



**MINUTES
SEALY CITY COUNCIL
CITY COUNCIL CHAMBERS
415 MAIN STREET
SEALY, TX 77474
TUESDAY, MARCH 19, 2024
6:00 P.M.**

The City Council of the City of Sealy, Texas, conducted the meeting scheduled for March 19, 2024, at 6:00 p.m., at the City Council Chambers located at 415 Main Street, Sealy, Texas, 77474.

A. Call to Order

Mayor Bilski called the meeting to order at 6:00 p.m.

B. Invocation and Pledges of Allegiance

Councilwoman Johnson gave the Invocation and Mayor Bilski led the Pledges of Allegiance.

C. Roll Call and Certification of a Quorum for Sealy City Council

Present:

Carolyn Bilski
Dee Anne Lerma
Yvonne Johnson
Edward Zapalac

Mayor
Councilmember, Place 1, Mayor Pro Tem
Councilmember, Place 4
Councilmember, Place 5

Absent:

Chris Noack
Bradley Miller
Adam Burttschell

Councilmember, Place 2
Councilmember, Place 3 entered meeting at 6:28 p.m.
Councilmember, Place 6

A quorum was declared present.

Staff Attending:

Kimbra Hill, City Manager
Tim Kirwin, City Attorney
Jennifer Matura, Deputy City Secretary
Patrick Parsons, Public Works Director
Krystal Sodalak, Finance Director
Mike Barrow, Planning Director
Kristin Chandler, Code Enforcement
Jay Reeves, Police Chief
Russell Grimes, Administrative Sergeant
Bill Atkinson, EDC Executive Director

D. Petition(s) and Public Comments

No one signed up to speak.

E. Discussion and possible action to approve the agenda order or reorder

A motion was made by Councilman Zapalac to approve the agenda as presented. Councilwoman Lerma seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Johnson, Zapalac

NOES: None

The motion carried.

F. Proclamations and Special Recognitions

- **Fair Housing for the Month of April**

G. Consent Agenda

- **March 5, 2024, Regular Meeting Minutes**
- **Discussion and Possible Action regarding an Ordinance Amending Chapter 87 for Subdivision of Land and Plats.**
(Second of two readings)
- **Discussion and Possible Action regarding Amending the Ordinance for the Master Fee Schedule for:**
(Second of two readings)
 - a. **Residential Sanitary Sewer Flat Rate**
 - b. **Commercial Sanitary Sewer Flat Rate**

A motion was made by Councilwoman Lerma to approve the Consent Agenda. Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Johnson, Zapalac

NOES: None

The motion carried.

(Subdivision Ordinance is enrolled as Ordinance No. 2024-08)

(Master Fee Schedule Ordinance is enrolled as Ordinance No. 2024-09)

H. Presentation(s)

- **Virgil and Josephine Gordon Memorial Library Semi-Annual Report**
- **Texas Department of Transportation Projects by Ryan Simper**

AbbyLynn Moyle and Terry Arnold gave a presentation on the Virgil and Josephine Gordon Memorial Library Semi-Annual Report.

Ryan Simper presented an update on completed and ongoing TxDOT projects in the City of Sealy.

I. Business

1. Discussion and Possible Action to approve a Resolution of Support for TxDOT Traffic Safety Project at State Highway 36 at South Loop 350.

A motion was made by Councilwoman Johnson to approve a Resolution of Support for TxDOT Traffic Safety Project at State Highway 36 at South Loop 350.

Councilwoman Lerma seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Johnson, Zapalac

NOES: None

The motion carried.

2. Discussion and Possible Action regarding City-Wide Event Notification Form for the League of Devotees Festival of Life on May 11, 2024.

Councilman Miller entered the meeting at 6:28 p.m.

Peter Corbett with the League of Devotees spoke to City Council regarding the Festival of Life set to take place on May 11, 2024.

A motion was made by Councilwoman Lerma to approve the use of color bags and to temporarily suspend Section 70-71 of the Code of Ordinances to extend park hours as part of the event form for the League of Devotees Festival of Life.

Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Johnson, Zapalac

NOES: None

ABSTAIN: Miller

The motion carried.

(Resolution is enrolled as Resolution No. 2024-08)

3. Discussion and Possible Action to approve or disapprove theme and feature options for the splash pad at the Jacqueline A. Cryan Memorial Park.

A motion was made by Councilwoman Lerma to approve the theme of Castaway, flow through water management system, and glow lights and luminaries feature options.

Councilwoman Johnson seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Miller, Johnson, Zapalac

NOES: None

The motion carried.

