATED ON A BACKFLOW MUST BE FIRE RATED.)

ABOVE GROUND BACKFLOW ENCLOSURE

STANDARD CONSTRUCTION DETAILS

DATE: 11-18-25 | REVISED

WTR - 14

RESOLUTION NO. 2006-47

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS, AMENDING THE CITY'S "MINIMUM CONSTRUCTION STANDARDS FOR COMMUNITY IMPROVEMENTS," AS ADOPTED BY RESOLUTION NO. 2004-18, PASSED AND APPROVED ON JULY 14, 2004, BY ADDING A NEW SUBSECTION 5.7.5 TO CHAPTER 5 THEREOF ESTABLISHING DETENTION ZONE 1.

* * * * *

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS:

Section 1. The City of Sealy's "Minimum Construction Standards for Community Improvements," as adopted by Resolution No. 2004-18, passed and approved on July 14, 2004, are hereby amended by adding a new subsection Section 5.7.5 to Chapter 5 thereof to provide as follows:

"5.7.5 Detention Zone 1

A. Detention Zone 1 is that portion of the City defined by the map in Appendix H of the Minimum Construction Standards for Community Improvements.

B. For new development or redevelopment of tracts of land located within Detention Zone 1, detention may not be required by the City under the following conditions:

1. The tract size does not exceed one (1) acre of total area ('tract size' includes the total area of the tract, not just the area of development).

2. The site plans for the development shall include an engineering study indicating that the proposed improvements to the tract do not have an adverse impact on adjoining and downstream properties. The engineering analysis shall include calculations for the 5-, 10-, 25-, and 100-year storm events.

3. The development must also have the approval of the entity responsible for an adjacent street or road that will receive stormwater runoff from the development.

C. Tracts of land larger than one (1) acre in size shall not be subdivided into smaller parcels of less than one (1) acre in order to circumvent any requirements for detention as outlined in 5.7.1 through 5.7.4 above."

PASSED, APPROVED, AND RESOLVED this 13th day of December 2006.

Russell L. Koym
Mayor

ATTEST:

Krisha Langton
City Secretary

Detention Zone 1 was approved originally by Resolution No. 2006-47.

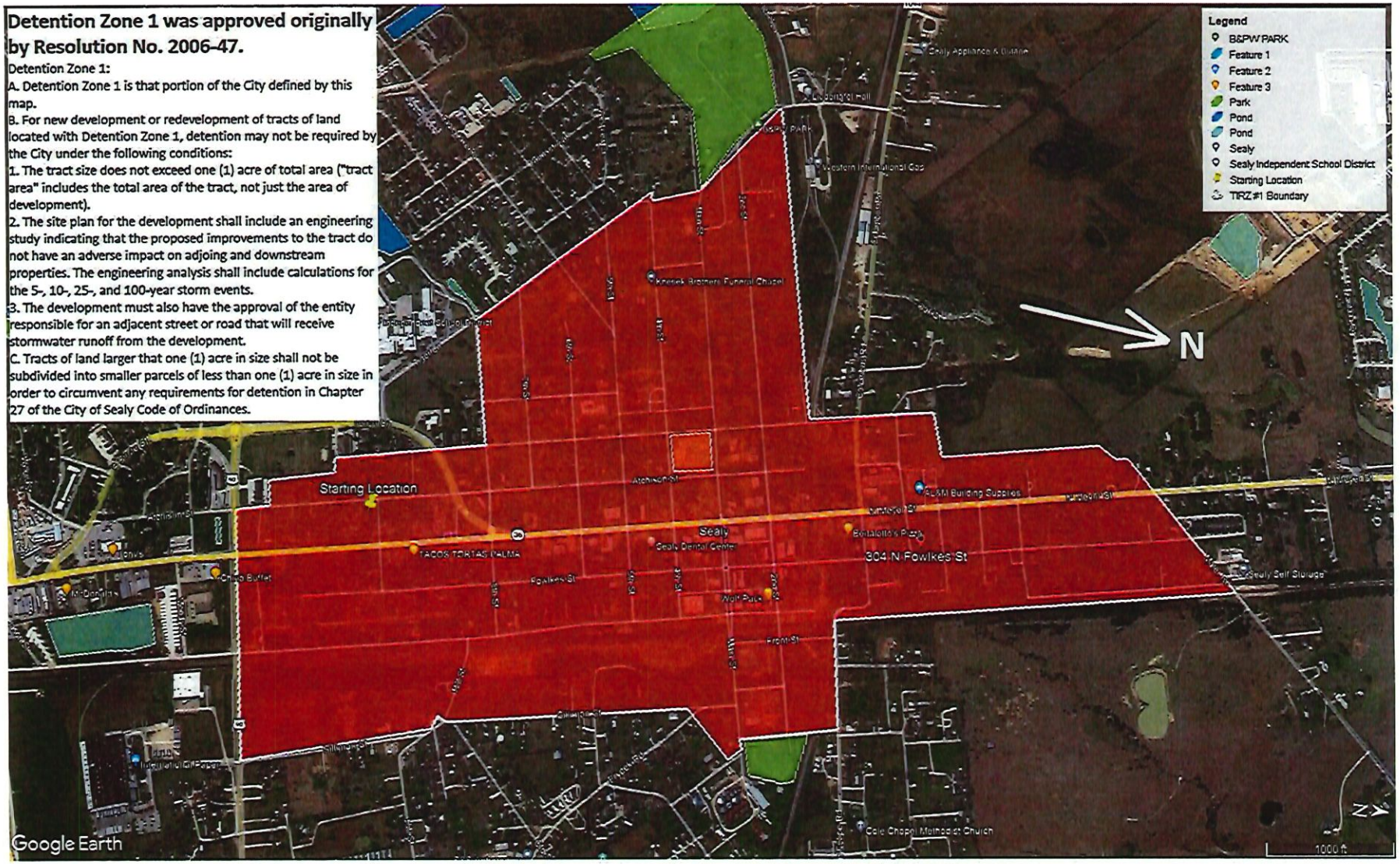
Detention Zone 1:

A. Detention Zone 1 is that portion of the City defined by this map.

B. For new development or redevelopment of tracts of land located with Detention Zone 1, detention may not be required by the City under the following conditions:

1. The tract size does not exceed one (1) acre of total area ("tract area" includes the total area of the tract, not just the area of development).
2. The site plan for the development shall include an engineering study indicating that the proposed improvements to the tract do not have an adverse impact on adjoing and downstream properties. The engineering analysis shall include calculations for the 5-, 10-, 25-, and 100-year storm events.
3. The development must also have the approval of the entity responsible for an adjacent street or road that will receive stormwater runoff from the development.

C. Tracts of land larger that one (1) acre in size shall not be subdivided into smaller parcels of less than one (1) acre in size in order to circumvent any requirements for detention in Chapter 27 of the City of Sealy Code of Ordinances.



APPENDIX C

S.B. No. 1883

AN ACT

relating to the approval of land use assumptions, capital improvement plans, and impact fees.

BE IT ENACTED BY THE LEGISLATURE OF THE STATE OF TEXAS:

SECTION 1. Section 395.043, Local Government Code, is amended to read as follows:

Sec. 395.043. INFORMATION ABOUT LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN AVAILABLE TO PUBLIC. At least 60 days [~~On or~~] before the date of the first publication of the notice of the hearing on the land use assumptions and capital improvements plan, the political subdivision shall make available to the public its land use assumptions, the time period of the projections, and a description of the capital improvement facilities that may be proposed.

SECTION 2. Section 395.051(a), Local Government Code, is amended to read as follows:

(a) The political subdivision, within 30 days after the date of the public hearing on the imposition of an impact fee, shall approve or disapprove the imposition of an impact fee. Approval of the imposition of an impact fee by a political subdivision requires an affirmative vote of two-thirds of the members of the governing body of the political subdivision.

SECTION 3. Subchapter C, Chapter 395, Local Government Code, is amended by adding Section 395.0515 to read as follows:

Sec. 395.0515. LIMITATION ON IMPACT FEE INCREASE. A political subdivision may not increase the amount of an impact fee for three years from the later of the date the fee was adopted or most recently increased, if applicable. Nothing in this section prohibits the political subdivision from implementing an impact fee collection schedule that allows less than the maximum adopted impact fee to be collected or phased in up to the maximum adopted impact fee for a period not to exceed ten years, as authorized by this chapter.

SECTION 4. Section 395.053, Local Government Code, is amended to read as follows:

Sec. 395.053. HEARING ON UPDATED LAND USE ASSUMPTIONS AND CAPITAL IMPROVEMENTS PLAN. The governing body of the political subdivision shall, within 120 [~~60~~] days after the date it receives the update of the land use assumptions and the capital improvements plan, adopt an order setting a public hearing to discuss and review the update and shall determine whether to amend the plan.

SECTION 5. Section 395.054, Local Government Code, is amended to read as follows:

Sec. 395.054. HEARING ON AMENDMENTS TO LAND USE ASSUMPTIONS, CAPITAL IMPROVEMENTS PLAN, OR IMPACT FEE. A public hearing must be held by the governing body of the political subdivision to discuss the proposed ordinance, order, or resolution amending land use assumptions, the capital improvements plan, or the impact fee. At least 60 days [~~On or~~] before the date of the first publication of the notice of the hearing on the amendments, the land use assumptions and the capital improvements plan, including the amount of any proposed amended impact fee per service unit, shall be made available to the public.

SECTION 6. Section 395.058(b), Local Government Code, is amended to read as follows:

(b) The advisory committee is composed of not less than five members who shall be appointed by a majority vote of the governing body of the political subdivision. Not less than 50 [~~40~~] percent of

the membership of the advisory committee must be representatives of the real estate, development, or building industries who are not employees or officials of a political subdivision or governmental entity. [~~If the political subdivision has a planning and zoning commission, the commission may act as the advisory committee if the commission includes at least one representative of the real estate, development, or building industry who is not an employee or official of a political subdivision or governmental entity. If no such representative is a member of the planning and zoning commission, the commission may still act as the advisory committee if at least one such representative is appointed by the political subdivision as an ad hoc voting member of the planning and zoning commission when it acts as the advisory committee.~~] If the impact fee is to be applied in the extraterritorial jurisdiction of the political subdivision, the membership must include a representative from that area.

SECTION 7. Subchapter C, Chapter 395, Local Government Code, is amended by adding Section 395.059 to read as follows:

Sec. 395.059. INDEPENDENT FINANCIAL AUDIT. (a) Before a political subdivision may increase an existing impact fee or adopt a new impact fee for a service area where an impact fee had previously been adopted, the political subdivision must conduct an independent financial audit in accordance with this section.

(b) An independent financial audit conducted under this section must be performed by an independent auditor who:

(1) is a certified public accountant or public accountant licensed by the Texas State Board of Public Accountancy; and

(2) is not, and has not been during the 12 months preceding the commencement of the audit, under contract to provide any other service to the political subdivision or a related entity of the political subdivision.

(c) An independent financial audit conducted under this section must provide, if applicable, a detailed accounting of:

(1) the amount of funds collected from any impact fee imposed by the political subdivision in the service area;

(2) the amount of interest accumulated under Section 395.025 on impact fees collected by the political subdivision in the service area;

(3) any proposed capital improvements or facility expansions to be financed from an impact fee collected by the political subdivision in the service area that were not constructed, as described by Section 395.025, including the categories of each improvement and expansion;

(4) the amount of funds collected from impact fees by the political subdivision in the service area that have not been spent;

(5) each impact fee collected by the political subdivision in the service area;

(6) the allocation of each impact fee made to the political subdivision in the service area;

(7) any waived impact fees in the service area under Section 395.016(g);

(8) any requested refunds of impact fees in the service area under Section 395.025;

(9) any impact fees in the service area refunded under Section 395.025; and

(10) any errors or omissions of credits in impact fee calculations for impact fees in the service area.

(d) An independent financial audit conducted under this section must be submitted to the political subdivision and advisory committee described by Section 395.058. Before the political subdivision may increase an existing impact fee or adopt a new impact fee for a service area where an impact fee had previously been adopted, the political subdivision must hold a public hearing

on the results of the audit received under this subsection.

(e) A political subdivision shall make available to the public on the political subdivision's Internet website an applicable independent financial audit at least 30 days before:

(1) the publication of notice required under Section 395.044; and

(2) the adoption of an order as required under Section 395.053.

(f) A political subdivision may use money collected from an impact fee to conduct an audit required under this section.

SECTION 8. Section 395.077, Local Government Code, is amended by adding Subsection (f) to read as follows:

(f) The attorney general may bring an action on behalf of a property owner to contest an impact fee or to recover a refund for an impact fee under Section 395.025.

SECTION 9. Section 395.078, Local Government Code, is repealed.

SECTION 10. Section 395.059, Local Government Code, as added by this Act, applies only to a new impact fee or an increase to an existing impact fee adopted on or after the effective date of this Act.

SECTION 11. Sections 395.043 and 395.054, Local Government Code, as amended by this Act, apply only to a land use assumption, capital improvement plan, or impact fee that is the subject of a public hearing required to be held by Section 395.042 or 395.053 of that code, as applicable, that is held on or after the 90th day after the effective date of this Act. A land use assumption, capital improvement plan, or impact fee subject to a public hearing that is held before the 90th day after the effective date of this Act is governed by the law in effect immediately before the effective date of this Act, and the former law is continued in effect for that purpose.

SECTION 12. Section 395.051(a), Local Government Code, as amended by this Act, applies only to the approval of the imposition of an impact fee on or after the effective date of this Act.

SECTION 13. Section 395.0515, Local Government Code, as added by this Act, applies only to the increase of the amount of an impact fee that is adopted on or after the effective date of this Act.

SECTION 14. This Act takes effect September 1, 2025.

President of the Senate

Speaker of the House

I hereby certify that S.B. No. 1883 passed the Senate on April 23, 2025, by the following vote: Yeas 26, Nays 5; and that the Senate concurred in House amendments on May 21, 2025, by the following vote: Yeas 26, Nays 5.

Secretary of the Senate

I hereby certify that S.B. No. 1883 passed the House, with amendments, on May 16, 2025, by the following vote: Yeas 87, Nays 32, one present not voting.

Chief Clerk of the House

Approved:

_____

Date

_____

Governor

Resolution 2018-29

RESOLUTION NO. 2018-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS, APPOINTING A CAPITAL IMPROVEMENTS ADVISORY COMMITTEE AS REQUIRED BY CHAPTER 395 OF THE TEXAS LOCAL GOVERNMENT CODE.

WHEREAS, Chapter 395 of the Texas Local Government Code authorizes municipalities of the State to impose impact fees against new development for the purpose of generating revenue to fund or recoup the costs of capital improvements or facility expansions necessitated by the new development; and

WHEREAS, a municipality imposing impact fees must follow the procedures established by Chapter 395 of the Local Government Code, including, but not limited to, the appointment of an Advisory Committee; **NOW THEREFORE,**

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS THAT:

Section 1. The City's Planning Commission shall act as the Capital Improvements Advisory Committee as provided by Section 395.058 of the Local Government Code. The Commission currently includes at least one representative of the real estate, development, or building industry who is not an employee or official of a political subdivision or governmental entity.

Section 2. The Capital Improvements Advisory Committee shall:

A. Advise and assist the City Council in adopting land use assumptions;
B. Review the capital improvements plan, land use assumptions and impact fees and file written comments in accordance with Section 395 of the Local Government Code and the following:
    1. Written comments to the proposed impact fees shall be filed with the City Secretary before the fifth business day before the date of the public hearing on the imposition of impact fees;
C. Monitor and evaluate the implementation of the capital improvements plan;
D. File semiannual reports with respect to the progress of the capital improvements plan and report to City Council any perceived inequities in implementing the plan or imposing the impact fee;
E. Advise the City Council of the need to update or revise the land use assumptions, capital improvements plan, and impact fee; and
F. Other duties as assigned by City Council that relate to impact fees.

Section 3. The following procedural rules are adopted for the Capital Improvements Advisory Committee in carrying out its duties:

A. The Chair and Vice Chair of the Planning Commission shall serve in these respective positions when acting as the Capital Improvements Advisory Committee;
B. The City Secretary shall serve as ex officio (nonvoting) secretary of the Committee and shall keep minutes, books, files and other records of the Committee and perform such other duties as are incidental to the office;
C. A quorum shall consist of four members and the Chair shall have a vote in all matters;
D. No final action shall be taken on any matter except pursuant to a simple majority vote of the members present;

E. Any motion by a member shall require a second. After a motion has been made and seconded, discussion of the motion may be had for a reasonable period of time at the direction of the Chair. Discussion shall terminate at the direction of the Chair or upon a call for a vote on the question by a member of the Committee;

F. Whenever any question of procedure may be raised at a Committee meeting, the Chair shall rule thereon. A member may move to overrule the Chair's decision, which may be done only by a majority vote of the members present; and

G. Voting on matters may be by voice vote; unless provided for otherwise.

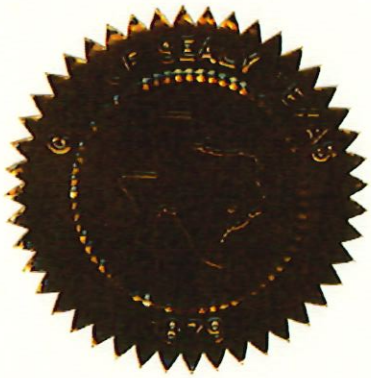
PASSED AND APPROVED this the **28th** day of **August 2018.**

Janice Whitehead

Janice Whitehead, Mayor

ATTEST:

Dayl Cooksey, City Secretary



New Resolution 2025

RESOLUTION 2025-

A RESOLUTION OF THE CITY OF SEALY, TEXAS, APPOINTING A CAPITAL IMPROVEMENTS ADVISORY COMMITTEE AS REQUIRED BY CHAPTER 395 OF THE TEXAS LOCAL GOVERNMENT CODE.

WHEREAS, Chapter 395 of the Texas Local Government Code authorizes municipalities of the State to impose impact fees against new development for the purpose of generating revenue to fund or recoup the costs of capital improvements or facility expansions necessitated by the new development; and

WHEREAS, a municipality imposing impact fees must follow the procedures established by Chapter 395 of the Local Government Code, including, but not limited to, the appointment of a Capital Improvements Advisory Committee; and

WHEREAS, Senate Bill 1883, which became effective on September 1, 2025, amended the membership qualification of the Capital Improvements Advisory Committee; and

WHEREAS, the City Council finds that it necessary to appoint a new Capital Improvements Advisory Committee to comply with state law;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS:

Section 1. The facts and recitations contained in the Preamble of this Resolution are true and correct and incorporated herein for all purposes.

Section 2. The City Council hereby appoints the following persons to the Capital Improvements Advisory Committee with not less than 50 percent of the members of the Committee being representatives of the real estate, development, or building industries who are not employees or officials of a governmental entity Loc. Gov't Code Chapter 395.

Appointee Name	Real Estate	Development	Building	N/A
Kristen Novicke	X			
Weldon Koy			X	
Steven Cryan		X		
Robert Goddard				X
David Krampitz		X		

Section 3. The Capital Improvements Advisory Committee shall:

A. Advise and assist the City Council in adopting land use assumptions;

B. Review the capital improvement plan, land use assumptions and impact fees and file written comments in accordance with Section 395 of the Local Government Code and the following:

   1. Written comments to the proposed impact fees shall be filed with the City Secretary before the fifth business day before the date of the public hearing on the imposition of impact fees;

C. Monitor and evaluate the implementation of the capital improvements plan;

D. File semiannual reports with respect to the progress of the capital improvements plan and report to City Council any perceived inequities in implementing the plan or imposing the impact fee;

E. Advise the City Council of the need to update or revise the land use assumptions, capital improvements plan, and impact fee;

F. Comply with all requirements of Texas Local Government Code, Chapter 395; and

G. Other duties as assigned by City Council that relate to impact fees.

Section 4. The following procedural rules are adopted for the Capital Improvements Advisory Committee in carrying out its duties:

A. The Capital Improvements Advisory Committee shall be elected among themselves a Chair and Vice Chair of the Committee at its annual meeting which for the purpose of these procedural rules is defined as the Committee's meeting occurring at or nearest to the annual anniversary of the Committee's creation, which was August 28, 2018.

B. The City Secretary or the Deputy City Secretary shall serve as the secretary of the Committee and shall keep the minutes, books, files and other records of the Committee in accordance with Chapter 395 of the Local Government Code, and shall perform such other duties as are necessary and incidental to the office;

C. A quorum shall consist of three (3) members, and the Chair shall have a vote in all matters;

D. No final action shall be taken on any matter except pursuant to a simple majority vote of the members present;

E. Any motion by a member shall require a second. After a motion has been made and seconded, discussion of the motion may be had for a reasonable period of time at the direction of the Chair. Discussion shall terminate at the direction of the Chair or upon a call for a vote on the question by a member of the Committee;

F. Whenever any question of procedure may be raised at a Committee meeting, the Chair shall rule thereon. A member may move to overrule the Chair's decision, which may be done only by a majority vote of the members present; and

G. Voting on matters may be by voice vote; unless provided for otherwise.

Section 5. *Effective Date.* This Resolution shall be effective immediately.

Section 6. *Severability.* In the event any clause, phrase, provision, sentence or part of this Resolution or the application of the same to any person or circumstances shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Resolution as a whole or any part or provision hereof other than the part declared to be invalid or unconstitutional and the City Council of the City of Sealy, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any part thus declared to be invalid or unconstitutional, or whether there be one or more parts.

Section 7. *Repeal.* Resolution 2018-29 is repealed as well as any other resolution or parts of resolutions in conflict with this Resolution are repealed.

PASSED, APPROVED, and **ADOPTED** this _____day of November, 2025.

CITY OF SEALY, TEXAS

_____
Carolyn Bilski, Mayor

ATTEST:

_____
Sandra Vrablec, City Secretary

AGENDA ITEM NO: _____

SUBMITTED BY: Patrick Parsons, Public Works Director
MEETING DATE: November 18, 2025

STAFF REPORT

DESCRIPTION

Discussion and approval of ratifying the purchase and replacement of a new motor for water well 5.

ANALYSIS

On October 13, 2025 the existing motor at water well 5 quit working. This motor was 40+ years. We know that without well 5 in operation, well 6 will not be able to keep up so it is crucial that we replace this motor as soon as possible.

RECOMMENDATION

To approve of ratifying the purchase and replacement of a new motor for water well 5.

FINANCIAL IMPACTS

This is an unexpected purchase but when bugeting we plan for things like this to the best of our capabilities. With that being said this motor would be paid by the Water Capital Outlay line item (56-511-56175).

City of Sealy

Price Quotations

Fund: 56-511-53570 **Department:** Public Works

Item to be Purchased: ASAP.

Account Code:

Vendor #1

Name: WEKSINGER

Address: P.O. Box 909, Willis TX 77378

Contact Name: BJ. ALLDREDGE

Make / Model:

Quoted Price: $ 21,040.00

Terms / Conditions:

Comments:

Vendor #2

Name: ALSAY INCORPORATED

Address: 6615 GANT RD. HOUSTON TX 77066

Contact Name: BRANDON UPTON

Make / Model:

Quoted Price: $ 7,443.00

Terms / Conditions:

Comments:

Vendor #3

Name: BUSSELL & SONS, LLC

Address:

Contact Name: JILLIAN SAN FELIPE

Make / Model:

Quoted Price: $11,789.00

Terms / Conditions:

Comments:

Recommendation by: _____ Signature **Date:**

Department Head: N. HAGEN _____ Signature **Date:** 10/17/25

City Manager / Finance Director: _____ Signature **Date:** 10/17/2025

WEISINGER INCORPORATED
PO Box 909 • Willis, TX 77378
936-756-7721 • 936-756-7723 fax
www.weisingerinc.com

October 15, 2025

City of Sealy
P.O. Box 517
Sealy, TX 77474

Attn: Nick Hagen
nhagen@ci.sealy.tx.us

Ref: ***Water Well 5 Motor***

Mr. Cochran:

As you requested, we are pleased to provide the following quotation which is in accordance with our understanding of your requirements.

Scope of Services

- Mobilize service technician and crane truck for the removal of customers existing 40 HP VHS motor and installation of rental motor
- New 40 HP, VHS, 1800 RPM, 460 volt, 3 phase motor
- Service technician and crane truck to remove existing rental and install new motor

- 40 HP Motor rental @ $146.00 per day.

Total for Scope of Services Outlined Above less Motor Rental Charge $21,040.00

Thank you for the opportunity to offer you our services as we await your response.

Sincerely,

BJ Alldredge
Weisinger Incorporated

Quotation

Quote Prepared by: Brandon Upton
brandon.upton@alsaywater.com
www.alsaywater.com
Office 281-444-6960
Cell 832-799-0812

ALSAY INCORPORATED

IT'S ALL ABOUT THE WATER.
6615 Gant Road
Houston, TX 77066

Quoted To:	Site Address:	Quote Info
Company: City of Sealy	915 Columbus Rd	Date: 10/16/2025
ATTN: Nick Hagen	Sealy Tx 77474	Quote# : 101625BU
Address:	**Contact Information:**	Job Name: Sealy Well #5 Motor
415 Main Street	Email: Nhagen@ci.sealy.tx.us	Job Number: TBD
Sealy, Texas 77474	Phone: 979-398-0477	

LINE ITEM SUMMARY

LINE	QTY	UNIT	DESCRIPTION	NET PRICE	EXT. PRICE
1	1	EA	New 40 Hp Motor	$ 6,443.00	$ 6,443.00
2	1	LS	Remove Existing Motor and Install New	$ 1,000.00	$ 1,000.00
3				$ -	$ -
4				$ -	$ -
5				$ -	$ -
6				$ -	$ -
7				$ -	$ -
8				$ -	$ -
9				$ -	$ -
10				$ -	$ -
11				$ -	$ -
12				$ -	$ -
13				$ -	$ -
14				$ -	$ -
15				$ -	$ -
16				$ -	$ -
17				$ -	$ -
18			BuyBoard : Alsay Inc. # 770-25	$ -	$ -
19				$ -	$ -
20			Lead Time: 1-2 Weeks for Install	$ -	$ -

SALES TAX TO BE ADDED IF TAX EXEMPT CERT IS NOT SUPPLIED

ALSAY SINCE 1963 IT'S ALL ABOUT THE WATER.

No Freight Included

Total:	$ 7,443.00

BUSSELL
& SONS, LLC

Quotation

To: City of Sealy
415 Main Street
Sealy, TX. 77474
ATTN: Nick Hagen
(979) 398-0477 / Nhagen@ci.sealy.tx.us

Date: 10/16/2025

RE: Sealy Well #5 Motor

WE HEREBY SUBMIT SPECIFICATIONS AND ESTIMATES FOR:

Location: 915 Columbus Rd. Sealy, TX. 77474

- Mobilization/Demobilization
- Installation of new 40 HP Motor $9,489.00
- All labor included to pull and replace $2,300.00

ESTIMATED TOTAL **$11,789.00**
(Plus Applicable Taxes)

***** An estimation of the above is in place. PRICE/QUOTE IS SUBJECT TO CHANGE DEPENDING ON ANY ADDITIONAL MATERIALS, ADDITIONAL TIME NEEDED, DIFFERENT PARTS NEEDED FROM INITIAL PRICING GIVEN, ETC. *****

Payment Terms: UPON COMPLETION. ANY ACCOUNT OVER (30) DAYS WILL BE CHARGED A FINANCE CHARGE OF TWO PERCENT (2%) PER MONTH.

SUBMITTED: Bussell & Sons, LLC.

Jillian San Felipe
Jillian San Felipe
Vice President of Operations/Construction

ACCEPTED:

By:_____
Date:_____

Quotation

Quote Prepared by: Brandon Upton
brandon.upton@alsaywater.com
www.alsaywater.com
Office 281-444-6960
Cell 832-799-0812

IT'S ALL ABOUT THE WATER.
6615 Gant Road
Houston, TX 77066

Quoted To:	Site Address:	Quote Info
Company: City of Sealy	915 Columbus Rd	Date: 10/16/2025
ATTN: Nick Hagen	Sealy Tx 77474	Quote# : 101625BU
Address:	Contact Information:	Job Name: Sealy Well #5 Motor
415 Main Street	Email: Nhagen@ci.sealy.tx.us	Job Number: TBD
Sealy, Texas 77474	Phone: 979-398-0477	

LINE ITEM SUMMARY

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3				$ -	$ -
4				$ -	$ -
5				$ -	$ -
6				$ -	$ -
7				$ -	$ -
8				$ -	$ -
9				$ -	$ -
10				$ -	$ -
11				$ -	$ -
12				$ -	$ -
13				$ -	$ -
14				$ -	$ -
15				$ -	$ -
16				$ -	$ -
17				$ -	$ -
18			BuyBoard : Alsay Inc. # 770-25	$ -	$ -
19				$ -	$ -
20			Lead Time: 1-2 Weeks for Install	$ -	$ -

SALES TAX TO BE ADDED IF TAX EXEMPT CERT IS NOT SUPPLIED

APPROVED BY: NICK HAGEN NH 10/20/25

P.O. - 915 COLUMBUS RD.

