



**MINUTES
SEALY CITY COUNCIL
W. E. HILL COMMUNITY CENTER
1000 MAIN STREET
SEALY, TX 77474
TUESDAY, DECEMBER 5, 2023
6:00 P.M.**

The City Council of the City of Sealy, Texas, conducted the meeting scheduled for December 5, 2023, at 6:00 p.m., at the W. E. Hill Community Center located at 1000 Main Street, Sealy, Texas, 77474.

A. Call to Order

Mayor Bilski called the meeting to order at 6:01 p.m.

B. Invocation and Pledges of Allegiance

Mayor Bilski gave the Invocation and led the Pledges of Allegiance.

C. Roll Call and Certification of a Quorum for Sealy City Council

Present:

Carolyn Bilski
Dee Anne Lerma
Edward Zapalac
Adam Burttschell

Mayor
Councilmember, Place 1, Mayor Pro Tem
Councilmember, Place 5
Councilmember, Place 6

Absent:

Chris Noack
Bradley Miller
Yvonne Johnson

Councilmember, Place 2
Councilmember, Place 3
Councilmember, Place 4

A quorum was declared present.

Staff Attending:

Kimbra Hill, City Manager
Sandra Vrablec, City Secretary
Tim Kirwin, City Attorney
Krystal Sodolak, Finance Director
Jay Reeves, Police Chief
Patrick Parsons, Public Works Director
Mike Barrow, Planning Director
Katherine Ellis, EDC

D. Discussion and possible action to approve the agenda order or reorder.

A motion was made by Councilman Zapalac to approve the agenda.
Councilwoman Lerma seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell
NOES: None

The motion carried.

E. Public Comments and Petitions(s)

No one signed up to speak.

F. Public Hearing: A Public Hearing will be held regarding extending a development moratorium imposed on property development affecting residential and commercial property which is specifically related to a shortage of essential public facilities being water capacity.

Mayor Bilski opened the Public Hearing at 6:04 p.m.

Ryan Tinsley spoke about the Development Moratorium. No one from the public spoke.

Mayor Bilski closed the Public Hearing at 6:12 p.m.

G. Consent Agenda

a) November 21, 2023 Regular Meeting Minutes

A motion was made by Councilwoman Lerma to approve the Consent Agenda.
Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell
NOES: None

The motion carried.

H. Business

**1. Discussion and Possible Action regarding an Ordinance to extend the Development Moratorium.
(First of two readings)**

A motion was made by Councilman Zapalac to approve the Ordinance extending the Development Moratorium for 90 days. This is the first of two readings.
Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell
NOES: None

The motion carried.

2. Discussion and Possible Action regarding allowing the City Manager to execute a Mass Meter Swap Contract with Tyler Technologies for the Smart Meter Replacement Program.

A motion was made by Councilwoman Lerma allowing the City Manager to execute a Mass Meter Swap Contract with Tyler Technologies for the Smart Meter Replacement Program. Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell

NOES: None

The motion carried.

3. Discussion and Possible Action regarding the proposed Utility Rates for Year 2024.

A motion was made by Councilwoman Lerma to approve the Utility Rates for Year 2024. Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell

NOES: None

The motion carried.

**4. Discussion and Possible Action regarding Amending the Ordinance for the Master Fee Schedule for:
(Second of two readings)**

- a) Tax Abatement Application
- b) Electronic Check Fee
- c) Sewer Surcharge
- d) Radio Transmission Fee
- e) Residential Permit Fee
- f) Commercial Building Permit Fee
- g) Annual Day Cares, Foster Homes, and Commercial Business Safety Inspection Fee
- h) Annual Nursing or Assisted Living Home and School Safety Inspection Fee
- i) Gas Test Fee
- j) Commercial Fire Extinguishing System Inspections
- k) Commercial and Multifamily Fire Code Plan Review
- l) Utility Rates

A motion was made by Councilman Zapalac to adopt the Master Fee Schedule. This is the second of two readings.

Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell

NOES: None

The motion carried.

5. Discussion and Possible Action regarding Resolution for the Bureau of Justice Assistance (BJA) Grant for Video Camera System Upgrade.

A motion was made by Councilwoman Lerma to table.
Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell
NOES: None

The motion carried.

6. Discussion and Possible Action regarding Amending the Ordinance for Fire Marshal.

A motion was made by Councilwoman Lerma to amend the Ordinance for Fire Marshal. This is the first of two readings.
Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell
NOES: None

The motion carried.

7. Discussion and Possible Action regarding the Financial Report for the Fiscal Year ending 2023.

A motion was made by Councilwoman Lerma to approve the Financial Report for the Fiscal Year ending 2023.
Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell
NOES: None

The motion carried.

8. Discussion and Possible Action regarding Ordinance Amending Budget for Fiscal Year 2022-2023 Budget.

A motion was made by Councilwoman Lerma to approve the Ordinance Amending Budget for Fiscal Year 2022-2023 Budget.
Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell
NOES: None

The motion carried.

9. Requests for future agenda items, comments, and announcements.

Mayor Bilski	To remember we have second readings for the next meeting Need a quorum at next meeting
--------------	---

Councilwoman Lerma	Thank Staff and Volunteers that don't live in the City Limits
Councilman Noack	Absent
Councilman Miller	Absent
Councilwoman Johnson	Absent
Councilman Zapalac	Thank the Staff for helping with the Parade
Councilman Burttschell	Thank the Police Department and Staff for helping with the Parade

10. Adjourn

A motion was made by Councilwoman Lerma to adjourn.
Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Zapalac, Burttschell
NOES: None

The motion carried. The meeting adjourned at 6:49 p.m.

PASSED AND APPROVED this 19th day of December 2023.



Carolyn Bilski
Carolyn Bilski, Mayor

ATTEST:
Sandra Vrabec
Sandra Vrabec, City Secretary