



**MINUTES
SEALY CITY COUNCIL
W.E. HILL COMMUNITY CENTER
1000 MAIN STREET
SEALY, TX 77474
TUESDAY, FEBRUARY 07, 2023
6:00 P.M.**

The City Council of the City of Sealy, Texas, conducted the meeting scheduled for February 07, 2023, 6:00 p.m., at the W. E. Hill Community Center located at 1000 Main Street, Sealy, Texas, 77474.

A. Call to Order

Mayor Bilski called the meeting to order at 6:00 p.m.

B. Invocation and Pledges of Allegiance

Mayor Bilski led the Pledges of Allegiance and Councilwoman Johnson gave the Invocation.

C. Roll Call and Certification of a Quorum

Present:

Carolyn Bilski
Dee Anne Lerma
Chris Noack
Bradley Miller
Yvonne Johnson
Edward Zapalac
Adam Burttschell

Mayor
Councilmember, Place 1/Mayor Pro Tem
Councilmember, Place 2
Councilmember, Place 3 enter meeting at 6:16 p.m.
Councilmember, Place 4
Councilmember, Place 5
Councilmember, Place 6

A quorum was declared present.

Staff Attending:

Kimbra Hill, City Manager
Sandra Vrablec, City Secretary entered at 6:45 p.m.
Tim Kirwin, City Attorney
Jay Reeves, Police Chief
Russell Grimes, Police Detective
Chrissy McGee, Community Development Director
Patrick Parson, Public Works Director
Fawn Mackey, Court Administrator
Josh Brothers, City Planner
Stephen Bozich, Interim Director of Parks, Streets, Drainage, and Building Services

D. Public Comments and Petitions(s)

Larry Koy spoke recent rain event regarding drainage, canal at Rexville Road and I-10, and Detention, need for more off-site drainage, as well as Cryan Park detention storage.

E. CONSENT AGENDA

- **October 18, 2022 Special Meeting minutes**
- **October 18, 2022 Regular Meeting minutes**
- **October 24, 2022 Special Meeting minutes**
- **October 26, 2022 Special Meeting minutes**
- **November 1, 2022 Regular Meeting minutes**
- **November 15, 2022 Regular Meeting minutes**
- **December 6, 2022 Regular Meeting minutes**
- **January 3, 2023 Regular Meeting minutes**
- **January 17, 2023 Regular Meeting minutes**
- **January 23, 2023 Special Meeting minutes**

Motion was made by Councilwoman Lerma to accept the Consent Agenda.
Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

F. BUSINESS

1. Discussion and possible action regarding No Thru Trucks Ordinance.

Fawn Mackey spoke on this item pertaining to Main Street. The City will need 10 No Thru Truck Signs which the City already has.

Motion was made by Councilwoman Lerma to approve the No Thru Trucks Ordinance. The streets added are Hardeman Street, N. Hardeman Street from Columbus Road (FM 1094) to Main Street, 2nd Street from Lux Road to State Highway 36, 4 Street from Loescher Street to State Highway 36, 5th Street from West Street to State Highway 36, and Tiger Lane. Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Johnson, Zapalac, Burttschell
NOES: Nonw

The motion carries.

2. Discussion and possible action regarding Variance Procedures.

Josh Brothers, City Planner spoke about the Variance Procedures and signs to be posted.

Motion was made by Councilwoman Johnson to approve continued review of the Variance Procedures.

Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

3. Discussion and possible action regarding a request from Austin County to allow early voting and election day voting at the W. E. Hill Community Center for the 2023 Election year.

Kim Rinn, Election Officer for Austin County presented election process.

Motion was made Councilwoman Lerma to allow early and election day voting at the W. E. Hill Community Center for the election.

Councilwoman Johnson seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell

NOES: None

The motion carried.

4. Discussion and possible action regarding a contract for election services with Austin County.

Kim Rin, Election Officer for Austin County was available to answer questions.

Motion was made by Councilwoman Lerma to approve a contract for election services with Austin County.

Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell

NOES: None

The motion carried.

5. Discussion and possible action regarding a joint election agreement with Austin County.

Kim Rinn, Election Officer for Austin County was available to answer questions.

Motion was made by Councilwoman Lerma to approve the joint agreement with Austin County.

Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell

NOES: None

The motion carried.