No Freight Included

Total:	$ 7,443.00

56 -WATER & SEWER FUND
WATER

DEPARTMENTAL EXPENDITURES	2022-2023 ACTUAL	2023-2024 ACTUAL	2024-2025 CURRENT BUDGET	2024-2025 YEAR-TO-DATE ACTUAL	2024-2025 PROJECTED YEAR END	2025-2026 PROPOSED BUDGET	2025-2026 APPROVED BUDGET
56-511-52150 Buildings & Grounds Suppli	903	818	6,000	0	0	20,000	20,000
56-511-52220 Electrical Supplies	0	0	0	0	0	0	0
56-511-52230 Tap Installation Costs	19,197	0	25,000	0	0	25,000	25,000
56-511-52240 Chemicals	7,207	11,416	30,000	0	0	35,000	35,000
56-511-52260 Water Meter Supplies	18,705	3,989	73,000	0	0	60,000	60,000
56-511-52280 Motor Vehicle Supplies	387	16,217	1,120	0	0	1,200	1,200
56-511-52320 Minor Tools & Equipment	6,016	7,659	9,200	0	0	9,200	9,200
56-511-52330 Safety Equipment	1,425	3,425	3,200	0	0	1,000	1,000
56-511-53000 Engineering Services	5,033	15,223	20,000	0	0	22,000	22,000
56-511-53010 Auditing & Accounting	4,900	6,700	5,490	0	0	5,025	5,025
56-511-53020 Consultant Services	708	1,867	20,000	0	0	7,000	7,000
56-511-53030 Legal Services	597	0	0	0	0	0	0
56-511-53055 Grant Administration	0	0	0	0	0	0	0
56-511-53090 Contract Labor	0	10,500	21,100	0	0	25,000	25,000
56-511-53200 Electricity	72,353	85,173	90,000	0	0	104,000	104,000
56-511-53210 Telephone	4,165	4,582	6,266	0	0	5,000	5,000
56-511-53270 GPS Service Fees	0	0	0	0	0	0	0
56-511-53280 Radio Transmission Fee Exp	0	4,849	33,600	0	0	35,000	35,000
56-511-53300 Dues & Subscriptions	277	436	1,770	0	0	1,500	1,500
56-511-53310 Travel & Training	2,242	7,566	10,000	0	0	10,000	10,000
56-511-53330 Postage & Shipping	728	844	1,055	0	0	1,200	1,200
56-511-53340 Printing & Binding	797	1,304	2,000	0	0	2,000	2,000
56-511-53360 Public Relations	0	0	2,000	0	0	2,000	2,000
56-511-53390 Gross Receipts Tax	434,042	528,938	650,000	0	0	693,750	693,750
56-511-53400 General Liability Insuranc	10,377	12,262	14,297	0	0	12,410	12,410
56-511-53420 Auto Liability Insurance	5,030	5,083	5,765	0	0	6,146	6,146
56-511-53500 Buildings & Grounds Rep/Ma	245	259	15,000	0	0	15,000	15,000
56-511-53510 Fixed Plant & Equip Rep/Ma	14,867	16,698	100,000	0	0	100,000	100,000
56-511-53540 Motor Vehicles Repairs/Mai	4,832	(3,719)	10,550	0	0	10,550	10,550
56-511-53560 Heavy Equipment Repairs/Ma	325	4,288	5,275	0	0	10,000	10,000
56-511-53570 Water Well Repairs & Maint	21,147	40,078	50,000	0	0	50,000	50,000
56-511-53580 Radio & Radar Repairs/Main	0	3,966	40,000	0	0	0	0
56-511-53590 Meter Repairs & Maintenanc	125	3,317	0	0	0	5,000	5,000
56-511-53610 Water Line Repairs & Maint	22,413	26,675	50,000	0	0	75,000	75,000
56-511-53660 Software Maintenance	195	4,066	0	0	0	2,400	2,400
56-511-53800 Lab Analysis Services	4,691	5,481	10,000	0	0	8,000	8,000
56-511-53900 Building & Land Rentals	0	0	0	0	0	0	0
56-511-53920 Equipment/Vehicle Rentals	9,418	16,789	34,410	0	0	33,000	33,000
56-511-53940 Uniform Rentals	2,391	2,989	4,750	0	0	4,000	4,000
56-511-53960 Copier Rental Fees	311	2,206	5,700	0	0	5,000	5,000
56-511-53990 Other Rentals	2,411	9,281	5,700	0	0	5,000	5,000
56-511-54030 Credit Card Processing Fee	0	0	0	0	0	0	0
56-511-54400 Permit Fees	9,326	9,278	16,000	0	0	13,000	13,000
56-511-54510 RP1162 Notification	0	0	0	0	0	0	0
56-511-55540 Groundwater Conservation F	20,587	24,418	30,000	0	0	35,000	35,000
56-511-55980 Miscellaneous	0	0	0	0	0	0	0
56-511-55990 Bad Debt Expense	61,187	3,131	5,700	0	0	9,000	9,000
56-511-55995 Depreciation Expense	1,382,151	1,095,166	0	0	0	0	0
TOTAL OPERATIONS	2,176,209	2,012,655	1,444,548	0	0	1,495,281	1,495,281

AGENDA ITEM NO: __

Discussion and possible action to approve a Resolution authorizing participation in and application to the *Bullet-Resistant Components for Law Enforcement Vehicles Grant Program.*

SUBMITTED BY: Russell Grimes, Chief of Police

MEETING DATE: November 18th, 2025

STAFF REPORT

DESCRIPTION

Consideration and possible action to approve a Resolution authorizing the Sealy Police Department to apply for grant funding through the Texas Office of the Governor, Public Safety Office (PSO), under the *Bullet-Resistant Components for Law Enforcement Vehicles Grant Program.*

ANALYSIS

The purpose of this state grant program is to provide financial assistance to law enforcement agencies for the acquisition and installation of bullet-resistant components in police vehicles. Eligible items include bullet-resistant windshields, side and rear windows, and door panels that meet or exceed National Institute of Justice (NIJ) Level IIIA ballistic protection standards.

The Sealy Police Department intends to request funding specifically for bullet-resistant door panels for its frontline patrol vehicles. These panels provide officers with an added layer of ballistic protection and can serve as effective "cover" during high-risk incidents or active shooter situations.

This grant opportunity requires no local matching funds. Applying for this grant aligns with the department's continued efforts to secure external funding and reduce the financial obligation on the City's general budget.

RECOMMENDATION

Staff recommends City Council approval of the attached Resolution authorizing submission of the grant application to the Texas Office of the Governor, Public Safety Office, for consideration of funding under the *Bullet-Resistant Components for Law Enforcement Vehicles Grant Program.*

RESOLUTION NO. 2025-

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS, AUTHORIZING THE SUBMISSION OF A GRANT APPLICATION TO THE OFFICE OF THE GOVERNOR, PUBLIC SAFETY OFFICE, FOR THE BULLET-RESISTANT COMPONENTS FOR LAW ENFORCEMENT VEHICLES GRANT PROGRAM; DESIGNATING THE CITY'S AUTHORIZED OFFICIAL; AND PROVIDING AN EFFECTIVE DATE.

* * * * * * * * * * *

WHEREAS, The City of Sealy, Texas ("City") finds it in the best interest of the citizens of Sealy, Texas, that the Bullet-Resistant Components for Law Enforcement Vehicles Grant Program be operated for the Year 2026; and

WHEREAS, the City of Sealy, Texas agrees there is no local matching fund requirement under this grant program, and the City Council of the City of Sealy supports the submission of this application to reduce the financial impact on the City's general fund; and

WHEREAS, the City of Sealy, Texas agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Sealy, Texas assures that the funds will be returned to the office of the Governor in full.

WHEREAS, the City of Sealy, Texas, designates Kimbra Hill, City Manager as the Grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED THAT THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS APPROVES SUBMISSION OF THE GRANT APPLICATION FOR THE BULLET-RESISTANT COMPONENTS FOR LAW ENFORCEMENT VEHICLES GRANT PROGRAM TO THE OFFICE OF THE GOVERNOR.

PASSED AND APPROVED this __ day of _____ 2025.

_____
Carolyn Bilski, Mayor

ATTEST:

_____
Sandra Vrablec, City Secretary

Name:

Bullet-Resistant Components for Law Enforcement Vehicles, FY2026

Available	Due Date
10/15/2025	11/20/2025

Purpose:

The purpose of this announcement is to solicit applications from law enforcement agencies to equip motor vehicles used by peace officers with certain bullet-resistant components.

Available Funding:

State funds for these projects are authorized by H.B. 2217 Section 772.013 passed during the 89th Regular Session and appropriated under H.B. 500 Section 1.34 for Trusteed Programs within the Office of the Governor. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law. The Public Safety Office (PSO) expects to make $5M for FY2026.

Eligible Organizations:

Applications may be submitted by state agencies, units of local government and educational institutions that operate law enforcement agencies employing peace officers under Article 2A.001, Texas Code of Criminal Procedure; including municipalities, counties, independent school districts, universities, federally recognized Native American tribes, and community colleges.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Application Process:

Applicants must access the PSO's eGrants grant management website at https://eGrants.gov.texas.gov to register and apply for funding.

Key Dates:

Action	Date
Funding Anouncemtent Release	10/15/2025
Online System Opening Date	10/15/2025
Final Date to Submit and Certify an Application	11/20/2025 at 5:00PM CST

Earliest Project Start Date	03/01/2026

Project Period:

Projects must begin on or after 03/01/2026 and may not exceed a 12-month project period.

Funding Levels

Minimum: None

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards (TxGMS), Federal Uniform Grant Guidance, and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funds may only be used for obtaining and installing bullet-resistant windshields, side windows, rear windows, and door panels compliant with the National Institute of Justice (NIJ) Level IIIA or higher into motor vehicles used by peace officers.

Program-Specific Requirements

Grant funds may only be used to equip motor vehicles used by peace officers (as defined by Article 2A.001, Texas Code of Criminal Procedure) directly employed by a law enforcement agency operated by the applicant in discharging the officers' official duties.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the Cybersecurity Training Certification for State and Local Governments. A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources Statewide Cybersecurity Awareness Training page.

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States; or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3). Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the CEO/Law Enforcement Certifications and Assurances Form certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2026 or the end of the grant period, whichever is later.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's Sexual Assault Evidence Tracking Program website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to https://sam.gov/).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. Any costs ancillary to the purchase of eligible bullet-resistant windshields, side and rear windows, and door panels, such as policy development, training costs, weapons (including weapon accessories) and staff; and

2. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

Applications will then be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds
$5 Million

G. PRESENTATION(S)



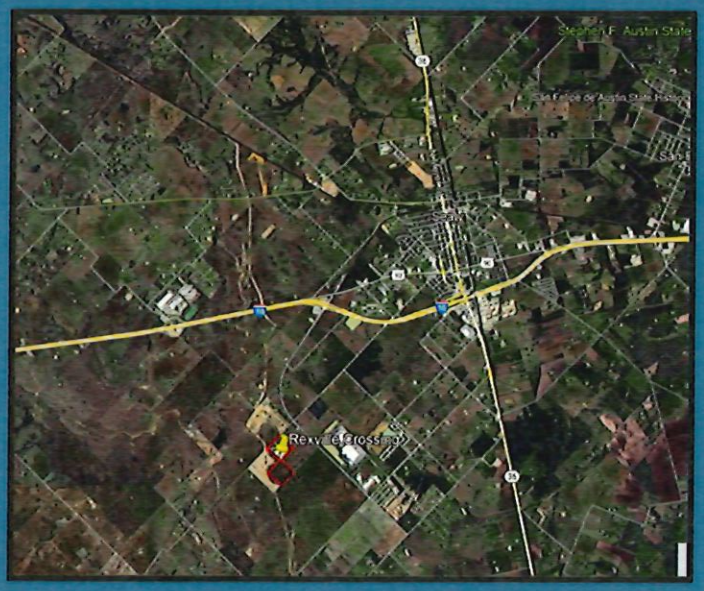
Sealy City Council Meeting
October 21, 2025
Rexville Crossing

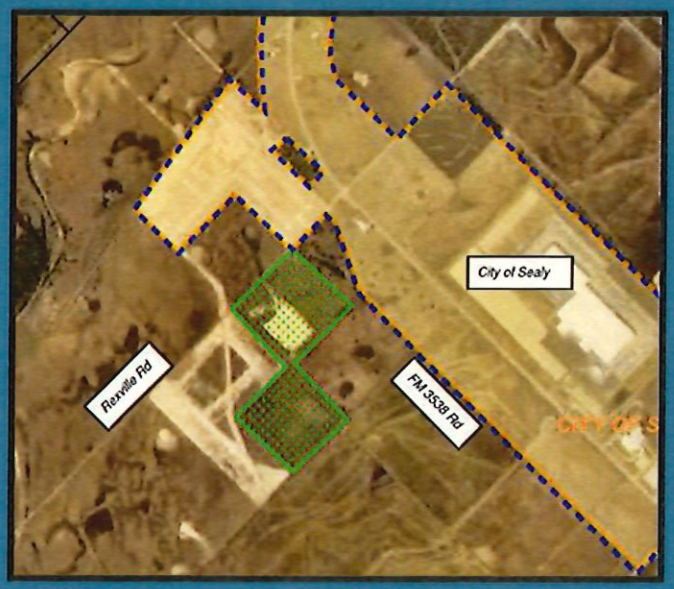
Rexville Crossing

Texas Community
DEVELOPERS, LLC

Texas Community Developers, LLC

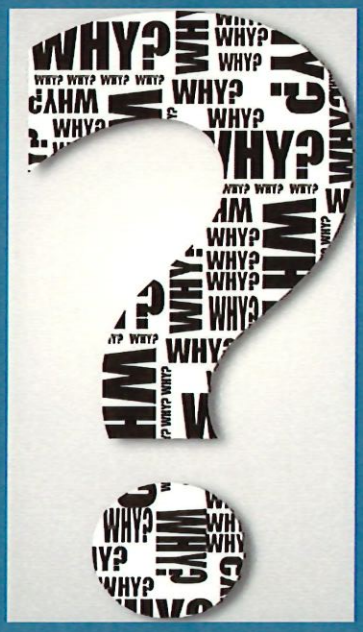
Location





Why This Project?

- Within the City of Sealy ETJ
  - Adjacent to City Limits
  - Opportunity for Water & Wastewater
- Housing Options for Local Residents
- Work Force Housing
- Local Economic Benefits for Construction Work



What Do Builders Want?

- Reduced Front Footage
- Bigger Product on Narrower Lots
- Ready Market for Homebuyer Demand
- Partnership with Agencies for Permitting







Texas Community Developers, LLC

What Do Homebuyers Want?

- Sense of Community
- Availability of Amenities/Open Space
- Reduced Yard Maintenance
- Affordable Price Point
- Reasonable Commuting Distance







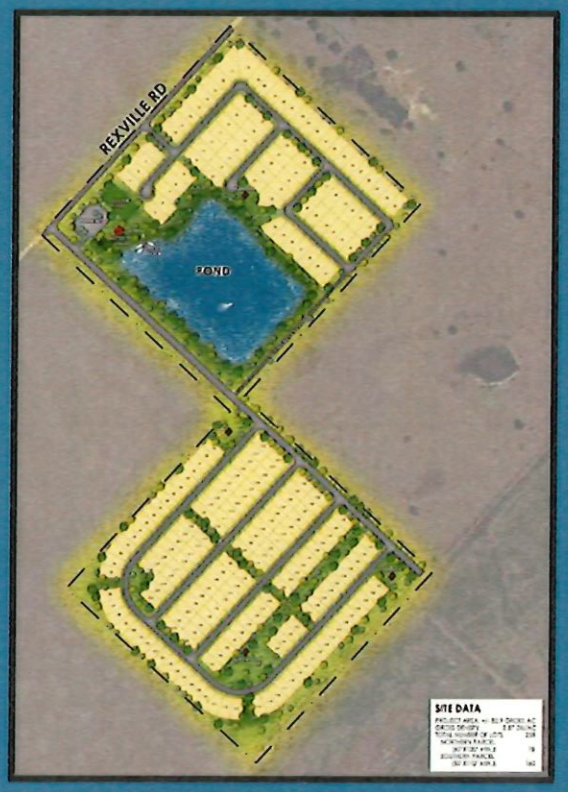






Proposed Subdivision

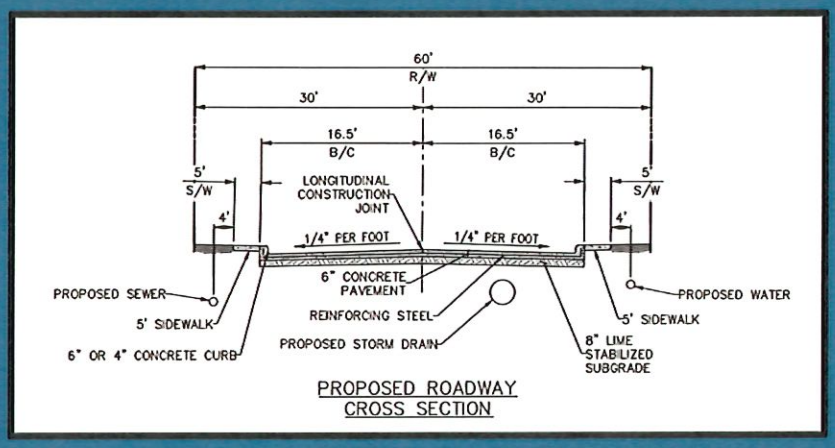
- Site Data
  - Project Area: +/- 82.9 Gross Acres
  - Gross Density 2.87 Du/Acre
  - Total Number of Lots 238
    - Northern Parcel
      - (60'x120' Min) 78
    - Southern Parcel
      - (50'x110' Min) 160
  - Open Space
    - Recreational Open Space 17.12 ac
    - Common Open Space 3.72 ac
    - Pond Surface Area 7.05 ac
      - Total Open Space 34.33 ac or 41.4%



Texas Community Developers, LLC

Development Agreement Discussion Points

- **Development Standards**
  - Building Lines (Sec. 28-10) Reduce corner lot side yard to 10' since we provide adjacent tract.
  - Lot Requirements (Sec. 28-11) Permit 50'x110' (5,500 SF) lots on southerly parcel
  - Streets (Sec. 87-41) Propose 60' ROW with 10' Utility Easement.
  - Easements (Sec. 87-41) Limit front lot easements to utilities only.



PROPOSED ROADWAY CROSS SECTION

Development Agreement Discussion Points

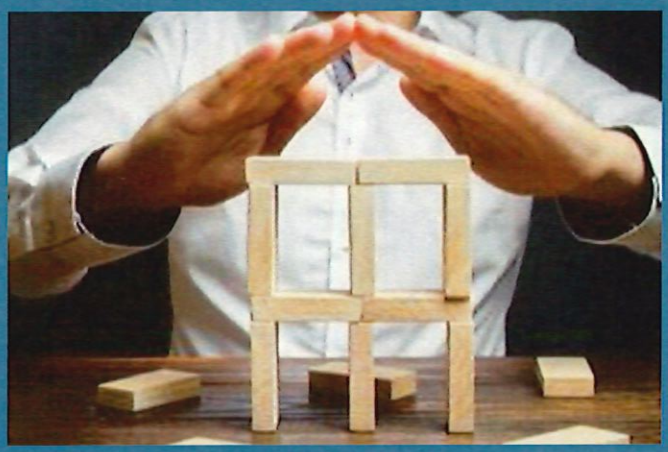
- **Development Standards (Continued)**
  - Park land required (Sec. 87-52) Project to include 5-acre park space exclusive of the pond.
    - Maintenance of Pond by HOA
    - PID/MUD funds considered for park and open space improvements
    - Relieves developer of additional in lieu park fees

- **Infrastructure and Public Improvements**
  - Developer to design and construct all streets, water, sewer, drainage and utility improvements.
    - Oversized facilities benefitting offsite properties will be subject to reimbursement

- **Financing & Cost Participation**
  - Infrastructure to be financed through PID/MUD assessments and Developer contributions.



5 Reasons to Support



1. Creating New Neighborhood Roots
2. Meeting Current & Future Community Housing Needs
3. Providing Workforce Homes
4. Proximity to Major Employment Centers
5. Proven Development Team

Rexville Crossing

Texas Community
DEVELOPERS, LLC



SITE DATA	
NORTHERN PARCEL PROPOSED LOTS (60'x120' MIN.)	78
SOUTHERN PARCEL PROPOSED LOTS (50'x110' MIN.)	160
TOTAL	238
GROSS ACRES	82.90
GROSS DU/AC	2.87

Contact Information

Bowman Consulting
Ryan Safford, PE: Ph (214) 354-2799
Email: rsafford@bowman.com

Wilson Engineering
Steve Wilson, PE: Ph (281) 235-0352
Email: steve@wilsonengr.com

Texas Community Developers, LLC
Steve Holgate: Ph (352) 502-2924
Email: steve@shelbran.com

H. BUSINESS

ITEM #1

AGENDA ITEM NO: _____

SUBMITTED BY: Patrick Parsons, Public Works Director
MEETING DATE: November 18, 2025

STAFF REPORT

DESCRIPTION

Discussion and Possible Action regarding City-Wide Event for the Sealy Area Historical Society Event being held on Saturday, December 13, 2025, at the Sealy Historical Park from Noon till 8:00 p.m.

CITY-WIDE EVENT DETAIL SUMMARY

Event application packet is provided. Below is a summary of that information.

Event Summary

- Applicant: Sealy Area Historical Society
- Nonprofit: Yes
- Using HOT Funds: No
- Event Description as stated on Event Notification Form: Christmas in the Sealy Historical Park event will be held at the Sealy Historical Park. The exteriors and interiors of all buildings will be decorated with Christmas trees, exhibits and ornaments. Musical performances will occur throughout the day along with other types of entertainment including Santa and Mrs. Claus, a miniature horse drill team exhibition.
- Location: Sealy Historical Park
- Date: December 13, 2025
- Time:
    - Set up begins: 10am
    - Event starts: Noon
    - Event ends: 8pm
    - Clean up ends: 9pm
- Number of anticipated participants: 500
- Alcohol served, sold or advertised as BYOB: No
- Food: Possible food trucks or might have someone serving food in the kitchen on-site
- Inflatables or Other Carnival-Type Rides: No
- Music: Yes
- Sound amplification: Yes
- Sanitation Plan: The SAHS will help remove all trash from the property at the end of the event.
- Insurance: Pending submission of policy with the correct information from applicant.
- City Street Closures: Yes, on Main St. from Silliman St to Daniels St.
- TXDOT Road Closures: No

City Resources Needed

- Hall Rental: No
- Barricades for Street Closures: Yes
- Garbage Pick Up During/After Event: No
- Restrooms Refreshed/Restocked: No
- Health Inspection on Day of Event: No
- Hwy. 36 Banner Installation: No
- City Streets Light Pole Banner Installation: No

Proposed Permits/Fees Needed

- Facility Rental: No
- Food Permit: Yes
- TABC Permit: No
- Hwy. 36 Banner Permit: NO
- City Event Permit: Yes

Proposed City Approvals Needed

- Street Closures: Yes
- List of Nearby Business Approval: No
- Security: No
- Temporary Suspension of Section 42-31 of the Sealy Code of Ordinances "Consumption of beverages or Food in Certain Public Spaces": No
- Temporary Suspension of Section 70-71 of the Sealy Code of Ordinances "Park Hours": No

RECOMMENDATION

To approve the Christmas in the Sealy Historical Park event.

CITY OF SEALY

City-Wide Event Notification Form

405 Main St., Sealy, Texas 77474 – (979) 885-3511
www.ci.sealy.tx.us

It is the City of Sealy's goal to enhance the quality of life and economic prosperity of the City of Sealy through supporting special events while balancing the needs of our residents and businesses affected by these events. The Parks and Recreation Dept. is responsible for ensuring events are carried out safely, thoroughly and properly.

The City of Sealy reserves the right to close or cancel an event in violation of any city ordinance or deviation from the permit application. The City of Sealy also reserves the right to close or cancel an event if public safety or an affected department deems the event unsafe for public participation. This form serves as a planning guideline and may not be inclusive of all city, county, state and federal access requirements. It is the applicant's responsibility to comply with all accessibility requirements applicable to this event.

Per the City-Wide Planning Guide, **this form MUST be submitted at least 90 days prior to the event**.

Date Received: 9/11/2025 Date of Event: 12/13/2025 # of Days Prior to Event: 94

APPLICANT INFORMATION

Contact name Nancy Naron Contact Number 832-492-4244

Organization Sealy Area Historical Society Contact Email nnaron@gmail.com

Organization's Physical Address: 211 East Main Street, Sealy, TX 77474

Organization's Mailing Address: P O Box 585, Sealy, TX 77474

Are you a registered nonprofit organization? ■ Yes ☐ No (Please provide documentation.)

Will you be using Hotel Occupancy Tax funding? ☐ Yes ■ No

EVENT DESCRIPTION

Name of Event Christmas in Old Sealy

Description of Event (you can also attach maps, site plan, proposed advertisements, schedule, information about volunteers, etc. to this form):

The event will be held at the Sealy Historical Park. The exteriors and interiors of all buildings will be decorated with Christmas trees, exhibits and ornaments. Musical performances will occur throughout the day along with other types of entertainment including Santa and Mrs. Claus, a miniature horse drill team exhibition. A detailed plan is attached.

City-Wide Event Notification Form

DATES AND LOCATIONS OF EVENT/ACTIVITIES

NOTE: If an event has several activities, please list each activity separately.

Activity #1 – Name: Christmas in Old Sealy

☐ Run/Walk ☐ Cooking Activity ■ Community Event ☐ Parade/Procession
☐ Bike Tour/Race ☐ Street Fair/Festival ☐ Circus/Carnival ☐ Outdoor Exhibit
☐ Other_____

Open to the Public? ■ Yes ☐ No

Date(s) of Event December 13, 2025 Location(s) of Event Sealy Historical Park, 211 E. Main Street

Time Set Up Begins 10:00 AM; Time Event Starts Noon; Time Event Ends 8:00 PM;
Time Clean Up Ends 9:00 PM

Number of Anticipated Event Participants (This needs to include vendors, performers, audience, customers, volunteers, security, attendees, etc.) 500

Activity #2 – Name: _____

☐ Run/Walk ☐ Cooking Activity ☐ Community Event ☐ Parade/Procession
☐ Bike Tour/Race ☐ Street Fair/Festival ☐ Circus/Carnival ☐ Outdoor Exhibit
☐ Other_____

Open to the Public? ☐ Yes ☐ No

Date(s) of Event_____ Location(s) of Event_____

Time Set Up Begins_____; Time Event Starts_____; Time Event Ends_____;
Time Clean Up Ends_____

Number of Anticipated Event Participants (This needs to include vendors, performers, audience, customers, volunteers, security, attendees, etc.) _____

Activity #3 – Name: _____

☐ Run/Walk ☐ Cooking Activity ☐ Community Event ☐ Parade/Procession
☐ Bike Tour/Race ☐ Street Fair/Festival ☐ Circus/Carnival ☐ Outdoor Exhibit
☐ Other_____

Open to the Public? ☐ Yes ☐ No

Date(s) of Event_____ Location(s) of Event_____

Time Set Up Begins_____; Time Event Starts_____; Time Event Ends_____;
Time Clean Up Ends_____

Number of Anticipated Event Participants (This needs to include vendors, performers, audience, customers, volunteers, security, attendees, etc.) _____

City-Wide Event Notification Form

FACILITY USE

Will you need use of City-Owned Facilities/Property
■ Yes ☐ No
Refer to the City-Wide Event Planning Guide regarding participant capacity at City-Owned Parks/Facilities

City-Owned Facilities Which Require a Signed Rental Agreement:
☐ Liedertafel Hall ☐ *W. E. Hill Community Center
☐ *Mark A. Chapman Park Pavilion ☐ Abe & Irene Levine Park Pavilion

City-Owned Facilities Which Do Not Require a Signed Rental Agreement:
☐ Joe Scranton, Jr. Park ☐ Jacqueline A. Cryan Memorial Park ☐ Mark Frederick Memorial Park
■ City Streets ☐ City Lots
☐ *Chapman Park Baseball Fields (events are scheduled through the Greater Sealy Little League)

**RE: Use of Sealy Cemetery Association "Soccer Fields":*
Per the Lease Agreement between Sealy Cemetery Association and the City of Sealy, the use of the Cemetery's Fields shall be by the public and through the City for soccer related activities and other activities as approved by the City, including but not limited to cook-offs, festivals and the practice and play of soccer, soccer games, and soccer tournaments. The City will obtain, from those authorized by the City to use the Fields, proof of a liability insurance policy which will include the Association as an "additional insured" in the amount of at least one-million dollars. The City will provide to the Association proof of such coverage. During an event authorized by the City, should there be a funeral at the Sealy Cemetery, and the Association notifies the City in advance, and in the City's judgment, such event interferes with the funeral, the City will provide a police officer for traffic control to assist with the safe ingress and egress for those attending the funeral.

PARKING

What area(s) will you use for parking? Property owned by the Sealy Area Historical Society on Silliman (please provide map)
If planning to use city- or privately-owned property, do you have permission from the owner? ■ Yes ☐ No

Ordinance 98-10, Sec. 70-72 does not allow the operation of any vehicle in any area except designated park roads, and no vehicle parking is allowed on grass and is limited to use of designated parking areas. No person may double park a vehicle upon any road or parkway unless directed to do so by a park official.

ROAD CLOSURES OR STREET/PUBLIC SIDEWALK USE

City Street Closures ■ Yes ☐ No State Road or Highway Closures? ☐ Yes ☑ No
(If yes to state road closures, you must contact the Sealy Chief of Police to submit an application for street closure approval from TxDOT)

Time city streets or state roads need to be closed: Begin Time 10:00AM; End Time 9:00 PM
(Ideally, the begin time should be before the event starts to allow time for set up and the end time should be after the event closes to allow time for clean up.)

City street/state road closures also require:

City-Wide Event Notification Form

- Map with all closures clearly marked
- List of all nearby affected businesses that have approved or not approved the closures

Public Sidewalk Use: ☐ Yes ☒ No If yes, how do you plan to use the sidewalks?_____

_____

(Please provide map of layout.)

SECURITY/ALCOHOL USE

All events that sell, serve or allow alcohol on site will need security provided by the Sealy Police Dept. if held on city-owned property (including streets and city sidewalks). This is billed at an hourly rate, while alcohol is on premises, and will vary depending on the number of people attending and layout as determined by the Chief of Police.

The Texas Alcoholic Beverage Commission issues temporary permits in two scenarios:

- Retail permittees may be eligible to get a temporary permit to sell or serve alcoholic beverages at an event taking place at a location separate from their TABC-licensed premises.
- Certain nonprofits may be eligible to get a temporary permit to sell or serve alcoholic beverages at a special event not being held on TABC-licensed premises.
- You can't get a temporary permit to sell alcoholic beverages if you don't hold a TABC retailer permit or represent a nonprofit. Glass containers are strictly prohibited.

CAN I GIVE AWAY FREE ALCOHOLIC BEVERAGES WITHOUT HOLDING A TABC PERMIT:

Yes. It is legal to provide free alcoholic beverages without a permit. But to be truly "free," the beverage must be available to any adult who walks in the door and requests it. If it's only for paying customers, the assumption is that the cost of the alcohol is included in the price of the service. This constitutes a sale of alcoholic beverages, and you would need a TABC permit. When you provide the alcoholic beverage, there can't be any expectation of receiving money. You can't ask for a donation or tip. You will need a permit if the drinks will only be available to paying guests.

A couple examples of "free" include:

- A wedding reception with free drinks.
- A boutique that serves free wine while you shop, even if you don't buy anything.

A few examples of "not free" include:

- A nail salon with a "free" drink when you pay for a manicure.
- If you buy tickets to attend a charity ball and they serve "free" drinks.
- If a tip jar sits next to a keg of beer expecting "donations."

RAFFLES

WHO MAY CONDUCT RAFFLES IN TEXAS:

Only a qualified religious society that has been in existence in Texas for at least 10 years; a qualified volunteer fire department that operates firefighting equipment, provides fire-fighting services and that does not pay its members other than nominal compensation; a qualified volunteer emergency medical service that does not pay its members other than nominal compensation; or a qualified 501(c) tax-exempt, nonprofit organization that has been in existence for at least three years may hold raffles in Texas. Individuals and for-profit businesses may not hold raffles.

Events that are open to the public, selling or serving alcohol and are on private property MAY be required to hire security at the discretion of the private venue's rental contract.

Are you (or any of your vendors) serving alcohol? ☐ Yes ☒ No
Are you (or any of your vendors) selling alcohol? ☐ Yes ☒ No
Is alcohol allowed at the event, including BYOB (i.e. Bring Your Own Beverage)? ☐ Yes ☒ No
Are you charging an entry fee or selling tickets to the event? ☐ Yes ☒ No

EVENTS WITH AUCTIONS ONLY: (No Alcoholic Beverage Sales)

If a nonprofit plans to conduct an auction of alcoholic beverages and **will not be selling alcoholic beverages at the temporary event**, the nonprofit only needs to submit a completed Nonprofit Entity Temporary Event Auctions form (obtained from TABC). This form serves as a file-and-use notification and does not require approval from TABC before you can hold your auction. There are no filing fees.

