



MINUTES
SEALY CITY COUNCIL SPECIAL JOINT MEETING WITH SEDC
CITY COUNCIL CHAMBERS
415 MAIN STREET
SEALY, TX 77474
MONDAY, MARCH 24, 2025
6:00 P.M.

The City Council of the City of Sealy, Texas, along with SEDC, conducted a special meeting scheduled for March 24, 2025, at 6:00 p.m., at the Sealy City Council Chambers located at 415 Main Street, Sealy, Texas, 77474.

A. Call to Order – City of Sealy

Mayor Bilski called the meeting to order at 6:00 p.m.

B. Call to Order – Sealy Economic Development Corporation

President Schiller called the meeting to order at 6:00 p.m.

C. Invocation and Pledges of Allegiance

Councilwoman Curry gave the Invocation, and Mayor Bilski led the Pledges of Allegiance.

D. Roll Call and Certification of a Quorum for Sealy City Council

Present:

Carolyn Bilski	Mayor
Dee Anne Lerma	Councilmember, Place 1, Mayor Pro Tem
Bradley Miller	Councilmember, Place 3
Theadra Curry	Councilmember, Place 4
Edward Zapalac	Councilmember, Place 5
Adam Burttschell	Councilmember, Place 6

Absent:

Chris Noack	Councilmember, Place 2
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A quorum was declared present.

Staff Attending:

Kimbra Hill, City Manager
Sandra Vrabec, City Secretary
Tim Kirwin, City Attorney
Jennifer Matura, Finance Director
Chris Hudson, Police Captain
Mike Barrow, Assistant City Manager
Patrick Parsons, Public Works Director
Bill Atkinson, EDC Director
Katherine Ellis, Deputy EDC Director/Secretary

E. Roll Call and Certification of a Quorum of Sealy Economic Development Corporation

Present:

Sterling Schiller, President
Jennifer Sullivan
Carolyn Bilski
Jame Brooks
Michael Nowotny

Absent:

Cody Hogue

A quorum was declared present.

F. Petitions(s) and Public Comments

No one signed up to speak.

G. Discussion and Possible Action to Approve the agenda order or reorder – City Council

A motion was made by Councilwoman Lerma to Approve the agenda.
Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Miller, Curry, Zapalac, Burttschell
NOES: None

The motion carried.

H. Discussion and Possible Action to Approve the agenda order or reorder – Sealy Economic Development Corporation

A motion was made by Jennifer Sullivan to Approve the agenda.
James Brooks seconded the motion. President Schiller called for the vote.

AYES: Schiller, Sullivan, Bilski, Brooks, Nowotny
NOES: None

The motion carried.

I. Presentation by SEDC Executive Director regarding Convention and Visitor's Bureau Start-Up Plan

J. Business

1. Discussion and Possible Action to Approve the 2025 Amendment to the Administrative Services Agreement between the City of Sealy and the Sealy Economic Development Corporation to include the administration of the Convention and Visitor's Bureau by the Sealy EDC and program funding by Hotel Occupancy Tax.

A motion was made by Councilwoman Lerma to Approve the 2025 Amendment to the Administrative Services Agreement.

Councilwoman Curry seconded the motion. Mayor Bilski called for the vote.

- a) Vote from the Sealy City Council

AYES: Bilski, Lerma, Miller, Curry, Zapalac, Burttschell

NOES: None

The motion carried.

A motion was made by Jennifer Sullivan to Approve the 2025 Amendment to the Administrative Services Agreement.

James Brooks seconded the motion. President Schiller called for the vote.

- b) Vote from the Sealy EDC

AYES: Schiller, Sullivan, Bilski, Brooks, Nowotny

NOES: None

The motion carried.

2. Discussion and Possible Action to approve a new job description for a Tourism Manager and amendments to the job descriptions for the Sealy EDC Executive Director and the Sealy EDC Deputy Executive Director and/or Secretary.

