



**MINUTES  
SEALY CITY COUNCIL  
CITY COUNCIL CHAMBERS  
415 MAIN STREET  
SEALY, TX 77474  
TUESDAY, AUGUST 20, 2024  
6:00 P.M.**

The City Council of the City of Sealy, Texas, conducted the meeting scheduled for August 20, 2024, at 6:00 p.m., at the Sealy City Council Chambers located at 415 Main Street, Sealy, Texas, 77474.

**A. Call to Order**

Mayor Bilski called the meeting to order at 6:00 p.m.

**B. Invocation and Pledges of Allegiance**

Councilwoman Curry gave the Invocation and Mayor Bilski led the Pledges of Allegiance.

**C. Roll Call and Certification of a Quorum for Sealy City Council**

Present:

Carolyn Bilski  
Dee Anne Lerma  
Theadra Curry  
Edward Zapalac  
Adam Burttschell

Mayor  
Councilmember, Place 1 Mayor Pro Tem  
Councilmember, Place 4  
Councilmember, Place 5  
Councilmember, Place 6

Absent:

Bradley Miller  
Chris Noack

Councilmember, Place 3  
Councilmember, Place 2

A quorum was declared present.

Staff Attending:

Kimbra Hill, City Manager  
Dallas Bozich, Executive Assistant to the City Manager  
Sandra Vrabec, City Secretary  
Tim Kirwin, City Attorney  
Scott Riske, Police Captain  
Patrick Parsons, Public Works Director  
Mike Barrow, City Planner  
Bill Atkinson, EDC Director

**D. Petitions(s) and Public Comments**

Sam Wilson signed up to speak on Item #5.

**E. Discussion and possible action to approve the agenda order or reorder.**

A motion was made by Councilman Zapalac to Approve the Agenda.

Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Curry, Zapalac, Burttschell

NOES: None

The motion carried.

**F. Business**

**1. Discussion and Possible Action regarding Austin County Emergency Communication District's Annual Budget for Fiscal Year 2024-2025.**

A motion was made by Councilwoman Lerma to Approve the Austin County Emergency Communication District's Annual Budget for Fiscal Year 2024-2025

Councilwoman Curry seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Curry, Zapalac, Burttschell

NOES: None

The motion carried.

**2. Discussion and Possible Action regarding a Joint Election Agreement from Austin County to allow Early Voting and Election Day voting at the W. E. Hill Community Center for the 2024 Election year (Week 1: Monday, October 21, 2024, thru Friday, October 25, 2024; 9:00 a.m. – 6:00 p.m., Saturday, October 26, 2024; 9:00 a.m. – 3:00 p.m.; Week 2: Monday, October 28, 2024 thru Friday, November 1, 2024; 9:00 a.m. – 6:00 p.m.)**

No action was taken.

**3. Discussion and Possible Action regarding a Contract for Election Services between Austin County and the City of Sealy for the November 5, 2024 Election.**

No action was taken.

**4. Discussion and Possible Action to Adopt a Fitness for Duty Policy.**

A motion was made by Councilwoman Lerma to table this Item.

Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Curry, Zapalac, Burttschell

NOES: None

The motion carried.

**5. Discussion and Possible Action to Approve, Disapprove, or Approve with Conditions a Variance Application for Two Variances for 604 N Meyer Street to change the use of the lot from Single-Family Residential to Commercial.**

- a) **Section 28-70 (a) The front building line shall not be less than 25 feet, except that where a lot faces an arterial street, the front building line shall not be less than 35 feet. The Front of the existing building is 16.9 feet from the right-of-way line of Highway 36 (Meyer Street).**
- b) **Section 28-70 (g) No commercial building line shall be less than 25 feet on a side that abuts an existing single-family residential lot which does not have an existing place of business located on such single-family residential lot. The side of the existing building is 16.6 feet from the property line of the abutting single-family residential lot.**

A motion was made by Councilwoman Lerma to table this Item.  
Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Curry, Zapalac, Burttschell  
NOES: None

The motion carried.

**6. Discussion and Possible Action regarding HOT Funds Budget for Fiscal Year 2024-2025.**

A motion was made by Councilwoman Lerma to Approve the HOT Funds Budget for Fiscal Year 2024-2025.  
Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Curry, Zapalac, Burttschell  
NOES: None

The motion carried.

**7. Discussion and Possible Action regarding Resolution for the Criminal Justice Grant Program for Video Camera System Upgrade.**

A motion was made by Councilwoman Lerma to Approve the Resolution for the Criminal Justice Grant Program for Video Camera System Upgrade.  
Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Curry, Zapalac, Burttschell  
NOES: None

The motion carried.

**8. Discussion and Possible Action regarding Fund Balance through June 2024.**

Mayor Bilski stated this was for the May 2024 Fund Balance.

No action was taken.

**9. Discussion and Possible Action regarding the Quarterly Investment Report.**

A motion was made by Councilwoman Lerma to Approve the Quarterly Investment Report.  
Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Curry, Zapalac, Burttschell  
NOES: None

The motion carried.

**10. Discussion and Possible Action regarding the Quarterly Financial Report ending June 30, 2024.**

A motion was made by Councilwoman Lerma to Approve the Quarterly Financial Report ending June 30, 2024.  
Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Curry, Zapalac, Burttschell  
NOES: None

The motion carried.

**11. Presentation and Discussion regarding the Fiscal Year 2024-2025 Budget.**

No action was taken.

**12. Reports or Requests from the City Manager and Discussion on:**

**i. Department Heads and Superintendents attended TML Training**

**13. Reports, Announcements, or Requests from Council members.**

Mayor Bilski	Accutime that Computer Software, which will clean up Paycheck Stubs, which will reflect real numbers.
Councilwoman Lerma	None
Councilman Noack	Absent
Councilman Miller	Absent
Councilwoman Curry	None
Councilman Zapalac	Wants to see the new Budgeting/Timekeeping Software not require so much manual effort from Staff
Councilman Burttschell	None

**G. Adjourn**

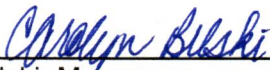
A motion was made by Councilwoman Curry to adjourn.  
Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Curry, Zapalac, Burttschell  
NOES: None

The motion carried. The meeting adjourned at 7:14 p.m.

**PASSED AND APPROVED** this 17th day of September 2024.



  
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Carolyn Bilski, Mayor

ATTEST:  
  
\_\_\_\_\_  
Sandra Vrabec, City Secretary