NOTE: Section 42-31 (Consumption of Beverages or Food in Certain Public Places) of the Sealy City Code states:

a) *Prohibited areas of consumption.*
   1) It shall be unlawful for any person to consume beverages or food on the streets, alleys, sidewalks, and parking areas in the area described in subsection (a)(2).
   2) The prohibited area is that area the perimeter of which is the northern right-of-way boundary of First Street, the eastern right-of-way boundary of Front Street and the southern right-of-way boundary of Fourth Street, the western right-of-way boundary of Meyer Street, the northern right-of-way boundary of Main Street, the western right-of-way boundary of the alley in block 43, the southern right-of-way boundary of Second Street and the western right-of-way boundary of Meyer Street, as more particularly shown on Exhibit "A" attached to Ordinance No. 83-8 and incorporated in this section.

FOOD

If selling/serving food and/or beverages to the public, Applicant must coordinate through the City's Health Inspector to obtain necessary permits and information on proper health procedures. "For profit" organizations may only serve or sell food from a food truck, trailer, or tent and must have a food permit from the City. A temporary permit is good for 14 days. If you are a nonprofit, you are exempt from needing a permit; however, you still must abide by the food preparation and sanitation laws outlined in the "Texas Food Establishment Rules" as stated in the Texas Administrative Code Title 25, Part 1, Chapter 228.

City-Wide Event Notification Form

Certain food items fall under the Texas Cottage Food Law and are legal to sell or serve. To find out more information about what is required, go to www.texascottagefoodlaw.com.

Deep-frying is ***only*** allowed if contained within a Food Truck.

Will you have food trucks? ☒ Yes ☐ No (please provide a list of food trucks and their contact information)
Do you have any vendors with nonprofit status selling or serving food? ☒ Yes ☐ No
If yes, please describe the type of food they will be serving or selling Baked items for consumption off site

City-Wide Event Notification Form

	For Profit Food Truck:	For Profit Selling Food in a Tent:	Non-Profit Food Sales:	Restaurants Selling Food As a Vendor in a Food Truck or Tent:
Permit Requirement:	Annual or Temporary Permit must be in a plastic sleeve and posted where it can be seen by public with the exception below	Annual or Temporary Permit must be in a plastic sleeve and posted where it can be seen by public	N/A	Temporary Permit must be in a plastic sleeve and posted where it can be seen by public
Selling ONLY Pre-Packaged Food that is not made in someone's personal kitchen	*No permit is required*	*No permit is required*	N/A	*No permit is required*
Food Handlers/Managers Certificate	Required	Required	N/A	Required
Food Truck or Trailer Inspection Requirement:	Must be inspected before any event	N/A	If the Non-Profit is selling food from a Food Truck the Food Truck must be inspected before any event	If the Restaurant is selling food from a Food Truck the Food Truck must be inspected before any event
Additional Sanitation/Safety Requirements:	Must provide a sub floor (i.e. plywood, plastic sheeting, etc.) or be on asphalt or concrete if preparing non-deep fried food outside of the food truck. Deep frying is not allowed in a tent or anywhere except when contained in a food truck.	Must provide a sub floor (i.e. plywood, plastic sheeting, etc.) or be on asphalt or concrete if preparing non-deep fried food outside of the food truck. Deep frying is not allowed in a tent or anywhere except when contained in a food truck.	Must provide a sub floor (i.e. plywood, plastic sheeting, etc.) or be on asphalt or concrete if preparing non-deep fried food outside of the food truck. Deep frying is not allowed in a tent or anywhere except when contained in a food truck.	Must provide a sub floor (i.e. plywood, plastic sheeting, etc.) or be on asphalt or concrete if preparing non-deep fried food outside of the food truck. Deep frying is not allowed in a tent or anywhere except when contained in a food truck.
If Cooking Food On-Site:	* 3 sink sanitary station * Preparing station *Cooking station *Coolers for food *Warmers for hot food *and any other sanitary requirement*	* 3 sink sanitary station * Preparing station *Cooking station *Coolers for food *Warmers for hot food *and any other sanitary requirement*	*3 sink sanitary station *Preparing station *Cooking station *Coolers for food *Warmers for hot food *and any other sanitary requirement*	* 3 sink sanitary station * Preparing station *Cooking station *Coolers for food *Warmers for hot food *and any other sanitary requirement*
Selling Baked Goods from Someone's Kitchen	Food must be labeled that it was prepared in a private kitchen, noting what the food is, and the time and date it was prepared	Food must be labeled that it was prepared in a private kitchen, noting what the food is, and the time and date it was prepared	Food must be labeled that it was prepared in a private kitchen, noting what the food is, and the time and date it was prepared	Food must be labeled that it was prepared in a private kitchen, noting what the food is, and the time and date it was prepared

INSURANCE

City-wide events held on City property or using City resources will need insurance if they meet one or more of the listed criteria:

- Will be selling, serving, or allowing alcohol (including BYOB)
- Anticipates 151+ attendees to include vendors, performers, audience, customers, volunteers, security, attendees, etc.
- It has activities with inherent risk factors (games, carnival/amusement rides, etc.)

Coverage must be maintained for the duration of the event, including set up and tear down dates. The applicant must obtain commercial general liability insurance that names the City and any other entities impacted by this event as an "ADDITIONAL INSURED."

CERTIFICATES OF INSURANCE MUST REFLECT:

- **Commercial General Liability with Limits of**
  - $1 million per occurrence
  - $2 million general aggregate
- **Automobile Liability** (if a vehicle is involved)
  - $1 million (combined single limits or equivalent)
- **Workers' Compensation with limits of**
  - $1 million (required if the insured has paid employees)

CERTIFICATE HOLDER MUST REFLECT:

The City of Sealy
415 Main St.
P.O. Box 517
Sealy, TX 77474

The City will need a copy of the Certificate of Insurance with endorsements two weeks before the event start date.

**RE: Use of Sealy Cemetery Association "Soccer Fields":*

Per the Lease Agreement between Sealy Cemetery Association and the City of Sealy, the use of the Cemetery's Fields shall be by the public and through the City for soccer related activities and other activities as approved by the City, including but not limited to cook-offs, festivals and the practice and play of soccer, soccer games, and soccer tournaments. The City will obtain, from those authorized by the City to use the Fields, proof of a liability insurance policy which will include the Association as an "additional insured" in the amount of at least one-million dollars. The City will provide to the Association proof of such coverage. During an event authorized by the City, should there be a funeral at the Sealy Cemetery, and the Association notifies the City in advance, and in the City's judgment, such event interferes with the funeral, the City will provide a police officer for traffic control to assist with the safe ingress and egress for those attending the funeral.

For events with activities such as games, carnival/amusement rides, inflatables, etc., please see "Insurance Requirements" in the City-Wide Event Planning Guide.

City-Wide Event Notification Form

ENTERTAINMENT AND RELATED ACTIVITIES

Will you have inflatables or any carnival-type activities or rides at the event? ☐ Yes ☒ No (see the City-Wide Event Planning Guide for definitions and more information)
Note: Activities that include water are strictly prohibited and bounce houses must be secured with sand bags – no stakes are allowed.

Wild or Exotic Animals

The City Code of Ordinances describes the regulations for keeping of wild of exotic animals prohibited, or exceptions – Sec. 10-47.

It shall be unlawful for any person to possess, keep, permit, suffer, cause or allow any wild or exotic animal upon or within any premises within the city unless that person is a wildlife rehabilitator who is certified through the state parks and wildlife commission to legally rehabilitate wildlife. This section shall not be construed to apply to zoological parks.

Please list each activity/ride:
Miniature Horse drill team exhibition (no rides for the public)

Musicians on a stage behind the museum

Will sound amplification be used at the event? ☒ Yes ☐ No
NOTE: Section 42-115c (Noise and Sound Level Regulation) of the Sealy City Code states:
No person shall make any loud noise or operate a sound amplifier so as to be clearly audible to any occupant of a neighboring property at any point on the boundary line separating the two properties at a level higher than 65 dBA during the day (from 7:00 a.m. to 10:00 p.m.) or 55 dBA during the night (from 10:00 p.m. to 7:00 a.m.).
Type and Number of Sound Amplification Used Two speakers that are 2500 watt turbosound iq 15
Location (on map) of Sound Amplification Used See site plan
Number of Stages One
Number of Performers/Bands Four
Performer(s)/Band Name & Music Type Mandi Powell (country), Grayson Oliver (ballads, Christmas songs)
Performance Date(s)
Date 12-13-2025 ; Start Time 1:00 PM ; End Time 7:00 PM ; Stage Location South of museum
Date _____ ; Start Time _____ ; End Time _____ ; Stage Location _____
Date _____ ; Start Time _____ ; End Time _____ ; Stage Location _____

SANITATION

REQUIRED The applicant is responsible for proper disposal of waste and garbage throughout the term of the event. Garbage must be removed from the event site. Please explain your plan for ensuring all garbage receptacles are emptied and waste taken off site and are properly disposed.

The Sealy Area Historical Society owns and manages the Sealy Historical Park where the event will take place. The SAHS will remove all trash from the property at the end of the event.

SIGNAGE/BANNERS

City of Sealy Requirements (for signage on private or public property within the City limits):
According to City Code 80-10, event signs may be placed only on private property and only with the consent of the owner of the property. If placed on the City's property, including all city parks, you will need the consent of the City. Such signs may not exceed 50 sq. ft. and may be erected no more than 30 days prior to the event and must be removed within seven days after the event. These signs are also subject to the requirement of City Code 80-20 – event signs must be approved by either the Building Official or City Council as a community service of interest to the general public.

Will you be placing any signs on public or private property within the city limits or extraterritorial jurisdiction? ☒ Yes ☐ No
If so, please submit a photo or drawing of this sign for approval.

State of Texas Requirements (for signage on state highways):
Under the provisions of Texas Administrative Code, Title 43, Rule §22.15, you may receive authorization for the temporary placement and maintenance of a sign on a state highway for special events. Application for these signs should be made on Form 2057 "Application for Use of State of Texas Right of Way for Temporary Signs for Special Events." This is for placement of both surface mounted signs and banners. You may access this application online at www.txdot.gov/business/right-of-way/right-of-way-forms.html.

You must give the City a copy of this approval at least 5 days before placement of your signs/banners.
Will you be placing any signs or banners on or across State of Texas highways? ☐ Yes ☒ No
If yes, a $50 banner fee will apply per event per banner location.

NON-ACCEPTANCE OF EVENT

City Council has the right to refuse the use of any city-owned facility or property at its discretion. Such circumstances may include, but not be limited to:

- Inadequate information or lead time to for the City to assess the City-Wide Event Notification Form
- Concerns that the Applicant does not have the adequate resources to safely manage the event
- Conflicts with other events already planned for the area

PERMITS REQUIRED

☐ TABC (A permit is required if alcohol is sold. A permit is also required if alcohol is served and an entry fee to the event is charged. If only serving (without an entry fee) or allowing guests to bring their own, a TABC permit is not required. Please provide a map of the event and indicate the exact areas where alcohol is being sold. **A copy of this permit MUST be given to the City at least 5 days prior to your event.**)
☐ TABC (A permit may be required if alcohol is given away, or sold as a fundraiser. Refer to Page 4 of this form).
☐ TABC (A permit may be required if a nonprofit plans to conduct an auction of alcoholic beverages and **will not be selling alcoholic beverages at the temporary event**. Nonprofit Entity Temporary Event Auctions form may be required. Refer to Page 5 of this form.
☐ Health Inspection/Food Permit (No food that needs to stay at a particular temperature can be sold unless by a food truck. Pre-packaged foods that can stay at room temperature do not need a health inspection/food permit.)
☐ Signage/Banner TxDOT Approval Letter (If the event is open to the public and a sign or banner is to be placed on a state highway.)
☐ Banner Fee ($50 per location per event)
☐ Fireworks Permit ($45. The Sealy Fire Marshal will inspect location and approve/disapprove the application.)
☒ City Event Permit (A permit is required if the event requires the use of city employees/facilities and is based on the number of participants, to include vendors, entertainment, audience, customers, etc.)
  ☐ 150 or less participants ($100/day)
  ☒ 151-500 participants ($250/day/per facility)
  ☐ 501+ participants ($500/day per facility)
  ☐ N/A (Not requiring the use of city employees or facilities)

City-Wide Event Notification Form

TERMS & CONDITIONS FOR EVENTS USING A CITY-OWNED FACILITY OR A CITY EMPLOYEE'S SERVICES ONLY

Lessee's Responsibilities:

- The Lessee agrees to sign a contract for each city-owned facility used and pay the rental and deposit fees, if applicable.
- The Lessee agrees to abide by the general housekeeping rules as outlined in the facility contract.
- The Lessee is responsible for any damages to city property.
- The Lessee is responsible for acquiring any permits needed for the event.
- The Lessee is responsible for providing maps indicating city/state road closures and/or locations where alcohol is being served.
- The Lessee is responsible for providing insurance for the event, if required.
- For events with city street/state road closures, the Lessee is responsible for providing a list of nearby businesses approving of the closures.

Signature Nancy Naron Date 9.11.25

Print Name Nancy Naron

AUTHORIZATION/HOLD HARMLESS CLAUSE

Applicant/organization shall assume all risks incident to or in connection with the approved activity and shall be solely responsible for damage or injury, of whatever kind or nature, to person or property, directly or indirectly arising out of or in connection with the approved activity or the conduct of applicant's operation. Applicant hereby expressly agrees to defend, indemnify, save and hold harmless the City, its officers, officials, agents, employees and representatives from any and all claims, suits, losses, damages, death, injuries or property damage arising directly or indirectly out of or in connection with the event or conduct of its operation, act or omission, or resulting from the negligence or willful misconduct or omissions of applicant or its officers, agents, representatives and employees.

Furthermore, by signing this Application, applicant hereby agrees to waive any and all claims that applicant may have against the City, its officers, officials, agents, employees, and representatives arising out of or in connection with the event or revocation or cancellation of an event.

By signing below, I hold the City of Sealy harmless, as stated above, and attest that all the information provided on this form is true and correct.

Nancy Naron 9/11/25

Signature Date

Nancy Naron

Print Name

ABOVE TWO SIGNATURES WITNESSED BY:

Dennis Holder, member dholder

Printed Name and Title Signature

City-Wide Event Notification Form

OFFICE USE ONLY

Received by:

Leslie Aguado — 09/12/2025

Signature — Date

This event requires:

AMOUNT(S) DUE:

☐ Yes ☑ N/A $_____ Rental Contract(s) (Paid $_____ on _____)

☑ Yes ☐ N/A $_____ Health Inspection/Food Permit

☐ Yes ☑ N/A $ N/A TABC Permit (Date Copy Received: _____)

☐ Yes ☑ N/A $ N/A TABC Nonprofit Entity Temporary Event Auctions form

☐ Yes ☑ N/A $ N/A State Road Closures (Chief of Police Contacted by Event Coordinator? ☐ Yes ☐ No)

☐ Yes ☑ N/A $ N/A List of Nearby Business Approvals

☐ Yes ☑ N/A $ N/A Signage/Banner Permit from TxDOT (Date Copy Received: _____)

☐ Yes ☑ N/A $_____ Banner Fee (Paid $_____ on _____)

☑ Yes ☐ N/A $ N/A City Street Closures

☑ Yes ☐ N/A $ 250 City Event Permit (Paid $_____ on _____)

☐ Yes ☐ N/A $ N/A Sealy City Council Approval (Date Approved: _____)

☐ Yes ☐ N/A $ N/A Insurance Liability Coverage

☐ Yes ☑ N/A $_____ City Fireworks Permit (Paid $_____ on _____)

(Fire Marshal approval received on _____)

☐ Yes ☑ N/A Approval to Temporarily Suspend Section 42-31(a) of the Sealy Code of Ordinances (Consumption of beverages or food in certain public places)

☐ Yes ☑ N/A Approval to Suspend Section 70-71 of the Sealy Code of Ordinances (Park Hours)

SUBTOTAL OF NON-REFUNDABLE FEES TO CITY OF SEALY: $_____
(Excludes Security Fees)

☐ Yes ☐ N/A **TOTAL DEPOSIT DUE FOR FACILITY RENTAL: $_____**

(Paid $_____ on _____)

☐ Yes ☐ N/A **TOTAL DEPOSIT DUE FOR CITY-WIDE EVENT PER CITY COUNCIL APPROVAL** *(If applicable)*
$_____

Monies collected by the City of Sealy will be deposited and any eligible refundable deposit balance will be refunded by the City of Sealy post-event

☐ Yes ☐ N/A **SEPARATE SECURITY FEE TO BE PAID:**

$_____ Security (SPD contacted by Event Coordinator? ☐ Yes ☐ No)

City-Wide Event Notification Form

FOR ROAD/STREET CLOSURES AND/OR ALCOHOL SALES ONLY

_____ _____

Chief of Police Signature Date

City Street Closures: ☐ Approved ☐ Denied ☐ N/A
State Road Closures: ☐ Approved ☐ Denied ☐ N/A
TABC Permit (Alcohol Sales): ☐ Approved ☐ Denied ☐ N/A
Security Required by SPD? ☐ Yes ☐ No

If yes, the start time for security needs to be _____ and the end time needs to be _____

2025 Christmas in the Sealy Historical Park
December 13, 2025

	Role	Location	Volunteer	Phone Number
1	Christmas Tea	Bozeman House	Yvonne Zapalac	
2	Christmas Tea	Bozeman House	Angela Leschper	
3	Christmas Tea	Bozeman House	Marie Page	
4	Monitor/Host	Grounds	Donna Preibisch	
5	Monitor/Host	Grounds	Keith Oliver	
6	Monitor/Host	Grounds	Pat Dennen	
7	Tour Guide	Caboose	Robert Goddard	
8	Merchandise Sales & Tour Guide	General Mercantile	Pam Goddard	
9	Merchandise Sales & Tour Guide	General Mercantile	Faye Hintz	
10	Merchandise Sales & Tour Guide	General Mercantile	Ruth Brooks	
11	Merchandise Sales & Tour Guide	General Mercantile	Jim Brooks	
12	Ornament Making	Museum	Sandy Rhodes	
13	Ornament Making	Museum	Trine Hulstrand	
14	Host & Tour Guide	Gingerbread House	Nancy Naron	
15	Tour Guide Assistant	Gingerbread House	Sealy ISD student - TBD	
16	Santa and Mrs Claus	Hackbarth House	Mr & Mrs Jim Schulz	
17	Santa Assistant	Hackbarth House	Sealy ISD student - TBD	
18	Host & Tour Guide	Mitchamore RV	Debbie Mitchamore	
19	Host & Tour Guide	Mitchamore RV	Ron Mitchamore	

2025 Christmas in Old Sealy at the Sealy Historical Park Plan

Event Name: Christmas in Old Sealy

Date and time: Saturday, December 13, Noon – 8 PM

Entertainment:

1. Christmas Story Hour – 1 PM – Main Museum (Gordon Memorial Library)
2. Christmas Puppet Show – 2 PM – Main Museum
3. Grayson Oliver on stage – 3 PM
4. Mandi Powell on stage – 4 PM
5. Christmas carols singalong – 5 PM
6. Recorded Christmas music throughout the day
7. Paloma Trails miniature horse demonstration

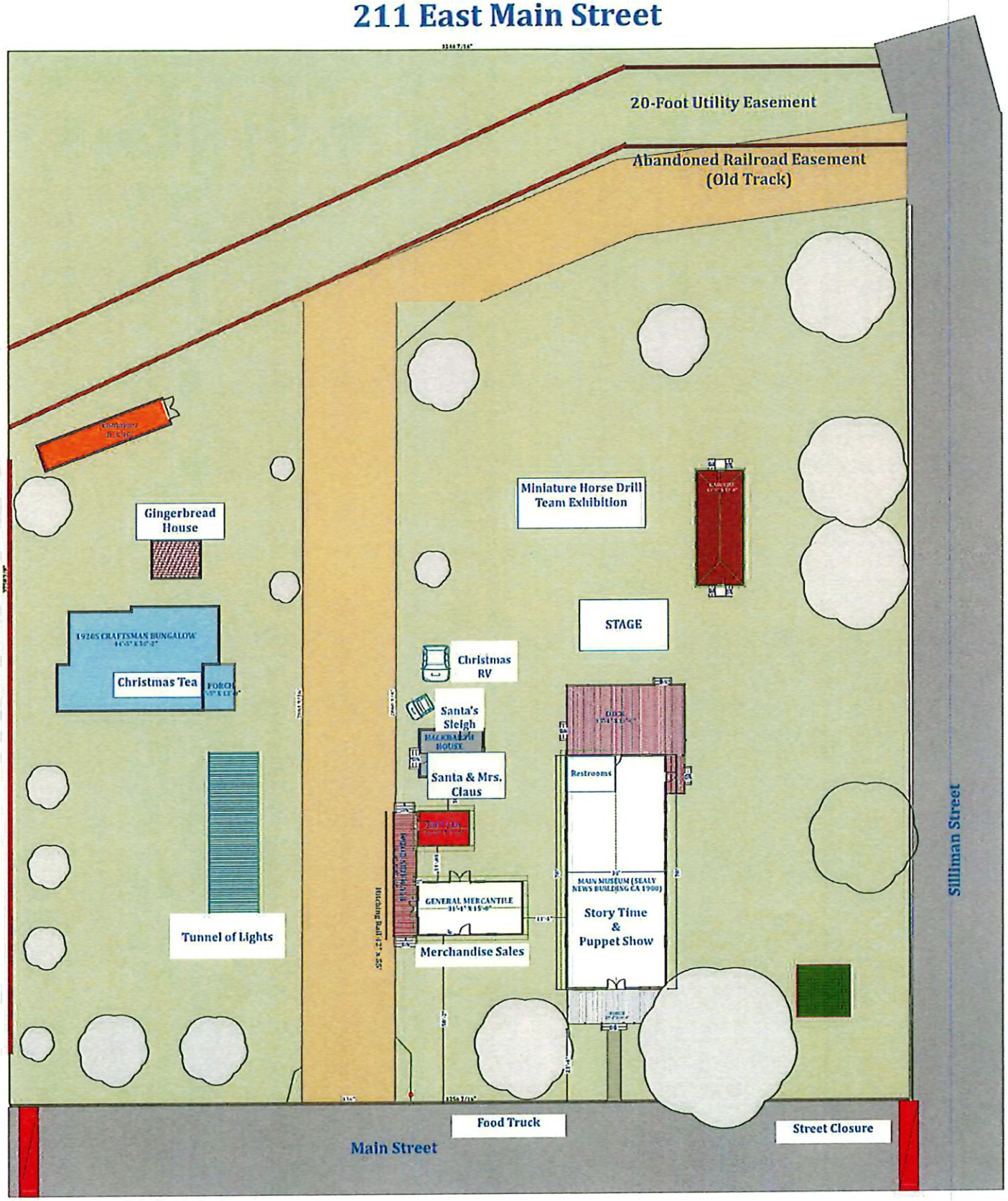
Activities:

1. Santa and Mrs. Claus in the Hackbarth House
2. Tours of all buildings – hosts in each building dressed in period attire
3. Christmas Tea
   When: December 13 from noon until 4 PM
   Where: 1920s Bozeman House
   Hosts: Dressed in vintage attire
4. Gingerbread House
   1. Small house to be decorated inside and out as a life-size home for a gingerbread family. Interior tree decorated with "Candy Land" style ornaments.
5. Vintage RV decorated for Christmas
6. Tunnel of lights
7. General Mercantile Sales
   1. Old Family Recipes Cookbook, vintage toys, commemorative Make A Wish ornaments, bake sale items, drinks

Decoration:

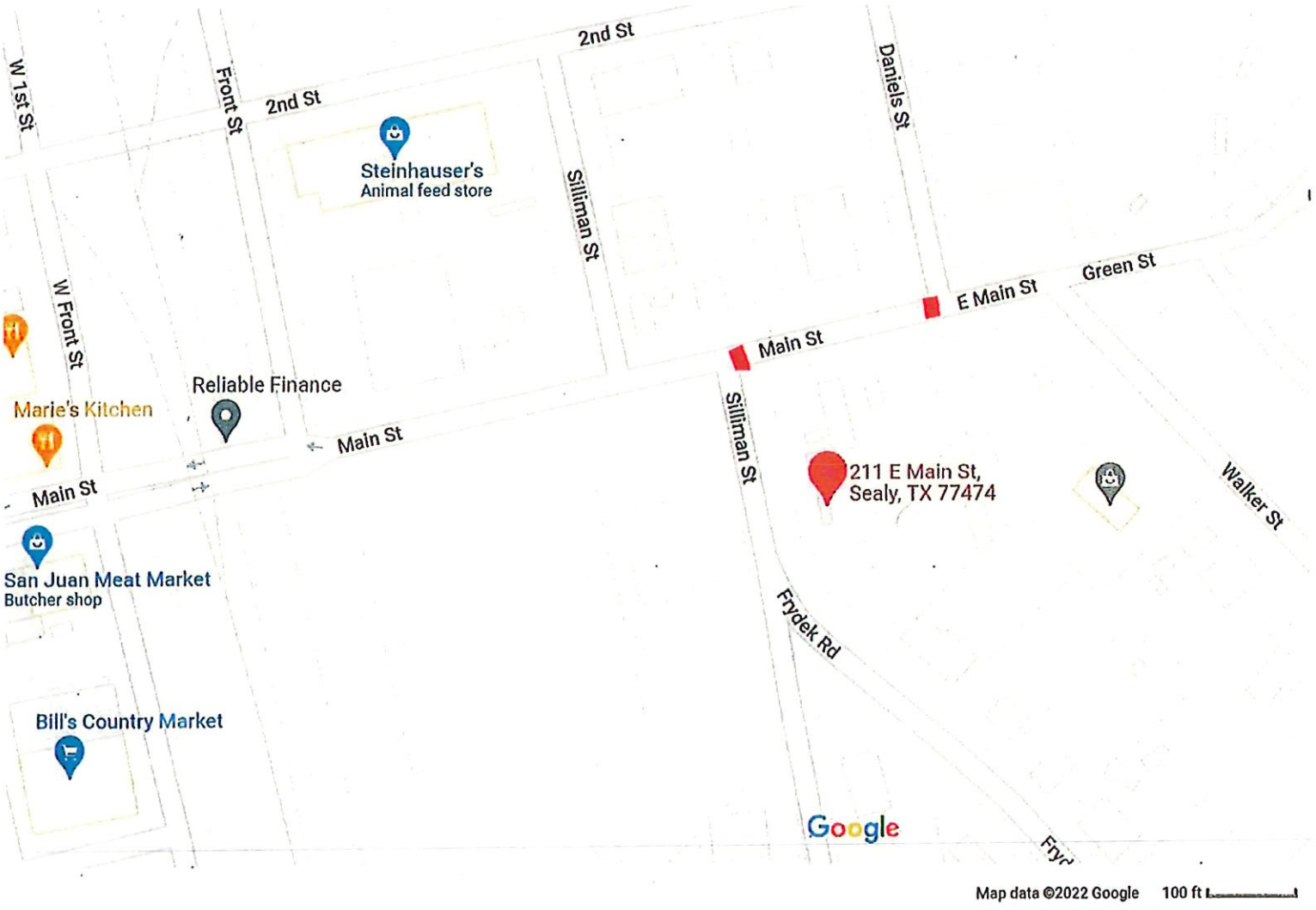
1. Tree of lights on flagpole
2. Christmas trees in museum, mercantile, caboose, Hackbarth House, Bozeman House
3. All buildings decorated on the interior with Christmas exhibits and ornaments
4. Lights on the exterior of the Hackbarth House around windows and doors
5. Lights strung on lowest branches of the large tree behind the deck
6. Large lit balls hanging from trees along Silliman and Main
7. Wreaths with large red bows on all of the windows of the museum and the front doors, two on the doors of the general mercantile, one on front of the Hackbarth House, four on the front windows of Bozeman House (19 total)

2025 Christmas in Old Sealy
December 13, 2025
Sealy Historical Park
211 East Main Street



211 E Main St

Street Closures for 2025 Christmas in Old Sealy





December 13

Noon - 8 pm

Christmas in Old Sealy

All Buildings Decorated
Sealy Historical Park
211 East Main St

SealyHistoricalSociety.org

Internal Revenue Service
District Director

Department of the Treasury

Date: JUL 21 1986

Employer Identification Number:
76-0156374
Accounting Period Ending:
June 30
Form 990 Required: ☒ Yes ☐ No

Sealy Area Historical Society
803 Fifth Street
Sealy, Texas 77474

Person to Contact:
E.O. Technical Assistor
Contact Telephone Number:
(214) 767-3526
EO:7213:4913:GEK

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code.

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in section 170(b)(1)(A)(vi) and 509(a)(1).

If your sources of support, or your purposes, character, or method of operation change, please let us know so we can consider the effect of the change on your exempt status and foundation status. Also, you should inform us of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of $100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other Federal excise taxes. If you have any questions about excise, employment, or other Federal taxes, please let us know.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for Federal estate and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522 of the Code.

The box checked in the heading of this letter shows whether you must file Form 990, Return of Organization Exempt from Income Tax. If Yes is checked, you are required to file Form 990 only if your gross receipts each year are normally more than $25,000. If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting period. The law imposes a penalty of $10 a day, up to a maximum of $5,000, when a return is filed late, unless there is reasonable cause for the delay.

(over)

You are not required to file Federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter, we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. If an employer identification number was not entered on your application, a number will be assigned to you and you will be advised of it. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions, please contact the person whose name and telephone number are shown in the heading of this letter.

Sincerely yours,

Glenn Cagle
District Director

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 10/14/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
DONNELLY-BAY INSURANCE
225 N. MEYER (HWY.36)
Sealy TX 77474-

CONTACT NAME: ALEXANDRIA KING
PHONE (A/C, No, Ext): (713)209-0400 FAX (A/C, No): (713)209-0402
E-MAIL ADDRESS: ALIKING@TXAGENT.COM

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A: AMERICAN FIRST INSURANCE CO.	44393
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED
Sealy Area Historical
Society
P O Box 585
Sealy TX 77474-0000

COVERAGES **CERTIFICATE NUMBER: 1** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY	YES		BLW50593167	02/20/2020	02/20/2026	EACH OCCURRENCE	$ 500,000
	X COMMERCIAL GENERAL LIABILITY						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 500,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	$ 15,000
							PERSONAL & ADV INJURY	$ 500,000
							GENERAL AGGREGATE	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER						PRODUCTS - COMP/OP AGG	$ 1,000,000
	X POLICY PRO-JECT LOC							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	ALL OWNED AUTOS / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS / NON-OWNED AUTOS						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB CLAIMS-MADE						AGGREGATE	$
	DED RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						WC STATU-TORY LIMITS / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N/A						E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
The City Of Sealy, Texas is covered as an Additional Insured in regards to the insured's operations

CERTIFICATE HOLDER

CITY OF SEALY
SEALY TX 77474-

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

AI 001003

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Attach the following:

☑ List of volunteer personnel
☑ Schedule of volunteer responsibilities
☑ Schedule of events
☐ Site plan
☑ Map showing street closures (if not identified on site plan)
☐ Parking and transportation of participants Plan showing where the automobiles will park for the event, and if there is not room, a description of how the participants will be transported to and from the event from an off-site location; also, if commercial or private parking lots will be used, provide letters of approval from those of relevance
☐ Events taking place in the Downtown District require a list of signatures from all businesses showing they are aware of the proposed event and support it - N/A
☐ Signed Rental Agreement for City-owned facilities - N/A
☐ Post Event Reports from previous years, if applicable - N/A
☐ Pictures of any activities or carnival rides, be able to explain logistics and setup/takedown - N/A
☑ Promotional Flier
☑ Site map showing requested Sound Amplification equipment (#18)
☐ If applicable, Fire Marshal's approval of Fire Works Permit - N/A
☐ Proof of TXDOT approval to hang banners - N/A
☐ Proof of TXDOT approval to place signs in TxDOT ROW (at least 5 days before event) - N/A
☐ TABC Permit, if applicable (must be provided to City at least 5 days before the event) - N/A
☐ Nonprofit Entity Temporary Event Auctions form, if applicable - N/A
☑ Proof of Non-Profit status, current and in good standing
☐ Health Inspection/Food Permit, if applicable

☐ Attach any other items requested from the applicant and reviewed by the Review Team
  ☐ _____
  ☐ _____
☐ Completed City Wide Event Notification Form with all fees and proof of fees and deposits collected

Insurance Requirements

Insurance for your event may be required before final permit approval is given. Insurance coverage must be maintained for the duration of the event, which includes set up, and tear down dates. The applicant must obtain commercial liability insurance naming the City of Sealy and any other entities impacted by this event as an **"Additional Insured"** (the City will need the actual endorsement and authorization for the City to communicate with your, or your vendors', insurance company in verbal or written form). The City Council has the final authority regarding the insurance coverage and limits for the event and can require additional coverage not listed below.