6. **Discussion and possible action regarding an ordinance of which the caption reads:
AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEALY, TEXAS, ORDERING
A GENERAL ELECTION TO BE HELD ON MAY 6, 2023, FOR THE PURPOSE OF
ELECTING A MAYOR AND ONE (1) COUNCILMEMBER, PROVIDING FOR THE FORM
OF THE BALLOT FOR SUCH ELECTION; DESIGNATING THE POLLING LOCATION FOR
SUCH ELECTION; ESTABLISHING EARLY VOTING LOCATIONS AND POLLING
PLACES FOR THE ELECTION;; AND MAKING PROVISIONS FOR THE CONDUCT OF
THE ELECTION.**

(According to the City of Sealy Home Rule Charter, Section 3.12(3) – Procedures to Enact Legislation, only one reading is required for final passage of this ordinance.)

Motion was made by Councilman Zapalac to approve the Ordinance read by the Mayor.
Councilwoman Lerma seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

7. **Discussion and possible action regarding Personnel Policy, Chapter 4 Absences and
Leaves, Section 4.0 Holidays.**

Motion was made by Councilman Zapalac to adopt the proposed language change in the
Personnel Policy which indicates that the City holiday calendar shall be decided by the City
Council instead of adopting the Austin County holiday calendar.
Councilwoman Lerma seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

8. **Discussion and possible action regarding Development Deposit Form.**

Josh Brothers, City Planner spoke.

Motion was made by Councilman Zapalac to adopt the form (Development Deposit).
Councilwoman Lerma seconded the vote. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

9. Discussion and possible action regarding Addendum to clarify Interlocal Agreement with Austin County for Jail Services.

Motion was made by Councilwoman Lerma to approve the addendum to clarify Interlocal Agreement with Austin County for Jail Services.

Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell

NOES: None

The motion carried.

10. Discussion and possible action to award a contract for the ARPA Sanitary Sewer Improvement project, Contract 1-2022, and authorized the Mayor to execute the contract documents.

Ryan Tinsley, Strand Engineering spoke.

Bids opened on January 17th, lowest bid was \$410,468. which was less than the \$515,700. projected bid amount. Bull G out of Houston was the low bid but they are not registered with SAM.gov which they must be registered as a grant requirement.

The next lowest bid was by Matula and Matula in the amount of \$488,147.08 and they are registered with SAM.gov. Strand's recommendation is award bid to Matula and Matula.

Motion was made by Councilman Zapalac to award the bid for the Sanitary Sewer Improvement to Matula and Matula. The lowest bidder Bull G was not a member of SAM.gov so did not meet qualifications.

Councilwoman Johnson seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell

Noes: None

The motion carried.

11. Discussion and possible action to award a contract for the ARPA Lift Station Improvements project, Contract 2-2022, and authorize the Mayor to execute the contract documents.

Ryan Tinsley, Strand Engineering spoke.

Bids opened on January 10th, lowest bid was \$614,369. which was above the \$576,000. projected estimate. This is a pump and generator project for the N 3rd Lift Station. McDonald Municipal and Industrial was the lowest bid and are registered with SAM.gov. meeting all grant requirements.

Motion was made by Councilman Zapalac to approve.
Councilwoman Lerma seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

G. EXECUTIVE SESSION: A closed meeting will be held concerning the following item(s):

- a) Personnel Matters under Texas Government Code, Section 551.074 (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee).**
 - Director of Parks, Streets, Drainage, and Building Services**

Motion was made by Councilwoman Lerma to recess into executive session.
Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYE: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

The City Council recessed into executive session at 6:51 p.m.

12. Reconvene into regular session and consider action, if any, on items discussed in Executive Session.

The City Council reconvened into open session at 6:54 p.m.

No action was taken.

13. Discussion and possible action to concur with the City Manager's appointment of Director of Parks, Streets, Drainage and Building Services.

Kimbra Hill, City Manager would like to make a recommendation to appoint Stephen Bozich, Director of Parks, Streets, Drainage and Building Services.

Motion was made by Councilwoman Lerma to concur with the City Manager to appoint Stephen Bozich to Director of Parks, Streets, Drainage and Building Services.
Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell

NOES: None

The motion carried.

H. Future agenda items, comments and announcements.

Mayor

- Thank you to staff

Councilwoman Lerma

- Thank you to staff

Councilman Noack

- Thank staff for the remarkable improvement over the last year. Council used to be more into the details, feels Council can take a step back and trust staff.

Councilman Miller

- None

Councilwoman Johnson

- None

Councilman Zapalac

- None

Councilman Burttschell

- Master Drainage Plan
- Drainage workshop with county

14. Adjournment

Motion was made by Councilwoman Lerma to adjourn.

Councilman Miller seconded the motion. Mayor Bilski called for the vote:

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell

NOES: None

The motion carried. Meeting adjourned at 6:59 p.m.

PASSED AND APPROVED this 21st day of February 2023.



Carolyn Bilski
Carolyn Bilski, Mayor

ATTEST:

Sandra Vrabec
Sandra Vrabec, City Secretary