**MINUTES OF**
**CITY COUNCIL MEETING**
**SEALY CITY COUNCIL CHAMBER**
**415 MAIN STREET**
**SEALY, TX 77474**
**TUESDAY, NOVEMBER 01, 2022**
**6:00 P.M.**

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The City Council of the City of Sealy, Texas, conducted the meeting scheduled for November 01, 2022, 6:00 PM, at the Sealy City Council Chamber located at 415 Main Street, Sealy Texas, 77474.

## A. Call to Order

Mayor Bilski called the meeting to order at 6:00 p.m.

## B. Invocation and Pledges of Allegiance

Mayor Bilski led the Pledges of Allegiance and Councilwoman Johnson gave the Invocation.

## C. Roll Call and Certification of a Quorum

**Present:**

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|---|---|
| Carolyn Bilski | Mayor |
| Dee Anne Lerma | Councilmember, Place 1/Mayor Pro Tem |
| Chris Noack | Councilmember, Place 2 |
| Bradley Miller | Councilmember, Place 3 enter meeting at 6:19 p.m. |
| Yvonne Johnson | Councilmember, Place 4 |
| Edward Zapalac | Councilmember, Place 5 |
| Adam Burttschell | Councilmember, Place 6 |

**Absent:**

None

A quorum was declared present.

**Staff Attending:**

Kimbra Hill, City Manager
Sandra Vrablec, City Secretary
Tim Kirwin, City Attorney
Jay Reeves, Police Chief
Russell Grimes, Police Detective
Chrissy McGee, Community Development Director
Patrick Parsons, Interim Public Works Director
Joshua Brothers, City Planner
Michelle Winney, Admin Assistant for Parks

**D. Public Comments and Petition(s)**

None

**E. Business**

1. **Discussion and possible action regarding Community Wide Event Form for Vendor Blender Event for Road Closure.**

   Becky Mills and Leslie Ellis spoke about the Vendor Blender Event.
   Michelle Winney, Admin Assistant for Parks for the City.

   Motion was made by Councilman Noack to approve on complete application, insurance coverage, and waiving the $250 fee.
   Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

   AYE: Bilski, Lerma, Noack, Johnson, Zapalac, Burttschell
   NOES: None
   ABSTAIN: Miller

   The motion carried.

2. **Discussion and possible action regarding Community Wide Event Form for Fantasy of Lights Parade for Parade Route and Road Closure.**

   Melanie Willingham and Leslie Ellis spoke on the Fantasy of Lights Parade.

   Motion was made by Councilman Zapalac to approve the application for Fantasy of Lights Parade.
   Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

   AYE: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
   NOES: None

   The motion carried.

3. **Discussion and possible action regarding Resolution Amending Authorized Representatives for TexPool.**

   Motion was made by Councilman Burttschell to approve the Authorized Representatives for TexPool.
   Councilman Miller seconded the motion. Mayor Bilski stated the Authorized Representatives would be Kimbra Hill, City Manager and Sandra Vrablec, City Secretary. Mayor Bilski called for the vote.

   AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
   NOES: None

   The motion carried.

4. **Discussion and possible action regarding Resolution amending Financial Management Policy.**

   Motion was made by Councilman Burttschell to amend the Financial Policy with the changes along with the addition with Section E listing with Mayor Carolyn Bilski and Mayor Pro Tem Dee Anne Lerma
   Councilwoman Johnson seconded the motion. Mayor Bilski called for the vote.

   AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
   NOES: None

   The motion carried.

5. **Discussion and possible action regarding Resolution for Investment Officer of the City of Sealy.**

   Kimbra Hill's recommendation to be appointed as Investment Officer until a Finance Director is appointed.

   Motion was made by Councilman Zapalac to appoint the Kimbra Hill, City Manager as the Investment Officer.
   Councilman Noack seconded the motion. Mayor Bilski called for the vote.

   AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
   NOES: None

   The motion carried.

6. **Discussion and possible action regarding rescinding the Agreement for park entry, maintenance, use and improvements with Greater Sealy Little League, Inc.**

   Motion was made by Councilwoman Lerma to rescind the agreement.
   Councilman Miller seconded the motion. Mayor Bilski called for the vote.

   AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
   NOES: None

   The motion carried.

7. **Discussion and possible action regarding Ordinance amending Chapter 14 – Buildings and Building Regulations regarding fencing. (second of two readings)**

   Josh Brothers, City Planner spoke on this item.

   Motion was made by Councilwoman Lerma to amend Chapter 14 – regarding fencing; this is a second of two readings.
   Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**8. Discussion and possible action regarding Ordinance amending Chapter 28 – outdoor lighting. (first of two readings)**

Josh Brothers, City Planner spoke on these items.

Motion was made by Councilwoman Lerma to approve amending Chapter 28 – Outdoor Lighting.
Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**a) Section 28-111 (b)**

Motion was made by Councilman Zapalac to approve the changes.
Councilman Noack seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**b) Section 28-111 (d)**

Motion was made by Councilwoman Lerma to approve the changes.
Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**c) Section 28-112: Definitions**

Motion was made by Councilwoman Lerma to approve the changes.
Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**d) Section 28-113**

Motion was made by Councilman Zapalac to approve the changes. Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried

**e) Section 28-116 (b)**

Motion was made by Councilwoman Johnson to approve the changes. Councilwoman Lerma seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**f) Section 28: Prohibitions**

Motion was made by Councilman Zapalac to approve the changes. Councilman Noack seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**g) Section 28-125 (d)**

Motion was made by Councilman Zapalac to approve the changes. Councilman Burttschell seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**h) Section 28-126**

Motion was made by Councilwoman Lerma to approve the changes. Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**i) Section 28-129**

Motion was made by Councilwoman Lerma to approve the changes. Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**j) Section 28-133**

Motion was made by Councilwoman Lerma to approve the changes. Councilman Noack seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES None

The motion carried

**And any other Sections.**

Motion was made by Councilman Zapalac to add #12 to exempt festive lights.
Councilwoman Lerma seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried

**F. EXECUTIVE SESSION: A closed meeting will be held concerning the following items(s):**

**a) Personnel Matters under Texas Government Code, Section 551.074 (to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee).**

- **EDC Executive Director/Main Street Manager**

Motion was made by Councilman Burttschell to recess into executive session. Councilwoman Johnson seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

The City Council recessed into executive session at 7:12 p.m.

**9. Reconvene into regular session and consider action, if any, on items discussed in Executive Session.**

The City Council reconvened into open session at 7:57 p.m.

Kimbra Hill made the recommendation to hire Chandler Marks as the new EDC Director/Main Street Manager.

Motion was made by Councilwoman Lerma to concur with Kimbra Hill. Councilman Zapalac seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried.

**G. Request for future agenda items, comments, and announcements.**

**Councilwoman Lerma** - None

**Councilman Noack** – Thank you to staff

**Councilman Miller** - None

**Mayor** - None

**Councilwoman Johnson** - None

**Councilman Zapalac** – Would get with staff

**Councilman Burttschell** - None

## H. Adjournment

Motion was made by Councilwoman Johnson to adjourn.
Councilman Miller seconded the motion. Mayor Bilski called for the vote.

AYES: Bilski, Lerma, Noack, Miller, Johnson, Zapalac, Burttschell
NOES: None

The motion carried. Meeting adjourned at 8:00 p.m.

**PASSED AND APPROVED** this February 7, 2023.

Carolyn Bilski

Carolyn Bilski, Mayor

Sandra Vrablec

Sandra Vrablec, City Secretary