Event insurance **SHALL BE** required if held on any City property and:

- the event is selling, serving, or allowing alcohol (including BYOB)
- it has 151+ participants (including vendors, performers, audience, customers, volunteers, security, attendees, etc.)
- it has activities with inherent risk factors (games, carnival/amusement rides, etc. – see next section – "Entertainment and Carnival/Amusement Rides")

Certificates of Insurance must reflect:

- **Commercial General Liability with limits of**
  - $1 million per occurrence
  - $2 million general aggregate
- **Automobile Liability** (if a vehicle is involved)
  - $1 million (combined single limits or equivalent)
- **Workers' Compensation with limits of**
  - $1 million (required if the insured has paid employees; owners are excluded from this requirement)

Certificate Holder must reflect:

The City of Sealy
415 Main St.
P.O. Box 517
Sealy, TX 77474

See Exhibit C for an example of a Certificate of Insurance with required limits and other coverage.

**RE: Use of Sealy Cemetery Association "Soccer Fields":*

Per the Lease Agreement between Sealy Cemetery Association and the City of Sealy, the use of the Cemetery's Fields shall be by the public and through the City for soccer related activities and other activities as approved by the City, including but not limited to cook-offs, festivals and the practice and play of soccer, soccer games, and soccer tournaments. The City will obtain, from those authorized by the City to use the Fields, proof of a liability insurance policy which will include the Association as an "additional insured" in the amount of at least one-million dollars. The City will provide to the Association proof of such coverage. During an event authorized by the City, should there be a funeral at the Sealy Cemetery, and the Association notifies the City in advance, and in the City's judgment, such event interferes with the funeral, the City will provide a police officer for traffic control to assist with the safe ingress and egress for those attending the funeral.

The city does not provide insurance advice.

ITEM #2

AGENDA ITEM NO: _____

SUBMITTED BY: Patrick Parsons, Public Works Director
MEETING DATE: November 18, 2025

STAFF REPORT

DESCRIPTION

Presentation, Discussion, and Possible Action regarding Fowlkes Street and 2nd Street Stop Signs, and Front Street and 2nd Street Stop Signs.

ANALYSIS

This is a study that was done by Strand, please see attached.

RECOMMENDATION

FINANCIAL IMPACTS

STRAND ASSOCIATES®
Excellence in Engineering℠

Strand Associates, Inc.®
1906 Niebuhr Street
Brenham, TX 77833
(P) 979.836.7937
www.strand.com

October 13, 2025

Ms. Kimbra Hill, City Manager
City of Sealy
405 Main Street
Sealy, TX 77474

Re: 2nd Street Intersection Evaluation
City of Sealy, Texas (City)

Dear Ms. Hill:

The City asked Strand Associates, Inc.® (Strand) to perform an engineering study to evaluate the potential benefit of multi-way stop control at the intersections of 2nd and Fowlkes Streets and 2nd and West Front Streets. The Fowlkes Street intersection is a traditional intersection with stop control on both legs of Fowlkes Street and no stop control on 2nd Street. The West Front Street intersection is a tee intersection with yield control on West Front Street and no stop control on 2nd Street. Union Pacific Railroad (UPRR) has a rail that crosses this intersection, and Burlington Northern Santa Fe (BNSF) Railway has dual rails approximately 100 feet to the east of the intersection.

The Texas Manual on Uniform Traffic Control Devices (TMUTCD), 2011 Edition–Revision 2, Section 2B.07 Multi-Way Stop Applications provides the following guidance and criteria for considering multi-way stop sign installation:

"A. Where traffic control signals are justified, the multi-way stop is an interim measure that can be installed quickly to control traffic while arrangements are being made for the installation of the traffic control signal.

B. Five or more reported crashes in a 12-month period that are susceptible to correction by a multi-way stop installation. Such crashes include right-turn and left-turn collisions as well as right-angle collisions.

C. Minimum volumes:

1. The vehicular volume entering the intersection from the major street approaches (total of both approaches) averages at least 300 vehicles per hour for any 8 hours of an average day; and

2. The combined vehicular, pedestrian, and bicycle volume entering the intersection from the minor street approaches (total of both approaches) averages at least 200 units per hour for the same 8 hours, with an average delay to minor-street vehicular traffic of at least 30 seconds per vehicle during the highest hour; but

3. If the 85th-percentile approach speed of the major-street traffic exceeds 40 mph, the minimum vehicular volume warrants are 70 percent of the values provided in Items 1 and 2.

D. Where no single criterion is satisfied, but where Criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values. Criterion C.3 is excluded from this condition.

Other criteria that may be considered in an engineering study include:

A. The need to control left-turn conflicts;

B. The need to control vehicle/pedestrian conflicts near locations that generate high pedestrian volumes;

C. Locations where a road user, after stopping, cannot see conflicting traffic and is not able to negotiate the intersection unless conflicting cross traffic is also required to stop; and

D. An intersection of two residential neighborhood collector (through) streets of similar design and operating characteristics where multi-way stop control would improve traffic operational characteristics of the intersection."

Traffic control signals are not justifiable at either intersection, and neither intersection has a documented crash history. Additionally, neither intersection is anticipated to meet the TMUTCD minimum volume thresholds listed under other criteria in Item C.

The other criteria listed in the TMUTCD were evaluated. At the 2nd and Fowlkes Streets intersection, the presence of angled on-street parking along the east and west legs of the intersection does not provide sufficient sight distance for the uncontrolled through movement along 2nd Street. Item C under other criteria indicates a multi-way stop sign installation at this intersection is warranted. It is also anticipated that the Level of Service will be enhanced with the implementation of a multi-way stop at this intersection. EXHIBITS PROVIDED IN PACKET

Warrants for a multi-way stop at the 2nd and West Front Streets intersection do not appear to be met. Additionally, the presence of the UPRR and BNSF Railway rails at or near the intersection complicates traffic operations at this intersection. Because of the UPRR and BNSF Railway rails, stop control in the westbound direction of 2nd Street is not recommended at the intersection of West Front Street. A required stop in the westbound direction could result in a situation where vehicles stack up with the vehicle queue extending to, or over, the BNSF dual rails, creating a potentially hazardous situation. Additionally, stop control on northbound West Front Street is not recommended. A stop on this leg of the intersection would result in the stop bar being located on the existing UPRR Railway rail. Stopping vehicles on an active railway could create a potentially hazardous situation. The existing yield on this approach is suggested to remain. Lastly, the eastbound approach on 2nd Street was reviewed. At this approach, there is a potential conflict with left-turning vehicles originating on West Front Street. Stop control on the eastbound approach could be considered to mitigate this potential conflict. If a stop sign were to be added to the eastbound approach, placement is suggested below the existing railroad crossing lights to maintain their visibility. EXHIBITS PROVIDED IN PACKET

The engineering study of the intersections at 2nd and Fowlkes Streets and 2nd and West Front Streets performed by Strand provides justification for a multi-way stop sign installation at the 2nd and Fowlkes Streets intersection (based on TMUTCD criteria); however, it does not provide justification for a multi-way stop sign installation at the 2nd and West Front Streets intersection. Additionally, had this intersection met the warrants for a multi-way stop sign installation, a multi-way stop at this intersection is not recommended because of the presence and locations of UPRR and BNSF Railway.

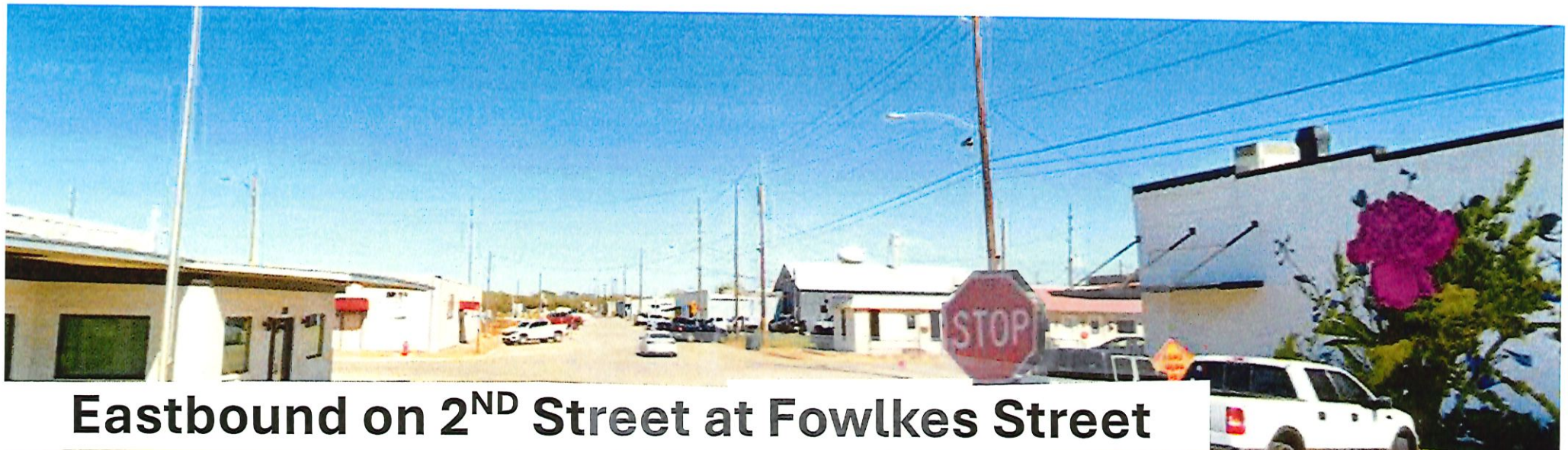
Should you have any questions, please call 979-836-7937.

Sincerely,

STRAND ASSOCIATES, INC.®

Jared D. Engelke, P.E.

c: Mike Barrow, Assistant City Manager/Planning Director, City of Sealy
Patrick Parsons, Public Works Director, City of Sealy

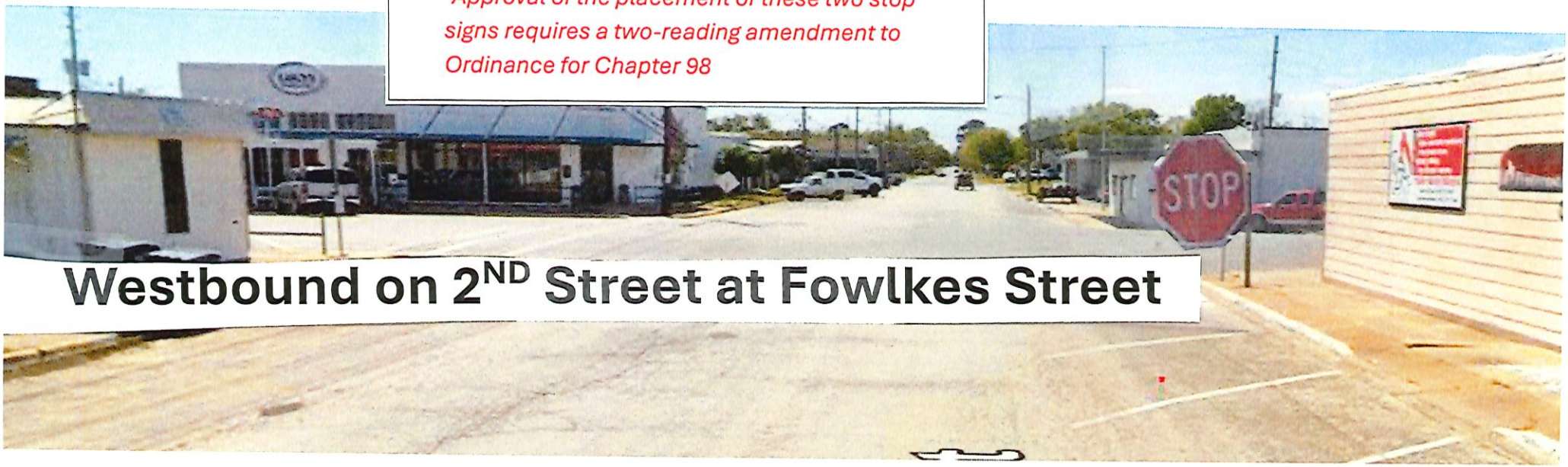


Eastbound on 2ND Street at Fowlkes Street

Recommendation:

Add stop signs on 2nd Street at Fowlkes Street eastbound and westbound to create multiway stops at that intersection.

**Approval of the placement of these two stop signs requires a two-reading amendment to Ordinance for Chapter 98*



Westbound on 2ND Street at Fowlkes Street



Southbound on Fowlkes Street at 2nd Street –

Showing that Stop Signs already exist southbound and northbound on Fowlkes Street at 2nd Street



Eastbound on 2ND Street at West Front Street

Recommendation:

Add a stop sign under the railroad crossing sign Eastbound on 2nd Street at West Front Street.

Approval of placement of this stop sign requires a two-reading amendment to Ordinance for Chapter 98

ITEM #3

STAFF REPORT

Meeting Date: November 18, 2025

Agenda Item No. – Presentation, Discussion, and Possible Action regarding Proposed Water/Sewer/Gas Rates. This item will be brought back to the December 2nd meeting with an Ordinance.

- Water & Sanitary Sewer Rates
- Natural Gas Rates
- Solid Waste Rates

Prepared by: Mike Barrow, Assistant City Manager

SUMMARY:

Sewer Rates

Residential and Commercial Flat Rate

(Council Action References: 2/21/24 #12, 3/19/24)

Volumetric sewer rates are currently calculated based on water consumption as measured by the customer's water meter. However, for accounts that receive city sewer service but not city water service, the City has no means of tracking actual water consumption. As such, these accounts cannot be billed based on average consumption and must instead be assessed a flat rate.

In 2024, Council approved flat sewer rates for both residential and commercial customers, equivalent to the average usage of new customers consuming 5,000 gallons per month.

- **2024 Rates:** Residential – $42.20; Commercial – $56.60
- **2025 Rates:** Residential – No increase; Commercial – 1.94% increase, from $56.60 to $57.70
- **Proposed 2026 Rates:** Residential – 2.08% increase, from $42.20 to **$43.08**; Commercial – 2.08% increase, from $57.70 to **$58.90**

Volumetric Sewer Charge (Greater than 2,000 Gallons)

(Council Action References: 2/4/25 #15, 2/18/25)

There are currently 32 non-profit accounts, of which 13 meet the criteria of using less than 8,000 gallons per month and maintaining a water service line smaller than 1½ inches. Council directed staff not to increase the sewer flat rate for non-profit accounts, and instead to offset the revenue difference by adjusting the volumetric rate for higher-usage accounts. To achieve this, the **"Greater than 2,000 gallons"** charge per 1,000 gallons was increased

from **$4.80 to $4.95** in FY25 (a 5.3% increase). For **FY26**, the proposed 5.3% increase would raise this rate further to **$5.21 per 1,000 gallons**.

Natural Gas Rates

Commercial and Industrial Accounts

(Council Discussion Reference: 10/2024)

The City currently serves **122 commercial gas accounts with 126 meters** and **five industrial accounts with five meters.** Based on our calculations last year, an increase in the industrial monthly service charge from **$200.05 to $600.00** would generate approximately **$2,000 in additional monthly revenue**. This adjustment was intended to allow the City to **reduce the commercial service charge** from **$55.75 to $40.00**, resulting in a projected revenue decrease of approximately **$1,984.50**, effectively balancing the rate structure across customer classes.

For **FY26**, staff propose a **3% increase** for commercial and industrial customers, consistent with the **2.9%–3% residential and governmental increases.**

Water Rates

All users

For **FY26,** staff proposes to use the FY 2026 rates recommended in Strand's December 2023 Utility Rate Study which can be found and are highlighted on page ES-1 of the study.

FINANCIAL IMPACT:

Keeping our rates at the planned levels proposed for FY2026, provides the revenues needed to continue the levels of utility services we provide.

RECOMMENDATION:

I recommend approval of these rate changes for the Master Fee Schedule for First Reading December 2, 2025 and Second Reading December 16, 2025.

STRAND ASSOCIATES®
Excellence in Engineering Since 1946

Strand Associates, Inc.®
1906 Niebuhr Street
Brenham, TX 77833
(P) 979.836.7937
www.strand.com

December 5, 2023

Ms. Kimbra Hill, City Manager
City of Sealy
415 Main Street
Sealy, TX 77474

Re: Utility Rate Study
City of Sealy, Texas

Dear Kimbra,

Enclosed is the final Utility Rate Study.

Please call 979-836-7937 should you have any questions.

Sincerely,

STRAND ASSOCIATES, INC.®

Ryan D. Tinsley, P.E., ENV SP

Morgan E. Ruiz

Enclosure: Report

Professional

Engineering

Services

Utility Rate Study



Report

City of

Sealy, Texas

December 2023

STRAND ASSOCIATES®

Report for

City of Sealy, Texas

Utility Rate Study



Prepared by:

STRAND ASSOCIATES, INC.®
TBPE No. F-8405
TBPLS No. 10030000
1906 Niebuhr Street
Brenham, TX 77833
www.strand.com

December 2023

STRAND ASSOCIATES®
Excellence in Engineering Since 1946

PURPOSE

The City of Sealy, Texas (City) hired Strand Associates, Inc.® (Strand) to develop potential utility rates for water, wastewater, natural gas, and solid waste utilities. The potential rates were developed to help cover expenses anticipated to be incurred by each utility. This Utility Rate Study (Study) summarizes the existing and potential rate schedules for these four utilities.

POTENTIAL RATES

Tables ES-1 through ES-4 summarize the potential rates for fiscal years (FY) 2024 through 2028, respectively. A detailed analysis of how each utility rate was developed is found in the following sections of this Study. Each utility has a base rate that is charged to each account and a volumetric rate that is charged based on the following:

- Water–per 1,000 gallons.
- Wastewater–per 1,000 gallons.
- Natural Gas–per 100 cubic feet (ccf).
- Solid Waste–per cubic yard (CY) of container and times (x) picked up per week.

	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Service Line Size	Fixed Charge					
3/4-inch	$19.50	$19.90	$20.30	$20.70	$21.10	$21.50
1-inch	$29.00	$29.60	$30.20	$30.80	$31.40	$32.00
1.5-inch	$66.80	$70.50	$74.40	$78.50	$82.80	$87.40
2-inch	$104.60	$110.40	$116.50	$122.90	$129.70	$136.80
3-inch	$224.30	$242.20	$261.60	$282.50	$305.10	$329.50
4-inch	$381.80	$412.30	$445.30	$480.90	$519.40	$561.00
6-inch	$791.30	$886.30	$992.70	$1,111.80	$1,245.20	$1,394.60
8-inch	$948.80	$1,062.70	$1,190.20	$1,333.00	$1,493.00	$1,672.20
10-inch	$948.80	$1,328.38	$1,487.80	$1,666.30	$1,866.30	$2,090.30
Volume Usage	Volume Charge					
0 to 2,000 gallons	$2.00	$2.00	$2.00	$2.00	$2.00	$2.00
2,001 to 8,000 gallons	$4.00	$4.10	$4.20	$4.30	$4.40	$4.50
8,001 to 23,000 gallons	$5.00	$5.20	$5.40	$5.60	$5.80	$6.00
Greater than 23,000 gallons	$6.30	$6.50	$6.70	$6.90	$7.10	$7.30

Table ES-1 Potential Water Rates

	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Account Type	**Fixed Charge**					
Residential	$23.00	$23.50	$24.00	$24.50	$25.00	$25.50
Commercial	$23.00	$77.55	$79.10	$80.70	$82.30	$83.90
Industrial	$23.00	$117.50	$119.90	$122.30	$124.70	$127.20
Government	$23.00	$77.55	$79.10	$80.70	$82.30	$83.90
Flat Rate	$55.50	$56.60	$57.70	$58.90	$60.10	$61.30
Explicit Rate	Varies	Varies	Varies	Varies	Varies	Varies
Volume Usage	**Volume Charge**					
0 to 2,000 gallons	$2.30	$2.30	$2.30	$2.30	$2.30	$2.30
Greater than 2,000 gallons	$4.65	$4.70	$4.80	$4.90	$5.00	$5.10

Table ES-2 Potential Wastewater Rates

	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Account Type	**Fixed Charge**					
Residential	$11.00	$11.35	$11.60	$11.95	$12.31	$12.68
Commercial	$11.00	$55.75	$58.20	$59.90	$61.70	$63.60
Industrial	$11.00	$200.05	$209.50	$215.80	$222.30	$229.00
Governmental	$11.00	$55.75	$58.20	$59.90	$61.70	$63.60
Service Type	**Volume Charge**					
Residential	$0.73	$0.80	$0.88	$0.97	$1.07	$1.18
Commercial/Governmental	$0.73	$0.92	$1.14	$1.43	$1.78	$2.23
Small Industrial	$0.53	$0.63	$0.83	$1.04	$1.29	$1.62
Medium Industrial	$0.38	$0.45	$0.59	$0.74	$0.93	$1.16
Large Industrial	$0.38	$0.42	$0.59	$0.74	$0.93	$1.16
Extra-Large Industrial	$0.38	$0.41	$0.59	$0.74	$0.93	$1.16

Table ES-3 Potential Natural Gas Rates

2.01 EXISTING RATES

Table 2.01-1 includes the current wastewater rates for the City. The current rates have a fixed charge per month for all accounts. The fixed charge is categorized as a regular, flat rate, or explicit rate. A regular rate has a volume charge added to the bill. A flat rate is an account with sanitary sewer service but without metered water service and does not have a volume charge. An explicit rate is an account with discharges greater than domestic strength concentrations, causing increased treatment at the wastewater treatment plant. Each explicit account is billed based on the usage and measured constituents.

Account Type	Fixed Charge
Regular	$23.00
Flat Rate	$55.50
Explicit Rate	Varies
Volume Usage	**Volume Charge**
0 to 2,000 gallons	$2.30
Greater than 2,000 gallons	$4.65

Table 2.01-1 Existing Wastewater Rates

2.02 REVENUE REQUIREMENT

Table 2.02-1 summarizes the CIP projects for the next 5 years. The estimated cost is the total cost anticipated for each project. Impact fee recoverable costs are the anticipated fees collected from the impact fees that were updated in June 2023. Existing fund amounts are the estimated reserve funds the City currently has or debts the City has issued to fund each project. New debt fund amounts are the remaining funds needed to cover each CIP project and are anticipated to be covered by debt obligations.

Project	Year	Estimated Cost	Impact Fee Recoverable Cost	Existing Funds	New Debt Funds
Allen's Creek Interceptor	2024	$1,915,000	$308,209	$1,606,791	$0
Hill Street and Silliman Street Improvements	2024	$765,000	$0	$0	$765,000
Fowlkes Street and 10th Street Utility Improvements	2025	$380,000	$0	$380,000	$0
Kathy Avenue and Terri Avenue Utility Improvements	2025	$1,255,000	$0	$1,255,000	$0
West Front Street Improvements	2026	$3,820,000	$233,832	$3,586,168	$0
North 3rd Lift Station Improvements	2026	$2,000,000	$0	$2,000,000	$0
Willow Street and Brookside Lane Improvements	2027	$800,000	$255,242	$544,758	$0
Columbus Road and Highway 36 North	2027	$2,700,000	$728,152	$1,971,848	$0

Table 2.02-1 Wastewater Utility CIP Projects

Table 2.02-2 covers the anticipated principal debts to cover the debt-funded portions in Table 2.02-1.

Year	Year No.	Principal	Interest*	Term
2024	1	$765,000	4.50%	20
2025	2	$--	4.50%	20
2026	3	$--	4.50%	20
2027	4	$--	4.50%	20
2028	5	$--	4.50%	20
Total		$765,000		

*Estimated interest rate on future debt from the City as of April 2023.

Table 2.02-2 Potential Wastewater Utility CIP Debt

Table 2.02-3 shows the potential future debt payments for each year from the CIP projects in Table 2.02-1.

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
CIP Annual Payment	$58,810	$58,810	$58,810	$58,810	$58,810
CIP Projects Debt Interest	$34,425	$33,328	$32,181	$30,983	$29,730
CIP Projects Debt Principal	$24,385	$25,483	$26,629	$27,828	$29,080

Table 2.02-3 Potential Wastewater Utility Future Debt Service

Table 2.02-4 summarizes the anticipated expenses and revenues for FYs 2024 through 2028.

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
O&M	$1,537,521	$1,649,444	$1,771,305	$1,904,060	$2,048,759
Cash Capital	$300,000	$300,000	$300,000	$300,000	$300,000
Debt Service	$940,003	$939,159	$939,815	$943,803	$943,191
Revenue Offsets	($270,850)	($284,150)	($294,600)	($307,900)	($317,400)
Net Revenue Requirement	**$2,506,674**	**$2,604,453**	**$2,716,521**	**$2,839,963**	**$2,974,550**

Table 2.02-4 Wastewater Revenue Requirement

2.03 ANTICIPATED GROWTH

Table 2.03-1 summarizes the annual growth anticipated in the MP. The current total accounts are the number of accounts billed in January 2023. Municipal accounts are not included because they are not billed.

	Total Accounts	Account Increase	Percent Increase
Current	3,469	-	-
FY 2024	3,712	243	7.00%
FY 2025	3,969	257	6.92%
FY 2026	4,237	268	6.75%
FY 2027	4,519	282	6.66%
FY 2028	4,811	292	6.46%

Table 2.03-1 Future Wastewater Account Growth Rates

Table 2.03-2 summarizes the increase of accounts from FYs 2024 through 2028. The accounts are separated by billing categories. The growth in Table 2.03-2 assumes an increase of one per year for flat rates, and the remaining growth is residential.

Account Type	Base (FY 2023)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Residential	2,708	2,950	3,205	3,471	3,751	4,041
Commercial	734	734	734	734	734	734
Industrial	1	1	1	1	1	1
Government	3	3	3	3	3	3
Flat Rate	18	19	20	21	22	23
Explicit Rate	5	5	5	5	5	5
Total	3,469	3,712	3,969	4,237	4,519	4,811

Table 2.03-2 Projected Future Number of Wastewater Accounts

Table 2.03-3 breaks down the forecasted average annual discharge per each billing category. Based on billing information from January 2022 through June 2023, the average residential account discharged between 4,000 and 5,000 gallons of wastewater every month.

Account Type Volume Discharge	Annual Discharge (per 1,000 gal)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Residential						
0 to 2,000 gallons	24	69,715	75,765	82,075	88,715	95,592
Greater than 2,000 gallons	28	82,241	89,378	96,822	104,656	112,768
Commercial						
0 to 2,000 gallons	23	16,978	16,978	16,978	16,978	16,978
Greater than 2,000 gallons	72	52,549	52,549	52,549	52,549	52,549
Industrial						
0 to 2,000 gallons	24	24	24	24	24	24
Greater than 2,000 gallons	109	109	109	109	109	109
Government						
0 to 2,000 gallons	24	72	72	72	72	72
Greater than 2,000 gallons	22	66	66	66	66	66
Total		**221,754**	**234,941**	**248,694**	**263,169**	**278,159**

Table 2.03-3 Annual Wastewater Discharge

2.04 REVENUES WITH EXISTING RATES

Table 2.04-1 projects the anticipated revenues if the City were to keep its existing wastewater rates. A further breakdown by fixed charge and volume charge is in Appendix C.

Account Size	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Residential	$1,356,967	$1,474,724	$1,597,541	$1,726,798	$1,860,655
Commercial	$485,985	$485,985	$485,985	$485,985	$485,985
Industrial	$837	$837	$837	$837	$837
Government	$1,302	$1,302	$1,302	$1,302	$1,302
Flat Rate	$12,654	$13,320	$13,986	$14,652	$15,318
Explicit Rate	$74,686	$74,686	$74,686	$74,686	$74,686
Total	**$1,932,432**	**$2,050,855**	**$2,174,338**	**$2,304,261**	**$2,438,784**
Revenue Required	**$2,506,674**	**$2,604,453**	**$2,716,521**	**$2,839,963**	**$2,974,550**
Over or Under Revenues	**($574,242)**	**($553,598)**	**($542,183)**	**($535,702)**	**($535,766)**
Cumulative Revenues	**($574,242)**	**($1,127,840)**	**($1,670,023)**	**($2,205,725)**	**($2,741,492)**

Table 2.04-1 Potential Wastewater Revenues with Current Rates

It is anticipated that the City will not have sufficient funds to cover forecasted expenses in FY 2024 with its current rates.

2.05 POTENTIAL RATES

Table 2.05-1 includes each year from the current FY through FY 2028 and the potential rate for each year. While the current rates have one base rate for all volumetric billed accounts, the potential rates have billing rates for each account type, as currently separated by the City's billings. The rates are increased by the same percentage each year due to of the City's objective to maintain consistency. The rates are increased to the nearest 10 cents by the following percentages yearly:

- Residential–2 percent
- Commercial–2 percent (factor of 3.3 of residential)
- Industrial–2 percent (factor of 5 of residential)
- Governmental–2 percent (factor of 3.3 of residential)
- Flat–2 percent
- Explicit–The initial rate is agreed upon between the City and the user. Rate reviews for these accounts were not part of this Study. After the initial year of the set rate, the rate may increase 2 percent.
- Volume Charges–2 percent

	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Account Type	**Fixed Charge**					
Residential	$23.00	$23.50	$24.00	$24.50	$25.00	$25.50
Commercial	$23.00	$77.55	$79.10	$80.70	$82.30	$83.90
Industrial	$23.00	$117.50	$119.90	$122.30	$124.70	$127.20
Government	$23.00	$77.55	$79.10	$80.70	$82.30	$83.90
Flat Rate	$55.50	$56.60	$57.70	$58.90	$60.10	$61.30
Explicit Rate	Varies	Varies	Varies	Varies	Varies	Varies
Volume Usage	**Volume Charge**					
0 to 2,000 gallons	$2.30	$2.30	$2.30	$2.30	$2.30	$2.30
Greater than 2,000 gallons	$4.65	$4.70	$4.80	$4.90	$5.00	$5.10

Table 2.05-1 Potential Wastewater Rates

Table 2.05-2 shows monthly wastewater charges based on a typical residential account inside the city limits discharging 5,000 gallons of wastewater from the current FY through FY 2028, for comparison.