A motion was made by Councilman Zapalac to Approve a new job description for a Tourism Manager and amendments to the descriptions with a Title Change.

Councilman Miller seconded the motion. Mayor Bilski called for the vote.

- a) Vote from the Sealy City Council

AYES: Bilski, Lerma, Miller, Curry, Zapalac, Burttschell

NOES: None

The motion carried.

A motion was made by Jennifer Sullivan to Approve.

James Brooks seconded the motion. President Schiller called for the vote.

- b) Vote from the Sealy EDC

AYES: Schiller, Sullivan, Bilski, Brooks, Nowotny

NOES: None

The motion carried.

- K. PUBLIC HEARING: Notice of a Public Hearing on Budget Amendment. The City Council for the City of Sealy, Texas, will hold a Public Hearing on amending the 2024-2025 Fiscal Year Budget of the City of Sealy, Texas, to be held on the 24th day of March 2025, at 6:00 p.m. in the City Hall at 415 Main Street. All interested persons shall be given an opportunity to be heard for or against any item or the amount of any item contained in the proposed Budget Amendment.**

Mayor Bilski opened the Public Hearing at 6:36 p.m.

No one spoke.

Mayor Bilski closed the Public Hearing at 6:36 p.m.

3. Discussion and Possible Action to amend the City of Sealy's Fiscal Year 2024-2025 Budget.

A motion was made by Councilwoman Lerma to Approve the Amendment to the Fiscal Year 2024-2025 Budget.

Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

- a) Vote from the Sealy City Council only

AYES: Bilski, Lerma, Miller, Curry, Zapalac, Burttschell

NOES: None

The motion carried.

4. Discussion and Possible Action to Approve an annual lease agreement(s) between the Sealy EDC and Electron Beam Technologies for the purpose of the Sealy EDC.

A motion was made by Councilwoman Lerma to Approve an annual lease agreement.

Councilman Miller seconded the motion. Mayor Bilski called for the vote.

- a) Vote from the Sealy City Council

AYES: Bilski, Lerma, Miller, Curry, Zapalac, Burttschell

NOES: None

The motion carried.

A motion was made by Jennifer Sullivan to Approve an annual lease agreement. James Brooks seconded the motion. President Schiller called for the vote.

- b) Vote from the Sealy EDC

AYES: Schiller, Sullivan, Bilski, Brooks, Nowotny

NOES: None

The motion carried.

5. Discussion and Possible Action to Approve an annual lease agreement between the City of Sealy on behalf of the CVB and Electron Beam Technologies for the purpose of a Convention and Visitor's Bureau.

A motion was made by Councilwoman Lerma to Approve an annual lease agreement. Councilwoman Curry seconded the motion. Mayor Bilski called for the vote.

a) Vote from the Sealy City Council only

AYES: Bilski, Lerma, Miller, Curry, Zapalac, Burttschell
NOES: None

The motion carried.

L. Adjourn

A motion was made by Councilwoman Lerma to adjourn. Councilman Miller seconded the motion. Mayor Bilski called for the vote.

Vote from the Sealy City Council

AYES: Bilski, Lerma, Miller, Curry, Zapalac, Burttschell
NOES: None

The motion carried. The City Council meeting adjourned at 6:41 p.m.

A motion was made by Jennifer Sullivan to adjourn. James Brooks seconded the motion. President Schiller called for the vote.


Vote from the Sealy EDC

AYES: Schiller, Sullivan, Bilski, Brooks, Nowotny
NOES: None

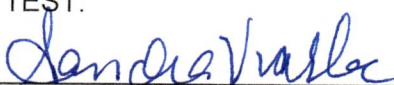
The motion carried. The Sealy EDC adjourned at 6:41 p.m.

PASSED AND APPROVED this 1st day of April 2025.





Carolyn Bilski, Mayor

ATTEST:


Sandra Vrablec, City Secretary