4. Discussion and Possible Action to approve moving the Planning Commission meetings from the 2nd Tuesday to the 2nd Wednesday of the month.

A motion was made by Councilwoman Lerma to approve changing the Planning Commission meeting to the second Wednesday of the month.

Councilman Miller I seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Miller, Johnson, Zapalac

NOES: None

The motion carried.

5. Discussion and Possible Action regarding Task Order Agreement with Charles Oberrender for Procurement Services.

A motion was made by Councilman Zapalac to approve the Task Order Agreement with Charles Oberrender for Procurement Services.

Councilwoman Johnson seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Miller, Johnson, Zapalac

NOES: None

The motion carried.

6. Discussion and Possible Action regarding Resolution to approve updating Minimum Construction Standards for Community Improvements.

A motion was made by Councilman Zapalac to approve the resolution updating the Minimum Construction Standards for Community Improvements with the corrections that are in the packet and changes to PAV-5 that were put on our desk.

Councilwoman Lerma seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Miller, Johnson, Zapalac

NOES: None

The motion carried.

(Resolution is enrolled as Resolution No. 2024-09)

7. Discussion and Possible Action regarding Finance Director's Report for:

a. Hotel-Motel Occupancy Tax Report – CY 23 Q4 (FY 24 Q1)

b. Investment Report for CY 23 Q4 (FY 24 Q1)

A motion was made by Councilwoman Lerma to approve the Finance Director's Reports. Councilwoman Johnson seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Miller, Johnson, Zapalac

NOES: None

The motion carried.

- 8. Reports or Requests from the City Manager for:**
- a. Status of Downtown Well Project
 - b. Status of Rexville Road Water Well Project
 - c. Hazard Mitigation Action Plan Update
 - d. Hazard Mitigation Grant Program Update regarding Generators
 - e. City-Wide Event Notification Form, Planning Guide, and Risk Factor Table
 - f. Status of FY2023 Financial Audit
 - g. Planning Forms and Fees
 - h. EDC Project Updates
 - i. Advertising of Vacancies for Boards & Commissions
 - i. Planning Commission
 - 1. Roxanna Saldana, Term 2022-2024
 - 2. Mark Sams, Term 2022-2024
 - 3. Joseph Damien Garza, Term 2022-2024
 - ii. Economic Development Corporation Board
 - 1. Sterling Schiller, Term 2022-2024
 - 2. Yvonne Johnson, Term 2022-2024
 - 3. Larry Koy, Term 2022-2024
 - 4. Unfilled Vacancy
 - iii. Parks Board
 - 1. Carolyn Scott, Term 2022-2024
 - 2. Sterling Schiller, Term 2022-2024
 - 3. Renee Kofman, Term 2022-2024

Kimbra Hill provided an update to City Council on the status of the Downtown Well Project; status of Rexville Road water well project; Hazard Mitigation Grant Program Update regarding Generators; Hazard Mitigation Action Plan Update; City-Wide Event Notification Form, Planning Guide, and Risk Factor Table; Status of FY2023 Financial Audit; Planning Forms and Fees; EDC Project Updates; and Advertising of vacancies for Boards and Commissions.

9. Reports, Announcements, or Requests from Councilmembers.

Mayor Bilski

Thanked everybody for their attention and that we worked hard as the City Manager has said, a lot has been going on and it is only her leadership as well as the team willing to be part of the team and help take care of the taxpayers. This is a very rewarding time to be part of the City Council.

Councilwoman Lerma

None.

Councilman Noack

Absent.

Councilman Miller

Requested "lessons learned" from the unfortunate weather event that happened North of us in Bellville and the response. It would be great to understand if that were to happen to us, what could we do. How

could we react and ensure that our community is in the best condition that it can be?

In our last meeting we had the EDC update, we talked about Cryan Park lighting. Curious to see if there are sustainability grants out there that we could apply for, potentially leverage solar lighting so that we can minimize the impact of our community. But to also provide value to our community.

Councilwoman Johnson

None.

Councilman Zapalac

None.

Councilman Burttschell

Absent.

J. Adjourn

A motion was made by Councilwoman Johnson to adjourn. Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Miller, Johnson, Zapalac

NOES: None

The motion carried. The meeting adjourned at 7:08 p.m.

PASSED AND APPROVED this 2nd day of April 2024.



Carolyn Bilski

Carolyn Bilski, Mayor

ATTEST:

Jennifer Matura

Jennifer Matura, Deputy City Secretary