	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Monthly Bill	$41.55	$42.20	$43.00	$43.80	$44.60	$45.40
Percent Increase		1.6%	1.9%	1.9%	1.8%	1.8%

Table 2.05-2 Yearly Comparison of Typical Monthly Residential Wastewater Charges at Potential Rates

2.06 REVENUES WITH POTENTIAL RATES

Table 2.06-1 projects the anticipated revenues with the potential rates in Table 2.05-1. A further breakdown by fixed charge and volume charge is in Appendix C.

Account Size	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Residential	$1,378,779	$1,526,603	$1,684,261	$1,853,524	$2,032,751
Commercial	$969,088	$987,996	$1,007,343	$1,026,691	$1,046,039
Industrial	$1,977	$2,016	$2,056	$2,096	$2,137
Government	$3,269	$3,332	$3,396	$3,460	$3,525
Flat Rate	$12,905	$13,848	$14,843	$15,866	$16,919
Explicit Rate	$76,182	$77,706	$79,260	$80,844	$82,458
Total	**$2,442,201**	**$2,611,501**	**$2,791,159**	**$2,982,481**	**$3,183,828**
Revenue Required	**$2,506,674**	**$2,604,453**	**$2,716,521**	**$2,839,963**	**$2,974,550**
Over Under Revenues	**($64,473)**	**$7,048**	**$74,639**	**$142,518**	**$209,278**
Cumulative Revenues	**($64,473)**	**($57,425)**	**$17,214**	**$159,732**	**$369,010**

Table 2.06-1 Potential Wastewater Revenues with Potential Rates

As shown in Table 2.06-1, the Table 2.05-1 potential rates for FY 2024 will not cover all expenses. As indicated in the City's objectives (Section 1), the City is aware of this deficit. Additionally, the City should continue to monitor its revenues and wastewater billing trends on a monthly basis to provide the projected FY 2024 revenues.

SECTION 3
NATURAL GAS RATES

3.01 EXISTING RATES

Table 3.01-1 includes the City's current natural gas rates. The current rates have a fixed charge per month for each account, which is the same for all account types, and a volumetric charge based on account type. The volumetric charge is billed per 100 cubic feet (ccf) of usage and categorized as residential, commercial, or industrial. Each industrial account is categorized based on average monthly usage, namely small industrial, medium industrial, large industrial, or extra-large industrial.

Service Line Size	Fixed Charge
Base Rate Charge	$11.00
Account Type	**Volume Charge**
Residential and Commercial	$0.73
Small Industrial (less than 25,000 ccf)	$0.53
Medium Industrial (25,001 to 50,000 ccf)	$0.38
Large Industrial (50,001 to 100,000 ccf)	$0.38
Extra-Large Industrial (greater than 100,001 ccf)	$0.38

Table 3.01-1 Existing Natural Gas Rates

3.02 REVENUE REQUIREMENT

Table 3.02-1 summarizes the CIP projects for the next 5 years. The estimated cost is the total cost estimated for each project. Existing fund amounts are the estimated reserve funds the City currently has or debts the City already has planned for natural gas projects. From discussions with City staff, the City does not anticipate needing new debt issued to cover the CIP natural gas projects for the next 5 years.

Project	Year	Estimated Cost	Existing Funds	New Debt Funds
Fifth Street	2024	$245,000	$245,000	$0
Westview	2025	$333,269	$333,269	$0
West Street and Eagle Lake Road	2026	$189,794	$189,794	$0
Sillilman Street and San Felipe Road	2027	$330,064	$330,064	$0
San Felipe Road and Garland Lane	2028	$359,645	$359,645	$0

Table 3.02-1 Natural Gas Utility CIP Projects

Table 3.02-2 summarizes the anticipated expenses and revenues for FYs 2024 through 2028.

	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
O&M	$2,394,509	$2,606,686	$2,839,261	$3,094,251	$3,373,872
Cash Capital	$1,575	$1,654	$1,736	$1,823	$1,914
Debt Service	$33,463	$33,442	$33,470	$30,858	$30,823
Revenue Offsets	($190,000)	($201,000)	($210,000)	($221,000)	($229,000)
Net Revenue Requirement	**$2,239,548**	**$2,440,782**	**$2,664,467**	**$2,905,932**	**$3,177,610**

Table 3.02-2 Natural Gas Utility Revenue Requirement

3.03 ANTICIPATED GROWTH

Table 3.03-1 summarizes the annual growth anticipated in the MP. The current total accounts are the number of accounts billed in January 2023. Municipal accounts are not included because they are not billed.

	Total Accounts	Account Increase	Percent Increase
Current	1,558	-	-
FY 2024	1,748	190	12.20%
FY 2025	1,949	201	11.50%
FY 2026	2,159	210	10.77%
FY 2027	2,380	221	10.24%
FY 2028	2,609	229	9.62%

Table 3.03-1 Future Natural Gas Account Growth Rates

Table 3.03-2 summarizes the increase of accounts from FYs 2024 through 2028. The accounts are separated by billing categories. The growth in Table 3.03-2 assumes all growth is residential.

Account Type	Base (FY 2023)	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Residential	1,427	1,617	1,818	2,028	2,249	2,478
Commercial	125	125	125	125	125	125
Small Industrial	3	3	3	3	3	3
Medium Industrial	1	1	1	1	1	1
Large Industrial	1	1	1	1	1	1
Extra-Large Industrial	1	1	1	1	1	1
Total	**1,558**	**1,748**	**1,949**	**2,159**	**2,380**	**2,609**

Table 3.03-2 Future Number of Natural Gas Accounts

Table 3.03-3 breaks down the forecasted average annual consumption per each billing category. The annual consumption column is the average annual natural gas consumption per account (per 1 ccf). Based on billing information from January 2022 through June 2023, the average residential account uses approximately 25 ccf of natural gas every month.

Account Type (ccf)	Annual Consumption	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Residential	286	461,816	519,222	579,198	642,316	707,718
Commercial	2,229	278,661	278,661	278,661	278,661	278,661
Small Industrial	34,299	102,896	102,896	102,896	102,896	102,896
Medium Industrial	487,933	487,933	487,933	487,933	487,933	487,933
Large Industrial	793,510	793,510	793,510	793,510	793,510	793,510
Extra-Large Industrial	470	470	470	470	470	470
Total		**2,125,286**	**2,182,692**	**2,242,668**	**2,305,786**	**2,371,188**

Table 3.03-3 Annual Natural Gas Consumption

3.04 REVENUES WITH EXISTING RATES

Table 3.04-1 projects the anticipated revenues if the City were to keep its existing natural gas rates.

Account Type	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Residential	$550,570	$619,008	$690,510	$765,758	$843,730
Commercial	$219,923	$219,923	$219,923	$219,923	$219,923
Small Industrial	$54,931	$54,931	$54,931	$54,931	$54,931
Medium Industrial	$185,547	$185,547	$185,547	$185,547	$185,547
Large Industrial	$301,666	$301,666	$301,666	$301,666	$301,666
Governmental	$475	$475	$475	$475	$475
Total	**$1,313,111**	**$1,381,549**	**$1,453,051**	**$1,528,299**	**$1,606,271**
Revenue Required	$2,239,548	$2,440,782	$2,664,467	$2,905,932	$3,177,610
Over or Under Revenues	($926,437)	($1,059,233)	($1,211,416)	($1,377,633)	($1,571,339)
Cumulative Revenues	($926,437)	($1,985,670)	($3,197,086)	($4,574,719)	($6,146,058)

Table 3.04-1 Potential Natural Gas Revenues with Current Rates

It is anticipated that the City will not have sufficient funds to cover expenses over the next 5 years with its current rates.

3.05 POTENTIAL RATES

Table 3.05-1 includes each year from the current FY through FY 2028 and the potential rate for each year. City staff requested that each account type have a different base, unlike current rates with all accounts having the same base rate. The base rates are increased to the nearest 10 cents by the following percentages yearly:

- Residential–3 percent
- Commercial–3 percent (factor of 5 of residential)
- Industrial–3 percent (factor of 18 of residential)
- Governmental–3 percent (factor of 5 of residential)

The volume usage rates are increased to the nearest tenth by the following percentages yearly:

- Residential–10 percent
- Commercial, Governmental, and Industrial–25 percent

	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Account Type	Fixed Charge					
Residential	$11.00	$11.35	$11.70	$12.05	$12.41	$12.78
Commercial	$11.00	$55.75	$57.40	$59.10	$60.90	$62.70
Industrial	$11.00	$200.05	$206.10	$212.30	$218.70	$225.30
Governmental	$11.00	$55.75	$57.40	$59.10	$60.90	$62.70
Account Type	Fixed Charge					
Residential	$0.73	$0.80	$0.88	$0.97	$1.07	$1.18
Commercial	$0.73	$0.92	$1.15	$1.44	$1.80	$2.25
Governmental	$0.73	$0.92	$1.15	$1.44	$1.80	$2.25
Small Industrial	$0.53	$0.63	$0.79	$0.98	$1.23	$1.54
Medium Industrial	$0.38	$0.45	$0.56	$0.70	$0.88	$1.10
Large Industrial	$0.38	$0.42	$0.53	$0.66	$0.82	$1.03
Extra-Large Industrial	$0.38	$0.41	$0.51	$0.64	$0.80	$1.00

Table 3.05-1 Potential Natural Gas Rates

Table 3.05-2 shows monthly natural gas charges based on a typical residential account inside city limits using 25 ccf of natural gas in from the current FY through FY 2028.

	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Monthly Bill	$29.25	$31.43	$33.78	$36.34	$39.13	$42.18
Percent Increase		7.4%	7.5%	7.6%	7.7%	7.8%

Table 3.05-2 Yearly Comparison of Typical Monthly Residential Natural Gas Charges at Potential Rates

3.06 REVENUES WITH POTENTIAL RATES

Table 3.06-1 projects the anticipated revenues with the potential rates in Table 3.05-1.

Account Type	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Residential	$591,074	$713,876	$856,039	$1,021,492	$1,212,217
Commercial	$339,993	$406,560	$489,225	$592,069	$719,949
Small Industrial	$72,026	$88,450	$108,931	$134,484	$166,374
Medium Industrial	$221,970	$276,936	$345,625	$431,472	$538,763
Large Industrial	$335,675	$419,066	$523,289	$653,551	$816,361
Governmental	$1,101	$1,229	$1,385	$1,575	$1,808
Total	**$1,561,840**	**$1,906,117**	**$2,324,494**	**$2,834,642**	**$3,455,471**
Revenue Required	$2,239,548	$2,440,782	$2,664,467	$2,905,932	$3,177,610
Over or Under Revenues	**($677,708)**	**($534,665)**	**($339,973)**	**($71,290)**	**$277,862**
Cumulative Revenues	**($677,708)**	**($1,212,373)**	**($1,552,346)**	**($1,623,636)**	**($1,345,775)**

Table 3.06-1 Potential Natural Gas Revenues with Potential Rates

City staff is aware that there is still a deficit in the natural gas forecasted revenues for the next 5 years. Increasing the rates reduces the recovery deficit by an average of 28 percent per year. While these rates will not meet the required revenue, City staff desires to keep potential natural gas rates at a lower increase per year.

Table 3.06-2 shows what the potential rates would be to cover annual natural gas expenses for each year and what the revenues would be with those potential rates. These potential rates increase commercial and government fixed charges by a factor of 5 of residential and industrial by a factor of 18 of residential fixed charges. After the scaling, each fixed charge is increased by 52 percent from the current FY to FY 2024, but not increased for the 4 years immediately following. The volume charges are increased 40, 60, and 80 percent for residential, commercial and government, and industrial, respectively, from the current FY to FY 2024. The rates are increased 5, 7, and 10 percent per year for residential, commercial and government, and industrial, respectively.

	Current	FY 2024	FY 2025	FY 2026	FY 2027	FY 2028
Account Type	**Fixed Charge**					
Residential	$11.00	$16.70	$16.70	$16.70	$16.70	$16.70
Commercial	$11.00	$83.50	$83.50	$83.50	$83.50	$83.50
Industrial	$11.00	$300.60	$300.60	$300.60	$300.60	$300.60
Governmental	$11.00	$83.50	$83.50	$83.50	$83.50	$83.50
Account Type	**Volume Charge**					
Residential	$0.73	$1.02	$1.07	$1.13	$1.18	$1.24
Commercial	$0.73	$1.17	$1.25	$1.34	$1.43	$1.53
Governmental	$0.73	$1.17	$1.25	$1.34	$1.43	$1.53
Small Industrial	$0.53	$0.95	$1.05	$1.15	$1.27	$1.40
Medium Industrial	$0.38	$0.68	$0.75	$0.83	$0.91	$1.00
Large Industrial	$0.38	$0.68	$0.75	$0.83	$0.91	$1.00
Extra-Large Industrial	$0.38	$0.68	$0.75	$0.83	$0.91	$1.00
Total		**$2,241,006**	**$2,486,776**	**$2,755,930**	**$3,051,587**	**$3,374,407**
Revenue Required		$2,239,548	$2,440,782	$2,664,467	$2,905,932	$3,177,610
Over or Under Revenues		$1,458	$45,994	$91,462	$145,654	$196,797
Cumulative Revenues		$1,458	$47,452	$138,914	$284,569	$481,366

Table 3.06-2 Potential Natural Gas Rates to Cover Natural Gas Revenues

As previously stated, the City felt that this was too great of an increase and prioritized reduced rate increases instead of revenues covering expenses. Strand suggests that the City continue to review its revenues annually for changes in natural gas billing volumes, expenses, and actual capital costs, and consider adjusting rates as needed.

CITY OF SEALY, TEXAS
MASTER FEE SCHEDULE
ORDINANCE 2025-27

EXHIBIT "A"

Type	Fee	
WATER AND SANITARY SEWER RATES		
Water:		
Radio Transmission Fee (per. Month)		$0.89
Fixed charges (per. month)		
¾ -inch	$20.70	$20.30
1-inch	$30.80	$30.20
1 ½ -inch	$78.50	$74.40
2-inch	$122.90	$116.50
3-inch	$252.50	$261.60
4-inch	$480.90	$445.30
6-inch	$1,111.80	$992.70
8-inch	$1,333.00	$1,190.20
10-inch	$1,666.30	$1,487.80
0-2,000 gallons (minimum charge)	$2.00	$2.00 or fraction thereof
2,001-8,000 gallons (per 1,000 gallons)	$4.30	$4.20 or fraction thereof
8,001-23,000 gallons (per 1,000 gallons)	$5.60	$5.40 or fraction thereof
Greater than 23,000 gallons (per 1,000 gallons)	$6.90	$6.70 or fraction thereof
Bulk Water Rates: Bulk Water/Fire Hydrant Meters:		
Meter Set Up & Maintenance Charge		$200.00 initial set up & $50.00 per month
Per 1,000 gallons		$50.00 or fraction thereof
Sanitary Sewer:		
Fixed charges (per. month)		
Residential	$24.50	$24.10
Commercial	$80.70	$79.20
Industrial	$122.30	$120.00
Government	$80.70	$79.20
Non-Profit Flat <8,000 gal Water usage and <1-1/2 in water service - (flat rates do not have a volumetric component)	Recommendation by company: FY 2024 $56.60	$24.00
Residential Flat – (flat rates do not have volumetric component)	FY 2025 $57.70 FY 2026 recommended $58.90 (2.08% ↑) $43.08	$42.20 *

Approved by City Council Septen r 16, 2025

CITY OF SEALY, TEXAS
MASTER FEE SCHEDULE
ORDINANCE 2025-27

EXHIBIT "A"

Type	Fee
WATER AND SANITARY SEWER RATES (Continued)	
Commercial Flat – (flat rates do not have volumetric component)	(2.08%) $58.90 $57.70
0-2,000 gallons	$2.30 $2.30 or fraction thereof
Greater than 2,000 gallons	~~$4.40~~ $4.95 or fraction thereof *
Sanitary Sewer Surcharge	Discrepancy $4.95 $5.21 ?
Industrial Waste Established Surcharges: (a) The surcharges are to provide for the reimbursement of costs to the city to provide treatment for those wastes of quantity and strength produced by industrial processes, including wastes of characteristics difficult to treat for final disposal, but are accepted without pretreatment. (b) These surcharges are in addition to base sewer service charge, sanitary sewer connection charges and/or industrial cost recovery charges established by the city. (c) All surcharges established in this subdivision shall be an obligation of the permittee as a condition of keeping his permit valid. **Computation of Surcharge:** The surcharges to be determined for producers of industrial waste will be computed by the use of the following formula: $S = BC \times F \times [(A/100 -1) + (B/250 -1) + (C/400 -1) + (D/250 -1)]$ S = Surcharge in dollars BC = Base sewer service charge in dollars A = Total of actual measured oil and grease in mg/l, but not less than 100. B = Total of actual measured BOD in mg/l, but not less than 250. C = Total of actual measured COD in mg/l, but not less than 400. D = Total of actual measured suspended solids in mg/l, but not less than 250. F = Cost factor which is the factor of $0.40	
For single- unit consumers with City water service, the billing rate structure consists of two components: A monthly fixed charge for the service, regardless of water meter size, plus Tiered volumetric charges per thousand gallons of water consumed, as registered by the meter serving the consumer and based on a winter averaging calculation specified below.	

CITY OF SEALY, TEXAS
MASTER FEE SCHEDULE
ORDINANCE 2025-27

EXHIBIT "A"

Type	Fee
WATER / SANITARY SEWER TAPS FEES (Continued)	
Sanitary Sewer Tap Fees:	
4-inch service	$1,100.00
Additional tap or larger than four inches (4") will be determined by Water/Sewer Superintendent including a proper allowance for labor performed.	
Boring fee shall be charged if the main is located on the opposite side of the street (per foot)	$50.00
*** The boring fee should only be charged for an original sewer tap installation.**	
WATER / SANITARY SEWER / SOLID WASTE SERVICE DEPOSITS	
Residential: Owner Occupied	$75.00
Residential: Senior Citizen (65 or over)	$40.00
Residential: Tenant and/or mobile home	$125.00
Commercial	1 1/2 times estimated bill; however, the minimum deposit shall be no less than $250.00
Bulk Water	$2,000.00
NATURAL GAS TAPS FEES	
Gas Tap Fees For Connection: The rates applicable for a gas service tap for residential, commercial, and industrial use are as follows:	
One inch (1") residential service tap: service line up to 100 feet in length, meter, and regulator)	$1,200.00
Boring fee shall be charged if the gas main is located on the opposite side of the street (per foot)	$30.00
For all service taps over one inch (1") in size or service lines over 100 feet in length: actual cost of installation, including, but not limited to, the cost of materials, labor, equipment, and overhead will be charged.	
The one inch (1") tap fee shall be paid before the tap is made. The larger taps may be billed to owner and will be due within ten (10) days after receipt of bill.	
NATURAL GAS RATES	
For single-unit consumers, the billing rate structure consists of three components: 1. Monthly fixed charge for the service, based on the type of consumer, plus	
2. (Based on the type of consumer), a volumetric charge per hundred cubic feet (CCF) of gas consumed, as registered by the gas meter serving the consumer during the billing period, plus	

CITY OF SEALY, TEXAS
MASTER FEE SCHEDULE
ORDINANCE 2025-27

EXHIBIT "A"

Type	Fee	
NATURAL GAS RATES (Continued)		
3. Fuel adjustment factor per CCF of gas consumed that adjusts monthly to pass-through the actual cost of gas (as provided to the City through the contract with its current gas supplier).		
For multiple-unit consumers utilizing a single gas meter, the billing rate structure consists of three components: 1. Monthly fixed charge for the service, based on the type of consumer, multiplied by the number of units being served, plus 2. (Based on the type of consumer), a volumetric charge per hundred cubic feet (CCF) of gas consumed, as registered by the gas meter serving the consumer during the billing period, plus 3. Fuel adjustment factor per CCF of gas consumed that adjusts monthly to pass-through the actual cost of gas (as provided to the City through the contract with its current gas supplier).		
The following rates shall be charged for each month of service from the City's natural gas system. Charges for gas supplied by the City's gas system shall be based on the gas consumed, as registered by the gas meter serving each consumer.		
Fixed Charges (per month)		
Residential		$11.60
Commercial		$40.00 *
Industrial		$600.00 *
Governmental		$58.20
Volumetric Base Charges (per CCF)		
Residential		$0.88
Commercial/Governmental		$1.14
Small Industrial – Monthly Usage 25,000 CCF and under		$0.83
Medium Industrial – Monthly Usage 25,001 to 50,000 CCF		$0.59
Large Industrial – Monthly Usage 50,001 to 100,000 CCF		$0.59
Extra Large Industrial – Monthly Usage 100,001 CCF and Above		$0.59
*** Industrial Contracts: The City may negotiate industrial contracts as needed regarding rates, charges, and deposits.**		
GAS SERVICE DEPOSITS		
Residential: Owner-occupied		75
Residential: Senior citizen (age 65 or older)		$40.00
Residential: Tenant-occupied/mobile home or manufactured home		$300.00

Approved by City Council September 16, 2025

ITEM #4

AGENDA ITEM NO: _____

SUBMITTED BY: Mike Barrow, Assistant City Manager
MEETING DATE: November 18, 2025

STAFF REPORT

DESCRIPTION

Discussion and Possible Action Regarding the Amended and Restated Agreement for Park Entry, Maintenance, Use, and Improvements between the City of Sealy and Greater Sealy Little League, Inc. regarding Chapman B&PW Park.

ANALYSIS

Attached to the staff report is the redlined Agreement to be amended.

1. Added two WHEREAS statements to reflect both City and Little League recognizing the importance of City Park land to Sealy residents. the importance of leasing the Chapman B&PW Park Ballfields for tournaments to bring in additional revenues to be used for ballfield repairs, and the importance of balancing the two.

2. Amended another WHEREAS to include language of City and Little League's "partnership".

3. In section 3 added that the City is required to be notified within 4 days of a tournament and added language about the KidFish Event in regards to scheduling tournaments or any other use or rentals that would interfere with the KidFish Event on that first Saturday of May and allowing for tournament schedule or other uses or rentals to be allowed only after 12:30 p.m.

   Also added language for the Little League to promote and encourage their event attendees to observe park rules and to include information on its website and any brochures.

4. In Section 4, added a $50 restroom supplies fee and improved language to include that the tournament and rental fees are for nonlocal teams and Select Teams.

5. In Section 6, added that Little League provide a presentation at the second regular scheduled council meeting in October on their annual report due before October 1.

6. In Section 7, amended the term of the Agreement to be two years instead of one.

7. In Section 15, added that clearer language regarding general liability insurance and that tournament organizers or Select Teams using the fields must provide to the Little League the same or better general liability insurance coverage for its operations and name the City as additional insured.

8. Added Section 20 for City Councilmember to be appointed as an ex-officio member of the Little League board.

I originally sent Josh Volking a proposed amended Agreement in early October with his response (See attached email). I then revised the Agreement a bit from his email and sent him the highlighted changes.

This attached proposed Agreement amendment I think is improved on both ends from the revised Agreement I sent Josh. From the time of this staff report, I will have sent this "5th revised Agreement" to Josh the same day without his feedback. With that, I expect to discuss the 5th revised Agreement with Josh Friday or Monday November 14 or November 17 and I will be able to speak on that at the City Council meeting.

RECOMMENDATION

With City Council feedback, staff will proceed on working out any remaining Agreement issues.

FINANCIAL IMPACT

The proposed amended Agreement keeps the existing fees the same, and adds a $50 fee to the City for restroom supplies for tournaments and rentals to nonlocal teams or Select Teams. .

Outlook

Re: City of Sealy and GSLL Agreement 2025-2026

From Michael Barrow <mbarrow@ci.sealy.tx.us>
Date Wed 10/8/2025 3:28 PM
To Josh Volking <josh.volking@gmail.com>
Cc Patrick Parsons <pparsons@ci.sealy.tx.us>; Kimbra Hill <khill@ci.sealy.tx.us>; Mike Kovar <kovarpfs@gmail.com>; Gary Keeton Jr <gary.keetonjr@gmail.com>; Ryan Reichardt <ryan@reichardtconstruction.com>

Josh: I appreciate the feedback and heads-up. We'll consider and I will also see what we can do about providing better stability for expenses and investment Little League would put into the fields. I'll let you know when I have something.

Mike

From: Josh Volking <josh.volking@gmail.com>
Sent: Wednesday, October 8, 2025 10:35 AM
To: Michael Barrow <mbarrow@ci.sealy.tx.us>
Cc: Patrick Parsons <pparsons@ci.sealy.tx.us>; Kimbra Hill <khill@ci.sealy.tx.us>; Mike Kovar <kovarpfs@gmail.com>; Gary Keeton Jr <gary.keetonjr@gmail.com>; Ryan Reichardt <ryan@reichardtconstruction.com>
Subject: Re: City of Sealy and GSLL Agreement 2025-2026

Mike,

I just want to give you a heads-up — based on the current proposal, we're simply too far apart to negotiate by Monday. We are seeking a decrease in cost, not an increase, and that's a firm point for us.

As you know, maintaining a multi-million-dollar baseball facility is a significant financial commitment. The ongoing maintenance expenses alone are substantial, and eventually, the turf and lighting will need to be replaced — which will fall entirely on the Little League. Also, a 1 year term doesn't give us a great level of confidence in putting hundreds of thousands of dollars into a facility where we have to negotiate every year and don't really know what the future holds. Long term stability is essential if we are going to be investing at the level we have been.

Paying the city additional fees makes it impossible for us to reserve funds for that future obligation.

Thanks,

Josh

On Oct 7, 2025, at 3:24 PM, Michael Barrow <mbarrow@ci.sealy.tx.us> wrote:

Thank you Josh. I was going through my notes here of internal discussions and did need to add a paragraph to Section 4.

If a tournament is scheduled, tournament officials and visitors will ultimately use the Hill Center parking lot. Therefore, the LITTLE LEAGUE shall reimburse CITY for Hill Center rental at the base rate approved in the City of Sealy's Master Fee Schedule. If the tournament will be Friday evening and Saturday for instance, the base rate will be reimbursed to the City on each day.

Mike

From: Josh Volking <josh.volking@gmail.com>
Sent: Tuesday, October 7, 2025 3:04 PM
To: Michael Barrow <mbarrow@ci.sealy.tx.us>
Cc: Patrick Parsons <pparsons@ci.sealy.tx.us>; Kimbra Hill <khill@ci.sealy.tx.us>
Subject: Re: City of Sealy and GSLL Agreement 2025-2026

Received. I sent it to the board for review. Unfortunately almost all of us are at the fair all week, but we will try to meet Sunday.

Josh

On Oct 7, 2025, at 9:58 AM, Michael Barrow <mbarrow@ci.sealy.tx.us> wrote:

Josh: It is that time again. Please see modifications to the proposed Agreement with changes noted in RED. Please review and provide me any feedback before Monday Oct 13 next week. Our intention is to put the Agreement in the city council's agenda packet Wednesday October 15. The next city council meeting that was scheduled for November 4 has been canceled, so the next city council meeting after is November 18.

Thank you Josh.

Mike Barrow
Assistant City Manager
City of Sealy Texas

979-627-6118
<Greater Sealy Little League 2025 Amended Redline Vers.docx>

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AGREEMENT FOR PARK ENTRY, MAINTENANCE, USE, AND IMPROVEMENTS

This Agreement for Park Entry, Maintenance, Use, and Improvements ~~("Agreement")~~ ("AGREEMENT") is entered into this _____ day of _____, ~~2024~~ 2025, by and between the City of Sealy, Texas, ~~("City")~~ ("CITY"), a Home-Rule Municipality organized under the laws of the State of Texas and Greater Sealy Little League, Inc., ~~("Little League")~~ ("LITTLE LEAGUE") a non-profit corporation organized under the laws of the State of Texas.

* * * * * * * * * *

WHEREAS, The City and the Little League have worked for many years to promote the advancement of sporting activities for the betterment of young people; and

WHEREAS, The City and the Little League both recognize the importance of the City's park land to Sealy's residents and their use of the City's parks, and the City and the Little League both recognize the importance of leasing the Chapman B&PW Park Ballfields for tournaments to bring in funds for the Little League to fund improvements and repairs; and

WHEREAS, The City and the Little League both recognize the importance of balancing the Little League's use and leasing of the ballfields with Sealy's residents use of the B&PW Park and City sponsored community events; and

WHEREAS, City owns, operates, and maintains public park land and facilities; and

WHEREAS, the Little League organizes and promotes youth baseball activities in the City; and

WHEREAS, the City desires the continued partnership with ~~assistance from~~ the Little League for the creation, maintenance, and improvements of baseball fields and related infrastructure in the City;

NOW THEREFORE, FOR MUTUAL CONSIDERATION, WHICH IS ACKNOWLEDGED BY BOTH PARTIES AS BEING SATISFIED, THE CITY AND LITTLE LEAGUE AGREE AS FOLLOWS:

Section 1. Right-of-Entry: The CITY does hereby grant, allow and permit the LITTLE LEAGUE, its Board of Directors, and authorized volunteers to enter Chapman B&PW Park, located at 1008 Main Street, Sealy, Texas 77474 (the ~~"Park"~~ **"PARK"**) to maintain and use the five (5) baseball fields, batting cages and the concession stand (the ~~**"Facilities"**~~ **"FACILITIES"**).

Section 2. Maintenance: Except as provided for herein, the LITTLE LEAGUE shall be responsible for maintaining the baseball fields and batting cages, including the field and cage lights. The LITTLE LEAGUE will provide the CITY with fertilizer for the CITY to apply to the fields, as necessary.

The CITY shall be responsible for all mowing, application of weed control, and watering of the PARK, parking lot and general safety lighting (other than field and cage lights) custodial services of the restrooms and removal of trash. Additionally, the CITY shall be responsible for quarterly pest control application for the concession stand and bathrooms.

Section 3. Use: The LITTLE LEAGUE has the right of first use of the FACILITIES except as provided for herein, and must approve and schedule all other uses. Other persons or entities may use the baseball fields during the time reserved by the LITTLE LEAGUE if not being used by the LITTLE LEAGUE. The LITTLE LEAGUE shall coordinate use. From time to time this AGREEMENT may be modified or updated as needed by the LITTLE LEAGUE and CITY.

This use includes the use of any baseball fields for hosting tournaments during the Fantasy of Lights festival and any other festivals approved by the CITY. The LITTLE LEAGUE shall select or approve tournament directors for said tournaments and tournament directors' contact information must be sent to the persons listed in the City of Sealy Contacts in Section 6 of this AGREEMENT by email along with the Rentals and Tournament Notification to the CITY, within 4 days of the tournament.

To ensure there are no conflicts with LITTLE LEAGUE'S use of the FACILITIES, the CITY will discuss and coordinate any potential rental of any other portion of the PARK, including the pavilion or parking areas, with the LITTLE LEAGUE. ~~and the City will coordinate with the Little League the use of the park and sufficient parking availability for the KidFish Event sponsored by the Sealy Police Department.~~ The KidFish Event sponsored by the Sealy Police Department is scheduled for the first Saturday of every May. To ensure that adequate parking is available throughout the day, the LITTLE LEAGUE shall not schedule any tournaments for this day, ~~ballfield use,~~ or any other use or rentals that would interfere with the KidFish Event, until 12:30 p.m. ~~The CITY will coordinate any other uses of the Park on the KidFish Event day, except uses of the ballfields, batting cages, and concession stand.~~

If LITTLE LEAGUE is using the baseball fields, the CITY shall use its best reasonable efforts not to rent the Pavilion for an event that would require 20 or more parking spaces.

The LITTLE LEAGUE may also store equipment at the PARK. The CITY shall have no responsibility for lost, damaged, or stolen equipment belonging to the LITTLE LEAGUE or equipment that does not belong to the LITTLE LEAGUE but being stored at the PARK or left at the PARK.

The LITTLE LEAGUE and CITY recognize that the parking lot lights in the park provide safety.

The LITTLE LEAGUE shall organize and manage use of the PARK for LITTLE LEAGUE events in ~~order to~~ such a way that encourages that all park rules are observed, including not allowing parking in the grass at any time. The LITTLE LEAGUE shall include information on its website and in its brochures that all park rules and regulations must be complied with and no parking is allowed in the grass.

The LITTLE LEAGUE'S kickoff parade requires that the LITTLE LEAGUE provide notification to and ensure coordination with the Sealy Police Department within 10 business days of the parade. The parade is a non City-Wide Event and does not require application for approval from the City Council, but does require proper coordination with the Sealy Police Department.

Section 4. Payments: LITTLE LEAGUE shall reimburse CITY for electricity usage at a rate of $4,500.00 per quarter beginning with the first payment in January ~~2025~~ 2026. LITTLE LEAGUE shall remit payments to the CITY by the 20th of the months of January, April, July, and October.

Additionally, LITTLE LEAGUE will pay to the City a light fee ($50 per hour for tournaments and rentals), ~~and~~ clean up / trash fee ($150 for tournaments or rentals), and restroom supplies fee ($50 for tournaments or rentals) when fields are rented to nonlocal teams or Select teams.

Section 5. Improvements: The LITTLE LEAGUE may place permanent improvements onto the FACILITIES after receiving written approval from the CITY. Any permanent improvements placed on City property shall become the property of the CITY. The LITTLE LEAGUE hereby agrees, consents, and does by this AGREEMENT transfer any ownership rights or interest to any permanent fixtures and improvements already existing or hereafter placed on City property to the CITY.

Permanent improvements include but are not limited to fencing, netting, scoreboards, stands, buildings, and lighting, but does not include portable storage containers.

Section 6. Communication and Notice: The CITY and the LITTLE LEAGUE shall meet once each quarter after the 20th of, but before the end of the months of January, April, July, and October with the CITY coordinating the date and time of the meetings. Such meetings can be by face-to-face, videoconference, or teleconference. The CITY and LITTLE LEAGUE that they will also engage in informal communication with respect to this AGREEMENT including phone calls, text messaging, and emails. If formal notice or communication is required, then the parties shall provide written notice by certified mail with return receipt requested or personal delivery to the following addresses.

CITY OF SEALY, TEXAS
P.O. BOX 517
SEALY, TEXAS 77474
ATTN: CITY MANAGER

GREATER SEALY LITTLE LEAGUE, INC.
P.O. BOX 383
SEALY, TEXAS 77474
ATTN: BOARD PRESIDENT

Either party may change the address or contact for notice under this section by providing written notice to the other party of such change.

The LITTLE LEAGUE shall provide a report to the City Council each year before October 1, 2026 and such report shall be presented to the City Council by the President of the LITTLE LEAGUE or his/her designate at the second regularly scheduled council meeting in October. The report shall include revenues and expenses of the LITTLE LEAGUE and the number of children that signed up for local baseball in the past year, as well as the combination of the number of local and number of nonlocal children registered for tournaments. The report may also include additional information that the Little League deems relevant.

Little League Contact Names and Phone Numbers

_____	_____	_____
_____	_____	_____
_____	_____	_____

City of Sealy Contact Names and Phone Numbers

~~Lesley Aguado~~Brooke Kaiser	~~laguado@ci.sealy.tx.us~~ bkaiser@ci.sealy.tx.us	~~979-398-1416~~ ????????
Patrick Parsons	pparsons@ci.sealy.tx.us	979-398-4008
Mike Barrow	mbarrow@ci.sealy.tx.us	979-217-0348

Section 7. Term: This AGREEMENT replaces and supersedes all prior agreements between the parties, shall become effective when executed by both parties and shall be in full force and effect for a term of ~~one (1)~~ two (2) years.

Section 8. Immunity: Nothing contained in this AGREEMENT shall waive the CITY'S governmental or sovereign immunity.

Section 9. Severability: If any provision of this AGREEMENT or the application thereof to any person or circumstance is ever judicially declared invalid or unenforceable such provision shall be deemed severed from this AGREEMENT, and the remaining portions of this AGREEMENT shall remain in effect.

Section 10. Modifications: This AGREEMENT shall be subject to change or modification only with the mutual written consent of both Parties.

Section 11. No additional waiver implied: The failure of either party to insist upon performance of any provision of this AGREEMENT shall not be construed as a waiver of the future performance of such provision by the other party.

Section 12. Merger: This AGREEMENT embodies the entire understanding between the Parties and there are no other representations, warranties, or agreements between the Parties covering the subject matter of this AGREEMENT.

Section 13. Assignment: The AGREEMENT may not be assigned, in whole or in part, unless approved in writing by the other party.

Section 14. Governing Law and Venue: This AGREEMENT shall be construed and interpreted in accordance with the laws of the State of Texas without regard to conflicts of law principles. It is further understood and agreed that any dispute arising out of or related to this AGREEMENT shall be resolved in a court of competent jurisdiction in Austin County, Texas.

Section 15. Insurance: The LITTLE LEAGUE shall provide to the CITY proof of ~~maintain~~ a comprehensive general liability insurance policy for its operations in the amount of $1,000,000.00 and maintain this policy throughout the term of this AGREEMENT. The policy shall name CITY as an additional insured. If the LITTLE LEAGUE uses the Sealy Cemetery property southeast of the pickleball courts for practice, the comprehensive general liability insurance policy shall also name the Sealy Cemetery as additional insured. The minimum limits of liability on insurance policies specified herein shall not constitute a limit on the LITTLE LEAGUE'S obligations to indemnify, defend and hold harmless the CITY for actions caused by LITTLE LEAGUE, its invitees, or guests. Tournament organizers or Select Teams using the fields must provide to the LITTLE LEAGUE at least the same comprehensive general liability insurance for its operations in the amount of $1,000,000.00 and maintain this policy throughout the use of the FACILITIES and shall name the CITY as an additional insured. This policy must be submitted to the CITY, prior to tournament organizer's or Select Teams' use of the FACILITIES.

Section 16. Indemnify: The LITTLE LEAGUE shall indemnify, defend and hold harmless the CITY, its officers, officials, employees, agents, and representatives from any and all, costs, damages, attorney's fees, expenses, or claims arising out of or related to the LITTLE LEAGUE'S use (including all guests and invitees) of the FACILITIES.

Section 17. Pickleball Courts: Pickleball tournament organizers shall coordinate their event and parking with the LITTLE LEAGUE.

Section 18. Hill Center Parking: The parking lot of the Hill Center is for Hill Center use only unless written approval is received from any of the City of Sealy Contact Names listed in Section 6 of this Agreement. Such written approval can be by email or text messaging.

Section 19. Grass ~~Parking~~ areas off of the Cemetery Road: The Sealy Cemetery is a private cemetery not owned by the CITY. LITTLE LEAGUE will inform parents and tournament directors of this and discourage parking within the cemetery. No parking for park use is permitted along or in the grass off any cemetery road.

Section 20. CITY Councilmember ex-officio member of Little League Board: The LITTLE LEAGUE shall allow the CITY to appoint a City Councilmember to be an ex-officio member of the Little League Board and shall be provided notice in the same manner as all other board members and allowed attendance to all meetings.

THE CITY OF SEALY, TEXAS

By:_____

Name: Carolyn Bilski

Title: Mayor

Date:_____

ATTEST:

_____
Sandra Vrablec, City Secretary

GREATER SEALY LITTLE LEAGUE, INC.

By:_____

Name:_____

Title: President

Date:_____

ITEM #5

City Attorney worked on changes due to New Legislature

Sec. 74-32. Exemption from coverage.

(a) A peddler, solicitor, or canvasser who conducts activities on the property of another by express prior invitation of the owner thereof is exempt from the coverage of this article.

(b) Professionals licensed by the state such as, but not limited to, real estate agents (Texas Real Estate Commission), insurance agents (Texas Department of Insurance), and financial advisors (Texas State Securities Board).

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(Ord. No. 2000-09, § 1, 6-7-2000)

Other possible exemptions City Council may desire to add to Ordinance:

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Minor or adolescent member participants in local nonprofit youth organizations, such as youth sports organizations or scouting organizations, soliciting door-to-door, in his/her official uniform, for scholarships or expenses for organized competition for which the solicitor's team or group is eligible or for products expressly endorsed by the nonprofit organization(s) (i.e., girl scout cookies or similar products). Such youthful, uniformed solicitors may be accompanied by a parent or responsible adult, who also shall not be regulated hereunder as a solicitor or peddler.

Persons soliciting for nonprofit, political or religious organizations or purposes, and distributing handbills or pamphlets only for the purpose of communicating issues of general interest to the public.

Any operation which is exempted by state or federal statute from this chapter, only to the extent of such applicable exemption. Any person claiming to be legally exempt from the provisions of this chapter, including the payment of the license or investigation fee shall make such a claim in writing to the city manager, or his/her designee, citing the applicable statute or authority, and providing proof of its applicability.

A federal, state or local government employee or public utility employee engaged in the performance of his/her duty for his/her employer, or other operating under a franchise granted by the city.

ORDINANCE NO. 2025-

AN ORDINANCE OF THE CITY OF SEALY, TEXAS, AMENDING SECTION 74-32 OF DIVISION I OF ARTICLE II OF CHAPTER 74 OF THE CODE OF ORDINANCES; PROVIDING RULES AND REGULATIONS FOR PEDDLERS AND SOLICITORS; REPEALING ALL OTHER ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT OR INCONSISTENT WITH THIS ORDINANCE; PROVIDING A PENALTY; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

* * * * * * * * * * * * *

WHEREAS, the City Council of the City of Sealy, Texas, ("City") finds that updating the rules and regulations for peddlers and solicitors is for the good of the government and provides for efficient government operations and protects the welfare of the citizens and the public;

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS:

Section 1. The facts and recitations contained in the preamble to this ordinance are true and correct and incorporated herein for all purposes.

Section 2. Section 74-32 of Division I of Article II of Chapter 74 of the City of Sealy, Texas code of ordinances is amended to read as follows:

"CHAPTER 74 – PEDDLERS AND SOLICITORS

* * * *

ARTICLE II. – PEDDLERS AND SOLICITORS

DIVISION I. – GENERALLY

* * * *

Sec. 74-32. Exemption from coverage.

(a) A peddler, solicitor, or canvasser who conducts activities on the property of another by express prior invitation of the owner thereof is exempt from the coverage of this article.

(b) Professionals licensed by the state such as, but not limited to, real estate agents (Texas Real Estate Commission), insurance agents (Texas Department of Insurance), and financial advisors (Texas State Securities Board)."

Section 3. *Repeal.* All ordinances or parts of ordinances in conflict herewith are repealed.

Section 4. *Penalty.* Any person who violates or causes, allows, or permits another to violate any provision of this ordinance, rule, or police regulation of the city shall be deemed guilty of a misdemeanor and, upon conviction thereof, shall be punished by a fine or penalty not to exceed five hundred dollars ($500.00). If such rule, ordinance, or police regulation governs fire safety, or public health and sanitation, other than the dumping of refuse, the fine or penalty shall not exceed two thousand dollars ($2,000.00). If such rule, ordinance, or police regulation governs the dumping of refuse, the fine or penalty shall not exceed four thousand dollars ($4,000.00). Each occurrence of any violation of this ordinance, rule, or police regulation shall constitute a separate offense. Each day on which any such violation of this ordinance, rule, or police regulation occurs shall constitute a separate offense.

Section 5. *Severability*. In the event any section, paragraph, subdivision, clause, phrase, provision, sentence, or part of this Ordinance or the application of the same to any person or circumstance shall for any reason be adjudged invalid or held unconstitutional by a court of competent jurisdiction, it shall not affect, impair, or invalidate this Ordinance as a whole or any part of provision hereof other than the part declared to be invalid or unconstitutional; and the City Council of the City of Sealy, Texas, declares that it would have passed each and every part of the same notwithstanding the omission of any such part thus declared to be invalid or unconstitutional, whether there be one or more parts.

Section 6. *Effective Date*. This ordinance shall become effective immediately upon second reading and enforceable in municipal court when published as required by law.

PASSED AND APPROVED at this first reading on the _____day of November 2025.

PASSED, APPROVED AND ADOPTED at this second reading on the _____ day of December 2025.

_____
Carolyn Bilski, Mayor

ATTEST:

_____
Sandra Vrablec, City Secretary

ITEMS

#6,

#7,

#8,

#9,

#10,

#11,

#12

AGENDA ITEM NO: _____

SUBMITTED BY: Mike Barrow, Assistant City Manager
MEETING DATE: November 18, 2025

STAFF REPORT

DESCRIPTION

Approve Ordinances regarding Variance Amendments:

a) Chapter 14: Building and Building Regulations
   - Section 14-418. Planning commission and city council action.
b) Chapter 28: Development Rules and Regulations
   - Article XIII – Variances and Appeals.
   - Article XIV – Outdoor Lighting, Sec 28-129
c) Chapter 29: Downtown Preservation District
   - Section 29-15. Planning commission.
d) Chapter 58: Manufactured Homes and Trailers
   - Section 58-112. Provisions applicable to non-conforming mobile homes and mobile home parks.
e) Chapter 78: Planning
   - Adding Section 78-36. Variances.
f) Chapter 80: Signs
   - Section 80-30. Variances and appeals.
g) Chapter 87: Subdivision of Land and Plats
   - Section 87-3. Special provisions.

ANALYSIS

Section 14-418 Planning Commission and City Council Action – I cleaned up Planning Commission actual role, and changed the residential sign notice to read that city staff will prepare and applicant will pick the sign up and set it at a location approved by city staff. The commercial variance applicant sign requirement stays the same and I only clarified the procedure.

The appeals laid out in Section 14-418 mostly had to be removed because much of it was appealing a decision of the planning commission. However the planning commission is an advisory board to the city council.

Chapter 28 Development Rules and Regulations:

Article XIII – **Section 28-110** - Variances and Appeals, Sec. 28-110 – I cleaned up Planning Commission actual role and changed the residential sign notice to read that city staff will prepare and applicant will pick the sign up and set it at a location approved by city staff. The

commercial variance applicant sign requirement stays the same and I only clarified the procedure.

Article XIV – **Section 28-129** - Outdoor Lighting, Sec 28-129 – Clarified planning commission's and city council's role and referenced that variance procedures are to be followed and are laid out in Section 14-418(b) and (c)(4).

Section 29-15 Variances - I cleaned up Planning Commission actual role, and changed the residential sign notice to read that city staff will prepare and applicant will pick the sign up and set it at a location approved by city staff. The commercial variance applicant sign requirement stays the same and I only clarified the procedure. I removed the appeals process for appealing Planning Commission decisions since the Planning Commission is an advisory board which recommends decisions to the City Council.

Section 58-112 Provisions Applicable to Non-conforming Mobile Homes and Mobile Home Parks - I referenced that variance procedures are laid out in Section 28-110 Variances of the ordinances.

Section 78-36 Variances – I added this section as there was not a variance process within the Section or Chapter.

Section 80-30 Variances and Appeals – I added appeal language, and I changed the residential sign notice to read that city staff will prepare and applicant will pick the sign up and set it at a location approved by city staff. The commercial variance applicant sign requirement stays the same and I only clarified the procedure.

Section 87-3 Special Provisions - I changed the residential sign notice to read that city staff will prepare and applicant will pick the sign up and set it at a location approved by city staff. The commercial variance applicant sign requirement stays the same and I only clarified the procedure.

RECOMMENDATION

To approve the amendments to Sections, 14-418, 28-110, 28-129, 29-15, 58-112, 80-30, 87-3 and Chapter 78, adding Section 78-36 Variances.

FINANCIAL IMPACTS

NA

Sec. 14-418. Planning commission and city council action.

(a) The planning commission shall have the authority to:

(1) Hear and decide upon an alleged error in any order, requirement, decision, or determination by an officer of the City of Sealy in the enforcement of these regulations; and

(2) ~~Authorize~~ Recommend to the city council approval, disapproval, or approval with conditions variances from these regulations where it is determined that the granting of a variance will not be contrary to the public interest when, owing to special conditions, a literal enforcement of the provisions of these regulations will result in an unnecessary hardship, and so that the spirit of these regulations shall be observed and substantial justice done.

(b) Any person may appeal a decision of an officer of the City of Sealy to the planning commission, as provided herein. Such appeal shall be filed, in writing, with the city secretary not later than 30 days after the date a decision is made by the city official. If such person or persons fails to file such petition within such 30-day period, the decision of the building official shall become final and binding.

(c) Variances.

(1) The planning commission shall not ~~grant~~ recommend a variance unless it makes specific written findings, based directly upon the particular evidence presented to it, which support conclusions that:

a. The ~~granting~~ recommendation of a variance is necessary to secure appropriate development of a parcel of land that differs from other parcels within the ~~district~~ neighborhood or surrounding area by being of such restricted area, shape, or slope that it cannot be appropriately developed without modification;

b. The ~~granting~~ recommendation of a variance will not be materially detrimental or injurious to other property or improvements within the neighborhood or surrounding area in which the subject property is located, nor impair an adequate supply of light or air to adjacent property, substantially increase congestion on public streets, increase the danger of fire, endanger the public health, safety, and well-being, or substantially diminish or impair property values within the neighborhood or surrounding area;

c. The variance desired will not be contrary to the general purpose and intent of these regulations.

(2) The planning commission may ~~establish~~ recommend reasonable ~~stipulations of~~ conditions for approval or modification to a plan proposed with a variance, in order to minimize the impact of the variance on surrounding property, preserve the character of the area, or protect property within the area.

(3) The planning commission shall forward its decision and findings to the city council who shall decide all variances based on the same criteria listed in subsection (c)(1) of this section.

(4) All variance applicants seeking a variance from the rules and regulations found herein and pertaining to commercial, industrial, residential subdivisions, or multi-family residential developments shall erect a four-foot by eight-foot sign. All variance applicants seeking a variance from the rules and regulations found herein and pertaining to an intended single-family residential home shall erect a two-foot by three-foot sign. All signs shall be installed 15 days prior to any meeting in which a variance will be considered and shall face the front of the property and be no greater than 15 feet from the public right-of-way or private street with legible lettering from such public right-of-way or private street stating that a variance is being requested and the date, time, and location of the planning commission meeting and city council meeting in which the variance will be considered. The sign shall consist of a white background with black legible font. The sign shall be self-supporting and be erected so that a minimum of one foot separates the bottom of the sign from the ground below. The sign shall not be

obstructed by natural or man-made elements. A URL, QR code, or city phone number, as specified by the city planner or designated staff, shall be posted on the sign. City staff shall prepare the sign for a residential variance applicant and applicant shall pick up the sign from the planning department after payment of variance application fee in accordance with the fee schedule adopted by city council. The variance applicant for a commercial, industrial, or multi-family parcel shall prepare their sign once the exact language is approved by the planning director or their designee. City staff shall approve the ~~sign and its~~ proposed location all signs prior to installation and may allow for minor deviations of this section. City shall mail notice of the variance request to all property owners within a 200-foot radius of the property line requesting the variance at least 15 days before the date of the planning commission meeting in which the variance will be considered. Variance notice shall be placed on the city website and social media accounts.

~~(d) Any person may appeal a decision by the planning commission to the city council. Such appeal shall be filed with the city secretary not later than ten days after the planning commission renders a decision. If such person or persons fail to file such petition within such ten-day period, then the decision of the planning commission shall become final and binding.~~

(d) Appeal of a final decision by city council. If the city council denies a variance ~~affirms the decision of the planning commission~~, any person may appeal a such decision of the city council to a court of competent jurisdiction. Such appeal shall be filed with the court not later than ten days after the filing of the city council's decision with the city secretary. If such person or persons fail to file such petition within such ten-day period, then the decision of the city council shall become final and binding.

~~(f) Effect of filing an appeal. The filing of a notice of an appeal shall stay any proceeding in furtherance of the action appealed from, unless the city official rendering such decision, determination, or interpretation certifies, in writing, to the planning commission and the applicant, that a stay poses an imminent peril to life or property, in which case the appeal will not stay further proceedings. The planning commission may review such certification and grant or deny a stay on the proceedings.~~

~~(g) The planning commission, or city council upon appeal, may reverse, affirm, or modify the decision, determination, or interpretation appealed from and, in so modifying such decision, determination, or interpretation, the commission shall be deemed to have all the powers of the officer from whom the appeal is taken, including the power to impose reasonable conditions to be complied with by the applicant.~~

~~(h) All decisions made by the planning commission shall be provided in writing to the applicant and shall include the action taken by the commission, or the city council upon appeal, any correction or compliance that is necessary to bring the project into conformance, the subsequent procedures or steps that may or shall be taken, and the location, time, and date for beginning and completing such subsequent procedures or steps.~~

ARTICLE XIII. VARIANCES AND APPEALS

Sec. 28-110. Variances.

(a) The planning commission shall hear all variance applications and make a recommendation to city council.

(b) The planning commission shall recommend a variance where it is determined that the ~~granting~~ recommendation of a variance will not be contrary to the public interest when, owing to special conditions, a literal enforcement of the provisions of these regulations will result in an unnecessary hardship, and so that the spirit of these regulations shall be observed and substantial justice done; and the ~~granting~~ recommendation of a variance is necessary to secure appropriate development of a parcel of land that differs from other parcels within the ~~district~~ neighborhood or surrounding area by being of such restricted area, shape, or slope that it cannot be appropriately developed without modification, the ~~granting~~ recommendation of a variance will not be materially detrimental or injurious to other property or improvements within the neighborhood or surrounding area in which the subject property is located, nor impair an adequate supply of light or air to adjacent property, substantially increase congestion on public streets, increase the danger of fire, endanger the public health, safety, and well-being, or substantially diminish or impair property values within the neighborhood or surrounding area; and the variance desired will not be contrary to the general purpose and intent of these regulations.

(c) The planning commission shall forward its decision and findings to the city council who shall decide all variances based on the same criteria listed in subsection (b) of this section.

(d) All variance applicants shall comply with the variance procedures set forth in Section 14-418(b) and (c)(4). ~~seeking a variance from the rules and regulations found herein and pertaining to commercial, industrial, residential subdivisions, or multi-family residential developments shall erect a four-foot by eight-foot sign. All variance applicants seeking a variance from the rules and regulations found herein and pertaining to an intended single-family residential home shall erect a two-foot by three-foot sign. All signs shall be installed 15 days prior to any meeting in which a variance will be considered and shall face the front of the property and be no greater than 15 feet from the public right-of-way or private street with legible lettering from such public right-of-way or private street stating that a variance is being requested and the date, time, and location of the planning commission meeting and city council meeting in which the variance will be considered. The sign shall consist of a white background with black legible font. The sign shall be self-supporting and be erected so that a minimum of one foot separates the bottom of the sign from the ground below. The sign shall not be obstructed by natural or man-made elements. A URL, QR code, or city phone number, as specified by the city planner or designated staff, shall be posted on the sign. City staff shall approve the sign and its proposed location of the sign prior to installation and may allow for minor deviations of this section. City shall mail notice of the variance request to all property owners within a 200-foot radius of the property line requesting the variance at least 15 days before the date of the planning commission meeting in which the variance will be considered. Variance notice shall be placed on the city website and social media accounts.~~

(e) Appeal of a decision by the city council. Any person may appeal a decision by the city council to a court of competent jurisdiction. Such appeal shall be filed with the court not later than ten days after the filing of the council's decision with the city secretary. If such person or persons fail to file such petition within such ten-day period, then the decision of the city council shall become final and binding.

Sec. 28-129. Variances.

(a) The city shall review each variance application. The planning commission shall recommend to city council a variance approval, disapproval, or approval with conditions. City Council shall then decide whether to grant a variance, deny a variance, or grant a variance with conditions. A variance will only be considered prior to installation of any light design considered for a variance. The city council may only grant a variance if ~~A variance permit may be granted if, upon review~~, the city confirms that the lighting design minimizes glare, minimizes sky glow, minimizes light trespass, and meets the Illuminating Engineering Society of North America's (IESNA) Zone 1 (LZ1) (Low Ambient Lighting) lighting levels as certified by a certified lighting professional. All variance applicants shall comply with the variance procedures set forth in Section 14-418(b) and (c)(4) ~~City council shall hear and decide all variance requests~~

(b) Appeal of a decision by the city council. Any person may appeal a decision by the city council to a court of competent jurisdiction. Such appeal shall be filed with the court not later than ten days after the filing of the council's decision with the city secretary. If such person or persons fail to file such petition within such ten-day period, then the decision of the city council shall become final and binding.

Sec. 29-15. Planning commission.

(a) The planning commission shall have the authority to:

(1) Exercise the appropriate power, authority, duties, and procedures pursuant to the laws of the State of Texas and applicable ordinances of the city;

(2) Hear and decide upon an alleged error in any order, requirement, decision, or determination by the director of planning and community development or the director's designee in the enforcement of these regulations, except as provided in subsection (h) hereof; and

(3) ~~Authorize~~ Recommend to the city council approval, disapproval, or approval with conditions variances from these regulations, except as provided in subsection (h) hereof, where it is determined that the granting of a variance will not be contrary to the public interest when, owing to special conditions, a literal enforcement of the provisions of these regulations will result in an unnecessary hardship, and so that the spirit of these regulations shall be observed and substantial justice done.

(b) Any person may appeal a decision of the director of planning and community development or the director's designee to the planning commission, as provided by state law. Such appeal shall be filed, in writing, with the city secretary not later than 30 days after the date a decision is made by the director of planning and community development or the director's designee. If such person or persons fails to file such petition within such 30-day period, the decision of the director of planning and community development or the director's designee shall become final and binding.

(c) Variances.

(1) The planning commission shall not ~~grant~~ recommend a variance unless it shall, in each case, make specific written findings, based directly upon the particular evidence presented to it, which support written conclusions that:

a. The ~~granting~~ recommendation of a variance is necessary to secure appropriate development of a parcel of land that differs from other parcels within the DD by being of such restricted area, shape, or slope that it cannot be appropriately developed without modification;

b. The ~~granting~~ recommendation of a variance will not be materially detrimental or injurious to other property or improvements within the neighborhood in which the subject property is located, nor impair an adequate supply of light or air to adjacent property, substantially increase congestion on public streets, increase the danger of fire, endanger the public health, safety, and well-being, or substantially diminish or impair property values within the neighborhood; and

c. The variance desired will not be contrary to the general purpose and intent of these regulations.

(2) The planning commission may ~~establish~~ recommend reasonable ~~stipulations (conditions)~~ conditions for ~~of~~ approval or modification to a plan proposed with a variance in order to minimize the impact of the variance on surrounding property, preserve the character of the area, or protect property within the area.

(3) All variance applicants seeking a variance from the rules and regulations found herein and pertaining to commercial, industrial, residential subdivisions, or multi-family residential developments shall erect a four-foot by eight-foot sign. All variance applicants seeking a variance from the rules and regulations found herein and pertaining to an intended single-family residential home shall erect a two-foot by three-foot sign. All signs shall be installed 15 days prior to any meeting in which a variance will be considered and shall face the front of the property and be no greater than 15 feet from the public right-of-way or private street with legible lettering from such public right-of-way or private street stating that a variance is being requested and the date, time, and location of the planning commission

meeting and city council meeting in which the variance will be considered. The sign shall consist of a white background with black legible font. The sign shall be self-supporting and be erected so that a minimum of one-foot separates the bottom of the sign from the ground below. The sign shall not be obstructed by natural or man-made elements. A URL, QR code, or city phone number, as specified by the city planner or designated staff, shall be posted on the sign. City staff shall prepare the sign for a residential variance and applicant shall pick up the sign from the planning department after payment of variance application fee in accordance with the fee schedule adopted by city council. The applicant for a commercial variance shall prepare the sign for a commercial variance once the exact language is approved by the planning director or his designee. City staff shall approve the ~~sign and its~~ proposed location of the sign prior to installation and may allow for minor deviations of this section. City shall mail notice of the variance request to all property owners within a 200-foot radius of the property line requesting the variance at least 15 days before the date of the planning commission meeting in which the variance will be considered. Variance notice shall be placed on the city website and social media accounts.

~~(d) Appeal of a decision by the planning commission. Any person may appeal a decision by the planning commission to a court of competent jurisdiction. Such appeal shall be filed with the court not later than ten days after the filing of the board's decision with the city secretary. If such person or persons fail to file such petition within such ten-day period, then the decision of the planning commission shall become final and binding.~~

~~(e) Effect of filing an appeal. The filing of a notice of an appeal shall stay any proceeding in furtherance of the action appealed from, unless the director of planning and community development or the director's designee rendering such decision, determination, or interpretation certifies, in writing, to the planning commission and the applicant, that a stay poses an imminent peril to life or property, in which case the appeal will not stay further proceedings. The planning commission may review such certification and grant or deny a stay on the proceedings.~~

~~(f) The planning commission may reverse, affirm, or modify the decision, determination, or interpretation appealed and, in so modifying such decision, determination, or interpretation, the planning commission shall be deemed to have all the powers of the officer from whom the appeal is taken, including the power to impose reasonable conditions to be complied with by the applicant.~~

~~(g) All decisions made by the planning commission shall be provided in writing to the applicant and shall include the following, at a minimum: the action taken by the planning commission, any correction or compliance that is necessary to bring the project into conformance, the subsequent procedures or steps that may or shall be taken, and the location, time, and date for taking such subsequent procedures or steps.~~

~~(h)~~ (4) The planning commission shall not have the authority to consider a variance from, or appeal of, a decision made by the director of planning and community development or the director's designee, ~~or the planning commission~~ in the application of the criteria established in section 29-12 hereof.

Sec. 58-112. Provisions applicable to nonconforming mobile homes and mobile home parks.

(a) *Intent.*

(1) There exist mobile homes, mobile home parks, structures, uses of mobile homes, uses of mobile home parks, and structures which were lawful before the provisions of this chapter were passed or amended, which would be prohibited, regulated, or restricted under the terms of this chapter or future amendments.

(2) It is the intent of this provision to permit these nonconformities to continue until they are removed, but not to encourage their survival. Such uses are declared by this chapter incompatible with permitted uses in the categories involved. It is further the intent of this chapter that nonconformities shall not be enlarged upon, expanded, or extended nor be used as grounds for adding other structures or uses prohibited elsewhere within this chapter.

(3) A nonconforming mobile home, nonconforming mobile home park, or a nonconforming use of a mobile home or mobile home park shall not be extended or enlarged after passage of the provisions of this chapter, except as specifically authorized herein.

(4) To avoid undue hardship, nothing in this chapter shall be deemed to require a change in the plans, construction, or designated use of any mobile home or mobile home park on which application or actual construction was lawfully begun prior to effective date of adoption or amendment of this chapter and upon which actual park construction has been diligently carried on. Actual construction is hereby defined to include the placing of construction materials in permanent position and fastened in a permanent manner; except that were demolition or removal of an existing mobile home has been substantially begun preparatory to replacement, such demolition or removal shall be deemed actual construction, provided that work shall be diligently carried on until completion of the mobile home park or until the replacement of the mobile home.

(b) *Nonconforming mobile home lots of record.* In a nonconforming mobile home park, where single mobile homes are permitted, a single mobile home may remain on any mobile home lot of official record at the effective date of adoption or amendment of this chapter, irrespective of its area or width, provided that yard dimensions and other requirements not involving area or width, or both, of the mobile home lot shall conform to the regulations for the park in which such lot is located. Variance of yard dimensions and other requirements shall be obtained only through action of the city council. The procedure for a variance request shall follow the process laid out in Section 28-110 Variances of these ordinances.

(c) *Nonconforming uses of mobile home parks.* Where, at the effective date of adoption or amendment of this chapter, lawful use of mobile home parks exist that is made no longer permissible under the terms of this chapter as enacted or amended, such use may be continued so long as it remains otherwise lawful, subject to the following provisions:

(1) No such nonconforming mobile home or mobile home park use shall be enlarged or increased, nor shall be extended to occupy a greater area of land than was occupied at the effective date of adoption or amendment date of this chapter.

(2) Existing mobile homes shall meet all requirements of law which were applicable at the time of its construction as a mobile home.

(3) The mobile home park contains no conditions which constitute a threat to the health, safety, and welfare of its residents or the public in general.

(4) The mobile home park complies with sections 58-23(e), 58-62(d), and 58-102(f)(2).

(5) Any alterations or repairs to existing nonconforming parks will have to meet the requirements of this chapter and any ordinance or building code adopted by the city regulating same.

(Ord. No. 2001-05, § 1, 4-11-2001)

Chapter 78 PLANNING[1]

ARTICLE I. IN GENERAL

Secs. 78-1—78-30. Reserved.

ARTICLE II. PLANNING COMMISSION[2]

Sec. 78-31. Created.

There is created and established for the city a planning commission. The members shall be resident citizens, appointed to serve for two-year overlapping terms beginning on June 1.

(Ord. No. 74-02, § 1, 1-16-1974; Ord. No. 77-6, § 1, 5-4-1977; Ord. No. 93-12, § 1, 3-10-1993)

Sec. 78-32. Membership.

The planning commission shall consist of seven members who are qualified residents of the city. The commission shall be appointed by the mayor and approved by the city council; however, all members shall continue in office until their prospective successors have been appointed.

(Ord. No. 74-02, § 1, 1-16-1974; Ord. No. 77-6, § 1, 5-4-1977; Ord. No. 93-12, § 1, 3-10-1993; Ord. No. 2007-09, § 1, 8-8-2007)

Sec. 78-33. Removal for excess absences authorized.

Three unexcused absences of any member from any regular meetings of the planning commission shall, at the discretion of the mayor, render any such member liable for immediate removal from office.

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[1]Cross reference(s)—Any ordinance accepting any plat of a subdivision saved from repeal, § 1-12(8); any ordinance pertaining to zoning map changes saved from repeal, § 1-12(9); any zoning, subdivision or other land development regulations, until such regulations are codified saved from repeal, § 1-12(16); administration, ch. 2; buildings and building regulations, ch. 14; community development, ch. 22; environment, ch. 30; floods, ch. 38; manufactured homes and trailers, ch. 58; natural resources, ch. 62; streets, sidewalks and other public places, ch. 86; utilities, ch. 102.

State law reference(s)—Municipal zoning authority, V.T.C.A., Local Government Code § 211.001 et seq.; municipal regulation of subdivisions and property development, V.T.C.A., Local Government Code § 212.001 et seq.; municipal planning and development, V.T.C.A., Local Government Code ch. 371 et seq.; joint municipal planning, V.T.C.A., Local Government Code § 371.041 et seq.; development corporations, Vernon's Ann. Civ. St. art. 5190.6.

[2]Cross reference(s)—Boards and commissions, § 2-101 et seq.

(Ord. No. 93-12, § 2, 3-10-1993)

Sec. 78-34. Organization.

(a) The planning commission shall elect a chairman and vice-chairman from its membership, and the city council shall furnish such qualified persons as may be necessary for the proper conduct and undertakings of the planning commission.

(b) The planning commission shall have the power to make rules, regulations and bylaws for its own government, which shall conform as nearly as possible with those governing the city council; and they shall be subject to approval of the city council. Such bylaws shall include, among other items, provisions for:

(1) Regular and special meetings, open to the public;

(2) Record of its proceedings, to be open for inspection by the public;

(3) Reporting to the council and the public from time to time and annually; and

(4) The holding of public hearings on its recommendations.

(Ord. No. 74-02, § 2, 1-16-1974)

Sec. 78-35. Powers and duties.

The planning commission shall have the following powers and duties:

(1) The planning commission is authorized and responsible to make recommendations to the city council for the adoption of a municipal comprehensive plan, in accordance with Section 213.002, Texas Local Government Code as a whole, or as in parts, or as in periodic updates, to guide to direct and guide the future growth and development of the City of Sealy, the Sealy ETJ and the Sealy environs.

(2) The commission is authorized and responsible to engage in planning studies and the development of plans for improvements to the city for the purpose of making planning recommendations to the city council with a view to the development and expansion of the community on matters that may include, but shall not be limited to, the development and improvement of public facilities, the design and appearance of the community, and capital improvement program planning matters.

(3) The commission is authorized and responsible to perform all duties granted to the planning commission by the statutes of the Texas Local Government Code and by specific provisions of the Sealy City Code.

(4) The commission is authorized and responsible to make plans and maps of the whole, or any portion, of the City of Sealy, the Sealy ETJ, and any other land outside the city and it's ETJ which bears a relation to the planning of the city, in order to formulate recommendations for city council consideration.

(5) The commission is authorized and responsible to act with, and assist, any other municipal and governmental agencies, advisory boards and commissions, as directed by the city council, in formulating and executing proper plans for municipal development.

(6) The commission is authorized and responsible to plan and make recommendations for city council consideration relative to the location, extension, or expansion of public streets, drainage and/or flood control improvements, utility improvement, parks, and other public improvements.

(7) The commission is authorized and responsible to render recommendations to the city council on documents, plans and studies that propose future land us recommendations, future thoroughfare plan

recommendations and any other plans, documents or studies that fundamentally shape the future form of the City of Sealy.

(8) The commission is authorized and responsible to review and formulate recommendations for the city council with respect to the administration of Chapter 87, Subdivision of Land and Plats, of the Sealy City Code, pursuant to Section 212, Texas Local Government Code. The commission shall also make a recommendation for city council consideration on any variance that may be requested from any requirement associated with the subdivision process.

(9) The commission is authorized and responsible to recommend to the city council the adoption of rules and regulations governing plats and subdivisions of land within the planning area of the City of Sealy, site planning and other land development regulations designed to promote health, safety, moral and general welfare of the community and the safe and orderly and healthful development of the community.

(10) The planning commission is authorized and responsible to hear and decide upon an alleged error made in the administration of certain development regulations, or to appeal in any order, requirement, decision, or determination by an officer of the City of Sealy in the administration of certain development regulations where such powers are expressly granted by the Sealy City Code.

(11) The commission is authorized and responsible to consider and grant variances from certain land development regulations where such powers are expressly stipulated by the Sealy City Code when the commission determines that the granting of a variance is not contrary to the public interest when, owing to special conditions, a literal enforcement of the provisions of these regulations will result in an unnecessary hardship.

Sec. 78-36. Variances.

(a) The planning commission shall hear all variance applications and make a recommendation to city council.

(b) The planning commission shall recommend a variance where it is determined that the ~~granting~~ recommendation of a variance will not be contrary to the public interest when, owing to special conditions, a literal enforcement of the provisions of these regulations will result in an unnecessary hardship, and so that the spirit of these regulations shall be observed and substantial justice done; and the ~~granting~~ recommendation of a variance is necessary to secure appropriate development of a parcel of land that differs from other parcels within the district by being of such restricted area, shape, or slope that it cannot be appropriately developed without modification, the ~~granting~~ recommendation of a variance will not be materially detrimental or injurious to other property or improvements within the neighborhood in which the subject property is located, nor impair an adequate supply of light or air to adjacent property, substantially increase congestion on public streets, increase the danger of fire, endanger the public health, safety, and well-being, or substantially diminish or impair property values within the neighborhood; and the variance desired will not be contrary to the general purpose and intent of these regulations.

(c) The planning commission shall forward its decision and findings to the city council who shall decide all variances based on the same criteria listed in subsection (b) of this section.

(d) All variance applicants seeking a variance from the rules and regulations found herein and pertaining to commercial, industrial, residential subdivisions, or multi-family residential developments shall erect a four-foot by eight-foot sign. All variance applicants seeking a variance from the rules and regulations found herein and pertaining to an intended single-family residential home shall erect a two-foot by three-foot sign. All signs shall be installed 15 days prior to any meeting in which a variance will be considered and shall face the front of the property and be no greater than 15 feet from the public right-of-way or private street with legible lettering from such public right-of-way or private street stating that a variance is being requested and the date, time, and location of the planning commission meeting and city council meeting in which the variance will be

considered. The sign shall consist of a white background with black legible font. The sign shall be self-supporting and be erected so that a minimum of one foot separates the bottom of the sign from the ground below. The sign shall not be obstructed by natural or man-made elements. A URL, QR code, or city phone number, as specified by the city planner or designated staff, shall be posted on the sign. City staff shall prepare the sign for a residential variance applicant and applicant shall pick up the sign from the planning department after payment of variance application fee in accordance with the fee schedule adopted by city council. The applicant for a commercial variance shall prepare the sign for a commercial variance once the exact language is approved by the planning director of his designee. City staff shall approve the proposed location of the sign prior to installation and may allow for minor deviations of this section. City shall mail notice of the variance request to all property owners within a 200-foot radius of the property line requesting the variance at least 15 days before the date of the planning commission meeting in which the variance will be considered. Variance notice shall be placed on the city website and social media accounts.

Sec. 80-30. Variances and appeals.

(a) *Application and fee required.* Any person, business or other organization desiring to continue in use, locate, construct or otherwise place any sign which does not conform to the provisions of this chapter may make application to the planning commission and city council for a variance to continue in use, locate, construct or otherwise place such a sign. Any person, business or other organization desiring to appeal the decision of the director of the planning and community development department or the building official in the administration of this chapter may make an application to the planning commission and city council appealing that decision. An application for a variance or an appeal shall be filed with the city secretary, accompanied by the appropriate fee established by city council and by a drawing or sketch in sufficient detail to determine the location and type of construction for the proposed sign.

(b) *Standards for variances and appeals.* The planning commission may recommend approval, and the city council grant approval, of a variance or appeal only if affirmative findings, reflected in the minutes of the planning commission and city council's proceedings, affirm the presence of any combination of the following factors:

(1) A literal enforcement of the provisions of this chapter would result in unnecessary hardship.

(2) The variance will not be contrary to the goals and objectives of these regulations.

(3) The variance will be in harmony with the spirit and purposes of this chapter and in the public interest.

(4) Special conditions applying to the land, buildings, topography, vegetation, sign structures, or other unique matters on adjacent lots or within the adjacent right-of-way, a literal enforcement of the ordinance would result in unnecessary hardship. Ordinarily, hardship that is self-induced or that is common to other similarly-classified properties will not satisfy this requirement. Financial or economic hardship alone will not ordinarily satisfy this requirement.

(c) *Conditions of variances or appeals.* The planning commission and city council may impose such conditions or requirements in a variance or appeal as necessary to protect the overall character of the community and to achieve the fundamental purposes of this chapter. A violation of such conditions or requirements shall constitute a violation of this chapter. A variance or appeal, if granted, shall be for a specific event, use or other application of business and shall not continue with the property. If a variance or appeal is granted and the sign so authorized is not substantially under construction within six months of the date of approval of the variance or appeal, the variance or appeal shall lapse and become of no force or effect.

(d) *Vote required.* A concurring majority vote of the planning commission shall be necessary to make a recommendation on the matter to the city council. A concurring vote of a majority of the city council members shall be necessary to approve any variance or appeal from this chapter.

(e) *Time limitation on order permitting erection of sign.* Variances or appeals from these requirements shall be valid for a period of six months, unless a sign permit for such erection or alteration is obtained within such period and such erection or alteration is started and proceeds to completion in accordance with the terms of such permit.

(f) All variance applicants seeking a variance from the rules and regulations found herein and pertaining to commercial, industrial, residential subdivisions, or multi-family residential developments shall erect a four-foot by eight-foot sign. All variance applicants seeking a variance from the rules and regulations found herein and pertaining to an intended single-family residential home shall erect a two-foot by three-foot sign. All signs shall be installed 15 days prior to any meeting in which a variance will be considered and shall face the front of the property and be no greater than 15 feet from the public right-of-way or private street with legible lettering from such public right-of-way or private street stating that a variance is being requested and the date, time, and location of the planning commission meeting and city council meeting in which the

variance will be considered. The sign shall consist of a white background with black legible font. The sign shall be self-supporting and be erected so that a minimum of one-foot separates the bottom of the sign from the ground below. The sign shall not be obstructed by natural or man-made elements. A URL, QR code, or city phone number, as specified by the city planner or designated staff, shall be posted on the sign. City staff shall prepare the sign for a residential variance applicant and applicant shall pick up the sign from the planning department after payment of variance application fee in accordance with the fee schedule adopted by city council. The applicant for a commercial variance shall prepare the sign for a commercial variance once the exact language is approved by the planning director of his designee. City staff shall approve the ~~sign and its~~ proposed ~~located~~ location of the sign prior to installation and may allow for minor deviations of this section. City shall mail notice of the variance request to all property owners within a 200-foot radius of the property line requesting the variance at least 15 days before the date of the planning commission meeting in which the variance will be considered. Variance notice shall be placed on the city website and social media accounts.

(g) Appeal of a decision by the city council. Any person may appeal a decision by the city council to a court of competent jurisdiction. Such appeal shall be filed with the court not later than ten days after the filing of the council's decision with the city secretary. If such person or persons fail to file such petition within such ten-day period, then the decision of the planning commission shall become final and binding.

Sec. 87-3. Special provisions.

(a) *Plat approval required.* It shall be unlawful for any person to subdivide any tract, lot, or parcel of land within the City of Sealy, Texas, or within the extraterritorial jurisdiction of the city, unless and until a preliminary and final plat of such subdivision bas been approved in accordance with the terms of this chapter. Unless and until a final plat, plan or replat of a subdivision shall have been first approved in the manner provided herein by the commission and the city council, it shall be unlawful for any person to construct or cause to be constructed any street, utility facility, building, structure, or other improvement on any lot, tract, or parcel of land within such subdivision, except as specifically permitted herein. In addition, it shall be unlawful for any official of the city to issue any permit for such improvements, or any aspect thereof, or to serve or connect said land, or any part thereof, with any public utility which may be owned, controlled, or distributed by the city. Provided further, it shall be unlawful for any person to serve or connect any lot, tract, or parcel of land within any such subdivision with any utility service or facility unless and until a final plat of such subdivision has been approved in accordance herewith.

(b) *Variance.* The rules and regulations provided herein or incorporated hereby are the minimum standards and requirements of the City of Sealy, Texas. A variance from any such rule or regulation may be granted by the city council only upon a good and sufficient showing by the owner that: (1) there are special circumstances or conditions affecting the property in question; (2) that enforcement of the provisions of this chapter will deprive the applicant of a substantial property right; and (3) that if a variance is granted it will not be materially detrimental to the public welfare or injurious to other property or property rights in the vicinity. Each and every application for a variance shall be decided solely and entirely on its own merits, and the disposition of any prior or pending application for a variance shall not be allowed to enter into or affect any decision on the application in question. Pecuniary interests shall not be considered as a basis for the granting of a variance. No application for a variance shall be considered unless submitted, in writing, no later than the date application for final plat approval is submitted. All variance applicants seeking a variance from the rules and regulations found herein and pertaining to commercial, industrial, residential subdivisions, or multi-family residential developments shall erect a four-foot by eight-foot sign. All variance applicants seeking a variance from the rules and regulations found herein and pertaining to an intended single-family residential home shall erect a two-foot by three-foot sign. All signs shall be installed 15 days prior to any meeting in which a variance will be considered and shall face the front of the property and be no greater than 15 feet from the public right-of-way or private street with legible lettering from such public right-of-way or private street stating that a variance is being requested and the date, time, and location of the planning commission meeting and city council meeting in which the variance will be considered. The sign shall consist of a white background with black legible font. The sign shall be self-supporting and be erected so that a minimum of one-foot separates the bottom of the sign from the ground below. The sign shall not be obstructed by natural or man-made elements. A URL, QR code, or city phone number, as specified by the city planner or designated staff, shall be posted on the sign. City staff shall prepare the sign for a residential variance applicant and applicant shall pick up the sign from the planning department after payment of variance application fee in accordance with the fee schedule adopted by city council. The applicant for a commercial variance shall prepare the sign for a commercial variance once the exact language is approved by the planning director or his designee. City staff shall approve the ~~sign and its~~ proposed location of the sign prior to installation and may allow for minor deviations of this section. City shall mail notice of the variance request to all property owners within a 200-foot radius of the property line requesting the variance at least 15 days before the date of the planning commission meeting in which the variance will be considered. Variance notice shall be placed on the city website and social media accounts.

(c) *Improvements required.* All of the improvements required under these regulations, improvements specified in the city's comprehensive plan, and improvements which, in the judgment of the city council, are necessary for the adequate provision of streets, drainage, utilities, municipal services and facilities to the subdivision, shall be constructed at the sole expense of the developer.

(d) *Streets and utilities.* The city shall not repair, maintain, install or provide any streets or public utility services within a subdivision for which a final plat has not been approved and filed of record and in which the standards contained herein or referred to herein have not been complied with in full.

(e) *Exemptions.* The provisions of this chapter shall not be construed to prohibit the issuance of permits for construction on any lot which was in existence prior to September 1, 1982, nor to prohibit the repair, maintenance or installation of any street or public utility service for, to or abutting any lot, the last recorded conveyance of which prior to September 1, 1982, was by metes and bounds, and/or any subdivision, or lot therein, recorded or unrecorded, which subdivision was in existence prior to September 1, 1982.

The provisions of this chapter shall also not apply to:

(1) Existing cemeteries complying with all state and local laws and regulations (this exemption shall not apply to new cemeteries or expansion of existing cemeteries);

(2) Subdivisions of land created by order of a court of competent jurisdiction;

(3) Subdivisions of land into parts greater than ten acres where no public improvement is being dedicated and each part has access to a public street that meets the city's minimum right-of-way width requirements as set forth in subsection 87-35(b) herein and the city's minimum street width requirements in accordance with the "City of Sealy Minimum Construction Standards for Community Improvements."

(4) The subdivision of a tract of land into four or fewer parts, which does not lay out a part of the tract as streets, alleys, squares, parks, or other parts of the tract intended to be dedicated for public use or for the use of purchasers or owners of lots fronting on or adjacent to the streets, alleys, squares, parks, or other parts, if each of the lots is to be sold, given, or otherwise transferred to an individual who is related to the owner within the third degree of consanguinity or affinity, as determined under Chapter 375 of the Texas Government Code. If any lot is sold, given, or otherwise transferred to an individual who is not related to the owner within the third degree by consanguinity or affinity, the platting requirements of this chapter apply; or

(5) Subdivision development that is exempt by other law.

If a subdivision of land is determined to be exempt from the provisions of this chapter under paragraphs (2), (3), (4), or (5) of this subsection, then said subdivision of land must still comply with the regulations set forth in the following sections of this chapter:

Section 87-45. Lots, general provisions

Section 87-46. Minimum lot sizes

Section 87-47. Utilities

Section 87-48. Drainage

Section 87-49. Sanitary sewer

Section 87-50. Water

If platting is not required, the city may, upon proper application and submission of such information as shall be deemed necessary, authorize the issuance of building permits or site plan approvals.

(f) *Authorized agent.* A person may act as agent for a subdivider/developer upon submission with each application for preliminary and/or final plat approval of a certified copy of a power of attorney, certified by the County Clerk of Austin County, Texas, containing in such certification the recording information of such power of attorney in the records of Austin County, and such certification being dated not more than seven days prior to the date of such application filing. Further, the power of attorney must specifically authorize the applicant to act on behalf of the subdivider/developer, must specifically identify the tract proposed for

subdivision, and must state that the power of attorney authorizes the agent to execute all necessary documents and dedicatory statements necessary to effect final plat approval and recording thereof.

ITEM #13

AGENDA ITEM NO: ___

Discussion and possible action to approve a 12-month agreement with Flock Safety for subscription access to Flock Safety's investigative software Products and Subscriptions bundle.

SUBMITTED BY: Russell Grimes

MEETING DATE: November 18th, 2025

STAFF REPORT

DESCRIPTION

Discussion and possible action to approve an agreement between the Sealy Police Department and Flock Safety for a 12-month subscription to their investigative software bundle at a significantly discounted rate. The package includes FlockONE+, FlockOS Starter, Traffic Analytics Package, Enhanced LPR Upgrade, Flock Safety Platform – FreeForm Add-On, Flock Nova OSINT Data, and Flock FreeForm – Integrated Video Streams, along with all other FlockOS products, services, and features detailed in the attached agreement.

ANALYSIS

Our partnership with Flock Safety significantly enhances our capabilities by providing officers and investigators with advanced tools to combat increasingly sophisticated criminal activity. As Sealy and the surrounding community continue to grow, investing in officer safety, training, and technology remains critical to reducing crime and maintaining public safety for our citizens, businesses, and visitors.

Flock's technology has a proven track record of reducing and deterring crime nationwide. Even with our current limited access to the ALPR network, the Sealy Police Department has already achieved measurable success—solving organized retail theft cases, recovering stolen vehicles, assisting other agencies with investigations, and safely locating a missing juvenile.

Approving this agreement will strengthen our investigative effectiveness, enhance interagency collaboration, and demonstrate our ongoing commitment to transparency, innovation, and the responsible reinvestment of public safety funds.

Several of these products and services—currently in use on a no-cost demonstration basis—have already proven valuable in helping investigators identify suspects, vehicles, and locations through the ALPR camera network.

FUNDING SOURCE & SUSTAINABILITY

Individually, these products would cost $38,000 annually; however, Flock Safety has offered a bundled package at a $17,000 discount, reducing the total to **$21,000**. Flock has also agreed to semi-annual invoicing, with the first payment of $10,500 due January 15, 2026, and the second on July 15, 2026.

At least on of these products, Flock NOVA OSINT, was already discussed and planned to replace an existing subscription (TransUnion's TLO. TLO/NOVA cost $3000/year that is currently in our budget. The addition of this plan would only be an $18,000 add going forward. We are always looking at other cost savings and alternative funding sources where we can find them.

This year, we plan to use Chapter 59 funds, which were previously designated for expense this year, so there is no current budget impact.

This is a 12-month subscription-based software, there is no hardware to install.

Moving forward, if there are no other changes, the cost of this plan will be reviewed and added to the department's budget.

RECOMMENDATION

Staff recommends that City Council approve a 12-month agreement with Flock Safety for subscription access to its Investigative Software Products and Subscriptions bundle.

Success Cases from this past couple of weeks -Using a fraction of this technology that we currently have access to:

Case One: Theft from a national retailer here in Sealy- They discovered that several boxed mattresses stolen several hours after the theft occurred. Using in-store video we obtained surveillance video of the suspect vehicle involved and pictures of the suspects in the store. Using Flock LPRs we were able to ID the vehicle and hotlist it to begin tracking suspect vehicle movements. We also used the Flock LPR system to go back and ID at least two other times these same suspects hit our store previously committing thefts that went unnoticed. Using AI facial recognition software, we are able to ID the suspects. On Tuesday evening, one of our investigators got an ALPR notification that the suspect vehicle hit a Flock LPR Camera and was travelling towards Sealy. We had undercover units set up surveillance on the vehicle in another county and followed it here to Sealy where we had marked units conduct a traffic stop on the vehicle. Two of the three suspects in the vehicle were arrested and the third suspect was identified and released; pending issuance of warrants for that suspect as well. We have information from the retailer that this crew is responsible for approximately $90,000 worth of retail theft from this one national retailer here in the SW Texas region. Further charges may come from other agencies as a result of our CIDs investigation.

Case Two: Approximately three weeks ago a suspect purchased a zero-turn lawn mower and other items totaling approximately $14,000 after fraudulently obtaining credit, using someone else's ID from a major retailer here in Sealy. Using store surveillance camera footage and nearby business video footage we identified a suspect vehicle. Utilizing ALPR technology, we were able to identify the suspect vehicle and began tracking the suspect vehicle when it would hit other LPRs. More recently that suspect vehicle hit a LPR camera in Houston so we had one of our undercover detectives locate that suspect vehicle at a business in Houston near that LPR and begin surveillance on the suspect vehicle. Our detective had the vehicle stopped by HPD and got both suspects were identified and warrants of arrest are pending for those suspects.

Case Three: This past Thursday, CID cleared a $15,000 Apple AirPod theft from a national retailer located here in Sealy. The suspects were identified using surveillance video along with facial recognition software, and the suspect vehicle was identified using ALPR technology. We have two suspects who are pending warrant arrest to close out the case. It is unlikely this case would have been solved without the use of this technology.

We anticipate our closure/success rate for criminal investigations increasing exponentially as we lead the industry into the future with cutting edge investigative software technology and highly trained investigators.

Flock Safety + TX - Sealy PD

Flock Group Inc.
1170 Howell Mill Rd, Suite 210
Atlanta, GA 30318

MAIN CONTACT:
Seamus Ford
seamus.ford@flocksafety.com
(617) 272-7619

flock safety

flock safety

ORDER FORM

This order form ("**Order Form**") hereby incorporates and includes the terms of the previously executed agreement (the "**Terms**") which describe and set forth the general legal terms governing the relationship (collectively, the "**Agreement**"). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

This additional services Agreement will be effective when this Order Form is executed by both Parties (the "**Effective Date**")

Customer:	TX - Sealy PD
Legal Entity Name:	TX - Sealy PD
Accounts Payable Email:	AP@ci.sealy.tx.us
Address:	P.o. Box 517 Sealy, Texas 77474

Initial Term:	12 Months
Renewal Term:	12 Months
Payment Terms:	Net 30
Billing Frequency:	Semiannual
Retention Period:	30 Days

Hardware and Software Products

Annual recurring amounts over subscription term

Item	Cost	Quantity	Total
Flock Safety Platform			**$21,000.00**
Flock Safety Flock OS			
FlockOS Starter	Included	1	Included
Enhanced LPR Upgrade	Included	1	Included
Flock Safety Bundles			
FlockONE+	Included	1	Included
Flock Safety Platform Add Ons			
Traffic Analytics Package	Included	1	Included
Flock Safety Platform - FreeForm Add-On	Included	1	Included
Flock FreeForm™ - Included Integrated Video Streams	Included	5	Included
Flock Nova - OSINT Data	Included	1	Included

Professional Services and One Time Purchases

Item	Cost	Quantity	Total
One Time Fees			

Subtotal Year 1:	$21,000.00
Annual Recurring Subtotal:	$21,000.00
Discounts:	$2,485.00
Estimated Tax:	$0.00
Contract Total:	$21,000.00

*Taxes shown above are provided as an estimate. Actual taxes are the responsibility of the Customer. This Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "**Renewal Term**") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.*

The Term for Flock Hardware shall commence upon first installation and validation, except that the Term for any Flock Hardware that requires self-installation shall commence upon execution of the Agreement. In the event a Customer purchases more than one type of Flock Hardware, the earliest Term start date shall control. In the event a Customer purchases software only, the Term shall commence upon execution of the Agreement.

Discounts

Discounts Applied	Amount (USD)
Flock Safety Platform	$0.00
Flock Safety Add-ons	$2,485.00
Flock Safety Professional Services	$0.00

Product and Services Description

Flock Safety Platform Items	Product Description
FlockONE+	
FlockOS Starter	FlockOS Starter provides real-time situational awareness for agencies without requiring a full RTCC. It includes access to privately funded live video and a real-time jurisdiction map, enabling resource allocation and response coordination without complex infrastructure or extensive IT requirements.
Traffic Analytics Package	Software platform to understand vehicle and traffic counts leveraging one of the nations largest roadway sensor network
Enhanced LPR Upgrade	The Enhanced LPR Package is a software add-on for any of the FlockOS™ tiers designed to help detectives and patrol officers conduct more efficient, informed, and collaborative investigations. Its advanced License Plate Recognition (LPR) features streamline investigations, providing officers with immediate access to essential information and improving communication within and across departments.
Flock Safety Platform - FreeForm Add-On	AI-powered software add-on to the Flock Safety Platform that adds the ability for users to search using plain language across LPR images and video footage (from FreeForm-enabled devices) with built-in safeguards ensuring ethical and compliant usage.
Flock Nova - OSINT Data	Flock Nova data integration and intelligence platform subscription. Includes access to open source intelligence (OSINT) and shared inter-agency data.
Flock FreeForm™ - Included Integrated Video Streams	Baseline allocation of FreeForm-enabled third-party video streams included with a FreeForm license.

FlockOS Features & Description

FlockOS Features	Description
ESRI Based Map Interface	Map-based interface that consolidates all data streams and the locations of each connected asset, enabling greater situational awareness and a common operating picture.
Real-Time Alerting on Flock Hardware	Receive LPR, video, and audio alerts on a single interface, providing real-time event details, locations, and nearby cameras.
Real-Time Traffic Layer	Overlay live traffic data onto your agency's operational map, integrating it with CAD calls, body camera locations, and police vehicle positions.
Camera Direction Indicator Tool	The Camera Direction Indicator in FlockOS visually displays the viewing angles of live video and/or LPR cameras on the Flock Map.
Recent LPR Images	View recent snapshots from nearby LPRs in a map-based modal to help operators visually scan for vehicles matching a description and identify plates in real time.
Flock Aerodome Drone Location & Live Viewing	FlockOS integrates Aerodrome drones to stream live video and GPS data directly into the platform, providing real-time aerial visibility for law enforcement operations.
Map Based Viewing of 3rd Party Video Inside Agency	Consolidate integrated third-party cameras onto a single operational view, making it easy to locate, activate, and monitor live video feeds in real time.
Dedicated Customer Success Manager	A dedicated Customer Success Manager serves as your agency's primary contact, providing expert assistance to streamline deployment, maximize efficiency, and ensure long-term success with FlockOS.
Unlimited Users	Unlimited users for FlockOS
Utilization of Flock Safety Mobile App	Increase case clearance on-the-go with real-time alerts and searchable LPR data for mobile devices via the Flock Safety Mobile App, available on Android and iOS devices.
Convoy Search	Unearth hidden connections by detecting suspect vehicles that frequently travel together. This tool is invaluable for investigating organized or serial crimes and identifying accomplices.
Visual Search	Transforms any digital photo into a potent investigative lead, enhancing evidence collection. Upload the image of a vehicle into FlockOS™ to initiate a reverse image search that will help you identify crucial suspect vehicle information and unlock dead-end investigations.
Multi Geo Search	Connects the dots between multiple crimes and crime scenes. Link a suspect vehicle to multiple incidents based on location, without needing a vehicle description or plate number.
Custom Hot List Attachments	The ability to add case notes, photos, reports, and other relevant case information to Custom Hot List Alerts
Custom Hot List Deconfliction	Allows Flock Safety users to identify overlapping investigations within their agency and within other law enforcement agencies and provide the contact information of opted-in parties to facilitate collaboration.
Unlimited Vehicle Description Alerts	Users can set up and receive notifications for suspect vehicles based on body type, make, color, location and timeframe. Notifications are sent via app, SMS or email when a vehicle matching the predetermined criteria passes a camera in your organization's network.

By executing this Order Form, Customer represents and warrants that it has read and agrees to all of the terms and conditions contained in the previously executed agreement.

The Parties have executed this Agreement as of the dates set forth below.

FLOCK GROUP, INC.

By: _____

Name: _____

Title: _____

Date: _____

Customer: TX - Sealy PD

By: _____

Name: _____

Title: _____

Date: _____

PO Number: _____

Master Services Agreement

This Master Services Agreement (this "***Agreement***") is entered into by and between Flock Group Inc. with a place of business at 1170 Howell Mill Road NW Suite 210, Atlanta, GA 30318 ("***Flock***") and the entity identified in the signature block ("***Customer***") (each a "***Party***," and together, the "***Parties***"). This Agreement is effective on the date of mutual execution ("***Effective Date***"). Parties will sign an Order Form ("***Order Form***") which will describe the Flock Services to be performed and the period for performance, attached hereto as **Exhibit A**.

RECITALS

WHEREAS, Flock offers a software and hardware situational awareness solution through Flock's technology platform that upon detection is capable of capturing audio, video, image, and recording data and provide notifications to Customer ("***Notifications***");

WHEREAS, Customer desires access to the Flock Services (defined below) on existing devices, provided by Customer, or Flock provided Flock Hardware (as defined below) in order to create, view, search and archive Footage and receive Notifications, via the Flock Services; and

NOW THEREFORE, in consideration of the mutual promises and covenants set forth herein, the Parties agree as follows:

WHEREAS, Flock desires to provide Customer the Flock Services and any access thereto, subject to the terms and conditions of this Agreement, solely for the awareness, prevention, and prosecution of crime, bona fide investigations and evidence gathering for law enforcement purposes, ("***Permitted Purpose***").

1. DEFINITIONS

Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross-referenced in this Section 1.

1.1 "***Agreement***" means the order form (to be provided as Exhibit A, "Order Form"), these terms and conditions, and any document therein incorporated by reference in section 11.4.

1.2 "***Anonymized Data***" means Customer Data permanently stripped of identifying details and any potential personally identifiable information, by commercially available standards which irreversibly alters data in such a way that a data subject (i.e., individual person or entity) can no longer be identified directly or indirectly.

1.3 "***Authorized End User(s)***" means any individual employees, agents, or contractors of Customer accessing or using the Services, under the rights granted to Customer pursuant to this Agreement.

1.4 "***Customer Data***" means the data, media, and content provided by Customer through the Services. For the avoidance of doubt, the Customer Data will include the Footage.

1.5. "***Customer Hardware***" means the third-party camera owned or provided by Customer and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Services.

1.6 "***Effective Date***" means the date this Agreement is mutually executed (valid and enforceable) by both Parties.

1.7 "***Embedded Software***" means the Flock proprietary software and/or firmware integrated with or installed on the Flock Hardware or Customer Hardware.

1.8 "***Flock Hardware***" means the Flock device(s), which may include the pole, clamps, solar panel, installation components, and any other physical elements that interact with the Embedded Software and the Web Interface, to provide the Flock Services as specifically set forth in the applicable Order Form.

1.9 "***Flock IP***" means the Services, the Embedded Software, and any intellectual property or proprietary information therein or otherwise provided to Customer and/or its Authorized End Users. Flock IP does not include Footage (as defined below).

1.10 "***Flock Services***" means the provision of Flock's software and hardware situational awareness solution, via the Web Interface, for automatic license plate detection, alerts, audio detection, searching image records, video and sharing Footage.

1.11 "***Footage***" means still images, video, audio, and other data captured by the Flock Hardware or Customer Hardware in the course of and provided via the Flock Services.

1.12 "***Integration Data***" means any distribution of data from a Customer requested third party integration.

1.13"***Installation Services***" means the services provided by Flock for installation of Flock Services.

1.14 "***Permitted Purpose***" means for legitimate public safety and/or business purpose, including but not limited to the awareness, prevention, and prosecution of crime; investigations; and prevention of commercial harm, to the extent permitted by law.

1.15 "***Retention Period***" means the time period that the Customer Data is stored within the cloud storage, as specified in the applicable Order Form. Flock deletes all Footage on a rolling thirty (30) day basis, except as otherwise stated on the Order Form. Customer shall be responsible for extracting, downloading and archiving Footage from the Flock Services on its own storage devices.

1.16 "***Term***" means the date, unless otherwise stated in the Order Form, upon which the cameras are validated by both Parties as operational.

1.17 "***Web Interface***" means the website(s) or application(s) through which Customer and its Authorized End Users can access the Services.

2. SERVICES AND SUPPORT

2.1 **Provision of Access.** Flock hereby grants to Customer a non-exclusive, non-transferable right to access the features and functions of the Flock Services via the Web Interface during the Term, solely for the Authorized End Users. The Footage will be available for Authorized End Users to access and download via the Web Interface for the Retention Period. Authorized End Users will be required to sign up for an account and select a password and username ("***User ID***"). Customer shall be responsible for all acts and omissions of Authorized End Users. Customer shall undertake reasonable efforts to make all Authorized End Users aware of all applicable provisions of this Agreement and shall cause Authorized End Users to comply with such provisions. Flock may use the services of one or more third parties to deliver any part of the Flock Services, (such as using a third party to host the Web Interface for cloud storage or a cell phone provider for wireless cellular coverage).

2.2 **Embedded Software License.** Flock grants Customer a limited, non-exclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as it pertains to Flock Services, solely as necessary for Customer to use the Flock Services.

2.3 **Support Services.** Flock shall monitor the Flock Services, and any applicable device health, in order to improve performance and functionality. Flock will use commercially reasonable efforts to respond to requests for support within seventy-two (72) hours. Flock will provide Customer with reasonable technical and on-site support and maintenance services in-person, via phone or by email at support@flocksafety.com (such services collectively referred to as ***"Support Services"***).

2.4 **Updates to Platform.** Flock may make any updates to system or platform that it deems necessary or useful to (i) maintain or enhance the quality or delivery of Flock's products or services to its agencies, the competitive strength of, or market for, Flock's products or services, such platform or system's cost efficiency or performance, or (ii) to comply with applicable law. Parties understand that such updates are necessary from time to time and will not diminish the quality of the services or materially change any terms or conditions within this Agreement.

2.5 **Service Interruption.** Services may be interrupted in the event that: (a) Flock's provision of the Services to Customer or any Authorized End User is prohibited by applicable law; (b) any third-party services required for Services are interrupted; (c) if Services are being used for malicious, unlawful, or otherwise unauthorized use; (d) there is a threat or attack on any of the Flock IP by a third party; or (e) scheduled or emergency maintenance ("***Service Interruption***"). Flock will make commercially reasonable efforts to provide written notice of any Service Interruption to Customer, to provide updates, and to resume providing access to Flock Services as soon as reasonably possible after the event giving rise to the Service Interruption is cured. Flock will have no liability for any damage, liabilities, losses (including any loss of data or profits), or any other consequences that Customer or any Authorized End User may incur as a result of a Service Interruption. To the extent that the Service Interruption is not caused by Customer's direct actions or by the actions of parties associated with the Customer, the time will be tolled by the duration of the Service Interruption (for any continuous suspension lasting at least one full day). For example, in the event of a Service Interruption lasting five (5) continuous days, Customer will receive a credit for five (5) free days at the end of the Term.

2.6 **Service Suspension.** Flock may temporarily suspend Customer's and any Authorized End User's access to any portion or all of the Flock IP or Flock Service if (a) there is a threat or attack on any of the Flock IP by Customer; (b) Customer's or any Authorized End User's use of the Flock IP disrupts or poses a security risk to the Flock IP or any other customer or vendor of Flock; (c) Customer or any Authorized End User is/are using the Flock IP for fraudulent or illegal activities; (d) Customer has violated any term of this provision, including, but not limited to, utilizing Flock Services for anything other than the Permitted Purpose; or (e) any unauthorized access to Flock Services through Customer's account (***"Service Suspension"***). Customer shall not be entitled to any remedy for the Service Suspension period, including any reimbursement, tolling, or credit. If the Service Suspension was not caused by Customer, the Term will be tolled by the duration of the Service Suspension.

2.7 **Hazardous Conditions.** Flock Services do not contemplate hazardous materials, or other hazardous conditions, including, without limit, asbestos, lead, or toxic or flammable substances. In the event any such hazardous materials are discovered in the designated locations in which Flock is to perform services under this Agreement, Flock shall have the right to cease work immediately.

3. CUSTOMER OBLIGATIONS

3.1 **Customer Obligations.** Flock will assist Customer Authorized End Users in the creation of a User ID. Authorized End Users agree to provide Flock with accurate, complete, and updated registration information. Authorized End Users may not select as their User ID, a name that they do not have the right to use, or any other name with the intent of impersonation. Customer and Authorized End Users may not transfer their account to anyone else without prior written permission of Flock. Authorized End Users shall not share their account username or password information and must protect the security of the username and password. Unless otherwise stated and defined in this Agreement, Customer shall not designate Authorized End Users for persons who are not officers, employees, or agents of Customer. Authorized End Users shall only use Customer-issued email addresses for the creation of their User ID. Customer is responsible for any Authorized End User activity associated with its account. Customer shall ensure that Customer provides Flock with up-to-date contact information at all times during the Term of this Agreement. Customer shall be responsible for obtaining and maintaining any equipment and

ancillary services needed to connect to, access or otherwise use the Flock Services (e.g., laptops, internet connection, mobile devices, etc.). Customer shall (at its own expense) provide Flock with reasonable access and use of Customer facilities and Customer personnel in order to enable Flock to perform Services (such obligations of Customer are collectively defined as ***"Customer Obligations"***).

3.2 **Customer Representations and Warranties.** Customer represents, covenants, and warrants that Customer shall use Flock Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of data, video, photo, or audio content.

4. DATA USE AND LICENSING

4.1 **Customer Data.** As between Flock and Customer, all right, title and interest in the Customer Data, belong to and are retained solely by Customer. Customer hereby grants to Flock a limited, non-exclusive, royalty-free, irrevocable, worldwide license to use the Customer Data and perform all acts as may be necessary for Flock to provide the Flock Services to Customer. Flock does not own and shall not sell Customer Data.

4.2 **Customer Generated Data.** Flock may provide Customer with the opportunity to post, upload, display, publish, distribute, transmit, broadcast, or otherwise make available, messages, text, illustrations, files, images, graphics, photos, comments, sounds, music, videos, information, content, ratings, reviews, data, questions, suggestions, or other information or materials produced by Customer (***"Customer Generated Data"***). Customer shall retain whatever legally cognizable right, title, and interest in Customer Generated Data. Customer understands and acknowledges that Flock has no obligation to monitor or enforce Customer's intellectual property rights of Customer Generated Data. Customer grants Flock a non-exclusive, irrevocable, worldwide, royalty-free, license to use the Customer Generated Data for the purpose of providing Flock Services. Flock does not own and shall not sell Customer Generated Data.

4.3 **Anonymized Data.** Flock shall have the right to collect, analyze, and anonymize Customer Data and Customer Generated Data to the extent such anonymization renders the data non-identifiable to create Anonymized Data to use and perform the Services and related systems and technologies, including the training of machine learning algorithms. Customer hereby grants Flock a non-exclusive, worldwide, perpetual, royalty-free right to use and distribute such

Anonymized Data to improve and enhance the Services and for other development, diagnostic and corrective purposes, and other Flock offerings. Parties understand that the aforementioned license is required for continuity of Services. Flock does not own and shall not sell Anonymized Data.

4.4 **Data Distribution.** Customer may, upon request, choose to integrate Flock Services with a third party to either distribute Integration Data or Customer Data (such third party, "Recipient"). Upon such request, Customer hereby grants to Flock a non-exclusive, non-transferable, royalty-free, perpetual license to access, share, view, record, duplicate, store, save, reproduce, modify, display, and distribute Customer Data and/or Integration Data, as required by the requested distribution. Customer acknowledges that such data may be viewed, recorded, duplicated, stored, saved, reproduced, modified, displayed, distributed, and retained by Recipient for a period longer than Flock's standard retention period and hereby provides consent to such retention period.

5. CONFIDENTIALITY; DISCLOSURES

5.1 **Confidentiality.** To the extent required by any applicable public records requests, each Party (the "***Receiving Party***") understands that the other Party (the "***Disclosing Party***") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "***Proprietary Information***" of the Disclosing Party). Proprietary Information of Flock includes non-public information provided by the Disclosing Party to the Receiving Party regarding features, functionality and performance of this Agreement. Proprietary Information of Customer includes non-public data provided by Customer to Flock or collected by Flock via Flock Services, which includes but is not limited to geolocation information and environmental data collected by sensors. The Receiving Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the Party takes with its own proprietary information, but in no event less than commercially reasonable precautions, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public; or (b) was in its possession or known by it prior to receipt from the

Disclosing Party; or (c) was rightfully disclosed to it without restriction by a third party; or (d) was independently developed without use of any Proprietary Information of the Disclosing Party. Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any judicial or governmental order, provided that the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to contest such order. At the termination of this Agreement, all Proprietary Information will be returned to the Disclosing Party, destroyed or erased (if recorded on an erasable storage medium), together with any copies thereof, when no longer needed for the purposes above, or upon request from the Disclosing Party, and in any case upon termination of the Agreement. Notwithstanding any termination, all confidentiality obligations of Proprietary Information that is trade secret shall continue in perpetuity or until such information is no longer trade secret.

5.2 **Usage Restrictions on Flock IP.** Flock and its licensors retain all right, title and interest in and to the Flock IP and its components, and Customer acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Customer further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock's sole discretion. Customer and Authorized End Users shall not: (i) directly or indirectly, reverse engineer, decompile, disassemble, or otherwise attempt to discover, or recreate the source code, object code or underlying structure, ideas or algorithm of the Flock Services or any software provided hereunder; modify, translate, or create derivative works based on the Flock Services or any software provided hereunder, (ii) attempt to modify, alter, tamper with or repair any of the Flock IP, or attempt to create any derivative product from any of the foregoing; (iii) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock IP; (iv) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within the Flock Services or Flock IP; (v) use the Flock Services for anything other than the Permitted Purpose; or (vi) assign, sublicense, sell, resell, lease, rent, or otherwise transfer, convey, pledge as security, or otherwise encumber, Customer's rights. There are no implied rights.

5.3 **Disclosure of Footage.** Subject to and during the Retention Period, Flock may access, use, preserve and/or disclose the Footage to law enforcement authorities, government officials, and/or third parties, if legally required to do so or if Flock has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to comply with a legal process, enforce this

Agreement, or detect, prevent or otherwise address security, privacy, fraud or technical issues, or emergency situations.

6. PAYMENT OF FEES

6.1 **Billing and Payment of Fees**. Customer shall pay the fees set forth in the applicable Order Form based on the billing structure and payment terms as indicated in the Order Form. To the extent the Order Form is silent, Customer shall pay all invoices net thirty (30) days from the date of receipt of a properly completed purchase order and approval of the Village board. If Customer believes that Flock has billed Customer incorrectly, Customer must contact Flock no later than thirty (30) days after the closing date on the first invoice in which the error or problem appeared to receive an adjustment or credit. Customer acknowledges and agrees that a failure to contact Flock within this period will serve as a waiver of any claim. If any undisputed fee is more than thirty (30) days overdue, Flock may, without limiting its other rights and remedies, suspend delivery of its service until such undisputed invoice is paid in full. Flock shall provide at least thirty (30) days' prior written notice to Customer of the payment delinquency before exercising any suspension right.

6.2 **Notice of Changes to Fees.** In the event of any changes to fees, Flock shall provide Customer with sixty (60) days notice (email sufficient) prior to the end of the Initial Term or Renewal Term (as applicable). Any such changes to fees shall only impact subsequent Renewal Terms.

6.3 **Taxes.** To the extent Customer is not a tax exempt entity, Customer is responsible for all taxes, levies, or duties, excluding only taxes based on Flock's net income, imposed by taxing authorities associated with the order. If Flock has the legal obligation to pay or collect taxes, including amount subsequently assessed by a taxing authority, for which Customer is responsible, the appropriate amount shall be invoice to and paid by Customer unless Customer provides Flock a legally sufficient tax exemption certificate and Flock shall not charge Customer any taxes from which it is exempt. If any deduction or withholding is required by law, Customer shall notify Flock and shall pay Flock any additional amounts necessary to ensure that the net amount that Flock receives, after any deduction and withholding, equals the amount Flock would have received if no deduction or withholding had been required.

7. TERM AND TERMINATION

7.1 **Term.** The initial term of this Agreement shall be for the period of time set forth on the Order Form (the "***Term***"). Unless otherwise indicated on the Order Form, the Term shall commence upon first installation of Flock Hardware, as applicable. Following the Term, unless otherwise indicated on the Order Form, this Agreement will automatically renew for successive renewal terms of the greater of one year or the length set forth on the Order Form (each, a "***Renewal Term***") unless either Party gives the other Party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.

7.2 **Termination.** Upon termination or expiration of this Agreement, Flock will remove any applicable Flock Hardware at a commercially reasonable time period. In the event of any material breach of this Agreement, the non-breaching Party may terminate this Agreement prior to the end of the Term by giving thirty (30) days prior written notice to the breaching Party; provided, however, that this Agreement will not terminate if the breaching Party has cured the breach prior to the expiration of such thirty (30) day period ("***Cure Period***"). Either Party may terminate this Agreement (i) upon the institution by or against the other Party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other Party's making an assignment for the benefit of creditors, or (iii) upon the other Party's dissolution or ceasing to do business. In the event of a material breach by Flock, and Flock is unable to cure within the ***Cure Period***, Flock will refund Customer a pro-rata portion of the pre-paid fees for Services not received due to such termination.

7.3 **Survival**. The following Sections will survive termination: 1, 3, 5, 6, 7, 8.3, 8.4, 9, 10.1 and 11.6.

8. REMEDY FOR DEFECT; WARRANTY AND DISCLAIMER

8.1 **Manufacturer Defect.** Upon a malfunction or failure of Flock Hardware or Embedded Software (a "***Defect***"), Customer must notify Flock's technical support team. In the event of a Defect, Flock shall make a commercially reasonable attempt to repair or replace the defective Flock Hardware at no additional cost to the Customer. Flock reserves the right, in its sole discretion, to repair or replace such Defect, provided that Flock shall conduct inspection or

testing within a commercially reasonable time, but no longer than seven (7) business days after Customer gives notice to Flock.

8.2 **Replacements.** In the event that Flock Hardware is lost, stolen, or damaged, Customer may request a replacement of Flock Hardware at a fee according to the reinstall fee schedule (https://www.flocksafety.com/reinstall-fee-schedule). In the event that Customer chooses not to replace lost, damaged, or stolen Flock Hardware, Customer understands and agrees that Flock is not liable for any resulting impact to Flock Service, nor shall Customer receive a refund for the lost, damaged, or stolen Flock Hardware.

8.3 **Warranty.** Flock shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Installation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Flock or by third-party providers, or because of other causes beyond Flock's reasonable control, but Flock shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

8.4 **Disclaimer.** THE REMEDY DESCRIBED IN SECTION 8.1 ABOVE IS CUSTOMER'S SOLE REMEDY, AND FLOCK'S SOLE LIABILITY, WITH RESPECT TO DEFECTS. FLOCK IS NOT LIABLE FOR ANY DAMAGES OR ISSUES ARISING FROM THIRD-PARTY DISTRIBUTIONS REQUESTED BY CUSTOMER. AFOREMENTIONED DISTRIBUTION IS AT CUSTOMER'S OWN RISK. FLOCK DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES ARE PROVIDED "AS IS" AND FLOCK DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. THIS DISCLAIMER ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 11.6.

8.5 **Insurance.** Flock will maintain commercial general liability policies to be provided as Exhibit B.

8.6 **Force Majeure.** Parties are not responsible or liable for any delays or failures in performance from any cause beyond their control, including, but not limited to acts of God, changes to law or regulations, embargoes, war, terrorist acts, pandemics (including the spread of variants), issues of national security, acts or omissions of third-party technology providers, riots, fires, earthquakes, floods, power blackouts, strikes, supply chain shortages of equipment or supplies, financial institution crisis, weather conditions or acts of hackers, internet service providers or any other third party acts or omissions.

9. LIMITATION OF LIABILITY; INDEMNITY

9.1 **Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, FLOCK, ITS OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY, OR OTHER THEORY: (A) FOR LOSS OF REVENUE, BUSINESS OR BUSINESS INTERRUPTION; (B) INCOMPLETE, CORRUPT, OR INACCURATE DATA; (C) COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY; (D) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (E) FOR ANY MATTER BEYOND FLOCK'S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE; OR (F) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID AND/OR PAYABLE BY CUSTOMER TO FLOCK FOR THE SERVICES UNDER THIS AGREEMENT IN THE TWELVE (12) MONTHS PRIOR TO THE ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. THIS LIMITATION OF LIABILITY OF SECTION ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE REFERENCED IN SECTION 11.6. NOTWITHSTANDING ANYTHING TO THE CONTRARY, THE FOREGOING LIMITATIONS OF LIABILITY SHALL NOT APPLY (I) IN THE EVENT OF GROSS

NEGLIGENCE OR WILLFUL MISCONDUCT, OR (II) INDEMNIFICATION OBLIGATIONS.

9.2 **Responsibility.** Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, officers, or agents, in connection with the performance of their official duties under this Agreement. Each Party to this Agreement shall be liable for the torts of its own officers, agents, or employees.

9.3 **Flock Indemnity.** Flock shall indemnify and hold harmless Customer, its agents and employees, from liability of any kind, including claims, costs (including defense) and expenses, on account of: (i) any copyrighted material, patented or unpatented invention, articles, device or appliance manufactured or used in the performance of this Agreement; or (ii) any damage or injury to property or person directly caused by Flock's installation of Flock Hardware, except for where such damage or injury was caused solely by the negligence of the Customer or its agents, officers or employees. Flock's performance of this indemnity obligation shall not exceed the fees paid and/or payable for the services rendered under this Agreement in the preceding twelve (12) months.

10. INSTALLATION SERVICES AND OBLIGATIONS

10.1 **Ownership of Hardware**. Flock Hardware is owned and shall remain the exclusive property of Flock. Title to any Flock Hardware shall not pass to Customer upon execution of this Agreement, except as otherwise specifically set forth in this Agreement. Except as otherwise expressly stated in this Agreement, Customer is not permitted to remove, reposition, re-install, tamper with, alter, adjust or otherwise take possession or control of Flock Hardware. Customer agrees and understands that in the event Customer is found to engage in any of the foregoing restricted actions, all warranties herein shall be null and void, and this Agreement shall be subject to immediate termination for material breach by Customer. Customer shall not perform any acts which would interfere with the retention of title of the Flock Hardware by Flock. Should Customer default on any payment of the Flock Services, Flock may remove Flock Hardware at Flock's discretion. Such removal, if made by Flock, shall not be deemed a waiver of Flock's rights to any damages Flock may sustain as a result of Customer's default and Flock shall have the right to enforce any other legal remedy or right.

10.2 **Deployment Plan.** Flock shall advise Customer on the location and positioning of the Flock Hardware for optimal product functionality, as conditions and locations allow. Flock will collaborate with Customer to design the strategic geographic mapping of the location(s) and implementation of Flock Hardware to create a deployment plan ("***Deployment Plan***"). In the event that Flock determines that Flock Hardware will not achieve optimal functionality at a designated location, Flock shall have final discretion to veto a specific location, and will provide alternative options to Customer.

10.3 **Changes to Deployment Plan.** After installation of Flock Hardware, any subsequent requested changes to the Deployment Plan, including, but not limited to, relocating, re-positioning, adjusting of the mounting, removing foliage, replacement, changes to heights of poles will incur a fee according to the reinstall fee schedule located at (https://www.flocksafety.com/reinstall-fee-schedule). Customer will receive prior notice and confirm approval of any such fees.

10.4 **Customer Installation Obligations**. Customer is responsible for any applicable supplementary cost as described in the Customer Implementation Guide, attached hereto as Exhibit C. Customer represents and warrants that it has, or shall lawfully obtain, all necessary right title and authority and hereby authorizes Flock to install the Flock Hardware at the designated locations and to make any necessary inspections or maintenance in connection with such installation.

10.5 **Flock's Obligations**. Installation of any Flock Hardware shall be installed in a professional manner within a commercially reasonable time from the Effective Date of this Agreement. Upon removal of Flock Hardware, Flock shall restore the location to its original condition, ordinary wear and tear excepted. Flock will continue to monitor the performance of Flock Hardware for the length of the Term. Flock may use a subcontractor or third party to perform certain obligations under this Agreement, provided that Flock's use of such subcontractor or third party shall not release Flock from any duty or liability to fulfill Flock's obligations under this Agreement.

11. MISCELLANEOUS

11.1 **Compliance with Laws.** Parties shall comply with all applicable local, state and federal laws, regulations, policies and ordinances and their associated record retention schedules, including responding to any subpoena request(s).

11.2 **Severability.** If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect.

11.3 **Assignment.** This Agreement is not assignable, transferable or sublicensable by either Party, without prior consent. Notwithstanding the foregoing, either Party may assign this Agreement, without the other Party's consent, (i) to any parent, subsidiary, or affiliate entity, or (ii) to any purchaser of all or substantially all of such Party's assets or to any successor by way of merger, consolidation or similar transaction.

11.4 **Entire Agreement.** This Agreement, together with the Order Form(s), the reinstall fee schedule (https://www.flocksafety.com/reinstall-fee-schedule), and any attached exhibits are the complete and exclusive statement of the mutual understanding of the Parties and supersedes and cancels all previous or contemporaneous negotiations, discussions or agreements, whether written and oral, communications and other understandings relating to the subject matter of this Agreement. All waivers and modifications must be in a writing signed by both Parties, except as otherwise provided herein. None of Customer's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected. Any mutually agreed upon future purchase order is subject to these legal terms and does not alter the rights and obligations under this Agreement, except that future purchase orders may outline additional products, services, quantities and billing terms to be mutually accepted by Parties. In the event of any conflict of terms found in this Agreement or any other terms and conditions, the terms of this Agreement shall prevail. Customer agrees that Customer's purchase is neither contingent upon the delivery of any future functionality or features nor dependent upon any oral or written comments made by Flock with respect to future functionality or feature.

11.5 **Relationship.** No agency, partnership, joint venture, or employment is created as a result of this Agreement and Parties do not have any authority of any kind to bind each other in any respect whatsoever. Flock shall at all times be and act as an independent contractor to Customer.

11.6 **Governing Law; Venue.** This Agreement shall be governed by the laws of the state in which the Customer is located. The Parties hereto agree that venue would be proper in the

chosen courts of the State of which the Customer is located. The Parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement.

11.7 **Special Terms.** Flock may offer certain special terms which are indicated in the Order Form and will become part of this Agreement, upon Customer's prior written consent and the mutual execution by authorized representatives ("***Special Terms***"). To the extent that any terms of this Agreement are inconsistent or conflict with the Special Terms, the Special Terms shall control.

11.8 **Publicity.** Upon prior written consent, Flock has the right to reference and use Customer's name and disclose the nature of the Services in business and development and marketing efforts. Nothing contained in this Agreement shall be construed as conferring on any Party, any right to use the other Party's name as an endorsement of product/service.

11.9 **Feedback.** If Customer or Authorized End User provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Customer or Authorized End User hereby assigns to Flock all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

11.10 **Export.** Customer may not remove or export from the United States or allow the export or re-export of the Flock IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets Control, or any other United States or foreign Customer or authority. As defined in Federal Acquisition Regulation ("FAR"), section 2.101, the Services, the Flock Hardware and Documentation are "commercial items" and according to the Department of Defense Federal Acquisition Regulation ("DFAR") section 252.2277014(a)(1) and are deemed to be "commercial computer software" and "commercial computer software documentation." Flock is compliant with FAR Section 889 and does not contract or do business with, use any equipment, system, or service that uses the enumerated banned Chinese telecommunication companies, equipment or services as a substantial or essential component of any system, or as critical technology as part of any Flock system. Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or

commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

11.11 **Headings.** The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated sections.

11.12 **Authority.** Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the Parties they are representing upon the Effective Date.

11.13 **Conflict.** In the event there is a conflict between this Agreement and any applicable statement of work, or Customer purchase order, this Agreement controls unless explicitly stated otherwise.

11.14 **Notices.** All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by email; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt to the address listed on the Order Form (or, if different, below), if sent by certified or registered mail, return receipt requested. All notices will be provided to the email or mailing address listed in the Order Form.

11.15 **Non-Appropriation.** Notwithstanding any other provision of this Agreement, all obligations of the Customer under this Agreement which require the expenditure of public funds are conditioned on the availability of said funds appropriated for that purpose. To the extent applicable, Customer shall have the right to terminate this Agreement for non-appropriation with thirty (30) days written notice without penalty or other cost.

FLOCK NOTICES ADDRESS:

1170 HOWELL MILL ROAD, NW SUITE 210

ATLANTA, GA 30318

ATTN: LEGAL DEPARTMENT

EMAIL: legal@flocksafety.com

Customer NOTICES ADDRESS:

ADDRESS: _____

ATTN: _____

EMAIL: _____

EXHIBIT B

INSURANCE

Required Coverage. Flock shall procure and maintain for the duration of this Agreement insurance against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the services under this Agreement and the results of that work by Flock or its agents, representatives, employees or subcontractors. Insurance shall be placed with insurers with a current A. M. Best rating of no less than "A" and "VII". Flock shall obtain and, during the term of this Agreement, shall maintain policies of professional liability (errors and omissions), automobile liability, and general liability insurance for insurable amounts of not less than the limits listed herein. The insurance policies shall provide that the policies shall remain in full force during the life of the Agreement. Flock shall procure and shall maintain during the life of this Agreement Worker's Compensation insurance as required by applicable State law for all Flock employees. For the avoidance of doubt, (i) all required insurance limits by Customer can be met through a combination of primary and excess/umbrella coverage, and (ii) Flock's Cyber and Professional Liability/Errors and Omissions insurance has a shared limit of Five Million Dollars (5,000,000) per incident and in the aggregate.

Types and Amounts Required. Flock shall maintain, at minimum, the following insurance coverage for the duration of this Agreement:

(i) **Commercial General Liability** insurance written on an occurrence basis with minimum limits of One Million Dollars ($1,000,000) per occurrence and Two Million Dollars ($2,000,000) in the aggregate for bodily injury, death, and property damage, including personal injury, contractual liability, independent contractors, broad-form property damage, and product and completed operations coverage;

(ii) **Workers Compensation** insurance in accordance with statutory limits;

(iii) **Professional Liability/Errors and Omissions** insurance with minimum limits of Five Million Dollars ($5,000,000) per occurrence and Five Million Dollars ($5,000,000) in the aggregate;

(iv) **Commercial Automobile Liability** insurance with a minimum combined single limit of One Million Dollars ($1,000,000) per occurrence for bodily injury, death, and property coverage, including owned and non-owned and hired automobile coverage; and

(v) **Cyber Liability** insurance written on an occurrence basis with minimum limits of Five Million Dollars ($5,000,000).

I. EXECUTIVE SESSION

ITEM #15

ITEM #16

Reports or Requests from the City Manager and Discussion

ITEM #17

Reports, Announcements, or Requests from Councilmembers

J. ADJOURN